AGENDA
SPECIAL CITY COUNCIL MEETING
CITY OF BANNING
BANNING, CALIFORNIA

May 24, 2016
1:00 p.m.

Banning Civic Center
Council Chambers
99 E. Ramsey St.

I. CALL TO ORDER

- Roll Call – Councilmembers Franklin, Miller, Moyer, Peterson, Mayor Welch

II. PUBLIC COMMENTS – *On Items Not on the Agenda*

A five-minute limitation shall apply to each member of the public who wishes to address the Mayor and Council on a matter not on the agenda. No member of the public shall be permitted to "share" his/her five minutes with any other member of the public. (Usually, any items received under this heading are referred to staff or future study, research, completion and/or future Council Action.) (See last page. PLEASE STATE YOUR NAME AND ADDRESS FOR THE RECORD.

III. WORKSHOP REPORTS

1. Budget Workshop for Fiscal Year 2016/17 and 2017/18 . . . . . **1**

1) City Overview – Michael Rock, City Manager
2) Public Works Department – CIP – Art Vela, Public Works Director/City Engineer
3) Electric Utility Department – Fred Mason, Electric Utility Director
4) Police Department – Alex Diaz, Police Chief
5) Community Services Department – Heidi Meraz, Community Services Director
6) Community Development Department – Brian Guillot, Community Development Director
7) Administrative Services Department – Rochelle Clayton, Administrative Services Director/Deputy City Manager
8) Department of the City Manager – Michael Rock, City Manager

2. Urban Water Management Plan Workshop (ORAL)
Staff Report – Art Vela, Public Works Director

IV. ADJOURNMENT

The City of Banning promotes and supports a high quality of life that ensures a safe and friendly environment, fosters new opportunities and provides responsive, fair treatment to all and is the pride of its citizens.

Pursuant to amended Government Code Section 54957.5(b) staff reports and other public records related to open session agenda items are available at City Hall, 99 E. Ramsey St., at the office of the City Clerk during regular business hours, Monday through Friday, 8 a.m. to 5 p.m.

NOTICE: Any member of the public may address this meeting of the Mayor and Council on any item appearing on the agenda by approaching the microphone in the Council Chambers and asking to be recognized, either before the item about which the member desires to speak is called, or at any time during consideration of the item. A five-minute limitation shall apply to each member of the public, unless such time is extended by the Mayor. No member of the public shall be permitted to "share" his/her five minutes with any other member of the public.

Any member of the public may address this meeting of the Mayor and Council on any item which does not appear on the agenda, but is of interest to the general public and is an item upon which the Mayor and Council may act. A five-minute limitation shall apply to each member of the public, unless such time is extended by the Mayor. No member of the public shall be permitted to "share" his/her five minutes with any other member of the public. The Mayor and Council will in most instances refer items of discussion which do not appear on the agenda to staff for appropriate action or direct that the item be placed on a future agenda of the Mayor and Council. However, no other action shall be taken, nor discussion held by the Mayor and Council on any item which does not appear on the agenda, unless the action is otherwise authorized in accordance with the provisions of subdivision (b) of Section 54954.2 of the Government Code.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office (951) 922-3102. **Notification 48 hours prior to the meeting** will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.02-35.104 ADA Tile II]

CITY OF BANNING
CITY COUNCIL REPORT

TO:	CITY COUNCIL
FROM:	Michael Rock, City Manager
PREPARED BY:	Rochelle Clayton, Deputy City Manager
MEETING DATE:	May 24, 2016
SUBJECT:	Budget Workshop for Fiscal Years 2016-2017 and 2017-2018

RECOMMENDATION:

Review the Draft Two Year Budget for Fiscal Years 2016-2017 and 2017-2018, receive public comment, and provide direction or comments to staff in order for staff to finalize the two year budget and bring forth to the Council for approval and adoption on June 28, 2016.

JUSTIFICATION:

Provide a balanced, comprehensive and logical budget to meet the City's standards, objectives and goals, while also meeting the State requirements for California Cities and to comply with the Banning Municipal Code Section 2.08.080 (H).

BACKGROUND:

Each department head shall present their department's budget, responsibility, goals, and upcoming or anticipated projects. Departments will present in the following order:

1. City Overview by the City Manager
2. Public Works Department and Capital Improvement Projects
3. Electric Utility
4. Police Department
5. Fire Department
6. Community Services Department
7. Community Development Department
8. Administrative Services Department
9. City Manager's Department

FISCAL IMPACT:

To be determined.

OPTIONS:

1. Provide direction to staff.
2. Comment.

ATTACHMENTS:

1. Fiscal Year 2016-17 and 2017-18 Draft Two Year Budget
2. Public Works Department and Capital Improvement Projects Budgets
3. Electric Utility Budget
4. Police Department Budget
5. Community Services Department Budget and Transit's Short Range Transit Plan
6. Community Development Department Budget
7. Administrative Services Department Budget
8. City Manager Department Budget

Prepared by:

Rochelle Clayton
Deputy City Manager

Approved by:

Michael Rock
City Manager

ATTACHMENT 1

Fiscal Year 2016-17 and 2017-18 Draft Two Year Budget

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City of Banning

FISCAL YEAR 2016-2017 & 2017-2018

TWO YEAR BUDGET







BANNING, CA
Established 1913

Proud History
Prosperous Tomorrow

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CITY OF BANNING BUDGET MESSAGE
FISCAL YEARS 2016/17 and 2017/18

May 24, 2016

Honorable Mayor and City Council:

I am pleased to submit the Draft Annual Fiscal Year 2016-2017 and 2017-2018 Operating and Capital Budgets for your consideration. The FY 2016-17 Draft General Fund Budget is balanced and staff is estimating that there will be increases in property tax revenues of approximately 5% or $232,003 and increases of sales tax revenues of approximately 8.8% or $255,136 to add to the General Fund balance.

Overall the economy is improving and it is expected that property and sales tax will continue to grow in the 2017-18 fiscal year as well. In addition to the slowly improving economy, there are new businesses that will be operating during this two year budget which will add at least an additional $150,000 per year in new sales tax revenue.

GENERAL FUND

General Fund Revenues

General Fund Revenues in FY 2016-17 are projected to be $16,003,437; an increase of approximately 2.5% over FY 2015-16. The increase is due to the overall improving economy and the addition of four major retail stores (Hobby Lobby, Big 5, Marshalls, and Party City) and the addition of the Mining Tax on the Robertson's Ready Mix Company.

General Fund Expenditures

General fund expenditures for FY 2016-17 are projected to be $16,003,437; an increase of $1.8% from FY 2015-16. The increase of overall expenditures is necessary to achieve the desired level of service the residents and businesses need and to begin restoring the more than 40 full time positions that were cut from the budget over the last few years.

Unrestricted General Fund Reserve

The City has a reserve policy that requires an unrestricted amount of cash be held for emergency use or one time use per City Council direction. The current balance in the unrestricted reserve is $4,758,156. This represents 30% of the total general fund revenues.

SUMMARY OF REVENUES

Property Tax

Property tax revenues projected at $4.7 million, an increase of 5% over FY 2015-16 and represents 29.4% of total general fund revenues.

Sales Tax

Sales tax revenues projected at $2.9 million, an increase of 8.8% over FY 2015-16 and represents 20% of total general fund revenues.

Robertson's Ready Mix

Since the voters passed the mining tax on November 4, 2014, the City has collected a total of $360,049 for three quarters of FY 2015-16, none of which has been appropriated to any expenditures. The City is waiting for the conclusion of the negotiations with Robertson's Ready Mix over the developer agreement to decide then how to appropriate the revenue from the mining tax.

SUMMARY OF EXPENDITURES

Authorization to hire full time employees and reorganization of Information Technology and Solid Waste Management Services has increased the projected expenditures

At the March 29, 2016 Strategic Planning Workshop the Council approved the immediate recruitment of an Economic Development Manager and a Community Services Officer. Human Resources is reviewing these applications now and scheduling interviews. Additionally, the Council was presented with the hiring of a Fleet Manager for FY 2016-17. The Council also approved the hiring of a Customer Service and Billing Manager and adding a Utility Billing representative position. In addition the City Manager proposes the following functions be moved to the City Manager's Office:

- Information Technology
- Solid Waste and Recycling Services
- Public Information, Communications, and Media Relations

3 Year Historical Carryover

The City typically ends each fiscal year with a positive general fund balance due to unspent budgeted funds and actual revenues that are higher than projections.

Fiscal Year	Amount
FY2013-14	$224,510
FY 2014-15	$286,585
FY 2015-16	$231,069

Summary of Major Increased/Decreased General Fund Expenditures

- Increase in the Cal Fire contract of 5% or $139,938
- Total Salary and benefit increases of $446,871 over last year due to new labor agreements with Police Officer's Association and positions previously left vacant (Economic Development Manager, Fleet Manager, Purchasing Manager) and are now filled and the creation of new positions (Community Service Officer, Utility Customer Service and Billing Manager and a Management Analyst)
- Savings to the General Fund of approximately $200,000 per year by hiring an in house City Attorney
- Savings to the General Fund through new agreements with vendors for leasing of copy machines and internet service

Summary of Major Increased/Decreased General Fund Revenues

- Increase in sales tax revenue of approximately $255,000 due to improving economy and the opening of new businesses including Hobby Lobby, Big 5, Marshalls, and Party City
- Increase in property tax revenue of approximately $232,000 due to improving economy

Labor Agreements

The City is in the final year of Memorandum of Understandings (MOUs) with the International Brotherhood of Electrical Workers (IBEW) Utility, IBEW General and the San Bernardino Public Employees Association (also known as Teamsters Local Union No. 1932) Management group. Negotiations are under way and staff will make every effort to have a new MOU for the City Council to consider sometime in the next few months.

The Police Officers Association settled with the City effective March 28, 2016 for a three year period. The salary and benefit increases for this MOU are reflected in the draft budget.

Conclusions

This has been a challenging budget due to the arrival of new staff and needed changes to the budget to reflect the improving economy and increased economic activity both on the commercial and residential side in Banning. The City is receiving inquiries on a weekly basis for commercial, mixed use and residential developments. We expect this to continue.

Finally, I would like to acknowledge the incredibly hard work and cooperation of the Administrative Services Department staff and department heads. In particular, I would like to thank Rochelle Clayton, both Deputy City Manager and Administrative Services Director for working so synergistically with the City Manager on creating a more concise, transparent and more informative budget. Staff has significantly changed the budget presentation due to the reorganization of some City services and the addition of much needed staffing and will be making improvements next fiscal year that will better explain the direct relationship between revenue and expenditure accounts.

Respectfully Submitted,



Michael Rock
City Manager

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CITY OF BANNING FY 2016-17
EXPENDITURES-ALL FUNDS

FUND	TOTALS BY FUND					
					ENTERPRISE AND SPECIAL FUNDS	
	GENERAL FUND			670	Electric Utility Operations	$ 40,275,667
2200	Police	$ 7,248,941		680	Wastewater Operations	$ 4,471,007
2400	Fire	$ 2,966,120		660	Water Operations	$ 11,590,337
4500	Central Services	$ 1,058,648		100	Gas Tax	$ 835,113
1800	City Attorney	$ 311,972		101	Measure A	$ 546,000
1200	City Manager	$ 191,031		111	Landscape Maint. Assessment Dist #1	$ 284,390
2700	Building and Safety	$ 339,872			Riverside County MOU	$ 499,914
2740	Code Enforcement	$ 324,816		375	Fair Oaks #2004-1 Debt Service	$ 199,960
3600	Parks	$ 572,273		600	Airport	$ 131,769
3000	Engineering	$ 286,471		610	Transit	$ 1,744,239
2800	Planning	$ 649,409		690	Refuse	$ 3,297,966
3200	Building Maintenance	$ 127,758		662	City COP Debt	$ 437,000
4000	Recreation	$ 483,553		682	Other Capital Projects	$ 453,125
4010	Aquatics	$ 116,519		700	Risk Management	$ 2,449,123
1000	City Council	$ 144,030		702	Fleet Maintenance	$ 1,333,531
1900	Fiscal Services	$ 300,880		703	Information Services/Technology	$ 623,172
1300	Human Resources	$ 161,990		761	Utility Billing Administration	$ 2,304,466
1910	Purchasing	$ 101,426		805	Redevelop. Obligation Retirement Fund	$ 4,091,890
2300	Animal Control	$ 159,031		830	Debt Service Fund	$ 3,854,392
1400	City Clerk	$ 125,581		850	Sucessor Agency	$ 5,918,747
1210	Economic Development	$ 248,406		2060	TV Government Access	$ 60,000
		$ 16,003,437				**$ 85,401,808**
	TOTAL ALL FUNDS	**$ 101,405,245**				

CITY OF BANNING
Fund Summary Status
FY17 Projections
FY 2016-17

#	FUND NAME	(1) Est. Available Resources @ June 30, 2016	(2) FY 2016-17 Adjusted Revenue	(3) FY 2016-17 Adjusted Expenditures	(4) Proj. YTD Gain/(Loss) (Col. 2-3)	(5) Proj. Balance @ June 30, 2017 (Col. 1+4)
	Governmental Funds					
001	General	7,166,330	16,003,437	15,909,129	94,308	7,260,638
	Sub-Total	7,166,330	16,003,437	15,909,129	94,308	7,260,638
	Special Revenue Funds					
002	Developer Deposit Fund	-	35,000	35,000	-	-
003	Riverside County MOU	67,686	505,612	499,914	5,698	73,384
005	SA Administration Fund	373,840	250,000	30,665	219,335	593,175
100	Gas Tax Street	170,420	796,785	835,113	(38,328)	132,092
101	Measure A Street	1,074,873	571,200	546,000	25,200	1,100,073
103	SB300 Street Improvement	57,003	200	-	200	57,203
104	Article 3 - Sidewalk Construction	13,342	-	-	-	13,342
110	C.D.B.G.	1	-	-	-	1
111	Landscape Maintenance Assmt. Dist.#1	278,529	137,221	284,390	(147,169)	131,360
132	Air Quality Improvement	33,429	35,300	3,000	32,300	65,729
140	Asset Forfeiture	2,517	-	-	-	2,517
148	Supplemental Law Enforcement	100,131	-	-	-	100,131
149	Public Safety - Sales Tax	-	-	-	-	-
150	State Park Bond Act	940	-	-	-	940
190	Housing Authority Fund	20	-	-	-	20
200	Special Donations	21,078	8,000	8,000	-	21,078
201	Senior Center Activities	37,610	7,900	13,600	(5,700)	31,910
202	Animal Control Reserve	4,939	-	-	-	4,939
203	Police Volunteer	4	1,500	1,500	-	4
300	City Hall COP Debt Service*	4,299	437,000	437,000	-	4,299
360	Sun Lakes CFD #86-1	35,284	60	-	60	35,344
365	Wilson Street #91-1 Assessment Debt	52,951	120	-	120	53,071
370	Area Police Computer	16,040	75,655	90,605	(14,950)	1,090
375	Fair Oaks #2004-1 Debt Service	197,711	199,960	199,960	-	197,711
376	Cameo Homes	46,147	120	-	120	46,267
	Sub-Total	**2,588,794**	**3,061,633**	**2,984,747**	**76,886**	**2,665,680**

CITY OF BANNING
Fund Summary Status
FY17 Projections
FY 2016-17

#	FUND NAME	(1) Est. Available Resources @ June 30, 2016	(2) FY 2016-17 Adjusted Revenue	(3) FY 2016-17 Adjusted Expenditures	(4) Proj. YTD Gain/(Loss) (Col. 2-3)	(5) Proj. Balance @ June 30, 2017 (Col. 1+4)
	Capital Improvement Funds					
400	Police Facilities Development	11,812	25	-	25	11,837
410	Fire Facility Development	951,003	1,600	-	1,600	952,603
420	Traffic Control Facility	316,129	950	-	950	317,079
421	Ramsey/Highland Home Traffic Signal	81,309	150	-	150	81,459
430	General Facilities	377,269	800	50,000	(49,200)	328,069
441	Sunset Grade Separation Fund	-	229,189	229,189	-	-
444	Wilson Median	380,471	700	-	700	381,171
451	Park Development	142,123	2,205	66,800	(64,595)	77,528
470	Capital Improvement Fund	518,872	50	-	50	518,922
	Sub-Total	**2,778,988**	**235,669**	**345,989**	**(110,320)**	**2,668,668**
	Banning Utility Authority					
660	Water Operations	9,582,969	8,043,400	8,676,853	(633,453)	8,949,516
661	Water Capital Facility Fee	1,676,613	104,000	750,000	(646,000)	1,030,613
663	BUA Water Capital Project Fund	1,755,996	2,900	550,000	(547,100)	1,208,896
669	BUA Water Debt Service Fund	84,594	1,612,384	1,613,484	(1,100)	83,494
	Water Subtotal	*13,100,172*	*9,762,684*	*11,590,337*	*(1,827,653)*	*11,272,519*
680	Wastewater Operations	1,417,889	3,202,104	3,408,402	(206,298)	1,211,591
681	Wastewater Capital Facility Fees	9,715,712	90,000	125,000	(35,000)	9,680,712
683	BUA WWtr Capital Project Fund	2,931,283	1,300	250,000	(248,700)	2,682,583
685	State Revolving Loan	776,519	302,000	292,691	9,309	785,828
689	BUA Wastewater Debt Service Fund	177,612	395,414	394,914	500	178,112
	Wastewater Subtotal	*15,019,015*	*3,990,818*	*4,471,007*	*(480,189)*	*14,538,826*
662	Irrigation Water	3,053,357	2,500	-	2,500	3,055,857
682	Wastewater Tertiary	432,914	362,500	-	362,500	795,414
	Reclaimed Water Subtotal	*3,486,271*	*365,000*	*-*	*365,000*	*3,851,271*
	Sub-Total	**31,605,458**	**14,118,502**	**16,061,344**	**(1,942,842)**	**29,662,616**

CITY OF BANNING
Fund Summary Status
FY17 Projections
FY 2016-17

#	FUND NAME	(1) Est. Available Resources @ June 30, 2016	(2) FY 2016-17 Adjusted Revenue	(3) FY 2016-17 Adjusted Expenditures	(4) Proj. YTD Gain/(Loss) (Col. 2-3)	(5) Proj. Balance @ June 30, 2017 (Col. 1+4)
	Enterprise Funds					
600	Airport	86,492	138,750	131,769	6,981	93,473
610	Transit Operations	1,583	1,732,000	1,744,239	(12,239)	(10,656)
690	Refuse	830,532	3,293,750	3,297,966	(4,216)	826,316
	Subtotal	*918,607*	*5,164,500*	*5,173,974*	*(9,474)*	*909,133*
670	Electric Operations	12,571,587	33,123,000	33,173,720	(50,720)	12,520,867
672	Rate Stability	6,268,242	233,038	-	233,038	6,501,280
673	Electric Improvement	4,628,311	15,150	2,980,000	(2,964,850)	1,663,461
674	Elec Rev Bond Project Fund	2,363,704	3,050	900,000	(896,950)	1,466,754
675	Public Benefit Fund	625,195	784,250	796,953	(12,703)	612,492
678	Elec Rev Bond Debt Service	300,096	2,424,394	2,424,994	(600)	299,496
	Electric Subtotal	*26,757,135*	*36,582,882*	*40,275,667*	*(3,692,785)*	*23,064,350*
	Sub-Total	**27,675,742**	**41,747,382**	**45,449,641**	**(3,702,259)**	**23,973,483**
	Internal Service Funds					
700	Risk Management Fund	1,515,721	1,962,816	2,449,123	(486,307)	1,029,414
702	Fleet Maintenance	636,693	996,871	1,333,531	(336,660)	300,033
703	Information Systems Services	69,998	624,503	623,172	1,331	71,329
761	Utility Billing Administration	166,244	2,304,504	2,304,466	38	166,282
	Sub-Total	**2,388,656**	**5,888,694**	**6,710,292**	**(821,598)**	**1,567,058**
	Successor Agency Funds					
805	Redevelopment Obligation Retirement Fund	2,041,571	4,093,876	4,091,890	1,986	2,043,557
810	Successor Housing Agency	334,761	1,024,893	3,605	1,021,288	1,356,049
830	Debt Service Fund	18,133	3,920,268	3,854,292	65,976	84,109
850	Successor Agency	62,594	-	37,313	(37,313)	25,281
855	2007 TABS Bond Proceeds	5,496,139	4,313	5,500,452	(5,496,139)	-
856	2003 TABS Bond Proceeds	306,790	33,274	340,064	(306,790)	-
857	2003 TABS Bond Proceeds Low/Mod	534,601	900	-	900	535,501
	Sub-Total	**8,794,589**	**9,077,524**	**13,827,616**	**(4,750,092)**	**4,044,497**
	GRAND TOTAL ALL FUNDS	**82,998,557**	**90,132,841**	**101,288,758**	**(11,155,917)**	**71,842,640**

CITY OF BANNING

Fund Summary Status

FY18 Projections

FY 2017-18

#	FUND NAME	(1) Est. Available Resources @ June 30, 2017	(2) FY 2017-18 Adjusted Revenue	(3) FY 2017-18 Adjusted Expenditures	(4) Proj. YTD Gain/(Loss) (Col. 2-3)	(5) Proj. Balance @ June 30, 2018 (Col. 1+4)
	Governmental Funds					
001	General	7,260,638	16,354,002	16,343,916	10,086	7,270,724
	Sub-Total	7,260,638	16,354,002	16,343,916	10,086	7,270,724
	Special Revenue Funds					
002	Developer Deposit Fund	-	35,000	35,000	-	-
003	Riverside County MOU	73,384	510,617	531,434	(20,817)	52,567
005	SA Administration Fund	593,175	250,000	20,835	229,165	822,340
100	Gas Tax Street	132,092	796,785	874,668	(77,883)	54,209
101	Measure A Street	1,100,073	582,200	1,325,385	(743,185)	356,888
103	SB300 Street Improvement	57,203	200	-	200	57,403
104	Article 3 - Sidewalk Construction	13,342	-	-	-	13,342
110	C.D.B.G.	1.00	-	-	-	1
111	Landscape Maintenance Assmt. Dist.#1	131,360	139,721	112,704	27,017	158,377
132	Air Quality Improvement	65,729	37,300	3,000	34,300	100,029
140	Asset Forfeiture	2,517	-	-	-	2,517
148	Supplemental Law Enforcement	100,131	-	-	-	100,131
149	Public Safety - Sales Tax	-	-	-	-	-
150	State Park Bond Act	940	-	-	-	940
190	Housing Authority Fund	20	-	-	-	20
200	Special Donations	21,078	8,000	8,000	-	21,078
201	Senior Center Activities	31,910	7,900	13,600	(5,700)	26,210
202	Animal Control Reserve	4,939	-	-	-	4,939
203	Police Volunteer	4	1,500	1,500	-	4
300	City Hall COP Debt Service*	4,299	437,000	437,000	-	4,299
360	Sun Lakes CFD #86-1	35,344	60	-	60	35,404
365	Wilson Street #91-1 Assessment Debt	53,071	120	-	120	53,191
370	Area Police Computer	1,090	51,545	51,495	50	1,140
375	Fair Oaks #2004-1 Debt Service	197,711	201,660	201,660	-	197,711
376	Cameo Homes	46,267	120	-	120	46,387
	Sub-Total	**2,665,680**	**3,059,728**	**3,616,281**	**(556,553)**	**2,109,127**

CITY OF BANNING
Fund Summary Status
FY18 Projections
FY 2017-18

#	FUND NAME	(1) Est. Available Resources @ June 30, 2017	(2) FY 2017-18 Adjusted Revenue	(3) FY 2017-18 Adjusted Expenditures	(4) Proj YTD Gain/(Loss) (Col. 2-3)	(5) Proj. Balance @ June 30, 2018 (Col. 1+4)
	Capital Improvement Funds					
400	Police Facilities Development	11,837	25	-	25	11,862
410	Fire Facility Development	952,603	1,600	-	1,600	954,203
420	Traffic Control Facility	317,079	950	-	950	318,029
421	Ramsey/Highland Home Traffic Signal	81,459	150	-	150	81,609
430	General Facilities	328,069	800	-	800	328,869
441	Sunset Grade Separation Fund	-	-	-	-	-
444	Wilson Median	381,171	700	-	700	381,871
451	Park Development	116,828	2,205	119,033	(116,828)	-
470	Capital Improvement Fund	518,922	50	-	50	518,972
	Sub-Total	**2,707,968**	**6,480**	**119,033**	**(112,553)**	**2,595,415**
	Banning Utility Authority					
660	Water Operations	8,949,516	8,644,850	10,345,788	(1,700,938)	7,248,578
661	Water Capital Facility Fee	1,030,613	41,000	1,071,613	(1,030,613)	-
663	BUA Water Capital Project Fund	1,208,896	2,900	1,211,796	(1,208,896)	-
669	BUA Water Debt Service Fund	83,494	1,807,596	1,808,696	(1,100)	82,394
	Water Subtotal	*11,272,519*	*10,496,346*	*14,437,893*	*(3,941,547)*	*7,330,972*
680	Wastewater Operations	1,211,591	3,222,104	3,137,232	84,872	1,296,463
681	Wastewater Capital Facility Fees	9,680,712	38,000	825,000	(787,000)	8,893,712
683	BUA WWtr Capital Project Fund	2,682,583	1,300	1,500,000	(1,498,700)	1,183,883
685	State Revolving Loan	785,828	302,000	292,389	9,611	795,439
689	BUA Wastewater Debt Service Fund	178,112	393,598	393,098	500	178,612
	Wastewater Subtotal	*14,538,826*	*3,957,002*	*6,147,719*	*(2,190,717)*	*12,348,109*
662	Irrigation Water	3,055,857	2,500	75,000	(72,500)	2,983,357
682	Wastewater Tertiary	795,414	362,500	-	362,500	1,157,914
	Reclaimed Water Subtotal	*3,851,271*	*365,000*	*75,000*	*290,000*	*4,141,271*
	Sub-Total	**29,662,616**	**14,818,348**	**20,660,612**	**(5,842,264)**	**23,820,352**

CITY OF BANNING
Fund Summary Status
FY18 Projections
FY 2017-18

#	FUND NAME	(1) Est. Available Resources @ June 30, 2017	(2) FY 2017-18 Adjusted Revenue	(3) FY 2017-18 Adjusted Expenditures	(4) Proj. YTD Gain/(Loss) (Col. 2-3)	(5) Proj. Balance @ June 30, 2018 (Col. 1+4)
	Enterprise Funds					
600	Airport	93,473	178,950	180,748	(1,798)	91,675
610	Transit Operations	(10,656)	1,682,000	1,853,497	(171,497)	(182,153)
690	Refuse	826,316	3,294,000	3,302,523	(8,523)	817,793
	Subtotal	*909,133*	*5,154,950*	*5,336,768*	*(181,818)*	*727,315*
670	Electric Operations	12,520,867	31,773,000	30,642,936	1,130,064	13,650,931
672	Rate Stability	6,501,280	10,000	-	10,000	6,511,280
673	Electric Improvement	1,663,461	15,150	1,435,000	(1,419,850)	243,611
674	Elec Rev Bond Project Fund	1,466,754	688,050	2,150,000	(1,461,950)	4,804
675	Public Benefit Fund	612,492	784,250	801,883	(17,633)	594,859
678	Elec Rev Bond Debt Service	299,496	2,423,190	2,423,790	(600)	298,896
	Electric Subtotal	*23,064,350*	*35,693,640*	*37,453,609*	*(1,759,969)*	*21,304,381*
	Sub-Total	**23,973,483**	**40,848,590**	**42,790,377**	**(1,941,787)**	**22,031,696**
	Internal Service Funds					
700	Risk Management Fund	1,029,414	2,003,581	2,532,981	(529,400)	500,014
702	Fleet Maintenance	300,033	1,341,491	1,338,539	2,952	302,985
703	Information Systems Services	71,329	638,612	637,299	1,313	72,642
761	Utility Billing Administration	166,282	2,339,949	2,338,506	1,443	167,725
	Sub-Total	**1,567,058**	**6,323,633**	**6,847,325**	**(523,692)**	**1,043,366**
	Successor Agency Funds					
805	Redevelopment Obligation Retirement Fund	2,043,557	4,086,472	4,086,472	-	2,043,557
810	Successor Housing Agency	1,356,049	968,715	3,713	965,002	2,321,051
830	Debt Service Fund	84,109	3,867,557	3,795,722	71,835	155,944
850	Successor Agency	25,281	-	-	-	25,281
855	2007 TABS Bond Proceeds	-	4,313	-	4,313	4,313
856	2003 TABS Bond Proceeds	-	33,274	-	33,274	33,274
857	2003 TABS Bond Proceeds Low/Mod	535,501	900	-	900	536,401
	Sub-Total	**4,044,497**	**8,961,231**	**7,885,907**	**1,075,324**	**5,119,821**
	GRAND TOTAL ALL FUNDS	**71,881,940**	**90,372,012**	**98,263,451**	**(7,891,439)**	**63,990,501**

City of Banning

Total City Revenues By Category and Fund

Category	Actual 2015-16 (thru Feb)	Adjusted 2015-16	Projected 2016-17	Projected 2017-18
Taxes	7,666,049	15,795,373	17,023,982	17,463,992
Licenses and Permits	162,042	218,000	252,070	269,511
Fines, Forfeits and Penalties	117,907	272,950	309,150	311,285
Use of Money and Property	534,390	804,273	806,342	796,040
Revenue from Other Agencies	928,434	4,664,853	1,386,897	1,382,102
Charges for Current Services	32,763,805	46,613,072	49,801,433	49,106,921
Other Revenue	429,468	2,652,224	913,446	557,644
BUA - lease payments	651,000	651,000	651,000	651,000
Interfund Support	10,626,406	24,013,376	17,941,933	18,842,305
Interfund & Other Loan Revenues	12,462	21,225	1,046,588	991,212
Total	53,891,963	95,706,346	90,132,841	90,372,012

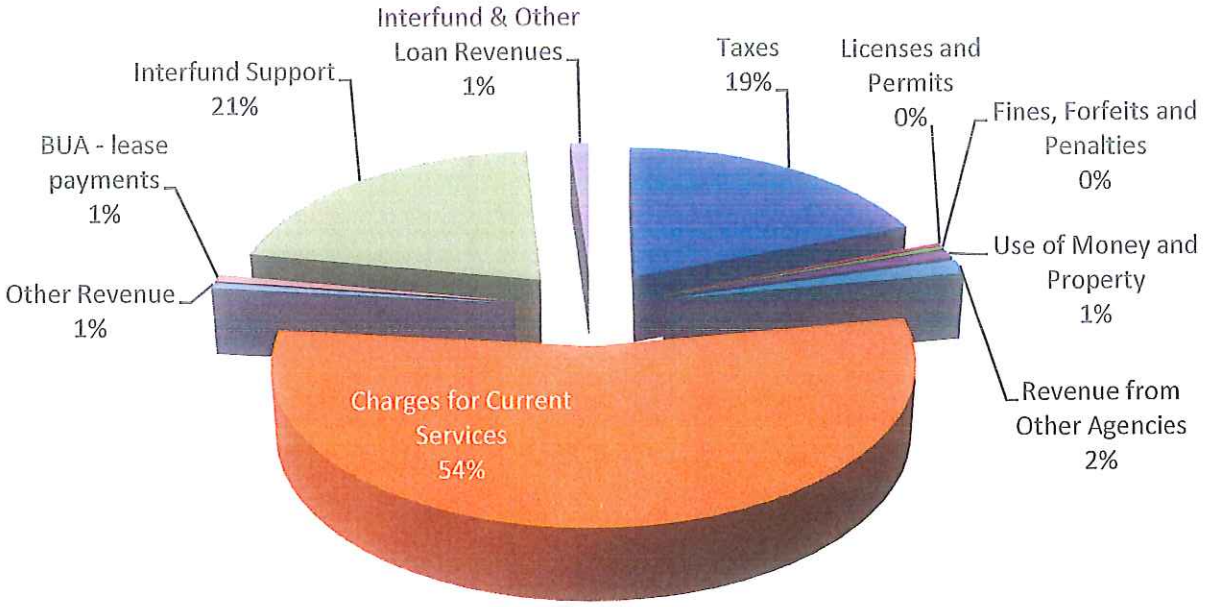
Funds	Actual 2015-16 (thru Feb)	Adjusted 2015-16	Projected 2016-17	Projected 2017-18
General Fund	7,892,620	15,617,307	16,003,437	16,354,002
Special Revenue	1,833,462	4,580,903	3,061,633	3,059,728
Capital Improvement	3,908	2,056,507	235,669	6,480
Banning Utility Authority	9,898,283	19,073,326	14,118,502	14,818,348
Enterprise*	3,753,443	6,800,562	5,164,500	5,154,950
Electric	21,795,764	34,632,631	36,582,882	35,693,640
Internal Service	4,128,103	6,264,497	5,888,694	6,323,633
Successor Agency	4,586,380	6,680,613	9,077,524	8,961,231
Total	53,891,963	95,706,346	90,132,841	90,372,012

*Electric Utility Funds are not calculated in these totals.

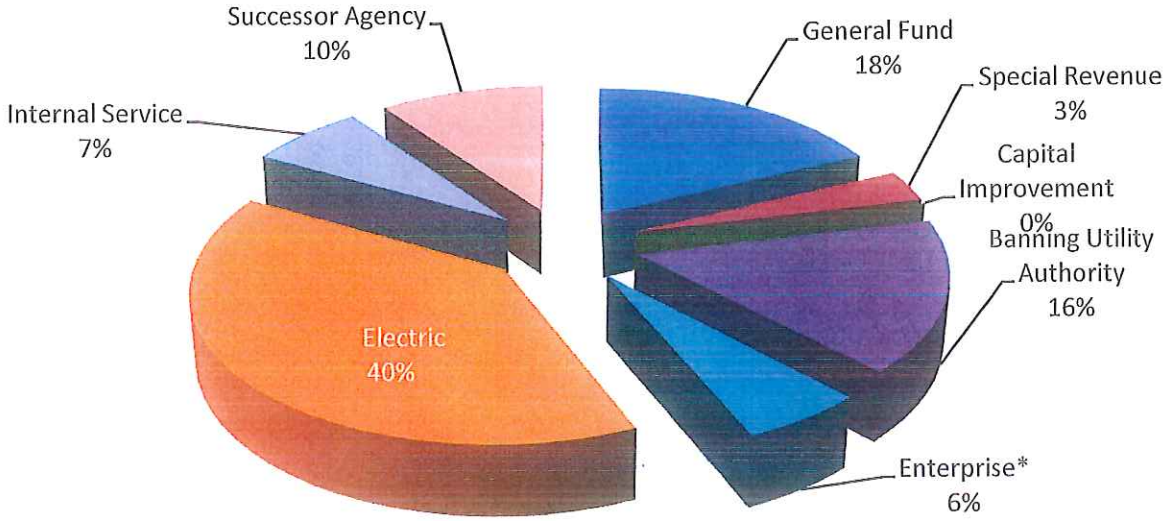
City of Banning
Fiscal year 2016-17

Total Revenue All Funds = $90,132,841

Revenue by Category - All Funds



Revenue by Fund - All Funds



City of Banning

Total City Expenses By Category and Fund

Category	Actual 2015-16 (thru Feb)	Adjusted 2015-16	Projected 2016-17	Projected 2017-18
Employee Services	11,007,189	20,475,530	21,300,023	22,009,385
Services and Supplies	19,505,707	35,382,380	37,649,758	35,945,467
Capital	4,612,004	28,557,926	14,047,676	10,963,258
Debt Service	4,429,512	9,241,770	9,200,760	9,335,780
Interfund Support	11,689,632	25,146,902	19,090,541	20,009,561
Total	51,244,044	118,804,508	101,288,758	98,263,451
Budgeted Personnel	*166.4*	*174.28*	*179.36*	*179.36*

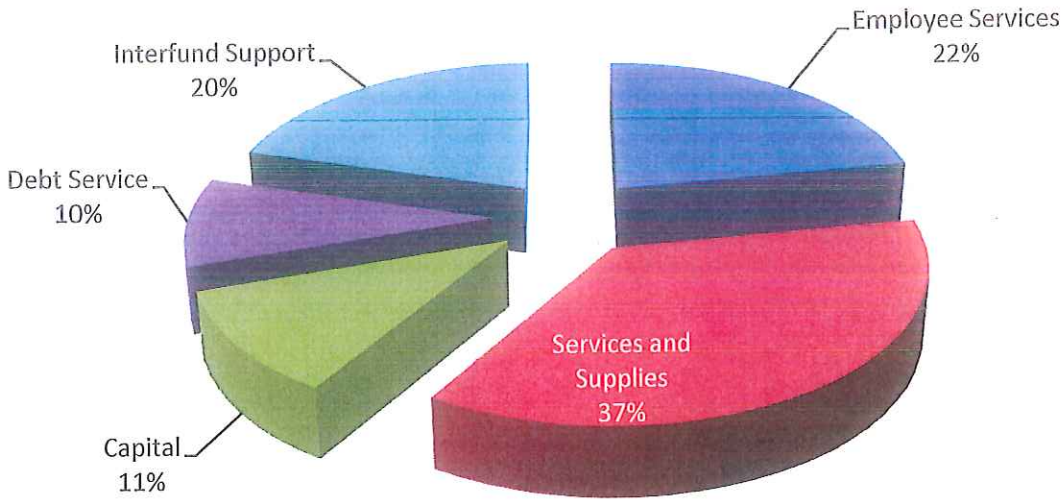
Funds	Actual 2015-16 (thru Feb)	Adjusted 2015-16	Projected 2016-17	Projected 2017-18
General Fund	8,518,644	16,078,621	15,909,129	16,343,916
Special Revenue	2,072,529	5,373,982	2,984,747	3,616,281
Capital Improvement	2,575	416,491	345,989	119,033
Banning Utility Authority	8,411,736	28,160,374	16,061,344	20,660,612
Enterprise*	3,497,794	7,165,782	5,173,974	5,336,768
Electric	19,752,978	46,956,208	40,275,667	37,453,609
Internal Service	3,593,572	6,286,914	6,710,292	6,847,325
Successor Agency	5,394,216	8,366,136	13,827,616	7,885,907
Total	51,244,044	118,804,508	101,288,758	98,263,451

*Electric Utility Funds are not calculated in these totals.

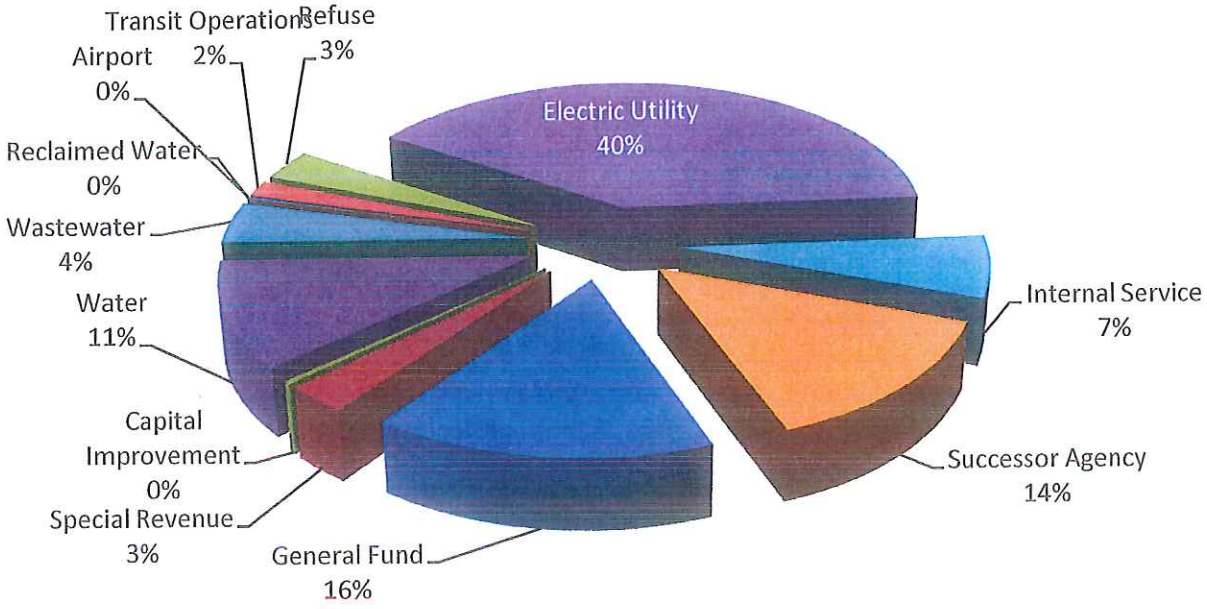
City of Banning
Fiscal year 2016-17

Total Expenditures All Funds = $101,288,758

Expenditure by Category - All Funds



Expenditures by Fund - All Funds



City of Banning

Other Funds Revenue Summary

Fund #	Description	Actual 2015-16 (thru Feb)	Adjusted 2015-16	Projected 2016-17	Projected 2017-18
SPECIAL REVENUE FUNDS					
002	Developer Deposits - Community Dev.	288,747	374,308	35,000	35,000
003	County of Riverside - Police MOU	-	657,975	505,612	510,617
005	Successor Agency Administration	250,377	-	250,000	250,000
100	Gas Tax	503,943	1,270,761	796,785	796,785
101	Measure A Street	255,498	733,968	571,200	582,200
103	SB300 Street Improvement	113	200	200	200
104	Article 3 - Sidewalk Construction	-	25	-	-
110	C.D.B.G.	455	436,196	-	-
111	Landscape Maintenance Assmt. Dist.#1	77,050	137,129	137,221	139,721
132	Air Quality	9,867	60,300	35,300	37,300
140	Asset Forfeiture	4	-	-	-
148	Supplemental Law Enforcement	64,792	200,232	-	-
149	Public Safety - Sales Tax	-	-	-	-
150	State Park Bond Act	1	-	-	-
190	Housing Authority Fund	-	-	-	-
200	Special Donations	10,200	5,000	8,000	8,000
201	Senior Center Activities	4,731	7,300	7,900	7,900
202	Animal Control Reserve	8	-	-	-
203	Police Volunteer	2	1,500	1,500	1,500
300	City Hall COP Debt Service	217,734	437,000	437,000	437,000
360	Sun Lakes CFD #86-1	56	60	60	60
365	Assessment Dist - #91-1 Wilson St. Debt	90	50	120	120
370	Area Police Computer	44,295	53,525	75,655	51,545
375	Fair Oaks 2004-1 Debt Service	105,426	205,274	199,960	201,660
376	Cameo Homes	73	100	120	120
Special Revenue Funds		***1,833,462***	***4,580,903***	***3,061,633***	***3,059,728***

City of Banning

Other Funds Revenue Summary

Fund #	Description	Actual 2015-16 (thru Feb)	Adjusted 2015-16	Projected 2016-17	Projected 2017-18
CAPITAL IMPROVEMENT FUNDS					
400	Police Facilities Development	19	50	25	25
410	Fire Facility Development	1,504	1,500	1,600	1,600
420	Traffic Control Facility	698	1,000	950	950
421	Ramsey & Highland Home Traffic Signal	129	150	150	150
430	General Facilities	691	800	800	800
441	Sunset Grade Separation Fund	-	2,049,802	229,189	-
444	Wilson Median	602	700	700	700
451	Park Development	226	2,205	2,205	2,205
470	Capital Improvement Funds	39	300	50	50
Capital Improvement Funds		***3,908***	***2,056,507***	***235,669***	***6,480***
BANNING UTILITY AUTHORITY					
660	Water Operations	6,026,441	8,017,650	8,043,400	8,644,850
661	Water Capital Facility Fee	6,592	49,660	104,000	41,000
663	BUA Water Capital Project Fund	652	2,900	2,900	2,900
669	BUA Water Debt Service Fund	1,102,993	2,291,479	1,612,384	1,807,596
	Water Subtotal	*7,136,678*	*10,361,689*	*9,762,684*	*10,496,346*
680	Wastewater Operations	2,106,389	3,212,104	3,202,104	3,222,104
681	Wastewater Capital Facility Fees	18,203	52,360	90,000	38,000
683	BUA Wastewater Capital Project Fund	638	1,300	1,300	1,300
685	State Revolving Loan	201,176	301,275	302,000	302,000
689	BUA Wastewater Debt Service Fund	198,255	399,139	395,414	393,598
	Wastewater Subtotal	*2,524,661*	*3,966,178*	*3,990,818*	*3,957,002*
662	Irrigation Water	2,054	4,382,959	2,500	2,500
682	Wastewater Tertiary	234,890	362,500	362,500	362,500
	Reclaimed Water Subtotal	*236,944*	*4,745,459*	*365,000*	*365,000*
Banning Utility Authority		***9,898,283***	***19,073,326***	***14,118,502***	***14,818,348***

