

**AGENDA
REGULAR MEETING
CITY OF BANNING
BANNING, CALIFORNIA**

January 24, 2017
6:00 p.m.

Banning Civic Center
Council Chambers
99 E. Ramsey Street

The following information comprises the agenda for a regular meeting of the City Council; and a scheduled meeting of the Banning Utility Authority.

Per City Council Resolution No. 2016-44 matters taken up by the Council before 10:00 p.m. may be concluded, but no new matters shall be taken up after 10:00 p.m. except upon a unanimous vote of the council members present and voting, but such extension shall only be valid for one hour and each hour thereafter shall require a renewed action for the meeting to continue.

I. CALL TO ORDER

- Invocation – Banning Police Chaplain Merle Malland
- Pledge of Allegiance
- Roll Call – Councilmembers Andrade, Franklin, Peterson, Welch, Mayor Moyer

II. REPORT ON CLOSED SESSION

III. PRESENTATIONS:

1. Introduction of New Employees & Promotions (ORAL)
2. Southern California Gas Company Update – Randon Lane (ORAL)

IV. ANNOUNCEMENTS/REPORTS (Upcoming Events/Other Items if any)

- City Council Reports
- City Committee Reports
- Report by City Attorney
- Report by City Manager
 - Report on status of Vanir, Banning Business Center and Smith v. Hanna

V. PUBLIC COMMENTS/APPOINTMENTS /CORRESPONDENCE

The City of Banning promotes and supports a high quality of life that ensures a safe and friendly environment, fosters new opportunities and provided responsive, fair treatment to all and is the pride of its citizens.

PUBLIC COMMENTS – On Items Not on the Agenda

A five-minute limitation shall apply to each member of the public who wishes to address the Mayor and Council on a matter not on the agenda. No member of the public shall be permitted to “share” his/her five minutes with any other member of the public. (Usually, any items received under this heading are referred to staff for future study, research, completion and/or future Council Action.) (See last page. PLEASE STATE YOUR NAME AND ADDRESS FOR THE RECORD.

CORRESPONDENCE: Items received under this category may be received and filed or referred to staff for future research or a future agenda.

APPOINTMENTS

1. Southern California Association of Governments (SCAG) Appointment of Delegate and Alternate Representative to the SCAG 2017 Regional Conference and General Assembly – May 4-5, Palm Desert, CA 1
2. Park and Recreation Commission Appointments (ORAL)
Recommendation: **That the City Council re-appoint Richard Sanchez and Annell Elmore to the Park and Recreation Commission with terms ending 1/18/21 and to re-advertise for the two vacant positions.**

VI. CONSENT ITEMS

(The following items have been recommended for approval and will be acted upon simultaneously, unless a member of the City Council wishes to remove an item for separate consideration.)

Motion: To approve Consent items 1 through 8: Items to be pulled ____, ____, discussion.
(Resolutions require a recorded majority vote of the total membership of the City Council)

1. Approval of Minutes – Special Meeting – 01/04/17 (Study Session) 2
2. Approval of Minutes – Special Meeting – 01/10/17 (Study Session) 5
3. Approval of Minutes – Special Meeting – 01/10/17 (Closed) 27
4. Approval of Minutes – Regular Meeting – 01/10/17. 29
5. Approval of Accounts Payable and Payroll Warrants for Month of August 2016. 45
6. Receive and File List of Contracts Approved Under the City Manager’s Signature Authority 131
7. Resolution 2017-04, Authorizing the Acceptance of the 2017 Supplemental Law Enforcement Services Allocation in the Amount of \$100,000 and Authorizing the Banning Police Department to Use the Funds Towards the Purchase of Law Enforcement Related Equipment, Services, and Supplies. . 135
8. Resolution 2017-10, Authorizing the City Manager or his Designee to Execute for and on Behalf of the City of Banning any necessary documents required to obtain funds available from California Office of Emergency Services for safety and security upgrades to offices and facilities used by the City Transit Department 141

- Open Consent Items for Public Comments
- Make Motion

VII. REPORTS OF OFFICERS

1. Discuss and Consider Adopting Resolution 2017-13, Awarding a Professional Services Agreement to BOA Architecture of Long Beach, CA for Design of Improvements to the Community Center Facilities in the Amount of \$29,400 and Approving a 10% Contingency 147
(Staff Report – Art Vela, Public Works Director)

Recommendation: **That the City Council: 1) adopt Resolution 2017-13, Awarding a Professional Services Agreement to BOA Architecture of Long Beach, CA in the amount of \$29,400 for Design Improvements to the Community Center Facilities and approving a 10% Contingency for a total project budget of \$32,340; 2) Authorize the City Manager or his designee to make necessary budget adjustments, appropriations and transfers and approve change orders within the 10% contingency; and 3) Authorize the City Manager to execute the Professional Services agreement with BOA Architecture of Long Beach, CA in the amount of \$29,400.**

2. Discuss and Consider Appropriating Funds for a Volunteer Recognition Dinner to be held May 6, 2017 269
(Staff Report – Heidi Meraz, Community Services Director)

Recommendation: **That the City Council approve an appropriation of \$5,000 from the Community Promotion account to fund a Volunteer Recognition Dinner to recognize those who have dedicated their time and services to the City of Banning during the calendar year of 2016.**

3. Discuss and Consider Adopting Resolution 2017-12, Approving the Designation of “Signature Event” for the Annual Disaster Survival Expo and Authorizing the Funding for the event from the Community Promotion Account 271
(Staff Report – Heidi Meraz, Community Services Director)

Recommendation: **That the City Council adopt Resolution 2017-12, approving the designation of “Signature Event” to the Annul Disaster Survival Expo as a signature event for the City with a yearly contribution of \$5,000 for the production of the Exposition.**

4. Discuss and Consider Resolution 2017-01, Awarding the Construction Contract for IFB No. C00143 Project 2016-04EL, Installation of a Warehouse Security System and Rejecting All Other Bids 277
(Staff Report – Fred Mason, Electric Utility Director)

Recommendation: **That the City Council: 1) adopt Resolution 2017-01, Approving the award of the Construction Contract for IFB No. C00143 Project 2016-04EL, Installation of a Warehouse security System to Style Electric, Inc. of Murrieta, CA, in an amount not to exceed \$99,463.31 including taxes and allowing a 10% contingency of \$9,946.33; 2) Authorize the City Manager to execute the applicable construction**

contracts, professional services agreements, and amendment related to IFB No. C00143 Project 2016-04EL, Installation of a Warehouse Security System and to approve change orders within the 10% contingency; and 3) Authorizing the Administrative Services Director to make the necessary budget adjustments, appropriations, and transfer related to the project.

5. Discuss and Consider an Ordinance authorizing the Banning City Council to allow permit parking on the San Gorgonio Overpass. 331
(Staff Report – Alex Diaz, Chief of Police)

Recommendation: **That the San Gorgonio Overpass be marked red, no parking.**

6. Discuss Changing the Commencement Time of All Regular City Council Meetings from 6:00 p.m. to 5:00 p.m., and if Council desires such, adopt Resolution 2017-14, Changing the Commencement Time for All Regular Council Meetings from 6:00 p.m. to 5:00 p.m. and Repeal Resolution No. 2016-36 349
Staff Report – Rochelle Clayton, Deputy City Manager

Recommendation: **Change the commencement time of all Regular City Council meetings from 6:00 p.m. to 5:00 p.m. and in accordance with Banning Municipal Code Chapter 2.04, Section 2.04.010, adopt Resolution 2017-14, setting the time and repeal Resolution 2016-36.**

RECESS CITY COUNCIL MEETING AND CALL TO ORDER A SCHEDULE MEETING OF THE BANNING UTILITY AUTHORITY

BANNING UTILITY AUTHORITY

Roll Call: Boardmembers Andrade, Franklin, Peterson, Welch, Chairman Moyer

I. REPORTS OF OFFICERS

1. Discuss and Consider Adopting Resolution 2016-18 UA, Approving an Amendment to the Contract with Willdan Financial Services for the Water, Wastewater and Reclaimed Water Rate Study in the amount of \$31,765, Authorize the City Manager to Execute the Amendment, and Authorize the Administrative Services Director to make the necessary Budget Adjustments, Appropriations and Transfers 359
(Staff Report – Rochelle Clayton, Deputy City Manager/ASD)

Recommendations: **1) Discuss and consider adopting Resolution 2016-18UA, approving an amendment to the contract with Willdan Financial Services in the amount of \$31,765 for the Water, Wastewater and Reclaimed Water Rate Study approved in October 2013 and delayed due to newly adopted regulations in July 2014 by California on Chromium-6; 2) Authorize the City Manager to execute the Amendments; and 3) Authorize the Administrative Services Director to make necessary budget adjustments, appropriations, and transfers.**

BANNING FINANCING AUTHORITY (BFA) - no meeting.

Adjourn scheduled meeting and reconvene regular City Council Meeting.

VIII. ITEMS FOR FUTURE AGENDAS

New items –

Pending Items – City Council

1. Zoning Amendment to General Plan – allow for community gardens.
2. Join other agencies to challenge the State in regard to Chromium-6 water issues.
3. Attraction of professional firms through economic development to locate in Banning.
4. Schedule Strategic Goal Planning Workshop

(Note: Dates attached to pending items are the dates anticipated when it will be on an agenda. The item(s) will be Removed when completed).

IX. ADJOURNMENT

Pursuant to amended Government Code Section 54957.5(b) staff reports and other public records related to open session agenda items are available at City Hall, 99 E. Ramsey St., at the office of the City Clerk during regular business hours, Monday through Friday, 8 a.m. to 5 p.m.

NOTICE: Any member of the public may address this meeting of the Mayor and City Council on any item appearing on the agenda by approaching the microphone in the Council Chambers and asking to be recognized, either before the item about which the member desires to speak is called, or at any time during consideration of the item. A five-minute limitation shall apply to each member of the public, unless such time is extended by the Mayor. No member of the public shall be permitted to “share” his/her five minutes with any other member of the public.

Any member of the public may address this meeting of the Mayor and Council on any item which does not appear on the agenda, but is of interest to the general public and is an item upon which the Mayor and Council may act. A five-minute limitation shall apply to each member of the public, unless such time is extended by the Mayor. No member of the public shall be permitted to “share” his/her five minutes with any other member of the public. The Mayor and Council will in most instances refer items of discussion which do not appear on the agenda to staff for appropriate action or direct that the item be placed on a future agenda of the Mayor and Council. However, no other action shall be taken, nor discussion held by the Mayor and Council on any item which does not appear on the agenda, unless the action is otherwise authorized in accordance with the provisions of subdivision (b) of Section 54954.2 of the Government Code.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk’s Office (951-922-3102). **Notification 48 hours prior to the meeting** will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.02-35.104 ADA Title II]

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Marie Calderon

From: Rey-Chaput, Tess <REY@scag.ca.gov>
Sent: Friday, January 13, 2017 12:22 PM
To: Marie Calderon
Subject: SCAG 2017 General Assembly Delegates: Call for Resolutions and Bylaw Revisions

To All City, County Clerks:

Each year, your City Council appoints a Delegate and Alternate Representative to the Southern California Association of Governments (SCAG) General Assembly (GA). If you have not done so, please email me a copy of your City's action (either an excerpt of your meeting minutes or Resolution appointing your City Delegate/Alternate Representative).

However, if you have identified your City Delegate and Alternate Representative to the General Assembly, please inform your representative that the deadline to submit proposed Resolutions and/or SCAG Bylaw revisions is **no later than Friday, February 3, 2017**.

In their capacity as the City's Delegate Representative to SCAG's General Assembly, they will have the opportunity to propose any policy matter for determination by the General Assembly in the form of a proposed Resolution and/or to propose revisions to the SCAG Bylaws. All proposed Resolutions and/or Bylaw revisions will be reviewed by SCAG's Bylaws and Resolutions Committee and the Regional Council before being considered at the General Assembly meeting, scheduled for:

Date: Thursday, May 4, 2017

Time: 9AM

Location: JW Marriott Desert Springs Resort & Spa
74-855 Country Club Drive, Palm Desert, CA 92260

Your participating City Delegate Representative to the General Assembly (or Alternate, in the absence of the Delegate), will receive a complimentary registration to SCAG's Regional Conference and General Assembly and a complimentary one-night hotel accommodation at the JW Marriott Desert Springs Resort & Spa for Thursday, May 4. To register for the Regional Conference and General Assembly, please email Tess at REY@scag.ca.gov

Thank you and we look forward to your City Delegate's participation at the General Assembly!

Tess Rey-Chaput
Clerk of the Board
Southern California Association of Governments
818 W. 7th Street, 12th Floor
Los Angeles, CA 90017
Direct: 213.236.1908

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MINUTES
CITY COUNCIL
BANNING, CALIFORNIA

01/04/17
SPECIAL MEETING

A special meeting of the Banning City Council was called to order by Mayor Moyer on January 4, 2017 at 4:00 p.m. at the Banning Civic Center Large Council Chambers, 99 E. Ramsey Street, Banning, California.

COUNCIL MEMBERS PRESENT: Councilmember Andrade
Councilmember Franklin
Councilmember Peterson
Councilmember Welch
Mayor Moyer

COUNCIL MEMBERS ABSENT: None

OTHERS PRESENT: John C. Cotti, Interim City Attorney
Jeff Love, Norman Traub & Associates
Marie A. Calderon, City Clerk

CLOSED SESSION

Mayor Moyer opened the item for public comments on the closed session items; there were none.

Interim City Attorney Cotti announced the items for closed session as follows: Personnel Matters pursuant to Government Code Section 54957: City Manager – Performance Evaluation.

Meeting went into closed session at 4:02 p.m. and recessed at 5:37 p.m.

ADJOURNMENT

By common consent the meeting adjourned at 5:37 p.m.

Marie A. Calderon, City Clerk

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MINUTES
CITY COUNCIL
BANNING, CALIFORNIA

01/10/17
SPECIAL MEETING

A special meeting of the Banning City Council was called to order by Mayor Moyer on January 10, 2017 at 4:00 p.m. at the Banning Civic Council Chambers, 99 E. Ramsey Street, Banning, California.

COUNCIL MEMBERS PRESENT: Councilmember Andrade
Councilmember Franklin
Councilmember Peterson
Councilmember Welch
Mayor Moyer

COUNCIL MEMBERS ABSENT: None

OTHERS PRESENT: Michael Rock, City Manager
John C. Cotti, Interim City Attorney
Ted Shove, Economic Development Manager
Art Vela, Public Works Director
Philip Southard, Public Information Officer
Fred Mason, Electric Utility Director
Patty Nevins, Senior Planner
Marie A. Calderon, City Clerk

PUBLIC COMMENTS – *On Items Not on the Agenda*

There were none.

STUDY SESSION

1. Real Property Inventory
(Staff Report - Ted Shove, Economic Development Manager)

Manager Shove addressed the Council stating that he will be going over the City's real estate holdings and touch upon a couple of things to kind of understand where the City's holding are at and carve out some opportunities that we might be able to do something with to stimulate commercial development. At this time he started his power-point presentation (attached Exhibit "A") regarding Real Property Strategy.

Councilmember Peterson said in regards to the Downtown Opportunity Site which is the old Mathewson's building he thought since they were talking since parking was scare in the downtown area he thought that was supposed to be developed into City parking.

Manager Shove said from what he understands over the last couple of years with some of the staff turnover just having a good understanding of what our real estate holding were was not something that was on file so if that is something that they want to explore as an opportunity, they can do that.

Councilmember Peterson said that he understood it was supposed to become a parking area because of the shortage of parking in the downtown; there was Council concurrence.

There was much Council and staff discussion in regards to the Industrial Opportunity Sites located at 22nd and the Union Pacific Railroad that was deeded to the City from Ford Motor Company and the property located at 22nd and Lincoln Street (south) designated as a future park site in the 2010 Parks and Recreation Master Plan and the Airport Industrial Opportunity Site of 20 acres adjacent to the airport (south). There was some further discussion in regards to getting information on the individual parcels to see how much the City paid for them and possibly get out of land banking and sell it.

Manager Shove continued his presentation in regards to establishing a vision for commercial inventory.

Mayor Moyer said that we have an Economic Development Ad Hoc Committee that has met once in the last two years and one of the things that he sees is that you would like the Council to establish the vision or our commercial inventory, policies and so forth. He suggested that the Ad Hoc Committee meet and come back to the Council with their recommendation as soon as possible. There was Council consensus of having the Ad Hoc committee meet.

Councilmember Franklin suggested that we have one or two realtors included on the Ad Hoc Committee that might be able to add some information in regards to the history of the property and what land uses are probably going to work. She also asked if they could receive a sheet that kind of charts out all of these different pieces of property that he talked about.

Councilmember Peterson said in regards to the Ad Hoc Committee before it starts he would like to see, as Councilmember Franklin suggested, a list of all the properties along with date of acquisition, how much was paid for it, and a ballpark idea of what the value of the property is today.

Mayor Moyer opened the item for public comments.

Frank Burgess addressed the Council referring to page 3 of the presentation regarding the water canyon and said to the best of his knowledge the City owns over 40 acres going up 8th street. He doesn't know if that is including in this but he has always felt it should have been sold a long time ago. Also in regards to 7.5 acres at 22nd Street he used to own it and Ford Motor took it over and his recommendation is that you contact Ford Motor because as so many years have already gone and they may allow us to release the clause we have that we can't use it or you can offer to deeded back to them if they put in a Ford Motor Agency on it. Also, in regards to the airport he is asking once again that the City Council establish an Airport Commission to meet once or twice a month. People interested in flying know the airport.

Councilmember Welch said about 5 or 6 years ago there was an effort to contact the Ford Motor Company about this property and at that point in time they were kind of amenable to come back and change this because it has been sitting there for over 20 years now with no activity. He thinks that door is open.

ADJOURNMENT

By common consent the meeting adjourned at 4:49 p.m.

Marie A. Calderon, City Clerk

THE ACTION MINUTES REFLECT ACTIONS TAKEN BY THE CITY COUNCIL. A COPY OF THE MEETING IS AVAILABLE IN DVD FORMAT AND CAN BE REQUESTED IN WRITING TO THE CITY CLERK'S OFFICE.

Exhibit “A”

REAL PROPERTY STRATEGY

JANUARY 10, 2017

INTRODUCTION AND OVERVIEW

- PRESENTATION
- DEFINE CITY'S REAL PROPERTY HOLDINGS
- ESTABLISH VISION FOR DISPOSITION OF COMMERCIAL HOLDINGS
- RECENT ACTIVITY
- RECOMMENDATION: SALE/LEASE PROCEEDS POLICY
- REAL ESTATE ACTIVITY: IMPEDIMENTS, COST OF DOING BUSINESS

CITY AT-A-GLANCE

- CITY BOUNDARIES 23.1 SQUARE MILES
- CITY R/E: 157 PARCELS - 2,814.46 ACRES OR 4.4 SQ MILES
19.1%
- ASSETS DIVIDED INTO 10 CATEGORIES/USES

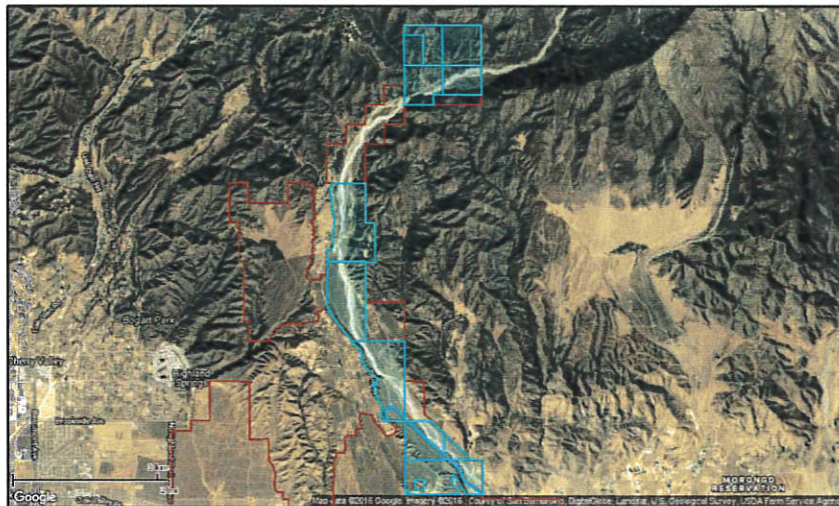
REAL ESTATE ASSETS BY CATEGORY

WATER CANYON



- 21 PARCELS / 2,155.78 ACRES
- WATER CONSERVATION RESERVE / OPEN SPACE DESIGNATION
- INCLUDES SPORTSMAN'S CLUB (SHOOTING RANGE)
- DEVELOPMENT LIKELY TO FACE SIGNIFICANT ENVIRONMENTAL MITIGATION

Water Canyon



1" = 6,019 ft	City-Owned	12/20/2016		
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This map represents a visual display of related geographic information. Data provided hereon is not a guarantee of actual field conditions. To be sure of complete accuracy, please contact Banning staff for the most up-to-date information.

FLOOD CONTROL

- 22 PARCELS / 11.62 ACRES
- INFRASTRUCTURE INCLUDES: STORM DRAINS, RETENTION BASINS



ELECTRICAL FACILITIES

- 5 SUBSTATIONS, ADDITIONAL FACILITIES
- 4 PARCELS / 5.27 ACRES





WATER SYSTEM

- 24 PARCELS / 20.73 ACRES
- WELL SITES (CURRENT AND FUTURE)
- RESERVOIRS (BRINTON, SUNSET)



MISCELLANEOUS EASEMENTS

- 8 PARCELS / 4.99 ACRES
- LANDSCAPING
- ACCESS
- REMNANTS



FACILITIES

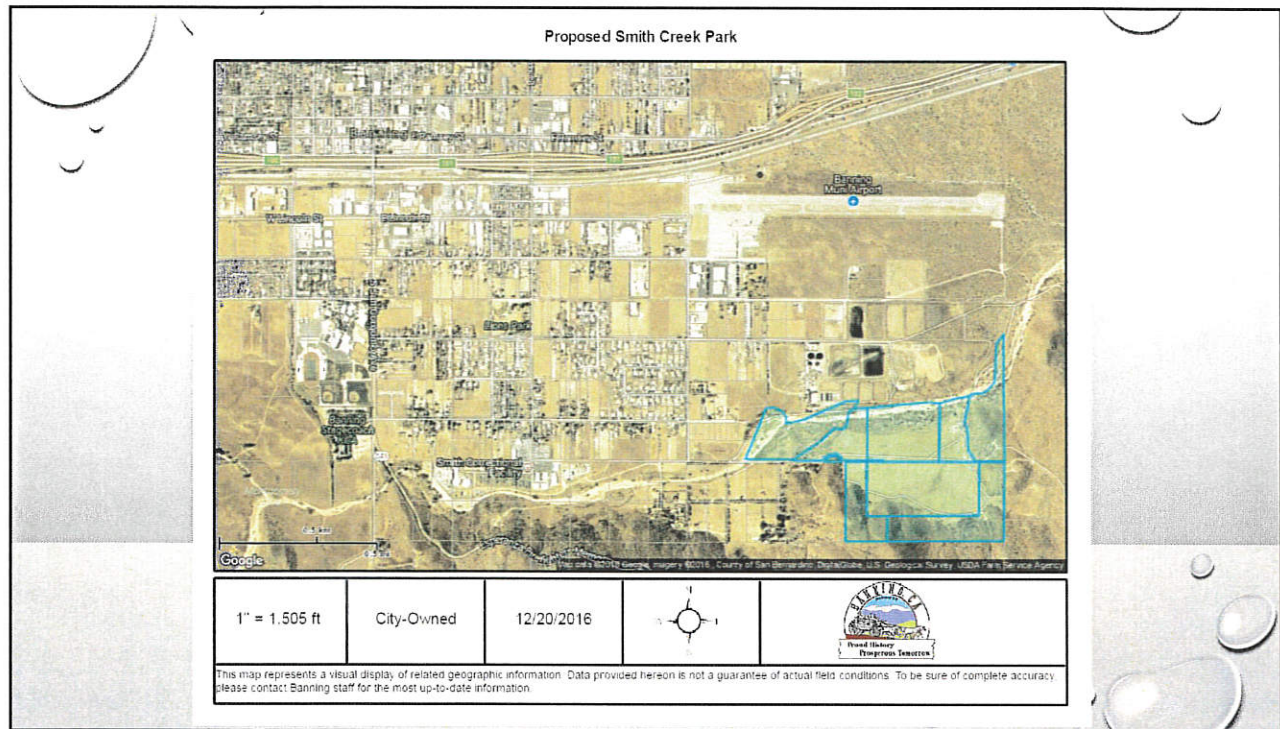
- 21 PARCELS / 130.92 ACRES
- CITY HALL (EXCLUDING PARKING LOT)
- POLICE COMPLEX
- WWTP, FUTURE EXPANSION
- CITY YARD
- FIRE MUSEUM, STATIONS



PARKS

- 20 PARCELS / 217.84 ACRES
- LION'S PARK (EXPANSION – 7.45 AC)
- SMITH CREEK PARK – 150 ACRES





AIRPORT



Banning
Airport
BANNING
CALIFORNIA

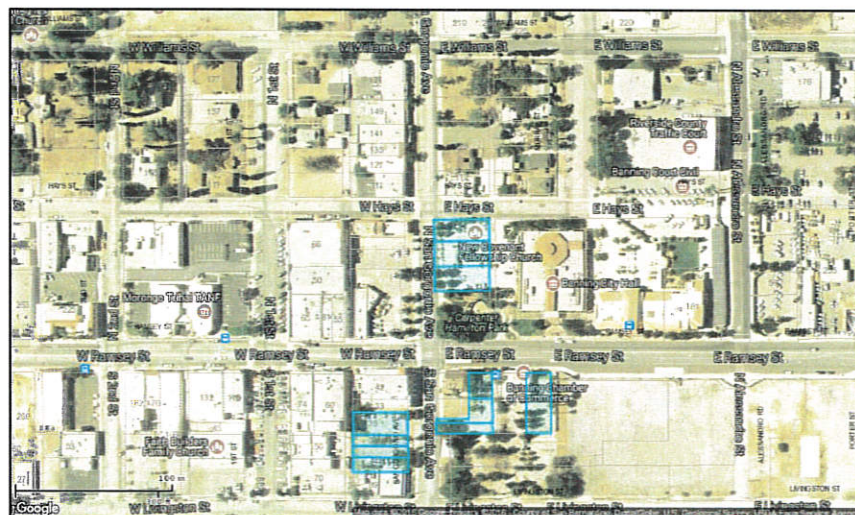
- 7 PARCELS / 162.98 ACRES
- INCLUDES NORTHERLY PARCELS (ACCESS USE)
- RUNWAY, HANGARS ONLY – 127.15 AC

DOWNTOWN PARKING LOTS



- 11 PARCELS / 1.07 ACRES
- CITY HALL, LOT SOUTH OF RAMSEY ALONG SAN GORGONIO
- CITY CONSTRUCTED LOTS – REDUCE COST FOR NEW DEVELOPMENT – SHARED/OFFSET PEAK USAGE
- INCREASED BUSINESS DENSITY/WALKABILITY
- WITHIN NEXT 2 YEARS – GPA AND DOWNTOWN SP

Downtown Parking Lots



1" = 168 ft

City-Owned

12/20/2016

North Arrow



This map represents a visual display of related geographic information. Data provided hereon is not a guarantee of actual field conditions. To be sure of complete accuracy, please contact Banning staff for the most up-to-date information.

COMMERCIAL/OPPORTUNITY SITES

- LONG RANGE PROPERTY MANAGEMENT PLAN (LRPMP)
 - DISSOLUTION OF RDA
- ACTIVE LEASES
- AVAILABLE LAND

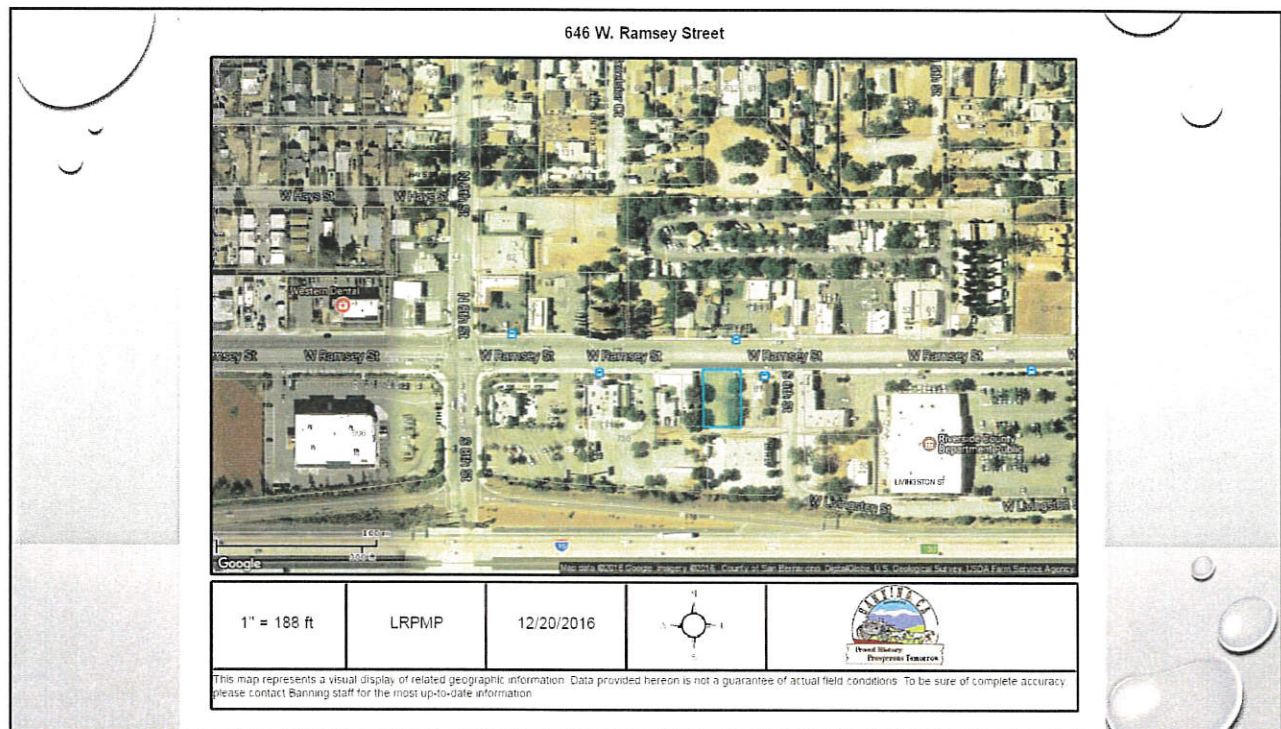


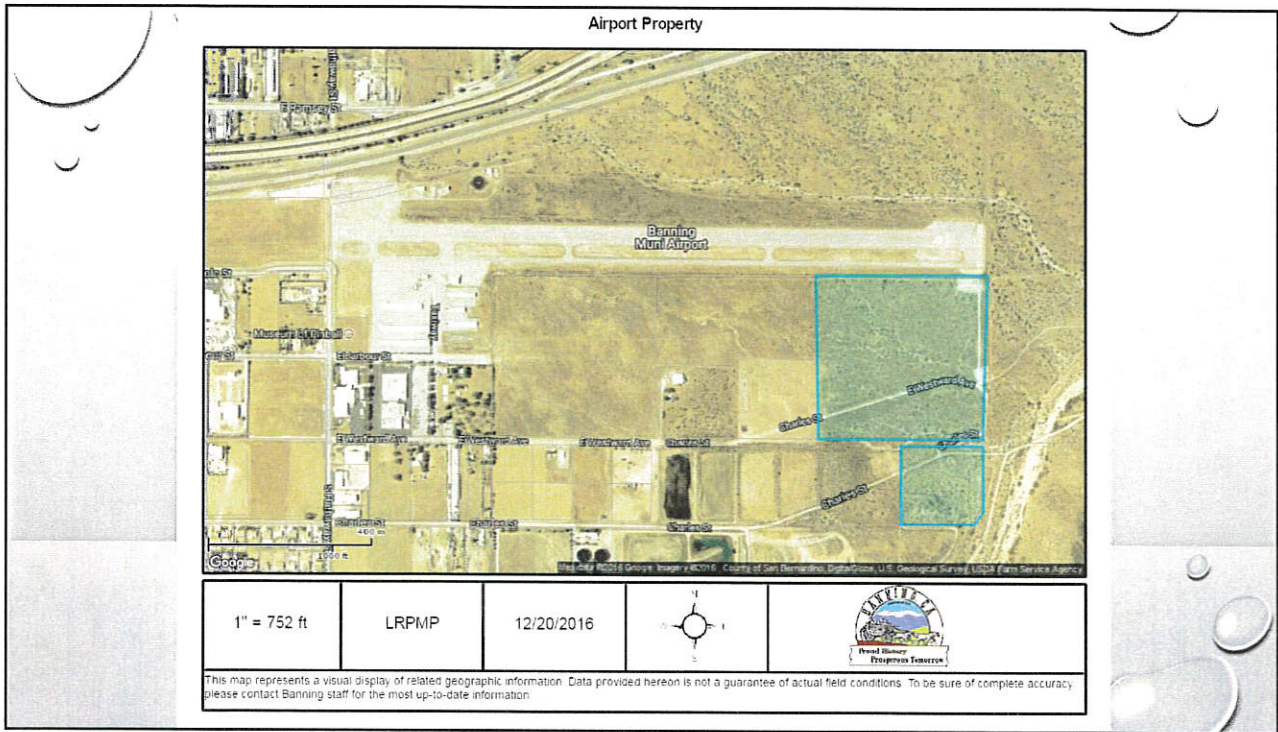
COMMERCIAL/OPPORTUNITY SITES (CONT.)

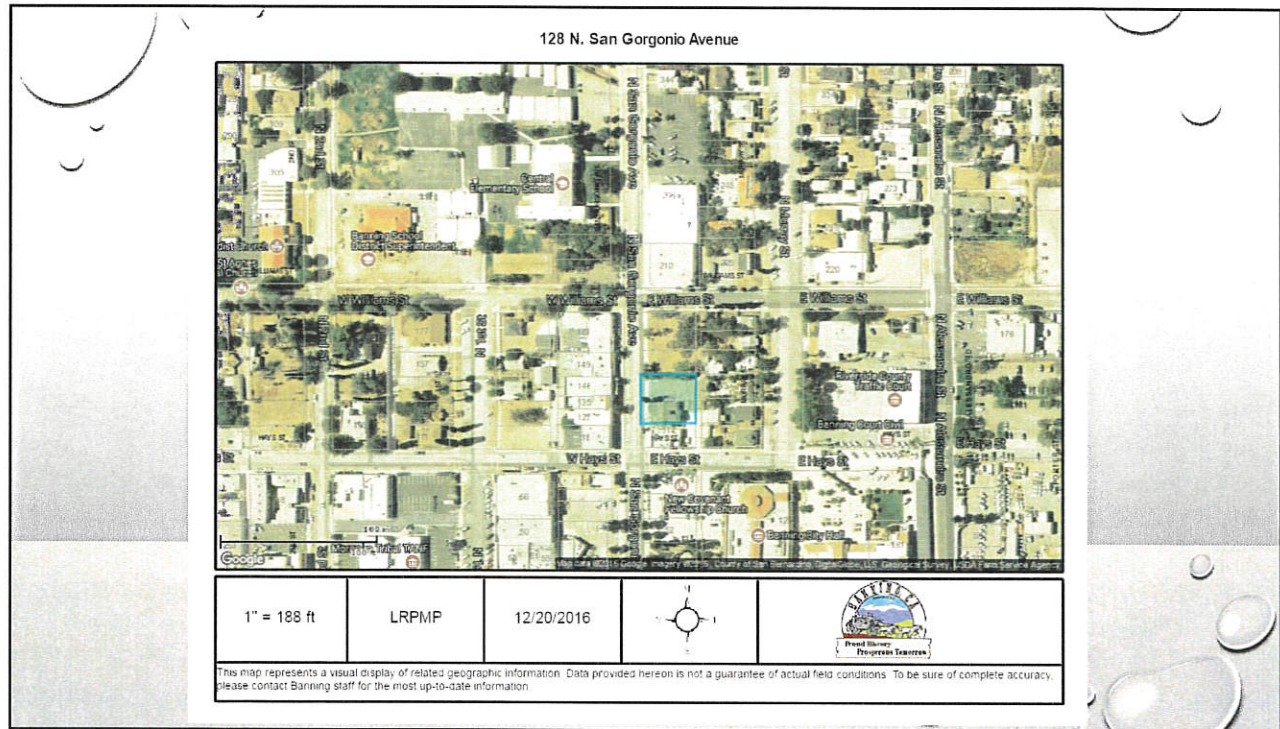
- ACTIVE LEASES
 - ARMORY
 - SPORTSMAN'S CLUB
 - CHAMBER OF COMMERCE
- 33 S. SAN GORGONIO (BREW REBELLION)

COMMERCIAL/OPPORTUNITY SITES (CONT.)

- LRPMP SITES
 - 646 W. RAMSEY STREET
 - ADJACENT TO JUSTICE CENTER (VACANT LAND)
 - SOUTH OF AIRPORT (INDUSTRIAL)
 - 128 N. SAN GORGONIO



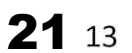


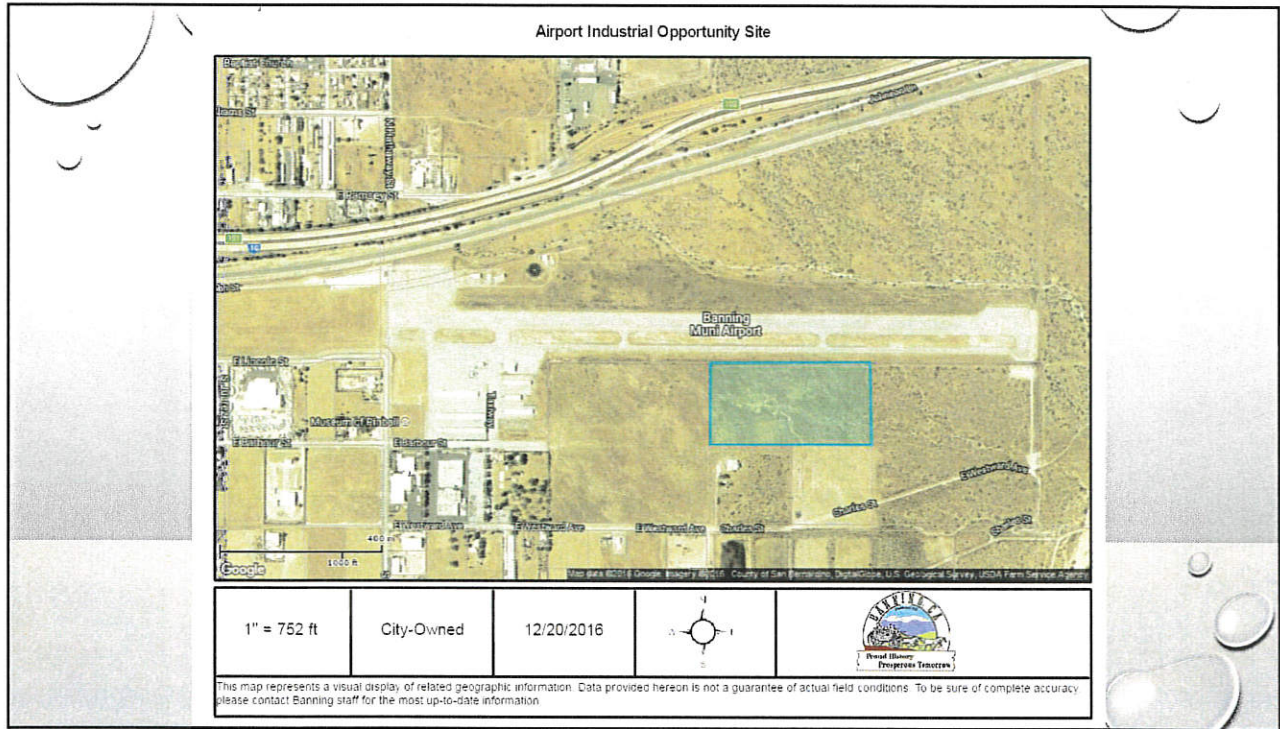


COMMERCIAL/OPPORTUNITY SITES (CONT.)

OTHER AVAILABLE INVENTORY

- RAMSEY/3RD ST
- 22ND AND UP RR
- 22ND AND LINCOLN (SOUTH)
- 20 ACRES ADJACENT TO AIRPORT (SOUTH)





CHARTING THE COURSE FOR LONG TERM RESULTS



ESTABLISH VISION FOR COMMERCIAL INVENTORY

- RECOMMEND THE FOLLOWING PRINCIPLES:
 - ACTIVELY MARKET OPPORTUNITY SITES
 - ENGAGE SALE AND DEVELOPMENT – INCLUDE TIME/PERFORMANCE REQUIREMENTS
 - ESTABLISH ROI CRITERIA (I.E. JOBS, RECURRING REVENUE, CONDITIONS FOR BELOW FMV)
 - MAINTAIN LEASES - FULL OCCUPANCY
 - FULFILL LRPMP REQUIREMENTS

RECENT ACTIVITY

- EXCHANGE – ROBERTSON'S READY MIX
 - FORMER FUTURE WELL SITE
 - NEW – FUTURE WELL SITE
- 33 S. SAN GORGONIO - LEASED

ESTABLISHING POLICY FOR PROCEEDS

- CITY AS CATALYST TO STIMULATE MARKET
 - ASSEMBLY
 - ACTIVITY
 - LENDER'S VIEW – CITY INVOLVEMENT
 - ROI BASIS
- **RECOMMENDATION: RETAIN PROCEEDS FOR FUTURE ACQUISITION**

DEVELOPMENT IMPEDIMENTS

- MARKET CONDITION
 - INTENSITY OF COMMERCIAL PROPERTY SALES
- NO/LOW ACTIVITY = ACCESS TO CAPITAL
- IMPLEMENTING THE VISION / GROUNDBREAKING
- INTERNAL DECISION-MAKING – COUNCIL APPROVED CRITERIA

COST OF DOING BUSINESS

- R/E TRANSACTIONS INCLUDE:
 - MARKETING, APPRAISAL, ESCROW AND TITLE
 - CURSORY ENVIRONMENTAL REVIEW
 - COMMISSION
- BUYER/SELLER (6-10%)
 - INTERNAL VS 3RD PARTY BROKERAGE
 - SPECIFIC TERMS – COMMISSION EARNED
 - GREATER EXPOSURE
 - LESS CONTROL OF PROCESS

RECOMMEND - INTERNAL

DISCUSSION

- ACTIVELY MARKET EXISTING SITES (LRPMP, OPPORTUNITY SITES)
- ADVANCE DEMO/CONVERSION TO PARKING LOT PROJECT – 128 N. SAN GORGONIO
- FORMALIZE POLICY TO ESTABLISH R/E PROCEEDS FUND
- BUDGET UPDATE: EXPENDITURE REQUESTS FOR R/E SERVICES

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MINUTES
CITY COUNCIL
BANNING, CALIFORNIA

01/10/17
SPECIAL MEETING

A special meeting of the Banning City Council was called to order by Mayor Moyer on January 10, 2017 at 5:01 p.m. at the Banning Civic Center Council Chambers, 99 E. Ramsey Street, Banning, California.

COUNCIL MEMBERS PRESENT: Councilmember Andrade
Councilmember Franklin
Councilmember Peterson
Councilmember Welch
Mayor Moyer

COUNCIL MEMBERS ABSENT: None

OTHERS PRESENT: Michael Rock, City Manager
John C. Cotti, Interim City Attorney
Rochelle Clayton, Administrative Services Dir./Deputy City Manager
Ted Shove, Economic Development Manager
Marie A. Calderon, City Clerk

Mayor Moyer opened the item for public comments on the closed session items. There were none.

CLOSED SESSION

Interim City Attorney stated that there are four closed session items: 1) Conference with real property negotiators pursuant to Government Code Section 54956.8 to discuss the property identified as APN: 532-130-018 with City negotiators City Manager and Economic Development Manager Shove; 2) Conference with legal counsel regarding existing litigation pursuant to Government Code Section 54956.9 (d)(1): SoCal Environmental Justice Alliance v. City of Banning, et al.: Riverside Superior Court Case No. RIC1214264; 3) Personnel Matters regarding public employment pursuant to Government Code Section 54957- Title: City Attorney; and 4) Personnel Matters pursuant to Government Code Section 54957: Continued - City Manager – Performance Evaluation and he understands that will be pulled and continued to January 24, 2017.

Meeting went into closed session at 5:03 p.m. and reconvened at 5:59 p.m.

ADJOURNMENT

By common consent the meeting adjourned at 5:59 p.m.

Marie A. Calderon, City Clerk

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MINUTES
CITY COUNCIL
BANNING, CALIFORNIA

01/10/17
REGULAR MEETING

A regular meeting of the Banning City Council and a scheduled meeting of the Banning Utility Authority was called to order by Mayor Moyer on January 10, 2017 at 6:05 p.m. at the Banning Civic Center Council Chambers, 99 E. Ramsey Street, Banning, California.

COUNCIL MEMBERS PRESENT: Councilmember Andrade
Councilmember Franklin
Councilmember Peterson
Councilmember Welch
Mayor Moyer

COUNCIL MEMBERS ABSENT: None

OTHERS PRESENT: Michael Rock, City Manager
John C. Cotti, Interim City Attorney
Rochelle Clayton, Administrative Services Dir./Deputy City Manager
Alex Diaz, Police Chief
Fred Mason, Electric Utility Director
Heidi Meraz, Community Services Director
Arturo Vela, Public Works Director
Ted Shove, Economic Development Manager
Philip Southard, Public Information Officer
Tim Chavez, Battalion Chief
Max Calder, Community Services Manager
Marie A. Calderon, City Clerk

The invocation was given by Rev. Daniel Pedraza, First Hispanic Baptist Church. Councilmember Welch led the audience in the Pledge of Allegiance to the Flag.

Mayor Moyer at this time stated that on November 12, 2013 the City Council consisting of Don Peterson, Ed Miller, Art Welch and Debbie Franklin approved a Manual of Procedural Guidelines for the Conduct of City Council and Constituent Body/Commission Meetings for the City of Banning. That manual covered a number of areas including the maintenance of decorum and order. Section 7.1 addresses Public Comment – The public shall be afforded the right to comment on any and all issues (not on the agenda) within the subject matter jurisdiction of the Legislative Body (the Council). Members of the Council should generally refrain from debating members of the public during the period of public comment. To clarify comments Members of the Council may ask factual questions. Section 10.1 (f) says: Legislative Body members shall accord the utmost courtesy to each other, to City of Legislative Body employees, and to the public appearing before the Legislative Body and shall refrain at all times from rude and derogatory remarks, reflections as to integrity, abusive comments and statements as to motives and personalities. Section 10.2 (a) says: Members of administrative staff and employees of the Legislative Body shall observe the same rules of procedure and decorum applicable to the

Legislative Body members. Section 10.3 (a) says: Members of the public attending Legislative Body meetings shall observe the same rules of order and decorum applicable to the Legislative Body. He said that over the past two years these rules have been abused over and over again by the public and Council Members alike. Let this be fair warning from this point on these rules of conduct and decorum will be adhered to. Public Comments on issues related to the business of the City are always welcome and in fact, the Council encourages them. The Council does work for you and your opinions are important to us. Your right to speak your mind and voice your opinion will never be denied. However, these opinion must be given within the guidelines of the Council's adopted Manual. Personal attacks on the integrity or statements as to motives of personalities of the Council person, staff member, or even city residents no matter who the offending party is will not be allowed pursuant to the City's approved Code of Conduct. Mayor Moyer said let's take this year to work together Council, staff and public to make these meetings meaningful and make Banning a better place to live.

Councilmember Peterson said that he would like to read the "Rights of the Public" generally under the Brown Act. A member can attend a meeting without registering or providing information. A member of the public may video record, audio record or broadcast proceedings if such activity does not constitute a disruption of the proceeding. A member of the public has the right to provide testimony at any regular or special meeting on any subject that will be considered by the Legislative Body before or during its consideration of the item. A member of the public has the right at regular meetings to provide testimony on any matter under the Legislative Body's jurisdiction. A member of the public has the right to criticize the policies, procedures, programs or services of the agency or the acts or omissions of the Legislative Body. Unless exempt from disclosure of the Public Records Act agendas for any other writings distributed to all or a majority of the members of the body at a public meeting are disclosable to the public upon request. If an agency records an open meeting either on video or audio tapes, the tapes and tape recorder must be made available to the public if a request is made. The caveat if the agency wishes to destroy the tapes after 30 days, it must do so. He read again, "A member of the public has the right to criticize the policies, procedures, programs or services of the agency or of the acts or omissions of the Legislative Body."

Mayor Moyer said what he said was that personal attacks are not acts of this Council. Councilmember Peterson said he agrees with personal attacks but if they want to criticize they can do so.

Mayor Moyer said that they can criticize the Council's vote but can't criticize his integrity or the Council's integrity and the Council cannot criticize the public's integrity.

REPORT ON CLOSED SESSION

Interim City Attorney stated that the Council convened in closed session at 5 p.m. and discussed the four items that were listed on the closed session agenda as follows: 1) Conference with real property negotiators to discuss the property identified as APN: 532-130-018 and the Council gave direction to its real property negotiators involving price and terms; 2) Council received an update on existing litigation from its legal counsel in the case entitled SoCal Environmental Justice Alliance v. City of Banning; 3) the Council discussed public employment of the City Attorney and took no reportable action in that regard; 4) the item involving personnel evaluation

of the City Manager was continued to January 24th; and other than what was stated tonight the Council took no reportable actions.

City Council

Councilmember Peterson –

- On December 13th the Hispanic Chamber of Commerce had a toy giveaway at the Community Center. He was in attendance along with Don Smith and Councilmember Orozco from City of Beaumont. About 500 kids that came through and this helped to make their Christmas a little bit more enjoyable.

Councilmember Franklin –

- She attended the Southern California Association of Governments meeting and they had two basic topics – The Recreational Marijuana Act (Proposition 64) and a presentation from the Air Resources Board in regards to more support for SB 32.
- She attended the Western Riverside Council of Government (WRCOG) meeting yesterday and she went over the information as to where our City stands in regards to TUMF, the HERO Program (Home Energy Renovation Program), and the approval of some funding for regional collaboration on various projects and also in regards to healthy communities and stated that our City can apply for these grants.
- On January 24th from 5:00 to 9:00 a.m. they will be doing the “Point in Time Count” (homeless count). It is a federal mandate that has to be done every year and they are looking for volunteers. If anyone is interested, you can go online to www.riversidehomelesscount.com to register and sign up for training.
- In regards to water the City did apply for the Special Use Application for the flume and it was turned in on January 3, 2017.

Councilmember Welch –

- Friday, January 13th there will be a grand opening and ribbon cutting for the Brew Rebellion located on San Geronio Avenue.
- Saturday, January 21st the 8th Annual Veterans Expo will be held at the Beaumont Civic Center from 10 a.m. to 2 p.m.

Councilmember Andrade –

- She said she is not on any committee as of yet and they will be assigned today. She is happy to see new businesses coming to Banning. We are growing which creates revenue. She looks forward to a great year and wished everyone a “Happy New Year”.

Mayor Moyer –

- The Animal Control Meeting will be held on January 23rd at 6 p.m. at the Police Department Conference Room.
- For those of you that heard a lot of gun fire the other night there was a pilot shot here for a new television series that they are hoping to get on Netflix and it was done at Diamond Hills Auto Dealership. Hopefully if it gets picked up and a series develops out of this, they will be filming here for five years which brings money and notoriety to the town, etc.

City Committee Reports – They have been given.

Report by City Attorney – Nothing to report at this time.

Report by City Manager – Nothing to report at this time.

PRESENTATIONS/PUBLIC COMMENTS/CORRESPONDENCE/APPOINTMENTS

PRESENTATIONS:

1. Riverside County Fair & National Date Festival Queen & Court

Don Smith said it is time again for the Riverside County Fair and National Date Festival. He serves as a representative on the Fair Board and they actually get to pick the winners of this contest but he also serves as the Treasurer of the Friends of the Date Festival which is a non-profit which raises scholarships funds and last year they gave out \$42,000 in scholarships. Among those scholarships that they award each of these three lovely ladies for serving on the court will receive a scholarship with two of them getting \$3,000 and the queen getting \$3,500. They also get to attend meetings like this and go to the fair for ten days so if anybody from Banning is looking for a scholarship, look next year at the Riverside County Fair & National Date Festival because this is great scholarship and a great opportunity. This is the 71st Date Festival and something happened this year that has never happened before in that all three of these young ladies are from one high school.

The Queen and Court introduced themselves at this time Queen Scheherazade-Ngan Kim Nguyen from La Quinta High School, Princess Dunyazade-Alyssah Moffatt from La Quinta High School, and Princess Jasmine-Maya Jones from La Quinta High School speaking about their education and future goals and that they were proud to represent Riverside County. They each gave information about the fair going over the many events, attractions, exhibits and performances that will be happening and invited everyone to attend the fair that will open on February 17th through the 26th.

PUBLIC COMMENTS – *On Items Not on the Agenda*

Inge Schuler addressed the Council stating that some time ago we hired an attorney, Mr. Wes Miliband, to deal with the flume and the related items. He was hired at a retainer fee of \$6,500 a month and it has been quite a few months and also apparently gets the hourly fee and she hasn't heard anything about where this project actually is and what we have been getting for this rather princely amount. She hopes that somebody will get back to the public on this maybe at the next Council meeting and give an accounting of what has happened, what is the progress and are we going to get anywhere with the flume. Also, during his campaign at that time Mayor Welch said he has a lot of plans for Banning that are still undone. We would like to hear what those plans are so we can either jump on that bandwagon or fight the issues that we don't agree with but need to know what the plans are. Also, what is happening to our homeless hotel? Is it going to be developed like the ghost ship or anything similar to it or are we doing anything at all. What is the status of it?

Ellen Carr addressed the Council stating that on December 19th her neighbors tree fell in her yard damaging her fence and took out her cable and electricity. She called 911 and in a matter of

minutes she had 3 patrol cars, a fire truck and the electric company at her home. She wanted to give a big shout out to Jason Woods, Line Supervisor because he basically held her hand during this time. He was so kind, so good and so helpful. So, if you ever come across Jason Woods give him a pat on the back because he deserves one and the City should be very proud to have an employee who has a heart. She said that Animal Action League was here last month and they had 67 spay and neuters at that time for the two days. They will be coming again in February. In regards to Tender Loving Critters she rescued 59 cats, kittens, puppy dogs; out of the 59 there were 52 adoptions. With this rescue she was able to save the City \$3,835 because Beaumont Animal Control didn't have to come over and charge \$65 to pick them up. The animals when they are put up for adoption they are spayed, neutered, microchipped, dewormed and given shots and Tender Loving Critters (TLC) spent over \$5,000 doing that. All the donations that are sent to TLC are 100% given to the animals and it pays for their regular medical bills, spay and neuter, shots, medications, food, and some supplies. TLC is doing their part on a very small budget and all of the volunteers and foster homes are doing this because they love animals and love Banning. Most of these 59 animals are from Banning with the exception of maybe 8. She hopes that TLC has your support.

Dorothy Familetti-McLean said she is here to ask again about the project across from the police department. It has been many moons since she started asking questions about Vanir as to what is going on, get rid of them, and we don't want the probation department. When are we going to find out what is going on with the property. Hopefully something good is going on and she hopes to hear something soon.

Jerry Westholder addressed the Council stating that when he served on the Council several years ago David Aleshire was our attorney and we had met in closed session and made a recommendation at that point to put on the ballot to tax Robertson's mine because they had gone several years without an agreement with the City and the voters voted on eighty cents a ton. We knew that they were going to sue us but Mr. Aleshire had written the policies for this because he had done it for the City of Irwindale and he assured us that we would win any form of lawsuit no matter what it was so we didn't have to worry because we would definitely win because policy had already been established at the State level. Our City in its wisdom dispatched two City Council Members to avoid a lawsuit that we were guaranteed to win to negotiated and they negotiated that successful eighty cents per ton down to twenty-five cents per ton. This is a problem because that was supposed to go to law enforcement. It has also become very personal to him when he came outside his church Sunday morning and found a homeless encampment that they had to clean up and get rid of which basically is not their responsibility but we taxed Robertson's mine so that we would have more police officers to take care of the city and low and behold Robertson's ended up even contributing to a candidate that was on a committee to lower that price; that bothers him. It tells him that he can't count on this Council to have the best interest of this city at heart. The other thing that is a concern to him is that we still have the highest utility rate in the state of California. This is a little town of 30,000 people where the medium income is \$35,000, yet we have the highest utility rate in the state; something is wrong here. This tells him that we don't have a Council that considers and takes care of its people because they have other things on their mind and to be honest, he is more concerned about the people than he is about the paychecks of the City because the City works for the people. We need to take care of our people and reevaluate what is going on with our electric company and these prices needs to be reduced a minimum of 20%. The people of Banning deserve that and he hopes this new Council will consider it.

David Ellis addressed the Council stating that while he greatly appreciates what our Mayor had to say in the opening statement he thinks that we need to have a two-way street and a lot of the problems that he sees created are a governmental body doing pretty much what they feel is best for the community even in view of the community coming up and asking for certain things. Dorothy McLean for instance comes up every meeting and asks the Council about the probation department, the homeless, etc. He feels that the Council needs to communicate with the public a little bit better. You are public servants and are put into your position by the people and we expect from you quite a bit and hope that you represent our best interests and hopes that we can go that way and have a very productive 2017. He asked the Council if somebody can report sometime on the debt collection for Jim Smith because that has been going on for quite a while. He said as you watch the news and the flooding up north we are losing trillions of gallons of fresh water through our river systems that are going to the ocean and right now with the crisis that we are in with water he thinks it would behoove the City to consider building up our settling ponds in the old river bed so that if we do get a large amount of water, we can at least try to percolate that back instead of just letting it run right on down. He looks forward to 2017 and feels that we can all work together if we are considerate of each other.

Gary Hironimus addressed the Council stating that he wanted to touch on a few things that have already been said but wanted to let the Council know that it is not just one or two people who are concerned. There are a lot of people concerned about these items: 1) flume – an issue that has been going on for decades now and needs to be taken care of and take a proactive approach and really push for some kind of progress; 2) how many fires are we going to have at the Banning Business Center before that place is razed or before somebody dies; that needs to be addressed; and 3) Vanir – enough said on that.

CORRESPONDENCE

City Clerk read a letter from John Melendrez, Commander, Chapter #2929, Military Order of the Purple Heart regarding the City once again honoring the members of the military who received Purple Hearts and the City's support of these American heroes by the designation of Banning as a "Purple Heart City" (attached Exhibit "A").

Mayor Moyer said the flume, the Banning Business Center, and Vanir are all potential litigation things that the Council has discussed and made decisions on in closed session and he asked if at the next Council meeting some kind of an update can be given within the limits of what we are allowed to report to the public.

City Attorney said that they can do that and will make sure that those items come back to the public.

Councilmember Welch said in relation to the correspondence that our Clerk just read he says "thank you" to all of our veterans but we are honored in this city to have a member of that exclusive "Purple Heart" club sitting on our Council and he thanked Councilmember Don Peterson.

APPOINTMENTS

1. City Council Committee Assignments

Mayor Moyer said it is his suggestion after that after conferring with all the members of the Council on what position and so forth they would be interested in serving on that we adopted the following committee assignments:

Western Riverside Council of Governments (WRCOG): Assignment – Franklin; Alt.-Moyer
Riverside Transit Agency (RTA): Assignment Welch; Alt.-Moyer
Riverside County Transportation Commission (RCTC): Assignment – Franklin; Alt.-Welch
Pass Area Transportation NOW Committee: Assignment – Welch; Alt.-Moyer
Regional Conservation Authority: Assignment – Moyer; Alt.-Andrade
Government Access Channel Committee: Peterson and Welch
Public Utility Advisory Committee for City: Moyer and Welch
Oversight Board to the Successor Agency of the Dissolved CRA: Welch, Franklin, Alt.
Public Works Advisory Committee: Peterson and Moyer
Community Advisory Committee: Moyer and Andrade
TUMF Zone Committee: Assignment Franklin; Alt.-Peterson
League of California Cities Contact and Executive Board Representative: Mayor Moyer
League of California Cities (External Group): City Council
San Gorgonio Pass Water Agency (External Group): Assignment –Franklin; Alt.-Moyer
Community Action Agency (External Group): Assignment – Andrade; Moyer, Alt.

2x2 Council Working Groups

Banning Unified School District: Peterson and Franklin
Morongo Band of Mission Indians: Moyer and Welch
Mt. San Jacinto College: Peterson and Andrade
Inter-Governmental Lobbying: Moyer and Franklin
San Gorgonio Memorial Hospital: Andrade and Welch
Budget & Finance: Moyer, Peterson and City Treasurer McQuown
Economic Development Committee: Peterson and Welch
City of Beaumont: Moyer and Franklin
Healthy Living City: Franklin and Andrade

Mayor Moyer opened the item for public comments; there were none.

Motion Peterson/Welch to approve the Committee Assignments for 2017. Motion carried, all in favor.

CONSENT ITEMS

1. Approval of Minutes – Regular Meeting – 12/12/16

Recommendation: That the minutes of the regular meeting of December 12, 2016 be approved.

2. Authorize the City Manager to sign the Notice of Completion for Project No. 2015-01W, Water Main Improvements as complete and direct the City Clerk to sign the Notice of Completion.

Recommendation: That the City Council accept Project No. 2015-01W, Water Main Improvements as complete and authorize the City Manager to sign the Notice of Completion and direct the City Clerk to record the Notice of Completion.

Mayor Moyer opened the item for public comments; there were none.

Motion Welch/Franklin to approve Consent items 1 and 2.

Councilmember Peterson said he went back through the agendas to October 25th and it has been since that time since we have approved approval of accounts payable and payroll warrants and that was for July 2016 and now there are five months of warrants we have not seen.

Deputy City Manager said unfortunately the accountant that prepared those left the City at that time and she has had the Account II trying to take on those duties but it has been difficult for him as well so they will have to play catch-up and will get a temporary finance professional in to help with the catch-up, as well as, cover regular services while we are in recruitment for the Finance Manager position. She said we did just hire the replacement Accountant that did cover those duties and they are going to be caught up within the next two months.

Mayor Moyer opened the item for public comments; there were none. **Motion carried, all in favor.**

REPORTS OF OFFICERS

1. Receive and File Pre-Annexation and Development Agreement Review of Banning Bench Specific Plan.
(Staff Report – Ted Shove, Economic Development Manager)

Manager Shove gave the staff report on this item as contained in the agenda packet.

Mayor Moyer opened the item for public comments; there were none.

Motion Welch/Franklin to receive and file Pre-Annexation and Development Agreement review of Banning Bench Specific Plan with Loma Linda University as property owner. Motion carried, all in favor.

2. Discuss and Consider Adopting Resolution 2017-03, Approving the Reprogramming of Fiscal year 2015/2016 Community Development Block Grant Funds to the Community Services Facilities Renovation Project.
(Staff Report – Ted Shove, Economic Development Manager)

Manager Shove gave the staff report on this item as contained in the agenda packet.

There was some Council and staff dialogue regarding completion of the project, possibility of having to close of the Community Center, and clarification of the allocation.

Mayor Moyer opened the item for public comments; there were none.

Motion Franklin/Peterson that the City Council: 1) adopt Resolution 2017-03, Approving the reprogramming of remaining program funds from the Community Development Block Grant (CDBG) FY 2015/2016, Program No. 5BN.32-15, Lions Park ADA Improvements project to FY 2016/17, Program No. 5.BN.34-16 Community Senior Center Rehabilitation Project in the amount of \$48,284; 2) Authorize the City Manager or his designee to the reprogramming of Community Development Block Grant funds; and 3) Authorize the City Manager or his designee to take such additional, related action that may be necessary. Motion carried, all in favor.

3. Discuss and Consider Adopting Resolution 2017-05, Approving Environmental Remediation, Demolition of Existing Structure, and Construction of a Parking Lot for City-Owned Real Property Located at 128 N. San Geronio Avenue.
(Staff Report – Ted Shove, Economic Development Manager)

Manager Shove gave the staff report on this item as contained in the agenda packet.

Councilmember Franklin asked for an explanation of the historical value of the building, and rehabbing versus destruction of the property. Manager Shove provided an explanation.

Mayor Moyer opened the item for public comments; there were none.

Motion Andrade/Franklin that the City Council: 1) adopt Resolution 2017-05, Approving environmental remediation, demolition of existing structure, and construction of a parking lot for City-owned real property located at 128 N. San Geronio Avenue; 2) Authorize staff to identify funding sources for the project; and 3) Program into the 2017-18 fiscal year Capital Improvement Program. Motion carried, all in favor.

4. Discuss and Consider Adopting Resolution 2017-06, Approving Fee Deferment in the amount of \$342,234.94 for the Banning Lofts Project, CUP #13-8005.
(Staff Report – Ted Shove, Economic Development Manager)

Manager Shove gave the staff report on this item as contained in the agenda packet. He stated that Mark and Lisa Quental are in attendance if the Council has any questions.

There was Council and staff dialogue in regards to how firm the schedule is as far as time is concerned, what happens if they don't get financing, concerns regarding waiving of fees with no guarantees that the project will be finished, the staff report and presentation advocating that the City act as a bank, taxpayer money that we don't get back, no guarantee of what the economy will do, construction costs, and securing financing.

Mr. Quental addressed the Council stating that they know this is a lot to ask for and they appreciate the consideration. It would help the project out quite a bit to have the fees deferred and they are not requesting a waiver but to understand other problems that have occurred in the city which are in turn affecting their project also. He responded to the Council's concerns and other questions in regards to projects like this in California, the lending rate, building costs, land value, and the possibility of deferring half of the fees. Lisa Quental responded to questions regarding appraisal and market analysis of the property.

Mayor Moyer opened the item for public comments.

Jerry Westholder addressed the Council stating that his concern over a deferment is that he doesn't believe that the City should be in real estate business or the banking business or the charity business. We have a lot of examples of this in that we lost money in the Coyne, Pearlman, and Rancho San Geronio projects, changed our whole ten-year plan for Jeff Burum's project, given money away to the Cultural Alliance and people are trying to make money on the City and it is the residents that end up footing the bill. For example, we took out all of the electric bonds and he doesn't know how much of that money has actually been used on the electricity but we are still the highest in the state. So deferring any money that the City could use to help its residents and to help the people of the city he thinks is a bad idea. This is pretty much a European concept and he doesn't know how well it would do over here but the bottom line of deferring any money that can come in and help the citizens of Banning is a bad idea. He wishes them well in their project but the reality of it is that this is their project and not his project or the City's project. The area is going to grow and people are going to come and this nonsense that we have to do all these ridiculous things to bring people in is nonsense. The city will grow and we will make our tax dollars and it will be successful.

