AGENDA
REGULAR CITY COUNCIL MEETING
CITY OF BANNING
BANNING, CALIFORNIA

June 28, 2016
6:00 p.m.

Banning Civic Center
Council Chambers
99 E. Ramsey St.

The following information comprises the agenda for a regular meeting of the City Council; a joint meeting of the Banning City Council and the City Council Sitting in Its Capacity of a Successor Agency and the Banning Utility Authority; and a Scheduled Meeting of the Banning Utility Authority.

Per City Council Resolution No. 2016-44 matters taken up by the Council before 10:00 p.m. may be concluded, but no new matters shall be taken up after 10:00 p.m. except upon a unanimous vote of the council members present and voting, but such extension shall only be valid for one hour and each hour thereafter shall require a renewed action for the meeting to continue.

I. CALL TO ORDER

- Invocation
- Pledge of Allegiance
- Roll Call – Councilmembers Franklin, Miller, Moyer, Peterson, Mayor Welch

II. REPORT ON CLOSED SESSION

III. PUBLIC COMMENTS – *On Items Not on the Agenda*

A five-minute limitation shall apply to each member of the public who wishes to address the Mayor and Council on a matter not on the agenda. No member of the public shall be permitted to "share" his/her five minutes with any other member of the public. (Usually, any items received under this heading are referred to staff or future study, research, completion and/or future Council Action.) (See last page. PLEASE STATE YOUR NAME AND ADDRESS FOR THE RECORD.

CORRESPONDENCE: Items received under this category may be received and filed or referred to staff for future research or a future agenda.

IV. ANNOUNCEMENTS/REPORTS *(Upcoming Events/Other Items if any)*

- City Council
- City Committee Reports
- Report by City Attorney
- Report by City Manager
  - Report on the Vanir Project

V. APPOINTMENTS

1. Consideration of appointing one candidate to fill the vacant position on the Planning Commission **1**
   (Staff Report- Brian Guillot, Community Development Director)

Recommendation: **Consider appointing one candidate to fill the vacant Position on the Planning Commission for the remainder of the term that ends May 2017.**

VI. CONSENT ITEMS

(The following items have been recommended for approval and will be acted upon simultaneously, unless a member of the City Council wishes to remove an item for separate consideration.)

Motion: To approve Consent Items 1 through 6
Items to be pulled ____, ____, ____, ____ for discussion.
(Resolutions require a recorded majority vote of the total membership of the City Council)

1. Approval of Minutes – Special Meeting – 06/06/16 *(Planning Comm. Interviews)*. . . **25**
2. Approval of Minutes – Special Meeting – 06/14/15 *(Workshop)* **27**
3. Approval of Minutes – Special Meeting – 06/14/16 *(Closed Session)* **45**
4. Approval of Minutes – Regular Meeting – 06/14/16 . . . . . **47**
5. Adoption of Resolution No. 2016-53, Calling for the Holding of a General Municipal Election to be Held on Tuesday, November 8, 2016, for the Election of Members of the City Council by Districts 1, 2 and 3 and for the Election at Large of the City Clerk and City Treasurer as Required by the Provisions of the Laws of the State of California Relating to General Law Cities and the Banning Municipal Code; and Adoption of Resolution No. 2016-55, Calling for the Holding of a General Municipal Election on Tuesday, November 8, 2016, for the Election At Large of Members of the City Council, City Clerk and City Treasurer as Required by the Provisions of the Laws of the State of California Relating to General Law Cities and the Banning Municipal Code **67**
6. Adoption of Resolution No. 2016-54, Adopting Regulations for Candidates for Elective Office, Pertaining to Regulations for Candidates for Elective Office, Pertaining to the Electorate and the Costs Thereof for the General Municipal Election to be Held in the City on Tuesday, November 8, 2016 . . **80**

- **Open for Public Comments**
- **Make Motion**

VII. PUBLIC HEARING

(The Mayor will ask for the staff report from the appropriate staff member. The City Council will comment, if necessary on the item. The Mayor will open the public hearing for comments from the public. The Mayor will close the public hearing. The matter will then be discussed by members of the City Council prior to taking action on the item.)

1. Adoption of Ordinance Establishing City Council Elections by Districts - 2nd Reading **86**
   (Staff Report – Julies Biggs, City Attorney)

Recommendations: A) Receive public testimony and introduce for second Reading Ordinance No. 1497; and B) Approve second reading and enactment of Ordinance No. 1497.

Mayor asks the City Clerk to read the title of Ordinance No. 1497

"An Ordinance of the City Council of the City of Banning, California, Amending Chapter 2.04, City Council, of Title 2, Administration and Personnel, of the Banning Municipal Code By Adding New Section 2.04035 Changing the City's Electoral System So That Members of the City Council Will Be Elected by Districts and Establishing District Boundaries for Five Electoral Districts.

Motion: I move to waive further reading of Ordinance No. 1497.
(Requires a majority vote of Council)

Motion: I move that Ordinance No. 1497 pass its second reading and be adopted.

2. Adopt Resolution No. 2016-50, Approving a twelve (12) month extension of time for Tentative Tract Map No. 33540 located generally north side of Gilman Street, and one clock west of Wyte Way. (St. Boniface subdivision) APN's: 535-070-014, -025, 535-110-002, -006, -011, -012, 535-311-006 through -023, -029, 535-312-001 through -024. . . . . **90**
(Staff Report – Brian Guillot, Community Development Director)

Recommendation: **1) Conduct a Public Hearing on the extension of time For Tentative Tract Map No. 33540; and 2) adopt Resolution No. 2016-50, approving a twelve (12) months extension of time for Tentative Tract Map No. 33540.**

RECESS REGULAR MEETING OF THE BANNING CITY COUNCIL MEETING AND AND CALL TO ORDER A JOINT MEETING OF THE BANNING CITY COUNCIL AND THE BANNING CITY COUNCIL SITTING IN ITS CAPACITY OF A SUCCESSOR AGENCY AND BANNING UTILITY AUTHORITY.

I. REPORTS OF OFFICERS

1. Adoption of Resolutions approving: the Two-Year Budget for Fiscal Years 2016-17 and Fiscal Year 2017-2018 for the City of Banning, Banning Utility Authority and Successor Agency; the five-Year Capital Improvement Program for Fiscal Years 2016-2017 through 2020-2021; the Gann Limit (Appropriations Limit); and amending the Classification and Compensation Plan **146**
(Staff Report – Rochelle Clayton, Deputy City Manager/Administrative Services Director)

Recommendations:

1) **Adopt Resolution No. 2016-59, approving the Two-Year Budget for the Fiscal Years 2016-2017 and 2017-2018 for the City of Banning**
2. **Adopt Resolution No. 2016-11 UA, approving the Two-Year Budget for the Fiscal Years 2016-2017 and 2017-2018 for the Banning Utility Authority**
3. **Adopt Resolution No. 2016-04 SA, approving the Two-Year Budget for the Fiscal Years 2016-2017 and 2017-2018 for the Banning Successor Agency**
4. **Adopt Resolution No. 2016-60, approving the Gann Limit for Fiscal year 2016-2017**
5. **Adopt Resolution No. 2016-61, amending the Classification and Compensation Plan**

2. Discussion and Consideration of extending the deadline for Chamber of Commerce to comply with Demand Letter related to the Grand Jury Report to August 25, 2016 for payment of the overdue utility bills in the amount of $15,795 . . . . . **280**

Recommendations: **That the City Council, Utility Authority Board, and Successor Agency Board take the following actions: 1) Extend the deadline for payment of the overdue utility bills in the amount of $15,795 to august 25, 2016; and 2) Provide direction to the City Attorney and City Manager on preparing a response to the Grand Jury Report.**

Adjourn Joint Meeting and reconvene the regular City Council Meeting.

VIII. REPORTS OF OFFICERS

1. Discuss the City's Interest to Participate in Integrated Regional Water Management in the San Gorgonio Pass **302**
(Staff Report – Art Vela, Public Works Director)

Recommendation: **Provide direction to staff to continue efforts in the development of an Integrated Regional Water Management ("IRWM") Plan for the San Gorgonio Pass area and to work with neighboring water agencies in the development of a Regional Water Management Group ("RWMG").**

2. Adopt Resolution No. 2016-57, Approving the First Amendment to the Professional Services Agreement with V2C Group, Inc. for the Design of Improvements at Roosevelt Williams Park in the amount of $14,800 . . . . . **324**
(Staff Report – Art Vela, Public Works Director)

Recommendations: **That the City Council adopt: 1) Resolution No. 2016-57, Approving the First Amendment to the Professional Services Agreement with V2C Group, Inc. of Riverside, California in the amount of $14,800; 2) Authorizing the Administrative Services Director to make necessary budget adjustments and appropriations and transfers related to the agreement; and 3) Authorizing the City Manager to execute the First Amendment to the Professional Services Agreement with V2C Group, Inc.**

RECESS REGULAR MEETING OF THE BANNING CITY COUNCIL AND CALL TO ORDER A SCHEDULED MEETING OF THE BANNING UTILITY AUTHORITY

I. BANNING UTILITY AUTHORITY (BUA)

Roll Call: Boardmembers Franklin, Miller, Moyer, Peterson, Chairman Welch

REPORTS OF OFFICERS

1. Adopt Resolution No. 2016-09 UA, Approving a Professional Services Agreement with Babcock Laboratories, Inc. of Riverside, CA for Laboratory Analytical Testing Services in the amount of $60,000 . . . . . **336**
(Staff Report – Art Vela, Public Works Director)

Recommendation: **The Banning Utility Authority: 1) Adopt Resolution No. 2016-09 UA, Approving the Professional Services Agreement with Babcock Laboratories, Inc. of Riverside, CA in the amount of $60,000 for laboratory analytical testing services with the option to renew the services for an additional four (4) single years; 2) Authorizing the Administrative Services Director to make necessary budget adjustments, appropriations and transfers related to the Professional Services agreement for laboratory analytical testing services; and 3) Authorizing the City Manager to execute the Professional Services Agreement with Babcock Laboratories, Inc. of Riverside, CA for laboratory analytical testing services.**

BUA ADJOURNMENT - Next regular meeting: Tuesday, July 12, 2016.

BANNING FINANCING AUTHORITY (BFA) – no meeting.

RECONVENE REGULAR CITY COUNCIL MEETING

IX. ITEMS FOR FUTURE AGENDAS

New Items –

Pending Items – City Council

1. Report on the Vanir Project
2. Presentation by Southern California Gas Company regarding their insurance policy for gas lines.

(Note: Dates attached to pending items are the dates anticipated when it will be on an agenda. The item(s) will be removed when completed.)

X. ADJOURNMENT

Pursuant to amended Government Code Section 54957.5(b) staff reports and other public records related to open session agenda items are available at City Hall, 99 E. Ramsey St., at the office of the City Clerk during regular business hours, Monday through Friday, 8 a.m. to 5 p.m.

NOTICE: Any member of the public may address this meeting of the Mayor and Council on any item appearing on the agenda by approaching the microphone in the Council Chambers and asking to be recognized, either before the item about which the member desires to speak is called, or at any time during consideration of the item. A five-minute limitation shall apply to each member of the public, unless such time is extended by the Mayor. No member of the public shall be permitted to "share" his/her five minutes with any other member of the public.

Any member of the public may address this meeting of the Mayor and Council on any item which does not appear on the agenda, but is of interest to the general public and is an item upon which the Mayor and Council may act. A five-minute limitation shall apply to each member of the public, unless such time is extended by the Mayor. No member of the public shall be permitted to "share" his/her five minutes with any other member of the public. The Mayor and Council will in most instances refer items of discussion which do not appear on the agenda to staff for appropriate action or direct that the item be placed on a future agenda of the Mayor and Council. However, no other action shall be taken, nor discussion held by the Mayor and Council on any item which does not appear on the agenda, unless the action is otherwise authorized in accordance with the provisions of subdivision (b) of Section 54954.2 of the Government Code.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office (951) 922-3102. **Notification 48 hours prior to the meeting** will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.02-35.104 ADA Tile II]

CITY OF BANNING
CITY COUNCIL REPORT

TO: CITY COUNCIL

FROM: Michael Rock, City Manager

PREPARED BY: Brian Guillot, Acting Community Development Director
Sandra Calderon, Development Project Coordinator

MEETING DATE: June 28, 2016

SUBJECT: Consideration of appointing one candidate to fill the vacant position on the Planning Commission

RECOMMENDATION:

Consider appointing one candidate to fill the vacant position on the Planning Commission for the remainder of the term that ends May 2017.

BACKGROUND:

The Planning Commission consists of five members appointed by the City Council. The Commissioners each serve a four year term, which is intended to stagger every two years concurrent with City's elections. The newly appointed commissioner will serve the remainding term of the vacant position which expires May 2017. Thereafter, the City Clerk will need to again advertise and seek candidates for a full four year term.

The vacancy on the Planning Commission was advertised on the City's website, and The Press Enterprise and Record Gazette newspapers. Additionally, application forms were available at the City Hall counter and City Council chambers. The final date to submit an application was Friday, May 13, 2016.

The City Clerk received three (3) applications from the following candidates: Timothy D. Smith, Mary L. Hamlin and David Marshall Kealy (Attachment 1).

The Commission's rules and responsibilities are governed by Chapter 2.28 of the Municipal Code (Attachment 2). The Commission's two (2) main functions are to review land development applications for compliance with the Zoning Code; and,

to recommend to the City Council regarding large projects and policy changes to the General Plan or Zoning Code.

On June 6, 2016, the City Council interviewed Timothy D. Smith and Mary L. Hamlin.

OPTIONS:

The City received three (3) applications to fill the vacant Planning Commissioner position. The City Council may appoint any of the three applicants in accordance with section 2.28.020 of the Banning Municipal Code; or, the City Council may reject all three applicants and direct the City Clerk to re-advertise the vacancy.

ATTACHMENTS:

1. Applications from Timothy D. Smith, Mary L. Hamlin and David Marshall Kealy
2. Chapter 2.28 of the Banning Municipal Code

Prepared and Reviewed by:

Brian Guillot
Community Development Director

Approved by:

Michael Rock
City Manager

ATTACHMENT 1

Applications from Timothy D. Smith, Mary L. Hamlin
and David Marshall Kealy

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RECEIVED
MAY - 9 2016
BY: City Clerk

COMMITTEE/BOARD APPLICATION FORM

Name of Committee or Board on which you would like to serve: PLANNING COMMISSION

Name: Timothy D. Smith

Address: 5095 Meadow Way, Banning, CA 92220

Telephone Numbers: Home _____ Cell 760-641-0382 Office _____

If employed, where you work and position Burgess North American, Sales Consultant

Length of residence in Banning 10 years

Are you a registered voter in Banning? Yes ✓ No _____

Requested below is information that will be used by the City Council as a screen process to determine which applicants will be interviewed for membership on City committees and boards. Ample space is provided; please do not submit supplemental materials.

Provide a Biographical sketch, including education, work experience, civic involvement and other background relevant to duties of the position you seek:

I worked 15 years for the largest paper in the US as a printer, LA Times. While at the Times I graduated from Cal State Fullerton with a BA in Communications. When I left the Times I became acting manager for the Desert Sun newspaper press room and served on my Condo board as Vice President in Palm Desert. Since moving to Banning I have served on the Banning Park Committee.

What types of major issues should this committee or board deal with?

The planning Commission needs to facilitate responsible growth in the community to foster homes and jobs for the citizens of Banning.

Please identify specific problems facing the committee or board on which you would like to serve and explain how you feel they might be resolved:

Banning needs to make all of its fee structures more attractive to business owners looking to relocate and builders looking to build homes. Banning also needs a new sports park on the West side of town to provide recreation for youth and adults which will show visitors that the City is family friendly.

Your name will be considered by the City Council upon receipt of your application.

This is a volunteer position. You must be a registered voter and reside in the city of Banning. You will also need to be fingerprinted and pass a background investigation.

Please return to: City Clerk's Office/City of Banning
99 E. Ramsey Street
P. O. Box 998
Banning, CA 92220

RETURN BY: **May 13, 2016**
5:00 p.m.

Thank you for your willingness to serve your local government.

Date: 4/24/16 Signed: Linda D. Smith

RECEIVED MAY 12 2016
City Clerk's office

COMMITTEE/BOARD APPLICATION FORM

Name of Committee or Board on which you would like to serve: **PLANNING COMMISSION**

Name: David Marshall Kealy
Address: 1314 Laguna Seca Ct. Banning CA 92220
Telephone Numbers: Home 951- 797-3031 Cell 951- 282-6320 Office 951-797-3031
If employed, where you work and position: full time volunteer serving Reaching People far from God, Sun Lakes Country Club Charitable Trust and LifePoint Church.
Length of residence in Banning 9 Years
Are you a registered voter in Banning? Yes X

Requested below is information that will be used by the City Council as a screen process to determine which applicants will be interviewed for membership on City committees and boards. Ample space is provided; please do not submit supplemental materials.

Provide a Biographical sketch, including education, work experience, civic involvement and other background relevant to duties of the position you seek:

Married for 52 years, two sons and five grandchildren; studied in the schools of Architecture and Business Administration at California State Polytechnic University San Luis Obispo; received Master of International Business Administration (MIBA) at NOVA University, Ft Lauderdale, Florida, summa cum laude;

~ President of La Canada Flintridge Rotary Club and President of Rotary District #526

~ Founded Medical Management and Consulting firm managing medical doctors offices and clinics with divisions that included leasing medical equipment and employee training.

~ Served as the Regional Director of Europe and Southeast Asia for an international charitable organization, Reach Beyond. Started schools in Ukraine and Singapore for radio engineering and broadcasting; taught Project Planning and Budgeting in Ivory Coast, Ghana and Singapore.

~ Designed and supervised construction of radio stations, guest houses, churches, medical clinics and media centers in Europe, Asia, South America, Africa and the USA.

~ Served on the Banning Economic Development Committee, participated in the City's ART HOP for several years.

~ Served as the Administrative Pastor of LifePoint Church in Banning.

~ Serve as the founder/Chairman of the 501(c)(3) Reaching People far from God based in Banning and as Chairman of the Sun Lakes Country Club Charitable Trust that has supported Pass area charities to the tune of well over $1.2 million dollars in the past 25 years.

What types of major issues should this committee or board deal with?

~ The Commission serves as volunteers at the pleasure of the City Council. In this role the Commission serves in the Community Development department with Brian Guillot as Acting Community Development Director.

~ A major role is maintaining compliance with the City's General Pan. Land use defined in zoning guidelines is key to the General Plan. Review and evaluation of land use including but not limited to zone changes and public hearings and recommendations to the City Council is required of the Commission.

Please identify specific problems facing the committee or board on which you would like to serve and explain how you feel they might be resolved:

~ One specific problem I see is this request. It assumes applicant to this volunteer position to serve on the PLANNING COMMISSION is seeking involvement due to their perceived "specific problems" facing the committee. Perhaps this could be phrased in a more positive way. I do not have an agenda, I simply want to help Banning become all it can be.

~ The City of Banning Planning Commission is charged with issues related to compliance with the City's General Plan. The General Plan posted on the City website is dated 2006. Chapter III Table III-14 on page 48, Roadway Level Of Service Description Quality of Traffic Flow is an area that could be updated facing the reality of changes in traffic by transient commercial trucking in and through the city.

Your name will be considered by the City Council upon receipt of your application.

This is a volunteer position. You must be a registered voter and reside in the city of Banning. You will also need to be fingerprinted and pass a background investigation.

Please return to: City Clerk's Office/City of Banning
99 E. Ramsey Street
P. O. Box 998 Banning, CA 92220

Thank you for your willingness to serve your local government.

Date: May, 12, 2016 Signed: Dan Kealy

RECEIVED
Office of the City Clerk
MAY 12 2016
BY 9:59

STAGECOACH TOWN USA
Proud History • Prosperous Tomorrow

COMMITTEE/BOARD APPLICATION FORM

Name of Committee or Board on which you would like to serve: **PLANNING COMMISSION**

Name: Mary L. Hamlin

Address: 1433 Snead St

Telephone Numbers: Home N/A Cell (909)240-9422 Office N/A

If employed, where you work and position Retired

Length of residence in Banning 9 yrs

Are you a registered voter in Banning? Yes X No

Requested below is information that will be used by the City Council as a screen process to determine which applicants will be interviewed for membership on City committees and boards. Ample space is provided; please do not submit supplemental materials.

Provide a Biographical sketch, including education, work experience, civic involvement and other background relevant to duties of the position you seek:

I hold a Master's Degree in Organizational Management and a Bachelor's Degree in Marketing. Currently, I am a member of the Banning Community Advisory Committee and a past member of the Diamond Bar Community Foundation. I am the Director of the Pass Job Connection which provides job search assistance workshops and sponsors the Pass Job Club, in cooperation

with the City.

In 2006, I retired from the City of Pasadena where I was the Quality Assurance Coordinator for the Foothill Employment and Training Connection. I also worked as a Program Manager - Contract Compliance for Friends Outside in Pasadena.

I am also a Board Member of Faith in Action of the San Gabriels.

I have enclosed my resume for your review.

Mary L. Hamlin
Banning, CA 92220
(909) 240-9422
mmurshedi@aol.com

PROFESSIONAL EXPERIENCE:

Director/Program Facilitator (Volunteer) **2012 to Present**
Pass Job Connection

- Providing job search assistance workshops for clients in county jails and residential drug recovery centers.
- Coordinating the Pass Job Club in partnership with the City of Banning
- Providing individual assistance to clients with resume preparation, job search strategies, and interviewing techniques

Program Manager/Contract Compliance **2009 to 2010**
Friends Outside Los Angeles County, Pasadena, CA

- Responsible for preparation for operational monitoring by state and federal regulatory agencies.
- Analyzed funding contracts and reviewed client files for compliance.
- Prepared monthly, quarterly, and annual program performance reports.
- Assisted case managers and job developers in capturing performance data

Quality Assurance Coordinator, **2003 to 2006**
Foothill Employment & Training Connection, Pasadena, CA

- Responsible for supervision and oversight of Customer Service and Employment Specialist staff.
- Scheduled Workforce Investment Act (WIA) Employment Specialist activities and services,
- Monitored caseload distribution and goals, enrollment goals,
- Monitored customer flow from the front desk to services delivered by staff, including length of time to get intensive/training services and efficiency of process used by customers
- Responsible for providing training, general assistance and resource information to Customer Service Staff.
- Responsible for the review and reconciliation of WIA participant files and data entry to ensure compliance, the correct completion of MIS documentation and timely submission of MIS documentation.
- Coordinated with planning and MIS to ensure the passage of agency performance standards.
- Conducted research to understand customer needs.
- Implemented customer satisfaction policy, maintained and tracked results, researched possible funding sources and other revenue generating opportunities.
- Prepared regular statistical reports regarding customer flow, WIA enrollments, WIA exits, resource lab traffic, workshop participation, and customer satisfaction

CalWORKS Program Director, **2001 to 2003**
Mt. San Antonio College, Walnut, CA

- Planned, organized, and directed the operations, activities and services involved in the development and implementation of the CalWORKs and welfare reform programs and services for current and new students.
- Coordinated and directed personnel, communications, external support services, resources and information to meet student needs and to assure smooth and efficient program activities.
- Supervised and evaluated the performance of assigned personnel.
- Member of the Professional Development Council and Speaker/Lecturer Series Committee Chair.

TEACHING EXPERIENCE:

Banning Unified School District 2008 to 2010
Substitute Teacher K-12
Beaumont Unified School District 2008 to 2010
Substitute Teacher K-12
Hemet Unified School District 2008 to 2010
Substitute Teacher K-12
Pasadena Adult School, Pasadena, CA 2004 to 2007
GED Preparation

ACADEMIC PREPARATION:

M.A. in Organizational Management, University of Phoenix, Diamond Bar, CA
B.B.A. in Marketing, Georgia State University, Atlanta, GA
A.S. in General Studies, Georgia Perimeter College, Clarkston, GA

TEACHING CREDENTIALS:

California Adult Teaching Credential: **Expires 2017**
30 Day Emergency Credential **Expires 2018**

SPECIAL TRAINING:

Level 1 Clearance, Riverside County Sheriff's Department
A Framework for Understanding Poverty

What types of major issues should this committee or board deal with?

- Creating a family-oriented, business-friendly city through careful planning
- economic growth for all

Please identify specific problems facing the committee or board on which you would like to serve and explain how you feel they might be resolved:

Communication between the City and its citizens needs improvement. There needs to be a sense of community and everyone working together towards a common vision. There needs to be respect between all parties, even if there is disagreement.

Your name will be considered by the City Council upon receipt of your application.

This is a volunteer position. You must be a registered voter and reside in the city of Banning. You will also need to be fingerprinted and pass a background investigation.

Please return to: City Clerk's Office/City of Banning
99 E. Ramsey Street
P. O. Box 998
Banning, CA 92220

RETURN BY: May 13, 2016 5:00 p.m.

Thank you for your willingness to serve your local government.

Date: 5-12-16 Signed: Mary L Hamlin

Proof of Residence

Riverside Office of The Jury Commissioner
P.O. Box 400, Riverside, CA 92502-0400

018893373 513 05/23/16

BADGE: 018893373 GROUP: 513
RPT: 05/23/16

LOCAL CALLS FROM RIVERSIDE:
951-275-5076 or 760-342-6264
www.riverside.courts.ca.gov

JUROR BADGE

BADGE: 018893373 GROUP: 513
RPT: 05/23/16

TO CORRESPOND WITH THE COURT PLEASE SEND YOUR RESPONSE TO THE ADDRESS BELOW

018893373 513 05/23/16
Riverside Office of the Jury Commissioner
PO Box 400
Riverside, CA 92502-0400

Banning Justice Center
PARKING IS LOCATED IN FRONT OF THE COURTHOUSE. Detach the parking permit from your summons and place it on the dashboard of your vehicle.

Heading East: on the 10 FWY exit Hargrave St., turn left under the FWY to Ramsey St. Turn left on Ramsey St. The Courthouse will be on your right.

Heading West: on the 10 FWY exit Hargrave St., turn right and go to Ramsey St. Turn Left on Ramsey St. The Courthouse will be on your right.

Summons for Jury Service

Citacion de jurado

SUPERIOR COURT OF CALIFORNIA

County of Riverside

34*********3-DIGIT 922 7673
Mary Lee Murshedi Hamlin
1433 Snead St
Banning, CA 92220-6421

Failure to respond to this summons may subject you to a fine, a jail term or both.

SUMMONS

↑ DETACH HERE IF RETURNING ↑

You are summoned to appear for JURY SERVICE beginning on the date indicated. Bring this summons with you.

JURY SERVICE INSTRUCTIONS

START DATE: Week of 05/23/16

TIME: See Reporting Instructions

LOCATION: Banning Justice Center
311 E Ramsey St, Banning, CA 92220

CONTACT: Phone: 951-275-5076 or 760-342-6264
Fax: 951-572-5440

Badge Number: 018893373

REPORTING INSTRUCTIONS: Call the Riverside Automated Jury System the weekend (Sat. or Sun.) prior to your start date at: 951-275-5076 or 760-342-6264, access our website, or SMS text* your badge number to 951-289-7434 for confirmation of reporting time, date, and location instructions. You may be asked to call in on each day of your reporting week. Because you may not be needed on your initial reporting date, do not stay at home when calling in for jury service. If needed, please be prepared to report the following morning or in the middle of the day with a 1 hour notice. Once you have reported, you will be required to stay until released by jury staff or excused by the judge. If you are not called in by Friday, your jury service will be completed.

If your group is required to report for Jury Service and you need an ADA accommodation, please contact the Office of the ADA Coordinator the next business day by calling 951 777-3023 or TDD 1 800-367-1112 between 8:00 am and 4:30 pm or by emailing ADA@riverside.courts.ca.gov to request an accommodation. Please do not report for jury service until you have contacted the ADA Coordinator. Reporting instructions will be provided at that time.

POSTPONEMENT REQUESTS: Jury service may be postponed one time for up to 90 days from the summons date. To obtain the status of your postponement, you must call our phone automated system or website 14 days after your request to obtain confirmation. Further postponements or hardship requests must be determined by a Judicial Officer in person. To postpone your jury service or check the status of your request please visit our web-site or call the number listed above.

OTHER INFORMATION: If you were selected to serve on a trial as a sworn or alternate juror in the last 36 months, you may request to be excused from service by completing letter "K" in the Request to Be Excused section on the back of this summons. You may also obtain a work certificate (completed status only), information on the status of your jury pay or submit questions about transfers to another court location by visiting our web-site or calling the number listed above. For more information regarding dress code and court security, please visit our websites and select 'basic information'

JURY SERVICE REMINDERS - You may request a text* or call reminder by visiting our website or calling the automated system.

*Standard text messaging rates may apply.

Visit our Web sites for more information
LOCAL COURT WEB SITE:
www.riverside.courts.ca.gov

CALIFORNIA COURTS:
http://www.courts.ca.gov/juryservice.htm

RECEIVED MAY 12 2016
City Clerk's office

COMMITTEE/BOARD APPLICATION FORM

Name of Committee or Board on which you would like to serve: **PLANNING COMMISSION**

Name: David Marshall Kealy
Address: 1314 Laguna Seca Ct. Banning CA 92220
Telephone Numbers: Home 951- 797-3031 Cell 951- 282-6320 Office 951-797-3031
If employed, where you work and position: full time volunteer serving Reaching People far from God, Sun Lakes Country Club Charitable Trust and LifePoint Church.
Length of residence in Banning 9 Years
Are you a registered voter in Banning? Yes X

Requested below is information that will be used by the City Council as a screen process to determine which applicants will be interviewed for membership on City committees and boards. Ample space is provided; please do not submit supplemental materials.

Provide a Biographical sketch, including education, work experience, civic involvement and other background relevant to duties of the position you seek:

Married for 52 years, two sons and five grandchildren; studied in the schools of Architecture and Business Administration at California State Polytechnic University San Luis Obispo; received Master of International Business Administration (MIBA) at NOVA University, Ft Lauderdale, Florida, summa cum laude;

~ President of La Canada Flintridge Rotary Club and President of Rotary District #526

~ Founded Medical Management and Consulting firm managing medical doctors offices and clinics with divisions that included leasing medical equipment and employee training.

~ Served as the Regional Director of Europe and Southeast Asia for an international charitable organization, Reach Beyond. Started schools in Ukraine and Singapore for radio engineering and broadcasting; taught Project Planning and Budgeting in Ivory Coast, Ghana and Singapore.

~ Designed and supervised construction of radio stations, guest houses, churches, medical clinics and media centers in Europe, Asia, South America, Africa and the USA.

~ Served on the Banning Economic Development Committee, participated in the City's ART HOP for several years.

~ Served as the Administrative Pastor of LifePoint Church in Banning.

~ Serve as the founder/Chairman of the 501(c)(3) Reaching People far from God based in Banning and as Chairman of the Sun Lakes Country Club Charitable Trust that has supported Pass area charities to the tune of well over $1.2 million dollars in the past 25 years.

What types of major issues should this committee or board deal with?

~ The Commission serves as volunteers at the pleasure of the City Council. In this role the Commission serves in the Community Development department with Brian Guillot as Acting Community Development Director.

~ A major role is maintaining compliance with the City's General Pan. Land use defined in zoning guidelines is key to the General Plan. Review and evaluation of land use including but not limited to zone changes and public hearings and recommendations to the City Council is required of the Commission.

Please identify specific problems facing the committee or board on which you would like to serve and explain how you feel they might be resolved:

~ One specific problem I see is this request. It assumes applicant to this volunteer position to serve on the PLANNING COMMISSION is seeking involvement due to their perceived "specific problems" facing the committee. Perhaps this could be phrased in a more positive way. I do not have an agenda, I simply want to help Banning become all it can be.

~ The City of Banning Planning Commission is charged with issues related to compliance with the City's General Plan. The General Plan posted on the City website is dated 2006. Chapter III Table III-14 on page 48, Roadway Level Of Service Description Quality of Traffic Flow is an area that could be updated facing the reality of changes in traffic by transient commercial trucking in and through the city.

Your name will be considered by the City Council upon receipt of your application.

This is a volunteer position. You must be a registered voter and reside in the city of Banning. You will also need to be fingerprinted and pass a background investigation.

Please return to: City Clerk's Office/City of Banning
99 E. Ramsey Street
P. O. Box 998 Banning, CA 92220

Thank you for your willingness to serve your local government.

Date: May, 12, 2016 Signed: Dan Kealy

ATTACHMENT 2

Chapter 2.28 of the Banning Municipal Code

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2.28.010 - Planning commission—Membership requirements.

A. Members of the planning commission shall be residents of the City of Banning who hold no other municipal office in the city. Members may not be employees of the city.

B. Proof of residency shall be submitted at time of application to the commission through voter registration, utility bill at a physical address within the city boundaries. Residency shall be confirmed prior to appointment and maintained throughout the term served.

(Code 1965, § 2-5.)

2.28.020 - Term and vacancies.

A. The planning commission shall consist of five members.

B. Planning commissioners shall serve four-year terms, which shall be staggered every two years concurrent with the city elections. Appointments shall be made by the city council. Applications shall be made available and the closing date announced at least two months prior to the expiration of the commissioner's term to be filled.

C. Members shall serve at the pleasure of the council and may be removed at any time by a majority vote of the entire council.

D. Any member who is unexcused for two consecutive regular meetings of the commission or six meetings within a twelve-month period, whether the six meetings are excused or not, will be deemed to have resigned their office and the city council may appoint a new member to serve in the resigned commissioner's place for the remainder of their term.

E. To be excused from any such meeting, a member shall notify the planning department, at least forty-eight hours prior to any such meeting. If a member is unable to attend due to illness, injury or family matters, a statement by the member at the next regular meeting of the commission shall constitute an excused absence.

(Code 1965, § 2-6.)

2.28.030 - Compensation.

A. Members of the planning commission shall not receive compensation; reasonable traveling expenses to and from conferences and/or special field trips and training sessions shall be reimbursed.

B. Upon authorization by the city manager, the planning commission and members of its staff, may attend city planning conferences or meetings, or hearings on city planning legislation, or matters affecting the planning of the city. The reasonable expenses of such attendance shall be charged upon the funds allocated to the commission.

C. All fundings shall be established through the City of Banning budget, which shall be approved by the city council.

(Code 1965, § 2-7.)

2.28.040 - Rules of procedure.

A. A quorum of the planning commission shall consist of a majority of the members (including any vacancies). A quorum must be present in order for the planning commission to hold a meeting.

B. In the event that only three commissioners are present, any actions recommending amendment to the Municipal Code or general plan must be unanimous; all other actions would require a majority vote of the commission in attendance. A tie vote shall constitute a denial of the matter or request brought before the planning commission.

C. The commission shall adopt rules for the transaction of business and shall keep a record of its transactions, findings, and determinations. The Brown Act and "Robert's Rules in Plain English" by Doris P. Zimmerman (Harper Perennial) shall be incorporated into such rules.

D. The commission shall follow all applicable city fiscal and administrative policies and procedures.

(Code 1965, § 2-8.)

2.28.050 - Duties and responsibilities.

A. The planning commission shall exercise those functions of the planning agency of the city delegated to it in the Banning Municipal Code.

B. At the regular February meeting, the planning commission shall choose a chairperson and a vice-chairperson from among the planning commission members. The chairman and vice-chairman shall serve for one term. Both positions shall rotate every year. All members must be present to conduct this business.

   1. The chairperson shall preside at all regular and special meetings and rule on all points of order and procedure during the meetings.

   2. The vice-chairperson shall assume all duties of the chairperson in his or her absence.

   3. In the event the chairperson and vice-chairperson are both absent, an acting chairperson shall be appointed from the commission for the meeting from those present.

C. The planning commission's scope of responsibility is to:

   1. Prepare, review, adopt, and recommend to the city council for its adoption, a long range, comprehensive general plan to guide the future physical

development and conservation of the city and its adjoining environs based on geographic, social, economic and political characteristics of the community;

2. Prepare, review, adopt and recommend to the city council for its adoption of special area specific plans for identifiable areas, wherein more detailed guidelines are needed to supplement the objectives of the general plan;

3. Review development applications submitted to the city for consistency with adopted plans and ordinances. Approve or deny applications when final authority is granted to the planning commission by the Municipal Code. Make a recommendation on those actions for which the city council is the final reviewing approval body;

4. Act as the appeal body on decisions made by the community development director;

5. Perform such other functions and duties as the city council may from time to time direct and/or provide within the Banning Municipal Code.

D. The commission may form ad-hoc subcommittees in accordance with the Brown Act, and make appointments to that subcommittee, as it deems necessary. A quorum of commission members may not be appointed to serve in a single subcommittee. Before forming a subcommittee, the commission shall establish a specific mission and term for the subcommittee.

E. The planning commission is an important function within the City of Banning, and as such, certain expectations are held by the city council in making the appointment of individuals to the commission. These expectations include the following:

1. Commissioners will attend all regular meetings and special meetings as they arise;

2. Commissioners will communicate expected and unexpected absences to the planning department, prior to the meeting;

3. Commissioners will communicate any potential conflicts of interest on agenda items to the planning department in advance of the hearing to allow confirmation of a quorum;

4. Commissioners will arrive on time to each meeting, fully participate, and remain in attendance until the end of each meeting;

5. Commissioners will prepare themselves for each meeting by reading the agenda, reports and other materials, and visiting the site, as necessary, and communicate any questions to the secretary in advance of the hearing.

Pursuant to Resolution 2000-41, if a commissioner visits the site prior to a hearing on the matter, the commissioner shall disclose at the hearing such evidence and observation gathered during the site visit;

6. Commissioners are encouraged to attend the annual planner's institute (Monterey and Southern California) or an equivalent planning training program given by a University of California campus (or approved equivalent) and may

attend other planning conferences and or training classes as the need and opportunities arise. The city will also provide regular in-service training and make-up training where attendance is required;

7. New commissioners are expected to become familiar with the city's general plan, the "Planning Commission Handbook" (prepared by the State of California), and relevant Municipal Code sections particularly those relevant to zoning to become familiar with these documents. The "Guide for New Members" distributed by the Planning Commissioners Journal and www.plannersweb.com are other valuable resources for new commissioners;
8. Applicants to the planning commission will be expected to attend a brief orientation session explaining the role of commissioners, the planning process, and the expectations of commissioners that are appointed; and
9. New commission members will attend an expanded orientation session with the liaison to the commission and other staff, as deemed necessary, to provide new appointees with a solid understanding immediately upon appointment. The orientation will include an overview of the planning process, a review of the commission's structure, policies and bylaws, a summary of available documents and resources, and a review of the commission's relationship with citizens, staff, developers, and the governing body.

F. The planning commission may serve on regional boards or commissions as directed by the city council.

G. The planning commission shall participate in annual meetings with the city council to discuss development activity, development doctrine, policies, etc.

(Code 1965, § 2-8.1.)

2.28.060 - Conflict of interest requirements.

A. The State of California Political Reform Act requires planning commission members to disclose interests in investments, real property, and income derived within the City of Banning or from sources doing business within the City of Banning. Filings are required within ten days of assuming office and on an annual basis.

B. Members shall not work for the "pass" cities, which include Beaumont, Calimesa, and Riverside County in roles, such as economic development, planning, or redevelopment.

C. If an apparent conflict of interest arises, the member shall inquire of the city attorney or staff prior to the meeting.

(Code 1965, § 2-8.2.)

2.28.070 - Staff liaison.

A. The staff liaison to the planning commission shall be the community development director.

B. The planning commission liaison, supported by the secretary to the planning commission (a staff position), shall be responsible for:

1. Confirming that a quorum will be present prior to each meeting;
2. Receiving and recording all exhibits, petitions, documents, or other material presented to the planning commission in support of, or in opposition to, any issue before the planning commission;
3. Signing all meeting minutes and resolutions upon approval;
4. Preparing and distributing agendas and agenda packets;
5. Facilitating the tape recording of meetings and preparation of minutes; and
6. Responding to all questions from planning commission members regarding agenda items in advance of meetings.

(Code 1965, § 2-8.3.)

2.28.080 - Meeting times and places.

A. The planning commission shall meet on the first Wednesday of each month at 6:30 p.m. at the city council chambers located at 99 E. Ramsey Street, or at such time and place as the commission may designate by resolution.

B. Commissioners will attend special meetings as they arise.

(Code 1965, § 2-8.4.)

(Ord. No. 1427, § 1, 9-14-10)

2.28.090 - Adoption.

A. This document, as adopted and amended by council resolution, shall serve as the bylaws for the commission.

(Code 1965, § 2-9.)

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MINUTES
CITY COUNCIL
BANNING, CALIFORNIA

06/06/14
SPECIAL MEETING

A special meeting of the Banning City Council was called to order by Mayor Welch on June 6, 2016 at 4:32 p.m. at the Banning Civic Center Large Conference Room, 99 E. Ramsey Street, Banning, California.

COUNCIL MEMBERS PRESENT: Councilmember Franklin
Councilmember Moyer
Councilmember Peterson
Mayor Welch

COUNCIL MEMBERS ABSENT: Councilmember Miller *(excused)*

OTHERS PRESENT: Michael Rock, City Manager
Sonja De La Fuente, Executive Assistant/Deputy City Clerk
Marie A. Calderon, City Clerk

PUBLIC COMMENTS

There were none.

INTERVIEWS

1. Candidate Interviews for City of Banning Planning Commission

Mayor Welch went over the process that they would be using for the interview process.

The City Council interviewed candidates Timothy Smith and Mary Hamlin asking various questions in regards to why they were interested in being on the Commission, their experience and background, and their understanding of the Planning Commission and its role. The candidates also had an opportunity to ask the Council questions.

ADJOURNMENT

By common consent the meeting adjourned at 5:21 p.m.

_____
Marie A. Calderon, City Clerk

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A special meeting of the Banning City Council was called to order by Mayor Welch on June 14, 2016 at 3:00 p.m. at the Banning Civic Council Chambers, 99 E. Ramsey Street, Banning, California.

COUNCIL MEMBERS PRESENT: Councilmember Franklin
Councilmember Moyer
Mayor Welch

COUNCIL MEMBERS ABSENT: Councilmember Miller *(excused)*
Councilmember Peterson *(excused)*

OTHERS PRESENT: Michael Rock, City Manager
Anthony R. Taylor, City Attorney
Rochelle Clayton, Administrative Services Dir./Deputy City Manager
Art Vela, Acting Public Works Director
Brian Guillot, Acting Community Development Director
Stacy Bavol, Utility Financial Analyst
Sonja De La Fuente, Executive Assistant/Deputy City Clerk
Marie A. Calderon, City Clerk

PUBLIC COMMENTS – *On Items Not on the Agenda*

There were none.

REPORTS

1. I-10 Bypass Update - Presented by – Kimley-Horn and Associates, Inc.
(Staff Report - Art Vela, Public Works Director)

Director Vela said the purpose of this workshop is to provide the City Council, the public, as well as, staff with an update on the I-10 Bypass Project. It has been roughly about a year and a half since the City was last provided with an update and the County has made a lot of progress since then. He invited today Darren Adrian with Kimley Horn and Associates, Inc., as well as, John Marsenic of the County of Riverside to provide that update today.

Mr. Adrian addressed the Council stating that he appreciated being invited today to give an update on their I-10 Bypass Project. He said that he is with Kimley-Horn and they are the consultants assisting the County with this project and have been working on it for several years and also as mentioned they gave an update almost a year and half ago and they wanted to come to the Council with a workshop forum and spend some time to go through their project to not only give an update of where they are at now but dig into the history a bit to show how they got to where they are at now. There were quite a few questions asked at their last update and they hope to answer that in a workshop format there. Mr. Adrian started is power-point presentation at this time (attached Exhibit "A") going through each slide.

Mr. Adrian went over the following slides and explained each:

- Emergency Action Plan – to have a plan when the I-10 corridor is shut down and ways around and includes items such as the removable barriers, changeable message signs, and gap closure projects that which will complete parallel roads so that there is parallel access if the I-10 closes.
- Project Location – they looked at the area where the Hargrave interchange is over to the Morongo Trail interchange in the community of Cabazon. To the north they looked north of I-10 all the way south to the San Jacinto Foothills.
- They developed a Project Purpose Summary as part of their environmental studies and preliminary engineering phase work.
- Screening Analysis Alternative – These shows all the alternatives that they looked at and they identified 13 alternatives within the study area and the 14th one came up at their second public meeting. They did a very expensive screening analysis/study to be able to show and documents how they were able to narrow down the alternatives to what they have decided to move forward with in the detailed environmental studies.
- Screening Analysis – They met to look at three elements to make sure the alternative their purpose and need, looked at things that would affect the feasibleness of an alternative and looked at environmental factors and picked alternatives that had least impact to the environment in comparison with the others.
- Alternative 7 (North of 1-10) Background– the original Ramsey Street Extension that was studied many years ago.
- Alternative 7 Constraints – These are six items that they showed in the alternative analysis.
- Alternative 7 – Concept – This further shows what could happen with an Alternative 7. This is a potential scenario that could work and their project does not preclude it but when compared to the other alternatives you will see how those will differ from this as far as magnitude.
- Environmental Constraints – Shows the physical and major constraints.
- Initial Alternatives for Environmental Studies
- Removal of Alternative 13 – Lists why this alternative is removed.
- Alternatives for Environmental Studies – Shows how it works on the west side within City limits.
- Proposed Route to Freeway – Shows improvements to traffic flow.
- Alternatives for Environmental Studies – This is an aerial view from the north looking towards the San Jacinto foothills.
- Typical Section: Ultimate 4-Lane Facility – ultimate configuration. Set the project up and acquire the right-of-way and grade for four lanes but only provide two lanes now.
- Typical Section: Interim 2-Lane Facility – to be built now.
- Typical Section: South Side of Smith Creek – This represents Alternative 5.
- Typical Section: North Side of Smith Creek – This represents Alternative 12.
- Typical Section: Westward Avenue
- Preliminary Construction Cost Estimate – Alternative 5 has the cut that costs more which is reflective in this being higher. Alternative 12 has more bridge costs.
- Summary Schedule – We are in the middle of 2016 and they have nearly all of the studies are completed. They are working closely with Caltrans on some final studies and in parallel they are compiling the draft environment document and hope to circulate that

draft environmental document right around the end of year. So in the first quarter of next year they hope to select a preferred alternative and then would go for another year with the final environmental document.

There was Council questions and dialogue with the consultant in regards to ownership of the property along the hillside, owners showing interest in selling, purchasing the land outright or obtaining a right-of-way easement, is this within the General Plan of the County, any impacts and restrictions in regards to cutting into the slopes, have they met with the Regional Conservation Authority regarding the MSHCP, where else has the LA Pocket Mouse been found, are they leaning towards one alternative over the other, funds allocated by Congress, does this affect Smith Creek Park, and is funding available.

Mayor Welch opened the item for public comments; there were none.

Director Vela said one of their obvious concerns which has been discussed throughout the project is the traffic that is being circulated into our local streets. This project by itself it not adding vehicle trips, not creating trips but what it is doing is redistributing the existing trips. What they are seeing now is that trips are going to be redistributed to Westward, Hathaway and Hargrave and one of his initial concerns was the impact to the those intersections and like what Darren Adrian had mentioned earlier that has been analyzed and they result in having to put traffic signals at those intersections. What the project also does is to create a further sensitivity on the existing at-grade crossing at Hargrave and the rail crossing so as we add more vehicle trips we are going to add further delays when there is a train so the County is starting a companion study to re-evaluate all the at-grade crossings. They just had a meeting last week to kick that project off and what the County is going to do is to re-prioritize all the existing at-grade crossings and he did mention to them that the I-10 Bypass Project would create a further sensitivity to that area.

ADJOURNMENT

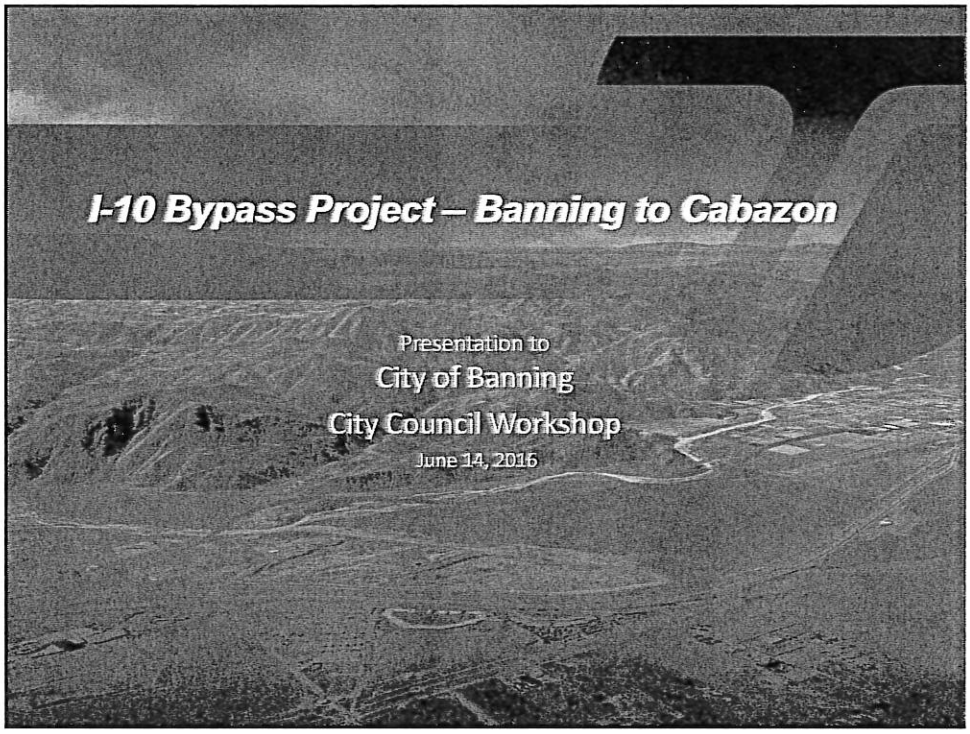
By common consent the meeting adjourned at 3:44 p.m.

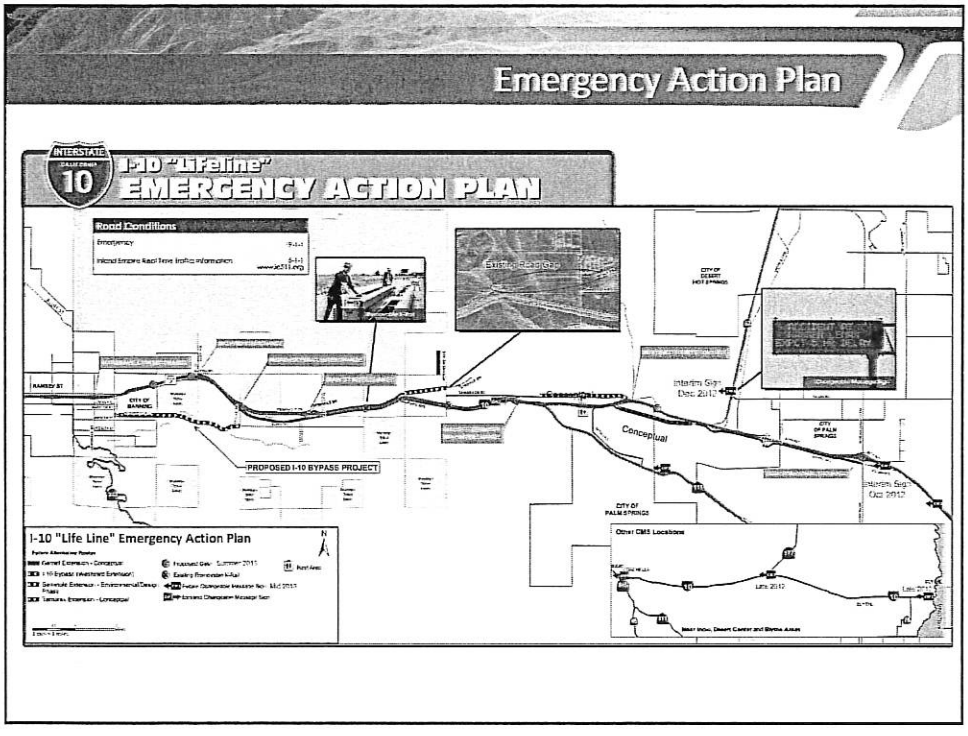
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Marie A. Calderon, City Clerk

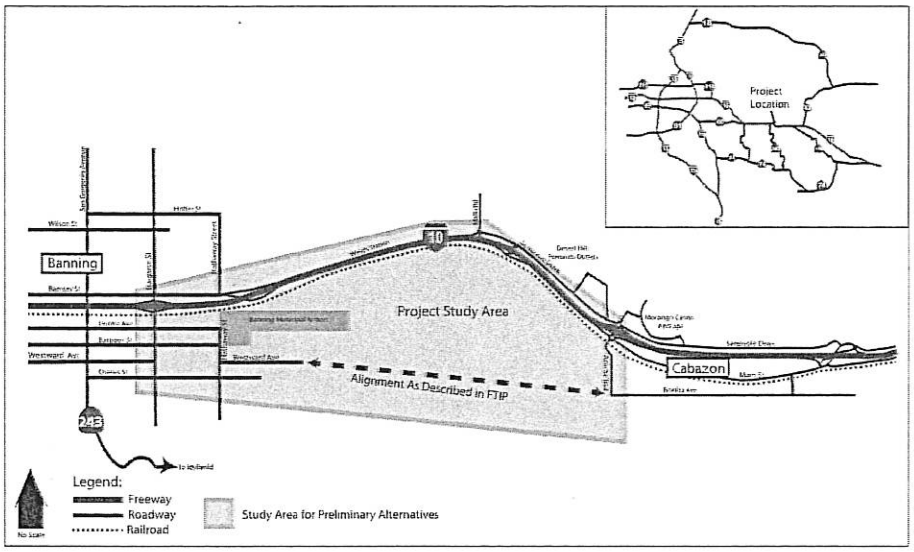
THE ACTION MINUTES REFLECT ACTIONS TAKEN BY THE CITY COUNCIL. A COPY OF THE MEETING IS AVAILABLE IN DVD FORMAT AND CAN BE REQUESTED IN WRITING TO THE CITY CLERK'S OFFICE.

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I-10 Bypass Project – Banning to Cabazon
Presentation to
City of Banning
City Council Workshop
June 14, 2016


Emergency Action Plan
INTERSTATE 10
I-10 "Lifeline"
EMERGENCY ACTION PLAN
Road Conditions
Emergency
Inland Empire Road Time Traffic Information
Existing Condition
Interim Sign Dec 2017
Conceptual
PROPOSED I-10 BYPASS PROJECT
I-10 "Life Line" Emergency Action Plan
Other CMS Locations
Late 2017

Project Location

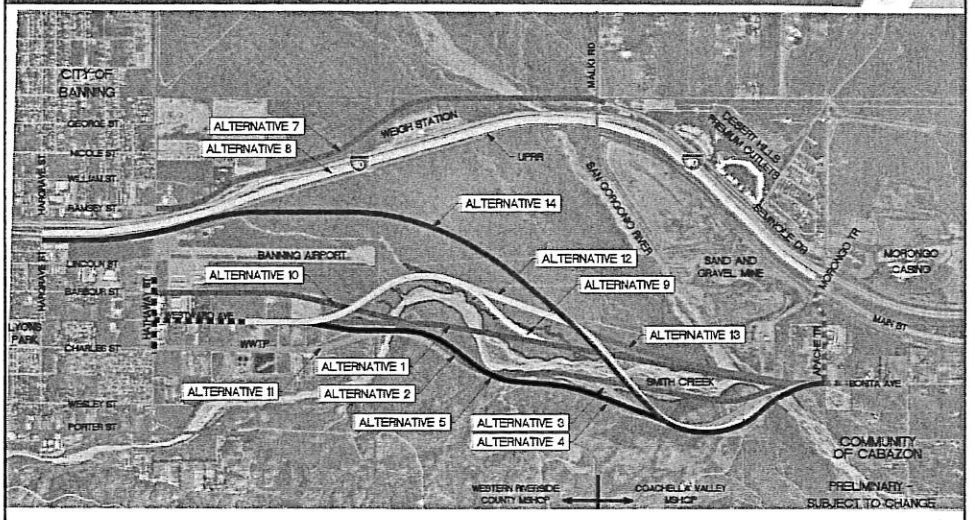


Project Purpose Summary

Construct a new roadway connecting Banning and Cabazon to address the following:

- Emergency bypass for I-10 between Hargrave Street in Banning and Apache Trail in Cabazon.
- Improve traffic circulation between Banning and Cabazon.
  - Alternative to freeway and at-grade railroad crossings
  - Improve emergency access
  - Provide bicycle and pedestrian access

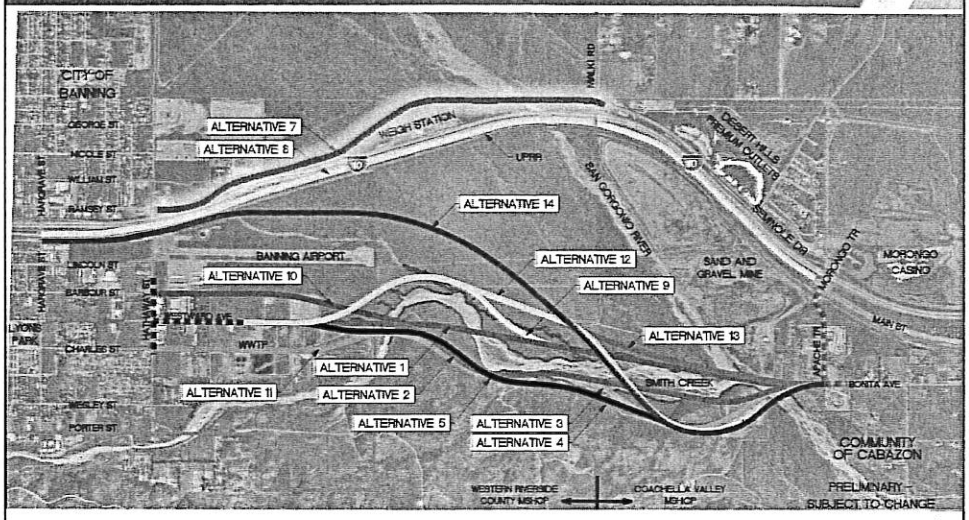
Screening Analysis Alternatives



Screening Analysis

- Meeting Purpose and Need
- Feasibility
- Environmental Factors

Alternative 7 (North of I-10) Background



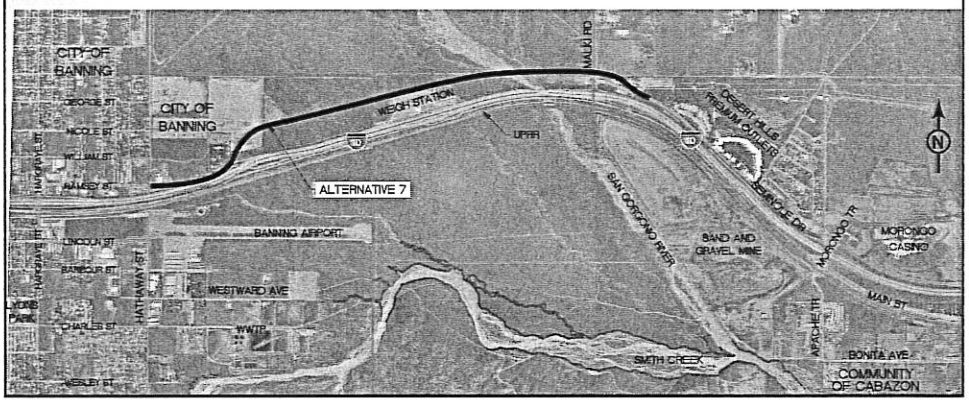
Note: Alternative 6 is a minor variation of Alternative 5 following the same general alignment, and is therefore not shown.

Alternative 7 (North of I-10) Background

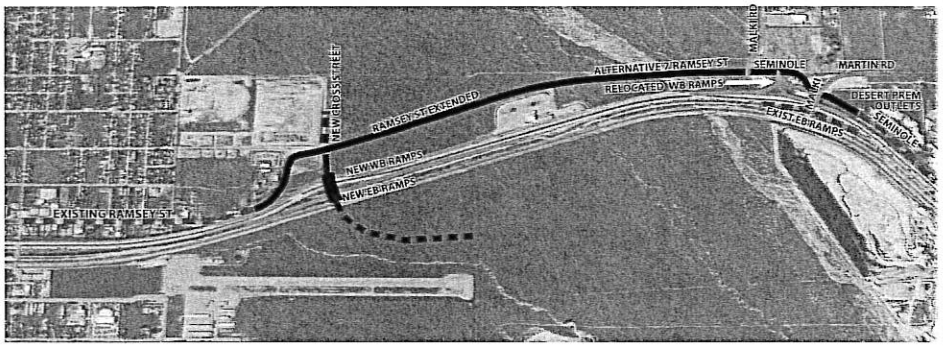
- Originally studied in the Initial Concept Phase
- Opposed by Tribe
- Joint Planning Committee requested to shift the alignment south of I-10 (Oct. 2008)
- Congress reallocated funds to identify a connection south of I-10

Alternative 7 Constraints

- I-10/Ramsey Street Interchange
- I-10/Malki Road Interchange
- Traffic impacts along Seminole Drive
- Morongo General Plan
- Opposed by Tribe
- Programming Change to Southerly Route

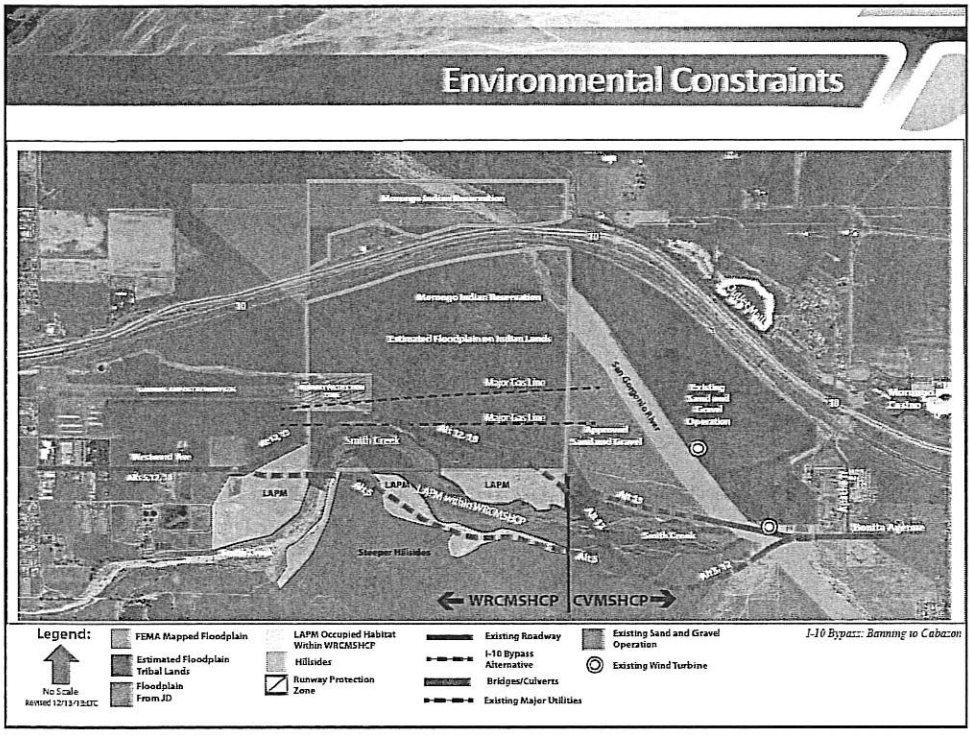


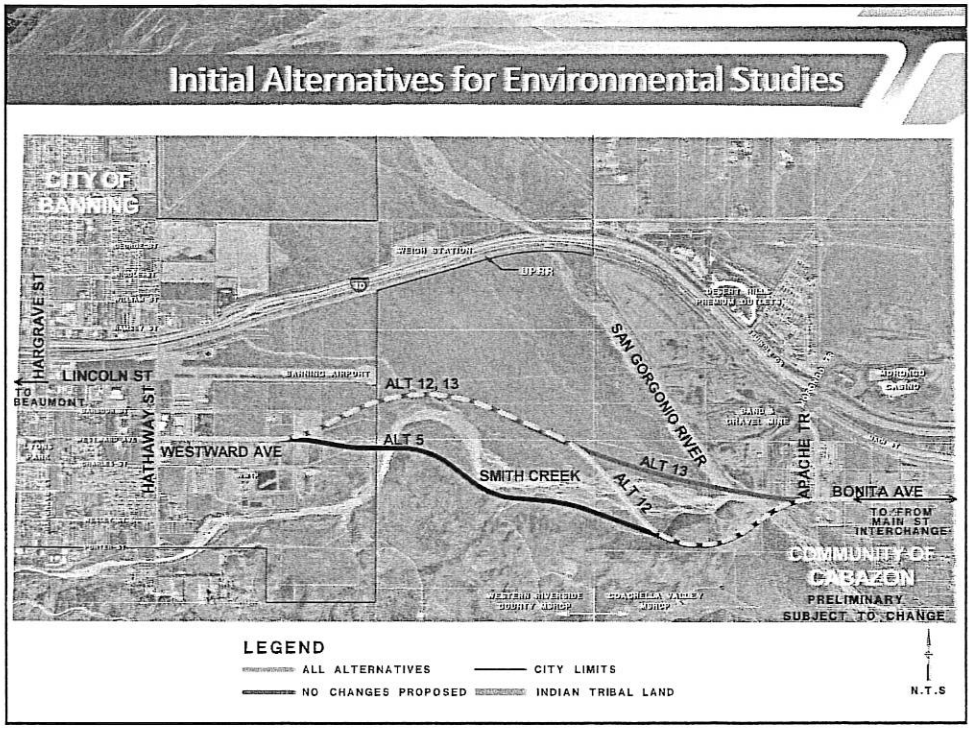
Alternative 7 Concept



POTENTIAL ROADWAY EXTENSION
PROPOSED NEW ROADWAY
EXISTING ROADWAY/RAMP IMPROVEMENTS
PROPOSED ROADWAY/RAMP MODIFICATIONS

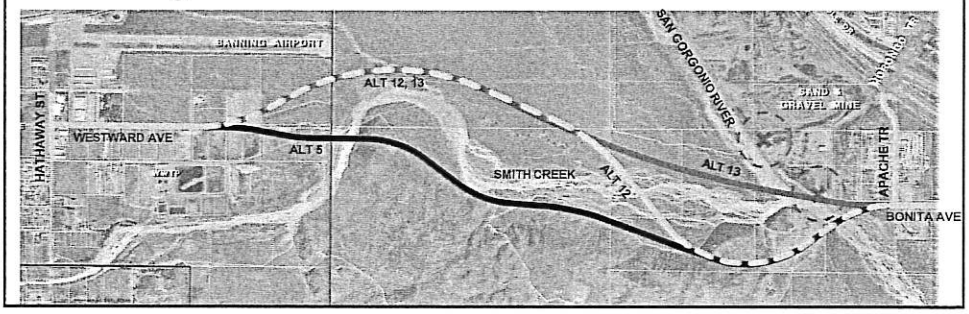
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Environmental Constraints
Morongo Indian Reservation
Estimated Floodplain on Indian Lands
Major Edison Line
Major Edison Line
San Gorgonio River
Existing Sand and Gravel Operation
Smith Creek
LAPM
LAPM
LAPM within WRCMSHCP
Sleeper Hillsides
WRCMSHCP
CVMSHCP
Legend:
No Scale
FEMA Mapped Floodplain
Estimated Floodplain Tribal Lands
Floodplain From JD
LAPM Occupied Habitat Within WRCMSHCP
Hillsides
Runway Protection Zone
Existing Roadway
I-10 Bypass Alternative
Bridges/Culverts
Existing Major Utilities
Existing Sand and Gravel Operation
Existing Wind Turbine
I-10 Bypass: Banning to Cabazon

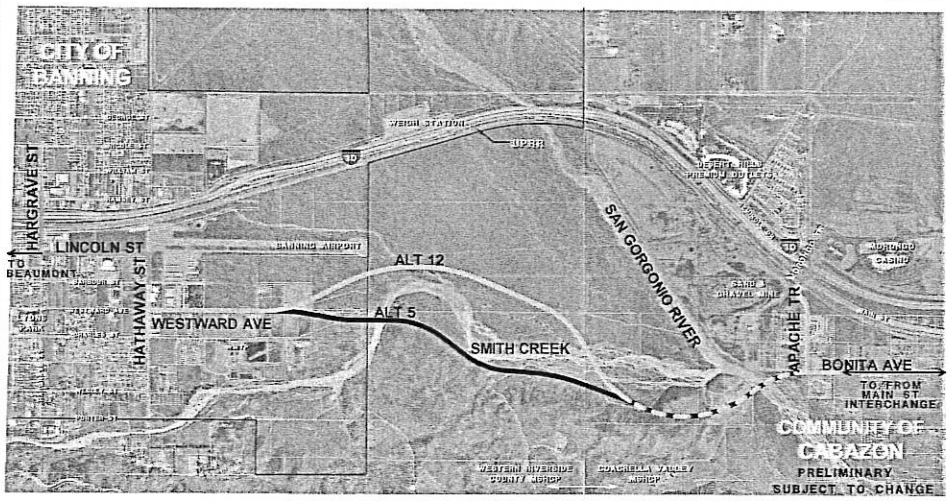

Initial Alternatives for Environmental Studies
CITY OF BANNING
HARGRAVE ST
LINCOLN ST
TO BEAUMONT
HATHAWAY ST
WESTWARD AVE
ALT 12, 13
ALT 5
SMITH CREEK
SAN GORGONIO RIVER
ALT 13
ALT 12
APACHE TR
BONITA AVE
TO/FROM MAIN ST INTERCHANGE
COMMUNITY OF CABAZON
PRELIMINARY SUBJECT TO CHANGE
LEGEND
ALL ALTERNATIVES
NO CHANGES PROPOSED
CITY LIMITS
INDIAN TRIBAL LAND
N.T.S

Removal of Alternative 13

- Impedes natural stream migration
- Impacts sand transport
- Long skewed bridge through river confluence
- Encroaches into RRM Mining Rights (Existing and Future)
- Impacts existing wind turbine
- Higher Cost

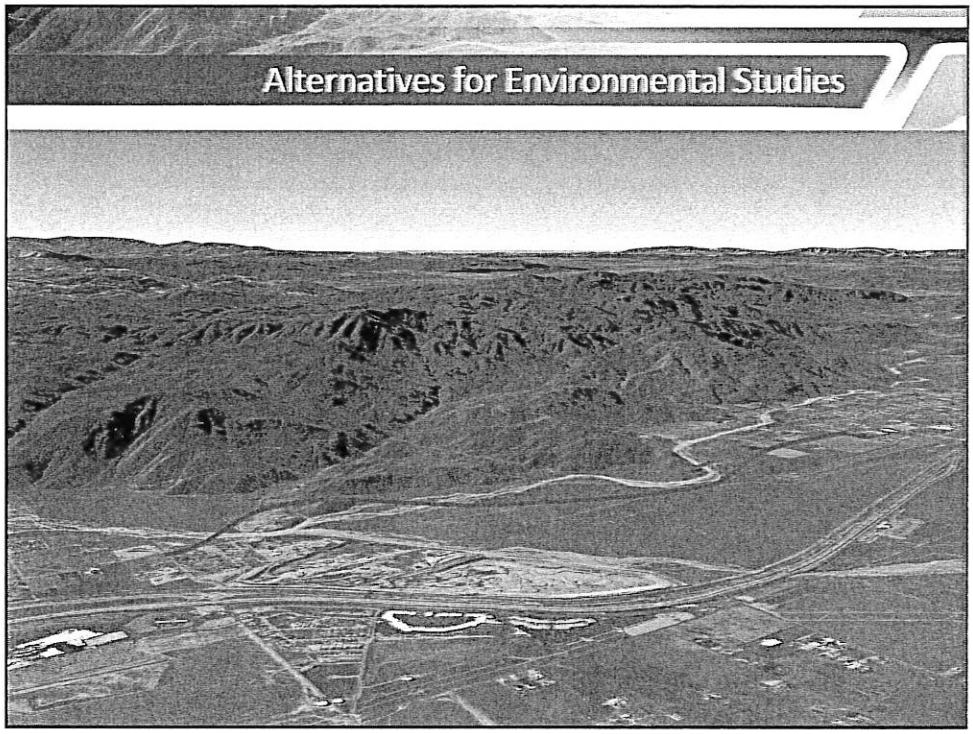


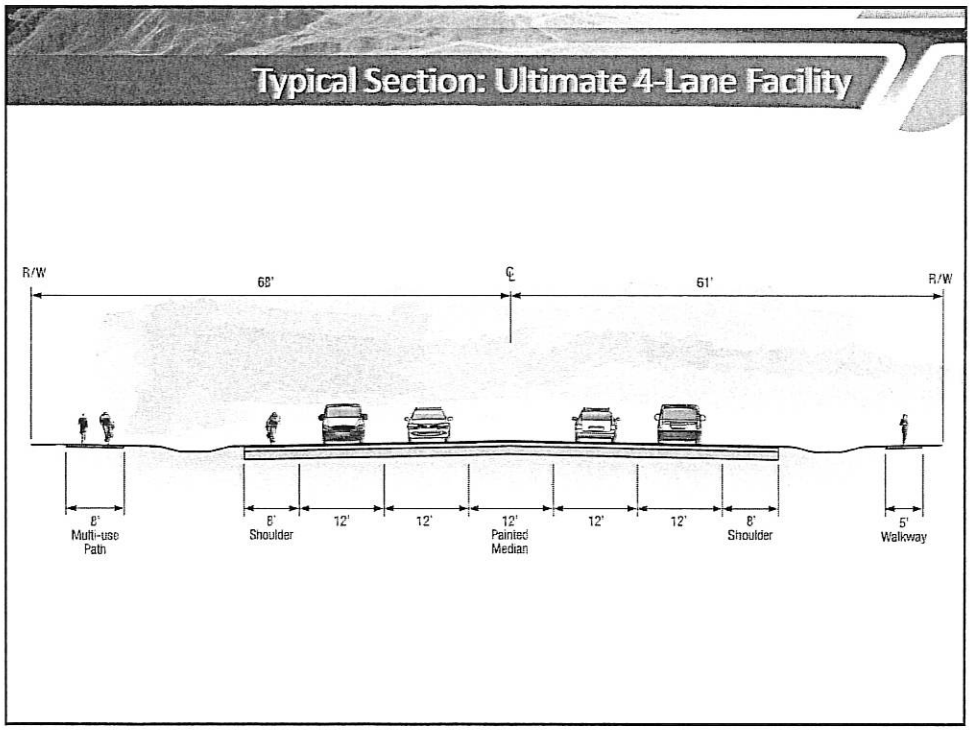
Alternatives for Environmental Studies



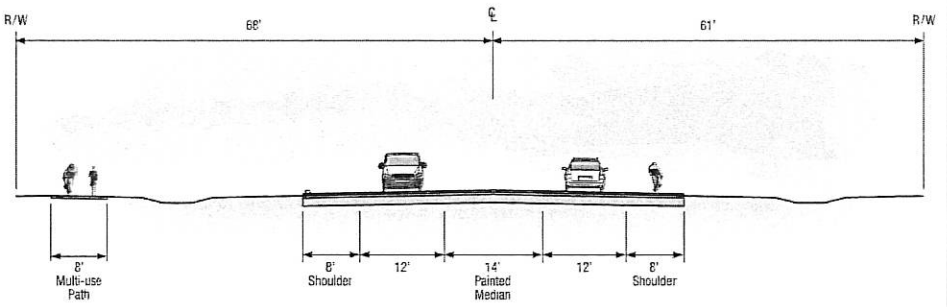

Proposed Route to Freeway
RAMSEY ST
INTERSTATE 10
LINCOLN ST
HARGRAVE ST
BARBOUR ST
WESTWARD AVE
HATHAWAY ST
CHARLES ST
N


Proposed Route to Freeway
WESTWARD AVE
HATHAWAY ST
N

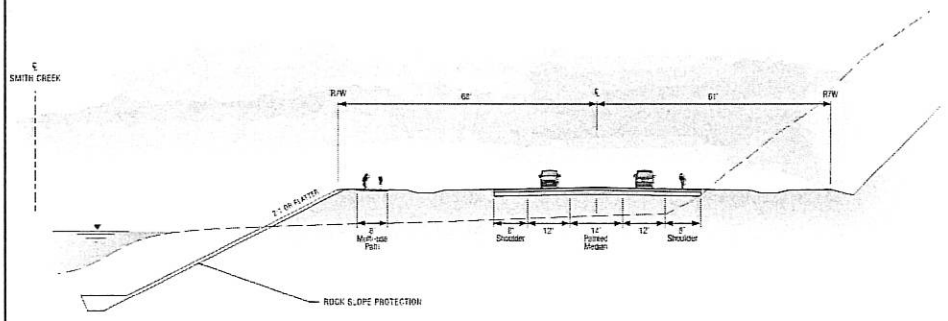

Alternatives for Environmental Studies


Typical Section: Ultimate 4-Lane Facility
R/W
68'
℄
61'
R/W
8'
Multi-use
Path
8'
Shoulder
12'
12'
12'
Painted
Median
12'
12'
8'
Shoulder
5'
Walkway

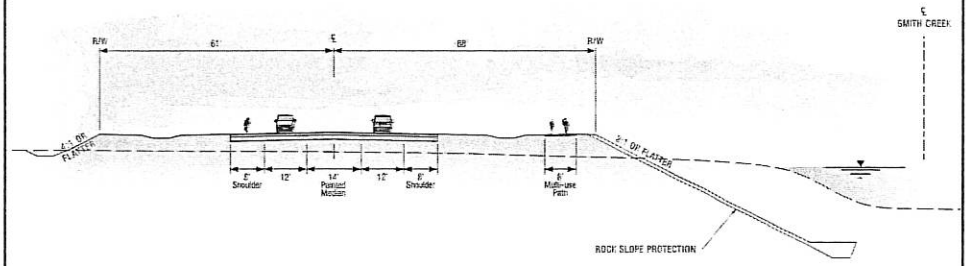
Typical Section: Interim 2-Lane Facility



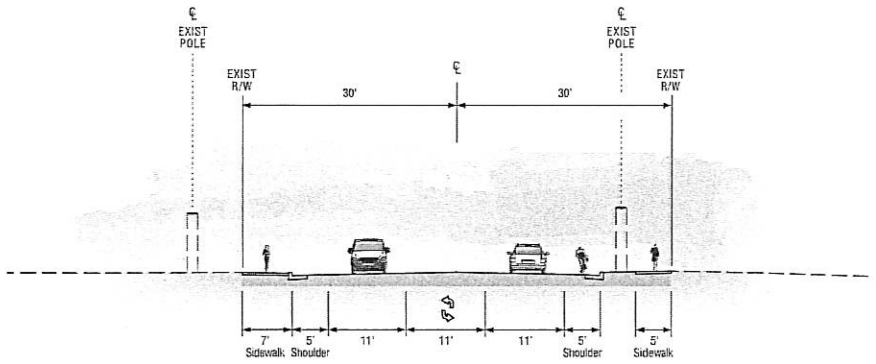
Typical Section: South Side of Smith Creek



Typical Section: North Side of Smith Creek



Typical Section: Westward Avenue

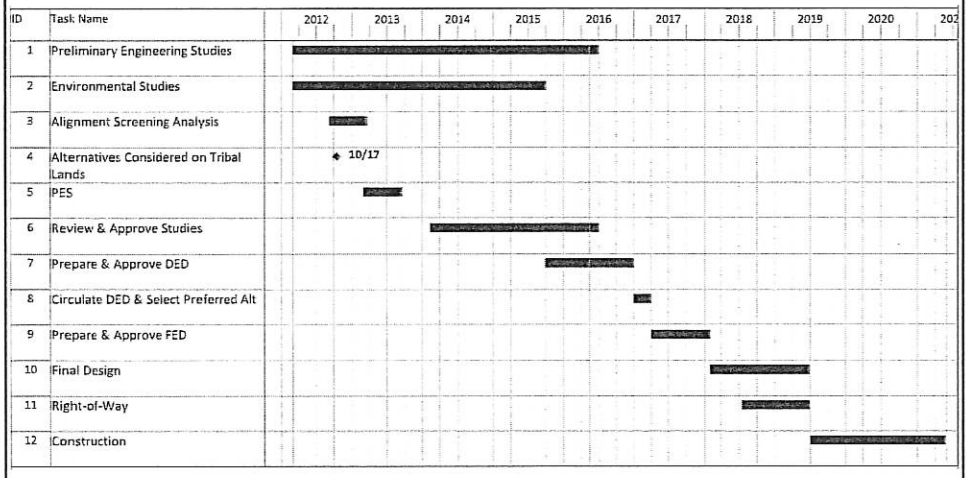


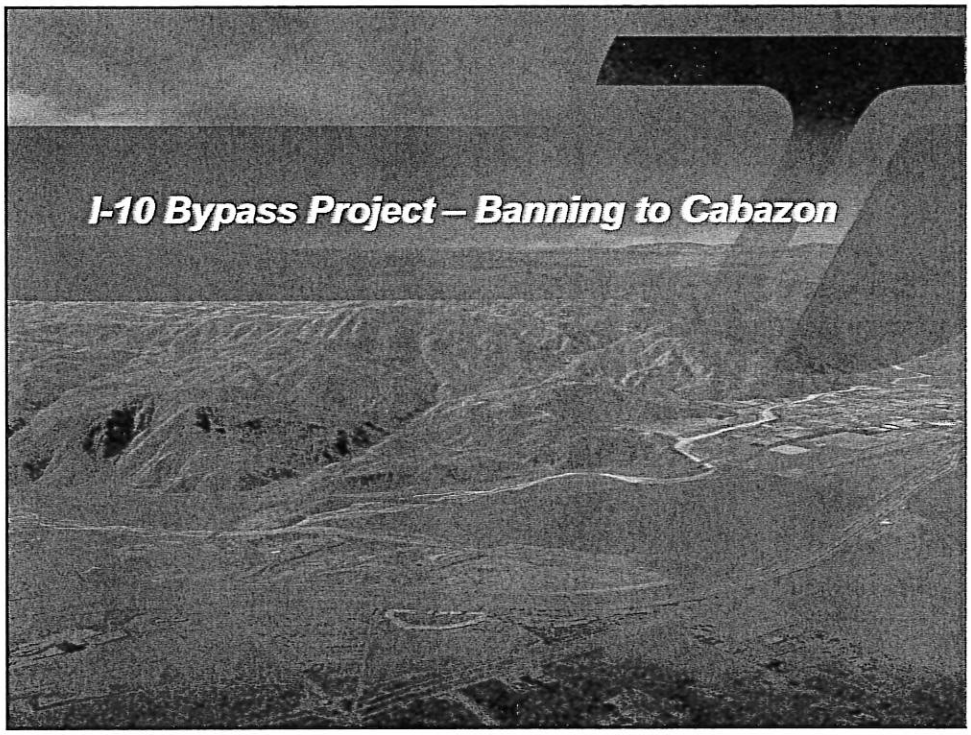
Preliminary Construction Cost Estimate

	Alternative 5	Alternative 12
Roadway Items	$ 36,851,800	$ 25,871,800
Structure Items	$ 23,573,400	$ 32,505,800
Subtotal Construction Costs	$ 60,425,200	$ 58,377,600
Right of Way	$ 7,600,000	$ 8,500,000
Total Capital Cost	**$ 68,025,200**	**$ 66,877,600**

- Two lane facility, including ultimate four-lane bridges.
- Ultimate grading for future four-lane facility.
- Assumes no cost for right-of-way within tribal lands.
- Costs are in terms of current dollars.

Summary Schedule




I-10 Bypass Project – Banning to Cabazon

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MINUTES
CITY COUNCIL
BANNING, CALIFORNIA

06/14/16
SPECIAL MEETING

A special meeting of the Banning City Council was called to order by Mayor Welch on June 14, 2016 at 4:00 p.m. at the Banning Civic Center Large Council Chambers, 99 E. Ramsey Street, Banning, California.

COUNCIL MEMBERS PRESENT: Councilmember Franklin
Councilmember Moyer
Mayor Welch

COUNCIL MEMBERS ABSENT: Councilmember Miller *(excused)*
Councilmember Peterson *(excused)*

OTHERS PRESENT: Michael Rock, City Manager
Anthony R. Taylor, City Attorney
Rochelle Clayton, Administrative Services Dir./Deputy City Manager
Sonja De La Fuente, Executive Assistant/Deputy City Clerk
Marie A. Calderon, City Clerk

Mayor Welch opened the item for public comments on the closed session items. There were none.

CLOSED SESSION

City Attorney Taylor said that there are four items on the closed session agenda for this meeting but only three of them will be discussed and the reason why the last item will not be discussed is that there will not be a quorum for that item. The first matter is conference with legal counsel existing litigation in the matter of Cassadas, et al., v. City of Banning, et al., Riverside Superior Court; second item, conference with legal counsel existing litigation in the Smith v. Hanna matter,, Riverside Superior Court and Appellate Case; the third item, conference with legal counsel existing litigation Robertson's Ready Mix, Lt., v. City of Banning and the Banning City Council, Riverside Superior Court; and the fourth item was conference with legal counsel anticipated litigation pursuant to paragraph (4) subdivision (d) of Section 54956.9 which involves Sun Lakes. Mayor Pro Tem Moyer has consistently recused himself from that matter and with only three Councilmembers present that would only leave two Councilmembers so that item will not be discussed.

Meeting went into closed session at 4:01 p.m. and reconvened at 5:34 p.m.

ADJOURNMENT

By common consent the meeting adjourned at 5:34 p.m.

_____
Marie A. Calderon, City Clerk

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A regular meeting of the Banning City Council and a Schedule Meeting of the Banning Utility Authority was called to order by Mayor Welch on June 14, 2016 at 6:00 p.m. at the Banning Civic Center Council Chambers, 99 E. Ramsey Street, Banning, California.

COUNCIL MEMBERS PRESENT: Councilmember Franklin
Councilmember Moyer
Mayor Welch

COUNCIL MEMBERS ABSENT: Councilmember Miller *(excused)*
Councilmember Peterson *(excused)*

OTHERS PRESENT: Michael Rock, City Manager
Anthony R. Taylor, City Attorney
Rochelle Clayton, Administrative Services Dir./Deputy City Manager
Alex Diaz, Police Chief
Heidi Meraz, Community Services Director
Arturo Vela, Public Works Director
Brandon Robinson, Associate Electrical Engineer
Brian Guillot, Community Development Director
Stacy Bavol, Utility Financial Analyst
Sonja De La Fuente, Executive Assistant/Deputy City Clerk
Marie A. Calderon, City Clerk

The invocation was given by Bob Wilkerson, New Creation Church. Councilmember Moyer led the audience in the Pledge of Allegiance to the Flag.

REPORT ON CLOSED SESSION

City Attorney Taylor said that there were four items on the closed session three of which were discussed. The first item is existing litigation in the Cassadas, et al., v. City of Banning matter and that was discussed and there was no reportable action. The second item is existing litigation in the Smith v. Hanna litigation matter and that was discussed and there was no reportable action. The third item is existing litigation Robertson's Ready Mix, Lt., v. City of Banning and the Banning City Council and that matter was also discussed and there was no reportable action. The final and fourth item is conference with legal counsel anticipated litigation, initiation of litigation pursuant to Government Code Section 54956.9 (d) (4) regarding the Sun Lakes matter. That matter did not proceed for discussion in closed session because there was not a quorum to have a closed session discussion.

PUBLIC COMMENTS – *On Items Not on the Agenda*

Jan Spann, Vice President of the Gilman Ranch Hands addressed the Council stating that she had two items. The first item is that on June 25th from 10 a.m. to Noon they will be celebrating the 25th Anniversary of the opening of the Wagon Museum. Those in attendance will be Senator Morrell, Supervisor Ashley, and Ernest Siva who will give a tribal blessing. They will have cake and free tours to the first 100 attendees. In regards to the second item, she said that she is on the school board and knows how it is to be on a board and that is not a 9 to 5 job. You are having dinner and a parent sits down at your table and begins to talk to you about their child. It is about being accessible and being available for all of your constituents. It is not just showing up for a meeting once or twice a month; it is being able to listen. It is like coming out of a closed session on union negotiations and this lovely audience is full of people with placards and signs and grumblings and you sit there and some of the things they say are not always warm and fuzzy especially when it is unions but you listen. You don't attack them, you don't demean them, and you don't retaliate against them; that is not what a board is supposed to be. We are a team; we agree to disagree but do it cordially. It is important that the City realizes that the City Council is coherent, cohesive, that they are totally represented of the city of Banning, that everything is transparent, that you do not have a person that opens you up for lawsuits because someone has been demeaned. You should shouldn't have to worry about coming up here and presenting something. She said she presented something one time and she got told that she was stealing money from the City of Banning. No, it is the Banning Community Fund and they give it back. But people need to have the opportunity to come and talk. They had their problems on the school board and had a rogue member who used to like to think that they were the school board and sometimes all it takes is an election to fix things.

Dorothy Familetti-McLean addressed the Council stating that again she walked downtown and viewed the project across from the police department and noticed nothing was done. The sign reads, "Coming 2016 new mixed use development" but Christmas is also coming. It is time for you to give Vanir their walking papers; we should have done something in January. With our bright new attorney on our staff she believes that under the Council's direction he and his company can find some way to get us out of the contract with Vanir; just how many extensions can they have. If you were a business person would you want your business to be located next to a county probation department? Would you go shopping there if stores were available; she would doubt it. There is probably no one who wants to buy into this project and she clearly understands why. We already have a probation department in town which is located in the old courthouse building. She has been in Banning almost 50 years and just learned several years ago that there was a probation department there. Why can't the county remodel that old courthouse? Why can't we get out of Vanir and let the County worry about what they have to do. Let them solve their own problem; let's not solve it for them. Something is not better than nothing when something that you plan is something that the people of this town do not want. She would image that if you poll the people here a large majority of them would nix the probation department downtown because it will add absolutely nothing to our town and really give us another negative reflection. She believes that this stalling on Vanir's part is to allow the Council Members along with the attorneys to come up with a plan to negate the contract with Vanir. Banning is such a lovely Stagecoach Town and would be in our favor if we capitalized on that and did something that suits our town. A western theme would enhance our town immensely. In addition, we would get a different clientele visiting our town instead of people on probation. She prays that the Council wakes up and does the right thing. On a lighter note, Banning Stagecoach Days is having "Rhythm, Shoes, and Brews", a horseshoe tournament on June 25th. You can go to what Jan Spann talked about and then come to Dysart Park located at 2107 Victory Avenue at 3:00

p.m. and watch people play horseshoes or actually get into the tournament. The cost to get into the tournament is $35. There is a gate entry fee of $5 and 10 and under are free. For more information go to www.stagecoachdays@yahoo.com or www.stagecoachdays.net. There will be monetary prizes for the people that win. There will also be music all day with live bands and dancing.

Juan De La Fuente, New Creation Church addressed the Council stating that they are having their 10th Annual Golf Tournament on Saturday, July 2 at the Morongo Golf Club at Tukwet Canyon. This tournament is to raise funds for youth and children's activities that they do throughout the year locally in the Pass Area and also at the church. You can also go to www.newcreationca.org for more information. Also, on June 28th from 6 to 9 p.m. at their Banning location they are starting a Banning Market Night and it is a certified farmer's market as well. Right now they have over 30 vendors with 6 being food vendors and certified farmer's produce folks coming in. It is going to be a great thing here in the city of Banning.

Councilmember Franklin asked that in regards to the Farmer's Market is that going to be every week.

Mr. De La Fuente said that it starts June 28th which is a Tuesday and then in July it will be held on the 2nd and 4th Tuesday and their hope is that it can be held every Tuesday night but have to see logistically how they can make that work out from that point forward after July.

Chief Diaz addressed the Council stating that the Council gave them a task a couple of meetings ago and that was to come up with some dates for our Animal Control Community Outreach/Meeting. They are scheduled to have their first meeting on June 20th in the Community Room at the Banning Police Department starting at 6 p.m. They will schedule additional meetings as they are needed on Monday. For those that would like to get more information as to what they will be discussing please call 951-840-8563.

CORRESPONDENCE: There were none.

ANNOUNCEMENTS/REPORTS *(Upcoming Events/Other Items if any)*

City Council

Councilmember Franklin –

- Thanked those that participated and helped with the Cops vs. Clergy Game. The clergy allowed the cops to win this year but it was a good community event and they were able to raise close to $1000. All of the funds raised will be used for the backpack giveaway which is going to be held in conjunction with the Disaster Preparedness Expo on July 23rd from 9 a.m. to 1:00 p.m. at the Banning Community Center. They will be giving away backpacks and school supplies to students that come out and they will require that the students be accompanied by their parent(s) and they will have to attend some of the learning labs so that they can qualify for the backpacks. She thanked everyone who participate to help them raise these funds so they can help the young people.

- She attended both the Riverside County Transportation Commission, as well as, the Western Riverside Council of Governments meetings and there was no action that pertained to the City of Banning. Both of the organizations passed their budgets.
- The Water Alliance meeting was held and they are looking into ways to help our public think differently about how we use water. We have used water as an easy commodity that is available for everybody but now they want to look at not only how to gain more water for our area. A long term reliable/affordable water source but also change the conversation about how water is used.
- She and Councilmember Moyer attended with two members of the school board the 2+2 meeting and they are working on joint use for our facilities.

Councilmember Moyer –

- In regards to the 2+2 meeting they also discussed trying to help them with their wellness programs for the kids and those are things that don't cost millions of dollars like some of the things they were talking about but they will be scheduling more meetings with them and definitely want to work closer with the school district in helping our kids. He is working with a representative from the school district on a number of items.

City Committee Reports - None

Report by City Attorney – No report at this time.

Report by City Manager –

- The State of the City Address is being planned for September 20, 2016 at 10 a.m. in the Council Chambers with a lunch to follow adjacent to city hall.
- He reminded the public that despite seeing some fireworks go off in Banning that is still illegal under a County ordinance for the entire County of Riverside so if you are engaging in fireworks activities that is illegal and also for safety reasons.

CONSENT ITEMS

1. Approval of Minutes – Special Meeting – 05/24/16 *(Workshop)*

Recommendation: That the minutes of the Special Meeting (Workshop) of May 24, 2016 be approved.

2. Approval of Minutes – Special Meeting – 05/24/16 *(Closed Session)*

Recommendation: That the minutes of the Special Meeting (Closed Session) of May 24, 2016, be approved.

3. Approval of Minutes – Special Meeting – 05/24/16

Recommendation: That the minutes of the Special Meeting of May 24, 2016 be approved.

4. Approval of Minutes – Regular Meeting – 05/24/16

Recommendation: That the minutes of the Regular Meeting of May 24, 2016 be approved.

5. Report of Investments for April 2016

Recommendation: That the City Council receive and file the monthly Report of Investments for April 2016...