City of Banning

Other Funds Revenue Summary

Fund #	Description	Actual 2015-16 (thru Feb)	Adjusted 2015-16	Projected 2016-17	Projected 2017-18
ENTERPRISE FUNDS					
600	Airport	109,483	300,450	138,750	178,950
610	Transit Operations	1,430,131	3,194,612	1,732,000	1,682,000
690	Refuse	2,213,829	3,305,500	3,293,750	3,294,000
	Subtotal	*3,753,443*	*6,800,562*	*5,164,500*	*5,154,950*
670	Electric Operations	20,905,660	29,623,000	33,123,000	31,773,000
672	Rate Stability	9,915	10,000	233,038	10,000
673	Electric Improvement	10,614	63,141	15,150	15,150
674	2007 Electric Bond Project Fund	665	1,477,057	3,050	688,050
675	Public Benefit Fund	535,620	791,375	784,250	784,250
678	2007 Electric Debt Service Fund	333,290	2,668,058	2,424,394	2,423,190
	Electric Subtotal	*21,795,764*	*34,632,631*	*36,582,882*	*35,693,640*
Enterprise Funds		***25,549,207***	***41,433,193***	***41,747,382***	***40,848,590***
INTERNAL SERVICE FUNDS					
700	Risk Management	1,812,305	2,730,115	1,962,816	2,003,581
702	Fleet Maintenance	730,313	1,134,078	996,871	1,341,491
703	Information Systems Services	302,762	454,128	624,503	638,612
761	Utility Billing Services	1,282,723	1,946,176	2,304,504	2,339,949
Internal Service Funds		***4,128,103***	***6,264,497***	***5,888,694***	***6,323,633***
SUCCESSOR AGENCY FUNDS					
805	Redevelopment Obligation Retirement	1,607,959	3,272,098	4,093,876	4,086,472
810	Successor Housing Agency	51	50	1,024,893	968,715
830	Debt Service Fund	2,953,322	3,115,778	3,920,268	3,867,557
850	Successor Agency	411	253,000	-	-
855	Tax Allocation Bonds-2007 Tabs	1,629	5,813	4,313	4,313
856	Tax Allocation Bonds-2003 Tabs	22,162	32,974	33,274	33,274
857	Low\Mod Tax Alloc Bonds-2003 Tabs	846	900	900	900
860	Project Fund	-	-	-	-
Successor Agency Funds		***4,586,380***	***6,680,613***	***9,077,524***	***8,961,231***
Other Funds Grand Total		**45,999,343**	**80,089,039**	**74,129,404**	**74,018,010**

City of Banning

Other Funds Expenditure Summary

Fund #	Description	Actual 2015-16 (thru Feb)	Adjusted 2015-16	Projected 2016-17	Projected 2017-18
SPECIAL REVENUE FUNDS					
002	Developer Deposits - Community Dev.	288,747	374,308	35,000	35,000
003	County of Riverside - Police MOU	320,879	684,560	499,914	531,434
005	Successor Agency Administration	25	-	30,665	20,835
100	Gas Tax	617,977	1,378,017	835,113	874,668
101	Measure A Street	-	1,124,317	546,000	1,325,385
103	SB300 Street Improvement	-	14,768	-	-
104	Article 3 - Sidewalk Construction	-	-	-	-
110	C.D.B.G.	316,725	436,196	-	-
111	Landscape Maintenance Assmt. Dist.#1	62,588	130,227	284,390	112,704
132	Air Quality	-	303,620	3,000	3,000
140	Asset Forfeiture	-	-	-	-
148	Supplemental Law Enforcement	20,144	211,803	-	-
149	Public Safety - Sales Tax	-	-	-	-
150	State Park Bond Act	-	-	-	-
190	Housing Authority Fund	-	-	-	-
200	Special Donations	9,239	5,000	8,000	8,000
201	Senior Center Activities	9,623	15,000	13,600	13,600
202	Animal Control Reserve	-	-	-	-
203	Police Volunteer	137	2,681	1,500	1,500
300	City Hall COP Debt Service	217,727	437,000	437,000	437,000
360	Sun Lakes CFD #86-1	-	-	-	-
365	Assessment Dist - #91-1 Wilson St. Debt	-	-	-	-
370	Area Police Computer	11,086	53,475	90,605	51,495
375	Fair Oaks 2004-1 Debt Service	197,632	203,010	199,960	201,660
376	Cameo Homes	-	-	-	-
Special Revenue Funds		***2,072,529***	***5,373,982***	***2,984,747***	***3,616,281***

City of Banning

Other Funds Expenditure Summary

Fund #	Description	Actual 2015-16 (thru Feb)	Adjusted 2015-16	Projected 2016-17	Projected 2017-18
CAPITAL IMPROVEMENT FUNDS					
400	Police Facilities Development	-	-	-	-
410	Fire Facility Development	-	-	-	-
420	Traffic Control Facility	-	125,730	-	-
421	Ramsey & Highland Home Traffic Signal	-	-	-	-
430	General Facilities	-	60,000	50,000	-
441	Sunset Grade Separation Fund	-	-	229,189	-
444	Wilson Median	-	-	-	-
451	Park Development	2,575	110,761	66,800	119,033
470	Capital Improvement Funds	-	120,000	-	-
Capital Improvement Funds		***2,575***	***416,491***	***345,989***	***119,033***
BANNING UTILITY AUTHORITY					
660	Water Operations	4,870,136	10,270,737	8,676,853	10,345,788
661	Water Capital Facility Fee	1,911	2,531,766	750,000	1,071,613
663	BUA Water Capital Project Fund	195,433	599,906	550,000	1,211,796
666	Water Participation CTF-86	-	-	-	-
667	Water Participation CTFS-8	-	-	-	-
669	BUA Water Debt Service Fund	1,000,502	2,292,579	1,613,484	1,808,696
	Water Subtotal	*6,067,982*	*15,694,988*	*11,590,337*	*14,437,893*
680	Wastewater Operations	1,728,542	3,435,511	3,408,402	3,137,232
681	Wastewater Capital Facility Fees	98,100	992,712	125,000	825,000
683	BUA Wastewater Capital Project Fund	-	334,858	250,000	1,500,000
685	State Revolving Loan	275,334	299,768	292,691	292,389
687	Water Participation CTFS-89	-	-	-	-
689	BUA Wastewater Debt Service Fund	241,778	398,639	394,914	393,098
	Wastewater Subtotal	*2,343,754*	*5,461,488*	*4,471,007*	*6,147,719*
662	Irrigation Water	-	2,623,439	-	75,000
682	Wastewater Tertiary	-	4,380,459	-	-
	Reclaimed Water Subtotal	-	*7,003,898*	-	*75,000*
Banning Utility Authority		***8,411,736***	***28,160,374***	***16,061,344***	***20,660,612***

City of Banning

Other Funds Expenditure Summary

Fund #	Description	Actual 2015-16 (thru Feb)	Adjusted 2015-16	Projected 2016-17	Projected 2017-18
ENTERPRISE FUNDS					
600	Airport	94,488	390,792	131,769	180,748
610	Transit Operations	1,370,876	3,500,494	1,744,239	1,853,497
690	Refuse	2,032,430	3,274,496	3,297,966	3,302,523
	Subtotal	*3,497,794*	*7,165,782*	*5,173,974*	*5,336,768*
670	Electric Operations	15,738,408	30,125,526	33,173,720	30,642,936
672	Rate Stability	-	-	-	-
673	Electric Improvement	114,045	2,328,546	2,980,000	1,435,000
674	2007 Electric Bond Project Fund	3,123,820	11,042,286	900,000	2,150,000
675	Public Benefit Fund	435,317	791,992	796,953	801,883
678	2007 Electric Debt Service Fund	341,388	2,667,858	2,424,994	2,423,790
	Electric Subtotal	*19,752,978*	*46,956,208*	*40,275,667*	*37,453,609*
Enterprise Funds		***23,250,772***	***54,121,990***	***45,449,641***	***42,790,377***
INTERNAL SERVICE FUNDS					
700	Risk Management	1,397,684	2,621,908	2,449,123	2,532,981
702	Fleet Maintenance	695,079	1,173,031	1,333,531	1,338,539
703	Information Systems Services	314,631	500,482	623,172	637,299
761	Utility Billing Services	1,186,178	1,991,493	2,304,466	2,338,506
Internal Service Funds		***3,593,572***	***6,286,914***	***6,710,292***	***6,847,325***
SUCCESSOR AGENCY FUNDS					
805	Redevelopment Obligation Retirement	1,713,801	1,741,842	4,091,890	4,086,472
810	Successor Housing Agency	3,500	-	3,605	3,713
830	Debt Service Fund	2,171,950	2,981,980	3,854,292	3,795,722
850	Successor Agency	1,451,131	1,736,322	37,313	-
855	Tax Allocation Bonds-2007 Tabs	53,811	1,905,992	5,500,452	-
856	Tax Allocation Bonds-2003 Tabs	-	-	340,064	-
857	Low\Mod Tax Alloc Bonds-2003 Tabs	23	-	-	-
860	Project Fund	-	-	-	-
Successor Agency Funds		***5,394,216***	***8,366,136***	***13,827,616***	***7,885,907***
Other Funds Grand Total		**42,725,400**	**102,725,887**	**85,379,629**	**81,919,535**

City of Banning

General Fund Expenditures By Category

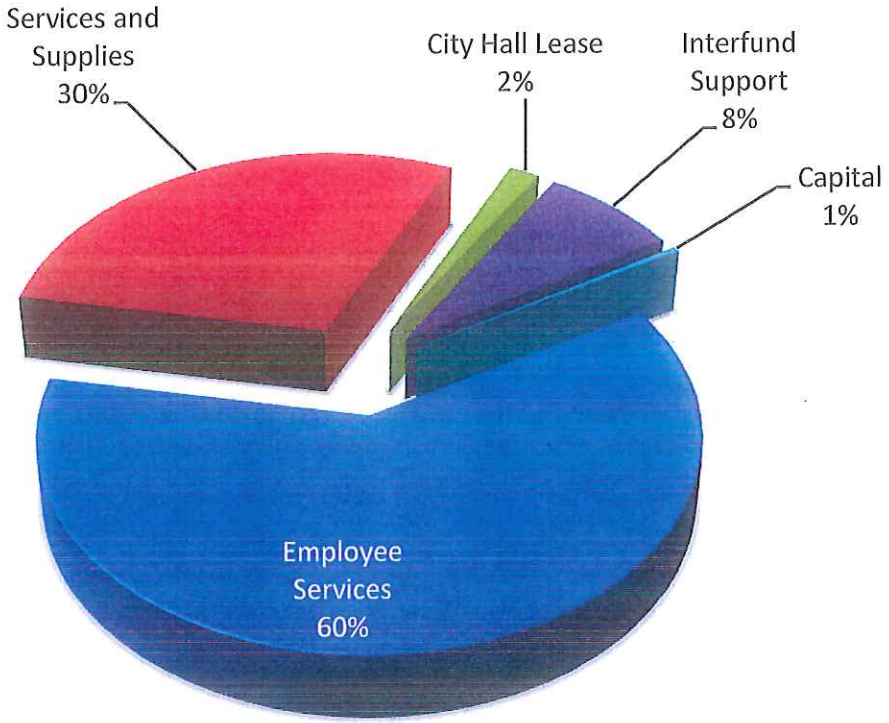
Category	Actual 2015-16 (thru Feb)	Adjusted 2015-16	Projected 2016-17	Projected 2017-18
Employee Services	7,237,756	9,142,871	9,589,742	10,012,106
Services and Supplies	3,702,328	4,646,282	4,728,507	4,752,127
City Hall Lease	269,995	269,995	269,990	269,990
Interfund Support	1,456,085	1,560,134	1,146,759	1,251,062
Capital	208,082	459,339	174,131	58,631
Total	12,874,246	16,078,621	15,909,129	16,343,916

*Note: Contracted Fire Services is approximately $2.5M per year and is included in Services and Supplies.

Fiscal year 2016-17

General Fund Expenditures By Category

Total = $15,909,129



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City of Banning

Budgeted Positions Summary

Description	Revised Adopted 2013-14	Revised Adopted 2014-15	Revised Adopted 2015-16	Projected 2016-17
General Fund Personnel By Department (Including Fire)				
City Manager/Council/Economic Dev.	6.37	6.57	6.57	4.98
City Attorney	Contracted	Contracted	Contracted	Contracted
City Clerk	1.83	1.83	1.83	1.70
Financial Services	6.45	6.45	8.45	8.45
Human Resources	1.15	0.95	1.06	1.07
Police/Dispatch/Code Enforce.*	39.85	41.45	45.00	46.00
Fire Services	1.00	1.00	0.00	0.00
Community Development	5.00	4.00	4.00	4.00
Community Services	5.73	5.96	8.01	8.66
Public Works	6.33	6.33	6.82	6.37
Subtotal General Fund	73.71	74.54	81.75	81.23
Other Funds Personnel By Department				
Streets	4.90	4.90	4.90	5.10
Airport	1.55	1.20	0.30	0.80
Transit	12.81	14.71	14.84	14.72
Water	15.17	15.20	15.25	16.09
Electric	22.50	26.73	27.73	28.82
Wastewater	5.42	5.36	5.41	5.99
Refuse	0.69	0.69	0.69	0.74
Insurance	1.56	1.56	1.90	1.82
Fleet Maintenance	3.50	3.50	3.50	4.30
Information Systems Services	2.40	2.40	2.40	3.45
Utility Billing	9.63	9.63	9.63	11.31
Utility Billing - Meter Reading	4.20	5.00	5.00	5.00
Successor Agency	1.00	1.00	1.00	0.00
Subtotal Other Funds	85.31	91.85	92.53	98.13
Total All Funds	*159.02*	*166.40*	*174.28*	*179.36*
TOTAL ALL FUNDS	159.02	166.40	174.28	179.36
Less Part Time	10.02	10.40	11.28	11.36
Less Elected	7.00	7.00	7.00	7.00
Full Time Employees	*142.00*	*149.00*	*156.00*	*161.00*

**Prior to FY2014-15, Code Enforcement was managed by and grouped with Community Development*

City of Banning

Citywide Personnel Summary by Fund/Division

Description	Revised Adopted 2013-14	Revised Adopted 2014-15	Revised Adopted 2015-16	Projected 2016-17
GENERAL FUND				
CITY COUNCIL (1000)				
Mayor	1.00	1.00	1.00	0.55
Mayor Pro Tem	1.00	1.00	1.00	0.55
Council Members	3.00	3.00	3.00	1.65
DIVISION TOTAL FTE	5.00	5.00	5.00	2.75
CITY MANAGER (1200)				
City Manager	0.69	0.79	0.79	0.30
Executive Assistant	0.69	0.79	0.00	0.00
Executive Assistant/Dep. City Clerk	0.00	0.00	0.79	0.79
Executive Secretary	0.00	0.00	0.00	0.00
DIVISION TOTAL FTE	1.37	1.57	1.57	1.09
ECONOMIC DEVELOPMENT (1210)				
City Manager	0.00	0.00	0.00	0.14
Economic Development Manager	0.00	0.00	0.00	1.00
DIVISION TOTAL FTE	0.00	0.00	0.00	1.14
HUMAN RESOURCES (1300)				
City Manager	0.10	0.00	0.00	0.00
Admin Services Director	0.20	0.20	0.20	0.20
Human Resources Director	0.00	0.00	0.00	0.00
Deputy HR Director	0.50	0.50	0.50	0.50
Executive Assistant	0.10	0.00	0.00	0.00
Human Resources Technician	0.25	0.25	0.25	0.25
P.T. Human Resources Technician	0.00	0.00	0.11	0.12
DIVISION TOTAL FTE	1.15	0.95	1.06	1.07
CITY CLERK (1400)				
City Clerk - Elected	1.00	1.00	1.00	1.00
Executive Assistant	0.83	0.83	0.83	0.70
DIVISION TOTAL FTE	1.83	1.83	1.83	1.70
CITY ATTORNEY (1800)				
City Attorney	Contract	Contract	Contract	Contract

City of Banning

Citywide Personnel Summary by Fund/Division

Description	Revised Adopted 2013-14	Revised Adopted 2014-15	Revised Adopted 2015-16	Projected 2016-17
FISCAL SERVICES (1900)				
City Treasurer - Elected	1.00	1.00	1.00	1.00
Finance Director	0.00	0.00	0.00	0.00
Admin Services Director	0.20	0.20	0.20	0.20
Deputy Finance Director	0.50	0.50	0.50	0.50
Accounting Manager	0.00	0.00	0.00	0.00
Accountant II	0.50	0.50	0.50	0.50
Accountant	1.00	1.00	1.00	1.00
Payroll Coordinator	1.00	1.00	0.00	0.00
Accounting Specialist	0.00	0.00	2.00	2.00
Financial Services Specialist	1.25	1.25	1.25	1.25
DIVISION TOTAL FTE	5.45	5.45	6.45	6.45
PURCHASING & ACCOUNTS PAYABLE (1910)				
Purchasing Manager	0.00	0.00	1.00	1.00
Buyer	0.00	0.00	0.00	0.00
Financial Services Specialist	1.00	1.00	1.00	1.00
DIVISION TOTAL FTE	1.00	1.00	2.00	2.00
T.V. GOVERNMENT ACCESS				
Cable Services Specialist	0.00	0.00	0.00	0.00
DIVISION TOTAL FTE	0.00	0.00	0.00	0.00
POLICE (2200)				
Police Chief	0.90	0.90	0.90	0.90
Police Captain	0.00	0.00	0.00	1.00
Police Lieutenant	2.00	2.00	2.00	1.00
Police Master Sergeant	1.00	1.00	1.00	1.00
Police Staff Sergeant	5.00	5.00	5.00	5.00
Sergeant	0.00	0.00	0.00	0.00
Corporal	3.00	3.00	3.00	3.00
Officer	10.00	10.00	12.00	13.00
Officer-School Resource Officer-BUSD	1.00	1.00	1.00	1.00
Officer-Traffic Grant	0.00	0.00	0.00	0.00
Officer-Gang Officer Funded by CRA	0.00	0.00	0.00	0.00
Officer-GREAT	0.00	0.00	0.00	0.00
Officer-County MOU (003-2289)	4.00	4.00	4.00	4.00
Communitty Services Officer	0.00	0.00	0.00	1.00
Executive Secretary	0.25	0.00	0.00	0.00
Evidence Technician	0.00	0.00	0.00	0.00
Executive Assistant	0.00	0.00	1.00	1.00
Police Info Systems Technician	1.00	1.00	1.00	0.00
Police Assistant II	1.00	1.00	1.00	1.00
Police Assistant I	2.60	3.00	3.00	3.00
Records Assistant	0.00	0.00	0.00	0.00
Lead Records Specialist	0.00	0.00	0.00	0.00
DIVISION TOTAL FTE	31.75	31.90	34.90	35.90

City of Banning

Citywide Personnel Summary by Fund/Division

Description	Revised Adopted 2013-14	Revised Adopted 2014-15	Revised Adopted 2015-16	Projected 2016-17
DISPATCH (2210)				
Police Chief	0.10	0.10	0.10	0.10
Lead Public Safety Dispatcher	2.00	2.00	2.00	2.00
Public Safety Dispatcher-Paid By SanJ	0.00	0.00	0.00	0.00
Public Safety Dispatcher	6.00	6.00	6.00	6.00
DIVISION TOTAL FTE	8.10	8.10	8.10	8.10
FIRE (2400)	Contract	Contract	Contract	Contract
Office Specialist	1.00	1.00	0.00	0.00
DIVISION TOTAL FTE	1.00	1.00	0.00	0.00
BUILDING SAFETY (2700)				
Community Development Director	0.60	0.60	0.60	0.60
Development Svcs Manager	0.00	0.00	0.00	0.00
Senior Building Inspector	0.00	0.00	0.00	0.00
Code Compliance Officer	0.00	0.00	0.00	0.00
Building Permit Specialist	0.00	0.00	0.00	0.00
Office Specialist	0.00	1.00	1.00	1.00
DIVISION TOTAL FTE	0.60	1.60	1.60	1.60
CODE ENFORCEMENT (2740)				
Code Compliance Officer	1.00	1.45	2.00	2.00
Office Specialist	1.00	0.00	0.00	0.00
DIVISION TOTAL FTE	2.00	1.45	2.00	2.00
PLANNING (2800)				
Community Development Director	0.40	0.40	0.40	0.40
Associate Planner	1.00	1.00	0.00	0.00
Sr. Planner	0.00	0.00	1.00	1.00
Development Project Coordinator	1.00	1.00	1.00	1.00
Assistant Planner	0.00	0.00	0.00	0.00
DIVISION TOTAL FTE	2.40	2.40	2.40	2.40

City of Banning

Citywide Personnel Summary by Fund/Division

Description	Revised Adopted 2013-14	Revised Adopted 2014-15	Revised Adopted 2015-16	Projected 2016-17
ENGINEERING (3000)				
Public Works Director	0.09	0.09	0.00	0.00
Public Works Director/City Engineer	0.00	0.00	0.09	0.09
City Engineer	0.24	0.24	0.00	0.00
Sr. Civil Engineer (PW)	0.00	0.00	0.24	0.24
Associate Engineer-Career PT	0.10	0.10	0.10	0.10
Assistant Civil Engineer	0.00	0.00	0.00	0.00
Executive Secretary	0.09	0.00	0.00	0.00
Public Works Analyst	0.00	0.09	0.00	0.00
Engineering Services Assistant	0.00	0.00	0.00	0.00
Management Analyst	0.00	0.00	0.09	0.09
Public Works Inspector	0.25	0.25	0.25	0.25
DIVISION TOTAL FTE	0.77	0.77	0.77	0.77
BUILDING MAINTENANCE (3200)				
Public Works Director	0.02	0.02	0.00	0.00
Public Works Director/City Engineer	0.00	0.00	0.02	0.02
Public Works Superintendent	0.12	0.12	0.12	0.15
Executive Secretary	0.14	0.00	0.00	0.00
Public Works Analyst	0.00	0.14	0.00	0.00
Management Analyst	0.00	0.00	0.14	0.14
P.T Airport Attendant	0.00	0.00	0.50	0.00
Building Maintenance Specialist	1.00	1.00	1.00	1.00
DIVISION TOTAL FTE	1.28	1.28	1.78	1.31
PARKS (3600)				
Public Works Superintendent	0.28	0.28	0.28	0.30
City Maintenance Worker	4.00	4.00	4.00	4.00
DIVISION TOTAL FTE	4.28	4.28	4.28	4.30
RECREATION (4000)				
Community Services Director	0.25	0.25	0.25	0.50
Executive Secretary	0.00	0.00	0.20	0.30
Office Specialist	0.50	0.50	0.00	0.00
Receptionist	0.00	0.00	0.40	0.40
Community Center Caretaker	0.20	0.20	0.20	0.25
Program Coordinator	0.38	0.38	0.38	0.50
Sports Spec.	0.00	0.00	0.45	0.45
Building Attendants	0.00	0.00	0.00	0.00
Sr. Recreation Leader	0.45	0.45	0.45	0.45
Recreation Leaders	1.29	1.50	3.00	3.00
DIVISION TOTAL FTE	3.07	3.28	5.33	5.85

City of Banning

Citywide Personnel Summary by Fund/Division

Description	Revised Adopted 2013-14	Revised Adopted 2014-15	Revised Adopted 2015-16	Projected 2016-17
AQUATICS (4010)				
Community Center Caretaker	0.20	0.20	0.20	0.25
Pool Manager	0.17	0.17	0.17	0.20
Assistant Pool Manager	0.23	0.23	0.23	0.20
Lifeguards	1.00	1.02	1.02	1.03
Cashiers	0.49	0.49	0.49	0.38
DIVISION TOTAL FTE	2.09	2.11	2.11	2.06
SENIOR CENTER (4050)				
Community Center Caretaker	0.20	0.20	0.20	0.25
Program Coordinator	0.38	0.38	0.38	0.50
DIVISION TOTAL FTE	0.58	0.58	0.58	0.75
TOTAL GENERAL FUND	**73.71**	**74.54**	**81.75**	**81.23**
OTHER FUNDS				
STREETS (4900)				
Public Works Director	0.05	0.05	0.00	0.00
Public Works Director/City Engineer	0.00	0.00	0.05	0.05
City Engineer	0.20	0.20	0.00	0.00
Sr. Civil Engineer (PW)	0.00	0.00	0.20	0.20
Public Works Superintendent	0.10	0.10	0.10	0.30
Executive Secretary	0.25	0.00	0.00	0.00
Public Works Analyst	0.00	0.25	0.00	0.00
Management Analyst	0.00	0.00	0.25	0.25
Associate Engineer-Career PT	0.05	0.05	0.05	0.05
Assistant Civil Engineer	0.00	0.00	0.00	0.00
Engineering Services Assistant	0.00	0.00	0.00	0.00
Public Works Inspector	0.25	0.25	0.25	0.25
Motor Sweeper Operator	1.00	1.00	1.00	1.00
Sr City Maintenance Worker	2.00	2.00	2.00	2.00
Work Release Crew Leader	1.00	1.00	1.00	1.00
FUND TOTAL FTE	4.90	4.90	4.90	5.10
AIRPORT (5100)				
Public Works Director	0.05	0.05	0.00	0.00
Public Works Director/City Engineer	0.00	0.00	0.05	0.05
Executive Secretary	0.10	0.00	0.00	0.00
Public Works Analyst	0.00	0.10	0.00	0.00
P.T Airport Attendant	1.40	1.05	0.25	0.75
FUND TOTAL FTE	1.55	1.20	0.30	0.80

City of Banning

Citywide Personnel Summary by Fund/Division

Description	Revised Adopted 2013-14	Revised Adopted 2014-15	Revised Adopted 2015-16	Projected 2016-17
TRANSIT-FIXED ROUTE (5800)				
Community Services Director	0.75	0.75	0.75	0.50
Transit Manager	0.00	1.00	0.00	0.00
Management Analyst	0.00	0.00	1.00	1.00
Community Center Caretaker	0.40	0.40	0.40	0.25
Program Coordinator	0.25	0.25	0.25	0.00
Lead Bus Driver	1.00	1.00	0.00	0.00
Transit Field Supervisor	0.00	0.00	1.00	1.00
Bus Drivers	7.37	8.27	8.50	9.28
Fleet Maintenance Mechanic	0.00	0.00	0.00	0.00
Transit Specialist	0.00	0.00	0.00	0.00
Executive Secretary	0.00	0.00	0.80	0.70
Receptionist	0.00	0.00	0.60	0.60
Office Specialist	1.00	1.00	0.00	0.00
DIVISION TOTAL FTE	10.77	12.67	13.30	13.33
TRANSIT-DIAL-A-RIDE (5850)				
Dial-A-Ride Driver - Part Time	1.54	1.54	1.54	1.39
Transit Specialist	0.50	0.00	0.00	0.00
Office Specialist	0.00	0.50	0.00	0.00
DIVISION TOTAL FTE	2.04	2.04	1.54	1.39
FUND TOTAL FTE	12.81	14.71	14.84	14.72
WATER DEPARTMENT (6300)				
Mayor	0.00	0.00	0.00	0.15
Mayor Pro Tem	0.00	0.00	0.00	0.15
Council Members	0.00	0.00	0.00	0.45
City Manager	0.07	0.10	0.10	0.15
Public Works Director	0.30	0.30	0.00	0.00
Public Works Dir./City Engineer	0.00	0.00	0.30	0.30
City Engineer	0.23	0.23	0.00	0.00
Sr. Civil Engineer (PW)	0.00	0.00	0.23	0.23
Water/Wastewater Superintendent	0.70	0.70	0.70	0.70
Executive Assistant	0.13	0.06	0.06	0.10
Executive Assistant/Dep. City Clerk	0.00	0.07	0.07	0.07
Senior Civil Engineer (W,WW)	0.70	0.70	0.70	0.70
Assistant Civil Engineer	0.00	0.00	0.00	0.00
Executive Secretary	0.84	0.70	0.70	0.70
Public Works Analyst	0.00	0.14	0.00	0.00
Engineering Services Assistant	0.00	0.00	0.00	0.00

City of Banning

Citywide Personnel Summary by Fund/Division

Description	Revised Adopted 2013-14	Revised Adopted 2014-15	Revised Adopted 2015-16	Projected 2016-17
Management Analyst	0.00	0.00	0.19	0.19
Public Works Inspector	0.25	0.25	0.25	0.25
Office Assistant/Specialist	0.70	0.70	0.70	0.70
Warehouse Services Specialist	0.25	0.25	0.25	0.25
Meter Crew Lead	1.00	1.00	1.00	1.00
Valve Flushing Crew Lead	1.00	1.00	1.00	1.00
Construction Crew Lead	1.00	1.00	1.00	1.00
Water Crew Supervisor	2.00	2.00	2.00	2.00
Water Services Worker I/II	6.00	6.00	6.00	6.00
FUND TOTAL FTE	15.17	15.20	15.25	16.09
ELECTRIC DEPARTMENT-DISTRIBUTION (7000)				
Mayor	0.00	0.00	0.00	0.20
Mayor Pro Tem	0.00	0.00	0.00	0.20
Council Members	0.00	0.00	0.00	0.60
City Manager	0.07	0.10	0.10	0.15
Electric Utility Director	0.95	1.00	1.00	1.00
Executive Assistant	0.13	0.06	0.06	0.10
Executive Assistant/Dep. City Clerk	0.00	0.07	0.07	0.07
Executive Secretary	1.00	1.00	0.00	0.00
Management Analyst	0.00	0.00	1.00	1.00
Office Specialist	0.00	0.00	0.00	0.00
Associate Electrical Engineer	1.00	1.00	1.00	1.00
Warehouse Services Specialist	0.50	0.50	0.50	0.50
Electric Operations Manager	1.00	1.00	1.00	1.00
Powerline Crew Supervisor	3.00	3.00	3.00	3.00
Powerline Technician	8.00	13.00	12.00	12.00
Sr. Electric Service Planner	1.00	1.00	1.00	1.00
Electric Service Planner	0.00	0.00	1.00	1.00
Meter Test Technician	1.00	1.00	1.00	1.00
Substation Test Technician	1.00	1.00	1.00	1.00
Apprentice Meter Test Technician	0.00	0.00	0.00	0.00
Electric Service Worker	0.00	0.00	0.00	0.00
Utility Services Assistant	1.00	0.00	0.00	0.00
Engineer Services Assistant	0.00	0.00	1.00	1.00
Powerline Apprentices	0.00	0.00	0.00	0.00
DIVISION TOTAL FTE	19.65	23.73	24.73	25.82

City of Banning

Citywide Personnel Summary by Fund/Division

Description	Revised Adopted 2013-14	Revised Adopted 2014-15	Revised Adopted 2015-16	Projected 2016-17
ELECTRIC DEPARTMENT-GENERATION (7010)				
Power Contract & Rev Adm	0.00	0.00	1.00	1.00
Utility Financial Analyst	0.85	1.00	0.00	0.00
DIVISION TOTAL FTE	0.85	1.00	1.00	1.00
ELECTRIC DEPARTMENT-PUBLIC BENEFIT PROGRAM (7020)				
Public Benefit Coordinator	1.00	1.00	1.00	1.00
Utility Services Assistant	1.00	1.00	1.00	1.00
DIVISION TOTAL FTE	2.00	2.00	2.00	2.00
FUND TOTAL FTE	22.50	26.73	27.73	28.82
WASTEWATER (8000)				
Mayor	0.00	0.00	0.00	0.10
Mayor Pro Tem	0.00	0.00	0.00	0.10
Council Members	0.00	0.00	0.00	0.30
City Manager	0.07	0.01	0.01	0.05
Public Works Director	0.30	0.30	0.00	0.00
Public Works Director/City Engineer	0.00	0.00	0.30	0.30
City Engineer	0.23	0.23	0.00	0.00
Senior Civil Engineer(PW)	0.00	0.00	0.23	0.23
Water/Wastewater Superintendent	0.30	0.30	0.30	0.30
Executive Secretary	0.44	0.30	0.30	0.30
Public Works Analyst	0.00	0.14	0.00	0.00
Management Analyst	0.00	0.00	0.19	0.19
Executive Assistant	0.13	0.06	0.06	0.10
Executive Assistant/Dep. City Clerk	0.00	0.07	0.07	0.07
Associate Engineer-Career PT	0.10	0.10	0.10	0.10
Senior Civil Engineer(W,WW)	0.30	0.30	0.30	0.30
Assistant Civil Engineer	0.00	0.00	0.00	0.00
Engineering Services Assistant	0.00	0.00	0.00	0.00
Public Works Inspector	0.25	0.25	0.25	0.25
Office Assistant/Specialist	0.30	0.30	0.30	0.30
WasteWater Coll Crew Suprv.	1.00	1.00	1.00	1.00
WasteWater Collections	2.00	2.00	2.00	2.00
FUND TOTAL FTE	5.42	5.36	5.41	5.99

City of Banning

Citywide Personnel Summary by Fund/Division

Description	Revised Adopted 2013-14	Revised Adopted 2014-15	Revised Adopted 2015-16	Projected 2016-17
REFUSE (9600)				
City Manager	0.00	0.00	0.00	0.05
Public Works Director	0.20	0.20	0.00	0.00
Public Works Director/City Engineer	0.00	0.00	0.20	0.20
City Engineer	0.10	0.10	0.00	0.00
Senior Civil Engineer	0.00	0.00	0.10	0.10
Public Works Superintendent	0.25	0.25	0.25	0.25
Executive Secretary	0.14	0.00	0.00	0.00
Pubic Works Analyst	0.00	0.14	0.00	0.00
Management Analyst	0.00	0.00	0.14	0.14
FUND TOTAL FTE	0.69	0.69	0.69	0.74
INSURANCE-WORK COMP. (5020)				
Human Resources Director	0.00	0.00	0.00	0.00
Admin Services Director	0.15	0.15	0.15	0.10
Deputy HR Director	0.20	0.20	0.20	0.20
Risk Management Analyst	0.00	0.00	0.00	0.00
Human Resources Technician	0.30	0.30	0.30	0.30
P.T. Human Resources Technician	0.00	0.00	0.14	0.14
DIVISION TOTAL FTE	0.65	0.65	0.79	0.74
INSURANCE-SUI (5030)				
Human Resources Technician	0.08	0.08	0.08	0.08
P.T. Human Resources Technician	0.00	0.00	0.03	0.04
Risk Management Analyst	0.00	0.00	0.00	0.00
DIVISION TOTAL FTE	0.08	0.08	0.11	0.12
INSURANCE-GENERAL LIABILITY (5040)				
City Attorney	Contract	Contract	Contract	Contract
Human Resources Director	0.00	0.00	0.00	0.00
Admin Services Director	0.15	0.15	0.15	0.10
Deputy HR Director	0.30	0.30	0.30	0.30
Risk Management Analyst	0.00	0.00	0.00	0.00
Human Resources Technician	0.38	0.38	0.38	0.38
P.T. Human Resources Technician	0.00	0.00	0.17	0.18
DIVISION TOTAL FTE	0.83	0.83	1.00	0.96
FUND TOTAL FTE	1.56	1.56	1.90	1.82

City of Banning

Citywide Personnel Summary by Fund/Division

Description	Revised Adopted 2013-14	Revised Adopted 2014-15	Revised Adopted 2015-16	Projected 2016-17
FLEET MAINTENANCE (3800)				
City Manager	0.00	0.00	0.00	0.05
Fleet Manager	0.00	0.00	0.00	1.00
Public Works Superintendent	0.25	0.25	0.25	0.00
Fleet Maintenance Mechanic	3.00	3.00	3.00	3.00
Warehouse Services Specialist	0.25	0.25	0.25	0.25
FUND TOTAL FTE	3.50	3.50	3.50	4.30
INFORMATION SYSTEMS SERVICES (3700)				
Finance Director	0.00	0.00	0.00	0.00
City Manager	0.00	0.00	0.00	0.10
Admin Services Director	0.15	0.15	0.15	0.10
Deputy Finance Director	0.25	0.25	0.25	0.25
Purchasing Manager	0.00	0.00	0.00	0.00
Information Technology Manager	0.00	0.00	0.00	1.00
Information Technology Coordinator	1.00	1.00	1.00	0.00
Police Info Systems Technician	0.00	0.00	0.00	1.00
Information Technology Media Technician	1.00	1.00	1.00	1.00
FUND TOTAL FTE	2.40	2.40	2.40	3.45
UTILITY BILLING (3100)				
Finance Director	0.00	0.00	0.00	0.00
City Manager	0.00	0.00	0.00	0.01
Admin Services Director	0.15	0.15	0.15	0.30
Deputy Finance Director	0.25	0.25	0.25	0.25
Utility Billing Financial Analyst	1.00	1.00	1.00	1.00
Customer Service Supervisor	0.00	0.00	0.00	1.00
Accountant II	0.50	0.50	0.50	0.50
Customer Services Manager	0.00	0.00	0.00	0.00
Purchasing Manager	0.00	0.00	0.00	0.00
Senior U/Billing Representative	3.00	3.00	3.00	3.00
Receptionist	0.00	0.00	0.00	0.00
Office Specialist	1.00	1.00	1.00	1.00
Utility Billing Representative	3.48	3.48	3.48	4.00
Financial Services Specialist	0.25	0.25	0.25	0.25
DIVISION TOTAL FTE	9.63	9.63	9.63	11.31
UTILITY BILLING-METER READING (3110)				
Electric Utility Director	0.05	0.00	0.00	0.00
Power Contract & Rev Adm	0.00	0.00	0.00	0.00
Utility Financial Analyst	0.15	0.00	0.00	0.00
Utility Services Assistant	0.00	1.00	1.00	1.00
Lead Field Service Rep	1.00	1.00	1.00	1.00
Field Service Reps	3.00	3.00	3.00	3.00
DIVISION TOTAL FTE	4.20	5.00	5.00	5.00
FUND TOTAL FTE	13.83	14.63	14.63	16.31

City of Banning

Citywide Personnel Summary by Fund/Division

Description	Revised Adopted 2013-14	Revised Adopted 2014-15	Revised Adopted 2015-16	Projected 2016-17
SUCCESSOR AGENCY (9200)				
Economic Development Director	1.00	1.00	1.00	0.00
FUND TOTAL FTE	1.00	1.00	1.00	0.00
TOTAL SUCCESSOR AGENCY FUNDS	1.00	1.00	1.00	0.00
TOTAL OTHER FUNDS	**85.32**	**91.86**	**92.54**	**98.14**
TOTAL ALL FUNDS	**159.02**	**166.40**	**174.28**	**179.36**
TOTAL ALL FUNDS	159.02	166.40	174.28	179.36
Less Part Time	10.02	10.40	11.28	11.36
Less Elected	7.00	7.00	7.00	7.00
Full Time Employees	*142.00*	*149.00*	*156.00*	*161.00*

City of Banning

Citywide Personnel Summary Reconciliation

Reconciliation of Positions from Adopted FY2015-16 Budget to FY2016-17 Budget

Total FY2015-16 Budgeted Positions					**174.28**
FY2016-17 Full-Time (FT) Position Changes					
001	*City Manager*	*Economic Development Manager*	*New position- reclassified from Director to Manager*		1.00
001	*City Manager*	*Economic Development Director*	*Position eliminated- position reclassified to Manager*		(1.00)
001	*Police*	*Community Services Officer*	*New position*		1.00
001	*Police*	*Police Officer*	*New position*		1.00
001	*Police*	*Police Captain*	*New position- reclassified from Police Lieutenant*		1.00
001	*Police*	*Police Lieutenant*	*Position reclassified to Police Captain*		(1.00)
702	*Fleet Maintenance*	*Fleet Manager*	*New position*		1.00
703	*Info System Services*	*IT Manager*	*New position- reclassified from IT Coordinator*		1.00
703	*Info System Services*	*IT Coordinator*	*Position eliminated- reclassified to IT Manager*		(1.00)
761	*Utility Billing Admin*	*Customer Service Supervisor*	*New position*		1.00
761	*Utility Billing Admin*	*Utility Billing Representative*	*Position reclassified from Part Time*		1.00
				Net	5.00
FY2016-17 Part-Time (PT) Position Changes					
001	*Human Resources*	*Part-Time H.R. Technician*	*Hours increased*		0.03
001	*Recreation-Aquatics*	*Pool Manager*	*Hours increased*		0.03
001	*Recreation*	*Assistant Pool Manager*	*Hours decreased*		(0.03)
001	*Recreation*	*Lifeguards*	*Hours increased*		0.01
001	*Recreation*	*Cashiers*	*Hours decreased*		(0.11)
001	*Transit-Fixed Route*	*Part Time Bus Drivers*	*Hours increased*		0.78
001	*Transit-Dial A Ride*	*Part Time D-A-R Drivers*	*Hours decreased*		(0.15)
761	*Utility Billing Admin*	*Utility Billing Representative*	*Position reclassified to Full-Time*		(0.48)
				Net	0.08
			Total Changes to Budgeted Positions		5.08
Total FY2016-17 Budgeted Positions					**179.36**

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CAPITAL IMPROVEMENT PROGRAM

FY's 2016/17 - 20/21

CITY COUNCIL

Art Welch ..... Mayor
George Moyer ..... Mayor Pro Tem
Deborah Franklin ..... Council Member
Edward Miller ..... Council Member
Don Petersen ..... Council Member

CITY MANAGER

Michael Rock
City Manager

CIP ADMINISTRATOR

Art Vela
Public Works Director

CITY of BANNING
Capital Improvement Program

CAPITAL IMPROVEMENT PROGRAM

The Capital Improvement Program (CIP) is a roadmap that provides direction and guidance for planning, managing, and financing the City's capital and infrastructure assets. The 5-year CIP is used by the City to review the funding of desired capital improvements that compete for scarce financial resources. This document is dynamic and, consequently, must be revised on a regular basis to address the changing needs, priorities, and financial conditions of the City. The capital improvements presented in this document are the City's major projects, those that exceed $25,000 in cost, have long-term life spans, and are generally non-recurring. CIP projects typically include land and right-of-way acquisition; design, planning, and engineering services for capital projects; construction or rehabilitation of public buildings or facilities; utility and transportation infrastructure construction; park construction; and, economic and Successor Agency projects. Some projects less than $25,000 are listed for ease of reconciling with capital line items in the budget.

The project costs listed are strictly estimates and will vary based on the state of the economy and other factors not easily predictable. Project costs for fiscal year 2016-17 have already been incorporated into the budget. The project-to-date costs show estimated activity through June 2016.

The CIP and consequent amendments will be revised and updated on a periodic basis during the future budget cycles and during the year, through Council approval. Changes to the priorities established in the program and its amendments should be expected. Changes can be caused by reductions in funding levels, opportunities for grants or other aids, delays in obtaining construction permits or necessary approvals, emergency needs or simply changes in Council direction.

The projects contained in the CIP and amendments are necessary to maintain the existing infrastructure of the City and to properly provide for the health, safety and general well-being of its residents.

The CIP and future amendments are designed to make the most effective use of all financial resources available to the City including fund reserves, current budgeted revenue, grants, and borrowing. The City's goal is to strike a reasonable balance among all of its resources.

In preparing the CIP amendment, the City has considered the impact on operating costs. Projects are designed to keep the increases in operating costs to a minimum. Increases in operating costs are balanced with the overall need to provide the improvement.