Gary Hironimus addressed the Council stating that he is really conflicted on this and the Banning Business Center keeps popping in his head. He has to agree with Jerry Westholder that we are not a bank and not in the business of being a bank. At the same time this is a unique project in an area that really could use a boost. He is looking at a figure here of \$342,235.00 deferred until occupancy and wondering what fees make that up and what he is leaning towards is what Mayor Moyer suggested is this an all or nothing situation. Perhaps there are some of these fees that could be deferred, others that we could still demand payment of up-front lessening this value. He understands that this is not going to help them reach their 65% but it would make it easier than if we gave you nothing; no deferment at all so maybe there is some middle ground here.

Mayor Moyer said he would like to have seen a more defined breakdown on what constitutes that \$210,000 in regards to those public works fees so he has an idea of exactly what those fees were.

City Manager said those are the water, sewer and electric utility hook-up fees which would only happen if they go to construction and occupy. There is no risk to the City unless they actually occupy and get their occupancy permit. We would not spend any money to connect those utilities.

David Ellis said tonight he sees three Council people that he likes. You are being prudent in talking about spending our tax dollars. We are not a lender or real estate agents. He thinks that what was said about our town growing we are going to grow and if we grow it properly we will do okay. We have a lot of failed projects that have come down the pike and we don't need anymore. Personally a \$7 million dollar project if you are \$340,000 or \$324,000 is the make or break point, maybe you are in over your head. But he is pleased that he sees Council Members that are truly concerned about the probability or whatever may happen in the future if we lose our money. We can't afford to lose money anymore. There has been some discussion on the table as far as maybe reducing fees but we need to go back to the drawing board and bring up something equitable for the citizens of this town and the developer. It is a good idea but he thinks they need to do it on their own and not rely on the City; we are not a bank. We do not need to be a partner in somebody else's business.

Don Smith addressed the Council stating that he kind of agrees with what others have said and what Mayor Moyer just said. If you look at page 126 you have \$342,234.94 and there is only four categories: building permits, public work fees, city fees, and the electrical contract. He assumes the electrical contract is the cost it is going to take the electric company to actually bring in the electrical box to meet the needs of this facility and to pay for the salaries of the people installing the lines and staff so that is actually up-front costs to the City. A lot of these public work fees are for 24 water hookup fees and 24 sewer hookup fees and that comes to a really large number. He assumes the TUMF fees, the park fees, fees that don't actually cost. The City doesn't put out the money in advance and then hope to get it back. So it would have been nice in this number to have seen a better breakdown of what it was because a lot of those costs are those ones that really aren't the City putting money up front. He agrees that the City is not a bank however, the City is a type of business but as part of its duties and as part of the Council's number one goal in the last goal setting conference was economic development. So you actually have to have a plan and actually have to spend money in order to achieve economic development. To the extent that they are asking us to spend money by paying Willdan, like the permit fees, he assumes Willdan is not going to wait three years for their money. Perhaps it is different to ask for us to put up money up front and be their partner than to simply not collect fees that there is actually no cost associated with them to the City but it is hard to know what that breakdown is because it is not in this report.

Director Vela said to elaborated a little bit on the Public Works fees he doesn't remember exactly what the fee breakdown was but a majority of the \$210,000 which he believes is close to about \$200,000 for the water and sewer connection fees so as mentioned maybe you could defer some of them and if you did, there are some the Council can look at because there is not a direct impact to the City until they start using those utilities so the City wouldn't drop meters in until they get a certificate of occupancy and pay the fee so again there wouldn't be an impact to the utility until they get their certificate of occupancy.

There was much further Council and staff dialogue regarding cost to the city because of the deferment of fees, consequences if the deferment is not approved, who pays for the pipelines for water and sewer and the electrical lines, why are the fees so high, what are safeguards to make sure we collect those fees, the City's policy is that fees are collected up front, and we would be setting precedents.

There was also some dialogue with Mr. Quental in regards to offering some kind of security for the fees if for some reason he was not able to fulfill all the requirements so the City always stays whole. Offer some kind of guarantee one way or the other. There was some further Council comments in regards to a progress schedule being made to defer fees in increments, this being all about being able to secure the loan, this is not a good use of City finances, and the staff needs to bring back a plan that the City is protected and not the developer.

Mayor Moyer suggested that this be postponed two weeks and have staff to break down these fees by line item and maybe even look at some kind of progress payment type thing and shortening the 30 months. Councilmember Franklin said she agrees but would also like to see that we have some kind of security that these fees are going to be paid or we are getting something so that the City is kept whole and the City doesn't lose a dime.

Motion Franklin to continue this item to the next City Council meeting of January 24, 2017 to see if anything can be worked out that would be in agreement with the comments that have been made already. Councilmember Welch seconded the motion based on the answering of the questions that have been raised by the Council in relation to making the funds, if there are any public money, more secure. Motion carried, with Councilmember Peterson voting no.

5. Discuss and Consider Adopting Resolution 2017-08, Awarding a Professional Services Agreement to Holt Architecture of Rancho Mirage, CA in the amount of \$75,000 for Architectural Planning and Programming of City Facilities.
(Staff Report – Art Vela, Director Public Works/City Engineer)

Director Vela gave the staff report on this item as contained in the agenda packet.

There was some dialogue with staff in regards to this study possibly holding up the improvements that have already been approved at the community center.

Mayor Moyer opened the item for public comments; there were none.

Motion Franklin/Welch that the City Council: 1) adopt Resolution 2017-08, Approving a Professional Services Agreement with Holt Architecture of Rancho Mirage, CA in the amount of \$75,000 for Architectural Planning and Programming of City Facilities; 2) Authorize the Administrative Services Director to make necessary budget adjustments, appropriations and transfers related to the agreement; and 3) Authorizing the City Manager to execute the Professional Services agreement with Holt Architecture for Architectural Services for Improvements to Facilities. Motion carried, all in favor.

6. Discuss and Consider Adopting Resolution 2017-09, Approving a Third Amendment to the Professional Services Agreement with Charles Abbott Associates, Inc. for an amount of \$75,000 through Fiscal year 2017/2018 for Services to the Public Works Department.
(Staff Report – Art Vela, Director Public Works/City Engineer)

Director Vela gave the staff report on this item as contained in the agenda packet.

There was some clarification to the Council from staff in regards to the need to spend this \$75,000 and that the City would only incur the cost as the projects comes forward in order not to hold up projects.

Mayor Moyer opened the item for public comments; there were none.

Motion Welch/Franklin that the City Council: 1) adopt Resolution 2017-09, Approving the Third Amendment to the Professional Services Agreement with Charles Abbott Associates, Inc. of Mission Viejo, CA in the amount of \$75,000 through Fiscal year 2017/2018 for Services to the Public Works Department, Engineering Division; 2) Authorize the City Manager or his Designee to make necessary budget adjustments, appropriations and transfers related to the agreement; and 3) Authorizing the City Manager to execute the

Third Amendment to the Professional Services agreement with Charles Abbott Associates, Inc. Motion carried, all in favor.

Mayor Moyer recessed the regular City Council Meeting and called to order a Scheduled Meeting of the Banning Utility Authority.

BANNING UTILITY AUTHORITY

REPORTS OF OFFICERS

1. Discuss and Consider Adopting Resolution 2017-01 UA, Authorizing the Submittal and Execution of a State Revolving Fund, Financial Assistance Application and Financing Agreement in the amount of \$3,596,246 for the Planning and Design of the Chromium-6 Compliance Project.
(Staff Report – Art Vela, Public Works Director/City Engineer)

Director Vela gave the staff report on this item as contained in the agenda packet and clarified that the last item under “Fiscal Impact” says that “Emergency Reserves” would be offered as a security and that is somewhat correct but it probably would be clearer if he had said “Water Fund Reserves” would be offered as security. He said that is a requirement of the SRF Loan.

Councilmember Franklin asked what the interest rate is on the revolving funds. Director Vela said 1.6%.

Chairman Moyer opened the item for public comments; there were none.

Motion Franklin/Peterson that the Banning Utility Authority adopt Resolution 2017-01 UA, authorizing the City Manager or his designee to sign and file for a State Revolving Fund, Financial Assistance Application and related Financing agreement from the State Water Resources Control Board for the planning and design of the Chromium-6 Compliance Project. Motion carried, all in favor.

2. Discuss and Consider Adopting Resolution 2017-02 UA, Authorizing the City Manager to Execute a Memorandum of Understanding with the Coachella Water Agency for a Joint Grant Application for a Stannous Chloride Pilot Study for the Removal of Chromium-6.
(Staff Report – Art Vela, Public Works Director/City Engineer)

Director Vela gave the staff report on this item as contained in the agenda packet.

Councilmember Peterson said that he looked up Stannous Chloride and the conversion from Chromium-6 to Chromium-3 and from what he can see the scientific literature has been around for 20 years and gave some further information on what he found.

There was staff and Council dialogue in regards to this technology not being new but new to this type of treatment, how the water is going to be tested, sharing of results and keeping them separate, why our experts/consultants didn't tell us about this new additive, and where the water is tested. There was also some discussion about the class action case regarding Chromium-6.

Chairman Moyer opened the item for public comments; there were none.

Motion Peterson/Franklin that the Banning Utility Authority adopt Resolution 2017-02 UA, Authorizing the City Manager to execute a Memorandum of Understanding (MOU) with the Coachella Water Agency (CWA) for a joint grant application to fund a Stannous Chloride pilot study for the removal of Chromium-6 from the City's potable water supply. Motion carried, all in favor.

BANNING FINANCING AUTHORITY (BFA) - no meeting.

Mayor Moyer adjourned the scheduled meeting and reconvened the regular City Council Meeting.

ITEMS FOR FUTURE AGENDAS

New items –

Councilmember Franklin said that she would like to see if the Council is in concurrence that the Council plan a scheduled workshop to talk about the Council's goals which were set last year. It would be good to go over them and maybe try to refine them a little and then publish them for everybody.

Pending Items – City Council

1. Annual Report by Southern California Gas Company
2. General Plan – allow for people to have gardens on their property
3. Consideration of the Annual Disaster Survival Expo as a City signature event.
4. Join other agencies to challenge the State in regard to Chromium-6 water issue.
5. Attraction of professional firms through economic development to locate in Banning.
6. Recruitment of permanent City Attorney for the City.

(Note: Dates attached to pending items are the dates anticipated when it will be on an agenda. The item(s) will be Removed when completed).

ADJOURNMENT

Mayor Moyer asked for a moment of silence in memory of Fourth District Riverside County Supervisor John Benoit.

By common consent the meeting adjourned at 8:30 p.m.

Marie A. Calderon, City Clerk

THE ACTION MINUTES REFLECT ACTIONS TAKEN BY THE CITY COUNCIL. A COPY OF THE MEETING IS AVAILABLE IN DVD FORMAT AND CAN BE REQUESTED IN WRITING TO THE CITY CLERK'S OFFICE.



Robert E. Bush Chapter #2929

12 December 2016

To: City Council, City of Banning

Subject: Designation of Banning as a Purple Heart City

From: John Melendrez, Commander, Chapter #2929, Military Order of the Purple Heart

This year on 11 January the City Council of Banning again honors members of the military who received Purple Hearts for being wounded, captured, taken prisoner or killed while engaged in combat. Your public support of these American heroes helps heal the pain of sacrifice they and their families made and demonstrates to our future generations the price of the freedoms we enjoy.

Our American heroes are still being wounded and killed. As Thomas Jefferson reminded us, "The tree of liberty must be refreshed from time to time with the blood of patriots and tyrants." That our communities continue to produce these patriots is a lasting tribute to the enduring values we instill in them from our parents, teachers and local leaders.

Riverside National Cemetery is the final posting for many of our veterans. . They fought in WWII, Korea, the Cold War, Vietnam and the Iraqi-Afghanistan wars and are now at rest. Each month a composite group of Inland Empire veterans salute these heroes who enter this hallowed ground without family mourners in attendance with a ceremony. Thank you for honoring our wounded heroes.

Respectfully,

John Melendrez

Exhibit "A"

15

reg.mtg.01/10/17

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CITY OF BANNING CITY COUNCIL REPORT

TO: CITY COUNCIL

FROM: Michael Rock, City Manager

PREPARED BY: Michelle Green, Deputy Finance Director
Maribel Munoz, Financial Service Specialist

MEETING DATE: January 24, 2017

SUBJECT: Approval of Accounts Payable and Payroll Warrants
Month of August 2016

RECOMMENDATION:

The City Council review and ratify the following reports per the California Government Code.

FISCAL DATA:

The reports in your agenda packet cover "Expenditure Disbursements" and "Payroll Expenses" for the month of August 2016.

The reports included for this month are:

Expenditure approval lists:

August 4, 2016	746,758.86
August 5, 2016	(216,932.50)
August 9, 2016	216,932.50
August 11, 2016	316,519.63
August 18, 2016	379,364.76
August 25, 2016	560,839.22

January 18, 2017	(August Month End)	2,669,262.56
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Payroll check registers:

August 5, 2016	11,372.85
August 9, 2016	1,458.58
August 19, 2016	8,237.83
August 19, 2016	1,911.11
August 26, 2016	754.90
August 30, 2016	121.46

Payroll direct deposits:*

August 5, 2016	290,198.37
August 19, 2016	287,442.71

**Included in Month End total*

As you review the reports, if you have any questions please contact the Finance Department so that we can gather the information from the source documents and provide a response.

APPROVED BY:

 *for M. Rock*

Michael Rock
City Manager

CITY of BANNING

Fund/Department Legend

Fund/Department Legend

001 General Fund Departments

0001 – General
 1000 – City Council
 1200 – City Manager
 1300 – Human Resources
 1400 – City Clerk
 1500 – Elections
 1800 – City Attorney
 1900 – Fiscal Services
 1910 – Purchasing & A/P
 2060 – TV Government Access
 2200 – Police
 2210 – Dispatch
 2279 – TASIN – SB621 (Police)
 2300 – Animal Control
 2400 – Fire
 2479 – TASIN – SB621 (Fire)
 2700 – Building Safety
 2740 – Code Enforcement
 2800 – Planning
 3000 – Engineering
 3200 – Building Maintenance
 3600 – Parks
 4000 – Recreation
 4010 – Aquatics
 4020 – Day Care
 4050 – Senior Center
 4060 – Sr. Center Advisory Board
 4500 – Central Services
 4800 – Debt Service
 5400 – Community Enhancement

All Other Funds

002 – Developer Deposit Fund
 003 – Riverside County MOU
 005 – SA Admin Fund
 100 – Gas Tax Street Fund
 101 – Measure A Street Fund
 103 – SB 300 Street Fund
 104 – Article 3 Sidewalk Fund
 110 – CDBG Fund
 111 – Landscape Maintenance
 132 – Air Quality Improvement Fund
 140 – Asset Forfeiture/Police Fund
 148 – Supplemental Law Enforcement
 149 – Public Safety Sales Tax Fund
 150 – State Park Bond Fund
 190 – Housing Authority Fund
 200 – Special Donation Fund
 201 – Sr. Center Activities Fund

202 – Animal Control Reserve Fund
 203 – Police Volunteer Fund
 204 – D.A.R.E. Donation Fund
 300 – City Administration COP Debt Service
 360 – Sun Lakes CFD #86-1
 365 – Wilson Street #91-1 Assessment Debt
 370 – Area Police Computer Fund
 375 – Fair Oaks #2004-01 Assessment Debt
 376 – Cameo Homes
 400 – Police Facilities Development
 410 – Fire Facilities Development
 420 – Traffic Control Facility Fund
 421 – Ramsey/Highland Home Road Signal
 430 – General Facilities Fund
 441 – Sunset Grade Separation Fund
 444 – Wilson Median Fund
 451 – Park Development Fund
 470 – Capital Improvement Fund
 475 – Fair Oaks #2004-01 Assessment District
 600 – Airport Fund
 610 – Transit Fund
 660 – Water Fund
 661 – Water Capital Facilities
 662 – Irrigation Water Fund
 663 – BUA Water Capital Project Fund
 669 – BUA Water Debt Service Fund
 670 – Electric Fund
 672 – Rate Stability Fund
 673 – Electric Improvement Fund
 674 – Electric Revenue Bond Project Fund
 675 – Public Benefit Fund
 678 – '07 Electric Revenue Bond Debt Service Fund
 680 – Wastewater Fund
 681 – Wastewater Capital Facility Fund
 682 – Wastewater Tertiary
 683 – BUA Wastewater Capital Project Fund
 685 – State Revolving Loan Fund
 689 – BUA Wastewater Debt Service Fund
 690 – Refuse Fund
 700 – Risk Management Fund
 702 – Fleet Maintenance
 703 – Information Systems Services
 761 – Utility Billing Administration
 805 – Redevelopment Obligation Retirement Fund
 810 – Successor Housing Agency
 830 – Debt Service Fund
 850 – Successor Agency
 855 – 2007 TABS Bond Proceeds
 856 – 2003 TABS Bond Proceeds
 857 – 2003 TABS Bond Proceeds Low/Mod

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INVOICE NO	SEQ#	VENDOR NAME	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0002073	00	A-Z BUS SALES, INC. (COLTON)			702-3800-480.38-52	#222 SPARK PLUG, WIRING	553.76	
01P619260		PI0364 027276 00 06/23/2016						
						VENDOR TOTAL *	553.76	
0006687	00	AEI-CASC CONSULTING			001-3000-442.33-53	WOMP PROJECT SUMMARIES	200.00	
0035941		PI0363 026414 00 06/30/2016						
						VENDOR TOTAL *	200.00	
0002454	00	AIRGAS WEST			670-7000-473.45-05	NITROGEN	156.00	
9937558465		PI0291 027271 00 07/25/2016						
						VENDOR TOTAL *	156.00	
0000034	00	AL'S KUBOTA TRACTOR			001-3600-461.30-06	TRIMMER REPAIR PARTS	166.49	
71359		PI0332 027910 00 08/21/2016						
71360		PI0333 027910 00 08/21/2016			001-3600-461.30-06	TRIMMER SPARK PLUGS	24.59	
						VENDOR TOTAL *	191.08	
0004994	00	ALSHIRE & WYNDER, LLP			002-0000-222.35-00	PARDEE CEOA LITIGATION SV	250.00	
38430		005186 00 07/25/2016			002-2800-361.41-02	REVENUE ACCT LEGAL SVCS	250.00	
38430		005187 00 07/25/2016			002-2800-441.33-04	EXPENSE ACCT LEGAL SVCS	250.00	
38418		005174 00 07/25/2016			700-5300-480.33-04	GENERAL LEGAL SVCS - JUNE	5,009.49	
38419		005175 00 07/25/2016			700-5300-480.33-04	LITIGATION SVCS - JUNE	10,573.48	
38420		005176 00 07/25/2016			700-5300-480.33-04	PLANNING LEGAL SVCS -JUNE	1,792.00	
38421		005177 00 07/25/2016			700-5300-480.33-04	PUB WRKS LEGAL SVCS -JUNE	3,308.50	
38422		005178 00 07/25/2016			700-5300-480.33-04	POLICE LEGAL SVCS - JUNE	1,023.00	
38423		005179 00 07/25/2016			700-5300-480.33-04	CDE ENFR LEGAL SVCS - JUN	7,010.64	
38424		005180 00 07/25/2016			700-5300-480.33-04	AGENCY LEGAL SVCS - JUNE	19.50	
38425		005181 00 07/25/2016			700-5300-480.33-04	WATER LEGAL SVCS - JUNE	2,556.33	
38426		005182 00 07/25/2016			700-5300-480.33-04	BENCH LEGAL SVCS - JUNE	175.50	
38427		005183 00 07/25/2016			700-5300-480.33-04	SMITH, J LEGAL SVCS -JUNE	2,247.82	
38428		005184 00 07/25/2016			700-5300-480.33-04	FIELDS, L LEGAL SVCS -JUN	39.00	
38429		005185 00 07/25/2016			700-5300-480.33-04	PD PRSNL LEGAL SVCS -JUNE	2,383.80	
38431		005189 00 07/25/2016			700-5300-480.33-04	SUCCESSOR AGENCY LGL SVC	565.50	
38432		005190 00 07/25/2016			700-5300-480.33-04	ROBERTSON'S LITIGATION	6,975.89	
						VENDOR TOTAL *	43,930.45	
0001819	00	ALL PURPOSE RENTALS			001-3200-412.30-02	CORRECTION OF ORGNL INV	357.50	
26909		005192 00 06/30/2016						
						VENDOR TOTAL *	357.50	
0001616	00	ALTEC INDUSTRIES, INC.			702-3800-480.30-05	#335 BOOM REPAIRS	5,385.00	
50012765		PI0316 027911 00 07/01/2016			702-3800-480.30-05	#340 HYDRAULIC VALVE	166.52	
50014351		PI0317 027911 00 07/08/2016						
						VENDOR TOTAL *	5,551.52	
0002298	00	ALTURA CREDIT UNION			001-0000-204.80-06	PAYROLL SUMMARY	1,110.00	
20160805		PR0805 00 08/05/2016						
						VENDOR TOTAL *	1,110.00	
0005060	00	AMSOIL INC						
						VENDOR TOTAL *	1,110.00	

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INVOICE NO	SEQ#	VENDOR NAME	VOUCHER P.O. NO	BNK CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0005060	00	AMSOIL, INC						
16716172	RI	PI0329 027982	00	07/05/2016	702-3800-480.36-14	SYNTH COMP OIL	362.34	
16716172	RI	PI0330 027982	00	07/05/2016	702-3800-480.36-14	SYNTH COMP OIL	26.82	
						VENDOR TOTAL *	389.16	
0006456	00	ARROW STAFFING SERVICE						
00086204		000273	00	07/18/2016	001-2200-421.23-27	TEMP SRVCE W/E 7/16/16	194.70	
00086205		000272	00	07/18/2016	660-6300-471.23-27	TEMP SRVCE W/E 7/16/16	841.76	
00085806		000517	00	06/13/2016	660-6300-471.23-27	CATHY PARDUS W/E 6/11/16	664.80	
00086280		000283	00	07/25/2016	660-6300-471.23-27	CATHY PARDUS W/E 7/23/16	688.72	
00086205		000271	00	07/18/2016	680-8000-454.23-27	TEMP SRVCE W/E 7/16/16	360.76	
00085806		0005216	00	06/13/2016	680-8000-454.23-27	CATHY PARDUS W/E 6/11/16	284.91	
00086280		000282	00	07/25/2016	680-8000-454.23-27	CATHY PARDUS W/E 7/23/16	295.16	
						VENDOR TOTAL *	3,330.81	
0005946	00	ARTISTIC MAINTENANCE, INC.						
0149861-IN		PI0324 027972	00	07/05/2016	111-4900-432.23-29	JULY LMD	5,120.00	
						VENDOR TOTAL *	5,120.00	
0006772	00	AVERY, ALEXANDRA						
MEAL 8/30/16		000243	00	08/01/2016	001-2210-421.23-06	DSPTCHER TRAINING-8/30/16	12.00	
						VENDOR TOTAL *	12.00	
0005872	00	AVILA, VINCENT						
MEAL 8/08/16		000246	00	08/08/2016	001-2200-421.23-06	PSP TRAINING MEAL	12.00	
						VENDOR TOTAL *	12.00	
0006638	00	B & H FOTO & ELECTRONICS CORP						
112942957		000204	00	07/11/2016	001-0000-201.10-00	SALES TAX	140.40-	
112942957		PI0303 027913	00	07/11/2016	001-2060-446.89-48	TERANEX MINI	1,895.37	
						VENDOR TOTAL *	1,754.97	
0006774	00	BABCOCK LABORATORIES, INC						
BF62604-0030		005154	00	06/30/2016	660-6300-471.23-32	COLIFORMS P/A	225.00	
						VENDOR TOTAL *	225.00	
0000939	00	BANNING POLICE OFFICERS ASSOC						
JULY 2016		000223	00	07/31/2016	001-0000-204.50-00	POLICE OFFICER ASSOC DUES	2,400.00	
						VENDOR TOTAL *	2,400.00	
0003674	00	BEAUMONT CHERRY VALLEY WATER						
0001194		PI0325 027544	00	07/25/2016	660-6300-471.27-14	JUNE 2016 RECHARGE	10,026.96	
						VENDOR TOTAL *	10,026.96	
0006091	00	BEAUMONT DO IT BEST HOME CENTER						
426430		PI0335 027915	00	07/27/2016	001-3200-412.30-02	FLUOR TUBE	7.87	
425791		PI0319 027915	00	07/13/2016	001-3600-461.30-16	PARK IRRIGATION REPAIR	35.95	
426487		PI0336 027915	00	07/28/2016	100-4900-431.36-00	SINGLE SIDED KEY	37.78	
425737		PI0318 027915	00	07/12/2016	702-3800-480.36-00	SAW BLADE	28.48	
426127		PI0334 027915	00	07/20/2016	702-3800-480.30-02	SWAMP COOLER PUMP	57.76	

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VEND NO	SEQ#	VENDOR NAME	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR
INVOICE		VOUCHER P.O.	NO	DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED
NO		NO						AMOUNT

0006091 00 BEAUMONT DO IT BEST HOME CENTER

VENDOR TOTAL * 167.84

0000951 00 BEAUMONT SAFE & LOCK
65918 P10371 027917 00 08/27/2016 001-4000-461.36-00 CCTR FRONT DOOR

VENDOR TOTAL * 72.00

0002896 00 BEST BUY CO., INC.
COMPUTER LOAN 000266 00 08/02/2016 001-0000-116.21-00 EMPLOYEE COMP LOAN

VENDOR TOTAL * 1,990.74

0007071 00 BROWNING, RONALD
35517-15170 000189 00 07/28/2016 675-7020-473.42-35 RESIDENTIAL CENTRAL A/C
35517-15170 000189 00 08/04/2016 675-7020-473.42-35 RESIDENTIAL CENTRAL A/C

CHECK #: 155492
VENDOR TOTAL * 600.00

0006826 00 BULRICE, BRENTON
MEAL 8/10/16 000255 00 08/10/2016 001-2200-421.23-06 PSP TRAINING MEAL

VENDOR TOTAL * 12.00

0005201 00 C & S ENGINEERS, INC
0159759 P10326 027086 00 07/15/2016 600-5100-435.90-10 AP-APRON MARKINGS DESIGN

VENDOR TOTAL * 8,625.00

0003780 00 CALIFORNIA LAW ENFORCE ASSN
AUGUST 2016 000241 00 07/22/2016 001-0000-204.80-13 POLICE LTD PREMIUMS

VENDOR TOTAL * 8,625.00

0003958 00 CALIFORNIA-NEVADA J.A.T.C.
1967 P10295 027519 00 06/30/2016 670-7000-473.23-06 APPRENTICE TRAINING

VENDOR TOTAL * 637.00

0005663 00 CAPRCBM
07/2016-6/2017 000227 00 07/01/2016 001-4000-461.23-03 ANNUAL DUES

VENDOR TOTAL * 6,600.00

0004253 00 CDW GOVERNMENT, INC
DOF5165 000196 00 07/11/2016 001-1210-412.89-48 COMPUTERS & MONITORS
DRJ2292 P10306 00 08/09/2016 001-2060-446.89-48 DLINK EASY SMART 24PT POE
DQW7333 P10300 00 08/08/2016 001-2700-442.89-48 NEW DOCUMENT SCANNER-B&S
DOF5165 000195 00 07/11/2016 001-2700-442.89-48 COMPUTERS & MONITORS
DBG6309 P10304 027918 00 07/31/2016 703-3700-480.89-48 UPS SMART IURM TAA GSA
DOX7088 P10305 027918 00 08/08/2016 703-3700-480.89-48 5-LG 8X USB EXT DVD DRV

VENDOR TOTAL * 1,243.55

0006901 00 CHARLES ABBOTT ASSOCIATES, INC
55938 P10312 027364 00 06/30/2016 001-2700-442.33-11 JUNE 2016 B&S SERVICES

VENDOR TOTAL * 4,578.38

0006665 00 CHARLES KING COMPANY, INC
VENDOR TOTAL * 13,140.94

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VEND NO	SEQ#	VENDOR NAME	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR
INVOICE NO		VOUCHER P.O. NO		DATE	NO	DESCRIPTION	AMOUNT	HAND- ISSUED AMOUNT
0006665	00	CHARLES KING COMPANY, INC						
4413-5		PI0290 026356	00	06/30/2016	673-7000-473.96-34	PROGRESS BILLING	5,074.41	
						VENDOR TOTAL *	5,074.41	
0001010	00	CHEVRON AND TEXACO BUSINESS						
47728648		005222	00	06/22/2016	702-3800-480.36-11	LATE FEE	77.00	
						VENDOR TOTAL *	77.00	
0007061	00	CINTAS CORPORATION 2						
5005255338		005145	00	06/16/2016	001-0000-201.10-00	SALES TAX	1.89-	
5005255338		PI0278 027904	00	06/16/2016	001-4000-461.36-00	FIRST AID SUPPLIES	1,103.90	
5005255338		PI0279 027904	00	06/16/2016	001-4010-461.36-09	FIRST AID SUPPLIES	770.48	
						VENDOR TOTAL *	1,872.49	
0004857	00	COLLINS, GOURLEY						
MEAL 7/05/16		000212	00	07/05/2016	100-4900-431.25-06	LEAK @ LION'S PARK	14.00	
						VENDOR TOTAL *	14.00	
0006214	00	CORELOGIC INFORMATION SOLUTIONS INC						
81700805		PI0313 027428	00	06/30/2016	001-2400-422.30-17	METROSCAN - JUNE	33.34	
						VENDOR TOTAL *	33.34	
0005345	00	COUTS HEATING & COOLING, INC						
SRVCE04544		005154	00	06/30/2016	001-3200-412.30-21	REPLACE AC PUMP @ PD A/C	1,464.42	
						VENDOR TOTAL *	1,464.42	
0099001	00	DALLIN, LLC						
000081895		UT	00	07/22/2016	001-0000-218.22-22	UB CR REFUND-FINALS	154.40	
000081895		UT	00	07/22/2016	001-0000-218.22-22	UB CR REFUND-FINALS	119.00	
						VENDOR TOTAL *	273.40	
0007070	00	DEUSENBERRY, DANIEL						
MEAL 8/11/16		000256	00	08/11/2016	001-2200-421.23-06	PSP TRAINING MEAL	12.00	
						VENDOR TOTAL *	12.00	
0006781	00	DEX MEDIA						
610028249518		PI0381 027999	00	07/14/2016	001-2200-421.23-01	PD WEB SUPERPAGES	39.95	
						VENDOR TOTAL *	39.95	
0001078	00	FEDEX						
5-489-29251		PI0277 027926	00	07/22/2016	001-2200-421.23-02	FEDEX BINDER TO LIEBERT	29.93	
						VENDOR TOTAL *	29.93	
0007041	00	FELIX, ALBERTO						
MEAL 8/10/16		000254	00	08/10/2016	001-2200-421.23-06	PSP TRAINING MEAL	12.00	
						VENDOR TOTAL *	12.00	
0002544	00	FISHER, ROBERT						
TUITION REIMB		000236	00	07/28/2016	001-1300-412.25-09	TUITION & BOOKS REIMB	435.00	
MEAL 8/08/16		000247	00	08/08/2016	001-2200-421.23-06	PSP TRAINING MEAL	12.00	

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INVOICE NO	SEQ#	VENDOR NAME	BANK CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
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0002544 00 FISHER, ROBERT

0006164 00 FLAMINGO'S EVENT PLANNER 447.00

07232016 000209 00 07/23/2016 200-0000-223.00-00 FOLDING CHAIRS & TABLES 100.00

VENDOR TOTAL * 100.00

0007053 00 FRONTIER COMMUNICATIONS

2130197968APR16005206	00	04/07/2016	001-2200-421.26-05	UHI-7723	320.60	
9518491575APR16005207	00	04/13/2016	001-2200-421.26-05	SUSPECT PHONES	114.41	
9518494532APR16005208	00	04/04/2016	001-2200-421.26-05	ALARM SYSTEM	100.72	
9518496777APR16005209	00	04/01/2016	001-2200-421.26-05	ELEVATOR LINE	100.72	
2130197968MAY16005211	00	05/07/2016	001-2200-421.26-05	UHAB/717723	311.16	
9518491575MAY16005212	00	05/13/2016	001-2200-421.26-05	1575/1595	114.41	
9518494532MAY16005213	00	05/04/2016	001-2200-421.26-05	SERVICE DATES 05/04-6/03	100.72	
9518496777MAY16005214	00	05/01/2016	001-2200-421.26-05	SERVICE DATES 05/01-05/31	100.72	
2130197968JUN16005219	00	06/13/2016	001-2200-421.26-05	SRVC DATES: 6/07 - 7/06	311.16	
9518491575JUN16005219	00	06/04/2016	001-2200-421.26-05	SRVC DATES: 6/04 - 7/03	114.41	
9518494532JUN16005220	00	06/01/2016	001-2200-421.26-05	SRVC DATES: 6/01 - 6/30	100.72	
9518496777JUN16005221	00	06/01/2016	001-2200-421.26-05	SRVC DATES: 07/016-073116	102.58	
2090560495JUL16000277	00	06/28/2016	001-2200-421.26-05	SRVC DTS : 062816-072716	927.97	
9518493260JUL16000278	00	06/28/2016	001-2200-421.26-05	SRVC DTS : 062816-072716	242.31	
9518494532JUL16000279	00	07/04/2016	001-2200-421.26-05	SRVC DTS : 070416-080316	107.59	
2130197968JUL16000280	00	07/07/2016	001-2200-421.26-05	SRVC DTS : 070716-080616	325.34	
9518491575JUL16000281	00	07/13/2016	001-2200-421.26-05	SRVC DTS : 071316-081216	121.65	
9518498256APR16005254	00	04/16/2016	001-2200-421.26-05	04/16/16 - 05/15/16	901.93	
9518498256MAY16005256	00	05/16/2016	001-2200-421.26-05	05/16/16 - 07/15/16	928.55	
9518497124APR16005226	00	04/10/2016	001-4500-412.26-05	SRVCE DTS: 041016-050916	108.84	
9519220262APR16005227	00	04/04/2016	001-4500-412.26-05	SRVCE DTS: 040416-050316	108.84	
9517695052APR16005228	00	04/04/2016	001-4500-412.26-05	SRVCE DTS: 040416-051516	58.97	
9518497239APR16005229	00	04/16/2016	001-4500-412.26-05	SRVCE DTS: 041616-051516	106.13	
9519223201APR16005230	00	04/01/2016	001-4500-412.26-05	SRVCE DTS: 040116-043016	307.66	
9518499205APR16005231	00	04/13/2016	001-4500-412.26-05	SRVCE DTS: 041316-051216	106.13	
2090560495MAY16005233	00	04/28/2016	001-4500-412.26-05	SRVCE DTS: 042816-052716	927.97	
9518493260MAY16005234	00	04/28/2016	001-4500-412.26-05	SRVCE DTS: 042816-052716	242.31	
9519223201MAY16005235	00	05/01/2016	001-4500-412.26-05	SRVCE DTS: 050116-053116	304.81	
9517695052MAY16005236	00	05/04/2016	001-4500-412.26-05	SRVCE DTS: 050416-060316	58.97	
9519220262MAY16005237	00	05/10/2016	001-4500-412.26-05	SRVCE DTS: 051016-060916	108.84	
9518497124MAY16005238	00	05/13/2016	001-4500-412.26-05	SRVCE DTS: 051316-061216	106.08	
9518499205MAY16005239	00	05/16/2016	001-4500-412.26-05	SRVCE DTS: 051616-061516	106.13	
9518497239MAY16005240	00	05/28/2016	001-4500-412.26-05	SRVC DATES: 052816-062716	927.97	
2090560495JUN16005242	00	05/28/2016	001-4500-412.26-05	SRVC DATES: 052816-062716	242.31	
9519223201JUN16005244	00	06/01/2016	001-4500-412.26-05	SRVC DATES: 060116-063016	304.81	
9517695052JUN16005245	00	06/04/2016	001-4500-412.26-05	SRVC DATES: 060416-070316	58.97	
9519220262JUN16005246	00	06/10/2016	001-4500-412.26-05	SRVC DATES: 061016-070916	108.84	
9518497124JUN16005247	00	06/13/2016	001-4500-412.26-05	SRVC DATES: 061316-071216	119.34	

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9518497296JUN16	005249			00 06/16/2016	001-4500-412.26-05	SRVC DTES: 061616-071516	106.13	
0099001	00	G E BIGGINS & ASSOCIATES						
16-1038	000274			00 07/27/2016	001-1910-412.23-02	CONTRACT FILE FOLDERS	11,195.68	
						VENDOR TOTAL *	952.56	
0001375	00	GAS COMPANY, THE						
19499362408JUL16	000263			00 07/28/2016	001-3600-461.26-06	SRVCE DTS 6/28/16-7/26/16	952.56	
19499362408JUL16	000264			00 07/28/2016	100-4900-431.26-06	SRVCE DTS 6/28/16-7/26/16	1.73	
19499362408JUL16	000265			00 07/28/2016	660-6300-471.26-06	SRVCE DTS 6/28/16-7/26/16	1.73	
19499362408JUL16	000261			00 07/28/2016	670-7000-473.26-06	SRVCE DTS 6/28/16-7/26/16	3.45	
19499362408JUL16	000262			00 07/28/2016	702-3800-480.26-06	SRVCE DTS 6/28/16-7/26/16	3.45	
						VENDOR TOTAL *	13.81	
0006848	00	GOPHER PATROL						
187719	P10368	027974		00 07/19/2016	001-3600-461.23-24	REPLIER PEST CONTROL	725.00	
						VENDOR TOTAL *	725.00	
0006951	00	GRAFIX SYSTEMS						
23654	P10369	027882		00 06/30/2016	702-3800-480.30-05	PD DECALS	433.18	
						VENDOR TOTAL *	433.18	
0006438	00	GUARNIERI, GARY						
60917-49792	000214			00 07/27/2016	670-7010-473.27-60	PV(SOLAR) EXCESS ELECT	136.97	
						VENDOR TOTAL *	136.97	
0005094	00	HIGHLAND SPRINGS AUTOMOTIVE						
471883	P10331	027991		00 07/26/2016	001-2200-421.33-11	25-PREPAID WASH 4.00/EA.	100.00	
						VENDOR TOTAL *	100.00	
0099001	00	HO, CHIA H						
000088901	UT			00 07/22/2016	001-0000-218.22-22	UB CR REFUND-FINALS	38.73	
						VENDOR TOTAL *	38.73	
0006448	00	HYDROTEX						
284710	P10359	027893		00 06/30/2016	660-6300-471.36-08	OIL ISO068	2,138.58	
						VENDOR TOTAL *	2,138.58	
0001146	00	I B.E.W. LOCAL, 47						
JULY 2016	000222			00 07/31/2016	001-0000-204.53-00	GEN/UTILITY UNION DUES	7,116.37	
						VENDOR TOTAL *	7,116.37	
0004086	00	I B.E.W. LOCAL, 47 (PAC)						
JULY 2016	000225			00 07/31/2016	001-0000-204.80-01	PAC DUES FOR	67.00	
						VENDOR TOTAL *	67.00	
0005217	00	TBEW LOCAL 47 RETIREE MEDICAL TRUST						
0160805	PR0805	0008/05/2016			001-0000-204.80-10	PAYROLL SUMMARY	1,966.84	
						VENDOR TOTAL *	67.00	

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INVOICE	NO	VOUCHER P.O.	NO	DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED
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0005217	00	IBEW LOCAL 47 RETIREE MEDICAL TRUST						
						VENDOR TOTAL *	1,966.84	
0002297	00	ICMA RETIREMENT TRUST 457						
20160805		PRO805 00 08/05/2016			001-0000-204.16-00	PAYROLL SUMMARY	1,777.41	
						VENDOR TOTAL *	1,777.41	
0006872	00	ICS, INC - INTERNATIONAL COMPUTING						
7142016		PI0327 027341 00 07/14/2016			674-7000-473.90-11	2014-04E PHASE III	216,932.50	
						VENDOR TOTAL *	216,932.50	
0002274	00	INLAND WATER WORKS SUPPLY CO.						
285664		PI0347 00 07/21/2016			660-0000-131.00-00	WHITE AERVOE PAINT	126.36	
285105		PI0348 00 07/01/2016			660-0000-131.00-00	8" MUELLER FLG	1,448.17	
285430		PI0349 00 07/14/2016			660-0000-131.00-00	SMITH-BLAIR CLAMPS	829.29	
						VENDOR TOTAL *	2,403.82	
0007040	00	JIMENEZ, LINDA						
MEAL 8/10/16		000253 00 08/10/2016			001-2200-421.23-06	PSP TRAINING MEAL	12.00	
						VENDOR TOTAL *	12.00	
0005930	00	KELLY, PATRICK						
MEAL 8/10/16		000252 00 08/10/2016			001-2200-421.23-06	PSP TRAINING MEAL	12.00	
						VENDOR TOTAL *	12.00	
0005213	00	KESTER, ELIZABETH						
MEAL 7/21/16		000233 00 07/21/2016			001-2200-421.25-06	MAIN SYSTEM PHONE ISSUES	14.00	
						VENDOR TOTAL *	14.00	
0006701	00	LEIDOS ENGINEERING, LLC						
INV-0003905173		PI0296 027350 00 05/16/2016			674-7000-473.96-32	SUBSTATION IMP	19,385.56	
INV-0003905173		PI0297 027350 00 05/16/2016			674-7000-473.96-33	SUBSTATION IMP	5,180.62	
						VENDOR TOTAL *	24,566.18	
0000736	00	LESLIE'S POOL SUPPLIES INC.						
3016-104540		PI0367 027968 00 07/20/2016			001-4010-461.36-08	POOL SUPPLIES	3,628.54	
702-108616		PI0372 027932 00 08/02/2016			001-4010-461.36-08	POOL SUPPLIES	8.46	
						VENDOR TOTAL *	3,637.00	
0004249	00	LIEBERT CASSIDY WHITMORE						
1423266		005203 00 06/30/2016			700-5040-480.33-11	STEVE HOBBS PRE-LITIGATION	5,724.50	
						VENDOR TOTAL *	5,724.50	
0004968	00	LITHOPASS PRINTING, FORMS,						
40570		PI0370 027933 00 08/15/2016			001-1000-411.23-02	500 BUSINESS CARDS	43.20	
40575		PI0373 027933 00 08/16/2016			001-1210-412.23-02	TED SHOVE-BUSINESS CARDS	43.20	
40043		PI0286 027933 00 07/13/2016			001-1910-412.23-02	JENNIFER MCCOY	43.20	
40609		PI0320 027933 00 08/21/2016			610-5800-434.23-02	POSTCARD PRINTING	132.30	
40444		PI0307 027933 00 08/08/2016			761-3100-480.23-02	500 BUSINESS CARDS	43.20	
						VENDOR TOTAL *	305.10	
0006612	00	MARINA LANDSCAPE, INC						

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INVOICE NO	SEQ#	VENDOR NAME	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0006612	00	MARINA LANDSCAPE, INC		PI0356 027176 00 06/30/2016	660-6300-471.45-07	MAINTENANCE FOR JUNE 2016	1,150.00	
5830906600								
0007043	00	MARTIN, VALERIA		000229 00 07/18/2016	761-3100-480.25-06	SHORT STAFFED	14.00	
MEAL 7/18/16								
MEAL 7/22/16				000230 00 07/22/2016	761-3100-480.25-06	SHORT STAFFED	14.00	
MEAL 7/25/16				000231 00 07/25/2016	761-3100-480.25-06	SHORT STAFFED	14.00	
MEAL 7/29/16				000232 00 07/29/2016	761-3100-480.25-06	SHORT STAFFED	14.00	
						VENDOR TOTAL *	56.00	
0006886	00	MIKLES, DANA		000251 00 08/10/2016	001-2200-421.23-06	PSP TRAINING MEAL	12.00	
MEAL 8/10/16								
0006013	00	MUNICIPAL CODE CORPORATION		005146 00 07/13/2016	001-0000-201.10-00	SALES TAX	5.99	
00272609				PI0314 027407 00 07/13/2016	001-1400-412.33-72	CODIFICATION OF CITY ORD	1,479.46	
						VENDOR TOTAL *	1,473.47	
0002301	00	NATIONWIDE RETIREMENT SOLUTIONS		PR0805 00 08/05/2016	001-0000-204.16-00	PAYROLL SUMMARY	2,367.51	
20160805						VENDOR TOTAL *	2,367.51	
0005575	00	NOIAN, MIKE		000250 00 08/09/2016	001-2200-421.23-06	PSP TRAINING MEAL	12.00	
MEAL 8/09/16								
						VENDOR TOTAL *	12.00	
0002460	00	OFFICE DEPOT		PI0338 027936 00 08/01/2016	001-1910-412.36-00	DRY ERASE BOARD	5.39	
848939643001				000197 00 07/11/2016	001-2800-441.36-00	CREDIT FOR POCKET EASYGRI	61.55	
849373004001				000198 00 07/11/2016	001-2800-441.36-00	CREDIT FOR FOLDER	39.30	
849373003001				PI0308 027936 00 08/02/2016	761-3100-480.36-00	CALCULATOR, BULLETIN BRD	124.06	
849775600001				PI0309 027936 00 08/13/2016	761-3100-480.36-00	FLOOR MAT, NOTE, PAPER, CLIP	122.27	
851706822001						VENDOR TOTAL *	150.87	
0000516	00	OFFICE MAX CONTRACT INC		PI0292 027289 00 07/13/2016	660-6300-471.36-00	PAPER, PAINT STENO, SHARP	188.64	
409967				PI0293 027299 00 07/13/2016	670-7000-473.36-00	PAPER, PAINT STENO, SHARP	188.64	
						VENDOR TOTAL *	377.28	
0006764	00	P&P UNIFORMS		PI0355 027987 00 07/22/2016	001-2200-421.36-04	BANNING PD EXPLORER PATCH	126.90	
405162/4						VENDOR TOTAL *	126.90	
0005191	00	PARS		PR0805 00 08/05/2016	001-0000-204.25-00	PAYROLL SUMMARY	1,258.88	
20160805						VENDOR TOTAL *	1,258.88	
0099001	00	PAULEY III, JOHN L				VENDOR TOTAL *	1,258.88	

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0099001	00	PAULEY III, JOHN L	UT		00 07/22/2016	001-0000-218.22-22	UB CR REFUND-FINALS	13.60	
000089919							VENDOR TOTAL *	13.60	
0066006	00	PI MANUFACTURING CORP	PI0377 027939 00 07/14/2016			670-7000-473.89-48	POWERCORD ADAPTOR	165.16	
865896			PI0378 027939 00 07/14/2016			703-3700-480.89-48	POWERCORD ADAPTOR	50.62	
865896							VENDOR TOTAL *	215.78	
0005043	00	PLUMBERS DEPOT INC	PI0358 027871 00 06/30/2016			680-8000-454.30-06	ELBOW/VALVE BALL/CLAMP	2,328.21	
PD-31968							VENDOR TOTAL *	2,328.21	
0099001	00	POULIOT, CLAIRE MAY & JOSEPH	UT		00 07/22/2016	001-0000-218.22-22	UB CR REFUND-FINALS	435.19	
000018525							VENDOR TOTAL *	435.19	
0004411	00	PRE-PAID LEGAL SERVICES, INC	000224		00 07/25/2016	001-0000-204.80-07	PREPAID LEGAL PREMIUMS	337.81	
JULY 2016							VENDOR TOTAL *	337.81	
0005825	00	PRIME SYSTEMS INDUSTRIAL	PI0357 027605 00 06/30/2016			660-6300-471.45-08	SCADA SYSTEM UPGRADE	12,768.00	
489A-10							VENDOR TOTAL *	12,768.00	
0000858	00	PRUDENTIAL OVERALL SUPPLY	PI0343 027959 00 07/26/2016			001-3600-461.25-02	PARKS UNIFORMS	6.65	
22280462			PI0342 027959 00 07/26/2016			100-4900-431.25-02	STREET UNIFORMS	15.81	
22280459			PI0352 027959 00 07/26/2016			660-6300-471.25-02	UNIFORMS-WATER	40.00	
22280444			PI0287 027959 00 07/05/2016			670-7000-473.25-02	EL UNIFORMS	166.14	
22269855			PI0288 027959 00 07/12/2016			670-7000-473.25-02	EL UNIFORMS	166.14	
22273321			PI0289 027959 00 07/19/2016			670-7000-473.25-02	EL UNIFORMS	166.14	
22376793			PI0353 027959 00 07/26/2016			680-8000-454.25-02	UNIFORMS-WASTEWATER	15.00	
22380445			PI0340 027959 00 07/26/2016			702-3800-480.23-16	FLEET UNIFORMS/TOWELS	11.68	
22280457			PI0341 027959 00 07/26/2016			702-3800-480.25-02	FLEET UNIFORMS/TOWELS	17.90	
22276792			PI0311 027959 00 07/19/2016			761-3110-480.25-02	FSR UNIFORMS	24.09	
							VENDOR TOTAL *	629.55	
0006132	00	PUBLIC ENGINES, INC.	PI0328 027981 00 06/01/2016			001-2200-421.23-33	TIP SOFT/CRIME REPORTS	3,240.00	
23200			PI0361 027985 00 07/29/2016			001-2200-421.23-33	CMD CTR ANALYTICS	12,418.20	
23646			PI0362 027985 00 07/29/2016			148-2215-421.23-06	CMD CTR ANALYTICS	399.00	
23646							VENDOR TOTAL *	16,057.20	
0000237	00	REDLANDS FORD	PI0321 027946 00 07/12/2016			702-3800-480.38-52	#240 LIFT ASSY	61.96	
5116500			PI0322 027946 00 07/14/2016			702-3800-480.30-05	#240 WIPER RELAY	193.51	
6148316/2			PI0323 027946 00 07/18/2016			702-3800-480.38-52	#231 TRANS FLUID SENSOR	15.83	
5116742			PI0339 027946 00 07/19/2016			702-3800-480.38-52	#505 RELAY SWITCH	40.63	
5116795							VENDOR TOTAL *	311.93	
0001901	00	RIV. CO. COMMUNITY HEALTH AGENCY					VENDOR TOTAL *	311.93	

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IN0263072						VENDOR TOTAL *	90.00	
0002478	00	RIV. CO. SHERIFF'S DEPT.		00 08/01/2016	001-2210-421.23-06	DSPTCHER TRAINING- AVERY	36.00	
TUITION 8/30/16000242						VENDOR TOTAL *	36.00	
0007076	00	RIVERSIDE COUNTY EDA		00 07/01/2015	660-6300-471.23-03	ANNUAL MEMBERSHIP DUES	500.00	
COB-712015						ANNUAL MEMBERSHIP DUES	500.00	
COB-712016				00 07/01/2016	660-6300-471.23-03	VENDOR TOTAL *	1,000.00	
0003314	00	ROBERTSON'S		00 07/20/2016	660-6300-471.45-17	RCB-RCY CON BASE	213.30	
817323						VENDOR TOTAL *	213.30	
0006730	00	ROW TRAFFIC SAFETY, INC		00 07/20/2016	001-3200-412.30-02	SIGNS, NO LOTTERING	29.70	
14988				00 07/20/2016	001-4000-461.36-00	SIGNS, NO LOTTERING	59.40	
14988				00 07/20/2016	001-4000-461.36-00	VENDOR TOTAL *	89.10	
0005998	00	SAN BERNARDINO PUBLIC EMPLOYEES		00 07/31/2016	001-0000-204.51-00	SBPEA DUES FOR JULY 2016	568.74	
JULY 2016						VENDOR TOTAL *	568.74	
0003125	00	SAN GORGONIO PASS WATER AGENCY		00 07/11/2016	660-6300-471.27-14	WATER PURCHASE-JUNE 2016	51,988.00	
16-00113						VENDOR TOTAL *	51,988.00	
0006999	00	SAX, FRANK & BETTY		00 07/27/2016	670-7010-473.27-60	PV(SOLAR) EXCESS ELECT	36.34	
18807-13788						VENDOR TOTAL *	36.34	
0006198	00	SEGURA, JENNIFER		00 06/01/2016	001-1300-412.25-09	TUITION REIMB	810.00	
TUITION REIMB				00 08/09/2016	001-2200-421.23-06	PSP TRAINING MEAL	12.00	
MEAL 8/09/16						VENDOR TOTAL *	822.00	
0004009	00	SIMPLER LIFE EMERGENCY		00 07/25/2016	001-0000-201.10-00	USE TAX	2.97-	
36491				00 07/25/2016	200-0000-223.00-00	5 PERSON EMERGENCY KITS	640.72	
36491						VENDOR TOTAL *	637.75	
0001561	00	SMART & FINAL		00 07/28/2016	001-4020-461.36-09	DAY CAMP SUPPLIES	11.18	
103332				00 07/20/2016	201-4060-446.36-65	SENIOR CENTER FOOD	55.09	
120219				00 07/27/2016	201-4060-446.36-65	SR CTR BDAY	19.47	
122459						VENDOR TOTAL *	85.74	
0006127	00	SMITH, BRANDON						

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VEND NO	SEQ#	VENDOR NAME	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR
INVOICE	VOUCHER	P.O.		DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED
NO	NO	NO					AMOUNT	AMOUNT

0006127	00	SMITH, BRANDON	00	08/11/2016	001-2200-421.23-06	PSP TRAINING MEAL	12.00
MEAL 8/11/16		000257					

0004391	00	SMITH, JASON	00	07/06/2016	670-7000-473.25-06	OUTAGE AT OLD COURT HOUSE
MEAL 7/06/16		000234	00	07/06/2016	670-7000-473.25-06	CIRCUIT 24 OUTAGE
MEAL 7/14/16		000235	00	07/14/2016		
						VENDOR TOTAL *

0001371 00 SOUTHERN CALIFORNIA EDISON 670-7000-473.26-04 HIGHLAND HOME RD 57.09
2011958816JUL16000211 00 07/08/2016

0001373	00	SOUTHERN CALIFORNIA JOINT POLE	670-7000-473.27-11	MONTHLY DUES	613.84
19078	P10294	027423 00 06/30/2016			

0006762	00	SPIDAMEB LLC	00 06/01/2016	670-7000-473.89-49	SOFTWARE MAINT & TECH SPPRT
1018		005202			

0007067	00	STOEL RIVES, LLP	663-6300-471.96-35	FLUME RESTORATION	3,250.00
3902199		P10344 027990 00 06/17/2016			

0001126	00	SUNGARD PUBLIC SECTOR INC	761-3100-480.23-52	TRANS MGR JUNE 2016	191.45
123130		P10302 027559 00 08/12/2016			

0004412	00	TIME WARNER CABLE		69.33
CITY HL	08/2016000240	00	07/16/2016	
FS 89	AUG CABLE000244	00	07/18/2016	24.97
		001-2060-446	26-09	
		001-2400-422	26-09	
			FS 89 CABLE AUG 2016	

0006925	00	UNITED	WATERS, INC	660-0000-131	00-00	BLACK MARKING PAINT	32.03
S100041334	001	P10345	00 07/19/2016	660-0000-131	00-00	BLACK MARKING PAINT	77.80
P100041334	002	P10346	00 07/20/2016	660-0000-131	00-00	BLACK MARKING PAINT	77.80

00	UNITED WAY OF THE INLAND VALLEY	
0002269	00 08/05/2016	001-0000-204.60-00 PAYROLL SUMMARY
20160805		107.00

0005369	00	VERIZON	WIRELESS	670-7000-473.26-05	05/27/16-06/26/16	VERW	13.65
9767789677		005151		670-7000-473.26-05	05/27/16-06/26/16	VERW	196.48
9767782160		005152		670-7000-473.26-05	05/27/16-06/26/16	VERW	13.90
9767751644		005153		670-7000-473.26-05	05/27/16-06/26/16	VERW	13.83
9767744145		005154		670-7000-473.26-05	05/27/16-06/26/16	VERW	13.83

0006650	00	VULCAN MATERIALS
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INVOICE NO	SEQ#	VENDOR NAME	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0006650	00	VULCAN MATERIALS		PT0354 027960 00 07/15/2016	660-6300-471.45-17	COLD MIX	1,604.35	
71183891						VENDOR TOTAL *	1,604.35	
0004984	00	WALKER, BRIAN		000248 00 08/09/2016	001-2200-421.23-06	PSP TRAINING MEAL	12.00	
MEAL 8/09/16						VENDOR TOTAL *	12.00	
0001436	00	WASTE MANAGEMENT OF THE		000268 00 07/31/2016	690-9600-453.23-10	REFUSE FOR MONTH OF JULY	222,947.09	
JULY 16						VENDOR TOTAL *	222,947.09	
0099001	00	WEIDMANN ELECTRICAL TECHNOLOGY, INC		005148 00 05/05/2016	670-7000-473.23-06	MAINT & DIAG TRAINING CRS	3,885.00	
5900131874						VENDOR TOTAL *	3,885.00	
0004821	00	WELLS FARGO CARD SERVICES INC				VENDOR TOTAL *	3,885.00	
MG4641JULY16						SALES & USE TAX	2.80-	
MG4641JULY16						SALES & USE TAX	10.71-	
MG4641JULY16						SALES & USE TAX	4.19-	
MG4641JULY16						R CHAPAROSA-CALPERS ED	350.00	
MG4641JULY16						J MILLER-CALPERS ED 2016	350.00	
MG4641JULY16						WEBINAR-CALCULATING OT	348.00	
MG4641JULY16						P D'SPAIN, ONT-SME OCT 18	153.96	
MG4641JULY16						M GREEN-CALPERS ED FORUM	350.00	
MG4641JULY16						ARRECTHE-SPVR LDRSHIP INS	650.00	
MG4641JULY16						HOLDER-CA CHPTR ADV TRNR	275.00	
MG4641JULY16						COPSWEST 2016 CONF-HOLDER	350.00	
MG4641JULY16						J GARCTA CERTFD POOL OPTR	239.99	
MG4641JULY16						K BRANDON TRAINING	299.00	
MG4641JULY16						FRENCH ARMY TROPICAL HAT	37.75	
MG4641JULY16						COOLING VEST, (2)HYDRATION	144.58	
MG4641JULY16						ERGODYNE CHILL-ITS TOWEL	8.52	
MG4641JULY16						(4)ERGODYNE CHILL-ITS TWL	34.08	
MG4641JULY16						ERGODYNE CHILL-ITS TOWEL	8.52	
MG4641JULY16						BANANA BOAT SUNSCREEN	53.70	
MG4641JULY16						KAKADU HAT	56.59	
0004821	00	WELLS FARGO CARD SERVICES INC,CK GRP-A				VENDOR TOTAL *	3,691.99	
MG0783JULY16						SR CIVIC ENGINEER JOB AD	200.00	
MG0783JULY16						R CHAPAROSA MBRSHIP DUES	350.00	
MG0783JULY16						R CHAPAROSA CONF REGSTIN	670.00	
0002281	00	WESCO DISTRIBUTION, INC		PT0284 00 06/23/2016	670-0000-131.00-00	INSULATED CLEVIS	274.75	
829975						CME BRENAU XLP	2,475.47	
858271						VENDOR TOTAL *	2,750.22	
0006765	00	WESTERN ELECTRICITY COORDINATING				VENDOR TOTAL *	2,750.22	

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VENO NO	SEC#	VENDOR NAME	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR
INVOICE	NO	VOUCHER P.O. NO		DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED AMOUNT
0002073	00	A-Z BUS SALES, INC. (COLTON)						
01P619260		PI0364	00	08/04/2016	702-3800-480.38-52	#222 SPARK PLUG, WIRING	CHECK #: 1555575	553.76-
01P619260		PI0364	00	08/05/2016	702-3800-480.38-52	#222 SPARK PLUG, WIRING	553.76	
0006687	00	AEI-CASC CONSULTING						
0035941		PI0363	00	08/04/2016	001-3000-442.33-53	WOMP PROJECT SUMMARIES	CHECK #: 1555576	553.76-
0035941		PI0363	00	08/05/2016	001-3000-442.33-53	WOMP PROJECT SUMMARIES	200.00	
0002454	00	AIRGAS WEST						
9937558465		PI0291	00	08/04/2016	670-7000-473.45-05	NITROGEN	CHECK #: 1555577	200.00-
9937558465		PI0291	00	08/05/2016	670-7000-473.45-05	NITROGEN	156.00	
0000034	00	AL'S KUBOTA TRACTOR						
71359		PI0332	00	08/04/2016	001-3600-461.30-06	TRIMMER REPAIR PARTS	CHECK #: 1555578	156.00-
71359		PI0332	00	08/05/2016	001-3600-461.30-06	TRIMMER REPAIR PARTS	166.49	
71360		PI0333	00	08/04/2016	001-3600-461.30-06	TRIMMER SPARK PLUGS	CHECK #: 1555578	24.59-
71360		PI0333	00	08/05/2016	001-3600-461.30-06	TRIMMER SPARK PLUGS	24.59	
0004994	00	ALSHIRE & WYNDER, LLP						
38430		005186	00	08/04/2016	002-0000-222.35-00	PARDEE CEOA LITIGATION SV	CHECK #: 1555579	191.08-
38430		005186	00	08/05/2016	002-0000-222.35-00	PARDEE CEOA LITIGATION SV	250.00-	
38430		005187	00	08/04/2016	002-2800-361.41-02	REVENUE ACCT LEGAL SVCS	CHECK #: 1555579	250.00
38430		005187	00	08/05/2016	002-2800-361.41-02	REVENUE ACCT LEGAL SVCS	250.00-	
38430		005188	00	08/04/2016	002-2800-441.33-04	EXPENSE ACCT LEGAL SVCS	CHECK #: 1555579	250.00-
38430		005188	00	08/05/2016	002-2800-441.33-04	EXPENSE ACCT LEGAL SVCS	250.00	
38418		005174	00	08/04/2016	700-5300-480.33-04	GENERAL LEGAL SVCS - JUNE	CHECK #: 1555579	5,009.49-
38418		005174	00	08/05/2016	700-5300-480.33-04	GENERAL LEGAL SVCS - JUNE	5,009.49	
38419		005175	00	08/04/2016	700-5300-480.33-04	LITIGATION SVCS - JUNE	CHECK #: 1555579	10,573.48-
38419		005175	00	08/05/2016	700-5300-480.33-04	LITIGATION SVCS - JUNE	10,573.48	
38420		005176	00	08/04/2016	700-5300-480.33-04	PLANNING LEGAL SVCS -JUNE	CHECK #: 1555579	1,792.00-
38420		005176	00	08/05/2016	700-5300-480.33-04	PLANNING LEGAL SVCS -JUNE	1,792.00	
38421		005177	00	08/04/2016	700-5300-480.33-04	PUB WRKS LEGAL SVCS -JUNE	CHECK #: 1555579	3,308.50-
38421		005177	00	08/05/2016	700-5300-480.33-04	PUB WRKS LEGAL SVCS -JUNE	3,308.50	
38422		005178	00	08/04/2016	700-5300-480.33-04	POLICE LEGAL SVCS - JUNE	CHECK #: 1555579	1,023.00-
38422		005178	00	08/05/2016	700-5300-480.33-04	POLICE LEGAL SVCS - JUNE	1,023.00	
38423		005179	00	08/04/2016	700-5300-480.33-04	CDE ENR LEGAL SVCS - JUN	CHECK #: 1555579	7,010.64-
38423		005179	00	08/05/2016	700-5300-480.33-04	CDE ENR LEGAL SVCS - JUN	7,010.64	
38424		005180	00	08/04/2016	700-5300-480.33-04	AGENCY LEGAL SVCS - JUNE	CHECK #: 1555579	19.50-
38424		005180	00	08/05/2016	700-5300-480.33-04	AGENCY LEGAL SVCS - JUNE	19.50	
38425		005181	00	08/04/2016	700-5300-480.33-04	WATER LEGAL SVCS - JUNE	CHECK #: 1555579	2,556.33-
38425		005181	00	08/05/2016	700-5300-480.33-04	WATER LEGAL SVCS - JUNE	2,556.33	
38426		005182	00	08/04/2016	700-5300-480.33-04	BENCH LEGAL SVCS - JUNE	CHECK #: 1555579	175.50-
38426		005182	00	08/05/2016	700-5300-480.33-04	BENCH LEGAL SVCS - JUNE	175.50	
38427		005183	00	08/04/2016	700-5300-480.33-04	SMITH, J LEGAL SVCS -JUNE	CHECK #: 1555579	2,247.82-
38427		005183	00	08/05/2016	700-5300-480.33-04	SMITH, J LEGAL SVCS -JUNE	2,247.82	
38428		005184	00	08/04/2016	700-5300-480.33-04	FIELDS, L LEGAL SVCS -JUN	CHECK #: 1555579	39.00-