6. Approval of Accounts Payable and Payroll Warrants for Month of March 2016.

Recommendation: The City Council review and ratify the accounts payable and payroll warrants report for the month of March 2106 per the California Government Code.

7. Approval of Accounts Payable and Payroll Warrants for Month of April 2016.

Recommendation: The City Council review and ratify the accounts payable and payroll warrants report for the month of April 2106 per the California Government Code.

Mayor Welch opened the item for public comments; there were none.

Motion Moyer/Franklin that Consent Items 1 through 7 be approved. Motion carried, all in favor with Councilmembers Miller and Peterson absent.

PUBLIC HEARING

1. Resolution No. 2016-49, Authorizing acceptance of the 2016 Edward Byrne Memorial Justice Assistance Grant in the amount of $10,805.
   (Staff Report – Alex Diaz, Police Chief)

Chief Diaz gave the staff report on this item as contained in the agenda packet.

Mayor Welch opened the item for public comments. Seeing no one coming forward to address the issue, he closed the public hearing.

Motion Franklin/Moyer that the City Council adopt Resolution No. 2016-49, accepting grant funds Provided by the Office of Justice programs in the amount of $10,805 to cover overtime costs for police department staff managing and participating in the Banning Police Activities League (B.P.A.L.) Program. Motion carried, all in favor with Councilmembers Miller and Peterson absent.

REPORTS OF OFFICERS

1. Adoption of Ordinance Establishing City Council Elections by Districts
   (Staff Report – Anthony R. Taylor, City Attorney
   Recommendations: A) Introduce for first reading Ordinance No. 1497.

City Attorney gave the staff report on this item as contained in the agenda packet and he also went over the process which includes a first and second reading of the ordinance. He said that there are only three Council Members in attendance this evening and the State law is in order to

approve a resolution, an ordinance or an order to approve money, so it is not just this agenda items, but many items on the agenda this evening, requires three votes of the five-member Council in the affirmative. Tonight we have the first reading of the ordinance and then the second reading would be on June 28th. Staff has received questions from the public as to why we are going through this in an expeditions process and the reason why is that under State law there is a deadline to move forward with district elections for the November 2016 election and that deadline is July lst so they have set a course here that allows us to meet that July lst deadline. In the agenda packet starting on page 148, there is a very detailed ordinance reflecting this Smith Map 1 which is the preferred map. He said that he did make some technical changes to some of the words that are non-substantive changes to the ordinance. There were a few typographical errors and those have been cleaned up and presented to the public and it has been presented to the Council. He also wanted to make the Council aware that besides the map itself which was discussed at the last public hearing a key component of the matter before Council that requires some discussion is which of the districts would be up for election and that is set forth on page 153 where he listed the Council Member Districts up for election and are proposed here as 1, 2 and 3 of the Smith Map. Those he believes are in compliance with applicable law that includes District one which is the district that has the largest amount of Latino/Latina registered voters in that district and it also includes, so that there is no prejudice to anybody that is already moving forward potentially for a Council election in 2016, includes both of those districts where Council Members are up so it is fair and balanced and includes Districts 2 and 3. He said Consultant Justin Levitt is also in attendance if the Council has any questions.

Mayor Welch opened the item for public comments.

Don Smith asked when we will know for sure from the County Registrar whether this date works for them for actually getting on the ballot because obviously people have already started thinking about taking out papers and he knows of at least three people from District 4 which isn't on the list that were preparing to take out papers. One of them has already created a committee with the Secretary of State.

City Attorney said that they have had some communication with the County Registrar and it is not entirely clear at this point when the exact date they will know but they are following up with the Registrar. Based on the law the answer to that question is that you will know by July lst if they have accepted it because that is the State deadline but he is trying to gather more information from them as well.

Gary Hironimus said pertaining to getting this on the ballot is he to understand that the approval of elections by districts would have to go the voters; what is the ballot issue then.

City Attorney said that there was a change in the law recently that allowed for cities under 100,000 people in population to have the City Council go to elections by districts and that step does not go to the voters. The Council is the one that sets the districts so this ordinance process is that process by which the Council will designate the districts in the Smith Map. That would be then controlling, if the County Registrar goes through its process, the election starting in November 2016. This would not be on the ballot. This is approved by the City Council under changes in law.

Jerry Westholder, resident applauds the decision of the City Council to take up the Smith Map which he believes is balanced, equitable and fair for the entire city. He thinks that it will bring a broad cross of equitable representation on the City Council that would more forward our City in a positive direction.

Mayor Welch closed the item for public comments.

Councilmember Moyer directed his question to Mr. Levitt stating that he lives in proposed District 3, Mr. Welch lives in proposed District 3, and Mr. Miller lives in proposed District 3. He has two years left on his term. As he understood it when they originally were talking about all of this District 3 maybe, if the Council adopts this ordinance, will be one of the districts up for election this year. He could run but if he would lose, he is still safe; is that what he understood.

Mr. Levitt said if he runs and loses, he would still be on the Council or another two years.

Councilmember Moyer said so if he runs and wins, he would then start the four-year term.

Mr. Levitt said he would have to resign his old seat and start the four-year seat and then there would be a vacancy that would be filled at-large for that old seat for two years.

City Attorney asked how the vacancy then would get filled in that situation.

Mr. Levitt said the vacancy continues to be filled at-large because the vacancy is still from the seat that you or Mr. Moyer was originally elected from which was at-large until the first district elections are held in 2018 in Districts 4 and 5 in this case. So whatever the process is because he knows in some cities it is an appointment and in some they hold a special election; it just depends on the size and the scope of the city but it would be held in the boundaries of the districts from which you are elected. This is pretty well established in case law. This has happened in cities ranging from San Diego to Fresno. A lot of cities have had this issue of decade appointments or vacancies and they filled them through the old districts while they were transitioning.

Councilmember Franklin said that our City Attorney mentioned that for District 2 and 3 those were selected because we have incumbents that are eligible to run now. Is this typical in other cities.

Mr. Levitt said he would say that in pretty much every City that he knows of that hasn't had a court order or a City Charter where they specify choosing in a particular way. If there is one member in a district, then that district would be following their term. For example, in Ms. Franklin's district it just has her in it so that district would naturally be aligned to her cycle unless there was a court order specifying something different. Of course it gets tricky when there is more than one member and he explained.

Mayor Welch asked the City Clerk to read the title of Ordinance No. 1497. City Clerk read: Ordinance No. 1497, An Ordinance of the City Council of the City of Banning, California, Amending Chapter 2.04 Administration, of the Banning Municipal Code by Adding New Section

2.04.035 Changing the City's Electoral System so that Members of the City Council Will Be Elected By Districts and Establishing District Boundaries For Five Electoral Districts."

Motion Moyer/Franklin to waive further reading of Ordinance No. 1497. Motion carried, all in favor with Councilmembers Miller and Peterson absent.

Motion Franklin/Moyer that Ordinance No. 1497 pass its first reading. Motion carried, all in favor with Councilmembers Miller and Peterson absent.

2. Adopt Resolution No. 2016-40, Approving the Landscape Maintenance Services Agreement with Artistic Maintenance, Inc. of Lake Forest, California. (Staff Report – Art Vela, Public Works Director)

Director Vela gave the staff report as contained in the agenda packet.

Mayor Welch opened the item for public comments.

Councilmember Moyer asked Director Vela if he was satisfied with their service.

Director Vela said that they are providing services at an acceptable level and a very affordable cost. They do require the City to go out and inspect some of their activities to stay on top of them. For what we are paying they are doing a very good job.

Mayor Welch opened the item for public comments.

Timothy Smith, resident of Snow Creek said in regards to the landscaping from Highland Home Road to Sunset in regards to the shrubs, flowers, ground cover please keep it low. Every morning when he goes to work and comes to Highland Home Road and Ramsey with all the beautiful trees on the west side he cannot see the traffic and it is dangerous. You need to put a signal there because those cars are doing 60 mph. He knows that it is 50 but they are driving very fast and he is trying to make a left to go east on Ramsey and it is scary. Also you might consider a signal for Highland Home Road at Wilson; the same problem. It is a 45 mph street and people are going 50 and 60 mph through there. You need something to break up the traffic flow to make people stop and pay attention. A stop sign won't do it because people will just run it. But in regards to the planters keep it pretty and keep it low so it is safer for the drivers.

Inge Schuler, resident said in regards to the agenda packet she did not see the original contract. It was referred to by the company that the old contract was included but it wasn't. She said she has the old ordinance from November 10, 2015 and that was for a seven month period so the double expense would be for one year she takes it the $46,000. The original cost was something like $27,000 and the new cost is $46,000 and then this would be for an entire year. Also, can we stipulate that at the end of that year that it go out for bid again because the Council voted that many of these contracts that are over a certain amount should be put out for bid so next year we can expect some bidding going on and then a decision on the new contract. Basically it seems from an observer that they are doing a good job so that is nice to know.

Mayor Welch closed the item for public comment.

Motion Moyer/Franklin that the City Council adopt: 1) Resolution No. 2016-40, Approving the Landscape Maintenance Services Agreement with Artistic Maintenance, Inc. of Lake Forest, California in the amount of $46,180 for Fiscal Year 2016/2017; II) Authorizing the Administrative Services Director to make the necessary budget adjustments and appropriations and transfers related to the agreement; and III) Authorizing the City Manager to execute the Landscape Maintenance Services Agreement with Artistic Maintenance, Inc. for Fiscal year 2016/2017. Motion carried, all in favor with Councilmembers Miller and Peterson absent.

3. Adopt Resolution No. 2016-42, Approving the Purchase of Substation Electrical Distribution Equipment for the 12kV Conversion of the Alola and Airport Substations. (Staff Report – Brandon Robinson, Associate Electrical Engineer)

Mr. Robinson gave the staff report as contained in the agenda packet.

Councilmember Franklin said this is equipment only that you are purchasing and no construction is being done.

Mr. Robinson said the construction packages will go out for bid in the next two months.

Councilmember Franklin asked Mr. Robinson to explain why this is important to the public.

Mr. Robinson said this is very important to the public especially during the summer. We currently have 4kV on the north east part of town and the south east part of town that serves the downtown area as well. What upgrading these substations to 12kV would do is allow the City to transfer load and basically mitigate the chances of having any system imbalances and it would also give the City more capacity for years to come.

Councilmember Franklin asked when the work is actually being done will this impact any power for customer at all.

Mr. Robinson said that there will be a period of switchover and that will happen once they start on the construction phase and he wouldn't anticipate that to be more than an hour for each location in the neighborhoods that they have to do the power switchover for the 12kV.

Councilmember Franklin said since it will probably be in the summer time or during the hot months we will be able to make sure that residents know when this is happening so that if they have any concerns for health or safety reasons, they will be able to make other arrangements.

Mr. Robinson said what they plan to do once they get the construction packages out they are going to try to plan to do this during the cooler months so they are anticipating the beginning of 2017 to begin to do that and then transition one of the other substations a little bit later. They are trying to stay away from the hotter months.

There was further Council and staff dialogue in regards to the residents noticing any differences in power, planned outages, and construction activities affecting customers.

Mayor Welch opened the item for public comments.

Jerry Westholder, resident asked if this was really necessary. He said he can drive a nice big V8 car but he can get by with a four cylinder which is a little bit more economical. So is it really, really necessary? If it is necessary, he understands it. Also, where is the money coming from? Where do we have the money that is going to be paying for this and is it really going to be cost effective for our citizens.

Mr. Robinson said yes it is necessary because as the city of Banning grows we are going to need to have the 12kV. We are going to need more capacity and we cannot do it with the 4kV that they have now. We are almost pretty much maxed out on the circuits at Alola and the airport not as much but as we see development in the southern end of town we are going to need that capacity. Also, the cost to cover this comes from the bond proceeds that we had secured many years ago and we had approved these projects to be constructed in 2010.

Mayor Welch closed the item for public comments.

Motion Franklin/Moyer that the City Council adopt Resolution No. 2016-42: I) Approving the purchase agreement for 311251-P1 RFP for 69x34.5-12.47 kV Power Transformers with TLC to Virginia Transformer Corp, in the amount Not to exceed $1,087,947 including taxes, and rejecting all other proposals; II) Approving the purchase agreement for 311251-P2 RFP for 69 kV Power Circuit Breakers to Siemens Industry, Inc. in the amount not to exceed $131,250 including taxes, and rejecting all other proposals; III) Approving the purchase agreement for 311251-P3 RFP for 12.47 kV Metal-Clad Switchgear Building to Myers Power Products, Inc., in the amount not to exceed $1,028,322 including taxes, and rejecting all other proposals; IV) Approving the purchase agreement for 311251-P4 RFP for Substation Structures and Equipment to Dis-Tran Packaged Substations, in the amount not to exceed $18,750 including taxes, and rejecting all other proposals; V) Authorizing the City Manager to execute the agreement between the City and Virginia Transformer Corp, Myers Power Products, Inc., Siemens Industry, Inc., and Dis-Tran Packaged Substations for the required equipment purchases; and VI) Authorizing the Administrative Services Director to make the necessary budget adjustments, appropriations and transfers related to the project. Motion carried, all in favor with Councilmembers Miller and Peterson absent.

4. Adopt Resolution No. 2016-48, Confirming the Levy and Collection of Assessments within the City of Banning's Landscape Maintenance District (LMD) No. 1 for Fiscal year 2016-2017.
   (Staff Report – Art Vela, Public Works Director)

Director Vela gave the staff report as contained in the agenda packet.

Councilmember Franklin said in the presentation some of the older areas were mentioned and if they have to do any changes, can they consider in some of these areas doing some hardscape or some more conservation or drought-friendly plantings so that we are looking at how we can change over in an attractive way to more conservation friendly landscape.

Director Vela said yes, absolutely. Some of the first tracks that were part of the LMD were built based on some older standards and didn't really take water efficiency into account so when we

do improve some of these areas they will be based on current standards and they are going to be improved with long-term maintenance in mind.

Mayor Welch opened the item for public comments; there were none.

Motion Moyer/Franklin that the City Council adopt Resolution No. 2016-48, Confirming the Levy and Collection of Assessments within the City of Banning's Landscape Maintenance District No. 1 for Fiscal year 2016-2017 pursuant to the provisions of part 2 of Division 15 of the California Streets and Highways code and authorize and direct the City Clerk to file the diagram and assessment with the Riverside County Assessor/County-Recorder's Office. Motion carried, all in favor with Councilmembers Miller and Peterson absent.

5. Adopt Resolution No. 2016-51, Approving the Rate Adjustment for the Collection, Transportation and Disposal of Solid Waste Services and to Proceed with the Proposition 218 Notification and Public Hearing Process.
(Staff Report – Art Vela, Public Works Director)

Director Vela gave a short power-point presentation highlighting some of the items (attached Exhibit "A").

Councilmember Moyer said when you said a majority of the ratepayers can reject this, how would we know it is a majority.

Director Vela said as part of those notifications and the instructions in those notifications it will state that the public has to in writing protest the rate increase and staff will collect those in their office and at the end of the period they will do a count.

City Manager said it is a protest hearing so they have to have 50% or more object to the rate increase by sending a communication by mail to the City for it to fail.

Mayor Welch asked what occurs if that happens, what happens to our current situation and our on-going and how does that affect service.

City Attorney said it shouldn't affect service. The rate increase would then just not be affective.

Director Vela added that the agreement specifically states that if it is not approved Waste Management has the right to request the rate increase and there is a specific time line and then we have to go through the whole Prop 218 process again. And if again it fails, then technically Waste Management would have the right to stop service after Prop 218 notification.

Councilmember Franklin said when the comparison was given was that with different other vendors and not just Waste Management.

Director Vela said he believes that is just Waste Management but he would have to verify. He said that Waste Management provided him with those numbers today but he believes they are just Waste Management's rates.

There was some further questions and dialogue with staff in regards to comparisons with other companies, Prop 218 hearings, and also every year, if a rate increase is requested, it has to come back to Council for approval.

Mayor Welch opened the item for public comments.

Gary Hironimus addressed the Council stating how convenient that Waste Management provided those numbers and it was only their numbers. We have had Waste Management as our trash collector here in Banning since at least 1993. It started with an 8 year contact which was extended for 5 more years and then another 5 years and in 2011 extended another 10 years. In at least the last few extensions there were no bid contract extensions and no other companies were solicited for 28 years. Obviously the quality of trash pickup itself is pretty easy to determine: you put your full bins out in the morning once a week and bring them back in empty later that same day; nice and easy. But what happens if there is a problem such as a broken bin. Their contract states that they are to replace broken bins as necessary in consistent colors. In August last year he called Waste Management because his brown regular trash bin was broken. Over the following five months he called no fewer than 5 times and emailed them at least three times and was told something different every single time. In January he was finally able to dig up a phone number for their corporate customer service president in Texas and amazingly the bin got replaced in 6 hours and it was black instead of brown so so much for their part in their contract about consistent colors. In regards to the rates he doesn't remember what they were back in 1993 when they first started with Waste Management but he does know that in 2001 our residential rates were $12.21 a month. The cumulative inflation since 2001 has been 35% meaning that that rate should now be around $16.50; that is not the case. Waste Management wants $20.64 and that is a 70% increase for residents; double the rate of inflation. Just last year they increased our rates by more than 2% and now this year they want another 7.5% from what a residential customer is paying right now to this new rate when the inflation this past year has been just over 1%. They showed us that there are additional increases in tipping fees, commercial organics rates, recycling administrative fees, extra extraordinary costs all of which they use to justify the additional rate increase. But aren't increases and all of the extras already part of the overall inflation rate? Not sure why they get to double, triple, quadruple dip. This was a great contract for them and not so much for the citizens. He would like to know how Waste Management can justify a 70% increase when inflation was only 35% or 7.5% increase in just one year when inflation was just over 1%. It seems to him like Waste Management is playing hard and fast with the numbers at our expense. He would guess that we are stuck with this company for another 5 years but he would highly recommend the Council look really closely at this rate increase and that in 5 years we cancel this contract and look elsewhere for trash pickup because we are all getting trashed here.

Jerry Westholder, resident echoed what was just said. A modest increase you are looking at 80 cents but it is the percentage which is a little bit unrealistic compared to everything else. He has a problem with trash collecting in that he has a recycling bin and he knows people back where he grew up that were in the recycling business and they made money off recycling. We are being charged to take our recycling away and if he understands it unless Waste Management has really poor management, they should be making money off of our recycling. That should be adding to what they get besides the fees that they charge us for trash pickup. He just saw that there are handling charges now for recycling when they are making money; he doesn't understand and it confuses him and he probably needs to be educated about it. He would like to see this go out to

bid as soon as our contract is up as well. He thinks that we can actually do better especially knowing that Banning has got the fifth largest utility rate in the state so he would really like to see us cutting costs somewhere.

Timothy Smith, Banning addressed the Council stating that he agreed with the last two speakers and that 8% increase in one fail swoop is too much. If we disapprove it and got 180 days, they can come back with a new proposal. If we reject that, then 180 days our service ends so that is the time frame. We got 2% in 2013-14, 1% in 14-15, and 2% 15-16 and now 8% makes no sense. Like Mr. Westholder said they make money off of our recycling and they are getting more and more efficient at it and in the meantime time they want us to pay more and more and he doesn't think that is fair. So he agrees that it should be denied and get some other bids. CR&R is a local company and bring it back to us because they are just trying to gouge us.

Don Smith, resident addressed the Council stating that he pays quite a few utility bills including CR&R bills in Cherry Valley and Cabazon and the Waste Management bills in Banning are still lower than CR&R's in either Cabazon or Cherry Valley. He couldn't help but notice that one of the reasons our rate is going up by probably one-cent, so it is hardly worth mentioning, is the cost of the recycling that they are not making as much in recycling as perhaps they should be if they were actually the ones doing the recycling. His office is near the corner of 8th Street and Ramsey and every Wednesday, his trash day, he sees 22 people coming by with an average of four shopping carts each filled with recyclable material that they have stolen out of their trash cans that should have been going to Waste Management which would then affect our fees. He knows that it is a small percentage and doesn't really expect to argue about that few cents but it does bother him greatly though that these people that he doesn't know are going through his trash and perhaps while going through other people's trash who don't have a shredding machine like they happen to have is getting information that they can steal people's utilities with. When we see people going through trash cans in town we need to have a police presence and stop them.

Councilmember Franklin asked Mayor Welch is they could have some answers to some of those questions for the charge for recycling and the other questions.

City Manager said he is sure that Waste Management can answer the question regarding the recycling markets which he also happens to know a lot about but he is no longer the expert but Ms. Vera will come up and do that. He said that we have individuals in town that are stealing rather large amounts of recycling and depending on the value of which they are taking it is a felony, it is grand theft and it is something we need to take a look at because it does affect the honest rate-payer who is trying to pay their bill and do the right thing and give the recycling back to the company so the company can then recover their costs.

Councilmember Moyer directed his comment to Director Vela stating that this only starts the Prop 218 process and we are not approving anything. Director Vela said that was correct.

Clara Vera, Waste Management addressed the Council stating in regards to some of the comments that were brought up today the service rate does include an enormous amount of community partnership that they also provided for the City such as community bulky item days, free bulky item pickups, a lot of charitable donations that happen throughout the city, throughout the year with the local non-profits, as well as, helping community residents alike. In regards to the recycling commodity markets just like any other market they go up and go down and they

have been collecting negative amounts in revenue in regards to the recycling commodities. They are currently at negative $48.64 for the collecting of the recycling commodities. Included inside those rates is also the partnership that they hold with the City in regards to providing that public education, providing the one-on-one questions with customers and as always there are some items that happen to come through like the gentleman who's cart was not picked up and they are happy to take those in and provided the best customer service that they do. They are one with the community and city of Banning and she has been delighted to be in the city and provide continued public education and community partnerships.

Councilmember Franklin asked Ms. Vera to clarify the $48.00 compared to what.

Ms. Vera said that is negative $48.64 that they were collecting per ton. She said that recycling centers are closing down throughout the nation and it is just something that happens. Commodities go up in value and they go down and like she said they are the City's partners and they are asking for things that are part of what they do for the City.

Councilmember Franklin said that they had talked before about being able to put some type of a tag on our recycling bins so people would know. Her understanding is that we have to put our tags on the bins to be able to then cite people for taking recycling material out of them.

Ms. Vera said that those are items that they are working closely with both Art Vela and City Manager, Michael Rock. Like she said that is part of what they are going to be looking at and there are different areas, different concerns coming from the community, there is the illegal dumping, there is the endless amounts of trash and debris that people are getting rid of. Those are proactive measures that they will be taking on and have been taking on to continue to keep the city of Banning beautiful.

Jerry Westholder said he needed some clarification or maybe Chief Diaz can help out but the City Manager stated that people can be cited for taking trash out but he believes that AB 109, Prop 47 and Prop 35 prevents all of that because it has to be at least $900 and he has caught people trying to dump stuff where his church is at and when he called the police department when somebody was last out there he was told by the dispatcher that there was nothing they could do about it. He would like clarification on that.

Chief Diaz responded that if the dispatcher said that, then she is not correct. When it comes to illegal dumping there are certain sections that they can use that by-pass AB 109 and Prop 47. Speaking specifically on theft of recyclables that does kind of fall under the parameters of Prop 47 because that is a municipal code violation so if his officers were to go out and arrest someone for the theft of the recyclables that falls back to the jurisdiction of the City Attorney because the District Attorney will not prosecute municipal code violations. However, there is a business and profession code and he believes they provided that information to Waste Management and that was the information they were hoping would be put on the trash can because then in turn his officers would be able to cite for that business and professions section which in turn would go to the District Attorney for prosecution. He said they will work with Waste Management but he believes Sgt. Fisher had provided that information a few months back on the verbiage to put on the sticker for the trash can.

Councilmember Franklin said if we can at least start making efforts in that direction it would be helpful.

City Manager said that the solid waste and recycling program will be transferred to the City Manager's office partly because he has a long history and interest in this area and expertise but also because we want to spend a little bit more energy and effort on this and work more closely with Waste Management and more staff resources will be put towards this.

Councilmember Moyer asked Ms. Vera to tell us how AB 1826 has affected the trash collection business.

Ms. Vera said that AB 1826 is your organic recycling waste assembly bill that has recently passed and effective April lst. It requires businesses and multi-families to recycle their organic waste matter and at this point in time it is an optional service. They do want to make sure that the City of Banning and Waste Management provides that option so that we are in compliance with AB 1826.

Director Vela added some information regarding AB 1826. He said that April l, 2016 businesses generating 8 cubic yards per week of organic waste would have to make some type of provision for collecting that organic waste. January 1, 2017 is when this new threshold becomes effective and the 8 cubic yard threshold is actually reduced to 4 cubic yards so businesses generating 4 cubic yards of organic shall arrange for organics recycling service. January 2, 2019 the legislation states that businesses and multi-family properties generating 4 cubic yards of commercial or solid waste shall arrange for organics recycling service so it does get a little bit more stringent and the legislation does go further to say that if the goals are not met by 2020 that they will further implement other provisions to divert some of that green waste from our landfill. He said they do have flyers going out in the mail to notify businesses and have identified a few businesses that might meet the 8 cubic yard threshold now and Waste Management is helping to provide some outreach to them.

Mayor Welch closed the item for public comments.

Councilmember Franklin requested that when it comes back maybe they could have a range of different vendors in the area since that is a question as to how we compare with other services.

Motion Moyer/Franklin that the City Council adopt: 1) Resolution No. 2016-51, Approving the rate adjustment for the collection, transportation and disposal of solid waste services; II) Authorizing staff to proceed with the Proposition 218 notification and public hearing process related to the proposed rate adjustment; and III) Authorizing the Administrative Services Director to make necessary budget adjustments, appropriations and transfers related to the proposition 218 notification and public hearing process. Motion carried, all in favor with Councilmembers Miller and Peterson absent.

Mayor Welch recessed the regular City Council Meeting and called to order a Schedule Meeting of the Banning Utility Authority.

BANNING UTILITY AUTHORITY (BUA)

REPORTS

1. Adopt Resolution No. 2016-10 UA, Adopting the 2015 Urban Water Management Plan and Approving its Submittal to the California Department of Water Resources. (Staff Report – Art Vela, Public Works Director)

Director Vela gave the staff report as contained in the agenda packet.

Mayor Welch opened the item for public comments; there were none.

Motion Franklin/Moyer that the Banning Utility Authority adopt Resolution No. 2016-10 UA, Adopting the 2015 Urban Water Management Plan and Approving its Submittal to the California Department of Water Resources. Motion carried, all in favor with Councilmembers Miller and Peterson absent.

Mayor Welch adjourned the Banning Utility Authority Schedule Meeting and reconvened the regular City Council Meeting.

ITEMS FOR FUTURE AGENDAS

New Items –

Councilmember Moyer said that he would like to have a report on where we are at with the Vanir Project.

Councilmember Franklin said that she would like to have the Southern California Gas Company give a presentation on a notice that people may have received from the Gas Company in regards to an insurance policy for your gas lines. She would also like to have some community meetings even though we are moving ahead with voting, if we could have some community meetings so people can get more information about the Voting Rights Act.

Pending Items – City Council

1. Housing Element *(2016)*

(Note: Dates attached to pending items are the dates anticipated when it will be on an agenda. The item(s) will be removed when completed.)

ADJOURNMENT

By common consent the meeting adjourned at 7:37 p.m.

_____

Marie A. Calderon, City Clerk

THE ACTION MINUTES REFLECT ACTIONS TAKEN BY THE CITY COUNCIL. A COPY OF THE MEETING IS AVAILABLE IN DVD FORMAT AND CAN BE REQUESTED IN WRITING TO THE CITY CLERK'S OFFICE.

Resolution No. 2016-51
WM Rate Adjustment

Waste Management
Rate Adjustment Request

- Rate Adjustment has two components
  - CPI Increase (65% of Fee)
    - 1.70% Increase x 0.65 = 1.10%
  - County Disposal Fee (35% of Fee)
    - 2.03% Increase x 0.35 = 0.71%
  - Overall Increase
    - 1.10% + 0.71% = *1.81% Increase*
  - Extraordinary Costs
    - Recycling Commodity Values = $0.99 per month
    - Labor Costs = $0.10 per month
  - Existing Residential Fee = $19.20
  - Proposed Residential Fee = $20.64

Waste Management Rate Adjustment Request

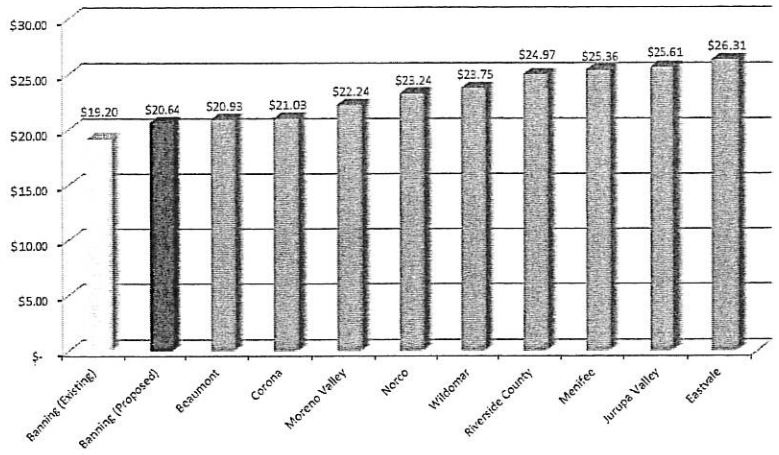
- The request also includes new fees:
  - Commercial Organics Rates to comply with the requirements of AB 1826 Legislation (Mandatory Organics Recycling; Effective April 1, 2016)
    - Businesses will be required to collect green waste trimmings, food scraps and food soiled paper for composting.
    - Multi-family buildings with 5 or more units are required to collect green waste trimmings.
  - Recycling Administrative Service fee $0.03 per yard for commercial accounts.

Waste Management Rate Adjustment Request

- Resolution No. 2016-51 approves the rate adjustment and authorizes staff to proceed with the Prop 218 Notification and Public Hearing process.
- Prop 218 process includes:
  - Notifying all affected property owners/rate payers of the proposed rates and instructions to protest the rate increase.
  - Holds a Public Hearing at least 45 days after the notification.
  - Rejects the proposed rate increase if written protest are presented by a majority of the affected property owners/rate payers.
- If approved by the public, the proposed rates would become effective on October 1, 2016 and includes 4 additional years of rate increases without a Prop 218 process.
  - Additional increases will requires City Council approval.

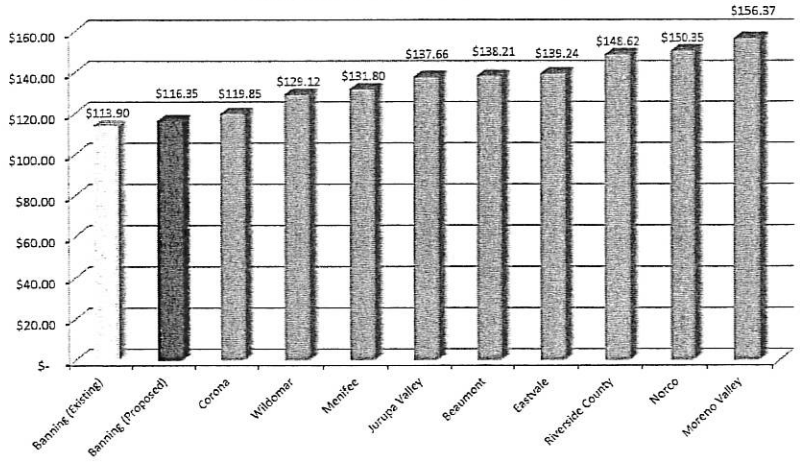
RATE COMPARISON

Monthly Residential Rate



RATE COMPARISON

3 Yard Bin Services Once Per Week



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CITY OF BANNING
CITY COUNCIL CONSENT ITEM

TO: CITY COUNCIL

FROM: Michael Rock, City Manager

PREPARED BY: Marie A. Calderon, City Clerk

MEETING DATE: June 28, 2016

SUBJECT: **Consideration of the Adoption of Resolution No. 2016-53, Calling for the Holding of a General Municipal Election to be Held on Tuesday, November 8, 2016, for the Election of Members of the City Council by Districts 1, 2 and 3 and for the Election at Large of the City Clerk and City Treasurer as Required by the Provisions of the Laws of the State of California Relating to General Law Cities and the Banning Municipal Code; and**

Consideration of Resolution No. 2016-55, Calling for the Holding of a General Municipal Election on November 8, 2016, for the Election At Large of Members of the City Council, City Clerk and City Treasurer as Required by the Provisions of the Laws of the State of California Relating to General Law Cities and the Banning Municipal Code.

RECOMMENDATION:

1. Adopt Resolution No. 2016-53, Calling for the Holding of a General Municipal Election to be Held on Tuesday, November 8, 2016, for the Election of Members of the City Council by Districts 1, 2 and 3 and for the Election at Large of the City Clerk and City Treasurer as Required by the Provisions of the Laws of the State of California Relating to General Law Cities and the Banning Municipal Code.

2. Adopt Resolution No. 2016-55, Calling for the Holding of a General Municipal Election on Tuesday, November 8, 2016, for the Election At Large of Members of the City Council, City Clerk and City Treasurer as Required by the Provisions of the Laws of the State of California Relating to General Law Cities and the Banning Municipal Code.

JUSTIFICATION:

Per the California Elections Code a resolution needs to be adopted calling for a General Municipal Election to be held on November 8, 2016. The Riverside County Registrar of Voters request that a resolution be submitted to their office by July 1, 2016. Adoption of a resolution would meet the requirements of the California Elections Code and meet the calendar deadline of the Registrar of Voters.

Two resolutions are submitted at this time and both need to be adopted until the Council moves forward with the final adoption of the ordinance changing the City's electoral system so that members of the City Council will be elected by Districts.

OPTIONS:

1. Adopt Resolution No. 2016-53, Calling for the Holding of a General Municipal Election to be Held on Tuesday, November 8, 2016, for the Election of Members of the City Council by Districts 1, 2 and 3 and for the Election at Large of the City Clerk and City Treasurer as Required by the Provisions of the Laws of the State of California Relating to General Law Cities and the Banning Municipal Code.
2. Adopt Resolution No. 2016-55, Calling for the Holding of a General Municipal Election on Tuesday, November 8, 2016, for the Election At Large of Members of the City Council, City Clerk and City Treasurer as Required by the Provisions of the Laws of the State of California Relating to General Law Cities and the Banning Municipal Code.
3. No Action would result in not holding an election.

FISCAL IMPACT:

There is no fiscal impact.

ATTACHMENT:

1. Resolution No. 2016-53
2. Resolution No. 2016-55

Prepared by:

Marie A. Calderon
City Clerk

Reviewed by:

Rochelle Clayton
Deputy City Manager/
Administrative Services Director

Approved by:



Michael Rock, City Manager

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ATTACHMENT 1

RESOLUTION NO. 2016-53

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BANNING CALIFORNIA, CALLING FOR THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 8, 2016, FOR THE ELECTION OF MEMBERS OF THE CITY COUNCIL BY DISTRICTS 1, 2 AND 3 AND FOR THE ELECTION AT LARGE OF THE CITY CLERK AND CITY TREASURER AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO GENERAL LAW CITIES AND THE BANNING MUNICIPAL CODE

WHEREAS, under the provisions of the laws relating to general law cities in the State of California and Chapter 2.04 Section 2.04.035 of the Banning Municipal Code a General Municipal Election shall be held on November 8, 2016, for the election of Municipal Officers by Districts 1, 2 and 3 as set forth on the Adopted Electoral District Map attached as Exhibit A; and

WHEREAS, under the provisions of the laws relating to general law cities in the State of California and Chapter 1.12.030 of the Banning Municipal Code, a General Municipal Election shall also be held on November 8, 2016 for the at large election of the Municipal Officers of City Clerk and City Treasurer; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BANNING, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. General Election Called for Districts 1, 2 and 3. Pursuant to the requirements of the laws of the State of California relating to General Law Cities and Chapter 2.04 Section 2.04.035 of the Banning Municipal Code, there is called and ordered to be held in the City of Banning, California, on Tuesday, November 8, 2016, a General Municipal Election for the purpose of electing Members of the City Council for the full term of four years by Districts 1, 2 and 3 as set forth in the Adopted Electoral District Map attached as Exhibit A.

SECTION 2. General Election Called for City Clerk and City Treasurer. Pursuant to the requirements of the laws of the State of California relating to General Law Cities and Chapter 1.12.030 of the Banning Municipal Code, there is called and ordered to be held in the City of Banning, California, on Tuesday, November 8, 2016, a General Municipal Election for the purpose of electing the City Clerk and City Treasurer as at-large offices of the City of Banning with four year terms of office.

Section 3. Riverside County Registrar Authorized to Administer Election. The City Council requests and authorizes the Riverside County Registrar to administer the election and all reasonable and actual election expenses shall be paid by the City upon presentation of a properly submitted bill.

SECTION 4. Time for Opening and Closing of Polls. The polls for the election shall be open at seven o'clock a.m. of the day of the election and shall remain open continuously from that time until eight o'clock p.m. of the same day when the polls shall be closed,

pursuant to Election Code § 10242, except as provided in § 14401 of the Elections Code of the State of California.

SECTION 5. Ballots. The ballots to be used at the election shall be in form and content as required by law.

SECTION 6. Conduct of Election. In all particulars not recited in this resolution, the election shall be held and conducted as provided by law for holding municipal elections.

SECTION 7: Notice of Election. The City Clerk of the City of Banning will give notice of such Election by publication in the local newspaper.

SECTION 8. Canvass of Election. The Riverside County Registrar of Voters is requested to canvass the election for the City of Banning.

SECTION 9. Filing of Resolution with Registrar. The City Clerk of the City of Banning is authorized and directed to file a certified copy of this Resolution with the Riverside County Registrar of Voters.

SECTION 10. Additional Notice. Notice of the time and place of holding the election is given and the City Clerk and Registrar are authorized, instructed and directed to give such further or additional notice of the election, in time, form and manner as may be required by law.

SECTION 11. Certification of Resolution. That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

PASSED, APPROVED AND ADOPTED this 28th day of June, 2016.

_____
Arthur L. Welch, Mayor

ATTEST:

_____
Marie A. Calderon, City Clerk
City of Banning, California

APPROVED AS TO FORM AND LEGAL CONTENT:

_____
Anthony Taylor, City Attorney
Aleshire & Wynder, LLP

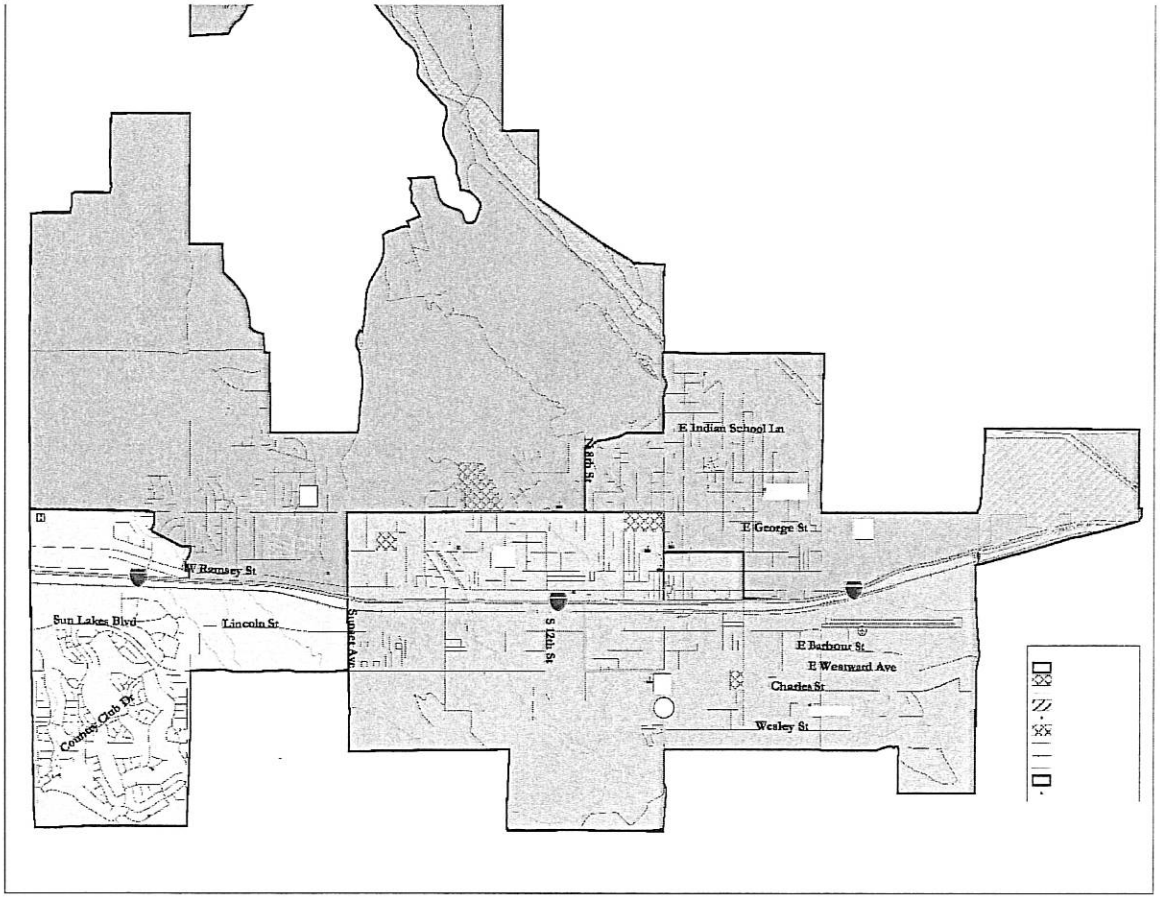
EXHIBIT A

ADOPTED ELECTORAL DISTRICT MAP

District 1 =

District 2 =

District 3 =



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ATTACHMENT 2

RESOLUTION NO. 2016-55

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BANNING, CALIFORNIA, CALLING FOR THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 8, 2016 FOR THE ELECTION AT LARGE OF MEMBERS OF THE CITY COUNCIL, CITY CLERK AND CITY TREASURER AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO GENERAL LAW CITIES AND THE BANNING MUNICIPAL CODE

WHEREAS, under the provisions of the laws relating to general law cities in the State of California and Chapter 2.04 Section 2.04.035 of the Banning Municipal Code a General Municipal Election shall be held on November 8, 2016, for the election at-large of Members of the City Council for the full terms of four years for the following officers:

Council Member - Incumbent Don M. Peterson

Council Member - Incumbent Edward Miller

Council Member - Incumbent Art Welch

WHEREAS, under the provisions of the laws relating to general law cities in the State of California and Chapter 1.12.030 of the Banning Municipal Code, a General Municipal Election shall also be held on November 8, 2016 for the at large election of the Municipal Officers of City Clerk and City Treasurer for the full terms of four years for the following officers:

City Clerk - Incumbent Marie A.Calderon

City Treasurer - Incumbent John C. McQuown

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BANNING, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. Riverside County Registrar Authorized to Administer Election. The City Council requests and authorizes the Riverside County Registrar to administer the election and all reasonable and actual election expenses shall be paid by the City upon presentation of a properly submitted bill.

SECTION 2. Time for Opening and Closing of Polls. The polls for the election shall be open at seven o'clock a.m. of the day of the election and shall remain open continuously from that time until eight o'clock p.m. of the same day when the polls shall be closed, pursuant to Election Code § 10242, except as provided in § 14401 of the Elections Code of the State of California.

SECTION 3. Ballots. The ballots to be used at the election shall be in form and content as required by law.

SECTION 4. Conduct of Election. In all particulars not recited in this resolution, the election shall be held and conducted as provided by law for holding municipal elections.

SECTION 5: Notice of Election. The City Clerk of the City of Banning will give notice of such Election by publication in the local newspaper.

SECTION 6. Canvass of Election. The Riverside County Registrar of Voters is requested to canvass the election for the City of Banning.

SECTION 7. Filing of Resolution with Registrar. The City Clerk of the City of Banning is authorized and directed to file a certified copy of this Resolution with the Riverside County Registrar of Voters.

SECTION 8. Additional Notice. Notice of the time and place of holding the election is given and the City Clerk and Registrar are authorized, instructed and directed to give such further or additional notice of the election, in time, form and manner as may be required by law.

SECTION 9. Certification of Resolution. That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

PASSED, APPROVED AND ADOPTED this 28th day of June, 2016.

_____
Arthur L. Welch, Mayor
City of Banning

ATTEST:

_____
Marie A. Calderon, City Clerk
City of Banning, California

APPROVED AS TO FORM AND LEGAL CONTENT:

_____
Anthony R. Taylor, City Attorney
Aleshire & Wynder, LLP

CERTIFICATION:

I, Marie A. Calderon, City Clerk of the City of Banning, California, do hereby certify that the foregoing Resolution No. 2016-55 was duly adopted by the City Council of the City of Banning, California, at a regular meeting thereof held on the 28th day of June, 2016, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

Marie A. Calderon, City Clerk
City of Banning, California

CITY OF BANNING
CITY COUNCIL CONSENT ITEM

TO: CITY COUNCIL

FROM: Michael Rock, City Manager

PREPARED BY: Marie A. Calderon, City Clerk

MEETING DATE: June 28, 2016

SUBJECT: **Consideration of the Adoption of Resolution No. 2016-54, Adopting Regulations for Candidates for Elective Office, Pertaining to the Electorate and the Costs Thereof for the General Municipal Election to be Held in the City on Tuesday, November 8, 2016.**

RECOMMENDATION:

1. Adopt Resolution No. 2016-54, Adopting Regulations for Candidates for Elective Office, Pertaining to Regulations for Candidates for Elective Office, Pertaining to the Electorate and the Costs Thereof for the General Municipal Election to be Held in the City on Tuesday, November 8, 2016.

JUSTIFICATION:

Per Section 13307 of the California Elections Code the governing body of any local agency may adopt regulations pertaining to materials prepared by any candidate for a municipal election, including the costs thereof. Adoption of this resolution is needed fso that if a candidate elects to have a candidate's statement they will have regulations to follow and pay his or her pro rata share of the costs of a statement to be included in the voter's pamphlet. The Riverside County Registrar of Voters request that a resolution be submitted to their office by July 1, 2016 and adoption of this resolution would meet deadline.

OPTIONS:

1. Adopt Resolution No. 2016-54, Adopting Regulations for Candidates for Elective Office, Pertaining to Regulations for Candidates for Elective Office, Pertaining to the Electorate and the Costs Thereof for the General Municipal Election to be Held in the City on Tuesday, November 8, 2016.

2. No action would result in not allowing for candidates to prepare candidate's statement.

FISCAL IMPACT:

There is no fiscal impact.

ATTACHMENT:

1. Resolution No. 2016-54

Prepared by:

Marie A. Calderon
City Clerk

Reviewed by:

Rochelle Clayton
Deputy City Manager/
Administrative Services Director

Approved by:

Michael Rock, City Manager

ATTACHMENT 1

RESOLUTION NO. 2016 -54

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BANNING, ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE, PERTAINING TO THE ELECTORATE AND THE COSTS THEREOF FOR THE GENERAL MUNICIPAL ELECTION TO BE HELD IN THE CITY ON TUESDAY, NOVEMBER 8, 2016.

WHEREAS, Section 13307 of the California Elections Code provides that the governing body of any local agency may adopt regulations pertaining to materials prepared by any candidate for a municipal election, including costs thereof;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Banning as follows:

Section 1. General Provisions. Pursuant to Section 13307 of the California Elections Code, each candidate for elective office to be voted for at the General Municipal Election to be held in the City of Banning on Tuesday, November 8, 2016 may prepare a candidate's statement on an appropriate form provided by the City Clerk. Such statement may include the name, age, and occupation of the candidate, and a brief description of no more than 200 words of the candidate's education and qualifications as expressed by the candidate. Such statement will not include party affiliation of the candidate, nor membership or activity in partisan political organizations. Such statement shall be filed in the office of the City Clerk at the time the candidate's nomination papers are filed. Except as provided in Section 13309 of the California Elections Code, such statement may be withdrawn, but not changed, during the period for filing nomination papers and until 5:00 p.m. of the next working day after the close of the nomination period.

Section 2. Payment. The Riverside County Elections Department shall give the City Clerk an estimate of the total cost of printing, handling, translating and mailing the candidate's statements filed pursuant to the Elections Code, and require each candidate filing a statement to pay in advance his or her pro rata share as a condition of having his or her statement included in the voter's pamphlet. As these costs are only estimated, the City Clerk shall bill each candidate for any cost in excess of the deposit and shall refund any unused portion of any deposit.

Section 3. The City Clerk shall provide each candidate or the candidate's representative a copy of this Resolution at the time the nominating petitions are issued.

PASSED, APPROVED AND ADOPTED this 28th day of June, 2016.

Arthur L. Welch, Mayor
City of Banning

ATTEST:

Marie A. Calderon, City Clerk

APPROVED AS TO FORM AND LEGAL CONTENT:

Anthony R. Taylor, City Attorney
Aleshire & Wynder, LLP

CERTIFICATION:

I, Marie A. Calderon, City Clerk of the City of Banning, California, do hereby certify that the foregoing Resolution No. 2014-37 was duly adopted by the City Council of the City of Banning, California, at a regular meeting thereof held on the 28th day of June, 2016, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____

Marie A. Calderon, City Clerk
City of Banning, California

CITY OF BANNING
CITY COUNCIL

TO: **Banning Mayor & City Council**

FROM: **Anthony R. Taylor, City Attorney**
Julie Hayward Biggs, Special Counsel

DATE: **June 28, 2016**

SUBJECT: **Adoption of Ordinance Establishing City Council Elections by Districts**

RECOMMENDATION:

A) Receive public testimony and introduce for second reading Ordinance No. 1497, entitled:

AN ORDINANCE OF THE CITY OF BANNING AMENDING CHAPTER 2.04, CITY COUNCIL, OF TITLE 2, ADMINISTRATION AND PERSONNEL, OF THE BANNING MUNICIPAL CODE BY ADDING NEW SECTION 2.04.035 CHANGING THE CITY'S ELECTORAL SYSTEM SO THAT MEMBERS OF THE CITY COUNCIL WILL BE ELECTED BY DISTRICTS AND ESTABLISHING DISTRICT BOUNDARIES FOR FIVE ELECTORAL DISTRICTS

B) Approve second reading and enactment of Ordinance No. 1497.

DISCUSSION:

The City has received requests from members of the public beginning in January 2016 to study the option of creating electoral districts for city council elections, with or without a mayor elected at-large. In response to requests from members of the public, the City engaged a consultant, National Demographics Corporation, Inc. ("NDC"), to analyze this matter.

After the City engaged NDC, a lawsuit was filed on March 30, 2016, entitled *Cassadas, et al. v. City of Banning*, Riverside Superior Court, Case No. 1603770, alleging violations of the California Voting Rights Act of 2001 for the City not having district elections of council members. The City has filed an answer with the Court denying the allegations in that lawsuit. The City continues to deny the allegations in that lawsuit. This staff report is written separately from that lawsuit to respond in an open and transparent fashion to requests by members of the public concerning district elections for council members.

The City's goal is to ensure that all residents of the City of Banning have open access to the electoral system so that full and open participation continues to encourage election of qualified and committed community leaders on the City Council.

Public hearings were held on this matter on May 24th, June 6th and June 7, 2016 and a public hearing for final adoption of the Ordinance has been noticed for June 28, 2016. PowerPoint presentations that included proposed district election maps was presented to the City Council and the public at those hearings by NDC and five electoral district maps from members of the public and the plaintiff in the pending legal action were submitted and analyzed as well.

While NDC drafted several proposed electoral district maps and demographics, the plaintiffs in *Cassadas, et al. v. City of Banning* also submitted a proposed map; however, review of the map submitted by the plaintiffs, revealed that the plaintiffs' map did not meet the requirements as to population balance in each district or as to minority voting age residents because the variance in population amounted to 16% rather than the 10% standard and no proposed district had even a plurality of voting age minority residents.

At the meeting on June 7, 2016, after testimony was taken and the Council had considered all maps submitted, the Council approved establishment of electoral districts and selected the "Smith 1" electoral district map and demographics. The Council directed that an ordinance be prepared reflecting that decision and that it be placed on the June 14th agenda for first reading and on the June 28th agenda for second reading and final approval at the noticed public hearing scheduled for that date.

The Ordinance is attached along with the Adopted Map and related demographics as Exhibit A. The City Council passed the Ordinance for its first reading on June 14, 2016.

ANALYSIS:

Pursuant to Government Code Section 34886, the City Council was required to hold three public hearings to potentially adopt an ordinance for the district election of members of the City Council with either five electoral districts or four electoral districts with a mayor elected at-large for either a two or four year term. The Council chose to proceed with five electoral districts.

Under Government Code Section 36934, ordinances may be introduced for first reading at either a regular or a special public meeting but may only be finally enacted at a regular public meeting of the City Council held at least five days after approval of introduction and first reading of the ordinance. Government Code Section 34886 requires that an ordinance establishing electoral districts be approved at a public hearing; therefore, due to noticing requirements, the earliest available regular Council meeting for this public hearing is June 28, 2016. Accordingly, by introducing the ordinance on June 14, 2016, the Council may properly proceed to final approval of the ordinance at the public hearing scheduled for June 28, 2016. The deadline under State law to move forward with district elections for the November 2016 election is July 1, 2016.

///

OPTIONS:

1. Receive public testimony and approve second reading and enactment of Ordinance No. 1497.

2. Direct staff as to any further action needed.

FISCAL IMPACT:

Unknown at this time.

ATTACHMENTS:

Exhibit A:

AN ORDINANCE OF THE CITY OF BANNING AMENDING CHAPTER 2.04, CITY COUNCIL, OF TITLE 2, ADMINISTRATION AND PERSONNEL, OF THE BANNING MUNICIPAL CODE BY ADDING NEW SECTION 2.04.035 CHANGING THE CITY'S ELECTORAL SYSTEM SO THAT MEMBERS OF THE CITY COUNCIL WILL BE ELECTED BY DISTRICTS AND ESTABLISHING DISTRICT BOUNDARIES FOR FIVE ELECTORAL DISTRICTS

PREPARED BY:

Anthony R. Taylor, City Attorney

REVIEWED BY:

Michael Rock, City Manager

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CITY OF BANNING
CITY COUNCIL REPORT

TO: **CITY COUNCIL**

FROM: **Michael Rock, City Manager**

PREPARED BY: **Brian Guillot, Community Development Director**
Sandra Calderon, Development Project Coordinator

MEETING DATE: **June 28, 2016**

SUBJECT: **Adopt Resolution No. 2016-50 "Approving a twelve (12) month extension of time for Tentative Tract Map No. 33540 located generally north side of Gilman Street, and one block west of Wyte Way." (St. Boniface subdivision) APN's: 535-070-014, -025, 535-110-002, -006, -011, -012, 535-311-006 through -023, -029, 535-312-001 through -024.**

RECOMMENDATION:

That the City Council:

1. Conduct a Public Hearing on the extension of time for Tentative Tract Map No. 33540; and

2. Adopt Resolution No. 2016-50 (Attachment 1) approving a twelve (12) month extension of time for Tentative Tract Map No. 33540.

JUSTIFICATION:

Government Code Section §66452.6(e) and Chapter 16.33 *Tentative Map Extensions* of the Banning Municipal Code provide for the extension of time for subdivision maps.

BACKGROUND:

On June 13, July 25 and September 12 and 26, 2006 at which the Banning City Council considered, heard public comments on and adopted a Mitigated Negative Declaration and Mitigation Monitoring Program for the project by resolution No. 2006-58 (Attachment 2)

On September 26, 2006, the Planning Division reviewed the proposed Tentative Tract Map No. 33540; and, findings were made to approve the tentative map subject to the Conditions of Approval by Resolution No. 2006-59 (Attachment 3). The tentative map provides for the subdivision of approximately 65-acre site into 172 single family residential lots ranging in size from 7,000 square feet to 20,000 square feet, along with 3 space lots within the Low Density Residential Land Use District (LDR).

The original approval provided the applicant two (2) years in which to record the map (until September 26, 2008).

On June 10, 2008 a discretionary extension of time was approved by City Council by adoption of Resolution No. 2008-59 (Attachment 4) extending the tentative map expiration date to September 26, 2009.

Actions by the State Legislature specifically SB1185, AB333, AB208, and AB116 extended TTM 33540 to September 26, 2016. The State of California is not providing additional automatic extensions at this time. If approved, this would grant the second discretionary extension and will require the project applicant to record the subdivision map by September 26, 2017.

OPTIONS:

Generally, the discretionary approval of a tentative map extension is limited to the length of time that may be granted by the agency for the extension. Additional conditions of approval may not be added to the map as the map was entitled through the tentative map approval process. Should the City Council desire to deny the tentative map extension, certain findings must be made in accordance with the denial (Government Code Section 66498.1(c). Once a tentative map expires, it cannot be revived. Instead, a new tentative map must be applied for, processed, and approved.

FISCAL IMPACT:

There are no direct fiscal impacts to the General Fund from this action. However, should the applicant record the subdivision map and obtain permits for the project, the City would receive development impact fees.

PUBLIC COMMUNICATION:

The proposed Tentative Map Extension was advertised in the Record Gazette newspaper on June 17, 2016. Additionally, notice was mailed to all property owners within 300 feet of the project. On June 20, 2016, staff received one written public comment regarding the proposal from nearby residents in the community (Attachment 6)

ATTACHMENTS:

1. Resolution No. 2016-50
2. Resolution No. 2006-58 with Mitigation Monitoring Program for CEQA Compliance
3. Resolution No. 2006-59 with Final Conditions of Approval
4. Resolution No. 2008-59 Approval of a twelve (12) month extension of time
5. Copy of Tentative Tract Map No. 33540
6. Copy of letter from nearby residents received June 20, 2016
7. Public Hearing Notice

Prepared and Reviewed by:

Brian Guillot
Community Development Director

Approved by:

Michael Rock
City Manager

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ATTACHMENT 1

Resolution No. 2016-50

RESOLUTION NO. 2016-50

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BANNING, CALIFORNIA, APPROVING A TWELVE (12) MONTH EXTENSION FOR TENTATIVE TRACT MAP NO. 33540 (TTM 33540)

WHEREAS, an application for time extension for Tentative Tract Map No. 33540 has been duly filed by:

Project Applicant:	Vintage Pacific, LLC
Project Location:	Located generally on the north side of Gilman Street, and one block west of Wyte Way (St. Boniface subdivision)
APN's:	535-070-014, -025, 535-110-002, -006, -011, -012, 535-311-006 through -023, -029, 535-312-001 through -024.
Project Area:	65 acres

WHEREAS, it has been determined that no additional environmental review is required pursuant to California Environmental Quality Act (CEQA) Guidelines Section 15162 in that a previous negative declaration was duly adopted and no substantial changes to the project that require major revisions are proposed by the extension of time for the tentative map; and

WHEREAS, on September 26, 2006, the Planning Division reviewed the proposed Mitigated Negative Declaration and Tentative Tract Map No. 33540; and, findings were made to approve the tentative map subject to the Conditions of Approval; and, the tentative map provides for the subdivision of a 65 acres into 172 single family residential lots and 3 open space lots within the low density residential land use district generally located on the north side of Gilman Street, one block west of Wyte Way; and

WHEREAS, on June 17, 2016, the City gave public notice as required under Government Code Section 66451.3 by mailing notices to property owners and advertising in a newspaper of general circulation within the City of Banning of the holding of a public hearing at which the project be considered; and

WHEREAS, Actions by the State Legislature specifically SB1185, AB333, AB 208, and AB116 extended Tentative Tract Map No. 34335 to September 16, 2016; and

WHEREAS, The State Legislature has not provided the automatic extensions of time as previously recited;

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Banning hereby approves an additional twelve (12) month extension of time for Tentative Tract Map No. 33540 in accordance with Government Code Section 66452.6. Therefore, said tentative tract map shall expire September 26, 2017.

The above action is final unless an appeal is filed pursuant to Section 17.68.100 of the Banning Municipal Code within fifteen (15) calendar days following City Council action.

PASSED, APPROVED AND ADOPTED this 28th day of June, 2016.

_____
Arthur L. Welch, Mayor
City of Banning

APPROVED AS TO FORM
AND LEGAL CONTENT:

_____
Anthony R. Taylor, City Attorney
Aleshire & Wynder, LLP

ATTEST:

_____
Marie A. Calderon, City Clerk
City of Banning, California

CERTIFICATION:

I, Marie A. Calderon, City Clerk of the City of Banning, California, do hereby certify that the foregoing Resolution No. 2016-50 was duly adopted by the City Council of the City of Banning at a regular meeting thereof held on the 28th day of June, 2016.

AYES:

NOES:

ABSENT:

ABSTAIN:

_____

Marie A. Calderon, City Clerk
City of Banning, California

ATTACHMENT 2

Resolution No. 2006-58 with Mitigation Monitoring Program for CEQA Compliance

RESOLUTION NO. 2006-58

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BANNING, CALIFORNIA ADOPTING A MITIGATED NEGATIVE DECLARATION AND MITIGATION MONITORING PROGRAM FOR TENTATIVE TRACT MAP 33540, A REQUEST TO SUBDIVIDE 65 ACRES INTO 172 SINGLE FAMILY RESIDENTIAL LOTS AND 3 OPEN SPACE LOTS WITHIN THE LOW DENSITY RESIDENTIAL LAND USE DISTRICT GENERALLY LOCATED ON THE NORTH SIDE OF GILMAN STREET, ONE BLOCK WEST OF WYTE WAY. APN: 535-070-014; 535-110-002;-006;-011;-012; 535-311-006 THROUGH -023;-29; 535-312-001 THROUGH -024

WHEREAS, an application for Tentative Tract Map 33540 has been filed by:

Applicant / Owner:	**HDS Group**
Authorized Agent:	**Hagop Sargisian**
Project Location:	**Wyte Way and Gilman Street**
APN Number:	**535-070-014; 535-110-002;-006;-011 THROUGH-12; 535-311-006 THROUGH -023;-29; 535-312-001 THROUGH -024**
Lot Area:	**65 acres**

WHEREAS, the proposed Tentative Tract Map 33540 is considered a "project" as defined by the California Environmental Quality Act, Public Resources Code § 21000 et seq. ("CEQA"); and,

WHEREAS, after completion of an Initial Study, the Community Development Director determined that it identified potentially significant effects on the environment, but that revisions to the project or the incorporation of mitigation measures would avoid or lessen the effects below the threshold of significance. Therefore staff has proposed a Mitigated Negative Declaration and Mitigation Monitoring Program for this project; and,

WHEREAS, the proposed Mitigated Negative Declaration consists of the following documents: Initial Study and Mitigation Monitoring Program; and

WHEREAS, on April 19, 2006 using a method permitted under CEQA Guidelines Section 15072(b), the City provided notice of its intent to adopt the proposed Mitigated Negative Declaration to the public, responsible agencies, trustee agencies, and the Riverside County Clerk; and

WHEREAS, the City made the proposed Mitigated Negative Declaration available for public review beginning on April 19, 2006 and closing on May 19, 2006, a period of not less than 20 days. During the 30 day comment period, a number of public comments were received. Each of the comments was addressed in the staff report and is incorporated herein by reference. Neither the comments received, nor the amendments to the mitigation measures constitute a significant change to conditions or mitigation measures associated with the environmental review. No recirculation is required as a result of these changes.

WHEREAS, the Banning Planning Commission conducted a duly noticed public hearing on May 2, 2006 at which it received public testimony concerning the project and the proposed Mitigated Negative Declaration and considered the proposed Mitigated Negative Declaration and proposed Mitigation Monitoring Program.

WHEREAS, the Banning City Council conducted a duly noticed public hearing on June 13th and July 25th, 2006, and on September 12th, and 26th 2006, at which it received public testimony concerning the project and the proposed Mitigated Negative Declaration and considered the proposed Mitigated Negative Declaration and proposed Mitigation Monitoring Program.

NOW THEREFORE, the City Council of the City of Banning does hereby resolve, determine and order as follows:

SECTION 1. FINDINGS.

The City Council, in light of the whole record before it including but not limited to the City's local CEQA Guidelines and Thresholds of Significance, the proposed Mitigated Negative Declaration and documents incorporated therein by reference, any written comments received and responses provided, the proposed Mitigation Monitoring Program and other substantial evidence (within the meaning of Public Resources Code § 21080(e) and § 21082.2) within the record and/or provided at the public hearing, hereby finds and determines as follows:

1. **Review Period**: That the City has provided the public review period for the Mitigated Negative Declaration for the duration required under CEQA Guidelines Sections 15073 and 15105.

2. **Compliance with Law**: That the Mitigated Negative Declaration and Mitigation Monitoring Program were prepared, processed, and noticed in accordance with the California Environmental Quality Act (Public Resources Code Section 21000 et seq.), the CEQA Guidelines (14 California Code of Regulations Section 15000 et seq.) and the local CEQA Guidelines and Thresholds of Significance adopted by the City of Banning.

3. **Independent Judgment**: That the Mitigated Negative Declaration reflects the independent judgment and analysis of the City.

4. **Mitigation Monitoring Program**: That the Mitigation Monitoring Program is designed to ensure compliance during project implementation in that changes to the project and/or mitigation measures have been incorporated into the project and are fully enforceable through permit conditions, agreements or other measures as required by Public Resources Code Section 21081.6.

5. **No Significant Effect**: That revisions made to the project plans agreed to by the applicant and mitigation measures imposed as conditions of approval on the project, avoid or mitigate any potential significant effects on the environment identified in the Initial Study to a point below the threshold of significance. Furthermore, after taking into consideration the revisions to the project and the mitigation measures imposed, the City Council finds that there is no substantial evidence, in light of the whole record, from which it could be fairly argued that the project may have a significant effect on the environment. Therefore, the City Council determines that the project will not have a significant effect on the environment.

SECTION 2. WILDLIFE RESOURCES.

Pursuant to Title 14, California Code of Regulation Section 753.5(c), the Banning City Council has determined, based on consideration of the whole record before it, that there is no evidence that the proposed project will have the potential for any adverse effect on wildlife resources or the habitat upon which wildlife depends. Furthermore, on the basis of substantial evidence, the City Council hereby finds that any presumption of adverse impact has adequately been rebutted. Therefore, pursuant to Fish and Game Code Section 711.4(c)(2)(B) and Title 14, California Code of Regulations, Section 753.5.(a)(3), the project is not required to pay Fish and Game Department filing fees.

SECTION 3. MULTIPLE SPECIES HABITAT CONSERVATION PLAN (MSHCP)

The project is found to be consistent with the MSHCP. The project is located outside of any MSHCP criteria area and mitigation is provided through payment of the MSHCP Mitigation Fee.

SECTION 4. BANNING CITY COUNCIL ACTIONS.

Based on the foregoing findings, and on substantial evidence in the whole of the record, the Banning City Council hereby takes the following actions:

1. **MND**: The Banning City Council approves the Mitigated Negative Declaration for Tentative Tract 33540, attached hereto and incorporated by reference.

2. **MMP**: The Banning City Council approves of the Mitigation Monitoring Program for the Mitigated Negative Declaration, attached hereto and incorporated by reference.

3. **Notice of Determination**: In compliance with Public Resources Code § 21152 and CEQA Guidelines § 15075, the Banning City Council directs the Planning Director to prepare a Notice of Determination concerning the approval and adoption of the Mitigated

Negative Declaration, and within five (5) working days of project approval, file the Notice with the Riverside County Clerk for posting.

4. **Location**: The Mitigated Negative Declaration, Mitigation Monitoring Program, and all documents incorporated therein or forming the record of decision therefore, shall be filed with the Banning Planning Department at the Banning City Hall, 99 E. Ramsey Street, Banning, California 92220 and shall be made available for public review upon request.

PASSED, APPROVED AND ADOPTED this 26th, day of September 2006.

John Machisic, Mayor
City of Banning

APPROVED AS TO FORM
AND LEGAL CONTENT:

~~Julie Hayward Biggs~~ Thomas D. Jex
Dep City Attorney

ATTEST:

Marie Calderon, City Clerk
City of Banning

CERTIFICATION

I, Marie A. Calderon, City Clerk of the City of Banning, California, do hereby certify that the foregoing Resolution No. 2006-58 was duly adopted by the City Council of the City of Banning, California, at a regular meeting thereof held on the 26th day of September 2006 by the following vote, to wit:

AYES: Councilmembers Hanna, Palmer, Salas, Welch, Mayor Machisic

NOES: None

ABSTAIN: None

ABSENT: None

Marie A. Calderon, City Clerk
City of Banning, California

CITY OF BANNING
MONITORING PROGRAM FOR CEQA COMPLIANCE

DATE:	May 23, 2006 (revised)	**ASSESSORS PARCEL NO.:**	535-070-014;535-110-002,-011,-012;535-311-006 through -23,-029; 535-312-001 through -024.
CASE NO.:	TTM 33540	**PROJECT LOCATION:** Gilman Street, one block west of Wyte Way.	
EA/EIR NO:		**APPROVAL DATE:** September 26, 2006 City Council Approval	
APPLICANT:	HDS Group		

THE FOLLOWING REPRESENTS THE CITY'S MITIGATION MONITORING PROGRAM IN CONNECTION WITH THE MITIGATED NEGATIVE DECLARATION FOR THE ABOVE CASE NUMBER

SUMMARY MITIGATION MEASURES	RESPONSIBLE FOR MONITORING	TIMING	CRITERIA	COMPLIANCE CHECKED BY	DATE
I. AESTHETICS					
1. Any lot with a rear yard slope more than 10 feet will be designed to include terracing of that slope, and intermediate usable yard space within the slope area. This may included staggered retaining walls, stairs and patios. Alternative to above: 2. The tract map can be redesigned to limit pad elevations between adjacent lots to 10-feet. 3. All manufactured slopes of 10-feet or more shall be landscaped and irrigated in such a manner as to assure 100% coverage within 12-months. Landscaping shall be native ground cover or similar. Irrigation systems shall be operated and maintained by a Home Owners Association, in order to assure long timer survival of the plantings. A maintenance easement shall be recorded on each lot on which such a slope occurs.	Planning Department	During grading/construction Easements recorded and HOA established prior to final map recordation. Landscape plan submittal prior to issuance of first building permit.	Reflected on plans followed by Site Inspection Submittal of proof of recorded easement and HOA incorporation. Site Inspection of landscaping		

EXHIBIT "I"

SUMMARY MITIGATION MEASURES	RESPONSIBLE FOR MONITORING	TIMING	CRITERIA	COMPLIANCE CHECKED BY	
III. AIR QUALITY					
PM10 Management Plan shall be submitted for review and approval.	City Engineer	Prior to issuance of grading permits	Plans approved and implemented		
Pre-water and stabilize soils at least twice daily	Building Department	During grading.	Site inspection		
No more than 5 acres shall be actively graded during any one day.	Building Department	During grading	Site inspection.		
All trucks hauling dirt, sand or soil shall be covered, or shall maintain two feet of freeboard.	Building Department	During grading.	Site inspection.		
Enforce SCAQMD Rule 403	Building Department	During grading.	Site inspection.		
Stop grading during winds of more than 25 mph., 1st and 2nd stage ozone episodes.	Building Department	During grading	Site inspection.		
Streets accessing the project site shall be swept at the end of each work day.	Building Department	During grading and construction	Site inspection		
All diesel powered vehicles and department shall be properly maintained.	Contractor	Throughout project	Site inspection		
Electric or natural gas powered equipment shall be used to the greatest extent possible.	Contractor	Throughout project	Site inspection.		
Ridesharing and transit incentives shall be provided to the construction crews.	Contractor	Throughout project	Site inspection		

EXHIBIT " I "

Pre-coated or natural colored building materials shall be used to the greatest extent possible.	Planning Department	Prior to construction	Design review approval		

EXHIBIT " I "

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SUMMARY MITIGATION MEASURES	RESPONSIBLE FOR MONITORING	TIMING	CRITERIA	COMPLIANCE CHECKED BY	DATE
IV. BIOLOGICAL RESOURCES					
Prepare protocol survey for burrowing owl.	Planning Department	30 days prior to issuance of grading permit.	Approval of report		
Prepare a survey of nesting birds.	Planning Department	30 days prior to issuance of grading permit. (*only if grading permit is sought between Feb. 1 and August 31)*	Approval of report.		
No staging, grading or other ground disturbance shall be permitted within the open space area (lot 176)	Building Department	Throughout construction	Site inspection		
Lot 176 shall be fenced to prevent encroachment.	Building Department	Throughout construction	Site inspection		
Submit to RWQCB, USACE, CDFG showing mitigation of loss of .29 acres of Fed. Jurisdictional areas, and .71 acres of State jurisdictional areas.	Planning Department	30 days prior to ground disturbance.	Approval of all plans. Copies of permits.		
V. CULTURAL RESOURCES					
Completion of Phase III recovery	Planning Department	Prior to any ground disturbing activity	Review and approval of Final report.		
Conveyance of lot 175 (±7 acre parcel) to Morongo Band of Mission Indians.	City Engineer	Concurrent with map recordation	Copy of final map		
Construction of a block wall to separate cemetery from tract	Building Department	Prior to issuance grading permits.	Site inspection		

EXHIBIT 4

Completed design of burial grounds by licensed landscape architect, including re-location of cement slabs, adobe wall, grotto, selected stone works, planters and trees.	Planning Department	Prior to issuance of grading permits	Review and approval of plans.		
Install a temporary fence sufficient to separate and protect the cemetery from grading activities.	Planning Department	Prior to issuance of Grading Permit.	Review and approval of plans.		
The applicant shall, prior to the issuance of building permits, construct a temporary chainlink fence to separate the cemetery from the tract. The fence shall be reviewed and approved by the Planning Department prior the issuance of building permits. The fence shall be replaced by a permanent decorative block wall within 30 days of completion of grading activities."	Planning Department	Within 30-days for completion of grading activities, and prior to the issuance of building permits.	Review and approval of plans.		
	Planning Department	Upon completion of precise grading.	Review and approval of plans.		
The applicant shall, prior to issuance of grading permits, install wrought iron fencing to enclose the parcel to be conveyed to the Morongo Band, and extending to the entrance on 8th Street.	City Engineer	Prior to construction	Review and approval of plans		
Pave and landscape access road from ±7 acre parcel to 8th Street.	Planning Department	Evaluation prior to issuance of grading permits.	Review and approval of plans.		
		Re-location, if feasible, prior to issuance 1st building permit for any house in tract.			
Survey by qualified arborist to determine feasibility of olive tree re-location to cemetery site.	Planning Department	Prior to issuance of grading permits	Review and approval of plans.		
Development of plan for preservation of cemetery and all re-located items	Planning Department	Prior to issuance of grading permit.	Submittal of proof of cataloguing and delivery to Morongo Band of Mission Indians to Planning Department.		

EXHIBIT "I"

Engagement of a qualified archaeologist (at applicant's expense) to complete cataloguing of artefacts collected in 1990 and delivery of artefacts to the Morongo Band of Mission Indians upon completion of cataloguing. Monitoring of all ground disturbing activities on any portion of the site by a qualified archaeologist empowered to stop or re-direct actives should artefacts be uncovered.	Planning Department,	During grading.	Submittal of executed contract with qualified archaeologist.		
Contact Riverside County Coroner should human remains be discovered or potential for human remains are identified. I	Planning Department	During all earthmoving activities	Submittal of written notification to Planning Department whether or not human remains were identified and outcome of Coroner's investigation if one was conducted.		
nstallation of permanent name marker and existing bronze plaque(see Riverside County Parks History Division).	Planning Department	Prior to issuance of grading permit	Site inspection		
Preparation and filing of National Register of Historic Places and California Register of Historic Places nomination forms	Planning Department	Prior to the issuance of the first building permit	Filing of required documents with appropriate Federal and State agencies.		
Completion of a Historic American Engineering Record (HAER) level recordation of the Gilman Home Channel	City Engineer	Prior to any ground disturbing activity on the project site.	Filing of required documentation with appropriate Federal/State agencies.		

EXHIBIT " I "

Preservation of the Gilman Home Channel in whole or in part. Alternative to above: Relocation of the Channel in part to the open space area at the north of the site. If relocated, a memorial plaque explaining the significance of the structure shall be incorporated into the relocation.	Planning Department	Prior to any ground disturbing activity on the project site.	Site inspection		
XI. NOISE					
Construction hours limited to those limited in the Municipal Code	Building Department	During construction	Site Inspection		
All construction equipment shall be muffled.	Building Department	During construction	Site Inspection		
Construction staging (inc. heavy equipment.) shall be located along the northern portion of the site, south of the open space and cemetery lots.	Building Department	Prior to and during construction	Site Inspection		
Continuous grading activates along eastern boundary limited to no more than 15 minutes within an hour.	Building Department	During all earth disturbing activities.	Site Inspection		

EXHIBIT "I"

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ATTACHMENT 3

Resolution No. 2006-59 with Final Conditions of Approval

RESOLUTION NO. 2006-59

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BANNING, CALIFORNIA APPROVING TENTATIVE TRACT MAP NO. 33540, A REQUEST TO SUBDIVIDE 65 ACRES INTO 172 SINGLE FAMILY RESIDENTIAL LOTS AND 3 OPEN SPACE LOTS WITHIN THE LOW DENSITY RESIDENTIAL LAND USE DISTRICT GENERALLY LOCATED ON THE NORTH SIDE OF GILMAN STREET, ONE BLOCK WEST OF WYTE WAY. APN: 535-070-014; 535-110-002;-006;-011;-012; 535-311-006 THROUGH -023;-29; 535-312-001 THORUGH -024

WHEREAS, an application for TTM 33540 has been duly filed by:

Applicant / Owner:	**HDS Group**
Authorized Agent:	**Hagop Sargisian**
Project Location:	**Wyte Way and Gilman Street**
APN Number:	**535-070-014; 535-110-002;-006;-0-12; 535-311-006 THROUGH -023;-29; 535-312-001 THROUGH -024**
Lot Area:	**65 acres**
Application Complete:	**February 14, 2006**

WHEREAS, the Municipal Code allows for the subdivision of 65 acres into 172 single family residential lots ranging in size from 7,000 square feet to 20,000 square feet and 3 open space lots, subject to the approval of a Tentative Tract Map; and

WHEREAS, on June 1, 2006 the City gave public notice as required under Government Code Section 66451.3 by mailing notices to property owners and advertising in a newspaper of general circulation within the City of Banning of the holding of a public hearing at which the project would be considered; and

WHEREAS, in accordance with Government Code Section 66452.3, the City has provided the applicant and each tenant on the subject property with a copy of the Planning Department's report and recommendation to the Planning Commission at least three (3) days prior to the below referenced noticed public hearing; and

WHEREAS, on May 2, 2006 the Planning Commission held the noticed public hearing at which interested persons had an opportunity to testify in support of, or opposition to, the Tentative Tract Map and at which the Planning Commission considered the Tentative Tract Map; and

WHEREAS, on June 13, 2006, the Banning City Council held the noticed public hearing at which interested persons had an opportunity to testify in support of, or in opposition to, the Tentative Tract Map and at which the Banning City Council considered the Tentative Tract Map; and

WHEREAS, at this public hearing on June 13, July 25 and September 12 and 26, 2006 the Banning City Council considered, heard public comments on and adopted a Mitigated Negative Declaration and Mitigation Monitoring Program for the project by Resolution 2006-58.

NOW THEREFORE, the City Council of the City Of Banning does hereby find, determine, and resolve as follows:

SECTION 1. ENVIRONMENTAL FINDINGS.

The Banning City Council, in light of the whole record before it, including but not limited to, the City's Local CEQA Guidelines and Thresholds of Significance, the recommendation of the Planning Director as provided in the Staff Report dated June 13, 2006 and documents incorporated therein by reference, and any other evidence (within the meaning of Public Resources Code § 21080(e) and §21082.2) within the record or provided at the public hearing of this matter, hereby finds and determines as follows:

1. **CEQA:** The approval of this Tentative Tract Map is in compliance with the requirements of the California Environmental Quality Act ("CEQA"), in that on June 13, and July 25, 2006, at a duly noticed public hearing, the Banning City Council approved Resolution No. 2006-58 approving a Mitigated Negative Declaration and Mitigation Monitoring Program reflecting its independent judgment and analysis and documenting that there was no substantial evidence, in light of the whole record, from which it could be fairly argued that the project may have a significant effect on the environment. The documents comprising the City's environmental review for the project are on file and available for public review at Banning City Hall, 99 E. Ramsey Street, Banning, California 92220.

2. **Wildlife Resources:** Pursuant to Title 14, California Code of Regulations Section 753.5(c), the Planning Commission has determined, based on consideration of the whole record before it, that there is no evidence that the proposed project will have the potential for any adverse effect on wildlife resources or the habitat upon which wildlife depends. Furthermore, on the basis of substantial evidence, the Planning Commission hereby finds that any presumption of adverse impact has adequately been rebutted. Therefore, pursuant to Fish and Game Code Section 711.4(c)(2)(B) and Title 14, California Code of Regulations, Section 753.5(a)(3), the project is not required to pay Fish and Game Department filing fees.

3. **Multiple Species Habitat Conservation Plan (MSHCP):** The project is found to be consistent with the MSHCP. The project is located outside of any MSHCP criteria area and mitigation is provided through payment of the MSHCP Mitigation Fee.

MAP ACT FINDINGS.

In accordance with Banning Municipal Code and Government Code § 66473.1, § 66473.5 and § 66474, the City Council, in light of the whole record before it, including but not limited to the Planning Department's staff report and all documents incorporated by reference therein, the City's General Plan, Subdivision Ordinance, Zoning Ordinance, standards for public streets and facilities, and the City's Single Family Residential Design Guidelines and any other evidence within the record or provided at the public hearing of this matter, hereby finds and determines as follows:

1. Tentative Tract Map 33540 is consistent and compatible with the objectives, policies, general land uses, and programs specified the City's General Plan in that:

   The General Plan land use designation for the site is Low Density Residential "LDR" which allows project densities from 0 to 5 dwelling units per acre. The proposed Map will result in the development of 173 single family residential dwelling units at a density of 2.6 units per acre. This density level is within the range permitted under the General Plan land use designation for this site. One of the primary goals stated in the Land Use Element of the General Plan is that existing neighborhoods be preserved and enhanced (Goal 1). The proposed Map serves to achieve this objective through the development of single family residential lots and supporting infrastructure while maintaining the City's scenic and cultural resources for the enjoyment of existing and future residents. Specifically, the open space at the base of the slope/ridge has been reserved as open space. This area will be maintained in perpetuity by a Home Owners Association. The lots are expected to be used for detached single-family homes, a use allowed in the General Plan. Further the project serves to achieve Goal 1 of the General Plan Circulation Element, the development of a safe and efficient transportation system. Gilman Street, the primary access for the project, as well as all internal streets will meet the street designation depicted in the City's General Plan (local streets). Further all streets have been reviewed by the Engineering/Public Works Department to ensure proper design standards. Considering all of these aspects, the proposed Map furthers the objectives and policies of the General Plan and is compatible with the general land uses specific in the General Plan.

2. The design and improvement of the subdivision proposed under Tentative Tract Map 33540 is consistent with the City's General Plan in that:

   The proposed subdivision has been designed to meet City standards, which provide satisfactory pedestrian and vehicular circulation, including emergency vehicle access and on site improvements, such as streets, utilities, and drainage facilities have been designed and are conditioned to be constructed in conformance with City standards.

3. The site is physically suitable for the type of development proposed under Tentative Tract Map 33540, in that:

The site is generally rectangular in shape and slopes from the northwest to the southeast, and consists of 65 acres. The site is not located within a flood plan. The project is located within an Alquist Priolo special studies zone, seismic and geologic reports have been generated and a "no build zone has been established. No structures or residential lots are proposed for this zone.

4. The site is physically suitable for the density of development proposed under Tentative Tract Map 33540, in that:

The site is generally rectangular in shape, relatively flat, and slopes from the northwest to the southeast and consists of 65 acres. The subdivision has been designed to accommodate the development of 172 (e.g. single family residential dwelling) units considering the shape and topography of the site. The project as proposed has a density of 2.6 units per acre. According to the density ranges provided in the Land Use Element of the City's General Plan for the Low Density Residential (LDR) land use designation and in the City's Zoning Ordinance for the LDR zone, a density of 0-5 units per acre is appropriate for a site of this size and configuration.

5. The design of the subdivision and improvements proposed under Tentative Tract Map 33540, is not likely to cause substantial environmental damage or substantially and avoidably injure fish or wildlife or their habitat in that:

A portion of the site contains a cemetery; the balance of the site is vacant with the exception of some remnant foundations from the previously occurring Indian School on the property. A biological assessment was conducted on the proposed project site. The study included records searches as well as surveys. The general biological survey found that the majority of the habitat on the site consists of non-native grasslands. The on-site survey identified 49 common species on the site. The northern edge of the site is foraging habitat for avian species and provides a corridor for wildlife, and will be preserved as open space. A preliminary assessment for burrowing owl habitat was completed as required by the Riverside County Multi-Species Habitat Conservation Plan (MSHCP). The site was found to contain suitable habitat for the species, however, no birds were observed. A mitigation measure has been included which requires a protocol survey for burrowing owl to be completed 30-days prior to the issuance of grading permits. Should burrowing owls be located on site, a biologist shall submit recommendations for relocation of the animals to the Planning Department for review and approval. There is no evidence that vernal pool complex, similar bodies of water, or conditions suitable for forming such bodies of water exist on the site. This determination is based on the Biological Assessment conducted by Pacific Southwest in November 2004 and the City's General Plan. In addition, this project has been conditioned to comply with the environmental policies and regulations of the City of Banning and those of all local and regional governmental agencies having jurisdiction over the site.

6. The design of the subdivision and improvements proposed under Tentative Tract Map 33540, is not likely to cause serious public health problems in that:

The design of the subdivision is in conformance with the City's General Plan, Zoning Ordinance, and Subdivision Ordinance, the construction of all units on the site has been conditioned to comply with all applicable City of Banning ordinances, codes, and standards including, but not limited to, the California Uniform Building Code, the City's Ordinances relating to Storm water runoff management and controls. In addition, the design and construction of all improvements for the subdivision has been conditioned to be in conformance with adopted City street and public works standards. The City's ordinances, codes, and standards have been created based on currently accepted standards and practices for the preservation of the public health, safety and welfare. Finally, the proposed street system throughout the subdivision will improve emergency vehicular access.

7. The design of the subdivision and improvements proposed under Tentative Tract Map 33540, will not conflict with easements, acquired by the public at large, for access through or use of, property within the proposed subdivision in that:

No easements of record or easements established by judgment of a court of competent jurisdiction for public access across the site have been disclosed in a search of the title records for the site and the City does not otherwise have any constructive or actual knowledge of any such easements.

8. The design of the subdivision proposed Tentative Tract Map 33540, adequately provides for future passive or natural heating and cooling opportunities in the subdivision in that:

Taking into consideration local climate and the existing contour and configuration of the site and its surroundings, the size and configuration of lots within the proposed subdivision have been arranged, to the greatest extent feasible, to permit orientation of structures in an east-west alignment for southern exposure, or to take advantage of natural shade, or to take advantage of prevailing breezes.

CITY COUNCIL ACTIONS.

The Banning City Council hereby takes the following actions:

1. **Tentative Tract Map.** The Banning City Council approves Tentative Tract Map 33540 subject to the Conditions of Approval attached hereto and incorporated herein by reference as Exhibit "A".

PASSED APPROVED AND ADOPTED this 26th day of September, 2006.

John Machisic, Mayor
City of Banning

APPROVED AS TO FORM
AND LEGAL CONTENT:

~~Julie Hayward-Biggs~~ Thomas D. Jex
Dep City Attorney

ATTEST:

Marie Calderon, City Clerk
City of Banning

CERTIFICATION

I, Marie A. Calderon, City Clerk of the City of Banning, California, do hereby certify that the foregoing Resolution No. 2006-59 was duly adopted by the City Council of the City of Banning, California, at a regular meeting thereof held on the 26th day of September 2006 by the following vote, to wit:

AYES: Councilmembers Hanna, Palmer, Salas, Welch, Mayor Machisic

NOES: None

ABSTAIN: None

ABSENT: None

Marie A. Calderon, City Clerk
City of Banning, California

DEPARTMENT OF
PLANNING

FINAL CONDITIONS OF APPROVAL

PROJECT #: Tentative Tract Map 33540

SUBJECT: Subdivision of 65+ acres into 172 Single family residential lots

APPLICANT: HDS Group

LOCATION: APN: 535-070-014;535-110-002,-006,-011,-012; 535-311-006 through -023; 535-312-001 through -024

APPLICANT SHALL CONTACT THE PLANNING DIVISION, (951) 922-3125, FOR COMPLIANCE WITH THE FOLLOWING CONDITIONS:

	Completion Date
A. General Requirements	
The applicant shall indemnify, protect, defend, and hold harmless, the City, and/or any of its officials, officers, employees, agents, departments, agencies, and instrumentalities thereof, from any and all claims, demands, lawsuits, writs of mandamus, and other actions and proceedings (whether legal, equitable, declaratory, administrative or adjudicatory in nature), and alternative dispute resolutions procedures (including, but not limited to arbitrations, mediations, and other such procedures), (collectively "Actions"), brought against the City, and/or any of its officials, officers, employees, agents, departments, agencies, and instrumentalities thereof, that challenge, attack, or seek to modify, set aside, void, or annul, the action of, or any permit or approval issued by, the City and/or any of its officials, officers, employees, agents, departments, agencies, and instrumentalities thereof (including actions approved by the voters of the City), for or concerning the project, whether such Actions are brought under the California Environmental Quality Act, the Planning and Zoning Law, the Subdivisions Map Act, Code of Civil Procedure Section 1085 or 1094.5, or any other state, federal, or local statute, law, ordinance, rule, regulation, or any decision of a competent jurisdiction. It is expressly agreed that the City shall have the right to approve, which approval will not be unreasonably withheld, the legal counsel providing the City's defense, and that applicant shall reimburse City for any costs and expenses directly and necessarily incurred by the City in the course of the defense. City shall promptly notify the applicant of any Action brought and City shall cooperate with applicant in the defense of the Action.	__/__/__
Tentative Tract No. 33540 is recommended for approval by the Planning Commission. Full approval is subject to City Council action.	__/__/__
A copy of the signed Resolution of Approval or Community Development Director's letter of approval, and all Standard Conditions, shall be included in legible form on the grading plans, building and construction plans, and landscape and irrigation plans submitted for plan check.	__/__/__
(A) 60-foot easement shall be recorded against the property to provide legal access from the northerly terminus of "F" Street to the northern property boundary. (B) Legal and practical access shall be provided from Eighth Street to the existing cellular tower access road north of Lot 175.	__/__/__

B. Time Limits

This tentative tract map shall expire unless extended by the Planning Commission, unless a complete final map is filed with the City Engineer within 2 years from the date of the approval. ___/___/___

C. Site Development

The site shall be developed and maintained in accordance with the approved plans which include site plans, architectural elevations, exterior materials and colors, landscaping, sign program, and grading on file in the Planning Division, the conditions contained herein, Development Code regulations. ___/___/___

The cemetery shall be maintained in perpetuity; a covenant shall be recorded on the property affirming this Conditions. Said covenant shall be reviewed and approved by the City Attorney. ___/___/___

Prior to any use of the project site or business activity being commenced thereon, all Conditions of Approval shall be completed to the satisfaction of the Community Development Director.

Occupancy of the facilities shall not commence until such time as all Uniform Building Code and State Fire Marshal regulations have been complied with. Prior to occupancy, plans shall be submitted to the City of Banning Fire Marshal and the Building and Safety Division to show compliance. The buildings shall be inspected for compliance prior to occupancy. ___/___/___

Revised site plans and building elevations incorporating all Conditions of Approval shall be submitted for Community Development Director review and approval prior to the issuance of building permits. ___/___/___

All site, grading, landscape, irrigation, and street improvement plans shall be coordinated for consistency prior to issuance of any permits (such as grading, tree removal, encroachment, building, etc.) or prior to final map approval in the case of a custom lot subdivision, or approved use has commenced, whichever comes first. ___/___/___

Approval of this request shall not waive compliance with all sections of the Development Code, all other applicable City Ordinances, and applicable Community or Specific Plans in effect at the time of building permit issuance. ___/___/___

All trash pick-up shall be for individual units with all receptacles shielded from public view. ___/___/___

All ground-mounted utility appurtenances such as transformers, AC condensers, etc., shall be located out of public view and adequately screened through the use of a combination of concrete or masonry walls, berming, and/or landscaping to the satisfaction of the Community Development Director. For single family residential developments, transformers shall be placed in underground vaults. ___/___/___

Street names shall be submitted for Community Development Director review and approval in accordance with the adopted Street Naming Policy prior to approval of the final map. ___/___/___

All building numbers and individual units shall be identified in a clear and concise manner, including proper illumination. ___/___/___

The Covenants, Conditions, and Restrictions (CC&Rs) and Articles of Incorporation of the Homeowners' Association are subject to the approval of the Planning and Engineering Divisions and the City Attorney. They shall be recorded concurrently with the Final Map or prior to the issuance of building permits, whichever occurs first. A recorded copy shall be provided to the City Engineer. The Homeowners' Association shall submit to the Planning Division a list of the name and address of their officers on or before January 1 of each and every year and whenever said information changes. ___/___/___

All parkways, open areas, and landscaping shall be permanently maintained by the property owner, homeowners' association, or other means acceptable to the City. Proof of this landscape maintenance shall be submitted for Community Development Director and City Engineer review and approved prior to the issuance of building permits.