CITY of BANNING
Capital Improvement Program
Fiscal Years 2015/16

CURRENT FUNDING SOURCE

	Fund #
General Fund The General Fund is the general operating fund of the city. All general tax receipts and fee revenue not allocated by law, council policy or contractual agreement to other funds are accounted for in the General Fund. General Fund expenditures include operations traditionally associated with activities that are not required to be accounted	001
Gas Tax The Street Division is responsible for the maintenance of streets and storm drains or operation of traffic controls and related facilities. The Division uses State and local standards to ensure protection and maintenance of public infrastructure.	100
Measure A Street Fund Measure "A" was approved by the voters of Riverside County authorizing an additional half-cent sales tax specifically for transportation improvement purposes. This fund accounts for the receipt and expenditures of the money collected under the Measure "A" program.	101
C.D.B.G Accounts for monies received and expended by the City as a participant in the Federal Community Development Block Grant Housing Program.	110
Supplemental Law Enforcement Fund This program was approved in FY 1996-97. This funding is restricted to front line law enforcement programs. Funding for this program is considered each year by the State and is not guaranteed.	148
Traffic Control Facility Fund Traffic Control Facilities Fees are the impact fees paid by the new developments for con	420
General Facilities Fund This fund has been created to reserve funds obtained from new development to update the City's General Plan and to construct City Hall Annex. Fees are collected at the time a building permit is issued and are intended to update the City Hall Facilities.	430
Park Development Fund The Park Development Department is responsible for the acquisition and development of parks and recreation facilities. Functions include land acquisition, planning and design, grant funding acquisition, identification and administration of rehabilitation and improvement projects, establishment and collection of developer fees, and development of leases.	451
Capital Improvement Fund This fund is used to record the receipt and expenditure of the one-time upfront lease payment received from the Banning Utility Authority. In as much as this lease payment came from bond proceeds, it can only be used to fund capital expenditures. The Council initially earmarked these for a variety of projects.	470

Airport The Banning Municipal Airport is an element of the national and local transportation system, which significantly affects the economic development of the City of Banning. The Airport Fund reflects annual revenues, expenditures and proposed capital improvement projects. A sound and realistic planning of Airport operations has the means to increase its contribution to the economy of the community.	600
Transit Operations The Fixed Transit Route Division operates fixed-route bus services that serve the City of Banning and provides service between Banning and Cabazon. The Dial-A-Ride Division provides curb-to-curb transit services to elderly and disabled citizens residing within the City of Banning.	610
Water Fund The Water Department is responsible for providing domestic water to residences, businesses and industries within the City. The Division is also responsible for providing adequate flows for the City's fire protection system. The City's main source of water supply is water wells in the City's water canyon along with wells scattered throughout other parts of the City. The Water Division is an enterprise function; i.e. all costs relative to the production and delivery of water (maintenance, replacement and expansion) are paid with user fees and capital connection fees.	660
Water Capital Facilities Fund The Water Capital Facility fees are a one-time impact fee collected from new developments or existing developments requesting new services from the City's Water Distribution System. The fees collected can be utilized for the Water Department Capital Improvement Programs.	661
Reclaimed Water Funds ***Irrigation Water Fund*** The purpose of the Irrigation Water Fund is to set aside funds for an irrigation water/reclaimed water project. Funding for this project is obtained on an incremental basis over a period of years until adequate funds are available to pay for a project.	662
BUA Water Capital Project Fund Water 2005 revenue bonds were set aside to fund specific water utility capital improvement projects.	663
Electric Operations The Electric Department provides economical, reliable, and safe distribution of electricity to residents and businesses in the City of Banning. The Department contracts with both public and private entities for the provision of specialized services.	670
Electric Improvement Fund The Electric Improvement Fund includes interest and payments received from Southern California Edison (SCE) as per Federal Energy Regulatory Commission decisions.	673
'07 Electric Revenue Bond Project Fund Electric revenue bonds proceeds were set aside to fund certain capital improvements to the Electric System.	674

Wastewater Fund The Wastewater Department collects the effluent from the city's residential, commercial and industrial facilities and discharges the effluent after required treatment in compliance with the Discharge Permit issued by the State Water Resources Control Board. The Wastewater Treatment Facilities are operated by United Water Environmental Services, on a contract basis.	680
Wastewater Capital Facility Fund The Wastewater Capital Facility Fee is a one-time charge collected from new development or existing development requesting new services from the City's wastewater collection system. The fees collected can be utilized for Wastewater Division Capital Improvement Programs.	681
BUA Wastewater Capital Facility Fund Wastewater 2005 revenue bonds were set aside to pay for specific wastewater utility capital improvement projects.	683
Utility Billing Services The Utility Billing Operations is responsible for preparing and collecting bills for electric, water, wastewater and refuse (trash), and also serves as the central revenue collection point for the City. The Utility Meter Services Operations is responsible for meter reading.	761
2007 Tax Allocation Bond Proceeds Fund Proceeds from this bond issue may be used for a variety of improvements. The Agency Board has developed and approved a number of programs intended to upgrade the appearance of the project area, stimulate investment, produce jobs and revitalize the area. AB 1x 26 and AB 1438 provide guidelines bond proceeds may be expended once the Agency has received a Finding of Completion from the State Department of Finance. This was received April 26, 2013.	855

CITY OF BANNING
CAPITAL IMPROVEMENT PROGRAM
5 YEAR SUMMARY BY FUND
FISCAL YEAR'S 2017-2021

FUND#	FUNDING SOURCE	Project to Date	Budget Carry Fwd	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL $
001	General	14,262	84,435	160,131	50,131	-	-	-	308,959
100	Gas Tax Street	-	384,174	-	-	-	-	-	384,174
101	Measure A Street	-	1,180,000	546,000	1,325,385	557,000	591,000	630,000	4,829,385
111	Landscape Maintenance	-	-	175,000	-	-	-	-	175,000
148	Supplemental Law Enforcement	-	173,433	-	-	-	-	-	173,433
370	Area Police Computer	-	-	35,184	-	-	-	-	35,184
430	General Facilities	-	60,000	65,000	-	-	-	-	125,000
441	Sunset Grade Separation Fund	-	-	229,189	-	-	-	-	229,189
451	Park Development	-	-	66,800	119,033	-	-	-	185,833
470	Capital Improvement Fund	-	120,000	-	-	-	-	-	120,000
600	Airport	-	-	-	40,000	475,000	-	210,000	725,000
610	Transit Operations	325,902	818,706	50,000	-	875,000	-	-	2,069,608
660	Water Operations	105,419	1,015,904	610,000	1,482,500	5,830,000	15,190,000	10,370,000	34,603,823
661	Water Capital Facility Fee	-	1,325,000	750,000	1,071,613	350,000	1,350,000	350,000	5,196,613
662	Irrigation Water	-	400,000	-	75,000	-	-	-	475,000
663	BUA Water Capital Project Fund	-	332,254	550,000	1,211,796	2,088,204	-	-	4,182,254
670	Electric Operations	-	734,444	495,000	470,000	150,000	-	-	1,849,444
673	Electric Improvement	358	795,624	2,980,000	750,000	-	-	-	4,525,982
674	2007 Elec Rev Bond Project Fund	6,302,520	7,410,721	600,000	1,850,000	-	-	-	16,163,241
680	Wastewater Operations	-	115,000	350,000	25,000	60,000	-	-	550,000
681	Wastewater Capital Facility Fees	-	525,000	125,000	825,000	50,000	250,000	-	1,775,000
683	BUA WWtr Capital Project Fund	2,358,267	235,752	250,000	1,500,000	15,000,000	10,000,000	-	29,344,019
703	Information Systems Services	-	-	17,300	17,300	-	-	-	34,600
761	Utility Billing Administration	-	53,500	48,430	27,500	-	-	-	129,430
855	2007 TAPBS Bond Proceeds	65,923	2,029,607	5,500,452	-	-	-	-	7,595,982
856	2003 TABS Bond Proceeds	-	-	340,064	-	-	-	-	340,064
	CITYWIDE CIP TOTALS	9,172,650	17,793,555	13,603,486	10,840,258	25,435,204	27,381,000	11,560,000	116,126,217

CITY OF BANNING
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEARS 2016-2020

GENERAL FUND

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL $
Cable Channel Equipment	001-2060-446.90-56	Machinery/Equipment	$ 14,262	$ 28,416	$ 50,131	$ 50,131				$ 142,940
Community Center Generator Enclosure(Construction)	001-3200-412.90-56	Machinery/Equipment	$ -	$ 56,019	$ -	$ -				$ 56,019
Repplier Park Parking Lot (PS &E)	001-3600-461.90-37	Repplier Park Improvement	$ -	$ -	$ 20,000					$ 20,000
Repplier Park Parking Lot (Construction)	001-3600-461.90-37	Repplier Park Improvement			$ 90,000					$ 90,000
001 GENERAL FUND TOTALS			$ 14,262	$ 84,435	$ 160,131	$ 50,131	$ -	$ -	$ -	$ 308,959

STREETS

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL $
HSIP Traffic Signal Improvement®	100-4900-431.93-27	Traffic Signal/Synchron		$ 384,174						$ 384,174
100 GAS TAX STREET FUND TOTALS			$ -	$ 384,174	$ -	$ -	$ -	$ -	$ -	$ 384,174

MEASURE A

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL $
Nicolet: Sims to 8th	101-4900-431.93-16	Measure A Street Imp		$ 120,000						$ 120,000
Ramsey: San Gorgonio to 4th	101-4900-431.93-16	Measure A Street Imp		$ 300,000						$ 300,000
City Wide Slurry Seal	101-4900-431.93-16	Measure A Street Imp		$ 110,000						$ 110,000
Nicolet: McGovern to Sunset	101-4900-431.93-16	Design Street Projects		$ 45,000						$ 45,000
Nicolet: Sims to Sunset	101-4900-431.93-16	Measure A Street Imp		$ 310,000						$ 310,000
FTIP: Ramsey:Hargrave to ECL	101-4900-431.93-16	Measure A Street Imp		$ 295,000						$ 295,000
Theodore: Alessandro to Almond Way	101-4900-431.93-16	Measure A Street Imp			$ 166,000					$ 166,000
8th: Lincoln to Westward	101-4900-431.93-16	Measure A Street Imp			$ 180,000					$ 180,000
Charles: Hargrave to 1037 E. Charles	101-4900-431.93-16	Measure A Street Imp			$ 100,000					$ 100,000
Wesley: Hargrave to 1401 E. Wesley	101-4900-431.93-16	Measure A Street Imp			$ 100,000					$ 100,000
Sun Lakes Blvd: Highland Hm Rd to Sunset (ED/PS&E)	101-4900-431.93-04	Measure A Street Imp				$ 1,325,385				$ 1,325,385
Cottonwood: 8th to 12th	101-4900-431.93-16	Measure A Street Imp					$ 100,000			$ 100,000
George: 8th to 12th	101-4900-431.93-16	Measure A Street Imp					$ 100,000			$ 100,000
10th: Williams to George	101-4900-431.93-16	Measure A Street Imp					$ 115,000			$ 115,000
12th: Williams to George	101-4900-431.93-16	Measure A Street Imp					$ 122,000			$ 122,000
14th: Williams to George	101-4900-431.93-16	Measure A Street Imp					$ 120,000			$ 120,000
Indian School:8th to San Gorgonio	101-4900-431.93-16	Measure A Street Imp						$ 200,000		$ 200,000
Lincoln: San Gorgonio to Hargrave	101-4900-431.93-16	Measure A Street Imp						$ 300,000		$ 300,000
Citywide Slurry Seal	101-4900-431.93-16	Measure A Street Imp						$ 91,000		$ 91,000
Monroe: 22nd to Jefferson	101-4900-431.93-16	Measure A Street Imp							$ 100,000	$ 100,000
Jefferson: Monroe to 22nd	101-4900-431.93-16	Measure A Street Imp							$ 90,000	$ 90,000
Lincoln: Sunset to 22nd	101-4900-431.93-16	Measure A Street Imp							$ 180,000	$ 180,000
George: Hargrave to Hathaway	101-4900-431.93-16	Measure A Street Imp							$ 140,000	$ 140,000
City Wide Slurry Seal	101-4900-431.93-16	Measure A Street Imp							$ 120,000	$ 120,000
101 MEASURE A FUND TOTALS			$ -	$ 1,180,000	$ 546,000	$ 1,325,385	$ 557,000	$ 591,000	$ 630,000	$ 4,829,385

LANDSCAPE MAINTENANCE

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL $
Landscape Maintenance Design	111-4900-432.90-72	Landscape Maint. Design	$ -	$ -	$ 50,000					$ 50,000
Landscape Maintenance Project	111-4900-432.90-33	Landscape Project	$ -	$ -	$ 125,000					$ 125,000
111 LANDSCAPE MAINTENANCE FUND TOTALS			$ -	$ -	$ 175,000	$ -	$ -	$ -	$ -	$ 175,000

CITY OF BANNING
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEARS 2016-2020

SUPPLEMENTAL LAW ENFORCEMENT

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL $
SLESF GRANT 2013	148-2213-421.90-56	Machinery & Equipment	$ -	$ 1,238						$ 1,238
SLESF GRANT 2014	148-2214-421.90-56	Machinery & Equipment	$ -	$ 8,868						$ 8,868
SLESF GRANT 2015	148-2215-421.90-56	Machinery & Equipment	$ -	$ 63,327						$ 63,327
SLESF GRANT 2016	148-2216-421.90-48	Computer Hardware	$ -	$ 100,000						$ 100,000
148 SUPP. LAW ENFORCEMNT GRANT FUND TOTALS			$ -	$ 173,433	$ -	$ -	$ -	$ -	$ -	$ 173,433

AREA POLICE COMPUTER

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL $
New Server	370-2200-421.90-48	Computer Hardware	$ -	$ -	$ 35,184					$ 35,184
			$ -	$ -						$ -
370 AREA POLICE COMPUTER FUND TOTALS			$ -	$ -	$ 35,184	$ -	$ -	$ -	$ -	$ 35,184

GENERAL FACILITIES

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL $
City Facility Programming Assessment	430-2900-441.33-11	Professional Services	$ -	$ -	$ 15,000					$ 15,000
HVAC Controls/Computer	430-2900-441.90-15	Building Improvements	$ -	$ 60,000						$ 60,000
City Monument Signs (Design/Construction)	430-2900-441.90-15	Building Improvements	$ -	$ -	$ 50,000					$ 50,000
430 GENERAL FACILITIES FUND TOTALS			$ -	$ 60,000	$ 65,000	$ -	$ -	$ -	$ -	$ 125,000

SUNSET GRADE SEPARATION

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL $
Sunset Grade Separation (Amendment)	441-6500-431.93-02	Sunset Grade Separation	$ -	$ -	$ 229,189					$ 229,189
			$ -	$ -						$ -
441 SUNSET GRADE SEPARATION FUND TOTALS			$ -	$ -	$ 229,189	$ -	$ -	$ -	$ -	$ 229,189

PARK DEVELOPMENT

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL $
Lions Park Exansion (ED/PS&E)	451-3600-461.90-69	Lions Park Improvement	$ -	$ -	$ 27,500					$ 27,500
Lions Park Expansion (ED/PS&E) - BEYOND Funding	451-3600-461.90-69	Lions Park Improvement	$ -	$ -	$ 39,300					$ 39,300
Lions Park Expansion (CONST)	451-3600-461.90-69	Lions Park Improvement	$ -	$ -		$ 119,033				$ 119,033
451 PARK DEVELOPMENT FUND TOTALS			$ -	$ -	$ 66,800	$ 119,033	$ -	$ -	$ -	$ 185,833

CAPITAL IMPROVEMENT

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL $
City Hall A/C	470-3200-412.90-15	Building Improvements	$ -	$ 120,000						$ 120,000
										$ -
470 CAPITAL IMPROVEMENT FUND TOTALS			$ -	$ 120,000	$ -	$ -	$ -	$ -	$ -	$ 120,000

AIRPORT

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL $
Rehabilitate Runway 8-26 (Design)	600-5100-435.90-10	Planning/Engineering	$ -	$ -		$ 40,000				$ 40,000
Rehabilitate Runway 8-26 (Const.)	600-5100-435.93-73	Airport Improvements	$ -	$ -			$ 475,000			$ 475,000
Acquire Land to Remove Obst/Relocate Tenants	600-5100-435.90-10	Planning/Engineering	$ -	$ -					$ 210,000	$ 210,000
600 AIRPORT FUND TOTALS			$ -	$ -	$ -	$ 40,000	$ 475,000	$ -	$ 210,000	$ 725,000

CITY OF BANNING
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEARS 2016-2020

TRANSIT

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL $
Bus Stop Amenities	610-5800-434.90-19	Plant Property	$ 149,815	$ 185						$ 150,000
Schedule Holders for stops	610-5800-434.90-19	Plant Property	$ -	$ 5,000						$ 5,000
On Board Schedule Holders	610-5800-434.90-19	Plant Property	$ -	$ 300						$ 300
Automated Enunciators	610-5800-434.90-19	Plant Property	$ -	$ 50,000						$ 50,000
Bus Rehab/Bus Shelters	610-5800-434.90-19	Plant Property	$ -	$ 105,507						$ 105,507
Heavy Duty Hydraulic Llift	610-5800-434.90-19	Plant Property	$ -	$ -	$ 50,000					$ 50,000
Computer Equipment	610-5800-434.90-48	Computer Hardware	$ 5,793	$ 53,246						$ 59,039
Bus Security Upgrades	610-5800-434.90-51	Automotive Equipment	$ -	$ 18,721						$ 18,721
2 Replacement Coaches	610-5800-434.90-51	Automotive Equipment	$ -	$ -			$ 850,000			$ 850,000
Relief Vehicle	610-5800-434.90-51	Automotive Equipment	$ -	$ -			$ 25,000			$ 25,000
Electric Fareboxes	610-5800-434.90-56	Machinery & Equipment	$ -	$ 150,000						$ 150,000
Security Cameras	610-5800-434.90-56	Machinery & Equipment	$ -	$ 48,818						$ 48,818
Automated Enunciators	610-5800-434.90-56	Machinery & Equipment	$ -	$ 50,000						$ 50,000
Shop Equipment	610-5800-434.90-56	Machinery & Equipment	$ 24,962	$ 38						$ 25,000
Route Schedule Holders	610-5800-434.90-56	Machinery & Equipment	$ 4,878	$ 5,122						$ 10,000
Security Camera System	610-5800-434.90-56	Machinery & Equipment	$ 9,974	$ 26						$ 10,000
WiFi Download System	610-5800-434.90-56	Machinery & Equipment	$ -	$ 56,869						$ 56,869
Pressure Washer Purchase	610-5800-434.90-56	Machinery & Equipment	$ 12,003	$ -						$ 12,003
Paratransit Schedule Software	610-5850-434.90-49	Computer Software	$ -	$ 25,000						$ 25,000
DAR Vehicles	610-5850-434.90-51	Automotive Equipment	$ 117,008	$ 51,164						$ 168,172
Decaling	610-5850-434.90-51	Automotive Equipment	$ 1,469	$ 3,886						$ 5,355
ADA Accessible Van	610-5850-434.90-51	Automotive Equipment	$ -	$ 50,000						$ 50,000
Replace D-A-R Buses	610-5850-434.90-51	Automotive Equipment	$ -	$ 119,824						$ 119,824
GPS for Dial-A-Ride	610-5850-434.90-56	Machinery & Equipment	$ -	$ 25,000						$ 25,000
610 TRANSIT FUND TOTALS			**$ 325,902**	**$ 818,706**	**$ 50,000**	**$ -**	**$ 875,000**	**$ -**	**$ -**	**$ 2,069,608**

WATER

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL $
City Facility Programming Assessment	660-6300-471.90-78	Planning/Design-Capital	$ -	$ -	$ 20,000					$ 20,000
Security Cameras at Water Yard (PS&E)	660-6300-471.90-78	Planning/Design-Capital	$ -	$ -		$ 7,500				$ 7,500
Security Cameras at Water Yard (Const)	660-6300-471.90-15	Building Improvements	$ -	$ -		$ 25,000				$ 25,000
2016-01W: Repairs at Various Wells and Booster (Const)	660-6300-471.95-08	Wells/Pumping Equipment	$ -	$ 201,250						$ 201,250
Well Enclosures	660-6300-471.90-15	Building Improvements	$ -	$ -	$ 80,000		$ 80,000		$ 80,000	$ 240,000
Well Rehabilitation	660-6300-471.95-08	Wells/Pumping Equipment	$ -	$ -		$ 150,000		$ 150,000		$ 300,000
Replace SCADA Comp Hardware/Software	660-6300-471.95-27	SCADA/Telemetry	$ 50,708	$ 74,292	$ 250,000		$ 250,000		$ 250,000	$ 875,000
Dump Truck	660-6300-471.90-51	Automotive Equipment	$ -	$ 125,000						$ 125,000
Work Truck	660-6300-471.90.52	Vehicles	$ -	$ -	$ 50,000			$ 40,000	$ 40,000	$ 130,000
Water Line Replacement at 3 Locations (PS&E)	660-6300-471.90-78	Planning/Design-Capital	$ 54,711	$ 53,269						$ 107,980
Water Line Replacement Location #1 Hargrave (Const)	660-6300-471.95-10	Water Mains	$ -	$ 562,093						$ 562,093
Water Line Replacement: Jacinto View/Chevy (PS&E)	660-6300-471.90-78	Planning/Design-Capital	$ -	$ -	$ 30,000					$ 30,000
Water Line Replacement: Jacinto View/Chevy (Const)	660-6300-471.95-10	Water Mains	$ -	$ -		$ 550,000				$ 550,000
Chromium 6 Treatment: Pilot Study	660-6300-471.90-78	Planning/Design-Capital	$ -	$ -	$ 180,000					$ 180,000
Chromium 6 Treatment (ED/PS&E)	660-6300-471.90-78	Planning/Design-Capital	$ -	$ -		$ 750,000	$ 500,000			$ 1,250,000
Chromium 6 Treatment (Const)	660-6300-471.90-18	Plant Improvements	$ -	$ -			$ 5,000,000	$ 15,000,000	$ 10,000,000	$ 30,000,000
660 WATER FUND TOTALS			**$ 105,419**	**$ 1,015,904**	**$ 610,000**	**$ 1,482,500**	**$ 5,830,000**	**$ 15,190,000**	**$ 10,370,000**	**$ 34,603,823**

CITY OF BANNING
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEARS 2016-2020

WATER CAPITAL FACILITIES

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL $
Water Master Plan Update	661-6300-471.90-78	Planning/Design-Capital	$ -	$ -		$ 75,000				$ 75,000
Pilot Well in Cabazon SU	661-6300-471.95-08	Wells/Pumping Equip.	$ -	$ -	$ 750,000					$ 750,000
Equip Well in Cabazon SU	661-6300-471.95-08	Wells/Pumping Equip.	$ -	$ -		$ 696,613				$ 696,613
Main to Cabazon Well	661-6300-471.95-10	Water Mains	$ -	$ -			$ 350,000	$ 350,000	$ 350,000	$ 1,050,000
Water Yard Building	661-6300-471.90-12	Water Yard Building	$ -	$ 600,000						$ 600,000
Altitude Valves	661-6300-471.95-09	Reservoirs	$ -	$ -		$ 200,000				$ 200,000
Sunset Grade Sep. Water Main	661-6300-471.95-10	Water Mains	$ -	$ 400,000						$ 400,000
San G to Mountain East Bottleneck (Design)	661-6300-471.90-78	Planning/Design-Capital	$ -	$ -		$ 100,000				$ 100,000
San G to Mountain East Bottleneck (Const)	661-6300-471.95-10	Water Mains	$ -	$ -				$ 1,000,000		$ 1,000,000
Water Main on Sunset: Lincoln to Westward	661-6300-471.95-10	Water Mains	$ -	$ 325,000						$ 325,000
661 WATER CAPITAL FACILITIES FUND TOTALS			**$ -**	**$ 1,325,000**	**$ 750,000**	**$ 1,071,613**	**$ 350,000**	**$ 1,350,000**	**$ 350,000**	**$ 5,196,613**

IRRIGATION WATER (RECLAIMED WATER)

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL $
Recycled Water Master Plan Update	662-6300-471.90-10	Planning/Engineering	$ -	$ -		$ 75,000				$ 75,000
Sunset Grade Sep RW Main	662-6300-471.95-10	Irrigation Wtr Mains	$ -	$ 400,000						$ 400,000
Sun Lakes Ponds Main/Inter-tie	662-6300-471.95-10	Irrigation Wtr Mains	$ -	$ -						$ -
662 IRRIGATION WATER FUND TOTALS			**$ -**	**$ 400,000**	**$ -**	**$ 75,000**	**$ -**	**$ -**	**$ -**	**$ 475,000**

BUA WATER CAPITAL

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL $
Flume Constultant Costs	663-6300-471.96-35	Flume Restoration Project	$ -	$ 332,254	$ 300,000	$ 300,000				$ 932,254
Water Canyon Pipe Rep Design	663-6300-471.90-78	Planning/Design-Capital	$ -	$ -	$ 250,000					$ 250,000
Water Canyon Pipe Rep (Cons)	663-6300-471.95-10	Water Mains	$ -	$ -		$ 911,796	$ 2,088,204			$ 3,000,000
663 BUA WATER CAPITAL PROJECT FUND TOTALS			**$ -**	**$ 332,254**	**$ 550,000**	**$ 1,211,796**	**$ 2,088,204**	**$ -**	**$ -**	**$ 4,182,254**

ELECTRIC

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL $
Modification & Improvement to Admin & Warehouse buildings	670-7000-473.90-15	Building Improvements	$ -	$ 154,070	$ 100,000	$ 50,000				$ 304,070
Computer replacement/repair	670-7000-473.90-48	Computer Hardware	$ -	$ -	$ 5,000	$ 5,000				$ 10,000
Computer replacement/repair	670-7000-473.90-49	Computer Software	$ -	$ -	$ 5,000	$ 5,000				$ 10,000
Replace Aging vheicles	670-7000-473.90-52	Vehicles	$ -	$ 410,000		$ 50,000	$ 150,000			$ 610,000
Special Utility Cap Items	670-7000-473.95-01	Poles/Towers/Fixtures	$ -	$ -	$ 10,000	$ 10,000				$ 20,000
Special Utility Cap Items	670-7000-473.95-02	Overhead Conductor/Device	$ -	$ -	$ 10,000	$ 10,000				$ 20,000
Special Utility Cap Items	670-7000-473.95-04	Underground Conduc/Device	$ -	$ -	$ 10,000	$ 10,000				$ 20,000
Special Utility Cap Items	670-7000-473.95-05	Line Transformers	$ -	$ -	$ 50,000	$ 50,000				$ 100,000
Special Utility Cap Items	670-7000-473.95-06	Substation Equipment	$ -	$ -	$ 45,000	$ 20,000				$ 65,000
Special Utility Cap Items	670-7000-473.95-17	Meters	$ -	$ -	$ 15,000	$ 15,000				$ 30,000
LED Street Light Replacement Project	670-7000-473.95-19	Street Lights	$ -	$ 170,374	$ 200,000	$ 200,000				$ 570,374
Special Utility Cap Items	670-7000-473.95-23	System Improvements-Labor	$ -	$ -	$ 25,000	$ 25,000				$ 50,000
Special Utility Cap Items	670-7000-473.95-29	Pole Testing & Replacement	$ -	$ -	$ 20,000	$ 20,000				$ 40,000
670 ELECTRIC FUND TOTALS			**$ -**	**$ 734,444**	**$ 495,000**	**$ 470,000**	**$ 150,000**	**$ -**	**$ -**	**$ 1,849,444**

ELECTRIC IMPROVEMENT

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL $
Redesign CH & Electric Admin Building	673-7000-473.33-11	Professional Services	$ -	$ -	$ 30,000					$ 30,000
CH & Electric Admin Building Construction	673-7000-473.90-15	Building Improvements			$ 500,000					$ 500,000
Install EV Charging Stations at Corporate Yard	673-7000-473.90-77	Alternative Fueling Project			$ 150,000					$ 150,000
Sunset Grade Separation	673-7000-473.93-02	Sunset Grade Separation		$ 467,858	$ -					$ 467,858
Smart Meter/AMI Project	673-7000-473.95-31	Smart Meter Project			$ 2,000,000	$ 750,000				$ 2,750,000
Rebuild Hydro Genetating Units	673-7000-473.96-34	Hydro Units		$ 101,975	$ 300,000					$ 401,975
Reconductor Underground Electric @ Barbour St	673-7000-473.96-36	Umdergroumd Elect @ Barbour	$ 358	$ 225,791						$ 226,149
673 ELECTRIC IMPROVEMENT FUND TOTALS			**$ 358**	**$ 795,624**	**$ 2,980,000**	**$ 750,000**	**$ -**	**$ -**	**$ -**	**$ 4,525,982**

CITY OF BANNING
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEARS 2016-2020

ELECTRIC REVENUE BOND

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL $
City Yard Warehouse Building	674-7000-473.90-11	New Building City	$ 2,774,307	$ 1,410,201						$ 4,184,508
Downtown UG - Decoratove Lights	674-7000-473.96-29	D.T. Underground	$ 2,615,227	$ 956,149						$ 3,571,376
Alola Substation	674-7000-473.96-32	Alola Substation	$ 86,689	$ 3,363,198						$ 3,449,887
Airport Substation Conversion	674-7000-473.96-33	Airport Substation	$ 638,826	$ 1,561,173						$ 2,199,999
Midway Subsation Upgrade	674-7000-473.96-12	Midway Substation			$ 500,000					$ 500,000
Sunset Substation Distribution Circuits	674-7000-473.96-18	Sunset Substation	$ 187,471	$ 120,000	$ 100,000	$ 1,850,000				$ 2,257,471
674 '07 ELECTRIC REVENUE BOND PROJECT TOTALS			$ 6,302,520	$ 7,410,721	$ 600,000	$ 1,850,000	$ -	$ -	$ -	$ 16,163,241

WASTEWATER

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL $
City Facility Programming Assessment	680-8000-454.90-78	Planning/Design-Capital	$ -	$ -	$ 10,000					$ 10,000
Digester Dome Repairs (PS&E)	680-8000-454.90-78	Planning/Design-Capital	$ -	$ -	$ 40,000					$ 40,000
Digester Cleaning/Dome Repairs (Const)	680-8000-454.95-12	Treatment Plant Impro	$ -	$ 30,000	$ 125,000					$ 155,000
WWTP Fencing	680-8000-454.90-22	Fencing Improvements	$ -	$ -	$ 75,000					$ 75,000
Repairs to Heat Exchanger (WWTP)	680-8000-454.95-12	Treatment Plant Impro	$ -	$ -			$ 60,000			$ 60,000
Service Truck	680-8000-454.90-52	Vehicles	$ -	$ 40,000						$ 40,000
PVC Digester Gas Piping	680-8000-454.95-12	Treatment Plant Impro	$ -	$ -		$ 25,000				$ 25,000
Replace Trickling Filter Valves	680-8000-454.95-12	Treatment Plant Impro	$ -	$ 45,000						$ 45,000
Portable Camera System (CCTV)	680-8000-454.90-56	Machinery/Equipment	$ -	$ -	$ 100,000					$ 100,000
680 WASTEWATER FUND TOTALS			$ -	$ 115,000	$ 350,000	$ 25,000	$ 60,000	$ -	$ -	$ 550,000

WASTEWATER CAPITAL FACILITIES

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL $
Sewer Master Plan Update	681-8000-454.90-78	Planning/Design	$ -	$ -		$ 75,000				$ 75,000
Sunset Grade Sep Sewer Main	681-8000-454.95-14	Sewer Mains & Coll. Syst	$ -	$ 400,000						$ 400,000
Annual Sewer Line Repl Design	681-8000-454.90-78	Planning/Design	$ -	$ -	$ 50,000		$ 50,000			$ 100,000
Annual Sewer Line Replacement	681-8000-454.95-14	Sewer Mains & Coll. Syst	$ -	$ -		$ 250,000		$ 250,000		$ 500,000
Replacement of 30" Trunk to WWTP w/ DIP (Design)	681-8000-454.90-78	Planning/Design	$ -	$ -	$ 75,000					$ 75,000
Replacement of 30" Trunk to WWTP w/ DIP (Const)	681-8000-454.95-14	Sewer Mains & Coll. Syst	$ -	$ -		$ 500,000				$ 500,000
SCADA (Lift Stations)	681-8000-454.95-14	Sewer Mains & Coll. Syst	$ -	$ 125,000						$ 125,000
681 WASTEWATER CAPITAL FACILITIES FUND TOTALS			$ -	$ 525,000	$ 125,000	$ 825,000	$ 50,000	$ 250,000	$ -	$ 1,775,000

BUA WASTEWATER CAPITAL

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL $
WWTP Expansion (D)	683-8000-454.90-78	Planning/Design	$ 2,169,811	$ 228,118	$ 250,000	$ 1,500,000				$ 4,147,929
WWTP Expansion (C)	683-8000-454.95-12	Treatment Plant Impro	$ -	$ -			$ 15,000,000	$ 10,000,000		$ 25,000,000
Phase I Irrig	683-8000-454.90-78	Planning/Design	$ 188,456	$ 7,634						$ 196,090
683 BUA WASTEWATER CAPITAL FACILITY FUND TOTALS			$ 2,358,267	$ 235,752	$ 250,000	$ 1,500,000	$ 15,000,000	$ 10,000,000	$ -	$ 29,344,019

INFORMATION SYSTEMS SERVICES

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL $
Computer Replacement	703-3700-480.90-48	Computer Hardware			$ 9,000	$ 9,000				$ 18,000
Software upgrades	703-3700-480.90-49	Computer Software			$ 8,300	$ 8,300				$ 16,600
										$ -
703 INFORMATION SYSTEM SERVICES FUND TOTALS			$ -	$ -	$ 17,300	$ 17,300	$ -	$ -	$ -	$ 34,600

UTILITY BILLING-METER READING

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL $
Fusion Software	761-3100-480.90-49	Computer Software	$ -	$ -	$ 5,930					$ 5,930
New Folder / Stuffer Machine	761-3100-480.90-56	Machinery & Equipment	$ -	$ -	$ 12,000					$ 12,000
Replace meter reading vehicles	761-3110-480.90-52	Vehicles	$ -	$ 53,500	$ 30,500	$ 27,500				$ 111,500
761 UTILITY BILLING FUND TOTALS			$ -	$ 53,500	$ 48,430	$ 27,500	$ -	$ -	$ -	$ 129,430

CITY OF BANNING
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEARS 2016-2020

2007 TAPB PROCEEDS

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL $
Roosevelt Williams Park (PS&E)	855-9500-490.90-30	Roosevelt Williams Park Imp	$ 32,467	$ 63,125	$ 50,000					$ 145,592
Roosevelt Williams Park (Const)	855-9500-490.90-30	Roosevelt Williams Park Imp	$ -	$ -	$ 2,450,000					$ 2,450,000
Hargrave/Ramsey Intersection (PS&E)	855-9500-490.93-30	Ramsey St Imprivements	$ 33,456	$ 46,464	$ -					$ 79,920
Hargrave/Ramsey Intersection (Construction)	855-9500-490.93-30	Ramsey St Imprivements	$ -	$ 1,920,018	$ -					$ 1,920,018
Edison ITCC Tax (Courthouse Pole Relocation)	855-9500-490.93-15	Street Improvements	$ -	$ -	$ 610,000					$ 610,000
TABS Capital Improvement Project	855-9500-490.93-15	Street Improvements	$ -	$ -	$ 2,390,452					$ 2,390,452
855 2007 TAPB BONDS PROCEEDS FUND TOTALS			$ 65,923	$ 2,029,607	$ 5,500,452	$ -	$ -	$ -	$ -	$ 7,595,982

2003 TABS PROCEEDS

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL $
TABS Capital Improvement Project	856-9500-490.93-15	Street Improvements	$ -	$ -	$ 340,064					$ 340,064
856 2003 TABS BOND PROCEEDS FUND TOTALS			$ -	$ -	$ 340,064	$ -	$ -	$ -	$ -	$ 340,064
CITYWIDE CIP TOTALS			$ 9,172,650	$ 17,793,555	$ 13,943,550	$ 10,840,258	$ 25,435,204	$ 27,881,000	$ 11,560,000	$ 116,115,217

CITY OF BANNING
COMPLETED CAPITAL IMPROVEMENT PROJECTS
FY 2015-16

DESCRIPTION	ACCT. DESCRIPTION	PROJECT TOTALS
WASTEWATER CAPITAL FACILITIES		
Mechanical Repairs to Primary Clarifier (Proj 2015-01WW)	Treatment Plant Improv	107,910.00
681 - WASTEWATER CAPITAL FACILITIES FUND TOTAL		**$ 107,910.00**
	GRAND TOTAL	**$ 107,910.00**

ATTACHMENT 2

Public Works Department and
Capital Improvement Projects Budgets

CITY OF BANNING
PUBLIC WORKS DEPARTMENT

The Public Works Department is responsible for the design, construction, maintenance, and operation of public facilities and infrastructure within the City of Banning. This requires the department to respond to requests for service, coordinate efforts with local, regional, state, and federal agencies, and to work with the community in all efforts. The Public Works Department performs community enhancement and preservation functions such as maintenance of sewer, water, buildings, streets, parks, and transportation systems.

The Public Works Department consists of the Airport, Building Maintenance, Engineering, Fleet Maintenance, Parks, Streets, Wastewater and Water Divisions.

The Banning Municipal Airport is an element of the national and local transportation system. The Airport Fund reflects annual revenues, expenditures and proposed capital improvement projects. Airport revenues come hangar rents, fuel sales and state and federal grants.

The Building Maintenance Division provides custodial and building repair services for approximately 95,000 square feet of building space. Maintained facilities include City Hall, Community Center, Senior Center, Aquatic Center, Fire Stations, Corporate Yard, Water Yard, Park Buildings and the Police Station. The majority of minor repairs are completed in-house by the Building Repair Specialist, while major repairs are completed by contractors. The Building Maintenance Division provides numerous services for various department. Funding for the division is provided by the various departments that utilize its services.

The Engineering Division is responsible for planning, design and contract administration of Street, Traffic, Drainage, NPDES and Airport related projects including applying for and administration of related grants. This Division provides necessary assistance to other city departments to accomplish their special projects on an as needed basis. In addition, the Engineering Division coordinates and reviews private development projects and related construction in the public right-of-ways and ensures compliance with City Codes and standards. This division generates revenues from plan check, permit and inspection fees. The divisions that obtain services from the Engineering Division utilize their revenues to fund its operations.

The Fleet Maintenance Division, is responsible for the maintenance, including preventative maintenance, and repair of all City owned vehicles and equipment. The direct costs of maintaining and repairing vehicles and equipment are assessed to each division. In addition, an appropriate share of overhead costs is also assessed. This division also prepares specifications and bid packages for the replacement of vehicles and equipment.

The Parks Division provides maintenance of all City Parks, City Hall landscaped areas, and downtown landscaped areas. Areas maintained by this division total approximately forty (40) acres. Duties performed include mowing, irrigation, repairs, weed control, graffiti removal, vandalism repair, and ball field maintenance. The division is funded by the general fund.

The Street Division is responsible for maintenance and repairs of the city's right-of-way assets. The Street Division performs maintenance on 125 miles of street within the city limits. The duties of the division include: repair of damaged or missing street signs; pothole repairs; tree trimming; right-of-way weed abatement, landscaping and cleaning; drainage ditch maintenance, inlet cleaning, street cleaning and street sweeping; removing objects from streets; sidewalk & curb/gutter repairs; pavement striping; and citizen issue resolution. The Streets Division is funded by Gas Tax revenues.

The Wastewater Division collects wastewater from the city's residential, commercial and industrial facilities. The division is responsible for the repair and maintenance of the wastewater collection infrastructure (sewer mains and manholes). The division is also responsible for responding to sewer system overflows (SSOs). Wastewater treatment is handled at the City's wastewater treatment facility. The treatment facility is operated by Suez Water Environmental Services Inc., on a contract basis and is responsible for making sure that the discharged treated wastewater meets the City's Waste Discharge Requirement (WDR) permit issued by the Regional Water Quality Resources Control Board. The Wastewater Division is an enterprise function; i.e. all costs relative to wastewater collection and treatment services (maintenance, replacement and expansion) are paid with user fees and development impact fees.

The Water Division is responsible for the production, testing and distribution of domestic water to residences, businesses and industries within the City. The Division is also responsible for providing adequate flows for the City's fire protection system. The City's main source of water supply is water wells in the City's water canyon along with wells scattered throughout the City. The division repairs and maintains the water system infrastructure (mains, valves, hydrants, reservoirs, wells, booster pumps, etc.). The Water Division is an enterprise function; i.e. all costs relative to the production and delivery of water (maintenance, replacement and expansion) are paid with user fees and development impact fees.

PUBLIC WORKS DEPARTMENT
FY 2015-2016 ACCOMPLISHMENTS

Airport Division

- Capital Improvement Projects:
  - Construction of Apron Marking, Signage and Obstruction Removals at Banning Municipal Airport.

- Grants:
  - Airport Improvement Grant from the Federal Aviation Administration for AIP Project No. 3-06-0018-014-2015, "Remove Obstructions, Install Airfield Guidance Signs". Grant funding award in the amount of $127,170.00.
  - California Department of Transportation for an Airport Improvement Matching Grant in the amount of $6,358.00.

- Activities:
  - Approval of the Banning Municipal Airport ACIP for 2017-2021.
  - Increased Hangar Rents.
  - Issued new Industrial General Permit by the State Water Resources Control Board and all monitoring and reporting requirements (including the Annual Report) were met and thus the facility is in compliance.
  - New Storm Water Pollution Prevention Plan prepared and implemented.

Building Maintenance Division

- RFPs/RFQs Prepared:
  - Custodial Services for City facilities.
  - Architectural Services for Improvements to City Facilities.
  - Landscape Maintenance Services for City Properties.

- Capital Improvements/Activities:
  - Replace of the 2.5 ton rooftop heat pump heating and cooling unit at the Community Center.
  - Replacement of Chiller #2 at the Banning Police Station.
  - Improvements to City Manager's conference room.

Engineering Division

- RFPs/RFQs Prepared:
  - WQMP Review and Environmental Engineering Services.

- Activities:
  - Project No. 2014-04E, "Corporate Yard Warehouse – Phase I Civil Improvements"
  - City Wide NPDES Permit: All requirements of the NPDES Permit No. R7-2013-0011 were met, the Annual Report was prepared and the City is found to be in compliance. The CAP Program ended, resulting in the City now being responsible for identifying, tracking and inspecting the required facilities for NPDES compliance, totaling over 50 businesses.
  - Total permits issued by the Public Works Department from July 1, 2015 through March 31, 2016 amount to one hundred forty-two (142). This figure represents all encroachment, overload, grading, and public works permits issued during this time period.
  - Total plan checks performed by the Engineering Division from July 1, 2015 through March 31, 2016 amount to fifty six (56). This includes commercial, residential and tentative tract maps.

Streets and Parks Division

- RFPs/RFQs Prepared:
  - Design Services for Accessibility Upgrades at Lions Park.
  - Purchase of a CNG Street Sweeper.
  - Design of Improvements at Roosevelt Williams Park.

- Capital Improvements:
  - Project No. 2015-01, "ADA Upgrades at Lions Park".
  - Resurfacing of Repplier Park Tennis Courts.
  - Project No. 2016-02, "Community Center Generator Enclosure".
    - Started in 15/16
  - Project No. 2016-01, "Street Striping at Various Locations".

- Design Projects:
  - Design of Improvements at Roosevelt Williams Park.
  - Design Services for Accessibility Upgrades at Lions Park.
  - Design of Hargrave/Ramsey Intersection Improvements.
  - Ramsey Street Pavement Rehabilitation, from Hargrave Street to the East End City limits.

- Grants:
  - Community Development Block Grant award in the amount of $173,818.00 for Lions Park ADA Improvements.
  - Beyond Program grant funding in the amount of $39,300.00 was awarded for the Expansion of Lions Park or smaller scale park improvements at various locations.
  - South Coast AQMD/MSRC grant funding was obtained in the amount of $30,000.00 to contribute to the purchase of one heavy duty CNG Vehicle (Street Sweeper).
  - ATP Cycle 2 award in the amount of $1,082,000.00 for Bicycle and Safe Routes to School Improvements.
  - CalRecycle Payment Program for Beverage Container in the amount of $8,250.00.

- Activities:
  - Approval of the Measure "A" Five Year Capital Improvement Plan Project List.
  - Bulky Item Events: Events for this period were held on October 3, 2015 and April 16, 2016. These events are coordinated by the City and provide residential customers the opportunity for the disposal of bulky items, household batteries, e-waste, and shredding services.
  - El Nino Public Outreach.
  - Cooperative Agreement with Riverside County Flood Control and Water Conservation District for Storm Line 'D-2' Stage 1 and Stage 2 covering construction, inspection and maintenance.
  - Clean Up- Spent 1,325.5 hours on general clean up citywide.
  - Concrete Trip Hazards- Removed 123 trip hazards citywide.
  - Irrigation- Spent 771 hours working on various irrigation issues at the city parks, buildings and landscape maintenance districts.
  - Graffiti-Spent 340 hours using 139.6 gallons of paint on 250 locations.
  - Mowing- Spent 997 hours mowing parks and city properties.
  - Signs- Repaired/Installed 78 street signs and post.
  - Standby- Spent 96.5 hours on miscellaneous after hours items.
  - Storm Drains- Spent 382.5 hours removing 261 cubic yards of trash and debris from storm drains and channels.
  - Trees Trimmed - 139 trees.
  - Trees Removed - 35 trees.
  - Tree Stumps- Removed 21 tree stumps.

Wastewater Operations

- RFPs/RFQs Prepared:
  - Industrial Waste, FOG and NPDES Inspections.
  - Iron Sponge Media Replacement.

- Capital Improvements:
  - Project No. 2015-01WW, "Mechanical Repairs to Primary Clarifier".
  - Project No. 2016-01 WW, "Iron Sponge Media Replacement".

- Wastewater Treatment Plant:
  - Issued new Industrial General Permit for the first time, by the State Water Resources Control Board and all monitoring and reporting requirements were met and thus the facility is in compliance.
  - New Storm Water Pollution Prevention Plan prepared and implemented.
  - Total annual flows 719 million gallons.
  - Average flow was 1.97 million gallons per day.
  - Facility maintenance completed 374 work orders.
  - Laboratory tests (permit & process control) conducted for the year was 5,233.