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INVOICE	NO	VOUCHER P.O.	NO	DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED
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0004994	00	ALESHIRE & WYNDER, LLP		00 08/05/2016	700-5300-480.33-04	FIELD, L. LEGAL SVCS -JUN	39.00	
38428		005184		00 08/04/2016	700-5300-480.33-04	PD PRSNL LEGAL SVCS -JUNE	CHECK #: 1555579	
38429		005185		00 08/05/2016	700-5300-480.33-04	SUCCESSOR AGENCY LGL SVC	2,383.80	
38431		005189		00 08/05/2016	700-5300-480.33-04	ROBERTSON'S LITIGATION	CHECK #: 1555579	
38432		005190		00 08/04/2016	700-5300-480.33-04	ROBERTSON'S LITIGATION	565.50	
38432		005190		00 08/05/2016	700-5300-480.33-04	ROBERTSON'S LITIGATION	CHECK #: 1555579	
							6,975.89	
0001819	00	ALL PURPOSE RENTALS		00 08/04/2016	001-3200-412.30-02	CORRECTION OF ORGNL INV	43,930.45	
26909		005192		00 08/05/2016	001-3200-412.30-02	CORRECTION OF ORGNL INV	CHECK #: 1555580	
26909		005192		00 08/05/2016	001-3200-412.30-02	CORRECTION OF ORGNL INV	357.50	
0001616	00	ALTEC INDUSTRIES, INC.		00 08/04/2016	702-3800-480.30-05	#335 BOOM REPAIRS	357.50	
50012765		PI0316 027911		00 08/05/2016	702-3800-480.30-05	#340 HYDRAULIC VALVE	CHECK #: 1555581	
50012765		PI0317 027911		00 08/04/2016	702-3800-480.30-05	#340 HYDRAULIC VALVE	5,385.00	
50014351		PI0317 027911		00 08/05/2016	702-3800-480.30-05	#340 HYDRAULIC VALVE	CHECK #: 1555581	
							166.52	
0002298	00	ALTURA CREDIT UNION		00 08/04/2016	001-0000-204.80-06	PAYROLL SUMMARY	5,551.52	
20160805		PR0805		00 08/05/2016	001-0000-204.80-06	PAYROLL SUMMARY	CHECK #: 1555582	
20160805		PR0805		00 08/05/2016	001-0000-204.80-06	PAYROLL SUMMARY	1,110.00	
0005060	00	AMSOTL INC		00 08/04/2016	702-3800-480.36-14	SYNTH COMP OIL	1,110.00	
16716172		PI0329 027982		00 08/05/2016	702-3800-480.36-14	SYNTH COMP OIL	CHECK #: 1555583	
16716172		PI0330 027982		00 08/04/2016	702-3800-480.36-14	SYNTH COMP OIL	362.34	
16716172		PI0330 027982		00 08/05/2016	702-3800-480.36-14	SYNTH COMP OIL	CHECK #: 1555583	
							26.82	
0006456	00	ARROW STAFFING SERVICE		00 08/04/2016	001-2200-421.23-27	TEMP SRVCE W/E 7/16/16	389.16	
00086204		000273		00 08/05/2016	001-2200-421.23-27	TEMP SRVCE W/E 7/16/16	CHECK #: 1555584	
00086204		000273		00 08/05/2016	001-2200-421.23-27	TEMP SRVCE W/E 7/16/16	194.70	
00085806		005217		00 08/04/2016	660-6300-471.23-27	CATHY PARDUS W/E 6/11/16	CHECK #: 1555584	
00085806		005217		00 08/05/2016	660-6300-471.23-27	CATHY PARDUS W/E 6/11/16	664.80	
00086205		000272		00 08/04/2016	660-6300-471.23-27	TEMP SRVCE W/E 7/16/16	CHECK #: 1555584	
00086205		000272		00 08/05/2016	660-6300-471.23-27	TEMP SRVCE W/E 7/16/16	841.76	
00086280		000283		00 08/04/2016	660-6300-471.23-27	CATHY PARDUS W/E 7/23/16	CHECK #: 1555584	
00086280		000283		00 08/05/2016	660-6300-471.23-27	CATHY PARDUS W/E 7/23/16	688.72	
00085806		005216		00 08/04/2016	680-8000-454.23-27	CATHY PARDUS W/E 6/11/16	CHECK #: 1555584	
00085806		005216		00 08/05/2016	680-8000-454.23-27	CATHY PARDUS W/E 6/11/16	284.91	
00086205		000271		00 08/04/2016	680-8000-454.23-27	TEMP SRVCE W/E 7/16/16	CHECK #: 1555584	
00086205		000271		00 08/05/2016	680-8000-454.23-27	TEMP SRVCE W/E 7/16/16	360.76	
00086280		000282		00 08/04/2016	680-8000-454.23-27	CATHY PARDUS W/E 7/23/16	CHECK #: 1555584	
00086280		000282		00 08/05/2016	680-8000-454.23-27	CATHY PARDUS W/E 7/23/16	295.16	
0005946	00	ARTISTIC MAINTENANCE, INC.				VENDOR TOTAL *	3,330.81	
								3,330.81-

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INVOICE	VOUCHER	P.O.		DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED
NO	NO	NO						AMOUNT
0005946	00	ARTISTIC MAINTENANCE, INC.						
0149861-IN		PI0324 027972 00 08/04/2016			111-4900-432.23-29	JULY LMD	CHECK #: 1555585	5,120.00-
0149861-IN		PI0324 027972 00 08/05/2016			111-4900-432.23-29	JULY LMD	5,120.00	
0006772	00	AVERY, ALEXANDRA						
MEAL 8/30/16		000243 00 08/04/2016			001-2210-421.23-06	DSPTCHER TRAINING-8/30/16	CHECK #: 1555586	12.00-
MEAL 8/30/16		000243 00 08/05/2016			001-2210-421.23-06	DSPTCHER TRAINING-8/30/16	12.00	
0005872	00	AVILA, VINCENT						
MEAL 8/08/16		000246 00 08/04/2016			001-2200-421.23-06	PSP TRAINING MEAL	CHECK #: 1555587	12.00-
MEAL 8/08/16		000246 00 08/05/2016			001-2200-421.23-06	PSP TRAINING MEAL	12.00	
0006638	00	B & H FOTO & ELECTRONICS CORP						
112942957		000204 00 08/04/2016			001-0000-201.10-00	SALES TAX	CHECK #: 1555588	140.40
112942957		000204 00 08/05/2016			001-0000-201.10-00	SALES TAX	140.40-	
112942957		PI0303 027913 00 08/04/2016			001-2060-446.89-48	TERANEX MINI	CHECK #: 1555588	1,895.37-
112942957		PI0303 027913 00 08/05/2016			001-2060-446.89-48	TERANEX MINI	1,895.37	
0006774	00	BABCOCK LABORATORIES, INC						
BF62604-0030		005154 00 08/04/2016			660-6300-471.23-32	COLIFORMS P/A	CHECK #: 1555589	225.00-
BF62604-0030		005154 00 08/05/2016			660-6300-471.23-32	COLIFORMS P/A	225.00	
0000939	00	BANNING POLICE OFFICERS ASSOC						
JULY 2016		000223 00 08/04/2016			001-0000-204.50-00	POLICE OFFICER ASSOC DUES	CHECK #: 1555590	2,400.00-
JULY 2016		000223 00 08/05/2016			001-0000-204.50-00	POLICE OFFICER ASSOC DUES	2,400.00	
0003674	00	BEAUMONT CHERRY VALLEY WATER						
0001194		PI0325 00 08/04/2016			660-6300-471.27-14	JUNE 2016 RECHARGE	CHECK #: 1555591	10,026.96-
0001194		PI0325 00 08/05/2016			660-6300-471.27-14	JUNE 2016 RECHARGE	10,026.96	
0006091	00	BEAUMONT DO IT BEST HOME CENTER						
426430		PI0335 027915 00 08/04/2016			001-3200-412.30-02	FLUOR TUBE	CHECK #: 1555592	7.87-
426430		PI0335 027915 00 08/05/2016			001-3200-412.30-02	FLUOR TUBE	7.87	
425791		PI0319 027915 00 08/04/2016			001-3600-461.30-16	PARK IRRIGATION REPAIR	CHECK #: 1555592	35.95-
425791		PI0319 027915 00 08/05/2016			001-3600-461.30-16	PARK IRRIGATION REPAIR	35.95	
426487		PI0336 027915 00 08/04/2016			100-4900-431.36-00	SINGLE SIDED KEY	CHECK #: 1555592	37.78-
426487		PI0336 027915 00 08/05/2016			100-4900-431.36-00	SINGLE SIDED KEY	37.78	
425737		PI0318 027915 00 08/04/2016			702-3800-480.36-00	SAW BLADE	CHECK #: 1555592	28.48-
425737		PI0318 027915 00 08/05/2016			702-3800-480.36-00	SAW BLADE	28.48	
426127		PI0334 027915 00 08/04/2016			702-3800-480.30-02	SWAMP COOLER PUMP	CHECK #: 1555592	57.76-
426127		PI0334 027915 00 08/05/2016			702-3800-480.30-02	SWAMP COOLER PUMP	57.76	
0000951	00	BEAUMONT SAFE & LOCK						
0000951						VENDOR TOTAL *	167.84	167.84-

VEN#	NO	SEQ#	VENDOR NAME	BANK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR
INVOICE	NO	VOUCHER	P.O.	CHECK/DATE	NO	DESCRIPTION	AMOUNT	HAND-AMOUNT	
0000951	00	BEAUMONT SAFE & LOCK							
65918		PI0371 027917	00 08/04/2016		001-4000-461.36-00	CCTR FRONT DOOR	CHECK #: 1555593	72.00-	
65918		PI0371 027917	00 08/05/2016		001-4000-461.36-00	CCTR FRONT DOOR	72.00		
0002896	00	BEST BUY CO., INC.							
COMPUTER LOAN	000266	00 08/04/2016			001-0000-116.21-00	EMPLOYEE COMP LOAN	CHECK #: 1555594	72.00-	
COMPUTER LOAN	000266	00 08/05/2016			001-0000-116.21-00	EMPLOYEE COMP LOAN	1,990.74	1,990.74-	
0007071	00	BROWNING, RONALD							
35517-15170	000189	00 08/04/2016			675-7020-473.42-35	RESIDENTIAL CENTRAL A/C	CHECK #: 1555595	600.00-	
35517-15170	000189	00 08/05/2016			675-7020-473.42-35	RESIDENTIAL CENTRAL A/C	600.00		
0006826	00	BULRICE, BRENTON							
MEAL 8/10/16	000255	00 08/04/2016			001-2200-421.23-06	PSP TRAINING MEAL	CHECK #: 1555596	600.00-	
MEAL 8/10/16	000255	00 08/05/2016			001-2200-421.23-06	PSP TRAINING MEAL	12.00	12.00-	
0005201	00	C & S ENGINEERS, INC							
0159759	PI0326	00 08/04/2016			600-5100-435.90-10	AP-APRON MARKINGS DESIGN	CHECK #: 1555597	8,625.00-	
0159759	PI0326	00 08/05/2016			600-5100-435.90-10	AP-APRON MARKINGS DESIGN	8,625.00		
0003780	00	CALIFORNIA LAW ENFORCE ASSN							
AUGUST 2016	000241	00 08/04/2016			001-0000-204.80-13	POLICE LTD PREMIUMS	CHECK #: 1555598	637.00-	
AUGUST 2016	000241	00 08/05/2016			001-0000-204.80-13	POLICE LTD PREMIUMS	637.00		
0003958	00	CALIFORNIA-NEVADA J.A.T.C.							
1967	PI0295	00 08/04/2016			670-7000-473.23-06	APPRENTICE TRAINING	CHECK #: 1555599	6,600.00-	
1967	PI0295	00 08/05/2016			670-7000-473.23-06	APPRENTICE TRAINING	6,600.00		
0005663	00	CAPRCBM							
07/2016-6/2017	000227	00 08/04/2016			001-4000-461.23-03	ANNUAL DUES	CHECK #: 1555600	225.00-	
07/2016-6/2017	000227	00 08/05/2016			001-4000-461.23-03	ANNUAL DUES	225.00		
0004253	00	CDM GOVERNMENT, INC							
DOF5165	000196	00 08/04/2016			001-1210-412.89-48	COMPUTERS & MONITORS	CHECK #: 1555601	1,243.55-	
DOF5165	000196	00 08/05/2016			001-1210-412.89-48	COMPUTERS & MONITORS	1,243.55		
DRJ2292	PI0306	00 08/04/2016			001-2060-446.89-48	DLINK EASY SMART 24PT POE	CHECK #: 1555601	338.76-	
DRJ2292	PI0306	00 08/05/2016			001-2060-446.89-48	DLINK EASY SMART 24PT POE	338.76		
DOF5165	000195	00 08/04/2016			001-2700-442.89-48	COMPUTERS & MONITORS	CHECK #: 1555601	1,765.25-	
DOF5165	000195	00 08/05/2016			001-2700-442.89-48	COMPUTERS & MONITORS	1,765.25		
DOF7333	PI0300	00 08/04/2016			001-2700-442.89-48	NEW DOCUMENT SCANNER-B&S	CHECK #: 1555601	478.40-	
DOF7333	PI0300	00 08/05/2016			001-2700-442.89-48	NEW DOCUMENT SCANNER-B&S	478.40		
DFG6309	PI0304	027918	00 08/04/2016		703-3700-480.89-48	UPS SMART IURM TAA GSA	CHECK #: 1555601	621.52-	

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VENO NO	SEQ#	VENDOR NAME	BANK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR
INVOICE	NO	VOUCHER P.O.		DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED
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DP6309		PI0304 027918	00	08/05/2016	703-3700-480.89-48	UPS SMART 1URM TAA GSA	621.52	
DOX7088		PI0305 027918	00	08/04/2016	703-3700-480.89-48	5-LG 8X USB EXT DVD DRV	130.90-	
DOX7088		PI0305 027918	00	08/05/2016	703-3700-480.89-48	5-LG 8X USB EXT DVD DRV	130.90	
0006901	00	CHARLES ABBOTT ASSOCIATES, INC						
55938		PI0312	00	08/04/2016	001-2700-442.33-11	JUNE 2016 B&S SERVICES	4,578.38	
55938		PI0312	00	08/05/2016	001-2700-442.33-11	JUNE 2016 B&S SERVICES	13,140.94	
0006665	00	CHARLES KING COMPANY, INC						
4413-5		PI0290	00	08/05/2016	673-7000-473.96-34	PROGRESS BILLING	13,140.94	
4413-5		PI0290	00	08/05/2016	673-7000-473.96-34	PROGRESS BILLING	5,074.41	
0001010	00	CHEVRON AND TEXACO BUSINESS						
47728648		005222	00	08/04/2016	702-3800-480.36-11	LATE FEE	5,074.41	
47728648		005222	00	08/05/2016	702-3800-480.36-11	LATE FEE	77.00	
0007061	00	CINTAS CORPORATION 2						
5005255338		005145	00	08/04/2016	001-0000-201.10-00	SALES TAX	77.00	
5005255338		005145	00	08/05/2016	001-0000-201.10-00	SALES TAX	1.89	
5005255338		PI0278	00	08/04/2016	001-4000-461.36-00	FIRST AID SUPPLIES	1,103.90-	
5005255338		PI0278	00	08/05/2016	001-4000-461.36-00	FIRST AID SUPPLIES	1,103.90	
5005255338		PI0279	00	08/04/2016	001-4010-461.36-09	FIRST AID SUPPLIES	770.48-	
5005255338		PI0279	00	08/05/2016	001-4010-461.36-09	FIRST AID SUPPLIES	770.48	
0004857	00	COLLINS, GOURLEY						
MEAL 7/05/16		000212	00	08/04/2016	100-4900-431.25-06	LEAK @ LION'S PARK	1,872.49	
MEAL 7/05/16		000212	00	08/05/2016	100-4900-431.25-06	LEAK @ LION'S PARK	14.00-	
0006214	00	CORELOGIC INFORMATION SOLUTIONS INC						
81700805		PI0313	00	08/04/2016	001-2400-422.30-17	METROSCAN - JUNE	14.00-	
81700805		PI0313	00	08/05/2016	001-2400-422.30-17	METROSCAN - JUNE	33.34-	
0005345	00	COUTS HEATING & COOLING, INC						
SRVCE04544		005154	00	08/04/2016	001-3200-412.30-21	REPLACE AC PUMP @ PD A/C	33.34	
SRVCE04544		005154	00	08/05/2016	001-3200-412.30-21	REPLACE AC PUMP @ PD A/C	1,464.42-	
0009001	00	DALLIN, LLC						
000081895		UT	00	08/04/2016	001-0000-218.22-22	UB CR REFUND-FINALS	1,464.42-	
000081895		UT	00	08/05/2016	001-0000-218.22-22	UB CR REFUND-FINALS	154.40-	
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VENDOR TOTAL *							33.34	33.34-
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VENDOR TOTAL *							1,464.42	1,464.42-
VENDOR TOTAL *							119.00	119.00-

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VEND NO	SEQ#	VENDOR NAME	INVOICE NO	VOUCHER P.O. NO	BANK CHECK/DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, HAND-AMOUNT OR ISSUED
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VENDOR TOTAL *									
0006781	00	DEX MEDIA							
610028249518	PI0381	027999	00 08/04/2016		001-2200-421.23-01	PD WEB SUPPAGES	CHECK #: 1555611	39.95	39.95-
610028249518	PI0381	027999	00 08/05/2016		001-2200-421.23-01	PD WEB SUPPAGES	39.95	39.95	39.95-
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0001078	00	FEDEX							
5-489-29251	PI0277	027926	00 08/04/2016		001-2200-421.23-02	FEDEX BINDER TO LIBERT	CHECK #: 1555612	29.93	29.93-
5-489-29251	PI0277	027926	00 08/05/2016		001-2200-421.23-02	FEDEX BINDER TO LIBERT	29.93	29.93	29.93-
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0007041	00	FELIX, ALBERTO							
MEAL 8/10/16	000254		00 08/04/2016		001-2200-421.23-06	PSP TRAINING MEAL	CHECK #: 1555613	12.00	12.00-
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0002544	00	FISHER, ROBERT							
TUITION REIMB	000236		00 08/04/2016		001-1300-412.25-09	TUITION & BOOKS REIMB	CHECK #: 1555614	435.00	435.00-
TUITION REIMB	000236		00 08/05/2016		001-1300-412.25-09	TUITION & BOOKS REIMB	435.00	435.00	435.00-
MEAL 8/08/16	000247		00 08/04/2016		001-2200-421.23-06	PSP TRAINING MEAL	CHECK #: 1555614	12.00	12.00-
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2130197968JUL16005218			00 08/05/2016		001-2200-421.26-05	SRVC DTS: 6/07 -7/06	311.16	311.16	311.16-
2130197968MAY16005211			00 08/04/2016		001-2200-421.26-05	UHAB/717723	CHECK #: 1555616	311.16	311.16-
2130197968MAY16005211			00 08/05/2016		001-2200-421.26-05	UHAB/717723	311.16	311.16	311.16-
9518491575APR16005207			00 08/04/2016		001-2200-421.26-05	SUSPECT PHONES	CHECK #: 1555616	114.41	114.41-
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9518491575JUL16000281			00 08/04/2016		001-2200-421.26-05	SRVC DTS : 071316-081216	CHECK #: 1555616	121.65	121.65-
9518491575JUL16000281			00 08/05/2016		001-2200-421.26-05	SRVC DTS : 071316-081216	121.65	121.65	121.65-

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VENDE NO	SEQ#	VENDOR NAME	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR HAND-ISSUED
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9518494532APR16005208	00	08/05/2016	00	08/05/2016	001-2200-421.26-05	ALARM SYSTEM	CHECK #: 1555616	107.59-
9518494532APR16005208	00	08/04/2016	00	08/04/2016	001-2200-421.26-05	ALARM SYSTEM	CHECK #: 1555616	100.72-
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9518497296	JUNI	60052249	00	08/05/2016	001-4500-412.26-.05	SRVC DTS: 061616-.071516	CHECK #:	106.13			
9518497296	MAY1	60052240	00	08/04/2016	001-4500-412.26-.05	SRVCE DTS: 051616-.061516	CHECK #:	155.616			106.13-
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9518499205	APRI	60052231	00	08/04/2016	001-4500-412.26-.05	SRVCE DTS: 041316-.051216	CHECK #:	155.616			106.13-
9518499205	JUNI	60052248	00	08/05/2016	001-4500-412.26-.05	SRVCE DTS: 061316-.071216	CHECK #:	106.13			
9518499205	JUNI	60052248	00	08/04/2016	001-4500-412.26-.05	SRVC DTS: 061316-.071216	CHECK #:	119.34			119.34-
9518499205	MAY1	60052239	00	08/05/2016	001-4500-412.26-.05	SRVCE DTS: 051316-.061216	CHECK #:	155.616			106.08-
9518499205	MAY1	60052239	00	08/04/2016	001-4500-412.26-.05	SRVCE DTS: 051316-.061216	CHECK #:	155.616			
9519220262	APRI	60052227	00	08/05/2016	001-4500-412.26-.05	SRVCE DTS: 040416-.050316	CHECK #:	106.08			108.84-
9519220262	APRI	60052227	00	08/04/2016	001-4500-412.26-.05	SRVCE DTS: 040416-.050316	CHECK #:	155.616			
9519220262	JUNI	60052246	00	08/05/2016	001-4500-412.26-.05	SRVC DTS: 060416-.070316	CHECK #:	108.84			108.84-
9519220262	JUNI	60052246	00	08/04/2016	001-4500-412.26-.05	SRVC DTS: 060416-.070316	CHECK #:	155.616			
9519220262	MAY1	60052237	00	08/05/2016	001-4500-412.26-.05	SRVCE DTS: 050416-.060316	CHECK #:	108.84			108.84-
9519223201	APRI	60052230	00	08/04/2016	001-4500-412.26-.05	SRVCE DTS: 040116-.043016	CHECK #:	307.66			307.66-
9519223201	APRI	60052230	00	08/05/2016	001-4500-412.26-.05	SRVCE DTS: 040116-.043016	CHECK #:	155.616			
9519223201	JUNI	60052244	00	08/04/2016	001-4500-412.26-.05	SRVC DTS: 060116-.063016	CHECK #:	304.81			304.81-
9519223201	JUNI	60052244	00	08/05/2016	001-4500-412.26-.05	SRVC DTS: 060116-.063016	CHECK #:	155.616			
9519223201	MAY1	60052235	00	08/04/2016	001-4500-412.26-.05	SRVCE DTS: 050116-.053116	CHECK #:	304.81			304.81-
9519223201	MAY1	60052235	00	08/05/2016	001-4500-412.26-.05	SRVCE DTS: 050116-.053116	CHECK #:	304.81			
0009001	00	G E BIGGINS & ASSOCIATES									
16-1038		000274	00	08/04/2016	001-1910-412.23-.02	CONTRACT FILE FOLDERS	CHECK #:	155.617			11,195.68-
16-1038		000274	00	08/05/2016	001-1910-412.23-.02	CONTRACT FILE FOLDERS	CHECK #:	952.56			952.56-
0001375	00	GAS COMPANY, THE									
1949936240	8JUL16	0000263	00	08/04/2016	001-3600-461.26-.06	SRVCE DTS: 6/28/16-7/26/16	CHECK #:	155.618			952.56-
1949936240	8JUL16	0000263	00	08/05/2016	001-3600-461.26-.06	SRVCE DTS: 6/28/16-7/26/16	CHECK #:	1.73			
1949936240	8JUL16	0000264	00	08/04/2016	001-4900-431.26-.06	SRVCE DTS: 6/28/16-7/26/16	CHECK #:	155.618			1.73-
1949936240	8JUL16	0000264	00	08/05/2016	100-4900-431.26-.06	SRVCE DTS: 6/28/16-7/26/16	CHECK #:	1.73			
1949936240	8JUL16	0000265	00	08/04/2016	660-6300-471.26-.06	SRVCE DTS: 6/28/16-7/26/16	CHECK #:	155.618			3.45-
1949936240	8JUL16	0000265	00	08/05/2016	660-6300-471.26-.06	SRVCE DTS: 6/28/16-7/26/16	CHECK #:	3.45			
1949936240	8JUL16	0000261	00	08/04/2016	670-7000-473.26-.06	SRVCE DTS: 6/28/16-7/26/16	CHECK #:	155.618			3.45-
1949936240	8JUL16	0000261	00	08/05/2016	670-7000-473.26-.06	SRVCE DTS: 6/28/16-7/26/16	CHECK #:	3.45			
1949936240	8JUL16	0000262	00	08/04/2016	702-3800-480.26-.06	SRVCE DTS: 6/28/16-7/26/16	CHECK #:	155.618			3.45-
1949936240	8JUL16	0000262	00	08/05/2016	702-3800-480.26-.06	SRVCE DTS: 6/28/16-7/26/16	CHECK #:	3.45			
0006848	00	GOPHER PATROL									
187719		PI0368 027974	00	08/04/2016	001-3600-461.23-.24	REPLIER PEST CONTROL	CHECK #:	155.619			13.81-
187719		PI0368 027974	00	08/05/2016	001-3600-461.23-.24	REPLIER PEST CONTROL	CHECK #:	725.00			725.00-
0006951	00	GRAFIX SYSTEMS									

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VEND NO INVOICE NO	SEQ# VOUCHER P.O. NO	VENDOR NAME P.O. NO	BANK CHECK/DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-AMOUNT
0006951	00	GRAFIX SYSTEMS					
23654		PI0369 027882	00 08/04/2016	702-3800-480.30-05	PD DECALS	CHECK #: 1555620	433.18-
23654		PI0369 027882	00 08/05/2016	702-3800-480.30-05	PD DECALS	433.18	
					VENDOR TOTAL *	433.18	
0006438	00	GUARNIERI, GARY					
60917-49792		000214	00 08/04/2016	670-7010-473.27-60	PV(SOLAR) EXCESS ELECT	CHECK #: 1555621	136.97-
60917-49792		000214	00 08/05/2016	670-7010-473.27-60	PV(SOLAR) EXCESS ELECT	136.97	
					VENDOR TOTAL *	136.97	
0005094	00	HIGHLAND SPRINGS AUTOMOTIVE					
471883		PI0331 027991	00 08/04/2016	001-2200-421.33-11	25-PREPAID WASH 4.00/EA.	CHECK #: 1555622	100.00-
471883		PI0331 027991	00 08/05/2016	001-2200-421.33-11	25-PREPAID WASH 4.00/EA.	100.00	
					VENDOR TOTAL *	100.00	
0099001	00	HO, CHIA H					
000088901		UT	00 08/04/2016	001-0000-218.22-22	UB CR REFUND-FINALS	CHECK #: 1555623	38.73-
000088901		UT	00 08/05/2016	001-0000-218.22-22	UB CR REFUND-FINALS	38.73	
					VENDOR TOTAL *	38.73	
0006448	00	HYDROTEX					
284710		PI0359 027893	00 08/04/2016	660-6300-471.36-08	OIL ISO068	CHECK #: 1555624	2,138.58-
284710		PI0359 027893	00 08/05/2016	660-6300-471.36-08	OIL ISO068	2,138.58	
					VENDOR TOTAL *	2,138.58	
0001146	00	I.B.E.W. LOCAL 47					
JULY 2016		000222	00 08/04/2016	001-0000-204.53-00	GEN/UTILITY UNION DUES	CHECK #: 1555625	7,116.37-
JULY 2016		000222	00 08/05/2016	001-0000-204.53-00	GEN/UTILITY UNION DUES	7,116.37	
					VENDOR TOTAL *	7,116.37	
0004086	00	I.B.E.W. LOCAL 47 (PAC)					
JULY 2016		000225	00 08/04/2016	001-0000-204.80-01	PAC DUES FOR	CHECK #: 1555626	67.00-
JULY 2016		000225	00 08/05/2016	001-0000-204.80-01	PAC DUES FOR	67.00	
					VENDOR TOTAL *	67.00	
0005217	00	IBEW LOCAL 47 RETIREE MEDICAL TRUST					
20160805		PR0805	00 08/04/2016	001-0000-204.80-10	PAYROLL SUMMARY	CHECK #: 1555627	1,966.84-
20160805		PR0805	00 08/05/2016	001-0000-204.80-10	PAYROLL SUMMARY	1,966.84	
					VENDOR TOTAL *	1,966.84	
0002297	00	ICMA RETIREMENT TRUST 457					
20160805		PR0805	00 08/04/2016	001-0000-204.16-00	PAYROLL SUMMARY	CHECK #: 1555628	1,777.41-
20160805		PR0805	00 08/05/2016	001-0000-204.16-00	PAYROLL SUMMARY	1,777.41	
					VENDOR TOTAL *	1,777.41	
0006872	00	ICS, INC - INTERNATIONAL COMPUTING					
7142016		PI0327 027341	00 08/04/2016	674-0000-232.00-00	2014-04E PHASE III	CHECK #: 1555629	11,417.50
7142016		PI0327 027341	00 08/04/2016	674-7000-473.90-11	2014-04E PHASE III	CHECK #: 1555629	228,350.00-
					VENDOR TOTAL *	216,932.50-	
0002274	00	INLAND WATER WORKS SUPPLY CO.					
					VENDOR TOTAL *	.00	

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VEN NO	SEQ#	VENDOR NAME	BK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR
INVOICE	VOUCHER	P.O.		DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED
NO	NO	NO						AMOUNT
0002274	00	INLAND WATER WORKS SUPPLY CO.			660-0000-131.00-00	8" MUELLER FLG	CHECK #: 1555630	1,448.17-
285105		PI0348	00	08/04/2016	660-0000-131.00-00	8" MUELLER FLG	CHECK #: 1,448.17	
285105		PI0348	00	08/05/2016	660-0000-131.00-00	SMITH-BLAIR CLAMPS	CHECK #: 1555630	829.29-
285430		PI0349	00	08/04/2016	660-0000-131.00-00	SMITH-BLAIR CLAMPS	CHECK #: 829.29	
285430		PI0349	00	08/05/2016	660-0000-131.00-00	WHITE AERVOE PAINT	CHECK #: 1555630	126.36-
285664		PI0347	00	08/04/2016	660-0000-131.00-00	WHITE AERVOE PAINT	CHECK #: 126.36	
285664		PI0347	00	08/05/2016	660-0000-131.00-00			
0007040	00	JIMENEZ, LINDA			001-2200-421.23-06	VENDOR TOTAL *	2,403.82	2,403.82-
MEAL 8/10/16		000253	00	08/04/2016	001-2200-421.23-06	PSP TRAINING MEAL	CHECK #: 1555631	12.00-
MEAL 8/10/16		000253	00	08/05/2016	001-2200-421.23-06	PSP TRAINING MEAL	CHECK #: 12.00	
0005930	00	KELLY, PATRICK			001-2200-421.23-06	VENDOR TOTAL *	12.00	12.00-
MEAL 8/10/16		000252	00	08/04/2016	001-2200-421.23-06	PSP TRAINING MEAL	CHECK #: 1555632	12.00-
MEAL 8/10/16		000252	00	08/05/2016	001-2200-421.23-06	PSP TRAINING MEAL	CHECK #: 12.00	
0005213	00	KESTER, ELIZABETH			001-2200-421.25-06	VENDOR TOTAL *	12.00	12.00-
MEAL 7/21/16		000233	00	08/04/2016	001-2200-421.25-06	MAIN SYSTEM PHONE ISSUES	CHECK #: 1555633	14.00-
MEAL 7/21/16		000233	00	08/05/2016	001-2200-421.25-06	MAIN SYSTEM PHONE ISSUES	CHECK #: 14.00	
0006701	00	LEIDOS ENGINEERING, LLC			674-7000-473.96-32	VENDOR TOTAL *	14.00	14.00-
INV-0003905173		PI0296	00	08/04/2016	674-7000-473.96-32	SUBSTATION IMP	CHECK #: 1555634	19,385.56-
INV-0003905173		PI0296	00	08/05/2016	674-7000-473.96-32	SUBSTATION IMP	CHECK #: 19,385.56	
INV-0003905173		PI0297	00	08/04/2016	674-7000-473.96-33	SUBSTATION IMP	CHECK #: 1555634	5,180.62-
INV-0003905173		PI0297	00	08/05/2016	674-7000-473.96-33	SUBSTATION IMP	CHECK #: 5,180.62	
0000736	00	LESLIE'S POOL SUPPLIES INC.			001-4010-461.36-08	VENDOR TOTAL *	24,566.18	24,566.18-
3016-104540		PI0367	00	08/04/2016	001-4010-461.36-08	POOL SUPPLIES	CHECK #: 1555635	3,628.54-
3016-104540		PI0367	00	08/05/2016	001-4010-461.36-08	POOL SUPPLIES	CHECK #: 3,628.54	
702-108616		PI0372	00	08/04/2016	001-4010-461.36-08	POOL SUPPLIES	CHECK #: 1555635	8.46-
702-108616		PI0372	00	08/05/2016	001-4010-461.36-08	POOL SUPPLIES	CHECK #: 8.46	
0004249	00	LIEBERT CASSIDY WHITMORE			700-5040-480.33-11	VENDOR TOTAL *	3,637.00	3,637.00-
1423266		005203	00	08/04/2016	700-5040-480.33-11	STEVE HOBBS PRE-LITIGATION	CHECK #: 1555636	5,724.50-
1423266		005203	00	08/05/2016	700-5040-480.33-11	STEVE HOBBS PRE-LITIGATION	CHECK #: 5,724.50	
0004968	00	LITHOPASS PRINTING, FORMS,			001-1000-411.23-02	VENDOR TOTAL *	5,724.50	5,724.50-
40570		PI0370	00	08/04/2016	001-1000-411.23-02	500 BUSINESS CARDS	CHECK #: 1555637	43.20-
40570		PI0370	00	08/05/2016	001-1000-411.23-02	500 BUSINESS CARDS	CHECK #: 43.20	
40575		PI0337	00	08/04/2016	001-1210-412.23-02	TED SHOVE-BUSINESS CARDS	CHECK #: 1555637	43.20-
40575		PI0337	00	08/05/2016	001-1210-412.23-02	TED SHOVE-BUSINESS CARDS	CHECK #: 43.20	
40443		PI0286	00	08/04/2016	001-1910-412.23-02	JENNIFER MCCOY	CHECK #: 1555637	43.20-
40443		PI0286	00	08/05/2016	001-1910-412.23-02	JENNIFER MCCOY	CHECK #: 43.20	

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VENO NO	SEQ#	VENDOR NAME	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR
INVOICE	NO	VOUCHER P.O. NO		DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED
								AMOUNT
0004968	00	LITHOPASS PRINTING, FORMS,						
40609		PI0320 027933 00 08/04/2016			610-5800-434.23-02	POSTCARD PRINTING	CHECK #: 1555637	132.30-
40609		PI0320 027933 00 08/05/2016			610-5800-434.23-02	POSTCARD PRINTING	CHECK #: 132.30	
40444		PI0307 027933 00 08/04/2016			761-3100-480.23-02	500 BUSINESS CARDS	CHECK #: 1555637	43.20-
40444		PI0307 027933 00 08/05/2016			761-3100-480.23-02	500 BUSINESS CARDS	CHECK #: 43.20	
0006612	00	MARTINA LANDSCAPE, INC						
5830906600		PI0356 00 08/04/2016			660-6300-471.45-07	MAINTENANCE FOR JUNE 2016	CHECK #: 1555638	305.10-
5830906600		PI0356 00 08/05/2016			660-6300-471.45-07	MAINTENANCE FOR JUNE 2016	CHECK #: 1,150.00	1,150.00-
0007043	00	MARTIN, VALERIA						
MEAL 7/18/16		000229 00 08/04/2016			761-3100-480.25-06	SHORT STAFFED	CHECK #: 1555639	14.00-
MEAL 7/18/16		000229 00 08/05/2016			761-3100-480.25-06	SHORT STAFFED	CHECK #: 14.00	
MEAL 7/22/16		000230 00 08/04/2016			761-3100-480.25-06	SHORT STAFFED	CHECK #: 1555639	14.00-
MEAL 7/22/16		000230 00 08/05/2016			761-3100-480.25-06	SHORT STAFFED	CHECK #: 14.00	
MEAL 7/25/16		000231 00 08/04/2016			761-3100-480.25-06	SHORT STAFFED	CHECK #: 1555639	14.00-
MEAL 7/25/16		000231 00 08/05/2016			761-3100-480.25-06	SHORT STAFFED	CHECK #: 14.00	
MEAL 7/29/16		000232 00 08/04/2016			761-3100-480.25-06	SHORT STAFFED	CHECK #: 1555639	14.00-
MEAL 7/29/16		000232 00 08/05/2016			761-3100-480.25-06	SHORT STAFFED	CHECK #: 14.00	
0006886	00	MIKLES, DANA						
MEAL 8/10/16		000251 00 08/04/2016			001-2200-421.23-06	PSP TRAINING MEAL	CHECK #: 1555640	56.00-
MEAL 8/10/16		000251 00 08/05/2016			001-2200-421.23-06	PSP TRAINING MEAL	CHECK #: 12.00	12.00-
0006013	00	MUNICIPAL CODE CORPORATION						
00272609		005146 00 08/04/2016			001-0000-201.10-00	SALES TAX	CHECK #: 1555641	12.00-
00272609		005146 00 08/05/2016			001-0000-201.10-00	SALES TAX	CHECK #: 5.99-	5.99
00272609		PI0314 00 08/04/2016			001-1400-412.33-72	CODIFICATION OF CITY ORD	CHECK #: 1555641	1,479.46-
00272609		PI0314 00 08/05/2016			001-1400-412.33-72	CODIFICATION OF CITY ORD	CHECK #: 1,479.46	
0002301	00	NATIONWIDE RETIREMENT SOLUTIONS						
20160805		PR0805 00 08/04/2016			001-0000-204.16-00	PAYROLL SUMMARY	CHECK #: 1555642	1,473.47-
20160805		PR0805 00 08/05/2016			001-0000-204.16-00	PAYROLL SUMMARY	CHECK #: 2,367.51	2,367.51-
0005575	00	NOLAN, MIKE						
MEAL 8/09/16		000250 00 08/04/2016			001-2200-421.23-06	PSP TRAINING MEAL	CHECK #: 1555643	2,367.51-
MEAL 8/09/16		000250 00 08/05/2016			001-2200-421.23-06	PSP TRAINING MEAL	CHECK #: 12.00	12.00-
0002460	00	OFFICE DEPOT						
848939643001		PI0338 027936 00 08/04/2016			001-1910-412.36-00	DRY ERASE BOARD	CHECK #: 1555644	12.00-
848939643001		PI0338 027936 00 08/05/2016			001-1910-412.36-00	DRY ERASE BOARD	CHECK #: 5.39-	5.39-
849373003001		000198 00 08/04/2016			001-2800-441.36-00	CREDIT FOR FOLDER	CHECK #: 1555644	39.30
849373003001		000198 00 08/05/2016			001-2800-441.36-00	CREDIT FOR FOLDER	CHECK #: 39.30-	39.30

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0002460	00	OFFICE DEPOT		00 08/04/2016	001-2800-441.36-00	CREDIT FOR POCKET EASYGRI	CHECK #: 1555644	61.55
849373004001	000197			00 08/05/2016	001-2800-441.36-00	CREDIT FOR POCKET EASYGRI	CHECK #: 1555644	124.06
849373004001	000197			00 08/04/2016	761-3100-480.36-00	CALCULATOR, BULLETTIN BRD	CHECK #: 1555644	122.27
849775600001	PI0308	027936	00	08/05/2016	761-3100-480.36-00	FLOOR MAT, NOTE, PAPER, CLIP	CHECK #: 1555644	122.27
851706822001	PI0309	027936	00	08/05/2016	761-3100-480.36-00	FLOOR MAT, NOTE, PAPER, CLIP	CHECK #: 1555644	150.87
851706822001	PI0309	027936	00	08/05/2016	761-3100-480.36-00	FLOOR MAT, NOTE, PAPER, CLIP	CHECK #: 1555644	188.64
0000516	00	OFFICE MAX CONTRACT INC		00 08/04/2016	660-6300-471.36-00	PAPER, PAINT STENO, SHARP	CHECK #: 1555645	188.64
409967	PI0292		00	08/05/2016	670-7000-473.36-00	PAPER, PAINT STENO, SHARP	CHECK #: 1555645	188.64
409967	PI0293		00	08/05/2016	670-7000-473.36-00	PAPER, PAINT STENO, SHARP	CHECK #: 1555645	377.28
409967	PI0293		00	08/05/2016	670-7000-473.36-00	PAPER, PAINT STENO, SHARP	CHECK #: 1555645	126.90
0006764	00	P&P UNIFORMS		00 08/04/2016	001-2200-421.36-04	BANNING PD EXPLORER PATCH	CHECK #: 1555646	126.90
405162/4	PI0355	027987	00	08/05/2016	001-2200-421.36-04	BANNING PD EXPLORER PATCH	CHECK #: 1555646	126.90
0005191	00	PARS		00 08/04/2016	001-0000-204.25-00	PAYROLL SUMMARY	CHECK #: 1555647	1,258.88
20160805	PRO805		00	08/05/2016	001-0000-204.25-00	PAYROLL SUMMARY	CHECK #: 1555647	1,258.88
0009001	00	PAULEY III, JOHN L		00 08/04/2016	001-0000-218.22-22	UB CR REFUND-FINALS	CHECK #: 1555648	13.60
000089919	UT		00	08/05/2016	001-0000-218.22-22	UB CR REFUND-FINALS	CHECK #: 1555648	13.60
0006006	00	PI MANUFACTURING CORP.		00 08/04/2016	670-7000-473.89-48	POWERCORD ADAPTOR	CHECK #: 1555649	165.16
865896	PI0377	027939	00	08/05/2016	703-3700-480.89-48	POWERCORD ADAPTOR	CHECK #: 1555649	50.62
865896	PI0378	027939	00	08/05/2016	703-3700-480.89-48	POWERCORD ADAPTOR	CHECK #: 1555649	215.78
865896	PI0378	027939	00	08/05/2016	703-3700-480.89-48	POWERCORD ADAPTOR	CHECK #: 1555649	2,328.21
0005043	00	PLUMBERS DEPOT INC		00 08/04/2016	680-8000-454.30-06	ELBOW/VALVE BALL/CLAMP	CHECK #: 1555650	2,328.21
PD-31968	PI0358	027871	00	08/05/2016	680-8000-454.30-06	ELBOW/VALVE BALL/CLAMP	CHECK #: 1555650	2,328.21
0009001	00	POULIOT, CLAIRE MAY & JOSEPH		00 08/04/2016	001-0000-218.22-22	UB CR REFUND-FINALS	CHECK #: 1555651	435.19
000018525	UT		00	08/05/2016	001-0000-218.22-22	UB CR REFUND-FINALS	CHECK #: 1555651	435.19
000018525	UT		00	08/05/2016	001-0000-218.22-22	UB CR REFUND-FINALS	CHECK #: 1555651	435.19
0004411	00	PRE-PAID LEGAL SERVICES, INC		00 08/04/2016	001-0000-204.80-07	PREPAID LEGAL PREMIUMS	CHECK #: 1555652	337.81
JULY 2016	000224		00	08/04/2016	001-0000-204.80-07	PREPAID LEGAL PREMIUMS	CHECK #: 1555652	337.81

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VEN INVOICE NO	SEQ#	VENDOR NAME VOUCHER P.O. NO	BNK CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, HAND-ISSUED AMOUNT
0004411 JULY 2016	00	PRE-PAID LEGAL SERVICES, INC 000224	00 08/05/2016	001-0000-204.80-07	PREPAID LEGAL PREMIUMS	337.81	
0005825 489A-10	00	PRIME SYSTEMS INDUSTRIAL PI0357 027605 00 08/04/2016 PI0357 027605 00 08/05/2016		660-6300-471.45-08 660-6300-471.45-08	SCADA SYSTEM UPGRADE SCADA SYSTEM UPGRADE	CHECK #: 1555653 12,768.00	12,768.00-
0000858	00	PRUDENTIAL OVERALL SUPPLY			VENDOR TOTAL *	337.81	337.81-
22280462		PI0343 027959 00 08/04/2016		001-3600-461.25-02	PARKS UNIFORMS	CHECK #: 1555654	6.65-
22280462		PI0343 027959 00 08/05/2016		001-3600-461.25-02	PARKS UNIFORMS	CHECK #: 6.65	
22280459		PI0342 027959 00 08/04/2016		100-4900-431.25-02	STREET UNIFORMS	CHECK #: 1555654	15.81-
22280459		PI0342 027959 00 08/05/2016		100-4900-431.25-02	STREET UNIFORMS	CHECK #: 15.81	
22280444		PI0352 027959 00 08/04/2016		660-6300-471.25-02	UNIFORMS-WATER	CHECK #: 1555654	40.00-
22280444		PI0352 027959 00 08/05/2016		660-6300-471.25-02	UNIFORMS-WATER	CHECK #: 40.00	
22269855		PI0287 027959 00 08/04/2016		670-7000-473.25-02	EL UNIFORMS	CHECK #: 1555654	166.14-
22269855		PI0287 027959 00 08/05/2016		670-7000-473.25-02	EL UNIFORMS	CHECK #: 166.14	
22273321		PI0288 027959 00 08/04/2016		670-7000-473.25-02	EL UNIFORMS	CHECK #: 1555654	166.14-
22273321		PI0288 027959 00 08/05/2016		670-7000-473.25-02	EL UNIFORMS	CHECK #: 1555654	
22276793		PI0289 027959 00 08/04/2016		670-7000-473.25-02	EL UNIFORMS	CHECK #: 166.14	166.14-
22280445		PI0289 027959 00 08/05/2016		670-7000-473.25-02	EL UNIFORMS	CHECK #: 1555654	15.00-
22280445		PI0353 027959 00 08/04/2016		680-8000-454.25-02	UNIFORMS-WASTEWATER	CHECK #: 1555654	
22280457		PI0353 027959 00 08/05/2016		680-8000-454.25-02	UNIFORMS-WASTEWATER	CHECK #: 15.00	
22280457		PI0340 027959 00 08/04/2016		702-3800-480.23-16	FLEET UNIFORMS/TOWELS	CHECK #: 1555654	11.68-
22280457		PI0340 027959 00 08/05/2016		702-3800-480.23-16	FLEET UNIFORMS/TOWELS	CHECK #: 11.68	
22280457		PI0341 027959 00 08/04/2016		702-3800-480.25-02	FLEET UNIFORMS/TOWELS	CHECK #: 1555654	17.90-
22280457		PI0341 027959 00 08/05/2016		702-3800-480.25-02	FLEET UNIFORMS/TOWELS	CHECK #: 17.90	
22276792		PI0311 027959 00 08/04/2016		761-3110-480.25-02	FSR UNIFORMS	CHECK #: 1555654	24.09-
22276792		PI0311 027959 00 08/05/2016		761-3110-480.25-02	FSR UNIFORMS	CHECK #: 24.09	
0006132	00	PUBLIC ENGINES, INC.			VENDOR TOTAL *	629.55	629.55-
23200		PI0328 027981 00 08/04/2016		001-2200-421.23-33	TIP SOFT/CRIME REPORTS	CHECK #: 1555655	3,240.00-
23200		PI0328 027981 00 08/05/2016		001-2200-421.23-33	TIP SOFT/CRIME REPORTS	CHECK #: 3,240.00	
23646		PI0361 027985 00 08/04/2016		001-2200-421.23-33	CMD CTR ANALYTICS	CHECK #: 1555655	12,418.20-
23646		PI0361 027985 00 08/05/2016		001-2200-421.23-33	CMD CTR ANALYTICS	CHECK #: 12,418.20	
23646		PI0362 027985 00 08/04/2016		148-2215-421.23-06	CMD CTR ANALYTICS	CHECK #: 1555655	399.00-
23646		PI0362 027985 00 08/05/2016		148-2215-421.23-06	CMD CTR ANALYTICS	CHECK #: 399.00	
0000237	00	REDLANDS FORD			VENDOR TOTAL *	16,057.20	16,057.20-
5116500		PI0321 027946 00 08/04/2016		702-3800-480.38-52	#240 LIFT ASSY	CHECK #: 1555656	61.96-
5116500		PI0321 027946 00 08/05/2016		702-3800-480.38-52	#240 LIFT ASSY	CHECK #: 61.96	
5116742		PI0323 027946 00 08/04/2016		702-3800-480.38-52	#231 TRANS FLUID SENSOR	CHECK #: 1555656	15.83-
5116742		PI0323 027946 00 08/05/2016		702-3800-480.38-52	#231 TRANS FLUID SENSOR	CHECK #: 15.83	
5116795		PI0323 027946 00 08/04/2016		702-3800-480.38-52	#231 TRANS FLUID SENSOR	CHECK #: 1555656	40.63-
5116795		PI0323 027946 00 08/05/2016		702-3800-480.38-52	#231 TRANS FLUID SENSOR	CHECK #: 1555656	
5148316/2		PI0332 027946 00 08/04/2016		702-3800-480.30-05	#505 RELAY SWITCH	CHECK #: 40.63	
5148316/2		PI0332 027946 00 08/05/2016		702-3800-480.30-05	#505 RELAY SWITCH	CHECK #: 1555656	193.51-
1148316/2		PI0322 027946 00 08/05/2016		702-3800-480.30-05	#240 WIPER RELAY	CHECK #: 1555656	
1148316/2		PI0322 027946 00 08/05/2016		702-3800-480.30-05	#240 WIPER RELAY	CHECK #: 193.51	

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VEN NO INVOICE NO	SEQ# NO	VENDOR NAME VOUCHER P.O. NO	BNK NO	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, HAND-ISSUED AMOUNT
0000237	00	REDLANDS FORD				VENDOR TOTAL *	311.93	311.93-
0001901	00	RIV. CO. COMMUNITY HEALTH AGENCY						
IN0263072	000226	00 08/04/2016			600-5100-435.41-04	200 S HATHAWAY ST -PERMIT	CHECK #: 1555657	90.00-
IN0263072	000226	00 08/05/2016			600-5100-435.41-04	200 S HATHAWAY ST -PERMIT	90.00	
						VENDOR TOTAL *	90.00	90.00-
0002478	00	RIV. CO. SHERIFF'S DEPT.						
TUITION 8/30/16000242		00 08/04/2016			001-2210-421.23-06	DSPTCHER TRAINING- AVERY	CHECK #: 1555658	36.00-
TUITION 8/30/16000242		00 08/05/2016			001-2210-421.23-06	DSPTCHER TRAINING- AVERY	36.00	
						VENDOR TOTAL *	36.00	36.00-
0007076	00	RIVERSIDE COUNTY EDA						
COB-712015	005199	00 08/04/2016			660-6300-471.23-03	ANNUAL MEMBERSHIP DUES	CHECK #: 1555659	500.00-
COB-712015	005199	00 08/05/2016			660-6300-471.23-03	ANNUAL MEMBERSHIP DUES	500.00	
COB-712015	000259	00 08/04/2016			660-6300-471.23-03	ANNUAL MEMBERSHIP DUES	CHECK #: 1555659	500.00-
COB-712016	000259	00 08/05/2016			660-6300-471.23-03	ANNUAL MEMBERSHIP DUES	500.00	
						VENDOR TOTAL *	1,000.00	1,000.00-
0003314	00	ROBERTSON'S						
817323	PI0350	027948 00 08/04/2016			660-6300-471.45-17	RCB-RCY CON BASE	CHECK #: 1555660	213.30-
817323	PI0350	027948 00 08/05/2016			660-6300-471.45-17	RCB-RCY CON BASE	213.30	
						VENDOR TOTAL *	213.30	213.30-
0006730	00	ROW TRAFFIC SAFETY, INC						
14988	PI0379	027949 00 08/04/2016			001-3200-412.30-02	SIGNS, NO LOTTERING	CHECK #: 1555661	29.70-
14988	PI0379	027949 00 08/05/2016			001-3200-412.30-02	SIGNS, NO LOTTERING	29.70	
14988	PI0380	027949 00 08/04/2016			001-4000-461.36-00	SIGNS, NO LOTTERING	CHECK #: 1555661	59.40-
14988	PI0380	027949 00 08/05/2016			001-4000-461.36-00	SIGNS, NO LOTTERING	59.40	
						VENDOR TOTAL *	89.10	89.10-
0005998	00	SAN BERNARDINO PUBLIC EMPLOYEES						
JULY 2016	000221	00 08/04/2016			001-0000-204.51-00	SBPEA DUES FOR JULY 2016	CHECK #: 1555662	568.74-
JULY 2016	000221	00 08/05/2016			001-0000-204.51-00	SBPEA DUES FOR JULY 2016	568.74	
						VENDOR TOTAL *	568.74	568.74-
0003125	00	SAN GORGONIO PASS WATER AGENCY						
16-00113	PI0360	00 08/04/2016			660-6300-471.27-14	WATER PURCHASE-JUNE 2016	CHECK #: 1555663	51,988.00-
16-00113	PI0360	00 08/05/2016			660-6300-471.27-14	WATER PURCHASE-JUNE 2016	51,988.00	
						VENDOR TOTAL *	51,988.00	51,988.00-
0006999	00	SAX, FRANK & BETTY						
18807-13788	000213	00 08/04/2016			670-7010-473.27-60	PV(SOLAR) EXCESS ELECT	CHECK #: 1555664	36.34-
18807-13788	000213	00 08/05/2016			670-7010-473.27-60	PV(SOLAR) EXCESS ELECT	36.34	
						VENDOR TOTAL *	36.34	36.34-
0006198	00	SEGURA, JENNIFER						
TUITION REIMB	005150	00 08/04/2016			001-1300-412.25-09	TUITION REIMB	CHECK #: 1555665	810.00-
TUITION REIMB	005150	00 08/05/2016			001-1300-412.25-09	TUITION REIMB	810.00	

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VEND NO INVOICE NO	SEQ# VOUCHER P.O. NO	VENDOR NAME	BK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0006198 MEAL 8/09/16 MEAL 8/09/16	00 000249 000249	SEGURA, JENNIFER	00	08/04/2016 08/05/2016	001-2200-421.23-06 001-2200-421.23-06	PSP TRAINING MEAL PSP TRAINING MEAL	CHECK #: 1555665 12.00	12.00-
0004009 36491 36491 36491	00 000208 000208 000207	SIMPLER LIFE EMERGENCY	00	08/04/2016 08/05/2016 08/05/2016	001-0000-201.10-00 001-0000-201.10-00 200-0000-223.00-00	USE TAX USE TAX 5 PERSON EMERGENCY KITS	CHECK #: 1555666 1555666 640.72	822.00- 2.97 640.72-
0001561 103332 103332 120219 120219 122459 122459	00 PI0366 PI0366 PI0310 PI0310 PI0365 PI0365	SMART & FINAL	00	08/04/2016 08/05/2016 08/04/2016 08/05/2016 08/05/2016	001-4020-461.36-09 001-4020-461.36-09 201-4060-446.36-65 201-4060-446.36-65 201-4060-446.36-65 201-4060-446.36-65	DAY CAMP SUPPLIES DAY CAMP SUPPLIES SENIOR CENTER FOOD SENIOR CENTER FOOD SR CTR BDAY SR CTR BDAY	CHECK #: 1555667 11.18 1555667 55.09 1555667 19.47	637.75- 11.18- 55.09- 19.47-
0006127 MEAL 8/11/16 MEAL 8/11/16	00 000257 000257	SMITH, BRANDON	00	08/04/2016 08/05/2016	001-2200-421.23-06 001-2200-421.23-06	PSP TRAINING MEAL PSP TRAINING MEAL	CHECK #: 1555668 12.00	85.74- 12.00-
0004391 MEAL 7/06/16 MEAL 7/06/16 MEAL 7/14/16 MEAL 7/14/16	00 000234 000234 000235 000235	SMITH, JASON	00	08/04/2016 08/05/2016 08/04/2016 08/05/2016	670-7000-473.25-06 670-7000-473.25-06 670-7000-473.25-06 670-7000-473.25-06	OUTAGE AT OLD COURT HOUSE OUTAGE AT OLD COURT HOUSE CIRCUIT 24 OUTAGE CIRCUIT 24 OUTAGE	CHECK #: 1555669 14.00 1555669 14.00	14.00- 14.00- 14.00- 14.00-
0001371 2011958816JUL16000211 2011958816JUL16000211	00 000234 000234	SOUTHERN CALIFORNIA EDISON	00	08/04/2016 08/05/2016	670-7000-473.26-04 670-7000-473.26-04	HIGHLAND HOME RD HIGHLAND HOME RD	CHECK #: 1555670 57.09	28.00- 57.09-
0001373 19078 19078	00 PI0294 PI0294	SOUTHERN CALIFORNIA JOINT POLE	00	08/04/2016 08/05/2016	670-7000-473.27-11 670-7000-473.27-11	MONTHLY DUES MONTHLY DUES	CHECK #: 1555671 613.84	57.09- 613.84-
0006762 1018 1018	00 SPIDAWEB LLC 005202	SPIDAWEB LLC	00	08/04/2016 08/05/2016	670-7000-473.89-49 670-7000-473.89-49	SOFTWARE MAINT & TECH SPPRT SOFTWARE MAINT & TECH SPPRT	CHECK #: 1555672 1,440.00	613.84- 1,440.00-
0007067 3902199	00 PI0344	STOEL RIVES, LLP	00	08/04/2016	663-6300-471.96-35	VENDOR TOTAL * FLUME RESTORATION	1,440.00 CHECK #: 1555673	1,440.00- 3,250.00-

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0007067	00	STOEL RIVES, LLP						
3902199		PI0344 027990	00	08/05/2016	663-6300-471.96-35	FLUME RESTORATION	3,250.00	
						VENDOR TOTAL *	3,250.00	
0001126	00	SUNGARD PUBLIC SECTOR INC						
123130		PI0302	00	08/04/2016	761-3100-480.23-52	TRANS MGR JUNE 2016	191.45	
123130		PI0302	00	08/05/2016	761-3100-480.23-52	TRANS MGR JUNE 2016	191.45	
						VENDOR TOTAL *	191.45	
0004412	00	TIME WARNER CABLE						
CITY HL 08/2016000240			00	08/04/2016	001-2060-446.26-09	#8448410810051007	CHECK #: 1555675	69.33-
CITY HL 08/2016000240			00	08/05/2016	001-2060-446.26-09	#8448410810051007	CHECK #: 69.33	32.03-
FS 89 AUG CABLE000244			00	08/04/2016	001-2400-422.26-09	FS 89 CABLE AUG 2016	CHECK #: 1555675	24.97-
FS 89 AUG CABLE000244			00	08/05/2016	001-2400-422.26-09	FS 89 CABLE AUG 2016	CHECK #: 24.97	
						VENDOR TOTAL *	94.30	94.30-
0006925	00	UNITED WATER WORKS, INC						
SI00041334.001	PI0345		00	08/04/2016	660-0000-131.00-00	BLACK MARKING PAINT	CHECK #: 1555676	32.03-
SI00041334.001	PI0345		00	08/05/2016	660-0000-131.00-00	BLACK MARKING PAINT	CHECK #: 32.03	
SI00041334.002	PI0346		00	08/04/2016	660-0000-131.00-00	BLACK MARKING PAINT	CHECK #: 1555676	77.80-
SI00041334.002	PI0346		00	08/05/2016	660-0000-131.00-00	BLACK MARKING PAINT	CHECK #: 77.80	
						VENDOR TOTAL *	109.83	109.83-
0002269	00	UNITED WAY OF THE INLAND VALLEY						
20160805	PRO805		00	08/04/2016	001-0000-204.60-00	PAYROLL SUMMARY	CHECK #: 1555677	107.00-
20160805	PRO805		00	08/05/2016	001-0000-204.60-00	PAYROLL SUMMARY	CHECK #: 107.00	
						VENDOR TOTAL *	107.00	107.00-
0005369	00	VERIZON WIRELESS						
9767744145	005154		00	08/04/2016	670-7000-473.26-05	05/27/16-06/26/16 VERM	CHECK #: 1555678	13.83-
9767744145	005154		00	08/05/2016	670-7000-473.26-05	05/27/16-06/26/16 VERM	CHECK #: 13.83	
9767751644	005153		00	08/04/2016	670-7000-473.26-05	05/27/16-06/26/16 VERM	CHECK #: 1555678	13.90-
9767751644	005153		00	08/05/2016	670-7000-473.26-05	05/27/16-06/26/16 VERM	CHECK #: 13.90	
9767782160	005152		00	08/04/2016	670-7000-473.26-05	05/27/16-06/26/16 VERM	CHECK #: 1555678	196.48-
9767782160	005152		00	08/05/2016	670-7000-473.26-05	05/27/16-06/26/16 VERM	CHECK #: 196.48	
9767789677	005151		00	08/04/2016	670-7000-473.26-05	05/27/16-06/26/16 VERM	CHECK #: 1555678	13.65-
9767789677	005151		00	08/05/2016	670-7000-473.26-05	05/27/16-06/26/16 VERM	CHECK #: 13.65	
						VENDOR TOTAL *	237.86	237.86-
0006650	00	VULCAN MATERIALS						
71183891	PI0354		00	08/04/2016	660-6300-471.45-17	COLD MIX	CHECK #: 1555679	1,604.35-
71183891	PI0354		00	08/05/2016	660-6300-471.45-17	COLD MIX	CHECK #: 1,604.35	
						VENDOR TOTAL *	1,604.35	1,604.35-
0004984	00	WALKER, BRIAN						
MEAL 8/09/16	000248		00	08/04/2016	001-2200-421.23-06	PSP TRAINING MEAL	CHECK #: 1555680	12.00-
MEAL 8/09/16	000248		00	08/05/2016	001-2200-421.23-06	PSP TRAINING MEAL	CHECK #: 12.00	
						VENDOR TOTAL *	12.00	12.00-
0001436	00	WASTE MANAGEMENT OF THE						
						VENDOR TOTAL *	12.00	12.00-

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INVOICE	NO	VOUCHER	P.O.	NO	DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED
0001436	00		WASTE MANAGEMENT OF THE						
JULY 16					00 08/04/2016	690-9600-453.23-10	REFUSE FOR MONTH OF JULY	CHECK #: 1555681	222,947.09-
JULY 16					00 08/05/2016	690-9600-453.23-10	REFUSE FOR MONTH OF JULY	222,947.09	
00099001	00		WEIDMANN ELECTRICAL TECHNOLOGY, INC						
5900131874					00 08/04/2016	670-7000-473.23-06	MAINT & DIAG TRAINING CRS	CHECK #: 1555682	
5900131874					00 08/05/2016	670-7000-473.23-06	MAINT & DIAG TRAINING CRS	3,885.00	
0004421	00		WELLS FARGO CARD SERVICES INC						
MG4641JULY16					00 08/04/2016	001-0000-201.10-00	SALES & USE TAX	CHECK #: 1555684	2.80
MG4641JULY16					00 08/05/2016	001-0000-201.10-00	SALES & USE TAX	CHECK #: 1555684	
MG4641JULY16					00 08/04/2016	001-0000-201.10-00	SALES & USE TAX	CHECK #: 1555684	10.71
MG4641JULY16					00 08/05/2016	001-0000-201.10-00	SALES & USE TAX	CHECK #: 1555684	
MG4641JULY16					00 08/04/2016	001-0000-201.00-00	SALES & USE TAX	CHECK #: 1555684	4.19
MG4641JULY16					00 08/05/2016	001-0000-201.00-00	SALES & USE TAX	CHECK #: 1555684	
MG4641JULY16					00 08/04/2016	001-1300-412.23-05	R CHAPARROSA-CALPERS ED	CHECK #: 1555684	350.00-
MG4641JULY16					00 08/05/2016	001-1300-412.23-05	J MILLIER-CALPERS ED 2016	CHECK #: 1555684	350.00-
MG4641JULY16					00 08/04/2016	001-1300-412.23-05	J MILLIER-CALPERS ED 2016	CHECK #: 1555684	348.00-
MG4641JULY16					00 08/05/2016	001-1900-412.23-06	WEBINAR-CALCULATING OT	CHECK #: 1555684	153.96-
MG4641JULY16					00 08/04/2016	001-1900-412.23-05	P D'SPAIN, ONT-SMF OCT 18	CHECK #: 1555684	350.00-
MG4641JULY16					00 08/05/2016	001-1900-412.23-05	M GREEN-CALPERS ED FORUM	CHECK #: 1555684	650.00-
MG4641JULY16					00 08/04/2016	001-1900-412.23-05	M GREEN-CALPERS ED FORUM	CHECK #: 1555684	275.00-
MG4641JULY16					00 08/05/2016	001-2200-421.23-06	ARRECTCHE-SPVR LDRSHD INS	CHECK #: 1555684	350.00-
MG4641JULY16					00 08/04/2016	001-2200-421.23-06	HOLDER-CA CHPTR ADV TRNR	CHECK #: 1555684	239.99-
MG4641JULY16					00 08/05/2016	001-2200-421.23-06	COPSWEST 2016 CONF-HOLDER	CHECK #: 1555684	299.00-
MG4641JULY16					00 08/04/2016	001-4010-461.23-06	J GARCIA CERTFD POOL OPTR	CHECK #: 1555684	37.75-
MG4641JULY16					00 08/05/2016	001-4010-461.23-06	K BRANDON TRAINING	CHECK #: 1555684	144.58
MG4641JULY16					00 08/04/2016	001-3100-480.23-06	FRENCH ARMY TROPICAL HAT	CHECK #: 1555684	8.52
MG4641JULY16					00 08/05/2016	001-3110-480.36-00	FRENCH ARMY TROPICAL HAT	CHECK #: 1555684	34.08
MG4641JULY16					00 08/04/2016	001-3110-480.36-00	COOLING VEST, (2) HYDRATION	CHECK #: 1555684	8.52-
MG4641JULY16					00 08/05/2016	001-3110-480.36-00	ERGODYNE CHILL-ITS TOWEL	CHECK #: 1555684	34.08
MG4641JULY16					00 08/04/2016	001-3110-480.36-00	ERGODYNE CHILL-ITS TOWEL	CHECK #: 1555684	8.52-
MG4641JULY16					00 08/05/2016	001-3110-480.36-00	ERGODYNE CHILL-ITS TOWEL	CHECK #: 1555684	53.70-
MG4641JULY16					00 08/04/2016	001-3110-480.36-00	BANANA BOAT SUNSCREEN	CHECK #: 1555684	56.59-
MG4641JULY16					00 08/05/2016	001-3110-480.36-00	KAKADU HAT	CHECK #: 1555684	