The developer shall submit a construction access plan and schedule for the development of all lots for Community Development Director and City Engineer approval; including, but not limited to, public notice requirements, special street posting, phone listing for community concerns, hours of construction activity, dust control measures, and security fencing.	__/__/__
Six-foot decorative block walls shall be constructed along the project perimeter. If a double wall condition would result, the developer shall make a good faith effort to work with the adjoining property owners to provide a single wall. Developer shall notify, by mail, all contiguous property owner at least 30 days prior to the removal of any existing walls/ fences along the project's perimeter.	__/__/__
On corner side yards, provide minimum 5-foot setback between walls/fences and sidewalk.	__/__/__
For residential development, return walls and corner side walls shall be decorative masonry.	__/__/__
Future development for (each building pad/parcel) shall be subject to separate Development/Design Review process for Planning Commission approval.	__/__/__

D. Building Design

All dwellings shall have the front, side and rear elevations upgraded with architectural treatment, detailing and increased delineation of surface treatment subject to Community Development Director review and approval prior to issuance of building permits.	__/__/__

E. Parking and Vehicular Access (indicate details on building plans)

All units shall be provided with garage door openers if driveways are less than 18 feet in depth from back of sidewalk.	__/__/__
Multiple car garage driveways shall be tapered down to a standard two-car width at street.	__/__/__
On flag lots, use a 12-foot driveway within flag to maximize landscape area.	__/__/__

F. Landscaping

A detailed landscape and irrigation plan, including slope planting and model home landscaping in the case of residential development, shall be prepared by a licensed landscape architect and submitted for Community Development Director review and approval prior to the issuance of building permits or prior final map approval in the case of a custom lot subdivision.	__/__/__
Existing trees required to be preserved in place shall be protected with a construction barrier, and so noted on the grading plans. The location of those trees to be preserved in place and new locations for transplanted trees shall be shown on the detailed landscape plans. The applicant shall follow all of the arborist's recommendations regarding preservation, transplanting, and trimming methods.	__/__/__
For single family residential development, all slope planting and irrigation shall be continuously maintained in a healthy and thriving condition by the developer until each individual unit is sold and occupied by the buyer. Prior to releasing occupancy for those units, an inspection shall be conducted by the Planning Division to determine that they are in satisfactory condition.	__/__/__
The final design of the perimeter parkways, walls, landscaping, and sidewalks shall be included in the required landscape plans and shall be subject to Community Development Director review and approval and coordinated for consistency with any parkway landscaping plan which may be required by the Engineering Division.	__/__/__
Landscaping and irrigation systems required to be installed within the public right-of-way on the perimeter of this project area shall be continuously maintained by the developer or Home Owners Association.	__/__/__

All walls shall be provided with decorative treatment. If located in public maintenance areas, the design shall be coordinated with the Engineering Division.	___/___/___
Tree maintenance criteria shall be developed and submitted for Community Development Director review and approval prior to issuance of building permits. These criteria shall encourage the natural growth characteristics of the selected tree species.	___/___/___
Landscaping and irrigation shall be designed to conserve water through the principles of Xeriscape.	___/___/___
G. Environmental – Mitigation Measures	
In those instances requiring long term monitoring (i.e.) beyond final certificate of occupancy), the applicant shall provide a written monitoring and reporting program to the Community Development Director prior to issuance of building permits. Said program shall identify the reporter as an individual qualified to know whether the particular mitigation measure has been implemented.	___/___/___
Any lot with a rear yard slope of more than 10 feet will be designed to include terracing of that slope, and intermediate usable yard space within the slope area. This may include staggered retaining walls, stairs and patios, to the clarification of the Director of Community Development	___/___/___
Alternatively, the tract map can be redesigned to limit pad elevations between adjacent lots to 10 feet or less.	___/___/___
All manufactured slopes of 10 feet or more shall be landscaped and irrigated in such a manner as to assure 100% coverage within 12 months. Landscaping shall be native groundcover or similar. Irrigation systems shall be operated and maintained by a groundcover or similar. All irrigation systems shall be operated and maintained by a homeowners' association, in order to assure long term survival of the plantings. A maintenance easement shall be recorded on each lot on which such a slope occurs, in favor of the homeowners' association.	___/___/___
The applicant shall submit, for review and approval, a PM10 Management Plan for all grading and construction activities, for review and approval by the City Engineer prior to the issuance of grading permits.	___/___/___
SCAQMD Rule 403 shall be implemented.	___/___/___
No more than 5 acres shall be actively graded during any one day.	___/___/___
During all grading and construction activities, the site shall be watered at least twice daily.	___/___/___
All trucks hauling dirt, sand or soil shall be covered, or shall maintain two feet of freeboard.	___/___/___
Streets accessing the project site shall be swept at the end of each work day.	___/___/___
All grading activities shall be suspended during wind speeds of 25 mph or greater.	___/___/___
All diesel powered vehicles and equipment shall be properly maintained.	___/___/___
Electric or natural gas powered equipment shall be used to the greatest extent possible.	___/___/___
Ridesharing and transit incentives shall be provided to the construction crews.	___/___/___
Pre-coated or natural colored building materials shall be used to the greatest extent possible.	___/___/___
Within 30 days prior to the issuance of grading permits, a protocol survey for burrowing owls shall be conducted to determine if the species occurs on the site. Should the species be identified, the biologist shall provide the Planning Department with recommendations for relocation, frothier review and approval. No grading permit shall be issued until the relocation has been completed	___/___/___

Within 30 days prior to the issuance of grading permits, if the grading permit is sought between February 1 and August 31, a survey of nesting birds subject to the provisions of the Migratory Bird Treaty Act shall be conducted. Should nests be identified, the biologist shall provide the Planning Department with recommendations for buffer areas and construction restriction, for their review and approval. No grading permit shall be issued until the recommendations have been implemented.	___/___/___
No staging, grading or other ground disturbance shall be permitted within the open space area (lot 176)	___/___/___
The open space area (lot 176 shall be fenced to prevent encroachment. The Planning Department shall approve the fence. Signs shall be placed at each end of the fence, identifying the area as protected, and prohibiting encroachment by humans dogs or other domestic animals.	___/___/___
Prior to any ground disturbing activity, the applicant shall secure, and shall provide written evidence of the same to the Planning Department, appropriate permits from the California Regional Water Quality Control Board, the US Army Corps of Engineers and the California Department of Fish and Game. The US Army Corps permit shall assure mitigation for the loss of 0.29 acres of federal jurisdictional areas; and the CDFG permit shall assure mitigation for the loss of 0.71 acres of state jurisdictional areas.	___/___/___
A Phase III recovery consistent with the Plan submitted by L& L Environmental shall be completed on the project site prior to any ground disturbing activity on the project site. The final report shall be provided to the City Planning Department for review and approval.	___/___/___
The project shall convey, with recordation of the final map, a 7± acre parcel (lot 175) to the Morongo Band of Mission Indians.	___/___/___
The applicant shall, prior to the issuance of building permits, construct a temporary chain link fence to separate the cemetery from the tract. The fence shall be reviewed and approved by the Planning Department prior the issuance of building permits. The fence shall be replaced by a permanent decorative block wall within 30 days of completion of grading activities."	___/___/___
The applicant shall, prior to the issuance of grading permits, complete the design of the burial grounds by a licensed landscape architect, including the relocation of cement slabs, the adobe wall, the grotto, selected stone works, planters and trees.	___/___/___
The applicant shall, prior to issuance of grading permits, install wrought iron fencing to enclose the parcel to be conveyed to the Morongo Band, and extending to the entrance on 8th Street.	___/___/___
The applicant shall pave and landscape the access road from the 7± acre parcel to 8th Street.	___/___/___
The applicant shall, prior to the issuance of grading permits, have the site surveyed by a qualified arborist to determine whether the olive trees on the west end of the property can be transplanted to the boundary of the cemetery to act as a buffer. The transplantation shall be complete prior to the issuance of occupancy permits for any house on the property.	___/___/___
The applicant and the Morongo Band shall develop a plan for the preservation of the cemetery and other items to be relocated within the 7± acre parcel.	___/___/___
The applicant shall, at his expense, engage a qualified archaeologist to complete the cataloging of the artifacts collected in the 1990 survey, and shall cause these artifacts to be delivered to the Morongo Band upon completion of the cataloging effort.	___/___/___
All ground disturbing activities on any portion of the site will be monitored by a qualified archaeologist and a representative of the Morongo Band. The archaeologist shall be empowered to stop or redirect activities should artifacts be uncovered. The archaeologist shall deliver a report documenting all monitoring activities to the Planning Department and the Morongo Band within 30 days of completion of grading activities.	___/___/___

If human remains or potential human remains are identified during earth moving activities, all work shall stop in that area, and the Riverside Counter Coroner shall be contacted. No further activity shall occur in the area in the areas until the Coroner has completed his investigation, including Native American consultation. ___/___/___

A permanent name marker and the existing bronze plaque (in possession of the Riverside County Parks and History Division) shall be placed in the cemetery. ___/___/___

The applicant shall, in conjunction with City staff, prepare formal paperwork for nomination of the site to the National Register of Historic Places, California Register of Historic Places, and appropriate County and Local designations and assure the filing of the paperwork with the appropriate agencies. ___/___/___

A Historic American Engineering Record level recordation of the Gilman Home Channel shall be completed prior to any ground disturbing activity the project site. ___/___/___

Consistent with the recommendations of the L& L Environmental Survey, the channel shall be preserved in place, either in whole or in part, or relocated in part to the open space area north of the project site. If relocated, a memorial plaque explaining the significance of the structure shall be incorporated into the relocation. ___/___/___

Construction activities shall be limited to those hours prescribed in the Municipal Code. ___/___/___

All construction equipment, including heavy equipment, shall be muffled. ___/___/___

Construction staging and storage areas shall be located along the northern portion of the site, south of the open space and cemetery lots. ___/___/___

Continuous grading activities along the eastern boundary of the project site shall be limited to no more than 15 minutes within an hour. ___/___/___

H. Other Agencies

The applicant shall contact the U.S. Postal Service to determine the appropriate type and location of mail boxes. Multi-family residential developments shall provide a solid overhead structure for mail boxes with adequate lighting. The final location of the mail boxes and the design of the overhead structure shall be subject to Community Development Director review and approval prior to the issuance of building permits. ___/___/___

APPLICANT SHALL CONTACT THE ENGINEERING DIVISION, (951) 922-3130, FOR COMPLIANCE WITH THE FOLLOWING CONDITIONS:

I. General

The Department of Public Works recommends the following Conditions of Approval for Tentative Tract Map 33540. Unless stated otherwise, all conditions shall be completed by the Developer at no cost to any Government Agency. ___/___/___

Prior to the issuance of any grading, construction, or public works permit by the City, the applicant shall obtain any necessary clearances and/or permits from the following agencies:

- Fire Marshal
- Public Works Department (Grading Permit, Improvement Permit)
- Community Development Department
- Riverside County Environmental Health Department
- Banning Unified School District
- California Regional Water Quality Control Board Colorado River Basin (RWQCB)
- South Coast Air Quality Management District (SCAQMD)
- United States Army Corps of Engineers (USACE)
- California Department of Fish and Game (DFG)

The applicant is responsible for meeting all requirements of permits and/or clearances from the above listed agencies. When the requirements include approval of improvement plans, the applicant shall furnish proof of such approvals when submitting improvements plans to the City.

Project No. TT33540

Completion Date

___/___/___

The following improvement plans shall be prepared by a civil engineer or architect licensed by the State of California as allowed and submitted to the Engineering Division for review and approval. A separate set of plans shall be prepared for each line item listed below. Unless otherwise authorized by the City Engineer in writing, the plans shall utilize the minimum scale specified and shall be drawn on 24" x 36" Mylar. Plans may be prepared at a larger scale if additional detail or plan clarity is desired (Note: the applicant may be required to prepare other improvement plans not listed here pursuant to improvements required by other agencies and utility purveyors).

A.	On-Site Rough Grading Plan	1" = 40' Horizontal
B.	Haul Route Plan	1" = 40' Horizontal
C.	Clearing Plan	1" = 50' Horizontal
	• Include fuel modifications zones	
	• Include construction fencing plan	
D.	SWPPP	1" = 40' Horizontal
	Note: A, B & C shall be processed concurrently.	
E.	Storm Drain Plan	1" = 40' Horizontal
F.	Off-Site Street Improvement Plans	1" = 40' Horizontal 1" = 4' Vertical
G.	Off-Site Landscaping Plans	1"=20' Horizontal
H.	Off-Site Signing & Striping Plans	1" = 40' Horizontal
I.	On-Site Street Improvement/ Signing & Striping Plans	1" = 40' Horizontal 1"= 4' Vertical
J.	On-Site Residential Precise Grading Plans	1" = 30' Horizontal

Other engineered improvement plans prepared for City approval that are not listed herein shall be prepared in formats approved by the City Engineer prior to commencing plan preparation.

All off-site plan and profile street improvement plans and signing & striping plans shall show all existing improvements for a distance of at least 200-feet beyond the project limits, or at a distance sufficient to show any required design transitions.

All on-site signing and striping plans shall show the following at a minimum: stop signs, limit lines and legends, no parking signs, raised pavement markers (including blue raised pavement markers at fire hydrants) and street name signs per Public Works standard plans and/or as approved by the City Engineer.

A small index map shall be included on the title sheet of each set of plans, showing the overall view of the entire work area.

Upon completion of construction, the applicant shall furnish the City with reproducible record drawings on Mylar of all improvement plans that were approved by the City Engineer. Each sheet shall be clearly marked "As-Built" or "As-Constructed" and shall be stamped and signed by the engineer or surveyor certifying the accuracy and completeness of the drawings. The applicant shall have all AutoCAD or raster-image files submitted to the City, revised to reflect the "As-Built" conditions. ___/___/___

All utility systems including gas, electric, telephone, water, sewer, and cable TV shall be provided for underground, with easements provided as required, and designed and constructed in accordance with City Codes and the utility provider. Telephone, cable TV, and/or security systems shall be pre-wired in the residence. ___/___/___

J. Rights of Way

Prior to issuance of any permit(s), the applicant shall acquire or confer property rights necessary for the construction or proper functioning of the proposed development. Conferred rights shall include right-of-way dedications, irrevocable offers to dedicate or grant of easements to the City for emergency services, maintenance, utilities, storm drain facilities, or temporary construction purposes including the reconstruction of essential improvements. ___/___/___

The applicant shall offer for dedication on the Final Map all public street right-of-ways in conformance with the City's General Plan, Municipal Code, applicable precise plans, standard plans, and/or as required by the City Engineer. ___/___/___

Offer to dedicate for public purposes the right-of-way for "A" Street through "J" Street as a general local streets; 60 foot width. The geometrics for the knuckle shall be in accordance with the City of Banning Standard No. G-806. The geometrics for the cul-de-sac shall be in accordance with the City of Banning Standard No. G-800. Offers of dedication shall include corner cut-off at intersection. ___/___/___

Offer to dedicate for public purposes the 24 foot wide right-of-way for a secondary access way for Wyte Way. ___/___/___

Offer to dedicate for public purposes the necessary right-of-way in order to meet the City of Banning master planned half street width of 30 feet fronting Gilman Street. ___/___/___

Obtain right-of-way, or offer to dedicate for public purposes the necessary right-of-way to construct the knuckle at the westerly end of Gilman Street. ___/___/___

Grant slope easements to the City of Banning for road maintenance purposes for any slopes supporting street sections. The easements shall extend 5 feet from the toe of slope to provide adequate access ___/___/___

Grant a storm drain easement along master planned storm drain Line "A" for the benefit of Riverside County Flood Control and Water Conservation District in accordance with their standards. ___/___/___

Prior to the issuance of any certificates of occupancy, the applicant shall not grant any easements over any property subject to a requirement of dedication or irrevocable offer to the City of Banning or the Riverside County Flood Control and Water Conservation District unless such easements are expressly made subordinate to the easements to be offered for dedication to the City or RCFC. Prior to granting any of said easements, the sub divider shall furnish a copy of the proposed easement to the City Engineer for review and approval. Further, a copy of the approved easement shall be furnished to the City Engineer prior to the issuance of any certificate of use and/or occupancy. ___/___/___

K. Public Improvements:

Construct half street improvements in accordance with City standards fronting Gilman Street including street lighting, curb and gutter, access ramps, sidewalk, and asphalt concrete paving, street name signs, traffic signs and striping, and any transitions. Curb returns have a 35 foot radius along Gilman Street. Street lights on Gilman Street shall be installed offset of the existing street lights. Where the transverse slope of the existing pavement exceeds 3% the applicant shall remove pavement and join the existing pavement surface. Applicants' geotechnical engineer shall provide the design of the pavement section based upon the Caltrans method. ___/___/___

Construct full street improvements for "A" Street through "J" Street in accordance with City Standards including street lighting, curb and gutter, cross gutters and spandrels, access ramps, drive approaches, sidewalk, and asphalt concrete paving, street name signs, traffic signs and striping, and any transitions. Applicants' geotechnical engineer shall provide the design of the pavement section based upon the Caltrans method. ___/___/___

Construct 24 foot wide secondary access road connecting the cul-de-sac at Wyte Way to the cul-de-sac at 8th Street in accordance with City Standards including asphalt concrete paving, traffic signs and striping, and any transitions. Applicants' geotechnical engineer shall provide the design of the pavement section based upon the Caltrans method. The road shall be accessed by drive approaches at the respective cul-de-sacs. ___/___/___

Construct the missing portion of curb, gutter and sidewalk along Gilman Street at the south-westerly end that joins to the knuckle, approximately 150 feet more or less. ___/___/___

Construct drive approach(s) for the properties/utilities accessed from the knuckle at the westerly end of Gilman Street. The applicant shall be responsible for paving the drive ways located within the public right-of-way. ___/___/___

All street improvement design shall provide pavement transitions per Caltrans standards for transition to existing street sections. ___/___/___

L. Grading and Drainage:

Submit a Drainage Study with hydrologic and hydraulic analysis for developed and undeveloped (existing) conditions to the Engineering Division for review and approval. The study and analysis must be prepared by a civil engineer licensed by the State of California. Drainage design shall be in accordance with Banning Master Drainage Plan adopted by Riverside County Flood Control and Water Conservation District (RCFC), RCFC Hydrology Manual, and standard plans and specifications. The 10-year storm flow shall be contained within the street curbs, and the 100-year storm shall be contained within the street right-of-way; when this criteria is exceeded, additional drainage facilities shall be designed and constructed. ___/___/___

Prior to recordation of the final map or approval of the grading plan, the subdivider shall submit a geologic investigation/report for review and approval to demonstrate that the site is not threatened by surface displacement from future faulting in accordance with the Alquist-Priolo Earthquake Fault Zoning Act. Such a report may require building setbacks and/or engineering strengthening that could significantly alter the design of the proposed tentative tract map. The subdivider shall be responsible for the costs associated with the review and approval of geologic investigation/report. ___/___/___

Project No. TT33540

	Completion Date
The design of the development shall not cause any increase in flood boundaries, levels or frequencies in any area outside the development. Note: Discharge to the rock and mortar channel (existing Line "A") downstream of project shall not be increased from existing discharge rate.	___/___/___
Design and Construct master planned storm drain system Line "A" within tract boundary in accordance with RCFC design and construction standards.	___/___/___
Design and Construct missing portion of master planned storm drain system Line "A-4" and in accordance with RCFC design and construction standards.	___/___/___
Design and Construct master planned East Gilman Home Debris Basin in accordance with RCFC design and construction standards.	___/___/___
The project grading shall be designed in a manner that perpetuates the existing natural drainage patterns with respect to tributary drainage areas, outlet points and outlet conditions. Otherwise, a drainage easement shall be obtained for the release of concentrated or diverted storm flows. The project shall accept and convey storm flows from the adjacent property westerly of the project.	___/___/___

The applicant shall comply with Chapter 34 *"Stormwater Management and Discharge Controls"* of the Banning Municipal Code (BMC); California Building Code Appendix Chapter 33 *"Excavation and Grading"*; and the State Water Resources Control Board's Order No. 99-08-DWQ. ___/___/___

a) For construction activities including clearing, grading or excavation of land that disturbs one (1) acre or more of land, or that disturbs less than one (1) acre of land, but which is a part of a construction project that encompasses more than one (1) acre of land, the applicant shall be required to submit a Storm Water Pollution Protection Plan (SWPPP) and file a Notice of Intent (NOI) with the Regional Water Quality Control Board.

b) The applicant's SWPPP shall be reviewed and approved by the City Engineer prior to any on-site or off-site grading being done in relation to this project.

c) The applicant shall ensure that the required SWPPP is available for inspection at the project site at all times through, and including acceptance of all improvements by the City.

d) The applicant's SWPPP shall include provisions for all of the following Best Management Practices ("BMPs"):

   i) Temporary Soil Stabilization (erosion control).

   ii) Temporary Sediment Control.

   iii) Wind Erosion Control.

   iv) Tracking Control.

   v) Non-Storm Water Management.

   vi) Waste Management and Materials Pollution Control.

e) All erosion and sediment control BMPs proposed by the applicant shall be approved by the City Engineer prior to any onsite or offsite grading, pursuant to this project.

f) The approved SWPPP and BMPs shall remain in effect for the entire duration of project construction until all improvements are completed and accepted by the City.

Grading and excavations in the public right-of-way shall be supplemented with a soils and geology report prepared by a professional engineer or geologist licensed by the State of California. ___/___/___

A rough grading plan and a precise grading plan shall be submitted to the City Engineer for review and approval. A grading permit shall be obtained prior to commencement of any grading activity. Rough grading plans shall include perimeter walls with top of wall and top of footing elevations shown. All footings shall have a minimum of 1-foot of cover, and/or sufficient cover to clear any obstructions. ___/___/___

Prior to the issuance of a building permit for any building lot, the applicant shall provide a lot pad certification stamped and signed by a qualified civil engineer or land surveyor. Each pad certification shall list the pad elevation as shown on the approved grading plan, the actual pad elevation and the difference between the two, if any. Such pad certification shall also list the relative compaction of the pad soil. The data shall be organized by lot number, and listed cumulatively if submitted at different times. ___/___/___

All lot drainage shall be directed to the driveway by side yard drainage swales independent of any other lot. ___/___/___

Obtain clearance or approval from the U.S. Army Corps of Engineers, California Department of Fish and Game, Regional Water Quality Control Board, and Riverside County Flood Control and Water Conservation District as required. Comply with all conditions and mitigation measures if so determined and submit copies of all correspondence with the agencies to the Community Development Director and City Engineer. ___/___/___

M. Landscaping:

Prior to occupancy of the first dwelling unit of the development, an automatic sprinkler system and landscaping shall be installed within the common areas including perimeter slopes. The system shall include a landscape controller, a separate water meter, a separate electric meter, and plantings as approved by the Community Development Director. A homeowner's association shall be responsible for the maintenance and upkeep of the common areas in a manner meeting the approval of the Community Development Director. ___/___/___

Prior to the recordation of the final map, the subdivider shall reserve open space Lots 174 to 178 for granting in fee to a homeowner's association who shall be responsible for their maintenance and upkeep in a manner meeting the approval of the Fire Marshall and Community Development Director. If a particular lot may not be granted in fee, the subdivider shall reserve the necessary rights to maintain the lot(s) as described herein. ___/___/___

N. Traffic:

The subdivider shall be responsible for the preparation of a Traffic Impact Anaylsis (TIA) in order to identify the fair share part of any improvements that may be required. The TIA shall be prepared in accordance with County of Riverside guidelines. ___/___/___

Prior to the issuance of any certificate of occupancy, all fire hydrants shall have a blue reflective pavement marker indicating the hydrant location on the street as approved by the Fire Marshall, and must be maintained in good condition by the property owner until the street is accepted for maintenance. ___/___/___

Prior to the issuance of a precise grading permit or building permit, the applicant shall submit and obtain approval of the Fire Marshall for the plans for all public or private access roads, streets and courts. The plans shall include plan and sectional views and indicate the grade and width of the access road measured flow-line to flow-line. When a dead-end street exceeds 150 feet or when otherwise required, a clearly marked fire apparatus access turnaround must be provided and approved by the Fire Marshall. Applicable CC&Rs or other approved documents shall contain provisions which prohibit obstructions such as speed bumps/humps, control gates or other modifications within said easement or access road unless prior approval of the Fire Marshall is granted. ___/___/___

Place a two way stop with limit lines along Gilman Street at 8th Street. ___/___/___

Place centerline striping along Gilman Street. ___/___/___

Perform a traffic signal warrant study in accordance with Caltrans standards for the intersection of Wilson Street and 8th Street. If a traffic signal is warranted, the subdivider shall be responsible for constructing the traffic signal at this location prior to occupancy of the 85 single family dwelling. ___/___/___

O. Final Map:

Prior to approval of any Final Map, the applicant shall construct all on-site and off-site improvements in accordance with the approved plans and satisfy its obligations for same, or shall furnish a fully secured and executed Agreement for Construction of Public Improvements guaranteeing the construction of such improvements and the satisfaction of its obligations for same, or shall agree to any combination thereof, as may be required by the City ___/___/___

The applicant shall file an Environmental Constraint Sheet. An Environmental Constraint Sheet means a duplicate of the final map on which are shown the Environmental Constraint Notes. This sheet shall be filed simultaneously with the final map, with the County Surveyor, and labeled ENVIRONMENTAL CONSTRAINT SHEET in the top margin. Applicable items will be shown under a heading labeled Environmental Constraints Notes. The Environmental Constraint Sheet shall contain the statement: THE ENVIRONMENTAL CONSTRAINT INFORMATION SHOWN ON THIS MAP SHEET IS FOR INFORMATIONAL PURPOSES DESCRIBING CONDITIONS AS OF THE DATE OF FILING, AND IS NOT INTENDED TO AFFECT RECORD TITLE INTEREST. THIS INFORMATION IS DERIVED FROM PUBLIC RECORDS OR REPORTS, AND DOES NOT IMPLY THE CORRECTNESS OR SUFFICIENCY OF THOSE RECORDS OR REPORTS BY THE PREPARER OF THIS MAP SHEET. The sheet shall delineate constraints involving, but not limited to, any of the following that are conditioned by the Advisory Agency: archaeological sites, geologic mapping, grading, building, building setback lines, flood hazard zones, seismic lines and setbacks, fire protection, water availability, and sewage disposal. ___/___/___

Prior to the recordation of final map or the issuance of a grading permit, the applicant shall obtain approval from the Fire Marshall in consultation with the City Engineer, for a conceptual fuel modification plan and program. Prior to the issuance of any certificate of occupancy, the fuel modification shall be installed and completed under the supervision of the Fire Marshall with an approved plant pallet. The CC&Rs or other approved documents shall contain provisions for maintaining the fuel modification zones, including the removal of all dead and dying vegetation. ___/___/___

Security for the construction of public improvements in accordance with Government Code Section 66499 shall be as follows: ___/___/___

Faithful Performance Bond 100% of estimated cost
Labor and Material Bond 100% of estimated cost
Monumentation Bond $5,000.00

Securities for the public improvements shall be on file with the City Clerk prior to scheduling the final map for approval by City Council. Unit prices for bonding estimates shall be those specified or approved by the City Engineer.

Prior to approval of the Final Map, the applicant shall submit a list of street names and addresses in Microsoft Excel spread sheet format for review and approval. The house number system shall be in accordance with Section 21-17 & 21-18 of the Banning Municipal Code. A reduced copy of the subdivision map shall be included with the submittal. ___/___/___

Revisions to the tentative map during plan check including, but not limited to, lot line alignments, easements, improvement plan revisions, and similar minor changes which do not alter the design (property rights, number of lots, environmental impact, etc.) may be administratively approved through the plan check process with the mutual consent and approval of the Community Development Director and City Engineer. Final maps shall be amended in accordance with the Subdivision Map Act. ___/___/___

Prior to approval of any final map the applicant shall identify and include in its improvement plans those routine structural and non-structural Best Management Practices (BMP's) as outlined in Supplement A to the Riverside County Drainage Area Management Plans and any attachments. __/__/__

A record of all street centerline monument ties shall be submitted to the Engineering Division upon completion of improvements or prior to release of Monumentation Bond. __/__/__

Submit a copy of the title report, closure calculations, and any separate instruments or necessary right-of-way documents to the Engineering Division prior to final map approval. __/__/__

A map of the proposed subdivision drawn at 1"=200' showing the outline of the streets including street names shall be submitted to the City to update the city atlas map. __/__/__

An original Mylar of the final map (after recordation) shall be provided to the City for the record files. __/__/__

P. Fees: __/__/__

Plan check fees for final map review, professional report review (geotechnical, drainage, etc.), and all improvement plans review, shall be paid prior to submittal of said documents for review and approval in accordance with the Fee Schedule in effect at the time of submittal.

Public Works Inspection fees shall be paid prior to the scheduling the final map for approval by City Council in accordance with the Fee Schedule in effect at time of time of scheduling. __/__/__

Water and sewer connection fees including frontage fees and water meter installation charges shall be paid on a per lot basis at the time of building permit issuance in accordance with the Fee Schedule in effect at that time. __/__/__

A Traffic Signal Mitigation fee shall be paid on a per lot basis prior to issuance of building permits for each lot within the subdivision. __/__/__

A fee shall be paid to Riverside County Flood Control and Water Conservation District in the amount specified by them to perform plan checking for drainage purposes for the proposed subdivision. __/__/__

APPLICANT SHALL CONTACT THE FIRE MARSHAL AT, (951) 922-3210, FOR COMPLIANCE WITH THE FOLLOWING CONDITIONS:

Q. Fire Department Developer Fees: __/__/__

Fees are increased annually and may be different at the time of construction. The fee schedule at the time of plan submittal shall apply.

Residential Dwelling Units - $543.00 per unit +
$ 5.00 per unit Disaster Planning

Plan Check & Inspection - $ 84.00 per unit

R. Fire Hydrants:

Completion Date

1. Prior to construction or renovation, working fire hydrants shall be provided when any portion of any structure exceeds 150 feet from a water supply on a public street. ___/___/___

2. Spacing of fire hydrants shall comply with UFC Appendix III B and the City of Banning Public Works Standards. (maximum 300 feet) ___/___/___
   a.

3. Minimum 6-inch riser, street valve, approved shear valve and blue dot identification marker shall be provided for each fire hydrant. ___/___/___

4. The City standard fire hydrant is the Residential, James Jones #J3700, or an equivalent approved by the Fire Marshal. ___/___/___

5. Fire Hydrants are to be painted by the developer, contractor, etc., prior to the final inspection. (EOS Standard W714) Rustoleum Red, damp proof #769 and two (2) coats of Rustoleum semi-gloss yellow #659, or an approved equivalent. ___/___/___

S. Water Supply:

1. Fire flow shall be established by the Fire Department using the information provided in the UFC Appendix III A. Fire Flow may be adjusted upward where conditions indicate an unusual susceptibility to fire. (minimum 1000gpm for 2 hours) ___/___/___

T. Fire Department Access:

1. Shall be required when any portion of the first story of any structure is more than 150 feet from Fire Department apparatus access. ___/___/___

2. Minimum clearances or widths may be increased when the minimum standards are not adequate for Fire Department access. ___/___/___

3. Surfaces shall be designed and maintained to support the imposed loads of fire apparatus. Surfaces shall have all-weather driving capabilities, including bridges. ___/___/___

4. Minimum quality road surfaces shall be in place prior to combustible materials being delivered to the site. ___/___/___

5. Minimum unobstructed width shall be 20 feet. ___/___/___

6. Minimum unobstructed vertical clearance shall not be less than 13 feet 6 inches. ___/___/___

7. Minimum turning radius shall be 42 feet. ___/___/___

8. All dead-end access roads in excess of 150 feet shall have approved provisions for turning around of fire apparatus. ___/___/___

9. Maximum grade shall be established by the Fire Department. ___/___/___

10. Vehicles shall not be parked or otherwise obstruct the required width of any fire apparatus ___/___/___

access.

11. Two means of ingress/egress shall be provided for emergency vehicles and fire apparatus. ___/___/___

12. The requirements for this segment are covered in UFC Article 9. ___/___/___

U. Premises Identification. ___/___/___

1. Approved numbers or addresses shall be placed on all new and existing buildings in such a position as to be plainly visible and legible from the street or road fronting the property. Said numbers shall contrast with their background.

   Residential - 3-1/2" min. Size

V. Spark Arrestors ___/___/___

1. Chimneys used in conjunction with fireplaces or heating appliances in which solid or liquid fuel is used shall be maintained with an approved spark arrestor.

W. Inspections

1. Inspections shall be requested a minimum of forty-eight (48) hours prior to the time the required inspection is needed. ___/___/___

2. Fee for each inspection is $42.00 per hour per person. Exception, residential inspections are $21.00 per unit per person. ___/___/___

3. Work begun without a permit or without an approved set of plans at the job site will result in a triple fee and/or the work stopped. ___/___/___

X. Hazardous Materials: ___/___/___

The storage, dispensing, use or handling of hazardous materials during construction shall be in accordance with the provisions of UFC Article 80 and UBC Section 307 in addition to all federal, state and local laws or ordinances.

Y. Fuel Modification/Hazard Reduction Plan (Req'd Note for all Maps and Plans)

A "greenbelt" or fuel modification zone will be required along the northern portion of the project. ___/___/___

The Greenbelt/Zone Plan and the provisions for maintenance shall meet the standard developed by the Fire Department. That standard is presented below. ___/___/___

Standard Banning Fire Services Requirements for
"Fuel Modification Zones"
Around Projects in High Fire Hazard Areas

Lots that are within planning areas adjacent to open space (Wildland/Urban Interface Areas) will be developed in accordance with a Fire Protection Plan that provides adequate buffering and fuel modification zones consistent with City Fire Department standards. Fuel management zones will be provided as outlined below.

Areas where slopes exceed 30% will undergo trimming and/or clearing of flammable native vegetation for a minimum distance of one-hundred (150) feet from any structure and a minimum distance of seventy-five (75) feet from any property line. No less than fifty (50) feet of these cleared areas will be planted with non-flammable ("wet-zone") vegetation with the remainder remaining clear of trees or large shrubs. The fuel management zones may be reduced through the use of concrete walls as a rear yard edge treatment or as otherwise approved by the City Fire Department. Where residential areas are adjacent to open space areas with slopes not exceeding 30%, a minimum of 100 feet from any structure and a minimum of 50 feet of non-flammable ("wet zone") vegetation must be provided outside of any property line.

The above listed fuel modification zone widths may be increased in areas of extremely steep slopes or where strong winds may influence fire behavior. Fuel modification areas can extend into private lots as long as a Homeowners Association establishes enforceable restrictions related to no additional structures (i.e. garages, barns, storage buildings, wooden decks, patio covers, etc.) within required setbacks. Maintenance of fuel management zones will be the responsibility of either a Homeowners Association, neighborhood association or other appropriate maintenance agency/entity approved by the City of Banning.

Prior to approval of any Tentative Tract Map or Land Use Permit for properties adjacent to wildland interface zones, the project proponent will prepare a Fire Protection Plan for approval by the City Fire Department. The Fire Protection Plan will provide definition of standards, locations, roadway widths, emergency access, design, maintenance, types of vegetation to be used in "wet zones", construction timing, financing and other applicable conditions related to fire protection.

Construction of the buildings that are directly adjacent to the wildland areas must meet the following minimum requirements in addition to other applicable codes:

1. All eaves must be fire protected (i.e. boxed and stuccoed)
2. All attic openings must be screened with a mesh no larger than 1/8 inch.
3. Windows must be dual-paned with aluminum frames.
4. Only non-combustible siding may be used.

APPLICANT SHALL CONTACT THE WATER DEPARTMENT AT, (951) 922-3282, FOR COMPLIANCE WITH THE FOLLOWING CONDITIONS:

Z. Water

1. Submit Water Improvement Plans to the Engineering Division for review and approval. Design water lines throughout and to property boundaries to tract. The proposed new water lines shall connect into the City's water system on Gilman Street. To receive water service without using a hydromatic station, the upper elevation of the highest house pad shall be placed below the 2610 elevation. Also, in some areas of the tract, special seismic design should be considered. ___/___/___

2. All water lines and fitting shall be a minimum of 8-inches in diameter and shall be DIP or 10- gage steel pipes, cement mortar lined & wrapped. Water line easements shall be a minimum width of 20 feet. ___/___/___

3. Fire hydrants shall be installed within and on the tract boundaries as per the approval plans, at a 300-foot maximum spacing. ___/___/___

4. A backflow device must be installed for each irrigation water connection and inc compliance with the State of California Department of Health Regulations. Contact the City of Banning, After Operations Division, prior to installation. ___/___/___

5. A Reimbursement Agreement may be entered into for the proposed constructed and extended water line on Gilman Street that others can use for their benefit. ___/___/___

AA. Sewer

1. Submit Sewer Improvement Plans to the City Engineer for review and approval. Design and construct sewer lines throughout the tract beginning in the vicinity just easterly of proposed Street "A" and Gilman Street and, also, westerly on Gilman Street to the end of the proposed cul-de-sac for Gilman Street. ___/___/___

2. All sewer lines shall be extra strength Vitrified Clay Pipe and the sewer mains shall be a minimum of 8-inches in diameter. Sewer line easements to be a minimum of 20-feet wide and shall have an all weather access cover. ___/___/___

3. A sewer check valve shall be provided for each lot with a finished pad elevation lower than the rim elevation of the immediate up-stream sewer manhole. ___/___/___

4. A Reimbursement Agreement may be entered into for the proposed constructed and extended sewer line on Gilman Street that others can use for their benefit. ___/___/___

BB. Sewer

1. Water and Sewer Connection Fees and Water Meter Installation charges shall be paid on a per lot basis and per EDU at the time of issuance of building permits, for each lot within this subdivision in accordance with the fee schedule in effect at the time the fees are paid. Also, pay all water and sewer frontage fees, if applicable, and in accordance with the fee schedule in effect at the time the fees are submitted, prior to plan checking proceeding. ___/___/___

ATTACHMENT 4

Resolution No. 2008-59 Approval of a twelve (12) month extension of time

RESOLUTION NO. 2008-59

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BANNING, CALIFORNIA APPROVING A ONE-YEAR EXTENSION OF TIME FOR TENTATIVE TRACT MAP 33540 (TTM 33540) PREVIOUSLY APPROVED BY CITY COUNCIL ON SEPTEMBER 26, 2006, BY RESOLUTION NO. 2006-59

WHEREAS, an application for time extension for Tentative Tract Map No. 33540 has been duly filed by:

Applicant / Owner:	**Gilman-Banning, LLC**
Project Location:	**Generally, north of Gilman Street and west of 8th Street.**
APN Number:	**535-110-002;-006;-011;-012; 535-311-006 through -23; 535-312-001 through -024; 535-070-014.**
Project Area:	**65 Acres**
Application Complete:	**April 29, 2008**

WHEREAS, the City Council of the City of Banning, on September 26, 2006, approved Tentative Tract Map 33540, to allow the subdivision of approximately 65-acre site into 172 single family lots ranging in size from 7,000 square feet to 20,000 square feet, along with 3 open space lots; and

WHEREAS, a tentative map expires 24 months after its initial approval unless extensions are granted by the legislative body; and

WHEREAS, Gilman-Banning, LLC, submitted a request for an extension of time for Tentative Tract Map 33540 in accordance with Section 66452.6(e) of the Subdivision Map Act; and

WHEREAS, On September 26, 2006, a Mitigated Negative Declaration and Mitigation Monitoring Program prepared for the project was approved in accordance with the California Environmental Quality Act (CEQA) when the project was approved by City Council by adoption of Resolution No. 2006-59; therefore, a subsequent/supplemental environmental document is not required; and

WHEREAS, on May 30, 2008, the City gave public notice as required under Government Code Section 66451.3 by mailing to property owners within 300 feet of the site and advertising in the Record Gazette newspaper of the holding of a public hearing at which the request for an Extension of Time would be considered; and

WHEREAS, in accordance with Government Code Section 66452.3, the City has provided the applicant with a copy of the Planning Department's report and recommendation to the City Council at least three (3) days prior to the below referenced noticed public hearing; and

WHEREAS, on June 10, 2008, the City Council of the City of Banning held the noticed public hearing at which interested persons had an opportunity to testify in support of, or opposition to, the Tentative Tract Map Extension of Time and at which the City Council considered said Extension of Time; and

WHEREAS, at the public hearing on June 10, 2008, the City Council of the City of Banning considered and heard public comments on approval of Extension of Time for TTM 33540.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Banning as follows:

SECTION 1: The City Council hereby approves a one-year time extension for Tentative Tract Map 33540 in accordance with Government Code Section 66452.6(e).

SECTION 2: Tentative Tract Map 33540 shall expire on September 26, 2009, unless said map has been recorded, or a request has been filed with the City for a second extension of time in accordance with law.

PASSED, APPROVED AND ADOPTED this 10th day of June, 2008.

Brenda Salas, Mayor
City of Banning

ATTEST:

Marie A. Calderon, City Clerk
City of Banning

APPROVED AS TO FORM AND LEGAL CONTENT:

Burke, Williams & Sorensen, LLP
City Attorney

CERTIFICATION:

I, Marie A. Calderon, City Clerk of the City of Banning, California, do hereby certify that the foregoing Resolution No. 2008-59, was duly adopted by the City Council of the City of Banning, California, at a regular meeting thereof held on the 10th day of June 2008, by the following vote:

AYES: Councilmembers Botts, Hanna, Machisic

NOES: Councilmembers Franklin, Mayor Salas

ABSENT: None

ABSTAIN: None

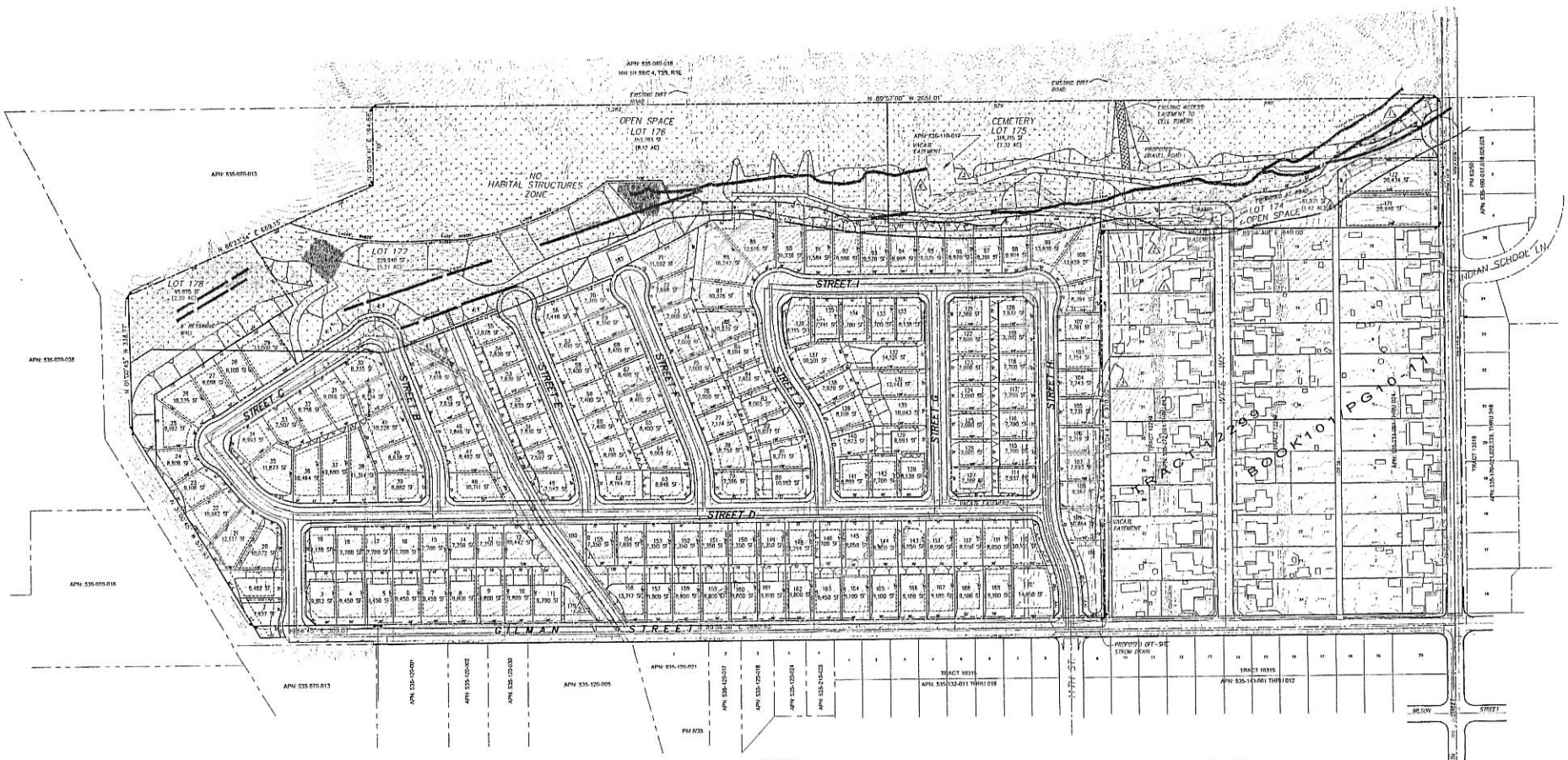
Marie A. Calderon, City Clerk
City of Banning, California

ATTACHMENT 5

Copy of Tentative Tract Map No. 33540

TENTATIVE TRACT MAP NO. 33540

IN THE CITY OF BANNING, CALIFORNIA



GENERAL NOTES

1.- EXISTING USES OF THE PROPERTY: MOSTLY VACANT, PORTION FOR CEMETERY, PORTION RESIDENTIAL
2.- EXISTING ZONING: R-A AND R-1
EXISTING GENERAL PLAN DESIGNATION: RESIDENTIAL
3.- PROPOSED USES OF THE PROPERTY: RESIDENTIAL, CEMETERY, OPEN SPACE, FLOOD CONTROL
4.- TOTAL AREA: 93 AC+/-
TOTAL LOTS: 182 LOTS
RESIDENTIAL: 172 LOTS
OPEN SPACE: 3 LOTS
CEMETERY: 1 LOT
FLOOD CONTROL: 1 LOT

LOTS 173, 175 & 177, 179 THRU 182 TO BE DEDICATED TO THE CITY OF BANNING FOR PARK, DRAINAGE AND OPEN SPACE PURPOSES.

LOT 174 TO BE DEDICATED FOR CEMETARY PURPOSES.

LOT 178 TO BE DEDICATED TO RIVERSIDE COUNTY FLOOD CONTROL & WATER CONSERVATION DISTRICT FOR DRAINAGE PURPOSES.

EASEMENT NOTES

1. EXISTING 20' WIDE EASEMENT FOR INGRESS & EGRESS AND INCIDENTAL PURPOSES, REC'D 6/25/47, BK 843, PG 145, O.R., IN FAVOR OF SOUTHERN CALIFORNIA EDISON COMPANY.
2. EXISTING 20' WIDE EASEMENT FOR POLE LINES, CONDUITS OR UNDERGROUND FACILITIES AND INCIDENTAL PURPOSES, REC'D 4/ 8/ 80 AS INST. NO. 80-67188, O.R., IN FAVOR OF SOUTHERN CALIFORNIA EDISON COMPANY.
3. EASEMENT FOR INGRESS & EGRESS, CEMETERY PURPOSES AND INCIDENTAL PURPOSES, REC. 4/13/72 AS INST. NO. 63995, O.R., IN FAVOR OF AMERICAN BOYS RANCH, INC. (TO BE QUITCLAIMED)
4. EXISTING 10' WIDE EASEMENT FOR POLE LINES, CONDUITS, OR UNDERGROUND FACILITIES AND INCIDENTAL PURPOSES, REC. 5/12/58 AS BOOK 2269, PG 468 OF O.R., IN FAVOR OF CALIFORNIA WATER AND TELEPHONE COMPANY (TO BE QUITCLAIMED)
5. EXISTING 25' WIDE EASEMENT FOR THE GILMAN HOME CHANNEL AS SHOWN ON PARCEL MAP NO. 28-4 ON FILE IN BOOK 51, PG. 16 OF PARCEL MAPS, RECORDS RIVERSIDE COUNTY, CALIFORNIA.
6. NOT USED
7. EXISTING EASEMENT FOR POLE LINE, CONDUITS AND INCIDENTAL PURPOSES, REC. 5/3/1914 AS BK 391, PG. 249 OF DEEDS IN FAVOR OF SOUTHERN SIERRAS POWER COMPANY. (EXACT LOCATION OF EASEMENT IS NOT YET DETERMINED)

UTILITIES

WATER: CITY OF BANNING
SEWER: CITY OF BANNING
FIRE: CITY OF BANNING
NATURAL GAS: SOUTHERN CALIFORNIA GAS COMPANY
ELECTRIC: SOUTHERN CALIFORNIA EDISON
CABLE TV: TIME WARNER

ASSESSOR'S PARCEL NUMBERS

535-070-014; 535-110-002, 008, 011, 012
535-311-006 THROUGH 023, 029
535-312-001 THROUGH 024

LEGAL DESCRIPTION

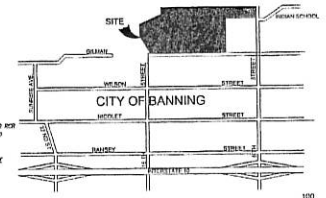
LOTS 1 THROUGH 42 INCLUSIVE, OF TRACT 33360, AS SHOWN BY MAP ON FILE IN BOOK 307 PAGE 81, OF MAPS; PARCELS 1, 2 & 3, AS SHOWN BY PARCEL MAP 28-4, ON FILE IN BOOK 51 PAGE 16 OF PARCEL MAPS; AND A PORTION OF THE NE ¼ OF THE SE ¼ OF SECTION 5, TOWNSHIP 3 SOUTH, RANGE 1 EAST, SAN BERNARDINO MERIDIAN, ACCORDING TO THE OFFICIAL PLAT THEREOF, ALL IN THE RECORDS OF RIVERSIDE COUNTY, CALIFORNIA.

LEGEND

- 6% & 18% SLOPE (2:1 MAX)
- EXISTING CONTOUR
- EXIST. SPOT ELEV.
- PROPOSED WALL
- EXISTING EASEMENT
- LOT NUMBER
- SUBDIVISION BOUNDARY
- HABITAT STRUCTURES
- GARDEN WALL OR RETAINING WALL
- BUILDING PAD TYP.
- PROPOSED 3' W x 6" D SWALE OR PROPOSED AC ROAD
- RIP-RAP ON 5:1 SLOPE
- FIRE HYDRANT
- CATCH BASINS

VICINITY MAP

NOT TO SCALE



REV.	DESCRIPTION	DATE	APP'D
	CHANGED ENTRY TO 11th STREET	07/20/06	
	ADDED CROSS SECTIONS & SHEETS 4 & 5 AS REQUIRED BY CITY COUNCIL	08/07/06	

OWNER
GILMAN/BANNING, LLC.
280 SOUTH BEVERLY DRIVE
PENTHOUSE SUITE
BEVERLY HILLS, CA 90212
310-888-3222

DEVELOPER/SUBDIVIDER
HRS GROUP, LLC
280 SOUTH BEVERLY DRIVE
PENTHOUSE SUITE
BEVERLY HILLS, CA 90212
310-888-3222

PREPARED BY
HALL & FOREMAN, INC.
9130 ANAHEIM PLACE , SUITE 120
RANCHO CUCAMONGA, CA 91730
(909) 919-7990
MATTHEW ARRINGTON PE, 43770
PLS, 7649
EXPIRATION 6-30-07

Hall & Foreman, Inc.
Civil Engineering • Planning • Surveying • Public Works
9130 Anaheim Pl. Ste. 120 • Rancho Cucamonga, CA 91730 • 909-919-7990
PREPARED UNDER THE SUPERVISION OF:
MATTHEW A. ARRINGTON, P.E. 43770 — DATE
CALIFORNIA REGISTERED P.L.S. 7649

Designed by: | Drawn by: | Checked by:

TENTATIVE TRACT MAP No. 33540

JOB NO: 05187

CITY OF BANNING, CA

DATE: 08/07/06
SHEET 1 OF 5

AUG 08 2006

ATTACHMENT 6

Copy of letter from nearby residents received June 20, 2016

RECEIVED
JUN 20 2016
BY: Adi Sosa for Marie C.

To: The City of Banning
Community Development Director & City Clerk
Public Safety issue

INSUFFICIENT INGRESS AND EGRESS FOR TENTATIVE TRACT #33540

There are 17 existing homes South side of Gilman Street, West of 11th Street, and approximately 170 planned homes for Tract #33540 on the North side of Gilman Street West of 11th Street. That means, 187 homes would only have one escape route for any given reason. If for some reason 11th and Gilman Street intersection is blocked there is no way to evacuate the area. This is Public Safety Concern. Please address this issue before granting an extension for the tentative map #33540. (TTM 33540) located generally North of Gilman Street and one block west of Wyte Way: APN's 535-070-014, -025, 535-110-002, -006, -011, -012,535-311-006 through -024.

We are concerned for the safety of our families and other residents in our community.

Michael D. Contreras — Printed Name: MICHAEL D. CONTRERAS
Address: 1366 W. GILMAN ST.

Cathy Kantzalis — Printed Name: Cathy Kantzalis
Address: 1560 W. Gilman ST

— Printed Name: Jenna Villalobos
Address: 1490 W Gilman

Gilbert Luna — Printed Name: Gilbert C Luna
Address: 1216 W GILMAN ST
BANNING CA 92220

— Printed Name: Robert Ybarra
Address: 1490 W Gilman St

— Printed Name: Joel Cislo
Address: 1400 W Gilman ST

Donna Caldwell — Printed Name: Donna Caldwell
Address: 1288 W. Gilman

— Printed Name: PAUL E VILLALOBOS
Address: 1490 W GILMAN

Paul Vaughan — Printed Name: Paul Vaughan
Address: 1269 W. King St.

Donna Vaughan
DONNA VAUGHAN
1269 W. King St.

ATTACHMENT 7

Public Hearing Notice

Record Gazette
218 N. Murray St.

Proof of Publication

(2015.5 C.C.P.)

132609 PUBLIC NOTICE TTM 33540

State of California)
County of Riverside) **ss.**

I am a citizen of the United States and a resident of the State of California; I am over the age of eighteen years, and not a party to or interested in the above matter. I am the principal clerk of the printer and publisher of Record Gazette, a newspaper published in the English language in the City of Banning, County of Riverside, and adjudicated a newspaper of general circulation as defined by the laws of the state of California by the Superior Court of the County of Riverside, under the date October 14, 1966, Case No. 54737. That the notice, of which the annexed is a copy, has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to-wit:

June 17, 2016

Executed on: 06/17/2016

At Banning , CA

I ceritfy (or declare) under penalty of perjury that the foregoing is true and correct.

Signature

NOTICE OF A PUBLIC HEARING TO APPROVE A TWELVE (12) MONTH EXTENSION OF TIME FOR TENTATIVE TRACT MAP NO. 33540 (TTM 33540), LOCATED GENERALLY NORTH OF GILMAN STREET AND ONE BLOCK WEST OF WYTE WAY; APNS 535-070-014, -025, 535-110-002, -006, -011, -012, 535-311-006 THROUGH -023, -029, 535-312-001 THROUGH -024. NOTICE IS HEREBY GIVEN of a public hearing before the City of Banning City Council, to be held on Tuesday, June 28, 2016, at 6:00 p.m. in the Council Chambers, City Hall, 99 East Ramsey Street, Banning, California, to consider granting a twelve (12) month time extension for Tentative Tract Map No. 33540 (TPM 33540). The proposed project site is located generally north of Gilman Street, and one block west of Wyte Way; Assessors parcel numbers (APN) 535-070-014, -025, 535-110-002, -006, -011, -012, 535-311-006 THROUGH -023, -029, 535-312-001 THROUGH -024. TTM No. 33540 was previously approved on September 26, 2006.

Information regarding the request for a twelve (12) month extension of time for Tentative Tract Map No. 33540 (TTM 33540) can be obtained by contacting the City's Community Development Department at (951) 922-3125, or by visiting the City Hall located at 99 East Ramsey Street, Banning. You may also go to the City of Banning website at http://www.ci.banning.ca.us/. All parties interested in speaking either in support of or in opposition of this item are invited to attend said hearing, or to send their written comments to the Community Development Department, City of Banning at P.O. Box 998, Banning, California, 92220. If you challenge any decision regarding the above proposal in court, you may be limited to raising only those issues you or someone else raised in written correspondence delivered to the City Clerk at, or prior to, the time the City Council makes its decision on the proposal; or, you or someone else raised at the public hearing or in written correspondence delivered to the hearing body at, or prior to, the hearing (California Government Code, Section 65009).

BY ORDER OF THE COMMUNITY DEVELOPMENT DIRECTOR OF THE CITY OF BANNING, CALIFORNIA
Dated: June 14, 2016
Publish: June 17, 2016
Published in
The Record Gazette
No. 132609
06/17/2016

CITY OF BANNING
CITY COUNCIL REPORT

TO: **CITY COUNCIL**

FROM: **Michael Rock, City Manager**

PREPARED BY: **Rochelle Clayton, Deputy City Manager**

MEETING DATE: **June 28, 2016**

SUBJECT: **Adopt Resolutions approving: the Two-Year Budget for Fiscal Years 2016-2017 and 2017-2018 for the City of Banning, Banning Utility Authority and Successor Agency; the Five-Year Capital Improvement Program for Fiscal Years 2016-2017 through 2020-2021; the Gann Limit (Appropriations Limit); and amending the Classification and Compensation Plan**

RECOMMENDATION:

1. Adopt Resolution No. 2016-59 approving the Two-Year Budget for Fiscal Years 2016-2017 and 2017-2018 for the City of Banning
2. Adopt Resolution No. 2016-11 UA approving the Two-Year Budget for Fiscal Years 2016-2017 and 2017-2018 for the Banning Utility Authority
3. Adopt Resolution No. 2016-04 SA approving the Two-Year Budget for Fiscal Years 2016-2017 and 2017-2018 for the Banning Successor Agency
4. Adopt Resolution No. 2016-60 approving the Gann Limit for Fiscal Year 2016-2017
5. Adopt Resolution No. 2016-61 amending the Classification and Compensation Plan

JUSTIFICATION:

The Proposed Budget was presented to the Budget and Finance Committee at its meeting on June 21, 2016.

Staff is presenting a comprehensive budget to meet the City's standards, objectives and goals, while also meeting the State requirements for California Cities and complying with the Banning Municipal Code Section 2.08.080 (H). This budget is presented as a two-year budget. The first year is balanced and the second year will be evaluated and adjusted accordingly at the mid-cycle, in approximately June 2017, to ensure year two of the budget is balanced based on more accurate revenue projections.

BACKGROUND:

The budget message highlights significant changes in revenues and expenditures from the prior fiscal year. The proposed budget was presented to Council at a Budget Workshop on May 24, 2016. There are no changes in revenue since that presentation, however, changes in expenditures since the Budget Workshop are as follows:

Positions

- Addition of Public Information Officer position
- Addition of Police Captain position and deletion of Police Lieutenant position
- Addition of Community Services Manager position and deletion of Management Analyst position
- Reallocate 25% of Warehouse Specialist from Fleet Maintenance to Water and Wastewater
- Addition of an in-house permanent City Attorney and reduction of contracted legal services

Operations

- Create a new account and increase Disposal Fees for Electric Department from zero to $2,500 for each fiscal year to dispose of electric poles
- Increase Repair/Maintenance-Equipment for the Airport from $3,000 to $8,000 for each fiscal year

Projects

- Increase Electric Department's Smart Meter Project from $2M to $2.35M
- Increase the Recreation budget by $25,000 in each fiscal year for a Fourth of July event; the first event shall take place on July 4, 2017
- Increase the Economic Development's Professional Services account by $22,500 to work with the International City/County Management Association (ICMA) to develop a marketing video, to market the City of Banning to businesses, developers and other interested parties, which will be played at conferences and other ICMA events across the nation

Consultants

- Cancel the state lobbyist contract with Joe Gonsalves & Sons as internal staff will provide the same level of service utilizing the fellowship program funded by Western Riverside Council of Governments (WRCOG) that will assign a part time graduate student to provide high level legislative and analytical work, as well as utilizing the Public Information Officer

Capital Improvement Projects

- Fund 663 – Move the Water Canyon Project budget of $911,796 to FY2018-2019 from FY2017-2018

Other

- Transfer General Fund allocations to the Transit department to cover the deficit in FY2017-2018 of $80,687, pending additional changes and revenues that may

be available to fund the short-fall in transit over the next fiscal year and will be re-evaluated at the mid-cycle review

Finally, the Gann Limit calculation sets the appropriations limit of each government agency for each fiscal year; it is the amount which total annual appropriations subject to limitation may not exceed and is established under Article XIIIB of the California Constitution. The appropriations limit applies only to those revenues defined as "proceeds of taxes."

FISCAL IMPACT:

FY 2016-2017 Expenditures of $101,541,038
FY 2017-2018 Expenditures of $ 97,262,625

OPTIONS:

1. Adopt Resolutions and approve the Proposed Budget for Fiscal Years 2016-17 and 2017-18

2. Provide direction to staff on amending the Proposed Budget for Fiscal Years 2016-17 and 2017-18

ATTACHMENTS:

1. Fiscal Year 2016-17 and 2017-18 Proposed Two Year Budget & Fiscal Year 2016-17 through 2020-2021 Proposed Five Year Capital Improvement Program
2. Resolution No. 2016-59 approving the Two-Year Budget for the City of Banning
3. Resolution No. 2016-11 UA approving the Two-Year Budget for the Banning Utility Authority
4. Resolution No. 2016-04 SA approving the Two-Year Budget for the Banning Successor Agency
5. Resolution No. 2016-60 approving the Gann Appropriations Limit for Fiscal Year 2016-2017
6. Resolution No. 2016-61 amending the Classification and Compensation Plan

Prepared by:

Rochelle Clayton
Deputy City Manager

Approved by:

Michael Rock
City Manager

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ATTACHMENT 1

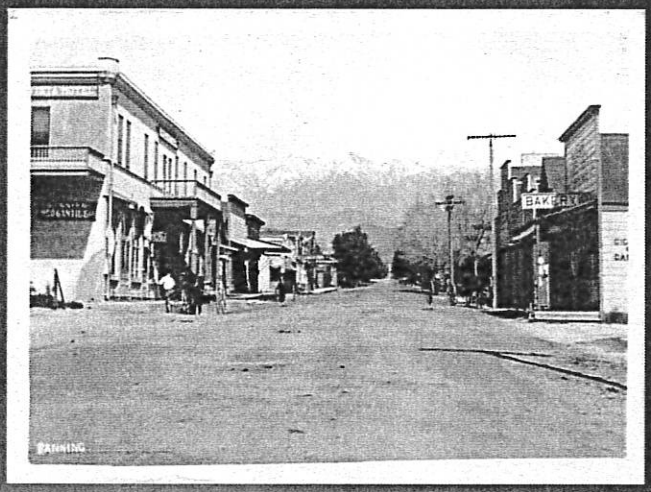
Fiscal Year 2016-17 and 2017-18 Proposed Two Year Budget
& Fiscal Year 2016-17 through 2020-2021 Proposed Five Year Capital Improvement Program

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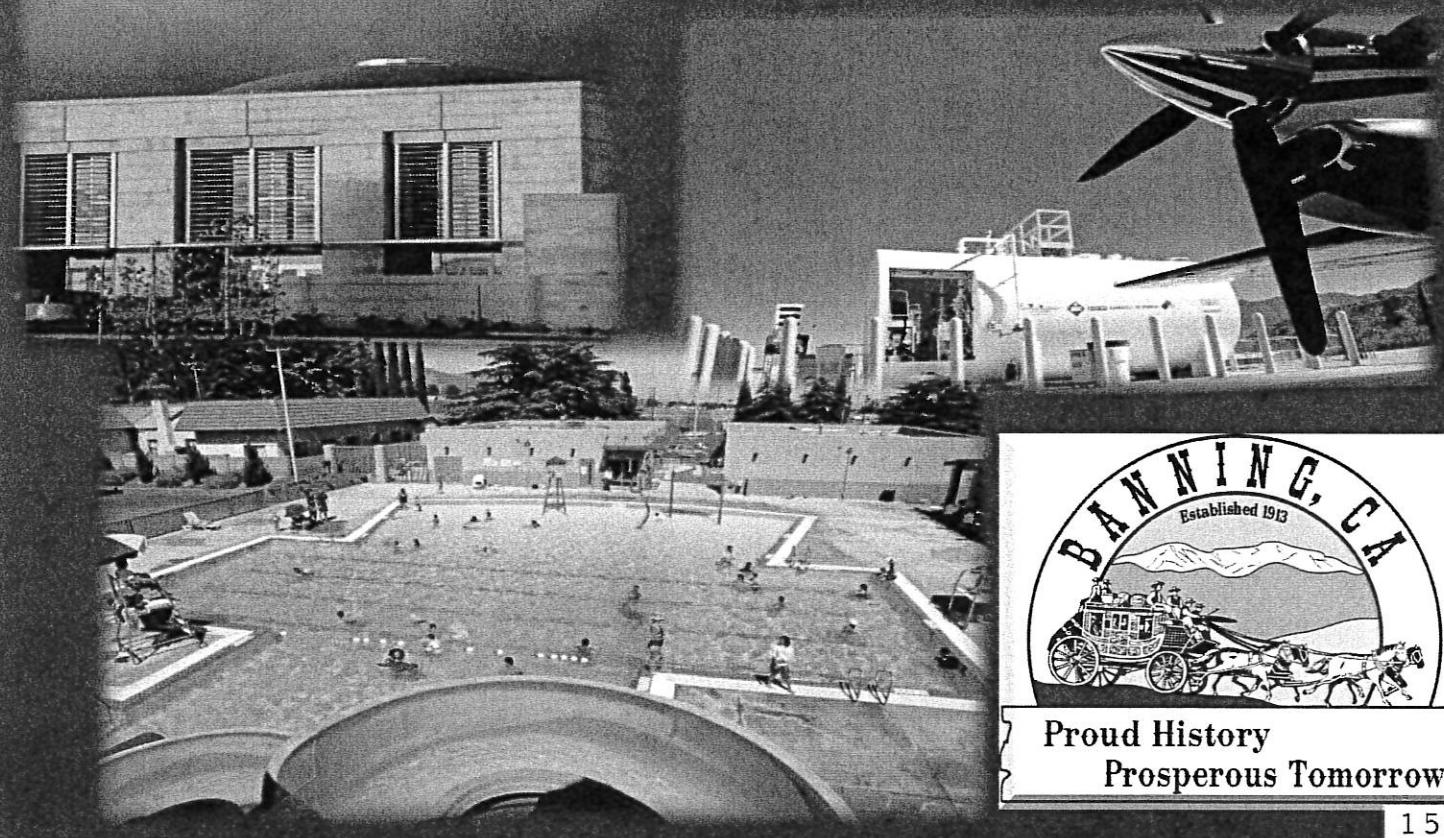
City of Banning

FISCAL YEAR 2016-2017 & 2017-2018

TWO YEAR BUDGET







BANNING, CA
Established 1913

Proud History
Prosperous Tomorrow

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OFFICIALS

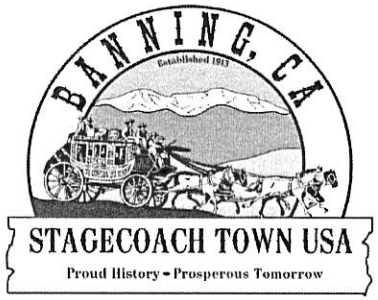
Art Welch	Mayor
George Moyer	Mayor Pro Tem
Deborah Franklin	Council Member
Edward Miller	Council Member
Don Peterson	Council Member
John McQuown	City Treasurer
Marie Calderon	City Clerk

EXECUTIVE STAFF

Michael Rock
City Manager

Rochelle Clayton	Admin Services Director/Deputy City Manager
Brian Guillot	Community Development Director
Heidi Meraz	Community Services Director
Fred Mason	Electric Utility Director
Tim Chavez	Fire Battalion Chief (CalFire)
Alex Diaz	Police Chief
Art Vela	Public Works Director

CITY of BANNING
Organizational Chart



City of Banning Voters

- City Clerk
- **City Council,** Successor Agency, Housing Authority, and Utility Authority
  - *Planning Commission, Parks and Recreation Commission, and Committees*
  - **City Manager**
    - Administrative Services
      - Financial Services
      - Purchasing & Accounts Payable
      - Business License
      - Human Resources
      - Recruitment
      - Employee Benefits
      - Labor Relations
      - Risk Management & Insurance.
    - Community Development
      - Planning
      - Building Safety
      - Housing Authority
      - Successor Housing Programs
      - Economic Development/ Redevelopment
      - Residential and Commercial Project Oversight
      - Successor Agency Administration
      - Property Management
    - Community Services
      - Recreation/ Aquatics
      - Senior Services
      - Transit
      - Dial-a-Ride
      - Park Development
      - Facility Use & Special Events
    - Electric Utility
      - Electric Operations
      - Generation & Transmission
      - Public Benefits
      - Rates/CIP
      - Warehouse
    - Fire (CDF Contract)
      - Fire Safety & Public Education
      - Disaster Preparedness
      - Fire Prevention, Planning & Engineering
      - Fire & Rescue
    - Police Department
      - Public Safety
      - Operations: Patrol, Dispatch, Animal Control, Crime Prevention
      - Support: Investigations, Records, Property, Crime Analysis
      - Community Services
      - Code Enforcement
    - Public Works & Utilities
      - Engineering
      - Parks/Streets/ Maintenance
      - Fleet Maintenance
      - Building Maintenance
      - Airport
      - Solid Waste
      - Water Operations & Conservation
      - Wastewater Collection & Treatment
      - Capital Improvement Program
    - City Manager
      - Public Information Office
      - Legislation
      - Information Technology
      - TV Gov't Access
      - Solid Waste/ Recycling
- City Treasurer
- City Attorney

CITY of BANNING

Fiscal Year 2016-17 & 2017-2018

Two Year Budget

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CITY OF BANNING BUDGET MESSAGE
FISCAL YEARS 2016/17 and 2017/18

June 28, 2016

Honorable Mayor and City Council:

I am pleased to submit the Final Draft Fiscal Year 2016-2017 and 2017-2018 Operating and Capital Budgets for your consideration. The FY 2016-17 Proposed General Fund Budget is balanced and staff is estimating that there will be increases in property tax revenues of approximately 5% or $232,003 and increases of sales tax revenues of approximately 8.8% or $255,136 to add to the General Fund balance.

Overall the economy is improving and it is expected that property and sales tax will continue to grow in the 2017-18 fiscal year as well. In addition to the slowly improving economy, there are new businesses that will be operating during this two year budget which will add at least an additional $150,000 per year in new sales tax revenue.

GENERAL FUND

General Fund Revenues

General Fund Revenues in FY 2016-17 are projected to be $16,003,437; an increase of approximately 5.74% over FY 2015-16. The increase is due to the overall improving economy and the addition of four major retail stores (Hobby Lobby, Big 5, Marshalls, and Party City) and the addition of the Mining Tax on the Robertson's Ready Mix Company.

General Fund Expenditures

General fund expenditures for FY 2016-17 are projected to be $15,901,329; an increase of $4.77% from FY 2015-16. The increase of overall expenditures is necessary to achieve the desired level of service the residents and businesses need and to begin restoring the more than 40 full time positions that were cut from the budget over the last few years.

Unrestricted General Fund Reserve

The City has a reserve policy that requires an unrestricted amount of cash be held for emergency use or one time use per City Council direction. The current balance in the unrestricted reserve is $3,806,935. This represents 24% of the total general fund revenues.

SUMMARY OF REVENUES

Property Tax
Property tax revenues projected at $4.7 million, an increase of 5% over FY 2015-16 and represents 29.4% of total general fund revenues.

Sales Tax
Sales tax revenues projected at $2.9 million, an increase of 8.8% over FY 2015-16 and represents 20% of total general fund revenues.

Robertson's Ready Mix
Since the voters passed the mining tax on November 4, 2014, the City has collected a total of $360,049 for three quarters of FY 2015-16, none of which has been appropriated to any expenditures. The City is waiting for the conclusion of the negotiations with Robertson's Ready Mix over the developer agreement to decide then how to appropriate the revenue from the mining tax.

SUMMARY OF EXPENDITURES

Authorization to hire full time employees and reorganization of Information Technology and Solid Waste Management Services has increased the projected expenditures

At the March 29, 2016 Strategic Planning Workshop the Council approved the immediate recruitment of an Economic Development Manager and a Community Services Officer. Human Resources is reviewing these applications now and scheduling interviews. Additionally, the Council was presented with the hiring of a Fleet Manager for FY 2016-17. The Council also approved the hiring of a Customer Service and Billing Manager and adding a Utility Billing representative position. In addition the City Manager proposes the following functions be moved to the City Manager's Office:

- Information Technology
- Solid Waste and Recycling Services
- Public Information, Communications, and Media Relations

3 Year Historical Carryover

The City typically ends each fiscal year with a positive general fund balance due to unspent budgeted funds and actual revenues that are higher than projections.

Fiscal Year	Amount
FY2013-14	$224,510
FY 2014-15	$286,585
FY 2015-16	$231,069

Summary of Major Increased/Decreased General Fund Expenditures

- Increase in the Cal Fire contract of 5% or $139,938

- Total Salary and benefit increases of $1,300,268 over last year due to new labor agreements with Police Officer's Association, Public Employees Retirement System increase and positions previously left vacant (Economic Development Manager, Fleet Manager, Purchasing Manager) and are now being filled and the creation of new positions (Community Service Officer, Utility Customer Service and Billing Manager, Public Information Officer and Community Services Manager)

- Savings to the General Fund of approximately $200,000 per year by hiring an in house City Attorney

- Savings of $40,000 per year by not renewing contract with state lobbyist and instead having city staff create a legislative platform and monitor all state legislation and make recommendations to the City Council on supporting or opposing legislation

- Savings to the General Fund through new agreements with vendors for leasing of copy machines, internet service and other operations saving approximately $40,000

Summary of Major Increased/Decreased General Fund Revenues

- Increase in sales tax revenue of approximately $255,000 due to improving economy and the opening of new businesses including Hobby Lobby, Big 5, Marshalls, and Party City

- Increase in property tax revenue of approximately $232,000 due to improving economy

Labor Agreements

The City is in the final year of Memorandum of Understandings (MOUs) with the International Brotherhood of Electrical Workers (IBEW) Utility, IBEW General and the San Bernardino Public Employees Association (also known as Teamsters Local Union No. 1932) Management group. Negotiations are under way and staff will make every effort to have a new MOU for the City Council to consider sometime in the next few months.

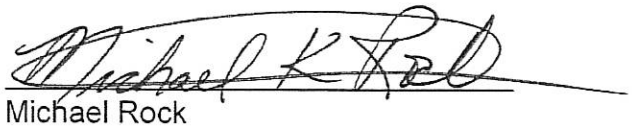
The Police Officers Association settled with the City effective March 28, 2016 for a three year period. The salary and benefit increases for this MOU are reflected in the draft budget.

Conclusions

This has been a challenging budget due to the arrival of new staff and needed changes to the budget presentation to make it more user friendly and to reflect the improving economy and increased economic activity both on the commercial and residential side in Banning. The City is receiving inquiries on a regular basis for commercial, mixed use and residential developments. We expect this to continue.

Finally, I would like to acknowledge the incredibly hard work and cooperation of the Administrative Services Department staff and department heads. In particular, I would like to thank Rochelle Clayton, both Deputy City Manager and Administrative Services Director for working so synergistically with the City Manager on creating a more concise, transparent and more informative budget. Staff has significantly changed the budget presentation due to the reorganization of some City services and the addition of much needed staffing and will be making improvements next fiscal year that will better explain the direct relationship between revenue and expenditure accounts.

Respectfully Submitted,



Michael Rock
City Manager

CITY OF BANNING
Fund Summary Status
FY17 Projections
FY 2016-17

#	FUND NAME	(1) Est. Available Resources @ June 30, 2016	(2) FY 2016-17 Adjusted Revenue	(3) FY 2016-17 Adjusted Expenditures	(4) Proj. YTD Gain/(Loss) (Col. 2-3)	(5) Proj. Balance @ June 30, 2017 (Col. 1+4)
	Governmental Funds					
001	General	7,166,330	16,003,437	15,901,329	102,108	7,268,438
	Sub-Total	**7,166,330**	**16,003,437**	**15,901,329**	**102,108**	**7,268,438**
	Special Revenue Funds					
002	Developer Deposit Fund	-	35,000	35,000	-	-
003	Riverside County MOU	67,686	505,612	499,705	5,907	73,593
005	SA Administration Fund	373,840	250,000	30,665	219,335	593,175
100	Gas Tax Street	170,420	796,785	829,916	(33,131)	137,289
101	Measure A Street	1,074,873	571,200	546,000	25,200	1,100,073
103	SB300 Street Improvement	57,003	200	-	200	57,203
104	Article 3 - Sidewalk Construction	13,342	-	-	-	13,342
110	C.D.B.G.	1	-	-	-	1
111	Landscape Maintenance Assmt. Dist.#1	278,529	137,221	284,386	(147,165)	131,364
132	Air Quality Improvement	33,429	35,300	3,000	32,300	65,729
140	Asset Forfeiture	2,517	-	-	-	2,517
148	Supplemental Law Enforcement	100,131	-	-	-	100,131
149	Public Safety - Sales Tax	-	-	-	-	-
150	State Park Bond Act	940	-	-	-	940
190	Housing Authority Fund	20	-	-	-	20
200	Special Donations	21,078	8,000	8,000	-	21,078
201	Senior Center Activities	37,610	7,900	13,600	(5,700)	31,910
202	Animal Control Reserve	4,939	-	-	-	4,939
203	Police Volunteer	4	1,500	1,500	-	4
300	City Hall COP Debt Service*	4,299	437,000	437,000	-	4,299
360	Sun Lakes CFD #86-1	35,284	60	-	60	35,344
365	Wilson Street #91-1 Assessment Debt	52,951	120	-	120	53,071
370	Area Police Computer	16,040	75,655	90,605	(14,950)	1,090
375	Fair Oaks #2004-1 Debt Service	197,711	199,960	199,960	-	197,711
376	Cameo Homes	46,147	120	-	120	46,267
	Sub-Total	**2,588,794**	**3,061,633**	**2,979,337**	**82,296**	**2,671,090**

CITY OF BANNING
Fund Summary Status
FY17 Projections
FY 2016-17

#	FUND NAME	(1) Est. Available Resources @ June 30, 2016	(2) FY 2016-17 Adjusted Revenue	(3) FY 2016-17 Adjusted Expenditures	(4) Proj. YTD Gain/(Loss) (Col. 2-3)	(5) Proj. Balance @ June 30, 2017 (Col. 1+4)
	Capital Improvement Funds					
400	Police Facilities Development	11,812	25	-	25	11,837
410	Fire Facility Development	951,003	1,600	-	1,600	952,603
420	Traffic Control Facility	316,129	950	-	950	317,079
421	Ramsey/Highland Home Traffic Signal	81,309	150	-	150	81,459
430	General Facilities	377,269	800	50,000	(49,200)	328,069
441	Sunset Grade Separation Fund	-	229,189	229,189	-	-
444	Wilson Median	380,471	700	-	700	381,171
451	Park Development	181,423	2,205	66,800	(64,595)	116,828
470	Capital Improvement Fund	518,872	50	-	50	518,922
	Sub-Total	**2,818,288**	**235,669**	**345,989**	**(110,320)**	**2,707,968**
	Banning Utility Authority					
660	Water Operations	9,582,969	8,043,400	8,686,373	(642,973)	8,939,996
661	Water Capital Facility Fee	1,676,613	104,000	750,000	(646,000)	1,030,613
663	BUA Water Capital Project Fund	1,755,996	2,900	550,000	(547,100)	1,208,896
669	BUA Water Debt Service Fund	84,594	1,612,384	1,613,484	(1,100)	83,494
	Water Subtotal	*13,100,172*	*9,762,684*	*11,599,857*	*(1,837,173)*	*11,262,999*
680	Wastewater Operations	1,417,889	3,202,104	3,419,002	(216,898)	1,200,991
681	Wastewater Capital Facility Fees	9,715,712	90,000	125,000	(35,000)	9,680,712
683	BUA WWtr Capital Project Fund	2,931,283	1,300	250,000	(248,700)	2,682,583
685	State Revolving Loan	776,519	302,000	292,691	9,309	785,828
689	BUA Wastewater Debt Service Fund	177,612	395,414	394,914	500	178,112
	Wastewater Subtotal	*15,019,015*	*3,990,818*	*4,481,607*	*(490,789)*	*14,528,226*
662	Irrigation Water	3,053,357	2,500	-	2,500	3,055,857
682	Wastewater Tertiary	432,914	362,500	-	362,500	795,414
	Reclaimed Water Subtotal	*3,486,271*	*365,000*	*-*	*365,000*	*3,851,271*
	Sub-Total	**31,605,458**	**14,118,502**	**16,081,464**	**(1,962,962)**	**29,642,496**

CITY OF BANNING
Fund Summary Status
FY17 Projections
FY 2016-17

#	FUND NAME	(1) Est. Available Resources @ June 30, 2016	(2) FY 2016-17 Adjusted Revenue	(3) FY 2016-17 Adjusted Expenditures	(4) Proj. YTD Gain/(Loss) (Col. 2-3)	(5) Proj. Balance @ June 30, 2017 (Col. 1+4)
	Enterprise Funds					
600	Airport	86,492	138,750	136,285	2,465	88,957
610	Transit Operations	1,583	1,732,000	1,696,034	35,966	37,549
690	Refuse	830,532	3,293,750	3,350,020	(56,270)	774,262
	Subtotal	*918,607*	*5,164,500*	*5,182,339*	*(17,839)*	*900,768*
670	Electric Operations	12,571,587	33,123,000	33,181,327	(58,327)	12,513,260
672	Rate Stability	6,268,242	233,038	-	233,038	6,501,280
673	Electric Improvement	4,628,311	15,150	3,330,000	(3,314,850)	1,313,461
674	Elec Rev Bond Project Fund	2,363,704	3,050	900,000	(896,950)	1,466,754
675	Public Benefit Fund	625,195	784,250	795,787	(11,537)	613,658
678	Elec Rev Bond Debt Service	300,096	2,424,394	2,424,994	(600)	299,496
	Electric Subtotal	*26,757,135*	*36,582,882*	*40,632,108*	*(4,049,226)*	*22,707,909*
	Sub-Total	**27,675,742**	**41,747,382**	**45,814,447**	**(4,067,065)**	**23,608,677**
	Internal Service Funds					
700	Risk Management Fund	1,515,721	1,896,125	2,369,770	(473,645)	1,042,076
702	Fleet Maintenance	636,693	967,021	1,305,405	(338,384)	298,309
703	Information Systems Services	69,998	621,862	621,562	300	70,298
761	Utility Billing Administration	166,244	2,294,119	2,294,119	-	166,244
	Sub-Total	**2,388,656**	**5,779,127**	**6,590,856**	**(811,729)**	**1,576,927**
	Successor Agency Funds					
805	Redevelopment Obligation Retirement Fund	2,041,571	4,093,876	4,091,890	1,986	2,043,557
810	Successor Housing Agency	334,761	1,024,893	3,605	1,021,288	1,356,049
830	Debt Service Fund	18,133	3,920,268	3,854,292	65,976	84,109
850	Successor Agency	62,594	-	37,313	(37,313)	25,281
855	2007 TABS Bond Proceeds	5,496,139	4,313	5,500,452	(5,496,139)	-
856	2003 TABS Bond Proceeds	306,790	33,274	340,064	(306,790)	-
857	2003 TABS Bond Proceeds Low/Mod	534,601	900	-	900	535,501
	Sub-Total	**8,794,589**	**9,077,524**	**13,827,616**	**(4,750,092)**	**4,044,497**
	GRAND TOTAL ALL FUNDS	**83,037,857**	**90,023,274**	**101,541,038**	**(11,517,764)**	**71,520,093**

CITY OF BANNING
Fund Summary Status
FY18 Projections
FY 2017-18

#	FUND NAME	(1) Est. Available Resources @ June 30, 2017	(2) FY 2017-18 Adjusted Revenue	(3) FY 2017-18 Adjusted Expenditures	(4) Proj. YTD Gain/(Loss) (Col. 2-3)	(5) Proj. Balance @ June 30, 2018 (Col. 1+4)
	Governmental Funds					
001	General	7,268,438	16,354,002	16,385,893	(31,891)	7,236,547
	Sub-Total	**7,268,438**	**16,354,002**	**16,385,893**	**(31,891)**	**7,236,547**
	Special Revenue Funds					
002	Developer Deposit Fund	-	35,000	35,000	-	-
003	Riverside County MOU	73,593	510,617	531,086	(20,469)	53,124
005	SA Administration Fund	593,175	250,000	20,835	229,165	822,340
100	Gas Tax Street	137,289	796,785	867,102	(70,317)	66,972
101	Measure A Street	1,100,073	582,200	1,325,385	(743,185)	356,888
103	SB300 Street Improvement	57,203	200	-	200	57,403
104	Article 3 - Sidewalk Construction	13,342	-	-	-	13,342
110	C.D.B.G.	1	-	-	-	1
111	Landscape Maintenance Assmt. Dist.#1	131,364	139,721	112,700	27,021	158,385
132	Air Quality Improvement	65,729	37,300	3,000	34,300	100,029
140	Asset Forfeiture	2,517	-	-	-	2,517
148	Supplemental Law Enforcement	100,131	-	-	-	100,131
149	Public Safety - Sales Tax	-	-	-	-	-
150	State Park Bond Act	940	-	-	-	940
190	Housing Authority Fund	20	-	-	-	20
200	Special Donations	21,078	8,000	8,000	-	21,078
201	Senior Center Activities	31,910	7,900	13,600	(5,700)	26,210
202	Animal Control Reserve	4,939	-	-	-	4,939
203	Police Volunteer	4	1,500	1,500	-	4
300	City Hall COP Debt Service*	4,299	437,000	437,000	-	4,299
360	Sun Lakes CFD #86-1	35,344	60	-	60	35,404
365	Wilson Street #91-1 Assessment Debt	53,071	120	-	120	53,191
370	Area Police Computer	1,090	51,545	51,495	50	1,140
375	Fair Oaks #2004-1 Debt Service	197,711	201,660	201,660	-	197,711
376	Cameo Homes	46,267	120	-	120	46,387
	Sub-Total	**2,671,090**	**3,059,728**	**3,608,363**	**(548,635)**	**2,122,455**

CITY OF BANNING
Fund Summary Status
FY18 Projections
FY 2017-18

#	FUND NAME	(1) Est. Available Resources @ June 30, 2017	(2) FY 2017-18 Adjusted Revenue	(3) FY 2017-18 Adjusted Expenditures	(4) Proj. YTD Gain/(Loss) (Col. 2-3)	(5) Proj. Balance @ June 30, 2018 (Col. 1+4)
	Enterprise Funds					
600	Airport	88,957	178,950	184,930	(5,980)	82,977
610	Transit Operations	37,549	1,762,687	1,800,236	(37,549)	-
690	Refuse	774,262	3,294,000	3,356,047	(62,047)	712,215
	Subtotal	*900,768*	*5,235,637*	*5,341,213*	*(105,576)*	*795,192*
670	Electric Operations	12,513,260	31,773,000	30,635,693	1,137,307	13,650,567
672	Rate Stability	6,501,280	10,000	106,389	(96,389)	6,404,891
673	Electric Improvement	1,313,461	121,539	1,435,000	(1,313,461)	-
674	Elec Rev Bond Project Fund	1,466,754	688,050	2,150,000	(1,461,950)	4,804
675	Public Benefit Fund	613,658	784,250	799,879	(15,629)	598,029
678	Elec Rev Bond Debt Service	299,496	2,423,190	2,423,790	(600)	298,896
	Electric Subtotal	*22,707,909*	*35,800,029*	*37,550,751*	*(1,750,722)*	*20,957,187*
	Sub-Total	**23,608,677**	**41,035,666**	**42,891,964**	**(1,856,298)**	**21,752,379**
	Internal Service Funds					
700	Risk Management Fund	1,042,076	1,843,030	2,355,542	(512,512)	529,564
702	Fleet Maintenance	298,309	1,309,847	1,308,597	1,250	299,559
703	Information Systems Services	70,298	634,571	634,271	300	70,598
761	Utility Billing Administration	166,244	2,321,213	2,321,213	-	166,244
	Sub-Total	**1,576,927**	**6,108,661**	**6,619,623**	**(510,962)**	**1,065,965**
	Successor Agency Funds					
805	Redevelopment Obligation Retirement Fund	2,043,557	4,086,472	4,086,472	-	2,043,557
810	Successor Housing Agency	1,356,049	968,715	3,713	965,002	2,321,051
830	Debt Service Fund	84,109	3,867,557	3,795,722	71,835	155,944
850	Successor Agency	25,281	-	-	-	25,281
855	2007 TABS Bond Proceeds	-	4,313	-	4,313	4,313
856	2003 TABS Bond Proceeds	-	33,274	-	33,274	33,274
857	2003 TABS Bond Proceeds Low/Mod	535,501	900	-	900	536,401
	Sub-Total	**4,044,497**	**8,961,231**	**7,885,907**	**1,075,324**	**5,119,821**
	GRAND TOTAL ALL FUNDS	**71,520,093**	**90,344,116**	**97,262,625**	**(6,918,509)**	**64,601,584**

CITY OF BANNING
Fund Summary Status
FY18 Projections
FY 2017-18

#	FUND NAME	(1) Est. Available Resources @ June 30, 2017	(2) FY 2017-18 Adjusted Revenue	(3) FY 2017-18 Adjusted Expenditures	(4) Proj. YTD Gain/(Loss) (Col. 2-3)	(5) Proj. Balance @ June 30, 2018 (Col. 1+4)
	Enterprise Funds					
600	Airport	88,957	178,950	184,930	(5,980)	82,977
610	Transit Operations	37,549	1,762,687	1,800,236	(37,549)	-
690	Refuse	774,262	3,294,000	3,356,047	(62,047)	712,215
	Subtotal	*900,768*	*5,235,637*	*5,341,213*	*(105,576)*	*795,192*
670	Electric Operations	12,513,260	31,773,000	30,635,693	1,137,307	13,650,567
672	Rate Stability	6,501,280	10,000	106,389	(96,389)	6,404,891
673	Electric Improvement	1,313,461	121,539	1,435,000	(1,313,461)	-
674	Elec Rev Bond Project Fund	1,466,754	688,050	2,150,000	(1,461,950)	4,804
675	Public Benefit Fund	613,658	784,250	799,879	(15,629)	598,029
678	Elec Rev Bond Debt Service	299,496	2,423,190	2,423,790	(600)	298,896
	Electric Subtotal	*22,707,909*	*35,800,029*	*37,550,751*	*(1,750,722)*	*20,957,187*
	Sub-Total	**23,608,677**	**41,035,666**	**42,891,964**	**(1,856,298)**	**21,752,379**
	Internal Service Funds					
700	Risk Management Fund	1,042,076	1,843,030	2,355,542	(512,512)	529,564
702	Fleet Maintenance	298,309	1,309,847	1,308,597	1,250	299,559
703	Information Systems Services	70,298	634,571	634,271	300	70,598
761	Utility Billing Administration	166,244	2,321,213	2,321,213	-	166,244
	Sub-Total	**1,576,927**	**6,108,661**	**6,619,623**	**(510,962)**	**1,065,965**
	Successor Agency Funds					
805	Redevelopment Obligation Retirement Fund	2,043,557	4,086,472	4,086,472	-	2,043,557
810	Successor Housing Agency	1,356,049	968,715	3,713	965,002	2,321,051
830	Debt Service Fund	84,109	3,867,557	3,795,722	71,835	155,944
850	Successor Agency	25,281	-	-	-	25,281
855	2007 TABS Bond Proceeds	-	4,313	-	4,313	4,313
856	2003 TABS Bond Proceeds	-	33,274	-	33,274	33,274
857	2003 TABS Bond Proceeds Low/Mod	535,501	900	-	900	536,401
	Sub-Total	**4,044,497**	**8,961,231**	**7,885,907**	**1,075,324**	**5,119,821**
	GRAND TOTAL ALL FUNDS	**71,520,093**	**90,344,116**	**97,314,835**	**(6,970,719)**	**64,549,374**

City of Banning

Total City Revenues By Category and Fund

Category	Actual 2015-16 (thru Feb)	Adjusted 2015-16	Projected 2016-17	Projected 2017-18
Taxes	9,400,357	16,174,919	17,023,982	17,463,992
Licenses and Permits	231,954	215,500	252,070	269,511
Fines, Forfeits and Penalties	178,345	272,950	309,150	311,285
Use of Money and Property	862,673	814,403	806,342	796,040
Revenue from Other Agencies	1,139,213	4,712,141	1,386,897	1,382,102
Charges for Current Services	39,225,173	47,103,485	49,801,433	49,106,921
Other Revenue	544,653	2,703,265	913,446	557,644
BUA - lease payments	651,000	651,000	651,000	651,000
Interfund Support	13,075,814	23,240,460	17,832,366	18,814,409
Interfund & Other Loan Revenues	15,713	326,650	1,046,588	991,212
Total	65,324,895	96,214,773	90,023,274	90,344,116

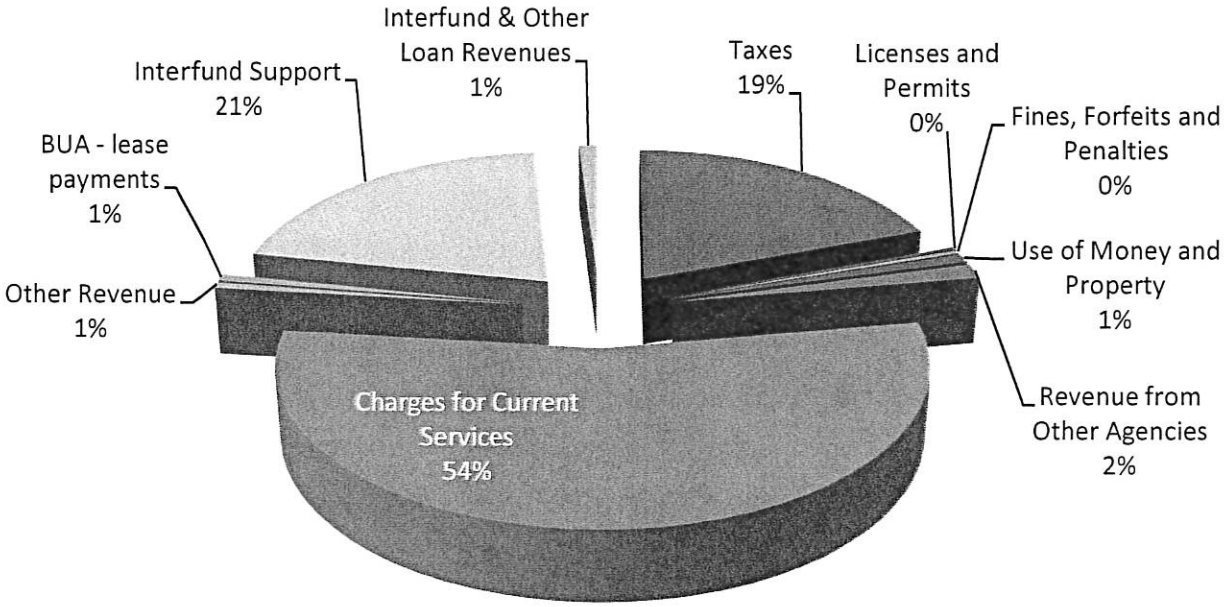
Funds	Actual 2015-16 (thru Feb)	Adjusted 2015-16	Projected 2016-17	Projected 2017-18
General Fund	10,302,761	15,625,421	16,003,437	16,354,002
Special Revenue	2,305,999	4,799,888	3,061,633	3,059,728
Capital Improvement	5,911	2,093,852	235,669	6,480
Banning Utility Authority	12,513,519	18,927,042	14,118,502	14,818,348
Enterprise*	4,540,149	6,782,432	5,164,500	5,235,637
Electric	25,902,063	34,526,856	36,582,882	35,800,029
Internal Service	5,158,958	6,304,174	5,779,127	6,108,661
Successor Agency	4,595,535	7,155,108	9,077,524	8,961,231
Total	65,324,895	96,214,773	90,023,274	90,344,116

*Electric Utility Funds are not calculated in these totals.