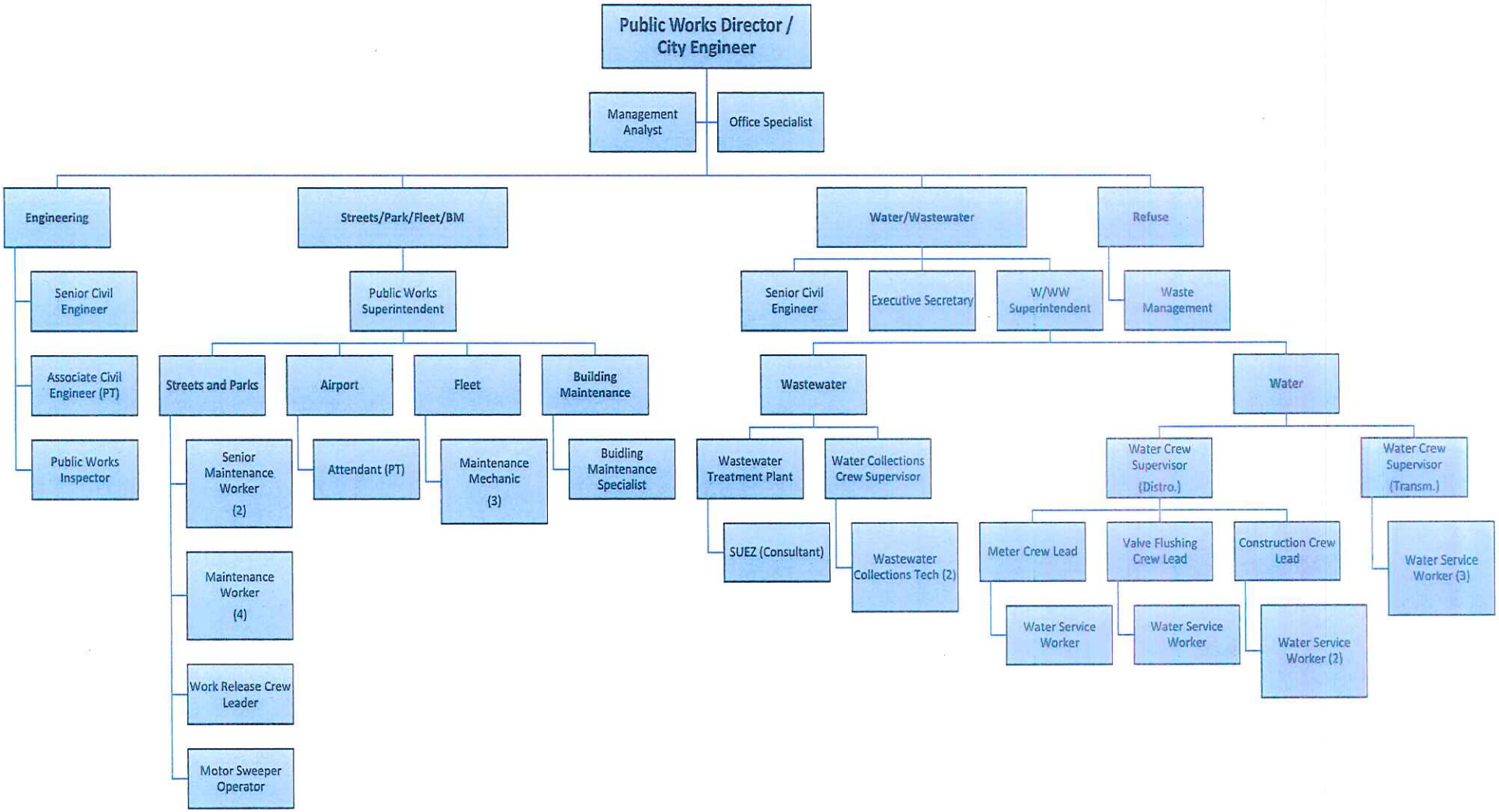
- Collections:
  - Footage of Sewer Main Cleaned: 320,742.
  - Hydro Excavations: 13
  - Manhole Repair: 2
  - Emergency Call Outs: 3
  - Sewer Subsidence Repairs: 1

Water Operations

- RFPs/RFQs Prepared:
  - Environmental and Permitting Services (Flume).
  - Dynamic Mass Profiling.
  - Purchase of a 2016 Dump Truck.
  - 2015 Urban Water Management Plan.
  - Water Main Replacement Design at Various Locations.
  - Legal Counsel Services (Flume).
  - Banning Water Canyon Main Replacement (Phase I Design).
  - Chromium-6 Treatment and Compliance Study.

- Capital Improvements:
  - Project No. 2016-01W, "Repairs to Wells and Booster Pump".
    - Started in 15/16
  - Project No. 2015-01W, "Water Main Improvement" on Hargrave Street.
    - Started in 15/16

- Production Activities:
  - Amount of Water Produced (July to March): 4,692 Acre Feet
  - Water Quality Samples Taken: 1,107
  - Leaks Investigated: 268
  - Leaks Repaired: 48
  - Service Line Leaks and Replacements: 34
  - Water Meter Exchanges: 255
  - Angle Stop Replacements: 51
  - Fire Hydrants Installed: 8
  - Valves Exercised: 47
  - Completed Work Orders: 781
  - Underground Markings Completed: 595


Public Works Director / City Engineer
Management Analyst
Office Specialist
Engineering
Senior Civil Engineer
Associate Civil Engineer (PT)
Public Works Inspector
Streets/Park/Fleet/BM
Public Works Superintendent
Streets and Parks
Senior Maintenance Worker (2)
Maintenance Worker (4)
Work Release Crew Leader
Motor Sweeper Operator
Airport
Attendant (PT)
Fleet
Maintenance Mechanic (3)
Building Maintenance
Buidling Maintenance Specialist
Water/Wastewater
Senior Civil Engineer
Executive Secretary
W/WW Superintendent
Wastewater
Wastewater Treatment Plant
SUEZ (Consultant)
Water Collections Crew Supervisor
Wastewater Collections Tech (2)
Water
Water Crew Supervisor (Distro.)
Meter Crew Lead
Water Service Worker
Valve Flushing Crew Lead
Water Service Worker
Construction Crew Lead
Water Service Worker (2)
Water Crew Supervisor (Transm.)
Water Service Worker (3)
Refuse
Waste Management

CITY OF BANNING/PUBLIC WORKS DEPARTMENT
2016-2017 BUDGET

Expeditures	Engineering Division	Bldg Maint. Division	Park Maint Division
Salaries & Benefits	$116,386.00	$129,807.00	$355,871.00
Operations & Maintenance	$141,709.00	$172,472.00	$106,583.00
Capital Outlay			$110,000.00
Total	$258,095.00	$302,279.00	$572,454.00
Funding Source			
General Fund	$200,312.00	$128,371.00	$639,254.00
Operations	$57,783.00		
Interfund Transfer		$173,908.00	
Total	$258,095.00	$302,279.00	$639,254.00

Expeditures	Street Division	Airport Division	Water Division
Salaries & Benefits	$520,842.00	$33,481.00	$1,736,909.00
Operations & Maintenance	$337,945.00	$98,402.00	$5,876,749.00
Water Purchase			$500,000.00
Capital Outlay			$610,000.00
Total	$858,787.00	$131,883.00	$8,723,658.00
Funding Source			
General Fund	$164,325.00		
Gas Tax Fund	$630,560.00		
Interfund Transfer			
Grants		$10,000.00	
Operations		$128,600.00	$8,017,650.00
Other	$1,900.00	$150.00	$25,750.00
Total	$796,785.00	$138,750.00	$8,043,400.00

Expenditures	Wastewater Division		Fleet Maint Division
Salaries & Benefits	$663,605.00		$527,195.00
Operations & Maintenance	$2,405,210.00		$806,369.00
Capital Outlay	$350,000.00		
Total	$3,418,815.00		$1,333,564.00
Funding Source			
General Fund			
Operations	$3,200,000.00		$175,000.00
Interfund Transfers			
Internal Sales Revenue			$1,151,455.00
Other	$2,104.00		$10,050.00
Total	$3,202,104.00		$1,336,505.00

2016-2017 BUDGET

Division Expenditure Summary		Funding Source Summary	
Salaries & Benefits	$4,084,096.00	General Fund	$1,132,262.00
Operations & Maintenance	$9,945,439.00	Gas Tax Fund	$630,560.00
Water Purchase	$500,000.00	Grants	$10,000.00
Capital Outlay	$1,070,000.00	Operations	$11,579,033.00
Total	$15,599,535.00	Interfund Transfers	$173,908.00
		Inter. Sales Revenue	$1,151,455.00
		Other	$39,954.00
		Total	$14,717,172.00

CITY OF BANNING/PUBLIC WORKS DEPARTMENT

2017-2018 BUDGET

Expeditures	Engineering Division	Bldg Maint. Division	Park Maint Division
Salaries & Benefits	$120,838.00	$135,262.00	$367,394.00
Operations & Maintenance	$123,836.00	$174,398.00	$100,187.00
Capital Outlay			
Total	$244,674.00	$309,660.00	$467,581.00
Funding Source			
General Fund	$169,391.00	$131,442.00	$586,581.00
Operations	$75,283.00		
Interfund Transfer		$178,218.00	
Total	$244,674.00	$309,660.00	$586,581.00

Expeditures	Street Division	Airport Division	Water Division
Salaries & Benefits	$529,620.00	$34,351.00	$1,785,309.00
Operations & Maintenance	$354,507.00	$106,458.00	$6,606,339.00
Water Purchase			$575,000.00
Capital Outlay		$40,000.00	$1,482,500.00
Total	$884,127.00	$180,809.00	$10,449,148.00
Funding Source			
General Fund	$164,325.00		
Gas Tax Fund	$630,560.00		
Interfund Transfer			
Grants		$48,200.00	
Operations		$130,600.00	$8,618,950.00
Other	$1,900.00	$150.00	$25,900.00
Total	$796,785.00	$178,950.00	$8,644,850.00

Expenditures	Wastewater Division		Fleet Maint Division
Salaries & Benefits	$684,082.00		$543,082.00
Operations & Maintenance	$2,430,713.00		$795,457.00
Capital Outlay	$25,000.00		
Total	$3,139,795.00		$1,338,539.00
Funding Source			
General Fund			
Operations	$3,220,000.00		$180,000.00
Interfund Transfers	$2,104.00		
Internal Sales Revenue			$1,157,941.00
Other			$3,550.00
Total	$3,222,104.00		$1,341,491.00

2016-2017 BUDGET

Division Summary	
Salaries & Benefits	4,199,938
Operations & Maintenance	10,691,895
Water Purchase	575,000
Capital Outlay	1,547,500
Total	17,014,333

Funding Source Summary	
General Fund	1,051,739
Gas Tax Fund	630,560
Grants	48,200
Operations	12,224,833
Interfund Transfers	180,322
Internal Sales Revenue	1,157,941
Other	31,500
Total	15,325,095

CITY OF BANNING
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEARS 2016-2020

GENERAL FUND

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	TOTALS
Cable Channel Equipment	001-2060-446.90-56	Machinery/Equipment	$ 37,600	$ 29,385	$ 49,532					$ 116,517
Repeater Operation System	001-2200-421.90-53	Radio Equipment/Radios		$ 1,876						$ 1,676
Code Enforcement Software-Comcate	001-2740-442.90-49	Cmputer Software		$ 5,100						$ 5,100
Community Center Generator	001-3200-412.90-56	Machinery/Equipment		$ 80,000						$ 80,000
001 GENERAL FUND TOTALS			$ 37,600	$ 116,361	$ 49,532	$ -	$ -	$ -	$ -	$ 203,493

STREETS

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	TOTALS
HSIP Traffic Signal Improvement©	100-4900-431.93-27	Traffic Signal/Synchron		$ 384,174						$ 384,174
100 GAS TAX STREET FUND TOTALS			$ -	$ 384,174	$ -	$ -	$ -	$ -	$ -	$ 384,174

MEASURE A

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	TOTALS
Cherry: Hoffer to George	101-4900-431.93-16	Measure A Street Imp		$ 120,000						$ 120,000
Lincoln: SG to Hargrave	101-4900-431.93-16	Measure A Street Imp		$ 300,000						$ 300,000
City Wide Slurry Seal	101-4900-431.93-16	Measure A Street Imp		$ 110,000						$ 110,000
Feasibility Study: Lincoln St	101-4900-431.93-04	Design Street Projects			$ 75,000					$ 75,000
Nicolet: Sims to Sunset	101-4900-431.93-16	Measure A Street Imp			$ 310,000					$ 310,000
TTIP: Ramsey:Hargrave to ECL	101-4900-431.93-16	Measure A Street Imp			$ 295,000					$ 295,000
Theodore: Alessandro to Almond Way	101-4900-431.93-16	Measure A Street Imp				$ 166,000				$ 166,000
8th: Lincoln to Westward	101-4900-431.93-16	Measure A Street Imp				$ 180,000				$ 180,000
Charles: Hargrave to 1037 E. Charles	101-4900-431.93-16	Measure A Street Imp				$ 100,000				$ 100,000
Wesley: Hargrave to 1401 E. Wesley	101-4900-431.93-16	Measure A Street Imp				$ 100,000				$ 100,000
Cottonwood: 8th to 12th	101-4900-431.93-16	Measure A Street Imp					$ 100,000			$ 100,000
George: 8th to 12th	101-4900-431.93-16	Measure A Street Imp					$ 100,000			$ 100,000
10th: Williams to George	101-4900-431.93-16	Measure A Street Imp					$ 115,000			$ 115,000
12th: Williams to George	101-4900-431.93-16	Measure A Street Imp					$ 122,000			$ 122,000
14th: Williams to George	101-4900-431.93-16	Measure A Street Imp					$ 120,000			$ 120,000
Lincoln: HH Rd to Sunset	101-4900-431.93-16	Measure A Street Imp						$ 1,325,385		$ 1,325,385
Indian School:8th to San Gorgonio	101-4900-431.93-16	Measure A Street Imp							$ 200,000	$ 200,000
Lincoln: San Gorgonio to Hargrave	101-4900-431.93-16	Measure A Street Imp							$ 300,000	$ 300,000
Citywide Slurry Seal	101-4900-431.93-16	Measure A Street Imp							$ 91,000	$ 91,000
101 MEASURE A FUND TOTALS			$ -	$ 530,000	$ 680,000	$ 546,000	$ 557,000	$ 1,325,385	$ 591,000	$ 4,229,385

CDBG

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	TOTALS
Lion's Park Improvement	110-5515-461.90-69	Lions Park Improvements		$ 249,927						$ 249,927
110 CDBG FUND TOTALS			$ -	$ 249,927	$ -	$ -	$ -	$ -	$ -	$ 249,927

SUPPLEMENTAL LAW ENFORCEMENT

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	TOTALS
SLESF GRANT 2010	148-2210-421.90-56	Machinery & Equipment		$ 455						$ 455
SLESF GRANT 2012	148-2212-421.90-56	Machinery & Equipment		$ 156						$ 156
SLESF GRANT 2014	148-2214-421.90-56	Machinery & Equipment		$ 14,512						$ 14,512
SLESF GRANT 2015	148-2215-421.90-56	Machinery & Equipment		$ 100,000						$ 100,000
148 SUPP. LAW ENFORCEMNT GRANT FUND TOTALS			$ -	$ 115,123	$ -	$ -	$ -	$ -	$ -	$ 115,123

TRAFFIC CONTROL

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	TOTALS
Traffic Signal Improvements	420-4900-431.93-27	Traffic Signals/Synchron		$ 20,000						$ 20,000
420 TRAFFIC CONTROL FACILITY FUND TOTALS			$ -	$ 20,000	$ -	$ -	$ -	$ -	$ -	$ 20,000

CITY OF BANNING
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEARS 2016-2020

GENERAL FACILITIES

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	TOTAL $
HVAC Controls/Computer	430-2900-441.90-15	Building Improvements		$ 60,000						$ 60,000
430 GENERAL FACILITIES FUND TOTALS			$ -	$ 60,000	$ -	$ -	$ -	$ -	$ -	$ 60,000

PARK DEVELOPMENT

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	TOTAL $
Lions Park	451-3600-461.90-37	Lions Park Improvement		$ 131,986						$ 131,986
451 PARK DEVELOPMENT FUND TOTALS			$ -	$ 131,986	$ -	$ -	$ -	$ -	$ -	$ 131,986

CAPITAL IMPROVEMENT

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	TOTAL $
City Hall A/C	470-3200-412.90-15	Building Improvements		$ 120,000						$ 120,000
470 CAPITAL IMPROVEMENT FUND TOTALS			$ -	$ 120,000	$ -	$ -	$ -	$ -	$ -	$ 120,000

AIRPORT

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	TOTAL $
Acquire Land for Obts Removal Bldg 10	600-5100-435.93-73	Airport Improvements		$ 90,162	$ 210,000					$ 300,162
Obstruction Removal Bldg 10	600-5100-435.93-73	Airport Improvements				$ 100,000				$ 100,000
Electric Vault/RW 26 REILS (D)	600-5100-435.90-10	Planning/Engineering				$ 75,000				$ 75,000
Electric Vault/RW 26 REILS (D)	600-5100-435.93-73	Airport Improvements					$ 700,000			$ 700,000
Rehab RW 8-26	600-5100-435.93-73	Airport Improvements						$ 750,000		$ 750,000
Rehab Perimeter Fence	600-5100-435.93-73	Airport Improvements							$ 100,000	$ 100,000
600 AIRPORT FUND TOTALS			$ -	$ 90,162	$ 210,000	$ 175,000	$ 700,000	$ 750,000	$ 100,000	$ 2,025,162

TRANSIT

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	TOTAL $
Bus Stop Amenities	610-5800-434.90-19	Plant Property	$ 149,815	$ 185						$ 150,000
Schedule Holders for stops	610-5800-434.90-19	Plant Property		$ 5,000						$ 5,000
On Board Schedule Holders	610-5800-434.90-19	Plant Property		$ 300						$ 300
Automated Enunciators	610-5800-434.90-19	Plant Property		$ 50,000						$ 50,000
Bus Rehab/Bus Shelters	610-5800-434.90-19	Plant Property		$ 105,507						$ 105,507
Computer Equipment	610-5800-434.90-48	Computer Hardware	$ 5,793	$ 53,246						$ 59,039
Bus Security Upgrades	610-5800-434.90-51	Automotive Equipment		$ 18,721						$ 18,721
2 Replacement Coaches	610-5800-434.90-51	Automotive Equipment		$ -			$ 850,000			$ 850,000
Relief Vehicle	610-5800-434.90-51	Automotive Equipment		$ -			$ 25,000			$ 25,000
Electric Fareboxes	610-5800-434.90-56	Machinery & Equipment		$ 150,000						$ 150,000
Security Cameras	610-5800-434.90-56	Machinery & Equipment		$ 48,818						$ 48,818
Automated Enunciators	610-5800-434.90-56	Machinery & Equipment		$ 50,000						$ 50,000
Shop Equipment	610-5800-434.90-56	Machinery & Equipment	$ 24,962	$ 38						$ 25,000
Route Schedule Holders	610-5800-434.90-56	Machinery & Equipment	$ 4,878	$ 5,122						$ 10,000
Security Camera System	610-5800-434.90-56	Machinery & Equipment	$ 9,974	$ 26						$ 10,000
WiFi Download System	610-5800-434.90-56	Machinery & Equipment		$ 56,869						$ 56,869
Pressure Washer Purchase	610-5800-434.90-56	Machinery & Equipment	$ 12,003	$ -						$ 12,003
Paratransit Schedule Software	610-5850-434.90-49	Computer Software		$ 25,000						$ 25,000
DAR Vehicles	610-5850-434.90-51	Automotive Equipment	$ 117,008	$ 51,164						$ 168,172
Decaling	610-5850-434.90-51	Automotive Equipment	$ 1,469	$ 3,886						$ 5,355
ADA Accessible Van	610-5850-434.90-51	Automotive Equipment		$ 50,000						$ 50,000
Replace D-A-R Buses	610-5850-434.90-51	Automotive Equipment		$ 119,824						$ 119,824
GPS for Dial-A-Ride	610-5850-434.90-56	Machinery & Equipment		$ 25,000						$ 25,000
610 TRANSIT FUND TOTALS			$ 325,902	$ 818,706	$ -	$ -	$ 875,000	$ -	$ -	$ 2,019,608

CITY OF BANNING
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEARS 2016-2020

WATER

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	TOTAL $
Security Cameras at water yard	660-6300-471.90-15	Building Improvements	$ -	$ 5,000						$ 5,000
Well Enclosures	660-6300-471.90-18	Plant Improvements		$ 75,000		$ 30,000	$ 30,000	$ 30,000	$ 30,000	$ 195,000
Repairs at M-7	660-6300-471.95-08	Wells/Pumping Equipment		$ 130,000						$ 130,000
Well Rehabilitation	660-6300-471.95-08	Wells/Pumping Equipment			$ 150,000	$ 150,000	$ 150,000	$ 150,000	$ 150,000	$ 750,000
SCADA Comp Hardware/Software	660-6300-471.95-27	SCADA/Telemetry			$ 125,000	$ 125,000	$ 125,000	$ 125,000	$ 125,000	$ 625,000
Dump Truck	660-6300-471.90-51	Automotive Equipment			$ 125,000					$ 125,000
Work Truck	660-6300-471.90.52	Vehicles				$ 40,000			$ 40,000	$ 80,000
Annual Water Line Rep Design	660-6300-471.90-78	Planning/Design-Capital	$ 13,408	$ 94,572	$ 20,000	$ 20,000	$ 20,000	$ 20,000	$ 20,000	$ 207,980
Annual Water Line Replacement	660-6300-471.95-10	Water Mains		$ 100,000	$ 400,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 900,000
Water Canyon Pipe Rep Design	660-6300-471.90-78	Planning/Design-Capital		$ 210,000			$ 350,000	$ 350,000	$ 350,000	$ 1,260,000
Water Canyon Pipe Rep (Cons)	660-6300-471.95-10	Water Mains				$ 1,000,000		$ 1,500,000	$ 1,500,000	$ 4,000,000
660 WATER FUND TOTALS			**$ 13,408**	**$ 614,572**	**$ 820,000**	**$ 1,465,000**	**$ 775,000**	**$ 2,275,000**	**$ 2,315,000**	**$ 8,277,980**

WATER CAPITAL FACILITIES

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	TOTAL $
Water Master Plan Update	661-6300-471.90-78	Planning/Design-Capital		$ 75,000						$ 75,000
Pilot Well in Cabazon SU	661-6300-471.95-08	Wells/Pumping Equip.		$ 750,000		$ 750,000				$ 1,500,000
Equip Well in Cabazon SU	661-6300-471.95-08	Wells/Pumping Equip.					$ 750,000			$ 750,000
Main to Cabazon Well	661-6300-471.95-10	Water Mains						$ 350,000	$ 350,000	$ 700,000
Water Yard Building	661-6300-471.90-12	Water Yard Building		$ 600,000						$ 600,000
Treatment Plant Improvement	661-6300-471.95-12	Treatment Plant Improvement		-						$ -
Water Yard Block Wall/Pkg Lot	661-6300-471.90-07	Water Yard Building	$ 583,295	$ -						$ 583,295
Altitude Valves	661-6300-471.95-09	Reservoirs		$ 190,000						$ 190,000
Sunset Grade Sep. Water Main	661-6300-471.95-10	Water Mains		$ 400,000						$ 400,000
San G to Mountain East Bottleneck (Design)	661-6300-471.90-78	Planning/Design-Capital					$ 75,000			$ 75,000
San G to Mountain East Bottleneck (Const)	661-6300-471.95-10	Water Mains						$ 450,000	$ 450,000	$ 900,000
Water Main on Sunset: Lincoln to Westward	661-6300-471.95-10	Water Mains		$ 325,000						$ 325,000
661 WATER CAPITAL FACILITIES FUND TOTALS			**$ 583,295**	**$ 2,340,000**	**$ -**	**$ 750,000**	**$ 825,000**	**$ 800,000**	**$ 800,000**	**$ 6,098,295**

IRRIGATION WATER (RECLAIMED WATER)

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	TOTAL $
Recycled Water Master Plan Update	662-6300-471.90-10	Planning/Engineering		$ 75,000						$ 75,000
Phase I Segment B	662-6300-471.95-10	Irrigation Wtr Mains		$ 2,200,000						$ 2,200,000
Phase I Segment C	662-6300-471.95-10	Irrigation Wtr Mains			$ 2,500,000					$ 2,500,000
R1 Rehab/Pump Test	662-6300-471.95-08	Wells/Pumping Equip				$ 200,000				$ 200,000
Equip R1	662-6300-471.95-08	Wells/Pumping Equip					$ 250,000			$ 250,000
R1 Reservoir/Pump Station (Design)	662-6300-471.90-10	Planning/Engineering				$ 75,000				$ 75,000
R1 Reservoir/Pump Station (Const)	662-6300-471.95-08	Wells/Pumping Equip					$ 1,250,000			$ 1,250,000
Booster Station (Design)	662-6300-471.90-10	Planning/Engineering						$ 100,000	$ 100,000	$ 200,000
Booster Station (Construction)	662-6300-471.95-08	Wells/Pumping Equip						$ 650,000	$ 650,000	$ 1,300,000
Sunset Grade Sep RW Main	662-6300-471.95-10	Irrigation Wtr Mains		$ 400,000						$ 400,000
Sun Lakes Ponds Main/Inter-tie	662-6300-471.95-10	Irrigation Wtr Mains		$ 50,000						$ 50,000
662 IRRIGATION WATER FUND TOTALS			**$ -**	**$ 2,725,000**	**$ 2,500,000**	**$ 275,000**	**$ 1,500,000**	**$ 750,000**	**$ 750,000**	**$ 8,500,000**

BUA WATER CAPITAL

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	TOTAL $
Flume Consultant Costs	663-6300-471.96-35	Flume Restoration Project		$ 110,000	$ 300,000	$ 600,000	$ 600,000			$ 1,610,000
663 BUA WATER CAPITAL PROJECT FUND TOTALS			**$ -**	**$ 110,000**	**$ 300,000**	**$ 600,000**	**$ 600,000**	**$ -**	**$ -**	**$ 1,610,000**

CITY OF BANNING
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEARS 2016-2020

ELECTRIC

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	TOTAL $
Modification & Improvement to Admin & Warehouse buildings	670-7000-473.90-15	Building Improvements			$ 50,000					$ 50,000
Computer replacement/repair	670-7000-473.90-48	Computer Hardware			$ 5,000					$ 5,000
Replacement of vehicles	670-7000-473.90-52	Vehicles	$ 89,918	$ 105,082	$ 305,000					$ 500,000
Special Utility Cap Items	670-7000-473.95-01	Poles/Towers/Fixtures			$ 10,000					$ 10,000
Special Utility Cap Items	670-7000-473.95-02	Overhead Conductor/Device			$ 10,000					$ 10,000
Special Utility Cap Items	670-7000-473.95-04	Underground Conduc/Device			$ 10,000					$ 10,000
Special Utility Cap Items	670-7000-473.95-05	Line Transformers			$ 50,000					$ 50,000
Special Utility Cap Items	670-7000-473.95-06	Substation Equipment			$ 20,000					$ 20,000
Special Utility Cap Items	670-7000-473.95-17	Meters			$ 15,000					$ 15,000
LED Street Light Replacement Project	670-7000-473.95-19	Street Lights	$ 79,471	$ 171,375	$ 200,000					$ 450,846
Special Utility Cap Items	670-7000-473.95-23	System Improvements-Labor			$ 36,000					$ 36,000
Special Utility Cap Items	670-7000-473.95-29	Pole Testing & Replacement			$ 20,000					$ 20,000
670 ELECTRIC FUND TOTALS			$ 169,389	$ 276,457	$ 731,000	$ -	$ -	$ -	$ -	$ 1,176,846

ELECTRIC IMPROVEMENT

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	TOTAL $
Sunset Grade Separation	573-7000-473.93-02	Sunset Grade Separation	$ 471,588	$ 400,592						$ 872,180
673 ELECTRIC IMPROVEMENT FUND TOTALS			$ 471,588	$ 400,592	$ -	$ -	$ -	$ -	$ -	$ 872,180

ELECTRIC REVENUE BOND

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	TOTAL $
Downtown UG-Decorative Lights	674-7000-473.96-29	D.T. Underground	$ 2,565,986	$ 968,542						$ 3,534,528
City Yard Warehouse Building	674-7000-473.90-11	New Building- City Yards	$ 247,153	$ 2,452,847						$ 2,700,000
Midway Substation Upgrade	674-7000-473.96-12	Midway Substation				$ 500,000				$ 500,000
Sunset Substation Distribution Circuits	674-7000-473.96-18	Sunset Substation		$ 50,000		$ 1,850,000				$ 1,900,000
Alola Substation Conversion	674-7000-473.96-32	Alola Substation	$ 22,613	$ 3,427,387						$ 3,450,000
Airport Substation Conversion	674-7000-473.96-33	Airport Substation	$ 22,603	$ 2,077,487						$ 2,100,090
674 '07 ELECTRIC REVENUE BOND PROJECT TOTALS			$ 2,858,355	$ 8,976,263	$ -	$ 2,350,000	$ -	$ -	$ -	$ 14,184,618

WASTEWATER

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	TOTAL $
Digester Cleaning	680-8000-454.95-12	Treatment Plant Impro		$ 30,000						$ 30,000
Repairs to Heat Exchanger (WWTP)	680-8000-454.95-12	Treatment Plant Impro		$ 60,000						$ 60,000
Service Truck	680-8000-454.90-52	Vehicles			$ 40,000					$ 40,000
Equipment Replacement	680-8000-454.90-56	Machinery/Equipment		$ 17,500						$ 17,500
PVC Digester Gas Piping	680-8000-454.95-12	Treatment Plant Impro		$ 25,000						$ 25,000
Replace Trickling Filter Valves	680-8000-454.95-12	Treatment Plant Impro		$ 45,000						$ 45,000
Iorn Sponge Media Replacement	680-8000-454.95-12	Treatment Plant Impro					$ 35,000			$ 35,000
680 WASTEWATER FUND TOTALS			$ -	$ 177,500	$ 40,000	$ -	$ 35,000	$ -	$ -	$ 252,500

CITY OF BANNING
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEARS 2016-2020

WASTEWATER CAPITAL FACILITIES

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	TOTALS
Sewer Master Plan Update	681-8000-454.90-78	Planning/Design		$ 75,000						$ 75,000
Sunset Grade Sep Sewer Main	681-8000-454.95-14	Sewer Mains & Coll. Syst		$ 400,000						$ 400,000
Annual Sewer Line Repl Design	681-8000-454.90-78	Planning/Design			$ 15,000	$ 15,000	$ 15,000	$ 15,000	$ 15,000	$ 75,000
Annual Sewer Line Replacement	681-8000-454.95-14	Sewer Mains & Coll. Syst			$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 500,000
Replace Digester Dome Seal	681-8000-454.95-12	Treatment Plant Impro			$ 125,000					$ 125,000
Replacement of 30" Trunk to WWTP w/ DIP (Design)	681-8000-454.90-78	Planning/Design				$ 75,000				$ 75,000
Replacement of 30" Trunk to WWTP w/ DIP (Const)	681-8000-454.95-14	Sewer Mains & Coll. Syst					$ 500,000			$ 500,000
Laboratory Design	681-8000-454.90-78	Planning/Design			$ 30,000					$ 30,000
Laboratory Const	681-8000-454.95-12	Treatment Plant Impro				$ 150,000				$ 150,000
SCADA (Lift Stations)	681-8000-454.95-14	Sewer Mains & Coll. Syst		$ 125,000						$ 125,000
Deutsch Sewer Trunk Line (D)	681-8000-454.90-10	Planning/Engineering					$ 200,000			$ 200,000
681 WASTEWATER CAPITAL FACILITIES FUND TOTALS			$ -	$ 600,000	$ 270,000	$ 340,000	$ 815,000	$ 115,000	$ 115,000	$ 2,255,000

BUA WASTEWATER CAPITAL

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	TOTALS
Portable Camera System	683-8000-454.90-56	Machinery/Equipment			$ 100,000					$ 100,000
WWTP Expansion (D)	683-8000-454.90-78	Planning/Design	$ 2,169,811	$ 228,118		$ 250,000				$ 2,647,929
WWTP Expansion (C)	683-8000-454.95-12	Treatment Plant Impro					$ 15,000,000	$ 15,000,000	$ 15,000,000	$ 45,000,000
Phase I Irrig	683-8000-454.90-78	Planning/Design	$ 188,456	$ 7,634						$ 196,090
683 BUA WASTEWATER CAPITAL FACILITY FUND TOTALS			$ 2,358,267	$ 235,752	$ 100,000	$ 250,000	$ 15,000,000	$ 15,000,000	$ 15,000,000	$ 47,944,019

UTILITY BILLING-METER READING

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	TOTALS
Replace meter reading vehicles	761-3110-480.90-52	Vehicles			$ 22,000	$ 22,000				$ 44,000
761 UTILITY BILLING FUND TOTALS			$ -	$ -	$ 22,000	$ 22,000	$ -	$ -	$ -	$ 44,000

2007 TAPB PROCEEDS

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	TOTALS
Roosevelt Williams Park	855-9500-490.90-30	Roosevelt Williams Park Imp		$ 250,000	$ 50,000					$ 300,000
855 2007 TAPB BONDS PROCEEDS FUND TOTALS			$ -	$ 250,000	$ 50,000	$ -	$ -	$ -	$ -	$ 300,000

CITYWIDE CIP TOTALS	$ 6,817,804	$ 19,342,575	$ 5,772,532	$ 6,773,000	$ 21,683,000	$ 21,015,385	$ 19,671,000	$ 101,074,296

ATTACHMENT 3

Electric Utility Budget

CITY OF BANNING

FY 2015-2016 ACCOMPLISHMENTS

ELECTRIC UTILITY DEPARTMENT

The Electric Utility Department consists of Electric Administration & Capital Projects, Operations & Maintenance, Power Resources and Public Benefits.

The Administration & Capital Projects division works with legislators and utility organizations to ensure our needs and concerns are being considered at a county, state and federal level. In addition, the division develops and administers the capital projects directly engineered by the department.

The primary function of the Operations & Maintenance (O&M) division is to ensure the safe and reliable distribution of electricity to our customers, through the ongoing maintenance and repair of the Utility's Electric Transmission and Distribution system. In addition, the division provides design, plan checking and inspection services to developers and customers wishing to add or upgrade electric services within the Utility's distribution system.

Power Resources performs multiple functions for the Electric Utility. This division is responsible for energy accounting, which requires close coordination with many Wholesale Market entities. In addition, the division submits all regulatory compliance filings such as Greenhouse Gas, Cap and Trade, and Renewable Portfolio Standards reporting. Most importantly, Power Resources ensures that the Utility has adequate energy capacity resources to meet its customers' electricity demand and sufficient energy capacity resources to meet its mandated Resource Adequacy requirements.

The Public Benefits division is funded by the State mandated 2.85% surcharge of all energy sales and funds customer assistance programs for both residential and commercial customers. The Electric Utility currently offers 17 programs in various categories such as energy conservation, energy efficient product rebates, incentives on new construction and low-income assistance.

The Electric Utility accomplished the following during the FY 2015-16:

Administration & Capital Projects

- Contracted with Leidos Engineering to perform an Electric Cost of Service Analysis.
- Solicited a RFP for the Installation of a Smart Grid System.
- Completed the rebuild of the Lower and Middle Hydro units.

- Completed the installation of a Public Charging Station for electric vehicles.
- Modified the Electric Utility's pole alignment along Lincoln St. and Sunset Ave. to facilitate the completion of the Sunset Grade Separation.
- Completed the Downtown Underground and Decorative Street Light project.

Operations & Maintenance

- Restructured the division to create a service crew dedicated to responding to customer requests, which resulted in faster response times, greatly increasing customer satisfaction.
- Completed 426 customer service assistance calls.
- Completed the repair of 364 street lights.
- Continued the LED street light change out program. The City has approximately 7,000 street lights, and to date, over 1,500 have been replaced with LED lights.

Power Resources

- On track to greatly exceed the current Renewable Portfolio Standard mandate of 50% renewable by the year 2030. The Utility will be approximately 70% renewable by 2018.
- Concluded provisions to divest of the San Juan coal plant by the end of 2017. Therefore, the Utility's electric generation will be virtually emissions-free at that time.
- Completed Cap & Trade Auction transactions, which resulted in a significant reduction in related costs to the Utility.

Public Benefits

- Public Benefits raised the rebate on air conditioners with an 18 or greater SEER rating to $500 per ton, resulting in increased customer participation.
- Enhanced marketing efforts, which resulted in increased customer interest and participation in the BEEF (Business Energy Efficiency Funds) program. The BEEF was initially implemented in 2014, and offered Banning's small & mid-sized business community up to $2,750 for installing qualified energy efficiency upgrades. However, it took over a year of persuasive marketing before customers began to participate in the program.

CITY OF BANNING
FY17 BUDGET

ELECTRIC UTILITY
BUDGET SUMMARY

Capital Projects & Operations

Appropriations 673		**Appropriations 674**	
		07 Electric Revenue	
Electric Improvements	$2,980,000	Bond Project Fund	$900,000
Total	$2,980,000		$900,000

	Operations & Maintenance	**Power Resources**	**Public Benefits**
Expenditures 670			
Salaries & Benefits	$3,915,172	$164,168	$180,515
Expenses	$8,491,411	$20,602,969	$616,438
Total	$12,406,583	$20,767,137	$796,953

Department Summary	
Salaries & Benefits	$4,259,855
Expenses	$29,710,818
Total	$33,970,673

Funding Source	
Utility Operating Revenue	$33,123,000
Public Benefits Charge	$784,250
Total	$33,907,250

CITY OF BANNING
FY18 BUDGET

ELECTRIC UTILITY
BUDGET SUMMARY

Capital Projects & Operations

Appropriations 673		**Appropriations 674**	
		07 Electric Revenue	
Electric Improvements	$1,435,000	Bond Project Fund	$2,150,000
Total	$1,435,000		$2,150,000

	Operations & Maintenance	**Power Resources**	**Public Benefits**
Expenditures 670			
Salaries & Benefits	$3,964,691	$173,038	$184,675
Expenses	$8,178,711	$18,326,496	$617,208
Total	$12,143,402	$18,499,534	$801,883

Department Summary	
Salaries & Benefits	$4,322,404
Expenses	$27,122,415
Total	$31,444,819

Funding Source	
Utility Operating Revenue	$31,773,000
Public Benefits Charge	$784,250
Total	$32,557,250

CITY OF BANNING FY17 & FY18 Capital Budget	Electric Fund 673 & 674
ACTIVITY DESCRIPTION	
Administration and Capital Projects - develops and manages the capital projects directly engineered by the department; works with local legislators and utility organizations to ensure Utility needs and concerns are being considered at a county, state and federal level.	

Division Summary	FY15 ACTUALS	FY16 ADJ BUDGET	FY17 DEPT PROJECTED	FY18 DEPT PROJECTED
ELECTRIC IMPROVEMENTS				
PROFESSIONAL SERVICES			30,000	
TRNFR RATE STABILITY FUND	210,500			
TRSF-07 ELEC REV BD PRCDS		1,471,707		685,000
BUILDING IMPROVEMENTS			500,000	
ALT FUEL PROJECT	561	60,128	150,000	
COMMUNICATION EQUIPMENT		729		
SUNSET GRADE SEPERATION	2,695	467,858		
SMART METER PROJECT			2,000,000	750,000
HYDRO REBUILD	461,141	101,975	300,000	
UNDGR ELEC @BARBOUR ST		226,149		
SUBTOTAL	**$674,897**	**$2,328,546**	**$2,980,000**	**$1,435,000**
07 ELEC REV BOND FUND				
IF SVCS-ELECTRIC SERVICES	255,407	344,592	300,000	300,000
NEW BUILDING-CITY YARDS	290,732	3,699,178		
MIDWAY SUBSTATION			500,000	
SUNSET SUBSTATION		307,471	100,000	1,850,000
D.T UG CONV/DEC LIGHTING	1,375,515	1,116,624		
ALOLA SUBSTATION		3,449,887		
AIRPORT SUBSTATION	75,362	2,124,534		
SUBTOTAL	**$1,997,016**	**$11,042,286**	**$900,000**	**$2,150,000**
CAPITAL PROJECTS TOTAL	**$2,671,913**	**$13,370,832**	**$3,880,000**	**$3,585,000**

CITY OF BANNING FY17 & FY18 Operations Budget	Electric Fund 670-7000
ACTIVITY DESCRIPTION	
Operations & Maintenance - installation, maintenance and repair of City's Electrical Transmission and Distribution system; engineering & design; plan checking and inspections; substation maintenance; meters; warehouse services; administrative support	

Division Summary	FY15 ACTUALS	FY16 ADJ BUDGET	FY17 DEPT PROJECTED	FY18 DEPT PROJECTED
SALARIES & BENEFITS				
SALARIES & WAGES	1,906,434	2,490,864	2,578,295	2,585,153
OVERTIME	79210	50000	50000	50000
FRINGE BENEFITS	909,594	1,218,604	1,286,877	1,329,538
SUBTOTAL	**$2,895,238**	**$3,759,468**	**$3,915,172**	**$3,964,691**
EXPENSES				
CONTRACTUAL SERVICES	195,075	251,297	249,900	249,900
CONTRACT SVC EMPLOYEE SPC	9,257	15,900	15,900	15,900
CONTRACTUAL SVC-UTILITIES	35,920	45,000	53,500	53,500
COST OF GOODS/SVC-RESALE	6,133	10,000	10,000	10,000
CONTRACT SVC-REPAIR/MAINT	17,001	40,728	45,250	45,250
CONTRACT SVC-RENTAL/LEASE	103,394	111,200	111,200	111,200
CONTRACT SVC-PROFESSIONAL	16,395	225,085	51,000	51,000
DEPARTMENTAL SUPPLIES	5,790	7,100	7,100	7,100
SUNDRY CHARGES/SPC PRGRMS	-	1,000	1,000	1,000
SPECIAL UTILITY COSTS	21,095	174,696	188,000	188,000
INTERFUND SERVICE PYMTS-ADMN	3,335,987	3,140,682	3,480,128	3,349,669
INTERFUND SERVICE PYMTS-SVCS	1,195,718	1,383,086	1,414,801	1,481,802
CONTRA EXPENDITURE	(255,407)	(344,592)	(300,000)	(300,000)
07 ELEC BOND DEBT SVC PYMTS	2,671,476	2,666,258	2,645,632	2,421,390
NONCAPITALIZED ASSETS	10,601	28,000	23,000	23,000
CAPITAL EXPENDITURES	115,907	574,491	110,000	110,000
SPECIAL UTILITY CAP ITEMS	272,353	607,744	385,000	360,000
SUBTOTAL	**$7,756,695**	**$8,937,675**	**$8,491,411**	**$8,178,711**
TOTAL	**$10,651,933**	**$12,697,143**	**$12,406,583**	**$12,143,402**

CITY OF BANNING FY17 & FY18 Gen & Trans Budget	Electric Fund 670-7010
ACTIVITY DESCRIPTION	
Power Resources - energy accounting; regulatory compliance filings such as Green House Gas, Cap and Trade program and the Renewable Portfolio Standards programs; ensures that the Utility has adequate energy capacity resources to meet its customers' electricity load demand; ensures sufficient energy capacity resources to meet its mandated Resource Adequacy requirements.	

Division Summary	FY15 ACTUALS	FY16 ADJ BUDGET	FY17 DEPT PROJECTED	FY18 DEPT PROJECTED
SALARIES & BENEFITS				
SALARIES & WAGES	94,302	112,228	109,042	114,500
FRINGE BENEFITS	47,806	54,247	55,126	58,538
SUBTOTAL	**$142,108**	**$166,475**	**$164,168**	**$173,038**
EXPENSES				
CONTRACTUAL SVC-UTILITES	108,215	160,000	160,000	160,000
COST OF GOODS/SVC-RESALE	16,387,530	16,966,000	20,308,020	18,029,500
CONTRACT SVC-PROFESSIONAL	35,926	60,000	62,000	62,000
INTERFUND SERVICE PAYMENTS-ADMIN	8,062	6,972	6,269	6,439
INTERFUND SERVICE PAYMENTS-SVCS	51,963	68,936	66,680	68,557
SUBTOTAL	**$16,591,696**	**$17,261,908**	**$20,602,969**	**$18,326,496**
TOTAL	**$16,733,804**	**$17,428,383**	**$20,767,137**	**$18,499,534**

CITY OF BANNING FY17 & FY18 Public Benefits Budget	Electric Fund 675

ACTIVITY DESCRIPTION

Public Benefits - funded by the state mandated 2.85% surcharge of all energy sales; administers customer assistance programs for both residential and commercial customers; administers 17 programs in various categories such as energy conservation, energy efficient product rebates, incentives on new construction and low income assistance; administers medical baseline assistance; energy audits

Division Summary	FY15 ACTUALS	FY16 ADJ BUDGET	FY17 DEPT PROJECTED	FY18 DEPT PROJECTED
SALARIES & BENEFITS				
SALARIES & WAGES	102,475	107,773	111,723	113,429
FRINGE BENEFITS	59,700	66,808	68,792	71,246
SUBTOTAL	**$162,175**	**$174,581**	**$180,515**	**$184,675**
EXPENSES				
CONTRACTUAL SERVICES	-	8,000	10,500	10,500
CONTRACTUAL SVC-UTILITIES	-	400	400	400
CONTRACT SVC-PROFESSIONAL	-	2,000	500	500
DEPARTMENTAL SUPPLIES	-	2,000	500	500
SUNDRY CHARGES/SPC PRGRMS	393,731	576,273	575,500	575,500
INTERFUND SERVICE PAYMENTS-ADMIN	16,124	13,943	12,540	12,878
INTERFUND SERVICE PAYMENTS-SVCS	12,725	14,792	16,498	16,930
SUBTOTAL	**$422,580**	**$617,408**	**$616,438**	**$617,208**
TOTAL APPROPRIATION	**$584,755**	**$791,989**	**$796,953**	**$801,883**

ATTACHMENT 4

Police Department Budget

BACKGROUND:

The Banning Police Department is a full service law enforcement agency, providing police services twenty-four hours a day, seven days a week. The goal of our department is to meet the highest ethical and professional standards, and prides itself on the quality of law enforcement services provided to the citizens of Banning. The Banning Police Department continues to strengthen its relationship with the community by establishing a partnership of law enforcement, citizens, community agencies, civic leaders, and public information services. The programs outlined in this report standout as valuable resources toward implementing the changes we envision for our future. No police department can solve crime or quality of life issues alone. Effective police community interactions, communication, and engagement are critical components to our success.