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VEN# NO	SEC#	VENDOR NAME	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR
INVOICE	NO	VOUCHER	P.O.	DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED
NO		NO	NO					AMOUNT
0004821	00	WELLS FARGO CARD SERVICES INC		005171	00 08/05/2016	761-3110-480.36-00 KAKADU HAT	56.59	
MG4641JULY16								
0004821	00	WELLS FARGO CARD SERVICES INC, CK GRP-A				VENDOR TOTAL *	3,691.99	3,691.99-
MC0783JULY16	005196		00 08/04/2016	001-1300-412.23-01	SR CIVIC ENGINEER JOB AD	CHECK #: 1555683	200.00	200.00-
MC0783JULY16	005196		00 08/05/2016	001-1300-412.23-01	SR CIVIC ENGINEER JOB AD	CHECK #: 200.00	1555683	1555683
MC0783JULY16	005197		00 08/04/2016	001-1300-412.23-03	R CHAPPAROSA MBRSHD DUES	CHECK #: 1555683	350.00	350.00-
MC0783JULY16	005197		00 08/05/2016	001-1300-412.23-03	R CHAPPAROSA MBRSHD DUES	CHECK #: 350.00	1555683	1555683
MC0783JULY16	005197		00 08/04/2016	001-1300-412.23-05	R CHAPPAROSA CONF REGSTN	CHECK #: 1555683	670.00	670.00-
MC0783JULY16	005197		00 08/05/2016	001-1300-412.23-05	R CHAPPAROSA CONF REGSTN	CHECK #: 670.00		
0002281	00	WESCO DISTRIBUTION, INC				VENDOR TOTAL *	1,220.00	1,220.00-
829975	PI0284		00 08/04/2016	670-0000-131.00-00	INSULATED CLEVIS	CHECK #: 1555685	274.75	274.75-
829975	PI0284		00 08/05/2016	670-0000-131.00-00	INSULATED CLEVIS	CHECK #: 274.75	1555685	1555685
858271	PI0285		00 08/04/2016	670-0000-131.00-00	CME BRENUV XLP	CHECK #: 1555685	2,475.47	2,475.47-
858271	PI0285		00 08/05/2016	670-0000-131.00-00	CME BRENUV XLP	CHECK #: 2,475.47		
0006765	00	WESTERN ELECTRICITY COORDINATING				VENDOR TOTAL *	2,750.22	2,750.22-
INV004690	000210		00 08/04/2016	670-7010-473.27-70	UNSCHEDULED FLOW	CHECK #: 1555686	314.41	314.41-
INV004690	000210		00 08/05/2016	670-7010-473.27-70	UNSCHEDULED FLOW	CHECK #: 314.41		
0002690	00	WESTERN RIVERSIDE COUNCIL				VENDOR TOTAL *	314.41	314.41-
7079	000237		00 08/04/2016	001-2800-441.41-13	FY16/17 CLEAN CITIES CLTN	CHECK #: 1555687	3,000.00	3,000.00-
7079	000237		00 08/05/2016	001-2800-441.41-13	FY16/17 CLEAN CITIES CLTN	CHECK #: 3,000.00	1555687	1555687
7079	000238		00 08/04/2016	132-4900-446.41-13	FY16/17 CLEAN CITIES CLTN	CHECK #: 1555687	3,000.00	3,000.00-
7079	000238		00 08/05/2016	132-4900-446.41-13	FY16/17 CLEAN CITIES CLTN	CHECK #: 3,000.00		
0006662	00	XENIA PACIFIC, INC				VENDOR TOTAL *	6,000.00	6,000.00-
3896	000206		00 08/04/2016	200-0000-223.00-00	DISASTER EXPO BANNERS	CHECK #: 1555688	1,404.00	1,404.00-
3896	000206		00 08/05/2016	200-0000-223.00-00	DISASTER EXPO BANNERS	CHECK #: 1,404.00		
0006499	00	ZENNER PERFORMANCE METERS, INC				VENDOR TOTAL *	1,404.00	1,404.00-
0032504-IN	PI0351		00 08/04/2016	660-6300-471.45-11	TEST WATER METER	CHECK #: 1555689	50.00	50.00-
0032504-IN	PI0351		00 08/05/2016	660-6300-471.45-11	TEST WATER METER	CHECK #: 50.00		
GRAND TOTAL *****							530,426.36	747,358.86-
TOTAL EXPENDITURES *****							50.00	747,358.86-
HAND ISSUED TOTAL ***							50.00	747,358.86-
TOTAL EXPENDITURES *****							530,426.36	747,358.86-
GRAND TOTAL *****							216,932.50-	216,932.50-

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VEND NO	SEQ#	VENDOR NAME	BNK CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
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0006872	00	ICS, INC - INTERNATIONAL COMPUTING				216,932.50	
7142016		PIO327 027341 00 08/05/2016		674-7000-473.90-11	2014-04E PHASE III		

VENDOR TOTAL *						216,932.50	
TOTAL EXPENDITURES ****						216,932.50	
GRAND TOTAL *****							216,932.50

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VEND NO INVOICE NO	SEQ#	VENDOR NAME VOUCHER P.O. NO	BK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0003065	00	ALBERT A. WEBB ASSOCIATES						
163602		PI0404 027967 00 08/17/2016			663-6300-471.90-78	BANNING WATER CANYON DES	7,052.74	
						VENDOR TOTAL *	7,052.74	
0004265	00	AMERICAN FORENSIC NURSES						
68153		PI0418 027996 00 08/01/2016			001-2200-421.33-31	NURSE STANDYBY FEE SEPI6	800.00	
68162		PI0422 027996 00 07/15/2016			001-2200-421.33-31	BLOOD DRAWS 23152/11550	426.00	
68211		PI0423 027996 00 07/15/2016			001-2200-421.33-31	BLOOD DRAWS (3) 23152'S	176.00	
68142		005285 00 06/30/2016			001-2200-421.33-31	23152 BLOOD DRAWS	76.00	
						VENDOR TOTAL *	1,478.00	
0005215	00	ARIAS, JOE						
MEAL 07/19/16		000289 00 07/19/2016			670-7000-473.25-06	TRANSFORMER CHANGE OUT	14.00	
MEAL 07/20/16		000294 00 07/20/2016			670-7000-473.25-06	OUTAGE @ 668 E CHRISTIE	42.00	
						VENDOR TOTAL *	56.00	
0006456	00	ARROW STAFFING SERVICE						
00086366		000356 00 08/01/2016			660-6300-471.23-27	CATHY PARDUS W/E 7/30	832.20	
00086366		000356 00 08/01/2016			680-8000-454.23-27	CATHY PARDUS W/E 7/30	356.66	
						VENDOR TOTAL *	1,188.86	
0004816	00	AT&T GLOBAL CUSTOMER CARE CENTER						
0602057592		000309 00 07/19/2016			370-2200-421.26-05	SRVCE DATES: 07/19-8/18	378.42	
						VENDOR TOTAL *	378.42	
0006942	00	AUER, WILLIAM						
MEAL 8/18/16		000367 00 08/10/2016			001-2200-421.23-06	PSP TRAINING MEAL	12.00	
						VENDOR TOTAL *	12.00	
0006772	00	AVERY, ALEXANDRA						
MEAL 8/19/16		000379 00 08/09/2016			001-2210-421.23-06	DOMESTIC VIOLENCE CLASS	12.00	
						VENDOR TOTAL *	12.00	
0006774	00	BABCOCK LABORATORIES, INC						
BD60261-0030		005260 00 04/22/2016			660-6300-471.23-32	DIOXINS, ASBESTOS	1,205.00	
BD60013-0030		005260 00 04/01/2016			660-6300-471.23-32	DIOXINS, ASBESTOS	2,410.00	
BD62390-0030		005260 00 04/29/2016			660-6300-471.23-32	11-COLIFORM TESTS	165.00	
BE60232-0030		005261 00 05/04/2016			680-8000-454.23-32	2-TOTAL DISSOLVED SOLIDS	40.00	
						VENDOR TOTAL *	3,820.00	
0009001	00	BATH, DALJIT						
000090887		UT 00 07/29/2016			001-0000-218.22-22	UB CR REFUND-FINALS	120.02	
						VENDOR TOTAL *	120.02	
0009001	00	BEAL PRINT MEDIA DISTRIBUTION						
000077887		UT 00 07/29/2016			001-0000-218.22-22	UB CR REFUND-FINALS	662.29	
						VENDOR TOTAL *	662.29	
0006091	00	BEAUMONT DO IT BEST HOME CENTER						
426818		PI0416 027915 00 08/03/2016			001-4000-461.36-03	JANITORIAL SUPPLIES	36.03	

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0006091 426733 426542 426542	00 00 00 00	BEAUMONT DO IT BEST HOME CENTER PI0387 027915 00 08/02/2016 PI0433 027915 00 07/28/2016 PI0434 027915 00 07/28/2016		100-4900-431.36-00 702-3800-480.36-00 702-3800-480.36-00	COOLER RACK EXT CORD/METAL WHEELS EXT CORD/METAL WHEELS	68.03 34.03 30.77	
0006522 5-10-16	00	BEAUMONT GLASS AND DOOR PI0538 027280 00 05/10/2016		001-4000-461.30-02	AQUATICS REPAIR	168.86 325.47	
0000951 65652 65619	00 00 00	BEAUMONT SAFE & LOCK PI0419 027917 00 08/21/2016 PI0439 027917 00 08/29/2016		001-2200-421.36-00 001-4000-461.30-02	NEW HIRE KEYS/PD WEST KEYS DYSART PARK	325.47 6.85 8.75	
0006871 18609-16	00	BERNARDS BROS, INC PI0393 027193 00 07/31/2016		674-7000-473.90-11	2014-04E CONST MGMT	15.60 12,310.00	
0002896 COMPUTER LOAN	00 00	BEST BUY CO., INC. 000402	00 08/10/2016	001-0000-116.21-02	RENEE ADDCOX - EMPLOYEE	12,310.00 1,996.75	
0007065 11406 11406	00 00 00	BLUE SKY OUTFITTERS, INC PI0412 027962 00 07/13/2016 PI0413 027962 00 07/13/2016		660-6300-471.41-46 660-6300-471.41-46	PROMOTIONAL FLASHLIGHTS PROMOTIONAL FLASHLIGHTS	1,996.75 1,150.20 35.00	
0002037 65104 65104	00 00 00	BNI BUILDING NEWS PI0398 027885 00 07/20/2016 PI0399 027885 00 07/20/2016		001-3000-442.23-06 001-3000-442.23-06	STANDARD PLANS STANDARD PLANS	1,185.20 99.44 11.95	
0099001 000086561	00 00	BRESLER, RONALD L UT	00 07/29/2016	001-0000-218.22-22	VENDOR TOTAL * UB CR REFUND-FINALS	111.39 98.42	
0007038 783 719	00 00 00	BMW & COMPANY PI0386 027861 00 08/03/2016 PI0397 027861 00 07/19/2016		001-3200-412.90-15 001-3200-412.90-15	VENDOR TOTAL * 2016-02 CC GENERATOR ENCL 2016-02 CC GENERATOR ENCL	98.42 19,950.00 20,045.00	
0006858 LAM, A 081716	00 00	CALIFORNIA LAW ENFORCEMENT ASSOC 000372	00 08/09/2016	001-2200-421.23-06	VENDOR TOTAL * CLEARS MEETING 8/17/16	39,995.00 20.00	
0005171 MEAL 8/18/16	00 00	CALLAHAN, BRIAN 000366	00 08/10/2016	001-2200-421.23-06	VENDOR TOTAL * PSP TRAINING MEAL	20.00 12.00	
0001010	00	CHEVRON AND TEXACO BUSINESS			VENDOR TOTAL *	12.00	

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VEN NO INVOICE NO	SEQ#	VENDOR NAME VOUCHER P.O. NO	BK CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0001010 47971371	00	CHEVRON AND TEXACO BUSINESS	00 07/22/2016	702-3800-480.36-11	07/06 REF #0126177 PD GAS	110.64	
					VENDOR TOTAL *	110.64	
0000120 0954-449583	00	CONSOLIDATED ELECTRICAL	00 06/22/2016	001-3200-412.30-02	100W MH MED BASE	401.76	
					VENDOR TOTAL *	401.76	
0005257 16362	00	COZAD & FOX, INC	PI0394 02/7392 00 07/28/2016	855-9500-490.93-30	HARGRAVE AND RAMSEY DES	925.00	
					VENDOR TOTAL *	925.00	
0003412 1322177 5093007 5093786 5093000	00	CREATIVE BUS SALES INC	PI0376 02/7284 00 06/17/2016 PI0400 02/7921 00 08/19/2016 PI0435 02/7921 00 08/08/2016 PI0436 02/7921 00 08/19/2016	702-3800-480.30-05 702-3800-480.38-52 702-3800-480.38-52 702-3800-480.38-52	OIL FILTER, OIL #223 GAUGE #221 REFRIG. VALVE #221 FRONT AC VALVE	159.94 206.67 229.48 94.04	
					VENDOR TOTAL *	690.13	
0099001 000089669	00	DARROUGH, PENNY R	UT 00 07/29/2016	001-0000-218.22-22	UB CR REFUND-FINALS	3.23	
					VENDOR TOTAL *	3.23	
0007082 610299	00	DIAMOND HILLS CHEVROLET BUICK GMC	PI0401 00 07/31/2016	702-3800-480.38-52	#311 PAN	82.58	
					VENDOR TOTAL *	82.58	
0005552 28962772863	00	DIRECTV	PI0383 028000 00 07/10/2016	001-2200-421.26-09	PD CMND CTR SATELLITE	19.00	
					VENDOR TOTAL *	19.00	
0006577 07182016	00	EAST VALLEY WATER DISTRICT	000305 00 07/18/2016	660-6300-471.23-03	FY17 ERNIE MEMBERSHIP DUES	400.00	
					VENDOR TOTAL *	400.00	
0003207 MEAL 07/19/16 MEAL 07/20/16	00	ELIZONDO, MARIO	000293 00 07/19/2016 000295 00 07/20/2016	670-7000-473.25-06 670-7000-473.25-06	TRANSFORMER CHANGE OUT OUTAGE @ 668 E CHRISTIE	14.00 28.00	
					VENDOR TOTAL *	42.00	
0099001 000076571	00	FARUQUE, NSM	UT 00 07/29/2016	001-0000-218.22-22	UB CR REFUND-FINALS	30.26	
					VENDOR TOTAL *	30.26	
0002225 MEAL 07/21/16	00	FIELD, MATT	000298 00 07/21/2016	670-7000-473.25-06	OUTAGE @ 46631 PORTER ST	28.00	
					VENDOR TOTAL *	28.00	
0000109 5261890032	00	FLEET SERVICES INC	PI0486 028036 00 07/27/2016	702-3800-480.38-52	#222FLEX TUBE/CLAMP	56.64	

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VEN NO	SEQ#	VENDOR NAME	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0000109	00	FLEET SERVICES INC						
5261950004		PI0487 028036 00 08/02/2016			702-3800-480.38-52	#222 SPRING BRAKE	192.78	
						VENDOR TOTAL *	249.42	
0005399	00	FOX OCCUPATIONAL MEDICAL CENTER						
22683-71756		PI0414 027927 00 08/01/2016			001-1300-412.33-32	PRE EMPLOYMENT EXAMS..JULY	618.00	
22683-71756		PI0415 027927 00 08/01/2016			700-5020-480.41-14	PRE EMPLOYMENT EXAMS..JULY	50.00	
						VENDOR TOTAL *	668.00	
0007053	00	FRONTIER COMMUNICATIONS						
9518496777AUG16000358		00 08/01/2016			001-2200-421.26-05	SERVICE DATES: 8/01-08/31	102.58	
						VENDOR TOTAL *	102.58	
0001375	00	GAS COMPANY, THE						
0770268375JUL16000304		00 07/21/2016			001-2200-421.26-06	PD STATION GAS 6/17-7/19	50.48	
13392459007JUL16000307		00 07/27/2016			600-5100-435.26-06	408 HATHAWAY GAS SVCS	15.78	
						VENDOR TOTAL *	66.26	
0006664	00	GIFFORD, AMBER						
MEAL 8/19/16		000376 00 08/09/2016			001-2210-421.23-06	DOMESTIC VIOLENCE CLASS	12.00	
						VENDOR TOTAL *	12.00	
0000448	00	GRAINGER						
9170658638		PI0437 027928 00 07/19/2016			702-3800-480.36-00	CNG-A RELAY PINS	213.29	
						VENDOR TOTAL *	213.29	
0006845	00	GRIGGS JR, CLINTON						
MEAL 7/28/16		000350 00 07/28/2016			610-5800-434.25-06	SAFETY MEETING	14.00	
						VENDOR TOTAL *	14.00	
0000205	00	HAAKER EQUIPMENT COMPANY						
W42600		PI0411 027896 00 07/07/2016			680-8000-454.30-06	HYDRO CYLINDER 3X10	827.14	
						VENDOR TOTAL *	827.14	
0004889	00	HARPER, KRIS						
MEAL 07/21/16		000299 00 07/21/2016			670-7000-473.25-06	OUTAGE @ 46631 PORTER ST	28.00	
EYEWEAR 2016		000306 00 07/12/2016			670-7000-473.25-10	VISION REIMBURSEMENT	127.00	
						VENDOR TOTAL *	155.00	
0005553	00	HAWLEY, CAMERON						
MEAL 07/19/16		000292 00 07/19/2016			670-7000-473.25-06	TRANSFORMER CHANGE OUT	14.00	
MEAL 07/20/16		000296 00 07/20/2016			670-7000-473.25-06	HARGRAVE & CHRISTIE	42.00	
						VENDOR TOTAL *	56.00	
0003993	00	HERNANDEZ, VICKIE MARIE						
MEAL 8/19/16		000378 00 08/09/2016			001-2210-421.23-06	DOMESTIC VIOLENCE CLASS	12.00	
						VENDOR TOTAL *	12.00	
0099001	00	HYATT REGENCY HOTEL						
20876349		000381 00 08/09/2016			001-2200-421.23-06	PHIL HOLDER-FRINAA CONF	658.45	

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VEN#	NO	SEQ#	VENDOR NAME	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR
INVOICE	NO	NO	VOUCHER P.O.	NO	DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED
NO			NO						AMOUNT

0099001 00 HYATT REGENCY HOTEL

VENDOR TOTAL *

658.45

0006487 00 LEJA SURVEYING CORP

2016088 P10384 027491 00 06/28/2016 SURVEYING FOR MAP 37099

VENDOR TOTAL *

4,740.00

0007005 00 LYNN MERRILL AND ASSOCIATES, INC

16-1 P10385 027709 00 08/01/2016 MAR-JUN 16 PRE-TREATMENT

VENDOR TOTAL *

13,545.28

0005163 00 MEDINA, MOSES

MEAL 7/19/16 000351 00 07/19/2016 DUMP SITE -WSTE MGMT

VENDOR TOTAL *

14.00

0099001 00 MORONES &, KARINA E

000078165 UT 00 07/29/2016 UB CR REFUND-FINALS

VENDOR TOTAL *

115.35

0000384 00 NAPA AUTO PARTS

970203 P10483 028032 00 07/15/2016 #49 BELT

971722 P10484 028032 00 07/26/2016 #45 SWAY BAR LINKS

972142 P10485 028032 00 07/29/2016 #226 BRAKES/DUST CAP

972192 P10488 028032 00 07/29/2016 #226 CALIPERS

972228 P10489 028032 00 07/29/2016 #360 V-BELT

970705 P10490 028032 00 07/18/2016 #360 V-BELT

CRDT BELT-ORIG INV 970203

VENDOR TOTAL *

372.10

0002421 00 NEXTEL COMMUNICATIONS

913468316-171 000346 00 07/15/2016 06/12/16 - 07/11/16

VENDOR TOTAL *

33.27

0007032 00 NOTTINGHAM, MICHAEL

MEAL 8/18/16 000365 00 08/10/2016 PSP TRAINING MEAL

VENDOR TOTAL *

12.00

0004076 00 O'REILLY AUTO PARTS

2678-410399 P10498 028031 00 09/02/2016 702-3800-480.38-52 SHOP/TIRE PLUGS

2678-410408 P10499 028031 00 09/02/2016 702-3800-480.38-52 SHOP TIRE LUBE

2678-404042 P10501 028031 00 07/30/2016 702-3800-480.38-52 #313 CABIN/OIL/AIR FILTER

2678-404063 P10502 028031 00 07/30/2016 702-3800-480.38-52 #313 OIL FILTER

2678-404143 P10503 028031 00 07/30/2016 702-3800-480.38-52 #839 OIL FILTER

2678-404146 P10504 028031 00 07/30/2016 702-3800-480.38-52 #828 OIL PRESURE SWITCH

2678-404260 P10505 028031 00 08/06/2016 702-3800-480.38-52 #311 AIR/OIL FILTER

2678-405341 P10506 028031 00 08/06/2016 702-3800-480.38-52 #222 ANTIFREEZE

2678-405348 P10507 028031 00 08/06/2016 702-3800-480.38-52 #316 OIL/AIR FILTER

2678-405547 P10508 028031 00 08/07/2016 702-3800-480.38-52 #49 COMPRESSOR

2678-405683 P10509 028031 00 08/08/2016 702-3800-480.38-52 #620 BATTERY

2678-405707 P10510 028031 00 08/08/2016 702-3800-480.38-52 #340 AIR/OIL/FUEL FILTER

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0004076	00	O'REILLY AUTO PARTS					
2678-405730		PI0511 028031	00 08/08/2016	702-3800-480.38-52	#620 TBI GASKET	1.54	
2678-405731		PI0512 028031	00 08/08/2016	702-3800-480.38-52	#620 TP SENSOR	35.27	
2678-405772		PI0513 028031	00 08/08/2016	702-3800-480.38-52	SHOP REFRIG OIL	29.15	
2678-405773		PI0514 028031	00 08/08/2016	702-3800-480.38-52	#505 REFRIG. OIL	21.58	
2678-405890		PI0515 028031	00 08/09/2016	702-3800-480.38-52	#360 TRUCK BELTS	30.23	
2678-406565		PI0516 028031	00 08/12/2016	702-3800-480.38-52	#49 AIR FILTERS	11.16	
2678-406566		PI0517 028031	00 08/12/2016	702-3800-480.38-52	#21 PADS/ROTORS	135.18	
2678-406636		PI0518 028031	00 08/13/2016	702-3800-480.38-52	#224 LEAK DETECT DYE	19.42	
2678-406651		PI0519 028031	00 08/13/2016	702-3800-480.38-52	#14 AIR/OIL FILTER	15.98	
2678-406705		PI0520 028031	00 08/13/2016	702-3800-480.38-52	INV. LEAK DET. DYE	19.42	
2678-406712		PI0521 028031	00 08/13/2016	702-3800-480.38-52	SHOP/BRAKE CLEANER	50.03	
2678-406751		PI0522 028031	00 08/13/2016	702-3800-480.38-52	#311 AIR FILTER KIT	18.07	
2678-406803		PI0523 028031	00 08/14/2016	702-3800-480.38-52	#620 AIR/OIL FILTER	10.29	
2678-406809		PI0524 028031	00 08/14/2016	702-3800-480.38-52	#45 SHOCKS/BRKS/CNTL ARM	802.82	
2678-406904		PI0525 028031	00 08/14/2016	702-3800-480.38-52	#59 AIR FLTR/BELT/TENS/PU	78.92	
2678-407035		PI0526 028031	00 08/15/2016	702-3800-480.38-52	#203 IGN. COIL	21.87	
2678-407819		PI0527 028031	00 08/19/2016	702-3800-480.38-52	#45 CONTROL ARM ASSY	75.29	
2678-407924		PI0528 028031	00 08/20/2016	702-3800-480.38-52	#233 HEADLIGHT LAMP	17.47	
2678-408051		PI0529 028031	00 08/20/2016	702-3800-480.38-52	#360 COOLANT HOSE	12.91	
2678-408157		PI0530 028031	00 08/21/2016	702-3800-480.38-52	#303 AIR/OIL FILTER	17.80	
2678-408192		PI0531 028031	00 08/21/2016	702-3800-480.38-52	#505 ORIFICE TUBE/HOSE	99.63	
2678-408225		PI0532 028031	00 08/21/2016	702-3800-480.38-52	#505 A/C O-RING	1.38	
2678-408327		PI0533 028031	00 08/22/2016	702-3800-480.38-52	#902 FLASHER	7.16	
2678-408332		PI0534 028031	00 08/22/2016	702-3800-480.38-52	#226 WHEEL SEAL	5.66	
2678-408333		PI0535 028031	00 08/22/2016	702-3800-480.38-52	CREDIT OIL FILTER	3.67	
2678-404115		000406	00 07/05/2016	702-3800-480.38-52	CREDIT-COMPRESSOR	365.06	
2678-405624		000407	00 07/13/2016	702-3800-480.38-52	CREDIT-PRORATED BATTERY	108.28	
2678-405777		000408	00 07/14/2016	702-3800-480.38-52	CREDIT-CTRL. ARM ASSY	75.29	
2678-407919		000409	00 07/26/2016	702-3800-480.38-52	CREDIT-TRUCK BELT	94.	
2678-408307		000410	00 07/28/2016	702-3800-480.38-52	CREDIT-PWR RTD BELT	18.40	
2678-408560		000411	00 07/29/2016	702-3800-480.38-52			

VENDOR TOTAL *

1,736.58

0002460	00	OFFICE DEPOT					
854103311001		PI0496 027936	00 08/27/2016	001-1900-412.36-00	POCKET FILE, TABS, CLIPS	18.40	
854103311001		PI0497 027936	00 08/27/2016	001-1910-412.36-00	POCKET FILE, TABS, CLIPS	86.04	
852323989001		PI0420 027936	00 08/15/2016	001-2200-421.36-00	END TAB FOLDERS-RECORDS	143.18	
853191775001		PI0421 027936	00 08/20/2016	001-2200-421.36-00	SRO-BINDERS FOR SCHOOLS	78.78	

VENDOR TOTAL *

326.40

0006764	00	P&P UNIFORMS					
405295/4		PI0417 027987	00 08/02/2016	001-2200-421.36-04	UNIFM-HOCHSTEIN NEW HIRE	907.55	
405401/4		PI0454 027987	00 08/09/2016	001-2200-421.36-04	DUTY BELT-HOCHSTEIN	53.99	

VENDOR TOTAL *

961.54

0002487	00	PARKHOUSE TIRE, INC.					
2030146207		000383	00 07/12/2016	001-0000-201.10-00	SALES TAX	1.68	
2010473855		PI0468 028028	00 08/10/2016	702-3800-480.23-49	#839 TIRES	7.00	
2010473855		PI0469 028028	00 08/10/2016	702-3800-480.38-52	#839 TIRES	523.24	

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0002487	00	PARKHOUSE TIRE, INC.	08/10/2016	702-3800-480.23-49	INV TIRES	3.50	
2010474276		PI0470 028028 00	08/10/2016	702-3800-480.38-52	INV TIRES	285.23	
2010474276		PI0471 028028 00	08/10/2016	702-3800-480.23-49	#311 TIRES	7.00	
2010474534		PI0472 028028 00	08/10/2016	702-3800-480.38-52	#311 TIRES	475.68	
2010474534		PI0473 028028 00	08/10/2016	702-3800-480.30-05	#619 TIRE	90.41	
2030146207		PI0474 028028 00	08/10/2016	702-3800-480.23-49	INV TIRES	7.00	
2030146502		PI0475 028028 00	08/10/2016	702-3800-480.38-52	INV TIRES	1,463.23	
2030146502		PI0476 028028 00	08/10/2016	702-3800-480.23-49	INV TIRES	10.50	
20301476117		PI0477 028028 00	08/10/2016	702-3800-480.38-52	INV TIRES	682.86	
20301476117		PI0478 028028 00	08/10/2016	702-3800-480.23-49	INV TIRES	7.00	
2030146743		PI0479 028028 00	08/10/2016	702-3800-480.38-52	INV TIRES	398.78	
2030146743		PI0480 028028 00	08/10/2016	702-3800-480.23-49	#303 TIRES	7.00	
2030146893		PI0481 028028 00	08/10/2016	702-3800-480.38-52	#303 TIRES	579.66	
2030146893		PI0482 028028 00	08/10/2016	702-3800-480.38-52			
VENDOR TOTAL *						4,546.41	
0007079	00	PARTS AUTHORITY METRO, LLC	04/25/2016	702-3800-480.38-52	#08 OIL & AIR FILTER	29.21	
91-002809		005260 00	04/25/2016	702-3800-480.38-52	#006 AIR FILTER	16.73	
91-000400		005260 00	04/05/2016	702-3800-480.38-52	#002 AIR & OIL FILTERS	14.39	
91-000470		005260 00	04/12/2016	702-3800-480.38-52	#203 BU BP/AGC-20-RP	2.73	
91-001249		005260 00	04/14/2016	702-3800-480.38-52	#605 XX 95105	4.87	
91-001504		005260 00	04/14/2016	702-3800-480.38-52	#28 AIR FILTER	14.90	
91-001871		005260 00	04/18/2016	702-3800-480.38-52	#67 AIR FILTER	5.93	
91-002808		005260 00	04/25/2016	702-3800-480.38-52	NON/CLR BRKCLNR	20.74	
91-002973		005260 00	04/27/2016	702-3800-480.38-52	#07 FUEL FILTER	3.87	
91-003864		005261 00	05/04/2016	702-3800-480.38-52	1/2 PT CEMENT	8.12	
91-004512		005261 00	05/10/2016	702-3800-480.38-52	LUCAS OIL	16.39	
91-004561		005261 00	05/11/2016	702-3800-480.38-52	#409 OIL & AIR FILTER	14.87	
91-004561		005261 00	05/11/2016	702-3800-480.38-52	#409 OIL FILTER	5.76	
91-004772		005261 00	05/12/2016	702-3800-480.38-52	#502 VAC HOSE & ANTIFREEZ	10.45	
91-005196		005261 00	05/16/2016	702-3800-480.38-52	#502 WIRE SET	20.52	
91-005521		005261 00	05/18/2016	702-3800-480.38-52	#006 BRAKE ROTOR	39.31	
91-006073		005261 00	05/23/2016	702-3800-480.38-52	#06 HARDWARE KIT	19.40	
91-006274		005261 00	05/23/2016	702-3800-480.38-52	#203 AIR FILTER	4.54	
91-006819		005261 00	05/31/2016	702-3800-480.38-52	#09 BRAKE ROTOR,AIR FILTR	142.02	
91-001416		005263 00	06/02/2016	702-3800-480.38-52	CREDIT SEMI M/PAD	23.71-	
91-007152		005264 00	06/02/2016	702-3800-480.38-52	POST CERAMIC	39.65	
91-007158		005265 00	06/02/2016	702-3800-480.38-52	POST CERAMIC/BR54105 ROTR	78.46	
91-007159		005266 00	06/02/2016	702-3800-480.38-52	NON/CLR BRKCLNR	25.79	
91-007690		005267 00	06/06/2016	702-3800-480.38-52	AIR FILTER	6.43	
91-007761		005268 00	06/07/2016	702-3800-480.38-52	AIR FILTER	4.72	
91-008780		005269 00	06/14/2016	702-3800-480.38-52	AIR FILTER	11.04	
91-008834		005270 00	06/15/2016	702-3800-480.38-52	PEAK PRODUCTS	11.21	
91-001772		005271 00	06/16/2016	702-3800-480.38-52	#231 ELEC FUEL PUMP CREDIT	246.25-	
62-446135		005272 00	06/21/2016	702-3800-480.38-52	#43 TRAILING ARM	142.30	
91-001884		005273 00	06/21/2016	702-3800-480.38-52	TENSION PULLEY CREDIT	17.56-	
91-009588		005274 00	06/21/2016	702-3800-480.38-52	#043 AIR FILTER/PRONTO FL	8.59	
91-009589		005275 00	06/21/2016	702-3800-480.38-52	#833 AIR FILTER	7.65	
91-009689		005276 00	06/21/2016	702-3800-480.38-52	#833 POLY RIB BELT	87.58	

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0007079	00	PARTS AUTHORITY METRO, LLC	00 06/22/2016	702-3800-480.38-52	#44 THROT POS SENSOR	31.13	
91-009798		005277	00 06/23/2016	702-3800-480.38-52	#06 AIR DOOR ACTUAT	38.92	
91-009945		005278	00 06/27/2016	702-3800-480.38-52	#908 WHEEL SEALS	21.77	
91-010468		005279	00 06/27/2016	702-3800-480.38-52	#67 STOPPLITE SWITCH	14.16	
91-010481		005280	00 06/27/2016	702-3800-480.38-52	#53 AIR & OIL FILTERS	46.68	
91-010665		005281	00 06/28/2016	702-3800-480.38-52	CONDENSER	96.75	
64-057777		005282	00 06/30/2016	702-3800-480.38-52	AUTO TRANS FILTER	21.18-	
91-002096		005283	00 06/30/2016	702-3800-480.38-52	#839 SHOCKS	93.10	
91-011493		P10491	00 07/06/2016	702-3800-480.38-52	#839 FILTER/BELT	35.35	
91-012265		P10492	00 07/11/2016	702-3800-480.38-52	#361 BATTERY	204.98	
91-013043		P10536	00 07/18/2016	702-3800-480.38-52	#231 FAN MOTOR	52.26	
91-013079		P10537	00 07/18/2016	702-3800-480.38-52	#21 AIR/OIL FILTER	10.37	
91-007579		005261	00 05/04/2016	702-3800-480.30-05	#360 REPAIR & LABOR	1,924.81	
91-002341		000404	00 07/12/2016	702-3800-480.38-52	CREDIT BATTERY CORE	38.88-	

VENDOR TOTAL * 3,040.87

0005043	00	PLUMBERS DEPOT INC	00 06/29/2016	680-8000-454.45-16	BALL VALVE/WORKLIGHT	808.54	
PD-31969		P10408	00 06/29/2016				

VENDOR TOTAL * 808.54

0009001	00	PREMIER PAVING INC	00 07/29/2016	001-0000-218.22-22	UB CR REFUND-FINALS	229.53	
000073347		UT					

VENDOR TOTAL * 229.53

0005565	00	PRO-RISE GARAGE DOOR CO	00 07/26/2016	001-2400-422.30-02	REPLACE CABLES 14' LONG	255.00	
00016166		000356					

VENDOR TOTAL * 255.00

0006193	00	PROFORMA EXPRESS GRAPHICS	00 07/13/2016	660-6300-471.23-02	CCR BROCHURES	677.16	
9015601307		P10410					

VENDOR TOTAL * 677.16

0000858	00	PRUDENTIAL OVERALL SUPPLY	00 08/02/2016	001-3600-461.25-02	PARKS UNIFORMS	6.65	
22284133		P10391	00 08/02/2016	100-4900-431.25-02	STREET UNIFORMS	15.20	
22284132		P10390	00 08/02/2016	660-6300-471.25-02	UNIFORMS - WATER	40.00	
22284124		P10373	00 08/02/2016	680-8000-454.25-02	UNIFORMS - WASTEWATER	15.00	
22284125		P10374	00 08/02/2016	702-3800-480.23-16	FLEET UNIFORMS/TOWELS	11.68	
22284131		P10388	00 08/02/2016	702-3800-480.25-02	FLEET UNIFORMS/TOWELS	17.90	
22284131		P10389	00 08/02/2016				

VENDOR TOTAL * 106.43

0000237	00	REDLANDS FORD	00 07/27/2016	702-3800-480.38-52	#502 DAMPER/PLUNGER	79.91	
5117104		P10402	00 07/28/2016	702-3800-480.38-52	#45 BOLT AND NUT ASSEMBLY	95.16	
5117199		P10466	00 07/28/2016				

VENDOR TOTAL * 175.07

0004344	00	RELIABLE WORKPLACE SOLUTIONS	00 07/21/2016	001-2200-421.30-06	B/W & COLOR PRINTS	43.94	
AR27912		000300	00 07/21/2016	001-2200-421.30-06	B/W & COLOR PRINTS	22.83	
AR27914		000301	00 07/21/2016				

VENDOR TOTAL * 66.77

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VEN NO	SEQ#	VENDOR NAME	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR
INVOICE	NO	VOUCHER P.O.	NO	DATE	NO	DESCRIPTION	AMOUNT	HAND- ISSUED
NO		NO						AMOUNT
0004344	00	RELIABLE WORKPLACE SOLUTIONS						
AR27853		PI0500 027947 00 07/20/2016			001-2200-421.30-06	B/W, COLOR COPIES	257.98	
732433-0		PI0403 027947 00 07/20/2016			001-4500-412.36-00	PAPER, XERO/DUP, WE, LTR, 20#	910.44	
						VENDOR TOTAL *	1,235.19	
0001327	00	RIV. CO. CLERK RECORDER, CK	GRP-A			RELEASE PEND/ LIEN BY GOV	26.00	
543-220-015		000354	00 07/29/2016		001-2740-442.23-07	REAL ESTATE FRAUD TRUST	20.00	
543-220-015		000355	00 07/29/2016		001-2740-442.23-07	REAL ESTATE FRAUD TRUST	46.00	
						VENDOR TOTAL *	72.00	
0001327	00	RIV. CO. CLERK RECORDER, CK	GRP-B			RELEASE PEND/ LIEN BY GOV	39.00	
534-272-004		000356	00 07/26/2016		001-2740-442.23-07	REAL ESTATE FRAUD TRUST	30.00	
534-272-004		000356	00 07/26/2016		001-2740-442.23-07	REAL ESTATE FRAUD TRUST	69.00	
						VENDOR TOTAL *	119.00	
0002478	00	RIV. CO. SHERIFF'S DEPT.			001-2200-421.23-06	BRENTON BULRICE DUI CLASS	119.00	
BULRICE		TUITION000373	00 08/09/2016			VENDOR TOTAL *	119.00	
						VENDOR TOTAL *	119.00	
0002478	00	RIV. CO. SHERIFF'S DEPT., CK	GRP-A			DANA MIKLES - DUI CLASS	119.00	
MIKLES		TUITION 000374	00 08/09/2016		001-2200-421.23-06	VENDOR TOTAL *	119.00	
						VENDOR TOTAL *	119.00	
0002478	00	RIV. CO. SHERIFF'S DEPT., CK	GRP-B			DANIEL DEUSENBERRY-DUI CR	119.00	
D D		TUITION 000375	00 08/09/2016		001-2200-421.23-06	VENDOR TOTAL *	119.00	
						VENDOR TOTAL *	119.00	
0006174	00	RODRIGUEZ-ELIZONDO, MELISSA			001-1900-412.25-10	VISION REIMBURSEMENT	223.60	
EYEWEAR		000359	00 08/07/2016			VENDOR TOTAL *	223.60	
						VENDOR TOTAL *	223.60	
0005901	00	SAN GORGONIO PASS DESIGN AND PRINT			001-2740-442.23-02	BUS CRDS:SHUBIN/CHACON	51.84	
8971		PI0424 027951 00 08/03/2016				VENDOR TOTAL *	51.84	
						VENDOR TOTAL *	51.84	
0005336	00	SCCI, INC DBA			660-6300-471.33-11	SAFETY MTG 7/14/16	250.00	
133756		PI0409 027648 00 07/18/2016				VENDOR TOTAL *	250.00	
						VENDOR TOTAL *	250.00	
0001561	00	SMART & FINAL			001-4000-461.36-22	SNACK BOOTH CCTR	179.78	
125128		PI0440 027953 00 08/04/2016				VENDOR TOTAL *	179.78	
						VENDOR TOTAL *	179.78	
0007037	00	SORIANO, RICHARD			670-7000-473.25-06	TRANSFORMER CHANGE OUT	14.00	
MEAL 07/19/16		000291	00 07/19/2016			VENDOR TOTAL *	14.00	
						VENDOR TOTAL *	14.00	
0001371	00	SOUTHERN CALIFORNIA EDISON			660-6300-471.26-04	WELL 12 - 7073 PLANT D-5	43.94	
2015215155JUL16005291		00 07/30/2016				VENDOR TOTAL *	43.94	
						VENDOR TOTAL *	43.94	
0002535	00	SOUTHERN CALIFORNIA EDISON COMPANY				VENDOR TOTAL *	43.94	

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0002535	00	SOUTHERN CALIFORNIA EDISON COMPANY		00 12/29/2015	670-7000-473.27-11	JOINT POLE AGREEMENT	4,062.00	
7500606962								
0006795	00	SPOK, INC		00 07/30/2016	100-4900-431.23-22	SVC DATE: 8/01/16-8/31/16	10.29	
Z0185223H				00 07/30/2016	660-6300-471.23-22	SVC DATE: 8/01/16-8/31/16	10.28	
Z0185223H				00 07/30/2016	670-7000-473.23-22	SVC DATE: 8/01/16-8/31/16	10.29	
Z0185223H				00 07/30/2016	702-3800-480.23-22	SVC DATE: 8/01/16-8/31/16	10.28	
Z0185223H								
0006647	00	STACY BAYOL - NOTARY		PI0425 027952 00 08/02/2016	001-2740-442.33-11	NUISANCE ABATE RELEASES	41.14	
102								
0005657	00	STUART, DAMON		00 07/19/2016	670-7000-473.25-06	TRANSFORMER CHANGE OUT	14.00	
MEAL 07/19/16				00 07/20/2016	670-7000-473.25-06	OUTAGE, CHRISTIE & GEORGE	42.00	
MEAL 07/20/16								
0004412	00	TIME WARNER CABLE		00 07/18/2016	001-2200-421.26-09	8448410810014567	56.00	
PD 08/2016								
0007050	00	TRAYLOR, VONREE		00 08/09/2016	001-2210-421.23-06	DOMESTIC VIOLENCE CLASS	87.13	
MEAL 8/19/16								
0006533	00	TRI-STAR CONTRACTING II, INC		PI0396 027802 00 07/27/2016	660-6300-471.95-10	2015-01W WATER MAIN REPLC	12.00	
180216E2								
0003590	00	U.S. BANK		00 07/25/2016	680-8000-454.65-08	WASTE WTR SYS IMP PRO 89	165,048.07	
4363123								
0000871	00	UNDERGROUND SERVICE ALERT		00 08/01/2016	100-4900-431.30-13	DIG ALERTS AUGUST 2016	1,150.00	
720160037				00 08/01/2016	660-6300-471.45-08	DIG ALERTS AUGUST 2016	22.00	
720160037				00 08/01/2016	670-7000-473.45-02	DIG ALERTS AUGUST 2016	22.00	
720160037								
0005284	00	VERIZON SELECT SERVICES INC		00 08/01/2016	001-4500-412.26-05	08/01/16 - 08/31/16	66.00	
31444AUG16								
0005369	00	VERIZON WIRELESS		00 07/26/2016	001-2200-421.26-05	06/27/16-07/26/16 VERW	.96	
9769413518				00 07/26/2016	001-2200-421.26-05	06/27/16-07/26/16 VERW	152.04	
9769413519								
0006915	00	V2C GROUP, INC					76.02	
							228.06	

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VEN NO INVOICE NO	SEQ#	VENDOR NAME VOUCHER P.O. NO	BK DATE	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0006915 15009.09	00	V2C GROUP, INC PI0395 027433 00	07/08/2016		855-9500-490.90-30	DESIGN RW PARK	8,168.53	
						VENDOR TOTAL *	8,168.53	
0005139 MEAL 7/19/16 MEAL 7/20/16 MEAL 7/21/16	00	WARE, KENNITH 000347 000348 000349	00 07/19/2016 00 07/20/2016 00 07/21/2016		610-5800-434.25-06 610-5800-434.25-06 610-5800-434.25-06	PICK UP BUS IN FONTANA NEW HIGH SCHOOL TRIPPER PREPARING EVALUATIONS	14.00 14.00 14.00	
						VENDOR TOTAL *	42.00	
0007080 20121978	00	WEBSEEDGE LIMITED PI0539 028035 00	06/02/2016		001-1210-412.33-11	COMMUNICATIONS/MEDIA SERV	22,500.00	
						VENDOR TOTAL *	22,500.00	
0002690 7106	00	WESTERN RIVERSIDE COUNCIL 000302	00 07/25/2016		001-1000-411.23-03	FY16/17 WRCOG MEMBER DUES	3,941.09	
						VENDOR TOTAL *	3,941.09	
0000143 K141417	00	WESTRUX INTERNATIONAL INC PI0438 027957 00	07/14/2016		702-3800-480.38-52	#340 ELBOW	56.13	
						VENDOR TOTAL *	56.13	
0002857 MEAL 8/18/16	00	YOUNGBLOOD, RICHARD 000364	00 08/10/2016		001-2200-421.23-06	PSP TRAINING MEAL	12.00	
						VENDOR TOTAL *	12.00	
0099001 000074467	00	ZAKY &, WAFICK F UT	00 07/29/2016		001-0000-218.22-22	UB CR REFUND-FINALS	16.88	
						VENDOR TOTAL *	16.88	
						TOTAL EXPENDITURES ****	316,519.63	
						GRAND TOTAL *****	316,519.63	

316,519.63

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VEN	SEQ	VENDOR	BNK	ACCOUNT	ITEM	CHECK	EFT
NO	NO	NAME	CHECK/DUE	NO	DESCRIPTION	AMOUNT	EPAY OR
INVOICE	VOUCHER	P.O.	DATE				HAND-ISSUED
NO	NO	NO					AMOUNT

0006408	00	AIR RESOURCES BOARD			
INVC116248	00	07/27/2016	670-7010-473.27-55	AB32 COST OF IMPLANTATION	19,085.00
000414					

00	ATRGAS WEST	00	08/25/2016	660-6300-471.36-08	CYLINDER RENTALS	OXY, NITR	464.60
0002454	P10551	00	027907	670-7000-473.45-05	NITROGEN	160.80	
9938271920	P10464	00	08/25/2016				
9938271919							

00	AL'S KUOTA TRACTOR	30-06	HEDGER	RIADE	SHARPEN	40.00
00000034	100-000000	00-00-00/05/2016	001-3600-461			

72645	PI0588	027910	00	09/09/2016	001-3600-461	30-06	CHAIN SAW REPAIR
72646	PI0589	027910	00	09/09/2016	001-3600-461	30-06	BLOWER
72647	PI0589	027910	00	09/09/2016	660-6300-471	45-16	DUROCUIT LINE FILTER CAP
70812	PI1443	027910	00	07/14/2016	660-6300-471	45-16	TURBO DIAMOND PLATE
72645	PI0588	027910	00	09/09/2016	001-3600-461	30-06	CHAIN SAW REPAIR
72646	PI0589	027910	00	09/09/2016	001-3600-461	30-06	BLOWER
72647	PI0589	027910	00	09/09/2016	660-6300-471	45-16	DUROCUIT LINE FILTER CAP
70812	PI1443	027910	00	07/14/2016	660-6300-471	45-16	TURBO DIAMOND PLATE

72244	
72245	
72812	
72813	
PI0586	00 09/03/2016
PI0587	00 09/03/2016
PI0444	00 07/14/2016
027910	00 07/14/2016
027911	00 07/14/2016
660-6300-471.30-06	BULB, 1X1MMER K11
660-6300-473.35-16	LINE, FILLER CAP
670-7000-473.45-16	DUROCURT
7.76	
131.82	

0003597	00	ALL STAR GLASS, INC.	702-3800-480.30-05	#221	EMERG. HATCH GLASS	188.16
ICT019290		P10555 027909 00 08/10/2016				

00002298	00	ALTURA CREDIT UNION	001-0000-204.80-06	PAYROLL SUMMARY	1,110.00
0002298	00	ALTURA CREDIT UNION	001-0000-204.80-06	PAYROLL SUMMARY	1,110.00
00160819	PRO819	00 08/19/2016	001-0000-204.80-06	PAYROLL SUMMARY	1,110.00

		BLOOD DRAWS	(2)	100.00
00	AMERICAN FORENSIC NURSES			
0004265	P10584 027996 00 07/31/2016	001-2200-421.33-31		100.00
68274	P10610 027996 00 07/31/2016	001-2200-421.33-31		100.00
88221		23152/11550 BLOOD DRAWS 2		

[illegible][illegible]

0005946	ARTISTIC MAINTENANCE, INC.	111-4900-432.23-29	IMD LANDSCAPE SERVICES	5,120.00
00	PI0462 027972 00 08/05/2016			
1150397-IN				

0003844	00	A&T MOBILITY	00	06/02/2016	001-2200-421.26-05	JUN 12, 2016-JUL 11, 2016	186.60
999374722X07192005286							186.60

0003933 00 AUTOMATED GALE SERVICES, INC.

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VEN NO	SEQ#	VENDOR NAME	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR
INVOICE	NO	VOUCHER P.O.	NO	DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED
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0003933	00	AUTOMATED GATE SERVICES, INC.		00 07/13/2016	001-3200-412.30-02	GTE RPR CITY YARD	175.00	
110416		000470				VENDOR TOTAL *	175.00	
0006772	00	AVERY, ALEXANDRA		00 08/11/2016	001-2210-421.23-06	DOMESTIC VIOLENCE CLASS	CHECK #: 155696	12.00-
MEAL 8/19/16		000379				VENDOR TOTAL *	.00	12.00-
0006733	00	BARTON, JUDITH MARGARET		00 07/31/2016	001-4000-461.23-15	YOGA CLASS INSTRUCTOR	59.50	
JULY 2016		000422				VENDOR TOTAL *	59.50	
0006312	00	BATTERY SYSTEMS, INC		00 08/02/2016	702-3800-480.38-52	6SLTV BATTERY	100.80	
3629004		PI0427 027914				VENDOR TOTAL *	100.80	
0099001	00	BEAM, GUADALUPE		00 08/12/2016	001-0000-218.22-22	UB CR REFUND-FINALS	101.23	
000028177		UT				VENDOR TOTAL *	101.23	
0006091	00	BEAUMONT DO IT BEST HOME CENTER		00 07/09/2016	001-2400-422.36-00	BOLT, SINGLE SIDED KEY	10.72	
425615		PI0445 027915				FUEL LINE AND HOSE	3.32	
426611		PI0446 027915				LIGHT BULBS	19.71	
426815		PI0557 027915				HOLE COVER/LOCK/BIT/SCREW	2.89	
427146		PI0558 027915				HOLE COVER/LOCK/BIT/SCREW	4.09	
427146		PI0559 027915				HOLE COVER/LOCK/BIT/SCREW	18.67	
427146		PI0560 027915				WING/JAR CONNECTORS	29.46	
426730		PI0428 027915				PARKS/PAINT	185.32	
426773		PI0429 027915				KILZ PRIMER	6.25	
427179		PI0561 027915				TROWEL/BIT	21.58	
427355		PI0591 027915				SCH80 ADAPTER, PVC PIPE	18.86	
426850		PI0590 027915				SCH80 ADAPTER, PVC PIPE	34.48	
427228		PI0624 027915				VENDOR TOTAL *	355.35	
0000951	00	BEAUMONT SAFE & LOCK		00 09/09/2016	001-4000-461.36-00	KEYS FOR CCTR	10.21	
65629		PI0579 027917				VENDOR TOTAL *	10.21	
0099001	00	BENAVIDES &, RALPH		00 08/12/2016	001-0000-218.22-22	UB CR REFUND-FINALS	115.17	
000092725		UT				VENDOR TOTAL *	115.17	
0005703	00	BENHAR, DIANA & BEN		00 07/31/2016	001-4000-461.23-15	ZUMBA FITNESS CLASS	52.50	
JULY 2016		000419				HIP HOP CLASS INSTRUCTOR	21.00	
MEAL 8/23/16		000420				VENDOR TOTAL *	73.50	
0005577	00	BENNETT, MICHAEL		00 08/02/2016	001-2200-421.23-06	PSP TRAINING MEAL	12.00	
MEAL 8/23/16		000446				VENDOR TOTAL *	12.00	

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VEND NO INVOICE NO	SEQ#	VENDOR NAME VOUCHER P.O. NO	BNK CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0005577	00	BENNETT, MICHAEL			VENDOR TOTAL *	12.00	
0005443	00	BILHIMER, MARJORIE	00 08/11/2016	675-7020-473.42-36	ENERGY ASSISTANCE PROGRAM	131.29	
OCT 15-MAR 16	000426				VENDOR TOTAL *	131.29	
0099001	00	BIRD, DAVID	00 08/12/2016	001-0000-218.22-22	UB CR REFUND-FINALS	32.55	
000023917	UT				VENDOR TOTAL *	32.55	
0007085	00	BOOTH, CATHY	00 08/11/2016	675-7020-473.42-36	ENERGY ASSISTANCE PROGRAM	88.40	
FEB 16 - JUL 16	16000478				VENDOR TOTAL *	88.40	
0002883	00	BRANDON, KATHY	00 08/11/2016	761-3100-480.23-06	DEALING W/DIFFICULT PEOPLE	12.00	
MEAL 08/11/16	000479				DEALING W/DIFFICULT PEOPLE	50.49	
MILEAGE 8/11	000480				VENDOR TOTAL *	62.49	
0099001	00	C & G METAL DESIGN	00 08/12/2016	001-0000-218.22-22	UB CR REFUND-FINALS	439.15	
000091953	UT				VENDOR TOTAL *	439.15	
0099001	00	CALIFORNIA CLETS USERS GROUP	00 08/16/2016	001-2210-421.23-06	PAMELA STONE 2016 CA CLET	350.00	
TUITION 9/13-16	16000493				VENDOR TOTAL *	350.00	
0004000	00	CALIFORNIA, STATE OF	00 08/05/2016	001-2200-421.33-94	JUL'16 LIVE SCAN FEES PD	2,193.00	
180522					VENDOR TOTAL *	2,193.00	
0004000	00	CALIFORNIA, STATE OF, CK GRP-A	00 08/10/2016	001-2200-421.33-31	BLD ALCHOL ANALYSIS	280.00	
183790					VENDOR TOTAL *	280.00	
0099001	00	CAPE	00 08/16/2016	001-2200-421.23-06	INLAND CHPTR MTG-CUNNING	45.00	
CAPE 9/14/16	000485				VENDOR TOTAL *	45.00	
0099001	00	CARLTON PREMIER PROPERTIES INC	00 07/07/2016	001-0000-218.22-22	UB CR REFUND-FINALS	155202	288.76-
000047917	UT				UB CR REFUND	155316	378.01-
000047917					VENDOR TOTAL *	.00	666.77-
0099001	00	CARLTON PROPERTIES	00 08/18/2016	001-0000-218.22-22	UB CR REFUND-FINALS	288.76	
000047917	UT				UB CR REFUND	378.01	
000047917					VENDOR TOTAL *	666.77	
0007086	00	CASSADAS, ERICA					

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VENO NO INVOICE NO	SEQ#	VENDOR NAME VOUCHER P.O. NO	BK CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0007086 MEAL 8/12/16	00	CASSADAS, ERICA 000484	00 08/12/2016	761-3100-480.25-06	CASH OUT OF BALANCE	14.00	
0006396 MEAL 8/09/16 MILEAGE 8/09	00	CASTANEDA, SANDRA 000481 000482	00 08/09/2016 00 08/09/2016	761-3100-480.23-06 761-3100-480.23-06	MICROSOFT EXCEL TRAINING MICROSOFT EXCEL TRAINING	14.00 12.00 50.22	
0005546 FEB 16-JULY 16	00	CAYO, BENJAMIN 000425	00 08/11/2016	675-7020-473.42-36	ENERGY ASSISTANCE PROGRAM	27.47	
0004253 DVS0901 DVT8678 DS05920	00	CDW GOVERNMENT, INC PI0611 027918 00 08/27/2016 PI0617 027918 00 08/23/2016 PI0609 027918 00 08/16/2016		001-1910-412.89-48 001-1910-412.89-48 001-2200-421.36-00	ADOBE ACROBAT DC DELL OPTI 3040 I5-6500 ADAPTER CABLES	431.38 708.96 158.44	
0006233 FEB 16 - JUL 16	00	CHAVEZ, ANNA 16000436	00 08/11/2016	675-7020-473.42-36	ENERGY ASSISTANCE PROGRAM	1,298.78	
0001733 2390783	00	CHEMSEARCH 000469	00 07/20/2016	100-4900-431.36-00	VEWENDOR TOTAL * EYEWEAR DV BLACK HALF FRM	124.13 150.95	
0006433 JAN 16-JUN 16	00	CLYMENS, RONNA 000427	00 08/11/2016	675-7020-473.42-36	VEWENDOR TOTAL * ENERGY ASSISTANCE PROGRAM	94.34	
0004157 JULY 2016	00	COGBILL, IRENE JANE 000416	00 07/31/2016	001-4000-461.23-15	VEWENDOR TOTAL * TOT-TIME INSTRUCTOR	539.00	
0009001 000086179	00	COLFIN AH-CALIFORNIA 6 LLC UT	00 08/12/2016	001-0000-218.22-22	VEWENDOR TOTAL * UB CR REFUND-FINALS	14.18	
0009001 000087359	00	CULLORS, ATREALL T UT	00 08/12/2016	001-0000-218.22-22	VEWENDOR TOTAL * UB CR REFUND-FINALS	60.69	
0004331 51967 51967	00	CULVER COMPANY PI0543 027965 00 07/26/2016 PI0544 027965 00 07/26/2016		001-5400-446.41-86 001-5400-446.41-86	VEWENDOR TOTAL * PRINTING SHIPPING AND HANDLING	1,490.44 217.35	
0004047 005-51710	00	CUMMINS CAL PACIFIC LLC PI0430 027922 00 08/02/2016		702-3800-480.30-05	VEWENDOR TOTAL * #335 AIR COMPRESSOR	1,707.79 1,998.58	

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0004047	00	CUMMINS CAL PACIFIC LLC			VENDOR TOTAL *	1,998.58	
0099001	00	DAFANG ZENG	00 06/29/2016	001-2800-311.16-21	75&REFUND ON SIGN RVW	402.75	
L#24323		005302			VENDOR TOTAL *	402.75	
0099001	00	DE LA PAZ, CARLOS J	00 08/12/2016	001-0000-218.22-22	UB CR REFUND-FINALS	64.91	
000090015		UT			VENDOR TOTAL *	64.91	
0006773	00	DEGUZMAN, EMMANUEL & MILDRED	00 08/11/2016	675-7020-473.42-36	ENERGY ASSISTANCE PROGRAM	75.01	
FEB 16 - JUL 16000435					VENDOR TOTAL *	75.01	
0007082	00	DIAMOND HILLS CHEVROLET BUICK GMC			VENDOR TOTAL *	255.00	
8791		PI0597 028027 00 08/01/2016		702-3800-480.30-05	#45 CORRECT CAMBER BOLTS	179.85	
8578		PI0600 028027 00 07/28/2016		702-3800-480.30-05	#311 DIAG AUTO TRANS	434.85	
0005552	00	DIRECTV			VENDOR TOTAL *	19.95	
29201743133		PI0583 028000 00 08/10/2016		001-2200-421.26-09	COMND CTR SATTELITE PD	19.95	
0099001	00	DOUBLETREE HOTEL - SACRAMENTO			VENDOR TOTAL *	487.40	
86695922		000492 00 08/16/2016		001-2210-421.23-06	PAMELA STONE CA CLETS	145.42	
0099001	00	DUENAS, GRACIE B	00 08/12/2016	001-0000-218.22-22	UB CR REFUND-FINALS	145.42	
000092581		UT			VENDOR TOTAL *	283.50	
0006905	00	ERVIN, IRMA LORENA	00 07/31/2016	001-4000-461.23-15	ZUMBA GOLD INSTRUCTOR	13.62	
JULY 2016		000417			VENDOR TOTAL *	13.62	
0001078	00	FEDDEX	00 08/05/2016	001-2200-421.23-04	SHIP BADGE TO V&V	12.00-	
5-503-15177		PI0495			VENDOR TOTAL *	50.00	
0007041	00	FELIX, ALBERTO	00 05/06/2016	001-2200-421.23-06	PSP TRAINING @ SBSO	330.23	
MEAL 05/03/16		003955			CHECK #:	12.00-	
0000109	00	FLEET SERVICES INC	00 04/28/2016	702-3800-480.23-06	CLINIC- DUNN & GUERRERO	12.00-	
5261190026		005297			VENDOR TOTAL *		
0007053	00	FRONTIER COMMUNICATIONS	00 08/07/2016	001-2200-421.26-05	SERVICE DATES 8/07-09/06		
2130197968AUG16000490							

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INVOICE NO	VOUCHER NO	P.O. NO		DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED AMOUNT
FRONTIER COMMUNICATIONS								
0007053	00			00 08/10/2016	001-4500-412.26-05	SERVICE DATES: 8/10-9/09	116.40	
9518497124	AVG16000511			00 04/19/2016	703-3700-480.30-17	SERVICE DATES 4/19-5/18	296.77	
2131817186	WAY16005298			00 05/19/2016	703-3700-480.30-17	SERVICE DATES 05/19-6/18	296.77	
2131817186	JUN16005300			00 06/19/2016	703-3700-480.30-17	SERVICE DATES 6/19-7/18	296.77	
2131817186	JUL16000462						1,336.94	
VENDOR TOTAL *								
0001375	00	GAS COMPANY, THE		00 08/12/2016	001-2400-422.26-06	3900 W WILSON ST FD	19.51	
12662493001	AG16000490						19.51	
VENDOR TOTAL *								
0000448	00	GRAINGER			660-6300-471.45-16	BATTERY, LUBE, SPIGOT	37.71	
9159392456	PI0448 027928			00 07/07/2016	670-7000-473.45-16	BATTERY, LUBE, SPIGOT	37.71	
9159392456	PI0449 027928			00 07/07/2016			75.42	
VENDOR TOTAL *								
0006308	00	H & L CHARTER CO, INC			201-4060-446.42-06	SR CTR CASINO TRIP 071316	1,200.00	
13969	000421			00 07/13/2016			1,200.00	
VENDOR TOTAL *								
0006232	00	HALLOCK, DENNIS			675-7020-473.42-36	ENERGY ASSISTANCE PROGRAM	91.69	
FEB 16-JULY 16	000424			00 08/11/2016			91.69	
VENDOR TOTAL *								
0009001	00	HARRIS, CREVOTHA			001-0000-218.22-22	UB CR REFUND-FINALS	85.53	
000006743	UT			00 08/12/2016			85.53	
VENDOR TOTAL *								
0009001	00	HARVEY, ANNETTE O			001-0000-218.22-22	UB CR REFUND-FINALS	155345	31.74-
000025817	UT			00 07/14/2016			.00	31.74-
VENDOR TOTAL *								
0003874	00	HEMET OIL COMPANY			702-3800-480.36-11	DIESEL FUEL	1,998.73	
7231996	000473			00 07/26/2016	702-3800-480.36-11	FLEET UNLEADED FUEL	14,894.69	
7231995	000474			00 07/26/2016			16,893.42	
VENDOR TOTAL *								
0003993	00	HERRANDEZ, VICKIE MARIE			001-2210-421.23-06	DOMESTIC VIOLENCE CLASS	CHECK #: 155732	12.00-
MEAL 8/19/16	000378			00 08/11/2016			.00	12.00-
VENDOR TOTAL *								
0006975	00	HIGGINSON ARCHITECTS, INC			674-7000-473.90-11	2014-04 ARCH.SERVICES	3,735.00	
5294	PI0426 027633			00 08/03/2016			3,735.00	
VENDOR TOTAL *								
0009001	00	HIGUERA, TONY & VICTORIA			001-0000-218.22-22	UB CR REFUND-FINALS	73.12	
000065897	UT			00 08/12/2016			73.12	
VENDOR TOTAL *								
0005365	00	HOME DEPOT #8987						

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0005365	00	HOME DEPOT #8987		00 08/04/2016	001-3200-412.30-02	CLAMP METER W/BAR GRAPH	743.09	
2971326		000458		00 07/18/2016	001-4010-461.30-02	PRIVACY FILM	163.98	
9904718		000453		00 08/04/2016	100-4900-431.36-00	AIR CONDITIONER UNIT	582.23	
2101749		000457		00 07/29/2016	660-6300-471.45-16	SHADE TECH ST64 S-LEG	341.28	
8844526		000456		00 07/11/2016	670-7000-473.45-16	CONDUIT CABLE CLAMP	94.46	
6030296		000451		00 07/28/2016	670-7000-473.45-05	TOILET KIT, EYE BOLTS	111.93	
9054538		000454		00 07/28/2016	680-8000-454.45-16	TOILET KIT, EYE BOLTS	19.96	
9054538		000455		00 07/28/2016				
						VENDOR TOTAL *	2,056.93	
0005217	00	IBEW LOCAL 47 RETIREE MEDICAL TRUST		00 08/19/2016	001-0000-204.80-10	PAYROLL SUMMARY	1,972.80	
20160819		PR0819		00 08/19/2016				
						VENDOR TOTAL *	1,972.80	
0002297	00	ICMA RETIREMENT TRUST 457		00 08/19/2016	001-0000-204.16-00	PAYROLL SUMMARY	1,777.41	
20160819		PR0819		00 08/19/2016				
						VENDOR TOTAL *	1,777.41	
0002274	00	INLAND WATER WORKS SUPPLY CO.		00 07/28/2016	660-0000-131.00-00	SMITH-BLAIR CLAMP	141.07	
285881		PI0547		00 07/28/2016				
						VENDOR TOTAL *	141.07	
0007066	00	INNOVATIVE EMERGENCY EQUIPMENT		00 08/15/2016	148-2215-421.89-48	SWAP DATACBUS CROWN VICS	10.80	
1065		PI0603		00 08/15/2016	148-2215-421.89-48	SWAP DATACBUS CROWN VICS	1,040.00	
		PI0604		00 08/15/2016				
						VENDOR TOTAL *	1,050.80	
0006816	00	IRON MOUNTAIN INFORMATION MGMT, LLC		00 06/30/2016	703-3700-480.33-11	MEDIA STORAGE	419.91	
201009829		PI0626		00 06/30/2016				
						VENDOR TOTAL *	419.91	
0006544	00	J.H. DOUGLAS & ASSOCIATES		00 06/30/2016	001-2800-441.33-11	REVIEW RSG HE	468.75	
2 6-30-16		PI0382		00 06/30/2016				
						VENDOR TOTAL *	468.75	
0099001	00	JONES, JENNIFER LEIGH		00 08/12/2016	001-0000-218.22-22	UB CR REFUND-FINALS	44.31	
000092159		UT		00 08/12/2016				
						VENDOR TOTAL *	44.31	
0005213	00	KESTER, ELIZABETH		00 08/03/2016	001-2200-421.25-06	NEW OFFICER SET UP	14.00	
MEAL 8/03/16		000487		00 08/03/2016				
FUEL REIMB		000447		00 08/04/2016	702-3800-480.36-11	FUEL FOR UNIT #17 ON 8/04	20.35	
						VENDOR TOTAL *	34.35	
0006342	00	KRUEGER, BONNIE		00 08/11/2016	675-7020-473.42-36	ENERGY ASSISTANCE PROGRAM	176.11	
MAY 15 - OCT 15000433				00 08/11/2016				
						VENDOR TOTAL *	176.11	
0006632	00	LAND ENGINEERING CONSULTANTS, INC		00 08/04/2016	660-6300-471.90-78	MAIN REPLACEMENT LOC 2	169.00	
2182		PI0455		00 08/04/2016				

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0006632	00	LAND ENGINEERING CONSULTANTS, INC									
2183		PI0456 027177 00 08/04/2016						660-6300-471.90-78	MAIN REPLACEMENT LOC 3	160.50	
									VENDOR TOTAL *	329.50	
0006856	00	LARA, TORIBIO									
FEB 16 - JUL 16		16000431						675-7020-473.42-36	ENERGY ASSISTANCE PROGRAM	163.32	
									VENDOR TOTAL *	163.32	
0006654	00	LEAF									
6645217		PI0581 028044 00 07/16/2016						001-2200-421.32-06	MFGS503 COPIER LEASE PAY	278.69	
									VENDOR TOTAL *	278.69	
0006701	00	LEIDOS ENGINEERING, LLC									
INV-0003950239		PI0441 027713 00 07/14/2016						670-7000-473.33-11	COSA	2,389.50	
INV-0003928374		PI0494 027350 00 06/22/2016						674-7000-473.96-33	ELEC ENG SVCS	5,938.09	
									VENDOR TOTAL *	8,327.59	
0001670	00	LEVEL II, INC									
160501REV.		PI0598 028043 00 05/04/2016						370-2200-421.30-17	MAGUS/FTSRVER ANUAL MAINT	19,275.93	
160501REV.		PI0599 028043 00 05/04/2016						370-2200-421.30-19	MAGUS/FTSRVER ANUAL MAINT	7,804.52	
									VENDOR TOTAL *	27,080.45	
0004968	00	LITHOPASS PRINTING, FORMS,									
40737		PI0580 027933 00 09/05/2016						610-5800-434.23-02	TRANSIT PRINTING	676.72	
									VENDOR TOTAL *	676.72	
0007043	00	MARTIN, VALERIA									
MEAL 8/12/16		000488						761-3100-480.25-06	SHORT STAFF	14.00	
MEAL 8/09/16		000489						761-3100-480.25-06	SHORT STAFF	14.00	
MEAL 8/08/16		000490						761-3100-480.25-06	SHORT STAFF	14.00	
MEAL 8/05/16		000490						761-3100-480.25-06	SHORT STAFF	14.00	
MEAL 8/01/16		000490						761-3100-480.25-06	SHORT STAFF	14.00	
									VENDOR TOTAL *	70.00	
0006926	00	MASCOORO, LILIANA									
MILEAGE 8/03		000483						761-3100-480.25-05	IEMCSBG MEETING	55.08	
									VENDOR TOTAL *	55.08	
0006488	00	MEZA, ROSALVA									
SEP 15 - FEB 16		16000441						675-7020-473.42-36	ENERGY ASSISTANCE PROGRAM	89.36	
									VENDOR TOTAL *	89.36	
0006741	00	MORENO, ANGELA									
NOV 15 - APR 16		16000428						675-7020-473.42-36	ENERGY ASSISTANCE PROGRAM	54.10	
									VENDOR TOTAL *	54.10	
0002301	00	NATIONWIDE RETIREMENT SOLUTIONS									
20160819		PR0819						001-0000-204.16-00	PAYROLL SUMMARY	2,367.51	
									VENDOR TOTAL *	2,367.51	
0099001	00	NATURE HERB HOUSE									
									VENDOR TOTAL *	2,367.51	

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0099001 L#24323 L#24323 L#24323	00 005308 005309 005310	NATURE HERB HOUSE	00 08/18/2016 00 08/18/2016 00 08/18/2016	001-0001-306.12-07 001-2400-351.35-11 001-2700-351.35-20	NATURE HERB HOUSE- REFUND NATURE HERB HOUSE- REFUND NATURE HERB HOUSE- REFUND	85.00 134.00 88.00	
		VENDOR TOTAL *				307.00	
0099001 07/13/16	00 000415	NOMAGUGU MAFU	00 07/13/2016	001-4010-351.35-71	REFUND FOR SWIM LESSON IV	40.00	
		VENDOR TOTAL *				40.00	
0004076 2678-409066 2678-409077 2678-409356 2678-409471 2678-410413 2678-410467 2678-408404	00 PI0571 PI0572 PI0573 PI0574 PI0575 PI0576 PI0578	O'REILLY AUTO PARTS	00 08/26/2016 00 08/26/2016 00 08/27/2016 00 08/28/2016 00 09/02/2016 00 09/02/2016 00 08/22/2016	702-3800-480.38-52 702-3800-480.38-52 702-3800-480.38-52 702-3800-480.38-52 702-3800-480.38-52 702-3800-480.38-52 702-3800-480.38-52	#223 SEALED BEAM #222 ELECTRONIC CLEANER #43 HUB ASSEMBLY #54AIR/OIL FILTER #17 AIR FILTER #17 CERAMINC PAD #62 AC CONDENSER	7.12 8.74 88.72 18.96 11.16 46.41 160.09	
		VENDOR TOTAL *				341.20	
0002460 850947844001 850947844001 850947844001 850947844001 850947844001 850947844001 850947844001 854127857001 854127889001	00 PI0562 PI0563 PI0564 PI0565 PI0566 PI0567 PI0618 PI0619	OFFICE DEPOT	00 07/14/2016 00 07/14/2016 00 07/14/2016 00 07/14/2016 00 09/02/2016 00 07/14/2016 00 08/23/2016 00 08/23/2016	001-1200-412.36-00 001-1200-412.36-00 001-1200-412.36-00 001-1400-412.36-00 001-3000-442.36-00 001-4500-412.36-00 703-3700-480.36-00 761-3100-480.36-00 761-3100-480.36-00	JANTORIAL SUPPLIES OFFICE SUPPLIES OFFICE SUPPLY: PEN/PENCIL, CLOCKS CLIPS/FLAGS OFFICE SUPPLIES OFFICE SUPPLIES MAG BOARD, PHONE REST 3 ML LTR SZ POUCH	10.57 45.04 7.72 19.43 8.90 128.52 20.51 47.38 22.79	
		VENDOR TOTAL *				310.86	
0000516 553419 563707 553419 563707	00 PI0450 PI0452 PI0451 PI0453	OFFICE MAX CONTRACT INC	00 08/07/2016 00 08/08/2016 00 08/07/2016 00 08/08/2016 00 08/08/2016	660-6300-471.36-00 660-6300-471.36-00 670-7000-473.36-00 670-7000-473.36-00	PLATES, FORKS, NAPKINS PLATES PLATES, FORKS, NAPKINS PLATES	28.99 23.46 57.96 46.90	
		VENDOR TOTAL *				157.31	
0005076 S5083236.001	00 PI0447	ONE SOURCE DISTRIBUTORS	00 07/05/2016	670-0000-131.00-00	OH MERLINS 600V	5,934.54	
		VENDOR TOTAL *				5,934.54	
0006725 DEC 15 - MAY	00 16000429	ONTIVEROS, CONSUELO & PEDRO	00 08/11/2016	675-7020-473.42-36	ENERGY ASSISTANCE PROGRAM	100.24	
		VENDOR TOTAL *				100.24	
0006764 405350/4	00 PI0432	P&P UNIFORMS	00 08/04/2016	001-2200-421.36-04	HOCHSTEIN-GOLDNAMEPLTE	12.96	
		VENDOR TOTAL *				12.96	
0002487	00	PARKHOUSE TIRE, INC.					