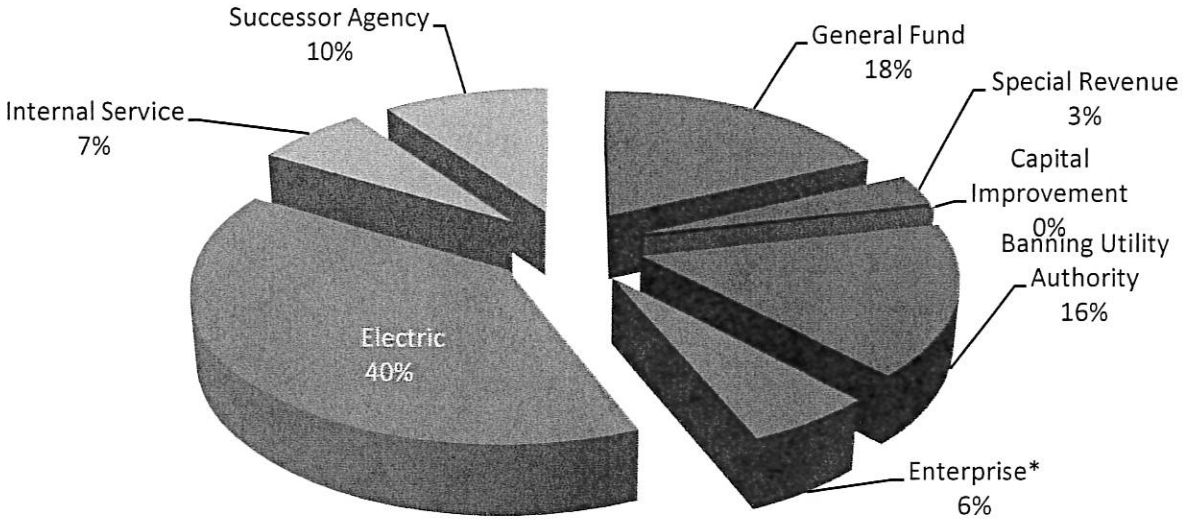
City of Banning
Fiscal year 2016-17

Total Revenue All Funds = $90,023,274

Revenue by Category - All Funds



Revenue by Fund - All Funds



City of Banning

Total City Expenses By Category and Fund

Category	Actual 2015-16 (thru Feb)	Adjusted 2015-16	Projected 2016-17	Projected 2017-18
Employee Services	14,162,603	18,559,285	21,766,392	22,508,611
Services and Supplies	24,826,995	35,927,049	37,210,111	35,400,785
Capital	5,530,749	27,312,576	14,397,676	10,051,462
Debt Service	5,299,335	8,841,707	9,200,760	9,335,780
Interfund Support	14,184,193	24,373,986	18,966,099	19,965,987
Total	64,003,875	115,014,603	101,541,038	97,262,625
Budgeted Personnel	***166.4***	***174.28***	***179.36***	***179.36***

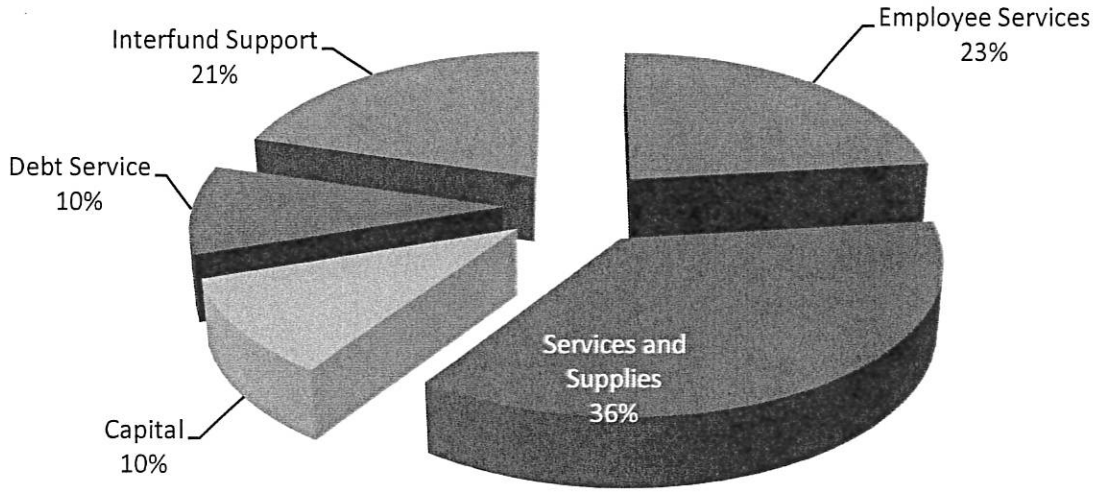
Funds	Actual 2015-16 (thru Feb)	Adjusted 2015-16	Projected 2016-17	Projected 2017-18
General Fund	10,908,922	15,249,591	15,901,329	16,385,893
Special Revenue	2,667,290	5,278,219	2,979,337	3,608,363
Capital Improvement	2,575	309,105	345,989	119,033
Banning Utility Authority	11,234,849	27,067,921	16,081,464	19,751,842
Enterprise*	4,470,204	6,658,426	5,182,339	5,341,213
Electric	24,863,872	45,364,987	40,632,108	37,550,751
Internal Service	4,447,204	6,325,209	6,590,856	6,619,623
Successor Agency	5,408,959	8,761,145	13,827,616	7,885,907
Total	64,003,875	115,014,603	101,541,038	97,262,625

*Electric Utility Funds are not calculated in these totals.

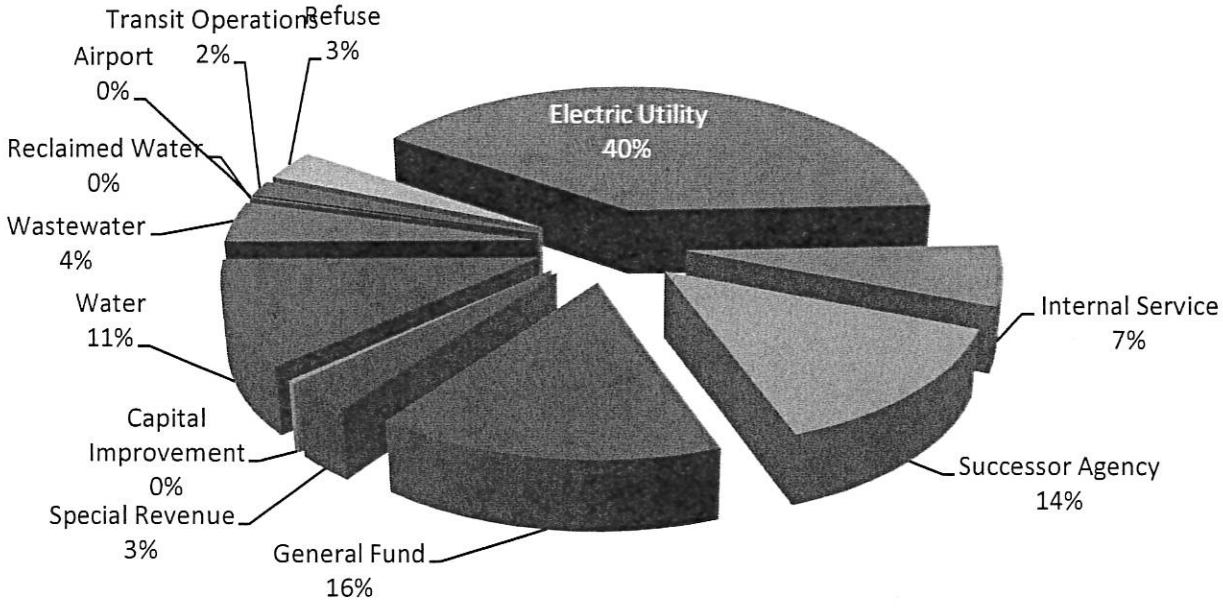
City of Banning
Fiscal year 2016-17

Total Expenditures All Funds = $101,541,038

Expenditure by Category - All Funds



Expenditures by Fund - All Funds



City of Banning

Other Funds Revenue Summary

Fund #	Description	Actual 2015-16 (thru Feb)	Adjusted 2015-16	Projected 2016-17	Projected 2017-18
SPECIAL REVENUE FUNDS					
002	Developer Deposits - Community Dev.	296,727	449,095	35,000	35,000
003	County of Riverside - Police MOU	-	550,690	505,612	510,617
005	Successor Agency Administration	250,658	250,000	250,000	250,000
100	Gas Tax	638,396	1,270,761	796,785	796,785
101	Measure A Street	334,681	719,200	571,200	582,200
103	SB300 Street Improvement	172	200	200	200
104	Article 3 - Sidewalk Construction	-	25	-	-
110	C.D.B.G.	455	448,112	-	-
111	Landscape Maintenance Assmt. Dist.#1	77,276	137,129	137,221	139,721
132	Air Quality	18,753	60,300	35,300	37,300
140	Asset Forfeiture	6	-	-	-
148	Supplemental Law Enforcement	81,579	200,392	-	-
149	Public Safety - Sales Tax	-	-	-	-
150	State Park Bond Act	2	-	-	-
190	Housing Authority Fund	-	-	-	-
200	Special Donations	10,200	8,700	8,000	8,000
201	Senior Center Activities	5,234	7,765	7,900	7,900
202	Animal Control Reserve	12	5	-	-
203	Police Volunteer	3	1,505	1,500	1,500
300	City Hall COP Debt Service	437,005	437,000	437,000	437,000
360	Sun Lakes CFD #86-1	85	60	60	60
365	Assessment Dist - #91-1 Wilson St. Debt	138	50	120	120
370	Area Police Computer	48,957	53,525	75,655	51,545
375	Fair Oaks 2004-1 Debt Service	105,549	205,274	199,960	201,660
376	Cameo Homes	111	100	120	120
Special Revenue Funds		***2,305,999***	***4,799,888***	***3,061,633***	***3,059,728***

City of Banning

Other Funds Revenue Summary

Fund #	Description	Actual 2015-16 (thru Feb)	Adjusted 2015-16	Projected 2016-17	Projected 2017-18
CAPITAL IMPROVEMENT FUNDS					
400	Police Facilities Development	28	50	25	25
410	Fire Facility Development	2,284	1,500	1,600	1,600
420	Traffic Control Facility	1,060	1,000	950	950
421	Ramsey & Highland Home Traffic Signal	195	150	150	150
430	General Facilities	1,050	800	800	800
441	Sunset Grade Separation Fund	-	2,049,802	229,189	-
444	Wilson Median	913	700	700	700
451	Park Development	342	39,550	2,205	2,205
470	Capital Improvement Funds	39	300	50	50
Capital Improvement Funds		***5,911***	***2,093,852***	***235,669***	***6,480***
BANNING UTILITY AUTHORITY					
660	Water Operations	7,232,634	8,518,072	8,043,400	8,644,850
661	Water Capital Facility Fee	10,005	16,232	104,000	41,000
663	BUA Water Capital Project Fund	652	2,900	2,900	2,900
669	BUA Water Debt Service Fund	1,705,411	1,706,326	1,612,384	1,807,596
	Water Subtotal	*8,948,702*	*10,243,530*	*9,762,684*	*10,496,346*
680	Wastewater Operations	2,590,466	3,212,104	3,202,104	3,222,104
681	Wastewater Capital Facility Fees	28,247	24,235	90,000	38,000
683	BUA Wastewater Capital Project Fund	1,174	1,300	1,300	1,300
685	State Revolving Loan	251,741	301,275	302,000	302,000
689	BUA Wastewater Debt Service Fund	399,117	399,139	395,414	393,598
	Wastewater Subtotal	*3,270,745*	*3,938,053*	*3,990,818*	*3,957,002*
662	Irrigation Water	3,118	4,382,959	2,500	2,500
682	Wastewater Tertiary	290,954	362,500	362,500	362,500
	Reclaimed Water Subtotal	*294,072*	*4,745,459*	*365,000*	*365,000*
Banning Utility Authority		***12,513,519***	***18,927,042***	***14,118,502***	***14,818,348***

City of Banning

Other Funds Revenue Summary

Fund #	Description	Actual 2015-16 (thru Feb)	Adjusted 2015-16	Projected 2016-17	Projected 2017-18
ENTERPRISE FUNDS					
600	Airport	133,149	272,320	138,750	178,950
610	Transit Operations	1,646,397	3,194,612	1,732,000	1,762,687
690	Refuse	2,760,603	3,315,500	3,293,750	3,294,000
	Subtotal	*4,540,149*	*6,782,432*	*5,164,500*	*5,235,637*
670	Electric Operations	24,901,767	29,633,295	33,123,000	31,773,000
672	Rate Stability	15,052	10,000	233,038	10,000
673	Electric Improvement	16,082	63,141	15,150	121,539
674	2007 Electric Bond Project Fund	665	1,477,057	3,050	688,050
675	Public Benefit Fund	634,850	791,375	784,250	784,250
678	2007 Electric Debt Service Fund	333,647	2,551,988	2,424,394	2,423,190
	Electric Subtotal	*25,902,063*	*34,526,856*	*36,582,882*	*35,800,029*
Enterprise Funds		***30,442,212***	***41,309,288***	***41,747,382***	***41,035,666***
INTERNAL SERVICE FUNDS					
700	Risk Management	2,249,646	2,769,752	1,896,125	1,843,030
702	Fleet Maintenance	927,977	1,134,078	967,021	1,309,847
703	Information Systems Services	378,493	454,168	621,862	634,571
761	Utility Billing Services	1,602,842	1,946,176	2,294,119	2,321,213
Internal Service Funds		***5,158,958***	***6,304,174***	***5,779,127***	***6,108,661***
SUCCESSOR AGENCY FUNDS					
805	Redevelopment Obligation Retirement	1,607,959	3,649,209	4,093,876	4,086,472
810	Successor Housing Agency	76	305,475	1,024,893	968,715
830	Debt Service Fund	2,954,949	3,157,737	3,920,268	3,867,557
850	Successor Agency	518	3,000	-	-
855	Tax Allocation Bonds-2007 Tabs	2,900	5,813	4,313	4,313
856	Tax Allocation Bonds-2003 Tabs	27,849	32,974	33,274	33,274
857	Low\Mod Tax Alloc Bonds-2003 Tabs	1,284	900	900	900
860	Project Fund	-	-	-	-
Successor Agency Funds		***4,595,535***	***7,155,108***	***9,077,524***	***8,961,231***
Other Funds Grand Total		**55,022,134**	**80,589,352**	**74,019,837**	**73,990,114**

City of Banning

Other Funds Expenditure Summary

Fund #	Description	Actual 2015-16 (thru Feb)	Adjusted 2015-16	Projected 2016-17	Projected 2017-18
SPECIAL REVENUE FUNDS					
002	Developer Deposits - Community Dev.	308,323	449,095	35,000	35,000
003	County of Riverside - Police MOU	396,579	521,021	499,705	531,086
005	Successor Agency Administration	25	-	30,665	20,835
100	Gas Tax	797,923	1,389,980	829,916	867,102
101	Measure A Street	-	1,124,317	546,000	1,325,385
103	SB300 Street Improvement	-	-	-	-
104	Article 3 - Sidewalk Construction	-	-	-	-
110	C.D.B.G.	388,185	436,196	-	-
111	Landscape Maintenance Assmt. Dist.#1	75,203	130,227	284,386	112,700
132	Air Quality	-	303,620	3,000	3,000
140	Asset Forfeiture	-	-	-	-
148	Supplemental Law Enforcement	23,659	202,242	-	-
149	Public Safety - Sales Tax	-	-	-	-
150	State Park Bond Act	-	-	-	-
190	Housing Authority Fund	-	-	-	-
200	Special Donations	9,239	8,705	8,000	8,000
201	Senior Center Activities	10,036	16,650	13,600	13,600
202	Animal Control Reserve	-	-	-	-
203	Police Volunteer	176	2,681	1,500	1,500
300	City Hall COP Debt Service	435,691	437,000	437,000	437,000
360	Sun Lakes CFD #86-1	-	-	-	-
365	Assessment Dist - #91-1 Wilson St. Debt	-	-	-	-
370	Area Police Computer	21,506	53,475	90,605	51,495
375	Fair Oaks 2004-1 Debt Service	200,745	203,010	199,960	201,660
376	Cameo Homes	-	-	-	-
Special Revenue Funds		***2,667,290***	***5,278,219***	***2,979,337***	***3,608,363***

City of Banning

Other Funds Expenditure Summary

Fund #	Description	Actual 2015-16 (thru Feb)	Adjusted 2015-16	Projected 2016-17	Projected 2017-18
CAPITAL IMPROVEMENT FUNDS					
400	Police Facilities Development	-	-	-	-
410	Fire Facility Development	-	-	-	-
420	Traffic Control Facility	-	125,730	-	-
421	Ramsey & Highland Home Traffic Signal	-	-	-	-
430	General Facilities	-	60,000	50,000	-
441	Sunset Grade Separation Fund	-	-	229,189	-
444	Wilson Median	-	-	-	-
451	Park Development	2,575	3,375	66,800	119,033
470	Capital Improvement Funds	-	120,000	-	-
Capital Improvement Funds		***2,575***	***309,105***	***345,989***	***119,033***
BANNING UTILITY AUTHORITY					
660	Water Operations	6,352,033	9,548,493	8,686,373	10,341,572
661	Water Capital Facility Fee	1,911	2,531,766	750,000	1,071,613
663	BUA Water Capital Project Fund	239,580	842,896	550,000	300,000
666	Water Participation CTF-86	-	-	-	-
667	Water Participation CTFS-8	-	-	-	-
669	BUA Water Debt Service Fund	1,540,534	1,704,761	1,613,484	1,808,696
	Water Subtotal	*8,134,058*	*14,627,916*	*11,599,857*	*13,521,881*
680	Wastewater Operations	2,367,552	3,410,130	3,419,002	3,144,474
681	Wastewater Capital Facility Fees	98,100	992,712	125,000	825,000
683	BUA Wastewater Capital Project Fund	-	334,858	250,000	1,500,000
685	State Revolving Loan	275,334	299,768	292,691	292,389
687	Water Participation CTFS-89	-	-	-	-
689	BUA Wastewater Debt Service Fund	359,805	398,639	394,914	393,098
	Wastewater Subtotal	*3,100,791*	*5,436,107*	*4,481,607*	*6,154,961*
662	Irrigation Water	-	2,623,439	-	75,000
682	Wastewater Tertiary	-	4,380,459	-	-
	Reclaimed Water Subtotal	-	*7,003,898*	-	*75,000*
Banning Utility Authority		***11,234,849***	***27,067,921***	***16,081,464***	***19,751,842***

City of Banning

Other Funds Expenditure Summary

Fund #	Description	Actual 2015-16 (thru Feb)	Adjusted 2015-16	Projected 2016-17	Projected 2017-18
ENTERPRISE FUNDS					
600	Airport	203,781	256,398	136,285	184,930
610	Transit Operations	1,675,386	3,189,488	1,696,034	1,800,236
690	Refuse	2,591,037	3,212,540	3,350,020	3,356,047
	Subtotal	*4,470,204*	*6,658,426*	*5,182,339*	*5,341,213*
670	Electric Operations	20,265,605	29,768,679	33,181,327	30,635,693
672	Rate Stability	-	-	-	106,389
673	Electric Improvement	194,590	2,425,514	3,330,000	1,435,000
674	2007 Electric Bond Project Fund	3,538,669	9,842,286	900,000	2,150,000
675	Public Benefit Fund	522,520	778,320	795,787	799,879
678	2007 Electric Debt Service Fund	342,488	2,550,188	2,424,994	2,423,790
	Electric Subtotal	*24,863,872*	*45,364,987*	*40,632,108*	*37,550,751*
Enterprise Funds		***29,334,076***	***52,023,413***	***45,814,447***	***42,891,964***
INTERNAL SERVICE FUNDS					
700	Risk Management	1,650,882	2,570,862	2,369,770	2,355,542
702	Fleet Maintenance	864,970	1,198,481	1,305,405	1,308,597
703	Information Systems Services	411,000	470,542	621,562	634,271
761	Utility Billing Services	1,520,352	2,085,324	2,294,119	2,321,213
Internal Service Funds		***4,447,204***	***6,325,209***	***6,590,856***	***6,619,623***
SUCCESSOR AGENCY FUNDS					
805	Redevelopment Obligation Retirement	1,713,801	1,713,801	4,091,890	4,086,472
810	Successor Housing Agency	3,500	3,500	3,605	3,713
830	Debt Service Fund	2,178,013	3,293,405	3,854,292	3,795,722
850	Successor Agency	1,447,131	1,521,131	37,313	-
855	Tax Allocation Bonds-2007 Tabs	66,491	2,229,285	5,500,452	-
856	Tax Allocation Bonds-2003 Tabs	-	-	340,064	-
857	Low\Mod Tax Alloc Bonds-2003 Tabs	23	23	-	-
860	Project Fund	-	-	-	-
Successor Agency Funds		***5,408,959***	***8,761,145***	***13,827,616***	***7,885,907***
Other Funds Grand Total		**53,094,953**	**99,765,012**	**85,639,709**	**80,876,732**

City of Banning

General Fund Financial Overview

Description	Actual 2015-16 (thru Feb)	Adjusted 2015-16	Projected 2016-17	Projected 2017-18
General Fund Revenues By Category				
Taxes				
Property Taxes	2,599,577	4,479,212	4,708,780	4,939,069
Sales & Use Taxes	1,681,329	3,152,000	3,404,616	3,559,841
Franchise Taxes	614,575	869,475	875,000	886,000
TOT Tax	516,737	700,000	720,000	750,000
Other Taxes	617,011	909,866	770,800	776,500
Taxes	***6,029,229***	***10,110,553***	***10,479,196***	***10,911,410***
Licenses and Permits	231,954	215,500	252,070	269,511
Fines, Forfeits and Penalties	178,345	272,950	309,150	311,285
Use of Money and Property	62,662	68,450	75,600	76,100
Revenue from Other Agencies	213,908	598,835	155,900	155,900
Charges for Current Services	326,333	390,515	453,433	480,421
Other Revenue	130,650	213,000	234,288	240,575
BUA - Lease Payments	542,500	651,000	651,000	651,000
Interfund Services & Transfers	2,587,180	3,104,618	3,392,800	3,257,800
Total	10,302,761	15,625,421	16,003,437	16,354,002

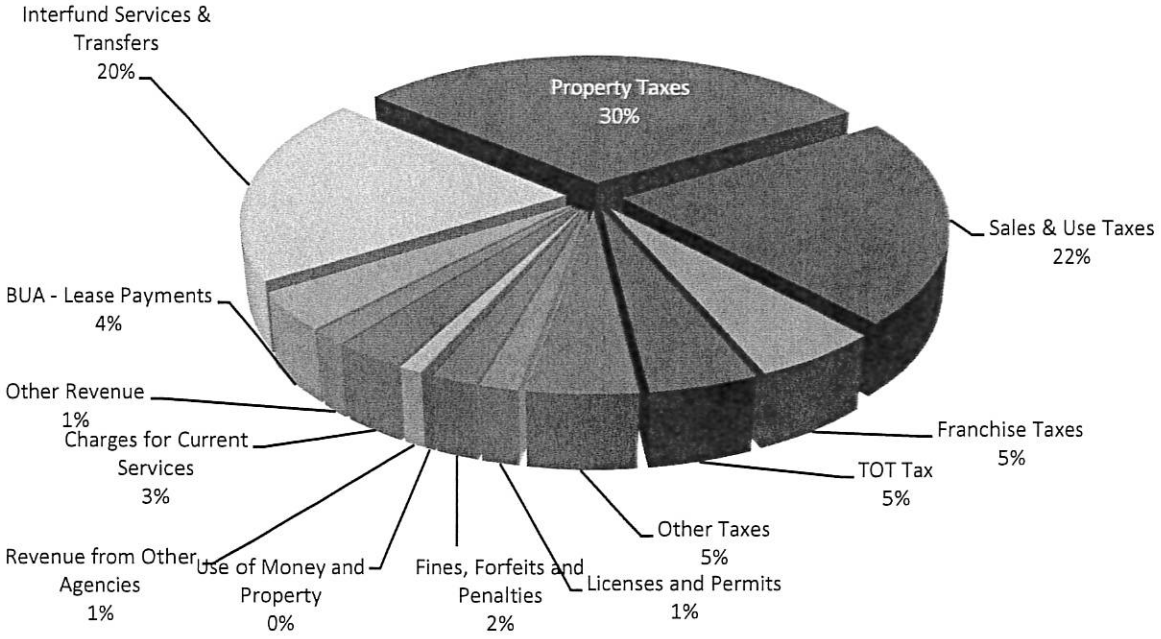
Description	Actual 2015-16 (thru Feb)	Adjusted 2015-16	Projected 2016-17	Projected 2017-18
General Fund Expenditures By Department				
City Manager/Council/Econ. Dev.	368,221	509,273	593,568	589,500
City Attorney	350,620	420,739	269,945	227,694
City Clerk/Elections	78,233	98,399	125,581	86,362
Community Enhancement	10,000	40,620	60,000	60,000
TV Government Access	48,597	58,501	60,000	60,000
Financial Services	81,359	406,911	400,397	411,412
Human Resources	71,626	177,207	161,288	165,093
Police/Dispatch/Code Enforce.*	5,376,075	7,141,132	7,739,160	8,130,115
Fire Services	2,167,546	2,840,263	2,965,975	3,111,810
Community Development	749,920	1,039,674	954,281	978,352
Community Services	319,639	476,594	625,080	634,165
Public Works	357,636	766,717	953,458	845,634
Central Services/Debt	929,450	1,273,561	992,596	1,085,756
Total	10,908,922	15,249,591	15,901,329	16,385,893

**Prior to FY2014-15, Code Enforcement was managed by and grouped with Community Development*

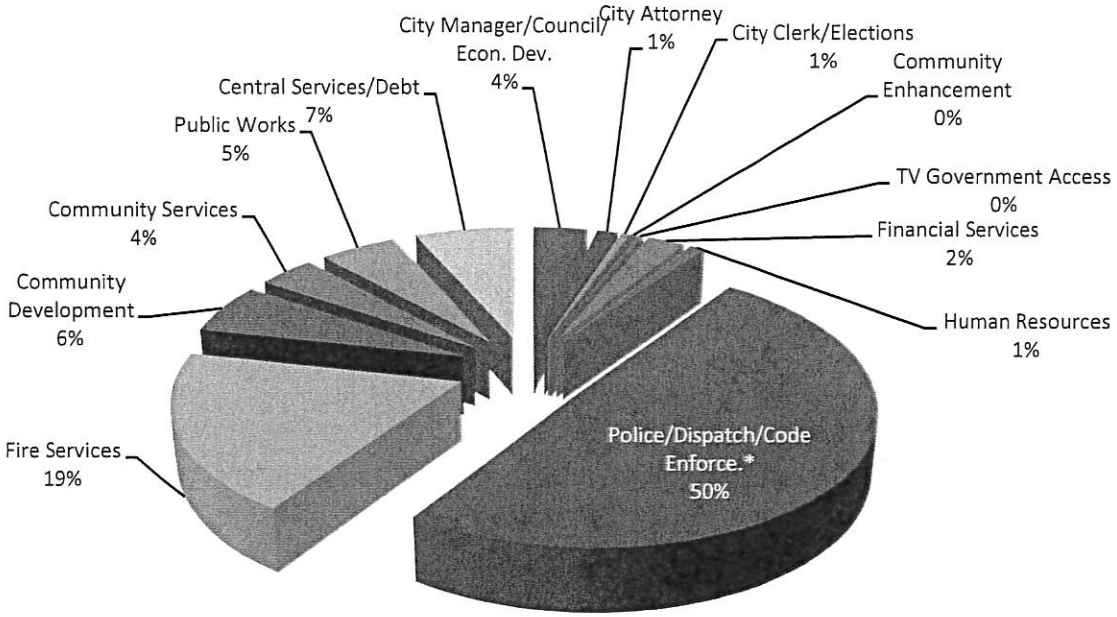
City of Banning
Fiscal year 2016-17

General Fund Financial Overview

General Fund Revenues
Total = $16,003,437



General Fund Expenditures
Total = $15,901,329



City of Banning

General Fund Expenditures By Category

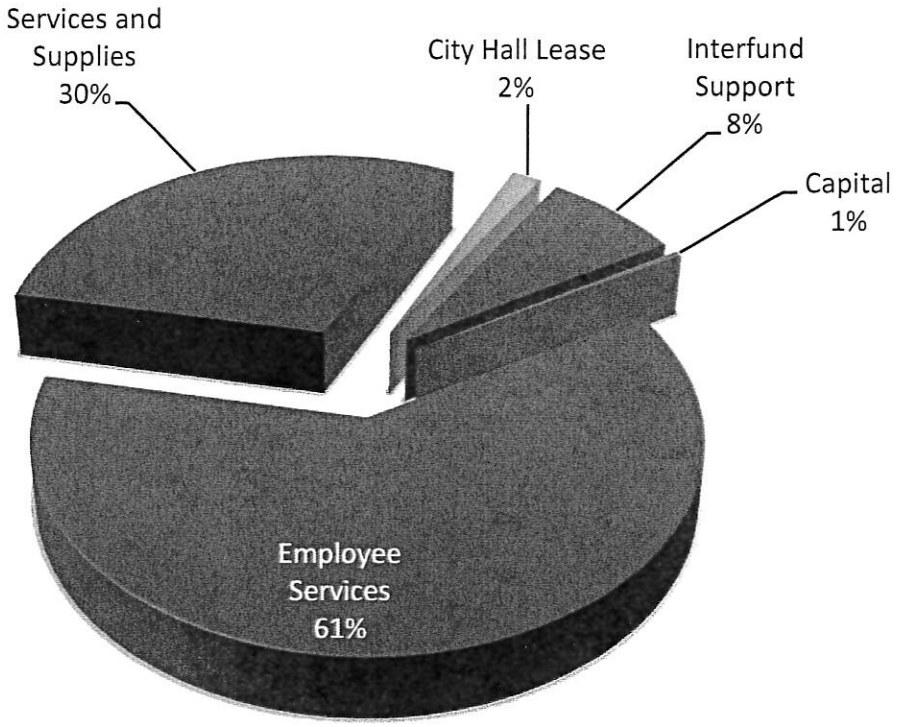
Category	Actual 2015-16	2015-16 (thru Feb)	Adjusted 2015-16	Projected 2016-17	Projected 2017-18
Employee Services		7,237,756	8,252,085	9,640,510	10,072,420
Services and Supplies		3,702,328	4,809,588	4,717,060	4,752,445
City Hall Lease		269,995	269,995	269,990	269,990
Interfund Support		1,456,085	1,449,334	1,099,638	1,232,407
Capital		208,082	468,589	174,131	58,631
Total		12,874,246	15,249,591	15,901,329	16,385,893

*Note: Contracted Fire Services is approximately $2.5M per year and is included in Services and Supplies.

Fiscal year 2016-17

General Fund Expenditures By Category

Total = $15,901,329



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City of Banning

Budgeted Positions Summary

Description	Revised Adopted 2013-14	Revised Adopted 2014-15	Revised Adopted 2015-16	Projected 2016-17
General Fund Personnel By Department (Including Fire)				
City Manager/Council/Economic Dev.	6.37	6.57	6.57	5.08
City Clerk	1.83	1.83	1.83	1.70
Financial Services	6.45	6.45	8.45	8.45
Human Resources	1.15	0.95	1.06	1.07
Police/Dispatch/Code Enforce.*	39.85	41.45	45.00	46.00
Fire Services	1.00	1.00	0.00	0.00
Community Development	5.00	4.00	4.00	4.00
Community Services	5.73	5.96	8.01	8.86
Public Works	6.33	6.33	6.82	6.37
Subtotal General Fund	73.71	74.54	81.75	81.53
Other Funds Personnel By Department				
Streets	4.90	4.90	4.90	5.10
Airport	1.55	1.20	0.30	0.80
Transit	12.81	14.71	14.84	14.52
Water	15.17	15.20	15.25	16.34
Electric	22.50	26.73	27.73	29.20
Wastewater	5.42	5.36	5.41	6.12
Refuse	0.69	0.69	0.69	1.14
Insurance	1.56	1.56	1.90	1.82
City Attorney	Contracted	Contracted	Contracted	1.00
Fleet Maintenance	3.50	3.50	3.50	4.05
Information Systems Services	2.40	2.40	2.40	3.45
Utility Billing	9.63	9.63	9.63	11.31
Utility Billing - Meter Reading	4.20	5.00	5.00	5.00
Successor Agency	1.00	1.00	1.00	0.00
Subtotal Other Funds	85.31	91.85	92.53	99.83
Total All Funds	*159.02*	*166.40*	*174.28*	*181.36*
TOTAL ALL FUNDS	159.02	166.40	174.28	181.36
Less Part Time	10.02	10.40	11.28	11.36
Less Elected	7.00	7.00	7.00	7.00
Full Time Employees	*142.00*	*149.00*	*156.00*	*163.00*

**Prior to FY2014-15, Code Enforcement was managed by and grouped with Community Development*

City of Banning

Citywide Personnel Summary by Fund/Division

Description	Revised Adopted 2013-14	Revised Adopted 2014-15	Revised Adopted 2015-16	Projected 2016-17
GENERAL FUND				
CITY COUNCIL (1000)				
Mayor	1.00	1.00	1.00	0.55
Mayor Pro Tem	1.00	1.00	1.00	0.55
Council Members	3.00	3.00	3.00	1.65
DIVISION TOTAL FTE	5.00	5.00	5.00	2.75
CITY MANAGER (1200)				
City Manager	0.69	0.79	0.79	0.30
Executive Assistant	0.69	0.79	0.00	0.00
Executive Assistant/Dep. City Clerk	0.00	0.00	0.79	0.79
DIVISION TOTAL FTE	1.37	1.57	1.57	1.09
ECONOMIC DEVELOPMENT (1210)				
City Manager	0.00	0.00	0.00	0.14
Economic Development Manager	0.00	0.00	0.00	1.00
Public Information Specialist	0.00	0.00	0.00	0.10
DIVISION TOTAL FTE	0.00	0.00	0.00	1.24
HUMAN RESOURCES (1300)				
Admin Services Director	0.20	0.20	0.20	0.20
Deputy HR Director	0.50	0.50	0.50	0.50
Executive Assistant	0.10	0.00	0.00	0.00
Human Resources Technician	0.25	0.25	0.25	0.25
P.T. Human Resources Technician	0.00	0.00	0.11	0.12
DIVISION TOTAL FTE	1.15	0.95	1.06	1.07
CITY CLERK (1400)				
City Clerk - Elected	1.00	1.00	1.00	1.00
Executive Assistant	0.83	0.83	0.83	0.70
DIVISION TOTAL FTE	1.83	1.83	1.83	1.70

City of Banning

Citywide Personnel Summary by Fund/Division

Description	Revised Adopted 2013-14	Revised Adopted 2014-15	Revised Adopted 2015-16	Projected 2016-17
FISCAL SERVICES (1900)				
City Treasurer - Elected	1.00	1.00	1.00	1.00
Admin Services Director	0.20	0.20	0.20	0.20
Deputy Finance Director	0.50	0.50	0.50	0.50
Accountant II	0.50	0.50	0.50	0.50
Accountant	1.00	1.00	1.00	1.00
Payroll Coordinator	1.00	1.00	0.00	0.00
Accounting Specialist	0.00	0.00	2.00	2.00
Financial Services Specialist	1.25	1.25	1.25	1.25
DIVISION TOTAL FTE	5.45	5.45	6.45	6.45
PURCHASING & ACCOUNTS PAYABLE (1910)				
Purchasing Manager	0.00	0.00	1.00	1.00
Financial Services Specialist	1.00	1.00	1.00	1.00
DIVISION TOTAL FTE	1.00	1.00	2.00	2.00
POLICE (2200)				
Police Chief	0.90	0.90	0.90	0.90
Police Captain	0.00	0.00	0.00	1.00
Police Lieutenant	2.00	2.00	2.00	1.00
Police Master Sergeant	1.00	1.00	1.00	1.00
Police Staff Sergeant	5.00	5.00	5.00	5.00
Corporal	3.00	3.00	3.00	3.00
Officer	10.00	10.00	12.00	13.00
Officer-School Resource Officer-BUSD	1.00	1.00	1.00	1.00
Officer-County MOU (003-2289)	4.00	4.00	4.00	4.00
Communitty Services Officer	0.00	0.00	0.00	1.00
Executive Secretary	0.25	0.00	0.00	0.00
Executive Assistant	0.00	0.00	1.00	1.00
Police Info Systems Technician	1.00	1.00	1.00	0.00
Police Assistant II	1.00	1.00	1.00	1.00
Police Assistant I	2.60	3.00	3.00	3.00
DIVISION TOTAL FTE	31.75	31.90	34.90	35.90
DISPATCH (2210)				
Police Chief	0.10	0.10	0.10	0.10
Lead Public Safety Dispatcher	2.00	2.00	2.00	2.00
Public Safety Dispatcher	6.00	6.00	6.00	6.00
DIVISION TOTAL FTE	8.10	8.10	8.10	8.10

City of Banning

Citywide Personnel Summary by Fund/Division

Description	Revised Adopted 2013-14	Revised Adopted 2014-15	Revised Adopted 2015-16	Projected 2016-17
FIRE (2400)	Contract	Contract	Contract	Contract
Office Specialist	1.00	1.00	0.00	0.00
DIVISION TOTAL FTE	1.00	1.00	0.00	0.00
BUILDING SAFETY (2700)				
Community Development Director	0.60	0.60	0.60	0.60
Office Specialist	0.00	1.00	1.00	1.00
DIVISION TOTAL FTE	0.60	1.60	1.60	1.60
CODE ENFORCEMENT (2740)				
Code Compliance Officer	1.00	1.45	2.00	2.00
Office Specialist	1.00	0.00	0.00	0.00
DIVISION TOTAL FTE	2.00	1.45	2.00	2.00
PLANNING (2800)				
Community Development Director	0.40	0.40	0.40	0.40
Associate Planner	1.00	1.00	0.00	0.00
Sr. Planner	0.00	0.00	1.00	1.00
Development Project Coordinator	1.00	1.00	1.00	1.00
DIVISION TOTAL FTE	2.40	2.40	2.40	2.40
ENGINEERING (3000)				
Public Works Director	0.09	0.09	0.00	0.00
Public Works Director/City Engineer	0.00	0.00	0.09	0.09
City Engineer	0.24	0.24	0.00	0.00
Sr. Civil Engineer (PW)	0.00	0.00	0.24	0.24
Associate Engineer-Career PT	0.10	0.10	0.10	0.10
Executive Secretary	0.09	0.00	0.00	0.00
Public Works Analyst	0.00	0.09	0.00	0.00
Management Analyst	0.00	0.00	0.09	0.09
Public Works Inspector	0.25	0.25	0.25	0.25
DIVISION TOTAL FTE	0.77	0.77	0.77	0.77

City of Banning

Citywide Personnel Summary by Fund/Division

Description	Revised Adopted 2013-14	Revised Adopted 2014-15	Revised Adopted 2015-16	Projected 2016-17
BUILDING MAINTENANCE (3200)				
Public Works Director	0.02	0.02	0.00	0.00
Public Works Director/City Engineer	0.00	0.00	0.02	0.02
Public Works Superintendent	0.12	0.12	0.12	0.15
Executive Secretary	0.14	0.00	0.00	0.00
Public Works Analyst	0.00	0.14	0.00	0.00
Management Analyst	0.00	0.00	0.14	0.14
P.T Airport Attendant	0.00	0.00	0.50	0.00
Building Maintenance Specialist	1.00	1.00	1.00	1.00
DIVISION TOTAL FTE	1.28	1.28	1.78	1.31
PARKS (3600)				
Public Works Superintendent	0.28	0.28	0.28	0.30
City Maintenance Worker	4.00	4.00	4.00	4.00
DIVISION TOTAL FTE	4.28	4.28	4.28	4.30
RECREATION (4000)				
Community Services Director	0.25	0.25	0.25	0.50
Community Services Manager	0.00	0.00	0.00	0.20
Executive Secretary	0.00	0.00	0.20	0.30
Office Specialist	0.50	0.50	0.00	0.00
Receptionist	0.00	0.00	0.40	0.40
Community Center Caretaker	0.20	0.20	0.20	0.25
Program Coordinator	0.38	0.38	0.38	0.50
Sports Spec.	0.00	0.00	0.45	0.45
Sr. Recreation Leader	0.45	0.45	0.45	0.45
Recreation Leaders	1.29	1.50	3.00	3.00
DIVISION TOTAL FTE	3.07	3.28	5.33	6.05
AQUATICS (4010)				
Community Center Caretaker	0.20	0.20	0.20	0.25
Pool Manager	0.17	0.17	0.17	0.20
Assistant Pool Manager	0.23	0.23	0.23	0.20
Lifeguards	1.00	1.02	1.02	1.03
Cashiers	0.49	0.49	0.49	0.38
DIVISION TOTAL FTE	2.09	2.11	2.11	2.06
SENIOR CENTER (4050)				
Community Center Caretaker	0.20	0.20	0.20	0.25
Program Coordinator	0.38	0.38	0.38	0.50
DIVISION TOTAL FTE	0.58	0.58	0.58	0.75
TOTAL GENERAL FUND	**73.71**	**74.54**	**81.75**	**81.53**

City of Banning

Citywide Personnel Summary by Fund/Division

Description	Revised Adopted 2013-14	Revised Adopted 2014-15	Revised Adopted 2015-16	Projected 2016-17
OTHER FUNDS				
STREETS (4900)				
Public Works Director	0.05	0.05	0.00	0.00
Public Works Director/City Engineer	0.00	0.00	0.05	0.05
City Engineer	0.20	0.20	0.00	0.00
Sr. Civil Engineer (PW)	0.00	0.00	0.20	0.20
Public Works Superintendent	0.10	0.10	0.10	0.30
Executive Secretary	0.25	0.00	0.00	0.00
Public Works Analyst	0.00	0.25	0.00	0.00
Management Analyst	0.00	0.00	0.25	0.25
Associate Engineer-Career PT	0.05	0.05	0.05	0.05
Public Works Inspector	0.25	0.25	0.25	0.25
Motor Sweeper Operator	1.00	1.00	1.00	1.00
Sr City Maintenance Worker	2.00	2.00	2.00	2.00
Work Release Crew Leader	1.00	1.00	1.00	1.00
FUND TOTAL FTE	4.90	4.90	4.90	5.10
AIRPORT (5100)				
Public Works Director	0.05	0.05	0.00	0.00
Public Works Director/City Engineer	0.00	0.00	0.05	0.05
Executive Secretary	0.10	0.00	0.00	0.00
Public Works Analyst	0.00	0.10	0.00	0.00
P.T Airport Attendant	1.40	1.05	0.25	0.75
FUND TOTAL FTE	1.55	1.20	0.30	0.80
TRANSIT-FIXED ROUTE (5800)				
Community Services Director	0.75	0.75	0.75	0.50
Transit Manager	0.00	1.00	0.00	0.00
Community Services Manager	0.00	0.00	0.00	0.80
Management Analyst	0.00	0.00	1.00	0.00
Community Center Caretaker	0.40	0.40	0.40	0.25
Program Coordinator	0.25	0.25	0.25	0.00
Lead Bus Driver	1.00	1.00	0.00	0.00
Transit Field Supervisor	0.00	0.00	1.00	1.00
Bus Drivers	7.37	8.27	8.50	9.28
Executive Secretary	0.00	0.00	0.80	0.70
Receptionist	0.00	0.00	0.60	0.60
Office Specialist	1.00	1.00	0.00	0.00
DIVISION TOTAL FTE	10.77	12.67	13.30	13.13

City of Banning

Citywide Personnel Summary by Fund/Division

Description	Revised Adopted 2013-14	Revised Adopted 2014-15	Revised Adopted 2015-16	Projected 2016-17
TRANSIT-DIAL-A-RIDE (5850)				
Dial-A-Ride Driver - Part Time	1.54	1.54	1.54	1.39
Transit Specialist	0.50	0.00	0.00	0.00
Office Specialist	0.00	0.50	0.00	0.00
DIVISION TOTAL FTE	2.04	2.04	1.54	1.39
FUND TOTAL FTE	12.81	14.71	14.84	14.52
WATER DEPARTMENT (6300)				
Mayor	0.00	0.00	0.00	0.15
Mayor Pro Tem	0.00	0.00	0.00	0.15
Council Members	0.00	0.00	0.00	0.45
City Manager	0.07	0.10	0.10	0.15
Public Works Director	0.30	0.30	0.00	0.00
Public Works Dir./City Engineer	0.00	0.00	0.30	0.30
City Engineer	0.23	0.23	0.00	0.00
Sr. Civil Engineer (PW)	0.00	0.00	0.23	0.23
Water/Wastewater Superintendent	0.70	0.70	0.70	0.70
Executive Assistant	0.13	0.06	0.06	0.10
Executive Assistant/Dep. City Clerk	0.00	0.07	0.07	0.07
Senior Civil Engineer (W,WW)	0.70	0.70	0.70	0.70
Executive Secretary	0.84	0.70	0.70	0.70
Public Works Analyst	0.00	0.14	0.00	0.00
Public Information Specialist	0.00	0.00	0.00	0.13
Management Analyst	0.00	0.00	0.19	0.19
Public Works Inspector	0.25	0.25	0.25	0.25
Office Assistant/Specialist	0.70	0.70	0.70	0.70
Warehouse Services Specialist	0.25	0.25	0.25	0.38
Meter Crew Lead	1.00	1.00	1.00	1.00
Valve Flushing Crew Lead	1.00	1.00	1.00	1.00
Construction Crew Lead	1.00	1.00	1.00	1.00
Water Crew Supervisor	2.00	2.00	2.00	2.00
Water Services Worker I/II	6.00	6.00	6.00	6.00
FUND TOTAL FTE	15.17	15.20	15.25	16.34

City of Banning

Citywide Personnel Summary by Fund/Division

Description	Revised Adopted 2013-14	Revised Adopted 2014-15	Revised Adopted 2015-16	Projected 2016-17
ELECTRIC DEPARTMENT-DISTRIBUTION (7000)				
Mayor	0.00	0.00	0.00	0.20
Mayor Pro Tem	0.00	0.00	0.00	0.20
Council Members	0.00	0.00	0.00	0.60
City Manager	0.07	0.10	0.10	0.15
Electric Utility Director	0.95	1.00	1.00	1.00
Executive Assistant	0.13	0.06	0.06	0.10
Executive Assistant/Dep. City Clerk	0.00	0.07	0.07	0.07
Executive Secretary	1.00	1.00	0.00	0.00
Public Information Specialist	0.00	0.00	0.00	0.25
Management Analyst	0.00	0.00	1.00	1.00
Associate Electrical Engineer	1.00	1.00	1.00	1.00
Warehouse Services Specialist	0.50	0.50	0.50	0.63
Electric Operations Manager	1.00	1.00	1.00	1.00
Powerline Crew Supervisor	3.00	3.00	3.00	3.00
Powerline Technician	8.00	13.00	12.00	12.00
Sr. Electric Service Planner	1.00	1.00	1.00	1.00
Electric Service Planner	0.00	0.00	1.00	1.00
Meter Test Technician	1.00	1.00	1.00	1.00
Substation Test Technician	1.00	1.00	1.00	1.00
Utility Services Assistant	1.00	0.00	0.00	0.00
Engineer Services Assistant	0.00	0.00	1.00	1.00
Powerline Apprentices	0.00	0.00	0.00	0.00
DIVISION TOTAL FTE	19.65	23.73	24.73	26.20
ELECTRIC DEPARTMENT-GENERATION (7010)				
Power Contract & Rev Adm	0.00	0.00	1.00	1.00
Utility Financial Analyst	0.85	1.00	0.00	0.00
DIVISION TOTAL FTE	0.85	1.00	1.00	1.00
ELECTRIC DEPARTMENT-PUBLIC BENEFIT PROGRAM (7020)				
Public Benefit Coordinator	1.00	1.00	1.00	1.00
Utility Services Assistant	1.00	1.00	1.00	1.00
DIVISION TOTAL FTE	2.00	2.00	2.00	2.00
FUND TOTAL FTE	22.50	26.73	27.73	29.20

City of Banning

Citywide Personnel Summary by Fund/Division

Description	Revised Adopted 2013-14	Revised Adopted 2014-15	Revised Adopted 2015-16	Projected 2016-17
WASTEWATER (8000)				
Mayor	0.00	0.00	0.00	0.10
Mayor Pro Tem	0.00	0.00	0.00	0.10
Council Members	0.00	0.00	0.00	0.30
City Manager	0.07	0.01	0.01	0.05
Public Works Director	0.30	0.30	0.00	0.00
Public Works Director/City Engineer	0.00	0.00	0.30	0.30
City Engineer	0.23	0.23	0.00	0.00
Senior Civil Engineer(PW)	0.00	0.00	0.23	0.23
Water/Wastewater Superintendent	0.30	0.30	0.30	0.30
Executive Secretary	0.44	0.30	0.30	0.30
Public Works Analyst	0.00	0.14	0.00	0.00
Public Information Analyst	0.00	0.00	0.00	0.13
Management Analyst	0.00	0.00	0.19	0.19
Executive Assistant	0.13	0.06	0.06	0.10
Executive Assistant/Dep. City Clerk	0.00	0.07	0.07	0.07
Associate Engineer-Career PT	0.10	0.10	0.10	0.10
Senior Civil Engineer(W,WW)	0.30	0.30	0.30	0.30
Public Works Inspector	0.25	0.25	0.25	0.25
Office Assistant/Specialist	0.30	0.30	0.30	0.30
WasteWater Coll Crew Suprv.	1.00	1.00	1.00	1.00
WasteWater Collections	2.00	2.00	2.00	2.00
FUND TOTAL FTE	5.42	5.36	5.41	6.12
REFUSE (9600)				
City Manager	0.00	0.00	0.00	0.05
Public Works Director	0.20	0.20	0.00	0.00
Public Works Director/City Engineer	0.00	0.00	0.20	0.20
City Engineer	0.10	0.10	0.00	0.00
Senior Civil Engineer	0.00	0.00	0.10	0.10
Public Works Superintendent	0.25	0.25	0.25	0.25
Executive Secretary	0.14	0.00	0.00	0.00
Public Information Specialist	0.00	0.00	0.00	0.40
Pubic Works Analyst	0.00	0.14	0.00	0.00
Management Analyst	0.00	0.00	0.14	0.14
FUND TOTAL FTE	0.69	0.69	0.69	1.14
INSURANCE-WORK COMP. (5020)				
Admin Services Director	0.15	0.15	0.15	0.10
Deputy HR Director	0.20	0.20	0.20	0.20
Human Resources Technician	0.30	0.30	0.30	0.30
P.T. Human Resources Technician	0.00	0.00	0.14	0.14
DIVISION TOTAL FTE	0.65	0.65	0.79	0.74

City of Banning

Citywide Personnel Summary by Fund/Division

Description	Revised Adopted 2013-14	Revised Adopted 2014-15	Revised Adopted 2015-16	Projected 2016-17
INSURANCE-SUI (5030)				
Human Resources Technician	0.08	0.08	0.08	0.08
P.T. Human Resources Technician	0.00	0.00	0.03	0.04
DIVISION TOTAL FTE	0.08	0.08	0.11	0.12
INSURANCE-GENERAL LIABILITY (5040)				
Admin Services Director	0.15	0.15	0.15	0.10
Deputy HR Director	0.30	0.30	0.30	0.30
Human Resources Technician	0.38	0.38	0.38	0.38
P.T. Human Resources Technician	0.00	0.00	0.17	0.18
DIVISION TOTAL FTE	0.83	0.83	1.00	0.96
CITY ATTORNEY (5300)				
City Attorney	Contract	Contract	Contract	1.00
DIVISION TOTAL FTE	0.00	0.00	0.00	1.00
FUND TOTAL FTE	1.56	1.56	1.90	2.82
FLEET MAINTENANCE (3800)				
City Manager	0.00	0.00	0.00	0.05
Fleet Manager	0.00	0.00	0.00	1.00
Public Works Superintendent	0.25	0.25	0.25	0.00
Fleet Maintenance Mechanic	3.00	3.00	3.00	3.00
Warehouse Services Specialist	0.25	0.25	0.25	0.00
FUND TOTAL FTE	3.50	3.50	3.50	4.05
INFORMATION SYSTEMS SERVICES (3700)				
City Manager	0.00	0.00	0.00	0.10
Admin Services Director	0.15	0.15	0.15	0.10
Deputy Finance Director	0.25	0.25	0.25	0.25
Information Technology Manager	0.00	0.00	0.00	1.00
Information Technology Coordinator	1.00	1.00	1.00	0.00
Police Info Systems Technician	0.00	0.00	0.00	1.00
Information Technology Media Technician	1.00	1.00	1.00	1.00
FUND TOTAL FTE	2.40	2.40	2.40	3.45

City of Banning

Citywide Personnel Summary by Fund/Division

Description	Revised Adopted 2013-14	Revised Adopted 2014-15	Revised Adopted 2015-16	Projected 2016-17
UTILITY BILLING (3100)				
City Manager	0.00	0.00	0.00	0.01
Admin Services Director	0.15	0.15	0.15	0.30
Deputy Finance Director	0.25	0.25	0.25	0.25
Utility Billing Financial Analyst	1.00	1.00	1.00	1.00
Customer Service & Billing Manager	0.00	0.00	0.00	1.00
Accountant II	0.50	0.50	0.50	0.50
Senior U/Billing Representative	3.00	3.00	3.00	3.00
Office Specialist	1.00	1.00	1.00	1.00
Utility Billing Representative	3.48	3.48	3.48	4.00
Financial Services Specialist	0.25	0.25	0.25	0.25
DIVISION TOTAL FTE	9.63	9.63	9.63	11.31
UTILITY BILLING-METER READING (3110)				
Electric Utility Director	0.05	0.00	0.00	0.00
Utility Financial Analyst	0.15	0.00	0.00	0.00
Utility Services Assistant	0.00	1.00	1.00	1.00
Lead Field Service Rep	1.00	1.00	1.00	1.00
Field Service Reps	3.00	3.00	3.00	3.00
DIVISION TOTAL FTE	4.20	5.00	5.00	5.00
FUND TOTAL FTE	13.83	14.63	14.63	16.31
SUCCESSOR AGENCY (9200)				
Economic Development Director	1.00	1.00	1.00	0.00
FUND TOTAL FTE	1.00	1.00	1.00	0.00
TOTAL SUCCESSOR AGENCY FUNDS	**1.00**	**1.00**	**1.00**	**0.00**
TOTAL OTHER FUNDS	**85.32**	**91.86**	**92.54**	**99.84**
TOTAL ALL FUNDS	**159.02**	**166.40**	**174.28**	**181.36**
TOTAL ALL FUNDS	159.02	166.40	174.28	181.36
Less Part Time	10.02	10.40	11.28	11.36
Less Elected	7.00	7.00	7.00	7.00
Full Time Employees	*142.00*	*149.00*	*156.00*	*163.00*

City of Banning

Citywide Personnel Summary Reconciliation

Reconciliation of Positions from Adopted FY2015-16 Budget to FY2016-17 Budget

Total FY2015-16 Budgeted Positions					**174.28**
FY2016-17 Full-Time (FT) Position Changes					
001	*City Manager*	*Economic Development Manager*	*New position- reclassified from Director to Manager*		1.00
850	*Successor Agency*	*Economic Development Director*	*Position eliminated- position reclassified to Manager*		(1.00)
001	*Police*	*Community Services Officer*	*New position*		1.00
001	*Police*	*Police Officer*	*New position*		1.00
001	*Police*	*Police Captain*	*New position- reclassified from Police Lieutenant*		1.00
001	*Police*	*Police Lieutenant*	*Position reclassified to Police Captain*		(1.00)
610	*Transit*	*Community Services Manager*	*New position- reclassified from Management Analyst*		1.00
610	*Transit*	*Management Analyst*	*Position reclassified to Community Svcs Manager*		(1.00)
690	*Refuse*	*Public Information Specialist*	*New position*		1.00
700	*Risk Management*	*City Attorney*	*New position*		1.00
702	*Fleet Maintenance*	*Fleet Manager*	*New position*		1.00
703	*Info System Services*	*IT Manager*	*New position- reclassified from IT Coordinator*		1.00
703	*Info System Services*	*IT Coordinator*	*Position eliminated- reclassified to IT Manager*		(1.00)
761	*Utility Billing Admin*	*Customer Service & Billing Manager*	*New position*		1.00
761	*Utility Billing Admin*	*Utility Billing Representative*	*Position reclassified from Part Time*		1.00
				Net	7.00
FY2016-17 Part-Time (PT) Position Changes					
001	*Human Resources*	*Part-Time H.R. Technician*	*Hours increased*		0.03
001	*Recreation-Aquatics*	*Pool Manager*	*Hours increased*		0.03
001	*Recreation*	*Assistant Pool Manager*	*Hours decreased*		(0.03)
001	*Recreation*	*Lifeguards*	*Hours increased*		0.01
001	*Recreation*	*Cashiers*	*Hours decreased*		(0.11)
001	*Transit-Fixed Route*	*Part Time Bus Drivers*	*Hours increased*		0.78
001	*Transit-Dial A Ride*	*Part Time D-A-R Drivers*	*Hours decreased*		(0.15)
761	*Utility Billing Admin*	*Utility Billing Representative*	*Position reclassified to Full-Time*		(0.48)
				Net	0.08
			Total Changes to Budgeted Positions		7.08
Total FY2016-17 Budgeted Positions					**181.36**

CAPITAL IMPROVEMENT PROGRAM

FY's 2016/17 - 20/21

CITY COUNCIL

Art Welch ..... Mayor
George Moyer ..... Mayor Pro Tem
Deborah Franklin ..... Council Member
Edward Miller ..... Council Member
Don Petersen ..... Council Member

CITY MANAGER

Michael Rock
City Manager

CIP ADMINISTRATOR

Art Vela
Public Works Director

CAPITAL IMPROVEMENT PROGRAM

The Capital Improvement Program (CIP) is a roadmap that provides direction and guidance for planning, managing, and financing the City's capital and infrastructure assets. The 5-year CIP is used by the City to review the funding of desired capital improvements that compete for scarce financial resources. This document is dynamic and, consequently, must be revised on a regular basis to address the changing needs, priorities, and financial conditions of the City. The capital improvements presented in this document are the City's major projects, those that exceed $25,000 in cost, have long-term life spans, and are generally non-recurring. CIP projects typically include land and right-of-way acquisition; design, planning, and engineering services for capital projects; construction or rehabilitation of public buildings or facilities; utility and transportation infrastructure construction; park construction; and, economic and Successor Agency projects. Some projects less than $25,000 are listed for ease of reconciling with capital line items in the budget.

The project costs listed are strictly estimates and will vary based on the state of the economy and other factors not easily predictable. Project costs for fiscal year 2016-17 have already been incorporated into the budget. The project-to-date costs show estimated activity through June 2016.

The CIP and consequent amendments will be revised and updated on a periodic basis during the future budget cycles and during the year, through Council approval. Changes to the priorities established in the program and its amendments should be expected. Changes can be caused by reductions in funding levels, opportunities for grants or other aids, delays in obtaining construction permits or necessary approvals, emergency needs or simply changes in Council direction.

The projects contained in the CIP and amendments are necessary to maintain the existing infrastructure of the City and to properly provide for the health, safety and general well-being of its residents.

The CIP and future amendments are designed to make the most effective use of all financial resources available to the City including fund reserves, current budgeted revenue, grants, and borrowing. The City's goal is to strike a reasonable balance among all of its resources.

In preparing the CIP amendment, the City has considered the impact on operating costs. Projects are designed to keep the increases in operating costs to a minimum. Increases in operating costs are balanced with the overall need to provide the improvement.

CITY of BANNING
Capital Improvement Program
Fiscal Years 2015/16

CURRENT FUNDING SOURCE

	Fund #
General Fund The General Fund is the general operating fund of the city. All general tax receipts and fee revenue not allocated by law, council policy or contractual agreement to other funds are accounted for in the General Fund. General Fund expenditures include operations traditionally associated with activities that are not required to be accounted	001
Gas Tax The Street Division is responsible for the maintenance of streets and storm drains or operation of traffic controls and related facilities. The Division uses State and local standards to ensure protection and maintenance of public infrastructure.	100
Measure A Street Fund Measure "A" was approved by the voters of Riverside County authorizing an additional half-cent sales tax specifically for transportation improvement purposes. This fund accounts for the receipt and expenditures of the money collected under the Measure "A" program.	101
C.D.B.G Accounts for monies received and expended by the City as a participant in the Federal Community Development Block Grant Housing Program.	110
Supplemental Law Enforcement Fund This program was approved in FY 1996-97. This funding is restricted to front line law enforcement programs. Funding for this program is considered each year by the State and is not guaranteed.	148
Traffic Control Facility Fund Traffic Control Facilities Fees are the impact fees paid by the new developments for con	420
General Facilities Fund This fund has been created to reserve funds obtained from new development to update the City's General Plan and to construct City Hall Annex. Fees are collected at the time a building permit is issued and are intended to update the City Hall Facilities.	430
Park Development Fund The Park Development Department is responsible for the acquisition and development of parks and recreation facilities. Functions include land acquisition, planning and design, grant funding acquisition, identification and administration of rehabilitation and improvement projects, establishment and collection of developer fees, and development of leases.	451
Capital Improvement Fund This fund is used to record the receipt and expenditure of the one-time upfront lease payment received from the Banning Utility Authority. In as much as this lease payment came from bond proceeds, it can only be used to fund capital expenditures. The Council initially earmarked these for a variety of projects.	470

Airport The Banning Municipal Airport is an element of the national and local transportation system, which significantly affects the economic development of the City of Banning. The Airport Fund reflects annual revenues, expenditures and proposed capital improvement projects. A sound and realistic planning of Airport operations has the means to increase its contribution to the economy of the community.	600
Transit Operations The Fixed Transit Route Division operates fixed-route bus services that serve the City of Banning and provides service between Banning and Cabazon. The Dial-A-Ride Division provides curb-to-curb transit services to elderly and disabled citizens residing within the City of Banning.	610
Water Fund The Water Department is responsible for providing domestic water to residences, businesses and industries within the City. The Division is also responsible for providing adequate flows for the City's fire protection system. The City's main source of water supply is water wells in the City's water canyon along with wells scattered throughout other parts of the City. The Water Division is an enterprise function; i.e. all costs relative to the production and delivery of water (maintenance, replacement and expansion) are paid with user fees and capital connection fees.	660
Water Capital Facilities Fund The Water Capital Facility fees are a one-time impact fee collected from new developments or existing developments requesting new services from the City's Water Distribution System. The fees collected can be utilized for the Water Department Capital Improvement Programs.	661
Reclaimed Water Funds ***Irrigation Water Fund*** The purpose of the Irrigation Water Fund is to set aside funds for an irrigation water/reclaimed water project. Funding for this project is obtained on an incremental basis over a period of years until adequate funds are available to pay for a project.	662
BUA Water Capital Project Fund Water 2005 revenue bonds were set aside to fund specific water utility capital improvement projects.	663
Electric Operations The Electric Department provides economical, reliable, and safe distribution of electricity to residents and businesses in the City of Banning. The Department contracts with both public and private entities for the provision of specialized services.	670
Electric Improvement Fund The Electric Improvement Fund includes interest and payments received from Southern California Edison (SCE) as per Federal Energy Regulatory Commission decisions.	673
'07 Electric Revenue Bond Project Fund Electric revenue bonds proceeds were set aside to fund certain capital improvements to the Electric System.	674

Wastewater Fund The Wastewater Department collects the effluent from the city's residential, commercial and industrial facilities and discharges the effluent after required treatment in compliance with the Discharge Permit issued by the State Water Resources Control Board. The Wastewater Treatment Facilities are operated by United Water Environmental Services, on a contract basis.	680
Wastewater Capital Facility Fund The Wastewater Capital Facility Fee is a one-time charge collected from new development or existing development requesting new services from the City's wastewater collection system. The fees collected can be utilized for Wastewater Division Capital Improvement Programs.	681
BUA Wastewater Capital Facility Fund Wastewater 2005 revenue bonds were set aside to pay for specific wastewater utility capital improvement projects.	683
Utility Billing Services The Utility Billing Operations is responsible for preparing and collecting bills for electric, water, wastewater and refuse (trash), and also serves as the central revenue collection point for the City. The Utility Meter Services Operations is responsible for meter reading.	761
2007 Tax Allocation Bond Proceeds Fund Proceeds from this bond issue may be used for a variety of improvements. The Agency Board has developed and approved a number of programs intended to upgrade the appearance of the project area, stimulate investment, produce jobs and revitalize the area. AB 1x 26 and AB 1438 provide guidelines bond proceeds may be expended once the Agency has received a Finding of Completion from the State Department of Finance. This was received April 26, 2013.	855

CITY OF BANNING
CAPITAL IMPROVEMENT PROGRAM
5 YEAR SUMMARY BY FUND
FISCAL YEAR'S 2017-2021

FUND#	FUNDING SOURCE	Project to Date	Budget Carry Fwd	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL $
001	General	14,262	84,435	160,131	50,131	-	-	-	308,959
100	Gas Tax Street	-	384,174	-	-	-	-	-	384,174
101	Measure A Street	-	1,180,000	546,000	1,325,385	557,000	591,000	630,000	4,829,385
111	Landscape Maintenance	-	-	175,000	-	-	-	-	175,000
148	Supplemental Law Enforcement	-	173,433	-	-	-	-	-	173,433
370	Area Police Computer	-	-	35,184	-	-	-	-	35,184
430	General Facilities	-	60,000	65,000	-	-	-	-	125,000
441	Sunset Grade Separation Fund	-	-	229,189	-	-	-	-	229,189
451	Park Development	-	-	66,800	119,033	-	-	-	185,833
470	Capital Improvement Fund	-	120,000	-	-	-	-	-	120,000
600	Airport	-	-	-	40,000	475,000	-	210,000	725,000
610	Transit Operations	325,902	818,706	50,000	-	875,000	-	-	2,069,608
660	Water Operations	105,419	1,015,904	610,000	1,482,500	5,830,000	15,190,000	10,370,000	34,603,823
661	Water Capital Facility Fee	-	1,325,000	750,000	1,071,613	350,000	1,350,000	350,000	5,196,613
662	Irrigation Water	-	400,000	-	75,000	-	-	-	475,000
663	BUA Water Capital Project Fund	-	332,254	550,000	300,000	3,000,000	-	-	4,182,254
670	Electric Operations	-	734,444	495,000	470,000	150,000	-	-	1,849,444
673	Electric Improvement	358	795,624	3,330,000	750,000	-	-	-	4,875,982
674	2007 Elec Rev Bond Project Fund	6,302,520	7,410,721	600,000	1,850,000	-	-	-	16,163,241
680	Wastewater Operations	-	115,000	350,000	25,000	60,000	-	-	550,000
681	Wastewater Capital Facility Fees	-	525,000	125,000	825,000	50,000	250,000	-	1,775,000
683	BUA WWtr Capital Project Fund	2,358,267	235,752	250,000	1,500,000	15,000,000	10,000,000	-	29,344,019
703	Information Systems Services	-	-	17,300	17,300	-	-	-	34,600
761	Utility Billing Administration	-	53,500	48,430	27,500	-	-	-	129,430
855	2007 TAPBS Bond Proceeds	65,923	2,029,607	5,500,452	-	-	-	-	7,595,982
856	2003 TABS Bond Proceeds	-	-	340,064	-	-	-	-	340,064
	CITYWIDE CIP TOTALS	**9,172,650**	**17,793,555**	**14,293,550**	**9,928,462**	**26,347,000**	**27,381,000**	**11,560,000**	**116,476,217**

CITY OF BANNING
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEARS 2017-2021

GENERAL FUND

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL $
Cable Channel Equipment	001-2060-446.90-56	Machinery/Equipment	$ 14,262	$ 28,416	$ 50,131	$ 50,131				$ 142,940
Community Center Generator Enclosure(Construction)	001-3200-412.90-56	Machinery/Equipment	$ -	$ 56,019	$ -	$ -				$ 56,019
Repplier Park Parking Lot (PS &E)	001-3600-461.90-37	Repplier Park Improvement	$ -	$ -	$ 20,000					$ 20,000
Repplier Park Parking Lot (Construction)	001-3600-461.90-37	Repplier Park Improvement			$ 90,000					$ 90,000
001 GENERAL FUND TOTALS			**$ 14,262**	**$ 84,435**	**$ 160,131**	**$ 50,131**	**$ -**	**$ -**	**$ -**	**$ 308,959**

STREETS

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL $
HSIP Traffic Signal Improvement©	100-4900-431.93-27	Traffic Signal/Synchron		$ 384,174						$ 384,174
100 GAS TAX STREET FUND TOTALS			**$ -**	**$ 384,174**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 384,174**

MEASURE A

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL $
Nicolet: Sims to 8th	101-4900-431.93-16	Measure A Street Imp		$ 120,000						$ 120,000
Ramsey: San Gorgonio to 4th	101-4900-431.93-16	Measure A Street Imp		$ 300,000						$ 300,000
City Wide Slurry Seal	101-4900-431.93-16	Measure A Street Imp		$ 110,000						$ 110,000
Nicolet: McGovern to Sunset	101-4900-431.93-16	Design Street Projects		$ 45,000						$ 45,000
Nicolet: Sims to Sunset	101-4900-431.93-16	Measure A Street Imp		$ 310,000						$ 310,000
FTIP: Ramsey:Hargrave to ECL	101-4900-431.93-16	Measure A Street Imp		$ 295,000						$ 295,000
Theodore: Alessandro to Almond Way	101-4900-431.93-16	Measure A Street Imp			$ 166,000					$ 166,000
8th: Lincoln to Westward	101-4900-431.93-16	Measure A Street Imp			$ 180,000					$ 180,000
Charles: Hargrave to 1037 E. Charles	101-4900-431.93-16	Measure A Street Imp			$ 100,000					$ 100,000
Wesley: Hargrave to 1401 E. Wesley	101-4900-431.93-16	Measure A Street Imp			$ 100,000					$ 100,000
Sun Lakes Blvd: Highland Hm Rd to Sunset (ED/PS&E)	101-4900-431.93-04	Measure A Street Imp				$ 1,325,385				$ 1,325,385
Cottonwood: 8th to 12th	101-4900-431.93-16	Measure A Street Imp					$ 100,000			$ 100,000
George: 8th to 12th	101-4900-431.93-16	Measure A Street Imp					$ 100,000			$ 100,000
10th: Williams to George	101-4900-431.93-16	Measure A Street Imp					$ 115,000			$ 115,000
12th: Williams to George	101-4900-431.93-16	Measure A Street Imp					$ 122,000			$ 122,000
14th: Williams to George	101-4900-431.93-16	Measure A Street Imp					$ 120,000			$ 120,000
Indian School:8th to San Gorgonio	101-4900-431.93-16	Measure A Street Imp						$ 200,000		$ 200,000
Lincoln: San Gorgonio to Hargrave	101-4900-431.93-16	Measure A Street Imp						$ 300,000		$ 300,000
Citywide Slurry Seal	101-4900-431.93-16	Measure A Street Imp						$ 91,000		$ 91,000
Monroe: 22nd to Jefferson	101-4900-431.93-16	Measure A Street Imp							$ 100,000	$ 100,000
Jefferson: Monroe to 22nd	101-4900-431.93-16	Measure A Street Imp							$ 90,000	$ 90,000
Lincoln: Sunset to 22nd	101-4900-431.93-16	Measure A Street Imp							$ 180,000	$ 180,000
George: Hargrave to Hathaway	101-4900-431.93-16	Measure A Street Imp							$ 140,000	$ 140,000
City Wide Slurry Seal	101-4900-431.93-16	Measure A Street Imp							$ 120,000	$ 120,000
101 MEASURE A FUND TOTALS			**$ -**	**$ 1,180,000**	**$ 546,000**	**$ 1,325,385**	**$ 557,000**	**$ 591,000**	**$ 630,000**	**$ 4,829,385**

LANDSCAPE MAINTENANCE

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL $
Landscape Maintenance Design	111-4900-432.90-72	Landscape Maint. Design	$ -	$ -	$ 50,000					$ 50,000
Landscape Maintenance Project	111-4900-432.90-33	Landscape Project	$ -	$ -	$ 125,000					$ 125,000
111 LANDSCAPE MAINTENANCE FUND TOTALS			**$ -**	**$ -**	**$ 175,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 175,000**

CITY OF BANNING
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEARS 2017-2021

SUPPLEMENTAL LAW ENFORCEMENT

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL $
SLESF GRANT 2013	148-2213-421.90-56	Machinery & Equipment	$ -	$ 1,238						$ 1,238
SLESF GRANT 2014	148-2214-421.90-56	Machinery & Equipment	$ -	$ 8,868						$ 8,868
SLESF GRANT 2015	148-2215-421.90-56	Machinery & Equipment	$ -	$ 63,327						$ 63,327
SLESF GRANT 2016	148-2216-421.90-48	Computer Hardware	$ -	$ 100,000						$ 100,000
148 SUPP. LAW ENFORCEMNT GRANT FUND TOTALS			$ -	$ 173,433	$ -	$ -	$ -	$ -	$ -	$ 173,433

AREA POLICE COMPUTER

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL $
New Server	370-2200-421.90-48	Computer Hardware	$ -	$ -	$ 35,184					$ 35,184
			$ -	$ -						$ -
370 AREA POLICE COMPUTER FUND TOTALS			$ -	$ -	$ 35,184	$ -	$ -	$ -	$ -	$ 35,184

GENERAL FACILITIES

PROJECT DESCRIPTION	"	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL $
City Facility Programming Assessment	430-2900-441.33-11	Professional Services	$ -	$ -	$ 15,000					$ 15,000
HVAC Controls/Computer	430-2900-441.90-15	Building Improvements	$ -	$ 60,000						$ 60,000
City Monument Signs (Design/Construction)	430-2900-441.90-15	Building Improvements	$ -	$ -	$ 50,000					$ 50,000
430 GENERAL FACILITIES FUND TOTALS			$ -	$ 60,000	$ 65,000	$ -	$ -	$ -	$ -	$ 125,000

SUNSET GRADE SEPARATION

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL $
Sunset Grade Separation (Amendment)	441-6500-431.93-02	Sunset Grade Separation	$ -	$ -	$ 229,189					$ 229,189
			$ -	$ -						$ -
441 SUNSET GRADE SEPARATION FUND TOTALS			$ -	$ -	$ 229,189	$ -	$ -	$ -	$ -	$ 229,189

PARK DEVELOPMENT

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL $
Lions Park Exansion (ED/PS&E)	451-3600-461.90-69	Lions Park Improvement	$ -	$ -	$ 27,500					$ 27,500
Lions Park Expansion (ED/PS&E) - BEYOND Funding	451-3600-461.90-69	Lions Park Improvement	$ -	$ -	$ 39,300					$ 39,300
Lions Park Expansion (CONST)	451-3600-461.90-69	Lions Park Improvement	$ -	$ -		$ 119,033				$ 119,033
451 PARK DEVELOPMENT FUND TOTALS			$ -	$ -	$ 66,800	$ 119,033	$ -	$ -	$ -	$ 185,833

CAPITAL IMPROVEMENT

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL $
City Hall A/C	470-3200-412.90-15	Building Improvements	$ -	$ 120,000						$ 120,000
										$ -
470 CAPITAL IMPROVEMENT FUND TOTALS			$ -	$ 120,000	$ -	$ -	$ -	$ -	$ -	$ 120,000

AIRPORT

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL $
Rehabilitate Runway 8-26 (Design)	600-5100-435.90-10	Planning/Engineering	$ -	$ -		$ 40,000				$ 40,000
Rehabilitate Runway 8-26 (Const.)	600-5100-435.93-73	Airport Improvements	$ -	$ -			$ 475,000			$ 475,000
Acquire Land to Remove Obst/Relocate Tenants	600-5100-435.90-10	Planning/Engineering	$ -	$ -					$ 210,000	$ 210,000
600 AIRPORT FUND TOTALS			$ -	$ -	$ -	$ 40,000	$ 475,000	$ -	$ 210,000	$ 725,000

CITY OF BANNING
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEARS 2017-2021

TRANSIT

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL $
Bus Stop Amenities	610-5800-434.90-19	Plant Property	$ 149,815	$ 185						$ 150,000
Schedule Holders for stops	610-5800-434.90-19	Plant Property	$ -	$ 5,000						$ 5,000
On Board Schedule Holders	610-5800-434.90-19	Plant Property	$ -	$ 300						$ 300
Automated Enunciators	610-5800-434.90-19	Plant Property	$ -	$ 50,000						$ 50,000
Bus Rehab/Bus Shelters	610-5800-434.90-19	Plant Property	$ -	$ 105,507						$ 105,507
Heavy Duty Hydraulic Llift	610-5800-434.90-19	Plant Property	$ -	$ -	$ 50,000					$ 50,000
Computer Equipment	610-5800-434.90-48	Computer Hardware	$ 5,793	$ 53,246						$ 59,039
Bus Security Upgrades	610-5800-434.90-51	Automotive Equipment	$ -	$ 18,721						$ 18,721
2 Replacement Coaches	610-5800-434.90-51	Automotive Equipment	$ -	$ -			$ 850,000			$ 850,000
Relief Vehicle	610-5800-434.90-51	Automotive Equipment	$ -	$ -			$ 25,000			$ 25,000
Electric Fareboxes	610-5800-434.90-56	Machinery & Equipment	$ -	$ 150,000						$ 150,000
Security Cameras	610-5800-434.90-56	Machinery & Equipment	$ -	$ 48,818						$ 48,818
Automated Enunciators	610-5800-434.90-56	Machinery & Equipment	$ -	$ 50,000						$ 50,000
Shop Equipment	610-5800-434.90-56	Machinery & Equipment	$ 24,962	$ 38						$ 25,000
Route Schedule Holders	610-5800-434.90-56	Machinery & Equipment	$ 4,878	$ 5,122						$ 10,000
Security Camera System	610-5800-434.90-56	Machinery & Equipment	$ 9,974	$ 26						$ 10,000
WiFi Download System	610-5800-434.90-56	Machinery & Equipment	$ -	$ 56,869						$ 56,869
Pressure Washer Purchase	610-5800-434.90-56	Machinery & Equipment	$ 12,003	$ -						$ 12,003
Paratransit Schedule Software	610-5850-434.90-49	Computer Software	$ -	$ 25,000						$ 25,000
DAR Vehicles	610-5850-434.90-51	Automotive Equipment	$ 117,008	$ 51,164						$ 168,172
Decaling	610-5850-434.90-51	Automotive Equipment	$ 1,469	$ 3,886						$ 5,355
ADA Accessible Van	610-5850-434.90-51	Automotive Equipment	$ -	$ 50,000						$ 50,000
Replace D-A-R Buses	610-5850-434.90-51	Automotive Equipment	$ -	$ 119,824						$ 119,824
GPS for Dial-A-Ride	610-5850-434.90-56	Machinery & Equipment	$ -	$ 25,000						$ 25,000
610 TRANSIT FUND TOTALS			**$ 325,902**	**$ 818,706**	**$ 50,000**	**$ -**	**$ 875,000**	**$ -**	**$ -**	**$ 2,069,608**

WATER

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL $
City Facility Programming Assessment	660-6300-471.90-78	Planning/Design-Capital	$ -	$ -	$ 20,000					$ 20,000
Security Cameras at Water Yard (PS&E)	660-6300-471.90-78	Planning/Design-Capital	$ -	$ -		$ 7,500				$ 7,500
Security Cameras at Water Yard (Const)	660-6300-471.90-15	Building Improvements	$ -	$ -		$ 25,000				$ 25,000
2016-01W: Repairs at Various Wells and Booster (Const)	660-6300-471.95-08	Wells/Pumping Equipment	$ -	$ 201,250						$ 201,250
Well Enclosures	660-6300-471.90-15	Building Improvements	$ -	$ -	$ 80,000		$ 80,000		$ 80,000	$ 240,000
Well Rehabilitation	660-6300-471.95-08	Wells/Pumping Equipment	$ -	$ -		$ 150,000		$ 150,000		$ 300,000
Replace SCADA Comp Hardware/Software	660-6300-471.95-27	SCADA/Telemetry	$ 50,708	$ 74,292	$ 250,000		$ 250,000		$ 250,000	$ 875,000
Dump Truck	660-6300-471.90-51	Automotive Equipment	$ -	$ 125,000						$ 125,000
Work Truck	660-6300-471.90.52	Vehicles	$ -	$ -	$ 50,000			$ 40,000	$ 40,000	$ 130,000
Water Line Replacement at 3 Locations (PS&E)	660-6300-471.90-78	Planning/Design-Capital	$ 54,711	$ 53,269						$ 107,980
Water Line Replacement Location #1 Hargrave (Const)	660-6300-471.95-10	Water Mains	$ -	$ 562,093						$ 562,093
Water Line Replacement: Jacinto View/Chevy (PS&E)	660-6300-471.90-78	Planning/Design-Capital	$ -	$ -	$ 30,000					$ 30,000
Water Line Replacement: Jacinto View/Chevy (Const)	660-6300-471.95-10	Water Mains	$ -	$ -		$ 550,000				$ 550,000
Chromium 6 Treatment: Pilot Study	660-6300-471.90-78	Planning/Design-Capital	$ -	$ -	$ 180,000					$ 180,000
Chromium 6 Treatment (ED/PS&E)	660-6300-471.90-78	Planning/Design-Capital	$ -	$ -		$ 750,000	$ 500,000			$ 1,250,000
Chromium 6 Treatment (Const)	660-6300-471.90-18	Plant Improvements	$ -	$ -			$ 5,000,000	$ 15,000,000	$ 10,000,000	$ 30,000,000
660 WATER FUND TOTALS			**$ 105,419**	**$ 1,015,904**	**$ 610,000**	**$ 1,482,500**	**$ 5,830,000**	**$ 15,190,000**	**$ 10,370,000**	**$ 34,603,823**

CITY OF BANNING
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEARS 2017-2021

WATER CAPITAL FACILITIES

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL $
Water Master Plan Update	661-6300-471.90-78	Planning/Design-Capital	$ -	$ -		$ 75,000				$ 75,000
Pilot Well in Cabazon SU	661-6300-471.95-08	Wells/Pumping Equip.	$ -	$ -	$ 750,000					$ 750,000
Equip Well in Cabazon SU	661-6300-471.95-08	Wells/Pumping Equip.	$ -	$ -		$ 696,613				$ 696,613
Main to Cabazon Well	661-6300-471.95-10	Water Mains	$ -	$ -			$ 350,000	$ 350,000	$ 350,000	$ 1,050,000
Water Yard Building	661-6300-471.90-12	Water Yard Building	$ -	$ 600,000						$ 600,000
Altitude Valves	661-6300-471.95-09	Reservoirs	$ -	$ -		$ 200,000				$ 200,000
Sunset Grade Sep. Water Main	661-6300-471.95-10	Water Mains	$ -	$ 400,000						$ 400,000
San G to Mountain East Bottleneck (Design)	661-6300-471.90-78	Planning/Design-Capital	$ -	$ -		$ 100,000				$ 100,000
San G to Mountain East Bottleneck (Const)	661-6300-471.95-10	Water Mains	$ -	$ -				$ 1,000,000		$ 1,000,000
Water Main on Sunset: Lincoln to Westward	661-6300-471.95-10	Water Mains	$ -	$ 325,000						$ 325,000
661 WATER CAPITAL FACILITIES FUND TOTALS			**$ -**	**$ 1,325,000**	**$ 750,000**	**$ 1,071,613**	**$ 350,000**	**$ 1,350,000**	**$ 350,000**	**$ 5,196,613**

IRRIGATION WATER (RECLAIMED WATER)

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL $
Recycled Water Master Plan Update	662-6300-471.90-10	Planning/Engineering	$ -	$ -		$ 75,000				$ 75,000
Sunset Grade Sep RW Main	662-6300-471.95-10	Irrigation Wtr Mains	$ -	$ 400,000						$ 400,000
Sun Lakes Ponds Main/Inter-tie	662-6300-471.95-10	Irrigation Wtr Mains	$ -	$ -						$ -
662 IRRIGATION WATER FUND TOTALS			**$ -**	**$ 400,000**	**$ -**	**$ 75,000**	**$ -**	**$ -**	**$ -**	**$ 475,000**

BUA WATER CAPITAL

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL $
Flume Constultant Costs	663-6300-471.96-35	Flume Restoration Project	$ -	$ 332,254	$ 300,000	$ 300,000				$ 932,254
Water Canyon Pipe Rep Design	663-6300-471.90-78	Planning/Design-Capital	$ -	$ -	$ 250,000					$ 250,000
Water Canyon Pipe Rep (Cons)	663-6300-471.95-10	Water Mains	$ -	$ -			$ 3,000,000			$ 3,000,000
663 BUA WATER CAPITAL PROJECT FUND TOTALS			**$ -**	**$ 332,254**	**$ 550,000**	**$ 300,000**	**$ 3,000,000**	**$ -**	**$ -**	**$ 4,182,254**

ELECTRIC

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL $
Modification & Improvement to Admin & Warehouse buildings	670-7000-473.90-15	Building Improvements	$ -	$ 154,070	$ 100,000	$ 50,000				$ 304,070
Computer replacement/repair	670-7000-473.90-48	Computer Hardware	$ -	$ -	$ 5,000	$ 5,000				$ 10,000
Computer replacement/repair	670-7000-473.90-49	Computer Software	$ -	$ -	$ 5,000	$ 5,000				$ 10,000
Replace Aging vheicles	670-7000-473.90-52	Vehicles	$ -	$ 410,000		$ 50,000	$ 150,000			$ 610,000
Special Utility Cap Items	670-7000-473.95-01	Poles/Towers/Fixtures	$ -	$ -	$ 10,000	$ 10,000				$ 20,000
Special Utility Cap Items	670-7000-473.95-02	Overhead Conductor/Device	$ -	$ -	$ 10,000	$ 10,000				$ 20,000
Special Utility Cap Items	670-7000-473.95-04	Underground Conduc/Device	$ -	$ -	$ 10,000	$ 10,000				$ 20,000
Special Utility Cap Items	670-7000-473.95-05	Line Transformers	$ -	$ -	$ 50,000	$ 50,000				$ 100,000
Special Utility Cap Items	670-7000-473.95-06	Substation Equipment	$ -	$ -	$ 45,000	$ 20,000				$ 65,000
Special Utility Cap Items	670-7000-473.95-17	Meters	$ -	$ -	$ 15,000	$ 15,000				$ 30,000
LED Street Light Replacement Project	670-7000-473.95-19	Street Lights	$ -	$ 170,374	$ 200,000	$ 200,000				$ 570,374
Special Utility Cap Items	670-7000-473.95-23	System Improvements-Labor	$ -	$ -	$ 25,000	$ 25,000				$ 50,000
Special Utility Cap Items	670-7000-473.95-29	Pole Testing & Replacement	$ -	$ -	$ 20,000	$ 20,000				$ 40,000
670 ELECTRIC FUND TOTALS			**$ -**	**$ 734,444**	**$ 495,000**	**$ 470,000**	**$ 150,000**	**$ -**	**$ -**	**$ 1,849,444**

ELECTRIC IMPROVEMENT

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL $
Redesign CH & Electric Admin Building	673-7000-473.33-11	Professional Services	$ -	$ -	$ 30,000					$ 30,000
CH & Electric Admin Building Construction	673-7000-473.90-15	Building Improvements			$ 500,000					$ 500,000
Install EV Charging Stations at Corporate Yard	673-7000-473.90-77	Alternative Fueling Project			$ 150,000					$ 150,000
Sunset Grade Separation	673-7000-473.93-02	Sunset Grade Separation		$ 467,858	$ -					$ 467,858
Smart Meter/AMI Project	673-7000-473.95-31	Smart Meter Project			$ 2,350,000	$ 750,000				$ 3,100,000
Rebuild Hydro Genetating Units	673-7000-473.96-34	Hydro Units		$ 101,975	$ 300,000					$ 401,975
Reconductor Underground Electric @ Barbour St	673-7000-473.96-36	Umdergroumd Elect @ Barbour	$ 358	$ 225,791						$ 226,149
673 ELECTRIC IMPROVEMENT FUND TOTALS			**$ 358**	**$ 795,624**	**$ 3,330,000**	**$ 750,000**	**$ -**	**$ -**	**$ -**	**$ 4,875,982**

CITY OF BANNING
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEARS 2017-2021

ELECTRIC REVENUE BOND

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL $
City Yard Warehouse Building	674-7000-473.90-11	New Building City	$ 2,774,307	$ 1,410,201						$ 4,184,508
Downtown UG - Decoratove Lights	674-7000-473.96-29	D.T. Underground	$ 2,615,227	$ 956,149						$ 3,571,376
Alola Substation	674-7000-473.96-32	Alola Substation	$ 86,689	$ 3,363,198						$ 3,449,887
Airport Substation Conversion	674-7000-473.96-33	Airport Substation	$ 638,826	$ 1,561,173						$ 2,199,999
Midway Subsation Upgrade	674-7000-473.96-12	Midway Substation			$ 500,000					$ 500,000
Sunset Substation Distribution Circuits	674-7000-473.96-18	Sunset Substation	$ 187,471	$ 120,000	$ 100,000	$ 1,850,000				$ 2,257,471
674 '07 ELECTRIC REVENUE BOND PROJECT TOTALS			$ 6,302,520	$ 7,410,721	$ 600,000	$ 1,850,000	$ -	$ -	$ -	$ 16,163,241

WASTEWATER

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL $
City Facility Programming Assessment	680-8000-454.90-78	Planning/Design-Capital	$ -	$ -	$ 10,000					$ 10,000
Digester Dome Repairs (PS&E)	680-8000-454.90-78	Planning/Design-Capital	$ -	$ -	$ 40,000					$ 40,000
Digester Cleaning/Dome Repairs (Const)	680-8000-454.95-12	Treatment Plant Impro	$ -	$ 30,000	$ 125,000					$ 155,000
WWTP Fencing	680-8000-454.90-22	Fencing Improvements	$ -	$ -	$ 75,000					$ 75,000
Repairs to Heat Exchanger (WWTP)	680-8000-454.95-12	Treatment Plant Impro	$ -	$ -			$ 60,000			$ 60,000
Service Truck	680-8000-454.90-52	Vehicles	$ -	$ 40,000						$ 40,000
PVC Digester Gas Piping	680-8000-454.95-12	Treatment Plant Impro	$ -	$ -		$ 25,000				$ 25,000
Replace Trickling Filter Valves	680-8000-454.95-12	Treatment Plant Impro	$ -	$ 45,000						$ 45,000
Portable Camera System (CCTV)	680-8000-454.90-56	Machinery/Equipment	$ -	$ -	$ 100,000					$ 100,000
680 WASTEWATER FUND TOTALS			$ -	$ 115,000	$ 350,000	$ 25,000	$ 60,000	$ -	$ -	$ 550,000

WASTEWATER CAPITAL FACILITIES

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL $
Sewer Master Plan Update	681-8000-454.90-78	Planning/Design	$ -	$ -		$ 75,000				$ 75,000
Sunset Grade Sep Sewer Main	681-8000-454.95-14	Sewer Mains & Coll. Syst	$ -	$ 400,000						$ 400,000
Annual Sewer Line Repl Design	681-8000-454.90-78	Planning/Design	$ -	$ -	$ 50,000		$ 50,000			$ 100,000
Annual Sewer Line Replacement	681-8000-454.95-14	Sewer Mains & Coll. Syst	$ -	$ -		$ 250,000		$ 250,000		$ 500,000
Replacement of 30" Trunk to WWTP w/ DIP (Design)	681-8000-454.90-78	Planning/Design	$ -	$ -	$ 75,000					$ 75,000
Replacement of 30" Trunk to WWTP w/ DIP (Const)	681-8000-454.95-14	Sewer Mains & Coll. Syst	$ -	$ -		$ 500,000				$ 500,000
SCADA (Lift Stations)	681-8000-454.95-14	Sewer Mains & Coll. Syst	$ -	$ 125,000						$ 125,000
681 WASTEWATER CAPITAL FACILITIES FUND TOTALS			$ -	$ 525,000	$ 125,000	$ 825,000	$ 50,000	$ 250,000	$ -	$ 1,775,000

BUA WASTEWATER CAPITAL

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL $
WWTP Expansion (D)	683-8000-454.90-78	Planning/Design	$ 2,169,811	$ 228,118	$ 250,000	$ 1,500,000				$ 4,147,929
WWTP Expansion (C)	683-8000-454.95-12	Treatment Plant Impro	$ -	$ -			$ 15,000,000	$ 10,000,000		$ 25,000,000
Phase I Irrig	683-8000-454.90-78	Planning/Design	$ 188,456	$ 7,634						$ 196,090
683 BUA WASTEWATER CAPITAL FACILITY FUND TOTALS			$ 2,358,267	$ 235,752	$ 250,000	$ 1,500,000	$ 15,000,000	$ 10,000,000	$ -	$ 29,344,019

INFORMATION SYSTEMS SERVICES

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL $
Computer Replacement	703-3700-480.90-48	Computer Hardware			$ 9,000	$ 9,000				$ 18,000
Software upgrades	703-3700-480.90-49	Computer Software			$ 8,300	$ 8,300				$ 16,600
										$ -
703 INFORMATION SYSTEM SERVICES FUND TOTALS			$ -	$ -	$ 17,300	$ 17,300	$ -	$ -	$ -	$ 34,600

UTILITY BILLING-METER READING

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL $
Fusion Software	761-3100-480.90-49	Computer Software	$ -	$ -	$ 5,930					$ 5,930
New Folder / Stuffer Machine	761-3100-480.90-56	Machinery & Equipment	$ -	$ -	$ 12,000					$ 12,000
Replace meter reading vehicles	761-3110-480.90-52	Vehicles	$ -	$ 53,500	$ 30,500	$ 27,500				$ 111,500
761 UTILITY BILLING FUND TOTALS			$ -	$ 53,500	$ 48,430	$ 27,500	$ -	$ -	$ -	$ 129,430

CITY OF BANNING
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEARS 2017-2021

2007 TAPB PROCEEDS

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL $
Roosevelt Williams Park (PS&E)	855-9500-490.90-30	Roosevelt Williams Park Imp	$ 32,467	$ 63,125	$ 50,000					$ 145,592
Roosevelt Williams Park (Const)	855-9500-490.90-30	Roosevelt Williams Park Imp	$ -	$ -	$ 2,450,000					$ 2,450,000
Hargrave/Ramsey Intersection (PS&E)	855-9500-490.93-30	Ramsey St Imprivements	$ 33,456	$ 46,464	$ -					$ 79,920
Hargrave/Ramsey Intersection (Construction)	855-9500-490.93-30	Ramsey St Imprivements	$ -	$ 1,920,018	$ -					$ 1,920,018
Edison ITCC Tax (Courthouse Pole Relocation)	855-9500-490.93-15	Street Improvements	$ -	$ -	$ 610,000					$ 610,000
TABS Capital Improvement Project	855-9500-490.93-15	Street Improvements	$ -	$ -	$ 2,390,452					$ 2,390,452
855 2007 TAPB BONDS PROCEEDS FUND TOTALS			**$ 65,923**	**$ 2,029,607**	**$ 5,500,452**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 7,595,982**

2003 TABS PROCEEDS

PROJECT DESCRIPTION	ACCOUNT NO.	ACCT. DESCRIPTION	Project to Date	Budg. Carry Fwd	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL $
TABS Capital Improvement Project	856-9500-490.93-15	Street Improvements	$ -	$ -	$ 340,064					$ 340,064
856 2003 TABS BOND PROCEEDS FUND TOTALS			**$ -**	**$ -**	**$ 340,064**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 340,064**
CITYWIDE CIP TOTALS			**$ 9,172,650**	**$ 17,793,555**	**$ 14,293,550**	**$ 9,928,462**	**$ 26,347,000**	**$ 27,381,000**	**$ 11,560,000**	**$ 116,476,217**

CITY OF BANNING
COMPLETED CAPITAL IMPROVEMENT PROJECTS
FY 2015-16

DESCRIPTION	ACCT. DESCRIPTION	PROJECT TOTALS
WASTEWATER CAPITAL FACILITIES		
Mechanical Repairs to Primary Clarifier (Proj 2015-01WW)	Treatment Plant Improv	107,910.00
681 - WASTEWATER CAPITAL FACILITIES FUND TOTAL		**$ 107,910.00**
	GRAND TOTAL	**$ 107,910.00**

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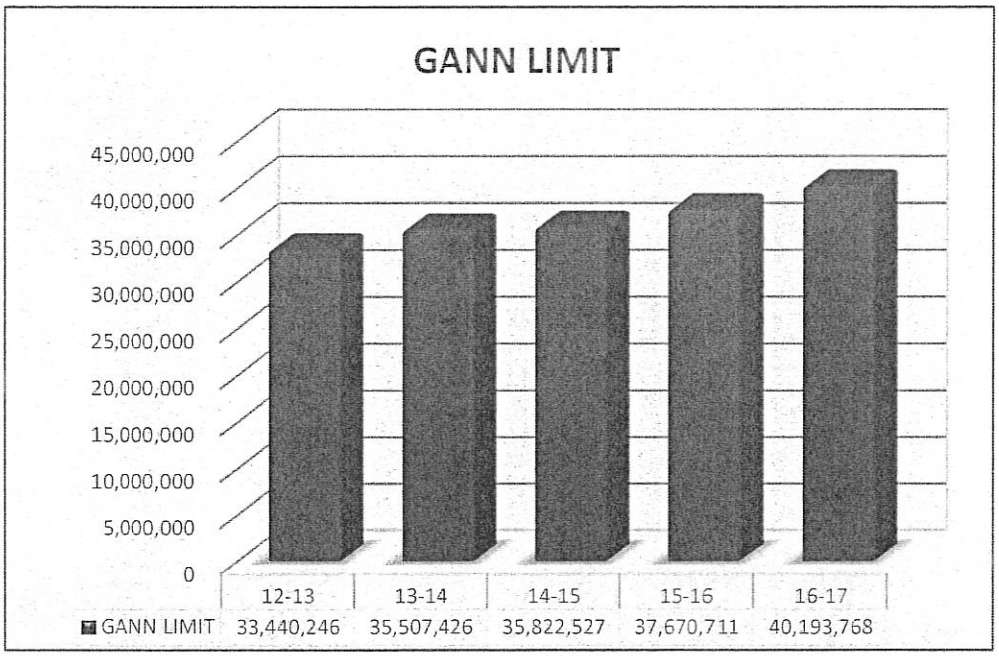
CITY of BANNING

Proposition 4 - Government Spending Limits

Proposition 4 – Government Spending Limits

In November 1979 voters passed Proposition 4, also known as the Gann Initiative. Proposition 4 Article XIII (B) of the California Constitution provides that the City's annual appropriations be subject to certain State limitations. This appropriation limit is referred to as the Gann Spending Limitation. The calculation limits the increase in annual appropriations to a factor which is based on a combination of population growth, State per capita income change, and the change in assessment value for non-residential property. Appropriations for proprietary related activities such as water, wastewater, airport, etc., and Redevelopment functions are not subject to the limit. When the limit is exceeded, Proposition 4 requires the surplus to be returned to the taxpayers within two years. Appropriations in the two year period can be averaged before becoming subject to the excess revenue provisions of the Gann limit.