Sworn Personnel

Police Officers comprise the largest number of sworn officers in the Department. The Police Officer rank is divided into four advancement ranks: Police Officer, Corporal, Sergeant and Lieutenant. A Police Officer may be assigned to a patrol car, a motor traffic bureau or a specialized unit such as the Gang Task Force or the Investigations Bureau. A Police Officer assigned to a patrol unit performs basic duties such as: Responding to the scene of a crime or an accident, Interviewing suspects, witnesses, writing crime reports, responding to radio calls, monitoring any suspicious activity of ongoing crimes, coordinating vehicular traffic, visiting open businesses such as banks, markets, department stores, service stations, and other types to establish a rapport with owners.

The Police Department is staffed by thirty police officers. The thirty officers currently comprise three positions in Administration (chief, lieutenant, administrative sergeant), four positions in Investigations (detective sergeant and three detectives), Gang Unit (one detective), a School Resource Officer and the rest of the sworn positions are assigned to our patrol division. The thirty officers equate to approximately one (1) officer per 1000 inhabitants, significantly below the national average of 1.2 officers. Our goal before the end of our first year of reorganization is to have a fully staffed, sworn force of twenty-seven police officers; the number budgeted for the police department. Within the next three years, our goal is to increase our sworn personnel levels to 30, effectively giving us a ratio of 1 officer per 1,000 residents. The 30 position goal would allow us to implement a fully staffed, three-officer, Problem Oriented Policing (P.O.P.) specialized team within the department which deals with a range of community problems and crime prevention, i.e. issues dealing with narcotics, human trafficking and any other problems dealing with quality of life issues.

Dispatch

The Dispatch Center at the Banning Police Department is staffed 24 hours a day. It is the responsibility of the police dispatcher to accurately and as quickly as possible, identify the nature of a call and assist in solving the problem. The dispatcher is the critical link between the citizen and the police officer, as they are responsible for screening calls and transferring that information to the police officer. Because each incoming call may vary from a request for general information to a report of a life threatening incident, the dispatcher must ask specific questions (or control the conversation) to accurately prioritize the call and assign it to a police officer. The faster this information is obtained often determines how quickly an officer is able to respond. During the reorganization period we fully staffed our dispatch center. A recent retirement has opened a dispatch position which we are diligently looking to fill. Our Dispatch Center is currently staffed by one Lead Dispatcher position, five full-time dispatch positions, and one part-time position. Recently, we transitioned one full-time dispatch position to the Code Enforcement team.

Code Enforcement

The goal of Code Enforcement Division is to improve the quality of life in the City of Banning through strategic application of civil code regulation; permitting, inspection, enforcement, and abatement practices; and local government oversight of property use/safety and maintenance, business, event, professional, and construction industries. The City of Banning has a comprehensive code enforcement program, which helps to protect property owner investment, promote general health and welfare; enhance the quality of life and overall appearance of the city. The Code Enforcement Division is currently staffed by two Code Enforcement Officers.

Records Bureau

Records personnel perform a variety of specialized clerical and technical duties involved in processing various police records and reports; receive, enter, and research data in a records management system; identify and maintain crime activity and known offender information and statistics; and, perform a variety of related duties involved in the maintenance of highly confidential records. Other duties assigned to our Records personnel include Live Scan fingerprint services as well as disseminating reports to our citizens. During the reorganization phase we fully staffed our Record's Bureau, allowing us to open our lobby to the public, Monday through Thursday from 8:00 am to 5:00 pm, Fridays from 8:00 to 12:00 pm; our Records Bureau is currently staffed by three non-sworn personnel.

Property/Evidence Room

The Property/Evidence program is one of the most essential programs within the department. The handling of evidence is of paramount importance to the mission of the Police Department. Our Evidence Room is currently staffed by one non-sworn personnel. This staff member has received specific training focusing on procedures dealing with the storage and disposal of property/evidence. Future goals for our property/evidence room include partnerships with accredited schools to implement a training/externship program.

Major Accomplishments FY 2015-2016

- We added three additional Police Officer positions (30 total) in part as a recommendation by the Riverside County Grand Jury, based on new laws (AB 109 and Prop 47) voted into effect by California residents.
- We added one full-time Executive Assistant position. This position serves as the primary point of contact for the Chief s office and is in frequent contact with public officials, representatives from various agencies, executives, managers, employees, and members of the community
- We took over management of the Code Enforcement program as well as the Weed Abatement program and merged both programs allowing for a more streamlined process. We purchased software and hardware that will allow our team to work from the field; to be a more proactive force. We added an additional Code Enforcement position bringing the team to two (2), currently supervised by the Administrative Sergeant
- Added an additional Public Safety Dispatcher position (9 total)
- We added additional fulltime Records personnel to allow for increased business hours at the front lobby and to handle the increase in report/document handling and distribution We are currently staffed at three 3 full time positions allowing us to maintain our front lobby hours open Monday through Friday
- Transitioned to the PSEC Radio Communications System, allowing for a streamlined communication partnership with other participating agencies.
- Text-to-911 is the ability to send a text message to reach 911 emergency call takers from your mobile phone or device. We were the first agency in Riverside County to implement this program which provides our citizens the ability to communicate with our dispatch center during incidents that call for this type of technology. We are fully implemented and operational.
- The Department participated in numerous community awareness meetings throughout the year. We increased advertisement of ongoing programs (Neighborhood Safety, Disaster Preparedness, BPAL, Fraud Awareness presentations and dissemination of crime statistics through the police website and the Crime Reports web portal). We advertised and increased participation in the Ride Along Program allowing our citizens an opportunity to see firsthand what our officers deal with while on patrol, and giving our citizens a better understanding of the City demographics
- Reviewed and provided recommendations to council on matters related to sex registrants and state law mandates.
- Worked with the Morongo Band of Mission Indian Disaster Preparedness to develop a mutual agreement on resource sharing for issues dealing with natural disasters. The goal is to have a resolution and MOU for approval before the end of next fiscal year.

- Continued support of the Coachella Musical Festival and Stagecoach Country Music Festival, assisting the Indio Police Department with personnel coverage during the event.
- Developed and maintained working and professional relationships with local and regional media services (Los Angeles, Coachella Valley and local).
- Created/promoted partnerships with Banning Unified School District City of Banning Parks Recreation and faith based organizations to sponsor events geared at healthier living for our citizens.
- Created a regional program which addresses homeless/transient social problems (currently working with Redlands PD San Bernardino County Sheriff Riverside County Sheriff CHP Beaumont PD and Morongo Reservation Patrol).
- Encouraged the use of the Self Reporting software available on the Banning Police Department website allowing our citizens to self-report no suspect cases online
- Created a system that allows monitoring of overtime expenditures in the department. This system will allow police administration to monitor and properly deploy resources, reducing the strain on the general budget.
- Decreased the number of Internal Affairs investigations by allowing our supervisors to conduct Administrative Reviews in-house. By following this process rarely used in the past, it allowed us to streamline the citizen complaint process allowing for quicker resolution and a decrease in expenditure to outside firms.

Goals and Objectives FY 2017-2018

- Complete the Departments 3 year strategic plan
- Provide our council a comprehensive report outlining best practices solutions and alternatives to Animal Control.
- Research, develop, and recommend alternative funding sources for future police needs.
- Create opportunities for gradual growth in the department. The re-inception of our Traffic Bureau (2 year goal) will allow specific training in motors and opportunities for our current officers to attain certification and self-growth. The addition of an officer to a regional MET team (Multiple Enforcement Team) and the re-inception of our motorized Traffic Bureau will also provide opportunities for training and growth for members of our department. Future retirement of current employees will also provide opportunities for movement to Supervisory positions. We will review and implement a more robust promotional process for future promotional positions.

- Expand training opportunities beyond the scope of duties for all sworn and non-sworn personnel. This objective will be met by partnering with local and regional accredited schools (California Baptist University of Redlands California Coast University etc.) The goal will be to partner with a school willing to offer classes at the Police Department s Community Room.
- Implement an internal officer of the year/support staff of the year program which honors employees for going above and beyond the scope of his or her duties. Coupled with the streamlined process for evaluation, this program will promote excellence of work amongst the rank of the department.
- Reduce the number of traffic collisions throughout the City through education and enforcement and reimplementation of our motorized Traffic Bureau.
- Increase networking with outside agencies and the community by participating in regional task force projects (MET team), homeless/transient focus groups and continued participation in the Gang Task Force.
- Reduce Uniform Crime Report crime rate by 5% by focusing on crime prevention.
- Fund a K9 Program through donations.
- Apply for COPS grant for additional officers to provide additional support to the School Resource Officer.
- Re-incept the Banning Police Explorer Program.

Police Department
001-2200-421 Accounts - Expenditures

ACCT #	NAME	FY15/16	NOTES	FY 16/17	FY 17/18
10-30	Overtime	$429,719 FY14 $482,467 FY15 $307,929 FY16	Discuss with Finance Director - Due to personnel shortage. OT is necessary to cover patrol shifts when officers take time off due to illness, vacations, comp time and holidays. Additionally, OT is necessary to cover officers attending court and training on their days off. Request additional funding and PD will work to keep OT down.	Proposed 278,747,	Proposed 278,747,
10-35	Special Event Overtime	$85,000.00	This account pays for overtime related to events such as the Coachella and Stagecoach Music Festival. Reimbursement for use of this account is based on the City's cost of services for officers.	$85,000.00	$85,000.00
23-01	Advertising/ Publishing	$560.00	Supermedia (Yellow Pages) $34.95 per month = $419.40 per year	$560.00	$560.00
23-02	Printing / Publishing	$6,550.00	SGP Business Cards, Letterhead, Parking Cites, Traffic Citations, P&P Update, Form refills, Record Gazette Public Notices, etc...	$6,550.00	$6,550.00
23-03	Dues/ Subscriptions	$2,475.00	Reuters, Rotary, RCLEA, CPCA, CAPE, IACP, Press Enterprise, The Sun, CLEA, CLEARS, NTOA, CATO, Schedule Anywhere CPOA - Increase of $1,957 is due to department membership in California Peace Officers' Association (CPOA) and use of ScheduleAnywhere Software	$4,431.40	$4,431.40
23-04	Postage / Mailing	$900.00	California Overnight FEDEX UPS USPS P.O. Box	$1,400.00	$1,400.00
23-05	Chief's Travel / Conference	$7,200.00	City Budget proposed $4,214 when prevoius years' budgets were $7,200. This account covers travel, hotel, tuition, and subsistence costs.	$7,200.00	$7,200.00

Police Department
001-2200-421 Accounts - Expenditures

ACCT #	NAME	FY15/16	NOTES	FY 16/17	FY 17/18
23-06	Staff Training	$48,154.00	This account funds training for all police department members to ensure they remain competent in both their core and special assignment duties. Training is provided by both CA POST and NON-POST vendors for basic, advanced, and perishable skills training. Vendors include but are not limited to RSO, SBSO, CPOA, CATO, NTOA, IACP, FBI, CPCA, U.S. DOJ, CA DOJ, FEMA, CAPE, Cal State Long Beach, CSU Sacramento, and San Jose State University.	$48,154.00	$48,154.00
23-07	Misc. Contract Services	$1,523.00	Shred It (97.20 per month) = $1166 Additional funds are used for extra shredding of documents if needed.	$1,523.00	$1,523.00
23-19	Alarm Services	$1,900.00	Pacific Alarm ($215 per month) = $2580 Alarms cover Evidence Hangar at Airport and Evidence inside PD building, PD Storage on W. Wilson, and Fire Alarm for PD building.	$2,580.00	$2,580.00
23-24	Pest Eradication Service	$1,600.00	Terminex contract $1513 per year	$1,600.00	$1,600.00
23-27	Contract Employement Services	$0.00	Account used to pay for temp staff. To date account is ($39,970). This overage can be covered by salary savings in PD salary budget.	$0.00	$0.00
23-29	Landscape Maint. Services	$5,000.00	Artistic Maintenance Contract ($590 per month) = $7080. Cover both areas around PD and Employee parking lot. **Additionally, Public Works requested $150 per month be added to fund to cover the cost of W. Wilson address.** Added CPI for expected increase in 2nd FY	$7,080.00	$7,434.00

Police Department
001-2200-421 Accounts - Expenditures

ACCT #	NAME	FY15/16	NOTES	FY 16/17	FY 17/18
23-33	Computer Svc.	$0.00	**Crime Reports** If two year contract is paid in FY 16/17 the PD will receive a 10% discount for a total cost of $3240 for current TipSoft Software. No funds will be needed in FY 17/18. If requested Crime Analytics Software is paid for under two year contract during FY16/17 the PD will recieve a 10% discount for a total cost of $12,418. No funding will be needed for FY 17/18. Total 10% savings is $1,704	$15,658.00	$0.00
23-45	Citation Processing	$3,000.00	**Turbo Data** - Vendor agreed to reduce monthly minimum cost from $309 to $150 with understanding it could implement Credit Card payments for violators and use Innovative Collection Services (ICS) to go after delinquent payments. ICS fee is %33 percent compared to city collection agency at 30%.	$3,000.00	$3,000.00
25-02	Uniform Purchase/Maint.	$500.00	City proposes $0 when previous budgets have been $500	$500.00	$500.00
25-10	Vision Allowance	$2,500.00		$2,500.00	$2,500.00
26-01	Banning Utilities	$58,000.00	Account used to cover water, sewer, trash, and electric charges from the City.	$58,000.00	$58,000.00
26-05	Telephone SVC.	$67,800.00	Nextel ($400) AT&T Mobility ($21,480) Frontier (Verizon) CA ($29,425) Verizon Wireless ($9045), Telepacific Comm. ($7,632) **Known Annual Expenses $67,982.** The remaining balance of the account covers unanticipated costs from the noted vendors for new equipment, labor, and services relatred to essential equipment.	$70,000.00	$70,000.00
26-06	Natural Gas	$3,000.00	Gas Co.	$3,000.00	$3,000.00

Police Department
001-2200-421 Accounts - Expenditures

ACCT #	NAME	FY15/16	NOTES	FY 16/17	FY 17/18
26-07	Radio Transmission Svc.	$11,714.00	RCIT, Time Warner, & Cyber Time services are no longer needed with the department's transition to the PSEC radio system. **No longer required after transition to PSEC.**	$0.00	$0.00
26-09	Cable TV	$1,000.00	Satellite TV in Command Post and new Time Warner Cost ($1,400) of TV access in police department to monitor local and regional news broadcasts.	$2,400.00	$2,400.00
30-02	Repair Maint/Bldg.	$1,000.00	Plumbing, Beaumont Safe & Lock, Automated Gate Service, Whitemore Construction. Added cost of light bulb replacements requires an increase of $700 to budget. **Public Works Requesting PD to add $4,000 to account for Elevator service contract.**	$5,700.00	$5,700.00
30-06	Repair Maint Equip	$15,232.00	This account is used to repair equipment necessary for the department to function. Vendors include but are not limited to Automatic Gate Services, Reliable Copy Systems, Verstile Info Services, Kustom Signal, Com-Direct (Mitel), Intoximeters, Federal Signal.	$15,232.00	$15,232.00
30-08	Repair Maint. Radios	$24,174.00	**Motorola Extended Warranty.** Motorola is the sole source vendor to maintain the warranty on the new PSEC radio system. Motorola's initial 1 year warranty ends on Dec. 31, 2016, New warranty coverage will be for six month period ($12,359) until June 30, 2017. The next FY year's warranty ($25,458) is for the full year, which results in the higher cost during FY 17/18. Maintenance on handheld and vehicle radios will be completed through Advanced Electronics a Motorola approved vendor FY 16/17 $7,618 FY 17/18 $7,847.	$19,977.00	$33,305.00
30-17	Repair Maint. Software	$33,087.00	Sunridge - FY 16/17 $19,590 FY 17/18 $20,373 Cybertech ($650) Comdirect - $7525 COPLOGIC $4,410 FY 17 (Nov. - June 2017) & $6814 FY 18 (Increase due to vendor cost increase for essential services)	$32,175.00	$35,362.00

Police Department
001-2200-421 Accounts - Expenditures

ACCT #	NAME	FY15/16	NOTES	FY 16/17	FY 17/18
30-19	Repair Maint. Hardware	$500.00	Misc. Computer parts for essential department equipment.	$500.00	$500.00
30-21	Repair Maint. AC/Heating	$22,200.00	**During FY 15/16 there was no maintenance contract completed. Public Works has requested PD ask for $25,000 for maintenance contract for FY 16/17 & FY 17/18.**	$25,000.00	$25,000.00
32-06	Lease / Purchase	$3,350.00	**LEAF** (Records Copier Lease) = $3345 **Motorola** Public Safety Radio Equipment Lease (Year 1 & 2 of 5) Approved in Reso 2015-79 = $88,649 per year. This lease covers the cost of the new radio and dispatch equipment rquired for the police department to operate on the state-of-the-art PSEC radio system with countywide and regional interoperablity capabilities. This cost will be offset partially by the elimination of the 001-2200-421.26-07 account ($11,714)	$91,999.00	$91,999.00
33-11	Professional Services	$62,000.00	Reduction necessitates the need to outsource indepth IA investigations. This account also pays for Pitchess Motion Hearings. $7,000 for Lexipol Service for Policy and Procedures. **Public Works requested PD ask for an additional $15,000 in professional services for FY 16/17 for consultant to evaluate PD HVAC system.**	$84,000.00	$69,000.00
33-18	Custodian Services	$24,858.00	**Merchants Custodial Services. This is a new company to the City. Contract negotiated by Public Works. 2nd FY includes possible CPI increase**	$25,268.00	$26,531.00
33-31	Medical/ Hospital	$40,020.00	American Forensic Nurses costs ($21,000) will go up 4% per year over each of the next two years requring the noted increase , DOJ Lab, Bio-Tox Use is based on officer activity. The more officers involved in drug/alcohol related offenses will increase the use of this budget.	$40,860.00	$42,733.00

Police Department
001-2200-421 Accounts - Expenditures

ACCT #	NAME	FY15/16	NOTES	FY 16/17	FY 17/18
33-94	DOJ Fingerprinting	$15,000.00	Based on number of live scan's processed. Based on current fiscal year projection, department will be over budget by $2,071 for a total annual cost of $17,071.	$17,000.00	$17,000.00
36-00	Department Supplies	$16,165.00	This account pays for supplies essential to the operation of the department. Vendors included but are not limited to Office Depot, Reliable Office Solutions, Beaumont Do-It-Best, Smart-N-Final, U-Line, Beaumont Lock and Safe, Thomas Reuters. Past budget was $16,165 City proposes $15,165.	$16,165.00	$16,165.00
36-01	Ordnance	$15,059.00	This account pays for ordnance and range supplies necessary for the operation of the department. Vendors included but are not limited to Dooley's, Proforce, Beaumont Do-It-Best, Sig Sauer, Adamson's, Quality Targets, Safariland , Pepperball, and Taser.	$15,059.00	$15,059.00
36-04	Clothing Accouterment	$16,000.00	This account pays for department clothing supplies essential to the operations of the department such as ballistic vests, rain gear, traffic vests, hats, assignment specific vest carriers, helmets, masks, etc.. Vendors include but are not limited to V&V Manufacturing, Galls, Quartermaster, Zenia Pacific, and BPS Tactical.	$16,000.00	$16,000.00
36-19	Emergency Med. Supplies	$1,000.00	**MEDCO (Masune)** Refill of department first aid kit and medical supply boxes	$1,000.00	$1,000.00
36-62	Special Dept. Supplies	$8,000.00	Evidence Related Office Depot, U-Line, Sirchie, Evident, Safariland	$8,000.00	$8,000.00
38-05	Photo Supplies	$1,785.00	Office Depot, Evident - Supplies for Inv.	$1,785.00	$1,785.00
41-04	Licenses Permit Fees	$1,542.00	Southcoast Air quality, Riverside County Comm. Health Fund covers the cost of annual license fees for PD generator.	$1,542.00	$1,542.00

Police Department
001-2200-421 Accounts - Expenditures

ACCT #	NAME	FY15/16	NOTES	FY 16/17	FY 17/18
41-10	Booking Fees	$0.00	Charges based on monthly bookings by PD. If the current bookings exceed the 3 year montly average than PD will be chared the overage. With additional officers working the streets there is a potential to have months above the 3 year average. To date this fiscal year the PD has been charged $3833 for being over the average during one month.	$10,000.00	$10,000.00
41-20	Special Investigations	$3,366.00	Lexus Nexus FY 16/17 - $2232 FY17/18 - $2299 Net Transcripts service (approx. $1000) Acct. used for critical investigations involving DB cases.	$4,336.00	$4,336.00
41-26	CAL-ID	$30,170.00	Department's annual fee for access to CLETS and Live Scan service. Fee based on city population.	$30,491.00	$30,812.00
41-92	Comm. Outreach	$5,000.00	Rename to "Community Outreach"	$5,000.00	$5,000.00
51-73	Interfund Svc. Fleet	$286,770.00	Based on Fleet Maintenance costs. Possibly adding vehicles to fleet in coming budgets.	$286,770.00	$286,770.00
56-31	JPA	$27,033.00	**CLETS JPA** Access agreement between Banning and Beaumont PDs		

Police Department
Accounts - Estimated Revenues

ACCT #	NAME	FY 13/14	FY 14/15	Notes	FY 16/17 Estimate	FY 17/18 Estimate
001-2200-302. 11-04	Public Safety Tax	$120,476.00	$130,500.00	Projected estimate for this FY is $119,466. Estimates were based on the past three FY numbers.	$123,480.00	$123,480.00
001-2200-306. 12-10	Franchise Fee Towing Svc.	$56,718.00	$24,288.00	Projected estimate for this FY is $45,079. Several factors are involved in estimates including officer activity, number of tows, and future tow fee costs.	$48,000.00	$48,000.00
001-2200-321. 18-05	Parking Fines	$6,869.00	$9,888.00	Projected estimate for this FY is $9,158. This activity is direclty related to proactive time officers have to address parking issues. With added officers this number should increase.	$11,000.00	$11,000.00
001-2200-321. 1806	Parking Ticket Disbursement Due County	$3,527.00	$2,102.00	This account is used to pay Riverside County it's portion of the parking cite fees. The estimate for this FY is $1,780.	$2,600.00	$2,600.00
001-2200-341. 31-18	State Aid P.O.S.T.	$13,586.00	$3,983.00	To date, the City has not received any reimbursement back from the POST. Due to personnel shortages POST related training was limited. However, with the added officers to the department this number should increase over the next year as they attend POST related courses.	$12,500.00	$12,500.00
001-2200-351. 35-05	Reimbursement for Police Services	$10,536.00	$2,890.00	The projected revenue is unknown for this fiscal year. This account covers the cost of officers working events on OT outside of their normal duties.	$4,000.00	$4,000.00

Police Department
Accounts - Estimated Revenues

ACCT #	NAME	FY 13/14	FY 14/15	Notes	FY 16/17 Estimate	FY 17/18 Estimate
001-2200-351.35-06	Misc. Police Fees	$2,097.00	$5,388.00	The estimate for the current FY is $4,400. The estimates are based on the average of the current and past two FY numbers.	$3,962.00	$3,962.00
001-2200-351. 35-90	Vehicle Impound Release Fees	$8,855.00	$8,007.00	The estimate for the current FY is $7,597. These numbers should go up in correlation with the tow fees and are based on officer activity. The estimates are based on the average of the current and past two FY and the additional officers on the department.	$9,000.00	$9,000.00
001-2200-351. 35-99	Fingerprinting	$15,400.00	$14,649.00	The estimate for this FY is $25,461. This is a dramatic increase from years' past. The estimate is based on the current FY estimate as well as the past two FY numbers.	$18,503.00	$18,503.00
001-2200-361. 41-04	Special Events Reimbursement	$85,009.00	$79,827.00	This is primarily use for the Coachella and Stagecoach Music Festivals reimbursement through Indio PD. No numbers are available to date as the events have not been completed and no invoice has been submitted to Indio. The estimate for this year's event will be higher due to raises recieved by the officers. apprxoimately the same as last year FY. Estimate $83,000	$85,000.00	$85,000.00
001-2200-361. 41-24	Sale of Surplus Property	$201.00	$17.00	There is no revenue during the current FY.	$0.00	$0.00

Police Department
Accounts - Estimated Revenues

ACCT #	NAME	FY 13/14	FY 14/15	Notes	FY 16/17 Estimate	FY 17/18 Estimate
001-2200-361. 41-61	Misc. Receipts / Revenue	$12,780.00	$11,116.00	The estimate for the current FY is $9,603. The estimated are based on the average of the current FY average and the past two FY numbers.	$11,166.00	$11,166.00
001-2200-381.56-24	Cost Reimbursement: BUSD			This figure is based on 70% of a top step officers' salary with full benefits for the SRO position with BUSD. FY 16/17 cost $186,603 & FY 17/18 cost $195,584	$130,622.00	$136,909.00

Police Department
203-2200-446 Accounts - Expenditures

ACCT #	NAME	FY13/14	FY 14/15	FY 16 Estimate	NOTES	FY 15	FY 16
36-00	Departmental Supplies	$205.00	$148.00	$304.00	**Verizon Wireless** bill for Volunteer Coordinator and Misc. Safety Equipment such as traffic vests, flash lights, and rain coats. With added new volunteers this is needed funding for them to properly assist officers in the field.	$1,200.00	$1,200.00
36-04	Clothing / Accouterments	$1,310.00	$0.00	$2,377.00	This account is essential to ensure department volunteers are properly and professional dressed as they represent the department and the City at public events.	$2,500.00	$2,500.00

Police Department
370-2200-Accounts - JPA (CLETS) Expenditures/Revenues
Area Police Computer

ACCT #	NAME	FY13/14	FY 14/15	FY 15/16	VENDOR INFO	FY 16/17 Estimate	FY 17/18 Estimate
421 26-05	Telephone Service	$17,585.00	$17,585.00	$17,585.00	Annual CLETS Fee (DOJ) $7,508 AT&T $4542 Verizon $11,207.	$23,257.00	$23,257.00
421 30-17	Repair/Maint. Software	$18,898.00	$18,898.00	$18,898.00	**Level II Magus Software** $13,019 **Level II Journal System** $5,556 **Level II Journal Billing/Stats** $ 702	$19,277.00	$19,277.00
421 30-19	Repair/Maint Hardware	$8,226.00	$8,799.00	$8,799.00	**Stratus 2400 ftServer** $6961 - Lower cost due to new server. **Cisco Router** (Maint Plan) With purchase of new router 3 year warranty included.	$6,961.00	$6,961.00
421 50-01	Interfund Transfer	$2,000.00	$2,000.00	$2,000.00	City of Banning Services to maintain JPA Computer	$2,000.00	$2,000.00
421 89-48	Computer Hardware	$0.00	$0.00	$0.00	Service on old router to stop in October. New router required for service	$3,926.00	$0.00
1 90-	Computer Hardware	$0.00	$0.00	$0.00	CLETS server is at end on life and requires replacement.	$35,184.00	$0.00
361 41-71	Cost Sharing Reimbursement - Cities	$23,555.00	$24,517.00	$24,517.00	Banning's cost increased due to increases in the Stratus 2400ft Server and Cisco Router Maint., the addition of one (1) pneumonic, and the Verizon increase for new circuit.		
381 55-01	Transfer General Fund	$23,114.00	$22,734.00	$22,734.00	Beaumont's cost decreased because they removed one (1) pneumonic from service.	$36,247.00	$25,019.00

Code Enforcement
001-2740-442 Accounts - Expenditures

ACCT #	NAME	FY 15/16	NOTES	FY 16/17	FY 17/18
10-30	Overtime	$0.00	With the addition of a 2nd Code Enforcement Officer. Code Enforcement, under PD supervision, has become more proactive over the past year, which has resulted in OT that was not funded. It is anticipated they will be busier the next two years and a modest OT budget is needed when major issues need to be addressed during off hours.	$7,000.00	$7,000.00
23-01	Advertising/ Publishing	$300.00	Needed for increased level of notices to citizens.	$300.00	$300.00
23-02	Printing / Binding	$250.00	With the addition of a 2nd Code Enforcement Officer. Code Enforcement has been much more proactive with sending out violation notices and handing out information forms.	$750.00	$750.00
23-03	Dues / Subscriptions	$200.00	Code Enforcement started using Comcate's Code Enforcement software to better track their caseload on a daily basis. This subscription fee is $5,355 for FY 16/17 and $5,623 for FY 17/18. Additionally, this account funds memberships for Code Enforcement Officers in CACEO	$5,600.00	$5,868.00
23-05	Travel / Conferences	$2,600.00	This covers tutition, subsistence, travel, and hotels.	$2,600.00	$2,600.00
23-06	Staff Training	$1,000.00	This covers update classes in the region.	$1,000.00	$1,000.00
23-07	Misc. Contract SVC	$2,500.00		$2,500.00	$2,500.00
23-08	Nuisance Abatement SVC	$20,000.00	This account covers supplies for securing buildings that are a safety hazard.	$20,000.00	$20,000.00

Code Enforcement
001-2740-442 Accounts - Expenditures

ACCT #	NAME	FY 15/16	NOTES	FY 16/17	FY 17/18
23-33	Computer Services	$2,100.00		$2,100.00	$2,100.00
23-39	Weed Abatement SVC	$63,475.00	This fund is necessary to pay for overgrown weeds that the property owner has failed to remove and present a fire danger.	$63,475.00	$63,475.00
25-10	Vision Allowance	$250.00		$250.00	$250.00
26-05	Telephone SVC	$1,100.00	Verizon accounts for internet access for IPADS for connect to COMCAT Software.	$1,100.00	$1,100.00
33-11	Professional Services	$2,000.00		$2,000.00	$2,000.00
36-00	Dept. Supplies	$1,000.00	Misc. office supplies	$1,000.00	$1,000.00
36-04	Clothing Accouterment	$0.00	Covers the cost of 2 uniforms per year for each code enforcement officer. If the Code Enforcement Officers new MOU provides a uniform allotment this funding can be removed.	$600.00	$600.00
45-16	Tools/Misc. Supplies	$0.00	With a more proactive Code Enforcement team tools & supplies for outside investigations are necessary, such as staples, nails, traffic paint & chalk, twine, hazard tape, etc....	$750.00	$750.00
51-73	Interfund SVC Fleet Maint.	$8,353.00		$8,353.00	$8,353.00

Code Enforcement
001-2740-442 Accounts - Expenditures

ACCT #	NAME	FY 15/16	NOTES	FY 16/17	FY 17/18
89-56	Machinery / Equipment	$0.00	With a more proactive Code Enforcement team special equipment will be necessary to assist them in their duties involving mold and insect detection.	$1,500.00	$1,500.00

Police Department (Dispatch)
001-2210-421 Accounts - Expenditures

ACCT #	NAME	FY 15/16	NOTES	FY 16/17	FY 17/18
10-30	Overtime	$100,000.00	It is anticipated OT use will exceed $100,000 (possibly $105,000 - $110,000) this year due to built in overtime, as well as staff shortages because of long term illnesses, maternity leave, and military reserve leave. With the added 9th dispatcher and known continued shortage due to military leave it is expected the OT use will remain about the same.	$110,000.00	$110,000.00
23-06	Staff Training	$1,500.00	This fund has been conintually under funded. With the addition of the 9th dispatcher it is important to increase this fund to ensure our dispatchers receive the necessary training.	$3,000.00	$3,000.00
25-10	Vision Allowance	$500.00	Based on usage in FY13 (4) it is anticipated $1,000 will be needed for the coming fiscal year. FY16 will probably require $500 in funding.	$500.00	$500.00
26-05	Telephone Svc.	$135.00	Verizon Wireless Bill	$135.00	$135.00
30-06	Repair / Maint. Equipment	$1,000.00	Libertel (Dispatch replacement equipment)	$1,000.00	$1,000.00
36-00	Department Supplies	$473.00	Office Depot	$473.00	$473.00
36-04	Clothing/ Acouterment	$2,040.00	Per MOU each dispatcher is entitled to 2 pants and 2 shirts per year + belt & shoes every other year. Approximate cost for these items is $255 one year and $335 the odd year. x 9 dispatchers = $2295 one year and $3015 every other year. If the dispatchers start receiving a uniform allotment based on their new MOU this account can be closed with no funding necessary.	$3,015.00	$2,295.00

Code Enforcement
Accounts - Estimated Revenues

ACCT #	NAME	FY 13/14	FY 14/15	FY 15/16 Estimate	Notes	FY 16/17 Estimate	FY 17-18 Estimate
001-2740-306. 15-08	Weed Abatement Fee- Tax Roll	$0.00	$0.00	$9,549.00	With an added Code Enforcement Officer and the focus on weed abatement this number is expected to increase.	$12,000.00	$12,000.00
001-2740-30.15-09	Property Abatement Fee Tax Roll	$9,706.00	$3,735.00	$0.00	It is unknown why there is no posted revenue for the current FY. It would be anticipated this number will increase with the added CE Officer.	$6,000.00	$5,000.00
001-2740-351. 35-15	Nuisance Abatement Fee	$11,321.00	$16,073.00	$28,165.00	With added CE Officer this fee should be consistent if not somewhat higher that FY 15/16.	$30,000.00	$30,000.00
001-2740-351. 35-20	Code Enforcement Inspection	$300.00	$360.00	$319.00	With added CE Officer this fee should be somewhat higher than past years.	$450.00	$450.00
001-2740-351. 35-83	Weed Abatement Fee	$0.00	$0.00	$4,867.00	With added CE Officer this fee should be somewhat higher in the following Fys	$5,200.00	$5,200.00
001-2740-351. 35-89	Vehicle Abatement Fee	$24,716.00	$10,839.00	$11,000.00	With added CE Officer this revenue should increase over the next Fys	$15,000.00	$15,000.00
001-2740-351.36-06	Aband Prop Regist Fee	$7,350.00	$5,850.00	$4,501.00	Estimate based current and previous Fys	$5,176.00	$5,176.00

ATTACHMENT 5

Community Services Department Budget and
Transit's Short Range Transit Plan

Community Services Department Overview

Recreation

Program Description and Purpose

The Recreation Division enhances the quality of life of the citizens of Banning by providing affordable, quality recreational and leisure activities for tots, youth, teens and adults. The Division is responsible for the development, implementation, coordination, supervision and delivery of a wide variety of programs including youth and adult sports, instructional classes, teen programs, and special events. Facility management responsibilities of this division include supervision of the Banning Community Center complex, Roosevelt Williams Park Recreation Center, Laura May Stewart Bowl Building, and reservations for park facilities.

Goals and Objectives

- Identify a satellite facility to offer classes and programs in the western area of the City.
- Expand offerings of recreation programs, leisure classes and sports leagues in response to the changing needs of our community.
- Continue to work with local groups and organizations to produce, promote, and provide quality events and activities that are of benefit to our citizens.
- Develop new programs that are relevant to the teenage population in our city

F.Y. 2015-16 Accomplishments

- Conducted Youth Flag Football, Basketball, and Soccer Leagues with over 450 participants.
- Offered numerous leisure classes and programs with over 8,000 participants.
- Held two community events, the Halloween Fest and Open Competition at the Skate Park.
- Assisted with the Playhouse Bowl Association's Evenings in the Parks Concert Series.
- Processed 8 applications for Special Event Permits.
- Estimated attendance through facility rentals of just under 25,000 people
- Combined Revenues generated are $43,000.00

Aquatics

Program Description and Purpose

The Aquatics Division is responsible for maintaining the Repplier Park Aquatics Center to county health standards, providing aquatic and learn-to-swim classes, aquatic special events and a safe, enjoyable swim environment for the community. The aquatics facility is open late May to mid-August to coincide with the academic calendar of the Banning School District.

Goals and Objectives

- To provide a safe aquatic environment in which the residents of the City of Banning can recreate.
- To provide "learn to swim" water safety classes to the residents of the City of Banning.
- To have zero (0) pool closures during the summer swim season.
- To have zero (0) Emergency Medical Services (EMS) assisted rescues during the summer swim season.

Aquatics, continued

F.Y. 2015-2016 Accomplishments

- Provided lessons for 498 individual participants.
- Expanded Family Swim Night program.
- Attendance of over 11,000 individuals during Recreational Swim Times
- 24 Private Party Rentals during the Swim Season
- Generated Revenues of just over $50,000.00

Senior Services

Program Description and Purpose

The mission of the Senior Services Division is to offer a comprehensive program of recreational and leisure activities and senior services to the senior citizens of Banning. To accomplish this the division cooperates with businesses, organizations, churches, community groups, and senior service providers. When possible, the Senior Services Division utilizes alternative funding sources in providing programs and services in order to offer a high return on the tax dollars spent.

Goals and Objectives

- Develop a five-year strategic plan for the Senior Services Division. Conduct a Community Needs Assessment and develop the five-year strategic plan in Fiscal Year 2017.
- Continue to develop and grow programs and activities that are relevant to the senior population in our community.
- Enhance Social Service programs that are offered at our Senior Center by collaborating with outside agencies.

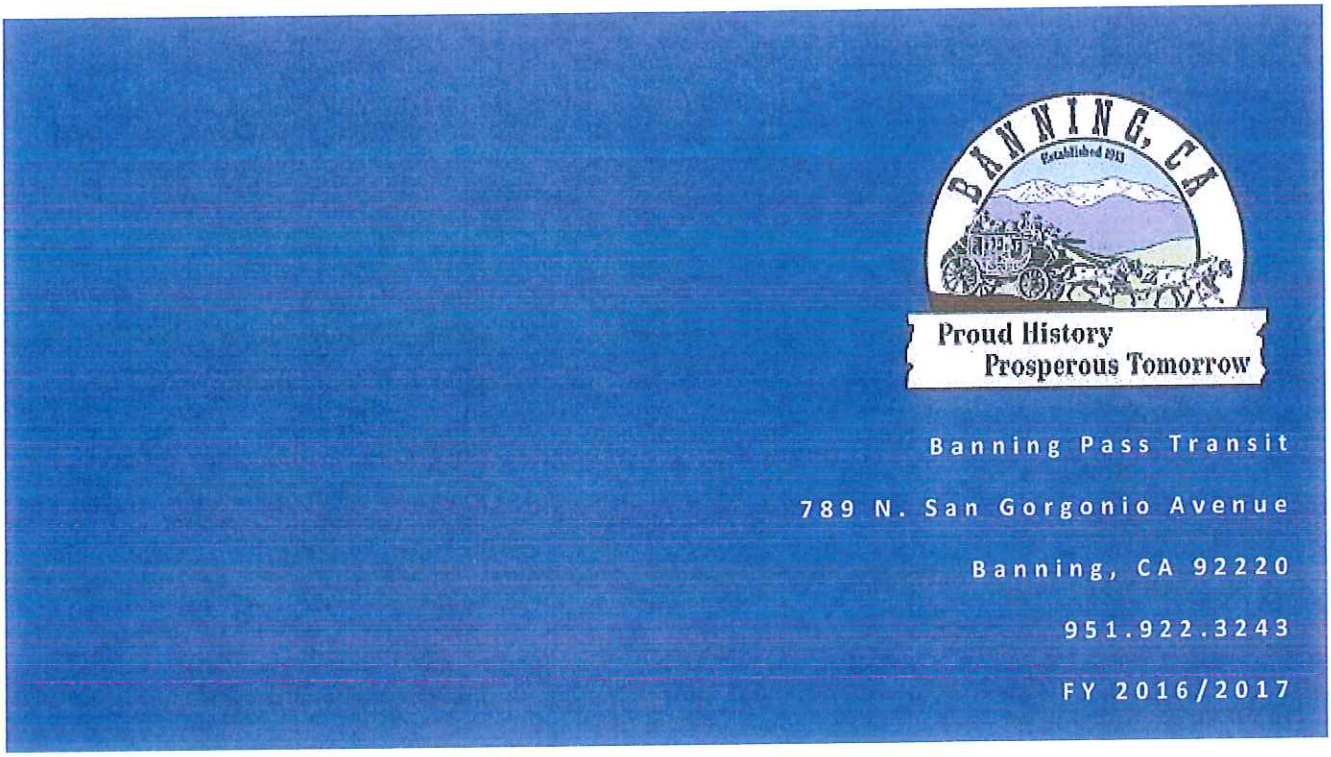
F.Y. 2015-2016 Accomplishments

- 8,612 hours volunteered for senior center programs
- Senior Center recreational program attendance of 9,807
- Senior Center social service program attendance 11,318
- 8,925 congregate meals served by the Family Services Association through our Senior Nutrition Program.

PASSTRANSIT

Short Range Transit Plan

FY 2016/17 – 2018/19



BANNING

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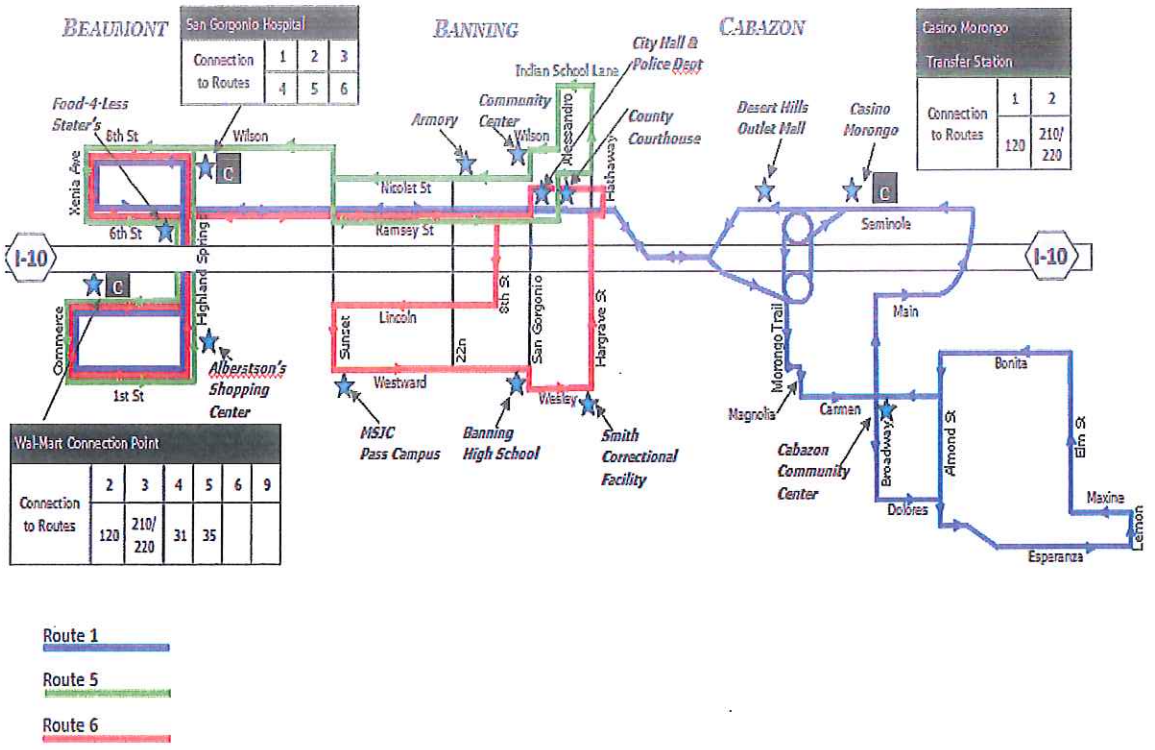
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1 System Overview

Service Area Map



1.1 - Service Area Overview

The Banning Transit system serves several areas, including the commercial and residential areas of Banning and Cabazon, as well as the commercial areas of the Morongo Indian Reservation and limited commercial areas of Beaumont. The cities of Banning and Beaumont operate under a shared brand identity, "Pass Transit." Pass Transit offers seamless transit by coordinating transportation services that cover approximately 40 square miles in the pass area with routes connecting to regional services.