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INVOICE	NO	VOUCHER P.O.	NO	DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED
NO		NO						AMOUNT

0002487	00	PARKHOUSE TIRE, INC.		08/10/2016	702-3800-480.23-49	TIRE DISPOSAL	163.62	
2030146688		PI0463 028028 00		09/10/2016	702-3800-480.23-49	#240/INV TIRES	10.50	
2010478812		PI0568 028028 00		09/10/2016	702-3800-480.38-52	#240/INV TIRES	1,611.19	
2010478812		PI0569 028028 00		09/10/2016	702-3800-480.30-05	#240 ALIGNMENT	130.00	
2040050430		PI0570 028028 00		09/10/2016				

0005191	00	PARS		08/19/2016	001-0000-204.25-00	PAYROLL SUMMARY	1,915.31	
20160819		PR0819					794.48	

0006371	00	PEREZ, RAUL		08/11/2016	675-7020-473.42-36	ENERGY ASSISTANCE PROGRAM	794.48	
FEB 16 - JUL 16	0000439						107.30	

0006761	00	PLACEMENTS		06/30/2016	002-0000-222.30-35	RSG-JUNE 2016 PROJECT SVC	107.30	
59832		005293		05/31/2016	002-0000-222.30-35	RSG MAY 2016 PROJECT SVC	6,762.42	
59587		005294		06/30/2016	002-2800-441.33-05	RSG-JUNE 2016 PROJECT SVC	11,808.49	
59832		PI0540 026732 00		05/31/2016	002-2800-441.33-05	RSG MAY 2016 PROJECT SVC	6,762.42	
59887		PI0541 026732 00		06/30/2016	002-2800-351.36-01	RSG-JUNE 2016 PROJECT SVC	11,808.49	
59832		005293		05/31/2016				
59587		005294		05/31/2016				

0005043	00	PLUMBERS DEPOT INC		08/08/2016	680-8000-454.45-16	BALL STYLE VALVES	18,570.91	
PD-32256		PI0553 028024 00					143.71	

0001295	00	PRESS ENTERPRISE, THE		05/28/2016	001-1400-412.23-01	ORDINANCE AMENDMENT	143.71	
0010168535		PI0622 027302 00		08/25/2016	670-7000-473.23-01	RFP AD WAREHOUSE SEC	115.20	
0010181845		PI0465 027940 00		06/03/2016	670-7000-473.23-01	PROJECT #2016-03EL	266.80	
0010168038		005312		06/10/2016	670-7000-473.23-01	WAREHOUSE SECURITY SYSTEM	492.20	
0010169677		005316					234.60	

0000858	00	PRUDENTIAL OVERALL SUPPLY		08/09/2016	001-3600-461.25-02	PARKS UNIFORMS	1,108.80	
22287616		PI0461 027959 00		08/16/2016	001-3600-461.25-02	PARKS UNIFORMS	6.65	
22291100		PI0596 027959 00		08/09/2016	100-4900-431.25-02	STREET UNIFORMS	6.65	
22287614		PI0460 027959 00		08/16/2016	100-4900-431.25-02	STREET UNIFORMS	15.20	
22291099		PI0595 027959 00		08/02/2016	660-6300-471.25-02	UNIFORMS/WATER	15.20	
22287597		PI0458 027959 00		08/02/2016	670-7000-473.25-02	EL UNIFORMS	40.00	
22284135		PI0457 027959 00		08/25/2016	670-7000-473.25-02	EL UNIFORMS	166.14	
2280469		PI0467 027959 00		08/09/2016	680-8000-454.25-02	UNIFORMS-WASTEWATER	15.00	
22287599		PI0602 027959 00		08/09/2016	702-3800-480.23-16	FLEET UNIFORMS/TOWELS	11.68	
22287612		PI0458 027959 00		08/09/2016	702-3800-480.23-16	FLEET UNIFORMS/TOWELS	17.90	
22291098		PI0459 027959 00		08/16/2016	702-3800-480.23-16	FLEET UNIFORMS/TOWELS	11.68	
22291098		PI0594 027959 00		08/16/2016	702-3800-480.25-02	FLEET UNIFORMS/TOWELS	17.90	
22284134		PI0615 027959 00		08/02/2016	761-3110-480.25-02	FSR UNIFORMS	24.09	
22280465		PI0620 027959 00		07/26/2016	761-3110-480.25-02	FSR UNIFORMS	24.09	

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0000858	00	PRUDENTIAL OVERALL SUPPLY			VENDOR TOTAL *	538.32	
0004536	00	RAILROAD MANAGEMENT CO, LLC					
333365		000467	00 07/29/2016	660-6300-471.41-04	PL LICENSE # 0244793 FEE	1,028.02	
					VENDOR TOTAL *	1,028.02	
0000465	00	RDO EQUIPMENT COMPANY					
P24062		PI0612 027944	00 09/04/2016	702-3800-480.38-52	MOWER BLADES	237.87	
					VENDOR TOTAL *	237.87	
0000237	00	REDLANDS FORD					
5117248		PI0577 027946	00 07/29/2016	702-3800-480.38-52	#62 RADIATOR	229.54	
5117352		PI0613 027946	00 08/01/2016	702-3800-480.38-52	#838 EXHAUST MANIFOLD	188.08	
					VENDOR TOTAL *	417.62	
0099001	00	RICE, DWIGHT					
HGR B-2		005314	00 08/18/2016	600-0000-223.10-00	REFUND DEP HGR B-2 RICE	285.00	
					VENDOR TOTAL *	285.00	
0006231	00	RILEY, CHARLES					
FEB 16 - JUL 16000432			00 08/11/2016	675-7020-473.42-36	ENERGY ASSISTANCE PROGRAM	82.53	
					VENDOR TOTAL *	82.53	
0006571	00	RIOS, BERTA					
FEB 16 - JUL 16000443			00 08/11/2016	675-7020-473.42-36	ENERGY ASSISTANCE PROGRAM	74.58	
					VENDOR TOTAL *	74.58	
0001327	00	RIV. CO. CLERK RECORDER					
APN 535-360-005000463			00 07/28/2016	001-2740-442.23-07	RELEASE PEND/ LIEN BY GOV	23.00	
APN 535-360-005000464			00 07/28/2016	001-2740-442.23-07	REAL ESTATE FRAUD TRUST	10.00	
					VENDOR TOTAL *	33.00	
0001642	00	RIV. CO. SHERIFF'S DEPARTMENT					
SH0000028855		000486	00 08/02/2016	001-2200-421.41-26	RVRSIDE CAL-ID FY 16-17	30,491.00	
					VENDOR TOTAL *	30,491.00	
0001317	00	RIVERSIDE, COUNTY OF					
JULY 2016		000472	00 08/11/2016	001-2200-321.18-06	JULY 16 PARKING CITATIONS	240.50	
					VENDOR TOTAL *	240.50	
0003314	00	ROBERTSON'S					
831933		PI0625 027948	00 08/09/2016	660-6300-471.45-17	CONCRETE	213.30	
					VENDOR TOTAL *	213.30	
0006730	00	ROW TRAFFIC SAFETY INC					
15002		PI0592 027949	00 08/02/2016	100-4900-431.36-00	SIGN EXTENSION	34.02	
					VENDOR TOTAL *	34.02	
0004559	00	SAFEGUARD BUSINESS SYSTEMS INC					

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0004559	00	SAFEGUARD BUSINESS SYSTEMS INC				77.44	
031600769	000385	00 07/27/2016		001-1900-412.36-00	PAYROLL LASER CHECKS	644.05	
031600769	000386	00 07/27/2016		001-1910-412.36-00	AP LASER CHECKS		
					VENDOR TOTAL *	721.49	
0003125	00	SAN GORGONIO PASS WATER AGENCY				41,210.00	
16-00115	PI0549	027988 00 08/04/2016		660-6300-471.27-14	STATE PROJECT WATER		
					VENDOR TOTAL *	41,210.00	
0099001	00	SAN LUIS, REY X				67.42	
000085955	UT	00 08/12/2016		001-0000-218.22-22	UB CR REFUND-FINALS		
					VENDOR TOTAL *	67.42	
0005146	00	SANDOVAL, ANA				40.07	
08/03/2016	000444	00 08/03/2016		001-4000-461.25-05	MILEAGE REIMB-INTERVIEW		
					VENDOR TOTAL *	40.07	
0006611	00	SIEMENS INDUSTRY, INC				585.21	
5610023135	PI0605	027994 00 08/16/2016		100-4900-431.30-09	TRAFFIC SIGNAL MAINT.	1,699.42	
5620012970	PI0606	027994 00 08/16/2016		100-4900-431.30-09	TRAFFIC SIGNAL REPAIRS		
					VENDOR TOTAL *	2,284.63	
0001561	00	SMART & FINAL				219.86	
127732	PI0554	027953 00 08/11/2016		001-4000-461.36-22	CCTR SNACK BAR		
					VENDOR TOTAL *	219.86	
0006123	00	SMITH, LOIS E				17.50	
JULY 2016	000418	00 07/31/2016		001-4000-461.23-15	GUITAR CLASS INSTRUCTOR		
					VENDOR TOTAL *	17.50	
0001377	00	SO CAL WEST COAST ELECTRIC, INC				402.93	
18370	000468	00 07/11/2016		001-3200-412.30-02	20 AMP RECEPTACLES	2,899.00	
18417	PI0621	028062 00 07/18/2016		702-3800-480.30-06	INSTALL CIRCUITS TO LIFTS		
					VENDOR TOTAL *	3,301.93	
0099001	00	SOCIETY FOR HUMAN RESOURCE MANGMNT				190.00	
9006749319	000494	00 08/16/2016		001-1300-412.23-03	RITA CHAPAROSA - SHRM		
					VENDOR TOTAL *	190.00	
0099001	00	SOUTH POINT HOTEL CASINO AND SPA				190.40	
HVT5B-J	MOLEDOR000498	00 08/16/2016		680-8000-454.23-05	JEROME MOLEDOR HOTEL		
					VENDOR TOTAL *	190.40	
0099001	00	SOUTH POINT HOTEL CASINO AND SPA				190.40	
ZD2QX-J	FROST	00 08/16/2016		660-6300-471.23-05	JEFF FROST- HOTEL		
					VENDOR TOTAL *	190.40	
0099001	00	SOUTH POINT HOTEL CASINO AND SPA				190.40	
TPJFM-J	VALDEZ000500	00 08/16/2016		660-6300-471.23-05	JASON VALDEZ - HOTEL		
					VENDOR TOTAL *	190.40	
0099001	00	SOUTH POINT HOTEL CASINO AND SPA					

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0099001 DDQTH-P GERDES DDQTH-P GERDES	00 000501 000502	SOUTH POINT HOTEL CASINO AND 00 08/16/2016 00 08/16/2016		SPA 660-6300-471.23-05 680-8000-454.23-05	PERRY GERDES - HOTEL PERRY GERDES - HOTEL	95.20 95.20	
0001371 2015215098JUL16000466	00	SOUTHERN CALIFORNIA EDISON	00 08/03/2016	660-6300-471.26-04	WELL 10-7071 PLANT E-5	190.40 944.62	
0001376 09242310481JUL16000471	00	SOUTHERN CALIFORNIA GAS CO	00 07/19/2016	702-3800-480.36-61	FLEET CNG	944.62	
0003952 111722	00	STATEWIDE TOWING & RECOVERY, INC	00 08/05/2016	702-3800-480.30-05	TOW #232 TO YARD	6,461.43 250.00	
0007067 3909884	00	STOEL RIVES, LLP	00 07/27/2016	663-6300-471.96-35	FLUME RESTORATION-LEGAL	250.00	
0007007 201628145	00	SUEZ BANNING PI0552 028037	00 07/31/2016	680-8000-454.23-38	MONTHLY O&M FEE	6,500.00 55,047.00	
0006617 #29	00	SUNRISE SERVICES PI0616 028064	00 08/04/2016	001-3200-412.36-03	JANITORIAL SUPPLIES	55,047.00	
0006760 JAN 16 - JUN 16000442	00	TA, HAI	00 08/11/2016	675-7020-473.42-36	ENERGY ASSISTANCE PROGRAM	2,320.07 133.93	
0001802 355556458	00	TERMINIX COMMERCIAL 005306	00 06/07/2016	001-2200-421.23-24	WORK ORD # 14216070832	133.93	
0006234 JAN 16 - JUN 16000440	00	THOMPSON, BETTY	00 08/11/2016	675-7020-473.42-36	ENERGY ASSISTANCE PROGRAM	46.80 114.67	
0005622 1266333	00	TRANSACT TECHNOLOGIES 000465	00 07/29/2016	761-3100-480.36-00	24 ROLL THERMAL PAPER	114.67 102.61	
0006808 15499	00	TRI COUNTY PUMP COMPANY PI0442 027858	00 07/29/2016	661-6300-471.95-08	REPAIRS TO WELL M11	102.61 54,686.00	
0099001	00	TRI-STATE SEMINAR ON-THE-RIVER			VENDOR TOTAL *	54,686.00	

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0099001 J FROST SEMNR	00 000503	TRI-STATE SEMINAR ON-THE-RIVER	00 08/16/2016	660-6300-471.23-05	JEFF FROST REGISTRATION	99.00	
					VENDOR TOTAL *	99.00	
0099001 J VALDEZ SEMNR	00 000504	TRI-STATE SEMINAR ON-THE-RIVER	00 08/16/2016	660-6300-471.23-05	JASON VALDEZ REGISTRATION	99.00	
					VENDOR TOTAL *	99.00	
0099001 J MOLEADOR SEMNR	00 000505	TRI-STATE SEMINAR ON-THE-RIVER	00 08/16/2016	680-8000-454.23-05	JEROME MOLEADOR REGISTRIN	99.00	
					VENDOR TOTAL *	99.00	
0099001 P GERDES SEMNR	00 000506	TRI-STATE SEMINAR ON-THE-RIVER	00 08/16/2016	660-6300-471.23-05	PERRY GERDES REGISTRATION	49.50	
0099001 P GERDES SEMNR	00 000507	TRI-STATE SEMINAR ON-THE-RIVER	00 08/16/2016	680-8000-454.23-05	PERRY GERDES REGISTRATION	49.50	
					VENDOR TOTAL *	99.00	
0002403 24720	00 000476	TURBO DATA SYSTEMS INC	00 07/31/2016	001-2200-421.23-45	CITATION PROCESSING	242.29	
					VENDOR TOTAL *	242.29	
0003623 79310599	00 PI0607	ULINE	028008 00 08/11/2016	001-2200-421.36-62	GLOVES/POLYTUBING/LABELS	942.43	
					VENDOR TOTAL *	942.43	
0099001 000073739	00 UT	ULTRA INVESTMENTS, INC	00 08/12/2016	001-0000-218.22-22	UB CR REFUND-FINALS	15.57	
					VENDOR TOTAL *	15.57	
0002269 20160819	00 PRO819	UNITED WAY OF THE INLAND VALLEY	00 08/19/2016	001-0000-204.60-00	PAYROLL SUMMARY	107.00	
					VENDOR TOTAL *	107.00	
0006928 90457979	00 PI0545	US GEOLOGICAL SURVEY,	027479 00 07/14/2016	663-6300-471.96-35	COOP WATER RES INVEST	6,000.00	
90457979					COOP WATER RES INVEST	12,000.00	
					VENDOR TOTAL *	18,000.00	
0006753 66J26916	00 PI0623	UTILITY TREE SERVICE	027496 00 05/27/2016	670-7000-473.23-17	TREE TRIM SVCE WE 5/21/16	3,728.80	
					VENDOR TOTAL *	3,728.80	
0005369 9769650864	00 000388	VERIZON WIRELESS, CK GRP-A	00 08/01/2016	001-1200-412.26-05	JUL 2, 2016- AUG 1, 2016	40.05	
9769650864					JUL 2, 2016- AUG 1, 2016	66.28	
9769650864					JUL 2, 2016- AUG 1, 2016	444.66	
9769650864					JUL 2, 2016- AUG 1, 2016	11.31	
9769650864					JUL 2, 2016- AUG 1, 2016	38.01	
9769650864					JUL 2, 2016- AUG 1, 2016	38.50	
9769650864					JUL 2, 2016- AUG 1, 2016	109.34	

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0005369	00	VERIZON WIRELESS, CK GRP-A	00 08/01/2016	001-4000-461.26-05	JUL 2, 2016- AUG 1, 2016	49.44	
9769650864			00 08/01/2016	100-4900-431.26-05	JUL 2, 2016- AUG 1, 2016	116.90	
9769650864			00 08/01/2016	203-2200-446.36-00	JUL 2, 2016- AUG 1, 2016	14.58	
9769650864			00 08/01/2016	610-5800-434.26-05	JUL 2, 2016- AUG 1, 2016	152.65	
9769650864			00 08/01/2016	610-5850-434.26-05	JUL 2, 2016- AUG 1, 2016	56.61	
9769650864			00 08/01/2016	660-6300-471.26-05	JUL 2, 2016- AUG 1, 2016	245.50	
9769650864			00 08/01/2016	670-7000-473.26-05	JUL 2, 2016- AUG 1, 2016	385.67	
9769650864			00 08/01/2016	680-8000-454.26-05	JUL 2, 2016- AUG 1, 2016	41.55	
9769650864			00 08/01/2016	702-3800-480.26-05	JUL 2, 2016- AUG 1, 2016	55.83	
9769650864			00 08/01/2016	703-3700-480.26-05	JUL 2, 2016- AUG 1, 2016	97.67	
9769650864			00 08/01/2016	761-3100-480.26-05	JUL 2, 2016- AUG 1, 2016	11.31	
9769650864			00 08/01/2016	761-3110-480.26-05	JUL 2, 2016- AUG 1, 2016	47.52	
		VENDOR TOTAL *				2,023.38	

0005369	00	VERIZON WIRELESS, CK GRP-B	00 07/23/2016	670-7000-473.26-05	SERVICE DATES: 6/24-7/23	14.04	
9769302198						14.04	
		VENDOR TOTAL *				14.04	

0006709	00	WEST SWPP SERVICES		001-2740-442.23-39	WEED ABATE 540-124-002	943.10	
0010				001-2740-442.23-39	WEED ABATE 541-093-015	833.10	
0011						1,776.20	
		VENDOR TOTAL *				1,776.20	

0006359	00	WHITE, BEVERLY	00 08/11/2016	675-7020-473.42-36	ENERGY ASSISTANCE PROGRAM	125.92	
JAN 16-JUN 16						125.92	
		VENDOR TOTAL *				125.92	

0006937	00	WINTERS, CONCEPTION	00 08/11/2016	675-7020-473.42-36	ENERGY ASSISTANCE PROGRAM	81.38	
FEB 16 - JUL 16						81.38	
		VENDOR TOTAL *				81.38	

0006662	00	XENIA PACIFIC, INC	00 08/05/2016	200-0000-223.00-00	DISASTER EXPO BANNERS	1,404.00	
3896			00 08/18/2016	200-0000-223.00-00	DISASTER EXPO BANNERS	1,404.00	
		VENDOR TOTAL *				1,404.00	

0099001	00	ZACATECAS EAST	00 08/12/2016	001-0000-218.22-22	UB CR REFUND-FINALS	283.01	
000087393						283.01	
		VENDOR TOTAL *				283.01	

TOTAL EXPENDITURES ****						381,503.27	
GRAND TOTAL *****						2,138.51-	
						2,138.51-	
						379,364.76	

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0004781	00 ADVANCE WORKPLACE STRATEGIES INC						
328101	000585 00 07/13/2016			001-1300-412.33-32	DOT FEDERAL MEMBERSHIP	750.00	
328456	000585 00 07/25/2016			001-1300-412.33-32	DRUG TESTING	104.00	
328682	000585 00 07/28/2016			001-1300-412.33-32	DRUG TESTING	149.00	
329796	000645 00 08/04/2016			001-1300-412.33-32	DOT ALCOHOL TEST	35.00	
	VENDOR TOTAL *					1,038.00	
0000903	00 AMERICAN AIR SERVICE						
5427	000561 00 08/01/2016			001-4000-461.30-06	REPAIR 2 A/C @ CMNTY CNTR	114.56	
	VENDOR TOTAL *					114.56	
0004265	00 AMERICAN FORENSIC NURSES						
68012	PI0631 027996 00 07/01/2016			001-2200-421.33-31	AUG16 NURSE STANDBY FEE	800.00	
67883	PI0633 027996 00 06/01/2016			001-2200-421.33-31	NURSE STANDBY FEE JUL16	800.00	
	VENDOR TOTAL *					1,600.00	
0006884	00 ARENAS, DANIEL						
MEAL 09/06/16	000603 00 08/01/2016			001-2200-421.23-06	PSP TRAINING MEAL	12.00	
	VENDOR TOTAL *					12.00	
0005215	00 ARIAS, JOE						
MEAL 08/03/16	000548 00 08/03/2016			670-7000-473.25-06	OUTAGE @ 3087 MOHAWK DR	28.00	
	VENDOR TOTAL *					28.00	
0005310	00 ARRETCHIE, RAYMOND						
MEAL 8/24/16	000652 00 08/23/2016			001-2200-421.23-06	DRIVING/FORCE OPTNS TRNG	12.00	
	VENDOR TOTAL *					12.00	
0006456	00 ARROW STAFFING SERVICE						
00086575	000594 00 08/15/2016			660-6300-471.23-27	CATHY PARDUS W/E 8/13/16	841.76	
00086575	000593 00 08/15/2016			680-8000-454.23-27	CATHY PARDUS W/E 8/13/16	360.76	
	VENDOR TOTAL *					1,202.52	
0005132	00 ARROYO BACKGROUND INVESTIGATIONS						
968	000648 00 08/07/2016			001-1300-412.33-11	R JAUREGUI BACKGROUND	1,200.00	
973	000649 00 08/08/2016			001-1300-412.33-11	S I AVILA BACKGROUND	1,200.00	
	VENDOR TOTAL *					2,400.00	
0005946	00 ARTISTIC MAINTENANCE, INC.						
0149682-IN	005365 00 06/30/2016			100-4900-431.23-17	PINE REMOVAL	2,950.00	
0149682-IN	005365 00 06/28/2016			100-4900-431.23-17	PINE REMOVAL	2,950.00	
0149682-IN	PI0699 027587 00 06/30/2016			100-4900-431.23-17	PINE REMOVAL	2,950.00	
	VENDOR TOTAL *					2,950.00	
0003844	00 AT&T MOBILITY						
999374722X08192000584	00 08/19/2016			001-2200-421.26-05	JUL 12, 2016-AUG 11, 2016	186.60	
992351038X08192000630	00 08/19/2016			001-2200-421.26-05	JUL 12, 2016-AUG 11, 2016	1,568.89	
	VENDOR TOTAL *					1,755.49	
0006772	00 AVERY, ALEXANDRA						

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0006772	00	AVERY, ALEXANDRA		00 08/19/2016	001-0000-116.21-02	COMPUTER LOAN 8/01/16	1,358.97	
PC LOAN	8/2016	000627		00 08/09/2016	001-2210-421.25-10	EYEWEAR REIMBURSEMENT	125.00	
EYEWEAR	REIMB	000644						
						VENDOR TOTAL *	1,483.97	
0006638	00	B & H FOTO & ELECTRONICS CORP		00 08/10/2016	001-0000-201.10-00	SALES TAX	275.92	
114134645		000663		00 08/10/2016	001-2060-446.89-56	DJI INSPIRE 1 PRO	3,724.91	
114134645		P10635		00 08/10/2016				
						VENDOR TOTAL *	3,448.99	
0006312	00	BATTERY SYSTEMS, INC		00 08/16/2016	702-3800-480.38-52	INV BATTERIES	459.13	
3647585		P10627		00 08/16/2016				
						VENDOR TOTAL *	459.13	
0003674	00	BEAUMONT CHERRY VALLEY WATER		00 08/25/2016	660-6300-471.27-14	RECHARGE USE/STATE WATER	7,948.20	
0001215		P10659		00 08/25/2016				
						VENDOR TOTAL *	7,948.20	
0006091	00	BEAUMONT DO IT BEST HOME CENTER		00 08/04/2016	001-2400-422.36-00	HOSES, ALL KINDS	135.75	
426890		P10655		00 08/10/2016	001-2400-422.36-00	FLOOR SQUEEGEE, RAT TRAP	35.16	
427143		P10668		00 08/10/2016	001-3600-461.30-02	12X400 PLASTIC SHEETING	34.01	
427689		P10680		00 08/22/2016	001-4000-461.36-03	JANITORIAL SUPPLIES CCTR	128.46	
427579		P10654		00 08/19/2016	660-6300-471.45-16	SCH80 ADAPTER, PVC PIPE	44.14	
427396		P10656		00 08/16/2016				
						VENDOR TOTAL *	377.52	
0003471	00	BEAUMONT, CITY OF		00 08/02/2016	001-2300-424.33-90	ACO SERVICES APRIL 2016	12,149.41	
2016-35		005319		00 08/02/2016	001-2300-424.33-90	ACO SERVICES MAY 2016	11,831.20	
2016-35		005321		00 08/02/2016	001-2300-424.33-90	ACO SERVICES JUNE 2016	12,828.39	
2016-35		005323		00 08/02/2016				
						VENDOR TOTAL *	36,809.00	
0006927	00	BERNARD, KEVIN		00 08/03/2016	670-7000-473.25-06	OUTAGE @ 3087 MOHAWK	28.00	
MEAL 08/03/16		000544						
						VENDOR TOTAL *	28.00	
0002896	00	BEST BUY CO., INC.		00 08/11/2016	001-0000-116.21-02	RENEE ADDCOX - EMPLOYEE	CHECK #: 155704	1,996.75-
COMPUTER LOAN		000402						
						VENDOR TOTAL *	.00	1,996.75-
0006870	00	BOA ARCHITECTURE		00 08/18/2016	451-3600-461.90-69	LIONS PARK DES. AS-BUILTS	800.00	
15-2711-4		P10645		00 08/18/2016				
						VENDOR TOTAL *	800.00	
0006988	00	BRENNEISEN, ANTHONY		00 08/12/2016	660-6300-471.25-06	MAINLINE LEAK-LINDA VISTA	28.00	
MEAL 8/12/16		000535						
						VENDOR TOTAL *	28.00	
0006826	00	BULRICE, BRENTON		00 08/22/2016	001-2200-421.23-06	DUI TRAINING COURSE	36.00	
MEALS 9/07-9/09000630								

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VENDE INVOICE NO	SEQ#	VENDOR NAME VOUCHER P.O. NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	

0006826	00	BULRICE, BRENTON				VENDOR TOTAL *	36.00	
0007091	00	BURNHAM, JACK & JOANNE				ENERGY STAR A/C REBATE	1,500.00	
36101-5242	000564	00 08/17/2016				VENDOR TOTAL *	1,500.00	
0007038	00	BMW & COMPANY				2016-02 CC GENERATOR ENCL	8,384.70	
823	P10678	027861 00 08/23/2016				VENDOR TOTAL *	8,384.70	
0004000	00	CALIFORNIA, STATE OF				JULY LIVE SCAN CHARGES	32.00	
181963	P10632	028047 00 08/05/2016				VENDOR TOTAL *	32.00	
0007078	00	CANON FINANCIAL SERVICES, INC				COPIERS LEASE	167.59	
16283263	P10643	028060 00 07/13/2016				COPIERS LEASE	883.86	
16283263	P10637	028060 00 07/13/2016				COPIERS LEASE	151.29	
16283263	P10641	028060 00 07/13/2016				COPIERS LEASE	167.60	
16283263	P10644	028060 00 07/13/2016				COPIERS LEASE	302.60	
16283263	P10638	028060 00 07/13/2016				COPIERS LEASE	360.79	
16283263	P10639	028060 00 07/13/2016				COPIERS LEASE	58.19	
16283263	P10640	028060 00 07/13/2016				COPIERS LEASE	151.30	
16283263	P10642	028060 00 07/13/2016				VENDOR TOTAL *	2,243.22	
0006648	00	CGMP				MEMBERSHIP - M ROCK	400.00	
FY 2016-17	DUES000516	00 07/01/2016				VENDOR TOTAL *	400.00	
0004253	00	CDM GOVERNMENT, INC				SAMSUNG 1TB HARD DRIVE	382.01	
DSC9111	P10636	027918 00 08/14/2016				LANTRONIX SVR POE	394.63	
CQB8665	P10677	027282 00 04/30/2016				VENDOR TOTAL *	776.64	
0006646	00	CITRIX SYSTEMS, INC				CITRIX XENSERVER MAINT.	904.00	
91731989	P10688	028026 00 08/09/2016				XENSERVER MNINCE RENEWAL	904.00	
91732001	P10687	028009 00 08/09/2016				VENDOR TOTAL *	1,808.00	
0005877	00	COLONIAL INSURANCE				ACCIDENT PREMIUM FOR	2,850.04	
3229614-	0901647000609	00 08/20/2016				CANCER PREMIUM FOR	2,101.27	
3229614-	0901647000610	00 08/20/2016				CRITICAL ILLNESS PREMIUM	1,526.08	
3229614-	0901647000611	00 08/20/2016				HOSPITAL CONFINEMENT	1,703.53	
3229614-	0901647000612	00 08/20/2016				SUPPLEMENTAL DISABILITY	5,026.39	
3229614-	0901647000613	00 08/20/2016				TERM LIFE PREMIUM FOR	405.36	
3229614-	0901647000614	00 08/20/2016				UNIVERSAL LIFE PREMIUM	2,458.72	
3229614-	0901647000615	00 08/20/2016				VENDOR TOTAL *	16,071.39	
0001022	00	COOPERATIVE PERSONNEL SVCS.						

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0001022 SOP42185	00	COOPERATIVE PERSONNEL SVCS.		00 08/05/2016	001-1300-412.41-17	POLICE TECH & STOCK EXAM	525.55	
						VENDOR TOTAL *	525.55	
0006214 81711686 81712846	00	CORELOGIC INFORMATION SOLUTIONS INC		00 08/30/2016	001-2400-422.30-17	METROSCAN - JULY 2016	33.34	
		PI0676 028080 00 07/31/2016			001-3000-442.30-17	METROSCAN ACCESS	66.68	
						VENDOR TOTAL *	100.02	
0007036 MEAL 08/03/16	00	CORTEZ-JASSO, VICTOR		00 08/03/2016	670-7000-473.25-06	OUTAGE @ 3005 MOHAWK	28.00	
						VENDOR TOTAL *	28.00	
0002232 31425	00	COUNSELING TEAM INTERNATIONAL, THE		00 07/13/2016	001-1300-412.33-32	PSYCH ASSESSMENT	275.00	
						VENDOR TOTAL *	275.00	
0099001 254850/254851 254850/254851	00	COMCOUNTIES ASSOCIATION		00 07/11/2016	001-4000-331.25-02	REFUND OF GYM RENTAL	60.00	
		000590 00 07/11/2016			001-4000-331.25-16	STAFFING FEES FOR GYM	105.00	
						VENDOR TOTAL *	165.00	
0007093 50905-50112	00	CUELLAR, VICTOR		00 08/17/2016	675-7020-473.42-35	ENERGY STAR A/C REBATE	2,500.00	
						VENDOR TOTAL *	2,500.00	
0004331 52008	00	CULVER COMPANY		00 08/09/2016	660-6300-471.41-46	STAGECOACH DAYS GIVEAWAYS	5,937.50	
						VENDOR TOTAL *	5,937.50	
0004223 MEAL 08/03/16	00	D'SPAIN, PAMELA		00 08/03/2016	001-1910-412.25-06	ROLL PO'S	14.00	
						VENDOR TOTAL *	14.00	
0002492 P 1387112 SN	00	DEPT. OF INDUSTRIAL RELATIONS		00 08/09/2016	001-4010-461.41-04	BIG SLIDE PERMIT - P02917	560.00	
						VENDOR TOTAL *	560.00	
0002492 P 1387114 SN	00	DEPT. OF INDUSTRIAL RELATIONS, CK GRP-A		00 08/09/2016	001-4010-461.41-04	MINNOW SLIDE PERMT-P02918	171.25	
						VENDOR TOTAL *	171.25	
0007070 MEALS 9/07-9/09000630	00	DEUSENBERRY, DANIEL		00 08/22/2016	001-2200-421.23-06	DUI TRAINING COURSE	36.00	
						VENDOR TOTAL *	36.00	
0006781 610028734777	00	DEX MEDIA		00 08/14/2016	001-2200-421.23-01	PD WEBSITE	40.50	
						VENDOR TOTAL *	40.50	
0003207	00	ELIZONDO, MARIO				VENDOR TOTAL *	40.50	

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INVOICE	NO	VOUCHER P.O.	NO	DATE	NO	DESCRIPTION	AMOUNT	HAND- ISSUED
NO		NO						AMOUNT
0003207	00	ELIZONDO, MARIO	00	08/02/2016	670-7000-473.25-06	OUTAGE @ PEACOCK VALLEY	14.00	
MEAL 08/02/16	000537		00	08/03/2016	670-7000-473.25-06	OUTAGE @ 3087 MOHAWK	14.00	
MEAL 08/03/16	000545		00	08/03/2016			28.00	
						VENDOR TOTAL *		
0099001	00	FATTAL, ERAN	00	08/21/2016	001-0000-218.22-22	UB CR REFUND-FINALS	72.31	
000092633	UT					VENDOR TOTAL *		
0001078	00	FEDEX	00	08/12/2016	670-7000-473.23-04	SHIPPING	60.20	
5-511-41397	PI0669		00	08/12/2016			72.31	
						VENDOR TOTAL *		
0002840	00	FEOLA, JOSEPH	00	08/01/2016	001-2200-421.23-06	PSP TRAINING MEAL	12.00	
MEAL 09/01/16	000599		00	08/23/2016	001-2200-421.23-06	DRIVING/FORCE OPTNS TRNG	12.00	
MEAL 8/24/16	000651		00	08/23/2016			24.00	
						VENDOR TOTAL *		
0002544	00	FISHER, ROBERT	00	08/23/2016	001-2200-421.23-06	DRIVING/FORCE OPTNS TRNG	12.00	
MEAL 8/24/16	000653		00	08/23/2016			12.00	
						VENDOR TOTAL *		
0005399	00	FOX OCCUPATIONAL MEDICAL CENTER	00	08/03/2016	610-5850-434.33-32	DOT PHYSICAL TRANSIT	35.00	
55361-71757	PI0431		00	08/22/2016	660-6300-471.33-32	DOT EXAMS	70.00	
55361-71757	PI0704		00	08/22/2016	670-7000-473.33-32	DOT EXAMS	35.00	
55361-71757	PI0705		00	08/22/2016			140.00	
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0001096	00	FRANKLIN, DEBBIE	00	08/15/2016	660-6300-471.36-07	LUNCH FOR IRWM MEETING	27.46	
45569135	000560		00	08/15/2016			27.46	
						VENDOR TOTAL *		
0007053	00	FRONTIER COMMUNICATIONS	00	07/16/2016	001-2200-421.26-05	07/16/16 - 08/15/16	959.96	
9518498256JUL16000581			00	08/04/2016	001-2200-421.26-05	SRVC DTES: 080416-090316	108.74	
9518494532AUG16000598			00	08/13/2016	001-2200-421.26-05	SRVC DTES: 081316-091216	123.27	
9518491575AUG16000618			00	04/16/2016	001-4500-412.26-05	APR 16, 2016 - MAY 15, 2016	301.84	
2091884027APR160005329			00	05/16/2016	001-4500-412.26-05	MAY 16, 2016 - JUN 15, 2016	301.84	
2091884027MAY160005332			00	06/16/2016	001-4500-412.26-05	JUN 16, 2016 - JUL 15, 2016	317.84	
2091884027JUN160005335			00	07/16/2016	001-4500-412.26-05	JUL 16, 2016 - AUG 15, 2016	114.18	
2091884027JUL160005838			00	08/13/2016	001-4500-412.26-05	SRVC DTES: 081316-091216	64.91	
9518499205AUG16000595			00	08/04/2016	001-4500-412.26-05	SRVC DTES: 080416-090316	116.40	
9517695052AUG16000596			00	07/01/2016	001-4500-412.26-05	JUL 01, 2016 - JUL 31, 2016	321.42	
9519220262AUG16000597			00	07/16/2016	001-4500-412.26-05	JUL 16, 2016 - AUG 15, 2016	112.07	
9519223201JUL16000672			00	07/10/2016	001-4500-412.26-05	JUL 10, 2016 - AUG 09, 2016	114.78	
9518497296JUL16000673			00	07/04/2016	001-4500-412.26-05	JUL 04, 2016 - AUG 03, 2016	64.91	
9518497124JUL16000674			00	07/04/2016	001-4500-412.26-05	JUL 04, 2016 - AUG 03, 2016	141.28	
9519220262JUL16000675			00	07/13/2016	001-4500-412.26-05	JUL 13, 2016 - SEP 15, 2016	327.26	
9517695052JUL16000676			00	08/16/2016				
9518499205JUL16000676			00	08/16/2016				
2091884027AUG16000678			00	08/16/2016				

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0007053	00	FRONTIER COMMUNICATIONS		00 07/28/2016	001-4500-412.26-05	JUL 28, 2016 - AUG 27, 2016	256.03	
9518493260AUG16000680				00 08/01/2016	001-4500-412.26-05	AUG 01, 2016 - AUG 31, 2016	326.26	
9519223201AUG16000681				00 08/16/2016	001-4500-412.26-05	AUG 16, 2016 - SEP 15, 2016	112.07	
95184972296AUG16000681				00 07/28/2016	001-4500-412.26-05	JUL 28, 2016 - AUG 27, 2016	969.82	
2090560495AUG16000681				00 04/16/2016	660-6300-471.26-05	APR 16, 2016 - MAY 15, 2016	53.66	
2091884027APR16005330				00 05/16/2016	660-6300-471.26-05	MAY 16, 2016 - JUN 15, 2016	53.66	
2091884027JUL16005336				00 06/16/2016	660-6300-471.26-05	JUN 16, 2016 - JUL 15, 2016	58.36	
2091884027JUL16005389				00 07/16/2016	660-6300-471.26-05	JUL 16, 2016 - AUG 15, 2016	54.60	
2091884027AUG16000679				00 08/16/2016	660-6300-471.26-05	AUG 16, 2016 - SEP 15, 2016	314.81	
2131817186AUG16000650				00 08/19/2016	703-3700-480.30-17	SERVICE DATES: 08/19-9/18	310.15	
2131817186JUL16000659				00 07/19/2016	703-3700-480.30-17	SERVICE DATES: 07/19-08/18		

VENDOR TOTAL *

6,470.40

0007053	00	FRONTIER COMMUNICATIONS, CK GRP-A		00 02/28/2016	001-2200-421.26-05	FEB 28, 2016 - MAR 27, 2016	46.19	
2091885918FEB16005369				00 02/28/2016	001-4500-412.26-05	FEB 28, 2016 - MAR 27, 2016	1,185.05	
2091885918FEB16005367				00 02/28/2016	600-5100-435.26-05	FEB 28, 2016 - MAR 27, 2016	52.00	
2091885918FEB16005372				00 02/28/2016	660-6300-471.26-05	FEB 28, 2016 - MAR 27, 2016	359.78	
2091885918FEB16005368				00 02/28/2016	670-7000-473.26-05	FEB 28, 2016 - MAR 27, 2016	203.96	
2091885918FEB16005370				00 02/28/2016	702-3800-480.26-05	FEB 28, 2016 - MAR 27, 2016	47.54	
2091885918FEB16005371				00 02/28/2016				

VENDOR TOTAL *

1,894.52

0007053	00	FRONTIER COMMUNICATIONS, CK GRP-B		00 03/28/2016	001-2200-421.26-05	MAR 28, 2016 - APR 27, 2016	46.19	
2091885918MAR16005374				00 03/28/2016	001-4500-412.26-05	MAR 28, 2016 - APR 27, 2016	1,238.27	
2091885918MAR16005374				00 03/28/2016	600-5100-435.26-05	MAR 28, 2016 - APR 27, 2016	52.00	
2091885918MAR16005374				00 03/28/2016	660-6300-471.26-05	MAR 28, 2016 - APR 27, 2016	557.22	
2091885918MAR16005374				00 03/28/2016	670-7000-473.26-05	MAR 28, 2016 - APR 27, 2016	259.82	
2091885918MAR16005374				00 03/28/2016	702-3800-480.26-05	MAR 28, 2016 - APR 27, 2016	47.54	

VENDOR TOTAL *

2,201.04

0007053	00	FRONTIER COMMUNICATIONS, CK GRP-C		00 04/28/2016	001-2200-421.26-05	APR 28, 2016 - MAY 27, 2016	46.19	
2091885918APR16005378				00 04/28/2016	001-4500-412.26-05	APR 28, 2016 - MAY 27, 2016	1,195.38	
2091885918APR16005376				00 04/28/2016	600-5100-435.26-05	APR 28, 2016 - MAY 27, 2016	50.36	
2091885918APR16005381				00 04/28/2016	660-6300-471.26-05	APR 28, 2016 - MAY 27, 2016	475.54	
2091885918APR16005377				00 04/28/2016	670-7000-473.26-05	APR 28, 2016 - MAY 27, 2016	214.67	
2091885918APR16005379				00 04/28/2016	702-3800-480.26-05	APR 28, 2016 - MAY 27, 2016	53.66	

VENDOR TOTAL *

2,035.80

0007053	00	FRONTIER COMMUNICATIONS, CK GRP-D		00 05/28/2016	001-2200-421.26-05	MAY 28, 2016 - JUN 27, 2016	46.19	
2091885918MAY16005385				00 05/28/2016	001-4500-412.26-05	MAY 28, 2016 - JUN 27, 2016	1,194.07	
2091885918MAY16005383				00 05/28/2016	600-5100-435.26-05	MAY 28, 2016 - JUN 27, 2016	50.36	
2091885918MAY16005388				00 05/28/2016	660-6300-471.26-05	MAY 28, 2016 - JUN 27, 2016	475.20	
2091885918MAY16005384				00 05/28/2016	670-7000-473.26-05	MAY 28, 2016 - JUN 27, 2016	214.67	
2091885918MAY16005386				00 05/28/2016	702-3800-480.26-05	MAY 28, 2016 - JUN 27, 2016	53.66	

VENDOR TOTAL *

2,034.15

0007053 00 FRONTIER COMMUNICATIONS, CK GRP-E

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0006664 MEAL 8/19/16	00	GIFFORD, AMBER 000376	00 08/11/2016	001-2210-421.23-06	DOMESTIC VIOLENCE CLASS	CHECK #: 155726	12.00-
					VENDOR TOTAL *	.00	12.00-
0005395 9899-01	00	GRAVES & KING LLP 000582	00 07/31/2016	700-5040-480.33-11	BAL608 / FILE # 0009899	9,828.22	
					VENDOR TOTAL *	9,828.22	
0006888 MEAL 08/03/16	00	GRAY, DUSTIN 000555	00 08/03/2016	670-7000-473.25-06	OUTAGE ON MOHAWK DR	28.00	
					VENDOR TOTAL *	28.00	
0004889 MEAL 08/02/16 MEAL 08/03/16 MEAL 08/10/16	00 000540 000554 000556	HARPER, KRIS 000540 000554 000556	00 08/02/2016 00 08/03/2016 00 08/10/2016	670-7000-473.25-06 670-7000-473.25-06 670-7000-473.25-06	OUTAGE @ 2985 W. MOHAWK OUTAGE @ 3087 W MOHAWK NO POWER @ 1494 HARGRAVE	42.00 28.00 14.00	
					VENDOR TOTAL *	84.00	
0005553 MEAL 08/02/16 MEAL 08/03/16 MEAL 08/10/16	00 000539 000553 000557	HAWLEY, CAMERON 000539 000553 000557	00 08/02/2016 00 08/03/2016 00 08/10/2016	670-7000-473.25-06 670-7000-473.25-06 670-7000-473.25-06	OUTAGE @ 2985 W. MOHAWK OUTAGE @ 3007 W MOHAWK NO POWER @ 1494 HARGRAVE	42.00 14.00 14.00	
					VENDOR TOTAL *	70.00	
0003993 MEAL 8/08/16	00	HERNANDEZ, VICKIE MARIE 000621	00 08/08/2016	001-2210-421.25-06	STAYED TO COVER CALL OUT	14.00	
					VENDOR TOTAL *	14.00	
0002370 0025729-IN	00	HINDERLITER DE LLAMAS & ASSOCIATES 000616	00 08/11/2016	001-1900-412.33-11	SALES TAX 3Q , AUDIT 1Q	11,179.26	
					VENDOR TOTAL *	11,179.26	
0002564 MEALS 9/05-9/09000630	00	HOLDER, PHILLIP 000630	00 08/22/2016	001-2200-421.23-06	FBINAA ANNUAL CONFERENCE	112.00	
					VENDOR TOTAL *	112.00	
0099001 221754-FISHER	00	HOTEL HUNTINGTON BEACH 000604	00 08/23/2016	001-2200-421.23-06	R FISHER ASSERTIVE SPVSN	369.54	
					VENDOR TOTAL *	369.54	
0006872 8172016	00	ICS, INC - INTERNATIONAL COMPUTING PI0648 027341 00 08/17/2016	00 08/17/2016	674-7000-473.90-11	2014-04E PHASE III	167,485.00	
					VENDOR TOTAL *	167,485.00	
0006490 107877 107877 107877 107877 107877	00 005326 005327 PI0690 PI0691 PI0692	INFOSEND, INC 005326 005327 PI0690 PI0691 PI0692	00 07/04/2016 00 07/04/2016 00 07/04/2016 00 07/04/2016 00 07/04/2016	761-3100-480.33-11 761-3100-480.23-04 761-3100-480.23-02 761-3100-480.23-04 761-3100-480.33-11	UTILITY BILLING SERVICES UTILITY BILLING & POSTAGE UTILITY BILLING & POSTAGE UTILITY BILLING & POSTAGE UTILITY BILLING & POSTAGE	563.98 1,658.35 4.32 37.63 8.99	

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0006490	00		INFOSEND, INC				VENDOR TOTAL *	2,273.27	
0003748	00		INNER-TITE CORP				SIRE SEAL ASSEMBLY	5,184.00	
123513			PI0664		08/23/2016	670-0000-131.00-00	VENDOR TOTAL *	5,184.00	
0007066	00		INNOVATIVE EMERGENCY EQUIPMENT				DATA CPU SWAP 2 CROWN VIC	2.70	
1068			PI0671 027980 00 08/16/2016			148-2215-421.89-48	DATA CPU SWAP 2 CROWN VIC	260.00	
1068			PI0672 027980 00 08/16/2016			148-2215-421.89-48	VENDOR TOTAL *	262.70	
0007063	00		JENKINS & HOGIN, LLP				PARDEE/PALMER CEQA	2,580.00	
24016			000519		07/30/2016	002-0000-222.35-00	REVENUE ACCT	2,580.00	
24016			000520		07/30/2016	002-2800-361.41-02	EXPENSE ACCT	2,580.00	
24016			000521		07/30/2016	002-2800-441.33-04	GENERAL	8,660.00	
24016			000518		07/30/2016	700-5300-480.33-04	ROBERTSON'S LITIGATION	400.00	
24016			000522		07/30/2016	700-5300-480.33-04	VENDOR TOTAL *	11,640.00	
0000255	00		JOHNSON MACHINERY CO				#805 EXHAUST MANIFOLD	3,162.62	
SW000202061			PI0650 028070 00 09/10/2016			702-3800-480.30-05	VENDOR TOTAL *	3,162.62	
0000842	00		KAISER FOUNDATION HEALTH				KAISER PREMIUMS	35,687.10	
SEPTEMBER 2016			000606		08/13/2016	001-0000-204.31-00	KAISER PREMIUMS	10,445.62	
SEPTEMBER 2016			000607		08/13/2016	001-0000-204.31-00	VENDOR TOTAL *	46,132.72	
0006701	00		LEIDOS ENGINEERING, LLC				COSA	5,034.19	
INV-0003972495			PI0667 027713 00 08/15/2016			670-7000-473.33-11	VENDOR TOTAL *	5,034.19	
0006618	00		LEXISNEXIS RISK SOLUTIONS				ACCURINT-LEXIS NEXIS	185.76	
160860120160731PI0662			028074 00 07/31/2016			001-2200-421.41-20	VENDOR TOTAL *	185.76	
0004968	00		LITHOPASS PRINTING, FORMS				ENVELOPES	141.74	
40607			PI0674 027933 00 08/20/2016			670-7000-473.36-00	MUNICIPAL UTILITY SLIPS	570.24	
40740			PI0685 027933 00 09/05/2016			761-3100-480.23-02	YARD SALE PERMITS	96.12	
40741			PI0686 027933 00 09/05/2016			761-3100-480.23-02	VENDOR TOTAL *	808.10	
0003132	00		LOADER, MICHAEL				PSP TRAINING MEAL	12.00	
MEAL 09/01/16			000600		08/01/2016	001-2200-421.23-06	VENDOR TOTAL *	12.00	
0005097	00		LYNCH, MIKE				LEAK AT DYSART PARK	14.00	
MEAL 8/05/16			000531		08/05/2016	660-6300-471.25-06	VENDOR TOTAL *	14.00	
0007089	00		MAESTAZ, JUANITA						

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0007089 56957-8026	00	MAESTAZ, JUANITA 000563	00 08/17/2016	675-7020-473.42-66	ENERGY STAR WINDOW REBATE VENDOR TOTAL *	956.00 956.00	
0006889 MEAL 08/02/16 MEAL 08/03/16	00 000538 000552	MARTINEZ, MATTHEW 00 08/02/2016 00 08/03/2016		670-7000-473.25-06 670-7000-473.25-06	OUTAGE @ PEACOCK VALLEY OUTAGE @ PEACOCK VALLEY VENDOR TOTAL *	14.00 28.00 42.00	
0000287 15111	00	MC AVOY & MARKHAM PI0663	00 07/05/2016	670-0000-131.00-00	CENTRON OPEN WAY VENDOR TOTAL *	2,803.68 2,803.68	
0006890 MEAL 08/03/16	00	MCCLUNE, DEVIN 000551	00 08/03/2016	670-7000-473.25-06	OUTAGE @ PEACOCK VALLEY VENDOR TOTAL *	28.00 28.00	
0005163 MEAL 8/04/16	00	MEDINA, MOSES 000530	00 08/04/2016	702-3800-480.25-06	MSJC FLAT TIRE REPAIR VENDOR TOTAL *	14.00 14.00	
0006886 MEALS 9/07-9/09000630	00	MIKLES, DANA 00000630	00 08/22/2016	001-2200-421.23-06	DUI TRAINING COURSE VENDOR TOTAL *	36.00 36.00	
0006882 009 INVOICE 9	00	MOALEJ BUILDERS, INC 000683 027211 00 08/17/2016 PI0694 027211 00 08/24/2016		674-0000-232.00-00 674-7000-473.90-11	RETENTION-PRJCT 2014-04E 2014-04E PHASE I VENDOR TOTAL *	57,078.83 59,073.42 116,152.25	
0007052 MEALS 9/19-9/22000626	00	MOLEDOR, JEROME 00000626	00 08/16/2016	680-8000-454.23-05	TRI-STATE SEMINAR 2016 VENDOR TOTAL *	152.00 152.00	
0099001 778154 778154	00	MOSS, TONYA 000656 000657	00 08/16/2016 00 08/16/2016	001-4010-351.35-95 001-4010-351.35-95	REFUND-SWIM LESSON REFUND-SWIM LESSON VENDOR TOTAL *	84.37 33.74 118.11	
0006360 26438	00	NEWSDATA CORPORATION 000637	00 08/02/2016	670-7000-473.23-03	FY 17 MEMBERSHIP - EWL326 VENDOR TOTAL *	650.00 650.00	
0002421 913468316-172	00	NEXTTEL COMMUNICATIONS 000525	00 08/15/2016	001-2200-421.26-05	JUL 12, 2016-AUG 11, 2016 VENDOR TOTAL *	33.27 33.27	
0004076 2678-411916	00	O'REILLY AUTO PARTS PI0646 028031 00 09/10/2016		702-3800-480.38-52	#28 CABIN/AIR FILTERS VENDOR TOTAL *	21.81 21.81	
0002460	00	OFFICE DEPOT				21.81	

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0002460	00	OFFICE DEPOT		09/11/2016	001-1200-412.36-00	OFFICE SUPPLIES	14.76	
857723733001		PI0660 027936	00	09/04/2016	001-1900-412.36-00	DIVIDERS, PEN REFILLS	105.70	
856358155001		PI0628 027936	00	09/05/2016	001-3000-442.36-00	CSTM DTD APP. STAMP	71.92	
855598404001		PI0681 027936	00	09/11/2016	001-4500-412.36-00	OFFICE SUPPLIES	182.66	
857723733001		PI0661 027936	00	09/11/2016				
						VENDOR TOTAL *	375.04	
0005076	00	ONE SOURCE DISTRIBUTORS		08/08/2016	670-0000-131.00-00	CONNEX, ELBOWS	2,254.61	
S5226460.001		PI0666	00	08/08/2016				
						VENDOR TOTAL *	2,254.61	
0007079	00	PARTS AUTHORITY METRO, LLC		08/15/2016	702-3800-480.38-52	#19 AIR FILTER	16.35	
91016718		PI0647 028033	00	08/15/2016				
						VENDOR TOTAL *	16.35	
0006761	00	PLACEMENTS		07/31/2016	002-0000-222.30-35	RGS - JULY 2016 PROJECT	8,081.85	
60055		PI0664	00	07/31/2016	002-2800-441.33-05	JULY 2016 SERVICES	8,081.85	
60055		PI0682 026732	00	07/31/2016	002-2800-351.36-01	RGS - JULY 2016 PROJECT	8,081.85	
						VENDOR TOTAL *	8,081.85	
0001295	00	PRESS-ENTERPRISE, THE		08/05/2016	001-1200-412.23-03	4 WEEK/7 DAY DELIVERY	17.24	
181445755-JUL1600524			00	08/05/2016				
						VENDOR TOTAL *	17.24	
0000858	00	PRUDENTIAL OVERALL SUPPLY		06/28/2016	001-4000-461.23-16	UNIFORM SERVICE	6.50	
22266342		005353	00	06/21/2016	001-4000-461.23-16	UNIFORM SERVICE	6.50	
22266399		005358	00	06/28/2016	610-5800-434.25-02	UNIFORM SERVICE	49.88	
22266342		005350	00	06/28/2016	610-5800-434.23-16	UNIFORM SERVICE	14.25	
22266342		005352	00	06/28/2016	610-5800-434.23-16	UNIFORM SERVICE	10.00	
22266342		005354	00	06/28/2016	610-5800-434.25-02	UNIFORM SERVICE	49.88	
22266399		005355	00	06/21/2016	610-5800-434.23-16	UNIFORM SERVICE	14.25	
22266399		005357	00	06/28/2016	610-5850-434.25-02	UNIFORM SERVICE/MAT	6.64	
22266342		005351	00	06/21/2016	610-5850-434.25-02	EL UNIFORMS	166.14	
22266399		PI0670	00	08/16/2016	670-7000-473.25-02	UNIFORMS/WASTEWATER	15.00	
22291102		PI0657 027959	00	08/16/2016	680-8000-454.25-02	UNIFORMS	24.09	
22291092		PI0634 027959	00	08/16/2016	761-3110-480.25-02	FSR UNIFORMS		
22291101								
						VENDOR TOTAL *	369.77	
0005242	00	PUBLIC AGENCY RETIREMENT SERVICES		08/10/2016	001-1900-412.33-11	PARS PLAN ID # PH-ARS05A	300.00	
35166		005365	00	08/10/2016				
						VENDOR TOTAL *	300.00	
0007092	00	RANDAZZO, SANDRA		08/17/2016	675-7020-473.42-35	ENERGY STAR A/C REBATE	1,500.00	
46137-22374		000566	00	08/17/2016				
						VENDOR TOTAL *	1,500.00	
0006380	00	RCS INVESTIGATIONS & CONSULTING LLC		08/19/2016	001-2200-421.33-11	INVESTIGATION & TRANSCRIPT	5,031.25	
3318		000661	00	08/19/2016				

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VENID NO	SEQ#	VENDOR NAME	BANK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR
INVOICE	NO	VOUCHER P.O.	NO	DATE	NO	DESCRIPTION	AMOUNT	HAND- ISSUED
NO		NO						AMOUNT

0006380 00 RCS INVESTIGATIONS & CONSULTING LLC

VENDOR TOTAL *

5,031.25

0004344	00	RELIABLE WORKPLACE SOLUTIONS						
AR23062	005340	00 04/29/2016	001-2200-421.30-06	B/W COPIES	5.69			
AR23062	005341	00 04/29/2016	001-2200-421.30-06	COLOR COPIES	28.12			
AR24437	005348	00 05/23/2016	001-2200-421.30-06	B/W & COLOR COPIES	7.85			
AR24437	005348	00 05/23/2016	001-2200-421.30-06	B/W & COLOR COPIES	9.48			
AR26084	005365	00 06/21/2016	001-2200-421.30-06	B/W & COLOR COPIES	8.44			
AR26084	005365	00 06/21/2016	001-2200-421.30-06	B/W & COLOR COPIES	22.43			
AR23055	005374	00 04/29/2016	001-2200-421.30-06	B/W & COLOR COPIES	23.41			
AR23055	005374	00 04/29/2016	001-2200-421.30-06	B/W & COLOR COPIES	31.10			
AR26079	005360	00 06/21/2016	001-4000-461.30-06	B/W & COLOR COPIES	155.18			
AR26079	005360	00 06/21/2016	001-4000-461.30-06	B/W & COLOR COPIES	57.18			
AR26079	005363	00 06/21/2016	001-4050-461.30-06	B/W & COLOR COPIES	1,061.65			
AR26079	005364	00 06/21/2016	001-4050-461.30-06	B/W & COLOR COPIES	6.36			
AR24438	005347	00 05/23/2016	001-4500-412.30-06	B/W & COLOR COPIES	117.96			
AR24438	005347	00 05/23/2016	001-4500-412.30-06	B/W & COLOR COPIES	51.92			
AR24438	005347	00 06/21/2016	001-4500-412.30-06	B/W & COLOR COPIES	120.36			
AR26085	005365	00 06/21/2016	001-4500-412.30-06	B/W & COLOR COPIES	10.41			
AR26085	005365	00 06/21/2016	001-4500-412.30-06	B/W & COLOR COPIES	26.03			
AR26079	005362	00 06/21/2016	610-5800-434.30-06	B/W & COLOR COPIES	63.55			
727039-0	005338	00 12/31/2015	660-6300-471.32-05	LEASE - LD425CSPF	1,179.60			
AR24433	005348	00 05/23/2016	660-6300-471.32-05	B/W COPIES	140.18			
AR24433	005348	00 05/23/2016	660-6300-471.32-05	COLOR COPIES	5.15			
AR24431	005348	00 05/23/2016	670-7000-473.30-06	B/W COPIES	12.57			
AR24431	005348	00 05/23/2016	670-7000-473.30-06	COLOR COPIES	14.68			
AR24431	005348	00 05/23/2016	670-7000-473.30-06	COLOR COPIES	98.25			
AR24435	005348	00 05/23/2016	670-7000-473.30-06	LEASE	231.16			
AR26082	005365	00 06/21/2016	670-7000-473.32-06	B/W COPIES	1.09			
AR26078	005365	00 06/21/2016	670-7000-473.30-06	B/W COPIES	4.80			
AR26078	005365	00 06/21/2016	670-7000-473.30-06	B/W & COLOR COPIES	20.09			
AR26078	005365	00 06/21/2016	670-7000-473.30-06	B/W & COLOR COPIES	11.85			
AR23059	005339	00 04/29/2016	761-3100-480.30-06	B/W & COLOR COPIES	328.22			
AR24434	005343	00 05/23/2016	761-3100-480.30-06	B/W COPIES	67.47			
AR24438	005345	00 05/23/2016	761-3100-480.30-06	B/W & COLOR COPIES	120.37			
AR24438	005346	00 05/23/2016	761-3100-480.30-06	B/W & COLOR COPIES	51.93			
AR26085	005365	00 06/21/2016	761-3100-480.30-06	B/W & COLOR COPIES	10.41			
AR26085	005365	00 06/21/2016	761-3100-480.30-06	B/W & COLOR COPIES	26.03			
AR26081	005365	00 06/21/2016	761-3100-480.30-06	B/W COPIES	27.06			

VENDOR TOTAL *

4,262.44

0001327	00	RIV. CO. CLERK RECORDER						
534-272-004	000642	00 08/23/2016	001-2740-442.23-07	RELEASE PEND/LIEN BYGOV	13.00			
534-272-004	000643	00 08/23/2016	001-2740-442.23-07	REAL ESTATE FRAUD TRUST	10.00			

VENDOR TOTAL *

23.00

0099001	00	RIVERSIDE CONSTRUCTION COMPANY						
000086151	UT	00 08/21/2016	001-0000-218.22-22	UB CR REFUND-FINALS	1,124.60			