The City of Banning calculated the Gann Limit of $40,193,768 for Fiscal Year 2016-17 using the prior year's limitation of $37,670,711 multiplied by the 5.37% (1.0537) increase in per capita income multiplied by the 1.26% (1.0126) increased population growth in Riverside County. This calculation maintains a safe cushion for the City's financial health.



GANN LIMIT CALCULATION

Article XIIIB of the California State Constitution was adopted by California voters in November 1979, and is more commonly referred to as the Gann Limit. The Article places limits on the amount of revenue which can be appropriated (spent) each fiscal year. Only revenues which are considered proceeds of taxes are subject to the limit.
The limit is different for each agency and changes each year, modified for changes in inflation and population.

Fiscal Year	(1) Prior Year Gann Limit	(2) Previous Year's Population	(3) Current Year's Population	(4) * City Population Change %	(5) * County Population Change %	(6) % Change In Per Capita Income	(7) Current Year Gann Limit
06-07	24,390,824	27,954	28,128	-0.01%	3.45%	3.96%	**26,231,507**
07-08	26,231,507	28,128	28,272	-0.17%	3.31%	4.42%	**28,297,580**
08-09	28,297,580	28,272	28,348	0.19%	2.71%	4.29%	**30,311,309**
09-10	30,311,309	28,348	28,457	1.10%	1.44%	0.62%	**30,938,428**
10-11	30,938,428	28,457	28,751	0.70%	1.40%	-2.54%	**30,574,728**
11-12	30,574,728	28,751	29,844	1.14%	1.81%	2.51%	**31,909,447**
12-13	31,909,447	29,844	29,965	0.81%	0.99%	3.77%	**33,440,246**
13-14	33,440,246	29,965	30,170	0.40%	1.01%	5.12%	**35,507,426**
14-15	35,507,426	30,170	30,325	0.49%	1.12%	-0.23%	**35,822,527**
15-16	35,822,527	30,325	30,491	0.61%	1.29%	3.82%	**37,670,711**
16-17	37,670,711	30,491	30,834	0.57%	1.26%	5.37%	**40,193,768**

The Gann Limit is adjusted annually by multiplying the "Prior Year Gann Limit" (column 1) by the greater of the "City or County % Change in Population" (column 4 or 5) and then by the "% Change in Per Capita Income" (column 6) This annual Gann adjustment figure is then added to the Prior Year's limit amount to obtain the Current Year Gann Limit amount in column 7. The shaded boxes indicate the calculation factors that were used in determining the adjustment to the Gann Limit.

*City and County population change % figures are provided by the Department of Finance Demographic Research Unit.

CITY of BANNING
Historical Information

The City of Banning is strategically located in Riverside county along the route of U.S. Interstate 10 approximately 25 miles northwest of Palm Springs and 82 miles east of Los Angeles. Beautifully located in the San Gorgonio Pass between the two highest mountain peaks in Southern California, Banning is only minutes away from many desert and mountain resorts. One of Banning's unique characteristics is that it provides the serenity of a rural setting yet has easy access to major metropolitan areas. Its unique location is at a relatively high altitude (2,350 feet) in the pass which provides a favorable year-round climate and air quality. Its municipal boundaries encompass 22.117 square miles.



Banning has a rich and colorful history. Its first permanent landmark, an adobe house, was built on a tract of land now known as the Gilman place, in 1854. The house was used as a stagecoach station and meal stop for many years. The Colorado Stage and Express Line included Banning on its route from Los Angeles to the Colorado River in 1862, where gold had been discovered. The railroad replaced the stagecoach in 1876.

Incorporated in 1913, Banning is a general law city with a council/manager type administration. The City has five elected council members. Mayor is appointed by the City Council. The City Manager is the Chief Administrative Officer and is appointed by the City Council.

The City of Banning is a full service municipal government, which owns and operates its own electric and water utilities. It also offers its residents an airport, local police protection, municipal bus service, seven parks, a swimming complex, a seasonally operated play house bowl, as well as youth and leisure programs. Recreation opportunities are also abundant in nearby areas, which offer golfing, fishing, hiking, and equestrian trails.

CITY of BANNING
Budgetary and Fiscal Policies

I. PHILOSOPHY

To maintain a financially viable City that can provide an adequate level of municipal services and to ensure a stable and diverse financial condition of the City through budgeting and fiscal policies.

II. METHODS

Operational Policies

Operational Policies

1. The City will maintain a budgetary control system to ensure compliance with the budget. The City will prepare monthly status reports comparing actual revenues and expenditures to budgeted amounts. Where practical, the City will develop performance measures to be included in the operating budget.
2. The City will provide for adequate maintenance of capital plant and equipment and for the orderly replacement thereof.
3. The City will project its equipment replacement and maintenance needs for the next several years and will update this projection each year. For this projection, a maintenance and replacement schedule will be developed and followed.
4. During the budget process, the City will reassess services and service levels. Staff may seek citizen input by surveys, citizen's forums and similar methods to accomplish this evaluation.
5. The City will strive to maintain all of its assets at an adequate level in order to protect the City's capital investment and to minimize future maintenance and replacement costs.

Capital Improvement Policies

Capital Improvement Policies

1. Capital improvements are to be funded primarily by user fees, service charges, assessments, special taxes or developer agreements when benefits can be attributed to users of the facility.
2. The City will require that project costs and related funding be submitted with requested capital projects. "Full life" costs including operating, maintenance and demolition, if any, should be identified.
3. Although the City will strive to finance projects on a pay-as-you-go basis, the City Council may conclude, based on a study of the economy and other matters, that the most equitable way of financing a project that benefits the entire community would be debt financing (pay-as-you-use) in order to provide the services in a timely manner. The City will use the following criteria to evaluate the use of long-term financing and pay-as-you-go funding for capital projects:

Factors favoring pay-as-you-go

- current revenues and excess reserves are available or project phasing can be accomplished.
- debt levels adversely affect credit rating.
- market conditions are unstable or marketing difficulties exist.

Factors favoring long-term financing

- revenues available for debt service are determined to be sufficient and reliable to provide funding for long-term financing which can be marketed with investment grade credit ratings.
- the facility securing the financing is of the type that will support an investment grade credit rating.
- market conditions present favorable interest rates and demand for City financing.
- a project is mandated by state and/or federal requirements and current revenues or fund surplus balances are insufficient.
- the facility is immediately required to meet or relieve capacity needs.
- the life of the asset financed is ten years or longer.

Revenue Policies

Revenue Policies

1. The City will strive to maintain a diversified revenue system to protect it from short-run fluctuations in any one revenue source.
2. State and Federal funds may be utilized, but only when the City can be assured that the total costs and requirements of accepting funds are known and judged not to adversely impact the City's General Fund.
3. The City, where allowed by law, will review all fees for licenses, permits, fines, utility user fees and other miscellaneous charges on a periodic basis. They will be adjusted as necessary after considering inflation, processing time, expenses to the City, and any other factors pertinent to the specific item. A regular review and implementation of index escalators will be applied wherever authorized by resolution or ordinance.
4. An administrative fee will be charged where allowed by law for administrative services, provided the fee is based on the reasonable estimated costs incurred.
5. All proposed projects will have a detailed capital budget specifying total costs and total revenues, and shall identify the source of proposed revenues.

Debt Management Policies

Debt Management Policies

1. The City will not use long-term debt to finance current operations. Long-term borrowing will be confined to capital improvements or similar projects with an extended life which cannot be financed from current revenues.
2. Debt payments shall not extend beyond the estimated useful life of the project being financed. The City will try to keep the average maturity of bonded debt at or below 20 years.
3. The City will maintain good communications with bond rating agencies concerning its financial condition.
4. The City may utilize lease purchasing with specific approval of the City Manager. The useful life of the item must be equal to or greater than the length of the lease. A lease purchase will require City Council approval beyond a five-year lease term or principal amount over the City Manager's authorized contract level.
5. The City will not obligate the General Fund to secure financing unless the marketability of the issue will be significantly enhanced.
6. A feasibility analysis shall be prepared for each request for long-term financing which analyzes the impact on current and future fiscal year budgets for debt service and operations. The analysis shall also address the reliability of revenues supporting annual debt service.
7. The City shall conduct financing on a competitive basis unless, for reasons of market volatility, the use of an unusual financing structure or a complex security structure indicates the negotiated financing is preferred.
8. The City will monitor all forms of debt on an annual basis and report concerns or suggested restructuring, if any, to the City Council as part of the budget hearing process.
9. Enterprise and Property owner based financing will only be issued under the assumption that the issue is self-supporting from user fees and charges, assessments and special taxes without impacting the General Fund.
10. The City's minimum acceptable rating objective on any direct debt is "Baa/BBB". Appropriate credit enhancements, such as insurance or letters of credit shall be considered for marketing purposes, availability and cost effectiveness.
11. The City shall diligently monitor its compliance with bond covenants and ensure its compliance with federal arbitrage regulations.
12. The City may issue interfund loans rather than outside debt instruments. Interfund loans will be permitted only if an analysis of the lending fund indicates excess funds are available, and the use of these funds will not impact the fund's current operations. The average annual interest rate, as established by the Local Agency Investment Fund (LAIF), will be paid to the lending fund.

General Fund Balance Reserve Policy

General Fund Balance Reserve Policy

This Fund Balance Policy establishes the procedures for reporting unrestricted fund balance in the General Fund financial statements. Certain commitments and assignments of fund balance will help ensure that there will be adequate financial resources to protect the City against unforeseen circumstances and events such as revenue shortfalls and unanticipated expenditures. The policy also authorizes and directs the Administrative Services

Director to prepare financial reports which accurately categorize fund balance as per Governmental Accounting Standards Board (GASB) Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions.

PROCEDURES

Fund balance is essentially the difference between the assets and liabilities reported in a governmental fund. There are five separate components of fund balance, each of which identifies the extent to which the City is bound to honor constraints on the specific purpose for which amounts can be spent.

- Nonspendable fund balance *(inherently nonspendable)*
- Restricted fund balance *(externally enforceable limitations on use)*
- Committed fund balance *(self-imposed limitations on use)*
- Assigned fund balance *(limitation resulting from intended use)*
- Unassigned fund balance *(residual net resources)*

The first two components listed above are not addressed in this policy due to the nature of their restrictions. An example of nonspendable fund balance is inventory. Restricted fund balance is either imposed by law or constrained by grantors, contributors, or laws or regulations of other governments. This policy is focused on financial reporting of unrestricted fund balance, or the last three components listed above. These three components are further defined below.

Committed Fund Balance

The City Council, as the City's highest level of decision-making authority, may commit fund balance for specific purposes pursuant to constraints imposed by formal actions taken, such as an ordinance or resolution. These committed amounts cannot be used for any other purpose unless the City Council removes or changes the specified use through the same type of formal action taken to establish the commitment. City Council action to commit fund balance needs to occur within the fiscal reporting period; however, the amount can be determined subsequently.

- General Fund Emergency Contingency
  The City's General Fund balance committed for emergency contingencies is established at a minimum of $1.5 million or up to 25% of operating appropriations if funds are available. The Emergency Contingency is reserved for economic uncertainties, local disasters, recession or other financial hardships; to subsidize unforeseen operating or capital needs; and for cash flow requirements. The City Council may, by the affirming vote of three members, change the amount of this commitment and/or the specific uses of these monies.

Assigned Fund Balance

Amounts that are constrained by the City's intent to be used for specific purposes, but are neither restricted nor committed, should be reported as assigned fund balance. This policy hereby delegates the authority to assign amounts to be used for specific purposes to the Administrative Services Director for the purpose of reporting these amounts in the annual financial statements. A few examples of assigned fund balance follow.

- Continuing Appropriations
  Fund balance levels must be sufficient to meet funding requirements for projects approved in prior years and which must be carried forward into the new fiscal year.
- Debt Service
  Established to provide for future debt service obligations.
- Capital Replacement
  In the event that all other committed and assigned fund balance requirements have been met, the remaining available fund balance will be assigned for capital repairs and replacement needs.

Unassigned Fund Balance

These are residual positive net resources of the General Fund in excess of what can properly be classified in one of the other four categories.

Fund Balance Classification

The accounting policies of the City consider Restricted Fund Balance to have been spent first when an expenditure is incurred for purposes for which both Restricted and Unrestricted Fund Balance is available. Similarly, when an expenditure is incurred for purposes for which amounts in any of the Unrestricted classifications of fund balance could be used, the City considers Committed amounts to be reduced first, followed by Assigned amounts and then Unassigned amounts.

This policy is in place to provide a measure of protection for the City against unforeseen circumstances and to comply with GASB Statement No. 54. No other policy or procedure supersedes the authority and provisions of this policy.

Available Fund Balance Reserve Policies

Available Fund Balance Reserve Policies

1. Each fund shall maintain, if necessary, an appropriate Available Fund Balance reserve to fund prior year's incomplete capital projects, continuing appropriations, cash flow needs and any other financial need not included in the current fiscal year budget.
2. The BUA Water and Wastewater operational funds shall maintain a minimum Available Fund Balance reserve of 10% of the upcoming fiscal year's total operating appropriations and debt service payments.
3. The Electric operational fund shall maintain a minimum Available Fund Balance reserve of 10% of the upcoming fiscal year's total operating appropriations and debt service payments. The Available Fund Balance for the Electric Rate Stability Fund shall be maintained at a minimum of 20% of the upcoming fiscal year's total operating appropriations and debt service payments.
4. The Self-Insurance Fund shall maintain a $500,000 minimum Available Fund Balance reserve which is in excess of the estimated loss reserve as reported at the end of the fiscal year by the City's claims administrator.

Electric Administrative Transfer Policy

Electric Administrative Transfer Policy

The Electric Operation Fund's administrative transfer to the General Fund is authorized at 10% of operational revenues. The rate will be reviewed by the City Council during the budget process.

Budget and Budgetary Accounting Policies

Budget and Budgetary Accounting Policies

The City uses the following procedures in establishing the budget:

1. Before the beginning of the budget cycle, the City Manager submits to the City Council a proposed budget commencing July 1.
2. A budget workshop(s) may be conducted every two years or as needed to obtain citizen comments.
3. The budget is subsequently adopted through passage of a resolution.
4. For a given fiscal year, all appropriations are as originally adopted or as amended by the City Council. At year end, all unencumbered budgeted amounts lapse, subject to requests for continuing appropriations. Outstanding encumbrances will be carried forward into the new fiscal year with City Manager approval.
5. Continuing Appropriations requests and Authorized Capital Projects are approved by the City Manager after the adoption of the original budget. The original budget is then adjusted accordingly.
6. The legal level of budgetary control is at the fund level. A Department Head may transfer budget appropriations within a major category in a department or fund under his authority. The City Manager's approval must be obtained when a budget appropriation transfer request moves from one major appropriation category to another within a department.
7. The City Council may, at any time, amend the budget or delete appropriations, transfer appropriations within a fund, or change appropriation transfers between funds.

1. Ordinance No. 1445 established section 3.21, Financial Procedures as follows:

3.21.010 Warrants

All disbursements except petty cash are made on warrants. A combined demand-warrant is employed and signed by use of check signature plates (or most current technology) to imprint signatures approved by resolution of the City Council.

The warrants shall be drawn on the City of Banning bank account.

Warrants shall be of four types:
1. General;
2. Payroll;
3. Return of Deposit;
4. Such other warrants as may be necessary for expenditures from certain restricted and special accounts.

All warrants issued must be properly documented. No warrants shall be made payable to "bearer" or "cash".

All warrants appear on the warrant registers in numerical sequence. Voided or canceled warrants are so indicated on the registers and are properly defaced. There may be separate warrant registers to cover the different types of warrants.

Warrants may be issued by the Finance Department on a weekly basis for demands which are accompanied by supporting documents. Such disbursements shall only be for items which have followed the procurement procedures prescribed by this code and for which funds have been appropriated by the city council. Monthly warrant registers for these disbursed items shall be submitted to the city council for ratification at the next regularly scheduled council meeting after the issuance thereof.

3.21.020 Accounting Methods

The basis of accounting is in conformity with generally accepted principles of municipal accounting.

3.21.030 Audit

An audit of the accounts and records is made annually by a certified public accountant.

3.21.040 Receipts, Deposit and Safekeeping of Moneys

All collections of cash are the responsibility of the Administrative Services Director, who outlines the procedures pertaining to the physical aspects of the receipt, deposit and safekeeping of all moneys. Receipts are issued for all collections in a form as prescribed by the director and suitable to the nature of the collection. Cash is deposited daily. Cash on the premises shall be safeguarded through the use of locked cash drawers, safes, or other protective devices. Persons having access to cash shall be kept to a minimum and adequately bonded.

2. Periodic financial reports will be submitted to the City Council for review.
3. The Administrative Services Director will annually submit an investment policy to the City Council for review and approval.

CITY of BANNING — Description of Funds

(001) General Fund

The General Fund is the general operating fund of the city. All general tax receipts and fee revenue not allocated by law, council policy or contractual agreement to other funds are accounted for in the General Fund. General Fund expenditures include operations traditionally associated with activities that are not required to be accounted for or paid by another fund.

Special Revenue Funds

Special Revenue Funds account for revenues derived from specific sources that are required by law or administrative regulation to be accounted for in a separate fund. Funds included are (Ordered by fund number):

(002) Developer Deposits – Community Development: This fund accounts for deposits required of developers that are used by the City for studies and reports required due to the development. These funds are combined with the General Fund for financial statement reporting.

(003) County of Riverside – MOU: In February, 2007 an agreement was executed between the County of Riverside and the City of Banning with respect to expansion of the Smith Correctional Facility located in Banning, California. To mitigate the potential impacts of this expansion on the citizens of the City of Banning, the County will, over the course of 10 years, provide the City with 4.5 million dollars and implement a reverse 9-1-1 system; in exchange, over the same period, the City will use these funds to hire four sworn police officers.

(005) Successor Agency Administration Fund -- The Successor Agency Administration Fund accounts for the receipt of revenue associated with the expenses and debt repayment from the City of Banning's former Redevelopment Agency. All expenses included in this proposed budget must be approved by the City's Oversight Board, which has the fiduciary responsibility to holders of enforceable obligations, as well as to the local agencies that would benefit from property tax distributions from the former redevelopment project area

(100) Gas Tax: The Street Division is responsible for the maintenance of streets and storm drains or operation of traffic controls and related facilities. The Division uses State and local standards to ensure protection and maintenance of public infrastructure.

(101) Measure A Street: Measure "A" was approved by the voters of Riverside County authorizing an additional half-cent sales tax specifically for transportation improvement purposes. This fund accounts for the receipt and expenditures of the money collected under the Measure "A" program.

(103) SB300 Street Improvement: This Fund pertains to Senate Bill 300 where the State participates in local transportation projects meeting the eligibility criteria under the State-Local Transportation Partnership Program.

(104) Article 3 – Sidewalk Construction: This program provides grants under Senate Bill 821 for Bicycle and Pedestrian Facilities on a competitive basis. Projects are submitted by the local agencies annually to the Riverside County Transportation Commission.

(110) C.D.B.G.: Accounts for monies received and expended by the City as a participant in the Federal Community Development Block Grant Housing Program.

(111) Landscape Maintenance Assessment District #1: This fund is responsible for the maintenance of landscaping installed in public right-of-ways within Landscape Maintenance District No. 1. The City collects the assessments through the County of Riverside Tax Collector's office. The Engineer's Report and all paperwork is prepared in-house by staff on an annual basis and assessments are recorded on individual parcels within the district, subject to the approval of the City Council.

(132) Air Quality: The Air Quality Management District (A.Q.M.D.) Fund proceeds are intended for improving the air quality within Riverside County. Quarterly allocations are received from the District for governmental agencies to improve air quality. Qualifying fund uses include alternative fuel vehicles that are used for City operations and compressed natural gas (CNG) fueling stations.

(140) Asset Forfeiture: The Asset Forfeiture Fund is used as a depository for assets forfeited as a result of Police Department arrests, narcotics-related arrests, etc. The forfeited assets then become available for operating costs or capital equipment needs in the continuation of drug enforcement within the Police Department.

(148) Supplemental Law Enforcement: This program was approved in FY 1996-97. This funding is restricted to front

line law enforcement programs. Funding for this program is considered each year by the State and is not guaranteed.

(149) Public Safety – Sales Tax: The adoption of a one-half cent sales tax strictly used for public safety operations was authorized by Proposition 172. The sales tax is recorded in a separate fund and subsequently transferred to the City's General Fund to subsidize fire and police operations.

(150) State Park Bond Act: This fund was established during Fiscal Year 2003 to account for funds received through the Safe Neighborhood Parks, Clean Water, Clean Air, and Coastal Protection Bond Act of 2000 and the Clean Water, Clean Air, Safe Neighborhoods Parks, and Coastal Protection Bond Act of 2002. This fund ensures that the monies expended and reimbursed on bond funded projects is tracked separately from other funding sources.

(190) Housing Authority: Undertakes a variety of housing projects provided in the Housing Authority Law including: leasing housing, multiple family housing, mobile home housing, housing certificates and other State and Federal housing programs.

(200) Special Donations: This fund was established during Fiscal Year 1989-90 to account for special donations received by the City. This separate fund ensures that the monies received will be applied toward the specific purpose named in the donation.

(201) Senior Center Activities: This separate fund ensures that the monies received will be applied toward the specific purpose named in the donation.

(202) Animal Control Reserve: This separate fund ensures that the monies received will be applied toward the specific purpose named in the donation.

(203) Police Volunteer: The Volunteer Citizen Patrol Program is designed to relieve regular officers of duties not specifically defined as law enforcement activities. This separate fund ensures that the monies received will be applied toward the specific purpose named in the donation.

(300) City Hall COP Debt Service: This fund was created to record the debt service transactions for the 1997 City Administration Certificates of Participation Refunding Bonds. The bonds were refinanced in FY11. The new debt matures in 2020.

(360) Sun Lakes CFD #86-1: This fund is used to record the financial activities of the Sun Lakes Community Facilities District (C.F.D.) #86-1 Refunding Bond's annual debt service and related administrative costs. The original bond proceeds were used to create an overpass for the railroad. A bridge and thoroughfare district was created to mitigate the cost of the capital improvement from future development in the area.

Each year the City certifies and collects a special tax through the County of Riverside property tax collection program to provide funds for the District's expenditures. The refunding bonds matured in 2005. The fund still exists to track bridge and thoroughfare revenue.

(365) Assessment District - #91-1 Wilson St. Debt: This fund is used to record the principal, interest and related administrative costs for the Wilson Street Assessment District #91-1 Bond debt service activities. The proceeds were used to develop infrastructure in new residential subdivisions. The improvements are an obligation of the property owners located within the District and no City Funds are used to subsidize any costs associated with the District.
Each year the City certifies an assessed amount for the property owners to the County of Riverside and collects the amounts due through the County's property tax system. The bonds have a final maturity in 2012 and may be prepaid at any time by a property owner. The prepayment proceeds can only be used to call outstanding District bonds.

(370) Area Police Computer: This fund has been created to isolate the costs associated with the Area Police Network. The network increases communication to each agency and provides the capability to obtain information from Sacramento. Three Riverside County cities are currently participating in the program, which is administered by the City. The participating agencies include Banning, Beaumont, and Hemet. The City of Banning's portion of this program is reflected in the Police department's budget located in the General Fund.

(375) Fair Oaks 2004-1 Debt Service: This fund was used to record the deposit and use of funds provided by Century Homes to develop an assessment district relating to the Fair Oaks Ranch Estates Development. In 2004-05 the Fair Oaks Assessment District was formed. In May 2005 bonds in the amount of $2,898,000 were issued to finance the cost of constructing and acquiring certain public improvements funded by the District. Since FY 2005-06, this fund has been used to track the debt service activity related to the bond issue.

(376) Cameo Homes: This fund was used to record the deposit and use of funds provided to develop an assessment district.

Capital Improvement Funds

(400) Police Facilities Development: This fund was created to mitigate the cost of needed additional police facilities resulting from new development that has increased the

City's population. Expenditures from this fund are restricted to the development of new, or expansion of existing, police sites and the acquisition of capital equipment such as vehicles.

(410) Fire Facility Development: This fund has been created to record the financial activities related to the increased fire service level impact resulting from new development. The fee is collected at the time a building permit is requested. The fees are used to mitigate the cost of increased service levels resulting from additional population. The fees can be used to develop additional fire stations or acquire additional capital projects.

(420) Traffic Control Facility: Traffic Control Facilities Fees are the impact fees paid by the new developments for construction of traffic signals at various locations within the City.

(421) Ramsey & Highland Home Traffic Signal: This fund has been created to segregate payments made by developers to subsidize a capital infrastructure project. The project has been isolated to ensure developer payments are being used specifically for the intended improvement.

(430) General Facilities: This fund has been created to reserve funds obtained from new development to update the City's General Plan and to construct City Hall Annex. Fees are collected at the time a building permit is issued and are intended to update the City Hall Facilities.

(441) Sunset Grade Separation Fund: This fund was created to isolate payments made with the intent to fund the capital improvement in the future.

(444) Wilson Median: This fund was created to isolate developer payments made with the intent to fund a capital improvement in the future. Only costs associated with the capital improvement project are to be expensed to this fund.

(451) Park Development: The Park Development Fund is used for the acquisition and development of parks and recreation facilities. Functions include land acquisition, planning and design, grant funding acquisition, identification and administration of rehabilitation and improvement projects, establishment and collection of developer fees, and development of leases.

(470) Capital Improvement Funds: This fund is used to record the receipt and expenditure of the one-time upfront lease payment received from the Banning Utility Authority. In as much as this lease payment came from bond proceeds, it can only be used to fund capital expenditures. The Council initially earmarked these for a variety of projects.

Banning Utility Authority

The Banning Utility Authority was created in 2005 for the purpose of, among other things, providing financing for capital improvement projects for water and wastewater.

(660) Water Operations: The Water Department is responsible for providing domestic water to residences, businesses and industries within the City. The Division is also responsible for providing adequate flows for the City's fire protection system. The City's main source of water supply is water wells in the City's water canyon along with wells scattered throughout other parts of the City. The Water Division is an enterprise function; i.e. all costs relative to the production and delivery of water (maintenance, replacement and expansion) are paid with user fees and capital connection fees.

(661) Water Capital Facility Fee: The Water Capital Facility Fees are a one-time charge collected from new developments or existing developments requesting new services from the City's Water Distribution System. The fees collected can be utilized for the Water Department Capital Improvement Programs.

(662) Irrigation Water: The Irrigation Water Fund is being used to track the project costs for the Recycled Water line on Lincoln street. Current funding for the project is coming from revenues collected through the Wastewater Tertiary Fund.

(663) BUA Water Capital Project Fund: A portion of the water 2005 revenue bonds was set aside to fund specific water utility capital improvement projects.

(669) BUA Water Debt Service Fund: The Banning Utility Authority issued $35,635,000 in Water Bonds dated November 1, 2005. The proceeds of the Water Bonds were used to (i) pay costs of certain capital improvements to the Water Enterprise; (ii) defease the 1986 Water Certificates; (iii) defease the 1989 Water Certificates; (iv) make an initial up-front lease payment to the City; and pay costs of issuance of the Water Bonds. Debt service costs are funded by net water revenues. The bonds are scheduled to mature in the year 2035.

(680) Wastewater Operations: The Wastewater Department collects the effluent from the city's residential, commercial and industrial facilities and discharges the effluent after required treatment in compliance with the Discharge Permit issued by the State Water Quality Control Board. The Wastewater Treatment Facilities are operated by United Water Environmental Services, on a contract basis.

(681) Wastewater Capital Facility Fees: The Wastewater Capital Facility Fee is a one-time charge collected from new development or existing development requesting new services from the City's wastewater collection system. The

fees collected can be utilized for Wastewater Division Capital Improvement Programs.

(682) Wastewater Tertiary Fund: The rate charged is intended to offset costs for wastewater system operations, maintenance of utility equipment, replacement of wastewater infrastructure, future construction of tertiary facilities, loan or bond indebtedness, maintaining the minimum bond coverage ratio, and other unforeseen expenses.
(683) BUA Wastewater Capital Project Fund: A portion of the wastewater 2005 revenue bonds was set aside to pay for specific wastewater utility capital improvement projects.

(685) State Revolving Loan: The City has completed the renovating and expanding of the wastewater treatment plant. To fund the project construction, the City submitted an application for low-interest financing under the State Revolving Loan Program. As part of the requirements of the State Revolving Loan Program, the State requires that the City dedicate a special fund to ensure the ability of the City to repay the loan. This fund was created in FY 1998-99 to comply with this requirement.

(689) BUA Wastewater Debt Service Fund: The Banning Utility Authority issued $7,100,000 in Wastewater Bonds dated November 1, 2005. The proceeds of the Wastewater Bonds were used to (i) pay costs of certain capital improvements to the Wastewater Enterprise; (ii) defease the 1989 Wastewater Certificates; and pay costs of issuance of the Wastewater Bonds. Debt service costs are funded by net wastewater revenues. The bonds are scheduled to mature in the year 2035.

Enterprise Funds

(600) Airport: The Banning Municipal Airport is an element of the national and local transportation system, which significantly affects the economic development of the City of Banning. The Airport Fund reflects annual revenues, expenditures and proposed capital improvement projects. A sound and realistic planning of Airport operations has the means to increase its contribution to the economy of the community.

(610) Transit Operations: The Fixed Transit Route Division operates fixed-route bus services that serve the City of Banning and provides service between Banning and Cabazon. The Dial-A-Ride Division provides curb-to-curb transit services to elderly and disabled citizens residing within the City of Banning.

(690) Refuse: The City provides solid waste disposal through a franchise agreement with Waste Management. The City tracks collections of revenue and the costs to provide the service in this fund.

(670) Electric Operations: The Electric Department provides economical, reliable, and safe distribution of electricity to residents and businesses in the City of Banning. The Department contracts with both public and private entities for the provision of specialized services.

(672) Rate Stability: Accumulated funds are used to offset operational costs to mitigate the need for rate increases. There is a minimum reserve of 20% required per the Available Fund Balance Reserve policy.

(673) Electric Improvement: The Electric Improvement Fund includes interest and payments received from Southern California Edison (SCE) as per Federal Energy Regulatory Commission decisions.

(674) Electric Bond Project Fund: The Banning Financing Authority was created in 2003 for the purpose of, among other things, providing financing for the acquisition or construction of public capital improvements. A portion of the electric revenue bonds proceeds was set aside to fund certain improvements to the Electric System.

(675) Public Benefit Fund: The California electric restructuring legislation, Assembly Bill 1890, requires publicly owned utilities to maintain a usage based Public Benefits Charge to be used for Public Benefit Programs. Among the provisions of this legislation are requirements for utilities to collect and spend monies on any or all of the following four categories:

1) Cost-effective demand-side management programs that promote energy-efficiency and conservation. 2) New investments in renewable energy sources. 3) Research, development and demonstration programs to advance science or technology. 4) Services provided to low-income customers.

(678) Electric Debt Service Fund: The Banning Financing Authority issued $45,790,000 in Electric Bonds dated July 3, 2007. The proceeds of the Electric Bonds are being used to (i) finance certain improvements to the City's Electric System; and pay costs of issuance of the Bonds. Debt service costs are funded by net electric revenues. The bonds are scheduled to mature in the year 2038.

Internal Service Funds

(700) Risk Management: Costs associated with liability exposures, employee related cost for worker's comp and unemployment insurance, and the cost of the City's legal services are accounted for here. The Council has adopted a policy of maintaining a minimum fund balance of $500,000 in this fund to be available for unknown lawsuits and other insurance costs.

(702) Fleet Maintenance: The Fleet Maintenance Division is responsible for the maintenance and repair of all City owned vehicles and equipment. Costs of maintaining and repairing vehicles and equipment are assessed to each division, including an appropriate share of overhead costs.

(703) Information Systems Services: The Information Technology Services Division is responsible for the effective utilization of information technology throughout the City and for implementation of information systems planning consistent with the City's business systems plan.

(761) Utility Billing Services: The Utility Billing Operations is responsible for preparing and collecting bills for electric, water, wastewater and refuse (trash), and also serves as the central revenue collection point for the City. The Utility Meter Services Operations is responsible for meter reading.

Successor Agency Funds

(Fund Descriptions may change subject to the implementation of ABX1 26.)

(805) Redevelopment Obligation Retirement: Is intended as the repository for property taxes received Redevelopment Property Tax Trust Fund ("RPTTF") from the County Auditor-Controller to pay enforceable obligations as set forth in the Enforceable Obligation Payment Schedule ("EOPS") and the Recognized Obligation Payment Schedule ("ROPS").

(810) Successor Housing Agency *(Previously Low/Mod Housing)*: The fund was used to provide, facilitate and develop housing programs for the rehabilitation or construction of housing for low/moderate income persons. Per ABX1 26, this activity has been eliminated. The Due Diligence Review required by the State has been completed.

(830) Debt Service Fund: The Debt Service Fund is the fund which: 1) makes principal and interest payments on agency debt service, and 2) was used to allocate payment for pass thru's.

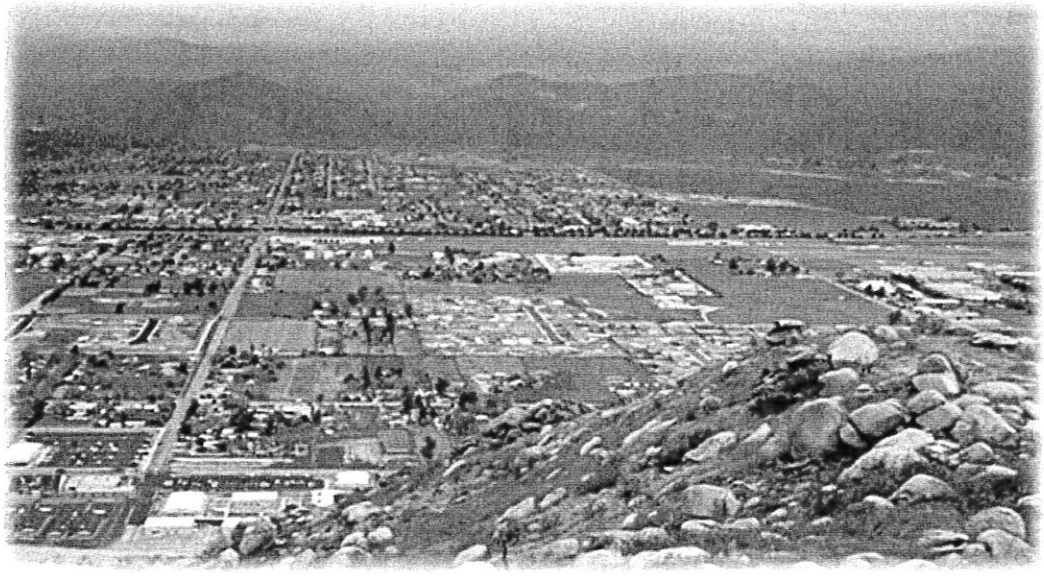
(850) Successor Agency Fund *(Previously Administration Fund)*: This fund accounts for costs associated with the administration of the Agency.

(855) Tax Allocation Bonds-2007 Tabs: Proceeds from this bond issue may be used for a variety of improvements. The Agency Board has developed and approved a number of programs intended to upgrade the appearance of the project area, stimulate investment, produce jobs and revitalize the area. Per ABX1 26 and AB 1484, these funds may be utilized once the Notice of Completion is issued by the State Department of Finance.

(856) Tax Allocation Bonds-2003 Tabs: Proceeds from these bonds may be used for a variety of improvements. The Agency Board has developed and approved a number of programs intended to upgrade the appearance of the project area, stimulate investment, produce jobs and revitalize the area.

(857) Low/Mod Tax Allocation Bonds-2003 Tabs: A portion of the proceeds from the bond sale are to be used exclusively for the rehabilitation and construction of housing for low and moderate-income persons. The essence of the use of these funds is: 1) to result in the fulfillment of the Housing Element and the adopted Redevelopment Implementation Plan Goals and Policies, 2) to improve the visual image of the community and 3) to assist in the removal of blight.

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CITY of BANNING
Glossary of Terms

Accrual Basis of Accounting: A basis of accounting in which transactions are recognized at the time they are incurred, as opposed to when cash is received or spent.

Allocations: These are charged to all operating funds based on their fair share of the service provided, which is based on experience and/or a proportionate share (based on factors such as payroll, vehicle repair trends, etc.).

Appropriation: Legal authorization by the City Council to make expenditures and to incur obligations for specific purposes.

Assessed Valuation: A dollar value that is established for real estate or other property, by Riverside County, as a basis for levying property taxes.

Assessments: Charges made to parties for actual services or benefits received.

Audit: A financial audit is a review of the accounting system and financial information to determine how government funds were spent and whether expenditures were in compliance with the legislative body's appropriation.

Bond: A Municipal Bond is a written promise from a government to repay a sum of money on a specific date at a specified interest rate. Bonds are most frequently used to finance large capital projects, such as buildings, streets, and bridges.

Budget: A plan for financial operation listing an estimate of proposed appropriations and the proposed means of financing them for a particular time period. Once the budget has been approved by the City Council it then considered the "adopted" budget.

Budget Adjustment: A procedure to revise a budget appropriation or revenue estimate.

Budget Document: The instrument used to present a comprehensive financial plan of operations to the City Council and the public.

Budget Message: The opening section of the budget which provides the City Council and the public with a general summary of the most important aspects of the budget and changes from the previous fiscal year.

Building Permit: Fee required for new construction or any alterations or addition to a residence or commercial building. The fee is based on square footage and valuation.

Business License Tax: A fee collected from those conducting business within the City.

Capital or Community Improvements: Capital or community improvements are major construction, acquisition or maintenance/repair projects. Typical examples of major construction would include new street improvement, park development and public buildings. Acquisitions include land. Major maintenance/repairs may include street resurfacing and modifications to public buildings.

Capital Outlay: Expenditure for non-expendable equipment, which has a usable life greater than one year.

Contingency (Operating): Funds set aside by the City within the budget for emergencies and economic uncertainties.

Contingency (Emergency Reserve): Funds set aside by that City within the fund balance for emergencies and economic uncertainties.

Contra: This term is only used in the General Fund and covers some of the budgeted expenditures related to Human Resources, Fiscal Services, Purchasing & A/P, and Building Maintenance. These departments provide direct services to other funds and operations. These costs are then recovered from other funds.

CVC Fines: The City's portion of California Vehicle Code (CVC) fines collected upon conviction of a misdemeanor or infraction committed within City boundaries. The majority of the fines are allocated through the Court system.

Debt Service: The City's obligation to pay the principal and interest of all bonds and other debt instruments according to a predetermined payment schedule.

Disbursement: Payment for goods and services in cash or by check.

Employee Services: Salaries and fringe benefits earned by employees of the City for work performed.

Encumbrances: The commitment of appropriated funds to purchase goods which have not yet been received, or services that have yet to be rendered.

Enterprise Funds: Funds established to account for the total costs of those governmental facilities and services that operate in a manner similar to private enterprise. These programs are entirely, or predominately, self-supporting, and render services on a user charge basis to the general public.

Expenditure: The cost of goods received or services rendered.

Fiscal Year: A 12-month period of time to which an annual operating budget applies. The City of Banning has specified July 1 through June 30 as its fiscal year.

Fixed Assets: Assets of long-term character such as land, buildings, machinery, furniture and other equipment.

Fund: A self-balancing set of accounts. Governmental accounting information is organized into funds, each with separate revenues, expenditures and fund balances. There are seven major types of funds: General, Special Revenue, Capital, Debt, Internal Service, Enterprise, and Trust & Agency.

Fund Balance: The difference between a fund's assets and liabilities. Portions of the fund balance may be reserved or designated for various purposes, such as contingencies, encumbrances or specific projects.

Function: A group of related programs crossing organization (departmental) boundaries and aimed at accomplishing a broad goal or a major service.

General Fund: The City's major operating fund. The activities budgeted in the General Fund represent the daily on-going services provided to the citizens of Banning. General government services, e.g. Police, Fire, Planning, Code Enforcement, Parks and Recreation expenditures are accounted for in this fund.

Grant: Contributions of gifts or cash or other assets from another governmental entity to be used or expended for a specific purpose, activity, or facility. An example is the Community Development Block Grant allocated by the Federal Government.

Internal Service Fund: This fund type is used to account for the payment of goods and services provided by one department or agency to other departments or agencies of the City, on a cost reimbursement basis. The City of Banning operates four internal service funds: Insurance; Fleet Maintenance; Information Services, and Utility Billing Administration.

Investment Income: Revenue received as interest from investment of funds not currently required to maintain current operation.

Line-Item Budget: A budget that lists each expenditure category (salary, materials, telephone service, travel, etc.) separately, along with the dollar amount budgeted for each specified category. Line item budgets are produced and used internally for budgetary control purposes only.

Modified Accrual Accounting: A basis of accounting in which revenues are recognized in the accounting period when they become available and measurable. Expenditures are recognized in the accounting period in which the fund liability is incurred.

Operating Budget: The portion of the budget that pertains to the daily operations of the City which provides basic governmental services. The operating budget contains appropriations for such expenditures as personnel, supplies, materials and capital assets required to maintain service levels.

Ordinance: A formal legislative enactment by the City Council. An ordinance has the full force and effect of law within the City boundaries, unless it is in conflict with any higher form of law, such as a State statute or constitutional provision. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. Revenue raising measures, such as the imposition of taxes, special assessments and service charges, universally require ordinances.

Program: Group activities, operations, or organizational units directed to attaining specific purposes or objectives.

Redevelopment Agency: An entity created by a legislative body in accordance with state statutes which has elected to exercise the powers granted to it for planning, development, redesign, clearance, reconstruction, or rehabilitation of an area. Eliminated by the State through ABX1 26 January, 2011. The wind down is managed by the Successor Agency.

Reserve: Used to earmark a portion of the fund balance as segregated for a specific use.

Retained Earnings: The accumulated earnings of an Enterprise or Internal Service Fund which have been retained in the fund and which are not reserved for any specific purpose.

Revenue: An account used to indicate that a portion of a fund's balance is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

Resolution: A special order of the City Council, which requires less legal formality than an ordinance in terms of public notice and the number of public readings prior to approval. A resolution has lower legal standing than an ordinance. The Budget is approved by resolution, and requires a majority
vote of the Council Members present.

Risk Management: An organized attempt to protect a government's assets against accidental loss in the most economical manner.

Subventions: That portion of revenues collected by other government agencies on behalf of the City.

Tax Increment Financing (TIF): Tax increment financing is an economic tool used by redevelopment agencies to finance economic development and rehabilitation costs within a project area. Additional property taxes generated by new development within a district formed are used to finance these development and infrastructure costs. A tax increment (TI) is that portion of property taxed generated by the development above what the taxes would have been had the development not occurred.

Transfers: Funds transferred between funds for specific purposes, such as an operating fund transfer to a debt service fund, in order for debt service payments to be made.

Transient Occupancy Tax (TOT): Bed tax imposed on hotels, motels, inns or other lodging facilities. The rate in Banning is 12%.

Self-Insurance: Assuming risk of loss through the maintenance of reserves or some other plan instead of through the purchase of insurance coverage.

User Fees: The payment of a charge or fee for direct receipt of a service by the party benefiting from the service. For example, fees charged to use a community swimming pool rather than a broad-based tax on the community.

CITY of BANNING
Summary of Acronyms

AB – Assembly Bill
ADA – Americans with Disabilities Act
AED – Automatic External Defibrillator
AQMD – Air Quality Management District
ASP – After School Program
BFA – Banning Financing Authority
BPAL – Banning Police Activities League
BTA – Banning Transit Authority
BUA – Banning Utility Authority
BUSD – Banning Unified School District
CAD – Computer Aided Dispatch
CALBO – California Building Officials
CalHome – General Home Buyer Assistance Program
CD – Certificate of Deposit
CDBG – Community Development Block Grant
CERT – Computer Emergency Response Team
CFD – Community Facilities District
CIP – Capital Improvement Program
COPS – Citizens Opt for Public Safety
CPR – Cardio Pulmonary Resuscitation
CRA – California Redevelopment Agency
D.O.D. – Department of Defense
D.O.J. – Department of Justice
DARE – Drug Abuse Resistance Education
DUI – Driving Under the Influence
EMS – Emergency Medical Services
EOC – Emergency Operations Center
EOPS – Enforceable Obligation Payment Schedule
FAA – Federal Aviation Agency
FY – Fiscal Year
GASB – Government Accounting Standards Board
GIS – Geographical Information System
HAZMAT – Hazardous Material
HCD – Housing and Community Development
HHW – Household Hazardous Waste
HUD – Housing and Urban Development
HVAC – Heating Ventilating Air Conditioning
ICSC – International Council of Shopping Centers
IT – Information Technology
ITS – Information Technology Services
JPA – Joint Power Authority
LAIF – Local Agency Investment Fund
LF – Landfill
LLC – Limited Liability Company
LMD – Landscape Maintenance District
MIS – Management Information System
MOU – Memorandum of Understanding
NFIRS – National Fire Incident Reporting System
NPDES – National Pollutant Discharge Elimination System
OPEB – Other Post-Employment Benefits
OTS – Office of Traffic Safety
PD – Police Department
PDF – Portable Document Format
PEG – Public Educational & Government
PERS – Public Employees Retirement System
POST – Police Officers Standards and Training
RCTC – Riverside County Transportation Commission
RDA – Redevelopment Agency
RPTTF – Redevelopment Property Tax Trust Fund
RMS – Records Management Systems
ROPS – Recognized Obligation Payment Schedule
SA – Successor Agency
SCAQMD – South Coast Air Quality Management District
SEMS – Standardized Emergency Management System
TAB – Tax Allocation Bond
TAPB – Tax Allocation Parity Bond
TOT – Transient Occupancy Tax
TUMF – Transportation Uniform Mitigation Fees
VLF – Vehicle License Lee
WDA – Wastewater District Assessments
WRCOG – Western Regional Council of Governments
WWTP – Wastewater Treatment Plant



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ATTACHMENT 2

Resolution No. 2016-59 approving the Two-Year Budget

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RESOLUTION NO. 2016-59

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BANNING ADOPTING THE TWO YEAR BUDGET FOR THE FISCAL PERIOD JULY 1, 2016 THROUGH JUNE 30, 2017 AND JULY 1, 2017 THROUGH JUNE 30, 2018, ADOPTING THE FIVE YEAR CAPITAL IMPROVEMENT PROGRAM, AND MAKING APPROPRIATIONS TO MEET EXPENSES APPROVED THEREIN, APPROVING BUDGETARY POLICIES AND RECOMMENDATIONS

WHEREAS, the Administrative Services Director prepared the two year budget plan for Fiscal Year 2016-17 and 2017-18 which set forth all of the expected revenue of the City of Banning, and the recommended appropriations to meet the operating and capital expenses for all City of Banning funds; and

WHEREAS, the two year budget for 2016-17 and 2017-18 of the City of Banning has been submitted to this Council, and said budget has been considered and, is in form and substance satisfactory to this Council; and

WHEREAS, the City departments may not exceed their appropriations by character of expense, with character of expense being defined as personnel services, services and supplies, capital outlay, debt service and interfund transfers, without the consent of the City Manager; and

WHEREAS, the City may transfer appropriations, between departments and within their respective funds, as long as those appropriations do not exceed their fund total unless approved by Council; and

WHEREAS, the City requires public improvements, and a capital improvement program (CIP) which allows for the planning, financing, and prioritizing of said improvements; and

WHEREAS, the City departments may not hire in excess of the approved number of positions in the job classification as indicated by the budget detail without the consent of the City Council; and

WHEREAS, certain capital projects, programs and commitments have been approved for appropriation in Fiscal Year 2015-16, the Administrative Services Director shall be authorized to carry over appropriation budgets for these items as approved by the City Manager; and

WHEREAS, it is essential that the City of Banning adopt a budget plan establishing the revenues and expenditures for all of its governmental, proprietary and fiduciary funds;

NOW, THEREFORE, BE IT RESOLVED as follows:

SECTION 1: The Two Year Budget for the City of Banning, for fiscal period July 1, 2016 through June 30, 2017 and July 1, 2017 through June 30, 2018, as summarized in the fund summary, is hereby approved and adopted in the form on file with the City Clerk.

SECTION 2: The Capital Improvement Program (CIP) for the City of Banning for fiscal period July 1, 2016 through June 30, 2021, as summarized in the fund summary and CIP documents, is hereby approved and adopted in the form on file with the City Clerk.

SECTION 3: The Budgetary and Fiscal Policies as incorporated, are hereby approved and adopted.

SECTION 4: The Authorized position control is amended as incorporated in the budget document.

PASSED, APPROVED AND ADOPTED this 28th day of June, 2016.

_____
Arthur L. Welch, Mayor
City of Banning

ATTEST:

_____
Marie A. Calderon, City Clerk

APPROVED AS TO FORM AND LEGAL CONTENT:

_____
City Attorney

CERTIFICATION

I, Marie A. Calderon, City Clerk of the City of Banning, California, do hereby certify that the foregoing Resolution No. 2016-59 was duly adopted by the City Council of the City of Banning, California, at a joint meeting thereof held on the 28th day of June, 2016, by the following vote, to wit:

AYES:

NOES:

ABSTAIN:

ABSENT:

_____

Marie A. Calderon, City Clerk
City of Banning, California

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ATTACHMENT 3

Resolution No. 2016-11 UA approving the Two-Year Budget for the Banning Utility Authority

RESOLUTION NO. 2016-11 UA

A RESOLUTION OF THE BANNING UTILITY AUTHORITY OF THE CITY OF BANNING ADOPTING THE TWO YEAR BUDGET PLAN FOR THE FISCAL PERIOD JULY 1, 2016 THROUGH JUNE 30, 2017 AND JULY 1, 2017 THROUGH JUNE 30, 2018, ADOPTING THE FIVE YEAR CAPITAL IMPROVEMENT PROGRAM, AND MAKING APPROPRIATIONS TO MEET EXPENSES APPROVED THEREIN.

WHEREAS, the Executive Director prepared the budget plan for Fiscal Year 2016-17 and 2017-18 which sets forth all of the expected revenues of the City of Banning Utility Authority (Authority), and the recommended appropriations to meet the operating and capital expenses for all Authority funds; and

WHEREAS, the Authority has considered the recommendations and approved or modified them so as to best serve the interest of the citizens of the City of Banning; and

WHEREAS, the two year budget for Fiscal Year 2016-17 and 2017-18 of the City of Banning Utility Authority has been submitted to this Board, and said budget has been considered and, is in form and substance satisfactory to this Board; and

WHEREAS, the Authority departments may not exceed their appropriations by character of expense, with character of expense being defined as personnel services, services and supplies, capital outlay, debt service and interfund transfers, without the consent of the Executive Director; and

WHEREAS, the Authority may transfer appropriations, between departments and within their respective funds, as long as those appropriations do not exceed their fund total unless approved by this Board; and

WHEREAS, the Authority requires public improvements, and a capital improvement program (CIP) which allows for the planning, financing, and prioritizing of said improvement; and

WHEREAS, the Authority departments may not hire in excess of the approved number of positions in the job classification as indicated by the budget detail without the consent of this Board; and

WHEREAS, certain capital projects, programs and commitments have been approved for appropriation in Fiscal Year 2015-16, the Administrative Services Director shall be authorized to carry over appropriation budgets for these items as approved by the Executive Director; and

WHEREAS, it is essential that the City's Utility Authority adopt a budget plan establishing the revenues and expenditures for all of its funds;

NOW, THEREFORE, BE IT RESOLVED BY THE BANNING UTILITY AUTHORITY BOARD:

SECTION 1: The Two Year Budget for the Banning Utility Authority for fiscal period July 1, 2016 through June 30, 2017 and July 1, 2017 through June 30, 2018, as summarized in the fund summary and CIP documents, is hereby approved and adopted in the form on file with the City Clerk.

SECTION 2: The Capital Improvement Program (CIP) for the Banning Utility Authority for fiscal period July 1, 2016 through June 30, 2021, as summarized in the fund summary and CIP documents, is hereby approved and adopted in the form on file with the City Clerk.

SECTION 3: The Budgetary and Fiscal Policies as incorporated, are hereby approved and adopted.

PASSED, APPROVED AND ADOPTED this 28th day of June, 2016.

_____
Arthur L. Welch, Chairman
Banning Utility Authority

ATTEST:

_____
Marie A. Calderon, Secretary
Banning Utility Authority

APPROVED AS TO FORM AND LEGAL CONTENT:

_____
Authority Counsel

CERTIFICATION:

I, Marie A. Calderon, Secretary to the Utility Authority of the City of Banning, California, do hereby certify that the foregoing Resolution 2016-11 UA was adopted by the Banning Utility Authority of the City of Banning, at a joint meeting thereof held on the 28th day of June, 2016, by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

Marie A. Calderon, Secretary
Banning Utility Authority
City of Banning, California

ATTACHMENT 4

Resolution No. 2016-04 SA approving the Two-Year Budget for the Banning Successor Agency

RESOLUTION NO. 2016-04 SA

A RESOLUTION OF THE SUCCESSOR AGENCY TO THE FORMER BANNING COMMUNITY REDEVELOPMENT AGENCY ADOPTING THE TWO YEAR BUDGET PLAN FOR JULY 1, 2016 THROUGH JUNE 30, 2018, ADOPTING THE FIVE YEAR CAPITAL IMPROVEMENT PROGRAM, AND MAKING APPROPRIATIONS TO MEET EXPENSES APPROVED THEREIN

WHEREAS, the Community Redevelopment Agency of the City of Banning is a public body, corporate and politic, organized and existing under the California Community Redevelopment laws (Health & Safety Code § 33000, et seq.; hereinafter, the "CCRL"); and

WHEREAS, the City of Banning is a municipal corporation and a general law city organized and existing under the Constitution of the State of California ("City"); and

WHEREAS, as a result of Assembly Bill X1 26 (AB26), which was signed by the Governor on June 28, 2011 and confirmed by the Supreme Court (California Redevelopment Association, et al. v. Matosantos, et al. (Case No. S194861) on December 29, 2011, all California redevelopment agencies were dissolved as of February 1, 2012, and successor entities became responsible for winding down the affairs of the former redevelopment agencies; and

WHEREAS, the City is, by operation of law, the Successor Agency to the Redevelopment Agency for purposes of winding-down the Redevelopment Agency under ABX126; and

WHEREAS, the Executive Director prepared the two year budget plan for Fiscal Year 2016-17 & 2017-18 which set forth all of the expected revenues of the City of Banning Successor Agency (Agency), and the recommended appropriations to meet the operating and capital expenses for all Agency funds; and

WHEREAS, the two year budget for Fiscal Year 2016-17 & 2017-18 of the Successor Agency has been submitted to this Agency, and said budget has been considered and, is in form and substance satisfactory to the Agency Board; and

WHEREAS, the Agency departments may not exceed their appropriations by character of expense, with character of expense being defined as personnel services, services and supplies, capital outlay, debt service and interfund transfers, without the consent of the Executive Director; and

WHEREAS, the Agency may transfer appropriations, between departments and within their respective funds, with approval of the Executive Director, as long as those appropriations do not exceed their fund total unless approved by this Board; and

WHEREAS, the Agency requires public improvements, and a capital improvement program (CIP) which allows for the planning, financing, and prioritizing of said improvements; and

WHEREAS, the Agency departments may not hire in excess of the approved number of positions in the job classification as indicated by the budget detail without the consent of this Board; and

WHEREAS, certain capital projects, programs and commitments have been approved for appropriation in Fiscal Year 2015-16, the Administrative Services Director shall be authorized to carry over appropriation budgets for these items as approved by the Executive Director; and

WHEREAS, it is essential that the Agency adopt a budget plan establishing the revenues and expenditures for all of its funds; and

WHEREAS, the Banning Oversight Board and California Department of Finance approve the Recognized Obligation Payment Schedule (ROPS) every six months which incorporate expenditures identified in the budget; and

WHEREAS, the Budgetary and Fiscal Policies that are incorporated into the budget document provide some policies applicable to the Agency; and

NOW, THEREFORE, BE IT RESOLVED BY THE SUCCESSOR AGENCY BOARD:

SECTION 1: The Annual Budget for the Successor Agency for fiscal period July 1, 2016 through June 30, 2017 and July 1, 2017 through June 30, 2018, as summarized in the fund summary (funds 805 to 860), is hereby approved and adopted in the form on file with the City Clerk.

SECTION 2: The Capital Improvement Program (CIP) for the Successor Agency for fiscal period July 1, 2016 through June 30, 2021, as summarized in the fund summary and CIP documents, is hereby approved and adopted in the form on file with the City Clerk.

PASSED, APPROVED AND ADOPTED this 28th day of June, 2016.

_____
Arthur L. Welch, Chairman
Successor Agency

ATTEST:

_____
Marie A. Calderon, Secretary
Successor Agency

APPROVED AS TO FORM AND LEGAL CONTENT:

_____
Agency Counsel

CERTIFICATION

I, Marie A. Calderon, Secretary of the Successor Agency do hereby certify that the foregoing Resolution No. 2016-04 SA was duly adopted by the Successor Agency Board at a joint meeting thereof held on the 28th day of June, 2016, by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____
Marie A. Calderon, Secretary
Successor Agency

ATTACHMENT 5

Resolution No. 2016-60 approving the Gann Appropriations Limit for Fiscal Year 2016-2017

RESOLUTION NO. 2016-60

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BANNING, CALIFORNIA ESTABLISHING AN APPROPRIATIONS LIMIT FOR THE FISCAL YEAR 2016-17, PURSUANT TO ARTICLE XIIIB OF THE CALIFORNIA CONSTITUTION

WHEREAS, Article XIIIB of the California Constitution provides that the total annual appropriations subject to limitation of each governmental entity, including this City, shall not exceed the appropriation limit of such entity of government for the prior year adjusted for changes in the cost of living or personal income and population, except as otherwise provided for in said Article XIIIB and implementing State statutes; and

WHEREAS, pursuant to said Article XIIIB of said California Constitution, and Section 7900 et seq. of the California Government Code, the City is required to set its appropriation limit for each fiscal year; and

WHEREAS, the Finance Department of the City of Banning has interpreted the technical provisions of said Article XIIIB and Section 7900 et seq., performed computations and a technical review of the documentation for the City's said appropriation limitation, and has caused the numbers upon which the City's appropriation limit was and is based; and

WHEREAS, based on such calculations the Finance Department has determined the said appropriation limit and, pursuant to Section 7910 of said California Government Code, has made available to the public the documentation used in the determination of said appropriation limit;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BANNING, that said appropriation limit for Fiscal Year 2016-17 is set in the amount of $40,193,768 for said fiscal year as incorporated in the budget document.

PASSED, APPROVED AND ADOPTED this 28th day of June, 2016.

_____
Arthur L. Welch, Mayor
City of Banning

ATTEST:

_____
Marie A. Calderon, City Clerk
City of Banning

APPROVED AS TO FORM AND LEGAL CONTENT:

_____
City Attorney

CERTIFICATION

I, MARIE A. CALDERON, City Clerk of the City of Banning, California, do hereby certify that the foregoing Resolution No. 2016-60 was duly adopted by the City Council of the City of Banning at a joint meeting thereof held on the 28th day of June, 2016, by the following vote, to wit:

AYES:

NOES:

ABSTAIN:

ABSENT:

_____
Marie A. Calderon, City Clerk
City of Banning, California

ATTACHMENT 6

Resolution No. 2016-61 amending the Classification and Compensation Plan

RESOLUTION 2016-61

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BANNING AMENDING THE CLASSIFICATION & COMPENSATION PLAN FOR THE CITY OF BANNING

WHEREAS, it is necessary to amend the City's Classification Plan from time to time to maintain a current plan which reflects the nature of work, organizational structure, or otherwise;

WHEREAS, the classification and compensation plan has been updated to reflect changes in the new fiscal year's budget;

WHEREAS, changes to job descriptions, job titles and/or pay ranges require Council approval.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Banning, California as follows:

SECTION 1: That the City Council approve the following classifications and salary ranges as incorporated in the attached classification and compensation plan – Schedule "A" (Exhibit "A"):

City Attorney– Salary Range 111
Community Services Manager – Salary Range 68
Information Technology Manager– Salary Range 78
Police Captain- Salary Range 92
Public Information Officer-Salary Range 68
Fleet Manager-Salary Range 75

SECTION 2: That the City Council approve the new and revised job descriptions for City Attorney (Job Code 1013), Public Information Officer (Job Code 1015), Community Services Manager (Job Code 3315), Finance Manager (Job Code 1115), Human Resources/Risk Manager (Job Code 1215) Information Technology Manager (Job Code 1405), Police Captain (Job Code 2016), Community Services Officer (Job Code 2130) and Fleet Manager (Job Code 4410) as attached in Exhibit "B".

PASSED, APPROVED, AND ADOPTED this 28th day of June, 2016.

_____
Art L. Welch, Mayor
City of Banning, California

ATTEST:

Marie A. Calderon, City Clerk
City of Banning, California

APPROVED AS TO FORM
AND LEGAL CONTENT:

City Attorney

CERTIFICATION:

I, Marie A. Calderon, City Clerk of the City of Banning, California, do hereby certify that the foregoing Resolution, No. 2016-61 was duly adopted by the City Council of the City of Banning, California, at a regular meeting thereof held on the 28th day of June, 2016, by the following vote, to wit:

AYES:
NOES:
ABSENT:
ABSTAIN:

Marie A. Calderon, City Clerk
City of Banning, California

EXHIBIT "A"

Schedule "A"

CITY OF BANNING
CLASSIFICATION & COMPENSATION PLAN
REVISED JUNE 28, 2016
RESOLUTION NO. 2016-61 (AMENDING RESOLUTION NO. 2016-27)

MATRIX BY CLASS SERIES/JOB CODE

Class Series/Occupational Job Group	Job Code	Classification/Position	Salary Range	Bargaining Unit
1000 – CITY ADMINISTRATION SERIES				
City Administration Group	1010	City Manager	113	Council Contract
	1020	City Clerk/Executive Assistant	57	Elected
	1013	City Attorney	111	Contract
	1015	Public Information Officer	68	Mgmt/Conf
	1606	Executive Assistant/Deputy City Clerk	57	Gen/Conf
Financial Services Group	1105	Administrative Services Director/Deputy City Manager	101	Contract
	1115	Finance Manager	87	Mgmt/Conf
	1160	Purchasing Manager	77	SBPEAMAR
	5028	Utility Financial Analyst	76	SBPEA
	1125	Accountant II	59	IBEW-G
	1140	Accountant	54	IBEW-G
	1136	Accounting Specialist	53	IBEW-G
	1130	Financial Services Specialist	47	IBEW-G
Human Resources Group	1215	Human Resources/Risk Manager	83	Mgmt/Conf
	1230	Human Resources Technician	54	Gen/Conf
Utility Billing Group	1310	Customer Service & Billing Manager	71	SPBEA
	1340	Senior Utility Billing Rep	48	IBEW-G
	1350	Utility Billing Representative	43	IBEW-G
	1340	Lead Field Service Representative	55	IBEW-U
	1325	Field Service Representative	51	IBEW-U
Information/Cable Systems Group	1405	Information Technology Manager	78	Mgmt/Conf
	1410	Information Technology Coordinator	59	IBEW-G
	1416	Police Information Technology Technician	59	IBEW-G

	1415	Information Technology/Media Technician	57	IBEW-G
	1510	Cable Services Specialist	44	IBEW-G
Office Support Group	1610	Executive Secretary	53	IBEW-G
	1601	Management Analyst	68	SBPEA
	1620	Office Specialist	44	IBEW-G
	1630	Receptionist	31	IBEW-G

2000 – POLICE SERIES

Police Group	2010	Police Chief	100	Contract
	2016	Police Captain	92	Police Mgmt
	2025	Police Lieutenant	87	Police Mgmt
	2030A	Police Staff/Master Sergeant	P78	POA
	2040	Police Corporal	P71	POA
	2050	Police Officer	P67	POA
	2060	Police Recruit/Trainee	N/A	At-Will
Police Support Group	2143	Lead Public Safety Dispatcher	56	IBEW-G
	2110	Public Safety Dispatcher	52	IBEW-G
	2130	Community Services Officer	P48	POA
	2151	Police Assistant II	48	IBEW-G
	2152	Police Assistant I	44	IBEW-G

3000-COMMUNITY DEVELOPMENT SERIES

Community Development Group	3010	Community Development Director	92	Contract
	3026	Development Project Coordinator	58	IBEW-G
	3050	Senior Planner	79	SBPEA
	3020	Associate Planner	68	SBPEA
	3015	Assistant Planner	63	SBPEA
	3115	Economic Development Manager	85	SBPEA
Development Services Group	3210	Development Services Manager (Building Official)	84	SBPEA
	3215	Senior Building Inspector	67	IBEW-G
	3230	Code Compliance Officer	58	IBEW-G
	3240	Building Permit Specialist	55	IBEW-G

3300-COMMUNITY SERVICES GROUP

Community Services Group	3310	Community Services Director	86	Contract
	3315	Community Services Manager	68	SBPEA

	3360	Transit Field Supervisor	59	IBEW-G
	3325	Recreation Coordinator	51	IBEW-G
	3328	Program Coordinator	43	IBEW-G
	3350	Lead Bus Driver/Trainer	55	IBEW-G
	3340	Bus Driver	47	IBEW-G

4000-PUBLIC WORKS SERIES

Public Works Management Group	4400	Public Works Director/City Engineer	100	Contract
Streets/Parks Group	4210	Public Works Superintendent	78	SBPEA
	4230	Work Release Crew Leader	47	IBEW-G
	4240	Senior Maintenance Worker	50	IBEW-G
	4250	Maintenance Worker	45	IBEW-G
	4260	Motor Sweeper Operator	50	IBEW-G
Engineering Group	4300	City Engineer	85	SBPEA
	4350	Senior Civil Engineer	82	SBPEA
	4320	Associate Civil Engineer	76	SBPEA
	4325	Assistant Civil Engineer	68	SBPEA
	4330	Public Works Inspector	62	IBEW-G
	4340	Engineering Services Assistant	48	IBEW-G
General Maintenance and Support Group	4410	Fleet Manager	75	SBPEA
	4420	Fleet Maintenance Mechanic	53	IBEW-G
	4430	Building Maintenance Specialist	49	IBEW-G
	4441	Community Center Caretaker	36	IBEW-G
	4450	Warehouse Services Specialist	52	IBEW-G
Water/Wastewater Group	4115	Water/Wastewater Superintendent	78	SBPEA
	4130	Water Crew Supervisor	60	IBEW-U
	4140	Water Services Worker	52	IBEW-U
	4155	Wastewater Collection System Supervisor	60	IBEW-U
	4145	Wastewater Collection System Technician	52	IBEW-U
	4132	Water Valve Flushing Crew Lead	56	IBEW-U
	4133	Water Construction Crew Lead	56	IBEW-U
	4131	Water Meter Crew Lead	56	IBEW-U

5000 ELECTRIC UTILITIES SERIES

Electric Services & Operations Group	5001	Electric Utility Director	100	Contract

	5021	Power Resource & Revenue Administrator	85	SBPEA
	5025	Associate Electrical Engineer	76	SBPEA
	5028	Utility Financial Analyst	76	SBPEA
	5029	Senior Electric Service Planner	79	IBEW-U7
	5030	Electric Service Planner	77	IBEW-U
	5050	Public Benefits Coordinator	55	IBEW-U
	5055	Utility Services Assistant	48	IBEW-U
	5053	Utility Engineering Services Assistant	48	IBEW-U
	5110	Electric Operations & Maintenance Manager	85	SBPEA
	5120	Powerline Crew Supervisor	79	IBEW-U
	5130	Powerline Technician	75	IBEW-U
	5140	Powerline Apprentice	67/ 73	IBEW-U
	5150	Electric Services Worker	52	IBEW-U
	5161	Substation Test Technician	75	IBEW-U
	5160	Electric Meter Test Technician	75	IBEW-U
	5170	Apprentice Electric Meter Test Technician	67 / 73	IBEW-U

City of Banning
Salary Schedule
2.5506% Between Steps

Attachment "B"

Grade		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13
01	Hourly	5.3043	5.4396	5.5784	5.7206	5.8666	6.0162	6.1696	6.3270	6.4884	6.6539	6.8236	6.9976	7.1761
	Biweekly	424.35	435.17	446.27	457.65	469.32	481.29	493.57	506.16	519.07	532.31	545.89	559.81	574.09
	Annual	11,033.00	11,314.41	11,602.99	11,898.94	12,202.43	12,513.67	12,832.84	13,160.16	13,495.82	13,840.04	14,193.05	14,555.06	14,926.30
02	Hourly	5.4370	5.5757	5.7179	5.8638	6.0133	6.1667	6.3240	6.4853	6.6507	6.8203	6.9943	7.1727	7.3556
	Biweekly	434.96	446.06	457.43	469.10	481.06	493.33	505.92	518.82	532.05	545.63	559.54	573.81	588.45
	Annual	11,309.00	11,597.45	11,893.25	12,196.60	12,507.69	12,826.71	13,153.87	13,489.37	13,833.43	14,186.26	14,548.10	14,919.16	15,299.69
03	Hourly	5.5731	5.7152	5.8610	6.0105	6.1638	6.3210	6.4822	6.6476	6.8171	6.9910	7.1693	7.3522	7.5397
	Biweekly	445.85	457.22	468.88	480.84	493.10	505.68	518.58	531.81	545.37	559.28	573.54	588.17	603.18
	Annual	11,592.00	11,887.67	12,190.87	12,501.81	12,820.68	13,147.69	13,483.03	13,826.93	14,179.60	14,541.27	14,912.16	15,292.51	15,682.56
04	Hourly	5.7120	5.8577	6.0071	6.1603	6.3175	6.4786	6.6438	6.8133	6.9871	7.1653	7.3480	7.5355	7.7277
	Biweekly	456.96	468.62	480.57	492.83	505.40	518.29	531.51	545.06	558.97	573.22	587.84	602.84	618.21
	Annual	11,881.00	12,184.04	12,494.80	12,813.50	13,140.32	13,475.47	13,819.18	14,171.65	14,533.11	14,903.79	15,283.93	15,673.76	16,073.54
05	Hourly	5.8548	6.0041	6.1573	6.3143	6.4754	6.6405	6.8099	6.9836	7.1617	7.3444	7.5317	7.7238	7.9208
	Biweekly	468.38	480.33	492.58	505.15	518.03	531.24	544.79	558.69	572.94	587.55	602.54	617.91	633.67
	Annual	12,178.00	12,488.61	12,807.15	13,133.81	13,468.80	13,812.33	14,164.63	14,525.91	14,896.41	15,276.36	15,666.00	16,065.57	16,475.34
06	Hourly	6.0014	6.1545	6.3115	6.4725	6.6376	6.8069	6.9805	7.1585	7.3411	7.5283	7.7204	7.9173	8.1192
	Biweekly	480.12	492.36	504.92	517.80	531.00	544.55	558.44	572.68	587.29	602.27	617.63	633.38	649.54
	Annual	12,483.00	12,801.39	13,127.90	13,462.74	13,806.12	14,158.26	14,519.38	14,889.72	15,269.49	15,658.96	16,058.35	16,467.94	16,887.97
07	Hourly	6.1514	6.3083	6.4692	6.6342	6.8035	6.9770	7.1549	7.3374	7.5246	7.7165	7.9133	8.1152	8.3221
	Biweekly	492.12	504.67	517.54	530.74	544.28	558.16	572.40	586.99	601.97	617.32	633.07	649.21	665.77
	Annual	12,795.00	13,121.35	13,456.02	13,799.23	14,151.19	14,512.14	14,882.28	15,261.87	15,651.14	16,050.34	16,459.72	16,879.54	17,310.07
08	Hourly	6.3053	6.4661	6.6310	6.8002	6.9736	7.1515	7.3339	7.5209	7.7128	7.9095	8.1112	8.3181	8.5303
	Biweekly	504.42	517.29	530.48	544.01	557.89	572.12	586.71	601.68	617.02	632.76	648.90	665.45	682.42
	Annual	13,115.00	13,449.51	13,792.55	14,144.35	14,505.11	14,875.08	15,254.48	15,643.57	16,042.57	16,451.75	16,871.37	17,301.69	17,742.99
09	Hourly	6.4630	6.6278	6.7969	6.9702	7.1480	7.3303	7.5173	7.7090	7.9057	8.1073	8.3141	8.5262	8.7436
	Biweekly	517.04	530.23	543.75	557.62	571.84	586.43	601.38	616.72	632.45	648.58	665.13	682.09	699.49
	Annual	13,443.00	13,785.88	14,137.50	14,498.09	14,867.88	15,247.10	15,635.99	16,034.80	16,443.79	16,863.20	17,293.32	17,734.40	18,186.73
10	Hourly	6.6245	6.7935	6.9668	7.1445	7.3267	7.5136	7.7052	7.9017	8.1033	8.3099	8.5219	8.7393	8.9622
	Biweekly	529.96	543.48	557.34	571.56	586.13	601.08	616.42	632.14	648.26	664.80	681.75	699.14	716.97
	Annual	13,779.00	14,130.45	14,490.86	14,860.46	15,239.49	15,628.19	16,026.80	16,435.58	16,854.79	17,284.69	17,725.55	18,177.66	18,641.30
11	Hourly	6.7899	6.9631	7.1407	7.3228	7.5096	7.7011	7.8976	8.0990	8.3056	8.5174	8.7347	8.9574	9.1859
	Biweekly	543.19	557.05	571.26	585.83	600.77	616.09	631.80	647.92	664.45	681.39	698.77	716.60	734.87
	Annual	14,123.00	14,483.22	14,852.63	15,231.46	15,619.96	16,018.36	16,426.92	16,845.91	17,275.58	17,716.21	18,168.08	18,631.47	19,106.69
12	Hourly	6.9596	7.1371	7.3192	7.5058	7.6973	7.8936	8.0950	8.3014	8.5132	8.7303	8.9530	9.1813	9.4155
	Biweekly	556.77	570.97	585.53	600.47	615.78	631.49	647.60	664.11	681.05	698.42	716.24	734.51	753.24
	Annual	14,476.00	14,845.22	15,223.87	15,612.17	16,010.37	16,418.73	16,837.51	17,266.97	17,707.38	18,159.02	18,622.18	19,097.16	19,584.25

City of Banning
Salary Schedule
2.5506% Between Steps

Grade		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13
13	Hourly	7.1337	7.3156	7.5022	7.6935	7.8898	8.0910	8.2974	8.5090	8.7260	8.9486	9.1769	9.4109	9.6510
	Biweekly	570.69	585.25	600.18	615.48	631.18	647.28	663.79	680.72	698.08	715.89	734.15	752.87	772.08
	Annual	14,838.00	15,216.46	15,604.57	16,002.58	16,410.74	16,829.31	17,258.56	17,698.76	18,150.18	18,613.12	19,087.87	19,574.72	20,074.00
14	Hourly	7.3120	7.4985	7.6898	7.8859	8.0871	8.2933	8.5048	8.7218	8.9442	9.1724	9.4063	9.6462	9.8923
	Biweekly	584.96	599.88	615.18	630.87	646.96	663.47	680.39	697.74	715.54	733.79	752.50	771.70	791.38
	Annual	15,209.00	15,596.92	15,994.74	16,402.70	16,821.06	17,250.10	17,690.08	18,141.29	18,604.00	19,078.51	19,565.13	20,064.16	20,575.91
15	Hourly	7.4947	7.6859	7.8819	8.0829	8.2891	8.5005	8.7173	8.9397	9.1677	9.4015	9.6413	9.8872	10.1394
	Biweekly	599.58	614.87	630.55	646.64	663.13	680.04	697.39	715.18	733.42	752.12	771.31	790.98	811.15
	Annual	15,589.00	15,986.61	16,394.37	16,812.52	17,241.34	17,681.10	18,132.07	18,594.55	19,068.82	19,555.19	20,053.97	20,565.46	21,090.01
16	Hourly	7.6822	7.8782	8.0791	8.2852	8.4965	8.7132	8.9354	9.1633	9.3971	9.6367	9.8825	10.1346	10.3931
	Biweekly	614.58	630.25	646.33	662.81	679.72	697.06	714.83	733.07	751.76	770.94	790.60	810.77	831.45
	Annual	15,979.00	16,386.56	16,804.52	17,233.13	17,672.68	18,123.44	18,585.70	19,059.74	19,545.88	20,044.42	20,555.67	21,079.96	21,617.63
17	Hourly	7.8745	8.0754	8.2813	8.4926	8.7092	8.9313	9.1591	9.3927	9.6323	9.8780	10.1299	10.3883	10.6533
	Biweekly	629.96	646.03	662.51	679.40	696.73	714.50	732.73	751.42	770.58	790.24	810.39	831.06	852.26
	Annual	16,379.00	16,796.76	17,225.18	17,664.53	18,115.08	18,577.12	19,050.95	19,536.86	20,035.17	20,546.19	21,070.24	21,607.66	22,158.78
18	Hourly	8.0712	8.2770	8.4881	8.7046	8.9266	9.1543	9.3878	9.6273	9.8728	10.1246	10.3829	10.6477	10.9193
	Biweekly	645.69	662.16	679.05	696.37	714.13	732.35	751.03	770.18	789.83	809.97	830.63	851.82	873.54
	Annual	16,788.00	17,216.19	17,655.31	18,105.63	18,567.43	19,041.01	19,526.67	20,024.72	20,535.47	21,059.25	21,596.38	22,147.22	22,712.11
19	Hourly	8.2731	8.4841	8.7005	8.9224	9.1500	9.3834	9.6227	9.8681	10.1198	10.3779	10.6426	10.9141	11.1925
	Biweekly	661.85	678.73	696.04	713.79	732.00	750.67	769.81	789.45	809.59	830.23	851.41	873.13	895.40
	Annual	17,208.00	17,646.91	18,097.01	18,558.59	19,031.95	19,517.38	20,015.19	20,525.69	21,049.22	21,586.10	22,136.68	22,701.30	23,280.32
20	Hourly	8.4798	8.6961	8.9179	9.1454	9.3786	9.6178	9.8631	10.1147	10.3727	10.6373	10.9086	11.1868	11.4721
	Biweekly	678.38	695.69	713.43	731.63	750.29	769.43	789.05	809.18	829.82	850.98	872.69	894.94	917.77
	Annual	17,638.00	18,087.87	18,549.22	19,022.34	19,507.52	20,005.08	20,515.33	21,038.60	21,575.21	22,125.50	22,689.84	23,268.56	23,862.05
21	Hourly	8.6918	8.9135	9.1409	9.3740	9.6131	9.8583	10.1097	10.3676	10.6320	10.9032	11.1813	11.4665	11.7590
	Biweekly	695.35	713.08	731.27	749.92	769.05	788.66	808.78	829.41	850.56	872.26	894.51	917.32	940.72
	Annual	18,079.00	18,540.12	19,013.01	19,497.95	19,995.27	20,505.27	21,028.27	21,564.62	22,114.65	22,678.71	23,257.15	23,850.35	24,458.67
22	Hourly	8.9091	9.1364	9.3694	9.6084	9.8535	10.1048	10.3625	10.6268	10.8979	11.1758	11.4609	11.7532	12.0530
	Biweekly	712.73	730.91	749.55	768.67	788.28	808.38	829.00	850.14	871.83	894.07	916.87	940.26	964.24
	Annual	18,531.00	19,003.65	19,488.36	19,985.43	20,495.18	21,017.93	21,554.01	22,103.77	22,667.55	23,245.70	23,838.61	24,446.64	25,070.17
23	Hourly	9.1317	9.3646	9.6035	9.8484	10.0996	10.3572	10.6214	10.8923	11.1701	11.4550	11.7472	12.0468	12.3541
	Biweekly	730.54	749.17	768.28	787.88	807.97	828.58	849.71	871.39	893.61	916.40	939.78	963.75	988.33
	Annual	18,994.00	19,478.46	19,975.28	20,484.77	21,007.25	21,543.06	22,092.54	22,656.03	23,233.90	23,826.50	24,434.22	25,057.44	25,696.55
24	Hourly	9.3601	9.5988	9.8437	10.0947	10.3522	10.6163	10.8870	11.1647	11.4495	11.7415	12.0410	12.3481	12.6631
	Biweekly	748.81	767.91	787.49	807.58	828.18	849.30	870.96	893.18	915.96	939.32	963.28	987.85	1,013.05
	Annual	19,469.00	19,965.58	20,474.82	20,997.05	21,532.60	22,081.81	22,645.03	23,222.61	23,814.93	24,422.35	25,045.27	25,684.07	26,339.17

City of Banning
Salary Schedule
2.5506% Between Steps

Grade		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13
25	Hourly	9.5942	9.8389	10.0899	10.3472	10.6112	10.8818	11.1594	11.4440	11.7359	12.0352	12.3422	12.6570	12.9798
	Biweekly	767.54	787.12	807.19	827.78	848.89	870.54	892.75	915.52	938.87	962.82	987.38	1,012.56	1,038.39
	Annual	19,956.00	20,465.00	20,986.98	21,522.27	22,071.22	22,634.17	23,211.47	23,803.51	24,410.64	25,033.26	25,671.75	26,326.54	26,998.02
26	Hourly	9.8341	10.0850	10.3422	10.6060	10.8765	11.1539	11.4384	11.7302	12.0293	12.3362	12.6508	12.9735	13.3044
	Biweekly	786.73	806.80	827.38	848.48	870.12	892.31	915.07	938.41	962.35	986.89	1,012.06	1,037.88	1,064.35
	Annual	20,455.00	20,976.73	21,511.76	22,060.44	22,623.11	23,200.14	23,791.88	24,398.71	25,021.03	25,659.21	26,313.68	26,984.83	27,673.11
27	Hourly	10.0798	10.3369	10.6006	10.8709	11.1482	11.4326	11.7242	12.0232	12.3299	12.6443	12.9668	13.2976	13.6367
	Biweekly	806.38	826.95	848.04	869.67	891.86	914.60	937.93	961.86	986.39	1,011.55	1,037.35	1,063.81	1,090.94
	Annual	20,966.00	21,500.76	22,049.16	22,611.54	23,188.27	23,779.71	24,386.24	25,008.23	25,646.09	26,300.22	26,971.04	27,658.96	28,364.43
28	Hourly	10.3317	10.5953	10.8655	11.1426	11.4268	11.7183	12.0172	12.3237	12.6380	12.9604	13.2909	13.6299	13.9776
	Biweekly	826.54	847.62	869.24	891.41	914.15	937.46	961.37	985.89	1,011.04	1,036.83	1,063.27	1,090.39	1,118.21
	Annual	21,490.00	22,038.12	22,600.23	23,176.67	23,767.81	24,374.04	24,995.72	25,633.26	26,287.06	26,957.54	27,645.12	28,350.24	29,073.34
29	Hourly	10.5899	10.8600	11.1370	11.4211	11.7124	12.0111	12.3175	12.6316	12.9538	13.2842	13.6230	13.9705	14.3268
	Biweekly	847.19	868.80	890.96	913.69	936.99	960.89	985.40	1,010.53	1,036.31	1,062.74	1,089.84	1,117.64	1,146.15
	Annual	22,027.00	22,588.82	23,164.97	23,755.82	24,361.73	24,983.10	25,620.32	26,273.79	26,943.93	27,631.17	28,335.93	29,058.66	29,799.83
30	Hourly	10.8548	11.1317	11.4156	11.7068	12.0054	12.3116	12.6256	12.9476	13.2779	13.6165	13.9638	14.3200	14.6852
	Biweekly	868.38	890.53	913.25	936.54	960.43	984.92	1,010.05	1,035.81	1,062.23	1,089.32	1,117.11	1,145.60	1,174.82
	Annual	22,578.00	23,153.87	23,744.44	24,350.06	24,971.14	25,608.05	26,261.21	26,931.03	27,617.93	28,322.35	29,044.74	29,785.56	30,545.27
31	Hourly	11.1264	11.4102	11.7013	11.9997	12.3058	12.6197	12.9415	13.2716	13.6101	13.9573	14.3133	14.6783	15.0527
	Biweekly	890.12	912.82	936.10	959.98	984.46	1,009.57	1,035.32	1,061.73	1,088.81	1,116.58	1,145.06	1,174.27	1,204.22
	Annual	23,143.00	23,733.29	24,338.63	24,959.41	25,596.02	26,248.87	26,918.38	27,604.96	28,309.05	29,031.10	29,771.57	30,530.92	31,309.64
32	Hourly	11.4043	11.6952	11.9935	12.2994	12.6131	12.9348	13.2647	13.6031	13.9500	14.3058	14.6707	15.0449	15.4287
	Biweekly	912.35	935.62	959.48	983.95	1,009.05	1,034.79	1,061.18	1,088.25	1,116.00	1,144.47	1,173.66	1,203.59	1,234.29
	Annual	23,721.00	24,326.03	24,946.49	25,582.77	26,235.29	26,904.44	27,590.67	28,294.40	29,016.07	29,756.16	30,515.12	31,293.44	32,091.61
33	Hourly	11.6894	11.9876	12.2933	12.6069	12.9284	13.2582	13.5963	13.9431	14.2988	14.6635	15.0375	15.4210	15.8144
	Biweekly	935.15	959.01	983.47	1,008.55	1,034.27	1,060.65	1,087.71	1,115.45	1,143.90	1,173.08	1,203.00	1,233.68	1,265.15
	Annual	24,314.00	24,934.15	25,570.12	26,222.31	26,891.14	27,577.03	28,280.41	29,001.73	29,741.44	30,500.03	31,277.96	32,075.74	32,893.86
34	Hourly	11.9817	12.2873	12.6007	12.9221	13.2517	13.5897	13.9363	14.2918	14.6563	15.0302	15.4135	15.8066	16.2098
	Biweekly	958.54	982.99	1,008.06	1,033.77	1,060.14	1,087.18	1,114.91	1,143.34	1,172.51	1,202.41	1,233.08	1,264.53	1,296.79
	Annual	24,922.00	25,557.66	26,209.53	26,878.03	27,563.59	28,266.62	28,987.59	29,726.95	30,485.16	31,262.72	32,060.11	32,877.83	33,716.41
35	Hourly	12.2813	12.5945	12.9157	13.2452	13.5830	13.9294	14.2847	14.6491	15.0227	15.4059	15.7988	16.2018	16.6150
	Biweekly	982.50	1,007.56	1,033.26	1,059.61	1,086.64	1,114.36	1,142.78	1,171.93	1,201.82	1,232.47	1,263.91	1,296.14	1,329.20
	Annual	25,545.00	26,196.55	26,864.72	27,549.93	28,252.62	28,973.23	29,712.22	30,470.06	31,247.23	32,044.22	32,861.54	33,699.71	34,559.26
36	Hourly	12.5885	12.9095	13.2388	13.5765	13.9228	14.2779	14.6421	15.0155	15.3985	15.7912	16.1940	16.6071	17.0306
	Biweekly	1,007.08	1,032.76	1,059.11	1,086.12	1,113.82	1,142.23	1,171.36	1,201.24	1,231.88	1,263.30	1,295.52	1,328.57	1,362.45
	Annual	26,184.00	26,851.85	27,536.73	28,239.08	28,959.35	29,697.99	30,455.46	31,232.26	32,028.87	32,845.80	33,683.56	34,542.70	35,423.74