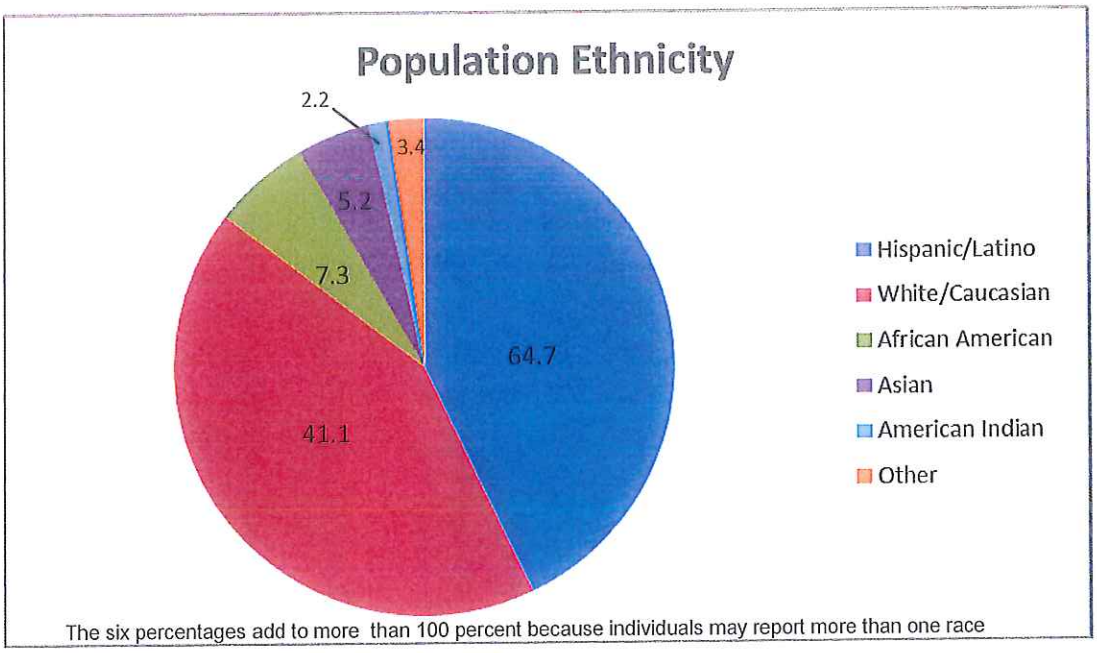
Within the service area, population is mixed with areas of both high and low densities. The current routes have been planned by taking advantage of this knowledge, allowing the system to operate more efficiently.

1.2 - Area Demographics

Riverside County covers 7,208 square miles with a population of over 2.2 million people in 2010, per the U.S. Census. The population density for Riverside County is 303.8 people per square mile, largely due to the vast desert areas that are not populated.

The city of Banning covers 23 square miles with a population of 30,241 people in 2014, per the U.S. Census. The population density for Banning is 1,300 per square mile. The population of the service area covered by Banning Transit has grown by approximately 29% over the last ten years.

The racial makeup of the city is as follows:



The six percentages add to more than 100 percent because individuals may report more than one race

The average age of the population is the following:

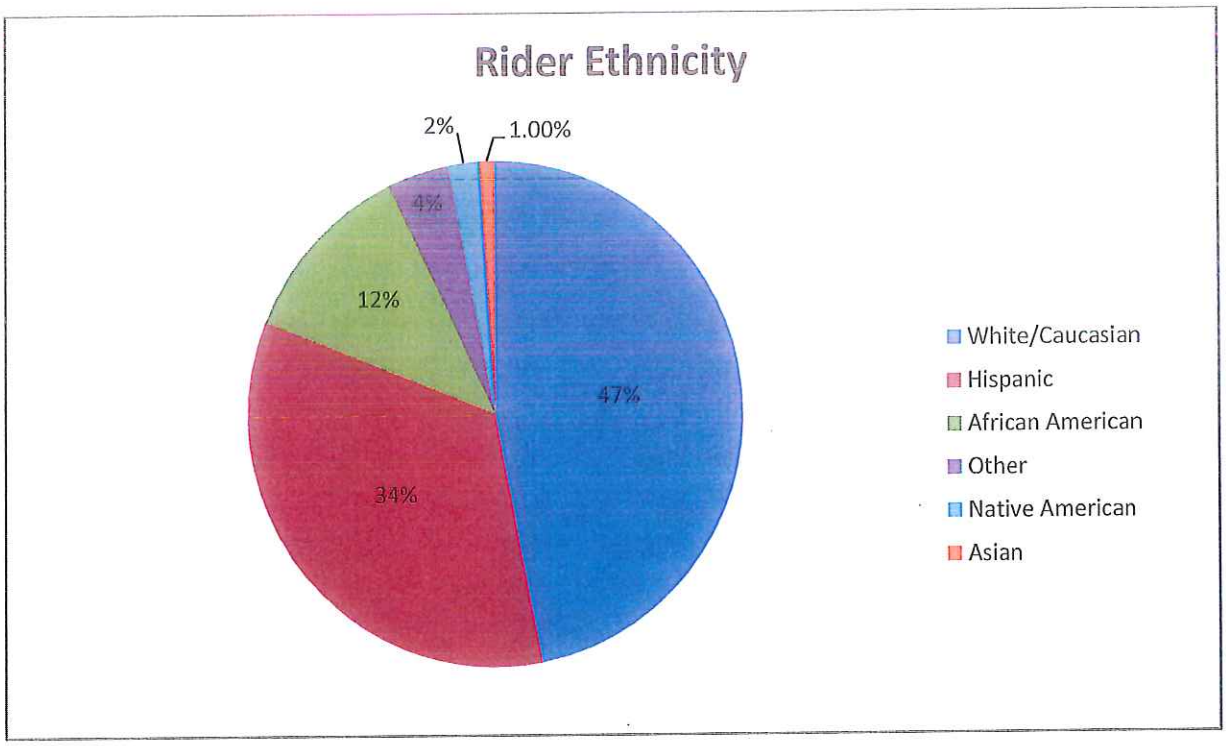
• 55+ Years	36.6 %
• 40-54 Years	15.5 %
• 20-39 Years	22.1 %
• Under 19 Years	25.8 %

The average age of the population is 45.1 years old.

Rider Demographics

In 2013, a survey was conducted showing the demographics of the Pass Transit riders. The information gathered helped create a visual indication of the use of the system.

The racial makeup of the ridership is as follows:



Furthermore, 86% of respondents stated that they used the system's fixed routes at least three times a week. 59% of the ridership used the bus service for local trips within the Banning/Beaumont/Cabazon area, and 49% use the transit to travel outside of Pass Transit's service area. For 91% of ridership, the bus system is their only means of transportation. An unspecified amount of respondents stated that the transit service is readily available in their area, with a majority of riders living within a two-block radius of a bus stop.

A majority of the users of the system share the commonality of being either underemployed or unemployed, with 88% of riders reporting an annual household income of $20,000 or less and 81% of respondents reporting a family of two or more. 87% of those completing the survey report English as their primary language while 13% speak Spanish.

1.3 – Existing Service and Route Performance

The Banning Transit System currently has three fixed route services which serve the main streets and neighborhood areas of Banning, the residential and business areas of Cabazon, and the main business and shopping area of Beaumont.

Banning's fixed route buses are accessible to people with disabilities; each bus has a wheelchair lift or ramp along with two wheelchair securement locations. Banning offers individualized travel training to assist new passengers in learning how to ride these buses. Banning Paratransit is an origin-to-destination shared ride transportation service for seniors age 60 and older and persons who are, due to their functional limitation(s), unable to use accessible fixed route bus service. Passengers must be certified eligible per guidelines established by the Americans with Disabilities Act (ADA).

1.4 – Current and Proposed Fare Structure

The Pass Transit system has adopted a mutual service fare to make traveling more accessible to those who utilize the system. The chart below has a detailed breakdown of the current fares for available services:

Fixed Route

Fare Categories	Base Fare	Day Pass	10-Trip Punch Pass	10-Ticket Book	Monthly Pass
General	$1.15	$3.00	N/A	$10.35	$36.00
Youth (grades K-12)	$1.00	$3.00	$10.00	N/A	$25.00
Senior (60+)	$.65	$1.80	N/A	$5.85	$21.50
Disabled	$.65	$1.80	N/A	$5.85	$21.50
Military Veterans	$.65	$1.80	N/A	$5.85	$21.50
Child (46" tall or under. Must be accompanied by full fare paying passenger.)	$.25	N/A	N/A	N/A	N/A
Zone Fare (Cabazon Residential Area)	$.25	$.25	$.25	$.25	N/A
Deviations (Routes 3 & 4)	$.25	$.25	$.25	$.25	$.25
Active Military	FREE	N/A	N/A	N/A	N/A
GoPass (During school session only)	FREE	N/A	N/A	N/A	N/A

Dial-A-Ride Fares

Fare Categories	Base Fare	10-Ride Punch Card
One-Way	$2.00	$18.00
Companion	$3.00	N/A
PCA (w/ I.D.)*	FREE	FREE
No Show	$2.00	N/A

*Personal Care Attendant must show proper ID each time they board.

1.5 – Revenue Fleet

Banning Transit System operates seven fixed route vehicles all of which are powered by compressed natural gas (CNG). The vehicles are equipped with racks for two bicycles and are in compliance with the ADA with mobility device lifts and two tie-down stations per bus. The transit system also has five vehicles that which are classified as Dial-A-Ride (two in revenue service and one as a spare). One of the two remaining is utilized as an alternate for the fixed-route if needed, and the other is scheduled to be taken out of service and scheduled for auction. All are in compliance with the ADA, with mobility device lifts and tie-down stations for four mobility devices. Banning Pass Transit also has four support vehicles which are used for driver relief or administrative errands. Two replacement buses for the fixed routes have been ordered which will be delivered at the end of June 2015.

A 32' El Dorado National EZ Rider II has been ordered and is scheduled to be delivered August 2016.

See the City of Banning Fleet Inventory Table 1 for individual vehicle characteristics.

1.6 – Existing Facility/Planned Facilities

Banning Transit System functions as a department within the City and utilizes existing facilities. Transit Administrative staff is housed at the City's Community Center located at 789 North San Gorgonio Avenue, where bus passes are sold, schedules are available and all ADA applications are processed. Dispatch and general telephone information is also provided at the transit office within the Community Center.

Banning Pass Transit Office Hours

Monday – Thursday: 7:30am to 6:00pm

Friday: 8:00am to 3:00pm

The maintenance, parking, fueling of the buses, and storage of bus stop amenities are performed at the City's Corporation Yard located at 176 East Lincoln Street. Maintenance of the vehicles is performed by the Public Works Department, Fleet Maintenance Division.

There are currently no plans to expand Banning Pass Transit System facilities.

1.7 – Existing Coordination between Transit Agencies

Currently, the cities of Banning and Beaumont operate under a Memorandum of Understanding (MOU) which allows for each respective agency to cross jurisdictional boundary lines, allowing simplified travel for passengers throughout the Pass area. In addition, an MOU is held with the Morongo Band of Mission Indians allowing stops on their property. The ability to provide a stop at Casino Morongo allows passengers to make connections with Sunline Commuter Link 220, providing service from Palm Desert to Riverside. Also, services are also coordinated with Riverside Transit Agency (RTA) by providing timed stops that meet with routes that provide travel to and from the areas of Hemet and Moreno Valley. Riders also have the opportunity to connect with the Amtrak Thruway Bus Service at Casino Morongo.

2 Existing Service and Route Performance

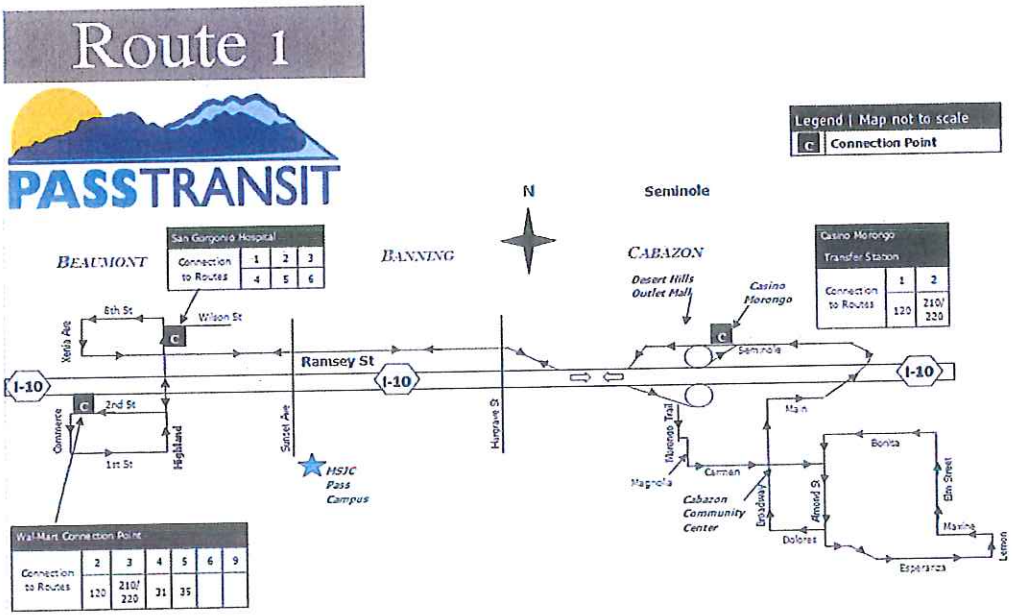
2.1 – Fixed Route Service

The Banning Transit System currently has three fixed route services which serve downtown and neighborhood areas of Banning, both the residential and business areas of Cabazon, and the main commercial area of Beaumont.

Route 1 – Beaumont/Banning/Cabazon

Pass Transit Route 1 is among the most used route in the system, operating primarily along Ramsey Street and 6th Street and serving the commercial areas of Cabazon and Casino Morongo. Ridership on Route 1 accounts for approximately 60% of the total use of the system.

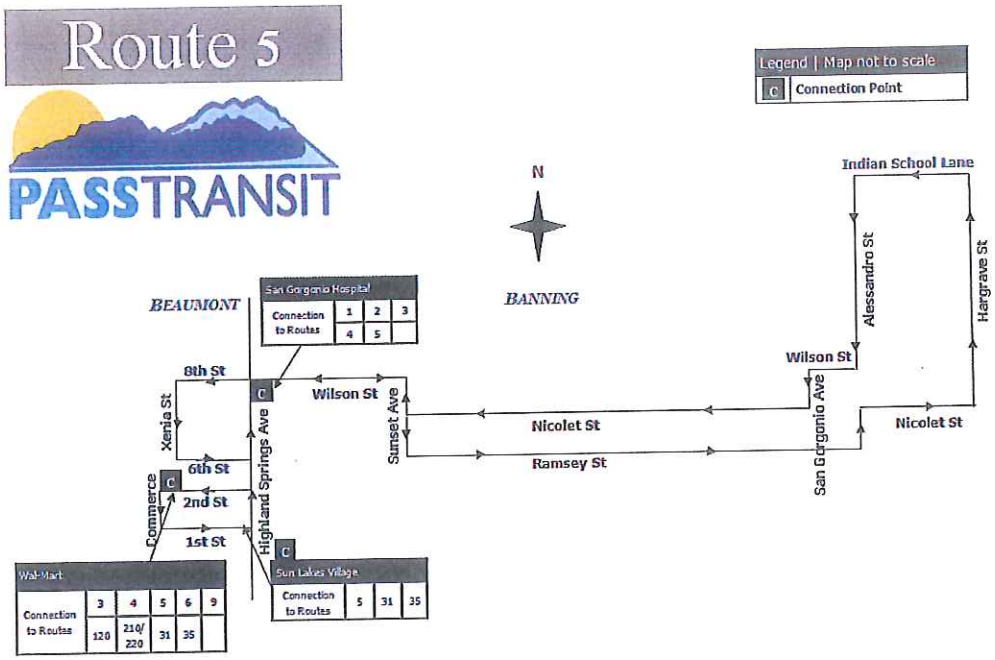
While the longest in distance, this route operates on one-hour headway from Beaumont to Casino Morongo. The major stops on this line include Albertsons, Wal-Mart, Banning City Hall, Mid-County Justice Center, San Gorgonio Memorial Hospital, Casino Morongo and the Desert Hills Outlets in Cabazon.



The second loop of Route 1 also runs on an hour headway departing from Casino Morongo and servicing the Cabazon Community Center and the residential areas of Cabazon. Two buses are operated on this route which allows for hourly service to the two respective areas.

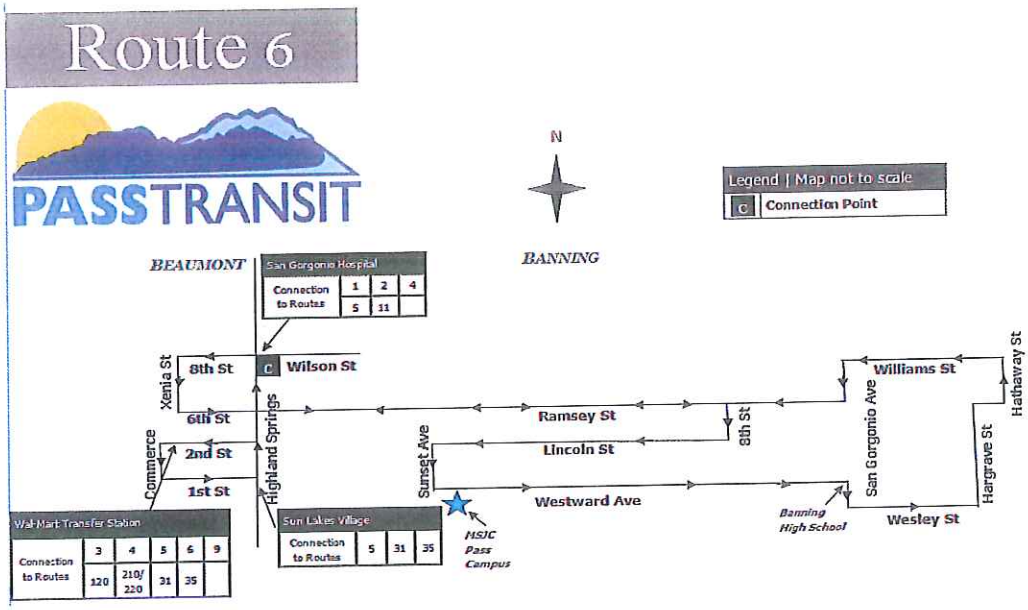
Route 5 – Northern Banning

Route 5 accounts for 25 percent of Pass Transit use, providing service to the areas that lie north of the I-10 Freeway in the City of Banning. Major stops on this route are the Mid-County Justice Center, Banning City Hall, the Banning Community Center, Library, Medical Facilities, San Gorgonio Memorial Hospital and the commercial area of Beaumont.



Route 6 – Southern Banning

Accounting for 15% of Pass Transit use, Route 6 provides service to the southern area of Banning. Major stops on this route are the Mid-County Justice Center, Banning City Hall, the Mt. San Jacinto Pass Campus, Banning High School, Smith Correctional Facility, Medical Facilities, San Gorgonio Memorial Hospital and the commercial area of Beaumont.



Banning Pass Transit fixed route service hours are as follows:

Days	Route	Hours
Monday – Friday	Route 1	4:30 A.M. – 10:45 P.M.
Monday - Friday	Route 5	5:30 A.M. – 6:30 P.M.
Monday - Friday	Route 6	6:00 A.M. – 6:00 P.M.
Saturday & Sunday	Route 1	8:00 A.M. – 6:00 P.M.
Saturday & Sunday	Routes 5 & 6	8:00 A.M. – 5:00 P.M.

Banning Pass Transit offers limited service hours, 9:00 A.M. to 5:00 P.M., on the following holidays: Martin Luther King Day, President's Day, Labor Day, Veterans Day, and the day after Thanksgiving.

Banning Pass Transit offers no service on the following holidays: New Year's Day, Memorial Day, Independence Day, Thanksgiving Day, and Christmas Day.

All aforementioned fixed routes are consistently monitored and will be modified as needed to better serve unmet transit needs.

2.2 – Dial-A-Ride Service

Pass Transit Dial-A-Ride is a service offered to seniors, aged 60 and older, persons with disabilities and passengers eligible under the Americans with Disabilities Act (ADA). Limited service hours are available for non-ADA passengers. This category of passenger is also required to fill out a certification application to determine eligibility. If these terms are met, the applicant will receive a card certifying their eligibility to ride.

Pass Transit Dial-A-Ride is a service offered within the city limits of Banning and Beaumont as well as within a ¾ mile boundary of Routes 1 and 2 service areas (including Cabazon).

The primary uses for the Dial-A-Ride system are transportation to medical appointments, workshop programs for persons with disabilities, shopping areas, employment. Dial-a-Ride services also provide connections to the Riverside Transit Agency and Pass Transit Fixed Routes.

Hours for the Dial-A-Ride program are as follows:

Days	Hours
Seniors (age 60 & older) & Persons without ADA Certification	
Monday - Friday	8:00 A.M. – 3:00 P.M.
Saturday & Sunday	No Service
Persons with ADA Certification	
Monday - Friday	7:00 A.M. – 7:00 P.M.
Saturday & Sunday	Limited service when three or more persons request service.

2.3 – Key Performance Indicators

The Riverside County Transportation Commission (RCTC) has adopted a Productivity Improvement Plan (PIP) for the transit and commuter rail operators of Riverside County. The PIP sets forth efficiency and effectiveness standards that the transit operators are to meet. Progress towards these standards is reported quarterly to the Commission. The following table on the next page shows the operating performance indicators adopted in the PIP and this plan's projections for the coming year.

Banning Transit System / Pass Transit ***Performance Statistics***	FY 2014 Audited	FY 2015 Actual	FY 2016 Projected (Based on 3rd Quarter Actuals)	FY 2017 Planned
Unlinked Passenger Trips	156,052	144,978	134,637	186,209
Operating Cost per Revenue Hours	$92.31	$77.75	$60.75	$78.19
Farebox Recovery Ratio	11.32%	11.27%	13.00%	11.58%
Subsidy per Passenger	$8.19	$9.45	$8.09	$7.99
Subsidy per Passenger Mile	$3.22	$3.70	$3.16	$2.24
Subsidy per Revenue Hour	$81.86	$68.99	$52.86	$69.13
Subsidy per Revenue Mile	$3.57	$2.82	$1.42	$4.61
Passengers per Revenue Mile	0.44	0.30	0.18	0.58

The FY 2015/16 projections are based on operating data through March 2016 and projected through June, 2016. Since these are only estimates, the performance indicators are subject to change.

For Fiscal Year 2016/17, the Banning Transit System expects to be in compliance with at least 4 of the 7 performance targets.

Additional details on key indicators for demand responsive and fixed route services are shown in Table 2.

The Banning Transit System does not receive any federal funding and is not required to report to the National Transit Database.

2.4 – Productivity Improvement Efforts

In order to meet performance standards, routes are continually monitored and analyzed to insure that the service being provided runs as efficiently as possible.

Banning Pass Transit completed a Comprehensive Operations Analysis (COA) with Transportation Management & Design, Inc. in May of 2014, resulting in route changes for the entire system. While the addition of the Cabazon Circulator route has been met with great success, the recommended changes to Routes 5 and 6 caused a significant decrease in ridership and as a result, the routes were realigned to provide better service to residents of the City of Banning. Implementation of the realigned routes began in August 2015 and ridership has shown marked improvement on both routes.

Banning Pass Transit has experienced a decrease in farebox revenue with the additional service of the Beaumont Route 2. While the additional bus allows for 30 minute service from Walmart in Beaumont to Casino Morongo, the growth in ridership that was projected for the route has not been realized. Thus, Banning has requested that beginning January 1, 2017 Beaumont reduce their trips through Banning by 50%.

2.5 – Major Trip Generators and Projected Growth over the next two years

Major passenger trip destinations that the Banning Pass Transit services are the Sunlakes Plaza Shopping Center, the 2nd Street Marketplace in Beaumont, the Walmart Supercenter in Beaumont, the Banning Justice Center, San Gorgonio Pass Hospital, Beaver and Loma Linda Medical Plazas, the Cabazon Outlet Stores, Desert Hills Premium Outlets and Casino Morongo and the Mt. San Jacinto College Pass Campus. There is a high demand for service to these destinations whether for employment, necessities or pleasure.

2.6 – Equipment, Passenger Amenities and Facility Needs

Passenger amenities include 170 sign posted bus stops, 15 bus shelters with solar lighting and information panels and trash receptacles, 8 benches, and 15 trash cans.

All fixed route and Dial-A-Ride vehicles are equipped with security cameras and recording equipment. Two new fixed route buses were placed into service July, 2015. Grant funds have been received for two additional 33' passenger coaches, one of which has been ordered and will be delivered September 2016.

This year funds are being requested for the replacement of a hydraulic lift at the fleet maintenance shop.

3 Planned Service Changes and Implementation

3.1 – Recent Service Changes

As mentioned previously, there were service changes made in July of 2014; those changes were based upon recommendations that were made as a result of the COA. The changes that were made have not had the anticipated results, and thus, route changes have been made to improve service and increase ridership.

The most significant change will be the realignment of Banning Route 1, which will no longer travel into Beaumont beyond the Walmart Shopping Center. Thirty minute service will still be available from Walmart to Casino Morongo; however, the additional hour of service that is currently spent in the City of Beaumont will be spent operating on the Cabazon Circulator Route.

The changes that were made resulted in reduced headway times and expanded service hours at the MSJC Pass Campus. Classes at the college campus end at 9:00p.m., and service at the college continues to 9:30p.m., allowing students who rely on the bus to attend evening classes and make connections to RTA service for regional travel.

Beginning in January 2017, Beaumont Pass Transit will no longer operate 30-minute service from the Walmart Shopping Center to Casino Morongo via downtown Banning every hour as their service through Banning's main corridor will be reduced to one bus every hour. Banning will continue to operate Route 1 on its current schedule. This change is necessary due to oversaturation of service in Banning's service area. While service has been increased over the past two years, Banning Pass Ridership and farebox revenue both declined. Major growth projected for the downtown area which will generate a significant increase in ridership has not yet occurred, i.e. County Courthouse being fully

operational, retail and office space being built and a substantial amount of county offices relocating to the area.

3.2 – Recommend Local and Express Route

There are no additional local or express routes scheduled for this planning year.

3.3 – Marketing Plans and Promotions

Efforts have been made to market the Pass Transit System over the past year and will continue in the coming year. These efforts include purchasing advertising on a map of the San Gorgonio Pass Area, distribution of route maps by delivery to the library, Chamber of Commerce, San Gorgonio Memorial Hospital, Mt. San Jacinto Pass Campus, local hotels and other businesses.

The following marketing efforts will be undertaken to promote ridership growth.

1. Continue outreach programs to schools and at community events.
2. Attend senior community meetings to provide information.
3. Participation in the MSJC GO-PASS Program to encourage ridership of college students.
4. Articles in local papers highlighting new transportation routes.
5. Coordinate Travel Training through RTA.
6. Offer "Rider Appreciation Day" to raise awareness of benefits of public transportation.

The City of Banning's website at www.ci.banning.ca.us provides basic Pass Transit route and schedule information, as well as links to route information for neighboring agencies. Customers can submit comments, complaints, concerns and suggestions through the city website.

Banning Pass Transit strives to operate service in a manner that will maximize system productivity, efficiency, as well as the use of subsidies.

- Develop an ongoing planning process with key agencies and organizations within the region.
- Ensure that services are operated in a manner to maximize safety, to the riders, the public and the operators.
- Develop a core group of services that connect key activity points and commit to providing service along those corridors.

- Continually review all services to evaluate the efficiency and needs of the transit system.

3.4 – Budget Impact on Proposed Changes

The proposed changes will have a positive impact on the budget as the result will be an increase in ridership and farebox revenue.

4 FINANCIAL AND CAPITAL PLANS

4.1 – Operating and Capital Budget

For FY 16/17, operating funds needed to operate the Banning Pass Transit System are $1,682,001 for the Fixed Route and DAR. The operating funds consist of $ 1,487,101 local transportation funds (LTF). The projected farebox revenue for FY 16/17 is $194,400. Additional funding in the amount of $500 will come from interest income.

Staff will continue to complete previously funded Capital projects in FY 16/17 and will continue to operate service in a manner that will maximize system productivity and efficiency.

4.2 – Funding Plans to Support Proposed Operating and Capital Program

Capital projects are funded through STA funds, Public Transportation Modernization, Improvement, and Service Enhancement Account Program and Proposition 1B Security grants for Banning Pass Transit.

Operating costs will be fully funded through LTF funds, farebox revenue and interest.

4.3 – Regulatory and Compliance Requirements

The City of Banning submitted an Americans with Disabilities Act Paratransit Plan to the FTA on January 26, 1992. Pass Transit fixed route buses are equipped with ADA compliant mobility device lifts and are accessible to persons with disabilities. A procedure is in place to provide service to a customer in a mobility device should a fixed route bus lift fail.

Banning Pass Transit Dial-A-Ride services provide ADA complementary paratransit service for the fixed route services operated by Banning Transit System. Beaumont Transit System offers the same service through its Pass Transit Dial-a-Ride operation. The system uses a self-certification process with professional verification. Banning Transit System staff processes ADA certifications for Pass Transit operations.

Title VI

Banning Transit System/Pass Transit does not utilize federal funds for operating expenses. As such, Title VI requirements do not currently apply to the transit system.

Alternatively Fueled Vehicles (RCTC Policy)

Pass Transit fixed-route buses are CNG powered. Pass Transit Dial-A-Ride vehicles (which are less than 33,000 lbs. GVW and 15-passenger capacity), administrative and driver relief vehicles are gasoline-powered.

Future vehicle purchases will be in compliance with the RCTC and South Coast Air Quality Management District (AQMD) policies regarding alternative fuel transit vehicles.

The CNG Fueling Station at the City of Banning Corporation Yard provides expanded CNG capacity and fast fueling capability. With increased capacity and redundant compressor units, having adequate and reliable CNG pumping capacity will not be an issue in the foreseeable future.

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Riverside County Transportation Commission

Table 1 - Fleet Inventory
FY 2016/17 Short Range Transit Plan
City of Banning

Bus (Motorbus) / Directly Operated

Year Built	Mfg. Code	Model Code	Seating Capacity	Lift and Ramp Equipped	Vehicle Length	Fuel Type Code	# of Active Vehicles FY 2015/16	# of Contingency Vehicles FY 2015/16	Life to Date Vehicle Miles Prior Year End FY 2014/15	Life to Date Vehicle Miles through March FY 2015/16	Average Lifetime Miles Per Active Vehicle As Of Year-To-Date (e.g., March) FY 2015/16
2015	EDN	AeroElite	30	2	32	CN	2	0		46,143	23,071
2001	EDN	Transmark	33	1	35	CN	1	0	495,992	501,473	501,473
2004	EDN	Transmark	33	2	35	CN	2	0	800,603	835,811	417,905
2010	EDN	XHF	31	2	34	CN	2	0	406,639	473,632	236,816
		Totals:	127	7			7	0	1,703,234	1,857,059	265,294

RCTC
Riverside County Transportation Commission

Table 1 - Fleet Inventory
FY 2016/17 Short Range Transit Plan
City of Banning

Demand Response / Directly Operated

Year Built	Mfg. Code	Model Code	Seating Capacity	Lift and Ramp Equipped	Vehicle Length	Fuel Type Code	# of Active Vehicles FY 2015/16	# of Contingency Vehicles FY 2015/16	Life to Date Vehicle Miles Prior Year End FY 2014/15	Life to Date Vehicle Miles through March FY 2015/16	Average Lifetime Miles Per Active Vehicle As Of Year-To-Date (e.g., March) FY 2015/16
2010	EBC	Aerotech	16	1	25	GA	1	0	71,449	84,124	84,124
2010	EBC	EDN	16	1	25	GA	1	0	73,543	84,674	84,674
2003	EDN	Aerotech	12	1	25	GA	1	0	288,071	296,085	296,085
2013	GLV	Universal	18	1	26	CN	1	0	13,974	26,687	26,687
2008	ZZZ	Ford	14	1	26	GA	1	0	135,050	164,184	164,184
		Totals:	76	5			5	0	582,087	655,754	131,151

RCTC
Riverside County Transportation Commission

Table 2 -- City of Banning -- SRTP Service Summary

FY 2016/17 Short Range Transit Plan
All Routes

	FY 2013/14 Audited	FY 2014/15 Audited	FY 2015/16 Plan	FY 2015/16 3rd Qtr Actual	FY 2016/17 Plan
Fleet Characteristics					
Peak-Hour Fleet			6		6
Financial Data					
Total Operating Expenses	$1,441,837	$1,543,847	$1,741,139	$939,063	$1,682,001
Total Passenger Fare Revenue	$163,258	$173,976	$196,427	$122,049	$194,900
Net Operating Expenses (Subsidies)	$1,278,579	$1,369,872	$1,544,712	$817,014	$1,487,101
Operating Characteristics					
Unlinked Passenger Trips	156,052	144,978	251,250	100,978	186,209
Passenger Miles	397,168	370,448	640,395	258,729	664,716
Total Actual Vehicle Revenue Hours (a)	15,619.0	19,855.4	21,157.0	15,457.5	21,512.0
Total Actual Vehicle Revenue Miles (b)	358,093.8	486,376.9	331,197.0	575,367.3	322,817.0
Total Actual Vehicle Miles	365,858.4	499,406.7	342,637.0	582,318.5	364,775.0
Performance Characteristics					
Operating Cost per Revenue Hour	$92.31	$77.75	$82.30	$60.75	$78.19
Farebox Recovery Ratio	11.32%	11.27%	11.28%	13.00%	11.58%
Subsidy per Passenger	$8.19	$9.45	$6.15	$8.09	$7.99
Subsidy per Passenger Mile	$3.22	$3.70	$2.41	$3.16	$2.24
Subsidy per Revenue Hour (a)	$81.86	$68.99	$73.01	$52.86	$69.13
Subsidy per Revenue Mile (b)	$3.57	$2.82	$4.66	$1.42	$4.61
Passenger per Revenue Hour (a)	10.0	7.3	11.9	6.5	8.7
Passenger per Revenue Mile (b)	0.44	0.30	0.76	0.18	0.58

(a) Train Hours for Rail Modes. (b) Car Miles for Rail Modes.

RCTC
Riverside County Transportation Commission

Table 2 -- City of Banning -- SRTP Service Summary

FY 2016/17 Short Range Transit Plan

Non-Excluded Routes

	FY 2013/14 Audited	FY 2014/15 Audited	FY 2015/16 Plan	FY 2015/16 3rd Qtr Actual	FY 2016/17 Plan
Fleet Characteristics					
Peak-Hour Fleet			6		6
Financial Data					
Total Operating Expenses	$1,355,276	$1,362,600	$1,741,139	$939,063	$1,682,001
Total Passenger Fare Revenue	$159,389	$147,508	$196,427	$122,049	$194,900
Net Operating Expenses (Subsidies)	$1,195,887	$1,215,092	$1,544,712	$817,014	$1,487,101
Operating Characteristics					
Unlinked Passenger Trips	151,436	119,715	251,250	100,978	186,209
Passenger Miles	385,721	307,795	640,395	258,729	664,716
Total Actual Vehicle Revenue Hours (a)	14,093.5	15,657.4	21,157.0	15,457.5	21,512.0
Total Actual Vehicle Revenue Miles (b)	335,975.7	428,444.5	331,197.0	575,387.3	322,817.0
Total Actual Vehicle Miles	342,521.1	438,229.3	342,637.0	582,318.5	364,775.0
Performance Characteristics					
Operating Cost per Revenue Hour	$96.16	$87.03	$82.30	$60.75	$78.19
Farebox Recovery Ratio	11.76%	10.83%	11.26%	13.00%	11.58%
Subsidy per Passenger	$7.90	$10.15	$6.15	$8.09	$7.99
Subsidy per Passenger Mile	$3.10	$3.95	$2.41	$3.16	$2.24
Subsidy per Revenue Hour (a)	$84.85	$77.61	$73.01	$52.86	$69.13
Subsidy per Revenue Mile (b)	$3.56	$2.84	$4.66	$1.42	$4.61
Passenger per Revenue Hour (a)	10.7	7.6	11.9	6.5	8.7
Passenger per Revenue Mile (b)	0.45	0.28	0.76	0.18	0.58

(a) Train Hours for Rail Modes. (b) Car Miles for Rail Modes.

Riverside County Transportation Commission

Table 2 -- City of Banning -- SRTP Service Summary

FY 2016/17 Short Range Transit Plan

Excluded Routes

	FY 2013/14 Audited	FY 2014/15 Audited	FY 2015/16 Plan	FY 2015/16 3rd Qtr Actual	FY 2016/17 Plan
Fleet Characteristics					
Peak-Hour Fleet					
Financial Data					
Total Operating Expenses	$86,560	$181,247			
Total Passenger Fare Revenue	$3,868	$26,467			
Net Operating Expenses (Subsidies)	$82,692	$154,780			
Operating Characteristics					
Unlinked Passenger Trips	4,616	25,263			
Passenger Miles	11,448	62,652			
Total Actual Vehicle Revenue Hours (a)	1,525.5	4,198.0			
Total Actual Vehicle Revenue Miles (b)	22,118.1	57,932.4			
Total Actual Vehicle Miles	23,337.3	61,177.4			
Performance Characteristics					
Operating Cost per Revenue Hour	$56.74	$43.17			
Farebox Recovery Ratio	4.47%	14.60%			
Subsidy per Passenger	$17.91	$6.13			
Subsidy per Passenger Mile	$7.22	$2.47			
Subsidy per Revenue Hour (a)	$54.21	$36.87			
Subsidy per Revenue Mile (b)	$3.74	$2.67			
Passenger per Revenue Hour (a)	3.0	6.0			
Passenger per Revenue Mile (b)	0.21	0.44			

(a) Train Hours for Rail Modes. (b) Car Miles for Rail Modes.

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Riverside County Transportation Commission

Table 2 -- Banning-BUS -- SRTP Service Summary

FY 2016/17 Short Range Transit Plan
All Routes

	FY 2013/14 Audited	FY 2014/15 Audited	FY 2015/16 Plan	FY 2015/16 3rd Qtr Actual	FY 2016/17 Plan
Fleet Characteristics					
Peak-Hour Fleet			4		4
Financial Data					
Total Operating Expenses	$1,324,565	$1,387,473	$1,576,164	$817,566	$1,511,897
Total Passenger Fare Revenue	$142,845	$156,136	$182,427	$105,170	$171,700
Net Operating Expenses (Subsidies)	$1,181,719	$1,231,337	$1,393,737	$712,396	$1,340,197
Operating Characteristics					
Unlinked Passenger Trips	146,981	135,244	240,200	93,564	173,659
Passenger Miles	364,513	335,405	600,500	232,039	601,966
Total Actual Vehicle Revenue Hours (a)	14,401.5	18,493.0	18,772.0	14,464.0	19,127.0
Total Actual Vehicle Revenue Miles (b)	333,784.8	456,687.9	284,622.0	553,881.3	288,427.0
Total Actual Vehicle Miles	339,272.4	465,997.7	291,385.0	559,007.5	313,523.0
Performance Characteristics					
Operating Cost per Revenue Hour	$91.97	$75.03	$83.96	$56.52	$79.05
Farebox Recovery Ratio	10.78%	11.25%	11.57%	12.86%	11.35%
Subsidy per Passenger	$8.04	$9.10	$5.80	$7.61	$7.72
Subsidy per Passenger Mile	$3.24	$3.67	$2.32	$3.07	$2.23
Subsidy per Revenue Hour (a)	$82.06	$66.58	$74.25	$49.25	$70.07
Subsidy per Revenue Mile (b)	$3.54	$2.70	$4.90	$1.29	$4.65
Passenger per Revenue Hour (a)	10.2	7.3	12.8	6.5	9.1
Passenger per Revenue Mile (b)	0.44	0.30	0.84	0.17	0.60

(a) Train Hours for Rail Modes. (b) Car Miles for Rail Modes.

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Riverside County Transportation Commission

Table 2 -- Banning-DAR -- SRTP Service Summary

FY 2016/17 Short Range Transit Plan

All Routes

	FY 2013/14 Audited	FY 2014/15 Audited	FY 2015/16 Plan	FY 2015/16 3rd Qtr Actual	FY 2016/17 Plan
Fleet Characteristics					
Peak-Hour Fleet			2		2
Financial Data					
Total Operating Expenses	$117,272	$156,375	$164,975	$121,497	$170,104
Total Passenger Fare Revenue	$20,412	$17,840	$14,000	$16,880	$23,200
Net Operating Expenses (Subsidies)	$96,860	$138,535	$150,975	$104,618	$146,904
Operating Characteristics					
Unlinked Passenger Trips	9,071	9,734	11,050	7,414	12,550
Passenger Miles	32,656	35,042	39,895	26,690	62,750
Total Actual Vehicle Revenue Hours (a)	1,217.5	1,362.4	2,385.0	993.5	2,385.0
Total Actual Vehicle Revenue Miles (b)	24,309.0	29,689.0	46,575.0	21,506.0	34,390.0
Total Actual Vehicle Miles	26,586.0	33,409.0	51,252.0	23,311.0	51,252.0
Performance Characteristics					
Operating Cost per Revenue Hour	$96.32	$114.78	$69.17	$122.29	$71.32
Farebox Recovery Ratio	17.41%	11.41%	8.48%	13.69%	13.63%
Subsidy per Passenger	$10.68	$14.23	$13.66	$14.11	$11.71
Subsidy per Passenger Mile	$2.97	$3.95	$3.78	$3.92	$2.34
Subsidy per Revenue Hour (a)	$79.56	$101.69	$63.30	$105.30	$61.59
Subsidy per Revenue Mile (b)	$3.98	$4.67	$3.24	$4.86	$4.27
Passenger per Revenue Hour (a)	7.5	7.1	4.6	7.5	5.3
Passenger per Revenue Mile (b)	0.37	0.33	0.24	0.34	0.36

(a) Train Hours for Rail Modes. (b) Car Miles for Rail Modes.

Table 3A – Individual Route Descriptions

Fixed Route	Description	Area/Service Site
Route 1	Service from Beaumont to Cabazon via downtown Banning	Walmart Shopping Center, Albertsons, San Gorgonio Memorial Hospital, Downtown Banning, Banning Justice Center, Casino Morongo, Desert Hills Outlet, Cabazon Community Center and residential areas of Cabazon
Route 2	Residential areas of Northern Banning to Walmart Shopping Center in Beaumont	Banning City Hall, Fox Cineplex, the Banning Library, Banning Community Center, Banning Justice Center, Post Office, San Gorgonio Memorial Hospital, shopping areas and restaurants at Highland Springs
Route 6	Residential areas of Southern Banning, Hathaway and Williams Street to Walmart Shopping Center in Beaumont via downtown Banning	Mt San Jacinto College Pass Campus, Banning High School, Smith Correctional Facility, Banning Justice Center, shopping areas and restaurants at Highland Springs
Dial-A-Ride	**Description**	**Area/Service Site**
City-Wide	Demand response/reservation based service for seniors and disabled	All areas of Banning and limited areas in Beaumont

RCTC
Riverside County Transportation Commission

Table 3 - SRTP Route Statistics

City of Banning -- 1
FY 2016/17
All Routes

Data Elements

Route #	Day Type	Peak Vehicles	Passengers	Passenger Miles	Revenue Hours	Total Hours	Revenue Miles	Total Miles	Operating Cost	Passenger Revenue	Net Subsidy
BAN-1	All Days	2	91,429	365,716	10,580.0	10,720.0	152,000.0	153,000.0	$831,949	$96,000	$735,949
BAN-5	All Days	1	41,760	114,840	4,431.0	4,864.0	66,465.0	72,960.0	$351,324	$40,800	$310,524
BAN-6	All Days	1	40,470	121,410	4,116.0	5,156.0	69,962.0	87,563.0	$328,624	$34,900	$293,724
BAN-DAR	Weekday	2	12,550	62,750	2,385.0	2,860.0	34,390.0	51,252.0	$170,104	$23,200	$146,904
Service Provider Totals		6	186,209	664,716	21,512.0	23,600.0	322,817.0	364,775.0	$1,682,001	$194,900	$1,487,101

RCTC
Riverside County Transportation Commission

Table 3 - SRTP Route Statistics

City of Banning -- 1
FY 2016/17
All Routes

Performance Indicators

Route #	Day Type	Operating Cost Per Revenue Hour	Operating Cost Per Revenue Mile	Cost Per Passenger	Farebox Recovery Ratio	Subsidy Per Passenger	Subsidy Per Passenger Mile	Subsidy Per Revenue Hour	Subsidy Per Revenue Mile	Passengers Per Hour	Passengers Per Mile
BAN-1	All Days	$78.63	$5.47	$9.10	11.53%	$8.05	$2.01	$69.56	$4.84	8.6	0.60
BAN-5	All Days	$79.29	$5.29	$8.41	11.61%	$7.44	$2.70	$70.08	$4.67	9.4	0.63
BAN-6	All Days	$79.84	$4.70	$8.12	10.62%	$7.26	$2.42	$71.36	$4.20	9.8	0.58
BAN-DAR	Weekday	$71.32	$4.95	$13.55	13.63%	$11.71	$2.34	$61.59	$4.27	5.3	0.36
Service Provider Totals		$78.19	$5.21	$9.03	11.58%	$7.99	$2.24	$68.13	$4.61	8.7	0.58

City of Banning
FY 2016/17
Summary of Funds Requested
Short Range Transit Plan

Table 4 - Summary of Funds Requested for FY 2016/17

Project Description	Capital Project Number (1)	Total Amount of Funds	LTF	STA	Prop 1B (PTMISEA)	Prop 1B Security	Measure A	Fare Box	Other (2)	
FY 16/17 Operating Assistance		$1,682,001	$1,487,101					$194,400	$500	11.58739%
Subtotal: Operating		$1,682,001	$1,487,101	$0	$0	$0	$0	$194,400	$500	
Heavy Duty Hydraulic Lift (Prop 1B 08/09)	17-01			$44,591	$5,409					
Transit Office Building Security (15/16 Prop 1B Sec)	17-02					$19,199				
Subtotal: Capital		$69,199	$0	$44,591	$5,409	$19,199	$0	$0	$0	
Total: Operating & Capital		**$1,751,200**	**$1,487,101**	**$44,591**	**$5,409**	**$19,199**	$0	$194,400	$500	

Note: Other (2) is from Interest Income

Table 4A – Capital Project Justification

PROJECT NUMBER (If existing project in FTIP, indicate FTIP ID number):

SRTP Project No: 17-01 FTIP No: _____

PROJECT NAME: **Heavy-Duty Hydraulic Lift**

PROJECT DESCRIPTION: (For Bus Purchase projects, indicate fuel type)

The replacement of currently used hydraulic lift at the city's fleet maintenance shop.