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VEN NO INVOICE NO	SEQ#	VENDOR NAME VOUCHER P.O. NO	BK CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0099001	00	RIVERSIDE CONSTRUCTION COMPANY					
					VENDOR TOTAL *	1,124.60	
0006122	00	ROMO PLANNING GROUP, INC.					
2016-09		PI0684 028041	00 08/08/2016	001-2800-441.33-11	07-01-16-08-08-16 FRANCO	9,600.00	
2016-08		000496	00 07/31/2016	002-0000-222.30-35	RSG SP 7-1 THRU 7-31-16	6,720.00	
2016-08		PI0392 026486	00 07/31/2016	002-2800-441.33-11	RSG SP 7-1 THRU 7-31-16	6,720.00	
2016-08		000496	00 07/31/2016	002-2800-351.35-29	RSG SP 7-1 THRU 7-31-16	6,720.00-	
					VENDOR TOTAL *	16,320.00	
0006730	00	ROW TRAFFIC SAFETY, INC					
14999		PI0629 027949	00 08/02/2016	100-4900-431.36-00	STRIPING PRJT ROAD SIGNS	537.15	
					VENDOR TOTAL *	537.15	
0001353	00	SAN GORGONIO MEMORIAL HOSPITAL					
FRANKLIN 9/22		000630	00 08/01/2016	001-1000-411.23-05	FRANKLIN- DINNER ONLY	60.00	
					VENDOR TOTAL *	60.00	
0001561	00	SMART & FINAL					
127349		PI0542 027953	00 08/10/2016	001-1300-412.41-15	WELLNESS CLASS REFRESHMEN	12.47	
130217		PI0630 027953	00 08/18/2016	001-4000-461.36-22	CCTR SNACK BAR PHB	223.22	
					VENDOR TOTAL *	235.69	
0006127	00	SMITH, BRANDON					
MEAL 8/24/16		000655	00 08/23/2016	001-2200-421.23-06	DRIVING/FORCE OPTNS TRNG	12.00	
					VENDOR TOTAL *	12.00	
0004391	00	SMITH, JASON					
MEAL 08/03/16		000549	00 08/03/2016	670-7000-473.25-06	OUTAGE @ 3000 BLCK OF	28.00	
MEAL 08/12/16		000558	00 08/12/2016	670-7000-473.25-06	NO POWER @ 1400 HARGRAVE	14.00	
					VENDOR TOTAL *	42.00	
0007037	00	SORIANO, RICHARD					
MEAL 08/03/16		000550	00 08/03/2016	670-7000-473.25-06	OUTAGE @ PEACOCK VALLEY	28.00	
					VENDOR TOTAL *	28.00	
0001370	00	SOUTH COAST AIR QUALITY					
3318		000640	00 08/19/2016	001-2200-421.33-11	INVESTIGATION & TRANSCRIPT	5,031.25	
3318		000662	00 08/19/2016	001-2200-421.33-11	INVESTIGATION & TRANSCRIPT	5,031.25-	
2988189		000640	00 08/02/2016	660-6300-471.41-04	EM ELEC GEN DIESEL	354.86	
2988333		000640	00 08/02/2016	660-6300-471.41-04	FLAT FEE LAST FY EMISSION	124.35	
2988333		000640	00 08/02/2016	660-6300-471.41-04	FLAT FEE LAST FY EMISSION	124.35	
2990020		000640	00 08/02/2016	660-6300-471.41-04	EM ELEC GEN DIESEL #8 & 9	709.72	
2988943		000640	00 08/02/2016	660-6300-471.41-04	EM ELEC GEN DIESEL	354.86	
2988950		000640	00 08/02/2016	680-8000-454.41-04	EM ELEC GEN-DIESEL	124.35	
2990026		000640	00 08/02/2016	680-8000-454.41-04	FLAT FEE LAST FY EMISSION	124.35	
					VENDOR TOTAL *	1,792.49	
0001371	00	SOUTHERN CALIFORNIA EDISON					
2015215072JUL16000526		00 08/09/2016		660-6300-471.26-04	6/14/16-07/14/16	33.34	
2196273304AUG16000638		00 08/13/2016		660-6300-471.26-04	DEL RITA BOOSTER STATION	42.53	

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INVOICE	NO	VOUCHER P.O.	NO	DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED
NO		NO						AMOUNT
0001371	00	SOUTHERN CALIFORNIA EDISON				VENDOR TOTAL *	75.87	
0001371	00	SOUTHERN CALIFORNIA EDISON, CK GRP-B						
2015215072AUG16000639	00	08/13/2016				WELL 9 / 7070 PLANT D-5	40.21	
0001373	00	SOUTHERN CALIFORNIA JOINT POLE				VENDOR TOTAL *	40.21	
19113		PI0675 028063 00 07/31/2016				MONTHLY DUES	1,152.04	
0006800	00	STEPHENS, MANDEEP				VENDOR TOTAL *	1,152.04	
PC LOAN 8/2016	000630	00 08/19/2016				COMPUTER LOAN 8/16/16	1,800.21	
0005995	00	STEPHENS, PATRICK				VENDOR TOTAL *	1,800.21	
PC LOAN 8/2016	000630	00 08/19/2016				COMPUTER LOAN 8/16/16	646.92	
0005657	00	STUART, DAMON				VENDOR TOTAL *	646.92	
MEAL 08/02/16	000541	00 08/02/2016				OUTAGE @ 2985 W. MOHAWK	42.00	
MEAL 08/03/16	000542	00 08/03/2016				OUTAGE @ PEACOCK VALLEY	14.00	
0004939	00	SUPER SUBS +				VENDOR TOTAL *	56.00	
08162016	000562	00 08/16/2016				IRMM MEETING	83.75	
0005805	00	TAMMANY, NISSA				VENDOR TOTAL *	83.75	
MEAL 09/06/16	000601	00 08/01/2016				PSP TRAINING MEAL	12.00	
0004985	00	THESTIER, DEREK				VENDOR TOTAL *	12.00	
MEAL 09/06/16	000602	00 08/01/2016				PSP TRAINING MEAL	12.00	
0004753	00	TK SERVICES, INC				VENDOR TOTAL *	1,067.64	
2466020	PI0649 028069 00 07/27/2016					#232 REAR A/C REPAIR	1,067.64	
0007050	00	TRAYLOR, VONREE				VENDOR TOTAL *	1,067.64	
MEAL 8/19/16	000377	00 08/11/2016				DOMESTIC VIOLENCE CLASS	12.00-	
0005919	00	UNISOURCE SCREENING & INFORMATION				VENDOR TOTAL *	.00	
040086	000585	00 07/31/2016				BACKGROUND SCREENING SVCS	103.65	
0004444	00	VALDEZ, JASON				VENDOR TOTAL *	103.65	
MEAL 08/03/16	000528	00 08/03/2016				CALL BACK	14.00	

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VEND NO INVOICE NO	SEQ#	VENDOR NAME VOUCHER P.O. NO	BK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0004444 MEALS 9/19-9/22000624	00	VALDEZ, JASON		00 08/16/2016	660-6300-471.23-05	TRI-STATE SEMINAR 2016	152.00	
						VENDOR TOTAL *	166.00	
0099001 000053709	00	VIDERGAR, JOHN UT		00 08/21/2016	001-0000-218.22-22	UB CR REFUND-FINALS	88.53	
						VENDOR TOTAL *	88.53	
0004984 MEAL 8/24/16	00	WALKER, BRIAN		00 08/23/2016	001-2200-421.23-06	DRIVING/FORCE OPTNS TRNG	12.00	
						VENDOR TOTAL *	12.00	
0004821 MC0783AUG16 MC0783AUG16 MC0783AUG16 MC0783AUG16 MC0783AUG16 MC0783AUG16	00	WELLS FARGO CARD SERVICES INC, CK GRP-A		00 08/02/2016	001-1000-411.23-05	LEAGUE OF CA CITIES	525.00	
						CALIFORNIA PARKS & REC SO	100.00	
						TRANSITALENT.COM	115.00	
						LEAGUE OF CA CITIES	250.00	
						AMERICAN PUBLIC WORKS	295.00	
						YOUR MEMBERSHIP	160.00	
						VENDOR TOTAL *	1,445.00	
0004821 FM3195AUG16 FM3195AUG16	00	WELLS FARGO CARD SERVICES INC, CK GRP-B		00 08/11/2016	670-7000-473.23-05	FLIGHT DIAZ WUC CONFRENCE	191.95	
						BOARDING, DIAZ WUC	30.00	
						VENDOR TOTAL *	221.95	
0002281 876643	00	WESCO DISTRIBUTION, INC PI0665		00 08/03/2016	670-0000-131.00-00	CABLE CLEANER	243.65	
						VENDOR TOTAL *	243.65	
0002690 7091	00	WESTERN RIVERSIDE COUNCIL 000517		00 07/25/2016	690-9600-453.33-41	SOLID WASTE COOP DUES	3,890.61	
						VENDOR TOTAL *	3,890.61	
0004352 MEAL 08/03/16	00	WOODS, JASON		00 08/03/2016	670-7000-473.25-06	OUTAGE @ 3087 MOHAWK	14.00	
						VENDOR TOTAL *	14.00	
0005135 2256A 2264A 2280A	00	YOUNGBLOOD & ASSOCIATES		00 07/20/2016	001-1300-412.33-11	POLYGRAPH EXAM	200.00	
						POLYGRAPH EXAM	200.00	
						L C RIGS POLYGRAPH EXAM	200.00	
						VENDOR TOTAL *	600.00	
0004236 MEAL 8/07/16 MEAL 8/08/16 MEAL 8/10/16	00	YOUNGBLOOD, CHELSE		00 08/07/2016	001-2210-421.25-06	STAYED OVER TO COVER SICK	14.00	
						CAME IN EARLY TO COVER	14.00	
						SHIFT COVERAGE	14.00	
						VENDOR TOTAL *	42.00	

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VEND NO INVOICE NO	SEQ# VOUCHER NO	VENDOR NAME P.O. NO	BNK CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT	-----
0004236	00							
HAND ISSUED TOTAL ***							2,020.75-	
TOTAL EXPENDITURES ****						562,859.97	2,020.75-	
GRAND TOTAL *****							560,839.22	

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VENDE NO	SEC#	VENDOR NAME	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR
INVOICE	VOUCHER	P.O.	NO	DATE	NO	DESCRIPTION	AMOUNT	HAND- ISSUED
NO	NO	NO						AMOUNT
0000985	00	CA. ST. EMPLOYMENT DEV. DEPT.						
PPE 07/31/2016	002660	00 08/04/2016			001-0000-204.12-00	PAYROLL TAX DEPOSIT	CHECK #: 9005865	16,287.98
PPE 07/31/2016	002667	00 08/10/2016			001-0000-204.12-00	PAYROLL TAX DEPOSIT	CHECK #: 9005870	108.36
PPE 08/14/2016	002676	00 08/18/2016			001-0000-204.12-00	PAYROLL TAX DEPOSIT	CHECK #: 9005877	17,127.25
PPE 08/14/2016	002681	00 08/19/2016			001-0000-204.12-00	PAYROLL TAX DEPOSIT	CHECK #: 9005880	59.56
VENDOR TOTAL *							.00	33,583.15
0000997	00	CA. ST. PUBLIC EMPLOYEES						
PPE 07/31/2016	002664	00 08/10/2016			001-0000-204.20-00	RETIREMENT BENEFITS	CHECK #: 9005868	120,081.63
PPE 07/31/2016	002672	00 08/16/2016			001-0000-204.20-00	RETIREMENT BENEFITS	CHECK #: 9005874	3,634.52
PPE 08/14/2016	002685	00 08/24/2016			001-0000-204.20-00	RETIREMENT BENEFITS	CHECK #: 9005883	122,010.54
100000014810797002669		00 08/10/2016			001-1900-412.33-11	GASB 68 REPORT & SCHEDULE	CHECK #: 9005872	1,300.00
VENDOR TOTAL *							.00	247,026.69
0000992	00	CALIFORNIA, STATE OF						
QTR END 06/2016002686		00 08/24/2016			700-5030-480.40-03	ST UNEMPLOYMENT INSURANCE	CHECK #: 9005884	9,656.00
VENDOR TOTAL *							.00	9,656.00
0004051	00	CALPERS 457 PLAN - 450260						
PPE 07/31/2016	002665	00 08/10/2016			001-0000-204.16-00	CAL PERS 457 CONTRIBUTION	CHECK #: 9005869	25,356.78
PPE 07/31/2016	002666	00 08/10/2016			001-0000-204.16-00	CAL PERS 457 CONTRIBUTION	CHECK #: 9005869	4,397.60
PPE 08/14/2016	002683	00 08/24/2016			001-0000-204.16-00	CAL PERS 457 CONTRIBUTION	CHECK #: 9005882	25,289.77
PPE 08/14/2016	002684	00 08/24/2016			001-0000-204.16-00	CAL PERS 457 CONTRIBUTION	CHECK #: 9005882	4,633.59
VENDOR TOTAL *							.00	59,677.74
0002484	00	INTERNAL REVENUE SERVICE						
PPE 07/31/2016	002662	00 08/08/2016			001-0000-204.11-00	PAYROLL TAX DEPOSIT	CHECK #: 9005867	51,459.01
PPE 07/31/2016	002663	00 08/08/2016			001-0000-204.11-00	PAYROLL TAX DEPOSIT	CHECK #: 9005867	70,952.20
PPE 07/31/2016	002670	00 08/11/2016			001-0000-204.11-00	PAYROLL TAX DEPOSIT	CHECK #: 9005873	357.62
PPE 07/31/2016	002671	00 08/11/2016			001-0000-204.13-00	PAYROLL TAX DEPOSIT	CHECK #: 9005873	341.58
PPE 08/14/2016	002677	00 08/22/2016			001-0000-204.11-00	PAYROLL TAX DEPOSIT	CHECK #: 9005878	53,325.86
PPE 08/14/2016	002678	00 08/22/2016			001-0000-204.13-00	PAYROLL TAX DEPOSIT	CHECK #: 9005878	69,535.28
PPE 08/14/2016	002679	00 08/22/2016			001-0000-204.11-00	PAYROLL TAX DEPOSIT	CHECK #: 9005879	285.37
PPE 08/14/2016	002680	00 08/22/2016			001-0000-204.13-00	PAYROLL TAX DEPOSIT	CHECK #: 9005879	404.42
PPE 08/14/2016	002687	00 08/29/2016			001-0000-204.13-00	PAYROLL TAX DEPOSIT	CHECK #: 9005885	134.16
PPE 08/14/2016	002688	00 08/31/2016			001-0000-204.13-00	PAYROLL TAX DEPOSIT	CHECK #: 9005886	21.60
VENDOR TOTAL *							.00	246,817.10
0004433	00	RIVERSIDE PUBLIC UTILITIES						
182	002694	00 08/12/2016			670-7000-331.20-01	ELECTRIC REVENUE/EXPENSE	CHECK #: 921	105.40-
182	002695	00 08/12/2016			670-7000-356.38-17	ELECTRIC REVENUE/EXPENSE	CHECK #: 921	18,907.19-
182	002696	00 08/12/2016			670-7000-356.38-20	ELECTRIC REVENUE/EXPENSE	CHECK #: 921	134,705.60-
182	002697	00 08/12/2016			670-7000-356.38-10	ELECTRIC REVENUE/EXPENSE	CHECK #: 921	65,006.24-
182	002690	00 08/12/2016			670-7010-473.27-09	ELECTRIC REVENUE/EXPENSE	CHECK #: 921	3,850.00
182	002691	00 08/12/2016			670-7010-473.27-70	ELECTRIC REVENUE/EXPENSE	CHECK #: 921	302,542.01
182	002692	00 08/12/2016			670-7010-473.27-60	ELECTRIC REVENUE/EXPENSE	CHECK #: 921	216,375.87
182	002693	00 08/12/2016			670-7010-473.27-50	ELECTRIC REVENUE/EXPENSE	CHECK #: 921	1,087,467.51
VENDOR TOTAL *							.00	1,391,510.96
0005885	00	TASC						
VENDOR TOTAL *							.00	1,391,510.96

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0005885	00	TASC						
PPE 07/31/2016	002658		00	08/04/2016	001-0000-204.80-04	MEDICAL CONTRIBUTION	CHECK #: 9005864	4,236.98
PPE 07/31/2016	002659		00	08/04/2016	001-0000-204.80-05	DEP CARE CONTRIBUTION	CHECK #: 9005864	612.52
PPE 08/14/2016	002674		00	08/18/2016	001-0000-204.80-04	MEDICAL CONTRIBUTIONS	CHECK #: 9005876	4,236.98
PPE 08/14/2016	002675		00	08/18/2016	001-0000-204.80-05	DEP CATR CONTRIBUTIONS	CHECK #: 9005876	612.52
VENDOR TOTAL *							.00	9,699.00
0003590	00	U.S. BANK						
SEPTEMBER 2016	002700		00	08/29/2016	375-0000-102.13-00	DEBT SERVICE - SEP 2016	CHECK #: 922	15.64-
SEPTEMBER 2016	002701		00	08/29/2016	375-0000-102.11-00	DEBT SERVICE - SEP 2016	CHECK #: 922	93.52-
SEPTEMBER 2016	002702		00	08/29/2016	375-0000-102.13-00	DEBT SERVICE - SEP 2016	CHECK #: 922	35,000.00-
SEPTEMBER 2016	002698		00	08/29/2016	375-4900-431.62-12	DEBT SERVICE - SEP 2016	CHECK #: 922	57,260.00
SEPTEMBER 2016	002699		00	08/29/2016	375-4900-431.61-12	DEBT SERVICE - SEP 2016	CHECK #: 922	70,000.00
VENDOR TOTAL *							.00	92,150.84
0002256	00	WELLS FARGO BANK						
PPE 07/31/2016	002661		00	08/05/2016	001-0000-204.10-00	PAYROLL	CHECK #: 9005866	290,198.37
PPE 08/14/2016	002673		00	08/18/2016	001-0000-204.10-00	PAYROLL	CHECK #: 9005875	287,442.71
VENDOR TOTAL *							.00	577,641.08
0004228	00	WELLS FARGO BANK						
PPE 07/31/2016	002668		00	08/10/2016	001-0000-204.80-14	VEBA CONTRIBUTIONS	CHECK #: 9005871	750.00
PPE 08/14/2016	002682		00	08/23/2016	001-0000-204.80-14	VEBA CONTRIBUTION	CHECK #: 9005881	750.00
VENDOR TOTAL *							.00	1,500.00
HAND ISSUED TOTAL ***								2,669,262.56
TOTAL EXPENDITURES ****								2,669,262.56
GRAND TOTAL *****							.00	2,669,262.56

Prepared 8/04/16, 10:05:39
Program PR655L
CITY OF BANNING

Check Register
BIMEEKLY
Pay Date 8/05/16

Page 1
Pay Period 16
7/18/16 To 07/31/16

Dept/Div Activity	Check Payee	Social Security	Check Number	Amount
4000-461	FRANCHISE TAX BOARD		10508	50.00
4000-461	DEPARTMENT OF TREASURY		10509	209.00
4000-461	UNITED STATES TREASURY		10510	125.50
4000-461	CALIF. STATE DISBURSEMENT UNIT		10511	180.46
4000-461	TRACY YOUNGBLOOD		10512	223.39
4000-461	CALIF. STATE DISBURSEMENT UNIT		10513	322.61
4000-461	FRANCHISE TAX BOARD		10514	125.00
4000-461	FRANCHISE TAX BOARD		10515	125.00
4000-461	ALEMAN, SANDRA I		10516	584.71
4000-461	LAPHAM, SIERRA G		10517	610.47
4000-461	PAUGA, LYLE		10518	649.48
4000-461	RAY, CYNDI A		10519	275.46
4000-461	WOOLFOLK, COLLIN T		10520	474.20
4000-461	ALDERMAN, LUKE D		10521	524.52
4000-461	BAEZ, RAQUEL M		10522	211.69
4000-461	DAI, MATTHEW A		10523	268.49
4000-461	DELEON, KRISTEN R		10524	294.26
4000-461	FRITTSCH, MEGAN A		10525	14.88
4000-461	GARCIA, JUAN C		10526	948.07
4000-461	GARCIA, SAMUEL I		10527	558.49
4000-461	GILCHRIST JR, SEAN E		10528	114.10
4000-461	IRVING, MADISON L		10529	473.79
4000-461	LANDINGHAM, JUSTIN P		10530	290.23
4000-461	QUINN, MELISSA S		10531	409.30
4000-461	TORRES, AARON O		10532	193.49
4000-461	TORRES, JOANNA M		10533	671.48
4000-461	TRYON, WYKAELA C		10534	652.41
4000-461	FRANCHISE TAX BOARD		10535	101.14
4000-461	UNITED STATES TREASURY		10536	260.00
4000-461	MARY NELL WARE		10537	435.23
4000-461	CALIF. STATE DISBURSEMENT UNIT		10538	193.84
4000-461	JAMI MC LAUGHLIN		10539	646.16
4000-461	VEHICLE REGISTRATION COLLECT.		10540	156.00

Total Checks - 33 11,372.85

Prepared 8/04/16, 10:05:39
Program PR655L
CITY OF BANNING

Check Register
9/80 BIWEEKLY
Pay Date 8/05/16

Page 2
Pay Period 16
7/15/16 To 07/29/16

Dept/Div Activity Check Payee

Social Security Check Number Amount

Total Checks -

.00

Prepared 8/18/16, 14:37:23
Program PR655L
CITY OF BANNING

Check Register
BIWEEKLY
Pay Date 8/19/16

Page 1
Pay Period 17
8/01/16 To 08/14/16

Dept/Div Activity	Check Payee	Social Security	Check Number	Amount
4000-461	FRANCHISE TAX BOARD		10542	50.00
4000-461	DEPARTMENT OF TREASURY		10543	209.00
4000-461	UNITED STATES TREASURY		10544	125.50
4000-461	CALIF. STATE DISBURSEMENT UNIT		10545	180.46
4000-461	TRACY YOUNGBLOOD		10546	223.39
4000-461	CALIF. STATE DISBURSEMENT UNIT		10547	322.61
4000-461	FRANCHISE TAX BOARD		10548	125.00
4000-461	FRANCHISE TAX BOARD		10549	125.00
4000-461	ALEMAN, SANDRA I		10550	130.16
4000-461	LAPHAM, SIERRA G		10551	192.84
4000-461	PAUGA, LYLE		10552	235.30
4000-461	RAY, CYNDI A		10553	231.41
4000-461	WOOLFOLK, COLLIN T		10554	251.32
4010-461	ALDERMAN, LUKE D		10555	403.09
4010-461	BAEZ, RAQUEL M		10556	172.99
4010-461	DAI, MATHEW A		10557	145.13
4010-461	DELEON, KRISTEN R		10558	272.26
4010-461	GARCIA, JUAN C		10559	739.75
4010-461	GARCIA, SAMUEL I		10560	273.33
4010-461	GILCHRIST JR, SEAN E		10561	287.20
4010-461	IRVING, MADISON L		10562	379.56
4010-461	LANDINGHAM, JUSTIN P		10563	391.93
4010-461	OUTINN, MELISSA S		10564	419.24
4010-461	TORRES, JOANNA M		10565	391.95
4010-461	TRYON, MYKAELA C		10566	424.18
4010-461	UNITED STATES TREASURY		10567	260.00
4010-461	MARY NELL WARE		10568	435.23
4010-461	CALIF. STATE DISBURSEMENT UNIT		10569	193.84
4010-461	JAMI MCLAUGHLIN		10570	646.16

Total Checks - 29 8,237.83

Prepared 8/18/16, 14:37:23
Program PR655L
CITY OF BANNING

Check Register
9/80 BIMEKKLY
Pay Date 8/19/16

Page 2
Pay Period 17
7/29/16 To 08/12/16

Dept/Div	Check Payee	Social Security	Check Number	Amount
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Total Checks - .00

PAYROLL

DIRECT DEPOSIT TOTALS

PAY PERIOD ENDING	DIRECT DEPOSIT DATES	DIRECT DEPOSIT AMOUNTS
07/31/2016	08/05/2016	\$290,198.37
08/14/2016	08/19/2016	\$287,442.71

MANUAL CHECKS ISSUED

CHECK DATE	CHECK #	CHECK AMOUNT
08/09/2016	10541	\$1,458.58
08/19/2016	10571	\$1,911.11
08/26/2016	10572-10573	\$754.90
08/30/2016	10574	\$121.46

TOTAL CHECKS/DIRECT DEPOSIT ISSUED

07/31/2016	08/05/2016	197
08/14/2016	08/19/2016	194

391

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CITY OF BANNING CITY COUNCIL REPORT

TO: CITY COUNCIL

FROM: Michael Rock, City Manager

PREPARED BY: Sonja De La Fuente, Executive Assistant/Deputy City Clerk

MEETING DATE: January 24, 2016

SUBJECT: Receive and File List of Contracts Approved Under the City Manager's Signature Authority

RECOMMENDATION:

Receive and file the list of contracts approved under the City Manager's signature authority of \$25,000 or less.

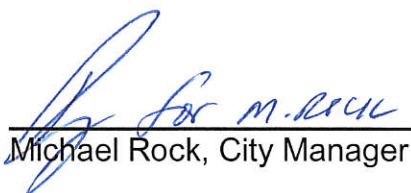
BACKGROUND:

City Council requested regular reports of contracts signed under the City Manager's signature authority of \$25,000 or less.

ATTACHMENT:

- 1) List of Contracts approved by City Manager

Reviewed and Approved by:



Michael Rock, City Manager

ATTACHMENT 1

Contracts Approved Under City Manager Signature Authority				
Date	Department	Vendor/Contractor	Amount	Services Provided
11/30/2016	Community Development	Aaragon Geotechnical	\$ 6,120.00	Annual Surface Mining Inspections
12/8/2016	Public Works	HR Green	\$ 25,000.00	WQMP Review & Environmental Engineering
12/9/2016	Public Works	Cozad & Fox, Inc.	\$ 13,610.00	Design of Slope Failure Repair on Sunset North of Wilson
12/9/2016	Public Works	Terminix International	\$ 7,320.52	Pest Control

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CITY OF BANNING RESOLUTION

TO: CITY COUNCIL

FROM: Michael Rock, City Manager

PREPARED BY: Alejandro Diaz, Chief of Police
Phil Holder, Captain

MEETING DATE: January 24, 2017

SUBJECT: Discuss and Consider Adopting Resolution 2017-04:
Acceptance of the 2017 Supplemental Law Enforcement
Services Allocation (SLESA) in the amount of \$100,000.

RECOMMENDATION:

The City Council adopt Resolution 2017-04, a Resolution of the City of Banning, California, authorizing the acceptance of the 2017 SLESA in the amount of \$100,000 and authorize the Banning Police Department to apply the funds towards the purchase of front line law enforcement related equipment, services, and supplies.

JUSTIFICATION:

Potential purchases with SLESA funds may include but are not limited to vehicle related equipment, technology related equipment and software, evidence collection materials, communication related parts, tactical and safety equipment.

All purchases with these funds must follow the purchasing practices for the City of Banning.

BACKGROUND:

On December 8, 2016, the City of Banning Police was notified by the Riverside County Sheriff's Department that its 2017 SLESA funding was \$100,000. The funding must be used to support front line law enforcement services and cannot be used to supplant already allocated expenditures in the police department's budget.

Legislation requires the City Council to officially accept the Supplemental Law Enforcement Services Funds and approve the police department's anticipated use of the funds.

FISCAL IMPACT:

A budget adjustment in the amount of \$100,000 is necessary to increase estimated revenues and appropriate funds into the 2017 SLESA account. There is no city match required for this grant. The appropriation is requested in the resolution.

OPTIONS:

1. Adopt Resolution 2017-04
2. Reject Resolution 2017-04 and provide direction to staff.

STRATEGIC PLAN OBJECTIVE:

This request supports the City's strategic goal related to "Public Health and Safety".

ATTACHMENT:

Resolution 2017-04

Approved by:



Michael Rock
City Manager

ATTACHMENT 1

RESOLUTION 2017-04

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF BANNING, CALIFORNIA AUTHORIZING THE ACCEPTANCE OF THE 2017 SUPPLEMENTAL LAW ENFORCEMENT SERVICES ALLOCATION IN THE AMOUNT OF \$100,000 AND AUTHORIZING THE BANNING POLICE DEPARTMENT TO USE THE FUNDS TOWARDS THE PURCHASE OF LAW ENFORCEMENT RELATED EQUIPMENT, SERVICES, AND SUPPLIES.

WHEREAS, the City of Banning Police Department is responsible for the security and safety of the Citizens of the City; and,

WHEREAS, grants provided by State and Federal monies assist in supplementing these services; and,

WHEREAS, the City Council is required to accept and appropriate the allocation of anticipated funds from this grant; and,

WHEREAS, the grant funds will provide the Banning Police Department with updated technology, equipment, services, and training.

NOW, THEREFORE, BE IT RESOLVED, the City Council of the City of Banning accepts the 2017 Supplemental Law Enforcement Services Allocation (SLESA) in the amount of \$100,000 and appropriates the \$100,000 into the City's SLESA account to be used by the Banning Police Department to purchase law enforcement related equipment, services, and supplies. The Finance Department is authorized to make the necessary budget adjustments related to these funds. Additionally, the City Manager is authorized to sign the 2017 SLESA Expenditure Plan on behalf of the City of Banning.

PASSED, APPROVED, AND ADOPTED this 24th day of January 2017.

George Moyer, Mayor
City of Banning

ATTEST:

Marie A. Calderon, City Clerk
City of Banning

APPROVED AS TO FORM
AND LEGAL CONTENT

John Cotti, Interim City Attorney
Jenkins & Hugin, LLC

CERTIFICATION

I, Marie A. Calderon, City Clerk of the City of Banning, California, do hereby certify that the forgoing Resolution 2017-04 was duly adopted by the City Council of the City of Banning at the regular meeting thereof held on the 24th day of January, 2017, by the following vote, to wit:

AYES:

NOES:

ABSTAIN:

ABSENT:

Marie A. Calderon, City Clerk
City of Banning, California

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CITY OF BANNING CITY COUNCIL REPORT

TO: CITY COUNCIL

FROM: Michael Rock, City Manager

PREPARED BY: Heidi Meraz, Community Services Director

MEETING DATE: January 24, 2017

SUBJECT: Discuss and Consider Adopting Resolution 2017-10, "Authorizing the City Manager to Execute any necessary documents required to obtain funds available from California Office of Emergency Services for safety and security upgrades to offices and facilities used by the City Transit Department"

RECOMMENDATION:

The City Council adopt Resolution 2017-10, authorizing the City Manager to execute for and on behalf of the City of Banning any actions necessary for the purpose of obtaining financial assistance for FY 2014/15 and 2015/16 as provided by the California Governor's Office of Emergency Services ("Cal OES") through the California Transit Security Grant Program (CTSGP).

JUSTIFICATION:

Areas used by the Transit Department are not up to industry standards in terms of safety and security. This Cal OES CTSGP program provides the City of Banning with an opportunity to improve the safety and security of the buildings and offices used by Transit without negatively impacting or duplicating any other facility projects. Security enhancement work to the administrative offices and facilities used by the Transit Department has not yet commenced. If the City of Banning receives authorization for this project and obtains the requisite funding, staff will expeditiously work on the procurement, award, and scheduling & implementation process. This project will complement other facility enhancements that will begin in a few months and bring the security standard for these locations up to state of the industry. It should be noted that staff is currently working to implement another Cal OES CTSGP funded project that will enhance and standardize the Transit Department's Vehicle Security Camera System.

BACKGROUND:

Staff has submitted investment justifications identifying a project to provide safety and security upgrades to the administrative offices and facilities used by the Transit Department to Cal OES for consideration. The funding appropriated to the City of Banning is in the amount of \$19,189 for FY 2014/15 and \$19,199 for FY 2105/16. The project identifies the addition of security cameras, motion activated lighting, enhanced lighting, and controlled access to the City facilities used by the Transit Division.

Staff has received notification that the specified project does meet the guidelines for funding and that a Governing Body Resolution approved by the City Council of the City of Banning must be received as a part of the application to complete the funding process.

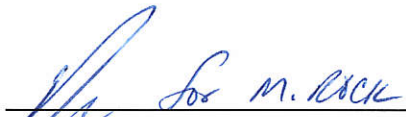
OPTIONS:

1. Adopt Resolution 2017-10, authorizing the City Manager and/or his designee to execute for and on behalf of the City of Banning any actions necessary for the purpose of obtaining financial assistance for FY 2014/15 and 2015/16 as provided by the California Governor's Office of Emergency Services through the California Transit Security Grant Program.
2. Reject Resolution 2017-10, resulting in a loss of \$38,388 of funding made available by Cal OES through the CTSGP.

ATTACHMENT:

1. Resolution 2017-10

Approved by:



Michael Rock
City Manager

RESOLUTION 2017-10

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BANNING, CALIFORNIA, AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO EXECUTE FOR AND ON BEHALF OF THE CITY OF BANNING ANY ACTION NECESSARY FOR THE PURPOSE OF OBTAINING FINANCIAL ASSISTANCE PROVIDED BY THE CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES UNDER THE CALIFORNIA TRANSIT SECURITY GRANT PROGRAM.

WHEREAS, the Highway Safety, Traffic Reduction, Air Quality, and Port Security Bond Act of 2006 authorizes the issuance of general obligation bonds for specified purposes, including, but not limited to, funding made available for capital projects that provide increased protection against security and safety threats, and for capital expenditures to increase the capacity of transit operators to develop disaster response transportation systems; and

WHEREAS, the California Governor's Office of Emergency Services ("Cal OES") administers such funds deposited in the Transit System Safety, Security, and Disaster Response Account under the California Transit Security Grant Program (CTSGP); and

WHEREAS, the City of Banning is eligible to receive CTSGP funds; and

WHEREAS, the City Of Banning will apply CTSGP funds in the amounts of \$19,189 and \$19,199 for FY 2014/15 and 2015/16 respectively for Transit Administrative Building Safety and Security Upgrades that supports the purpose of the Highway Safety, Traffic Reduction, Air Quality, and Port Security Bond Act of 2006 by enhancing safety, security, crime prevention/deterrence and theft and fraud abuse;

WHEREAS, this project maximizes the nexus between Transit Asset Management and Safety Management System; and

WHEREAS, the City of Banning recognizes that it is responsible for compliance with all Cal OES CTSGP grant assurances, and state and federal laws, including, but not limited to, laws governing the use of bond funds; and

WHEREAS, Cal OES requires the City of Banning to complete and submit a Governing Body Resolution for the purposes of identifying agent(s) authorized to act on behalf of the City of Banning to execute actions necessary to obtain CTSGP funds from Cal OES and ensure continued compliance with Cal OES CTSGP assurances, and state and federal laws.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Banning as follows:

That the City Manager and/or his designee is hereby authorized to execute for and on behalf of the City of Banning, a public entity established under the laws of

the State of California, any actions necessary for the purpose of obtaining financial assistance provided by the Cal OES under the CTSGP.

PASSED, APPROVED AND ADOPTED this 24th day of January, 2017.

George Moyer, Mayor
City of Banning, California

ATTEST:

Marie A. Calderon, City Clerk
City of Banning, California

**APPROVED AS TO FORM
AND LEGAL CONTENT:**

John C Cotti, Interim City Attorney
Jenkins & Hugin, LLP

CERTIFICATION:

I, Marie A. Calderon, City Clerk of the City of Banning, California, do hereby certify that the foregoing Resolution 2017-05 was duly adopted by the City Council of the City of Banning at a regular meeting thereof held on the 24th day of January, 2017, by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

Marie A. Calderon, City Clerk
City of Banning, California

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**CITY OF BANNING
CITY COUNCIL REPORT**

TO: CITY COUNCIL

FROM: Michael Rock, City Manager

PREPARED BY: Art Vela, Director of Public Works

MEETING DATE: January 24, 2017

SUBJECT: Discuss and Consider Adopting Resolution 2017-13,
"Awarding a Professional Services Agreement to BOA
Architecture of Long Beach, CA for Design of Improvements
to the Community Center Facilities in the amount of \$29,400
and Approving a 10% Contingency"

RECOMMENDATION:

The City Council adopt Resolution 2017-13:

1. Awarding a Professional Services Agreement to BOA Architecture of Long Beach, CA in the amount of \$29,400 for Design of Improvements to the Community Center Facilities and approving a 10% contingency for a total project budget of \$32,340.
2. Authorizing the City Manager or his designee to make necessary budget adjustments, appropriations and transfers and approval change orders within the 10% contingency.
3. Authorizing the City Manager to execute the Professional Services Agreement with BOA Architecture of Long Beach, CA in an amount of \$29,400.

JUSTIFICATION:

The existing Community and Senior Center are in need of upgrades and repairs to enhance accessibility and to continue to provide safe, comfortable and appealing usage of the facilities.

BACKGROUND:

The City of Banning owns and operates its Community Center and Senior Center located at 789 N. San Geronio Avenue. The existing Community Center was built in 1968. The original Senior Center building was built in the 1950's and later acquired by the City in 1973. Initially, the Senior Center was a 1,529 square foot house and 400 square foot detached garage that later received a 2,500 square foot addition in 1987 and another 1,000 square feet in 1992. Architectural design and structural engineering services are required to upgrade and improve the facilities.

The scope of services for improvements to the Community Center includes the replacement of gym flooring; replacement of kitchen flooring; complete remodel of the restrooms; replacement of cabinetry in meeting rooms; replacement of drop ceiling in one (1) meeting room; ADA entry way improvements; door replacement (interior and exterior); new light fixtures and paint throughout the facility. The scope of services for improvements to the Senior Center includes ADA improvements to the restrooms (doorways, stalls, etc.); the reconstruction of one (1) exterior and one (1) interior ramp.

It should be noted that although the scope of the design will include the abovementioned items, the scope of construction will be dependent on the construction budget, which is anticipated to be \$188,275.

Staff developed a Request for Proposals which was advertised on November 10, 2016 in the El Chicano Newspaper, Record Gazette and Press Enterprise as well as on the City's website. As required by the Community Development Block Grant (CDBG) guidelines, notifications were mailed informing minority and female-owned businesses of the bidding opportunity.

As a result, staff received and evaluated two (2) proposals:

<u>Consultants</u>	<u>Score</u>
1) BOA Architecture	1342.50
2) Higginson Architects, Inc.	1095.00

A committee consisting of three (3) members was assembled to evaluate the proposals based on qualifications and experience of the proposed team; project understanding and approach including creative and/or innovative perspectives that provide additional efficiencies or performance capabilities; and proposal costs.

Proposals were also transmitted to the Riverside County Economic Development Agency (EDA). The EDA reviewed the submittals for completeness and conformance with regulatory requirements and subsequently the EDA authorized the City to award the design project to BOA Architecture.

As a result, staff recommends the award of a Professional Services Agreement to BOA Architecture. If staff's recommendation is approved, it is anticipated that the design will be completed within three (3) months of the issuance of a Notice to Proceed.

FISCAL IMPACT:

The professional services agreement in the amount of \$29,400 and a 10% contingency of \$2,940 for a total project budget of \$32,340 will be funded by CDBG Fiscal Year 2015/2016 funds reprogrammed by City Council on January 10, 2017 to this project.

The approximate design and construction project budget is funded by 2015/2016 and 2016/2017 CDBG funds and amounts to \$220,615.

OPTIONS:

1. Adopt Resolution 2017-13.
2. Reject Resolution 2017-13. If rejected, the facilities will continue to operate in their current condition and CDBG funding may be jeopardized ultimately resulting in the forfeiture of 2015/2016 funding.

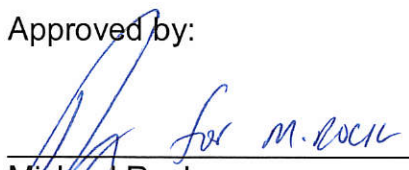
STRATEGIC PLAN OBJECTIVE:

Strategic Goal No. 1, Policy Objective No. 3, identifies the need to assess and upgrade City facilities to positively reflect the City's image. The design for improvements to the Community Center Facilities will address repairs and overdue maintenance that are necessary in order to improve Community Services operations and programs while increasing the City's image in a positive manner.

ATTACHMENTS:

1. Resolution 2017-13
2. Request for Proposals
3. Notice of Availability
4. List of Firms Notified
5. BOA Architecture Proposal
6. Draft Agreement

Approved by:



Michael Rock,
City Manager

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ATTACHMENT 1

(Resolution 2017-13)

RESOLUTION 2017-13

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BANNING, CALIFORNIA, AWARDING A PROFESSIONAL SERVICES AGREEMENT TO BOA ARCHITECTURE OF LONG BEACH, CA FOR DESIGN OF IMPROVEMENTS TO THE COMMUNITY CENTER FACILITIES IN THE AMOUNT OF \$29,400 AND APPROVING A 10% CONTINGENCY

WHEREAS, architectural design and structural engineering services are required to upgrade and improve the Community Center Facilities (789 N. San Geronio Avenue) in order to enhance accessibility and to continue to provide safe, comfortable and appealing usage of the facilities; and

WHEREAS, the design scope of services for improvements to the Community Center includes the replacement of gym flooring; replacement of kitchen flooring; complete remodel of the restrooms; replacement of cabinetry in meeting rooms; replacement of drop ceiling in one (1) meeting room; ADA entry way improvements; door replacement (interior and exterior); new light fixtures and paint throughout the facility; and

WHEREAS, the design scope of services for improvements to the Senior Center includes ADA improvements to the restrooms (doorways, stalls, etc.); the reconstruction of one (1) exterior and one (1) interior ramp; and

WHEREAS, the Request for Proposals was published in the El Chicano Newspaper one November 10, 2016 and in the Record Gazette and Press Enterprise on November 11, 2016 and notices were sent directly to minority and female-owned businesses and as a result two (2) proposals were received; and

WHEREAS, a committee consisting of three (3) members was assembled to evaluate the proposals based on qualifications and experience of the proposed team; project understanding and approach including creative and/or innovative perspectives that provide additional efficiencies or performance capabilities; and proposal costs; and

WHEREAS, proposals were also transmitted to the Riverside County Economic Development Agency (EDA). The EDA reviewed the submittals for completeness and conformance with regulatory requirements and subsequently the EDA authorized the City to award the design project to BOA Architecture; and

WHEREAS, as a result BOA Architecture is the highest rated, best qualified firm to perform the services in the amount of \$29,400; and

WHEREAS, the Professional Services Agreement with BOA Architecture in the amount of \$29,400 and 10% contingency will be funded by CDBG Fiscal Year 2015/2016 funds reprogrammed by City Council on January 10, 2017 to this project

The approximate design and construction project budget is funded by 2015/2016 and 2016/2017 CDBG funds and amounts to \$220,615.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Banning as follows:

SECTION 1. The Banning City Council adopts Resolution 2017-13 awarding a Professional Services Agreement to BOA Architecture of Long Beach in the amount of \$29,400 and approved a 10% contingency for a total project budget of \$32,340 for Design of Improvements to the Community Center Facilities.

SECTION 2. The City Manager or his designee is authorized to make necessary budget adjustments, appropriations and transfers and to approve change orders within the 10% contingency related to the Professional Services Agreement.

SECTION 3. The City Manager is authorized to execute the Professional Services Agreement with BOA Architecture of Long Beach, CA in an amount of \$29,400.

PASSED, APPROVED AND ADOPTED this 24th day of January, 2017.

George Moyer, Mayor
City of Banning, California

ATTEST:

Marie A. Calderon, City Clerk
City of Banning, California

**APPROVED AS TO FORM AND
LEGAL CONTENT:**

John C. Cotti, Interim City Attorney
Jenkins & Hugin, LLC

CERTIFICATION:

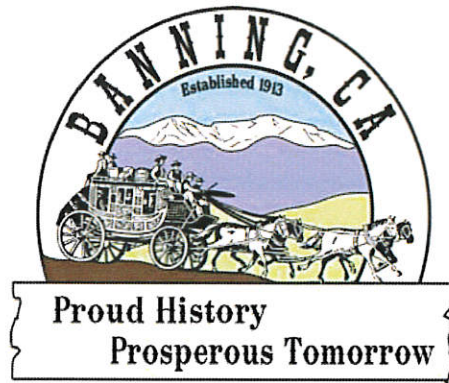
I, Marie Calderon, City Clerk of the City of Banning, California, do hereby certify that the foregoing Resolution 2017-13, was duly adopted by the City Council of the City of Banning, California, at a Regular Meeting thereof held on the 24th day of January, 2017, by the following vote, to wit:

AYES:
NOES:
ABSTAIN:
ABSENT:

Marie A. Calderon, City Clerk
City of Banning, California

ATTACHMENT 2

(Request for Proposals)



REQUEST FOR PROPOSAL

FOR

16-012

**DESIGN SERVICES FOR IMPROVEMENTS TO COMMUNITY SERVICES
FACILITIES**

CITY OF BANNING

Public Works Department

99 East Ramsey Street

Banning, California 92220

Released on November 10, 2016

REQUEST FOR PROPOSAL (RFP)

DESIGN SERVICES FOR IMPROVEMENTS TO COMMUNITY SERVICES FACILITIES

Dear Proposers:

The City of Banning (hereinafter referred to as the "City") is requesting proposals from a qualified public entity or private firm, to establish a contract for Design Services for Improvements to Community Services Facilities.

Sealed proposals shall be received by the City of Banning to wit: The City Clerk, 99 E. Ramsey St., Banning, California 92220, on or before the hour of **10:00 a.m. on December 6, 2016**.

It shall be the responsibility of the proposer to deliver his proposal to the City Clerk's office by the announced time. Delivery Location: City of Banning, City Hall, 99 East Ramsey St. (City Clerk's Office), Banning, California 92220.

The Proposals shall be to the attention of City Clerk in a sealed envelope identified on the outside with the Offeror's Business Name, Proposer Identity— Request for Proposals 16-012 for Design Services for Improvements to Community Services Facilities and the due date. Proposals will not be publicly opened.

The Request for Proposals (RFP No. 16-012) may be downloaded from the City of Banning website at <http://ci.banning.ca.us/bids.aspx>.

1. BACKGROUND

The City of Banning is strategically located astride Interstate 10 between the Inland Empire and the Coachella Valley in the San Geronio Pass. The City, incorporated in 1913, has a rich and colorful history.

Initially Banning served as a stagecoach and railroad stop between the Arizona territories and Los Angeles. This history has contributed to the present day spirit of pioneer resourcefulness and "can do" attitude that is so prevalent in the community.

Banning is a friendly and wholesome place to work and raise a family. Desirable executive housing is available, as well as moderate and lower income housing. Clean air, ample water supplies and the memorable and inspiring scenic vistas of both Mt. San Geronio and Mt. San Jacinto, the 2 tallest peaks in Southern California, are additional amenities which make the City of Banning a logical choice as a development opportunity in the Southern California area.

2. SCHEDULE OF EVENTS

This request for proposal will be governed by the following schedule:

Release of RFP	November 10, 2016
Deadline for Written Questions	November 22, 2016 by 3:00 p.m.
Responses to Questions Posted on Web	November 29, 2016 by 4:00 p.m.
Proposals are Due	December 6, 2016 at 10:00 a.m.
Interview (if held)	The Week of December 20, 2016
Approval of Contract	January 24, 2016 (Tentative)

All dates are subject to change at the discretion of the City

3. SCOPE OF WORK

The City of Banning owns and operates its Community Center and Senior Center. The existing Community Center was built in 1977. The original Senior Center building was built in the 1950's and later acquired by the City in 1973. Initially, the Senior Center was a 1,529 square foot house and 400 square foot detached garage that later received a 2,500 square foot addition in 1987 and another 1,000 square feet in 1992.

The City of Banning is soliciting proposals from qualified firms for architectural design and structural engineering services for Improvements to the Banning Community Center and Senior Center facilities located at 789 N. San Geronio Avenue. The scope of services for improvements to the Community Center includes the replacement of gym flooring (i.e. seal/stain the existing concrete); replacement of kitchen flooring; complete remodel of the restrooms; replacement of cabinetry in meeting rooms; replacement of drop ceiling in one (1) meeting room; ADA entry way improvements; door replacement (interior and exterior); new light fixtures and paint throughout the facility. The scope of services for improvements to the Senior Center includes ADA improvements to the restrooms (doorways; stalls, etc.); the reconstruction of one (1) exterior and one (1) interior ramp.

The design services shall include plans, specifications and estimates that comply with State, Federal and local laws including California building and safety regulation codes and standards that are necessary in order to bid the construction portion of this project.

It is the responsibility of the Consultant to visit the site and become familiar with the project location and facility needs.

Upon official Notice to Proceed, Consultant is required to have design completed within three (3) months.

FEDERAL FUNDING CLAUSE:

This project is being financed with Community Development Block Grant funds from the U.S. Department of Housing and Urban Development (24 CFR Part 570), and subject to certain Federal requirements. Information pertaining to the Federal requirements is on file with the County of Riverside Economic Development Agency. The selected Consultant will be required to complete and submit the attached Exhibit "Q" and register as a vendor for Riverside County.

ADDITIONAL FEDERAL REQUIREMENTS:

Whereas, the work under this Agreement is subject to all applicable Federal, State, and local laws and regulations, including but not limited to the regulations pertaining to the Community Development Block Grant program (24 CFR Part 570) and the Uniform Administrative Requirements, Cost, Principles, and Audit Requirements for Federal Awards (2 CFR Part 200). Contractor, sub-contractors, Consultants, and sub-consultants agree to comply with, and are subject to, all applicable requirements as follows:

1. ***Equal Employment Opportunity:*** Compliance with Executive Order 11246 of September 24, 1965, entitled "Equal Employment Opportunity", as amended by Executive Order 11375 of October 13, 1967, and as supplemented in Department of Labor regulations (41 CFR chapter 60). (All construction contracts awarded in excess of \$10,000 by grantees and their contractors or subgrantees) The Consultant will not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. Consultant will ensure that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex or national origin. The Consultant will take affirmative action to ensure that applicants are employed and the employees are treated during employment, without regard to their race color, religion, sex, or national origin. Such actions shall include, but are not limited to, the following: employment, up-grading, demotion, or transfer; recruitment or recruitment advertising; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Consultant agrees to post in a conspicuous place, available to employees and applicants for employment, notices to be provided by the County setting forth the provisions of this non-discriminating clause.

2. ***Copeland "Anti-Kickback" Act (18 U.S.C. 874 and 40 U.S.C. 276c:*** All contracts and subgrants in excess of \$2,000 for construction or repair awarded by recipients and subrecipients shall include a provision for compliance with the Copeland "Anti-Kickback" Act (18 U.S.C. 874), as supplemented by Department of Labor regulations (29 CFR part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient shall be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he is otherwise entitled. The recipient shall report all suspected or reported violations to HUD.

3. ***Davis-Bacon Act, as amended (40 U.S.C. 276a to a-7):*** When required by Federal program legislation, all construction contracts awarded by the recipients and subrecipients of more than \$2000 shall include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 276a to a-7) and as supplemented by Department of Labor regulations (29 CFR part 5, "Labor

Standards Provisions Applicable to Contracts Governing Federally Financed and Assisted Construction”). Under this Act, contractors shall be required to pay wages to laborers and mechanics at a rate not less than the minimum wages specified in a wage determination made by the Secretary of Labor. In addition, contractors shall be required to pay wages not less than once a week. The recipient shall place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation and the award of a contract shall be conditioned upon the acceptance of the wage determination. The recipient shall report all suspected or reported violations to HUD.

4. ***Contract Work Hours and Safety Standards Act (40 U.S.C. 327 through 333):*** Where applicable, all contracts awarded by recipients in excess of \$2000 for construction contracts and in excess of \$2500 for other contracts that involve the employment of mechanics or laborers shall include a provision for compliance with Sections 102 and 107 of the Contract Work Hours and Safety Standards Act (40 U.S.C. 327–333), as supplemented by Department of Labor regulations (29 CFR part 5). Under Section 102 of the Act, each contractor shall be required to compute the wages of every mechanic and laborer on the basis of a standard workweek of 40 hours. Work in excess of the standard workweek is permissible provided that the worker is compensated at a rate of not less than 1 1/2 times the basic rate of pay for all hours worked in excess of 40 hours in the workweek. Section 107 of the Act is applicable to construction work and provides that no laborer or mechanic shall be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

5. ***Rights to Inventions Made Under a Contract or Agreement:*** Contracts or agreements for the performance of experimental, developmental, or research work shall provide for the rights of the Federal Government and the recipient in any resulting invention in accordance with 37 CFR part 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by HUD.

6. ***Rights to Data and Copyrights:*** Contractors and consultants agree to comply with all applicable provisions pertaining to the use of data and copyrights pursuant to 48 CFR Part 27.4, Federal Acquisition Regulations (FAR).

7. ***Clean Air Act (42 U.S.C. 7401 et seq.) and the Federal Water Pollution Control Act (33 U.S.C. 1251 et seq.), as amended:*** Contracts and subgrants of amounts in excess of \$100,000 shall contain a provision that requires the recipient to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401 et seq.) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251 et seq.). Violations shall be reported to HUD and the Regional Office of the Environmental Protection Agency (EPA).

8. ***Byrd Anti-Lobbying Amendment (31 U.S.C. 1352):*** Contractors who apply or bid for an award of \$100,000 or more shall file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress

in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier shall also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the recipient.

9. ***Debarment and Suspension (E.O.s 12549 and 12689):*** No contract shall be made to parties listed on the General Services Administration's List of Parties Excluded from Federal Procurement or Nonprocurement Programs in accordance with E.O.s 12549 and 12689, "Debarment and Suspension," as set forth at 24 CFR part 24. This list contains the names of parties debarred, suspended, or otherwise excluded by agencies, and contractors declared ineligible under statutory or regulatory authority other than E.O. 12549. Contractors with awards that exceed the small purchase threshold shall provide the required certification regarding its exclusion status and that of its principal employees.

10. ***Drug-Free Workplace Requirements:*** The Drug-Free Workplace Act of 1988 (42 U.S.C. 701) requires grantees (including individuals) of federal agencies, as a prior condition of being awarded a grant, to certify that they will provide drug-free workplaces. Each potential recipient must certify that it will comply with drug-free workplace requirements in accordance with the Act and with HUD's rules at 24 CFR part 24, subpart F.

11. ***Access to Records and Records Retention:*** The Consultant or Contractor, and any sub-consultants or sub-contractors, shall allow all duly authorized Federal, State, and/or County officials or authorized representatives access to the work area, as well as all books, documents, materials, papers, and records of the Consultant or Contractor, and any sub-consultants or sub-contractors, that are directly pertinent to a specific program for the purpose of making audits, examinations, excerpts, and transcriptions.

The Consultant or Contractor, and any sub-consultants or sub-contractors, further agree to maintain and keep such books, documents, materials, papers, and records, on a current basis, recording all transactions pertaining to this agreement in a form in accordance with generally acceptable accounting principles. All such books and records shall be retained for such periods of time as required by law, provided, however, notwithstanding any shorter periods of retention, all books, records, and supporting detail shall be retained for a period of at least four (4) years after the expiration of the term of this Agreement.

12. ***Federal Employee Benefit Clause:*** No member of or delegate to the congress of the United States, and no Resident Commissioner shall be admitted to any share or part of this agreement or to any benefit to arise from the same.

13. ***Energy Efficiency:*** Mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (Pub. L. 94A 163, 89 Stat. 871).

14. ***Reporting Requirements:*** The Consultant or Contractor, and any sub-consultants or sub-contractors, agree to comply with all required reporting requirements as required under the CDBG program as well as all other applicable Additional Federal Requirements listed herein.

4. PROPOSAL FORMAT GUIDELINES

Interested entities or contractors are to provide the City of Banning with a thorough proposal using the following guidelines:

Proposal should be typed and should contain no more than 20 typed pages using a 12-point font size, including transmittal letter and resumes of key people, but excluding Index/Table of contents, tables, charts, and graphic exhibits. Each proposal will adhere to the following order and content of sections. Proposal should be straightforward, concise and provide “layman” explanations of technical terms that are used. Emphasis should be concentrated on conforming to the RFP instructions, responding to the RFP requirements, and on providing a complete and clear description of the offer. Proposals which appear unrealistic in terms of technical commitments, lack of technical competence or are indicative of failure to comprehend the complexity and risk of this contract may be rejected. The following proposal sections are to be included in the Proposer’s response:

- **Vendor Application Form and Cover Letter**

Complete Appendix A, “Request for Proposal-Vendor Application Form” and attach this form to the cover letter. A cover letter, not to exceed three pages in length, should summarize key elements of the proposal. An individual authorized to bind the consultant must sign the letter. The letter must stipulate that the proposal price will be valid for a period of at least 180 days. Indicate the address and telephone number of the contractor’s office located nearest to Banning, California and the office from which the project will be managed.

- **Background and Project Summary Section**

The Background and Project Summary Section should describe your understanding of the City, the work to be done, and the objectives to be accomplished. Refer to Scope of Work of this RFP.

- **Methodology Section**

Provide a detailed description of the approach and methodology to be used to accomplish the Scope of Work of this RFP. The Methodology Section should include:

1. An implementation plan that describes in detail (i) the methods, including controls by which your firm or entity manages projects of the type sought by this RFP; (ii) methodology for soliciting and documenting views of internal and external stakeholders; (iii) and any other project management or implementation strategies or techniques that the respondent intends to employ in carrying out the work.
2. Detailed description of efforts your firm or entity will undertake to achieve client satisfaction and to satisfy the requirements of the "Scope of Work" section.
3. Detailed project schedule, identifying all tasks and deliverables to be performed, durations for each task, and overall time of completion, including a complete

transition plan. Include your plan to deal with fluctuation in service needs and any associated price adjustments.

4. Detailed description of specific tasks you will require from City staff. Explain what the respective roles of City staff and your staff would be to complete the tasks specified in the Scope of Work.
5. Proposers are encouraged to provide additional innovative and/or creative approaches for providing the service that will maximize efficient, cost-effective operations or increased performance capabilities. In addition, the City will consider proposals that offer alternative service delivery means and methods for the services desired.
6. Proposers are also requested to identify any City owned facilities or property which Proposer would propose to use or lease, purchase, or rent from the City in connection with the services to be performed, including information about the terms of any proposed lease, purchase or use of such equipment and facilities, and how this proposed structure affects the overall cost proposal to the City, if applicable.

- **Staffing**

Provide a list of individual(s) who will be working on this project and indicate the functions that each will perform and anticipated hours of service of each individual.¹ Include a resume for each designated individual.

Upon award and during the contract period, if the contractor chooses to assign different personnel to the project, the Contractor must submit their names and qualifications including information listed above to the City for approval before they begin work.

- **Qualifications**

The information requested in this section should describe the qualifications of the firm or entity, key staff and sub-contractors performing projects within the past five years that are similar in size and scope to demonstrate competence to perform these services. Information shall include:

Names of key staff that participated on named projects and their specific responsibilities with respect to this scope of work.

A summary of your firm's or entity's demonstrated capability, including length of time that your firm has provided the services being requested in this Request for Proposal. The Consultant shall provide an outline of the firm's background and qualifications to perform the requested services, including the firm's experience in assisting public agencies regarding

¹ Hourly rates for the proposed personnel shall be set forth on Appendix D.

design services for improvements to similar types of facilities. Additionally, the Consultant shall provide an outline of the background and qualifications of any sub-consultants needed to provide any technical study. List in detail any technical studies to be performed by Consultant and any which require Consultant to hire a separate firm. Identify the key personnel who will be assigned to provide the requested professional services, including resumes showing their experience in performing similar professional services. List projects completed within the last five years by your firm. The proposal should clearly demonstrate the breadth of the Consultant's services and the areas of expertise.

For private Proposers, provide at least three references that received similar services from your firm. The City of Banning reserves the right to contact any of the organizations or individuals listed. Information provided shall include:

- Client Name
- Project Description
- Project start and end dates
- Client project manager name, telephone number, and e-mail address.

Any public entity which submits a proposal should describe in detail how it currently performs services like those identified in the scope of work within its or other jurisdictions, including photographs, written policies and/or video of services provided. If you have performed these services under contract for another public entity, please provide references for those entities as set forth above for private Proposers.

- **Financial Capacity**

Provide the Proposer's latest audited financial statement or other pertinent information such as internal unaudited financial statements and financial references to allow the City to reasonably formulate a determination about the financial capacity of the Proposer. Describe any administrative proceedings, claims, lawsuits, or other exposures pending against the Proposer.

- **Fee Proposal**

All Proposers are required to use the form in Appendix D to be submitted with their proposal. Pricing instructions should be clearly defined to ensure fees proposed can be compared and evaluated. Proposals shall be valid for a minimum of 180 days following submission.

- **Disclosure**

Please disclose any and all past or current business and personal relationships with any current Banning elected official, appointed official, City employee, or family member of any current Banning elected official, appointed official, or City employee. *Any past or current business relationship may not disqualify the firm from consideration.*

- **Sample Agreement**

The firm selected by the City will be required to execute an Agreement for Services (Agreement) with the City. The form of the Agreement is enclosed as Appendix B, but may be modified to suit the specific services and needs of the City. If a Proposer has any exceptions or conditions to the Agreement, these must be submitted for consideration with the proposal. Otherwise, the Proposer will be deemed to have accepted the form of Agreement. See Section 13, below.

- **Checklist of Forms to Accompany Proposal**

As a convenience to Proposers, following is a list of the forms, included as appendices to this RFP, which should be included with proposals

- (1) Vendor Application Form
- (2) Ex Parte Communications Certificate
- (2) Price Proposal Form
- (3) Disclosure of Government Positions
- (4) Disqualifications Questionnaire
- (5) Questionnaire Regarding Bidders

5. **PROCESS FOR SUBMITTING PROPOSALS**

- **Content of Proposal**

The proposal must be submitted using the format as indicated in the proposal format guidelines.

- **Preparation of Proposal**

Each proposal shall be prepared simply and economically, avoiding the use of elaborate promotional material beyond those sufficient to provide a complete, accurate and reliable presentation.

- **Number of Proposals**

Submit one original, Five (5) hard copies plus one disk copy of flash drive of your proposal in sufficient detail to allow for thorough evaluation and comparative analysis. In the event of a conflict between the original and any hard copy or disk copy, the original shall control.

- **Submission of Proposals**

Complete written proposals must be submitted in sealed envelopes marked and received no later than 10:00 a.m. (P.S.T.) on December 6, 2016 to the address below. Proposals will not be accepted after this deadline. Faxed or e-mailed proposals will not be accepted.

City of Banning
City Hall
Office of the City Clerk
99 E. Ramsey St.
Banning, CA 92220-0998

RE: RFP No. 16-012 DESIGN SERVICES FOR IMPROVEMENTS TO COMMUNITY SERVICES FACILITIES

- **Inquiries**

Questions about this RFP must be directed in writing, via e-mail to:

Jennifer McCoy, RFP Facilitator
jmccoy@ci.banning.ca.us

The City reserves the right to amend or supplement this RFP prior to the proposal due date. All addendums, responses to questions received, and additional information will be posted to the Banning Procurement Registry, Banning - [Official City Web Site - Business - Bids & RFP's](#); Proposers should check this web page daily for new information. The City will endeavor to answer all written questions timely received no later than 3:00 p.m. (P.S.T.) on November 22, 2016. The City reserves the right not to answer all questions.

From the date that this RFP is issued until a firm or entity is selected and the selection is announced, firms or public entities are not allowed to communicate outside the process set forth in this RFP with any City employee other than the contracting officer listed above regarding this RFP. The City reserves the right to reject any proposal for violation of this provision. No questions other than written will be accepted, and no response other than written will be binding upon the City.

- **Conditions for Proposal Acceptance**

This RFP does not commit the City to award a contract or to pay any costs incurred for any services. The City, at its sole discretion, reserves the right to accept or reject any or all proposals received as a result of this RFP, to negotiate with any qualified source(s), or to cancel this RFP in part or in its entirety. The City may waive any irregularity in any proposal. All proposals will become the property of the City of Banning, USA. If any proprietary information is contained in the proposal, it should be clearly identified.

6. EVALUATION CRITERIA

The City's evaluation and selection process will be conducted in accordance with the City's Purchasing and Procedures Policy (Policy). In accordance with the Policy, the lowest responsible bidder will be determined based on evaluation of qualitative factors in addition to price. At all times during the evaluation process, the following criteria will be used. Sub-criteria are not necessarily listed in order of importance. Additional sub criteria that logically fit within a particular evaluation criteria may also be considered even if not specified below.

1. Qualifications of Entity and Key Personnel-----25%

Includes ability to provide the requested scope of services, the Proposer's financial capacity, recent experience conducting work of similar scope, complexity, and magnitude for other public agencies of similar size, references.

2. Approach to Providing the Requested Scope of Services-----10%

Includes an understanding of the RFP and of the project's scope of services, knowledge of applicable laws and regulations related to the scope of services.

3. Price Proposal-----50%

Price Proposals will be evaluated on the basis of the Total Estimated Annual Price submitted in Appendix D.

4. Innovative and/or creative approaches to providing the services that provide additional efficiencies or increased performance capabilities. ----15%

7. EVALUATION OF PROPOSALS AND SELECTION PROCESS

In accordance with its Policy, the City will adhere to the following procedures in evaluating proposals. An Evaluation/Selection Committee (Committee), which may include members of the City's staff and possibly one or more outside experts, will screen and review all proposals according to the weighted criteria set forth above. While price is one basic factor for award, it is not the sole consideration.

A. Responsiveness Screening

Proposals will first be screened to ensure responsiveness to the RFP. The City may reject as non-responsive any proposal that does not include the documents required to be submitted by this RFP. At any time during the evaluation process, the City reserves the right to request clarifications or additional information from any or all Proposers regarding their proposals.

B. Initial Proposal Review

The Committee will initially review and score all responsive written proposals based upon the Evaluation Criteria set forth above. The Committee may also contact Proposer's

references. Proposals that receive the highest evaluation scores may be invited to the next stage of the evaluation process. The City may reject any proposal in which a Proposer's approach, qualifications, or price is not considered acceptable by the City. An unacceptable proposal is one that would have to be substantially rewritten to make it acceptable. The City may conclude the evaluation process at this point and recommend award to the lowest responsible bidder. Alternatively, the City may elect to negotiate directly with one or more Proposers to obtain the best result for the City prior to making a recommendation or selection.

C. **Interviews, Reference Checks, Revised Proposals, Discussions**

Following the initial screening and review of proposals, the Proposers included in this stage of the evaluation process may be invited to participate in an oral interview. Interviews, if held, are tentatively scheduled for the week of December 20, 2016 and will be conducted at City of Banning City Hall, 99 E. Ramsey St., Banning, CA 92220. This date is subject to change. The individual(s) from Proposer's firm or entity that will be directly responsible for carrying out the contract, if awarded, should be present at the oral interview. The oral interview may, but is not required to, use a written question/answer format for the purpose of clarifying the intent of any portions of the proposal.