City of Banning
Salary Schedule
2.5506% Between Steps

Grade		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13
37	Hourly	12.9029	13.2320	13.5695	13.9156	14.2705	14.6345	15.0078	15.3906	15.7831	16.1857	16.5985	17.0219	17.4560
	Biweekly	1,032.23	1,058.56	1,085.56	1,113.25	1,141.64	1,170.76	1,200.62	1,231.24	1,262.65	1,294.85	1,327.88	1,361.75	1,396.48
	Annual	26,838.00	27,522.53	28,224.52	28,944.41	29,682.67	30,439.76	31,216.15	32,012.35	32,828.86	33,666.19	34,524.88	35,405.47	36,308.53
38	Hourly	13.2255	13.5628	13.9087	14.2635	14.6273	15.0004	15.3830	15.7753	16.1777	16.5903	17.0135	17.4474	17.8925
	Biweekly	1,058.04	1,085.02	1,112.70	1,141.08	1,170.18	1,200.03	1,230.64	1,262.03	1,294.22	1,327.23	1,361.08	1,395.80	1,431.40
	Annual	27,509.00	28,210.64	28,930.19	29,668.08	30,424.79	31,200.81	31,996.62	32,812.72	33,649.64	34,507.91	35,388.07	36,290.68	37,216.31
39	Hourly	13.5563	13.9020	14.2566	14.6202	14.9931	15.3755	15.7677	16.1699	16.5823	17.0053	17.4390	17.8838	18.3399
	Biweekly	1,084.50	1,112.16	1,140.53	1,169.62	1,199.45	1,230.04	1,261.42	1,293.59	1,326.59	1,360.42	1,395.12	1,430.70	1,467.20
	Annual	28,197.00	28,916.19	29,653.73	30,410.08	31,185.72	31,981.14	32,796.85	33,633.37	34,491.22	35,370.95	36,273.12	37,198.31	38,147.09
40	Hourly	13.8952	14.2496	14.6131	14.9858	15.3680	15.7600	16.1620	16.5742	16.9969	17.4304	17.8750	18.3309	18.7985
	Biweekly	1,111.62	1,139.97	1,169.04	1,198.86	1,229.44	1,260.80	1,292.96	1,325.93	1,359.75	1,394.44	1,430.00	1,466.48	1,503.88
	Annual	28,902.00	29,639.17	30,395.15	31,170.41	31,965.44	32,780.75	33,616.86	34,474.29	35,353.59	36,255.32	37,180.05	38,128.36	39,100.86
41	Hourly	14.2423	14.6056	14.9781	15.3601	15.7519	16.1537	16.5657	16.9882	17.4215	17.8659	18.3216	18.7889	19.2681
	Biweekly	1,139.38	1,168.45	1,198.25	1,228.81	1,260.15	1,292.29	1,325.26	1,359.06	1,393.72	1,429.27	1,465.72	1,503.11	1,541.45
	Annual	29,624.00	30,379.59	31,154.45	31,949.08	32,763.97	33,599.65	34,456.64	35,335.49	36,236.76	37,161.01	38,108.84	39,080.85	40,077.64
42	Hourly	14.5986	14.9709	15.3528	15.7443	16.1459	16.5577	16.9801	17.4132	17.8573	18.3128	18.7798	19.2588	19.7501
	Biweekly	1,167.88	1,197.67	1,228.22	1,259.55	1,291.67	1,324.62	1,358.40	1,393.05	1,428.58	1,465.02	1,502.39	1,540.71	1,580.00
	Annual	30,365.00	31,139.49	31,933.73	32,748.24	33,583.51	34,440.09	35,318.52	36,219.36	37,143.17	38,090.54	39,062.08	40,058.40	41,080.12
43	Hourly	14.9635	15.3451	15.7365	16.1379	16.5495	16.9716	17.4045	17.8484	18.3037	18.7705	19.2493	19.7402	20.2437
	Biweekly	1,197.08	1,227.61	1,258.92	1,291.03	1,323.96	1,357.73	1,392.36	1,427.87	1,464.29	1,501.64	1,539.94	1,579.22	1,619.50
	Annual	31,124.00	31,917.85	32,731.95	33,566.81	34,422.96	35,300.95	36,201.34	37,124.69	38,071.59	39,042.65	40,038.47	41,059.69	42,106.96
44	Hourly	15.3375	15.7287	16.1299	16.5413	16.9632	17.3958	17.8395	18.2946	18.7612	19.2397	19.7304	20.2337	20.7498
	Biweekly	1,227.00	1,258.30	1,290.39	1,323.30	1,357.05	1,391.67	1,427.16	1,463.56	1,500.89	1,539.18	1,578.43	1,618.69	1,659.98
	Annual	31,902.00	32,715.69	33,550.14	34,405.87	35,283.42	36,183.36	37,106.26	38,052.69	39,023.26	40,018.59	41,039.30	42,086.05	43,159.50
45	Hourly	15.7212	16.1221	16.5333	16.9550	17.3875	17.8310	18.2858	18.7522	19.2305	19.7210	20.2240	20.7398	21.2688
	Biweekly	1,257.69	1,289.77	1,322.67	1,356.40	1,391.00	1,426.48	1,462.86	1,500.17	1,538.44	1,577.68	1,617.92	1,659.18	1,701.50
	Annual	32,700.00	33,534.05	34,389.37	35,266.50	36,166.01	37,088.46	38,034.44	39,004.54	39,999.39	41,019.62	42,065.86	43,138.80	44,239.09
46	Hourly	16.1139	16.5249	16.9464	17.3787	17.8219	18.2765	18.7427	19.2207	19.7109	20.2137	20.7293	21.2580	21.8002
	Biweekly	1,289.12	1,322.00	1,355.71	1,390.29	1,425.75	1,462.12	1,499.41	1,537.66	1,576.88	1,617.10	1,658.34	1,700.64	1,744.02
	Annual	33,517.00	34,371.88	35,248.57	36,147.62	37,069.61	38,015.10	38,984.72	39,979.06	40,998.77	42,044.48	43,116.87	44,216.61	45,344.39
47	Hourly	16.5168	16.9381	17.3701	17.8132	18.2675	18.7334	19.2113	19.7013	20.2038	20.7191	21.2475	21.7895	22.3452
	Biweekly	1,321.35	1,355.05	1,389.61	1,425.05	1,461.40	1,498.68	1,536.90	1,576.10	1,616.30	1,657.53	1,699.80	1,743.16	1,787.62
	Annual	34,355.00	35,231.26	36,129.87	37,051.40	37,996.43	38,965.57	39,959.42	40,978.63	42,023.83	43,095.69	44,194.89	45,322.12	46,478.11
48	Hourly	16.9298	17.3616	17.8044	18.2586	18.7243	19.2018	19.6916	20.1939	20.7089	21.2371	21.7788	22.3343	22.9040
	Biweekly	1,354.38	1,388.93	1,424.36	1,460.69	1,497.94	1,536.15	1,575.33	1,615.51	1,656.71	1,698.97	1,742.30	1,786.74	1,832.32
	Annual	35,214.00	36,112.17	37,033.25	37,977.82	38,946.48	39,939.85	40,958.55	42,003.24	43,074.58	44,173.24	45,299.92	46,455.34	47,640.23

City of Banning
Salary Schedule
2.5506% Between Steps

Grade		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13
49	Hourly	17.3534	17.7960	18.2499	18.7154	19.1927	19.6822	20.1843	20.6991	21.2270	21.7685	22.3237	22.8931	23.4770
	Biweekly	1,388.27	1,423.68	1,459.99	1,497.23	1,535.42	1,574.58	1,614.74	1,655.93	1,698.16	1,741.48	1,785.89	1,831.45	1,878.16
	Annual	36,095.00	37,015.64	37,959.76	38,927.96	39,920.86	40,939.08	41,983.27	43,054.10	44,152.23	45,278.38	46,433.25	47,617.58	48,832.11
50	Hourly	17.7870	18.2407	18.7059	19.1831	19.6723	20.1741	20.6887	21.2163	21.7575	22.3124	22.8815	23.4652	24.0637
	Biweekly	1,422.96	1,459.26	1,496.48	1,534.64	1,573.79	1,613.93	1,655.09	1,697.31	1,740.60	1,785.00	1,830.52	1,877.21	1,925.09
	Annual	36,997.00	37,940.65	38,908.36	39,900.76	40,918.46	41,962.13	43,032.42	44,130.00	45,255.58	46,409.87	47,593.60	48,807.52	50,052.41
51	Hourly	18.2317	18.6967	19.1736	19.6627	20.1642	20.6785	21.2059	21.7468	22.3015	22.8703	23.4536	24.0518	24.6653
	Biweekly	1,458.54	1,495.74	1,533.89	1,573.01	1,613.13	1,654.28	1,696.47	1,739.74	1,784.12	1,829.62	1,876.29	1,924.15	1,973.22
	Annual	37,922.00	38,889.24	39,881.15	40,898.36	41,941.51	43,011.27	44,108.32	45,233.34	46,387.06	47,570.21	48,783.54	50,027.81	51,303.82
52	Hourly	18.6875	19.1641	19.6529	20.1542	20.6683	21.1954	21.7360	22.2904	22.8590	23.4420	24.0399	24.6531	25.2819
	Biweekly	1,495.00	1,533.13	1,572.24	1,612.34	1,653.46	1,695.63	1,738.88	1,783.24	1,828.72	1,875.36	1,923.19	1,972.25	2,022.55
	Annual	38,870.00	39,861.42	40,878.12	41,920.76	42,989.99	44,086.49	45,210.96	46,364.12	47,546.68	48,759.40	50,003.06	51,278.44	52,586.35
53	Hourly	19.1548	19.6434	20.1444	20.6582	21.1851	21.7255	22.2796	22.8478	23.4306	24.0282	24.6411	25.2696	25.9141
	Biweekly	1,532.38	1,571.47	1,611.55	1,652.66	1,694.81	1,738.04	1,782.37	1,827.83	1,874.45	1,922.26	1,971.29	2,021.57	2,073.13
	Annual	39,842.00	40,858.21	41,900.34	42,969.05	44,065.02	45,188.94	46,341.53	47,523.52	48,735.65	49,978.70	51,253.46	52,560.73	53,901.34
54	Hourly	19.6337	20.1344	20.6480	21.1746	21.7147	22.2686	22.8365	23.4190	24.0163	24.6289	25.2571	25.9013	26.5619
	Biweekly	1,570.69	1,610.75	1,651.84	1,693.97	1,737.18	1,781.48	1,826.92	1,873.52	1,921.31	1,970.31	2,020.57	2,072.10	2,124.95
	Annual	40,838.00	41,879.61	42,947.80	44,043.22	45,166.59	46,318.61	47,500.01	48,711.55	49,953.98	51,228.11	52,534.73	53,874.68	55,248.81
55	Hourly	20.1245	20.6378	21.1642	21.7040	22.2576	22.8253	23.4075	24.0045	24.6168	25.2447	25.8885	26.5489	27.2260
	Biweekly	1,609.96	1,651.03	1,693.14	1,736.32	1,780.61	1,826.02	1,872.60	1,920.36	1,969.34	2,019.57	2,071.08	2,123.91	2,178.08
	Annual	41,859.00	42,926.66	44,021.54	45,144.36	46,295.81	47,476.63	48,687.57	49,929.39	51,202.89	52,508.87	53,848.16	55,221.62	56,630.10
56	Hourly	20.6274	21.1535	21.6931	22.2464	22.8138	23.3957	23.9924	24.6044	25.2319	25.8755	26.5355	27.2123	27.9064
	Biweekly	1,650.19	1,692.28	1,735.45	1,779.71	1,825.10	1,871.65	1,919.39	1,968.35	2,018.55	2,070.04	2,122.84	2,176.98	2,232.51
	Annual	42,905.00	43,999.33	45,121.58	46,272.45	47,452.68	48,663.01	49,904.20	51,177.06	52,482.38	53,821.00	55,193.76	56,601.53	58,045.21
57	Hourly	21.1433	21.6825	22.2356	22.8027	23.3843	23.9808	24.5924	25.2197	25.8629	26.5226	27.1991	27.8928	28.6043
	Biweekly	1,691.46	1,734.60	1,778.85	1,824.22	1,870.75	1,918.46	1,967.39	2,017.57	2,069.03	2,121.81	2,175.93	2,231.43	2,288.34
	Annual	43,978.00	45,099.70	46,250.02	47,429.67	48,639.41	49,880.01	51,152.25	52,456.94	53,794.90	55,166.99	56,574.08	58,017.06	59,496.85
58	Hourly	21.6716	22.2244	22.7912	23.3726	23.9687	24.5800	25.2070	25.8499	26.5092	27.1854	27.8788	28.5899	29.3191
	Biweekly	1,733.73	1,777.95	1,823.30	1,869.80	1,917.50	1,966.40	2,016.56	2,067.99	2,120.74	2,174.83	2,230.30	2,287.19	2,345.53
	Annual	45,077.00	46,226.73	47,405.79	48,614.93	49,854.90	51,126.50	52,430.53	53,767.82	55,139.22	56,545.61	57,987.86	59,466.90	60,983.66
59	Hourly	22.2135	22.7800	23.3611	23.9569	24.5680	25.1946	25.8372	26.4962	27.1720	27.8651	28.5758	29.3046	30.0521
	Biweekly	1,777.08	1,822.40	1,868.89	1,916.55	1,965.44	2,015.57	2,066.98	2,119.70	2,173.76	2,229.21	2,286.06	2,344.37	2,404.17
	Annual	46,204.00	47,382.48	48,591.02	49,830.38	51,101.35	52,404.74	53,741.38	55,112.11	56,517.80	57,959.34	59,437.65	60,953.67	62,508.35
60	Hourly	22.7688	23.3495	23.9450	24.5558	25.1821	25.8244	26.4831	27.1586	27.8513	28.5616	29.2901	30.0372	30.8033
	Biweekly	1,821.50	1,867.96	1,915.60	1,964.46	2,014.57	2,065.95	2,118.65	2,172.68	2,228.10	2,284.93	2,343.21	2,402.98	2,464.27
	Annual	47,359.00	48,566.94	49,805.69	51,076.03	52,378.78	53,714.75	55,084.80	56,489.79	57,930.62	59,408.20	60,923.46	62,477.38	64,070.92

City of Banning
Salary Schedule
2.5506% Between Steps

Grade		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13
61	Hourly	23.3380	23.9332	24.5437	25.1697	25.8117	26.4700	27.1452	27.8375	28.5476	29.2757	30.0224	30.7881	31.5734
	Biweekly	1,867.04	1,914.66	1,963.49	2,013.58	2,064.93	2,117.60	2,171.61	2,227.00	2,283.80	2,342.06	2,401.79	2,463.05	2,525.87
	Annual	48,543.00	49,781.14	51,050.86	52,352.96	53,688.27	55,057.65	56,461.95	57,902.06	59,378.92	60,893.43	62,446.58	64,039.34	65,672.73
62	Hourly	23.9216	24.5318	25.1575	25.7992	26.4572	27.1320	27.8240	28.5337	29.2615	30.0078	30.7732	31.5581	32.3630
	Biweekly	1,913.73	1,962.54	2,012.60	2,063.93	2,116.58	2,170.56	2,225.92	2,282.70	2,340.92	2,400.63	2,461.86	2,524.65	2,589.04
	Annual	49,757.00	51,026.10	52,327.57	53,662.24	55,030.95	56,434.57	57,873.99	59,350.12	60,863.91	62,416.30	64,008.29	65,640.89	67,315.12
63	Hourly	24.5197	25.1451	25.7865	26.4442	27.1187	27.8103	28.5197	29.2471	29.9931	30.7581	31.5426	32.3471	33.1722
	Biweekly	1,961.58	2,011.61	2,062.92	2,115.53	2,169.49	2,224.83	2,281.57	2,339.77	2,399.45	2,460.65	2,523.41	2,587.77	2,653.77
	Annual	51,001.00	52,301.83	53,635.84	55,003.88	56,406.81	57,845.52	59,320.93	60,833.97	62,385.60	63,976.80	65,608.60	67,282.01	68,998.10
64	Hourly	25.1327	25.7737	26.4311	27.1053	27.7966	28.5056	29.2327	29.9783	30.7429	31.5270	32.3311	33.1558	34.0015
	Biweekly	2,010.62	2,061.90	2,114.49	2,168.42	2,223.73	2,280.45	2,338.61	2,398.26	2,459.43	2,522.16	2,586.49	2,652.46	2,720.12
	Annual	52,276.00	53,609.35	54,976.71	56,378.95	57,816.95	59,291.63	60,803.92	62,354.79	63,945.21	65,576.19	67,248.78	68,964.03	70,723.02
65	Hourly	25.7611	26.4181	27.0919	27.7829	28.4916	29.2183	29.9635	30.7278	31.5115	32.3153	33.1395	33.9847	34.8516
	Biweekly	2,060.88	2,113.45	2,167.36	2,222.64	2,279.33	2,337.46	2,397.08	2,458.22	2,520.92	2,585.22	2,651.16	2,718.78	2,788.12
	Annual	53,583.00	54,949.69	56,351.23	57,788.53	59,262.48	60,774.03	62,324.13	63,913.77	65,543.96	67,215.72	68,930.13	70,688.26	72,491.23
66	Hourly	26.4048	27.0783	27.7689	28.4772	29.2036	29.9484	30.7123	31.4956	32.2990	33.1228	33.9676	34.8340	35.7225
	Biweekly	2,112.38	2,166.26	2,221.52	2,278.18	2,336.28	2,395.87	2,456.98	2,519.65	2,583.92	2,649.82	2,717.41	2,786.72	2,857.80
	Annual	54,922.00	56,322.84	57,759.41	59,232.62	60,743.41	62,292.73	63,881.57	65,510.93	67,181.85	68,895.40	70,652.64	72,454.71	74,302.74
67	Hourly	27.0649	27.7552	28.4631	29.1891	29.9336	30.6971	31.4801	32.2830	33.1064	33.9508	34.8168	35.7048	36.6155
	Biweekly	2,165.19	2,220.42	2,277.05	2,335.13	2,394.69	2,455.77	2,518.41	2,582.64	2,648.51	2,716.07	2,785.34	2,856.38	2,929.24
	Annual	56,295.00	57,730.86	59,203.34	60,713.38	62,261.94	63,849.99	65,478.55	67,148.65	68,861.34	70,617.72	72,418.89	74,266.01	76,160.24
68	Hourly	27.7413	28.4489	29.1745	29.9187	30.6818	31.4643	32.2669	33.0899	33.9339	34.7994	35.6870	36.5972	37.5306
	Biweekly	2,219.31	2,275.91	2,333.96	2,393.49	2,454.54	2,517.15	2,581.35	2,647.19	2,714.71	2,783.95	2,854.96	2,927.78	3,002.45
	Annual	57,702.00	59,173.75	60,683.03	62,230.81	63,818.07	65,445.82	67,115.08	68,826.92	70,582.41	72,382.69	74,228.88	76,122.16	78,063.74
69	Hourly	28.4351	29.1604	29.9041	30.6669	31.4490	32.2512	33.0738	33.9174	34.7825	35.6696	36.5794	37.5124	38.4692
	Biweekly	2,274.81	2,332.83	2,392.33	2,453.35	2,515.92	2,580.10	2,645.90	2,713.39	2,782.60	2,853.57	2,926.35	3,000.99	3,077.54
	Annual	59,145.00	60,653.55	62,200.58	63,787.07	65,414.02	67,082.47	68,793.48	70,548.13	72,347.53	74,192.82	76,085.18	78,025.81	80,015.94
70	Hourly	29.1462	29.8896	30.6519	31.4337	32.2355	33.0577	33.9008	34.7655	35.6522	36.5616	37.4941	38.4505	39.4312
	Biweekly	2,331.69	2,391.16	2,452.15	2,514.70	2,578.84	2,644.61	2,712.07	2,781.24	2,852.18	2,924.93	2,999.53	3,076.04	3,154.49
	Annual	60,624.00	62,170.28	63,755.99	65,382.15	67,049.79	68,759.96	70,513.75	72,312.28	74,156.67	76,048.11	77,987.80	79,976.95	82,016.84
71	Hourly	29.8745	30.6365	31.4179	32.2193	33.0410	33.8838	34.7480	35.6343	36.5432	37.4753	38.4311	39.4113	40.4166
	Biweekly	2,389.96	2,450.92	2,513.43	2,577.54	2,643.28	2,710.70	2,779.84	2,850.74	2,923.46	2,998.02	3,074.49	3,152.91	3,233.33
	Annual	62,139.00	63,723.92	65,349.26	67,016.06	68,725.37	70,478.28	72,275.90	74,119.37	76,009.86	77,948.56	79,936.72	81,975.58	84,066.45
72	Hourly	30.6216	31.4027	32.2036	33.0250	33.8673	34.7312	35.6170	36.5255	37.4571	38.4125	39.3922	40.3970	41.4273
	Biweekly	2,449.73	2,512.21	2,576.29	2,642.00	2,709.39	2,778.49	2,849.36	2,922.04	2,996.57	3,073.00	3,151.38	3,231.76	3,314.19
	Annual	63,693.00	65,317.55	66,983.54	68,692.03	70,444.08	72,240.83	74,083.41	75,972.98	77,910.74	79,897.94	81,935.81	84,025.67	86,168.83

City of Banning
Salary Schedule
2.5506% Between Steps

Grade		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13
73	Hourly	31.3870	32.1876	33.0086	33.8505	34.7139	35.5993	36.5073	37.4384	38.3933	39.3726	40.3768	41.4067	42.4628
	Biweekly	2,510.96	2,575.01	2,640.68	2,708.04	2,777.11	2,847.94	2,920.58	2,995.07	3,071.47	3,149.81	3,230.15	3,312.53	3,397.02
	Annual	65,285.00	66,950.16	68,657.79	70,408.98	72,204.83	74,046.48	75,935.11	77,871.91	79,858.11	81,894.98	83,983.79	86,125.88	88,322.61
74	Hourly	32.1716	32.9922	33.8337	34.6967	35.5816	36.4892	37.4199	38.3743	39.3531	40.3568	41.3862	42.4418	43.5243
	Biweekly	2,573.73	2,639.38	2,706.70	2,775.73	2,846.53	2,919.13	2,993.59	3,069.94	3,148.25	3,228.55	3,310.89	3,395.34	3,481.94
	Annual	66,917.00	68,623.79	70,374.10	72,169.07	74,009.81	75,897.50	77,833.35	79,818.56	81,854.41	83,942.19	86,083.22	88,278.86	90,530.50
75	Hourly	32.9760	33.8170	34.6796	35.5641	36.4712	37.4015	38.3554	39.3337	40.3370	41.3658	42.4209	43.5029	44.6124
	Biweekly	2,638.08	2,705.36	2,774.37	2,845.13	2,917.70	2,992.12	3,068.43	3,146.70	3,226.96	3,309.26	3,393.67	3,480.23	3,568.99
	Annual	68,590.00	70,339.46	72,133.53	73,973.37	75,860.14	77,795.03	79,779.27	81,814.12	83,900.87	86,040.84	88,235.40	90,485.93	92,793.87
76	Hourly	33.8005	34.6626	35.5467	36.4534	37.3831	38.3366	39.3144	40.3172	41.3455	42.4001	43.4815	44.5906	45.7279
	Biweekly	2,704.04	2,773.01	2,843.74	2,916.27	2,990.65	3,066.93	3,145.16	3,225.38	3,307.64	3,392.01	3,478.52	3,567.25	3,658.23
	Annual	70,305.00	72,098.20	73,937.14	75,822.98	77,756.92	79,740.19	81,774.04	83,859.77	85,998.69	88,192.18	90,441.61	92,748.41	95,114.05
77	Hourly	34.6457	35.5293	36.4356	37.3649	38.3179	39.2952	40.2975	41.3253	42.3794	43.4603	44.5688	45.7056	46.8714
	Biweekly	2,771.65	2,842.35	2,914.84	2,989.19	3,065.43	3,143.62	3,223.80	3,306.03	3,390.35	3,476.83	3,565.50	3,656.45	3,749.71
	Annual	72,063.00	73,901.04	75,785.96	77,718.96	79,701.26	81,734.12	83,818.83	85,956.71	88,149.12	90,397.45	92,703.13	95,067.62	97,492.41
78	Hourly	35.5115	36.4173	37.3462	38.2987	39.2756	40.2773	41.3046	42.3581	43.4385	44.5465	45.6827	46.8479	48.0428
	Biweekly	2,840.92	2,913.38	2,987.69	3,063.90	3,142.04	3,222.19	3,304.37	3,388.65	3,475.08	3,563.72	3,654.61	3,747.83	3,843.42
	Annual	73,864.00	75,747.98	77,680.00	79,661.31	81,693.15	83,776.82	85,913.63	88,104.94	90,352.15	92,656.67	95,019.97	97,443.55	99,928.94
79	Hourly	36.3995	37.3279	38.2800	39.2564	40.2577	41.2845	42.3375	43.4173	44.5247	45.6604	46.8250	48.0193	49.2441
	Biweekly	2,911.96	2,986.23	3,062.40	3,140.51	3,220.61	3,302.76	3,387.00	3,473.39	3,561.98	3,652.83	3,746.00	3,841.54	3,939.53
	Annual	75,711.00	77,642.08	79,622.42	81,653.27	83,735.92	85,871.69	88,061.93	90,308.04	92,611.44	94,973.59	97,395.98	99,880.16	102,427.71
80	Hourly	37.3091	38.2607	39.2366	40.2374	41.2637	42.3162	43.3955	44.5023	45.6374	46.8014	47.9951	49.2193	50.4747
	Biweekly	2,984.73	3,060.86	3,138.93	3,218.99	3,301.09	3,385.29	3,471.64	3,560.19	3,650.99	3,744.11	3,839.61	3,937.54	4,037.98
	Annual	77,603.00	79,582.34	81,612.17	83,693.77	85,828.46	88,017.60	90,262.58	92,564.82	94,925.78	97,346.95	99,829.88	102,376.15	104,987.35
81	Hourly	38.2423	39.2177	40.2180	41.2438	42.2958	43.3746	44.4809	45.6154	46.7789	47.9720	49.1956	50.4504	51.7372
	Biweekly	3,059.38	3,137.42	3,217.44	3,299.50	3,383.66	3,469.97	3,558.47	3,649.23	3,742.31	3,837.76	3,935.65	4,036.03	4,138.97
	Annual	79,544.00	81,572.85	83,653.45	85,787.11	87,975.20	90,219.09	92,520.22	94,880.04	97,300.05	99,781.79	102,326.82	104,936.77	107,613.29
82	Hourly	39.1981	40.1979	41.2231	42.2746	43.3528	44.4586	45.5926	46.7554	47.9480	49.1710	50.4251	51.7112	53.0302
	Biweekly	3,135.85	3,215.83	3,297.85	3,381.97	3,468.23	3,556.69	3,647.40	3,740.44	3,835.84	3,933.68	4,034.01	4,136.90	4,242.42
	Annual	81,532.00	83,611.56	85,744.15	87,931.14	90,173.91	92,473.89	94,832.53	97,251.33	99,731.82	102,275.58	104,884.22	107,559.40	110,302.81
83	Hourly	40.1779	41.2027	42.2536	43.3313	44.4365	45.5699	46.7322	47.9242	49.1465	50.4000	51.6855	53.0038	54.3558
	Biweekly	3,214.23	3,296.21	3,380.29	3,466.50	3,554.92	3,645.59	3,738.58	3,833.93	3,931.72	4,032.00	4,134.84	4,240.31	4,348.46
	Annual	83,570.00	85,701.54	87,887.44	90,129.10	92,427.93	94,785.40	97,202.99	99,682.25	102,224.75	104,832.09	107,505.94	110,247.99	113,059.97
84	Hourly	41.1827	42.2331	43.3103	44.4150	45.5478	46.7096	47.9009	49.1227	50.3756	51.6605	52.9782	54.3294	55.7151
	Biweekly	3,294.62	3,378.65	3,464.82	3,553.20	3,643.83	3,736.76	3,832.07	3,929.82	4,030.05	4,132.84	4,238.25	4,346.35	4,457.21
	Annual	85,660.00	87,844.84	90,085.41	92,383.13	94,739.46	97,155.88	99,633.94	102,175.20	104,781.28	107,453.84	110,194.55	113,005.18	115,887.49

City of Banning
Salary Schedule
2.5506% Between Steps

Grade		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13
85	Hourly	42.2120	43.2887	44.3928	45.5251	46.6862	47.8770	49.0982	50.3505	51.6347	52.9517	54.3023	55.6873	57.1077
	Biweekly	3,376.96	3,463.09	3,551.42	3,642.01	3,734.90	3,830.16	3,927.85	4,028.04	4,130.78	4,236.14	4,344.18	4,454.99	4,568.62
	Annual	87,801.00	90,040.45	92,337.02	94,692.17	97,107.39	99,584.21	102,124.21	104,728.99	107,400.20	110,139.55	112,948.77	115,829.64	118,784.00
86	Hourly	43.2673	44.3709	45.5026	46.6632	47.8534	49.0739	50.3256	51.6092	52.9256	54.2755	55.6598	57.0795	58.5354
	Biweekly	3,461.38	3,549.67	3,640.21	3,733.06	3,828.27	3,925.91	4,026.05	4,128.74	4,234.05	4,342.04	4,452.79	4,566.36	4,682.83
	Annual	89,996.00	92,291.44	94,645.42	97,059.45	99,535.05	102,073.79	104,677.28	107,347.18	110,085.18	112,893.01	115,772.46	118,725.35	121,753.56
87	Hourly	44.3490	45.4802	46.6402	47.8298	49.0498	50.3008	51.5838	52.8995	54.2488	55.6324	57.0514	58.5065	59.9988
	Biweekly	3,547.92	3,638.42	3,731.22	3,826.39	3,923.98	4,024.07	4,126.71	4,231.96	4,339.90	4,450.59	4,564.11	4,680.52	4,799.91
	Annual	92,246.00	94,598.83	97,011.66	99,486.04	102,023.53	104,625.75	107,294.33	110,030.98	112,837.43	115,715.46	118,666.90	121,693.62	124,797.54
88	Hourly	45.4577	46.6171	47.8062	49.0255	50.2759	51.5583	52.8733	54.2219	55.6049	57.0232	58.4776	59.9691	61.4987
	Biweekly	3,636.62	3,729.37	3,824.49	3,922.04	4,022.08	4,124.66	4,229.87	4,337.75	4,448.39	4,561.85	4,678.21	4,797.53	4,919.90
	Annual	94,552.00	96,963.64	99,436.80	101,973.03	104,573.96	107,241.22	109,976.52	112,781.58	115,658.18	118,608.16	121,633.38	124,735.76	127,917.27
89	Hourly	46.5942	47.7827	49.0014	50.2512	51.5329	52.8473	54.1953	55.5776	56.9951	58.4489	59.9397	61.4685	63.0363
	Biweekly	3,727.54	3,822.61	3,920.11	4,020.10	4,122.64	4,227.79	4,335.62	4,446.21	4,559.61	4,675.91	4,795.17	4,917.48	5,042.90
	Annual	96,916.00	99,387.94	101,922.93	104,522.57	107,188.53	109,922.48	112,726.16	115,601.35	118,549.88	121,573.62	124,674.47	127,854.42	131,115.47
90	Hourly	47.7591	48.9773	50.2265	51.5076	52.8213	54.1686	55.5502	56.9671	58.4201	59.9101	61.4382	63.0052	64.6123
	Biweekly	3,820.73	3,918.18	4,018.12	4,120.61	4,225.71	4,333.49	4,444.02	4,557.37	4,673.61	4,792.81	4,915.06	5,040.42	5,168.98
	Annual	99,339.00	101,872.74	104,471.11	107,135.75	109,868.35	112,670.65	115,544.43	118,491.51	121,513.75	124,613.08	127,791.46	131,050.91	134,393.50
91	Hourly	48.9529	50.2015	51.4819	52.7950	54.1416	55.5225	56.9387	58.3910	59.8803	61.4076	62.9739	64.5801	66.2273
	Biweekly	3,916.23	4,016.12	4,118.55	4,223.60	4,331.33	4,441.80	4,555.10	4,671.28	4,790.42	4,912.61	5,037.91	5,166.41	5,298.18
	Annual	101,822.00	104,419.07	107,082.38	109,813.63	112,614.53	115,486.88	118,432.49	121,453.23	124,551.01	127,727.81	130,985.64	134,326.56	137,752.69
92	Hourly	50.1769	51.4567	52.7692	54.1151	55.4954	56.9108	58.3624	59.8510	61.3776	62.9431	64.5485	66.1949	67.8832
	Biweekly	4,014.15	4,116.54	4,221.54	4,329.21	4,439.63	4,552.87	4,668.99	4,788.08	4,910.21	5,035.45	5,163.88	5,295.59	5,430.66
	Annual	104,368.00	107,030.01	109,759.92	112,559.45	115,430.40	118,374.56	121,393.82	124,490.10	127,665.34	130,921.57	134,260.86	137,685.32	141,197.12
93	Hourly	51.4313	52.7431	54.0883	55.4679	56.8827	58.3335	59.8214	61.3472	62.9119	64.5165	66.1621	67.8496	69.5802
	Biweekly	4,114.50	4,219.44	4,327.07	4,437.43	4,550.61	4,666.68	4,785.71	4,907.77	5,032.95	5,161.32	5,292.97	5,427.97	5,566.41
	Annual	106,977.00	109,705.56	112,503.71	115,373.22	118,315.93	121,333.70	124,428.44	127,602.11	130,856.73	134,194.36	137,617.12	141,127.18	144,726.77
94	Hourly	52.7173	54.0619	55.4408	56.8549	58.3050	59.7922	61.3172	62.8812	64.4850	66.1298	67.8165	69.5462	71.3201
	Biweekly	4,217.38	4,324.95	4,435.27	4,548.39	4,664.40	4,783.37	4,905.38	5,030.49	5,158.80	5,290.38	5,425.32	5,563.70	5,705.60
	Annual	109,652.00	112,448.78	115,316.90	118,258.18	121,274.47	124,367.70	127,539.82	130,792.85	134,128.85	137,549.94	141,058.29	144,656.12	148,345.72
95	Hourly	54.0351	55.4133	56.8267	58.2761	59.7625	61.2868	62.8500	64.4530	66.0970	67.7828	69.5117	71.2847	73.1029
	Biweekly	4,322.81	4,433.07	4,546.13	4,662.09	4,781.00	4,902.94	5,028.00	5,156.24	5,287.76	5,422.63	5,560.94	5,702.77	5,848.23
	Annual	112,393.00	115,259.70	118,199.51	121,214.31	124,306.00	127,476.55	130,727.96	134,062.31	137,481.70	140,988.31	144,584.36	148,272.13	152,053.96
96	Hourly	55.3861	56.7987	58.2474	59.7331	61.2567	62.8191	64.4213	66.0645	67.7495	69.4775	71.2496	73.0669	74.9306
	Biweekly	4,430.88	4,543.90	4,659.80	4,778.65	4,900.53	5,025.53	5,153.71	5,285.16	5,419.96	5,558.20	5,699.97	5,845.35	5,994.44
	Annual	115,203.00	118,141.37	121,154.68	124,244.85	127,413.84	130,663.66	133,996.37	137,414.08	140,918.96	144,513.24	148,199.20	151,979.16	155,855.54

City of Banning
Salary Schedule
2.5506% Between Steps

Grade		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13
97	Hourly	56.7707	58.2187	59.7036	61.2264	62.7880	64.3895	66.0318	67.7160	69.4432	71.2144	73.0308	74.8935	76.8038
	Biweekly	4,541.65	4,657.49	4,776.29	4,898.11	5,023.04	5,151.16	5,282.55	5,417.28	5,555.46	5,697.15	5,842.46	5,991.48	6,144.30
	Annual	118,083.00	121,094.82	124,183.47	127,350.89	130,599.11	133,930.17	137,346.19	140,849.34	144,441.84	148,125.98	151,904.08	155,778.54	159,751.83
98	Hourly	58.1899	59.6741	61.1961	62.7570	64.3577	65.9992	67.6826	69.4089	71.1792	72.9947	74.8565	76.7658	78.7238
	Biweekly	4,655.19	4,773.93	4,895.69	5,020.56	5,148.62	5,279.94	5,414.61	5,552.71	5,694.34	5,839.58	5,988.52	6,141.27	6,297.90
	Annual	121,035.00	124,122.12	127,287.98	130,534.58	133,864.00	137,278.33	140,779.76	144,370.48	148,052.80	151,829.03	155,701.58	159,672.91	163,745.53
99	Hourly	59.6447	61.1660	62.7261	64.3260	65.9667	67.6492	69.3747	71.1442	72.9588	74.8197	76.7280	78.6850	80.6920
	Biweekly	4,771.58	4,893.28	5,018.09	5,146.08	5,277.34	5,411.94	5,549.98	5,691.53	5,836.70	5,985.57	6,138.24	6,294.80	6,455.36
	Annual	124,061.00	127,225.30	130,470.31	133,798.08	137,210.74	140,710.44	144,299.40	147,979.90	151,754.27	155,624.92	159,594.28	163,664.90	167,839.33
100	Hourly	61.1356	62.6949	64.2940	65.9339	67.6156	69.3402	71.1088	72.9225	74.7824	76.6898	78.6459	80.6518	82.7089
	Biweekly	4,890.85	5,015.59	5,143.52	5,274.71	5,409.25	5,547.22	5,688.70	5,833.80	5,982.60	6,135.19	6,291.67	6,452.15	6,616.72
	Annual	127,162.00	130,405.39	133,731.51	137,142.47	140,640.43	144,227.60	147,906.27	151,678.77	155,547.49	159,514.88	163,583.47	167,755.83	172,034.61
101	Hourly	62.6639	64.2622	65.9013	67.5822	69.3060	71.0737	72.8865	74.7455	76.6520	78.6071	80.6120	82.6681	84.7766
	Biweekly	5,013.12	5,140.98	5,272.11	5,406.58	5,544.48	5,685.89	5,830.92	5,979.64	6,132.16	6,288.56	6,448.96	6,613.45	6,782.13
	Annual	130,341.00	133,665.48	137,074.75	140,570.98	144,156.38	147,833.23	151,603.87	155,470.68	159,436.11	163,502.69	167,672.99	171,949.66	176,335.40
102	Hourly	64.2308	65.8690	67.5491	69.2720	71.0389	72.8508	74.7089	76.6144	78.5686	80.5725	82.6276	84.7351	86.8964
	Biweekly	5,138.46	5,269.52	5,403.93	5,541.76	5,683.11	5,828.06	5,976.71	6,129.15	6,285.48	6,445.80	6,610.21	6,778.81	6,951.71
	Annual	133,600.00	137,007.60	140,502.12	144,085.76	147,760.82	151,529.60	155,394.52	159,358.01	163,422.60	167,590.85	171,865.42	176,249.02	180,744.43
103	Hourly	65.8365	67.5158	69.2378	71.0038	72.8148	74.6720	76.5766	78.5298	80.5328	82.5868	84.6933	86.8535	89.0688
	Biweekly	5,266.92	5,401.26	5,539.03	5,680.30	5,825.19	5,973.76	6,126.13	6,282.38	6,442.62	6,606.95	6,775.46	6,948.28	7,125.50
	Annual	136,940.00	140,432.79	144,014.67	147,687.91	151,454.84	155,317.84	159,279.38	163,341.96	167,508.16	171,780.62	176,162.06	180,655.25	185,263.04
104	Hourly	67.4822	69.2034	70.9685	72.7786	74.6349	76.5386	78.4908	80.4927	82.5458	84.6512	86.8103	89.0245	91.2952
	Biweekly	5,398.58	5,536.27	5,677.48	5,822.29	5,970.79	6,123.09	6,279.26	6,439.42	6,603.66	6,772.10	6,944.83	7,121.96	7,303.61
	Annual	140,363.00	143,943.10	147,614.51	151,379.57	155,240.65	159,200.22	163,260.78	167,424.91	171,695.25	176,074.51	180,565.47	185,170.97	189,893.94
105	Hourly	69.1692	70.9335	72.7427	74.5981	76.5008	78.4520	80.4530	82.5050	84.6094	86.7674	88.9805	91.2501	93.5775
	Biweekly	5,533.54	5,674.68	5,819.42	5,967.85	6,120.06	6,276.16	6,436.24	6,600.40	6,768.75	6,941.40	7,118.44	7,300.01	7,486.20
	Annual	143,872.00	147,541.60	151,304.80	155,163.98	159,121.59	163,180.14	167,342.22	171,610.45	175,987.54	180,476.28	185,079.51	189,800.15	194,641.19
106	Hourly	70.8986	72.7069	74.5614	76.4631	78.4134	80.4134	82.4644	84.5678	86.7247	88.9367	91.2052	93.5314	95.9171
	Biweekly	5,671.88	5,816.55	5,964.91	6,117.05	6,273.07	6,433.07	6,597.15	6,765.42	6,937.98	7,114.94	7,296.41	7,482.52	7,673.36
	Annual	147,469.00	151,230.34	155,087.63	159,043.29	163,099.85	167,259.87	171,526.00	175,900.95	180,387.48	184,988.44	189,706.75	194,545.41	199,507.49
107	Hourly	72.6712	74.5247	76.4255	78.3748	80.3739	82.4239	84.5262	86.6821	88.8930	91.1603	93.4855	95.8699	98.3152
	Biweekly	5,813.69	5,961.98	6,114.04	6,269.99	6,429.91	6,593.91	6,762.10	6,934.57	7,111.44	7,292.83	7,478.84	7,669.59	7,865.21
	Annual	151,156.00	155,011.38	158,965.11	163,019.67	167,177.65	171,441.68	175,814.47	180,298.80	184,897.50	189,613.49	194,449.78	199,409.41	204,495.55
108	Hourly	74.4880	76.3879	78.3362	80.3343	82.3833	84.4845	86.6394	88.8492	91.1154	93.4394	95.8227	98.2667	100.7731
	Biweekly	5,959.04	6,111.03	6,266.90	6,426.74	6,590.66	6,758.76	6,931.15	7,107.94	7,289.23	7,475.15	7,665.81	7,861.34	8,061.85
	Annual	154,935.00	158,886.77	162,939.34	167,095.27	171,357.20	175,727.84	180,209.95	184,806.39	189,520.06	194,353.96	199,311.15	204,394.78	209,608.07

City of Banning
Salary Schedule
2.5506% Between Steps

Grade		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13
109	Hourly	76.3500	78.2974	80.2944	82.3424	84.4427	86.5964	88.8052	91.0702	93.3931	95.7752	98.2180	100.7232	103.2922
	Biweekly	6,108.00	6,263.79	6,423.55	6,587.39	6,755.41	6,927.72	7,104.41	7,285.62	7,471.45	7,662.01	7,857.44	8,057.85	8,263.38
	Annual	158,808.00	162,858.56	167,012.43	171,272.25	175,640.72	180,120.61	184,714.76	189,426.10	194,257.60	199,212.34	204,293.45	209,504.15	214,847.77
110	Hourly	78.2587	80.2547	82.3017	84.4009	86.5536	88.7612	91.0252	93.3469	95.7278	98.1694	100.6733	103.2411	105.8744
	Biweekly	6,260.69	6,420.38	6,584.14	6,752.07	6,924.29	7,100.90	7,282.02	7,467.75	7,658.22	7,853.55	8,053.87	8,259.29	8,469.95
	Annual	162,778.00	166,929.82	171,187.53	175,553.84	180,031.51	184,623.40	189,332.40	194,161.51	199,113.80	204,192.39	209,400.52	214,741.49	220,218.69
111	Hourly	80.2154	82.2614	84.3595	86.5112	88.7177	90.9806	93.3011	95.6809	98.1213	100.6240	103.1905	105.8225	108.5216
	Biweekly	6,417.23	6,580.91	6,748.76	6,920.90	7,097.42	7,278.45	7,464.09	7,654.47	7,849.70	8,049.92	8,255.24	8,465.80	8,681.73
	Annual	166,848.00	171,103.63	175,467.79	179,943.28	184,532.91	189,239.61	194,066.35	199,016.21	204,092.31	209,297.89	214,636.24	220,110.76	225,724.90
112	Hourly	82.2207	84.3178	86.4684	88.6739	90.9356	93.2550	95.6335	98.0728	100.5742	103.1395	105.7701	108.4679	111.2345
	Biweekly	6,577.65	6,745.42	6,917.47	7,093.91	7,274.85	7,460.40	7,650.68	7,845.82	8,045.94	8,251.16	8,461.61	8,677.43	8,898.76
	Annual	171,019.00	175,381.01	179,854.28	184,441.64	189,146.01	193,970.37	198,917.78	203,991.37	209,194.38	214,530.09	220,001.89	225,613.26	231,367.75
113	Hourly	84.2764	86.4260	88.6304	90.8910	93.2093	95.5866	98.0247	100.5249	103.0889	105.7183	108.4147	111.1799	114.0157
	Biweekly	6,742.12	6,914.08	7,090.43	7,271.28	7,456.74	7,646.93	7,841.97	8,041.99	8,247.11	8,457.46	8,673.18	8,894.40	9,121.26
	Annual	175,295.00	179,766.07	184,351.19	189,053.25	193,875.24	198,820.22	203,891.33	209,091.78	214,424.88	219,894.00	225,502.62	231,254.29	237,152.66
114	Hourly	86.3832	88.5865	90.8459	93.1631	95.5393	97.9761	100.4751	103.0378	105.6659	108.3610	111.1249	113.9592	116.8658
	Biweekly	6,910.65	7,086.92	7,267.68	7,453.05	7,643.14	7,838.09	8,038.01	8,243.02	8,453.27	8,668.88	8,889.99	9,116.74	9,349.27
	Annual	179,677.00	184,259.84	188,959.57	193,779.18	198,721.71	203,790.30	208,988.18	214,318.63	219,785.04	225,390.88	231,139.70	237,035.15	243,080.97
115	Hourly	88.5428	90.8012	93.1171	95.4922	97.9278	100.4256	102.9870	105.6138	108.3076	111.0701	113.9030	116.8082	119.7875
	Biweekly	7,083.42	7,264.09	7,449.37	7,639.37	7,834.22	8,034.04	8,238.96	8,449.10	8,664.61	8,885.61	9,112.24	9,344.66	9,583.00
	Annual	184,169.00	188,866.41	193,683.64	198,623.74	203,689.83	208,885.15	214,212.97	219,676.69	225,279.76	231,025.75	236,918.29	242,961.13	249,158.09
116	Hourly	90.7563	93.0711	95.4449	97.8794	100.3759	102.9361	105.5616	108.2540	111.0151	113.8467	116.7505	119.7283	122.7821
	Biweekly	7,260.50	7,445.69	7,635.60	7,830.35	8,030.07	8,234.89	8,444.92	8,660.32	8,881.21	9,107.73	9,340.04	9,578.26	9,822.57
	Annual	188,773.00	193,587.84	198,525.50	203,589.09	208,781.83	214,107.02	219,568.03	225,168.34	230,911.48	236,801.11	242,840.96	249,034.86	255,386.74

BANNING POLICE OFFICER'S SALARY SCHEDULE
EFFECTIVE 3/28/16 TO 3/27/17

Position Grade		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13
Community Service Officer	Hourly	17.0945	17.5305	17.9776	18.4362	18.9064	19.3886	19.8832	20.3903	20.9104	21.4437	21.9907	22.5516	23.1268
	Biweekly	1,367.56	1,402.44	1,438.21	1,474.89	1,512.51	1,551.09	1,590.65	1,631.22	1,672.83	1,715.50	1,759.25	1,804.13	1,850.14
P48	Annual	35,556.56	36,463.47	37,393.50	38,347.26	39,325.35	40,328.38	41,356.99	42,411.85	43,493.60	44,602.95	45,740.59	46,907.25	48,103.67
Police Officer	Hourly	27.3275	28.0245	28.7393	29.4723	30.2241	30.9949	31.7855	32.5962	33.4276	34.2802	35.1546	36.0512	36.9708
P67	Biweekly	2,186.20	2,241.96	2,299.14	2,357.79	2,417.92	2,479.60	2,542.84	2,607.70	2,674.21	2,742.42	2,812.37	2,884.10	2,957.66
	Annual	56,841.20	58,290.99	59,777.76	61,302.45	62,866.03	64,469.49	66,113.85	67,800.15	69,529.46	71,302.88	73,121.53	74,986.57	76,899.18
Police Corporal	Hourly	30.1645	30.9339	31.7229	32.5320	33.3618	34.2127	35.0853	35.9802	36.8979	37.8390	38.8042	39.7939	40.8089
P71	Biweekly	2,413.16	2,474.71	2,537.83	2,602.56	2,668.94	2,737.01	2,806.83	2,878.42	2,951.83	3,027.12	3,104.33	3,183.51	3,264.71
	Annual	62,742.16	64,342.46	65,983.58	67,666.56	69,392.46	71,162.38	72,977.45	74,838.82	76,747.65	78,705.18	80,712.63	82,771.29	84,882.46
Police Sergeant	Hourly	35.8565	36.7711	37.7089	38.6707	39.6571	40.6686	41.7059	42.7696	43.8605	44.9792	46.1264	47.3029	48.5095
P78	Biweekly	2,868.52	2,941.68	3,016.72	3,093.66	3,172.57	3,253.49	3,336.47	3,421.57	3,508.84	3,598.34	3,690.12	3,784.24	3,880.76
	Annual	74,581.52	76,483.80	78,434.59	80,435.14	82,486.72	84,590.63	86,748.20	88,960.80	91,229.83	93,556.74	95,943.00	98,390.12	100,899.66

EXHIBIT "B"

CITY OF BANNING, CALIFORNIA

City Attorney

Job Code: 1013

FLSA **[X] Exempt** **[ ] Non-Exempt**

JOB DEFINITION: The City Attorney is appointed by the City Council to act as a legal advisor at a full-time capacity in matters relating to official City duties; provide highly responsible, professional, legal and administrative work including legal research, advice, and counsel to City Council, City Manager, staff, Planning Commission, Banning Utility Authority and other boards. The City Attorney will represent the City in litigation and claims; will provide legal opinions and advise on a wide range of matters such as Civil Rights, general tort law, Constitutional law, land use and zoning, procurement and bidding, Public Records Law, collective bargaining, employment, ethics, contracts, agreements, rules, ordinances, review/drafting of contracts, leases, bid documents, resolutions and ordinances, natural disaster legislation, HIPAA, FMLA, and FLSA laws. The incumbent is an "at-will" classification serving at the pleasure of the City Council.

ESSENTIAL FUNCTIONS: *The following duties **ARE NOT** intended to serve as a comprehensive list of all duties performed by all employees in this classification. Shown are duties intended to provide a representative summary of the major duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.*

- Serve as the Chief Legal Advisor to the City Council, City Manager, Banning Utility Authority, Staff and certain Boards.
- Responsible for legal services for all Departments.
- Handle litigation and claims, including research, drafting legal documents, attending depositions, hearings and trials on a variety of subjects, including but not limited to, general civil tort, land use, civil rights, fair housing, ADA, and Constitutional Law.
- Prepare and review contracts, leases, easements, indemnification agreements, inter-local agreements, bid documents, resolutions, ordinances and other documents.
- Prepare briefs and represent the City in cases before appellate courts.
- Work includes preparation and presentation of cases in trial.
- Render legal opinions.
- Attend Commission meetings and workshops and certain other City boards as the legal advisor.
- Provide legal defense counsel in suits and actions brought against the City, except when special legal counsel is engaged.
- Render written legal opinions on matters relating to municipal government.
- Fosters positive employee relations and employee morale on a City-wide basis.

CITY OF BANNING, CALIFORNIA

City Attorney

Job Code: 1013

REPRESENTATIVE DUTIES: Plan, organize, and coordinate the work of the city attorney department, to provide legal advice and support to all departments of the city. Provide advice to the City Council, City Manager and City Clerk on matters relating to elections. Attend City Council meetings and other Board and Commission meetings as required to provide both substantive and procedural advice on agenda matters. Assist in complex negotiations involving property transactions such as development agreements and public financing. Assist and advise City Manager and staff regarding the preparation, review and sufficiency of ordinances, proposed agreements, contracts, insurance policies, bond and financing documents. Supervise the prosecution of code enforcement actions and code violations. Respond to citizen complaints and requests for information. Study, interpret and apply case law and legislation and recommend changes in policies and procedures to meet legal requirements. Perform special projects and assignments in accordance with City Council direction.

KNOWLEDGE and SKILLS:

Knowledge of:

- Federal, State and City laws particularly in regard to general administrative and regulatory functions of municipal government.
- Judicial procedures and the rules of evidence.
- Principles, methods, materials and practices of legal research. Skill to prepare, present and argue cases effectively in court.

Ability to:

- Establish and maintain effective working relationships with elected officials, employees, court officials and the public.
- Manage and prioritize routine, specialized and complex assignments and problems utilizing knowledge acquired through prior education, training, and experience.
- Communicate effectively in oral and written form. Ability to adapt to an evolving and continually improving environment.
- Requires demonstrated ability to utilize personal computer and office software such as MS Word, MS Excel and electronic mail.

MINIMUM QUALIFICATIONS:

Education and Experience:

Graduation from an accredited law school with a Juris Doctor degree and at least five (5) years of experience in the practice of municipal law. Membership in good standing in the California State Bar with eligibility to practice law in the State of California at the time of application.

ADDITIONAL REQUIREMENTS: Must have at the time of application and must maintain a California driver license. May be required to work outside the traditional work schedule. May be subject to call out and/or call-back.

CITY OF BANNING, CALIFORNIA

Public Information Officer

Job Code: 1015

FLSA **[X] Exempt** **[ ] Non-Exempt**

JOB DEFINITION: Under administrative direction of the City Manager, serves as liaison for the City to the public on a variety of topics; administers community information programs and public outreach for Proposition 218 and other municipal hearings. Outreach platform duties include: research, write and edit press releases, social media management, design, and photo editing; website maintenance; designs, updates and codes weekly html newsletters; publishes City Newsletter to residents "92220" and Employee Newsletter; single point of contact for the Press Enterprise and the Record Gazette for all interviews and requests for information; reviews City-wide outbound communication including legislative action letters; manages the programs and information broadcasted on the City's cable television channel; performs administrative and analytical projects and other related duties as assigned. The incumbent is an "at-will" classification serving at the pleasure of the City Manager.

ESSENTIAL FUNCTIONS: *The following duties **ARE NOT** intended to serve as a comprehensive list of all duties performed by all employees in this classification. Shown are duties intended to provide a representative summary of the major duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.*

Establishes, promotes and maintains effective relations with the media and advises officials, departments and employees on how to properly frame issues and present information to facilitate public understanding; serves as the primary contact person with the media to ensure a single staff source providing the most accurate information.

Develops, manages and administers strategic communication plans; prepares and oversees the drafting of speeches including the annual State of the City, press releases, public service announcements, brochures, flyers, pamphlets, newsletters, annual reports, articles and scripts for City officials and staff to educate the public and enhance the City's public image including assisting with "branding" the City.

Keeps informed on City programs and projects and provides advice on the method and timing of press releases, press conferences, and media events. Identifies opportunities for promoting the City's programs and projects. Plans, organizes and implements multimedia events and special publicity campaigns for various projects, programs and issues.

Effectively uses the City's cable television channel to disseminate information through community education projects; promote public awareness campaigns and community relations' initiatives.

Coordinate and implement communication strategies regarding both normal and emergency municipal operations.

Coordinate and implement programs to assess customer satisfaction and to promote positive customer relations.

As directed, communicate with influential sites, blogs, and other online communities to develop positive relationships, promote community content, and drive traffic to city website.

REPRESENTATIVE DUTIES:

- Develop, implement, coordinate, and maintain programs and activities which focus upon various community problems (social and economic) and the improvement of inter-group relations within the City.

- Represent community relations with City departments and divisions, other governmental agencies, and with the private sector.

CITY OF BANNING, CALIFORNIA

Public Information Officer

Job Code: 1015

- Respond to citizen complaints and requests for information pertaining to community/customer Relations issues.
- Participate in the development and monitoring of the program budget.
- Coordinate special City programs for community participation and/or dissemination of community information to the public.
- May manage a variety of grants to community service agencies.
- Represent the City in the community and at professional meetings as required, explaining City policies and programs as required.

KNOWLEDGE and SKILLS:

Knowledge of:

- Principles and practices of public administration, journalism and public relations, including understanding of requirements of various media.
- Requirements of the Freedom of Information Act, Public Records Request Act and the Brown Act.
- Individual and group dynamics including volunteers and community-based organizations.
- Community and multi-cultural structures, issues, and tensions.
- Research techniques, sources, and availability of information, and methods of report presentation.
- Applicable federal, state, and local laws, rules and regulations pertaining to local government operations.

Ability to:

- Analyze a variety of complex problems with emphasis on those related to community relations, political, and social processes, and community needs.
- Communicate clearly and concisely, orally and in writing.
- Ability to analyze complex issues and make recommendations for improvements to policies or management systems
- Properly interpret and make decisions in accordance with laws, regulations, and policies.
- Skill in handling multiple projects, diverse activities and events simultaneously.
- Represent the City effectively in meetings with governmental agencies, community groups, boards and commissions, and the public and building consensus among participants.
- Maintain effective working relationships with elected officials, executive staff, employees, media and the general public and to operate effectively regardless of circumstances.

- Carry out, under direction, special and continuing assignments requiring organization of materials, concepts and ideas.
- Write creatively and edit reports and publications covering a wide range of subject matter.
- Exercise independent judgment.
- Work effectively with diverse, multi-cultural, religious groups.

MINIMUM QUALIFICATIONS:

Education and Experience:

Any combination of experience and education that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Education: Equivalent to a Bachelor's Degree from an accredited college or university with major work in public administration, sociology, political science, or a closely related field.

Experience: Three to five years of work experience in public administration that preferably includes professional experience involving the development and coordination of public affairs, public information, community outreach and social media marketing, community relations and complaint processing; the development, administration and delivery of social oriented community based programs; and working with culturally and ethnically diverse groups; or an equivalent combination of training and experience;

ADDITIONAL REQUIREMENTS: Must have at the time of application and must maintain a California driver license. May be required to work outside the traditional work schedule. May be subject to call out and/or call-back.

CITY OF BANNING, CALIFORNIA

Community Services Manager

Job Code: 3315

FLSA **[x] Exempt** **[ ] Non-Exempt**

JOB DEFINITION: Under supervision of the Community Services Director, performs a variety of duties involved in the daily activities of the Community Services Department (Transit, Recreation, Aquatics & Senior Services) including planning, coordinating and overseeing of transit services. Assures compliance with applicable laws, codes, rules and regulations for all divisions within the department; ensures staff is appropriately trained and monitors and evaluates performance; and resolves client and community concerns related to services, programs, and activities that are provided by the department.

ESSENTIAL FUNCTIONS: *The following duties **ARE NOT** intended to serve as a comprehensive list of all duties performed by all employees in this classification. Shown are duties intended to provide a representative summary of the major duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.*

REPRESENTATIVE DUTIES: Directs, supervises and evaluates employees' adherence to safety standards and department policies, and ADA compliance; Addresses and resolves complaints and issues raised by customers and patrons relating to services. Responsible for ensuring employees have documented certification for various aspects of job assignments, including general mobility and regulatory functions and requirements specific to company vehicles operated for transit drivers. Responsible for communicating policies, rules, assignments and other information related to job duties to employees. Performs office and field supervisory duties for the areas of responsibility. Assures the operation of the public transportation system is both cost effective and efficient. Makes recommendations for commencement, improvement, modification, or elimination of transit routes and service.

Attends and investigates accidents in its area of responsibility or as assigned. Receives and responds to incidents and accidents; gathers information, takes photos and assists passengers or patrons and staff; obtains accident reports from public safety agencies. Provides operational statistics, working with the Office Specialist, to ensure information is properly entered into the Trans Track System. Collects and researches information and data and prepares reports and recommendations. Monitors employee attendance. As directed, attends meetings, including those scheduled after normal working hours. Prepares specifications and contract documents for transit system capital procurement. Represents and promotes the Community Services Department through personal presentations and other outreach to local groups throughout the community.

Performs other duties as assigned or required.

KNOWLEDGE and SKILLS:

- Knowledge of applicable City, County, State and Federal statutes, rules, regulations, ordinances, codes, administrative orders and other operational guidelines and directives.
- Knowledge of the City's and the Department's policies and procedures.
- Knowledge of file management and recordkeeping techniques.
- Knowledge of employee supervision practices.
- Knowledge of contract compliance and grant guidelines.
- Skill in reading, understanding, interpreting and applying relevant City, County, State and Federal statutes, rules, regulations, ordinances, codes, administrative orders, policies and procedures and other operational guidelines and directives.

(continued on reverse side)

- Skill in assessing and prioritizing multiple tasks, projects and/or demands.
- Skill in working within deadlines to complete projects and assignments.
- Skill in assessing, analyzing, identifying and implementing solutions to complex problems.
- Skill in establishing and maintaining effective working relations with co-workers, staff, vendors, contractors, visitors, the general public and others having business with the City of Banning.
- Skill in operating a personal computer, utilizing a variety of software applications.

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MINIMUM QUALIFICATIONS: Any combination of education and experience that provides the knowledge, skills and abilities necessary for a Community Services Manager. Ideally the required qualifications include possession of a Bachelor's or Associate's degree in Public or Business Administration or a related field AND five (5) years of experience in a public agency. Experience and additional education related to municipal transportation is highly desirable.

ADDITIONAL REQUIREMENTS: Must have at the time of application and must maintain a California driver license. Requires intermediate to advanced competent knowledge of Microsoft Word, Excel and Outlook programs. May be required to work outside of normal business hours. May be subject to call-out and/or call-back.

CITY OF BANNING, CALIFORNIA

Finance Manager

Job Code: 1115

FLSA **[x] Exempt** **[ ] Non-Exempt**

JOB DEFINITION: Under general supervision, assists the Administrative Services Director in planning, organizing, and supervising the activities of each functional area of the Finance.

ESSENTIAL FUNCTIONS: *The following duties **ARE NOT** intended to serve as a comprehensive list of all duties performed by all employees in this classification. Shown are duties intended to provide a representative summary of the major duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.*

REPRESENTATIVE DUTIES: Plans, organizes, controls, manages and evaluates the work of the Finance (payroll, accounts payable, business licenses, purchasing), Utility Billing and Information Services Divisions. Assists in the development of goals, objectives, policies and priorities. Implements departmental plans and work programs; coordinates and integrates department functions to achieve efficiency and effectiveness, plans and evaluates the performance of assigned staff.

Assist the Director with the budgeting, financial reporting and auditing duties, including the preparation and issuance of financial reports and financial statements and the management, coordination and participation in the development of the City's budget. Reviews and interprets financial policies and procedures. Coordinates and reviews City, RDA, transit and other audits. Prepare RFP's and contracts for the Finance Department. Monitors and reviews general ledger accounts, budget items, debt service, donation accounts, short term loans, property taxes, RDA revenues and pass thrus, and grant tracking. Reconciles bank accounts and monitors banking activities. Researches and resolves departmental problems, discrepancies and/or reconciliation processes.

Assist with procedural changes in fixed asset accounting, including additions, deletions and depreciation. Assists with office coverage including preparing letters and correspondence, proofreading, reports, replying to information requests, answering phones and maintaining and repairing office equipment. Attends committee and professional group meetings.

Performs other duties as assigned or required.

CITY OF BANNING, CALIFORNIA

Finance Manager

Job Code: 1115

KNOWLEDGE and SKILLS:

- Knowledge of applicable city, county, state and Federal statutes, rules, regulations, ordinances, codes, administrative orders and other operational guidelines and directives.
- Knowledge of the City's and the Department's policies and procedures.
- Knowledge of accounting, banking and financial record keeping and reporting principles and procedures.
- Knowledge of budget monitoring and reporting techniques.

- Skill in reading, understanding, interpreting and applying relevant city, county, state and Federal statutes, rules, regulations, ordinances, codes, administrative orders, policies and procedures and other operational guidelines and directives.
- Skill in assessing and prioritizing multiple tasks, projects and/or demands.
- Skill in working within deadlines to complete projects and assignments.
- Skill in preparing a variety of financial statements, reports and analyses.
- Skill in establishing and maintaining effective working relations with co-workers, staff, vendors, contractors, visitors, the general public and others having business with the City of Banning.
- Skill in supervising, training and evaluating subordinate personnel.
- Skill in operating a personal computer utilizing a variety of software applications.

MINIMUM QUALIFICATIONS: A Bachelor's degree in Accounting, Business Administration or related field **AND** three (3) years of accounting, public finance or banking experience, including a minimum of one year of supervisory experience.

ADDITIONAL REQUIREMENTS: May be required to work outside the traditional work schedule.

CITY OF BANNING, CALIFORNIA

Human Resources/Risk Manager

Job Code: 1215

FLSA **[x] Exempt** **[ ] Non-Exempt**

JOB DEFINITION: Under direct supervision, assists the Administrative Services Director in planning, managing the Human Resources and Risk Management.

ESSENTIAL FUNCTIONS: *The following duties **ARE NOT** intended to serve as a comprehensive list of all duties performed by all employees in this classification. Shown are duties intended to provide a representative summary of the major duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.*

REPRESENTATIVE DUTIES: Administers Memorandums of Understanding (MOU's) and interacts with employee representatives and staff to interpret and explain provisions of the MOU terms within the context of Human Resources law. Represents the City in labor relations, negotiates labor contracts and ensures negotiated settlements are reduced to writing and incorporated into agreements. Researches procedures, methods and legislation relative to public employer-employee negotiations. Develops recommendations for appropriate procedure and emphasis on negotiations. Counsels and advises managers and supervisors on issues governed by the collective bargaining agreements.

Assists in overseeing the operations of the Human Resources Department including recruitment/retention, drug testing, employee orientation and benefit administration. Reviews and evaluates the procedures and methods used in Human Resources relative to effective utilization of resources and compliance with state and Federal regulations. Develops, updates and administers personnel rules and administrative policies. Trains, supervises and evaluates performance of subordinate staff. Researches and resolves grievances and suggests disciplinary actions.

Assists departments in personnel administration through interpretation, explanation and consultation of Human Resources management provision of laws, rules, policies and procedures. Conducts investigations related to policy violations and handles a variety of confidential issues. Performs critical personnel analysis and recommends solutions to complex issues and problems.

Assists in overseeing the Risk Management for the City, reviews and evaluates claims filed against the City to determine liability and potential settlement. Processes claims against responsible parties to obtain restitution and recovery. Manages workers' compensation, outside legal issues and litigation costs for claims. Develops and monitors budget for payment of liability and workers' compensation claims retained within the self-insured retention, including payments to vendors. Establishes general liability and workers' compensation premium deposit rates and dividends based on recommendations and board policy.

Purchases commercial insurance products for property, special events and employment practices.

Performs other duties as assigned or required.

CITY OF BANNING, CALIFORNIA

Human Resources/Risk Manager

Job Code: 1215

KNOWLEDGE and SKILLS:

- Knowledge of applicable city, county, state and Federal statutes, rules, regulations, ordinances, codes,
- administrative orders and other operational guidelines and directives.
- Knowledge of the City's and the Department's policies and procedures.
- Knowledge of management and/or supervision principles.
- Knowledge of human resources practices and principles.
- Knowledge of workers' compensation claim processes, methods and procedures.
- Knowledge of personnel, employee relations, workers' compensation and benefit practices and principles.

- Skill in reading, understanding, interpreting and applying relevant city, county, state and Federal statutes, rules, regulations, ordinances, codes, administrative orders, policies and procedures and other operational guidelines and directives.
- Skill in assessing and prioritizing multiple tasks, projects and/or demands.
- Skill in working within deadlines to complete projects and assignments.
- Skill in assessing, analyzing, identifying and implementing solutions to complex problems.
- Skill in establishing and maintaining effective working relations with co-workers, staff, vendors, contractors, visitors, the general public and others having business with the City of Banning.
- Skill in operating a personal computer utilizing a variety of software applications.

MINIMUM QUALIFICATIONS: A Bachelor's degree in Business Administration, Public Administration, Organizational Psychology or related field **AND** seven (7) years of human resources and risk management experience that includes three (3) years of management and/or supervision.

ADDITIONAL REQUIREMENTS: May be required to work outside the traditional work schedule.

CITY OF BANNING, CALIFORNIA

Information Technology Manager

Job Code: 1405

FLSA **[x] Exempt** **[ ] Non-Exempt**

JOB DEFINITION: Under general direction, assumes responsibility for and oversight of all information technology for the City, including development and implementation of strategic and operational plans and budget management, to provide information technology infrastructure to support the City's business goals.

ESSENTIAL FUNCTIONS: *The following duties **ARE NOT** intended to serve as a comprehensive list of all duties performed by all employees in this classification. Shown are duties intended to provide a representative summary of the major duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.*

REPRESENTATIVE DUTIES: Present technology vision and strategies to agency/department management. Develop and implement work plans to accomplish work group objectives; assign work and monitor performance of subordinates. Oversee and provide consultation in the development of technological solutions to achieve business goals in a variety of operational areas. Create and foster partnerships with others to deliver and improve services as well as participate in forums of common interest to I professionals. Establish policies and procedures as well as establish acceptable practices. Manage a portfolio of projects to be accomplished in the short and long-term. Ensure customer satisfaction and work group productivity as well as constructive operational environment and positive organizational behavior. Determine and work toward meeting work group resource needs. Prepare, negotiate and present budget and other funding proposals; monitor expenditures; and operate within budget allocation. Negotiate, prepare, review and/or enforce contracts/service level agreements. Measure work productivity and customer satisfaction.

Performs other duties as assigned or required.

KNOWLEDGE and SKILLS:

- Knowledge of both current technology and industry direction.
- Knowledge of applicable city, county, state and Federal statutes, rules, ordinances, codes, regulations, administrative orders, case law and other governing rules and regulations.
- Knowledge of the City's and the Department's policies and procedures.
- Knowledge of bookkeeping and/or accounting.
- Knowledge of the principles of file and records management.
- Knowledge of trends and practices in information technology and networking.
- Skill in applying technology issues to the business needs of the organization
- Skill in reading, understanding, interpreting and applying relevant city, county, state and Federal statutes, rules, ordinances, codes, regulations, administrative orders, case law and other governing rules and regulations.
- Skill in assessing and prioritizing multiple tasks, projects and demands.
- Skill in working within deadlines to complete projects and assignments.
- Skill in assessing, analyzing, identifying and implementing solutions to complex problems.
- Skill in establishing and maintaining effective working relations with co-workers, staff, vendors, contractors, visitors, the general public and others having business with the City of Banning.
- Skill in operating a personal computer utilizing a variety of software and operating systems/applications.

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CITY OF BANNING, CALIFORNIA

Information Technology Manager

Job Code: 1405

MINIMUM QUALIFICATIONS: A Bachelor's degree must be obtained within two years of hire date in Computer Science, Programming, System Analysis, Network Development or closely related field **AND** three years of networking, programming, system analysis, configuration, installation and/or repair or closely related experience.

ADDITIONAL REQUIREMENTS: May be required to lift and/or carry heavy, bulky supplies, materials, equipment and/or items weighing up to 50 pounds. May be subject to call out and/or call-back.

CITY OF BANNING, CALIFORNIA

Police Captain

Job Code: 2016

FLSA **[x] Exempt** **[ ] Non-Exempt**

JOB DEFINITION: Under general direction of the Police Chief, performs a variety of duties associated with supervising and administering Police Department operations for the protection of life and property and maintaining and enforcing law and order.

ESSENTIAL FUNCTIONS: *The following duties **ARE NOT** intended to serve as a comprehensive list of all duties performed by all employees in this classification. Shown are duties intended to provide a representative summary of the major duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.*

REPRESENTATIVE DUTIES: Serves as the Chief of Police in the absence of the Police Chief and otherwise administers the day-to-day operations of the Department, including administering the department budget, oversight of Internal Affairs, non-sworn staff and supervision of Lieutenants. Implements and enforces Department policies and procedures. Delegates administrative and supervisory responsibilities to subordinate staff. Ensures compliance with administrative procedures and instructions and oversees the daily operations of the Police Department. Provides oversight and project management for capital projects. Assists in strategic and long range planning for the Police Department. Obtains, disseminates and exchanges information and communicates efforts and activities of the Police Department with other law enforcement agencies, staff, other City departments and the public.

Ensures employees of the Department receive the training and equipment needed to safely complete assignments. Mentors and assists in the training of subordinate staff. Coordinates the operation and management of related technologies to maximize interoperability of related Police components. Oversees the performance of subordinate staff and provides input for evaluations. Provides counseling, problem solving and conflict resolution to staff.

Performs other duties as assigned or required.

CITY OF BANNING, CALIFORNIA

Police Captain

Job Code: 2016

KNOWLEDGE and SKILLS:

- Knowledge of applicable city, county, state and Federal statutes, rules, regulations, ordinances, codes, administrative orders and other operational guidelines and directives.
- Knowledge of the City's and the Department's policies and procedures.
- Knowledge of management and/or supervision principles.
- Knowledge of modern law enforcement trends and practices.
- Knowledge of the legislative process and legal terminology.

- Skill in reading, understanding, interpreting and applying relevant city, county, state and Federal statutes, rules, regulations, ordinances, codes, administrative orders, policies and procedures and other operational guidelines and directives.
- Skill in assessing and prioritizing multiple tasks, projects and/or demands.
- Skill in working within deadlines to complete projects and assignments.
- Skill in assessing, analyzing, identifying and implementing solutions to complex problems.
- Skill in establishing and maintaining effective working relations with co-workers, staff, vendors, contractors, visitors, the general public and others having business with the City of Banning.
- Skill in operating a personal computer utilizing a variety of software applications.

MINIMUM QUALIFICATIONS: A Bachelor's degree in Law or Criminal Justice, or closely-related field **AND** three (3) years of law enforcement management and/or supervision, at or above the rank of Police Sergeant or equivalent position. A Master's Degree is highly desirable, as well as possession of P.O.S.T. advanced and supervisory certificates.

ADDITIONAL REQUIREMENTS: Must have at the time of application and must maintain State of California Police Officer Standards and Training (POST) supervisory certification and California driver license. Depending on the needs of the City, incumbents in this classification may be required to obtain and maintain additional licenses or certifications for the practice of law enforcement. May be required to work outside the traditional work schedule. May be subject to call out and/or call-back.

CITY OF BANNING, CALIFORNIA

Community Services Officer

Job Code: 2130

FLSA [ ] Exempt [x] Non-Exempt

JOB DEFINITION: Under general supervision, assists Police Officers at crime scenes, check points and traffic accidents. Leads and delivers community programs and presentations for the Police Department.

ESSENTIAL FUNCTIONS: *The following duties **ARE NOT** intended to serve as a comprehensive list of all duties performed by all employees in this classification. Shown are duties intended to provide a representative summary of the major duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.*

REPRESENTATIVE DUTIES: Provides crime scene control, evidence collection and preservation assistance. Conducts follow-ups on runaway and/or missing person reports. Tows and/or stores abandoned or unregistered vehicles. Runs traffic accident reports. Delivers emergency and non-emergency messages. Assists with Driving Under the Influence (DUI) and seatbelt check points. Performs traffic control. Issues parking citations. Presents educational and prevention programs at schools. Operates live scan fingerprint machines for applicants and criminals. Monitors juveniles at Police Station while guardians are in custody. Coordinates and conducts social services for elderly citizens.

Performs other duties as assigned or required.

KNOWLEDGE and SKILLS:

- Knowledge of applicable city, county, state and Federal statutes, rules, regulations, ordinances, codes, administrative orders and other operational guidelines and directives.
- Knowledge of the City's and the Department's policies and procedures.
- Knowledge of file and records management principles.
- Knowledge of computer software and hardware.

- Skill in reading, understanding, interpreting and applying relevant city, county, state and Federal statutes, rules, regulations, ordinances, codes, administrative orders, policies and procedures and other operational guidelines and directives.
- Skill in assessing and prioritizing multiple tasks, projects and/or demands.
- Skill in working within deadlines to complete projects and assignments.
- Skill in assessing, analyzing, identifying and implementing solutions to complex problems.
- Skill in establishing and maintaining effective working relations with co-workers, staff, vendors, contractors, visitors, the general public and others having business with the City of Banning.
- Skill in operating a personal computer utilizing a variety of software applications.

MINIMUM QUALIFICATIONS: A high school diploma or GED AND (2) two years of responsible work experience that has included substantial public contact related to public safety or (2) two years of responsible public contact experience. Experience in a police related area is desirable.

ADDITIONAL REQUIREMENTS: Must have at the time of application and must maintain a California driver license.

CITY OF BANNING, CALIFORNIA

Fleet Manager

Job Code: 4410

FLSA **[x] Exempt** **[ ] Non-Exempt**

JOB DEFINITION: Under general direction of the Public Works Director/City Engineer, plans, prioritizes, assigns, supervises and administers all operations associated with the repair and maintenance of the City's fleet of vehicles and equipment.

ESSENTIAL FUNCTIONS: *The following duties **ARE NOT** intended to serve as a comprehensive list of all duties performed by all employees in this classification. Shown are duties intended to provide a representative summary of the major duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.*

REPRESENTATIVE DUTIES: Manages City fleet maintenance services in order to ensure Public Health & Safety. Develops, interprets and implements Department policies, goals and objectives. Develops and manages annual department budget. Manages daily operations to promote an efficient, safe and cost effective environment.

Tracks inventory and billing to ensure effective use of budget expenditures. Monitors department compliance with purchasing guidelines and regulations. Conducts quality control and safety inspections of fleet inventory. Assure that the City's fleet asset management program is implemented and accurate in order to provide the director with analysis and reports. Provide various reports to other departments as necessary. Provides technical and mechanical assistance to workers. Coordinate with contractors in providing contract services; solicit and collect bids according to City policies for large repairs. Prepare specifications for vehicle and equipment purchases. Communicates with vendors and contractors as necessary. Monitor and evaluate the efficiency and effectiveness of service delivery methods and procedures. Performs final test drives following fleet and vehicle repairs.

Selects, assigns, evaluates and manages fleet maintenance work activities. Prioritizes, schedules and delegates work assignments of fleet maintenance staff. Identifies and implements new employee and on-going staff training programs. Assist the director in the development and administration of a fleet and equipment replacement policy and fund. Monitor and control supplies and equipment; order parts and supplies. Responsible for overseeing the operations of all of the fueling stations. Provides mentoring for employees to promote professional growth and high morale.

Establishes and maintains uniform practices and policies for an effective preventive maintenance program.

Performs other duties as assigned or required.

KNOWLEDGE and SKILLS:

- Knowledge of applicable city, county, state and Federal statutes, rules, regulations, ordinances, codes, administrative orders and other operational guidelines and directives.
- Knowledge of the City's and the Department's policies and procedures.
- Knowledge of management and/or supervision principles.
- Knowledge of file and records management principles.
- Knowledge of inventory control methods and techniques.
- Knowledge of bookkeeping and accounting procedures and principles.
- Knowledge of principles, practices and functions of fleet operations and services.
- Knowledge of developments, practices and terminology of fleet operations.
- Knowledge of equipment and supplies used in fleet maintenance.

CITY OF BANNING, CALIFORNIA

Fleet Manager

Job Code: 4410

- Knowledge of techniques, materials, tools and equipment used in the maintenance of fleet facilities.

- Skill in reading, understanding, interpreting and applying relevant city, county, state and Federal statutes, rules, regulations, ordinances, codes, administrative orders, policies and procedures and other operational guidelines and directives.
- Skill in assessing and prioritizing multiple tasks, projects and/or demands.
- Skill in working within deadlines to complete projects and assignments.
- Skill in establishing and maintaining effective working relations with co-workers, staff, vendors, contractors, visitors, the general public and others having business with the City of Banning.
- Skill in operating a personal computer utilizing a variety of software applications.
- Skill in analyzing operational problems, evaluating alternative solutions and adopting effective courses of action.
- Skill in preparing clear and concise reports, correspondence and other written materials.
- Skill in establishing and maintaining cooperative working relationships with those contacted in the course of the work.
- Skill in exercising sound independent judgment within general policy and administrative guidelines.
- Skill in administering safety programs and emergency operating procedures.
- Skill in understanding oral and written instructions.

MINIMUM QUALIFICATIONS: An Associate's degree in Business Administration, Management or related field **AND** ten (10) years of vehicle and equipment maintenance experience that includes five (5) years of management and/or supervision. A bachelor's degree is highly desirable.

ADDITIONAL REQUIREMENTS: Must have at the time of application and must maintain a class A California commercial driver license and current D.O.T. medical certificate. Certified Automotive Fleet Manager certification is highly desired.

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CITY OF BANNING
CITY COUNCIL, UTILITY AUTHORITY
AND SUCCESSOR AGENCY BOARD REPORT

TO: **CITY COUNCIL**
BANNING UTILITY AUTHORITY
SUCCESSOR AGENCY BOARD

FROM: **Michael Rock, City Manager**

MEETING DATE: **June 28, 2016**

SUBJECT: **Discussion and Consideration of extending the deadline for Chamber of Commerce to comply with Demand Letter related to the Grand Jury Report to August 25, 2016 for payment of the overdue utility bills in the amount of $15,795**

RECOMMENDATION:

It is recommended that the City Council, Utility Authority Board, and Successor Agency Board take the following actions:

1. Consider extending the Banning Chamber of Commerce's deadline for payment of the overdue utility bills in the amount of $15,795 to August 25, 2016 instead of the June 27, 2016 compliance date set forth in the prior demand letter sent to the Chamber.

2. Provide direction to the City Attorney and City Manager on preparing a response to the Grand Jury Report.

BACKGROUND:

On April 25, 2016, the Riverside County Grand Jury issued its 2015-2016 Grand Jury Report on the City of Banning and Banning Chamber of Commerce, which is included with this Report as Attachment No. 1 ("Report"). The Report has made several findings, conclusions, and recommendations as to the City's, Successor Agency's, and the Utility Authority's relationship with the Banning Chamber of Commerce. As directed by the City Council, the City Attorney and City Manager investigated and analyzed the findings of the Grand Jury, and assessed its recommendations to the City, Utility Authority and Successor Agency. Additionally, the response to the Grand Jury will have to be approved by the City Council, Utility Authority Board and Successor Agency Board before it is submitted.

The Chamber of Commerce has provided evidence of insurance that identifies the City as an additional insured. Proof of this ongoing insurance policy was verified by the City Attorney. See Attachment No. 2.

A $10,000 maintenance fund was established on May 24, 2016 and proof of the deposit has been verified by the City Attorney. See Attachment No. 3.

The Chamber has one remaining item from the Grand Jury recommendations that is not in process or completed which is the payment of the overdue utility bills in the amount of $15,795.

Mayor Welch and the City Manager met with Chamber President Ron Duncan on June 21, 2016 and Mr. Duncan requested an extension to August 25, 2016 for payment of the utility bills due to the fact that the Chamber deposited $10,000 into a maintenance fund on May 24, 2016 and needs a bit more time to secure all the funds to pay the utility bills.

OPTIONS:

1. Grant an extension on payment of the overdue utility bills in the amount of $15,795 to August 25, 2016. .

2. Alternatively, require the Banning Chamber of Commerce to comply with the Demand Letter delivered by the City Attorney on May 27, 2016 requiring payment of the overdue utility bills within 30 days of receipt of the demand letter.

FISCAL IMPACT:

Unknown at this time.

ATTACHMENTS:

1. 2015-2016 Grand Jury Report on the City of Banning and Banning Chamber of Commerce.
2. Banning Chamber of Commerce Insurance Policy
3. Banning Chamber of Commerce Maintenance Fund of $10,000
4. Demand Letter from City Attorney to Chamber dated May 26, 2016

Prepared by:

Michael Rock,
City Manager

Reviewed by:

Rochelle Clayton,
Deputy City Manager

ATTACHMENT 1
2015-2016 Grand Jury Report on the City of Banning and Banning Chamber of Commerce

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2015-2016 GRAND JURY REPORT

City of Banning
Banning Chamber of Commerce

Background

The City of Banning (Banning) is located in the San Gorgonio Pass, between Mt. San Gorgonio to the north and Mt. San Jacinto to the south in Riverside County, approximately 30 miles east of the City of Riverside. It has a population of approximately 30,000. The railroad replaced the stagecoach in 1876; however, Banning is still known as "STAGECOACH TOWN, U.S.A." and is famous for its annual Stagecoach Days Celebration featuring a parade, carnival, and rodeo.

Banning was incorporated in 1913 as a general law city with a Council-Manager form of government. Banning has five elected council members, one of which is appointed mayor by the Council every year. The City Manager is the Chief Administrative Officer and is appointed by the City Council. The four year elected term of a Council member is staggered, with three members elected during one election cycle and two at another. Elections are consolidated with the general election in November of even-numbered years. Banning does not have council districts; Council members are elected city-wide, and represent all citizens.

The Banning Chamber of Commerce (Chamber) has operated as a not for profit entity since 1989. The mission of the Chamber as stated on its website "is dedicated to promoting a vibrant business environment by cooperative interaction among businesses, government and community." Some of the activities of the Chamber are promoting tourism in Banning, providing information to visitors and new residents to the community, maintaining a close relationship with state and county agencies regarding issues that affect the community, and participating and co-sponsoring a variety of community events.

Methodology

Evidence for this report was obtained through the review of documents and testimony of officials, past and present, of Banning and the Chamber. Documents reviewed included the following:

a. Lease Agreement between the Community Redevelopment Agency of the City of Banning and the Banning Chamber of Commerce dated June 14, 2005.

b. Amendment Number One to the Lease Agreement, with attachments, dated June 6, 2006.

c. Sublease and Consent Justification by Southern California Gas Company dated May 30, 2006.

d. Copy of Southern California Gas Company Check #623189 in the amount of $212,616.00 payable to the "Banning Chamber of Commerce" dated June 5, 2006.

e. Email from a member of the Banning City Council to former Banning City Manager dated September 3, 2014.

f. Abstract of Judgment – Civil and Small Claims dated May 12, 2010, and issued on March 8, 2011.

g. City of Banning, Office of the City Manager document dated July 16, 2014.

h. Letter from the Banning Chamber of Commerce to Banning City Manager dated August 25, 2014.

i. Memorandum from City of Banning Administrative Services Director/Deputy City Manager to City of Banning Interim City Manager dated July 7, 2014.

Individuals interviewed were:

a. Two members of the Banning City Council.
b. The President of the Chamber.
c. The Executive Director of the Chamber.

Findings

1. In January 2006 the Chamber was given a 50 year lease by the Community Redevelopment Agency of the City of Banning for the property located at 60 East Ramsey Street in Banning, California. The rent agreed to was $1.00 per year, for a period of 50 years. The lease requires the Chamber to name Banning as an additional insured and the payee on an insurance policy for the building. An amendment to the lease was subsequently signed by the same parties, which transferred an existing lease between Banning and the Southern California Gas Company to the Chamber. As part of the amendment the Chamber is required to establish a minimum $10,000 maintenance fund. Neither action has been taken by the Chamber. During an interview, the Executive Director of the Chamber stated that he was not aware of any amendment to the lease and therefore had no knowledge of the requirement to establish a maintenance fund. He also stated he was unaware of the lease requirement to modify the insurance coverage. The Executive Director did not provide evidence to indicate the maintenance fund had been created, or that the insurance coverage had been modified. The Executive Director, while serving as President, was the representative who signed the lease and the amendment to the lease on the part of the Chamber. To date, the Banning City Council has not required that the maintenance fund be established or the Chamber to modify their insurance coverage naming Banning as the payee for any claim for damages to the building.

2. Utility bills incurred between 2006 and 2013 were not paid by the Chamber. A review of documents and interviews with City Council members and officers of the Chamber revealed that these bills were waived based upon a handshake agreement between the Banning City Council and the Chamber.

   After waiver of these utility bills was made public, Banning legal counsel determined only the previous three years could be collected. The amount for the previous three years was $15,795.25. The Banning City Council directed that correspondence with the Chamber be initiated requesting repayment of the $15,795.25. In response to the request, the Chamber offered to make repayment at the rate of $32.10 per month over the remaining 492 months (41 years) of the current lease. This offer was not accepted by Banning and a member of the City Council was appointed to continue negotiations with the Chamber regarding repayment of the debt for the utility bills. After more than one year no agreement has been reached regarding the repayment and the debt remains.

3. The sublease with the Southern California Gas Company that was transferred to the Chamber had 13 years remaining at a payment of $2,047.50 per month, for a total of $319,410.00. This is the amount that Banning ceded to the Chamber. This is in addition to a lease on the property for $1.00 per year for 50 years. The Chamber made a proposal to the Southern California Gas Company for a reduced rental rate if the Southern California Gas Company paid the entire 13 years in remaining rent in advance. The Southern California Gas Company agreed to this offer and issued a check in the amount of $212,616.00 payable to the "Banning Chamber of Commerce" dated June 6, 2006.

4. The Executive Director of the Chamber has a judgment against him in the amount of $74,434.37 payable to Banning. This judgment was dated May 12, 2010, and was issued on March 8, 2011. To date this judgment has not been paid and Banning has not collected on the judgment.

Recommendations

Banning City Council
Banning Chamber of Commerce, Board of Directors

1. Unless the Chamber complies with the requirements of the Lease and of Amendment Number One to the Lease Agreement to add Banning to their insurance policy as the payee for any claim on the property, and to establish a minimum $10,000 maintenance fund, Banning should formally cancel the existing lease between the Community Redevelopment Agency of Banning and the Chamber. Action taken on this lease is to be made part of the open agenda at the next Banning City Council meeting following either compliance by the Chamber, or 90 days, whichever comes first.

   That Banning discuss its lease proposals in the open agenda portion of the Banning City Council meetings prior to agreeing to such proposals. Those discussions to include total costs to Banning both in waived rent to the lessee, as well as in waived rents that result from modifying existing leases.

   That Banning formalize its financial dealings and not utilize handshakes or past practices with other entities.

   That Banning develop written policies and procedures necessary to review contracts and/or leases to ensure compliance.

2. That Banning reach an agreement with the Chamber for the payment of the past due utility bills in the amount of $15,795.25. That such agreement be reached no later than 90 days after the receipt of this report, and made a part of the open agenda at the next Banning City Council meeting after agreement has been reached.

3. If the lease between the Community Redevelopment Agency of Banning and the Chamber is cancelled, that Banning seek repayment from the Chamber of the remaining prorated amount of the sublease with the Southern California Gas Company.

4. That Banning take the necessary legal action against the Executive Director of the Chamber for the payment of the judgment against him payable to Banning. Payment to include any and all interest accrued to date on the original judgment amount. Action taken by Banning to be made part of the open agenda at the next City Council meeting following payment of judgment by the Executive Director of the Chamber, or 90 days, whichever comes first.

5. That Chamber Directors request the resignation of the Executive Director unless the amount due under the judgment against him is paid to Banning. The current situation poses a conflict of interest and is in direct conflict with the Chamber mission statement of "cooperative interaction among business, government and community."

Report Issued: 04/25/2016
Report Public: 04/27/2016
Response Due: 07/25/2016

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ATTACHMENT 2
Banning Chamber of Commerce Insurance Policy

S2016-03-03-04.31.38.000000 P2016-03-02-15.29.39.140000 R2016-03-02-17.29.39.000000

Mercury Casualty Company

Producer's Copy

California Businessowners Policy
Effective Date 04/13/2016 Page 1
Renewal Declaration

*** REMINDER — THIS POLICY IS DIRECT BILL ***

This declaration supersedes any previous declaration bearing the same number for this policy period. Coverage will lapse and no longer be in effect if payment is not received by the due date.

Named Insured: BANNING CHAMBER OF COMMERCE

Mailing Address	Producer
BANNING CHAMBER OF COMMERCE 60 E RAMSEY ST BANNING CA 92220-4856	LITTLE & SONS INS SVCS INC 906 BEAUMONT AVE BEAUMONT CA 92223

Client Number: 546859

Policy Number	Policy Period From	To	Company Name	Producer No.	Producer Phone
CCP0047882	04/13/2016	04/13/2017	Mercury Casualty Company	4960	951-769-8800

At 12:01AM Standard Time At Your Mailing Address Shown Above.

Business Description: CHAMBER OF COMMERCE OFFICE

Form of Business: CORPORATION

TOTAL PROPERTY PREMIUM	$1,996
TOTAL LIABILITY PREMIUM	$365
OTHER PREMIUM	$0
TOTAL PREMIUM	$2,361

LITTLE & SONS INS.
MAR 08 2016
906 BEAUMONT AVE.
BEAUMONT, CA 92223

IN RETURN FOR THE PAYMENT OF THE PREMIUM, AND SUBJECT TO ALL THE TERMS OF THIS POLICY, WE AGREE WITH YOU TO PROVIDE THE INSURANCE AS STATED IN THIS POLICY.

Insurance is provided with respect to those premises described herein and with respect to those coverages and kinds of property for which a specific limit of liability is shown, subject to all the terms of this policy including forms and endorsements made a part hereof.

LOCATION OF PREMISES

PREM.	BLDG.	LOCATION	OCCUPANCY
1	1	60 E Ramsey St - Banning CA 92220	Offices Not Otherwise Classified - High Hazard

SECTION I — PROPERTY COVERAGE

PREM.	BLDG.	COVERAGE	LIMIT OF INSURANCE	VALUATION	DEDUCT. I&E	PREMIUM
1	1	Building	$530,000	Replacement Cost	$500	$943

UW: JAK

1	1	Business Personal Property	$52,000	Replacement Cost	$500	$911

Automatic Increase - Building Limit 6% and Business Personal Property 4%
Business Income is provided under BP 00 03 for Actual Loss Sustained.

ADDITIONAL COVERAGE(S)

PREM	BLDG	COVERAGE	LIMIT OF INSURANCE	DEDUCTIBLE	PREMIUM
		Equipment Breakdown			$117
1	1	Additional Insured			$25
			TOTAL PROPERTY PREMIUM		$1,996

SECTION II - LIABILITY COVERAGE

PREM	BLDG	COVERAGE	LIMIT	PREMIUM
		Bodily Injury & Property Damage Liability Combined Single Limits	$1,000,000 Per Occurrence/$2,000,000 Aggregate	
		Personal & Advertising Injury	$1,000,000 Per Occurrence/$2,000,000 Aggregate	
		Products & Completed Operations	$1,000,000 Per Occurrence/$2,000,000 Aggregate	
		Medical Expenses	$5,000 Each Person/$10,000 Each Accident	
		Mercury Plus Liability Endorsement		$125
		Additional Coverages:		
		Hired Auto Liability	$1,000,000	$70
		Non-Owned Auto Liability	$1,000,000	$70
			TOTAL LIABILITY PREMIUM	**$365**

Schedule of Forms and Endorsements

It is hereby understood and agreed, in consideration of the premium charged, that the following endorsements are attached to and form part of the aforementioned Policy.

BP0567 0106 Exclusion of Terrorism

BP0003 0713 Businessowners Coverage Form
BP0404 0702 Hired Auto and Non-Owned Auto Liability
BP0417 0110 Employment - Related Practices Exclusion
BP0439 0702 Abuse or Molestation Exclusion
BP0446 1102 Ordinance or Law Coverage
BP0493 0106 Total Pollution Exclusion with Hostile Fire Exception
BP0501 0702 Calculation of Premium
BP0517 0106 Exc - Silica or Silica-Related Dust
BP 0524 0108 Exclusion of Certified Acts of Terrorism
BP 0542 0108 Exclusion of Punitive Damages Related to an Act of Terror
BP05770106 Fungi or Bacteria Exclusion
BPIN01 0713 Businessowners Coverage Form Index
ILN 018 0903 California Fraud Statement
MCC EB BOP 0710 Mercury Casualty Company Equipment Breakdown Coverage

UW: JAK

MCC Mold EXC Property 1
MC BOP 25 0613 Businessowners Amendatory Endorsement
MC BOP 29 0710 Mercury Casualty Businessowners Amendatory Endorsement
MC BOP Liability Plus 0512 Mercury Plus Liability Endorsement
Refer to Mercury Plus Liability Endorsement for Coverage Limits Automatically Included

PREM	BLDG	
1	1	BP0155 0912 California Changes
1	1	BP0412 0106 Limitation of Coverage to Designated Premises or Project

Description of Premises or Project
CHAMBER OF COMMERCE OFFICE 60 W RAMSEY ST, BANNING CA 92220

SCHEDULED ADDITIONAL INSUREDS

PREM	BLDG		
1	1	BP0448	CITY OF BANNING , EACH OF ITS OFFICERS, OFFICIALS, EMPLOYEES, AGENTS & VOLUNTEERS

99 E RAMSEY ST
BANNING CA 92220

Lessor's Risk Liability Is Extended To Tenants Square Footage 1,800 Square Feet. **$100**

FULL POLICY TERM PREMIUM **$2,361**

CREDITS:

Prem: 1 Bldg: 1 Deductible Credit

Checks or drafts are accepted in payment only if they are honored when first presented.

In Consideration of the Provisions and Stipulations Herein or Added Hereto and of the Premium Above Specified (or specified in endorsement attached hereto), this Company, for the term from inception date shown above (At 12:01 A.M. Standard Time) to expiration date shown above (At 12:01 A.M. Standard Time) at location of property involved, to an amount not exceeding the limit of liability specified, does insure the Insured named in the Declarations above and legal representatives, to the extent of the actual cash value of the property at the time of loss, but not exceeding the amount which it would cost to repair or replace the

MCC Mold EXC Property 1
MC BOP 25 0613 Businessowners Amendatory Endorsement
MC BOP 29 0710 Mercury Casualty Businessowners Amendatory Endorsement
MC BOP Liability Plus 0512 Mercury Plus Liability Endorsement
Refer to Mercury Plus Liability Endorsement for Coverage Limits Automatically Included

PREM	BLDG	
1	1	BP0155 0912 California Changes
1	1	BP0412 0106 Limitation of Coverage to Designated Premises or Project

Description of Premises or Project
CHAMBER OF COMMERCE OFFICE 60 W RAMSEY ST, BANNING CA 92220

SCHEDULED ADDITIONAL INSUREDS

PREM	BLDG		
1	1	BP0448	CITY OF BANNING , EACH OF ITS OFFICERS, OFFICIALS, EMPLOYEES, AGENTS & VOLUNTEERS

99 E RAMSEY ST
BANNING CA 92220

Lessor's Risk Liability Is Extended To Tenants Square Footage 1,800 Square Feet. **$100**

FULL POLICY TERM PREMIUM **$2,361**

CREDITS:

Prem: 1 Bldg: 1 Deductible Credit

Checks or drafts are accepted in payment only if they are honored when first presented.