PROJECT JUSTIFICATION:

A new hydraulic lift is necessary to accommodate the new buses that have been added to the fleet.

PROJECT SCHEDULE (if existing project in FTIP, indicate original start date and new completion date):

Specs drawn: July 2016

Order: September 2016

Delivery and Installation: November 2016

PROJECT FUNDING SOURCES (REQUESTED):

STA Funds of $44,591.00 and Prop 1B FY 08/09 Residual of $5,409.00

PRIOR YEAR PROJECTS OF A SIMILAR NATURE WITH UNEXPENDED BALANCE INCLUDING PROJECTS APPROVED BUT NOT YET ORDERED (INCLUDE FTA GRANT #, FTIP ID # AND RCTC'S SRTP CAPITAL GRANT #)

FTA Grant #	*FTIP ID #*	*RCTC/SRTP Project #*	*Description*	*Unexpended balance (as of 6/30/15)*

Table 4A– Capital Project Justification

PROJECT NUMBER (If existing project in FTIP, indicate FTIP ID number):

SRTP Project No: 17-02 FTIP No: _____

PROJECT NAME: Transit Office Building Security Project

PROJECT DESCRIPTION: (For Bus Purchase projects, indicate fuel type)

This project will provide much needed security equipment at the administrative offices of the Transit Department. Interior and exterior security cameras and an access control system within the building.

PROJECT JUSTIFICATION:

The security equipment will reduce the vandalism of city problem and enhance the safety of the staff that deal with the general public and conduct cash transactions on a daily basis.

PROJECT SCHEDULE (if existing project in FTIP, indicate original start date and new completion date):

Specs drawn: July 2016

Order: August 2016

Delivery and Installation: September 2016

PROJECT FUNDING SOURCES (REQUESTED):

Proposition 1B Security FY 15/16 funds for $19,199.00

PRIOR YEAR PROJECTS OF A SIMILAR NATURE WITH UNEXPENDED BALANCE INCLUDING PROJECTS APPROVED BUT NOT YET ORDERED (INCLUDE FTA GRANT #, FTIP ID # AND RCTC'S SRTP CAPITAL GRANT #)

FTA Grant #	*FTIP ID #*	*RCTC/SRTP Project #*	*Description*	*Unexpended balance (as of 6/30/15)*

City of Banning
FY 2017/18
Summary of Funds Requested
Short Range Transit Plan

Table 5.1 - Summary of Funds Requested for FY 2016/17

Project Description	Capital Project Number (1)	Total Amount of Funds	LTF	STA	Prop 1B (PTMISEA)	Prop 1B Security	Measure A	Fare Box	Other (2)	
FY17 Operating Assistance		$1,810,070	$1,610,720					$201,000	$500	11.13217%
Subtotal: Operating		$1,810,070	$1,610,720	$0	$0	$0	$0	$201,000	$500	
Subtotal: Capital		$0	$0	$0	$0	$0	$0	$0	$0	
Total: Operating & Capital		$1,810,070	$1,610,720	$0	$0	$0	$0	$201,000	$500	

Note: Other (2) is from Interest Income

City of Banning
FY 2018/19
Summary of Funds Requested
Short Range Transit Plan

Table 5.2 - Summary of Funds Requested for FY 2018/19

Project Description	Capital Project Number (1)	Total Amount of Funds	LTF	STA	Prop 1B (PTMISEA)	Prop 1B Security	Measure A	Fare Box	Other (2)	
FY19 Operating Assistance		$1,874,093	$1,670,745					$203,658	$500	10.89370%
Subtotal: Operating		$1,874,093	$1,670,745	$0	$0	$0	$0	$203,658	$500	
Subtotal: Capital		$0	$0	$0	$0	$0	$0	$0	$0	
Total: Operating & Capital		$1,874,093	$1,670,745	$0	$0	$0	$0	$203,658	$500	

Note: Other (2) is from Interest Income

TABLE 6 – PROGRESS TO IMPLEMENT TRIENNIAL PERFORMANCE AUDIT

Audit Recommendations *(Covering FY 2009/10 – FY 2011/12)*	**Action(s) Taken And Results**
1. Consider purchasing dispatching and scheduling software program	City IT staff will begin reviewing software programs for dispatching and scheduling June 2016. Purchase and implementation will be completed by September 2016.
2. Provide cross-training opportunities for City Transit Administrative Staff	The Transit Department has been reorganized to allow for cross-training of the dispatch and operations. In addition, a Transit Analyst position has been developed and will allow for succession planning at the management level.
3. Update Local Bus Schedules to show connectivity with Other Transit Services	New Bus Schedules have been designed and show connecting bus services and transfer points to and from Banning Transit with other transit providers.
4. Provide Weblink from Banning Transit to Beaumont Transit	A Weblink to Beaumont Transit is now available on Banning Transit's website.

Riverside County Transportation Commission

Table 7 -- Service Provider Performance Targets Report

FY 2015/16 Short Range Transit Plan Review
City of Banning

Data Elements	FY 2015/16 Plan	FY 2015/16 Target	FY 2015/16 Year to Date Through 3rd Quarter	Year to Date Performance Scorecard
Unlinked Passenger Trips	251,250			
Passenger Miles	640,395			
Total Actual Vehicle Revenue Hours	21,157.0			
Total Actual Vehicle Revenue Miles	331,197.0			
Total Actual Vehicle Miles	342,637.0			
Total Operating Expenses	$1,741,139			
Total Passenger Fare Revenue	$196,427			
Net Operating Expenses	$1,544,712			
Performance Indicators				
Mandatory:				
1. Farebox Recovery Ratio	11.28%	>= 10.00%	13.00%	Meets Target
Discretionary:				
1. Operating Cost Per Revenue Hour	$82.30	<= $63.06	$60.75	Meets Target
2. Subsidy Per Passenger	$6.15	>= $6.68 and <= $9.04	$8.09	Meets Target
3. Subsidy Per Passenger Mile	$2.41	>= $2.62 and <= $3.54	$3.16	Meets Target
4. Subsidy Per Hour	$73.01	>= $46.40 and <= $62.78	$52.86	Meets Target
5. Subsidy Per Mile	$4.66	>= $1.90 and <= $2.58	$1.42	Better Than Target
6. Passengers Per Revenue Hour	11.90	>= 5.87 and <= 7.94	6.50	Meets Target
7. Passengers Per Revenue Mile	0.76	>= 0.24 and <= 0.32	0.18	Fails to Meet Target

Note: Must meet at least 4 out of 7 Discretionary Performance Indicators

Productivity Performance Summary: FY 15/16 Compliance: Met 1 of 1 Mandatory Indicators and 6 of 7 Discretionary Indicators

Service Provider Comments:

RCTC
Riverside County Transportation Commission

FY 2016/17 - Table 8 -- SRTP Performance Report

Service Provider: City of Banning

All Routes

Performance Indicators	FY 2014/15 End of Year Actual	FY 2015/16 3rd Quarter Year-to-Date	FY 2016/17 Plan	FY 2016/17 Target	Plan Performance Scorecard (a)
Passengers	144,978	100,978	186,209	None	
Passenger Miles	370,448	258,729	664,716	None	
Revenue Hours	19,855.4	15,457.5	21,512.0	None	
Total Hours	21,532.6	16,615.6	23,600.0	None	
Revenue Miles	486,376.9	575,387.3	322,817.0	None	
Total Miles	499,406.7	582,318.5	364,775.0	None	
Operating Costs	$1,543,847	$939,063	$1,682,001	None	
Passenger Revenue	$173,976	$122,049	$194,900	None	
Operating Subsidy	$1,369,872	$817,014	$1,487,101	None	
Operating Costs Per Revenue Hour	$77.75	$60.75	$78.19	<= $53.02	Fails to Meet Target
Operating Cost Per Revenue Mile	$3.17	$1.63	$5.21	None	
Operating Costs Per Passenger	$10.65	$9.30	$9.03	None	
Farebox Recovery Ratio	11.27%	13.00%	11.58%	>= 10.0%	Meets Target
Subsidy Per Passenger	$9.45	$8.09	$7.99	>= $5.82 and <= $7.88	Fails to Meet Target
Subsidy Per Passenger Mile	$3.70	$3.16	$2.24	>= $2.27 and <= $3.07	Better Than Target
Subsidy Per Revenue Hour	$68.99	$52.86	$69.13	>= $38.05 and <= $51.49	Fails to Meet Target
Subsidy Per Revenue Mile	$2.82	$1.42	$4.61	>= $1.02 and <= $1.38	Fails to Meet Target
Passengers Per Revenue Hour	7.30	6.50	8.70	>= 5.53 and <= 7.48	Better Than Target
Passengers Per Revenue Mile	0.30	0.18	0.58	>= 0.15 and <= 0.21	Better Than Target

a) The Plan Performance Scorecard column is the result of comparing the FY 2016/17 Plan to the FY 2016/17 Primary Target.

The City of Banning

TABLE 9 – HIGHLIGHTS OF 2016/17

SHORT RANGE TRANSIT PLAN

- As necessary, adjust times of Routes 1 and 6 to meet the demand presented by the growth of the Mt. San Jacinto Pass Campus
- Purchase additional equipment for camera system to enable wireless download of footage from Fixed-Route and Dial-a-Ride vehicles
- Purchase and implement use of a software system for scheduling and dispatching Dial-a-Ride to improve productivity
- Purchase and install auto display and enunciator equipment in fixed route fleet
- Continue working with the City of Beaumont staff regarding the coordination of routes, schedules, passenger amenities, and fares to ensure that Pass Transit is seamless and offers an ease of use to Pass Area residents, while still maintaining the best service possible within our service area
- Increase revenue through the development of advertisement program in conjunction with the Banning Chamber of Commerce

Table 9A

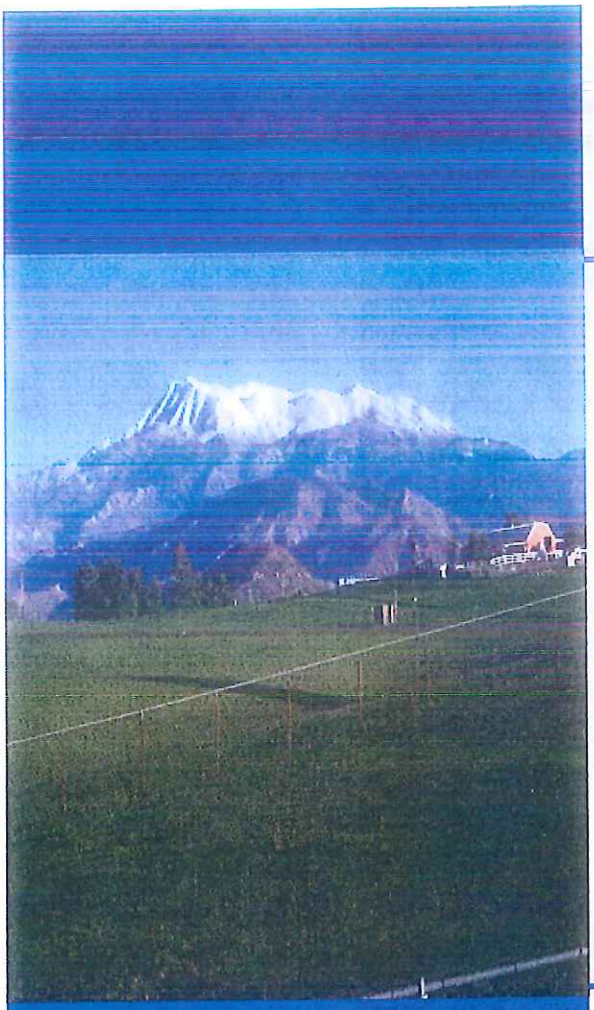
BANNING TRANSIT SYSTEM/PASS TRANSIT	FY 2012/13 Audited	FY 2013/14 Audited	FY 2014/15 Audited	FY 2015/16 Estimate (Based on 3rd Quarter Actuals)	FY 2016/17 Planned
System-wide Ridership	147,747	156,052	144,978	134,637	186,209
Operating Cost Per Revenue Hours	$81.02	$92.31	$77.75	$60.75	$78.19

Table 9B - Fare Revenue Calculation
(consistent with Commission Farebox Recovery Policy)

Revenue Sources included in Farebox Calculation	Actual Amount from FY 2014/15 Audit	FY 15/16 (Estimate)	FY 16/17 (Plan)
1. Passenger Fares	153,212	159,412	194,400
2. Interest		500	500
3. General Fund Supplement			
4. Measure A			
5. Advertising Revenue			
6. Gain on Sale of Capital Assets			
7. CNG Revenue			
8. Lease/ Other Revenue			
9. Federal Excise Tax Refund	20,764		
10. Investment Income			
11. CalPers CERBT			
12. Fare Revenues from Exempt Routes			
13. Other Revenues			
TOTAL REVENUE for Farebox Calculation (1-13)	173,976	159,912	194,900
TOTAL OPERATING EXPENSES for Farebox Calculation	1,543,847	1,253,000	1,682,001
FAREBOX RECOVERY RATIO	**11.27%**	**12.8%**	**11.58%**

ATTACHMENT 6

Community Development Department Budget



City of Banning

Community Development Department

Planning Division: Page 4

Building & Safety Division: Page 16

Economic Development and Housing: Page 20

Project Success: Page 24

Budget

Fiscal Year 2016-2017

Fiscal Year 2017-2018

Community Development Department
Director
Development Project Coordinator
Advanced Planning
(Policies)
Current Planning
(Projects)
Senior Planner
Environmental Specialist
(Contract)
Building & Safety
(Contract)
Building Official
(Contract)
Building Inspector
(Contract)
Counter Technician
(Contract)
Economic Development
Economic Development Manager
Economic Development Specialist
(Contract)
Housing
Housing Specialist
(Contract)
Office Specialist

Community Development Budget Summary

	Planning	Building & Safety	Economic Development	Housing
FY 2016-2017				
Expenditures				
Salaries & Benefits	234,150	119,426	142,880	-
Fringe Benefits	116,739	66,982	70,376	-
Operations	28,520	18,464	5,150	-
Contract Services	235,000	135,000	30,000	-
Total	614,409	339,872	248,406	-
Funding Source				
General Fund	432,297	67,895	248,406	-
Permits	147,112	271,977	-	-
Contract Services				-
Reimbursements	35,000			
Total	614,409	339,872	248,406	-
FY 2017-2018				
Expenditures				
Salaries & Benefits	244,957	125,509	150,187	-
Fringe Benefits	123,377	70,704	74,646	
Operations	28,375	15,430	3,650	
Contract Services	235,000	135,000	30,000	
Total	631,709	346,643	258,483	-
Funding Source				
General Fund	436,001	63,333	258,483	
Permits	160,708	283,310	-	-
Contract Services				
Reimbursements	35,000			
Total	631,709	346,643	258,483	-

	FY 2016-2017	FY 2017-2018
Expenditures		
Total Community Development	1,202,687	1,236,835

Planning Division

What We Do

The Planning Division has the responsibility of maintaining the City's physical environment by monitoring the various components that impact the quality of life for residents. It is primarily concerned with providing services that promote the community's short and long term interests by fostering quality development in both its residential and commercial areas. It informs the community regarding the State of California regulations that concern development.

This Division provides staff assistance to the City Council, Planning Commission, City Attorney, and City Manager. It assists the City Council and Planning Commission when reviewing applications for Design Review permits, Use permits, Variances, and Subdivisions, just to name a few. It is charged with the responsibility of reviewing and periodically updating the City's General Plan and its elements, the Zoning Ordinance, and the various development standards with the ultimate goal of promoting development beneficial to the residents and community.

Planning Division staff strives to provide the best possible service to the public in a way that will maximize the applicant's potential for success and result in a mutually beneficial development that will contribute to the overall well-being of the community and its residents.

The Planning division staff provides services and conducts activities which guide the City's orderly development by:

- Applying the current zoning codes
- Facilitating development
- Implementing community plans
- Preserving architectural and historic landmarks
- Providing information on:

    Land use
    Zoning
    Site development standards and guidelines
    General Plan policies
    City Council directed studies and issues.

Additionally, it enforces the City's development ordinances and permit conditions. The Division is also involved in assisting the public with the processing of development applications with the primary goal of creating quality and orderly development. The Planning Division processes applications for discretionary planning permits for development projects proposed by private individuals and undertakes the preparation of advanced planning projects such as plan and ordinance amendments. Each day the Planning Division receives a large number of requests for planning information from the public. In order to provide this information, the Community Development Department also maintains a public counter at City Hall that is staffed Monday through Friday, 8:00 am to 5:00 pm, to respond to requests via telephone, email and regular mail.

CITY OF BANNING
PLANNING DIVISION

Proposed Revenue Detail - Planning

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY17	FY18
PLANNING			
*	LICENSES &PERMITS		
001-2800-311.16-11	CONDITIONAL USE PERMIT	28,674	33,453
001-2800-311.16-14	HOME OCCUPATION PERMIT	6,643	6,920
001-2800-311.16-21	SIGN PERMITS	23,521	24,501
*	CHARGES FOR CURRENT SERVICES		
001-2800-351.35-26	SITE PLAN REVIEW	-	-
001-2800-351.35-27	ZONE CHANGE FEES	-	-
001-2800-351.35-28	VARIANCE FEES	-	-
001-2800-351.35-30	GENERAL PLAN AMENDMENT	7,430	7,740
001-2800-351.35.31	SPECIFIC PLAN AMENDMENT	12,487	13,007
001-2800-351.35-32	LOT LINE ADJUSTMENT FEE/LOT MERGER	3,130	3,260
001-2800-351.35-33	DESIGN REVIEW FEE	24,520	29,424
001-2800-351.35-35	TENTATIVE MAP - SUB FEE (5+ LOTS)	9,309	9,697
001-2800-351.35-36	TENTATIVE MAP - TIME EXT - SUB FEE	15,328	15,967
001-2800-351.35-40	ENVIRONMENTAL ASST REVIEW	9,898	10,310
001-2800-351.35-42	BLDG PLAN CK FEE-PLANNING/GP	212	221
001-2800-351.35-44	APPEALS FEES	-	-
001-2800-351.35-45	MISC PLANNING DEPARTMENT FEES	-	-
001-2800-351.35-48	SERVICE LETTER/PLANNING LETTER	576	600
001-2800-351.35-52	STREET/ALLEY/EASEMENT ABANDONMENT	4,324	4,504
001-2800-351.35-56	LANDSCAPE/IRRIGATION PLAN CHECK	1,060	1,104
**	PLANNING	**147,112**	**160,708**

CITY OF BANNING
PLANNING DIVISION

Proposed Expenditure Detail - Planning

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY17	FY18
PLANNING			
*	SALARY & WAGES		
001-2800-441.10-10	PAYROLL-REGULAR	191,664	201,569
001-2800-441.10-30	OVERTIME	20,500	20,500
001-2800-441.10-51	INCENTIVE PAY	4,504	4,504
001-2800-441.10-70	COMP TIME PAYOFF	5,822	6,123
001-2800-441.10-71	VACATION PAYOFF	5,297	5,570
001-2800-441.10-72	SICK LEAVE PAYOFF	6,363	6,691
*	FRINGE BENEFITS		
001-2800-441.15-10	FICA	19,703	20,036
001-2800-441.15-15	PERS	47,118	53,169
001-2800-441.15-20	WORKERS COMP	7,116	7,231
001-2800-441.15-30	UNEMPLOYMENT INSURANCE	1,154	1,293
001-2800-441.15-40	LIFE INSURANCE	605	605
001-2800-441.15-80	BENEFIT ALLOWANCE	36,843	36,843
001-2800-441.15-84	VEHICLE ALLOWANCE	4,200	4,200
*	CONTRACTUALSERVICES		
001-2800-441.23-01	ADVERTISING/PUBLISHING	6,825	6,825
001-2800-441.23-02	PRINTING/BINDING	400	400
001-2800-441.23-03	DUES/SUBSCRIPTIONS	500	500
001-2800-441.23-04	POSTAGE/MAILING COSTS	300	300
001-2800-441.23-05	TRAVEL/CONFERENCES	2,000	2,000
001-2800-441.23-06	STAFF TRAINING	1,000	1,000
001-2800-441.23-07	MISC CONTRACT SVC	1,200	1,200
*	CONTRACT SVC-EMPLOYEE SPC		
001-2800-441-25-05	MILEAGE REIMBURSEMENT	300	300
001-2800-441.25-10	VISION ALLOWANCE	500	500
*	CONTRACT SVC REPAIR/MAINT		
001-2800-441.30-06	REPAIR/MAINT-EQUIPMENT	-	-
001-2800-441.30-17	REPAIR/MAINT-SOFTWARE	5,045	5,300
*	CONTRACT SVC-PROFESSIONAL		
001-2800-441.33-11	PROFESSIONAL SERVICES	235,000	235,000
*	DEPARTMENTAL SUPPLIES		
001-2800-441.36-00	DEPARTMENTAL SUPPLIES	1,000	1,000
*	SUNDRY CHARGES/SPC PRGRMS		
001-2800-441.41-13	JOINT AGENCY ASSESSMENTS	9,050	9,050
*	NONCAPITALIZED ASSETS		
001-2800-441-89-48	NONCAPITALIZED ASSETS/COMP	400	-
**	**PLANNING**	614,409	631,709

Notes

Revenues Developers Deposit Fund

1. $19,134 Mine Inspection (roll-over from 2015)
2. $20,000 On-Call Environmental Review
3. $100,000 Initial Study and Environmental documents for Robertson's Mine with SMARA (roll-over from 2015)
4. $70,000 Preparation of Environmental Impact Report for the Rancho San Gorgonio SP (roll-over from 2015)

Notes

Expenditures Planning

1. $5,000 Professional Services for the Housing Element to ensure compliance with the State (roll-over from 2015)
2. $160,000 Professional Services for Comprehensive General Plan Update*
3. $70,000 Professional Services for Downtown Master Planning (SP)**

Year	Comprehensive General Plan Update	Downtown Master Planning (SP)	Activity
1	$160,000*	$70,000**	Reserve Funds
2	$160,000	$70,000	Reserve Funds
3	$160,000	$70,000	Reserve Funds
4	$160,000	$70,000	Initiate Project
5	$160,000	$70,000	Complete Project
Total	$640,000	$280,000	

Notes

Expenditures Developers Deposit Fund

1. $20,000 On-Call Environmental

2. $15,000 Mine Inspection

CITY OF BANNING

M E M O R A N D U M

DATE: March 17, 2016

TO: Michael Rock, City Manager

FROM: Brian Guillot, Community Development Director

RE: **Issue Paper-2016 Budget Goal Setting**
Comprehensive General Plan Update

Statement of the issue: Each city in the State of California shall adopt a comprehensive, long-term general plan for the physical development of the city, and of any land outside its boundaries which in the planning agency's judgment bears relation to its planning (Government Code Section 65300).

Current Practice: The present General Plan for the City of Banning was adopted on January 31, 2006, (Resolution No. 2006-13) along with an updated Zoning Ordinance. The General Plan previous to that was adopted on May 13, 1986 (Resolution No. 1986-32).

Background: State statute requires that the Governor's Office of Planning and Research (OPR) notify cities with general plans that have not been revised within the last eight (8) years or longer. The City of Banning received a notice of this in a letter from OPR dated October 1, 2015. **For the purposes of the notification, a revision is considered to be a comprehensive update of at least five (5) of the seven (7) mandatory general plan elements*, which have been adopted by the local legislative body.**

General plans that have not been revised within the past eight (8) years are not necessarily legally inadequate; however, the California Supreme Court has stated that local governments have an implied duty to keep their general plans current (*Devita v. County of Napa, 9 Ca. 4th 763 (1995)*). Additionally, local governments must review and revise their general plans as often as they deem necessary, or appropriate (*Gov't Code Sec. 65103(a)*). The general plan statutes do not provide a mandatory minimum time frame for revision of elements, except for housing elements. OPR is also required to report to the Attorney General regarding cities with general plans that have not been revised in ten (10) years (*Gov't Code Sec. 65040.5(b)*). This being the case, OPR should report to the Attorney General in late July 2016.

The City of Banning General Plan includes the seven (7) mandated Elements required by state law and 12 additional General Plan elements. The Safety element is divided into four (4) individual elements; and, the Open Space and Conservation elements are combined. They are listed as follows:

GP Element	Mandatory*	Updated	Notation
Land Use	1	2006	2006 Comprehensive GP update
Circulation	2	2013	Level of Service revision from C to D, removal of Highland Home Road Interchange
Housing	3	2013	5th Cycle (2013-2021) Adopted Housing Element
Open Space and Conservation	4, 5	2006	2006 Comprehensive GP update
Safety	6		
Geotechnical		2006	2006 Comprehensive GP update
Flooding and Hydrology		2006	2006 Comprehensive GP update
Wildlands Fire Hazards		2006	2006 Comprehensive GP update
Water Resources		2006	2006 Comprehensive GP update
Noise	7	2006	2006 Comprehensive GP update
Economic Development		2006	2006 Comprehensive GP update
Parks and Recreation		2006	2006 Comprehensive GP update
Biological Resources		2006	2006 Comprehensive GP update
Archeological and Historic Resources		2006	2006 Comprehensive GP update
Air Quality		2006	2006 Comprehensive GP update
Energy and Mineral Resources		2006	2006 Comprehensive GP update
Hazardous and Toxic Materials		2006	2006 Comprehensive GP update
Water, Wastewater and Utilities		2006	2006 Comprehensive GP update
Public Building and Facilities		2006	2006 Comprehensive GP update
Schools and Libraries		2006	2006 Comprehensive GP update
Police and Fire Protection		2006	2006 Comprehensive GP update
Emergency Preparedness		2006	2006 Comprehensive GP update

The General Plan is intended to guide and influence future development related decisions. To do that, it contains goals and policies that provide guidance to City Officials and City Staff. The goals describe general conditions that are desired and the policies provide a framework for how to achieve those goals.

The update will involve data collection and analysis; formulation and organization of goals, policies, and objectives; and, the coordination of interdepartmental meetings, City Council interviews, and public participation to arrive at a refreshed strategy to guide the City of Banning for the next 10 to 20 years.

The update will also involve studies and analysis to support the development of new goals and policies needed to address changes in State law since 2006, and to address emerging issues identified through the stakeholder interviews. The following are some, but not all, of the anticipated technical topics that the updated General Plan will need to address.

- AB 32 California Global Warming Solutions Act. Climate Action Plans have brought about some important changes in the planning process, particularly the relationship between state, regional, and local agencies. One of the most noteworthy aspects of these new laws is the requirement to coordinate local land use planning with State and regional policies regarding greenhouse gas emissions.

- The 2012 Regional Transportation Plan (RTP). The RTP is a long-range transportation plan that is developed and updated by the Southern California Association of Governments (SCAG) every four years. Now with the adoption of SB 375, the 2012 RTP (Draft 2016 RTP/SCS) will include a Sustainable Communities Strategy (SCS) that integrates transportation, land use, housing, and planning with the goal of reducing regional greenhouse gas emissions.

- AB 1358 The Complete Streets Act of 2007. AB 1358 requires that the City modify its Circulation Element to meet the needs of all users of a roadway including: pedestrians, bicyclists, users of public transit, motorists, children, the elderly, and the disabled.

- Flood Management Statutes. AB 162, AB 70, AB 5, and AB 156 and SB 5 and SB 17 are all 2007 flood risk management statutes that affect city and county responsibilities related to local planning requirements, including general plans, development agreements, zoning ordinances, tentative maps and other actions.

AB 32 and SB 375 seek a commitment to more sustainable communities by refocusing infill development opportunities. Creating a more compact urban form strengthens communities by placing residences, jobs, services, and facilities in close proximity to one another. While the goal of compact urban forms and encouraging infill development is not new, infill projects remain some of the most controversial projects for communities. Directing new development into already developed areas raises the critical issues of how new infill will relate to the existing context of an area in terms of design, density, and the influence to existing neighborhoods. The update of the General Plan provides an opportunity to establish policies and actions to guide the design of future infill development to be compatible with their adjacent neighborhoods.

Fiscal Considerations:
With the vast majority of jobs and tax revenues in the community emanating from a very small number of businesses, the City will need to plan for land uses that have the ability to maximize revenues and jobs. Given the limited area dedicated to commercial and industrial business activity, the focus may need to turn to allowing greater land use intensity and a wider variety of land uses in key locations. This need is further exacerbated by the dissolution of the redevelopment authority in California.

The estimated cost for updating the General Plan is dependent on the scope of services requested as the City will need to contract with a consultant to prepare both the update and accompanying environmental documents. For example the City may consider adding a comprehensive update of the zoning ordinance to the General Plan update. For programming purposes, a preliminary estimate is $550,000 to $800,000.

CITY OF BANNING

M E M O R A N D U M

DATE: March 17, 2016

TO: Michael Rock, City Manager

FROM: Brian Guillot, Community Development Director

RE: **Issue Paper-2016 Budget Goal Setting**
Downtown Master Planning (Specific Plan)

Statement of the issue: There is a desire to accommodate future commercial and retail uses that will require advance planning in order to provide parking, infrastructure, and other related improvements in order to encourage and facilitate high quality development in the Downtown Commercial (DC) zoning district. Additionally, there is a mix of architectural styles, street-scapes, and building types that could be enhanced through the development of specific plan design standards.

Current Practice: Development in the Downtown Commercial zoning district is guided by the goals and policies of the 2006 General Plan and the current zoning regulations.

Background: This DC zoning district occurs on Ramsey Street, between 8th Street and Hargrave Street on the west and east, by Interstate 10 on the south, and by Williams and Nicolet on the north. This area is the City's traditional commercial core, and has special significance to the community because small scale commercial retail and office uses, services, restaurants, and entertainment retail are the primary uses in this district. Mixed use, residential land uses in combination with commercial businesses, are also encouraged. Bed & breakfasts, hotels and motels are also appropriate in this district.

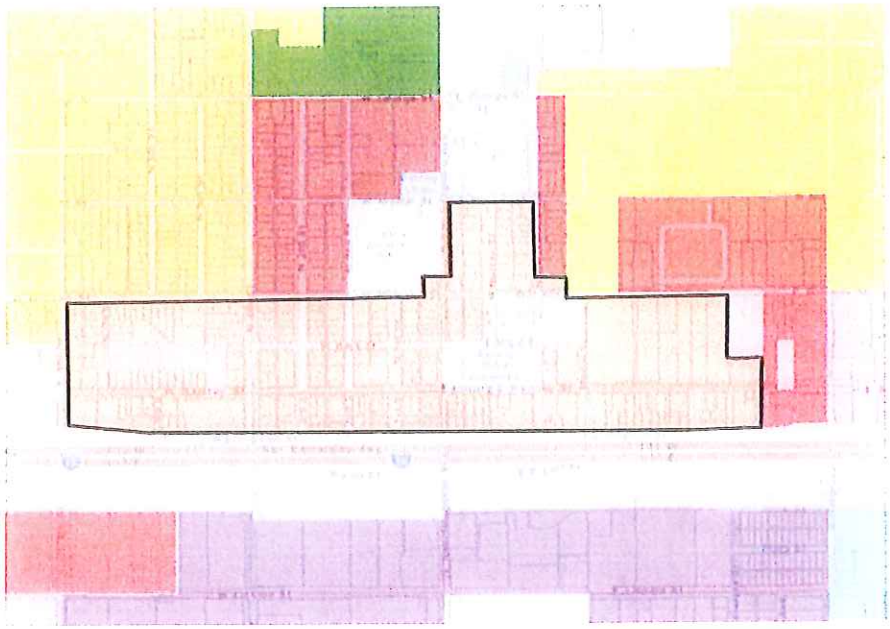
The City adopted the current General Plan in January 2006 that included updating the DC zoning district commercial design guidelines. However, the General Plan lacks contemporary goals, objectives, and visioning for this area of the City. Recent development that includes the Police Station for the City of Banning, and Justice Center courthouse a Superior Court of California, County of Riverside has also affected the character of the downtown.

A specific plan generally contains a description of land use, a description of major components for public works such as transportation, parking, sewage, water, drainage, and other essential facilities; standards for development that may control building architecture and streetscape design, and an implementation program. Central to the development of the plan would be a market analysis to assure that the goals of the plan may be attained in a timely manner.

A number of the existing buildings located in the DC zoning district do not have provisions for off-street parking. In 2007 a consultant prepared a Downtown Commercial District Parking Study. The study was not completed due to a lack of funding; however, the data collected may be useful in preparing the Specific Plan documents. A significant component of the plan should be a detailed program to provide the necessary parking for a vibrant downtown. That program should include funding mechanisms for acquiring and constructing parking areas at convenient locations.

Fiscal Considerations: With the vast majority of jobs and tax revenues in the community emanating from a very small number of businesses, the City will need to plan for land uses that have the ability to maximize revenues and jobs. Given the limited area dedicated to commercial business activity in the DC zoning district, the focus may need to turn to allowing greater land use intensity. This need is further exacerbated by the dissolution of the redevelopment authority in California.

The estimated cost for Downtown Commercial Specific Plan is dependent on the scope of services requested as the City will need to contract with a consultant to prepare both the plan and accompanying environmental documents. For programming purposes, a preliminary estimate is $250,000 to $350,000.



Downtown Commercial (DC)
Zoning District

Building & Safety Division

What We Do

The Building and Safety Division is responsible for the development and implementation of construction standards for safeguarding life, health, and public welfare through the enforcement of the model building codes adopted by the State of California. This Division also enforces City, State, and Federal regulations governing building use, occupancy, handicap accessibility, and housing standards.

The Division is responsible for reviewing plans, issuing permits, and performing inspections of construction projects in the City and coordination of approvals from other departments and agencies relative to permit issuance. The Building Safety Division interacts with the public on a daily basis and customer satisfaction is a high priority.

CITY OF BANNING
BUILDING AND SAFETY DIVISION

Proposed Revenue Detail - Building & Safety

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY17	FY18
BUILDING SAFETY			
*	LICENSES &PERMITS		
001-2700-311.16-03	BUILDING PERMITS	121,908	126,987
001-2700-311.16-04	PLUMBING PERMITS	7,155	7,453
001-2700-311.16-05	ELECTRICAL PERMITS	27,693	28,847
001-2700-311.16-06	MECHANICAL PERMITS	8,976	9,350
*	CHARGES FORCURRENT SVC		
001-2700-351.35-16	CONSTRUCTION PLAN CK FEE	93,256	97,142
001-2700-351.35-17	PLAN STORAGE/COMP DATA	4,270	4,448
001-2700-351.35-18	S M I P FEES	383	399
001-2700-351.35-20	CODE CONFORMANCE INSPEC	5,068	5,279
001-2700-351.35-21	DEMO SITE CLEARANCE	2,270	2,365
001-2700-351.35-22	TITLE 24 ENERGY CALCS	72	75
001-2700-351.35-24	MISC BLDG INSP FEES	926	965
001-2700-351.35-97	MISC BUILDING DEPT FEES	-	-
**	BUILDING SAFETY	**271,977**	**283,310**

CITY OF BANNING
BUILDING AND SAFETY DIVISION

Proposed Expenditure Detail - Building & Safety

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY17	FY18
BUILDING SAFETY			
*	SALARY & WAGES		
001-2700-442.10-10	PAYROLL-REGULAR	107,629	113,196
001-2700-442.10-51	INCENTIVE PAY	1,805	1,805
001-2700-442.10-56	WORKING OUT OF CLASS	-	-
001-2700-442.10-70	COMP TIME PAYOFF	4,007	4,214
001-2700-442.10-71	VACATION PAYOFF	2,719	2,859
001-2700-442.10-72	SICK LEAVE PAYOFF	3,266	3,435
001-2700-442.10-73	HOLIDAY PAYOFF	-	-
*	FRINGE BENEFITS		
001-2700-442.15-10	FICA	8,558	8,767
001-2700-442.15-15	PERS	26,284	29,670
001-2700-442.15-20	WORKERS COMP	3,035	3,084
001-2700-442.15-30	UNEMPLOYMENT INSURANCE	646	724
001-2700-442.15-40	LIFE INSURANCE	259	259
001-2700-442.15-80	BENEFIT ALLOWANCE	26,400	26,400
001-2700-442.15-84	VEHICLE ALLOWANCE	1,800	1,800
001-2700-442.15-95	FICA REIMB-BENEFIT ALLOW	-	-
*	CONTRACTUAL SERVICES		
001-2700-442.23-01	ADVERTISING/PUBLISHING	500	500
001-2700-442.23-02	PRINTING/BINDING	150	150
001-2700-442.23-03	DUES/SUBSCRIPTIONS	350	350
001-2700-442.23-33	COMPUTER SERVICES	1,200	1,200
*	CONTRACT SVC EMPLOYEE SPC		
001-2700-442.25-10	VISION ALLOWANCE	250	250
*	CONTRACT SVC REPAIR/MAINT		
001-2700-442.30-17	REPAIR/MAINT-SOFTWARE	11,314	11,880
*	CONTRACT SVC-PROFESSIONAL		
001-2700-442.33-11	PROFESSIONAL SERVICES	135,000	135,000
*	DEPARTMENTAL SUPPLIES		
001-2700-442.36-00	DEPARTMENTAL SUPPLIES	500	500
*	SUNDRY CHARGES/SPC PRGRMS		
001-2700-442.41-28	SMIP FEES TO STATE	600	600
*	NONCAPITALIZED ASSETS		
001-2700-442-89-48	NONCAPITALIZED ASSETS/COMP	3,600	-
**	**BUILDING SAFETY**	**339,872**	**346,643**

Notes

Building & Safety Contract Services Estimated Revenue Sharing Budget			
**Highlighted accounts represent revenue sharing*			
	YTD (10 months)	FY17	FY18
Consultant share	116,141.38	173,714	180,952
City share	74,912.97	93,538	97,436
YTD totals/estimated total revenue share	191,054.35	267,252	278,388

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Economic Development Division

What We Do

The Economic Development Division fosters new business development activities and business retention within the City to provide economic stability. With expertise in commercial and industrial real estate, financing, economic data, entrepreneurship, and marketing, our office provides clients with the resources they need to thrive. The City's emphasis on economic development translates to tailored business assistance programs and a progressive and highly trained professional staff. Our "Pro-Business" philosophy and "Can Do" attitude provides our business community with a competitive advantage in the marketplace.

The Economic Development Division is responsible for assisting with the unwinding of the former Community Redevelopment Agency of the City of Banning. The Division oversees the Oversight Board and all related functions required under AB X126 and AB1484.

The Department Manager also serves as the City's Public Information Officer responsible for all public outreach, dissemination of information to local and regional media groups, and press releases on City related activities.

Housing

What We Do

Since the dissolution of Redevelopment Agencies by the State of California the ability of cities to provide housing programs is greatly reduced due to the lack of funding. Community Development staff provides support to the Housing Authority Board Members (City Council), City Attorney, and City Manager. Additionally, programs provided by other agencies are highlighted as a resource to assist the community in obtaining housing grants and loans such as:

County of Riverside Housing Authority at (951) 351-0700 or check their website at http://www.harivco.org/. Their office location is 5555 Arlington Ave, Riverside, CA 92504.

Riverside County Economic Development Agency at (951) 343-5469 or check their website at http://www.rivcoeda.org/Departments/Housing/tabid/57/Default.aspx. Their office location is 5555 Arlington Avenue, Riverside, CA 92504

California Housing Finance at 877.9.CalHFA or 916.326.8677 or check their website at http://www.calhfa.ca.gov/.

Federal Housing and Urban Development at 714-796-5577 or check their website at http://portal.hud.gov/hudportal/HUD?src=/buying/loans. Their field office location is Santa Ana, Federal Building, 34 Civic Center Plaza, Room 7015, Santa Ana, CA 92701-4003.

State of California Department of Community Development at 916-445-4775 or check their website at http://www.hcd.ca.gov/fa/. Their office is located at 1800 Third Street, Sacramento, CA 95811.

CITY OF BANNING
ECONOMIC DEVELOPMENT AND HOUSING

Proposed Expenditure Detail - Economic Development and Housing

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY17	FY18
ECONOMIC DEVELOPMENT			
*	SALARY & WAGES		
001-1210-412.10-10	PAYROLL-REGULAR	127,448	133,988
001-1210-412.10-51	INCENTIVE PAY	462	462
001-1210-412.10-70	COMP TIME PAYOFF	4,180	4,394
001-1210-412.10-71	VACATION PAYOFF	4,902	5,153
001-1210-412-10.72	SICK LEAVE PAYOFF	5,888	6,190
*	FRINGE BENEFITS		
001-1210-412.15-10	FICA	10,744	10,850
001-1210-412.15-15	PERS	30,722	34,688
001-1210-412.15-20	WORKERS COMP	6,726	6,830
001-1210-412.15-30	UNEMPLOYMENT INSURANCE	777	871
001-1210-412.15-40	LIFE INSURANCE	492	492
001-1210-412.15-70	UTILITY CREDIT	252	252
001-1210-412.15-80	BENEFIT ALLOWANCE	17,243	17,243
001-1210-412.15-84	VEHICLE ALLOWANCE	3,420	3,420
*	CONTRACTUALSERVICES		
001-1210-412.23-01	ADVERTISING/PUBLISHING	500	500
001-1210-412.23-02	PRINTING/BINDING	100	100
001-1210-412.23-03	DUES/SUBSCRIPTIONS	225	225
001-1210-412.23-04	POSTAGE/MAILING COSTS		
001-1210-412.23-05	TRAVEL/CONFERENCES	1,550	1,550
*	CONTRACT SVC UTILITIES		
001-1210-412.26-05	TELEPHONE SVC	400	400
*	CONTRACT SVC-PROFESSIONAL		
001-1210-412.33-11	PROFESSIONAL SERVICES	30,000	30,000
*	DEPARTMENTAL SUPPLIES		
001-1210-412.36-00	DEPARTMENTAL SUPPLIES	475	475
001-1210-412.36-07	FOOD/MEALS COST	400	400
*	NONCAPITALIZED ASSETS		
001-1210-412-89-48	NONCAPITALIZED ASSETS/COMP	1,500	-
**	**ECONOMIC DEVELOPMENT**	**248,406**	**258,483**

VS 21

Notes

Expenditures Economic Development

1. $30,000 Professional Economic Development Services - Hinderliter Llamas (HdL)

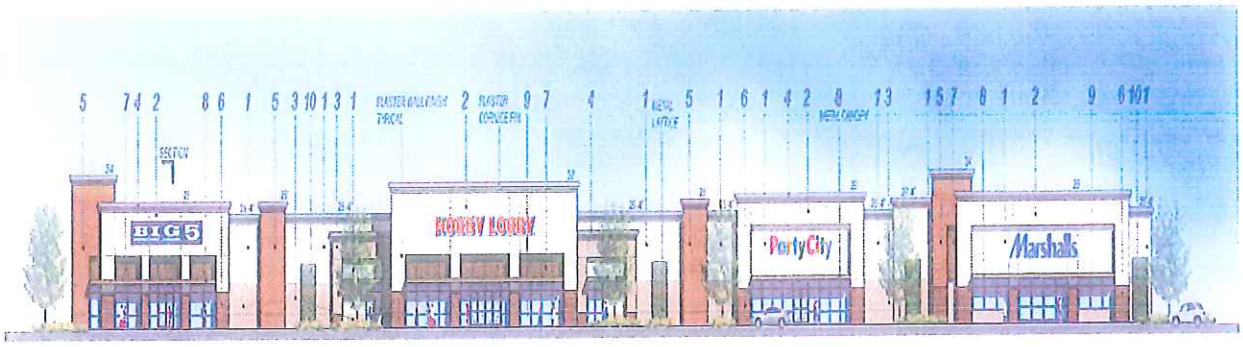
Expenditures Housing

2. At this time there is no funding for housing programs.

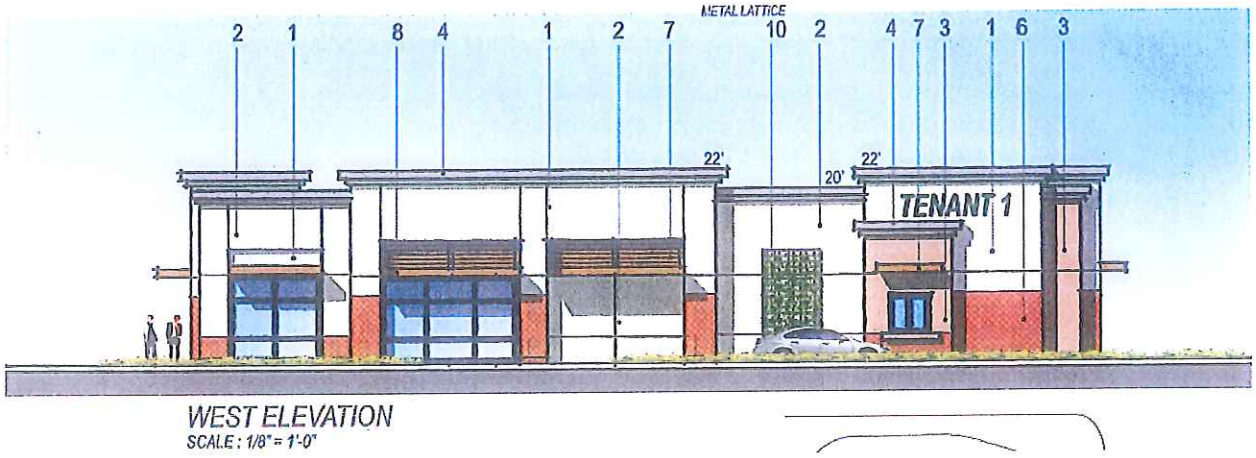
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Project Success

BANNING – Despite the difficult local, regional, and national economy the City of Banning continues to move forward with new development projects and further community revitalization.