In addition to conducting an oral interview, the City may during this stage of the evaluation process also contact and evaluate the Proposer's references, contact any Proposer to clarify any response or request revised or additional information, contact any current users of a Proposer's services, solicit information from any available source concerning any aspect of a proposal, and seek and review any other information deemed pertinent to the evaluation process.

Following conclusion of this stage of the evaluation process, the Committee will again rank all Proposers according to the evaluation criteria set forth above. The Committee may conclude the evaluation process at this point, and make a recommendation for award, or it may request Best and Final Offers from Proposers. The City may accept the proposal or negotiate the terms and conditions of the agreement with the highest ranked firm, which shall be determined to be the lowest responsible bidder. The City may recommend award without Best and Final Offers, so Proposers should include their best proposal with their initial submission.

Recommendation for award is contingent upon the successful negotiation of final contract terms. Negotiations shall be confidential and not subject to disclosure to competing Proposers unless an agreement is reached. If contract negotiations cannot be concluded successfully within a time period determined by the City, the City may terminate negotiations and commence negotiations with the next highest scoring Proposer or withdraw the RFP.

8. PROTEST PROCEDURES

Failure to comply with the rules set forth herein may result in rejection of the protest. Protests based upon restrictive specifications or alleged improprieties in the proposal procedure which are

apparent or reasonably should have been discovered prior to receipt of proposals shall be filed in writing with the RFP Facilitator at least 10 calendar days prior to the deadline for receipt of proposals. The protest must clearly specify in writing the grounds and evidence on which the protest is based.

Protests based upon alleged improprieties that are not apparent or which could not reasonably have been discovered prior to submission date of the proposals, such as disputes over the staff recommendation for contract award, shall be submitted in writing to the RFP Facilitator, within forty-eight hours from receipt of the notice from the City advising of staff's recommendation for award of contract. The protest must clearly specify in writing the grounds and evidence on which the protest is based. The RFP Facilitator will respond to the protest in writing at least three days prior to the meeting at which staff's recommendation to the City Council will be considered. Should Proposer decide to appeal the response of the RFP Facilitator, and pursue its protest at the Council meeting, it will notify the RFP Facilitator of its intention at least two days prior to the scheduled meeting.

9. CONFIDENTIALITY

The California Public Records Act (Cal. Govt. Code Sections 6250 et seq.) mandates public access to government records. Therefore, unless information is exempt from disclosure by law, the content of any request for explanation, exception, or substitution, response to this RFP, protest, or any other written communication between the City and Proposer, shall be available to the public. The City intends to release all public portions of the proposals following the evaluation process at such time as a recommendation is made to the City Council.

If Proposer believes any communication contains trade secrets or other proprietary information that the Proposer believes would cause substantial injury to the Proposer's competitive position if disclosed, the Proposer shall request that the City withhold from disclosure the proprietary information by marking each page containing such proprietary information as confidential. Proposer may not designate its entire proposal as confidential nor designate its Price Proposal as confidential.

Submission of a proposal shall indicate that, if Proposer requests that the City withhold from disclosure information identified as confidential, and the City complies with the Proposer's request, Proposer shall assume all responsibility for any challenges resulting from the non-disclosure, indemnify and hold harmless the City from and against all damages (including but not limited to attorney's fees that may be awarded to the party requesting the Proposer information), and pay any and all costs and expenses related to the withholding of Proposer information. Proposer shall not make a claim, sue, or maintain any legal action against the City or its directors, officers, employees, or agents concerning the disclosure, or withholding from disclosure, of any Proposer information. If Proposer does not request that the City withhold from disclosure information identified as confidential, the City shall have no obligation to withhold the information from disclosure and may release the information sought without any liability to the City.

10. EX PARTE COMMUNICATIONS

Proposers and Proposers' representatives should not communicate with the City Council members about this RFP. In addition, Proposers and Proposers' representatives should not communicate outside the procedures set forth in this RFP with an officer, employee or agent of the City, including any member of the evaluation panel, with the exception of the RFP Facilitator, regarding this RFP until after Contract Award. Proposers and their representatives are not prohibited, however, from making oral statements or presentations in public to one or more representatives of the City during a public meeting.

A "Proposer" or "Proposer's representative" includes all of the Proposer's employees, officers, directors, consultants and agents, any subcontractors or suppliers listed in the Proposer's proposal, and any individual or entity who has been requested by the Proposer to contact the City on the Proposer's behalf. Proposers shall include the Ex Parte Communications form (Appendix C) with their proposals certifying that they have not had or directed prohibited communications as described in this section.

11. CONFLICT OF INTEREST

The Proposer warrants and represents that it presently has no interest and agrees that it will not acquire any interest which would present a conflict of interest under California Government Code sections 1090 et seq., or sections 87100 et seq., during the performance of services under any Agreement awarded. The Proposer further covenants that it will not knowingly employ any person having such an interest in the performance of any Agreement awarded. Violation of this provision may result in any Agreement awarded being deemed void and unenforceable.

12. DISCLOSURE OF GOVERNMENTAL POSITION

In order to analyze possible conflicts that might prevent a Proposer from acting on behalf of the City, the City requires that all Proposers disclose in their proposals any positions that they hold as directors, officers, or employees of any governmental entity. Additional disclosure may be required prior to contract award or during the term of the contract. Each Proposer shall disclose whether any owner or employee of the firm currently hold positions as elected or appointed officials, directors, officers, or employees of a governmental entity or held such positions in the past twelve months using the attached "Disclosure of Government Positions Form." (See Appendix F.)

13. CONDITIONS TO AGREEMENT, IF ANY.

The selected Proposer will execute an Agreement for Services with the City describing the Scope of Services to be performed, the schedule for completion of the services, compensation, and other pertinent provisions. The contract shall follow the sample form of Agreement provided as Appendix B to this RFP, which may be modified by City. All Proposers are directed to particularly review the indemnification and insurance requirements set forth in the sample Agreement.

The terms of the agreement, including insurance requirements have been mandated by the City and can be modified only if extraordinary circumstances exist. Submittal of a proposal shall be deemed acceptance of all the terms set forth in this RFP and the sample Agreement for Services unless the Proposer includes with its proposal, in writing, any conditions or exceptions requested by the Proposer to the proposed Agreement. In accordance with the Municipal Code, the City may consider the scope and number of conditions in evaluation proposals and determining the lowest responsible bidder.

14. DISQUALIFICATION QUESTIONNAIRE

Proposers shall complete and submit, under penalty of perjury, a standard form of questionnaire inquiring whether a Proposer, any officer of a proposer, or any employee of a Proposer who has a proprietary interest in the Proposer, has ever been disqualified, removed, or otherwise prevented from proposing on, or completing a federal, state, or local government project because of a violation of law or safety regulation and if so, to explain the circumstances. A proposal may be rejected on the basis of a Proposer, any officer or employee of such Proposer, having been disqualified, removed, or otherwise prevented from proposing on, or completing a federal, state, or local project because of a violation of law or a safety regulation. See Appendix E.

15. STANDARD TERMS AND CONDITIONS

Addendums

The City reserves the right to amend or supplement this RFP prior to the proposal due date. All Addendums and additional information will be posted to the Banning Procurement Registry, [Banning - Official City Web Site - Business - Bids & RFP's](#); Proposers should check this web page daily for new information.

Cost for Preparing Proposal

The cost for developing the proposal is the sole responsibility of the Proposer. All proposals submitted become the property of the City.

Insurance Requirements

City requires that licensees, lessees, and vendors have an *approved* Certificate of Insurance (not a declaration or policy) or proof of legal self-insurance on file with the City for the issuance of a permit or contract. Within ten (10) consecutive calendar days of award of contract, successful Proposer must furnish the City with the Certificates of Insurance proving coverage as specified within Appendix B.

APPENDIX A



REQUEST FOR PROPOSAL

DESIGN SERVICES FOR IMPROVEMENTS TO COMMUNITY SERVICES FACILITIES

VENDOR APPLICATION FORM

TYPE OF APPLICANT: ☐ NEW ☐ CURRENT VENDOR

Legal Contractual Name of Corporation: _____

Contact Person for Agreement: _____

Title: _____

Corporate Mailing Address: _____

City, State and Zip Code: _____

E-Mail Address: _____

Phone: _____ Fax: _____

Contact Person for Proposals: _____

Title: _____ E-Mail Address: _____

Business Telephone: _____ Business Fax: _____

Is your business: (check one)

☐ NON PROFIT CORPORATION ☐ FOR PROFIT CORPORATION

Is your business: (check one)

☐ CORPORATION ☐ LIMITED LIABILITY PARTNERSHIP
☐ INDIVIDUAL ☐ SOLE PROPRIETORSHIP
☐ PARTNERSHIP ☐ UNINCORPORATED ASSOCIATION

Names & Titles of Corporate Board Members

(Also list Names & Titles of persons with written authorization/resolution to sign contracts)

Names	Title	Phone
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Federal Tax Identification Number: _____

City of Banning Business License Number: _____

(If none, you must obtain a Banning Business License upon award of contract.)

City of Banning Business License Expiration Date: _____

APPENDIX B

**CONTRACT FOR PROFESSIONAL SERVICES
BETWEEN
THE CITY OF BANNING
AND**

This AGREEMENT is entered into this ____ day of _____, 20__, by and between the CITY OF BANNING, a general law city a municipal corporation ("CITY") and _____, a California corporation ("CONSULTANT").

RECITALS

- A. The City does not have the personnel able and/or available to perform the services required under this agreement.
- B. Therefore, the City desires to contract out for consulting services for certain projects relating to preparation of documents in connection with a design project.
- C. The Consultant warrants to the City that it has the qualifications, experience and facilities to perform properly and timely the services under this Agreement.
- D. The City desires to contract with the Consultant to perform the services as described in Exhibit A of this Agreement.

NOW, THEREFORE, based on the foregoing recitals, the City and the Consultant agree as follows:

1. CONSIDERATION AND COMPENSATION

- A. As partial consideration, CONSULTANT agrees to perform the work listed in the SCOPE OF SERVICES, attached as EXHIBIT A;
- B. As additional consideration, CONSULTANT and CITY agree to abide by the terms and conditions contained in this Agreement to include Federal Requirements in EXHIBIT B;
- C. As additional consideration, CITY agrees to pay CONSULTANT a total of \$____, for CONSULTANT's services, unless otherwise specified by written amendment to this Agreement.
- D. No additional compensation shall be paid for any other expenses incurred, unless first approved by the City Manager or his designee.
- E. CONSULTANT shall submit to CITY, by not later than the 10th day of each month, its bill for services itemizing the fees and costs incurred during the previous month. The City shall pay the Consultant all uncontested amounts set

forth in the Consultant's bill within 30 days after it is received.

2. SCOPE OF SERVICES.

- A. CONSULTANT will perform the services and activities set forth in the SCOPE OF SERVICE attached hereto as Exhibit A and incorporated herein by this reference.
- B. Except as herein otherwise expressly specified to be furnished by CITY, CONSULTANT will, in a professional manner, furnish all of the labor, technical, administrative, professional and other personnel, all supplies and materials, equipment, printing, vehicles, transportation, office space, and facilities necessary or proper to perform and complete the work and provide the professional services required of CONSULTANT by this Agreement.

3. PAYMENTS. For CITY to pay CONSULTANT as specified by this Agreement, CONSULTANT must submit an invoice to CITY which lists the reimbursable costs, the specific tasks performed, and, for work that includes deliverables, the percentage of the task completed during the billing period.

4. TIME OF PERFORMANCE. The services of the CONTRACTOR are to commence upon receipt of a notice to proceed from the CITY and shall continue until all authorized work is completed to the CITY's reasonable satisfaction, in accordance with the schedule incorporated in "Exhibit A," unless extended in writing by the CITY.

5. FAMILIARITY WITH WORK. By executing this Agreement, CONSULTANT represents that CONSULTANT has (a) thoroughly investigated and considered the scope of services to be performed; (b) carefully considered how the services should be performed; and (c) understands the facilities, difficulties, and restrictions attending performance of the services under this Agreement.

6. KEY PERSONNEL. CONSULTANT's key person assigned to perform work under this Agreement is _____. CONSULTANT shall not assign another person to be in charge of the work contemplated by this Agreement without the prior written authorization of the City.

7. TERM OF AGREEMENT. The term of this Agreement shall commence upon execution by both parties and shall expire on _____, 20__ unless earlier termination occurs under Section 11 of this Agreement, or extended in writing in advance by both parties. Maximum term and any subsequent amendment or modification shall not exceed five (5) years.

8. CHANGES. CITY may order changes in the services within the general scope of this Agreement, consisting of additions, deletions, or other revisions, and the contract sum and the contract time will be adjusted accordingly. All such changes must be authorized in writing,

executed by CONSULTANT and CITY. The cost or credit to CITY resulting from changes in the services will be determined in accordance with written agreement between the parties.

9. TAXPAYER IDENTIFICATION NUMBER. CONSULTANT will provide CITY with a Taxpayer Identification Number.

10. PERMITS AND LICENSES. CONTRACTOR will obtain and maintain during the term of this Agreement all necessary permits, licenses, and certificates that may be required in connection with the performance of services under this Agreement.

11. TERMINATION.

- A. Except as otherwise provided, CITY may terminate this Agreement at any time with or without cause. Notice of termination shall be in writing.
- B. CONSULTANT may terminate this Agreement. Notice will be in writing at least 30 days before the effective termination date.
- C. In the event of such termination, the CONTRACTOR shall cease services as of the date of termination, all finished or unfinished documents, data, drawings, maps, and other materials prepared by CONSULTANT shall, at CITY's option, become CITY's property, and CONSULTANT will receive just and equitable compensation for any work satisfactorily completed up to the effective date of notice of termination.
- D. Should the Agreement be terminated pursuant to this Section, CITY may procure on its own terms services similar to those terminated.

12. INDEMNIFICATION.

- A. CONSULTANT shall indemnify, defend with counsel approved by CITY, and hold harmless CITY, its officers, officials, employees and volunteers from and against all liability, loss, damage, expense, cost (including without limitation reasonable attorneys fees, expert fees and all other costs and fees of litigation) of every nature arising out of or in connection with CONSULTANT's performance of work hereunder or its failure to comply with any of its obligations contained in this AGREEMENT, regardless of CITY'S passive negligence, but excepting such loss or damage which is caused by the sole active negligence or willful misconduct of the CITY. Should CITY in its sole discretion find CONSULTANT'S legal counsel unacceptable, then CONSULTANT shall reimburse the CITY its costs of defense, including without limitation reasonable attorneys fees, expert fees and all other costs and fees of litigation. The CONSULTANT shall promptly pay any final judgment rendered against the CITY (and its officers, officials, employees and volunteers) covered by this indemnity obligation. It is expressly understood and agreed that the foregoing provisions are intended to be as broad and inclusive as is permitted by the law of the State of California and will survive termination of this Agreement.

- B. The requirements as to the types and limits of insurance coverage to be maintained by CONSULTANT as required by Section 17, and any approval of said insurance by CITY, are not intended to and will not in any manner limit or qualify the liabilities and obligations otherwise assumed by CONSULTANT pursuant to this Agreement, including, without limitation, to the provisions concerning indemnification.

13. ASSIGNABILITY. This Agreement is for CONSULTANT's professional services. CONSULTANT's attempts to assign the benefits or burdens of this Agreement without CITY's written approval are prohibited and will be null and void.

14. INDEPENDENT CONTRACTOR. CITY and CONSULTANT agree that CONSULTANT will act as an independent contractor and will have control of all work and the manner in which it is performed. CONSULTANT will be free to contract for similar service to be performed for other employers while under contract with CITY. CONSULTANT is not an agent or employee of CITY and is not entitled to participate in any pension plan, insurance, bonus or similar benefits CITY provides for its employees. Any provision in this Agreement that may appear to give CITY the right to direct CONSULTANT as to the details of doing the work or to exercise a measure of control over the work means that CONSULTANT will follow the direction of the CITY as to end results of the work only.

15. AUDIT OF RECORDS.

- A. CONSULTANT agrees that CITY, or designee, has the right to review, obtain, and copy all records pertaining to the performance of this Agreement. CONSULTANT agrees to provide CITY, or designee, with any relevant information requested and will permit CITY, or designee, access to its premises, upon reasonable notice, during normal business hours for the purpose of interviewing employees and inspecting and copying such books, records, accounts, and other material that may be relevant to a matter under investigation for the purpose of determining compliance with this Agreement. CONSULTANT further agrees to maintain such records for a period of three (3) years following final payment under this Agreement.
- B. CONSULTANT will keep all books, records, accounts and documents pertaining to this Agreement separate from other activities unrelated to this Agreement.

16. CORRECTIVE MEASURES. CONSULTANT will promptly implement any corrective measures required by CITY regarding the requirements and obligations of this Agreement. CONSULTANT will be given a reasonable amount of time as determined by the City to implement said corrective measures. Failure of CONSULTANT to implement required corrective measures shall result in immediate termination of this Agreement.

17. INSURANCE REQUIREMENTS.

- A. The CONSULTANT, at the CONSULTANT's own cost and expense, shall procure and maintain, for the duration of the contract, the following insurance policies:

1. Workers Compensation Insurance as required by law. The Consultant shall require all subcontractors similarly to provide such compensation insurance for their respective employees. Any notice of cancellation or non-renewal of all Workers' Compensation policies must be received by the CITY at least thirty (30) days prior to such change. The insurer shall agree to waive all rights of subrogation against the CITY, its officers, agents, employees, and volunteers for losses arising from work performed by the CONTRACTOR for City.
 2. General Liability Coverage. The CONSULTANT shall maintain commercial general liability insurance in an amount of not less than one million dollars (\$1,000,000) per occurrence for bodily injury, personal injury, and property damage. If a commercial general liability insurance form or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the work to be performed under this Agreement or the general aggregate limit shall be at least twice the required occurrence limit.
 3. Automobile Liability Coverage. The CONSULTANT shall maintain automobile liability insurance covering bodily injury and property damage for all activities of the CONSULTANT arising out of or in connection with the work to be performed under this Agreement, including coverage for owned, hired, and non-owned vehicles, in an amount of not less than one million dollars (\$1,000,000) combined single limit for each occurrence.
 4. Professional Liability Coverage. The CONSULTANT shall maintain professional errors and omissions liability insurance for protection against claims alleging negligent acts, errors, or omissions which may arise from the CONSULTANT'S operations under this Agreement, whether such operations be by the CONSULTANT or by its employees, subcontractors, or subconsultants. The amount of this insurance shall not be less than one million dollars (\$1,000,000) on a claims-made annual aggregate basis, or a combined single-limit-per-occurrence basis. When coverage is provided on a "claims made basis," CONSULTANT will continue to renew the insurance for a period of three (3) years after this Agreement expires or is terminated. Such insurance will have the same coverage and limits as the policy that was in effect during the term of this Agreement, and will cover CONSULTANT for all claims made by CITY arising out of any errors or omissions of CONSULTANT, or its officers, employees or agents during the time this Agreement was in effect.
- B. Endorsements. Each general liability, automobile liability and professional liability insurance policy shall be issued by a financially responsible insurance company or companies admitted and authorized to do business in the State of California, or which is approved in writing by City, and shall be endorsed as follows. CONSULTANT also agrees to require all contractors, and subcontractors to do likewise.
1. "The CITY, its elected or appointed officers, officials, employees, agents, and volunteers are to be covered as additional insureds with respect to liability arising out of work performed by or on behalf of the CONSULTANT, including materials, parts, or equipment furnished in connection with such work or operations."

2. This policy shall be considered primary insurance as respects the CITY, its elected or appointed officers, officials, employees, agents, and volunteers. Any insurance maintained by the CITY, including any self-insured retention the CITY may have, shall be considered excess insurance only and shall not contribute with this policy.
 3. This insurance shall act for each insured and additional insured as though a separate policy had been written for each, except with respect to the limits of liability of the insuring company.
 4. The insurer waives all rights of subrogation against the CITY, its elected or appointed officers, officials, employees, or agents.
 5. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the City, its elected or appointed officers, officials, employees, agents, or volunteers.
 6. The insurance provided by this policy shall not be suspended, voided, canceled, or reduced in coverage or in limits except after thirty (30) days' written notice has been received by the CITY.
- C. CONSULTANT agrees to provide immediate notice to CITY of any claim or loss against Contractor arising out of the work performed under this agreement. CITY assumes no obligation or liability by such notice, but has the right (but not the duty) to monitor the handling of any such claim or claims if they are likely to involve CITY.
 - D. Any deductibles or self-insured retentions must be declared to and approved by the CITY. At the CITY's option, the CONSULTANT shall demonstrate financial capability for payment of such deductibles or self-insured retentions.
 - E. The CONSULTANT shall provide certificates of insurance with original endorsements to the CITY as evidence of the insurance coverage required herein. Certificates of such insurance shall be filed with the CITY on or before commencement of performance of this Agreement. Current certification of insurance shall be kept on file with the CITY at all times during the term of this Agreement.
 - F. Failure on the part of the CONSULTANT to procure or maintain required insurance shall constitute a material breach of contract under which the CITY may terminate this Agreement pursuant to Section 11 above.
18. USE OF OTHER CONSULTANTS. CONSULTANT must obtain CITY's prior written approval to use any consultants while performing any portion of this Agreement. Such approval must include approval of the proposed consultant and the terms of compensation.
19. FINAL PAYMENT ACCEPTANCE CONSTITUTES RELEASE. The acceptance by the CONSULTANT of the final payment made under this Agreement shall operate as and be a release of the CITY from all claims and liabilities for compensation to the CONSULTANT for anything done, furnished or relating to the CONSULTANT'S work or services. Acceptance of payment shall be any negotiation of the CITY'S check or the failure to make a written extra compensation

claim within ten (10) calendar days of the receipt of that check. However, approval or payment by the CITY shall not constitute, nor be deemed, a release of the responsibility and liability of the CONSULTANT, its employees, sub-consultants and agents for the accuracy and competency of the information provided and/or work performed; nor shall such approval or payment be deemed to be an assumption of such responsibility or liability by the CITY for any defect or error in the work prepared by the Consultant, its employees, sub-consultants and agents.

20. CORRECTIONS. In addition to the above indemnification obligations, the CONSULTANT shall correct, at its expense, all errors in the work which may be disclosed during the City's review of the Consultant's report or plans. Should the Consultant fail to make such correction in a reasonably timely manner, such correction shall be made by the CITY, and the cost thereof shall be charged to the CONSULTANT. In addition to all other available remedies, the City may deduct the cost of such correction from any retention amount held by the City or may withhold payment otherwise owed CONSULTANT under this Agreement up to the amount of the cost of correction.

21. NON-APPROPRIATION OF FUNDS. Payments to be made to CONSULTANT by CITY for services preformed within the current fiscal year are within the current fiscal budget and within an available, unexhausted fund. In the event that CITY does not appropriate sufficient funds for payment of CONSULTANT'S services beyond the current fiscal year, the Agreement shall cover payment for CONSULTANT'S only to the conclusion of the last fiscal year in which CITY appropriates sufficient funds and shall automatically terminate at the conclusion of such fiscal year.

22. NOTICES. All communications to either party by the other party will be deemed made when received by such party at its respective name and address as follows:

CITY	CONSULTANT
<u>City of Banning</u>	_____
<u>99 East Ramsey Street</u>	_____
<u>Banning, CA 92220</u>	_____
<u>ATTN: City Manager</u>	<u>ATTN: _____</u>

Any such written communications by mail will be conclusively deemed to have been received by the addressee upon deposit thereof in the United States Mail, postage prepaid and properly addressed as noted above. In all other instances, notices will be deemed given at the time of actual delivery. Changes may be made in the names or addresses of persons to whom notices are to be given by giving notice in the manner prescribed in this paragraph. Courtesy copies of notices may be sent via electronic mail, provided that the original notice is deposited in the U.S. mail or personally delivered as specified in this Section.

23. SOLICITATION. CONSULTANT maintains and warrants that it has not employed nor retained any company or person, other than CONSULTANT's bona fide employee, to solicit or secure this Agreement. Further, CONSULTANT warrants that it has not paid nor has it agreed to pay any company or person, other than CONSULTANT's bona fide employee, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. Should CONSULTANT breach or violate this warranty, CITY may rescind this Agreement without liability.

24. THIRD PARTY BENEFICIARIES. This Agreement and every provision herein is generally for the exclusive benefit of CONSULTANT and CITY and not for the benefit of any other party. There will be no incidental or other beneficiaries of any of CONSULTANT's or CITY's obligations under this Agreement.
25. INTERPRETATION. This Agreement was drafted in, and will be construed in accordance with the laws of the State of California, and exclusive venue for any action involving this agreement will be in Los Angeles County.
26. ENTIRE AGREEMENT. This Agreement, and its Attachments, sets forth the entire understanding of the parties. There are no other understandings, terms or other agreements expressed or implied, oral or written.
27. RULES OF CONSTRUCTION. Each Party had the opportunity to independently review this Agreement with legal counsel. Accordingly, this Agreement will be construed simply, as a whole, and in accordance with its fair meaning; it will not be interpreted strictly for or against either Party.
28. AUTHORITY/MODIFICATION. The Parties represent and warrant that all necessary action has been taken by the Parties to authorize the undersigned to execute this Agreement and to engage in the actions described herein. This Agreement may be modified by written amendment with signatures of all parties to this Agreement. CITY's city administrator, or designee, may execute any such amendment on behalf of CITY.
29. ACCEPTANCE OF FACSIMILE OR ELECTRONIC SIGNATURES. The Parties agree that this Contract, agreements ancillary to this Contract, and related documents to be entered into in connection with this Contract will be considered signed when the signature of a party is delivered by facsimile transmission or scanned and delivered via electronic mail. Such facsimile or electronic mail copies will be treated in all respects as having the same effect as an original signature.
30. FORCE MAJEURE. Should performance of this Agreement be impossible due to fire, flood, explosion, war, embargo, government action, civil or military authority, the natural elements, or other similar causes beyond the Parties' control, then the Agreement will immediately terminate without obligation of either party to the other.
31. TIME IS OF ESSENCE. Time is of the essence to comply with dates and schedules to be provided.
32. ATTORNEY'S FEES. The parties hereto acknowledge and agree that each will bear his or its own costs, expenses and attorneys' fees arising out of and/or connected with the negotiation, drafting and execution of the Agreement, and all matters arising out of or connected therewith except that, in the event any action is brought by any party hereto to enforce this Agreement, the prevailing party in such action shall be entitled to reasonable attorneys' fees and costs in addition to all other relief to which that party or those parties may be entitled.

33. STATEMENT OF EXPERIENCE. By executing this Agreement, CONSULTANT represents that it has demonstrated trustworthiness and possesses the quality, fitness and capacity to perform the Agreement in a manner satisfactory to CITY. CONSULTANT represents that its financial resources, surety and insurance experience, service experience, completion ability, personnel, current workload, experience in dealing with private consultants, and experience in dealing with public agencies all suggest that CONSULTANT is capable of performing the proposed contract and has a demonstrated capacity to deal fairly and effectively with and to satisfy a public agency.

34. DISCLOSURE REQUIRED. (City and Consultant initials required at one of the following paragraphs)

By their respective initials next to this paragraph, City and Consultant hereby acknowledge that Consultant is a "consultant" for the purposes of the California Political Reform Act because Consultant's duties would require him or her to make one or more of the governmental decisions set forth in Fair Political Practices Commission Regulation 18701(a)(2) or otherwise serves in a staff capacity for which disclosure would otherwise be required were Consultant employed by the City. Consultant hereby acknowledges his or her assuming-office, annual, and leaving-office financial reporting obligations under the California Political Reform Act and the City's Conflict of Interest Code and agrees to comply with those obligations at his or her expense. Prior to consultant commencing services hereunder, the City's Manager shall prepare and deliver to consultant a memorandum detailing the extent of Consultant's disclosure obligations in accordance with the City's Conflict of Interest Code.

City Initials _____
Consultant Initials _____

OR

By their initials next to this paragraph, City and Consultant hereby acknowledge that Consultant is not a "consultant" for the purpose of the California Political Reform Act because Consultant's duties and responsibilities are not within the scope of the definition of consultant in Fair Political Practice Commission Regulation 18701(a)(2)(A) and is otherwise not serving in staff capacity in accordance with the City's Conflict of Interest Code.

City Initials _____
Consultant Initials _____

IN WITNESS WHEREOF the parties hereto have executed this contract the day and year first hereinabove written.

CITY OF BANNING

CONSULTANT

MICHAEL ROCK, CITY MANAGER

By:

NAME:
TITLE:

By:

NAME:
TITLE:

ATTEST:

Marie A. Calderon, City Clerk

Tax ID No.

APPROVED AS TO FORM:

John C. Cotti, Interim City Attorney

Two signatures are required if a corporation

NOTE: CONSULTANT'S SIGNATURES SHALL BE DULY NOTARIZED, AND APPROPRIATE ATTESTATIONS SHALL BE INCLUDED AS MAY BE REQUIRED BY THE BYLAWS, ARTICLES OF INCORPORATION, OR OTHER RULES OR REGULATIONS APPLICABLE TO DEVELOPER'S BUSINESS ENTITY.

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

CIVIL CODE § 1189

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)

County of _____)

On _____ before me, _____

Date

Here Insert Name and Title of the Officer

personally appeared _____

Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____

Signature of Notary Public

Place Notary Seal Above

OPTIONAL

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: _____

Document Date: _____ Number of Pages: _____

Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: _____

☐ Corporate Officer — Title(s): _____

☐ Partner — ☐ Limited ☐ General

☐ Individual ☐ Attorney in Fact

☐ Trustee ☐ Guardian or Conservator

☐ Other: _____

Signer Is Representing: _____

Signer's Name: _____

☐ Corporate Officer — Title(s): _____

☐ Partner — ☐ Limited ☐ General

☐ Individual ☐ Attorney in Fact

☐ Trustee ☐ Guardian or Conservator

☐ Other: _____

Signer Is Representing: _____

EXHIBIT A

EXHIBIT B

ADDITIONAL FEDERAL REQUIREMENTS:

Whereas, the work under this Agreement is subject to all applicable Federal, State, and local laws and regulations, including but not limited to the regulations pertaining to the Community Development Block Grant program (24 CFR Part 570) and the Uniform Administrative Requirements, Cost, Principles, and Audit Requirements for Federal Awards (2 CFR Part 200). Contractor, sub-contractors, Consultants, and sub-consultants agree to comply with, and are subject to, all applicable requirements as follows:

1. ***Equal Employment Opportunity:*** Compliance with Executive Order 11246 of September 24, 1965, entitled "Equal Employment Opportunity", as amended by Executive Order 11375 of October 13, 1967, and as supplemented in Department of Labor regulations (41 CFR chapter 60). (All construction contracts awarded in excess of \$10,000 by grantees and their contractors or subgrantees) The Consultant will not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. Consultant will ensure that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex or national origin. The Consultant will take affirmative action to ensure that applicants are employed and the employees are treated during employment, without regard to their race color, religion, sex, or national origin. Such actions shall include, but are not limited to, the following: employment, up-grading, demotion, or transfer; recruitment or recruitment advertising; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Consultant agrees to post in a conspicuous place, available to employees and applicants for employment, notices to be provided by the County setting forth the provisions of this non-discriminating clause.

2. ***Copeland "Anti-Kickback" Act (18 U.S.C. 874 and 40 U.S.C. 276c:*** All contracts and subgrants in excess of \$2,000 for construction or repair awarded by recipients and subrecipients shall include a provision for compliance with the Copeland "Anti-Kickback" Act (18 U.S.C. 874), as supplemented by Department of Labor regulations (29 CFR part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient shall be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he is otherwise entitled. The recipient shall report all suspected or reported violations to HUD.

3. ***Davis-Bacon Act, as amended (40 U.S.C. 276a to a-7):*** When required by Federal program legislation, all construction contracts awarded by the recipients and subrecipients of more than \$2000 shall include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 276a to a-7) and as supplemented by Department of Labor regulations (29 CFR part 5, "Labor Standards Provisions Applicable to Contracts Governing Federally Financed and Assisted Construction"). Under this Act, contractors shall be required to pay wages to laborers and mechanics at a rate not less than the minimum wages specified in a wage determination made by the Secretary of Labor. In addition, contractors shall be required to pay wages not less than once a week. The recipient shall place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation and the award of a contract shall be conditioned upon the acceptance of the wage determination. The recipient shall report all suspected or reported violations to HUD.

4. ***Contract Work Hours and Safety Standards Act (40 U.S.C. 327 through 333):*** Where applicable, all contracts awarded by recipients in excess of \$2000 for construction contracts and in excess of \$2500 for other contracts that involve the employment of mechanics or laborers shall include a provision for compliance with Sections 102 and 107 of the Contract Work Hours and Safety Standards Act (40 U.S.C. 327–333), as supplemented by Department of Labor regulations (29 CFR part 5). Under Section 102 of the Act, each contractor shall be required to compute the wages of every mechanic and laborer on the basis of a standard workweek of 40 hours. Work in excess of the standard workweek is permissible provided that the worker is compensated at a rate of not less than 1 1/2 times the basic rate of pay for all hours worked in excess of 40 hours in the workweek. Section 107 of the Act is applicable to construction work and provides that no laborer or mechanic shall be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

5. ***Rights to Inventions Made Under a Contract or Agreement:*** Contracts or agreements for the performance of experimental, developmental, or research work shall provide for the rights of the Federal Government and the recipient in any resulting invention in accordance with 37 CFR part 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by HUD.

6. ***Rights to Data and Copyrights:*** Contractors and consultants agree to comply with all applicable provisions pertaining to the use of data and copyrights pursuant to 48 CFR Part 27.4, Federal Acquisition Regulations (FAR).

7. ***Clean Air Act (42 U.S.C. 7401 et seq.) and the Federal Water Pollution Control Act (33 U.S.C. 1251 et seq.), as amended:*** Contracts and subgrants of amounts in excess of \$100,000 shall contain a provision that requires the recipient to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401 et seq.) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251 et seq.). Violations shall be reported to HUD and the Regional Office of the Environmental Protection Agency (EPA).

8. ***Byrd Anti-Lobbying Amendment (31 U.S.C. 1352):*** Contractors who apply or bid for an award of \$100,000 or more shall file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier shall also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the recipient.

9. ***Debarment and Suspension (E.O.s 12549 and 12689):*** No contract shall be made to parties listed on the General Services Administration's List of Parties Excluded from Federal Procurement or Nonprocurement Programs in accordance with E.O.s 12549 and 12689, “Debarment and Suspension,” as set forth at 24 CFR part 24. This list contains the names of parties debarred, suspended, or otherwise excluded by agencies, and contractors declared ineligible under

statutory or regulatory authority other than E.O. 12549. Contractors with awards that exceed the small purchase threshold shall provide the required certification regarding its exclusion status and that of its principal employees.

10. ***Drug-Free Workplace Requirements:*** The Drug-Free Workplace Act of 1988 (42 U.S.C. 701) requires grantees (including individuals) of federal agencies, as a prior condition of being awarded a grant, to certify that they will provide drug-free workplaces. Each potential recipient must certify that it will comply with drug-free workplace requirements in accordance with the Act and with HUD's rules at 24 CFR part 24, subpart F.

11. ***Access to Records and Records Retention:*** The Consultant or Contractor, and any sub-consultants or sub-contractors, shall allow all duly authorized Federal, State, and/or County officials or authorized representatives access to the work area, as well as all books, documents, materials, papers, and records of the Consultant or Contractor, and any sub-consultants or sub-contractors, that are directly pertinent to a specific program for the purpose of making audits, examinations, excerpts, and transcriptions.

The Consultant or Contractor, and any sub-consultants or sub-contractors, further agree to maintain and keep such books, documents, materials, papers, and records, on a current basis, recording all transactions pertaining to this agreement in a form in accordance with generally acceptable accounting principles. All such books and records shall be retained for such periods of time as required by law, provided, however, notwithstanding any shorter periods of retention, all books, records, and supporting detail shall be retained for a period of at least four (4) years after the expiration of the term of this Agreement.

12. ***Federal Employee Benefit Clause:*** No member of or delegate to the congress of the United States, and no Resident Commissioner shall be admitted to any share or part of this agreement or to any benefit to arise from the same.

13. ***Energy Efficiency:*** Mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (Pub. L. 94A 163, 89 Stat. 871).

14. ***Reporting Requirements:*** The Consultant or Contractor, and any sub-consultants or sub-contractors, agree to comply with all required reporting requirements as required under the CDBG program as well as all other applicable Additional Federal Requirements listed herein.

APPENDIX C

EX PARTE COMMUNICATIONS CERTIFICATION

Please indicate by signing below one of the following two statements. **Only sign one statement.**

I certify that Proposer and Proposer's representatives have not had any communication with a City Councilmember concerning the CONTRACTOR Services RFP at any time after November 10, 2016.

OR

I certify that Proposer or Proposer's representatives have communicated November 10, 2016 with a City Councilmember concerning the DESIGN SERVICES FOR IMPROVEMENTS TO COMMUNITY SERVICES FACILITIES RFP. A copy of all such communications is attached to this form for public distribution.

APPENDIX D

PRICING PROPOSAL FORM

DESIGN SERVICES FOR IMPROVEMENTS TO COMMUNITY SERVICES FACILITIES

Provide hourly rates, along with estimated total pricing in accordance with the City's current requirements, as set forth in section 3 Scope of Work. Also provide your firm's proposed Staffing Plan on a separate sheet of paper. Proposer should use a separate form to state pricing for any added value.

Pricing shall remain firm for a minimum of two (2) years. Any and all requests for pricing adjustments for follow-on contract renewal periods shall be provided no later than sixty (60) days prior to the end of the contract period. Any such proposed price adjustments shall not exceed The Bureau of Labor Statistics Consumer Price Index (CPI) data for Los Angeles-Riverside-Orange County, CA, All Items, Not Seasonally Adjusted, "annualized change comparing the original proposal month and the same month in the subsequent year. (This information may be found on the U.S. Department of Labor's website at www.bls.gov.)

Employee	Hourly Rate	Hours worked	Total Cost	Overtime rate
	\$			\$
	\$			\$
	\$			\$

Total Estimated Price: \$ _____

APPENDIX E

DISQUALIFICATION QUESTIONNAIRE

The Contractor shall complete the following questionnaire:

Has the Contractor, any officer of the Contractor, or any employee of the Contractor who has proprietary interest in the Contractor, ever been disqualified, removed, or otherwise prevented from bidding on, or completing a federal, state, or local government project because of a violation of law or safety regulation?

Yes _____ No _____

If the answer is yes, explain the circumstances in the following space.

APPENDIX F

DISCLOSURE OF GOVERNMENT POSITIONS

Each Proposer shall disclose below whether any owner or employee of the firm currently hold positions as elected or appointed officials, directors, officers, or employees of a governmental entity or held such positions in the past twelve months. List below or state "None."

EXHIBIT Q

QUESTIONNAIRE REGARDING BIDDERS

Bidder has been engaged in the contracting business under the present name of _____
_____, since _____ (Date).

Present business address is: _____

Federal Tax ID: _____ **Amount of Bid \$** _____

State of California Contractor's License No.: _____

Expiration Date: _____

Because this project is Federally-funded, it is necessary to obtain information concerning minority and other group participation for statistical purposes. The U.S. Department of Housing and Urban Development (HUD) uses this information to determine the degree to which its programs are being utilized by minority business enterprises and targeted group contractors.

A minority enterprise is defined by the Federal Government as a business that is fifty-one percent (51%) or more "minority-owned". Please check applicable box concerning the ownership of your business:

- ☐ American Indian or Native Alaskan
- ☐ Asian or Pacific Islander/Native Hawaiian
- ☐ Black/African American
- ☐ Hispanic
- ☐ White
- ☐ Hasidic Jews
- ☐ Other _____

A woman-owned enterprise is defined by the Federal Government as a business that is fifty-percent (50%) or more woman-owned. Please check applicable box concerning the ownership of your business:

- ☐ Woman/Female owned
- ☐ Male owned

A Section 3 Contractor or Subcontractor is a business concern that is more than fifty-one percent (51%) owned by a low or very low-income person, or a business concern that provides economic opportunities to low and very low-income residents. Please check applicable box concerning the ownership of your business:

- ☐ Section 3 Business concern
- ☐ Non-Section 3 Business concern

The United States Department of Housing and Urban Development (HUD) is authorized to solicit the information requested in this form by virtue of *Title 12, United States Code, Section 1701 et seq.*, and other regulations. It will not be disclosed or released outside of HUD without your consent, except as required or permitted by law.

ATTACHMENT 3

(Notice of Availability)

City of Banning

Request for Proposals 16-012 for Design Services for Improvements to Community Services Facilities

NOTICE IS HEREBY GIVEN that sealed proposals shall be received by the City of Banning to wit: The City Clerk, P.O. Box 998, Banning, California 92220-0998, on or before the hour of **10:00 a.m. on December 6, 2016.**

It shall be the responsibility of the offeror to deliver his proposal to the City Clerk's office by the announced time. Delivery Location: City of Banning, City Hall, 99 East Ramsey St. (City Clerk's Office), Banning, California 92220.

The Proposals shall be to the attention of City Clerk in a sealed envelope identified on the outside with the Offeror's Business Name, Proposer Identity— Request for Proposals 16-012 for Design Services for Improvements to Community Services Facilities and the due date. Proposals will not be publicly opened.

FEDERAL FUNDING CLAUSE: This project is being financed with Community Development Block Grant funds from the U.S. Department of Housing and Urban Development (24 CFR Part 570), and subject to certain Federal requirements. Information pertaining to the Federal requirements is on file with the County of Riverside Economic Development Agency.

The **Request for Proposals (RFP No. 16-012)** may be downloaded from the City of Banning website at <http://ci.banning.ca.us/bids.aspx>.

If you have additional questions, please contact Jennifer McCoy, via e-mail at jmccoy@ci.banning.ca.us

CITY OF BANNING, CALIFORNIA

Dated: 11/10/16

/s/Jennifer McCoy

Purchasing Manager

ATTACHMENT 4

(List of Firms Notified)

RFP NO. 16-012 DESIGN SERVICES FOR IMPROVEMENTS TO COMMUNITY SERVICES FACILITIES
PLAN HOLDER AND LEGAL ADVERTISEMENT LIST

COMPANY	CONTACT	ADDRESS	CITY, STATE, ZIP	EMAIL ADDRESS	TELEPHONE	FAX	COMMENTS
1. The Press Enterprise	Nick Eller	1825 Chicago Ave., Ste. 100	Riverside, CA 92507	legals@pe.com	800-880-0345	951-368-9018	Submit request by Tuesday at 10:30 a.m. for Friday publication.
2. The Record Gazette	Ana Rivera	218 N. Murray St.	Banning, CA 92220	legals@recordgazette.com	951-849-4586	951-849-2437	Submit request by Tuesday at 10:30 a.m. for Friday publication.
3. El Chicano Newspaper	Denise Brever	P.O. Box 110	Colton, CA 92324	lechlegals@hotmail.com	909-381-9899	909-384-0406	Submit request by Monday at 12:00 p.m. for Thursday publication.
4. American News		14240 Saint Andrews Dr. Suite 204	Victorville, CA 92392				To be mailed
5. Black Voice		4290 Brockton Ave.	Riverside, CA 92501				To be mailed
6. La Prensa Hispana		45-102 Smurr St.	Indio, CA 92201				To be mailed
7. Inland Empire Community Newspapers		P.O. Box 6247	San Bernardino, CA 92412				To be mailed
8. National Assoc. of Minority Contractors		P.O. Box 43307	Los Angeles, CA 90043	admin@namcsc.net	323-296-8005		To be mailed
9. National Assoc. of Women in Construction		P.O. Box 4434	Rancho Cucamonga, CA 91769		951-684-9303		To be mailed
10. National Center of American Indians in Development		11138 Valley Mall, Suite 200	El Monte, CA 91731		626-442-3701		To be mailed
11. Inland Empire Small Business Development Center		3760 Market St.	Riverside, CA 92501		951-781-2345	909-983-5515	To be mailed
12. Inland Empire Women's Business Center		202 East Center Drive, Suite 100	San Bernardino, CA 92408		909-890-1242		To be mailed
13. Coachella Valley Women's Business Center		77-806 Flora Rd, Suite C	Palm Desert, CA 92211		760-345-9200		To be mailed
14. Los Angeles Regional Enterprise Center		150 South Los Robles Ave. Suite 460	Pasadena, CA 91101		626-768-1015		To be mailed
15. Small Business Development Center El Camino College	Business Training Center	13430 Hawthorne Blvd.	Hawthorne, CA 90250	sbdc@elcamino.edu	310-973-3177		To be mailed
16. Small Business Administration	Los Angeles District Office	330 North Brand, Suite 1200	Glendale, CA 91203		818-552-3201		To be mailed
17. Small Business Development Center	South Bay	4717 Van Nuys Blvd. 2nd Floor	Sherman Oaks, CA 91403		800-833-7393		To be mailed

ATTACHMENT 5

(BOA Architecture Proposal)



BOA Architecture
Government Services

1511 Cota Avenue
Long Beach CA 90813
Telephone: 562-912-7900

www.boaarchitecture.com
lok.bg@boaarchitecture.com

City of Banning
City Hall
Office of the City Clerk
99 E. Ramsey St.
Banning, CA 92220-0998

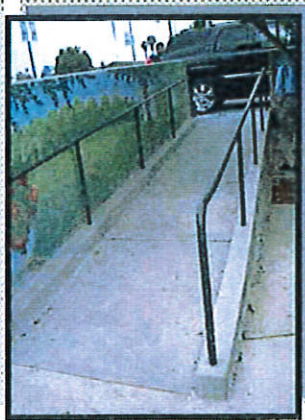
Dec. 5th 2016

***SUBJECT: RFP 16-012 Design Services for Improvements to
Community Services Facilities***

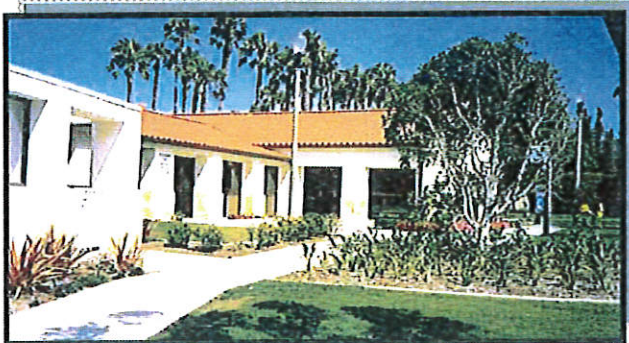
Relevant Projects Designed by BOA Architecture:



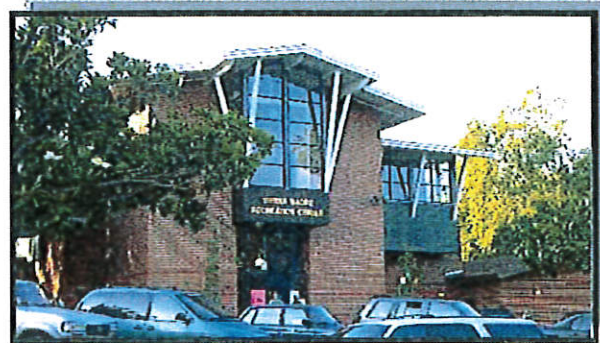
Redland City Hall ADA Renovation – New ramps and handrails



Barlet Senior Center, City of Torrance, CA



Veterans Park Senior Center, Redondo Beach, CA



Youth Activity Teen Center City of Sierra Madre, CA



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- 7. Fee Proposal**
- 8. Disclosures**



COVER LETTER

City of Banning

City Hall
Office of the City Clerk
99 E. Ramsey St.
Banning, CA 92220-0998

SUBJECT: RFP 16-012 Design Services for Improvements to Community Services Facilities

Upon review of your RFP, BOA Architecture is pleased to submit its qualifications and fee proposal for your ***Design Services for Improvements to Community Services Facilities***. Currently BOA Architecture is a 7-person architectural firm with a competitive advantage in "smaller" municipal architectural projects and ADA Compliance Projects. Your point of contact will be Edward Lok Ng, President of BOA Architecture. The company is currently a corporation and has been in continuous operation since 1961. BOA has designed one past projects for the City of Banning. We just completed the ADA compliance improvements to Lions Park. We are well acquainted with facilities modernization and ADA Compliance in municipal facilities and Community Centers. We are currently assisting the following municipalities with almost exactly the same type modernization and ADA compliance work to their facilities: City of Irvine, City of Huntington Beach, City of Placentia, City of Cypress, and California Department of Motor Vehicles.

For the past 56 years BOA Architecture has provided exceptional new and renovation building designs to the public sector with over 2000 projects encompassing LEED/Sustainability Designs, innovative solution to renovations and additions; tenant improvements projects; façade improvements projects, ADA compliance, and parks/recreation projects. Our expertise encompasses a wide range of architectural projects that are categorized as "smaller" and often "messy" projects in the \$50,000 to \$5,000,000 construction range. Ninety percent (90%) of our current work load is for municipalities such as yours. In recent years, BOA Architecture has performed numerous renovations, parks, community centers, city halls, police departments, and fire stations for local public entities. Furthermore, our unique expertise in ADA compliance on municipal facilities has allowed us to successfully complete the design of over 500 projects for the sole purpose of ADA Compliance. We will make sure that your facilities especially your Senior Center will be ADA Compliant. Our staff expertise and production systems are geared for these types of "smaller" and often "messy" modernization/repair projects. We can compete with just about any other firm on these public building types and have the confidence that you will find BOA Architecture to be the most competent and cost effective.



- ADA Compliance
- Commercial Façade Improvements
- Community/ Civic Facilities
- Educational Facilities
- HealthCare
- Hotels/ Resort Facilities
- Industrial/ Utility Facilities
- Libraries
- Parking Structures
- Parks and Recreation Facilities
- Residential, Single Family/ Multi-Family
- Retail/ Office Facilities
- Transportation Facilities
- U.S. Postal Service
- Military Facilities
- U.S. Postal Service
- Military Facilities

Thank you for the opportunity to submit this request for proposal. We hope that our proposal communicates our enthusiastic interest and the strengths of our firm, project team, and approach. If BOA is successful in being awarded this project, we can begin work immediately and do everything within our resources to meet your schedule and construction budget. Attached is a completed "Request for Proposal-Vender Application Form." The Proposal Price will be valid for a period of 180 days.

BOA ARCHITECTURE

Edward Lok Ng,
President/ LEED AP, Project Architect
lok.ng@boaarchitecture.com
1511 Cota Avenue
Long Beach, CA 90813
Tel: 562-912-7900



VENDOR APPLICATION FORM



REQUEST FOR PROPOSAL

DESIGN SERVICES FOR IMPROVEMENTS TO COMMUNITY SERVICES FACILITIES

VENDOR APPLICATION FORM

TYPE OF APPLICANT: ☐ NEW ☒ CURRENT VENDOR

Legal Contractual Name of Corporation: Black O'dowd and Associates Inc.

Contact Person for Agreement: Edward Lok Ng

Title: President

Corporate Mailing Address: 1511 Cota Avenue

City, State and Zip Code: Long Beach, CA 90813

E-Mail Address: Lok.ng@boaarchitecture.com

Phone: 562-912-7900

Contact Person for Proposals: Edward Lok Ng

Title: President

E-Mail Address: Lok.ng@boaarchitecture.com

Business Telephone: 562-912-7900

Is your business: (check one)

☐ NON PROFIT CORPORATION ☒ FOR PROFIT CORPORATION

Is your business: (check one)

☒ CORPORATION ☐ LIMITED LIABILITY PARTNERSHIP

☐ INDIVIDUAL ☐ SOLE PROPRIETORSHIP

☐ PARTNERSHIP ☐ UNINCORPORATED ASSOCIATION



Names & Titles of Corporate Board Members

(Also list Names & Titles of persons with written authorization/resolution to sign contracts)

Names	Title	Phone
Edward Lok Ng	President	562-912-7900
Miguel Andrade Jr.	Secretary	562-912-7900

Federal Tax Identification Number: 95-2632309

City of Banning Business License Number:

(If none, you must obtain a Banning Business License upon award of contract.)

City of Banning Business License Expiration Date:



BACKGROUND AND PROJECT SUMMARY SECTION

We have completed a thorough walk thru of your facilities and BOA will provide Architectural and Engineering services for the Improvements to Community Services Facilities. We can definitely complete the design of this project within 3 months. The following is the Scope of Work.

SCOPE OF WORK

Community Center

1. At the gym; remove existing plastic floor and replace with stained polish concrete flooring and incorporate sports court game lines, BOA may recommend another option that may be more appropriate.
2. Replace kitchen flooring with possibly ceramic tile.
3. Remodel restrooms for ADA Compliance and modernization to stalls and fixtures.
4. Replace cabinets and the ceiling in the meeting room.
5. Replace doors and/or door hardware for ADA compliance at interior and exterior.
6. Replace existing interior light fixtures with new energy efficiency type.
7. Provide painting throughout the facility.

Senior Center

1. Remodel restrooms for ADA Compliance and modernization to stalls and fixtures.
2. Replace 1 exterior ramp with new ADA Compliant ramp.
3. Replace 1 interior ramp with new ADA Compliance ramp.

BOA will perform services customary and typically rendered in the field of Architecture including but not limited to:

- Consult with authorized City employees, agents and representatives having jurisdiction relative to the design and construction of the project or requested work.
- Make field trips as required to review existing site conditions and to properly prepare and design construction documents and/or make recommendations.
- Provide items within the Scope of Work that will be fully ADA compliant.
- Attend meetings as scheduled, if requested.
- Prepare plans, cost estimates, and specifications in such form as to comply with the latest applicable laws, building codes, and ordinances. All applicable requirements shall be met with required/necessary calculations performed with regards to structural requirements.
- Prepare preliminary design documents, schemes, sketches, conceptual plans, construction documents, and other required drawings along with technical specifications and product recommendations describing size, character and quality of the project. Revise documents to
-



the satisfaction of the City. We will use Revit BIM, a 3-dimension software and Auto CAD Software program.

- Prepare and submit itemized preliminary construction cost estimates for budgetary purposes, at the design development and construction document phases to ensure budget conformance.
- Assist City with technical Construction Support limited to amount of hours per Fee Proposal.
- Provide submittal and corrections to City Plancheck and obtain all City clearances for Building Permit.
- Perform coordination and plan checking for designs performed by sub-consultants and make recommendations in the interest of the City, when requested.

METHODOLOGY

This section contains a description of our project management approach, highlighting the services we are providing to complete your project as contained in the Scope of Work of the RFP. We have visited the site where work will be done and we totally understand what needs to be done. Note that we have completed over 100 similar projects for the other cities.

BOA has 56 years of continuous architectural experience in managing and designing similar public facilities from project conception to project close-out. Our staff also has an abundance of architectural Public Works facilities experience and successful past performance for the following areas of an architectural project:

- Program Development
- Feasibility Studies/Project Definition
- Conceptual Design
- Project Design-Construction Documents
- Specifications
- Design Reviews
- Cost Estimating
- Value Engineering
- Constructability Reviews
- Building Evaluations
- Troubleshooting
- Construction Support Services
- CADD/Drafting Work (BIM/3D)
- BOA's project management approach is based upon our extensive past experience in preparing comprehensive architectural construction documents for architectural Public Works projects using a Multi-Discipline Design Team. Your project will need not only architectural expertise, but also other design disciplines, such as ADA Compliance (in-house expertise) electrical, Mechanical Engineering design, and structural engineering. BOA will provide leadership and direction to the Design Team. BOA's management approach incorporates 5 components used successfully on facilities design projects:



1. Project Management
2. Project Documentation
3. Consultant Coordination
4. Construction Administration
5. Quality Control

1. PROJECT MANAGEMENT

BOA, throughout an extensive history of municipal civic center design, parks and recreation facilities design, Community Centers, and facilities addition/renovation continues to develop and refine its management philosophy to better address its future projects. BOA will implement our most advanced management techniques in the undertaking of this project. The goal of our management philosophy is to accomplish a well-designed project that **exceeds** client expectations, meets its budget, is deliverable **on time**, and meets all functional needs and City, State and County building code requirements. Our techniques of management encompass the ideals by which these goals are achieved. Our project management approach is characterized by the following considerations:

Design/Management Integration: Successful projects require the fusion of the design disciplines with those of management. They must have common goals and an integrated process. This is best achieved by appointing leaders with mutual respect and extensive facilities modernization and public works design experience on similar projects.

BOA will have Edward Lok Ng, Principal, as the Project Manager on a full-time basis. An examination of Mr. Ng's qualifications reveals that he has personally designed and successfully managed over 200 Municipal facilities modernization projects and he has been the project Designer in all BOA's recent projects involving Community Center ADA Compliance. It is the Project Manager's task to help establish the appropriate design vision and see it through its successful realization.

Client Participation: Client participation will be critical. Design goals cannot be realized without the thorough understanding of the client's needs and sensitivity to ADA Compliance. The early involvement of the client and the users will be continued throughout the design process. The Project Manager will ensure that the efforts of the team are always addressed to the specific client user group. The understanding and involvement of the client will extend to City appointed representatives, i.e., maintenance managers, engineering staff, and City inspectors and engineers in a mutually productive partnership.

BOA is intimately familiar with both modernization and facilities ADA Compliance projects. Team-work and close coordination among staff, consultants, and the Clients are essential to a successful project. Timely participation and response of the Client is absolutely critical if the project is to be successful and "on time". BOA will be responsible for ensuring that a high degree of coordination occurs and that project milestones are met. BOA's biggest assets are its attention to construction details, thoroughness in drawing documentation and ease of constructability. A major priority of BOA will be to establish continuing dialogue with your staff, Building/Safety plan check, and representatives of interested parties so that our products reflect community goal, City policy, and conformance with your Design/Manual Standards.



Continuity: The understanding of the project needs and the resultant design goals must be maintained throughout the project's duration. In construction phases, it is as necessary as in the design phases, to make certain that the original intent, of the client and designer are realized in the final built product. This will be very important in the construction phasing of your project. The key members of the team, under the leadership of the Project Manager will be responsible for the direction of the project throughout all phases to ensure continuity of design intent.

2. PROJECT DOCUMENTATION

Project Documentation is a result of systems set up in BOA's Project Management Manual. This guide on how to run a project effectively and efficiently, developed more than 56 years of architectural practice, is firm, but flexible; responsive to the specific dynamics of specific projects, but unyielding in its insistence on full documentation, responsiveness, and performance. Keys elements include:

Project Checklist: This is initiated at the beginning of each project and services as a guide of all elements of the project to be completed, and as a central index for all project related material. It is continually updated and reviewed during regular project audits.

Product File and Technical Project Checklist: Initiated at the commencement of design, this checklist serves to record all considerations and decisions regarding building materials and methods to be used in construction. It also becomes a comprehensive guide for preparation of the Construction Documents.

3. CONSULTANT COORDINATION

The engineering consultants play a very critical and active role in all phases of the work. The Project Manager leads in coordinating the efforts of consultants with the help of:

- Frequent coordination meetings.
- Consultant orientation packets which are distributed at project commencement and periodically through the project.
- Clearly defined scopes of work which define separation of responsibilities and eliminate grey areas.
- Milestone Outline, prepared specifically for each project which clearly defines consultant performance expectations for each phase.
- Project Schedule coordinated with a milestone outline, reviewed and signed off by all consultants.
- Drawing Status Log which is updated every two weeks which track's consultant's performance.
- CADD (AutoCAD 2016 and Revit 2016) procedures involving background and overlay methodologies that insure up-to-date and coordinated design effort. Your project drawings will be completed using BIM/3D/Revit 2016 (3 dimensional modeling).

4. CONSTRUCTION ADMINISTRATION

BOA understands the importance of efficient construction administration. To ensure that the design and technical intent are conveyed to the contractor and that the project knowledge is



available throughout this phase, the construction administration is led by the project manager. The Project Manager, Edward Lok Ng will personally review shop drawings as well as attend all job site meetings to resolve technical design issues. A Senior Project Manager from each of our engineering consultants will be assigned to assist the Project Manager and ensure that the highest standard, procedures and methods of construction are employed. BOA has a Construction Administration Manual to assist the Project Manager with an established system to track shop drawings, RFI, change orders, and documentation of construction site meetings, so that keys decisions are tracked and managed for the benefit of the Client.

If there will be on-going operations and services, BOA will assist in the development of a Construction Phasing Plan to ensure that on-going operations and services will have minimum disruptions. BOA is well aware of the need for City facilities and services to remain operational during construction. We have had good results recently assisting the Cities of Long Beach, Torrance, City of Irvine and Los Angeles County on renovation and addition projects that require facilities to remain open during construction.

5. QUALITY CONTROL

Quality assurance begins with the commitment, experience and abilities of the team members. All of the firm's personnel contain many design specialists versed in the complexities of the individual phases of the design process. The quality assurance program for the project will draw on these skills to assist the team in obtaining its goals for a design of vision that delivers the maximum functional and accessibility solution to the user that addresses the needs of the client and does so with the most efficient construction process. BOA has an established Quality Control program that is based on three mechanisms:

The Quality Control Manual: The Quality Control Manual documents, activities, tasks, and deliverables are to be achieved in each phase of work. Checklists are included and, at the completion of each phase, are signed off by the Project Manager. The manual also includes exemplary forecasts for meetings, programs, schedules and agendas. We have a quality control checklist that is customized especially for Public Works facilities renovation projects. Checklist items range from electrical and plumbing fixture standards, to City/County department clearances, to record drawing procedures, to amount to copies needed for review submittals, and much more.

Quality Control Review: Quality Control Reviews occur prior to review Submittals and at key points in the project schedule. During these reviews, the entire sets of documents are checked by an experienced, a licensed architect who has had major experience in the design of similar projects to ensure a "questioning character" in this process. Major emphasis is placed on Constructability and on satisfying the operational requirements of the user and thoroughness of documentation. As a part of this project, BOA will commit Mr. Jerry Sturm, Architect/Quality Review Officer. Mr. Sturm will be ideal for this role because of his extensive municipal and Public Works experience and familiarity with working on municipal facilities and ADA Compliance. Mr. Sturm will review all deliverables at, 50%, and 95% completion. This involvement is formalized and part of the quality control manual procedures. We are committed to providing quality design services and trust that our past work with the City of Banning and with other local cities is indicative of that commitment.



Project Standards: From our experience of over 2000 architectural Public Works projects, BOA has developed its own Project Standard that can be customized to the Client that enhances quality control of bid documents and the construction process. Project Standards include:

1. Construction document detail drawings: With the input of past governmental clients, BOA has developed, refined, and field tested over 300 Standard construction details that are geared for public works renovation/addition projects. We have Standard, field tested, construction document details for just about every field condition possible; accessible lavatory counters, transitions of existing to new addition, restrooms upgrade, signage, railings, entry doors, stairs, ramps, site work, parking lot, window/door replacement, roof repair, building expansion joints, new flooring, new addition to existing, HVAC replacement etc.
2. BOA has developed a standard facilities modernization equipment list e.g., types of flooring, new handrails, access lifts, lighting fixtures, plumbing fixtures, drinking fountains, furniture, restroom accessories, ramp equipment, roof materials, etc., complete with manufacturer Model # and their acceptable approved equal. The Standard equipment list have been field tested and proven to be of high quality, durability, parts availability, and acceptable to the many past municipal clients.
3. BOA has developed a standard keynoting system with over 150 items that addresses virtually every facility field condition and ADA Compliance conditions and many specialize retrofit/repair conditions. These standard keynotes have been field tested and refined, and have proven to be clear and concise to construction contractors.



STAFFING

EDWARD LOK NG, ARCHITECT, LEED AP President/ Sr. Project Manager and Designer

PROJECT RESPONSIBILITY

Maintain Client communication, lead overall design effort in form and function, compile client and user group input and day-to-day contact with Client.

EXPERIENCE

Edward Lok Ng has been a member of BOA since 1982. Principal and Director of Design, Mr. Ng has over 36 years of experience in all phases of the design process. He has personally designed and managed over 500 municipal facility projects for local cities. He leads a talented team of designers and consultants to ensure that design solutions effectively meet the clients' and users' needs while adhering to client schedules and budget constraints. He has been the Project Manager Designer for over 30 Community Center projects and numerous Parks and Recreation facilities, civic/public buildings, city hall, Fire Station facilities, and ADA retrofit/transition plan projects. This experience coupled with Mr. Ng's dedication and commitment to sustainability and design excellence has led to numerous honors and repeat clients for BOA. Finally, Mr. Ng has personally designed the Lions Park ADA Compliance project for your office. Edward is very familiar with expediting architecture project approvals as well as with contextual architectural design in your city.

A certified plan review consultant to California's Division of the State Architect, Mr. Lok Ng has completed DSA-sponsored training as an Access Compliance Plan Reviewer and Accessibility Surveyor. As a member of the City of Long Beach Disabled Access Appeals Board since 1994 and the Design Review Board for the City of Downey since 1989, he has reviewed applications and appeals for a broad range of commercial and municipal design projects. He is also LEED, AP Certified and has design several LEED Certified projects, which will be a great asset for the sustainability and seamless transition between old work and new work in renovation projects.



DESCRIPTION OF CURRENT POSITION

Principal, Director of Design

EDUCATION

Bachelor of Architecture
University of Hawaii, 1981

Continuing Education
University of California, Los Angeles

PROFESSIONAL REGISTRATION

Licensed Architect, C-16840
State of California, 1986

LEED Accredited Professional, 2009

Disabled Access Appeals Board
City of Long Beach, since 1989

Certified Access Review Board and Design
Review Board
City of Downey, since 1992

Completed Accessibility Surveyor Training
for State Leased Buildings and Facilities,
State of California, since 2003

TRAINING

DSA Academy Access Plan Review Training,
2004, 2008 & 2010

YEARS OF EXPERIENCE

Employed by BOA since 1982
Employed by other firms - 6 years



QUALIFICATIONS

SENIOR CENTER AND COMMUNITY CENTER EXPERIENCE

BOA has extensive experience in the design of both new and renovation of Community Center projects for municipalities. To date, the current staff at BOA has designed renovation for 4 dedicated Teen Centers, 11 dedicated Senior Centers and over 30 Community Centers and numerous other parks/recreation projects within the past 10 years. We just completed the construction phase to renovate and modernize the City of Long Beach MacArthur Park Community Center. Construction cost was \$300,000. BOA has renovated many community centers very similar to your project, where extensive modernization, ADA compliance and cost analysis were required to determine the most appropriate building design options. Three projects completed by BOA, the Long Beach MacArthur Park Community Center, Redondo Beach Veterans Park Senior Center and Sierra Madre Youth Center are three prime examples of similar project experience, where large parts of the existing Community Center were modernized and restrooms were completely renovated. Our expertise in similar projects will be a great asset in the development of floor plans and repair/remodel design options that will be compatible with, enhance the existing architecture, and tailored to the needs of your community. The following list of projects, with their construction costs, exemplify our architectural design experience. We have also included photos and detailed project descriptions of some of these projects.