In Consideration of the Provisions and Stipulations Herein or Added Hereto and of the Premium Above Specified (or specified in endorsement attached hereto), this Company, for the term **from inception date shown above** (At 12:01 A.M. Standard Time) **to expiration date shown above** (At 12:01 A.M. Standard Time) at location of property involved, to an amount not exceeding the limit of liability specified, does insure **the Insured named in the Declarations above** and legal representatives, to the extent of the actual cash value of the property at the time of loss, but not exceeding the amount which it would cost to repair or replace the

property with material of like kind and quality within a reasonable time after such loss, without allowance for any increased cost of repair or reconstruction by reason of any ordinance or law regulating construction or repair; and without compensation for loss resulting from interruption of business or manufacture, nor in any event for more than the interest of the insured, against all LOSS BY FIRE, LIGHTNING AND OTHER PERILS INSURED AGAINST IN THIS POLICY INCLUDING REMOVAL FROM PREMISES ENDANGERED BY THE PERILS INSURED AGAINST IN THIS POLICY, EXCEPT AS HEREINAFTER PROVIDED to the property described herein while located or contained as described in this policy, or pro rata for five days at each proper place to which any of the property shall necessarily be removed for preservation from the perils insured against in this policy, but not elsewhere.

Assignment of this policy shall not be valid except with the written consent of this Company.

This policy is made and accepted subject to the foregoing provisions and stipulations and those hereinafter stated, which are hereby made a part of this policy, together with such other provisions, stipulations and agreements as may be added hereto, as provided by this policy.

M-1 (6/83)

ATTACHMENT 3
Banning Chamber of Commerce
Bank of Hemet Maintenance Fund of $10,000

REGULAR SAVINGS-BUSINESS (10)
4500299320

THE BANK OF HEMET

5/24/2016 1:52:47 PM

Savings 4500299320 - BANNING SGP AREA CHAMBER OF COMMERCE

	Relationship	Date of Birth	Phone Number	Tax Identification
BANNING SGP AREA CHAMBER OF COMMERCE 60 EAST RAMSEY BANNING CA 92220	Owner		**********	EIN **-*******

Additional Relationships

Tax Name: BANNING SGP AREA CHAMBER OF COMMERCE
See Mailing Information

Mailing Label

BANNING SGP AREA CHAMBER OF COMMERCE
P O BOX 665
BANNING CA 92220

Memo Balances

Current Balance:	$12.43	Current Balance:	$12.43
Plus Presentments:	$10,000.00	Plus Presentments:	$10,000.00
Memo Ledger Balance:	**$10,012.43**	**Memo Available Balance:**	**$10,012.43**

Presentments

Description	Memopost	Expiration	Ledger Adjustment	Available Adjustment
Source: Teller-Terminal 226575 (40) TRANSFER TO BK OF HEMET P2 TLR TO	May 24, 2016 1:51 p.m.	May 24, 2016	$10,000.00	$10,000.00

Current & Previous Cycle

Description	Debits	Credits	Date	Balance
Balance Forward:			Mar 31, 2016	$15.43
Service Charge	$3.00		Apr 30, 2016	$12.43
Balance This Statement:			May 23, 2016	$12.43

ATTACHMENT 4
Demand Letter from City of Banning to
and Banning Chamber of Commerce dated May 26, 2016

ALESHIRE & WYNDER LLP
ATTORNEYS AT LAW

ORANGE COUNTY | LOS ANGELES | RIVERSIDE | CENTRAL VALLEY

ataylor@awattorneys.com
(949) 250-5427

18881 Von Karman Avenue,
Suite 1700
Irvine, CA 92612
P (949) 223-1170
F (949) 223-1180

AWATTORNEYS.COM

May 26, 2016

VIA OVERNIGHT DELIVERY

Banning Chamber of Commerce
60 E. Ramsey Street
Banning, CA 92220

Re: Demand to Pay Utility Fees and to Comply with Terms of Lease

To Whom It May Concern:

This office serves as the City Attorney for the City of Banning ("City") and as Successor Agency Counsel for the Successor Agency to the Banning Community Redevelopment Agency ("Successor Agency"). This letter concerns the Banning Chamber of Commerce's ("Chamber") unpaid utility bills that were incurred between 2006 and 2013 and further concerns the Chamber's obligations under its lease with the former Community Redevelopment Agency of the City of Banning (now Successor Agency), dated January 18, 2006, and Amendment No. 1 to the Lease, dated May 30, 2006 ("Lease").

Demand to Pay Past Due Utility Bills

This letter serves as a formal demand by the City to the Chamber that the Chamber pay its overdue utility bills, in the amount of $15,795.25, incurred between 2006 and 2013 ("Utility Bills"). If the Chamber fails to comply with this demand within 30 days, then the City will be forced to take all necessary and appropriate legal action to recover the Utility Bills owed by the Chamber to the City. These steps include, without limitation, filing legal action to recover the full amount of the past due utility bills. Besides seeking payment of said amount in full through those court proceedings, if this amount is not paid in full, the City will also seek eviction of the Chamber from the premises. This demand is made without limiting the remedies the City may seek in litigation.

Demand to Comply with all other Obligations under the Lease

Pursuant to Section 16 and 17 of the Lease, this letter also serves as a formal demand to the Chamber by the Successor Agency that the Chamber submit evidence of insurance required by Section 7 of the Lease, including evidence showing that the City and Successor Agency have been made additional insureds on such policies. The Successor Agency further formally demands that the Chamber submit evidence, such as bank statements and book keeping records, to the Successor Agency showing that the Chamber has fully complied with Section 6(b) of the Lease by establishing a maintenance fund with a minimum balance of $10,000.

If the Chamber fails to submit the above-mentioned evidence required by the Lease within 30 days of when notice has been rendered pursuant to Section 20 of the Lease, then the Successor Agency will be forced to take all appropriate and necessary legal actions to evict the Chamber from the premises pursuant to Sections 16 and 17.

Recently, the Chamber provided the City Manager with some documentation concerning these items, which I am currently reviewing. If the Chamber has any additional documentation to show compliance with the above-referenced Lease provisions, please provide that to me promptly.

We appreciate your prompt response to this matter. Should you have any questions regarding this letter, please contact the undersigned.

Very truly yours,

ALESHIRE & WYNDER, LLP

Anthony R. Taylor
City Attorney

cc: Banning Mayor & City Council
Michael Rock, Banning City Manager and Successor Agency Executive Director



ORIGIN ID:NZJA (949) 250-5413
ANTHONY R. TAYLOR
ALESHIRE & WYNDER, LLP
18881 VON KARMAN AVENUE
SUITE 1700
IRVINE, CA 92612
UNITED STATES US

SHIP DATE: 26MAY16
ACTWGT: 1.00 LB
CAD: 104617392/INET3730

BILL SENDER

TO BANNING CHAMBER OF COMMERCE

60 E. RAMSEY STREET
NO. C
BANNING CA 92220
(951) 849-4695

REF: 01102-0001
INV:
PO:
DEPT:

J16101602050luv

FedEx Express

540J1/6323/727F

WM PSPA

TRK# 0201 7763 8728 7700

FRI - 27 MAY 4:30P
STANDARD OVERNIGHT
DSR
92220
CA-US ONT

After printing this label:

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2. Fold the printed page along the horizontal line.
3. Place label in shipping pouch and affix it to your shipment so that the barcode portion of the label can be read and scanned.

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CITY OF BANNING
CITY COUNCIL REPORT

TO: **CITY COUNCIL**

FROM: **Michael Rock, City Manager**

PREPARED BY: **Art Vela, Public Works Director**

MEETING DATE: **June 28, 2016**

SUBJECT: **Discuss the City's Interest to Participate in Integrated Regional Water Management in the San Gorgonio Pass**

RECOMMENDATION:

Provide direction to staff to continue efforts in the development of an Integrated Regional Water Management ("IRWM") Plan for the San Gorgonio Pass area and to work with neighboring water agencies in the development of a Regional Water Management Group ("RWMG").

JUSTIFICATION:

Currently, the City of Banning is not covered by an IRWM planning area. By being a part of an IRWM plan the City would be eligible for grant funding that is currently not available to the City. Additionally, the implementation of an IRWM plan provides a regional approach to water management.

BACKGROUND:

In 2002, the Legislature passed the Integrated Regional Water Management Planning Act (SB 1672) which included the implementation of IRWM plans. The new law authorized local public agencies to form RWMGs and to create regional plans that would address regional programs and projects.

Bond acts approved by California voters have provided $1.5 billion to support and advance IRWM. Cities, counties, water districts, community groups, and others across the state have worked with one another to organize and establish RWMGs. These RWMGs have defined 48 IRWM regions that together cover 87 percent of the state's area and 99 percent of its population. Currently, the City of Banning is not included in an existing IRWM region.

The interest in developing an IRWM in the San Gorgonio Pass has been discussed recently during meetings of the San Gorgonio Pass Water Alliance ("Alliance"), which is made up of 13 regional water providers and local governments located in the San Gorgonio Pass region. It is understood by the Alliance that one of the key steps towards moving forward with the development of an IRWM plan is to establish a RWMG by means of a joint powers agreement, Memorandum of Understanding, or other written agreement. Alliance members were tasked with returning to their governing boards to determine the interest in participating in a RWMG. Therefore, staff is seeking direction from City Council on this matter, which will be shared with the Alliance at their next scheduled meeting.

FISCAL IMPACT:

Not applicable

OPTIONS:

1. Provide direction to staff to work with those interested parties in the formation of an RWMG and development of an IRWM plan.

2. Provide direction to staff to discontinue working on the development of an IRWM plan.

ATTACHMENTS:

1. Guide to Integrated Regional Water Management.
2. MOU of the Coachella Valley IRWM Plan (Provided as Example Only)

Prepared by:

Art Vela,
Public Works Director

Reviewed by:

Rochelle Clayton,
Administrative Services Director/
Deputy City Manager

Approved by:

Michael Rock,
City Manager

ATTACHMENT 1

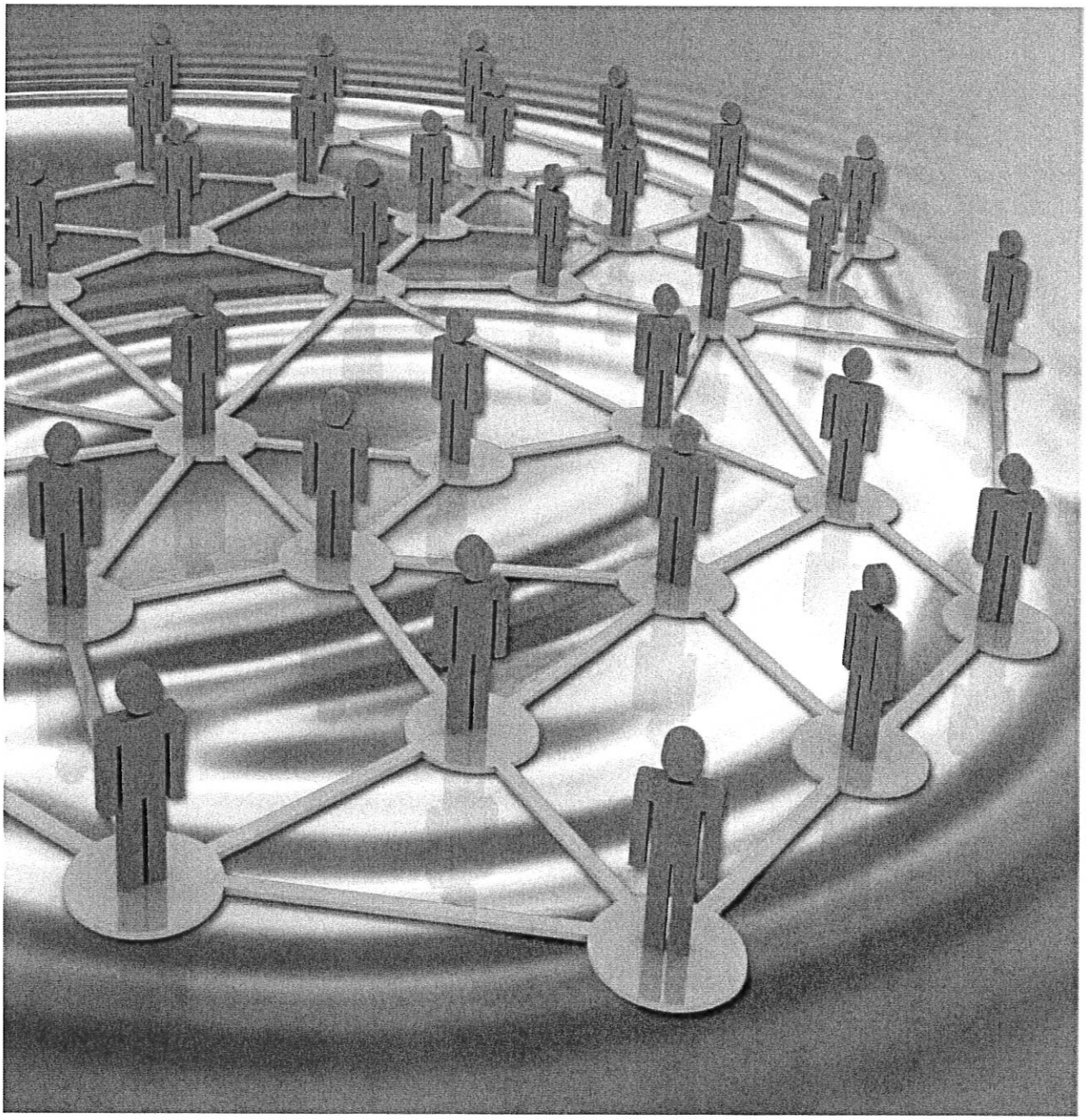
(Guide to Integrated Regional Water Management)

Abridged Edition

LAYPERSON'S GUIDE TO

Integrated Regional Water Management

Prepared by the Water Education Foundation



Contents

Introduction	3
What is IRWM?	5
IRWM Funding	6
Strategies for IRWM	7
Disadvantaged and Tribal Communities	8
IRWM Strategic Plan	10
The Future	11

The unabridged guide includes these additional sections:

- **IRWM Challenges and Successes, including floodplain management, land use planning and water quality**
- **Case Studies of seven IRWM programs from throughout the state**

The *Layperson's Guide to Integrated Regional Water Management* is prepared and distributed by the Water Education Foundation as a public information tool. It is part of a series of guides, which explore pertinent water issues in an objective, easy-to-understand manner.

The mission of the Water Education Foundation, an impartial, nonprofit organization, is to create a better understanding of water resources and foster public understanding and resolution of water resource issues through facilitation, education and outreach. For more information contact:

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FOUNDATION

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California Department of Water Resources
City of Fresno
Kings River Water Conservation District
Regional Water Authority
San Elijo Joint Powers Authority
Santa Ana Watershed Project Authority
Ventura County Farm Bureau
Map:
California Department of Water Resources
Cover Design:
Graphic Communications

Editor's Note

This is an abridged version of the Layperson's Guide to Integrated Regional Water Management. The complete 24-page guide is available through the Water Education Foundation website under the Products Link at www.watereducation.org

Often referred to as mini-textbooks, the Foundation's popular Layperson's Guide series offers readers an easy-to-understand, broad overview and perspective on a variety of important water topics. The pamphlets, which range from 20 to 28 pages, are periodically updated to include the most recent information. The guides can be purchased as a set or individually. Currently 17 titles are available.

Printed 2013

ISBN- 978-1-61948-004-9 – Abridged Edition
ISBN: 978-1-61948-001-8 – Unabridged

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On the Cover:

This collaborative effort known as Integrated Regional Water Management – IRWM – manages all aspects of water resources in a region. It is a consensus-based, cross-jurisdictional watershed approach that can help purveyors, planners, landowners, stakeholders and others develop plans to better manage their water resources.

Introduction

The idea of taking a teamwork approach to water resources management that would be regional and all-inclusive was California water's "aha moment."

Under a new game plan, everyone was invited to be on the team and all points-of-view were welcomed. It would be a level playing field with myriad participants – water supply, wastewater, stormwater and flood management agencies (public and private), cities and counties, irrigation districts, resource conservation districts, public utilities districts, agricultural, environmental, fish, wildlife and watershed groups, Native American tribal communities, disadvantaged communities, business interests, non-profits, the general public, academia and others.

Although the big picture of water resources in California may resemble more a fragmented puzzle than a carefully interwoven mosaic, regional water planning and management are becoming the essential pieces to solving the state's water issues. To better manage their water supplies, some areas in the late 20th century began to develop regional water management programs.

Passage of the Integrated Regional Water Management (IRWM) Planning Act of 2002 (Senate Bill 1672 by then-Sen. Jim Costa, Chapter 767, Statutes of 2002) accelerated this effort. The law authorized local public agencies to form Regional Water Management Groups, also called RWMGs, and create regional plans to address "qualified programs or projects." State agencies would act as partners and develop principles for advancing such regional plans, including criteria for distributing water bond funds.

This collaborative effort manages all aspects of water resources in a region. It is a consensus-based, cross-jurisdictional watershed approach that can help purveyors, planners, landowners, stakeholders and others develop plans to better manage their water resources. Plans also strive to include components of land use planning, environmental protection/restoration and groundwater management.

In 2013 the California Department of Water Resources (DWR) recognized 48 IRWM planning areas, whose participants were working together to more efficiently manage their water resources. Plans spanned 87 percent of California's geographic area and 99 percent of its population.

In California, water resources issues are as vast and disparate as the state's geography. Depending on the location, those issues may include limited water supply and increasing demand, natural and manmade contaminants, declining groundwater levels, environmental restoration and flood vulnerability. Facing the entire state is the uncertainty of impacts of climate change, ranging from a shrinking Sierra Nevada snowpack to anticipated rising sea levels.

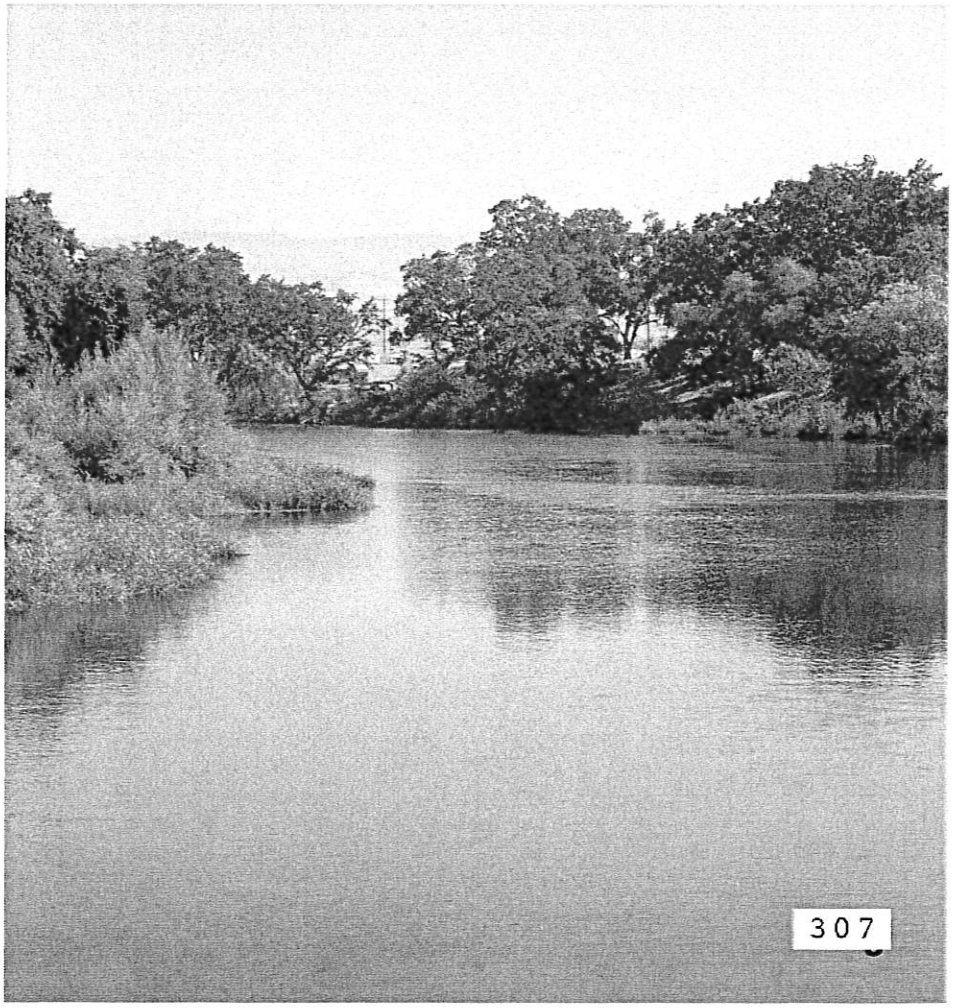
Since the act's passage, IRWM has evolved into a major component of the California Water Plan (also known as Bulletin 160), which is updated by DWR every five years to serve as a roadmap of the state's water future.

An excerpt from the 2005 Water Plan, the first update published following passage of the act, stated, "Integrated regional water management is the future for California because it will help regions diversify their water portfolio strategies and get the most from local, state and federal resources and funding."

In the five-volume 2009 Water Plan, which was described as the "state's blueprint for sustainability and integrated water management," a set of 13 objectives led by the expansion of IRWM was included. With plans in place, DWR said, "regions have been able to take advantage of opportunities that are not always available to individual water suppliers: reduce dependence on imported water and make better use of local supplies; enhance use of groundwater with greater ability to limit groundwater

CLICK
Click to read about DWR's IRWM strategy

Although the big picture of water resources in California may resemble more a fragmented puzzle than a carefully interwoven mosaic, regional water planning and management are becoming the essential pieces to solving the state's water issues.



CLICK
See a map of all IRWM Planning Regions

WATCH
Watch a video about American River IRWM efforts

overdraft; increase supply reliability and security and improve water quality."

For the 2013 Water Plan, the regional emphasis on integrated water management activities continued.

IRWM "connects the dots" at several levels, including coordinating the various levels of government. It also helps tie together different resource management strategies and bring disparate sources of data and information together to help people share their knowledge and increase the overall awareness of the health of a watershed.

Backers of the movement attest that regional-based leadership and stakeholder groups are better equipped at crafting solutions to local and regional water resources management issues than state agencies.

It is a necessary pursuit in places where expanding population growth has the potential to strain water supplies. One such area, the Antelope Valley, has more than 444,000 people living in many different communities that encompass approximately 2,400 square miles in northern Los Angeles County, southern Kern County and western San Bernardino County. The region has experienced tremendous changes during the past 25 years with a rapid population increase as people moved there from nearby large cities. The trend is continuing, and the population is expected to increase to 1.7 million people by 2035.

The Antelope Valley IRWM Plan has several goals: How municipal and industrial water providers can reliably provide the quantity and quality of water that will be demanded by the projected population, options to satisfy agricultural users' demand for reliable supplies of reasonable cost irrigation water and opportunities to protect and enhance current water resources, including groundwater, and the natural habitat within the Antelope Valley region.

Antelope Valley's issues are mirrored throughout the state as water agencies contend with increasing populations, the need to better manage stormwater runoff, and requirements to restore and protect wildlife habitats and endangered species. Many water providers also are faced with issues related to aging treatment and delivery infrastructure that needs to be modified/expanded even as federal, state and local budgets tighten. And climate change alters the hydrologic regime for which this infrastructure was designed.

IRWM reflects an increasing regional self-reliance to meet water supply needs and the recognition that regional water assets, such as groundwater banking, are necessary to reduce the need for imported water.

Experts also recognize that IRWM means including all constituencies, including those that traditionally have been outside of the water planning and policy process. In some IRWM regions, officials are looking how to best serve disadvantaged communities and how to improve on cultivating a relationship with tribal representatives. More, however, needs to be done. Even before IRWM was officially recognized, some California water purveyors practiced its tenets.

The Water Forum, a group of business and agricultural leaders, citizens groups, environmentalists, water managers and local governments, was created in 1993 by the city and county of Sacramento to protect the North Area Groundwater Basin, conserve municipal and industrial water use and protect fish and other public trust assets in the lower American River.

The history of Santa Ana River watershed planning can be traced back to when the Santa Ana Watershed Project Authority (SAWPA) was originally formed as a regional planning agency in 1967 and undertook the watershed's first water quality management program study. One of the first watershed-wide water resource plans by SAWPA was the 1998 SAWPA Water Resources Plan – a forerunner of the many efforts to follow.

In 1996 the Metropolitan Water District of Southern California (MWD), a regional wholesaler that provides water for 26 member public agencies to deliver to 19 million people living in Los Angeles, Orange, Riverside, San Bernardino, San Diego and Ventura counties, developed its original Integrated Resources Plan as a result of the drought of 1987-1992. The 1996 plan emphasized the construction and creation of a network of water storage facilities, both below and above ground, while investing in a mix of local and imported supply options, according to MWD's Integrated Water Resources Plan 2010 Update.

Over the years much has been learned about the development and implementation of regional water plans. Those now in place provide structure for management of other natural resources in California and integrating the management of built infrastructure and natural systems in beneficial ways. For example, some regions are developing assessments of regional clean energy potential and identifying opportunities for energy efficiency programs and distributed generation projects.

The *Layperson's Guide to Integrated Regional Water Management* explains the purpose and reason behind developing IRWM plans, how plans are funded, the successes and challenges involved in using this approach – including case studies – and the outlook for the future.

What is IRWM?

IRWM is much more than a four-letter acronym. For the layperson, it can also be a confusing one – especially when in other circles, the concept is referred to as Integrated Water Resources Management.

As an example, the international Global Water Partnership defines Integrated Water Resources Management as a "process which promotes the coordinated development and management of water, land and related resources in order to maximize the resultant economic and social welfare in an equitable manner without compromising the sustainability of vital ecosystems." Its report, "50 Years of International Experience With the Concept of Integrated Water Management," begins with an example from the United States – the Tennessee Valley Authority.

To reinforce its commitment on a national scale, the American Water Resources Association's (AWRA) Board of Directors approved a position statement in 2011 calling on "policy makers, planners and managers at national, tribal, interstate, state and local levels to encourage collaborations, policies, programs and plans that embrace Integrated Water Resources Management." Read the entire position statement at www.awra.org/policy/policy-statements-IWRM.html.

California is one of seven states featured in a report titled "Case Studies in Integrated Water Resources Management: From Local Stewardship to National Vision," published by the AWRA in November 2012. According to an excerpt, the California IRWM program is "guided by overarching principles at the state level, but includes the flexibility to develop a bottom-up, truly local approach to water management."

IRWM represents the new era California has moved into with water resources management – one that is far more integrated than past endeavors, which officials acknowledged was too single-purpose in its approach.

According to DWR, IRWM "is the application of Integrated Water Management principles on a regional basis."

IRWM calls for a greater alignment of all the necessary tools and viewpoints that ensure resource management takes place in a holistic manner. That is important in California, where a "normal" hydrologic year seems to be an elusive concept while a pattern of too little or too much precipitation occurs more frequently. Add to that the uncertainty of climate change and the mechanisms by which IRWM can help regions adjust to the water supply challenges become even more prominent.

Water planning has historically been done without the significant public input that land use planning receives during the General Plan development process. Those associated with resource planning know public acceptance is important to gain support of plans to expand or share water sources among various parties. IRWM advocates believe that lining up tools, plans and actions in the right manner should lead to results that are consistent with the shared values that reinforce the idea of holistic water resources management. And they have taken steps to get the message out.

By 2009 IRWM was a well-established part of water planning in California. As DWR noted in its 2009 Water Plan, "IRWM planning offers a framework for water managers to address water-related challenges and provide for future needs. Over the past decade, California has improved its understanding of the value of regional planning and made significant steps to implement IRWM."



CLICK
See a public workshop video from Santa Barbara

A key component of the IRWM process is to engage representatives from a variety of stakeholder groups and a multitude of agencies to develop a plan to manage a region's waters in a more holistic manner.

IRWM Funding

WATCH
Watch a video about Imperial Irrigation District's IRWM efforts

State bond measures provided financial horsepower for IRWM planning and implementation and were the motivator behind bringing parties together to make commitments to the regional approach. These funds helped to leverage considerable funding by local agencies, which are required to provide matching funds. Absent this funding for planning and implementation the regional planning programs would likely never have been developed on their own.

The future is murky however, given the slow economy and tight budgets at both the state and local levels. Funding can be a major issue as regional stakeholders pursue plans to address a disparate of issues.

The IRWM grant programs are administered on the state level by DWR and the California State Water Resources Control Board (State Water Board). According to DWR's website, grant program milestones included the following:

- **November 2002 –** California voters pass Proposition 50, the Water Security, Clean Drinking Water, Coastal and Beach Protection Act of 2002 (CWC §79560-79565), which provides $500 million to fund competitive grants for projects consistent with an adopted IRWM plan.
- **November 2006 –** California voters pass Proposition 84, the Safe Drinking Water, Water Quality, and Supply, Flood Control, River and Coastal Protection Bond Act (PRC §75001-75130), which provides $1 billion for IRWM planning and implementation.
- **November 2006 –** California voters pass Proposition 1E, the Disaster Preparedness and Flood Prevention Bond Act (PRC §5096.800-5096.967), which provides $300 million for IRWM stormwater flood management.
- An $11 billion water bond measure with $1 billion allocated for IRWM and other projects was pulled from both the 2010 and 2012 California ballots and has currently been delayed until 2014 because of the economy and other reasons. It remains unknown if legislators will revise the proposed bond prior to the 2014 election.

While past state grant programs were focused on various aspects of water management, IRWM changed the paradigm so that it is up to the stakeholders in the region to decide the best mix of resource management strategies and how they will be implemented.

For both Proposition 50 and Proposition 84, grant applicants had to demonstrate IRWM strategies that aimed to improve water supply reliability, better water quality and environmental stewardship.

The Capitol Building



Strategies for IRWM

To better understand long-term strategies for IRWM success, it helps to look at the limitations of the historical approach to improve water supply, flood safety and/or water quality.

Traditionally, government agencies and California water officials have used a case-by-case approach to water management as each region developed its own source of water supply. As a result, there are many local and regional agencies that individually manage water supply, water quality, flood control, fish and wildlife habitat and other services. In contrast, the IRWM movement involves entities ranging from sanitation districts to farm bureaus that work together to develop and implement an IRWM plan.

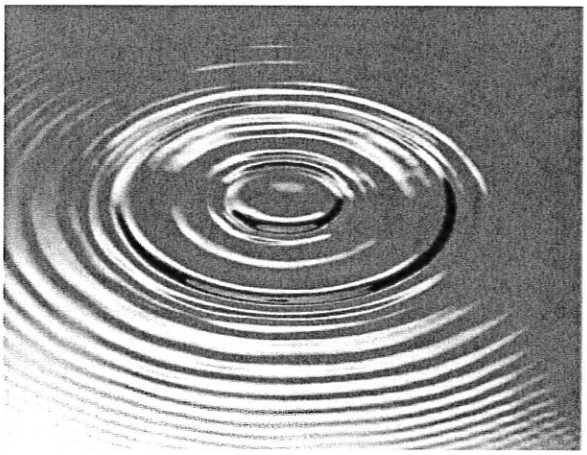
Also, the decentralized nature of California's water distribution has contributed to communication challenges between agencies. The success of IRWM is seen through achieved consensus building and revamped approaches to water and resource management. As people are pushed out of their comfort zones, they are creating regional partnerships that endure longer than joint projects or specific public outreach efforts. Many agencies have built on these relationships to implement non-mandatory projects, such as "green" infrastructure or recreation enhancements.

There have been other initiatives promoting regional cooperation. In 2002 DWR updated its groundwater basin boundaries to better incorporate hydrogeologic regions. The State Water Board's Watershed Management Initiative also required the development of groundwater management plans. While the groundwater management plans are not technically required to use integrated regional management, groundwater management often follows similar concepts.

Despite successes, the IRWM process has had its share of difficulties. One of the main obstacles has been the red tape at every level, and there have been hurdles associated with a purely incentive-based effort to alter the fundamental structure of water management planning in California. Furthermore, the program requirements have been subject to frequent legislative and programmatic changes that have resulted in limited certainty.

Another key issue is how to get various state and federal agencies to coordinate better – something that is needed given the scale of large watersheds. Toward that end, regional stewardship authorities are viewed as the right place to pull in more coherent and coordinated regulatory agency actions. Federal agencies, such as the U.S. Army Corps of Engineers, are looking for more opportunities to engage in integration and coordination as a way of stretching scarce budgets.

In its 2011 report, *Managing California's Water from Conflict to Reconciliation*, the Public Policy Institute of California (PPIC) found that, "the current voluntary approach to integrated management – which entices local entities to collaborate in exchange for state bond support for infrastructure projects – is not very effective." The PPIC authors "recommend the creation of regional stewardship authorities, either replacing or supplementing existing regional water quality control boards, to coordinate and focus the efforts of local agencies.



The PPIC report further stated, "Better information and stronger analytical tools will be needed to support these goals. The state has an interest in the collection and development of local, regional and statewide information as well as in regulations and incentives that foster the development of effective portfolios. Without such information and institutional prodding, water decision making and conflicts will remain more difficult, expensive and time-consuming to resolve."

Some regions report inconsistencies in financing projects and the grant application process. There is sometimes concern about the cost of applying for IRWM financing in terms of time and money while also encountering delays in reimbursement of project costs. Meanwhile, it can be a struggle to develop integrated projects that fit the project requirements and remain competitive for different grant programs. Small, low-budget, nonprofit organizations can be particularly affected by these issues, especially because IRWM grants cannot fund staff positions.

Even so, stakeholders see the process as a step forward rather than a step back.

By using a portfolio approach – one that harnesses the collective expertise of water supply, water quality, flood management, environmental stewardship, land use planning and management, and public policy groups – RWMGs can make informed, cost-effective decisions at both the local and region-wide level. Such coordinated solutions can better incorporate the needs of the larger watershed, rather than decisions based strictly on jurisdictional boundaries, and, in turn, help ensure the long-term sustainability of California's water supply and environmental quality.

WATCH

Watch the PPIC video "California Water Woes"

Disadvantaged Communities

IRWM plans provide the means to ensure the needs of disadvantaged communities (DACs) and their water supply and water quality issues are being met. A DAC is defined as a community, including cities, towns or counties, or a reasonably isolated and divisible segment of a larger municipality, that has an annual median household income that is less than 80 percent of the statewide annual median household income.

Many lack the staff or financial resources to develop water projects and process grant applications and contracts. Including these communities in an IRWM plan provides an opportunity to identify, document and prioritize failing infrastructure in economically disadvantaged communities, and provides a source of technical guidance and review that can enable DACs to be successful in getting cleaner water. Securing grant dollars can help DACs meet their goals and build capital projects. There may be no better way to serve the needs of the DACs than including them in an IRWM plan.

WATCH
Watch a video about the Kings River region

RWMGs need to involve the entities necessary to develop and implement an IRWM Plan and that may include DAC issues. From the grant program perspective, there is a preference for projects that meet the critical water supply or water quality needs of a DAC and DWR has an obligation to fund a certain amount of such projects.

The Community Water Center in Visalia, which advocates for DACs, believes that when DACs are not part of putting together project priority lists in a meaningful way, they lose the opportunity to have their water needs known and planned for. They also lose the opportunity to seek joint solutions with others in their region and obtain funding.

Because of that, the Community Water Center believes there is a need to ensure that collaborative efforts of planning and funding for the region are relevant and useful for DACs. In order to do that, they say the IRWM plans must have better information on the water-related needs of DACs and provide the opportunity to establish partnerships that are not just useful for funding but support collaborative efforts that lead to multi-benefit projects and allow the region to plan for and address all its water needs.

There is concern that the IRWM application process requires a substantial amount of information for a project to be submitted for funding and that many DACs lack the expertise to provide that type of information.

The Kings Basin IRWM Plan includes approximately 90 unique DACs, which have critical water supply and water quality needs. A Kings Basin Water Authority regional study on DAC water issues, to be completed in 2013, will engage DACs, identify water, sewer and storm drain issues and develop potential projects to address their water supply problems.

In Northern California, the Yuba County IRWM Plan executive summary includes awareness of the issue: "Households in much of the plan area have a low annual income and have been identified as disadvantaged by the state. Historically, the low population base and limited financial resources have presented challenges to the area to fund and implement water management projects and programs."

On the North Coast in Humboldt County, among the DAC projects receiving state grant funding in 2011 were the Happy Camp Water Treatment System Upgrade, Indian Creek Sewer Pipeline Crossing and Lower Russian River Water Quality Improvement Management Project.

Native American Tribal Communities

Addressing the needs of Native American tribal communities can be a challenge for IRWM planning for a variety of reasons, including issues of finances, time and general staff availability, a reticence on the part of tribes to engage in the process (with some tribes citing mistrust), a lack of shared understanding of tribal sovereignty, or historic bad feelings between the tribe and participating agencies or with other tribes in the region. Those familiar with the dynamic say there is uniqueness in working with Native Americans that is not always appreciated or understood.

Work is ongoing to incorporate tribes' water needs into IRWM planning. One of the "pillars" of SAWPA's "One Water One Watershed" governance structure is devoted to the interests of Native American Tribes. Those who are part of that process say an important element in establishing trust between state and local planners and tribal representatives is to open the door to cooperative projects.

For that to occur, it is important for water planners to do their homework about a particular tribe to help them

foster and build relationships. This begins with such basics as where meetings are held and knowledge of tribal customs and the elder leadership.

Then, it is important IRWM representatives convey the notion that they are not there to solve the issues related to resources management, but to assist tribal communities. Resource management issues sometimes extend beyond tribal boundaries which tribes are willing to be part of in order to be good community supporters.

There are more than 100 federally recognized tribes in California. These sovereign nations are careful about not causing negative environmental impacts to their neighbors, but at the same time discussions with them have to be approached appropriately.

The North Coast IRWM Plan has actively engaged with tribal representatives since its inception in 2004 via stakeholder outreach, project identification and incorporation of tribal planning priorities. The plan's Memorandum of Mutual Understandings signatories include these tribal representatives: the Yurok Tribe and Hoopa Valley Tribal Protection Agency.

The North Coast IRWM Plan Policy Review Panel – the governing body for the North Coast IRWM Plan – is comprised of appointees from the seven counties and from tribal councils in the region. Similarly, the North Coast Technical Peer Review Committee – responsible for advising the Policy Review Panel on technical and scientific issues and supporting project evaluation – is comprised of county and tribal appointees. The North Coast IRWM Plan is hiring a tribal outreach coordinator to increase communication with tribes, enhance identification of key issues, projects and opportunities to be reflected in North Coast IRWM plans and projects.

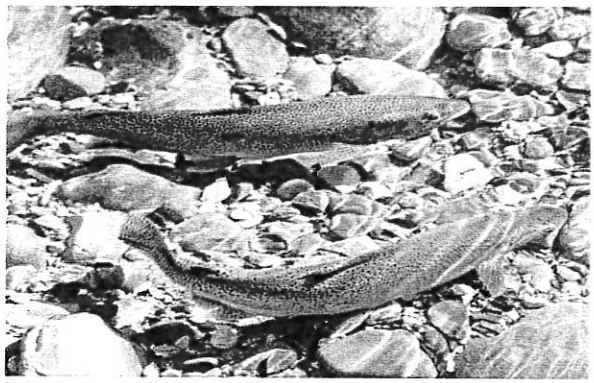
Because they are sovereign nations, tribal communities are concerned about divulging proprietary information. When relationships, trust and understanding of tribal culture are established, it paves the way for cooperative agreements and tribal access to IRWM funding.

A misconception is that tribes belong in the same category as DACs, which are guaranteed a certain percentage of IRWM funding. Tribal coordinators are quick to emphasize there is a distinct difference between tribes and DACs and that tribes do not want to be "put in a box" regarding categorization for IRWM purposes.

There are also problems with responsiveness. Draft guidelines for Proposition 84 funding have neglected to mention tribes while comments given by tribal representatives are not incorporated into the guidelines. It is believed that funding proposals are an area where DWR could better encourage partnerships.

Some tribal communities say flexibility could be modeled after public law contract agreements at the federal level that are used to fund opportunities for tribal self-sufficiency. Also, flexibility would be beneficial in the application of the California Environmental Quality Act for tribal communities.

Ultimately, there remains room for improvement to better involve tribes in the IRWM process, both from the IRWM planning perspective and from the tribes themselves. Those familiar with the process say it will take time and money to move forward, but that there are people already in place to open the door and facilitate dialogue with tribes. That dialogue needs to be open, critical where necessary and cognizant of the legacy of Native Americans in California.



One of the primary objectives of the North Coast IRWM Plan is to enhance native salmonid habitat.

In its 2012 Strategic Vision, the California Department of Fish and Wildlife (DFW) said that tribes are unique from other government agencies or organizations due to their status as independent sovereign nations. Tribes rely on what is commonly referred to as traditional or cultural resources that the United States is obligated to protect and maintain; these resources may include but are not limited to fish, water, burial sites, specific plants and ceremonial sites (historic and contemporary).

DFW is among the agencies that suggest that officials need to engage in meaningful consultation and collaboration with tribal officials in decision-making processes that affect tribal lands, cultural resources and/or issues of mutual concern. A well-crafted tribal consultation process would enable DFW to identify tribes whose traditional and/or cultural resources would be impacted by a given action, work with the affected tribes to mitigate or avoid impacts to those traditional and/or cultural resources and better understand how local ecosystems work and the consequences and impacts of a particular action.

Specific outreach to the Native American community was ongoing during the 2013 Update of the Bay Area IRWM Plan process. For example, the stakeholder engagement team identified Bay Area Native American tribal representatives to seek to identify water resources needs and concerns as well as water resources projects that might address them.

CLICK

Click to read speaker presentations from the April 2013 IRWM Conference, sponsored by DWR and the Water Education Foundation

IRWM Strategic Plan



An evaluation of trends and experiences in IRWM will be part of DWR's pending IRWM Strategic Plan – to see what's working right and to uncover opportunities for improvement.

As part of the 2013 California Water Plan Update, DWR will pursue a Strategic Plan for the future of IRWM. The plan, to be compiled with the input of participants from various regions, aims to tighten the degree to which state programs are aligned to support IRWM and to examine the future of IRWM funding.

The plan is centered on three components: the current status of state efforts with IRWM, where it wants to be in the future and how to get there. The first element encompasses an examination of agency responsibility and how to measure performance (including the degree to which IRWM is supported). That will be followed by an assessment of laws, regulations and policies to identify those that help or hinder IRWM and the way they co-exist with the program as it goes forward.

An evaluation of trends and experiences in IRWM will be part of the Plan – to see what's working right and to uncover opportunities for improvement. The adequacy of existing information management and "decision support tools" will be discussed, as will the extent to which IRWM has accomplished its mission, including its inroads with DACs, tribes and its synthesis with the state's Climate Change Initiative.

In determining where the state wants to be with IRWM and how it gets there, the Plan will present a "gap analysis" between present conditions and the goal of aligned programs, policies and regulations. DWR says the analysis will help support the identification and prioritization of future actions. Those actions, which are to be developed with specific timelines and benchmarks, will be included in an upcoming report card that DWR sees as a measuring stick of progress.

There will be many opportunities for public and stakeholder participation and input into the development.

CLICK
Click to read the Strategic Plan

WATCH
Watch a video of the DWR Director discuss water issues

Resources

Websites

California Department of Water Resources – www.dwr.water.ca.gov

California Water Plan – www.waterplan.water.ca.gov

Global Water Partnership – www.ppic.org/main/publication.asp?i=944

Integrated Regional Water Management Grants – www.water.ca.gov/irwm/grants/index.cfm

Integrated Regional Water Management Planning Act (SB 1672 - Costa) – www.leginfo.ca.gov/pub/01-02/bill/sen/sb_1651-1700/sb_1672_bill_20020921_chaptered.html

State Water Resources Control Board – www.waterboards.ca.gov/water_issues/programs/grants_loans/irwmgp

Publications

Climate Change and Integrated Regional Water Management in California: A Preliminary Assessment of Regional Approaches, University of California, Berkeley, 2012 – www.water.ca.gov/climatechange/docs/IRWM_CCReport_Final_June2012_EConrad_UCBerkeley.pdf

Case Studies in Integrated Water Resources Management: From Local Stewardship to National Vision, American Water Resources Association, 2012 – www.awra.org/committees/AWRA-Case-Studies-IWRM.pdf

IWRM: for Sustainable Use of Water; 50 Years of International Experience With the Concept of Integrated Water Management, 2004 – www.fao.org/ag/wfe2005/docs/IWRM_Background.pdf

Managing California's Water from Conflict to Reconciliation, the Public Policy Institute of California, 2011 – www.ppic.org/main/publication.asp?i=944

The Future

DWR's Strategic Plan for the Future, which it calls "critical for ensuring the continued advancement of sustainable water resources management," marks a good starting point to bringing IRWM into the 21st century. When published in 2013, the strategic plan is intended to serve as a long-term, future-oriented action plan.

What exists in many areas of California is a solid start on regional coordination of programs to ensure water supply reliability, improved water quality, improved services to DACs, coordination with land use planners, and protection of ecosystems and endangered species that reflect a healthy and sustainable water system.

Keeping the regional momentum going forward will require the dedication of participants as well as innovative thinking to identify where IRWM can take advantage of shared regional needs. Leadership should be given the green light for "outside-the-box" thinking on win-win solutions to watershed management, natural resources, land-use planning, water supply, water quality, flood and floodplain management and stormwater management.

There are a number of processes that have been implemented by the state in the last several years (including the State Water Board's process for identifying Delta flow criteria and Central Valley flood planning efforts) for which it would be beneficial to stakeholders to speak as a region. IRWM facilitates this process and will likely be the vehicle for some of these regional conversations.

Regional investment will be more and more essential as California adapts to changes in weather patterns that directly impact water infrastructure. Many of the impacts of an evolving weather pattern directly impact water systems from the shifts in the timing of snowmelt in the Sierra to inundation of water infrastructure and saline encroachment in aquifers due to rising sea levels. IRWMs are well positioned to be the lead entities addressing these global changes and their impacts on California.

Future plans could incorporate many other issues. Already some regions are integrating transportation and communications infrastructure into their planning processes. Broader issues that address statewide energy goals, provide resiliency, create local economic activity or serve other identified local needs may be added to efforts.

It is imperative that the general public be kept involved with various community venues available to express local concerns and provide input into planning process and project priorities. As an example, the North Coast IRWM Plan has a website, conference and numerous workshops throughout the region to keep the process open.

Special attention must be paid to welcoming the next generations – the Gen-Xers and Millennials – to join the conversation whether it's through social media or digital newsletters, at special events catered to specific age groups or during school education programs.

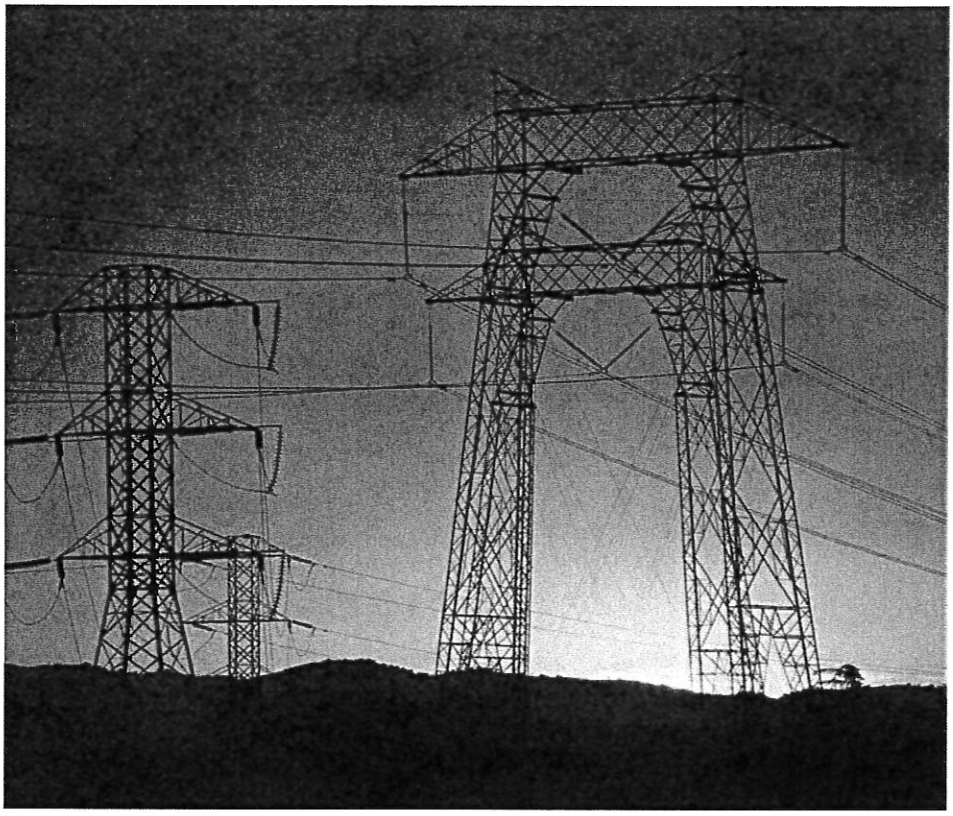
To assist with future regional efforts, the federal government has offered up a "Federal Support Toolbox for IWRM," including the integration of water science, observation, prediction and management information and services. To unify their commitment to an integrated approach, the U.S. Army Corps of Engineers, National Oceanic and Atmospheric Administration and U.S. Geological Survey in 2011 signed the Collaborative Science, Services and Tools to Support Integrated and Adaptive Water Resources Management MOU.

As evidenced in this Layperson's Guide, IRWM is an evolving process that ultimately improves with increased involvement by a greater number of people as well as regular, ongoing communication and coordination between state and local officials about what's working right and how improvements can be made.

Instead of being on the outside looking in, there is no better time for becoming involved in the IRWM process for the first time or taking existing plans to their next, higher levels.

WATCH
Watch a video from the Integrated Water Management Summit

Regional investment will be more and more essential as California adapts to changes in weather patterns that directly impact water infrastructure. IRWMs are well positioned to be the lead entities addressing climate change and its impact on California. Future plans could incorporate many other issues, including energy needs.



ATTACHMENT 2

(Coachella Valley IRWM Plan MOU: Provided as an Example Only)

MEMORANDUM OF UNDERSTANDING
among
CITY OF COACHELLA/COACHELLA WATER AUTHORITY, COACHELLA VALLEY WATER DISTRICT, DESERT WATER AGENCY, CITY OF INDIO/INDIO WATER AUTHORITY, MISSION SPRINGS WATER DISTRICT, AND VALLEY SANITARY DISTRICT
for
DEVELOPMENT AND IMPLEMENTATION OF THE COACHELLA VALLEY INTEGRATED REGIONAL WATER MANAGEMENT PLAN

This Memorandum of Understanding (MOU) dated August 27, 2014 is entered into among the City of Coachella/Coachella Water Authority, Coachella Valley Water District, Desert Water Agency, City of Indio/Indio Water Authority, Mission Springs Water District, and Valley Sanitary District (collectively known as Members) for the purpose of coordinating water resources planning activities undertaken by the water entities. This MOU restates the agreement of the founding Members and incorporates all supplements to the original MOU listed below:

- Supplement 1 – April, 29 2010 – Consultant Retention IRWM Plan
- Supplement 2 – March 13, 2012 – Consultant Retention Plan Update and DAC Outreach
- Supplement 3 – August 8, 2012 – Implementation Grant Round 1
- Supplement 4 – February 22, 2013 – Consultant Retention CV-Strategies Outreach

WHEREAS, each Member has adopted a Resolution of commitment approving this MOU and committing to develop, update, and implement the Coachella Valley Integrated Regional Water Management Plan (CVIRWMP).

WHEREAS, it is in the interests of the Members and the region served by the Members that these water resources are responsibly managed and conserved to the extent feasible; and

WHEREAS, the Members wish to coordinate their long term water supply planning efforts in accordance with Section 10531 of the *Integrated Regional Water Management Planning Act of 2002* and Division 43 of the *Safe Water, Water Quality and Supply, Flood Control, River and Coastal Protection Bond Act* of 2006 (Acts); and

WHEREAS, the Members anticipate the potential need for future agreements on specific activities, projects or programs and with other affected agencies to further coordinate long term water supply planning.

NOW, THEREFORE, it is mutually understood and agreed as follows:

SECTION 1:
AUTHORITY OF MEMBERS

1.1. The Coachella Water Authority is a joint powers authority formed as a component of the City of Coachella and has statutory authority over water supply.

1.2. Coachella Valley Water District is a public agency of the State of California organized and operating under County Water District Law, California Water Code section 30000, et seq, and Coachella District Merger Law, Water Code section 33100, et seq. Coachella Valley Water District is a State Water Project Contractor and Colorado River Contractor empowered to import water supplies to its service area, and has statutory authority over water supply.

1.3. The Desert Water Agency is an independent special district created by a special act of the state legislature contained in chapter 100 of the appendix of the California Water Code. Desert Water Agency is also a State Water Project Contractor empowered to import water supplies to its service area, replenish local groundwater supplies, and collect assessments necessary to support a groundwater replenishment program as provided for in the Desert Water Agency Law and has statutory authority over water supply.

1.4. The Indio Water Authority is a joint powers authority of the City of Indio and the Indio Housing Authority and has statutory authority over water supply.

1.5. Mission Springs Water District is a County Water District formed under Section 30000 et seq of the California Water Code and has statutory authority over water supply.

1.6. The Valley Sanitary District is an independent special district governed under the California Sanitary Act of 1923. The District provides collection, wastewater treatment and water reuse services for customers in the eastern Coachella Valley since 1925.

SECTION 2:
MEMBERSHIP CRITERIA

Membership criteria for participation as a Member includes:

2.1. Possess a water management responsibility in the Coachella Valley. This criterion could apply to but is not limited to the following entities:

a. Wholesale or retail water providers

b. Agricultural, recycled, and raw/surface water providers

c. Wastewater providers

d. Surface water rights holders

e. Regional flood/stormwater managers

2.2. Commit to adopting the 2014 CVIRWM Plan prior to membership and participate in future Plan Updates, as well as commit to good faith effort as a part of the CVRIWMG to approve the future Plan Updates

2.3. Actively participate in management and implementation of Coachella Valley IRWM program. This includes regular attendance at meetings of CVIRWMG, Planning Partners, and other essential meetings, as well as efforts necessary to review and comment on work products

2.4. Participate in funding current and future program costs.

2.5. Commit to transparency and accountability in governing body actions that relate to the Coachella Valley IRWM program.

2.6. Commit to adopt the MOU and abide by the Ground Rules.

2.7. Commit to work toward consensus in supporting the water management needs of the entire Coachella Valley.

SECTION 3: DEFINITIONS

The abbreviations and capitalized words and phrases used in this MOU shall have the following meanings:

3.1. Acts — mean Section 10531 of the Integrated Regional Water Management Planning Act of 2002 and California Water Code Division 43, known as the Safe Water, Water Quality and Supply, Flood Control, River and Coastal Protection Bond Act of 2006

3.2. Coachella Valley Region — the watershed bounded on the North by the San Bernardino Mountains, Little San Bernardino Mountains and Mecca Hills Area, on the East by Mortmar and Travertine Rock, on the South by the Santa Rosa Mountains and San Jacinto Mountains and on the West by Stubbe Canyon.

3.3. CVWD — Coachella Valley Water District

3.4. CVIRWMG — Coachella Valley Integrated Regional Water Management Group

3.5. CWA — Coachella Water Authority

3.6. DWA — Desert Water Agency

3.7. IRWMP — Integrated Regional Water Management Plan

3.8. CVIRWMP — Coachella Valley Integrated Regional Water Management Plan

3.9. IWA — Indio Water Authority

3.10. Planning Partners — primary stakeholder group for the Coachella Valley IRWM Program that provides direct input to the Members

3.11. MSWD — Mission Springs Water District

3.12. VSD — Valley Sanitary District

SECTION 4:
PURPOSES AND GOALS OF THIS MOU

4.1. Purpose and Goals:

4.1.1. The purpose of this MOU is to memorialize the intent of the Members to coordinate and share information concerning water supply planning programs and projects and other information, and to improve and maintain overall communication among the Members involved. It is anticipated that coordination and information sharing among the Members will assist the agencies in achieving their respective missions to the overall well-being of the region. Coordination and information sharing shall focus on issues of common interest in Section 3.2.

4.1.2. The execution of the original MOU by the Members formed the Integrated Regional Water Management Group consisting of the Members, in accordance with the Acts. The Integrated Regional Water Management Group shall be named the Coachella Valley Integrated Regional Water Management Group (CVRIWMG) and shall be comprised of the Members listed in Section 1 and compliant with the membership criteria in Section 2.

4.1.3. The original goal of the Members was to prepare and adopt an IRWMP for the Coachella Valley Region, which was accomplished in 2010 and updated in 2014. Further their future goal is to implement projects, activities and programs individually or jointly in groups that address issues of common interest, as the group so identifies.

4.2. Common Issues and Interest:

4.2.1. Water supply programs and projects that may provide mutual benefits in improving water supply reliability and/or water quality.

4.2.2. Coordination of near-term and long-term water supply planning activities.

4.2.3. Development of regional approaches to problem-solving and issues resolution as well as to further common interest.

4.3. Future Agreements by Members: The Members acknowledge that by virtue of commitments and intentions stated within this MOU, the need for certain other considerations that will facilitate the update and implementation of the CVIRWMP for the Coachella Valley Region will emerge. Those considerations will be subject to the agreement of the parties and documented in subsequent supplements.

SECTION 5:
JOINT PLANNING FOR PROJECTS AND PROGRAMS

5.1. Projects, Programs and Actions which are part of the Coachella Valley Integrated Regional Water Management Plan: it is the intent of the Members that they coordinate and collaborate to address the common issues identified. By consensus, the Members may develop and implement actions, projects and programs individually or jointly in groups of two or more, or enter into additional agreements in furthering those goals. This section shall not be construed as a means of removing general benefit projects from the management oversight of CVRIWMG, nor as a method of circumventing the decision resolution process outlined in the governance documents of the CVRIWMG. Applicable projects and programs include, but are not limited to the following:

5.1.1. Water conservation programs and other demand management programs.

5.1.2. Water recycling, desalination, groundwater basin management, and water quality improvement programs and projects.

5.1.3. Water banking, conjunctive use and transfer arrangements.

5.1.4. Water storage development to improve system reliability, efficiencies, and flexibility.

5.1.5. Project and program planning and development to solicit external funding.

5.1.6. Other meritorious projects or programs consistent with the purposes of this MOU.

5.2. Communication and Coordination: It is the intent of the Members to generally meet on a monthly basis in order to carry out the purposes and goals of this MOU. The frequency and location of meetings are subject to the discretion of the Members and may be changed when appropriate.

The Members will also coordinate with stakeholders in the Coachella Valley through Planning Partners meetings and other correspondence at a frequency determined by the Members. The Planning Partners will provide opportunity for public comment on decisions directly related to the CVIRWMP development and implementation that are made by the governing bodies of the Members.

SECTION 6:
TERMS AND CONDITIONS

6.1. Term: The term of this MOU is indefinite. Any Member may withdraw from the MOU by written notice given at least 45 days prior to the effective date.

6.2. Construction of Terms: This MOU is for the sole benefit of the Members and shall not be construed as granting rights to any person other than the Members or imposing obligations on a Member to any person other than another Member.

6.3. Good Faith: Each Member shall use its best efforts and work wholeheartedly and in good faith for the expeditious completion of the objectives of this MOU and the satisfactory performance of its terms.

6.4. Rights of the Members: This MOU does not contemplate the Members taking any action that would:

6.4.1. Adversely affect the rights of any of the Members; or

6.4.2. Adversely affect the customers or constituencies of any of the Members.

6.5. This document and participation in this CVIRWMP are nonbinding, and in no way suggest that a Member may not continue its own planning and undertake efforts to secure project funding from any source.

6.6. Members shall contribute personnel and financial resources necessary to undertake the CVIRWMP efforts of the CVIRWMG. It is expected that Members will contribute equal shares to the current and future CVIRWM program costs as agreed by the CVIRWMG. These will be documented in subsequent supplements to the MOU.

6.7. From time to time, the CVIRWMG may apply for and receive funding from state or federal agencies, or other entities for projects of mutual benefit within the IRWM Region. The CVIRWMG may appoint a member agency or consultant to administer and coordinate the use of such funding. The administering agency shall not have any additional authority above the CVIRWMG Members regarding project implementation, funding redistribution or any other decisions related to such projects.

IN WITNESS WHEREOF, the parties have executed this Memorandum of Understanding as of the day and year indicated on the first page of this MOU.

Jim Barrett
Coachella Valley Water District

Brian Macy
Indio Water Authority

Arden Wallum
Mission Springs Water District

Dave Luker
Desert Water Agency

Kirk Cloyd Coachella Water Authority

Joseph Glowitz
Valley Sanitary District

CITY OF BANNING
CITY COUNCIL REPORT

TO: CITY COUNCIL

FROM: Michael Rock, City Manager

PREPARED BY: Art Vela, Director of Public Works/City Engineer
Holly Stuart, Management Analyst

MEETING DATE: June 28, 2016

SUBJECT: Adopt Resolution No. 2016-57 "Approving the First Amendment to the Professional Services Agreement with V2C Group, Inc. for the Design of Improvements at Roosevelt Williams Park in the amount of $14,800"

RECOMMENDATION:

The City Council adopt Resolution No. 2016-57:

1. Approving the First Amendment to the Professional Services Agreement with V2C Group, Inc. of Riverside, California in the amount of $14,800.

2. Authorizing the Administrative Services Director to make necessary budget adjustments and appropriations and transfers related to the agreement.

3. Authorizing the City Manager to execute the First Amendment to the Professional Services Agreement with V2C Group, Inc.

JUSTIFICATION:

The First Amendment to the Professional Services Agreement will modify the existing scope of work to include the design of improvements to the existing restroom structure which currently has limited accommodation capacity and to include improvements to the deteriorated roof structure, exterior doors and lighting.

BACKGROUND:

On June 23, 2015 the City Council approved the award of a Professional Services Agreement with V2C Group, Inc. ("V2C") for the design of improvements at Roosevelt Williams Park under Resolution No. 2015-56.

The original scope of work for this project included completing and updating the design of the improvement plans at Roosevelt Williams Park and finalizing bid documents. As part of the project, V2C was tasked to design minor improvements to the exterior of the existing building and improvements to the existing bathrooms in order to make them compliant with ADA standards.

The existing bathrooms include a urinal and one toilet in the men's bathroom. The urinal would be eliminated in order to make the bathroom ADA compliant. The women's bathroom includes one toilet. The existing layout is not sufficient to accommodate the current and future use of the park. Additionally, during a detailed inspection of the existing building, it was noted that the flat roof over the bathroom is in poor shape and in need of replacement.

Staff requested that V2C provide the City with a proposal to design an expansion to the existing bathrooms, replace the flat roof structure and make additional exterior modifications to the building. The final proposal was submitted in the amount of $14,800.

FISCAL IMPACT:

The Professional Services Agreement was approved under Resolution No. 2015-56 in the amount of $95,592 and funded by 2007 TAB Bond Proceeds. The First Amendment will be funded by monies budgeted in Account No. 855-9500-490.90-30 (Roosevelt Williams Park) in Fiscal Year 16/17. If approved, the total contract amount is equal to $110,392.

OPTIONS:

1. Adopt Resolution No. 2016-57
2. Reject Resolution No. 2016-57 and complete the project per the original contract scope of work.

ATTACHMENTS:

1. Resolution No. 2016-57
2. V2C Group Amendment Proposal

Reviewed by:

Art Vela,
Public Works Director

Reviewed by:

Rochelle Clayton,
Administrative Services Director/
Deputy City Manager

Approved by:

Michael Rock,
City Manager

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ATTACHMENT 1

(Resolution No. 2016-57)

RESOLUTION NO. 2016-57

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BANNING, CALIFORNIA, APPROVING THE FIRST AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH V2C GROUP, INC. FOR THE DESIGN OF IMPROVEMENTS AT ROOSEVELT WILLIAMS PARK IN THE AMOUNT OF $14,800

WHEREAS, on June 23, 2015 the City Council approved the award of a Professional Services Agreement with V2C Group, Inc. for the design of improvements at Roosevelt Williams Park under Resolution No. 2015-56; and

WHEREAS, the original scope of work for this project included completing and updating the design of the improvement plans at Roosevelt Williams Park and finalizing bid documents; and

WHEREAS, during the design it was found that the existing bathroom layout is not sufficient to accommodate the current and future use of the park and that the flat roof over the bathroom is in poor shape and in need of replacement; and

WHEREAS, as requested by the Public Works Department, V2C Group, Inc. submitted a proposal to add the design scope which will cost an additional $14,800 in order to complete the added tasks; and

WHEREAS, the First Amendment will be funded by monies budgeted in Account No. 855-9500-490.90-30 (Roosevelt Williams Park) in Fiscal Year 16/17.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Banning as follows:

SECTION 1. The Banning City Council adopts Resolution No. 2016-57 approving the First Amendment to the Professional Services Agreement with V2C Group, Inc. of Riverside, California in an amount $14,800 for design services related to Roosevelt Williams Park.

SECTION 2. The Administrative Services Director is authorized to make necessary budget adjustments and appropriations and transfers related to this amendment.

SECTION 3. The City Manager is authorized to execute the Amendment to the Professional Services Agreement V2C Group, Inc. of Riverside, California, in a form approved by the City Attorney.

PASSED, ADOPTED AND APPROVED this 28h day of June, 2016.

Art L. Welch, Mayor
City of Banning

ATTEST:

Marie A. Calderon,
City Clerk of the City of Banning

APPROVED AS TO FORM AND LEGAL CONTENT:

Anthony Taylor, City Attorney
Aleshire & Wynder, LLP

CERTIFICATION:

I, Marie Calderon, City Clerk of the City of Banning, California, do hereby certify that the foregoing Resolution No. 2016-57, was duly adopted by the City Council of the City of Banning, California, at a Regular Meeting thereof held on the 28th day of June, 2016, by the following vote, to wit:

AYES:
NOES:
ABSTAIN:
ABSENT:

Marie A. Calderon,
City Clerk of the City of Banning

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ATTACHMENT 2

(V2C Group, Inc. Amendment Proposal)

V2C Group, Inc.

A Multi-Disciplinary Firm

June 10, 2016

Project #15009

Mr. Art Vela, Acting Director
Public Works Department
CITY OF BANNING
99 E. Ramsey Street
Banning, CA 92220

RE: CONTRACT AMENDMENT NO. 1 FOR ADDITIONAL SERVICES FOR DESIGN OF COMMUNITY CENTER / RESTROOM BUILDING AT ROOSEVELT WILLIAMS PARK

Dear Mr. Vela:

V2C GROUP, INC. is pleased to submit this contract amendment for additional services for expansion of the Community Center / Restroom Building at Roosevelt Williams Park.

The revised scopes of services include:

1. Approximately 250 s.f. addition to the existing restroom structure to expand from a single accommodation restroom for each sex to a multi-accommodation restroom layout per the attached floor plan design. Revised design will incorporate removal and replacement of deteriorating beams and flat roof at restroom structure and covered patio area with new pitched roof.
2. Removal and replacement of concrete tile roof at Community Center with new composition shingle roof on Community Center and restroom structure. Remove and replace flashing at HVAC unit on Community Center roof to mitigate roof leaks.
3. Exterior improvements to the Community Center to include replacement of doors and hardware, new exterior lighting and replacement of wiring and repainting of building exterior.
4. Proposed design improvements to include Architectural, Structural, Plumbing and Electrical Engineering.
5. Structural design and calculations for light pole bases per your request.

The additional compensation for the revised scope of work is $ 14,800.00. If you have any questions, please contact me at (951) 784-9602.

Sincerely,
V2C GROUP, INC.

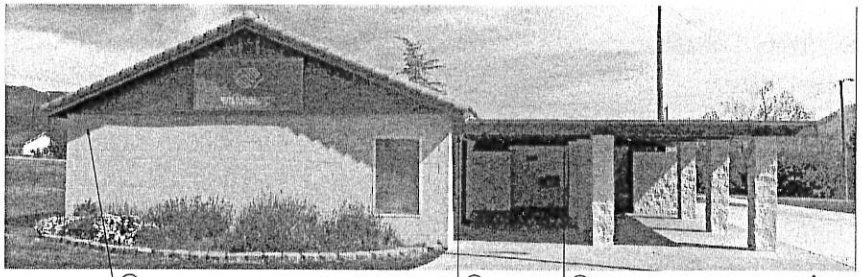
Anthony M. Mendoza, President, RLA #2474

3410 La Sierra Avenue, #F372, Riverside, CA 92503 (951) 784-9602

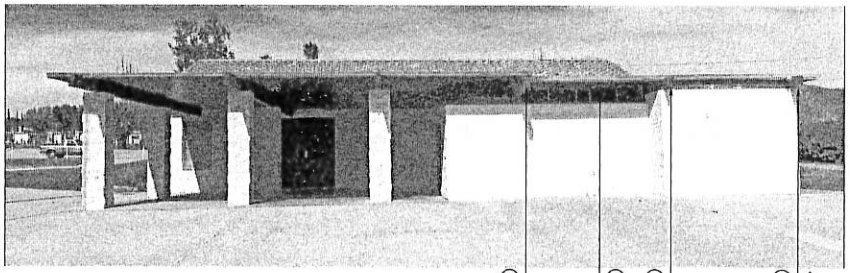
V2C Group, Inc. proposes the following fee schedule per the revised scope of services.

Engineering / Survey Design Services						
A.	Project Administration and Coordination					$ 1,080
	1.	Project Milestone / Monthly Meetings (3)				
		V2C Group, Inc.				
		12	@ $ 90.00	(LA)	= $ 1,080.00	
E.	Preliminary Design (75% Design) and WQMP					$ 9,591
		V2C Group, Inc.				
		Site Improvement Plans				
		4	@ $ 90.00	(LA)	= $ 360.00	
		2	@ $ 70.00	(D)	= $ 140.00	
		Miller Architectural Corporation ($ 8,264.00)				
		34	@ $ 116.00	(SP)	= $ 3,944.00	
		60	@ $ 72.00	(IT)	= $ 4,320.00	
	1.	Reimbursable Expenses				
		$ 8,264.00 x .10 (10%)			= $ 827.00	
F.	Detailed Design (90% Design)					$ 2,616
		V2C Group, Inc.				
		Site Improvement Plans				
		2	@ $ 90.00	(LA)	= $ 180.00	
		2	@ $ 70.00	(D)	= $ 140.00	
		Specifications				
		4	@ $ 90.00	(LA)	= $ 360.00	
		Estimate				
		2	@ $ 70.00	(D)	= $ 140.00	
		Miller Architectural Corporation ($ 1,632.00)				
		6	@ $ 116.00	(SP)	= $ 696.00	
		13	@ $ 72.00	(IT)	= $ 936.00	
	1.	Reimbursable Expenses				
		$ 1,632.00 x .10 (10%)			= $ 164.00	
G.	Final PS & E (100% Design)					$ 1,513
		V2C Group, Inc.				
		Site Improvement Plans				
		2	@ $ 90.00	(LA)	= $ 180.00	
		2	@ $ 70.00	(D)	= $ 140.00	
		Miller Architectural Corporation ($ 1,084.00)				
		5	@ $ 116.00	(SP)	= $ 580.00	
		7	@ $ 72.00	(IT)	= $ 504.00	
	1.	Reimbursable Expenses				
		$ 1,084.00 x .10 (10%)			= $ 109.00	
TOTAL - NOT TO EXCEED						$ 14,800

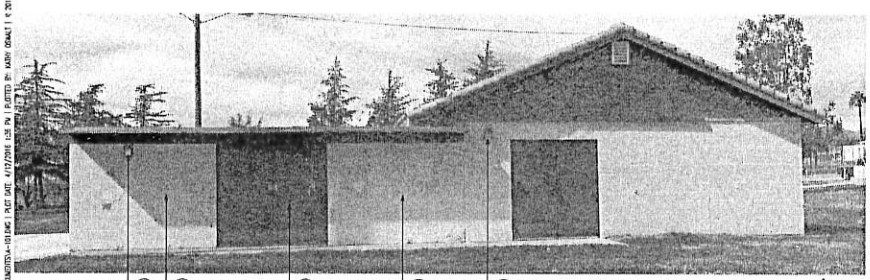
REIMBURSABLE EXPENSES & INVOICING – Per Original Contract



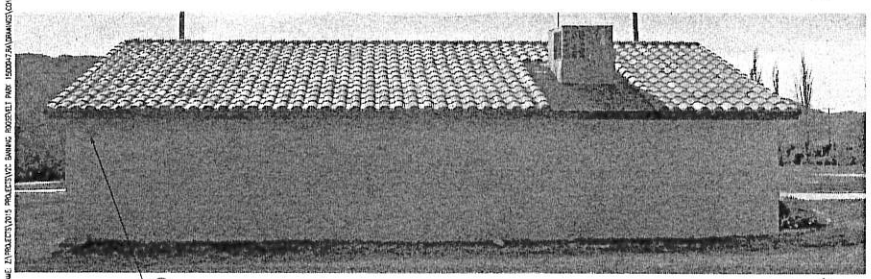
EAST ELEVATION
SCALE: 1/4" = 1'-0"



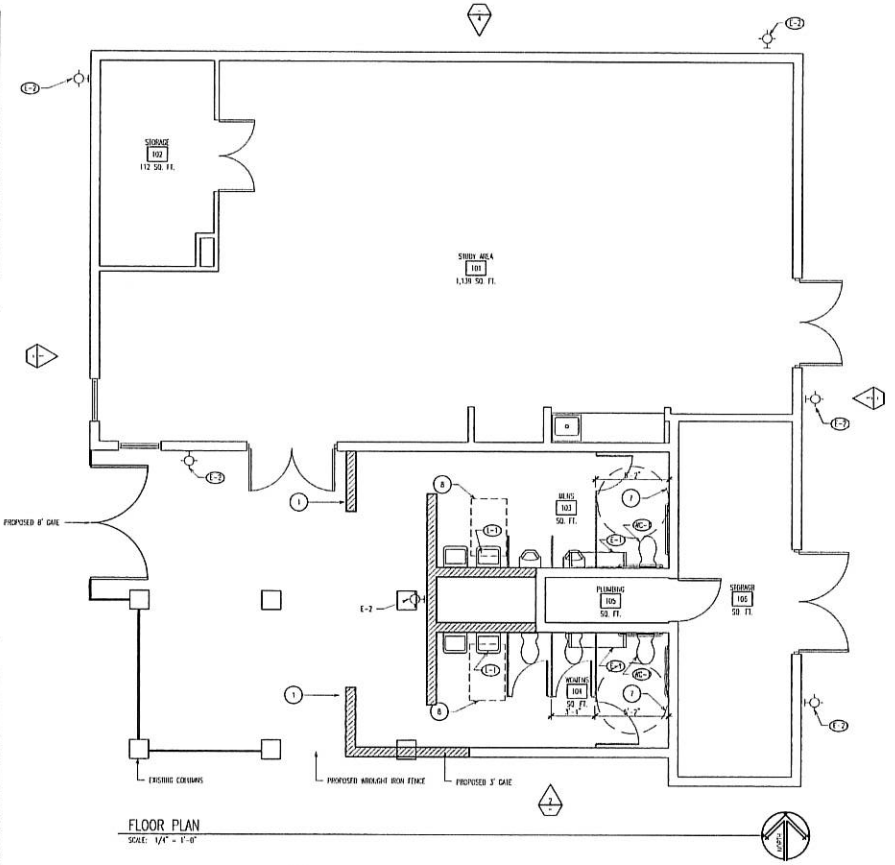
SOUTH ELEVATION
SCALE: 1/4" = 1'-0"



WEST ELEVATION
SCALE: 1/4" = 1'-0"



NORTH ELEVATION
SCALE: 1/4" = 1'-0"



FLOOR PLAN
SCALE: 1/4" = 1'-0"

FIXTURE SCHEDULE:

WC-1 (TOTAL REQUIRED 2) WATER CLOSET: (TO BE SET TO MEET ADA REQUIREMENTS) SHALL BE "ACORN" MODEL #1678-W-1-HET WALL MOUNTED, STAINLESS STEEL WATER CLOSET, 1.28 GPF WITH "SLOAN" MODEL #152-1.28-ES-S-WD 1.0 GPF CONSUMPTION 1.28 GPF, SLOAN ACTUATED FLUSHMETER WITH TRUE MECHANICAL OVERRIDE AND EL-154 120VAC/24 VAC TRANSFORMER.

L-1 (TOTAL REQUIRED 2) LAVATORY AND FAUCET: (TO BE SET TO MEET ADA REQUIREMENTS) SHALL BE "ACORN" MODEL #A052.RB-EWS-1H-1AE SERIES WALL MOUNTED, STAINLESS STEEL, 18" RECTANGULAR BOWL WITH "SLOAN" MODEL #EFF-610 ELECTRONIC HAND WASHING FAUCET, SLOAN ACTUATED WITH EB-233 TRANSFORMER.

E-1 (TOTAL REQUIRED 2) 1x4 LIGHT: SHALL BE "LITHONIA LIGHTING" MODEL #VOC-2-32-PCEW WAVE CEILINGS

E-2 (TOTAL REQUIRED 5) WALL MOUNTED LIGHT: SHALL BE "LITHONIA LIGHTING" MODEL #WP-100W-10-LPI

FLOOR PLAN:

1. INTERNATIONAL SYMBOL OF ACCESSIBILITY SIGN
2. POWER BLAST, CLEAN AND PREPARE GRILLES TO BE PAINTED.
3. POWER BLAST, SCRUB AND PREPARE CMU SURFACES AND PAINT
4. WALL MOUNTED LIGHT
5. REPLACE PORTION OF BEAM TO MATCH EXISTING
6. EXISTING DOOR TO BE POWER WASHED AND CLEANED
7. 60" DIAMETER CLEAR TURNING AREA
8. 30" x 48" CLEAR SPACE.
9. VANDAL RESISTANCE METAL DOOR AND HARDWARE

GENERAL NOTES:

1. POWER BLAST INTERIOR AND EXTERIOR OF CMU BLOCK RESTROOM/STORAGE STRUCTURE INCLUDING CONCRETE SLAB, METAL DOORS/GRATES AND GRATES, ETC TO REMOVE ALL PAINT AND DIRT BUILD-UP AND PREPARE SURFACES FOR INSTALLATION OF NEW SEAL COAT AND EPOXY PAINT COATING
2. REMOVE AND REPLACE SURFACE MOUNTED LIGHT FIXTURES WITH VANDAL RESISTANT SURFACE MOUNTED LIGHT FIXTURES. SEE FIXTURE SCHEDULE.
3. REMOVE AND REPLACE TOILET PARTITIONS WITH NEW PLASTIC HIGH DENSITY POLYETHYLENE (HDPE) TOILET PARTITIONS BY BRADLEY CORP OR APPROVED EQUAL. CONFIGURATION AND NUMBER OF PARTITION TO MATCH EXISTING LAYOUT AND SHALL COMPLY WITH CURRENT CODE.
4. REMOVE AND REPLACE ALL WATER CLOSETS, URINALS AND LAVATORIES WITH NEW STAINLESS STEEL VANDAL RESISTANT PLUMBING FIXTURES BY ACORN OR APPROVED EQUAL. SEE FIXTURE SCHEDULE.
5. REMOVE AND REPLACE ALL RESTROOM ACCESSORIES INCLUDING GRAB BARS, TOILET PAPER DISPENSER, PAPER TOWEL DISPENSER AND MIRROR TO MEET CURRENT CODE REQUIREMENTS
6. PATCH AND REPAIR DAMAGE WALLS AND FLOOR PRIOR TO PAINTING.

DRAWING IMAGE: Z:\PROJECTS\2015 PROJECTS\VC BANNING ROOSEVELT PARK 1500047\DRAWINGS\CONSTRUCTION DOCUMENTS\A-101.DWG | PLOT DATE: 4/12/2016 1:39 PM | PLOTTED BY: KARY KOHAT | © 2015 MILLER ARCHITECTURAL CORPORATION ALL RIGHTS RESERVED

MILLER 335
architecture
interiors
planning
1177 Idaho Street, Suite 200
Redlands, CA 92374
Phone: (909) 335-7400
Fax: (909) 335-7299
info@miller-aip.com

LICENSED ARCHITECT
GARY W. MILLER
No. C14635
RENEWAL 9-30-17
STATE OF CALIFORNIA

owner approval

initials	date	phase
	00/00/00	--

revisions/addenda

mark	date	comment
1	00/00/00	--
2		
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BANNING ROOSEVELT PARK
1101 E GEORGE ST.
BANNING, CA. 92220
APN:
OWNER NAME
OWNER NAME
ADDRESS
CITY, STATE, ZIP
CONTACT: PHONE:

project information

PROJECT NO:	1500047.RA
DWG FILE:	A-101.DWG
DRAWN BY:	OG
CHECKED BY:	KO
DRAWING SCALE:	1/4" = 1'-0"
DATE:	03/24/2016

sheet name

FLOOR PLAN

sheet number

A-101

SHEET #### OF XX SHEETS

CITY OF BANNING
BANNING UTILITY AUTHORITY REPORT

TO: **BANNING UTILITIY AUTHORITY**

FROM: **Michael Rock, City Manager**

PREPARED BY: **Art Vela, Public Works Director**
Holly Stuart, Management Analyst

MEETING DATE: **June 28, 2016**

SUBJECT: **Adopt Resolution No. 2016-09 UA, "Approving a Professional Services Agreement with Babcock Laboratories, Inc. of Riverside, California for Laboratory Analytical Testing Services in the amount of $60,000**

RECOMMENDATION:

The Banning Utility Authority adopt Resolution No. 2016-09 UA:

1. Approving the Professional Services Agreement with Babcock Laboratories, Inc. of Riverside, CA in the amount of $60,000 for laboratory analytical testing services with the option to renew the services for an additional four (4) single years.

2. Authorizing the Administrative Services Director to make necessary budget adjustments, appropriations and transfers related to the Professional Services Agreement for laboratory analytical testing services.

3. Authorizing the City Manager to execute the Professional Services Agreement with Babcock Laboratories, Inc. of Riverside, CA for laboratory analytical testing services.

JUSTIFICATION:

Laboratory analytical testing services are necessary in order to meet permit requirements of the State Water Resources Control Board ("SWRCB") and the California Regional Water Quality Control Board ("CRWQCB") related to the operations of the Water and Wastewater Divisions.

BACKGROUND:

The SWRCB is responsible for the enforcement of the Federal and California Safe Drinking Water Acts and the regulatory oversight of public water systems to assure the delivery of safe drinking water. The SWRCB prescribes regulations that limit the amount of certain contaminants in drinking water.

Furthermore, the CRWQCB oversees the City of Banning Wastewater Treatment Plant Wastewater Discharge Requirements ("WDR"). The WDR has set specific groundwater monitoring requirements.

Consequently, the City of Banning Water and Wastewater Divisions obtain over 1,500 water samples annually from more than 33 sample points throughout the City and submits them for laboratory testing in order to confirm that the divisions are operating within their respective permit requirements.

In order to obtain laboratory services, Public Works staff advertised a Request for Proposals ("RFP") on May 6, 2016 in the Press Enterprise and on the City's website. In response to these efforts, the Public Works Department received two (2) proposals from the following companies:

Companies	Ranking
1) Babcock Laboratories, Inc.	885
2) BSK Associates	818

The proposals were evaluated based on specific criteria including how long the company has been in business, qualifications and experience in implementing an analytical testing program, costs for performing the required analytical testing, quality of services, references, proximity and overall responsiveness to the RFP.

As part of the RFP, proposers were required to submit a cost proposal for various tests and testing quantities for water and wastewater samples in order to obtain estimated cost for services. The quantity of each test listed in the proposal sheet is a staff estimate based on previous annual test quantities. The amount of test quantities can decrease or increase due to follow up tests required due to exceedance of maximum constituent levels, amount of wells in operation, testing during performance of work on wells and well equipment and changes in state and federal testing requirements.

Consequently, based on the evaluations, staff recommends a contract award to Babcock Laboratories, Inc. in the amount of $60,000 for a one (1) year period beginning July 1, 2016 and ending June 30, 2017. This agreement will have an option to be renewed for an additional four (4) single years upon annual review and approval by Banning Utility Authority. with extension and services terminating no later than June 30, 2021.

FISCAL IMPACT:

The Professional Services Agreement for Laboratory Analytical Testing Services will be funded by the Water Fund Fiscal Year 2016-2017, Account No. 660-6300-471.23-32 (Contractual Services / Laboratory Services) in the amount of $55,000 and by the Wastewater Fund Fiscal Year 2016-2017, Account No. 680-8000-454.23-32 in the amount of $5,000 for a total amount of $60,000.

OPTIONS:

1. Adopt Resolution No. 2016-09 UA.

2. Reject the recommendation. If rejected laboratory and analytical testing services will be discontinued and the City will not meet State mandated testing requirements.

ATTACHMENT:

1. Resolution No. 2016-09 UA
2. Babcock Laboratories, Inc. Proposal

Reviewed by:

Art Vela,
Public Works Director

Reviewed by:

Rochelle Clayton,
Administrative Services Director/
Deputy City Manager

Approved by:

Michael Rock,
City Manager

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ATTACHMENT 1

(Resolution No. 2016-09 UA)

RESOLUTION NO. 2016-09 UA

A RESOLUTION OF THE BANNING UTILITY AUTHORITY OF BANNING, CALIFORNIA, APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH BABCOCK LABORATORIES, INC. OF RIVERSIDE, CALIFORNIA FOR LABORATORY ANALYTICAL TESTING SERVICES IN THE AMOUNT OF $60,000

WHEREAS, the City of Banning owns and operates its own water wells, water distribution system throughout the City; and

WHEREAS, the State Water Resources Control Board ("SWRCB") has mandated water sampling and laboratory testing of all public water systems in the State of California; and

WHEREAS, the California Regional Water Quality Control Board oversees the City of Banning Wastewater Discharge Requirements and requires groundwater monitoring; and

WHEREAS, Water and Wastewater Divisions obtain over 1,500 water samples annually from more than 33 sample points throughout the City and submits them for laboratory testing in order to confirm that the divisions are operating within their respective permit requirements; and

WHEREAS, on May 6, 2016 the Public Works Department advertised a Request for Proposals to obtain proposals from environmental testing laboratories to provide laboratory analytical testing services and received and evaluated two proposals; and

WHEREAS, Babcock Laboratories, Inc. of Riverside, California was ranked the highest by the evaluation committee; and

WHEREAS, staff recommends a contract award to Babcock Laboratories, Inc. in the amount of $60,000 for a one (1) year period beginning July 1, 2016 and ending June 30, 2017 with an option to be renewed for an additional four (4) single years upon annual review and approval by the Banning Utility Authority with extension and services terminating no later than June 30, 2021; and

WHEREAS, the Professional Services Agreement for Laboratory Analytical Testing Services will be funded by the Water Fund Fiscal Year 2016-2017, Account No. 660-6300-471.23-32 (Contractual Services / Laboratory Services) in the amount of $55,000 and by the Wastewater Fund Fiscal Year 2016-2017, Account No. 680-8000-454.23-32 in the amount of $5,000 for a total amount of $60,000.

NOW, THEREFORE, BE IT RESOLVED by the Banning Utility Authority of the City of Banning as follows:

SECTION 1. The Banning Utility Authority adopts Resolution No. 2016-09 UA approving the Professional Services Agreement with Babcock Laboratories, Inc. of Riverside, CA in the amount of $60,000 for laboratory analytical testing services.

SECTION 2. The Administrative Services Director is authorized to make necessary budget adjustments, appropriations and transfers related to the Professional Services Agreement for laboratory analytical testing services.

SECTION 3. The City Manager is authorized to execute the Professional Services Agreement with Babcock Laboratories, Inc. of Riverside, CA for laboratory analytical testing services with the option to renew for four (4) additional single years upon Banning Utility Authority approval.

PASSED, ADOPTED AND APPROVED this 28th day of June, 2016.

_____
Arthur L. Welch, Chairman
Banning Utility Authority

ATTEST:

_____
Marie A. Calderon, Secretary

APPROVED AS TO FORM AND LEGAL CONTENT:

_____
Anthony R. Taylor, Authority Counsel
Aleshire & Wynder, LLP

CERTIFICATION:

I, Marie Calderon, Secretary of the Banning Utility Authority of Banning, California, do hereby certify that the foregoing Resolution No. 2016-09 UA was duly adopted by the Banning Utility Authority of the City of Banning, California, at a Regular Meeting thereof held on the 28th day of June, 2016, by the following vote, to wit:

AYES:
NOES:
ABSTAIN:
ABSENT:

_____
Marie A. Calderon, Secretary
Banning Utility Authority

ATTACHMENT 2

(Babcock Laboratories, Inc. Proposal)

RECEIVED
MAY 25 2016
By City Clerk's Office mac

Request for Proposal (RFP)

Laboratory Services

City of Banning
Water/Wastewater Utilities Department

BABCOCK Laboratories, Inc.

The Standard of Excellence for Over 100 Years

Presented by:

Taylor D. Cariaga
Business Development Associate

Babcock Laboratories, Inc.
6100 Quail Valley Court
Riverside, CA 92507

Due: May 25, 2016 at 2:00pm

BABCOCK Laboratories, Inc.

May 17, 2016

City of Banning
Water/Wastewater Public Utilities Department
Attention: Perry Gerdes, Superintendent
176 E. Lincoln Street
Banning, CA 92220

Re: Request for Proposals (RFP) – Laboratory Services

Dear Mr. Gerdes,

Babcock Laboratories, Inc. (ESB) is pleased to provide the attached proposal for professional analytical sampling and testing services for the City of Banning's Drinking Water and Wastewater programs. We have carefully reviewed the RFP documentation and are confident we can consistently and reliably meet your sampling, testing, and reporting requirements (as we have done for the past several years). Our program ensures we deliver technical excellence, the best customer service, and the highest overall value for your investment. ESB's services for this project will include:

- ***Project Management utilizing Sushmitha Reddy and Caroline Sangari*** who have degrees in Chemistry and are familiar with the water quality challenges and unique reporting requirements needed for this project. We currently serve the analytical needs of similar systems at Beaumont-Cherry Valley Water District, Eastern Municipal Water District and the City of Coachella.
- **Sampling by William Bayle** - ESB's senior sampler has nearly 30 years' field experience and holds a Grade 1 Distribution certificate from the American Water Works Association (AWWA).
- ***Experienced Microbiologist, Carol Kase*** – Ms. Kase has been a part of the Babcock Microbiology team since 1984 and currently serves as the Microbiology Department Manager. Her years of experience make her a valuable and trusted resource.
- ***All Sampling & Analyses Done By ESB*** – Babcock personnel will perform all analysis of the tests listed in Section 6.0 at our State-of-the-Art Full-Service Laboratory Facilities located just 33 minutes from the City Yard (26.3 miles). Sampling for the City of Banning Wastewater listed in Section 6.0 will be performed by Babcock staff.
- ***Data Reporting*** using readily available user-friendly information technology that ensures regulatory exceedances are identified well in advance of final reporting.
- ***Award Winning Customer Service*** – In addition to accolades from the American Council of Independent Labs (ACIL) for exemplary customer service, ESB has also received some of the highest ratings in the lab industry from our customers (4.8 out of 5 for customer satisfaction).

We appreciate the opportunity to submit this proposal package and look forward to your careful consideration.

Sincerely,

Taylor D. Cariaga
Business Development Associate
Babcock Laboratories, Inc.
P.O. Box 432, Riverside, CA 92502
(951)653-3351 x240

4.1 Qualifications of the Firm

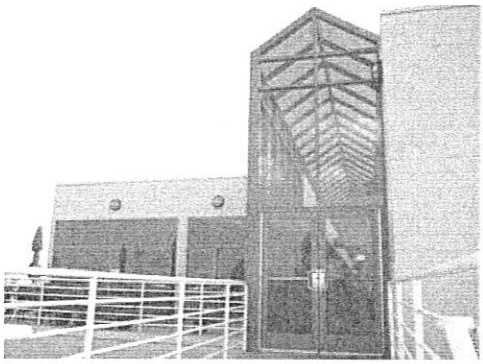
Background of the Firm

Babcock Laboratories, Inc. (ESB) is the oldest independently owned and operated environmental laboratory in California. When Edward S. Babcock founded E.S. Babcock & Sons, Inc. in 1906, he understood the value of accurate environmental testing, along with the special needs of that time. Today, in the same tradition, Babcock Laboratories supplies a versatile range of environmental testing; providing analysis and support that meet both state and federal regulations for drinking water, wastewater, storm water, groundwater, soils, and hazardous materials.

Babcock Laboratories has one of the most highly regarded testing reputations in the industry, and takes great pride in providing accurate environmental testing to a wide-range of customers, dedicated to giving the same care and service that their founder, Edward Babcock, provided in the early years.

ESB is a participant in new method development, working with government and peer labs, as well as regulatory agencies, to advance and establish new analytical techniques. We set the highest standards possible. ESB understands the value of accurate results. Our labs provide customized analytical services by combining the latest improvements in analytical methods with the latest equipment.

Located in the City of Riverside for over 108 years, our state-of-the-art 21,300-square-foot facilities are now one of the largest and most productive privately held full-service, environmental testing facilities in the state. What started as a modest mining and agricultural testing laboratory has grown into a 70 employee company.



State-of-the-Art Facilities

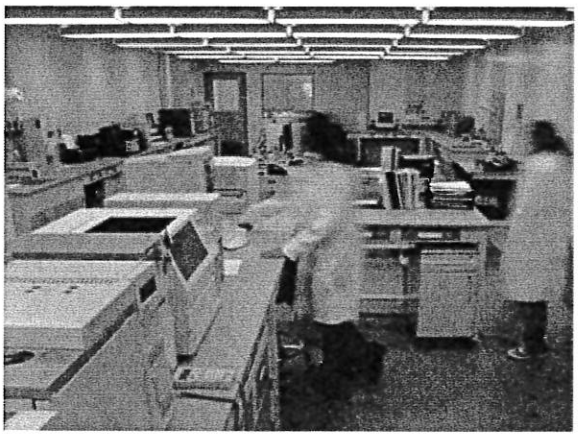
Our 21,300 square foot state-of-the-art facilities were built according to a carefully planned environmental laboratory design in two adjacent buildings. Prompt turnaround times, increased capacity, and new instrumentation give our staff and facility the means to deliver your results when you need them, making it possible to better accommodate your schedule and project requirements.