NORTH ELEVATION
SCALE: 1/16" = 1'-0"



WEST ELEVATION
SCALE: 1/8" = 1'-0"

Hobby Lobby, Marshalls, Big 5, and Party City

The former K-Mart Store had a new design and purpose proposed in 2015-16. This large commercial building of 86,479 sq. ft. with attached 9,200 sq. ft. garden center was expanded and remodeled to transform into 4 commercial units ranging from the smallest at 10,500 sq. ft. to the largest at 43,859 sq. ft. The other 2 units will 23,000 sq. ft. and 20,020 sq. ft. of commercial/retail space. Businesses that are expected to become new tenants are: Big 5 Sporting Goods, Hobby Lobby, Marshalls, and Party City.



Sun Lakes Shopping Center Pad A

The Sun Lakes Village commercial area will have more new additions that include a Chipotle Grill, Sleep Train Store, and a T-Mobile Store.



La Quinta Inn

The La Quinta Inn project approved in 2007 is on 1.28 acres at the northwest corner of Hargrave Street and Ramsey Street. The hotel will have 91 rooms, a fast food restaurant with a drive-thru, and Deli Café on the premises. Right off of Interstate 10 and close to the Cabazon Designer Outlet Center, Morongo Casino Resort and Palm Springs, it has an ideal location. The Design Review was approved by Planning Commission on 04/01/2015 and the construction documents are under review.



Airport Lofts a 24 Unit Condominium

The Airport Lofts project located along Lincoln Street west of the airport includes the development of a 64,327 square foot mixed use residential/commercial development on a 3.7 acre parcel in the Airport Industrial zoning district. The project is unique in that it includes the option of a residential unit above the commercial space.



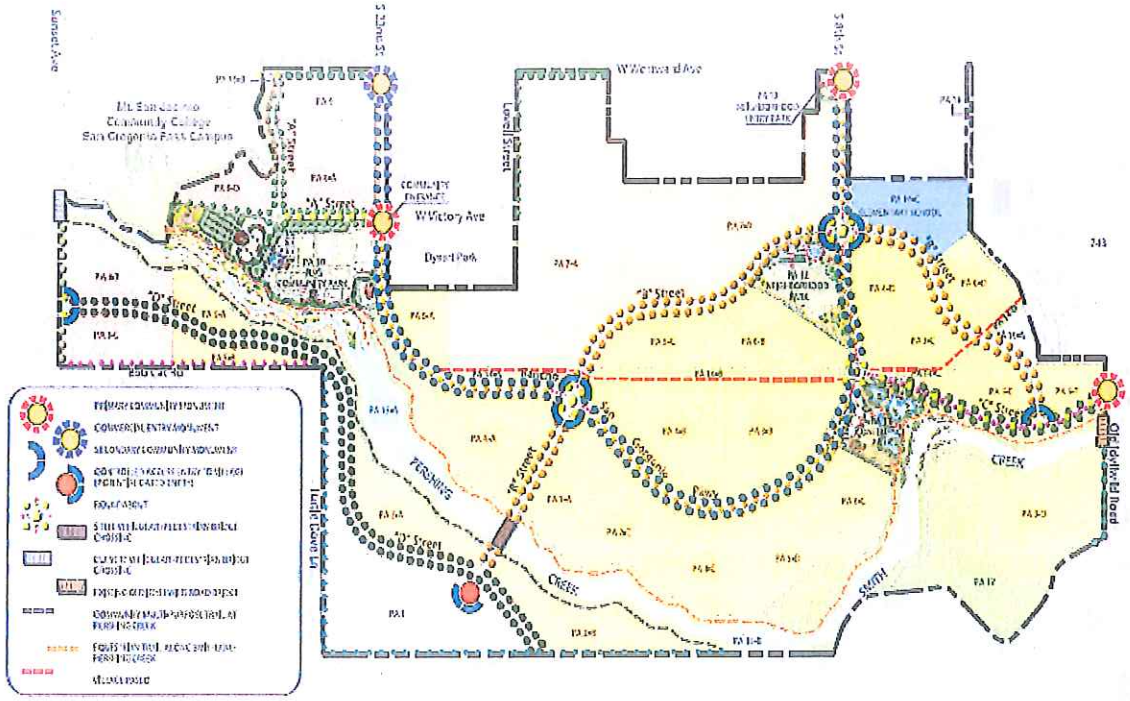
Village at Paseo San Gorgonio

Originally a Redevelopment Agency project intended to support the newly constructed court house, the project proposes the development of approximately 5½ acres across from City Hall along Ramsey Street as a mixed use commercial project. The project includes approximately 65,000 square feet of office, retail, and restaurant space. Vanir, a partner to the project applicant has assumed responsibility for the project and is currently reviewing the proposal.



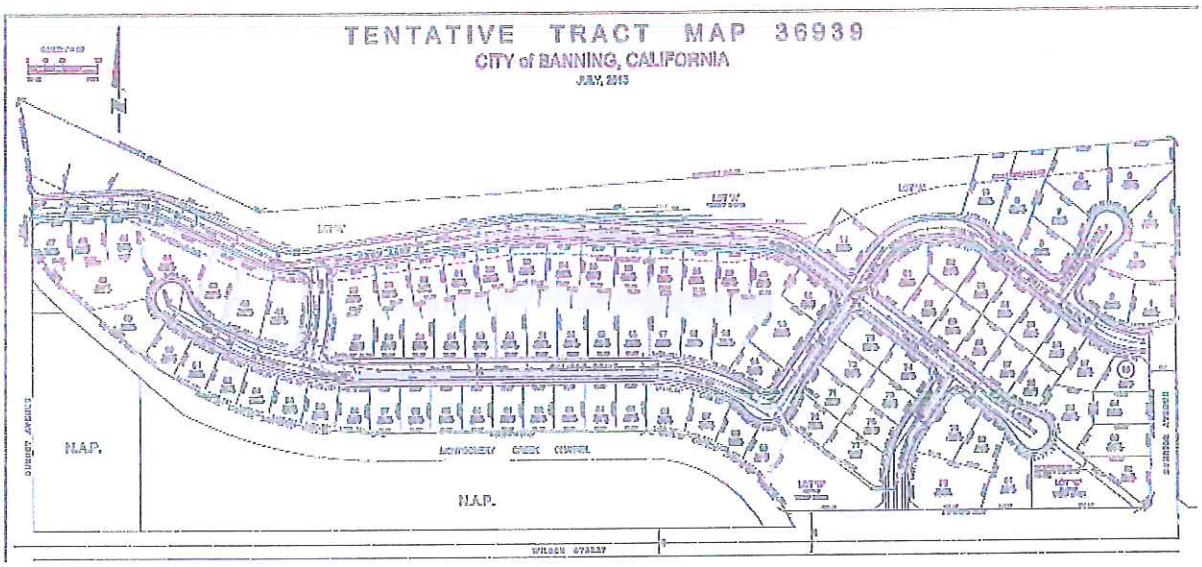
Butterfield Specific Plan-Pardee

Pardee Homes amended the 1,543 acre Specific Plan that was approved in the mid-90s, including preparing a revised Environmental Impact Report for construction of this master-planned community. Located generally north of Wilson Street and east of Highland Springs Avenue the Specific Plan includes two commercial sites totaling 40 acres; and, 4,862 single and multiple-family residential units with a community center site, neighborhood and community parks, trails, and two (2) school sites. As a consequence of a settlement agreement, the developer is currently proposing modifications to the Specific Plan that was previously approved.



Rancho San Gorgonio Specific Plan

Diversified Pacific is proposing 831 acre Specific Plan as a master-planned community that includes a mixture of residential, commercial, open space, and recreational uses; and, a maximum of 3,385 residential units. Parks and paseos are incorporated to buffer the natural creeks onsite and to provide non-motorized access throughout the master-planned community. It is anticipated that the Draft Environmental Impact Report will ready for review by the summer of 2016.



Tentative Tract Map 36939

The proposed residential subdivision creates 98 single-family lots, 2 water quality and flood control basins, 1 open space (hillside preservation) lot and lettered lots for streets in the Low Density Residential District on approximately 34.6 acres. The Planning Commission approved the Project on January 6, 2016. City Council approved the project on February 23, 2016.

Museum of Pinball

The Museum of Pinball located at 700 S. Hathaway Street has recently hosted special events and tournaments for the pinball enthusiast. The museum is not only dedicated to the history of pinball, but it also has an arcade full of pinball machines and other games for guests to play. This large facility located in our industrial zone is in the process of becoming a permanent and unique attraction in our City.





Tentative Parcel Map 34335

Messenger Investment Company is proposing Banning Industrial Park on 63.9 acre site immediately north of the Airport. The tentative parcel map was approved in 2007 and the developer is preparing the application for the Design Review submittal. This industrial center will have approximately 2-3 buildings with over 1,000,000 square feet of industrial space. The project also includes plans for the creation of a street from the west property line to Lincoln Street, and an emergency access roadway. The site is located east of Hathaway Street and south of the I-10. This will be a prime location for industrial businesses with access to the interstate and possibly the railroad.

ATTACHMENT 7

Administrative Services Department Budget

CITY OF BANNING
ADMINISTRATIVE SERVICES DEPARTMENT

The Administrative Services Department consists of Finance (Accounting, Payroll, Accounts Payable, & Business License), Purchasing, Human Resources & Risk Management, Utility Billing, and Utility Meter Reading.

FINANCE

The primary function of the Finance department is to account for all revenues and expenditures accurately, appropriately, and within City policy and regulatory compliance. Finance coordinates with all departments to project expenditures and revenues and then compiles and prepares the annual budget. Finance works annually with external auditors to prepare the City's financial statements and audit. Finance reports to all regulatory agencies, such as annual reports to the State Controller, State Department of Finance, and other granting agencies.

Finance is charged with processing bi-weekly Payroll for all City employees, including all regulatory reporting and payments to state, federal, and other payroll related agencies such as the California Public Employees' Retirement System (CalPERS). Finance is also charged with processing Accounts Payable weekly, to pay all City payments to vendors and other agencies.

HUMAN RESOURCES & RISK MANAGEMENT

Human Resources is responsible for personnel related functions, which include recruitment, staffing, training and development, and performance monitoring. Human Resources encompasses risk management functions, which include risk assessment, insurance and liability coverage, claims processing, and related items such as monitoring required certifications to perform certain job functions, Cal Osha requirements, American Disability Act compliance and other regulatory requirements.

UTILITY BILLING & UTILITY METER READING

Utility Meter Reading is comprised of Field Service Representatives and a Field Service Lead who are responsible for reading all electric and water meters. The City has approximately 12,000 electric meters and 10,500 water meters. Staff read all meters on cycles, which are read manually every 28 to 32 days. They must coordinate with Utility Billing to ensure proper reading cycles, service scheduling, and service disconnections.

Utility Billing is comprised of Utility Billing Representatives that serve as front-line customer service with all utility customers. It is also comprised of Senior Utility Billing Representatives that process billing of all cycles, to send out monthly bills to all utility customers. All utility billing staff assist customers in person and over the phone to ensure they are able to set up new service connections, disconnections, and assist with any billing or service related inquiries.

FY 2015-2016 ACCOMPLISHMENTS

- Purchasing has been a decentralized function for several years. The City budgeted for a Purchasing Manager which was filled and scheduled to start in June. This position will be charged with coordinating with all departments to perform all procurement services, purchasing, requests for qualifications and proposals, as well as to developing a qualified vendor list to expedite future purchases and service related requests.

- Utility Billing added and filled the position of Customer Service and Billing Supervisor. The new manager is scheduled to start in June and will be charged with improving customer service avenues to utility customers, such as payment acceptance over the phone. Utility Billing also converted a part-time to a full time Utility Billing Representative positon to improve customer service.

- Finance added and filled an Accounting Specialist position to process payroll, which will improve internal customer service to employees and departments as one person was processing payroll for the entire city previously.

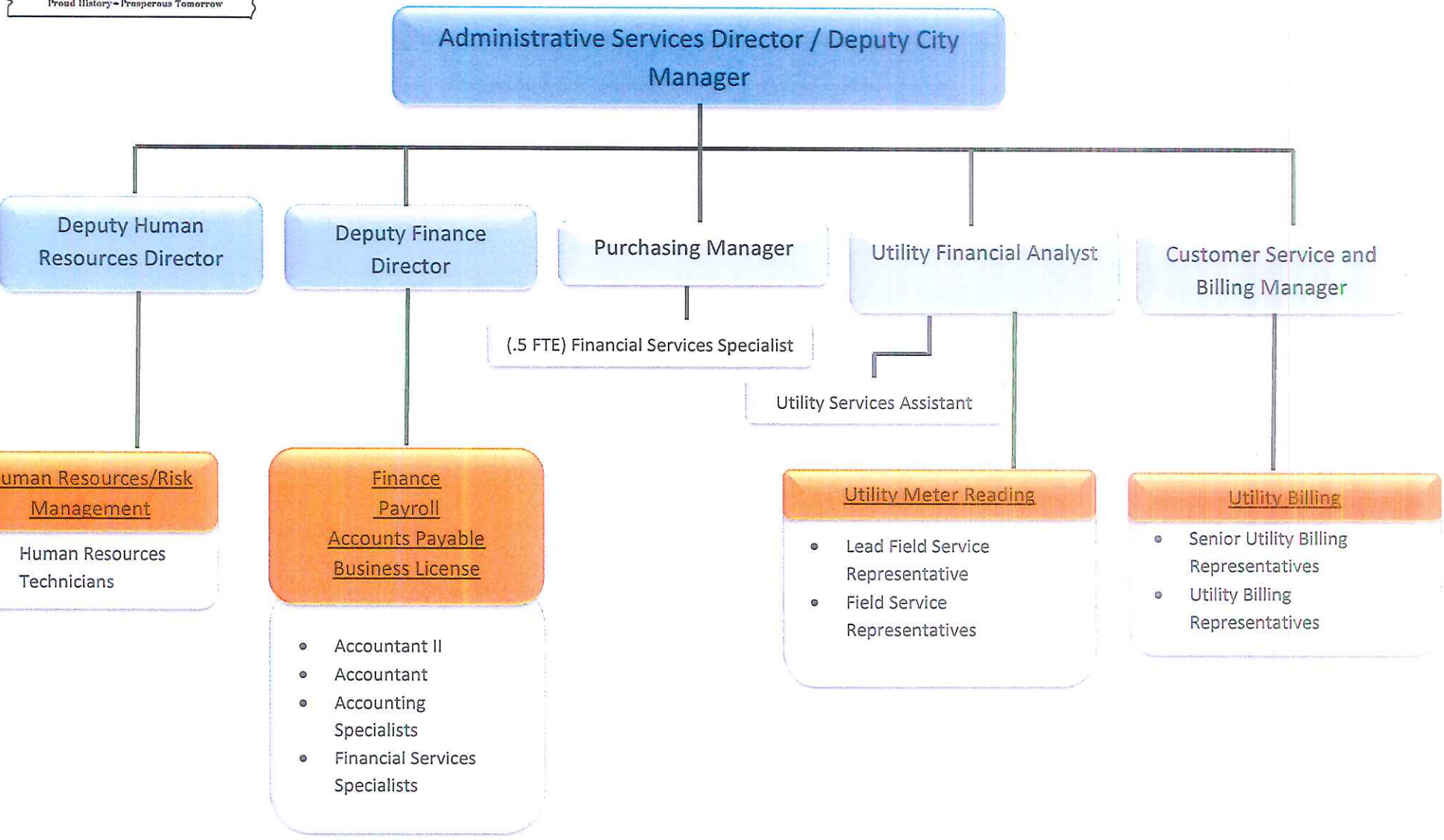
- Finance staff worked diligently with the external auditors who perform the annual financial statement audit, to ensure the City fully implemented Government Accounting Standards Board (GASB) Pronouncements 68 and 71 requirements effective for the FY14-15 audit. GASB 68 and 71 entailed significant changes to accounting and reporting requirements for pensions.

- Human Resources has identified key employees from each department to serve on an Employee Safety Committee, that will officially be formed in June, and shall begin meeting quarterly to identify and discuss safety issues for both employees and citizens of the City.

FUNDING

All Administrative Services serve each department, and are therefore funded by each major revenue source. Sources include general fund revenues, as well as electric, water, wastewater, refuse, transit, and miscellaneous grant revenues.

Administrative Services Department
Organizational Chart



FINANCE/FISCAL SERVICES	FY15 YTD ACT	FY 16ADJ BUDGET	FY17 DEPT PROJECTED	FY18 DEPT PROJECTED
ACCOUNT DESCRIPTION				
SALARIES & BENEFITS				
SALARIES AND WAGES	277,517	356,208	377,228	385,679
BENEFITS	157,759	211,633	225,202	234,193
OPERATIONAL EXPENSES				
ADVERTISING/PUBLISHING	0	500	500	500
PRINTING/BINDING	235	650	650	650
DUES/SUBSCRIPTIONS	835	6,200	3,500	3,500
POSTAGE/MAILING COSTS	55	50	50	50
TRAVEL/CONFERENCES	1,530	3,500	3,500	3,500
STAFF TRAINING	1,473	2,000	2,000	2,000
CONTRACT EMPLOYMENT SVCS	16,892	0		
RETURNED CHECK/BANK FEES	41,287	47,000	47,000	47,000
MILEAGE REIMBURSEMENT	135	100	125	125
VISION ALLOWANCE	367	500	500	500
EMPLOYEE REIMBURSEMENT	502	600	625	625
TELEPHONE SVC	664	900		
TELEPHONE SVC	664	900		
REPAIR/MAINT-SOFTWARE	20,051	21,600	22,000	23,000
REPAIR/MAINT-SOFTWARE	20,051	21,600	22,000	23,000
PROFESSIONAL SERVICES	20,902	175,158	43,340	45,000
AUDIT SERVICES	10,515	23,250	13,300	13,700
PROFESSIONAL SERVICES	31,417	198,408	56,640	58,700
DEPARTMENTAL SUPPLIES	808	2,000	2,000	2,000
DEPARTMENTAL SUPPLIES	808	2,000	2,000	2,000
COMPUTER SOFTWARE	4,836	0		
DEPARTMENT TOTAL	**555,861**	**851,249**	**740,895**	**761,397**
CHARGED TO OTHER DEPTS	-330,225	-404,141	-440,015	-452,305
DEPARTMENT BUDGET	**225,636**	**447,108**	**300,880**	**309,092**

HUMAN RESOURCES	FY15 YTD ACT	FY 16ADJ BUDGET	FY17 DEPT PROJECTED	FY18 DEPT PROJECTED
ACCOUNT DESCRIPTION				
SALARIES & BENEFITS				
SALARIES AND WAGES	130,511	125,510	121,147	123,145
BENEFITS	47,223	56,363	57,123	59,406
OPERATIONAL EXPENSES				
ADVERTISING/PUBLISHING	9,772	15,000	10,000	12,000
PRINTING/BINDING	54	300	500	500
DUES/SUBSCRIPTIONS	621	2,200	1,100	1,400
POSTAGE/MAILING COSTS	57	300	300	300
TRAVEL/CONFERENCES	2,916	4,000	6,000	6,000
STAFF TRAINING	4,908	5,500	7,000	7,500
CONTRACT EMPLOYMENT SVCS	16,892	0		
EMPLOYEE REIMBURSEMENT	21,216	24,882	20,350	20,350
TELEPHONE SVC	739	750	750	750
REPAIR/MAINTENANCE	4,581	5,078	5,400	5,700
PROFESSIONAL SERVICES	102,572	115,000	115,000	115,000
DEPARTMENTAL SUPPLIES	33	1,000	1,000	1,000
SPECIAL EMPLOYEE PROGRAMS	5,927	2,800	4,000	4,000
RECRUITMENT EXPENSE	1,597	29,500	2,000	2,500
PERSONNEL TEST COSTS	3,863	3,500	3,500	4,000
DEPARTMENT TOTAL	**353,482**	**391,683**	**355,170**	**363,551**
CHARGED TO OTHER DEPTS	-197,708	-186,349	-193,180	-197,737
DEPARTMENT BUDGET	**155,774**	**205,334**	**161,990**	**165,814**

PURCHASING	FY15 YTD ACT	FY 16ADJ BUDGET	FY17 DEPT PROJECTED	FY18 DEPT PROJECTED
ACCOUNT DESCRIPTION				
SALARIES & BENEFITS				
SALARIES AND WAGES	45,246	159,587	157,970	160,484
BENEFITS	21,620	85,631	88,422	92,732
OPERATIONAL EXPENSES				
PRINTING/BINDING	875	500	500	500
TRAVEL/CONFERENCES	0	0	2,000	2,000
STAFF TRAINING	0	300	500	500
CONTRACT EMPLOYMENT SVCS	12,558	0		
EMPLOYEE REIMBURSEMENT	0	250	250	250
REPAIR/MAINT-SOFTWARE	9,749	10,495	10,550	11,080
DEPARTMENTAL SUPPLIES	792	800	800	800
DEPARTMENT TOTAL	**90,840**	**257,563**	**260,992**	**268,346**
CHARGED TO OTHER DEPTS	-60,876	-153,376	-159,566	-164,063
DEPARTMENT BUDGET	**29,964**	**104,187**	**101,426**	**104,283**

UTILITY METER READING	FY15 YTD ACT	FY 16ADJ BUDGET	FY17 DEPT PROJECTED	FY18 DEPT PROJECTED
ACCOUNT DESCRIPTION				
SALARIES & BENEFITS				
SALARIES AND WAGES	224,796	279,671	259,736	264,863
BENEFITS	138,889	178,430	178,227	184,031
OPERATIONAL EXPENSES				
CONTRACTUAL SERVICES	0	1,000	5,500	5,500
EMPLOYEE PURCHASES/UNIFORMS	1,723	2,250	2,500	2,500
SVC-UTILITIES	585	1,080	1,100	1,100
REPAIR/MAINTENANCE	5,089	5,420	5,700	5,900
DEPARTMENTAL SUPPLIES	460	1,370	1,500	1,500
TOOLS/SHOP SUPPLIES	49	630	800	800
INTERFUND SERVICES	44,709	37,520	34,479	35,388
ERVICE PYMTS	59,308	60,299	73,667	74,844
COMPUTER HARDWARE/SOFTWARE	100	0	2,500	1,000
VEHICLES	0	44,000	30,500	27,500
DEPARTMENT BUDGET	**475,708**	**611,670**	**596,209**	**604,926**

UTILITY BILLING	FY15 YTD ACT	FY 16ADJ BUDGET	FY17 DEPT PROJECTED	FY18 DEPT PROJECTED
ACCOUNT DESCRIPTION				
SALARIES & BENEFITS				
SALARIES AND WAGES	505,536	555,108	681,867	696,771
BENEFITS	286,273	325,048	419,074	434,244
OPERATIONAL EXPENSES				
PRINTING/BINDING	2,576	2,500	8,900	8,900
DUES/SUBSCRIPTIONS	104	120	250	250
POSTAGE/MAILING COSTS	58,598	59,000	67,000	68,000
TRAVEL/CONFERENCES	545	1,500	3,000	3,000
STAFF TRAINING	12,189	6,000	6,000	6,000
DELINQUENT COLLECTION SVC	7,341	11,000	12,000	12,000
CONTRACT EMPLOYMENT SVCS	12,669	0	0	0
COURIER SERVICES	5,590	6,000	6,100	6,300
ONLINE CREDIT CHECKS	30	0	0	0
CREDIT CARD FEES	100,056	85,000	141,000	146,000
LOCKBOX FEES	0	52,000	53,000	54,000
EMPLOYEE REIMBURSEMENT	750	825	825	825
SVC-UTILITIES	132	150	150	175
REPAIR/MAINTENANCE	33,654	39,500	70,770	73,610
RENTAL/LEASE	1,805	2,220	2,220	2,220
PROFESSIONAL SERVICES	42,850	86,828	52,000	44,000
DEPARTMENTAL SUPPLIES	2,914	3,000	3,500	3,500
INTERFUND SERVICES	144,435	141,254	165,528	169,785
EQUIPMENT/HARDWARE	561	2,770	8,000	4,000
EQUIPMENT/SOFTWARE	0	0	17,930	
DEPARTMENT BUDGET	**1,218,608**	**1,379,823**	**1,719,114**	**1,733,580**

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ATTACHMENT 8

City Manager Department Budget

CITY OF BANNING

FY 2015-2016 ACCOMPLISHMENTS

FY 2016-17 and 2017-18 GOALS

CITY MANAGER'S DEPARTMENT

The City Manager's Department consists of General Administration (City Clerk, City Manager and Executive Secretary), Legislation, Cal Fire/Riverside County Contract, Information Technology (IT), Solid Waste and Recycling Contract, Public Information and TV Government Access. Independent from any department is the City Council and City Attorney budgets which are presented as part of the City Manager's budget.

The City Council is the legislative body and addresses the current and future needs of the City and its residents by adopting policies which promote the best interest of the community.

The City Manager is appointed by the City Council and is responsible for the day to day operation of the City and to implement and enforce all ordinances, resolutions and policies as adopted by the City Council. The City Manager must also present the City Council with a balanced budget for their consideration and adoption.

The City Attorney is appointed by the City Council as serves as the City's legal advisor and specifically as the legal advisor to the City Council members and works closely with the City Manager on all legal matters, ordinances, resolutions, agreements and contracts.

The City Clerk is elected by the voters of Banning and is the official record keeper of all official documents of the City and publishes all public notices and City Council agendas. The Clerk responds to all requests for public information, produces the minutes from all council meetings and catalogues all ordinances, resolutions, agreements and contracts.

ACCOMPLISHMENTS FOR FY 2015-16

The City Council, together with the offices of the City Manager, City Clerk and City Attorney has accomplished the following for FY 2015-16:

- Hired a permanent City Manager in November 2015;
- Hired a Deputy City Manager/Administrative Services Director in December 2015;
- Appointed a permanent Community Development Director and Public Works Director in February 2016;
- Appointed Anthony Taylor as the City Attorney from the City's contract firm Aleshire & Wynder;
- Directed staff in April 2016 to hire an Economic Development Manager and a Community Service Officer as soon as possible;

- Held a Strategic Planning Workshop on March 29, 2016 and reaffirmed five Policy Goals and Objectives in order: (1) Economic Development; (2) Beautification; (3) Effective Communication; (4) Public Health and Safety; (5) Administrative Efficiency and Effectiveness
- Adopted a Three Year Labor Agreement (MOU) with the Police Officers Association
- The City Council appointed Mayor Pro Tem Art Welch as the Mayor in December 2015;
- Created Ad Hoc Committees for Animal Care, Cannabis, and Transit;
- Changed the start time of Regular City Council meetings from 5:00 p.m. to 6:00 p.m.

GOALS FOR FY 2016-17 AND 2017-18

- Work closely with Economic Development Manager on many proposed and potential commercial and residential projects in the City;
- Improve customer service both for our residents and businesses;
- Improve internal and external communications and interaction with the residents and businesses in part by hiring a Public Information Officer (Management Analyst) and hiring an Economic Development Manager;
- Create a legislative platform each year for City Council consideration;
- Revive 90222 – City Newsletter for all residents;
- Utilize the Government Access channel to the City's full benefit;
- Replace aging or outdated technology where efficiencies can be improved;
- Resolve ongoing litigation and close these matters and resolve any potential litigation (Chamber of Commerce, Sun Lakes water bill, Robertson's Ready Mix Company);
- Renovate and modernize City Hall including upgrading security;
- Implement all five goals and priorities of the City Council;
- Continue to leverage city funds for potential grant opportunities;
- Continue to seek new revenue sources for the City and find more efficient ways to deliver service
- Promote the Information Technology Coordinator to Information Technology Manager
- Employ a full time permanent City Attorney as an employee then issue a Request for Proposal for outside counsel

CITY MANAGER DEPARTMENT BUDGET
FY 2016-17

CITY COUNCIL	FY 15 YTD ACTUAL	FY 16 YTD ACTUAL	FY16 ADJUSTED BUDGET	FY17 REQUEST	FY18 REQUEST
PAYROLL-REGULAR	23,529	14,670	23,529	12,905	12,905
FICA	1,800	1,122	1,800	987	987
WORKERS COMP	479	302	484	268	260
LIFE INSURANCE	504	337	483	268	268
HEALTH INSURANCE	43,135	23,729	35,869	20,161	20,161
DENTAL INSURANCE	4,958	4,153	4,840	3,426	3,426
ADVERTISING/PUBLISHING	0	121	0	150	150
PRINTING/BINDING	43	86	150		
DUES/SUBSCRIPTIONS	23,887	14,505	21,000	21,000	21,000
POSTAGE/MAILING COSTS	0	4	0	200	200
TRAVEL/CONFERENCES	6,187	3,115	11,000	11,000	11,000
EMPLOYEE INCENTIVE PROGRM	0	7	0		
VISION ALLOWANCE	874	0	500	500	500
PROFESSIONAL SERVICES	67,225	43,529	70,665	70,665	70,665
DEPARTMENTAL SUPPLIES	919	732	1,500	1,500	1,500
FOOD/MEALS COST	525	209	600	1,000	1,000
TOTAL	**174,065**	**106,621**	**172,420**	**144,030**	**144,022**

CITY MANAGER DEPARTMENT BUDGET
FY 2016-17

CITY MANAGER	FY 15 YTD ACTUAL	FY 16 YTD ACTUAL	FY16 ADJUSTED BUDGET	FY17 REQUEST	FY18 REQUEST
PAYROLL-REGULAR	46,482	64,024	222,869	95,532	100,356
INCENTIVE PAY	50	788	0	990	990
WORKING OUT OF CLASS	3,917	0	0		
SEVERANCE SETTLEMENT	189,578	0	0		
COMP TIME PAYOFF	0	0	9,504	3,483	3,658
VACATION PAYOFF	0	0	7,199	2,270	2,384
SICK LEAVE PAYOFF	0	0	8,638	2727	2,863
HOLIDAY PAYOFF	43	0	0		
FICA	11,203	5,246	12,129	6,377	6,571
PERS	10,619	13,982	49,250	23,184	26,148
WORKERS COMP	2,462	4,205	9,138	6,511	6,607
UNEMPLOYMENT INSURANCE	554	717	2,496	583	652
LIFE INSURANCE	0	113	297	130	130
SECTION 14.2A BENEFIT	0	0	17,417		
UTILITY CREDIT	1,349	354	1,417	540	540
BENEFIT ALLOWANCE	9,960	11303	30531	17,333	17,333
VEHICLE ALLOWANCE	91	590	0	900	900
FICA REIMB-BENEFIT ALLOW	0	-316	0	-1,265	-1,265
ADVERTISING/PUBLISHING	0	605	650	500	500
PRINTING/BINDING	1,139	783	2,350	2300	2,300
DUES/SUBSCRIPTIONS	139	1,400	1,960	2000	2,000
POSTAGE/MAILING COSTS	10	0	50	100	100
TRAVEL/CONFERENCES	663	1,475	4,500	4,500	4,500
STAFF TRAINING	1,224	1,600	1,600	1,600	1,600
CONTRACT EMPLOYMENT SVCS	112,663	41,256	0		
OVERTIME MEALS	0	70	0		
VISION ALLOWANCE	0	250	250	250	250
TELEPHONE SVC	150	0	1,400	1,400	1,400
PROFESSIONAL SERVICES	12,750	0	5,000	10,000	10,000
DEPARTMENTAL SUPPLIES	1,048	673	1,250	1000	1,000
FOOD/MEALS COST	952	175	500	1,000	100
INTERFUND SVC-FLEET MAINT	5,834	2,112	3,173	122	123
OFF FURN/EQUIP/FIXTURES	0	0	0	2,000	2,000
COMPUTER HARDWARE	0	5217	5500	5,000	5,000
OFF FURN/EQUIP/FIXTURES	0	0	6,720		
TOTAL	**412,880**	**156,622**	**405,788**	**191,067**	**198,740**

CITY MANAGER DEPARTMENT BUDGET
FY 2016-17

CITY CLERK	FY 15 YTD ACTUAL	FY 16 YTD ACTUAL	FY16 ADJUSTED BUDGET	FY17 REQUEST	FY18 REQUEST
PAYROLL-REGULAR	50,336	31,685	50,843	42,598	42,598
COMP TIME PAYOFF	0	0	958	803	803
VACATION PAYOFF	462	477	0		
SICK LEAVE PAYOFF	462	477	0		
HOLIDAY PAYOFF	462	0	0		
FICA	4,627	3,007	4,755	3,983	3,983
PERS	10,447	6,864	11,013	10029	10,773
WORKERS COMP	988	639	1,025	868	839
UNEMPLOYMENT INSURANCE	541	348	558	255	271
LIFE INSURANCE	105	80	105	101	101
HEALTH INSURANCE	5,308	3,483	5,224	4,520	4,520
DENTAL INSURANCE	1,157	772	1,158	973	973
UTILITY CREDIT	1,515	912	1,500	1,260	1,260
BENEFIT ALLOWANCE	10,219	7,649	12,031	10,080	10,080
VEHICLE ALLOWANCE	252	152	125	211	211
PRINTING/BINDING	43	0	0		
DUES/SUBSCRIPTIONS	474	379	474	500	500
POSTAGE/MAILING COSTS	142	47	80	200	200
TRAVEL/CONFERENCES	90	0	1,600	1,000	1,000
STAFF TRAINING	2,003	1,560	1,600	1600	1,600
VISION ALLOWANCE	0	0	250	250	250
ORDINANCE CODIFICATION SV	620	2,170	4,506	5,000	5,000
DEPARTMENTAL SUPPLIES	383	456	600	600	600
TOTAL	**90,636**	**61,157**	**98,405**	**84,831**	**85,562**

ELECTIONS	FY 15 YTD ACTUAL	FY 16 YTD ACTUAL	FY16 ADJUSTED BUDGET	FY17 REQUEST	FY18 REQUEST
ADVERTISING/PUBLISHING	695	0	0	750	800
COUNTY ELECTION SERVICES	36,836	0	0	40000	
TOTAL	**37,531**	**0**	**0**	**40750**	**800**

CITY ATTORNEY	FY 15 YTD ACTUAL	FY 16 YTD ACTUAL	FY16 ADJUSTED BUDGET	FY17 REQUEST	FY18 REQUEST
INTERFUND SVC-C/ATTORNEY	494,810	280,496	420,739	311,972	320,771
TOTAL	**494,810**	**280,496**	**420,739**	**311972**	**320,771**

CITY MANAGER DEPARTMENT BUDGET
FY 2016-17

TV GOVERNMENT ACCESS	FY 15 YTD ACTUAL	FY 16 YTD ACTUAL	FY16 ADJUSTED BUDGET	FY17 REQUEST	FY18 REQUEST
OVERTIME	1,546	225	2,200	2,200	2,200
FICA	115	15	169	169	169
PRINTING/BINDING	0	150	151		
POSTAGE/MAILING COSTS	0	67	67		
TRAVEL/CONFERENCES	207	100	0		
SATELLITE TELEVISION	0	37	0		
REPAIR/MAINT-EQUIPMENT	1,226	749	2,000	2,000	2,000
EQUIPMENT RENTAL	232	0	0		
PROFESSIONAL SERVICES	4,995	3,388	3,900	5,000	5,000
DEPARTMENTAL SUPPLIES	566	304	700	500	500
COMPUTER HARDWARE	8,514	6,636	6,636		
MACHINERY/EQUIPMENT	0	13,731	0		
MACHINERY/EQUIPMENT	26,034	1,263	42,678	50,131	50,131
TOTAL	**43,435**	**26,665**	**58,501**	**60000**	**60,000**

CITY MANAGER DEPARTMENT BUDGET
FY 2016-17

INFORMATION TECHNOLOGY	FY 15 YTD ACTUAL	FY 16 YTD ACTUAL	FY16 ADJUSTED BUDGET	FY17 REQUEST	FY18 REQUEST
PAYROLL-REGULAR	166,219	99,128	186,591	265,301	271,045
OVERTIME	14,284	8,336	5,000	5000	5,000
INCENTIVE PAY	1,099	526	1,320	1,155	1,155
COMP TIME PAYOFF	1,556	320	4,631	7,129	7,328
VACATION PAYOFF	2,201	1,930	2,229	5499	5,720
SICK LEAVE PAYOFF	3,332	2,934	2,675	6,605	6,871
HOLIDAY PAYOFF	861	0	0		
FICA	12,777	8,191	14,077	19876	20,241
PERS	35,427	22,022	41,526	63,998	70,228
WORKERS COMP	4,631	2,503	5,023	7,857	7,784
UNEMPLOYMENT INSURANCE	1,828	1,110	2,090	1618	1,762
LIFE INSURANCE	132	72	151	626	626
UTILITY CREDIT	454	274	450	630	630
BENEFIT ALLOWANCE	29,554	21,316	35,732	51107	51,107
VEHICLE ALLOWANCE	985	531	1,200	4,350	4,350
PRINTING/BINDING	0	0	50		
POSTAGE/MAILING COSTS	88	0	40	500	500
TRAVEL/CONFERENCES	176	202	500	3,000	3,000
STAFF TRAINING	0	50	500	2,000	2,000
CONTRACT EMPLOYMENT SVCS	12,669	0	0		
VISION ALLOWANCE	0	250	250	500	500
TELEPHONE SVC	1,627	756	5,000	5,000	5,000
REPAIR/MAINT-SOFTWARE	72,502	83,696	78,000	80000	80,000
REPAIR/MAINT-HDWRE-CNTRCT	20,966	8,415	15,000	15,000	15,000
PROFESSIONAL SERVICES	6,433	12,693	13,300	13,300	13,300
DEPARTMENTAL SUPPLIES	1,468	1,431	3,500	3500	3,500
INTERFUND SVC-PERSONNEL	5,733	3,288	4,936	6,901	7,064
INTERFUND SVC-C/ATTORNEY	10,122	5,240	7,858	8,593	8,836
INTFD SVC-BLDG JANIT/MANT	5,606	3,480	5,216	6161	6,315
INTERFUND SVC-PURCH & A/P	1,324	2,064	3,092	4,235	4,354
INTERFUND SVC-FINANCIAL	7,004	5,320	7,979	11,457	11,783
COMPUTER HARDWARE	19,259	2,133	5,000	5000	5,000
COMMUNICATIONS EQUIPMENT	2,912	2,730	0		
COMPUTER HARDWARE	0	9,995	39,292	9,000	9,000
COMPUTER SOFTWARE	0	3,695	8,274	8300	8,300
TOTAL	**443,229**	**314,631**	**500,482**	**623,198**	**637,299**

CITY MANAGER DEPARTMENT BUDGET
FY 2016-17

FIRE	FY 15 YTD ACTUAL	FY 16 YTD ACTUAL	FY16 ADJUSTED BUDGET	FY17 REQUEST	FY18 REQUEST
PAYROLL-REGULAR	19,630	0	0		
COMP TIME PAYOFF	352	0	0		
VACATION PAYOFF	463	0	0		
HOLIDAY PAYOFF	402	0	0		
FICA	2,027	0	0		
PERS	4,152	0	0		
WORKERS COMP	980	0	0		
UNEMPLOYMENT INSURANCE	219	0	0		
UTILITY CREDIT	814	0	0		
BENEFIT ALLOWANCE	5,412	0	0		
PRINTING/BINDING	298	367	400	400	400
DUES/SUBSCRIPTIONS	720	421	2,800	1,000	1,000
TRAVEL/CONFERENCES	0	0	2,191		
STAFF TRAINING	0	0	2,000		
ALARM SERVICE	492	492	500	520	520
PEST ERADICATION SERVICE	778	850	900	900	900
CONTRACT EMPLOYMENT SVCS	18,027	0	0		
WEED ABATEMENT SERVICES	20,515	0	0		
UTILITIES-BANNING	5,616	3,994	7,410	5,500	5,500
TELEPHONE SVC	456	272	450	450	450
NATURAL GAS SVC	1,795	1,557	1,800	1,900	1,900
RADIO TRANSMISSION SVCS	471	317	500	500	500
SATELLITE TELEVISION	246	128	190	225	225
REPAIR/MAINT-BUILDINGS	7,340	638	3,000	3,000	3,000
REPAIR/MAINT-EQUIPMENT	2,071	568	1,200	1,200	1,200
REPAIR/MAINT-SOFTWARE	1,780	267	1,600	1600	1,600
PROFESSIONAL SERVICES	350	100	150	150	150
FIRE SUPPRESSION SERVICES	2,456,433	1,694,099	2,745,931	2,883,228	3,027,389
DIRECT BILL EXP-CNTY CONT	16,481	19,740	17,426	25000	25,000
DEPARTMENTAL SUPPLIES	26	480	1,600	1,600	1,600
EMERG'CY MED SVC SUPPLIES	0	0	41,502	24,000	24,000
PARAMEDIC SUPPLIES	4,826	4,492	5,000	5000	5,000
LICENSES/PERMITS/FEES	849	0	0		
COMMUNITY SERVICES	268	0	1,000	1,000	1,000
REFUNDS	330	0	0		
DISASTER EXPO	4,926	0	0	5,000	5,000
INTERFUND SVC-FLEET MAINT	1,490	888	1,330	5,598	5,629
COMPUTER HARDWARE	0	574	574		
MACHINERY/EQUIPMENT	0	1,585	809		
TOTAL	**2,581,035**	**1,731,829**	**2,840,263**	**2,967,771**	**3,111,963**

CITY MANAGER DEPARTMENT BUDGET

FY 2016-17

REFUSE	FY 15 YTD ACTUAL	FY 16 YTD ACTUAL	FY16 ADJUSTED BUDGET	FY17 REQUEST	FY18 REQUEST
PAYROLL-REGULAR	69,902	24,291	70,034	83,557	86,563
OVERTIME	100	0	5,500	5500	5,500
INCENTIVE PAY	1,581	421	1,422	1,530	1,530
SEVERANCE SETTLEMENT	33,401	0	0		
COMP TIME PAYOFF	16,353	721	2,020	3115	3,237
VACATION PAYOFF	5,317	961	2,694	3,214	3,329
SICK LEAVE PAYOFF	4,710	1,144	3,232	3,860	3,999
HOLIDAY PAYOFF	5,835	0	0		
FICA	6,206	2,072	6,273	6,889	6,973
PERS	15,144	5,483	15,792	20,436	22,728
WORKERS COMP	2,963	1,597	3,748	5023	4,999
UNEMPLOYMENT INSURANCE	775	272	784	510	563
LIFE INSURANCE	219	112	261	320	320
UTILITY CREDIT	0	0	0	90	90
BENEFIT ALLOWANCE	8,867	3,869	11,076	12,077	12,077
VEHICLE ALLOWANCE	306	322	1,320	1,470	1,470
BOOT ALLOWANCE	62	63	63	63	63
ADVERTISING/PUBLISHING	0	0	2,750	6,500	3,000
STAFF TRAINING	0	0	500	500	500
CONTRACTED REFUSE SERVICE	2,701,788	1,797,283	2,794,514	2794514	2,794,514
CONTRACT EMPLOYMENT SVCS	2,434	0	0		
MILEAGE REIMBURSEMENT	0	0	200	200	200
CITY HALL LEASE	8,350	4,160	8,350	8350	8,350
PROFESSIONAL SERVICES	35,434	0	61,693	7,500	7,500
PLANNING SERVICES	3,888	3,891	4,500	5,000	5,000
ENGINEERING SERVICES	0	2,873	2,873		
FOOD/MEALS COST	213	275	750	750	750
COMMUNITY PROMOTIONS	1,020	3,356	5,250	5,250	5,250
INTERFUND SVC-PERSONNEL	1,648	944	1,419	1480	1,515
INTERFUND SVC-CITY ATTOR.	2,910	1,504	2,259	1,843	1,895
INTFD SVC-BLDG JANIT/MANT	1,392	912	1,366	1,322	1,354
INTERFUND SVC-INSURANCE	6,940	5,288	7,931	3274	3,713
INTERFUND SVC-PURCH & A/P	1,483	2,616	3,920	3,845	3,953
INTERFUND SVC-BILL/COLL	155,934	123,328	184,992	241,626	243,150
INTERFUND SVC-FINANCIAL	7,845	6,744	10,117	10402	10,698
INTERFUND SVC-COMPUTER	1,932	1,264	1,893	2,976	3,044
TSFR TO GENERAL FUND	55,000	36,664	55,000	55,000	55,000
TOTAL	3,159,952	2,032,430	3,274,496	3,297,986	3,302,827

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