Babcock facility features include:

- **A specialized air-flow system**
- **Walk-in sample storage cold room facilities**
- **A customized Laboratory Information Management System (LIMS).**

The auxiliary building houses the microbiology and trace organic instrumentation labs, along with our spacious conference area.









Precision Instrumentation

ESB is fully equipped to provide a broad spectrum of analytical services. Instrumentation is selected from reputable manufacturers based upon instrument reliability, ease of operation and maintenance, and the ability to perform within the precision and accuracy criteria specified by the U.S. EPA and other federal, state and industry methods and protocols.

Techniques currently available at Babcock Labs are:

Atomic Absorption Spectrophotometry
- CVAA

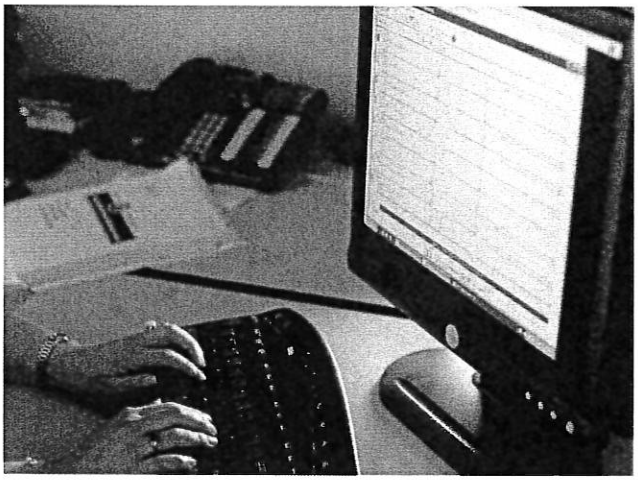
Gas Chromatography
- Electron Capture (ECD)
- Flame Ionization (FID)
- Nitrogen-Phosphorus (NPD)
- Mass Selective (MSD)
- Tandem Mass Spectrophotometry (GC/MS/MS/SIS with EI and CI)

Inductively Coupled Plasma
Atomic Emission Spectrometry (ICP-AES)
Inductively Coupled Plasma Mass Spectrometry (ICP/MS)
Ultraviolet/Visible Spectrophotometry (UV/VIS)
Discrete Automated Spectrophotometry
Purge and Trap
Infrared Spectrophotometry for Hydrocarbon Analysis
Ion Chromatography
Total Organic Carbon Analysis (TOC)
Total Organic Halide Analysis (TOX)
Liquid Chromatography (HPLC)
- Post Column Reaction
- Fluorescence Detection
- UV/VIS Detection

Light Microscopy
Specific Ion Electrochemistry
IC/MS/MS
LC/MS/MS

A complete listing of our instrumentation, including field department equipment is available upon request.

Laboratory Information Management System (LIMS)



ESB uses a Laboratory Information Management System (LIMS) produced and constantly updated by the environmental LIMS company, Promium.

ESB provides data deliverables to clients in a variety of formats. Our system is Windows® based and enables us to provide customized formats based on client need.

Our experienced IT staff will work closely with City of Banning personnel to make sure all EDDs are provided as needed.

ESB has the capability to provide all drinking water analytical results in the State Write-On program format. Client data is also available via our secure website. Access to our website will be provided to City staff upon contract award.

Financial Status of the Firm

In these difficult economic times many businesses are struggling to survive. Even in the environmental industry, some businesses will fail. You need to know that your laboratory data will be reliable today, and that you will continue to have access to all QC and associated data in the future. We want to reassure you that you can rely on us to be here to serve you both today, and tomorrow. ESB has a sound financial history and a strong business plan for the future. As an example of our financial stability, we boast one of the most credit worthy score's in the business world. According to Experian, an independent credit rating company, our score ranks us as a reliable and strong company with an extremely low credit risk. We also have a sound management plan with a demonstrated record of success for over a century. Our clients and vendors know that we have the highest ethical standards in the laboratory and in business.

Project Team

Allison Mackenzie and Lawrence Chrystal oversee the daily operations of Babcock Labs. Our principals are experienced in all aspects of laboratory analysis, technique, environmental regulations and business administration. We place a great amount of confidence in our skilled team members who provide clients with the best quality, legally defensible data available in our industry. We boast an average of 25-years' experience for our senior staff members. This longevity translates to a seasoned group of professionals who not only enjoy what they do, but whose knowledge surpasses those of our competitors.

Other Key Personnel who will be involved with this project are:

Project Managers: Sushmitha Reddy (primary) and Caroline Sangari (alternate) – With degrees in Chemistry and familiarity with the water quality challenges and unique reporting requirements needed for this project, our staff currently serve the analytical needs of similar drinking water and wastewater systems.

William Bayle - ESB's senior sampler has nearly 30 years' field experience and holds a Grade 1 Distribution certificate from the American Water Works Association (AWWA).

Carol Kase – Ms. Kase has been a part of the Babcock Microbiology team since 1984 and currently serves are the Microbiology Department Manager. Her years of experience make her a valuable and trusted resource.

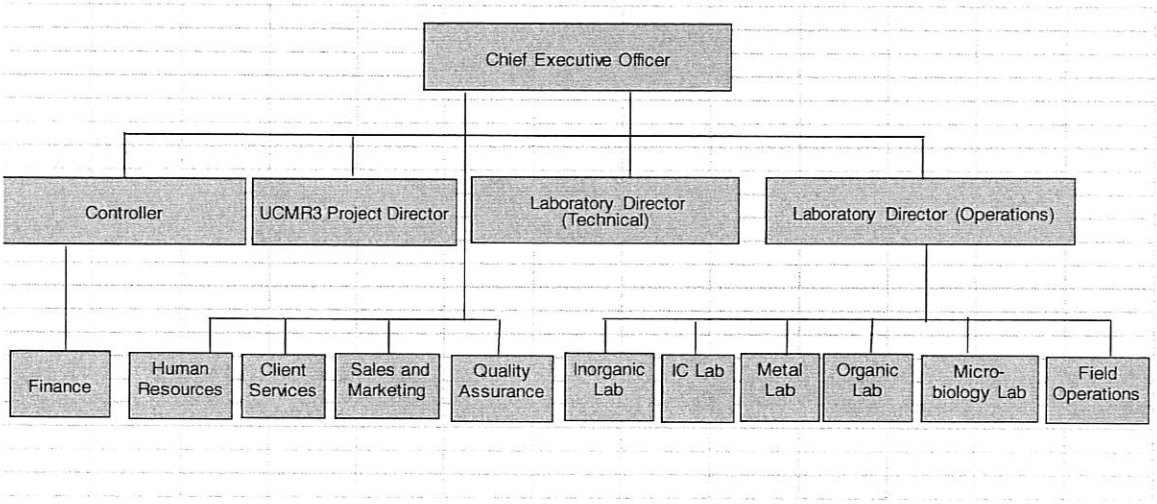
ESB's staff includes the following experienced laboratory professionals to support your project:

ESB Staff	Laboratory Position	Lab Experience
Ms. Allison Mackenzie	CEO	36 Years
Mr. Lawrence Chrystal	Laboratory Technical Director	41 Years
Mr. Paul Monroy	Laboratory Director of Operations	16 Years
Ms. Caroline Sangari	Client Services Mgr. (PM Backup)	17 Years
Ms. Stacey Fry	Quality Assurance Manager	21 Years
Ms. Carol Kase	Microbiology Dept. Manager	32 Years
Ms. Aurea Yogarajah	Inorganics Dept. Manager	17 Years
Mr. David Schiessel	Organics Dept. Manager	15 Years
Mr. Mark Tracy	Field Operations Dept. Manager	36 Years

ESB employs over 70 technical and support staff at our laboratory. Each staff person is cross trained to perform several analytical methods in order to provide staffing redundancy in the event the primary analyst is absent. We have taken a number of precautionary measures to provide for a backup system in case of instrumentation failure and/or exceedance of capacity. In general, a minimum of two analytical systems are available for the parameters listed in this contract.

Babcock Laboratories also maintains an **emergency generator** which, in the event of a power interruption, automatically switches on to ensure an uninterrupted power supply to the building housing the Microbiology Department and the Laboratory Information Management System server. Integrity and validity of bacteriological samples in progress is ensured, along with the ability to perform testing in a state of emergency where electrical power is disrupted.

Organization Chart



Resumes of Key Personnel are included at the end of this document.

Strategy and Implementation Plan

Project Background & Scope of Work

The City of Banning covers approximately 23.2 square miles located in the San Gorgonio Pass area of Riverside County. The western most part of the City of Banning's area is at the summit of the San Gorgonio Pass, which divides two major watersheds: The Santa Ana River Watershed to the west and the Salton Sea Watershed to the east. This divide also forms the basis for the boundary between the Regional Water Control Board designated South Coastal Hydrologic Area on the west and the Colorado River Hydrologic Area on the east. The majority of the City drains to the east into the Salton Sea Watershed. The City's water is extracted from twenty-one ground water wells throughout the City. The wells are located over the Beaumont, Banning, Banning Water Canyon, Banning Bench and Cabazon storage units. Additionally, the City may receive water supplies from three wells within the Beaumont storage unit operated jointly by Beaumont Cherry Valley Water District and the City of Banning.

The City also owns and operates a 3.5 MGD Wastewater Treatment Plant that is operated under a Wastewater Discharge Requirement (WDR). Currently the City contracts out the operation of the Wastewater Treatment Plant with United Water. The Treatment Plant is currently treating an average of 2.3 MGD. As part of the WDR, the City is required to perform ground water monitoring at three monitoring wells along with monitoring the Total Dissolved Solids sampling throughout the water distribution system.

ESB is familiar with the requirements of the aforementioned programs and has provided similar services for many local water purveyors including some of the largest municipalities and water districts in Southern California including the City of Banning for the past several years.

All analysis will be in accordance with Standard Methods for the Examination of Water and Wastewater, Title 22 of the California Code of Regulations entitled California Domestic Water Quality and Monitoring Regulations, and Title 40 of the Code of Federal Regulations. We are committed to working with your staff to achieve regulatory compliance and protection of public health.

Scope of Services to be Provided:

Babcock Laboratories will provide laboratory services for monitoring of groundwater (monitoring wells), domestic water (wells, distribution system), and sanitation water (untreated/treated wastewater). Bio solids/sludge and soil samples will also be analyzed by ESB as needed.

Sample Handling

Babcock Labs will provide sample containers, travel blanks, coolers and cool packs for the purpose of sample collection and transfer. Sample containers will be clean and ready for sample collection and contain the proper preservatives. Sample handling is included in the prices quoted herein.

Samples will be stored by ESB at no cost for a minimum of 30 days after the postmarked date of the final analytical results report. Samples are subject to chain of custody procedures until final disposal.

ESB will indicate the type and size of sample container required by the analyses listed and include a description of all shipping services available.

Courier services will be provided each Monday or on an alternative day of the week that is acceptable to the City of Banning when needed due to holidays or special circumstances. Samples transported by courier will be retrieved at the City of Banning's main office and received by the contract laboratory the same day of sample pickup.

Babcock Laboratories will provide a 24 hour composite sampler and technician to perform samples at the Industrial waste sites within the City of Banning.

Complete Analyses within Hold Times and Turnaround Times

All hold times begin at the time of sample collection as noted on the chain of custody form.

All analyses will be completed within the hold times specified by approved methods (the City of Banning requires a standard turnaround time of 15 working days from the date of analysis for notification of any analytical result in excess of a maximum contaminant level (MCL) or above a detection limit for reporting constituents).

Babcock Labs will report to the City of Banning any detection of an organic compound within 48 hours using City of Banning provided contact information upon award of the contract.

Babcock Labs acknowledges that an additional 10 working days are allowed for verification and validation of data and the production and delivery of final analytical reports.

Babcock Labs will notify the City of Banning if we are unable to meet these turnaround times before the initial 15 working day limit expires and will include an estimated time of completion.

ESB will comply with all applicable regulatory requirements and time limits for reporting analytical results for completed analyses.

If any samples are unable to be analyzed due to ESB handling errors that result in an exceeded hold time, then recollection samples will be analyzed by ESB at no cost.

Quality Assurance Program (QA/QC)

At ESB, our goal is to produce the highest-quality most reliable data possible. Our quality assurance program provides for sample integrity, proper documentation, and statistical evaluation of all analytical work, combining to produce a program which surpasses the regulatory requirements of the Environmental Protection Agency and the State of California.

All quality assurance and quality control procedures required by the referenced test methods and California State Water Resources Control Board. ELAP requirements will be implemented as outlined in the quality assurance plan submitted by ESB. These procedures will include the following: standardization, calibration, certification, and documentation and maintenance of laboratory equipment and instruments and documentation and quality assurance checks throughout all phases of the testing procedures.

The ESB Q.A. Manual is reviewed and updated annually to ensure that it reflects current laboratory QA/QC protocols.

ESB will perform all QA/QC work required for this project. City of Banning samples will not be batched with samples of a different matrix. All appropriate QA/QC data will be provided at no added cost. ESB will document and explain in detail all analysis that exceed acceptable QA/QC limits. ESB acknowledges that the City of Banning Staff will determine when a reanalysis is

required. Any reanalysis required due to unacceptable QA/QC results will be performed by ESB at no cost.

Laboratory Approval (Certification and Detection Levels)

Babcock Laboratories has been certified by the State of California since 1928 for the analysis of drinking water for public health protection. Our laboratory was one of the first in the State of California to receive this certification.

Since that initial certification, Babcock's accreditation has never lapsed. Today, our certification includes not only the microbiology of drinking water and wastewater, but also the complete inorganic and organic analysis of drinking water, wastewater, groundwater, soils and hazardous materials.

ESB is approved by NELAP and ELAP to test drinking water, wastewater, groundwater, soils and hazardous waste in the following fields:

- **Bacteriology**
- **Inorganic Chemistry**
- **Toxic Chemical Elements**
- **Organic Chemistry**
- **Extraction Tests**

A Copy of our ELAP and NELAP certifications are attached.

ESB will notify the City of Banning when any changes to our certification occurs and submit copies of any revised or renewed certifications required to perform these methods in accordance with this RFP. All analytical methods performed by ESB or its' subcontractor labs will be in accordance with 40 CFR, Parts 136, 141 and 503. ESB will provide detection levels during analysis. Any reanalysis required due to higher than acceptable detection levels will be performed by the ESB at no added cost.

Location and Business Operating Hours

ESB is located 26.3 miles from the City of Banning's Corporate Yard located at 176 E. Lincoln Street, Banning, CA. ESB's normal business operating hours are from 8:00 am to 5:00 pm Monday through Friday, however, **staff are available to answer calls from the hours of 5:30 am to 8:00 pm during the week**. Weekend and late hour services are available to handle emergency situations or public health concerns. **An emergency contact list for late hours, weekend, and holiday contacts will be provided upon contract award.**

Data Deliverables

Write on Report – Test Results will be reported to the SWCB by Electronic Data Transfer (EDT) by the 10th day of each month using the Write On program for compliance drinking water samples.

Hard Copy Reports

Hard copy reports will be provided for all analytical results. The Title 22 format will be used for hard copy reports for drinking water samples. Reports will show each constituent analyzed and the corresponding detection limit for reporting or a minimum reporting level. It will also show the MCL on the state Write On if one applies.

Electronic Email Report

An electronic email of the hard copy will be sent no later than the 8th day of each month of all hard copies to the City of Banning contact list.

Consultant Qualifications

See pages 3 through 7.

Subcontract Laboratories

Subcontract Lab	Test to be Subcontracted	How Long Sub Out
Maxxam Analytics 984 Cedar Street San Carlos, CA 94070 Paul Henige - 650-631-7571	Dioxins	3 Years – Best Service and Pricing
North Coast Labs 5680 West End Road Arcata, CA 95521 Naomi Stamper - 707-822-4649	EPA 549	30 Years – Best Service and Pricing
FGL Environmental 853 Corporation Street Santa Paula, CA 93061 Cindy Aguirre – 805-392-2000	Gross Alpha/Uranium	5 Years – Best Service and Pricing

Client References

ESB provides high quality environmental chemical testing services for customers ranging from large corporations to individual property owners, supporting each in meeting requirements for both state and federal regulations. We are skilled in our understanding of upcoming environmental regulations, and provide our clients with on-time, accurate information.

For over 75 years, ESB has supported the drinking water and wastewater analytical needs of many Southern California municipalities and water departments. Their need for prompt, reliable and legally defensible data makes ESB their laboratory of choice. We enjoy an excellent reputation in the environmental industry. Honesty and integrity are the watchwords by which our organization operates.

A list of clients for whom we currently perform similar services is provided below:

City of Coachella
53-462 Enterprise Way
Coachella, CA 92236
Contact: Berlinda Blackburn – (760)501-8114

ESB has supported the City of Coachella for the past 30 years providing analytical services for both drinking water and wastewater. Samples are picked up weekly for testing.

Beaumont Cherry Valley Water District
P.O. Box 2037
Beaumont, CA 92223
Contact: Tony Lara – 951-845-9581 x29

ESB has supported the environmental analytical testing requirements of BCVWD for the past 30 years.

Eastern Municipal Water District
P.O. Box 8300
Perris, CA 92572-8300
Contact: Suzanne Watson – 951-928-3777 x4315

ESB provides supplemental laboratory services for EMWD to support both their drinking water and wastewater programs. ESB has provided this service off and on for the past 35 years.

Miscellaneous Requested Information from Page 8 of the Proposal

Consultant Name, Contact Person, Address, etc.

Babcock Laboratories, Inc.
Taylor D. Cariaga
6100 Quail Valley Court
Riverside, CA 92057
Ph: 951-653-3351 x240
Fax: 951-653-1448
www.babcocklabs.com
tcariaga@babcocklabs.com

ESB business operating hours are from 8:00 am to 5:00 pm Monday through Friday. Weekend samples can be arranged by appointment.

Staff Qualifications (see attached resumes at end of proposal)

ELAP certification attached at end of proposal.

List of Analytical Instrumentation provided at end of proposal.

ESB Price List provided at end of proposal.

Unit Prices provided under separate cover as requested.

Proposal Attachments:

- **Key Personnel Resumes**
- **ESB ELAP Certificate**
- **ESB List of Equipment**
- **ESB Price List**

Analytical Cost and Fee Schedule

Pricing quoted includes providing and delivering appropriately preserved and labeled sample containers, chain-of-custody documentation, transportation coolers, blue ice, sample collection instructions (when requested), and complete analysis reports.

Additional Services
Cost for Rush TAT, Weekend Services and other Non-Routine Costs

Rush TATs are charged as follows:

24 Hour – 200%
48 Hour – 100%
72 Hour – 75%
4 Day – 50%
5 Day – 25 %

Standard turnaround time is 10 working days, except for subcontracted tests (ie, Dioxins, Radiochemistry, etc.). There will be no additional fees for subcontracted lab services.

Cost for weekend service: Minimum analytical fee per day – Weekend $200.00
Cost for holiday service: Minimum analytical fee per day – Holiday $300.00

Sampling cost per hour (regular workday): $75.00
Sampling cost per hour (weekends and holidays): $150.00

Courier Fees Weekend: $200.00
Courier Fees Holidays: $300.00

All laboratory tests not specifically quoted on the fee proposal will be billed at our current rates.

In addition to the requirements set forth in this RFP, ESB provides the following value-added services:

- Over 108 years of experience as an independent analytical laboratory.
- Attention to detail provided by personable and knowledgeable staff at all levels.
- Strict adherence to regulatory reporting deadlines and turnaround times.
- Reports reviewed for accuracy, consistency and historical relevancy.
- Trained field technicians for sampling with years of experience.
- Complimentary technical consultation.
- Specialized training classes by industry experts.
- Emergency services including holiday and weekend acceptance of samples and rush turnaround.
- EDT uploads of all CDX and CDPH Write-On data ensuring compliance with Federal and State mandated deadlines.
- Award Winning Customer Service.

RESUME

Allison Mackenzie, CEO

Education:

B.A. Biology, 1978 - University of California, Riverside, CA. Secondary Teaching Credential in Chemistry & Physics, 1985 - University of California, Riverside, CA.

Professional Experience:

Ms. Mackenzie has over 35 years of experience in the environmental laboratory business, including 20 years as Vice President and General Manager of ESB, and 8 years in analytical method development for both inorganic and organic determinations in drinking water and wastewater. Ms. Mackenzie is currently the senior executive, responsible for policy objectives and strategy for the operation and expansion of the business, including the development of operating budgets, sales and profitability targets, product development, quality assurance and the development and retention of customer relationships.

Training:

Sandler Sales Training, Sandler Boot Camp, January, 2016
Graduate Studies in Leadership, Brandman University, 2013-14
Geology Series: Groundwater and Related Issues, UCR Extension (2007)
Perchlorate Regulation in California, ES Babcock & Sons, Inc. (2005)
CEO Management Training Program, Estrada Strategies (2004-2005)
Advanced Management Program, UCR (2001)
Hexavalent Chromium in Groundwater, GRA (2001)
ICR Workshop, AWWA (1996)
LIMS Implementation, ACS (1994)
SB-1841 Regulations and Liabilities, Setting Up an Emergency Operations Center, AWWA (1994)
Human Resources Management Techniques, UCR (1991)

Presentations:

"California Dreaming: Laboratory Expectations for Meaningful State ELAP Reform", National Environmental Monitoring Conference, Chicago, IL, July, 2015
"Lab Accreditation in California: There's a New Team in Town", San Diego Environmental Professionals, January, 2015.
"When Women Succeed, America Succeeds" Assemblyman Takano's Small Business Forum, Riverside, CA, August, 2014
"CA Drinking Water Program Reorganization", American Council of Independent Laboratories Industry Outlook Forum, Riverside, CA, June, 2014.
"Recycled Water's Identity Crisis and the Laboratory", ESB TEAM Presentation, Riverside, CA April, 2013
"Recycled Water: Why So Many Methods?", CWEA Spring Conference, Palm Springs, CA April, 2013.
"Water Quality and Detection Limits: What Can You Believe?", ESB TEAM Presentation, Riverside, CA October, 2011
"How Low Can We Go: Detection Limits and their Role in Water Quality Compliance", ACWA Regulatory Summit, Pasadena, CA August, 2011

"Current Laboratory Techniques for the Determination of CECs", CWEA Annual Conference, Ontario, CA April, 2011.
"Santa Ana Watershed Emerging Constituents Investigation: Sampling and Lab Analysis Plan ", ESB TEAM Presentation, March, 2010.
"Storm Water Issues: Changes, Challenges, Solutions", Rain For Rent, May, 2009
"Your Environmental Laboratory: A Partnership in Protecting the Public Health", Inland Counties Water Agencies, Nov., 2008.
"Evaluating and Working With Your Laboratory" sponsored by the California Rural Water Association, 1997.
"Update on General Stormwater Permit" sponsored by California Regional Water Quality Control Board, Santa Ana Region, 1996.
"NPDES General Permit for Storm Water Discharges Associated with Industrial Activities and the Storm Water Sampling Plan" E.S. Babcock & Sons, Inc., in association with the California Regional Water Quality Control Board, Santa Ana Region, 1995.

Awards:

YWCA of Riverside Counties Woman of Achievement, 2015
2015 Preston Millar Award, American Council of Independent Laboratories.
Assemblyman Jose Medina, 61st Assembly District, Recognition of Outstanding Contributions, 2014 Women of Distinction Awards.
2014 Preston S. Millar Award, American Council of Independent Laboratories.
2013-2014 District Governor's Recognition for Club Service, Rotary International District 5330.
2012 Preston S. Millar Award, American Council of Independent Laboratories.
2010 Spirit of the Entrepreneur Award', Inland Empire Center for Entrepreneurship, California State University, San Bernardino.
2004-2005 District Governor's Citation, Rotary International District 5330.

Associations:

Advisory Board Member of Water Resources Institute, CSU San Bernardino
American Association for University Women (AAUW)
American Council of Independent Laboratories (ACIL)
American Water Works Association (AWWA)
California Water Environment Association (CWEA)
Citizen's University Committee, University of California, Riverside
Groundwater Resources Association of California (GRA)
Rotary Club of Riverside, Rotary International
United Way of the Inland Valleys, Board Member
Water Environment Federation (WEF)

RESUME

Lawrence James Chrystal, Laboratory Technical Director

Education:

B.S. Biology, 1975, University of California, Riverside, CA.

Professional Experience:

Mr. Chrystal has worked in the environmental testing field since 1975. He is the technical director for both the Microbiological and Chemical laboratories. He has extensive experience in trace organic and inorganic analyses, specializing in GC/MS, LC-IC/MS/MS, GC, HPLC, Ion Chromatography, atomic absorption, spectral emission, and ICP/MS techniques. Mr. Chrystal has directed work done under contract for the U.S. Environmental Protection Agency and the State of California as well as many municipalities and private firms. The scope of work encompasses analysis of soil, water, wastewater, air and chemical wastes. He is responsible for method development, data validation, quality control and the overall operation of the laboratory including analytical methodology, client relations, budgeting and knowledge of environmental legislation and regulatory requirements. Recent work includes oversite of immunoassay and polymerase chain reaction (PCR) processes used in the laboratory. Mr. Chrystal has served on the faculty at the University of California, Riverside extension program teaching a course entitled "Analytical Chemistry for the Characterization of Hazardous Materials".

Presentations:

"Current Laboratory Techniques for the Determination of CECs", CWEA Annual Conference Ontario, CA April 2011.

"Determination of Perchlorate: Suppressed Conductivity vs Mass Spectrometry"
EVWD 2004 Water Quality Conference – Ontario, CA 2004

"Proper Collection and Preservation Techniques for Drinking Water"
City of Ontario Water Department – Ontario, CA 2004

"*Sampling and Analysis of Environmental Samples for Compliance and Investigation*" – Regional Water Quality Control Boards 7&8 – Riverside, CA 2003

"Analytical Chemistry for the Characterization of Hazardous Materials" – California Department of Toxic Substances Control (DTSC) – Cypress, CA and Berkeley, CA, 2000

"*Using ICP-MS for the Determination of Trace Metals in Waters, Wastewaters and Sludges*" – CWEA 1997 SRTC Laboratory Program – Irvine, CA and Laughlin, NV 1997, 1999

"*Analytical Determinations of Petroleum-Based Products*" County of Riverside Department of Environmental Health -- Riverside, CA, 1996.

"*Laboratory Practices - Parts I & II*" -- California Regional Water Quality Control Board, Santa Ana Region - Riverside, CA, 1995.

"*A Novel Solid Phase Extraction Method for the Isolation and Quantitation of Chlorophenoxy Herbicides from Environmental Matrices*" FACSS/Pacific Conference -- Anaheim, CA, 1991

"*The Role of the Analytical Laboratory in the Removal of Underground Storage Tanks*" - University of California, Riverside, Extension -- Riverside, CA, 1991.

"*Proper Sampling and Preservation Procedures for Environmental Matrices*" - Rancho Santiago College (JIC) - Santa Ana, CA, 1990.

"*Purge and Trap Techniques in the Gas Chromatographic Analysis of Environmental Samples*" - Rancho Santiago College (JIC) - Santa Ana, CA, 1988.

Advisorory Boards:

Present member of University of California, Riverside Institutional Biosafety Committee (Recombinant DNA research)

Past member of City of Riverside Environmental Protection Commission

Past member of City of Riverside Energy Commission

Associations:

American Chemical Society (ACS)
ASTM International
California Water Environment Association (CWEA)
Association of Official Analytical Chemists (AOAC)
Society of Applied Spectroscopy (SAS)
The Water Environment Federation (WEF)

RESUME

Sushmitha Reddy Project Manager

Education:

Master of Science in Management (MBA), University of Alabama in Huntsville (UAH), May 2001
Bachelors of Science in Chemistry & Biology, University of Alabama in Huntsville, December 1997

Professional Experience:

Ms. Reddy has been employed with Babcock Laboratories, Inc. since April, 2015. She has expertise in environmental analytical chemistry specializing in the areas of trace metals, wet chemistry, chromatography, quality assurance, Project Management and general laboratory management

With both a MBA and Bachelors of Science from the University of Alabama, Ms. Reddy is an experienced Project Manager with an extensive background in the environmental compliance industry. For over 16 years, she has held several positions in the laboratory including Lab Manager, QA Manager, Project Manager and Manager of Project Management Assistants.

Currently, Ms. Reddy is a Project Manager at Babcock Laboratories and is responsible for overall project performance. She serves as the primary contact to coordinate all aspects of service, including project specific requirements, courier services, reporting, sample analyses, and questions/concerns.

As the Manager of Project Management Assistants, she was responsible for developing staff to successfully complete projects. She established work priorities to ensure productivity, quality and customer service objectives are met; Established performance goals and mentored staff to achieve the established goals, ensured consistent practices and effective communication through all phases of project life cycle; prepared and maintained budgets, forecasted revenue; managed relationships with vendors, consultants, contractors, and professional associations to keep informed with existing and evolving industry standards and technologies; Communicated project status and issues to both clients and Senior management, used JD Edwards for Purchase Order requisitions, track credit terms, approve vendors, and track invoice status.

Previously, Ms. Reddy served as The Asst. QA/QC Manager for over 4 years where she was responsible for the day to day implementation of laboratory's quality standards. She conducted lab-wide audit program examining each analysis for method compliance. She is knowledgeable in various regulations such as EPA or state mandated, and both EPA and Standard methods for all the analyses used in the laboratory. She authored and updated all Standard Operating Procedures for the laboratory. She assisted the QA Manager in all areas of Quality Assurance including acting as the back up QA Manager. Ms Reddy has been a key facilitator during NELAP On site Assessments and is well versed in all aspects of the standard. She also maintained all permits and certifications.

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Prior to Assistant QA Manager, Ms Reddy served as the Laboratory Supervisor for 2 years During that time she coordinated the day to day operations, ensured quality of results, reviewed data, and ensured production goals are met.

Initially Ms Reddy worked as a bench chemist in the Inorganics Department performing several wet chemistry. Metals and Gas Chromatography analyses.

Training:

How to be a good Supervisor
Prioritizing multiple Projects
Identifying Improper Chromatographic Integrations
NELAC Accrediting Authority Evaluator Training
Internal Audits and Management Review
Proper Sampling Procedures
NELAC Conference
NELAP Assessor Training

Presentations: (author and presenter)

Reddy, S. "Making Huntsville a High Tech Center," at Biztech, Huntsville, Alabama, December 2000.

RESUME

Caroline Sangari, Client Services Manager

Education:

University of Nevada, Las Vegas, Las Vegas, NV, 1999
B.S., Cell & Molecular Biology
Minor in Chemistry

Professional Experience:

Caroline Sangari began working for Edward S. Babcock & Sons in October of 2011. Her current responsibilities include supervising and managing all Project Managers, Project Manager Assistants, Sample Receiving and Sample Shipping Staff.

Ms. Sangari's previous work experience includes seven years of environmental laboratory experience in the areas of lab chemist, microbiologist, sample receiving, and project management.

Prior to her work in the environmental laboratory field, Ms. Sangari worked for Quest Diagnostics as an analytical technician in the forensics lab.

At JPL-NASA, she served as a microbiologist for the Planetary Protection Division.

For Molycorp rare earth mining, she was the Laboratory Manager responsible for the supervision of the overall laboratory operation.

Overall, Ms. Sangari has over 14 years of laboratory experience.

RESUME

Mark F. Tracy, Director of Field Operations

Professional Experience:

Mr. Tracy has worked in the environmental sampling field since 1980. He has extensive technical experience in all aspects of field operational services and is conversant with a variety of sampling techniques. Mr. Tracy is an expert in time and flow composite sampling of industrial and municipal discharges permitted under the NPDES program as described in 40 CFR 136. Mr. Tracy has directed fieldwork done under contract for the State of California as well as many municipalities and private firms for soil, water, wastewater and hazardous wastes, including field sampling, preservation, chain of custody, and 24-hour composite sampling techniques. He is responsible for the overall operation of the field department including customer service, scheduling of routine and non-routine sampling events, time management, field employee performance, and knowledge of environmental legislation and regulatory requirements as they relate to sampling techniques. His experience in groundwater sampling and analysis entails protocol which complies with the requirements of Article 5, Chapter 15, Title 23, of the California Code of Regulations and 40 CFR 258 for sanitary landfill monitoring wells.

Education and Training:

Tri-State Seminar-On-The-River – Miscellaneous classes related to safety and sampling issues, September, 2003, 2011, 2013, 2014

AWWA Annual Fall Conference – Miscellaneous classes related to Drinking Water Sampling and Safety Issues, October 2003, 2005, 2007, 2009

Hazwoper Training (Hazardous Waste Operations & Emergency Response), Safety Dynamics Group, July, 2003.

Water Distribution Operator, Grade 3, Operator Number 5122, State of California, Department of Health Services (in accordance with Division 104, Part 1, Chapter 4, Article 3 of the Health and Safety Code), April 2001.

Safety Seminar for Water/Wastewater Training, SARBS Southern Regional Section March, 1994.

AWWA Confined Space Entry Seminar, February, 1994

Certificate in Water Supply and Reclamation Engineering Technology, San Bernardino Valley College, June, 1992.

Water Distribution Operator, Grade 2, Certificate Number 5122, American Water Works Association, California-Nevada Section, February, 1992.

Water Treatment Operator, Grade 2, Operator Number 16553, State of California, Department of Health Services (in accordance with Chapter 9, Division 5 of The Health and Safety Code), November, 1991.

AWWA Water Sampling Seminar, February 1991.

Presentations:

"Water Quality Sampling Guidelines – How to Obtain a Sample which Retains Its Scientific Integrity and is Legally Defensible", ESB TEAM Event, September, 2010.

"Wastewater Quality Sampling Guidelines – How to Avoid Costly Mistakes", ESB TEAM Event, January, 2006.

Associations and Awards:

California Water Environment Association (CWEA)
Institute for National Environmental Laboratory Accreditation (INELA)
American Water Works Association (AWWA)
30 Years of Service pin, Edward S. Babcock & Sons, Inc 2010
Sherman G. Babcock Award – Manager of the Year, Edward S. Babcock & Sons, Inc. 2005

RESUME

Paul Monroy Laboratory Director of Operations

Education:

- A.S. in Chemistry, San Bernardino Valley College, CA, 2003
- Coursework in Chemistry, University of California San Diego, CA
- B.S. / M.S. in Environmental Science, Oregon State University, CA, coursework in progress.

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Professional Experience:

Lab Director of Operations - Babcock Laboratories, Inc.

Mr. Monroy has been employed with Babcock Laboratories, Inc. since November 2012. He has expertise in environmental analytical chemistry and method development, specializing in the areas of organic analysis by Gas Chromatography, Gas Chromatography/Mass Spectrometry, and High Performance Liquid Chromatography.

Currently Mr. Monroy is serving as Laboratory Director of Operations.

As Laboratory Director of Operations, Mr. Monroy is responsible for the day to day operation of the laboratory. He is responsible for developing and implementing protocols for all laboratory functions and ensuring that testing performed in the laboratory conforms to recognized standards of accuracy and quality assurance.

Responsibilities of the Laboratory Director include; the review of methods, testing, quality control and other operational reports to ensure that quality standards, regulatory requirements, efficiencies, and schedules are met. The Laboratory Director monitors contractual obligations and workload in conjunction with instrumentation and staffing to ensure adequate laboratory capacity. He is also responsible for maintaining all permits and certifications. He is responsible for Laboratory staff development. Mr. Monroy develops performance measures for evaluating the profitability of the laboratory operations, including budgeting and capital equipment needs and making recommendations regarding the pricing for laboratory and testing services.

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Semi-Volatiles Department Manager- TestAmerica Irvine 2010-2012

Responsibilities include the daily functions of the GC Semi-Volatiles, GCMS Semi-Volatiles, and HPLC Group. This includes Pesticides, PCBs, Extractable HCs, and Drinking Water analysis. As a manager he is responsible for scheduling of analyses, secondary data review, maintenance of all group record and activity logs, equipment operations, and employee training, performance and development. He is responsible for method development of emerging chemical compounds and instrument maintenance and troubleshooting.

Operations Manager- TestAmerica Ontario 2007-2009

Responsible for daily laboratory operations. This includes any personnel decisions and performance reviews for technical laboratory staff, scheduling of analyses in order to meet all turn around times and hold times, insuring that all laboratory QA procedures are followed, and final review of all technical standard operating procedures. Mr. Monroy was responsible developing performance measures for evaluating the profitability of the laboratory operations,

including budgeting and capital equipment needs and making recommendations regarding the pricing for laboratory and testing services.

GCMS-Volatiles Supervisor/Analyst – TestAmerica Ontario (Formerly Del Mar Analytical) 2004-2007

As a supervisor responsibilities included, scheduling of analyses, secondary data review, maintenance of all group record and activity logs, equipment operations, and employee training, performance and development, instrument maintenance, and troubleshooting. As an analyst, he is responsible for the analysis of EPA 524.2 volatile organic analysis by GCMS.

Research and Development Chemist – Aeronex Inc, 2000-2003

Duties included research and development for gas purification systems and ultra high purity gas delivery systems, product validation using GC and GCMS, and method development for GC and GCMS systems. As a research chemist he has had numerous technical articles published in trade journals along with helping on company patents.

Professional Training

Participated in over 15 professional training, conferences and expositions pertaining to analytical chemistry, laboratory management and personal development.
Ethics Training
Customer Service Training

Professional Memberships

American Council of Independent Laboratories (ACIL)
International Association for Food Protection (IAFP)
Association of Analytical Communities (AOAC)

RESUME

Stacey A. Fry, Quality Assurance Manager

Education:
B.S. Biological Sciences- University of California, Riverside, CA

Professional Experience:
In 2008 Ms. Fry took on the position of Quality Assurance Manager at Babcock Laboratories, Inc. Her duties include overseeing the lab's Quality Assurance program including the Quality Systems and Management Systems, maintaining NELAP, ELAP and ISO 17025 certification and other certifications. Stacey is also responsible for maintaining the lab's Ethics and Data Integrity Program and providing Ethics training for the entire laboratory. As QA Manager, Stacey is also responsible for ensuring adherence to all company policies and procedures regarding QA document control, personnel training, corrective action, SOPs, internal audits, client complaints or inquiries and performance testing. The QA department is also responsible for new hire training of new staff to Babcocks.

Prior to moving to Quality Assurance, for 12 years Ms. Fry was responsible for the overall supervision and work scheduling of the Inorganics, Organics, Metals, Ion Chromatography and Sample Control Departments. This included reviewing all data produced by each department.

Ms. Fry has been employed at Babcock Laboratories, Inc. since 1995. She has extensive experience performing inorganic determinations specializing in all inorganic wet chemistry analyses. These include Alkalinity, Ammonia, Anions, Trace Metals, COD, BOD, TDS, TSS and Sulfide. She is well versed in the Standard Methods and EPA Methods utilized for these analyses. She is knowledgeable in Inductively Coupled Plasma Spectroscopy and Lachat/FIA. In addition, Ms. Fry has extensive experience with Ion Chromatography (including troubleshooting and maintenance of the instrumentation) and is very familiar with the analysis of Perchlorate, Oxyhalides and Bromide. She has attended numerous training seminars covering both Ion Chromatography and Perchlorate and has also worked directly with the Lab Director to develop the Perchlorate methods used by the laboratory. She has also worked extensively in sample preparation, dilutions, titrations, quality control, and data collection.

Prior to her employment with Babcock Laboratories, Inc., Ms. Fry worked for the Electro Pneumatic Corporation in Riverside, CA for 7 years as an electronic and quality control technician.

Training:
"Wastewater Worker Safety-Addressing Concerns on Ebola in Wastewater", Webinar by Water Environment Federation November 4, 2014
"Internal Auditing to ISO/IEC 17025", 9/15-9/17/2014, New Orleans, LA

"Internal Audits and Management Review", Webcast by TNI October 5, 2012
"ISO/IEC 17025 Internal Auditor Training", Columbus OH, 9/14-9/15/2011
"Measurement Uncertainty Workshop", Columbus OH, 9/16/2011
TNI/NEMC Conference, Bellevue WA, August 2011
"How to Modify a Method through an Alternate Test Procedure", Bellevue WA, 8/19/2011
Mini-Vidas training, Riverside, CA, 4/16/2011
Basic Food Safety Microbiology (by HAACP), Las Vegas, NV, 4/04/2011
"The New TNI Laboratory Accreditation Standards" Riverside, Ca July 9, 2010
CWEA Training Class- "Technical Writing", Orange County, March 11, 2010
Webinar- "Are The Right Things Getting Done? Creating A Culture Of Accountability" (March 2010)
TNI/NELAC Conference, Chicago, IL (January 2010)
TNI Workshop "The New TNI Laboratory Accreditation Standards" Chicago, IL Jan 2010
TNI/NEMC Conference, San Antonio TX, August 2009
TNI Workshop "How to Use Qualified Data" San Antonio TX 2009
TNI Workshop "Testing Requirements of EPA Regulations" San Antonio TX 2009
TNI Workshop "Data Handling Techniques" Miami FL (2009)
TNI/NELAC Conference, Miami FL (2009)
"UCMR 2" Webcast, Riverside CA (2007)
"UCMR 2- The Good, the Bad and the Ugly", Riverside CA (2007)
"WaterTrax-Managing Water Data Online" Riverside, CA (2007)
NELAC Data Review and Validation, Chicago IL (2007)
TEAM "Methodologies utilized in the Laboratory for Bacterial Analysis", ESB & Sons, Inc. (2005)
NELAC 11*i* Workshop on "Data Review for Conformance to the NELAC Standard", August, 2005
Perchlorate Regulation in California, ESB & Sons, Inc (2005)
NELAC9 Workshop on "Establishing an Effective Data Integrity Plan", San Diego CA (2003)
NELAC10 Workshop, Charleston South Carolina (2004)
LIMS Implementation, Element Datasystems (Promium) (2002)

Awards:

Outstanding Manager of the Year, ESB & Sons, Inc (2007)
Outstanding Manager of the Year, Babcock Laboratories, Inc. (2014)

Presentations:

FOCUS (Furthering Our Contributions, Understanding & Success) - BOD Focus Group (March 2009)
FOCUS- Solids (April 2009)
FOCUS- Ion Chromatography (May 2009)

Associations:

Institute for National Environmental Laboratory Accreditation (INELA)
American Chemical Society (ACS)
TNI PT Board Sub-committee member, January 2009-present
TNI Quality Manual Template committee member, 2010
International Association for Food Protection (IAFP)

Aurea V. Yogarajah

Education

Biology Pre-Med/Chemistry (Double Major)
Bachelor of Science May 1990

Experience:

Babcock Laboratories, Riverside CA

Inorganics Department Manager April 2013-Present
Supervisor of Inorganic Laboratory operations. Involved in laboratory personnel training, review and goal setting. Review and approve laboratory supply expenditures. Review and approve final reports. Responsible for interviewing, hiring and training new employees. Approve payroll hours and write performance reviews. Work closely with customers to ensure that testing needs are met. Also work closely with Laboratory Director to ensure that all laboratory processes are managed efficiently.

Food Safety Net Services, Commerce CA

Laboratory Manager Sep2010-July2012
Supervise laboratory operations to maintain quality and efficiency. Involved in laboratory personnel training, review, and goal setting. Review and approve laboratory spending including inventory, shipping. Involved in the budget process of the laboratory. Review and approve final reports. Was responsible for interviewing, hiring and training of new employees. Approve payroll hours and write performance reviews. Worked very closely with customers to ensure that their testing needs were met, communicate with them of any discrepancies and to provide exemplary customer service. Work closely with the Assistant Lab Manager and Lab Supervisor to ensure that all laboratory processes were managed efficiently. Familiar with USDA, FDA protocols for food testing.

Microbac Laboratories, Riverside CA

Laboratory Director/Analyst Feb1999-Feb 2010

Reviewed work orders to ensure all client requirements are met and coordinate with the technicians that all tests are done according to guidelines and within the timeframe promised to the customer. Worked with brokers on FDA detentions and completed FDA packages. Responsible for diagnostics, upkeep, maintenance, and running samples on GC/ HPLC using ELCD, TSD, FPD and Fluorescence detectors for pesticide residues. Back up analyst for IC, Turbidity, TRC and EPA8081/8082 pesticides. Part of management team in making decisions for the division.

Dealing with customer issues, overseeing and scheduling field sampler to ensure sampling are done accordingly. Reviewed all work orders for accuracy. Worked with brokers on FDA detentions and completed FDA packages. Responsible for diagnostics, upkeep, maintenance, and running samples on GC/ HPLC using ELCD, TSD, FPD and Fluorescence detectors for pesticide residues. Reviewing raw data and signing of final reports. Involved with AP/AR, Login, Wet chemistry, Microbiology, Metals, QA personnel to ensure work gets done in a timely manner. Handled human resources issues and payroll for all employees of the division. Preparing annual budget and purchase of laboratory equipment with corporate approval.

Laboratory Supervisor 1994-1999
Scheduling if daily sample analysis and ensuring that they are done in a timely manner. Review, sign final reports and time cards of laboratory personnel. Responsibilities of Chemist II.

Chemist II 1991-1994
Analysis of pesticides and PCB in water soil, oil, and produce. Standards preparation. Maintenance of GC/HPLC. Knowledge of sample preparation methods to include CDFA/MRS, Luke (PAM II), Mills. Performing and assisting in methods development for various procedures. Analysis of wet chemistry methods such as IC, TSS, TDS, NVDS, VSS, TRC, Turbidity, COD, Phosphorus and Ammonia etc.

Montgomery Laboratories, Pasadena CA

GC Chemist May 1991-Oct 1991
Analysis of Organochlorine Pesticides and PCB's in wastewater, soil and drinking water samples. Preparation of standards.

Extraction Chemist Aug1990-May1991
Extractions of environmental sample for BNA, Pesticides, herbicides, PCB's, and TCLP. Performing QA procedures for all analyses and method development for the various procedures, florisiling and doing glassware inventory.

Reference
Available upon request.

RESUME

Carol Kase, Microbiologist - Microbiology Laboratory Manager

Education:
B.S. Biology, 1986, University of California, Riverside, CA, A.S. Chemistry, 1983, San Bernardino Valley College, San Bernardino, CA

Professional Experience:
Ms. Kase has worked extensively with microbiological determinations since her employment began with E.S. Babcock & Sons, Inc. in 1984. With over 30 years of experience in the environmental laboratory field, Ms. Kase has a comprehensive knowledge of all aspects of the Microbiological Department. She is accountable for the analysis of drinking water, wastewater. Soil and sludges and foods to determine the presence and densities of coliform bacteria, fecal coliform, *E. coli*, fecal streptococcus, enterococcus, pseudomonas, HACH BART analysis and the speciation of coliform bacteria. Carol is also proficient with the use of 3M Petrifim for the analysis of APC, total coliform, generic *E. coli*, *Staphylococcus aureus*, yeast and mold. She is proficient with Element and LIMS systems. She has had training in basic food microbiology and operation of mini-Vidas ELFA assay instrumentation for the detection of Salmonella, Listeria and *E.coli* 0147:H7.

Adherence to state and federal guidelines is maintained at all times as well as quality control for media preparations, instrumentation, and procedures. Ms. Kase is in constant contact with State and County Health Departments, municipalities, local water companies and private customers providing time-sensitive bacteriological results.

Ms. Kase has been instrumental in the restructure and readiness of the Bacteriological Department for the NELAP/ELAP and AOAC audits. She has developed an excellent reputation for her professionalism and outstanding performance, and has been frequently requested by the Riverside County Health Department, San Diego State Health Department and the Southern California Coastal Water Research Project to handle special projects. Ms. Kase is also responsible for the supervision of five assistant microbiologists.

Prior to her work at Edward S. Babcock & Sons, Inc., Ms. Kase was a laboratory technician at San Bernardino Valley College in the Chemistry Department.

Additional Training:
"Under the Microscope: FSMA Implementation and Food Safety Concerns", Riverside, CA (4/2015)
5S Business Process Development Workshop, Riverside, CA, 5/07/2013.
HACCP Workshop, AIB International, San Bernardino, CA, 5/01/2013 – 5/02/2013.
Mini-Vidas training, Riverside, CA, 4/16/2011
Basic Food Safety Microbiology, Las Vegas, NV, 4/04/2011
"The New TNI Laboratory Accreditation Standards", Riverside CA, 7/09/10.
"Recycled Water: Regulatory Reality & Public Expectations", Riverside, CA (2009)

"California Drought Conditions: How Will You Deal with On-Going Water Shortages?", Riverside, CA (2008)
"Endocrine Disruptors (EDCs), Pharmaceuticals & Personal Care Products (PPCPs): Actions, Communications and Prevention", Riverside, CA (2008)
""Drinking Water Regulatory Update – What's Coming Down the Pipeline?" Riverside, CA (2007)
"UCMR 2 Webcast" Riverside, CA (2007)
"2006 Regulatory Drinking Water Overview – With Special Emphasis on the IDSE and Stage 2 DBP Rule" Riverside, CA (2006)
"EPA Webcast – Overview of Two Recently Promulgated Rules: Stage 2 Disinfectants & Disinfection By Products Rule" Riverside, CA (2006)
"Water Quality Sampling Guidelines for Drinking Water and Wastewater – A Crash Course" Riverside, CA (2006)
"Stormwater Runoff in Southern California: Regulation, Compliance and Determination" Riverside, CA (2005)
"Bacteria in Drinking Water: Everything You Always Wanted To Know But Were Afraid To Ask" Riverside, CA (2005)
"Perchlorate in Southern California: Regulation, Remediation and Determination" Riverside, CA (2005)
"The Six Disciplines of Business" Estrada Strategies, CEO Teleconference, Riverside, CA (2005, 2006, 2007)
"Managing multiple projects, objectives and deadlines", Skill Path Seminars, Ontario, CA (2005)
"International Symposium on Waterbourne Cryptosporidium, AWWA", Riverside, CA (1997).
"The Microlife, A Wastewater Biology Course, Pennsylvania State University", Irvine, CA (1996)
"Source Water Protection and Treatment Optimization" California Department of Health Services Drinking Water Field Operations Branch, San Diego District, 1996.

Publication & Television Acknowledgements:
"Fecal Indicator Bacteria Levels During Dry Weather from Southern California Reference Streams", Southern California Coastal Water Research Project, (2008)
"Destination Truth: Mongolian Devil Worm", Sci-fi Channel, (2008)

Presentations:
"How a Wastewater Treatment Plant Works", (2008)
"Frequently Asked Client Questions Concerning Coliform Bacteria", (2007)
"Bacteriological Department Drinking Water Results and their Significants", (2007)
"What is Coliform Bacteria", (2007)
Environmental Expo, California State University San Bernardino, (2007)
Technical, Environmental, Analytical Meeting (TEAM), "Methodologies utilized in the
Laboratory for Bacterial Analysis" (2005)

Awards:
Outstanding Manager of the Year – ESB & Sons, Inc. (2009)
Excellence in Quality Assurance (2008)

Certificate of Appreciation TEAM Lecture Series (2005)

Associations:
American Water Works Association
International Association for Food Protection

RESUME

David I. Schiessel, Organics Department Manager

Education:

California State Polytechnic University — Pomona, CA, 1999-2002
- Chemistry Major

Riverside Community College — Riverside, CA, 1996-1999

Professional Experience:

David Schiessel began working as the Organics Department Manager for Babcock Laboratories in May of 2016. Prior to this, he worked as Senior Chemist for Babcock Laboratories since December of 2011 when he joined the Babcock team. His expertise and passion is in the development of instrumental analyses of organic compounds in various matrices including air, drinking water, wastewater, and solids. He has over 15 years of laboratory experience; most of which is specifically in the field of environmental chemistry analysis.

Mr. Schiessel's current responsibilities include overseeing the three sections of the organics department; extractions, SVOA analysis, and VOA analysis. Secondary responsibilities include the analysis for two of the UCMR3 methods; 537 – Perfluorinated Compounds, and 539 – Hormones. He performed the method development for Pyrethroid analysis (EPA 8321B) by LC/ESI+/MS/MS, Nitrosamine analysis (EPA 521) using GC/PCI/MS/MS, pyrethroids using GC/MS/MS, and EPA 531.2 and 547 both using HPLC-PCD-FLD. include data peer review for GC/MS Semi-Volatiles and GC-Semi Volatiles. In addition, he is the secondary analyst for EPA methods 8270, 625, 525.2, 548.1, 521, and UCMR3 EPA 522.

Prior to joining the Babcock team, Mr. Schiessel's recent experience includes over 4 years as a supervisor for the analysis of semi-volatile organics in drinking water; creating new SOPs, revising current SOPs, performing final data review, and instrument maintenance, method development, and optimization.

Mr. Schiessel has held previous positions as a Senior Chemist at TestAmerica, GC-MS Analyst at TestAmerica and Air Technology Labs, GC Analyst at Severn Trent Labs and Quantum Analytical Labs, and as a lab technician for the LA County Sheriff's Toxicology Dept., Western Analytical Laboratories, and M.J. Schiff and Associates.

Awards:

Sherm Award - Outstanding Employee of the Year (2012)

Associations:

American Chemical Society (ACS) Member
ACS Environmental Chemistry Division Member
American Society for Mass Spectrometry (ASMS) Member

Presentations:

"Non-targeted analysis of Stringfellow Samples" before the OCWD Expert Panel – (Author/Speaker)
Pyrethroid Analysis by ESI/LC/MS/MS at NEMC 2015 Conference - (Author/Speaker)
Pyrethroid Analysis by ESI/LC/MS/MS at CASQA 2014 Conference - (Author/Speaker)

Recent Professional Training/Development:

LC/MS/MS Discussion Group, Orange County Water District, 2014
Thermo Scientific LC/MS/MS Optimization and Development, 2012
Agilent Technologies, Instrumental Analyses Seminar, 2010
UCT/UCMR2 Seminar, Orange County Water District, 2009

California Water Boards
STATE WATER RESOURCES CONTROL BOARD
REGIONAL WATER QUALITY CONTROL BOARDS

California State
Environmental Laboratory Accreditation Program

EDMUND G. BROWN JR.
Governor

November 18, 2014

Lawrence J. Chrystal
Babcock Laboratories, Inc.
PO Box 432
Riverside, CA 92502

Dear Lawrence J. Chrystal:

Certificate No. 2698

This is to advise you that the laboratory named above has been certified as an environmental testing laboratory pursuant to the provisions of the Health and Safety Code (HSC), Division 101, Part 1, Chapter 4, Section 100825, *et seq.*

The Fields of Testing for which this laboratory has been certified are indicated on the enclosed "Fields of Testing." The certificate shall remain in effect until **May 31, 2016** unless it is revoked. This certificate is subject to an annual fee as prescribed by HSC 100860.1(a).

The application for renewal of this certificate must be received before the expiration date of this certificate to remain in force according to the HSC 100845(a).

Any changes in laboratory location or structural alterations, which may affect adversely the quality of analysis in the Fields of Testing for which this laboratory has been granted a certificate, require prior notification. Notification is also required for changes in ownership or laboratory director within 30 days after the change (HSC, Section 100845(b) and (d)).

Your continued cooperation with the above requirements is essential for maintaining the high quality of the data produced by environmental laboratories certified by the State of California.

If you have any questions, please contact Elano Galvez at (818) 551-2013.

Sincerely,

for

Christine Sotelo, Chief
Environmental Laboratory Accreditation Program

Enclosure

CALIFORNIA
Water Boards

CALIFORNIA STATE
ENVIRONMENTAL LABORATORY ACCREDITATION PROGRAM
Accredited Fields of Testing

Babcock Laboratories, Inc.

6100 & 6110 Quail Valley Court
Riverside, CA 92507
Phone: (951) 653-3351

Certificate No.: 2698
Renew Date: 5/31/2016

Field of Testing: 101 - Microbiology of Drinking Water

101.010	001	Heterotrophic Bacteria	SM9215B
101.020	001	Total Coliform	SM9221A,B
101.021	001	Fecal Coliform	SM9221E (MTF/EC)
101.050	001	Total Coliform	SM9222A,B,C
101.054	001	Total Coliform	SM9222C
101.060	002	Total Coliform	SM9223
101.060	003	E. coli	SM9223
101.115	001	Total Coliform	Colitag
101.115	002	E. coli	Colitag
101.120	001	Total Coliform (Enumeration)	SM9221A,B,C
101.130	001	Fecal Coliform (Enumeration)	SM9221E (MTF/EC)
101.140	001	Total Coliform (Enumeration)	SM9222A,B,C
101.160	001	Total Coliform (Enumeration)	SM9223
101.195	001	Heterotrophic Bacteria	SM9215B
101.200	001	E. coli (Enumeration)	SM9223B
101.210	001	E. coli (Enumeration)	SM9221B,F-2006
101.300	001	E. coli	SM9223B
101.305	001	E. coli	SM9221B,F-2006
101.307	001	Enterococci	SM9230B
101.310	001	Enterococci	Enterolert

Field of Testing: 102 - Inorganic Chemistry of Drinking Water

102.030	003	Chloride	EPA 300.0
102.030	005	Fluoride	EPA 300.0
102.030	006	Nitrate	EPA 300.0
102.030	007	Nitrite	EPA 300.0
102.030	010	Sulfate	EPA 300.0
102.040	001	Bromide	EPA 300.1
102.040	002	Chlorite	EPA 300.1
102.040	003	Chlorate	EPA 300.1
102.040	004	Bromate	EPA 300.1
102.045	001	Perchlorate	EPA 314.0
102.048	001	Perchlorate	EPA 332.0
102.100	001	Alkalinity	SM2320B
102.120	001	Hardness	SM2340B
102.130	001	Conductivity	SM2510B
102.140	001	Total Dissolved Solids	SM2540C
102.163	001	Chlorine, Free and Total	SM4500-Cl G
102.180	001	Chlorine Dioxide	SM4500-ClO2 D

As of 11/18/2014 , this list supersedes all previous lists for this certificate number.
Customers: Please verify the current accreditation standing with the State.

102.190	001	Cyanide, Total	SM4500-CN E
102.192	001	Cyanide, amenable	SM4500-CN G
102.200	001	Fluoride	SM4500-F C
102.210	001	Hydrogen Ion (pH)	SM4500-H+ B
102.220	001	Nitrite	SM4500-NO2 B
102.240	001	Phosphate, Ortho	SM4500-P E
102.260	001	Total Organic Carbon	SM5310B
102.261	001	Organic carbon-Dissolved DOC	SM5310B
102.261	002	TOC/DOC	SM5310B
102.270	001	Surfactants	SM5540C
102.280	001	UV254	SM5910B
102.510	006	Hardness (calculation)	SM3120B
102.520	001	Calcium	EPA 200.7
102.520	002	Magnesium	EPA 200.7
102.520	003	Potassium	EPA 200.7
102.520	004	Silica	EPA 200.7
102.520	005	Sodium	EPA 200.7
102.520	006	Hardness (calculation)	EPA 200.7
102.558	001	Chlorine, Free, Combined, Total	SM4500-Cl G-OO
102.565	001	Cyanide	OIA-1677, DW

Field of Testing: 103 - Toxic Chemical Elements of Drinking Water

103.030	001	Mercury	SM3112B
103.130	001	Aluminum	EPA 200.7
103.130	003	Barium	EPA 200.7
103.130	004	Beryllium	EPA 200.7
103.130	005	Cadmium	EPA 200.7
103.130	007	Chromium	EPA 200.7
103.130	008	Copper	EPA 200.7
103.130	009	Iron	EPA 200.7
103.130	011	Manganese	EPA 200.7
103.130	012	Nickel	EPA 200.7
103.130	015	Silver	EPA 200.7
103.130	017	Zinc	EPA 200.7
103.130	018	Boron	EPA 200.7
103.140	001	Aluminum	EPA 200.8
103.140	002	Antimony	EPA 200.8
103.140	003	Arsenic	EPA 200.8
103.140	004	Barium	EPA 200.8
103.140	005	Beryllium	EPA 200.8
103.140	006	Cadmium	EPA 200.8
103.140	007	Chromium	EPA 200.8
103.140	008	Copper	EPA 200.8
103.140	009	Lead	EPA 200.8
103.140	010	Manganese	EPA 200.8
103.140	011	Mercury	EPA 200.8
103.140	012	Nickel	EPA 200.8
103.140	013	Selenium	EPA 200.8

103.140	014	Silver	EPA 200.8
103.140	015	Thallium	EPA 200.8
103.140	016	Zinc	EPA 200.8
103.140	018	Vanadium	EPA 200.8
103.310	001	Chromium (VI)	EPA 218.6
103.311	001	Chromium (VI)	EPA 218.7

Field of Testing: 104 - Volatile Organic Chemistry of Drinking Water

104.030	001	1,2-Dibromoethane	EPA 504.1
104.030	002	1,2-Dibromo-3-chloropropane	EPA 504.1
104.035	001	1,2,3-Trichloropropane	SRL 524M-TCP
104.036	001	1,2,3-Trichloropropane	SRL 525M-TCP
104.040	000	Volatile Organic Compounds	EPA 524.2
104.040	001	Benzene	EPA 524.2
104.040	007	n-Butylbenzene	EPA 524.2
104.040	008	sec-Butylbenzene	EPA 524.2
104.040	009	tert-Butylbenzene	EPA 524.2
104.040	010	Carbon Tetrachloride	EPA 524.2
104.040	011	Chlorobenzene	EPA 524.2
104.040	015	2-Chlorotoluene	EPA 524.2
104.040	016	4-Chlorotoluene	EPA 524.2
104.040	019	1,3-Dichlorobenzene	EPA 524.2
104.040	020	1,2-Dichlorobenzene	EPA 524.2
104.040	021	1,4-Dichlorobenzene	EPA 524.2
104.040	022	Dichlorodifluoromethane	EPA 524.2
104.040	023	1,1-Dichloroethane	EPA 524.2
104.040	024	1,2-Dichloroethane	EPA 524.2
104.040	025	1,1-Dichloroethene	EPA 524.2
104.040	026	cis-1,2-Dichloroethene	EPA 524.2
104.040	027	trans-1,2-Dichloroethene	EPA 524.2
104.040	028	Dichloromethane	EPA 524.2
104.040	029	1,2-Dichloropropane	EPA 524.2
104.040	033	cis-1,3-Dichloropropene	EPA 524.2
104.040	034	trans-1,3-Dichloropropene	EPA 524.2
104.040	035	Ethylbenzene	EPA 524.2
104.040	037	Isopropylbenzene	EPA 524.2
104.040	039	Naphthalene	EPA 524.2
104.040	041	N-propylbenzene	EPA 524.2
104.040	042	Styrene	EPA 524.2
104.040	044	1,1,2,2-Tetrachloroethane	EPA 524.2
104.040	045	Tetrachloroethene	EPA 524.2
104.040	046	Toluene	EPA 524.2
104.040	048	1,2,4-Trichlorobenzene	EPA 524.2
104.040	049	1,1,1-Trichloroethane	EPA 524.2
104.040	050	1,1,2-Trichloroethane	EPA 524.2
104.040	051	Trichloroethene	EPA 524.2
104.040	052	Trichlorofluoromethane	EPA 524.2
104.040	054	1,2,4-Trimethylbenzene	EPA 524.2

104.040	055	1,3,5-Trimethylbenzene	EPA 524.2
104.040	056	Vinyl Chloride	EPA 524.2
104.040	057	Xylenes, Total	EPA 524.2
104.045	001	Bromodichloromethane	EPA 524.2
104.045	002	Bromoform	EPA 524.2
104.045	003	Chloroform	EPA 524.2
104.045	004	Dibromochloromethane	EPA 524.2
104.045	005	Trihalomethanes	EPA 524.2
104.050	002	Methyl tert-butyl Ether (MTBE)	EPA 524.2
104.050	004	tert-Amyl Methyl Ether (TAME)	EPA 524.2
104.050	005	Ethyl tert-butyl Ether (ETBE)	EPA 524.2
104.050	006	Trichlorotrifluoroethane	EPA 524.2
104.050	007	tert-Butyl Alcohol (TBA)	EPA 524.2
104.050	008	Carbon Disulfide	EPA 524.2
104.050	009	Methyl Isobutyl Ketone	EPA 524.2
104.055	001	Benzene	EPA 524.3
104.055	002	Carbon Tetrachloride	EPA 524.3
104.055	003	Chlorobenzene	EPA 524.3
104.055	004	1,2-Dichlorobenzene	EPA 524.3
104.055	005	1,4-Dichlorobenzene	EPA 524.3
104.055	006	1,2-Dichloroethane	EPA 524.3
104.055	007	cis-1,2-Dichloroethene	EPA 524.3
104.055	008	trans-1,2-Dichloroethene	EPA 524.3
104.055	009	Dichloromethane	EPA 524.3
104.055	010	1,2-Dichloropropane	EPA 524.3
104.055	011	Ethylbenzene	EPA 524.3
104.055	012	Styrene	EPA 524.3
104.055	013	Tetrachloroethene	EPA 524.3
104.055	014	1,1,1-Trichloroethane	EPA 524.3
104.055	015	Trichloroethene	EPA 524.3
104.055	016	Toluene	EPA 524.3
104.055	017	1,2,4-Trichlorobenzene	EPA 524.3
104.055	018	1,1-Dichloroethene	EPA 524.3
104.055	019	1,1,2-Trichloroethane	EPA 524.3
104.055	020	Vinyl Chloride	EPA 524.3
104.055	021	Xylenes, Total	EPA 524.3
104.055	022	1,2-Dibromo-3-chloropropane	EPA 524.3
104.055	023	1,2-Dibromoethane	EPA 524.3
104.055	024	Trihalomethanes, Total	EPA 524.3
104.055	025	Methyl Isobutyl Ketone	EPA 524.3
104.055	026	Trichlorotrifluoroethane	EPA 524.3
104.055	027	Nitrobenzene	EPA 524.3
Field of Testing: 105 - Semi-volatile Organic Chemistry of Drinking Water			
105.010	001	Aldrin	EPA 505
105.010	002	Alachlor	EPA 505
105.010	004	Chlordane	EPA 505
105.010	005	Dieldrin	EPA 505

105.010	006	Endrin	EPA 505
105.010	007	Heptachlor	EPA 505
105.010	008	Heptachlor Epoxide	EPA 505
105.010	009	Hexachlorobenzene	EPA 505
105.010	010	Hexachlorocyclopentadiene	EPA 505
105.010	011	Lindane	EPA 505
105.010	012	Methoxychlor	EPA 505
105.010	014	Toxaphene	EPA 505
105.010	015	PCBs as Aroclors (screen)	EPA 505
105.040	000	Chlorinated Pesticides	EPA 508
105.040	016	PCBs as Aroclors (screen)	EPA 508
105.082	009	Chlorinated Acids	EPA 515.3
105.090	029	Polynuclear Aromatic Hydrocarbons	EPA 525.2
105.090	030	Adipates	EPA 525.2
105.090	031	Phthalates	EPA 525.2
105.090	032	Other Extractables	EPA 525.2
105.101	001	Carbofuran	EPA 531.2
105.101	002	Oxamyl	EPA 531.2
105.101	003	Aldicarb	EPA 531.2
105.101	004	Aldicarb Sulfone	EPA 531.2
105.101	005	Aldicarb Sulfoxide	EPA 531.2
105.101	006	Carbaryl	EPA 531.2
105.101	007	3-Hydroxycarbofuran	EPA 531.2
105.101	008	Methomyl	EPA 531.2
105.120	001	Glyphosate	EPA 547
105.140	001	Endothall	EPA 548.1
105.190	009	Haloacetic Acids	SM6251B
Field of Testing: 106 - Radiochemistry of Drinking Water			
106.092	001	Uranium	EPA 200.8
Field of Testing: 107 - Microbiology of Wastewater			
107.010	001	Heterotrophic Bacteria	SM9215B
107.020	001	Total Coliform	SM9221B,C-2006
107.030	001	Total Coliform with Chlorine Present	SM9221B,C-2006
107.040	001	Fecal Coliform	SM9221C,E (MTF/EC)
107.050	001	Fecal Coliform with Chlorine Present	SM9221E-2006
107.100	001	Fecal Streptococci	SM9230B
107.100	002	Enterococci	SM9230B
107.242	001	Enterococci	Enterolert
107.245	001	E. coli	SM9223
107.247	001	E. coli	SM9221B,F-2006
Field of Testing: 108 - Inorganic Chemistry of Wastewater			
108.090	001	Residue, Volatile	EPA 160.4
108.112	001	Boron	EPA 200.7
108.112	002	Calcium	EPA 200.7
108.112	003	Hardness (calculation)	EPA 200.7
108.112	004	Magnesium	EPA 200.7

108.112	005	Potassium	EPA 200.7
108.112	006	Silica	EPA 200.7
108.112	007	Sodium	EPA 200.7
108.120	001	Bromide	EPA 300.0
108.120	002	Chloride	EPA 300.0
108.120	003	Fluoride	EPA 300.0
108.120	004	Nitrate	EPA 300.0
108.120	008	Sulfate	EPA 300.0
108.120	013	Nitrate-Nitrite (as N)	EPA 300.0
108.120	014	Nitrite as N	EPA 300.0
108.120	015	Phosphate, Ortho (as P)	EPA 300.0
108.211	001	Kjeldahl Nitrogen	EPA 351.2
108.362	001	Phenols, Total	EPA 420.4
108.381	002	Oil & Grease Total	EPA 1664 Rev. B
108.385	001	Color	SM2120B-2001
108.390	001	Turbidity	SM2130B-2001
108.410	001	Alkalinity	SM2320B-1997
108.420	001	Hardness (calculation)	SM2340B-1997
108.430	001	Conductivity	SM2510B-1997
108.439	001	Residue, Volatile	SM2540E-1997
108.440	001	Residue, Total	SM2540B-1997
108.441	001	Residue, Filterable TDS	SM2540C-1997
108.442	001	Residue, Non-filterable TSS	SM2540D-1997
108.443	001	Residue, Settleable	SM2540F-1997
108.465	001	Chlorine, Total	SM4500-Cl G-2000
108.465	002	Chlorine, Free	SM4500-Cl G-2000
108.470	001	Cyanide, Total	SM4500-CN B or C-1999
108.472	001	Cyanide, Total	SM4500-CN C,E-1999
108.473	001	Cyanide, amenable	SM4500-CN G-1999
108.480	001	Fluoride	SM4500-F B,C-1997
108.490	001	Hydrogen Ion (pH)	SM4500-H+ B-2000
108.506	002	Ammonia (as N)	SM4500-NH3 G-1997
108.508	002	Ammonia (as N)	SM4500-NH3 G-1997
108.510	001	Nitrite	SM4500-NO2- B-2000
108.530	001	Dissolved Oxygen	SM4500-O C
108.531	001	Dissolved Oxygen	SM4500-O G
108.540	001	Phosphate, Ortho	SM4500-P E-1999
108.541	001	Phosphorus, Total	SM4500-P E-1999
108.580	001	Sulfide	SM4500-S= D
108.592	001	Biochemical Oxygen Demand	SM5210B-2001
108.592	001	Biochemical Oxygen Demand	SM5210B-2001
108.595	001	Chemical Oxygen Demand	SM5220D-1997
108.596	001	Organic Carbon-Total (TOC)	SM5310B-2000
108.605	001	Surfactants	SM5540C-2000
108.927	001	Cyanide, available	OIA-1677-09
Field of Testing: 109 - Toxic Chemical Elements of Wastewater			
109.010	001	Aluminum	EPA 200.7

As of 11/18/2014 , this list supersedes all previous lists for this certificate number.
Customers: Please verify the current accreditation standing with the State.

109.010	002	Antimony	EPA 200.7
109.010	003	Arsenic	EPA 200.7
109.010	004	Barium	EPA 200.7
109.010	005	Beryllium	EPA 200.7
109.010	006	Boron	EPA 200.7
109.010	007	Cadmium	EPA 200.7
109.010	009	Chromium	EPA 200.7
109.010	010	Cobalt	EPA 200.7
109.010	011	Copper	EPA 200.7
109.010	012	Iron	EPA 200.7
109.010	013	Lead	EPA 200.7
109.010	015	Manganese	EPA 200.7
109.010	016	Molybdenum	EPA 200.7
109.010	017	Nickel	EPA 200.7
109.010	019	Selenium	EPA 200.7
109.010	021	Silver	EPA 200.7
109.010	023	Thallium	EPA 200.7
109.010	024	Tin	EPA 200.7
109.010	025	Titanium	EPA 200.7
109.010	026	Vanadium	EPA 200.7
109.010	027	Zinc	EPA 200.7
109.020	001	Aluminum	EPA 200.8
109.020	002	Antimony	EPA 200.8
109.020	003	Arsenic	EPA 200.8
109.020	004	Barium	EPA 200.8
109.020	005	Beryllium	EPA 200.8
109.020	006	Cadmium	EPA 200.8
109.020	007	Chromium	EPA 200.8
109.020	008	Cobalt	EPA 200.8
109.020	009	Copper	EPA 200.8
109.020	010	Lead	EPA 200.8
109.020	011	Manganese	EPA 200.8
109.020	012	Molybdenum	EPA 200.8
109.020	013	Nickel	EPA 200.8
109.020	014	Selenium	EPA 200.8
109.020	015	Silver	EPA 200.8
109.020	016	Thallium	EPA 200.8
109.020	017	Vanadium	EPA 200.8
109.020	018	Zinc	EPA 200.8
109.020	020	Gold	EPA 200.8
109.020	021	Iron	EPA 200.8
109.020	022	Tin	EPA 200.8
109.020	023	Titanium	EPA 200.8
109.104	001	Chromium (VI)	EPA 218.6
109.400	001	Mercury	SM3112B
109.811	001	Chromium (VI)	SM3500-Cr D (18th/19th)

Field of Testing: 110 - Volatile Organic Chemistry of Wastewater

As of 11/18/2014 , this list supersedes all previous lists for this certificate number.
Customers: Please verify the current accreditation standing with the State.

110.040	000	Purgeable Organic Compounds	EPA 624
Field of Testing: 111 - Semi-volatile Organic Chemistry of Wastewater			
111.100	000	Base/Neutral & Acid Organics	EPA 625
111.101	000	Organochlorine Pesticides & PCBs	EPA 625
111.102	001	2,3,7,8-Tetrachlorodibenzo-p-dioxin (TCDD) Screening O	EPA 625
111.103	000	Nitrosamines	EPA 625
111.170	000	Organochlorine Pesticides	EPA 608
Field of Testing: 114 - Inorganic Chemistry of Hazardous Waste			
114.010	001	Antimony	EPA 6010B
114.010	002	Arsenic	EPA 6010B
114.010	003	Barium	EPA 6010B
114.010	004	Beryllium	EPA 6010B
114.010	005	Cadmium	EPA 6010B
114.010	006	Chromium	EPA 6010B
114.010	007	Cobalt	EPA 6010B
114.010	008	Copper	EPA 6010B
114.010	009	Lead	EPA 6010B
114.010	010	Molybdenum	EPA 6010B
114.010	011	Nickel	EPA 6010B
114.010	012	Selenium	EPA 6010B
114.010	013	Silver	EPA 6010B
114.010	014	Thallium	EPA 6010B
114.010	015	Vanadium	EPA 6010B
114.010	016	Zinc	EPA 6010B
114.020	001	Antimony	EPA 6020
114.020	002	Arsenic	EPA 6020
114.020	003	Barium	EPA 6020
114.020	004	Beryllium	EPA 6020
114.020	005	Cadmium	EPA 6020
114.020	006	Chromium	EPA 6020
114.020	007	Cobalt	EPA 6020
114.020	008	Copper	EPA 6020
114.020	009	Lead	EPA 6020
114.020	010	Molybdenum	EPA 6020
114.020	011	Nickel	EPA 6020
114.020	012	Selenium	EPA 6020
114.020	013	Silver	EPA 6020
114.020	014	Thallium	EPA 6020
114.020	015	Vanadium	EPA 6020
114.020	016	Zinc	EPA 6020
114.025	001	Mercury	EPA 6020A
114.103	001	Chromium (VI)	EPA 7196A
114.106	001	Chromium (VI)	EPA 7199
114.140	001	Mercury	EPA 7470A
114.141	001	Mercury	EPA 7471A
114.221	001	Cyanide, Total	EPA 9012A

114.240	001	Corrosivity - pH Determination	EPA 9040B
114.241	001	Corrosivity - pH Determination	EPA 9045C
114.250	001	Fluoride	EPA 9056
114.270	001	Fluoride	EPA 9214
Field of Testing: 115 - Extraction Test of Hazardous Waste			
115.020	001	Toxicity Characteristic Leaching Procedure (TCLP)	EPA 1311
115.030	001	Waste Extraction Test (WET)	CCR Chapter11, Article 5, Appendix II
115.040	001	Synthetic Precipitation Leaching Procedure (SPLP)	EPA 1312
Field of Testing: 116 - Volatile Organic Chemistry of Hazardous Waste			
116.010	000	EDB and DBCP	EPA 8011
116.030	001	Gasoline-range Organics	EPA 8015B
116.080	000	Volatile Organic Compounds	EPA 8260B
116.080	120	Oxygenates	EPA 8260B
116.100	001	Total Petroleum Hydrocarbons - Gasoline	LUFT GC/MS
116.100	010	BTEX and MTBE	LUFT GC/MS
116.110	001	Total Petroleum Hydrocarbons - Gasoline	LUFT
Field of Testing: 117 - Semi-volatile Organic Chemistry of Hazardous Waste			
117.010	001	Diesel-range Total Petroleum Hydrocarbons	EPA 8015B
117.015	001	Diesel-range Total Petroleum Hydrocarbons	LUFT GC/MS
117.016	001	Diesel-range Total Petroleum Hydrocarbons	LUFT
117.017	001	TRPH Screening	EPA 418.1
117.110	000	Extractable Organics	EPA 8270C
117.111	070	PCBs	EPA 8270C
117.111	071	Pesticides	EPA 8270C
117.210	000	Organochlorine Pesticides	EPA 8081A
117.220	000	PCBs	EPA 8082
117.240	000	Organophosphorus Pesticides	EPA 8141A
117.250	000	Chlorinated Herbicides	EPA 8151A
Field of Testing: 120 - Physical Properties of Hazardous Waste			
120.010	001	Ignitability	EPA 1010
120.070	001	Corrosivity - pH Determination	EPA 9040B
120.080	001	Corrosivity - pH Determination	EPA 9045C
Field of Testing: 126 - Microbiology of Recreational Water			
126.010	001	Total Coliform (Enumeration)	SM9221B,C-2006
126.030	001	Fecal Coliform (Enumeration)	SM9221B,E-2006
126.050	001	Total Coliform (Enumeration)	SM9223B-2004
126.050	002	E. coli (Enumeration)	SM9223B-2004
126.060	001	Enterococci	SM9230C
126.080	001	Enterococci	Enterolert

OREGON

Environmental Laboratory Accreditation Program

NELAP Recognized

Babcock Laboratories, Inc.

4035

6100 Quail Valley Court

Riverside,CA 92507

IS GRANTED APPROVAL BY ORELAP UNDER THE 2009 TNI STANDARDS, TO PERFORM ANALYSES ON ENVIRONMENTAL SAMPLES IN MATRICES AS LISTED BELOW :

Air	*Drinking Water*	*Non Potable Water*	*Solids and Chem. Waste*	*Tissue*
	Chemistry	Chemistry	Chemistry	
	Microbiology	Microbiology	Toxicity Testing	
		Toxicity Testing		

AND AS RECORDED IN THE LIST OF APPROVED ANALYTES, METHODS, ANALYTICAL TECHNIQUES, AND FIELDS OF TESTING ISSUED CONCURRENTLY WITH THIS CERTIFICATE AND REVISED AS NECESSARY.

ACCREDITED STATUS DEPENDS ON SUCCESSFUL ONGOING PARTICIPATION IN THE PROGRAM AND CONTINUED COMPLIANCE WITH THE STANDARDS.

CUSTOMERS ARE URGED TO VERIFY THE LABORATORY'S CURRENT ACCREDITATION STATUS IN OREGON.

Gary K Ward

Gary K. Ward, MS

Oregon State Public Health Laboratory

ORELAP Administrator

3150 NW. 229th Ave, Suite 100

Hillsboro, OR 97124

ISSUE DATE: 12/21/2015

EXPIRATION DATE: 12/19/2016

Certificate No: 4035 - 001

BABCOCK LABORATORIES, INC. LIST OF EQUIPMENT

I. Major Instrumentation

Equipment/ Instrument	# of Units	Maintenance Logbook Number	Manufacturer	Year Purchased	Model Number/ Misc. Info.
LC/MS/MS	4	163,279,286, 296	Varian,Thermo Scientific	2004, 2010, 2013	Varian1200, Thermo Scientific
Discrete Automated Analyzer	1	196	Seal	2005	AQ2e
OI Flow Analyzer	1	260	OI Analytical	2012	202831660, 203833627
Gas Chromatograph	3	32 33 131	Hewlett-Packard/Agilent	1989, 2001, 2003	5890 ECD+ECD 6890 ECD/ECD 6890N ECD/ECD
Gas Chromatograph	1	213	Varian	2006	CP-3800 ECD/ECD
Gas Chromatograph	1	35	Hewlett-Packard	1989	5890 FID+NPD
Gas Chromatograph	1	137	Agilent	2003	6890 FID & NPD
GC/MS	6	28, 29, 39,40, 275, 292	Hewlett-Packard/Agilent	1999, 2000 1998, 2001, 2012,2013	6890-5973, 7890-5975, 5977
GC/MS/MS	1	207	Varian	2006	4000
HPLC	1	31	Pickering	1997	1100 UV/VIS and Fluorescence
ICP	2	199, 200	Perkin-Elmer	2005, 2010	Optima 5300DV, Optima 7000 DV
ICP/MS	1	47	Perkin-Elmer	2010	Elan 9000
ICP/MS	1	198	Perkin-Elmer	2005	Elan DRCe 9000
Infrared Spectrophotometer	1	75	Buck Scientific	2001	HC404
Ion Chromatograph	1	50	Dionex	1996	DX500/ Cond.
Ion Chromatograph	1	83	Dionex	2001	DX600/Cond. + UV-VIS
Ion Chromatograph	2	288, 297	Thermo Sci., Dionex	2013	ICS-1100

Ion Chromatograph	4	49, 114, 59, 37	Dionex	1998/2002/ 2009/2009	DX120-1/DX120-2/Dionex ICS- ICS-2100
Mercury Analyzer	1	41	Perkin-Elmer	1994	FIAS 400
TOC and auto-sampler	1	209	Shimadzu	2006	TOC-Vcsh ASI V
TOC Solid Sample Module	1	42	Shimadzu	1998	SSM-5000A
Turbidimeter	2	52, 256	Hach	1998,2011	2100N
Turbidimeter	1	243	Obeco-Hellige	2009	2774, 1102
UV/VIS Spectrophotometer	2	152, 227	Thermospectronic	2004, 2007	Genesys10uv

II. Accessory Equipment

Equipment/ Instrument	# of Units	Maintenance Logbook Number	Manufacturer	Year Purchased	Model Number/ Misc. Info
ICPMS Autosampler	1	198	Perkin-Elmer	2005	AS-90+
ICP/ICPMS Autosamplers	2	41, 47	Perkin-Elmer	1994, 2010	AS-90
Analytical Balance	3	141, 226, 282	A.N.D.	2007/2003/2013	HR-200, EK 1200i EP1894579
Analytical Balance	2	64, 179	Ohaus	2001,2004	Adventurer
Analytical Balance	3	24, 58, 65	Mettler		9514, AB104, BD1201
Analytical Balance	1	224	Acculab		VICON VIC-212
BOD Incubator	3	56, 57,248	VWR, Sheldon	57: 1998 248:2010	57:0801198, 248:2027310
Block Digestor	1	122	Lachat	2001	BD-46
Centrifuge	2	289, 290	Fisher Scientific	2013	20700293 2905
Chromatography Data Station	2		P.E. Nelson	1995	Turbochrom
Chromatography Data Station	2		P.E. Nelson	2001	Totalchrom

Chromatography Data Station	2	50, 83	Dionex DX500/ Dionex DX600	1996/2001	Peak Net 5.0/Chromeleon Peak Net 6.0
COD Reactor	1	70	Hach	2000	45600
Concentrat. Wkstation	2	138, 222	Zymark	2001, 2006	Turbo Vap II
Conductance Meter	2	53, 208	YSI	208: 2006	Model 35 and YSI 3100
Dissolved Oxygen Meter	1	48	YSI	1999	5000
Distiller	1	212	Environmental Express	2006	Enviro-Midi
Distiller	1	210	Glas-Col		Combo Mantle
Evaporation System	1	140	Horizon	2003	Speed-Vap II 9000
Flash Point Apparatus	1	79	Koehler	2009	Serial # RO7002115
Fluoride Meter	1	247	VWR	2010	SN#D04972
Gravity Ovens	2	67, 68	VWR	67: 1998	1370G
Heat Block	3	249, 255, 274	Environmental Express	2007, 2011, 2012	Autoblock II
HPLC UV Detector	1	31	Hewlett-Packard	1997	G1314A
ICP Autosampler	1	199	Perkin-Elmer	2005	AS-93 plus
Liquid Autosampler	2	32, 33	Hewlett-Packard/ Agilent	1989, 2001	6890 Series G1513A
Liquid Autosampler	4	28, 29, 131, 137	Agilent	1999, 1989, 2003, 2003	7683 Series
Liquid Autosampler	1	49	Alcott	1998	728
Liquid Autosampler	2	50, 114	Alcott	1996, 2002	708
Liquid Autosampler	1	163	Varian	2004	Prostar 410
Liquid Autosampler	2	83, 288	Dionex	2001, 2013	AS-50, AS-DV
Liquid Autosampler	1	213	Varian	2006	CP3800
Liquid Autosampler	1	207	Varian	2006	CP8400
Midi-Distiller	2	113, 242	Glastron	2001, 2010	Serial # 2004,

					#2265
Muffle Furnace	2	5, 10	Lindburg	2001 & 2011	BF51894/BF51694 & P16W-528121-PW
pH Meter		3, 54	Symphony Orion	2011,1995	C03181, SA720, C02235
Portable pH meter	2	250, 281,285	VWR, Eurotech	2004, 2013	SP21, 888845, 888834
Purge and Trap Units	1		OI Analytical		4460A
Purge and Trap Units	1	35	OI Analytical	1989	4560
Purge and Trap Units	1	40	Tekmar	2000	LSC-3100
Purge & Trap unit	1	39	Estencon	1998	Encon (Archon)
Sep. Funnel Shaker	1	204	Eberbach	2003	6010
TCLP/WET Extraction	2	150, 272	Dayton Motor Driven, Environmental Express	2012	30 rpm
TCLP/ZHE Extraction Apparatus	1	145	Gelman	1990	Serial # 1353
Ultrasonic Cleaner	1	117	Branson		2510
Ultra-Sonic Disrupter	2	246, 254	Branson	2010/2010	Sonifier 450
VOA Autosampler	1	35	OI Analytical	1989	4551
VOA Autosampler	1		Precision/Dyna tech		PT-30/PT-30ws
VOA Autosampler	2	39, 40	Varian	1998, 2000, 2001	Archon
Vortex Mixer	2		VWR		Vortexer 2
Wristshaker	2	154, 177	Burrell Scientific	2004, 2002	#75
Water Baths	2	69, 76	Henry's Welding	2000	
Water Purifier	2	55	Barnstead		NanoPure-UV D7334

III. Microbiology Equipment

Equipment/ Instrument	# of Units	Maintenance Logbook Number	Manufacturer	Model Number/ Misc. Information
Autoclave	3	132, 146, 225	Market Forge	STM-EL
Mini Vidas	1	27	Biomerieux	SN#IVD1208415
Recording Thermometer/Chart Recorder	2	148 , 158	United Electric Controls, CoBex	UE650
Fecal Water Bath	2	159, 160	Precision	P-128
Colony Counter	1	82	Darkfield Quebec	3330
Agar Bath	3	236, 244, 262	Shel Lab	8000808, 2043210, 10026311
Incubators	11	2,18, 19, 21-23, 144, 211, 257, 259, 276	VWR, Shellab	Various
pH Meter	1	6	VWR	D06214
DI Water Purifier	1	25	Barnstead	Diamond
Unispense	2	13, 14	Wheaton	
Balance	2	24, 282	Mettler Toledo, A & D	EP1894544
Dry Oven Temperature Recorder	1	235	Dickson	KT601
Dry Oven	1	15	Fischer Scientific	600 Series SN 607443-35
Quanti-Tray Sealer	2	268, 269	IDEXX	89-10894-04, 89-10894-02
Dissecting Scope	1	26	Unitron	
Bacti Fridge	2	136, 277	Whirlpool, Jordan Scientific	UO5291418
Stomacher	1	273	Seward	48010
Chlorine Pocket Colorimeter	1	287	Hach	595300
EC Meter	1	294	Oakton Instruments	ECTestr11+
Data Logger	1	298	Extech Instruments	SD200

IV. Field Department Equipment

Equipment/ Instrument	# of Units	Maintenance Logbook Number	Manufacturer	ModelNumber/ Misc. Information
Composite Samplers	2	88,186	Isco	2700
Composite Samplers	2	96,300	Isco	2910,2900
Composite Samplers	5	89,183,184,191, 299	Isco	3700
Composite Samplers	4	229, 230, 231, 232	Isco	6712
Composite Samplers	2	164,165	Isco	6700
Gas Detector	1	180	Gas Tech	GT 402
Flow Meters	7	106, 107, 166, 167, 193, 194, 195	Isco	3210
Flow Meters	2	103,104	Isco	4210
pH meter	2	149, 267	VWR	SP-20, SP70P
pH meter	2	147, 215	Beckman	240
pH meter	2	251,252	VWR	SP70P
Dissolved Oxygen meter	1	156	YSI	550A
Chlorine Pocket Colorimeter	5	239, 240, 253, 263, 264	Hach	
Portable Conductivity Meter	1	181	Hach	51975-00

Updated 10/10/2013 SF

Analytical Matrix - Pricing from Babcock Laboratories, Inc.

City of Banning is using this matrix as a representation as to the number of samples which may have a +/- number of samples

Analyses	# of Samples	Method #	Unit Price	Line Total
Bacti P/A & HPC	950	SM 9223B	$ 15.00	$ 14,250.00
Total Dissolved Solids	120	SM 2540C	$ 10.00	$ 1,200.00
General Physical (Color, Odor, Turbidity, pH)	144	Varies	$ 20.00	$ 2,880.00
Trihalomethanes	16	EPA 524.2	$ 60.00	$ 960.00
Haloacetic Acids	16	SM 6251B	$ 75.00	$ 1,200.00
Nitrate	21	EPA 300.0	$ 15.00	$ 315.00
Nitrite	21	SM 4500NO2B	$ 15.00	$ 315.00
Lead & Copper	47	EPA 200.8	$ 30.00	$ 1,410.00
Gross Alpha	10	EPA 900.0	$ 65.00	$ 650.00
Hexavalent Chromium	100	EPA 218.6	$ 55.00	$ 5,500.00
Alkalinity	12	SM 2320B	$ 15.00	$ 180.00
Calcium by ICP	12	EPA 200.7	$ 15.00	$ 180.00
Chloride	12	EPA 300.0	$ 15.00	$ 180.00
Chromium by ICPMS	12	EPA 200.8	$ 15.00	$ 180.00
Molybdenum by ICPMS	12	EPA 200.8	$ 15.00	$ 180.00
Nitrate - Nitrogen	12	EPA 300.0	$ 15.00	$ 180.00
Ortho-Phosphate Calc	12	CALC	$ 15.00	$ 180.00
Selenium by ICPMS	12	EPA 200.8	$ 15.00	$ 180.00
Silica by ICP	12	EPA 200.7	$ 15.00	$ 180.00
Sulfate	12	EPA 300.0	$ 15.00	$ 180.00
Thorium by ICPMS	12	EPA 200.8	$ 15.00	$ 180.00
Total P as PO4	12	Varies	$ 20.00	$ 240.00
Total Suspended Solids	12	SM 2540D	$ 15.00	$ 180.00
Uranium Radiochem by ICPMS	12	EPA 200.8	$ 15.00	$ 180.00
Vanadium by ICPMS	12	EPA 200.8	$ 15.00	$ 180.00
California 17 Metals	12	Varies	$ 270.00	$ 3,240.00
California 17 Metals - Wet	12	Varies	$ 280.00	$ 3,360.00
Metals, TCLP	12	Varies	$ 155.00	$ 1,860.00
Thorium by ICPMS	12	EPA 6020	$ 15.00	$ 180.00
Total Acid Digest	12	ASTM D1548-63	$ 10.00	$ 120.00
Uranium Radiochem by ICPMS	12	EPA 6020	$ 15.00	$ 180.00
Title 22 Including	7	Varies	$ 2,127.00	$ 14,889.00
Inorganics		Varies		
General Mineral		Varies		
Secondary General Physical + Zinc		Varies		
Corrosively		Varies		
Organic Chemical		Varies		
(504,505,507,515,524,525,531,547,548,549)		Varies		
Asbestos		EPA 600/R-94/134		
Subtotal				**$ 55,269.00**
City of Banning Ground Water Monitoring Sampling				
Analyses				
Total Dissolved Solids	116	SM 2540C	$ 10.00	$ 1,160.00
Total Nitrogen	12	Varies	$ 65.00	$ 780.00
Nitrate as N	12	EPA 300.0	$ 15.00	$ 180.00

Iron (Filtered 200.7)	12	EPA 200.7	$ 15.00	$ 180.00
Sulfate	12	EPA 300.0	$ 15.00	$ 180.00
Chloride	12	EPA 300.0	$ 15.00	$ 180.00
Aluminum (Filtered 200.7)	12	EPA 200.7	$ 15.00	$ 180.00
Fluoride	12	SM 4500F C	$ 15.00	$ 180.00
Volatile Organics	12	EPA 524.2	$ 115.00	$ 1,380.00
Subtotal				**$ 4,400.00**
City of Banning Wastewater Sampling				
24 Hr. Composite Sampler and collection by Laboratory	1	N/A	$ 195.00	$ 195.00
Silver, BOD, Cadmium, Chromium		Varies	$ 80.00	$ 80.00
Copper, Iron, Mercury, Nickel, Lead,		Varies	$ 83.00	$ 83.00
TDS, TSS, Zinc		Varies	$ 45.00	$ 45.00
PH is grab samples at site		SM 4500H+ B	$ 15.00	$ 15.00
Total and Fecal Coliform	7	SM9221B SM9221E	$ 65.00	$ 455.00
California 17 Metals (TTLC)	1	Varies	$ 290.00	$ 290.00
Subtotal				**$ 1,163.00**
City of Banning Storm Water				
PH is grab samples at site				
Oil & Grease	3	SM 4500H+ B	$ 35.00	$ 105.00
Total Suspended Solids	3	SM 2540G	$ 15.00	$ 45.00
Iron (Fe)	3	EPA 200.7	$ 15.00	$ 45.00
Subtotal				**$ 195.00**
Total Estimated Cost				$ 61,027.00