Teen Center and Community Centers:

- Sierra Madre Youth Activity Center, Teen Center- Client: City of Sierra Madre, \$1,400,000
- Perry Park Community Center Addition/Renovation - Client: City of Redondo Beach, \$400,000
- Miller Community Center Renovation/Modernization - Client: City of Torrance, \$600,000
- Memorial Park Community Center Renovation - Client: City of Hawthorne, \$400,000
- Rosemead Community Addition/Renovation - Client: City of Rosemead, \$600,000
- Harbor Hills Public Housing Community Center - Client: L. A. County CDC, \$2,400,000
- El Dorado Regional Park Community Center Renovation - Client: City of Long Beach, \$800,000
- Green Meadows Recreation Center/Gym - Client: City of Los Angeles, \$400,000
- Garvey Park Senior/Community Center Addition/Renovation - Client: City of Rosemead, \$1,000,000
- Hawaiian Gardens Community/Recreation Center/Gym - Client: City of Hawaiian Gardens, \$2,400,000
- Torrance Airport, General Aviation Center and Community Center - Client: City of Torrance, \$1,500,000
- Lee Ware Park-Head Start Youth Center - Client: City of Hawaiian Gardens, \$700,000
- Sierra Vista Park Recreation Center Renovation & ADA -Client: City of Sierra Madre, \$200,000
- Drake Park and Community Center ADA Renovation - Client: City of Long Beach, \$400,000.
- MacArthur Park and Community Center ADA Renovation - Client: City of Long Beach, \$300,000.
- Whaley Park and Community Center, Renovation - Client: City of Long Beach, \$590,000.
- El Dorado Park Teen Center New Restrooms & ADA Compliance - Client: City of Long Beach, \$230,000
- La Puente Community Center/Gym Renovation - Client: City of La Puente, \$400,000.
- Jim Thorpe Park & Community Center Renovation - Client: City of Hawthorne, \$300,000
- Eucalyptus Park & Community Center Renovation - Client: City of Hawthorne, \$200,000
- California Recreation Center/Senior Center Renovation - Client: City of Long Beach, \$300,000.
- Billie Jean King Tennis Center, Teen After-School Program – Client: City of Long Beach, \$300,000.
- Colorado Lagoon, Playgroup Addition/ Renovation - Client: City of Long Beach, \$250,000.



Senior Centers:

- Bartlett Senior Citizen Center - Client: City of Torrance, \$1,500,000
- Bartlett Annex Senior Social Services Center - Client: City of Torrance, \$300,000
- Hawaiian Gardens Senior Center Expansion & Renovation - Client: City of Hawaiian Gardens, \$1,600,000
- Veterans Park Senior Center Addition and Renovation - Client: City of Redondo Beach, \$1,600,000
- Rancho Carlsbad Senior Center - Client: City of Carlsbad, \$900,000
- Long Beach Senior Center Renovation - Client: City of Long Beach, \$600,000
- Wilmington Multi-Purpose Senior Center, at Banning Park - Client: City of Los Angeles, \$2,700,000
- La Puente Senior Center ADA Compliance Renovation - Client: City of La Puente, \$100,000.
- El Dorado Park West Senior & Community Center Renovation-Client: City of Long Beach, \$650,000
- Memorial Park Senior Center Renovation - Client: City of Hawthorne, \$500,000

COMMUNITY CENTER EXPERIENCE

BOA's architectural design approach to resolve the repair/modernization issues at your Community Center improvement project derives from over 50 completed recent community center projects. We have developed checklists to quickly identify repair/modernization issues. We have in-house staff with an over-abundance of Community Center project experience. We have very accurate Community Center cost estimating. BOA also has an in-house Quality Control program to ensure project thoroughness. BOA will utilize our expertise to your benefit, to resolve your flooring, lighting, restroom, and ADA compliance issues.

IN-HOUSE EXPERTISE

The assigned personnel, staff that will work directly on your projects, are well qualified. Particularly, Edward Lok Ng, Principal, has been the Project Manager and Designer for most of the municipal, Community Center projects listed and for all of our recent Parks/Recreation projects. His extensive municipal and community center experience has led to his appointments to the City of Long Beach Disabled Appeals Board and the City of Downey Design Review Board which reviews numerous commercial and Public Works design projects. He has personally designed 80 new or addition/renovation municipal Parks and Recreation projects. His knowledge of repair/modernization type constructions cost use of maintenance-free building materials will aid in the development of accurate cost assessment. In addition, the entire staff that designed and administered the construction of more than 50 recent Community Center retrofit projects are still employed by BOA.

ACCURATE COST ESTIMATE

Our public works construction cost database gleaned from our recent Community Center and municipal parks and recreation projects have been very accurate and up-to-date. We have "line item" cost for just about all Community Center facilities components, e.g., reception counter cabinetry, multi-purpose flooring, hardwood flooring, roofing, lineal feet of handrail, kitchen counters, ramps, restrooms, book shelves, plumbing fixtures, HVAC, doors, etc. We also have a close relationship with many local area general contractors who have extensive Public Works modernization/repair experience. As a result, our in-house construction costs estimate for Public Works projects, when compared to actual contractor bid price have been 93% accurately.

BARLETT SENIOR CENTER, City of Torrance, CA

Project: Bartlett Senior Center, Torrance, CA

Client: City of Torrance, 3031 Torrance Blvd., Torrance, CA 90509

Architect Team: Edward Lok Ng; project manager/project designer

Project Description: This new two-story, 13,000 square foot facility provides both recreational and social needs of senior citizens in Old Downtown Torrance. It was designed specifically for seniors with limited mobility, and exceeds ADA code requirements. Accessibility features included; an elevator, automatic opening doors, liberal use of handrails/grab bars, and an open plan to facilitate accessibility. An entry courtyard shaded by trees welcomes visitors and seniors. A full commercial kitchen serves over 300 hot meals per day. To bring the project within a tight budget, the 5000 sf multi-purpose room was constructed over 6 existing championship quality shuffleboard courts. Great effort was made to preserve the shuffleboard courts in both the design and construction phases. CPTED (Crime Prevention Through Environmental Design) features include, CCTV, access controls, and natural courtyard surveillance. The building exterior was designed to be architecturally compatible with the adjacent "Art Deco" style museum. A Senior Advisory Committee was organized to formulate security and accessibility goals, and provide user input in the design process. The courtyard allowed seniors to participate in recreational activities or "people watching" in a secured lush/shaded outdoor space.



VETERANS PARK SENIOR CENTER, Redondo Beach, CA



Contemporary Spanish theme defines street entry New colonnade defines main entry from Veterans Park

Project: Veterans Park Senior Center, Redondo Beach, CA

Client: City of Redondo Beach, CA

Architect Team: Edward Lok Ng **Cost:** \$1,000,000

Project Description: A complete renovation was required of an existing obsolete 4,000 s.f. Senior Center. Upon an extensive cost analysis and value engineering existing exterior wood framed walls were preserved to save on construction cost. 1,000 s.f. was added to satisfy space demands for a growing senior citizens program. New facilities functions included; a meals program, arts and crafts, cards, low impact exercises, dancing, social services, etc. The center features a large multi-purpose room where 100 meals are served daily, a full commercial kitchen for the meals program, and crafts/classrooms. The facility also contained office space for staff use, renovated ADA compliant restrooms, and reception area. The exterior façade was renovated with liberal use of glass and windows to provide a sense of "welcome-ness" and openness to each senior function. Existing changes in floor levels and interior steps were mitigated with ramps to enhance accessibility. Existing electrical and HVAC systems were retrofitted and modernized. Outdoor amenities included a wind protective enclosure for existing shuffleboard courts, a large patio area for sitting and to take advantage of the panoramic views of Pacific Ocean, and lawn recreation areas. The client required the renovated Senior Center to match the Spanish motif of historic Veterans Park. The hardscape of Veterans Park was master planned and reconfigured such that the Senior Center became the focus of the entire park. Other outdoor area included in BOA's scope of work were the children's play area, paved promenade with benches picnic tables, and a new 800sf public restroom building servicing the entire Veteran's Park and nearby beach.



New wind protective enclosure for existing shuffleboard



New Senior center kitchen provides 100 meals daily



LOS ANGELES COMMUNITY COLLEGE DISTRICT (ELAC) Improvement Projects (Currently in Construction)

Owner: Los Angeles Community College District,

Construction Cost: \$4 Million **Date of Completion:** June 2017

Owner Representative: Eugene Santos, Cell: 714-869-8132

e-mail: eugene.santos@build-laccd.org **Architect of Record:** Edward Lok Ng



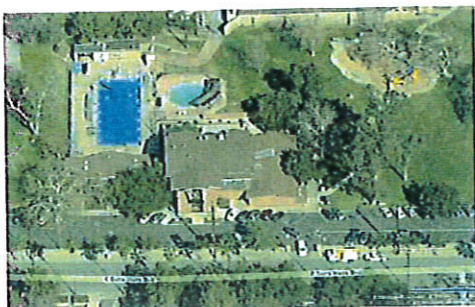
In 2010, BOA was contracted to Design on-site accessibility improvements based on BOA's ADA Transition Plan report. The project was comprised of four components. The Accessibility Master Plan consisted of ELAC's Phasing and Implementation Plan for Campus Accessibility, including priorities, schedules, and scopes of work to implement barrier removals identified in the ELAC ADA Transition Plan. Exterior Wayfinding Signage throughout the campus, on-site exterior accessibility ADA improvements, visual observations from site visits, information obtained from Campus and District representatives, and a review of existing construction drawings of the site. BOA provided software development and support for the ELAC ADA Database. Subsequently, BOA provided accessibility master planning services in support of ELAC's Phasing and Implementation Plan for Campus Accessibility, including priorities, schedules, and scopes of work to implement barrier removals. For the Campus Wayfinding Signage worked with a subconsultant who served as the prime design consultant for this project and who retained the required services of wayfinding signage. BOA was responsible for project administration and ADA/CBC code analysis services. In the Exterior ADA improvements BOA collaborated with LACCD to prioritize barrier removals and define the project scope which addressed potential safety hazards and severe barriers. BOA coordinated these efforts with civil, structural, electrical, and landscape engineering work for the path-of-travel improvements to accessible onsite parking and to off-site public transportation stops. A key feature of this project has been early pre-design dialogue with DSA – LA to confirm submittal requirements, clarify specific code requirement, and obtain DSA's estimated schedule for initial review and back-check. Face-to-face dialogue with DSA has helped BOA and LACCD develop campus-specific projects with separate DSA A#s. This approach addresses the client's aim to facilitate early closeout and certification as work progresses while leveraging economies of scale. Currently this project has DSA approval and now to bid results. The Scope of Work included; exterior ramps, pedestrian bridge, accessible parking, path-of-travel, re-paving roadways, new concrete walkways, ADA signage, new exterior lighting and photometric study, repair of walkways and roadways, and coordination with other on-going campus project.

YOUTH ACTIVITY – TEEN CENTER City of Sierra Madre, CA

Project Description: A new “state of the art” facility dedicated to teenagers of Sierra Madre, it will meet their recreational and social needs, and also provide after-school “intervention” programs. It was designed specifically for teens, to give them “their own place, their “clubhouse” on the second floor over an existing community center. In outreach meetings with the teens,, the teens decided that it should be a “tree house” just for teenagers. This second floor addition was nestled among oak trees, incorporated articulated knee braces (representing tree branches) and fiber cement siding & generous roof eave overhangs into a contemporary expression of craftsman motif to achieve the “tree house” appearance. The architecture was also sensitive to the surrounding residential craftsman style and the architecture of the existing building on the first floor, by matching the existing horizontal red brick and low pitched wood gable roof. This facility included a large multi-purpose game room, other rooms for homework, computer labs, teen counseling, staff office, skateboard storage, arts and crafts, kitchen for cooking crafts and snacks, and outdoor gardening and gathering areas. Playful colors and shapes dominate the interior. Large corner windows provided panoramic views of the City park grounds. The new second floor addition was built independent of the roof structure below to allow current City programs to remain operational during construction, and to save money on needless demolition and rework of the existing first floor. The first floor was also renovated for ADA compliance that included retrofit restrooms, new ramps, reception counter, and new doors.



BEFORE



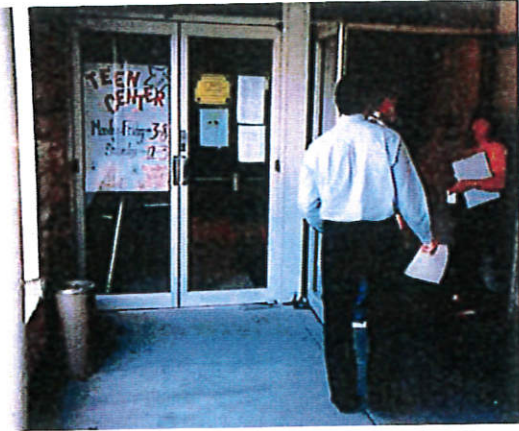
Aerial of new and renovated facility
New 1st Floor entry and 2nd Floor Addition



AFTER

EL DORADO PARK WEST, ADA COMPLIANCE

Client: City of Long Beach, CA **Construction Cost:** \$800,000 CDBG funds



BEFORE



AFTER
NEW AUTOMATIC SLIDING DOOR FOR EASY ACCESS TO COMMUNITY CENTER

Project Description: BOA was responsible for ADA compliance and maintenance repair to a 30 acres park and 25,000 sq.ft of buildings comprising of two community centers, Nature/Interpretive Center, and Recreation and Parks headquarter offices. Work included, accessible ramps, stairs, disabled parking stalls, ADA signage, new guardrails/handrails, and rest room renovation, entry/exit door and hardware replacement/modification, sitework/parking lot/landscape improvements, accessible picnic tables and seating, and new drinking fountains. We provided new automatic sliding doors to the community Center where there is a vibrant senior citizens program. Design priority was given to ensure on-going city operations in this heavily used park facility during the construction phase. All areas of the park grounds, public restrooms, and community centers were retrofitted to be completely accessible to the Disabled. Three (3) new children playground with play equipment were also a part of the project. One of the new playgrounds featured "custom" designed and built play structures specifically for the disabled.

NEW TODDLERS PLAY AREA WITH FENCE AND LANDSCAPING



CALIFORNIA RECREATION CENTER, ADA COMPLIANCE

BEFORE



AFTER

Client: City of Long Beach
Architect Team: Edward Lok Ng
Construction Cost: \$300,000 CDBG funds

Project Description: BOA was responsible for ADA compliance to a 10 acres park and 15,000 sq f.t. community center/ gymnasium building. Work included, accessible ramps, accessible parking, sidewalk repair, stairs, new guardrails/handrails, locker room, rest room renovation, entry/exit door and hardware, replacement/modification, sitework/parking lot/landscape improvements, and new drinking fountains. BOA creatively deleted the non-accessible front entry steps to form a gentle sloping entry patio slab for complete access by the disabled. BOA negotiated with the City Public Works Dept. to incorporate the City sidewalk as part of the entry patio slab. Design priority was given to ensure on-going city operations in this heavily used park facility during the construction phase. All areas of the park grounds, public restrooms, and community centers were retrofitted to be completely accessible to the Disabled. Two (2) new childrens playground with play equipment were also a part of the project.

EL DORADO PARK NATURE CENTER RENOVATION



Proposed



Construction Completed

Client: City of Long Beach, Parks, Recreation & Marine Dept., CA

Architect Team: Edward Lok Ng

Construction Completed: November 2015

Project Description: Located on the eastern edge of Long Beach, in a suburban setting, BOA designed site improvements and interior renovations for modernization and accessibility. Every effort was made to minimize disturbance to existing site conditions and to preserve natural habitat for the Parks abundant wildlife, and to be architecturally compatible with the existing ranch style architecture of the Nature Center. The project included accessible restrooms, new entry ramp and stairs, with parking for baby strollers and the main entry. Site elements included paved accessible trails, accessibility signage, and new accessible parking, and modernization of a remote restrooms and remote drinking fountains.



Before



After

New convenient stairs to front entry of nature center.

New convenient stairs to front entry of Nature Ctr.



New ADA Compliance improvements at the Civic Center entry reception counter, public restrooms, interior ramp with new handrails



New ADA signage, stair nosing, handrails

ADA, stair nosing, handrails

ADA stair nosing, handrails at parking structure



New ADA Compliant ramps, handrails, and ADA signage throughout the City of Redlands Civic Center

Redland City Hall ADA Compliance Improvements

Client: City of Redland, CA

Construction Cost: \$500,000 CDGS funds

Project Description: BOA was commissioned to design for ADA Compliance and modernization for the civic center plaza, City Hall, Engineering Dept. and Community Development. Work included; front door entries, public counter retrofit, restroom retrofit, door hardware replacement, new walkways, new ramps, ramp retrofit, stairs retrofit, sitework/parking lot/landscape improvements, new handrails, and signage for better "way-finding."





REFERENCES

Name of Agency/Company	Contact Name/Address	Phone Number	Dates services provided (From/through*)
Riverside County Housing Authority	Tommy Lines	(951) 343-5439	2005- present
County of San Bernardino, Special Districts Department	Greg Bacon Senior Project Manager	(909) 387-6076	2010 - 2014
State of California, DGS, PMB 707 3 rd Street, Suite 3-305 West Sacramento, CA 95605	Diana Tibor, Architect, Project Manager	(916) 376-1716	2010-present (on-call contract)
City of Yucaipa 34272 Yucaipa Blvd. Yucaipa, Ca 92399	Bill Hensley	909-797-2489	present
City of Huntington Beach 2000 Main Street Huntington Beach, CA 92648	Jerry Thompson	(714) 960-8845	2011 - present
City of Montebello 1600 W. Beverly Blvd. Montebello, CA 90640	Danilo Batson	(323) 889-9976	2013 – present
City of Cypress 5275 Orange Avenue Cypress, CA 90630	Nick Mangkilakiri	(714) 229-6792	2013 – present
City of Bellflower 16600 Civic Center Drive Bellflower, CA 90706	Bernie Iniguez	(562) 804-1424	2010 – present
City of Long Beach Public Works Dept. 333 W. Ocean Blvd. Long Beach, CA 90803	Tony Ponco	(909) 225-5851	2007-present



FINANCIAL CAPACITY

Form 1120S Department of the Treasury Internal Revenue Service	U.S. Income Tax Return for an S Corporation ▶ Do not file this form unless the corporation has filed or is attaching Form 2553 to elect to be an S corporation. ▶ Information about Form 1120S and its separate instructions is at www.irs.gov/form1120s .	OMB No. 1545-0123 2015
For calendar year 2015 or tax year beginning , 2015, ending		
A Selection effective date 1/01/2004	TYPE OR PRINT BLACK, O'DOWD & ASSOCIATES INC 370 CRENSHAW BLVD., STE. E104 TORRANCE, CA 90503	D Employer identification number 95-2632309 E Date incorporated 10/02/1968 F Total assets (see instructions) \$ 157,013.
G Is the corporation electing to be an S corporation beginning with this tax year? Yes ☐ No ☒ If 'Yes,' attach Form 2553 if not already filed H Check if: (1) ☐ Final return (2) ☐ Name change (3) ☐ Address change (4) ☐ Amended return (5) ☐ S election termination or revocation		
I Enter the number of shareholders who were shareholders during any part of the tax year 2		
Caution. Include only trade or business income and expenses on lines 1a through 21. See the instructions for more information.		
INCOME	1a Gross receipts or sales 1,228,763. 1b Returns and allowances 1c Balance. Subtract line 1b from line 1a 1,228,763. 2 Cost of goods sold (attach Form 1125-A) 593,095. 3 Gross profit. Subtract line 2 from line 1c 635,668. 4 Net gain (loss) from Form 4797, line 17 (attach Form 4797) 5 Other income (loss) (see instrs - att statement) 6 Total income (loss). Add lines 3 through 5 635,668.	1c 1,228,763. 2 593,095. 3 635,668. 4 5 6 635,668.
DEDUCTIONS	7 Compensation of officers (see instructions - attach Form 1125-E) 8 Salaries and wages (less employment credits) 183,586. 9 Repairs and maintenance 1,949. 10 Bad debts 11 Rents 73,756. 12 Taxes and licenses 30,896. 13 Interest 308. 14 Depreciation not claimed on Form 1125-A or elsewhere on return (attach Form 4562) 774. 15 Depletion (Do not deduct oil and gas depletion) 16 Advertising 10,000. 17 Pension, profit-sharing, etc. plans 18 Employee benefit programs 19 Other deductions (attach statement) See Statement 1 20 Total deductions. Add lines 7 through 19 505,932. 21 Ordinary business income (loss). Subtract line 20 from line 6 129,736.	7 8 183,586. 9 1,949. 10 11 73,756. 12 30,896. 13 308. 14 774. 15 16 10,000. 17 18 19 112,263. 20 505,932. 21 129,736.
TAX AND PAYMENTS	22a Excess net passive income or LIFO recapture tax (see instructions) 22b Tax from Schedule D (Form 1120S) 22c Add lines 22a and 22b (see instructions for additional taxes) 23a 2015 estimated tax payments and 2014 overpayment credited to 2015 23b Tax deposited with Form 7004 23c Credit for federal tax paid on fuels (attach Form 4136) 23d Add lines 23a through 23c 24 Estimated tax penalty (see instructions). Check if Form 2220 is attached 25 Amount owed. If line 23d is smaller than the total of lines 22c and 24, enter amount owed 0. 26 Overpayment. If line 23d is larger than the total of lines 22c and 24, enter amount overpaid 27 Enter amount from line 26 Credited to 2015 estimated tax ▶ Refunded ▶	22a 22b 22c 23a 23b 23c 23d 24 25 0. 26 27
Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than taxpayer) is based on all information of which preparer has any knowledge.		
Sign Here Signature of officer _____ Date _____ Title President	May the IRS discuss this return with the preparer shown below (see instructions)? ☒ Yes ☐ No	
Paid Preparer Use Only Print/type preparer's name MATTHEW CRAMMER Preparer's signature MATTHEW CRAMMER Date 4/15/16 Check ☐ if self-employed PTIN P00645970 Firm's name ▶ Crammer Inc. Firm's address ▶ 8020 2nd St Downey, CA 90241 Phone no. 5629239436		



FEE PROPOSAL

PRICING PROPOSAL FORM

DESIGN SERVICES FOR IMPROVEMENTS TO COMMUNITY SERVICES FACILITIES

Provide hourly rates, along with estimated total pricing in accordance with the City's current requirements, as set forth in section 3 Scope of Work. Also provide your firm's proposed Staffing Plan on a separate sheet of paper. Proposer should use a separate form to state pricing for any added value.

Pricing shall remain firm for a minimum of two (2) years. Any and all requests for pricing adjustments for follow-on contract renewal periods shall be provided no later than sixty (60) days prior to the end of the contract period. Any such proposed price adjustments shall not exceed The Bureau of Labor Statistics Consumer Price Index (CPI) data for Los Angeles-Riverside-Orange County, CA, All Items, Not Seasonally Adjusted, "annualized change comparing the original proposal month and the same month in the subsequent year. (This information may be found on the U.S. Department of Labor's website at www.bls.gov.)

Employee	Hourly Rate	Hours worked	Total Cost	Overtime rate
	\$			\$
*SEE ATTACHED PRICING SPREADSHEET				
	\$			\$

Total Estimated Price: \$ \$29,400

FIXED FEE PROPOSAL

City Banning Improvements to: Community Services Facilities

date: Dec. 6, 2016

Construction Cost: TBD
prepared by: BOA Architecture, Edward Lok Ng

	HOURS	UNIT	HR RATE	COST	TOTAL
PRE-DESIGN					
kick-off meeting to verify scope of work, obtain s-built dwgs.	4 hrs		140	560	
project management, confirm cost/work plan & prep field work	2 hrs		140	280	
site assessment, confirm as-built measurements & photos	6 hrs		90	540	
CADD	6 hrs		90	540	
					1,920
ARCHITECTURAL SCHEMATIC DESIGN & DESIGN DEVELOPMENT					
floor plan design and 2-options of restrooms	8 hrs		140	1,120	
CADD	20 hrs		90	1,800	
corrections and refinements from City	4 hrs		140	560	
project management, input from owner&subconsultants	8 hrs		140	1,120	
meeting(s) or coordination with Client	6 hrs		140	840	
construction cost estimate	3 hrs		140	420	
					5,860
SUB-CONSULTANTS and EXPENSES					
structural engineering				1,500	
mechanical (to be done by architect with drawing notes)				0	
plumbing engineering				2,000	
electrical				3,000	
topographic survey (to be provided by City)				0	
photocopies, large size prints, travel, delivery				160	
					6,660
ARCHITECTURAL CONSTRUCTION DOCUMENTS					
CADD or construction document drawings	80 hrs		90	7,200	
project management	8 hrs		140	1,120	
corrections and refinements from City	8 hrs		90	720	
client meeting or coordination	8 hrs		140	1,120	
specifications in CSI format	8 hrs		140	1,120	
construction cost estimate	3 hrs		140	420	
quality control	10 hrs		140	1,400	
client/bldg dept dept submittal and corrections to comments	10 hrs		90	460	
					13,560
LIMITED CONSTRUCTION SUPPORT					
construction meeting	4 hrs		140	560	
Respond to RFI and technical assistance	6 hrs		140	840	
					1,400
					212 total architectural hrs.
TOTAL FEE FOR DESIGN					\$29,400

NOTES AND RESTRICTIONS

1. The Client will provide topographic survey
2. BOA will provide blueprints for submittals to Bldg & Safety Dept..
3. The Client will provide accurate as-built dwgs. & locations of all utilities.
4. Client will be responsible for procurement of an asbestos/environmental report as required..
5. Client will provide all printing for bidding and construction phases.



PRICING PROPOSAL FORM - HOURLY FEES

Job Title	Hourly not to exceed Rate
Structural Engineer	\$150.00/hr
Mechanical Engineer	\$160.00/hr
Electrical Engineer	\$160.00/hr
Civil Engineer	\$155.00/hr
Landscape Architect	\$130.00/hr
Soils Engineer	\$120.00/hr
Principal Architect	\$150.00/hr
Project Manager/Architect	\$140.00/hr
Project Designer	\$125.00/hr
Senior CASp	\$120.00/hr
Senior Designer	\$110.00/hr
Senior Technical	\$100.00/hr
Draftsman/AutoCAD Operator	\$90.00/hr
Other Technical Staff	\$85.00/hr
Clerical Staff	\$70.00/hr
Reimbursable	Cost plus 15% markup
Prints	\$0.50/s.f.



DISCLOSURES

EX PARTE COMMUNICATIONS CERTIFICATION

Please indicate by signing below one of the following two statements. **Only sign one statement.**

I certify that Proposer and Proposer's representatives have not had any communication with a City Councilmember concerning the CONTRACTOR Services RFP at any time after November 10, 2016.

OR

I certify that Proposer or Proposer's representatives have communicated November 10, 2016 with a City Councilmember concerning the DESIGN SERVICES FOR IMPROVEMENTS TO COMMUNITY SERVICES FACILITIES RFP. A copy of all such communications is attached to this form for public distribution.



DISQUALIFICATION QUESTIONNAIRE

The Contractor shall complete the following questionnaire:

Has the Contractor, any officer of the Contractor, or any employee of the Contractor who has proprietary interest in the Contractor, ever been disqualified, removed, or otherwise prevented from bidding on, or completing a federal, state, or local government project because of a violation of law or safety regulation?

Yes _____ No X

If the answer is yes, explain the circumstances in the following space.



DISCLOSURE OF GOVERNMENT POSITIONS

Each Proposer shall disclose below whether any owner or employee of the firm currently hold positions as elected or appointed officials, directors, officers, or employees of a governmental entity or held such positions in the past twelve months. List below or state "None."

NONE

End copy



EXHIBIT Q
Required Form

QUESTIONNAIRE REGARDING BIDDERS

Bidder has been engaged in the contracting business under the present name of _____

Black O'dowd and Associates Inc. DBA BOA Architecture, since 1961 (Date).

Present business address is: 1511 Cota Avenue, Long Beach, CA 90813

Federal Tax ID: 95-2632309 Amount of Bid \$ SEE FEE PROPOSAL

State of California Contractor's License No.: C-16840 Architect

Expiration Date: 11/30/17

Because this project is Federally-funded, it is necessary to obtain information concerning minority and other group participation for statistical purposes. The U.S. Department of Housing and Urban Development (HUD) uses this information to determine the degree to which its programs are being utilized by minority business enterprises and targeted group contractors.

A minority enterprise is defined by the Federal Government as a business that is fifty-one percent (51%) or more "minority-owned". Please check applicable box concerning the ownership of your business:

- ☐ American Indian or Native Alaskan
- ☒ Asian or Pacific Islander/Native Hawaiian
- ☐ Black/African American
- ☐ Hispanic
- ☐ White
- ☐ Hasidic Jews
- ☐ Other _____

A woman-owned enterprise is defined by the Federal Government as a business that is fifty-percent (50%) or more woman-owned. Please check applicable box concerning the ownership of your business:

- ☐ Woman/Female owned
- ☒ Male owned

A Section 3 Contractor or Subcontractor is a business concern that is more than fifty-one percent (51%) owned by a low or very low-income person, or a business concern that provides economic opportunities to low and very low-income residents. Please check applicable box concerning the ownership of your business:

- ☐ Section 3 Business concern
- ☒ Non-Section 3 Business concern

The United States Department of Housing and Urban Development (HUD) is authorized to solicit the information requested in this form by virtue of Title 12, United States Code, Section 1701 et seq., and other regulations. It will not be disclosed or released outside of HUD without your consent, except as required or permitted by law.

ATTACHMENT 6

(Draft Agreement)

**CONTRACT FOR PROFESSIONAL SERVICES
BETWEEN
THE CITY OF BANNING
AND
BLACK O'DOWD AND ASSOCIATES, INC dba BOA ARCHITECTURE**

This AGREEMENT is entered into this 24th day of January, 2017, by and between the CITY OF BANNING, a general law city a municipal corporation ("CITY") and BLACK O'DOWD AND ASSOCIATES, INC. dba BOA ARCHITECTURE, a California corporation ("CONSULTANT").

RECITALS

- A. The City does not have the personnel able and/or available to perform the services required under this agreement.
- B. Therefore, the City desires to contract out for consulting services for certain projects relating to preparation of documents in connection with a design project.
- C. The Consultant warrants to the City that it has the qualifications, experience and facilities to perform properly and timely the services under this Agreement.
- D. The City desires to contract with the Consultant to perform the services as described in Exhibit A of this Agreement.

NOW, THEREFORE, based on the foregoing recitals, the City and the Consultant agree as follows:

1. CONSIDERATION AND COMPENSATION

- A. As partial consideration, CONSULTANT agrees to perform the work listed in the SCOPE OF SERVICES, attached as EXHIBIT A;
- B. As additional consideration, CONSULTANT and CITY agree to abide by the terms and conditions contained in this Agreement to include Federal Requirements in EXHIBIT B;
- C. As additional consideration, CITY agrees to pay CONSULTANT a total of Twenty-Nine Thousand and Four Hundred Dollars, (\$29,400.00), for CONSULTANT's services, unless otherwise specified by written amendment to this Agreement.
- D. No additional compensation shall be paid for any other expenses incurred, unless first approved by the City Manager or his designee.
- E. CONSULTANT shall submit to CITY, by not later than the 10th day of each

month, its bill for services itemizing the fees and costs incurred during the previous month. The City shall pay the Consultant all uncontested amounts set forth in the Consultant's bill within 30 days after it is received.

2. SCOPE OF SERVICES.

- A. CONSULTANT will perform the services and activities set forth in the SCOPE OF SERVICE attached hereto as Exhibit A and incorporated herein by this reference.
- B. Except as herein otherwise expressly specified to be furnished by CITY, CONSULTANT will, in a professional manner, furnish all of the labor, technical, administrative, professional and other personnel, all supplies and materials, equipment, printing, vehicles, transportation, office space, and facilities necessary or proper to perform and complete the work and provide the professional services required of CONSULTANT by this Agreement.

3. PAYMENTS. For CITY to pay CONSULTANT as specified by this Agreement, CONSULTANT must submit an invoice to CITY which lists the reimbursable costs, the specific tasks performed, and, for work that includes deliverables, the percentage of the task completed during the billing period.

4. TIME OF PERFORMANCE. The services of the CONTRACTOR are to commence upon receipt of a notice to proceed from the CITY and shall continue until all authorized work is completed to the CITY's reasonable satisfaction, in accordance with the schedule incorporated in "Exhibit A," unless extended in writing by the CITY.

5. FAMILIARITY WITH WORK. By executing this Agreement, CONSULTANT represents that CONSULTANT has (a) thoroughly investigated and considered the scope of services to be performed; (b) carefully considered how the services should be performed; and (c) understands the facilities, difficulties, and restrictions attending performance of the services under this Agreement.

6. KEY PERSONNEL. CONSULTANT's key person assigned to perform work under this Agreement is Edward Lok Ng Gin. CONSULTANT shall not assign another person to be in charge of the work contemplated by this Agreement without the prior written authorization of the City.

7. TERM OF AGREEMENT. The term of this Agreement shall commence upon execution by both parties and shall expire on January 23, 2017 unless earlier termination occurs under Section 11 of this Agreement, or extended in writing in advance by both parties. Maximum term and any subsequent amendment or modification shall not exceed five (5) years.

8. CHANGES. CITY may order changes in the services within the general scope of this Agreement, consisting of additions, deletions, or other revisions, and the contract sum and the contract time will be adjusted accordingly. All such changes must be authorized in writing,

executed by CONSULTANT and CITY. The cost or credit to CITY resulting from changes in the services will be determined in accordance with written agreement between the parties.

9. TAXPAYER IDENTIFICATION NUMBER. CONSULTANT will provide CITY with a Taxpayer Identification Number.

10. PERMITS AND LICENSES. CONTRACTOR will obtain and maintain during the term of this Agreement all necessary permits, licenses, and certificates that may be required in connection with the performance of services under this Agreement.

11. TERMINATION.

- A. Except as otherwise provided, CITY may terminate this Agreement at any time with or without cause. Notice of termination shall be in writing.
- B. CONSULTANT may terminate this Agreement. Notice will be in writing at least 30 days before the effective termination date.
- C. In the event of such termination, the CONTRACTOR shall cease services as of the date of termination, all finished or unfinished documents, data, drawings, maps, and other materials prepared by CONSULTANT shall, at CITY's option, become CITY's property, and CONSULTANT will receive just and equitable compensation for any work satisfactorily completed up to the effective date of notice of termination.
- D. Should the Agreement be terminated pursuant to this Section, CITY may procure on its own terms services similar to those terminated.

12. INDEMNIFICATION.

- A. CONSULTANT shall indemnify, defend with counsel approved by CITY, and hold harmless CITY, its officers, officials, employees and volunteers from and against all liability, loss, damage, expense, cost (including without limitation reasonable attorneys fees, expert fees and all other costs and fees of litigation) of every nature arising out of or in connection with CONSULTANT's performance of work hereunder or its failure to comply with any of its obligations contained in this AGREEMENT, regardless of CITY'S passive negligence, but excepting such loss or damage which is caused by the sole active negligence or willful misconduct of the CITY. Should CITY in its sole discretion find CONSULTANT'S legal counsel unacceptable, then CONSULTANT shall reimburse the CITY its costs of defense, including without limitation reasonable attorneys fees, expert fees and all other costs and fees of litigation. The CONSULTANT shall promptly pay any final judgment rendered against the CITY (and its officers, officials, employees and volunteers) covered by this indemnity obligation. It is expressly understood and agreed that the foregoing provisions are intended to be as broad and inclusive as is permitted by the law of the State of California and will survive termination of this Agreement.

- B. The requirements as to the types and limits of insurance coverage to be maintained by CONSULTANT as required by Section 17, and any approval of said insurance by CITY, are not intended to and will not in any manner limit or qualify the liabilities and obligations otherwise assumed by CONSULTANT pursuant to this Agreement, including, without limitation, to the provisions concerning indemnification.

13. ASSIGNABILITY. This Agreement is for CONSULTANT's professional services. CONSULTANT's attempts to assign the benefits or burdens of this Agreement without CITY's written approval are prohibited and will be null and void.

14. INDEPENDENT CONTRACTOR. CITY and CONSULTANT agree that CONSULTANT will act as an independent contractor and will have control of all work and the manner in which it is performed. CONSULTANT will be free to contract for similar service to be performed for other employers while under contract with CITY. CONSULTANT is not an agent or employee of CITY and is not entitled to participate in any pension plan, insurance, bonus or similar benefits CITY provides for its employees. Any provision in this Agreement that may appear to give CITY the right to direct CONSULTANT as to the details of doing the work or to exercise a measure of control over the work means that CONSULTANT will follow the direction of the CITY as to end results of the work only.

15. AUDIT OF RECORDS.

- A. CONSULTANT agrees that CITY, or designee, has the right to review, obtain, and copy all records pertaining to the performance of this Agreement. CONSULTANT agrees to provide CITY, or designee, with any relevant information requested and will permit CITY, or designee, access to its premises, upon reasonable notice, during normal business hours for the purpose of interviewing employees and inspecting and copying such books, records, accounts, and other material that may be relevant to a matter under investigation for the purpose of determining compliance with this Agreement. CONSULTANT further agrees to maintain such records for a period of three (3) years following final payment under this Agreement.
- B. CONSULTANT will keep all books, records, accounts and documents pertaining to this Agreement separate from other activities unrelated to this Agreement.

16. CORRECTIVE MEASURES. CONSULTANT will promptly implement any corrective measures required by CITY regarding the requirements and obligations of this Agreement. CONSULTANT will be given a reasonable amount of time as determined by the City to implement said corrective measures. Failure of CONSULTANT to implement required corrective measures shall result in immediate termination of this Agreement.

17. INSURANCE REQUIREMENTS.

- A. The CONSULTANT, at the CONSULTANT's own cost and expense, shall procure and maintain, for the duration of the contract, the following insurance policies:

1. Workers Compensation Insurance as required by law. The Consultant shall require all subcontractors similarly to provide such compensation insurance for their respective employees. Any notice of cancellation or non-renewal of all Workers' Compensation policies must be received by the CITY at least thirty (30) days prior to such change. The insurer shall agree to waive all rights of subrogation against the CITY, its officers, agents, employees, and volunteers for losses arising from work performed by the CONTRACTOR for City.
 2. General Liability Coverage. The CONSULTANT shall maintain commercial general liability insurance in an amount of not less than one million dollars (\$1,000,000) per occurrence for bodily injury, personal injury, and property damage. If a commercial general liability insurance form or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the work to be performed under this Agreement or the general aggregate limit shall be at least twice the required occurrence limit.
 3. Automobile Liability Coverage. The CONSULTANT shall maintain automobile liability insurance covering bodily injury and property damage for all activities of the CONSULTANT arising out of or in connection with the work to be performed under this Agreement, including coverage for owned, hired, and non-owned vehicles, in an amount of not less than one million dollars (\$1,000,000) combined single limit for each occurrence.
 4. Professional Liability Coverage. The CONSULTANT shall maintain professional errors and omissions liability insurance for protection against claims alleging negligent acts, errors, or omissions which may arise from the CONSULTANT'S operations under this Agreement, whether such operations be by the CONSULTANT or by its employees, subcontractors, or subconsultants. The amount of this insurance shall not be less than one million dollars (\$1,000,000) on a claims-made annual aggregate basis, or a combined single-limit-per-occurrence basis. When coverage is provided on a "claims made basis," CONSULTANT will continue to renew the insurance for a period of three (3) years after this Agreement expires or is terminated. Such insurance will have the same coverage and limits as the policy that was in effect during the term of this Agreement, and will cover CONSULTANT for all claims made by CITY arising out of any errors or omissions of CONSULTANT, or its officers, employees or agents during the time this Agreement was in effect.
- B. Endorsements. Each general liability, automobile liability and professional liability insurance policy shall be issued by a financially responsible insurance company or companies admitted and authorized to do business in the State of California, or which is approved in writing by City, and shall be endorsed as follows. CONSULTANT also agrees to require all contractors, and subcontractors to do likewise.
1. "The CITY, its elected or appointed officers, officials, employees, agents, and volunteers are to be covered as additional insureds with respect to liability arising out of work performed by or on behalf of the CONSULTANT, including materials, parts, or equipment furnished in connection with such work or operations."

2. This policy shall be considered primary insurance as respects the CITY, its elected or appointed officers, officials, employees, agents, and volunteers. Any insurance maintained by the CITY, including any self-insured retention the CITY may have, shall be considered excess insurance only and shall not contribute with this policy.
 3. This insurance shall act for each insured and additional insured as though a separate policy had been written for each, except with respect to the limits of liability of the insuring company.
 4. The insurer waives all rights of subrogation against the CITY, its elected or appointed officers, officials, employees, or agents.
 5. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the City, its elected or appointed officers, officials, employees, agents, or volunteers.
 6. The insurance provided by this policy shall not be suspended, voided, canceled, or reduced in coverage or in limits except after thirty (30) days' written notice has been received by the CITY.
- C. CONSULTANT agrees to provide immediate notice to CITY of any claim or loss against Contractor arising out of the work performed under this agreement. CITY assumes no obligation or liability by such notice, but has the right (but not the duty) to monitor the handling of any such claim or claims if they are likely to involve CITY.
 - D. Any deductibles or self-insured retentions must be declared to and approved by the CITY. At the CITY's option, the CONSULTANT shall demonstrate financial capability for payment of such deductibles or self-insured retentions.
 - E. The CONSULTANT shall provide certificates of insurance with original endorsements to the CITY as evidence of the insurance coverage required herein. Certificates of such insurance shall be filed with the CITY on or before commencement of performance of this Agreement. Current certification of insurance shall be kept on file with the CITY at all times during the term of this Agreement.
 - F. Failure on the part of the CONSULTANT to procure or maintain required insurance shall constitute a material breach of contract under which the CITY may terminate this Agreement pursuant to Section 11 above.
- 18. USE OF OTHER CONSULTANTS.** CONSULTANT must obtain CITY's prior written approval to use any consultants while performing any portion of this Agreement. Such approval must include approval of the proposed consultant and the terms of compensation.
- 19. FINAL PAYMENT ACCEPTANCE CONSTITUTES RELEASE.** The acceptance by the CONSULTANT of the final payment made under this Agreement shall operate as and be a release of the CITY from all claims and liabilities for compensation to the CONSULTANT for anything done, furnished or relating to the CONSULTANT'S work or services. Acceptance of payment shall be any negotiation of the CITY'S check or the failure to make a written extra compensation

claim within ten (10) calendar days of the receipt of that check. However, approval or payment by the CITY shall not constitute, nor be deemed, a release of the responsibility and liability of the CONSULTANT, its employees, sub-consultants and agents for the accuracy and competency of the information provided and/or work performed; nor shall such approval or payment be deemed to be an assumption of such responsibility or liability by the CITY for any defect or error in the work prepared by the Consultant, its employees, sub-consultants and agents.

20. CORRECTIONS. In addition to the above indemnification obligations, the CONSULTANT shall correct, at its expense, all errors in the work which may be disclosed during the City's review of the Consultant's report or plans. Should the Consultant fail to make such correction in a reasonably timely manner, such correction shall be made by the CITY, and the cost thereof shall be charged to the CONSULTANT. In addition to all other available remedies, the City may deduct the cost of such correction from any retention amount held by the City or may withhold payment otherwise owed CONSULTANT under this Agreement up to the amount of the cost of correction.

21. NON-APPROPRIATION OF FUNDS. Payments to be made to CONSULTANT by CITY for services preformed within the current fiscal year are within the current fiscal budget and within an available, unexhausted fund. In the event that CITY does not appropriate sufficient funds for payment of CONSULTANT'S services beyond the current fiscal year, the Agreement shall cover payment for CONSULTANT'S only to the conclusion of the last fiscal year in which CITY appropriates sufficient funds and shall automatically terminate at the conclusion of such fiscal year.

22. NOTICES. All communications to either party by the other party will be deemed made when received by such party at its respective name and address as follows:

CITY	CONSULTANT
<u>City of Banning</u> <u>99 East Ramsey Street</u> <u>Banning, CA 92220</u> <u>ATTN: City Manager</u>	<u>Black O'Dowd and Associates,</u> <u>Inc. dba BOA Architecture</u> <u>1511 Cota Ave.</u> <u>Long Beach, CA 90813</u> <u>ATTN: Edward Lok Ng Gin</u>

Any such written communications by mail will be conclusively deemed to have been received by the addressee upon deposit thereof in the United States Mail, postage prepaid and properly addressed as noted above. In all other instances, notices will be deemed given at the time of actual delivery. Changes may be made in the names or addresses of persons to whom notices are to be given by giving notice in the manner prescribed in this paragraph. Courtesy copies of notices may be sent via electronic mail, provided that the original notice is deposited in the U.S. mail or personally delivered as specified in this Section.

23. SOLICITATION. CONSULTANT maintains and warrants that it has not employed nor retained any company or person, other than CONSULTANT's bona fide employee, to solicit or secure this Agreement. Further, CONSULTANT warrants that it has not paid nor has it agreed to pay any company or person, other than CONSULTANT's bona fide employee, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting

from the award or making of this Agreement. Should CONSULTANT breach or violate this warranty, CITY may rescind this Agreement without liability.

24. THIRD PARTY BENEFICIARIES. This Agreement and every provision herein is generally for the exclusive benefit of CONSULTANT and CITY and not for the benefit of any other party. There will be no incidental or other beneficiaries of any of CONSULTANT's or CITY's obligations under this Agreement.

25. INTERPRETATION. This Agreement was drafted in, and will be construed in accordance with the laws of the State of California, and exclusive venue for any action involving this agreement will be in Los Angeles County.

26. ENTIRE AGREEMENT. This Agreement, and its Attachments, sets forth the entire understanding of the parties. There are no other understandings, terms or other agreements expressed or implied, oral or written.

27. RULES OF CONSTRUCTION. Each Party had the opportunity to independently review this Agreement with legal counsel. Accordingly, this Agreement will be construed simply, as a whole, and in accordance with its fair meaning; it will not be interpreted strictly for or against either Party.

28. AUTHORITY/MODIFICATION. The Parties represent and warrant that all necessary action has been taken by the Parties to authorize the undersigned to execute this Agreement and to engage in the actions described herein. This Agreement may be modified by written amendment with signatures of all parties to this Agreement. CITY's city administrator, or designee, may execute any such amendment on behalf of CITY.

29. ACCEPTANCE OF FACSIMILE OR ELECTRONIC SIGNATURES. The Parties agree that this Contract, agreements ancillary to this Contract, and related documents to be entered into in connection with this Contract will be considered signed when the signature of a party is delivered by facsimile transmission or scanned and delivered via electronic mail. Such facsimile or electronic mail copies will be treated in all respects as having the same effect as an original signature.

30. FORCE MAJEURE. Should performance of this Agreement be impossible due to fire, flood, explosion, war, embargo, government action, civil or military authority, the natural elements, or other similar causes beyond the Parties' control, then the Agreement will immediately terminate without obligation of either party to the other.

31. TIME IS OF ESSENCE. Time is of the essence to comply with dates and schedules to be provided.

32. ATTORNEY'S FEES. The parties hereto acknowledge and agree that each will bear his or its own costs, expenses and attorneys' fees arising out of and/or connected with the negotiation, drafting and execution of the Agreement, and all matters arising out of or connected therewith except that, in the event any action is brought by any party hereto to enforce this Agreement, the prevailing party in such action shall be entitled to reasonable attorneys' fees and costs in addition to all other relief to which that party or those parties may be entitled.

33. STATEMENT OF EXPERIENCE. By executing this Agreement, CONSULTANT represents that it has demonstrated trustworthiness and possesses the quality, fitness and capacity to perform the Agreement in a manner satisfactory to CITY. CONSULTANT represents that its financial resources, surety and insurance experience, service experience, completion ability, personnel, current workload, experience in dealing with private consultants, and experience in dealing with public agencies all suggest that CONSULTANT is capable of performing the proposed contract and has a demonstrated capacity to deal fairly and effectively with and to satisfy a public agency.

34. DISCLOSURE REQUIRED. (City and Consultant initials required at one of the following paragraphs)

By their respective initials next to this paragraph, City and Consultant hereby acknowledge that Consultant is a "consultant" for the purposes of the California Political Reform Act because Consultant's duties would require him or her to make one or more of the governmental decisions set forth in Fair Political Practices Commission Regulation 18701(a)(2) or otherwise serves in a staff capacity for which disclosure would otherwise be required were Consultant employed by the City. Consultant hereby acknowledges his or her assuming-office, annual, and leaving-office financial reporting obligations under the California Political Reform Act and the City's Conflict of Interest Code and agrees to comply with those obligations at his or her expense. Prior to consultant commencing services hereunder, the City's Manager shall prepare and deliver to consultant a memorandum detailing the extent of Consultant's disclosure obligations in accordance with the City's Conflict of Interest Code.

City Initials _____
Consultant Initials _____

OR

By their initials next to this paragraph, City and Consultant hereby acknowledge that Consultant is not a "consultant" for the purpose of the California Political Reform Act because Consultant's duties and responsibilities are not within the scope of the definition of consultant in Fair Political Practice Commission Regulation 18701(a)(2)(A) and is otherwise not serving in staff capacity in accordance with the City's Conflict of Interest Code.

City Initials _____
Consultant Initials _____

IN WITNESS WHEREOF the parties hereto have executed this contract the day and year first hereinabove written.

CITY OF BANNING

CONSULTANT

MICHAEL ROCK, CITY MANAGER

By: _____
NAME:
TITLE:

By: _____
NAME:
TITLE:

ATTEST:

Marie A. Calderon, City Clerk

Tax ID No.

APPROVED AS TO FORM:

John C. Cotti, Interim City Attorney

Two signatures are required if a corporation

NOTE: CONSULTANT'S SIGNATURES SHALL BE DULY NOTARIZED, AND APPROPRIATE ATTESTATIONS SHALL BE INCLUDED AS MAY BE REQUIRED BY THE BYLAWS, ARTICLES OF INCORPORATION, OR OTHER RULES OR REGULATIONS APPLICABLE TO DEVELOPER'S BUSINESS ENTITY.

EXHIBIT A



BOA Architecture
Government Services

1511 Cota Avenue
Long Beach CA 90813
Telephone: 562-912-7900

www.boaarchitecture.com
lok.bg@boaarchitecture.com

City of Banning
City Hall
Office of the City Clerk
99 E. Ramsey St.
Banning, CA 92220-0998

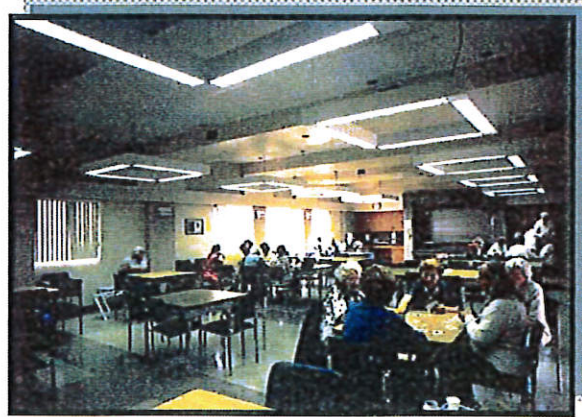
Dec. 5th 2016

***SUBJECT: RFP 16-012 Design Services for Improvements to
Community Services Facilities***

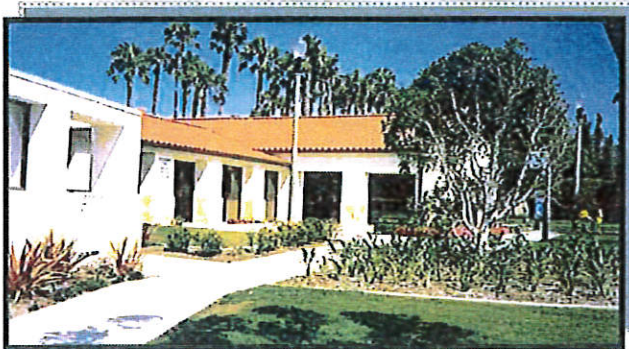
Relevant Projects Designed by BOA Architecture:



Redland City Hall ADA Renovation – New ramps and handrails



Barlet Senior Center, City of Torrance, CA



Veterans Park Senior Center, Redondo Beach, CA



Youth Activity Teen Center City of Sierra Madre, CA



COVER LETTER

City of Banning

City Hall

Office of the City Clerk

99 E. Ramsey St.

Banning, CA 92220-0998

SUBJECT: RFP 16-012 Design Services for Improvements to Community Services Facilities

Upon review of your RFP, BOA Architecture is pleased to submit its qualifications and fee proposal for your ***Design Services for Improvements to Community Services Facilities***. Currently BOA Architecture is a 7-person architectural firm with a competitive advantage in "smaller" municipal architectural projects and ADA Compliance Projects. Your point of contact will be Edward Lok Ng, President of BOA Architecture. The company is currently a corporation and has been in continuous operation since 1961. BOA has designed one past projects for the City of Banning. We just completed the ADA compliance improvements to Lions Park. We are well acquainted with facilities modernization and ADA Compliance in municipal facilities and Community Centers. We are currently assisting the following municipalities with almost exactly the same type modernization and ADA compliance work to their facilities: City of Irvine, City of Huntington Beach, City of Placentia, City of Cypress, and California Department of Motor Vehicles.

For the past 56 years BOA Architecture has provided exceptional new and renovation building designs to the public sector with over 2000 projects encompassing LEED/Sustainability Designs, innovative solution to renovations and additions; tenant improvements projects; façade improvements projects, ADA compliance, and parks/recreation projects. Our expertise encompasses a wide range of architectural projects that are categorized as "smaller" and often "messy" projects in the \$50,000 to \$5,000,000 construction range. Ninety percent (90%) of our current work load is for municipalities such as yours. In recent years, BOA Architecture has performed numerous renovations, parks, community centers, city halls, police departments, and fire stations for local public entities. Furthermore, our unique expertise in ADA compliance on municipal facilities has allowed us to successfully complete the design of over 500 projects for the sole purpose of ADA Compliance. We will make sure that your facilities especially your Senior Center will be ADA Compliant. Our staff expertise and production systems are geared for these types of "smaller" and often "messy" modernization/repair projects. We can compete with just about any other firm on these public building types and have the confidence that you will find BOA Architecture to be the most competent and cost effective.



- ADA Compliance
- Commercial Façade Improvements
- Community/ Civic Facilities
- Educational Facilities
- HealthCare
- Hotels/ Resort Facilities
- Industrial/ Utility Facilities
- Libraries
- Parking Structures
- Parks and Recreation Facilities
- Residential, Single Family/ Multi-Family
- Retail/ Office Facilities
- Transportation Facilities
- U.S. Postal Service
- Military Facilities
- U.S. Postal Service
- Military Facilities

Thank you for the opportunity to submit this request for proposal. We hope that our proposal communicates our enthusiastic interest and the strengths of our firm, project team, and approach. If BOA is successful in being awarded this project, we can begin work immediately and do everything within our resources to meet your schedule and construction budget. Attached is a completed "Request for Proposal-Vender Application Form." The Proposal Price will be valid for a period of 180 days.

BOA ARCHITECTURE

Edward Lok Ng,
President/ LEED AP, Project Architect
lok.ng@boaarchitecture.com
1511 Cota Avenue
Long Beach, CA 90813
Tel: 562-912-7900



BACKGROUND AND PROJECT SUMMARY SECTION

We have completed a thorough walk thru of your facilities and BOA will provide Architectural and Engineering services for the Improvements to Community Services Facilities. We can definitely complete the design of this project within 3 months. The following is the Scope of Work.

SCOPE OF WORK

Community Center

1. At the gym; remove existing plastic floor and replace with stained polish concrete flooring and incorporate sports court game lines, BOA may recommend another option that may be more appropriate.
2. Replace kitchen flooring with possibly ceramic tile.
3. Remodel restrooms for ADA Compliance and modernization to stalls and fixtures.
4. Replace cabinets and the ceiling in the meeting room.
5. Replace doors and/or door hardware for ADA compliance at interior and exterior.
6. Replace existing interior light fixtures with new energy efficiency type.
7. Provide painting throughout the facility.

Senior Center

1. Remodel restrooms for ADA Compliance and modernization to stalls and fixtures.
2. Replace 1 exterior ramp with new ADA Compliant ramp.
3. Replace 1 interior ramp with new ADA Compliance ramp.

BOA will perform services customary and typically rendered in the field of Architecture including but not limited to:

- Consult with authorized City employees, agents and representatives having jurisdiction relative to the design and construction of the project or requested work.
- Make field trips as required to review existing site conditions and to properly prepare and design construction documents and/or make recommendations.
- Provide items within the Scope of Work that will be fully ADA compliant.
- Attend meetings as scheduled, if requested.
- Prepare plans, cost estimates, and specifications in such form as to comply with the latest applicable laws, building codes, and ordinances. All applicable requirements shall be met with required/necessary calculations performed with regards to structural requirements.
- Prepare preliminary design documents, schemes, sketches, conceptual plans, construction documents, and other required drawings along with technical specifications and product recommendations describing size, character and quality of the project. Revise documents to
-



the satisfaction of the City. We will use Revit BIM, a 3-dimension software and Auto CAD Software program.

- Prepare and submit itemized preliminary construction cost estimates for budgetary purposes, at the design development and construction document phases to ensure budget conformance.
- Assist City with technical Construction Support limited to amount of hours per Fee Proposal.
- Provide submittal and corrections to City Plancheck and obtain all City clearances for Building Permit.
- Perform coordination and plan checking for designs performed by sub-consultants and make recommendations in the interest of the City, when requested.

METHODOLOGY

This section contains a description of our project management approach, highlighting the services we are providing to complete your project as contained in the Scope of Work of the RFP. We have visited the site where work will be done and we totally understand what needs to be done. Note that we have completed over 100 similar projects for the other cities.

BOA has 56 years of continuous architectural experience in managing and designing similar public facilities from project conception to project close-out. Our staff also has an abundance of architectural Public Works facilities experience and successful past performance for the following areas of an architectural project:

- Program Development
- Feasibility Studies/Project Definition
- Conceptual Design
- Project Design-Construction Documents
- Specifications
- Design Reviews
- Cost Estimating
- Value Engineering
- Constructability Reviews
- Building Evaluations
- Troubleshooting
- Construction Support Services
- CADD/Drafting Work (BIM/3D)
- BOA's project management approach is based upon our extensive past experience in preparing comprehensive architectural construction documents for architectural Public Works projects using a Multi-Discipline Design Team. Your project will need not only architectural expertise, but also other design disciplines, such as ADA Compliance (in-house expertise) electrical, Mechanical Engineering design, and structural engineering. BOA will provide leadership and direction to the Design Team. BOA's management approach incorporates 5 components used successfully on facilities design projects:



1. Project Management
2. Project Documentation
3. Consultant Coordination
4. Construction Administration
5. Quality Control

1. PROJECT MANAGEMENT

BOA, throughout an extensive history of municipal civic center design, parks and recreation facilities design, Community Centers, and facilities addition/renovation continues to develop and refine its management philosophy to better address its future projects. BOA will implement our most advanced management techniques in the undertaking of this project. The goal of our management philosophy is to accomplish a well-designed project that **exceeds** client expectations, meets its budget, is deliverable **on time**, and meets all functional needs and City, State and County building code requirements. Our techniques of management encompass the ideals by which these goals are achieved. Our project management approach is characterized by the following considerations:

Design/Management Integration: Successful projects require the fusion of the design disciplines with those of management. They must have common goals and an integrated process. This is best achieved by appointing leaders with mutual respect and extensive facilities modernization and public works design experience on similar projects.

BOA will have Edward Lok Ng, Principal, as the Project Manager on a full-time basis. An examination of Mr. Ng's qualifications reveals that he has personally designed and successfully managed over 200 Municipal facilities modernization projects and he has been the project Designer in all BOA's recent projects involving Community Center ADA Compliance. It is the Project Manager's task to help establish the appropriate design vision and see it through its successful realization.

Client Participation: Client participation will be critical. Design goals cannot be realized without the thorough understanding of the client's needs and sensitivity to ADA Compliance. The early involvement of the client and the users will be continued throughout the design process. The Project Manager will ensure that the efforts of the team are always addressed to the specific client user group. The understanding and involvement of the client will extend to City appointed representatives, i.e., maintenance managers, engineering staff, and City inspectors and engineers in a mutually productive partnership.

BOA is intimately familiar with both modernization and facilities ADA Compliance projects. Team-work and close coordination among staff, consultants, and the Clients are essential to a successful project. Timely participation and response of the Client is absolutely critical if the project is to be successful and "on time". BOA will be responsible for ensuring that a high degree of coordination occurs and that project milestones are met. BOA's biggest assets are its attention to construction details, thoroughness in drawing documentation and ease of constructability. A major priority of BOA will be to establish continuing dialogue with your staff, Building/Safety plan check, and representatives of interested parties so that our products reflect community goal, City policy, and conformance with your Design/Manual Standards.



Continuity: The understanding of the project needs and the resultant design goals must be maintained throughout the project's duration. In construction phases, it is as necessary as in the design phases, to make certain that the original intent, of the client and designer are realized in the final built product. This will be very important in the construction phasing of your project. The key members of the team, under the leadership of the Project Manager will be responsible for the direction of the project throughout all phases to ensure continuity of design intent.

2. PROJECT DOCUMENTATION

Project Documentation is a result of systems set up in BOA's Project Management Manual. This guide on how to run a project effectively and efficiently, developed more than 56 years of architectural practice, is firm, but flexible; responsive to the specific dynamics of specific projects, but unyielding in its insistence on full documentation, responsiveness, and performance. Keys elements include:

Project Checklist: This is initiated at the beginning of each project and services as a guide of all elements of the project to be completed, and as a central index for all project related material. It is continually updated and reviewed during regular project audits.

Product File and Technical Project Checklist: Initiated at the commencement of design, this checklist serves to record all considerations and decisions regarding building materials and methods to be used in construction. It also becomes a comprehensive guide for preparation of the Construction Documents.

3. CONSULTANT COORDINATION

The engineering consultants play a very critical and active role in all phases of the work. The Project Manager leads in coordinating the efforts of consultants with the help of:

- Frequent coordination meetings.
- Consultant orientation packets which are distributed at project commencement and periodically through the project.
- Clearly defined scopes of work which define separation of responsibilities and eliminate grey areas.
- Milestone Outline, prepared specifically for each project which clearly defines consultant performance expectations for each phase.
- Project Schedule coordinated with a milestone outline, reviewed and signed off by all consultants.
- Drawing Status Log which is updated every two weeks which track's consultant's performance.
- CADD (AutoCAD 2016 and Revit 2016) procedures involving background and overlay methodologies that insure up-to-date and coordinated design effort. Your project drawings will be completed using BIM/3D/Revit 2016 (3 dimensional modeling).

4. CONSTRUCTION ADMINISTRATION

BOA understands the importance of efficient construction administration. To ensure that the design and technical intent are conveyed to the contractor and that the project knowledge is



available throughout this phase, the construction administration is led by the project manager. The Project Manager, Edward Lok Ng will personally review shop drawings as well as attend all job site meetings to resolve technical design issues. A Senior Project Manager from each of our engineering consultants will be assigned to assist the Project Manager and ensure that the highest standard, procedures and methods of construction are employed. BOA has a Construction Administration Manual to assist the Project Manager with an established system to track shop drawings, RFI, change orders, and documentation of construction site meetings, so that keys decisions are tracked and managed for the benefit of the Client.

If there will be on-going operations and services, BOA will assist in the development of a Construction Phasing Plan to ensure that on-going operations and services will have minimum disruptions. BOA is well aware of the need for City facilities and services to remain operational during construction. We have had good results recently assisting the Cities of Long Beach, Torrance, City of Irvine and Los Angeles County on renovation and addition projects that require facilities to remain open during construction.

5. QUALITY CONTROL

Quality assurance begins with the commitment, experience and abilities of the team members. All of the firm's personnel contain many design specialists versed in the complexities of the individual phases of the design process. The quality assurance program for the project will draw on these skills to assist the team in obtaining its goals for a design of vision that delivers the maximum functional and accessibility solution to the user that addresses the needs of the client and does so with the most efficient construction process. BOA has an established Quality Control program that is based on three mechanisms:

The Quality Control Manual: The Quality Control Manual documents, activities, tasks, and deliverables are to be achieved in each phase of work. Checklists are included and, at the completion of each phase, are signed off by the Project Manager. The manual also includes exemplary forecasts for meetings, programs, schedules and agendas. We have a quality control checklist that is customized especially for Public Works facilities renovation projects. Checklist items range from electrical and plumbing fixture standards, to City/County department clearances, to record drawing procedures, to amount to copies needed for review submittals, and much more.

Quality Control Review: Quality Control Reviews occur prior to review Submittals and at key points in the project schedule. During these reviews, the entire sets of documents are checked by an experienced, a licensed architect who has had major experience in the design of similar projects to ensure a "questioning character" in this process. Major emphasis is placed on Constructability and on satisfying the operational requirements of the user and thoroughness of documentation. As a part of this project, BOA will commit Mr. Jerry Sturm, Architect/Quality Review Officer. Mr. Sturm will be ideal for this role because of his extensive municipal and Public Works experience and familiarity with working on municipal facilities and ADA Compliance. Mr. Sturm will review all deliverables at, 50%, and 95% completion. This involvement is formalized and part of the quality control manual procedures. We are committed to providing quality design services and trust that our past work with the City of Banning and with other local cities is indicative of that commitment.



Project Standards: From our experience of over 2000 architectural Public Works projects, BOA has developed its own Project Standard that can be customized to the Client that enhances quality control of bid documents and the construction process. Project Standards include:

1. Construction document detail drawings: With the input of past governmental clients, BOA has developed, refined, and field tested over 300 Standard construction details that are geared for public works renovation/addition projects. We have Standard, field tested, construction document details for just about every field condition possible; accessible lavatory counters, transitions of existing to new addition, restrooms upgrade, signage, railings, entry doors, stairs, ramps, site work, parking lot, window/door replacement, roof repair, building expansion joints, new flooring, new addition to existing, HVAC replacement etc.
2. BOA has developed a standard facilities modernization equipment list e.g., types of flooring, new handrails, access lifts, lighting fixtures, plumbing fixtures, drinking fountains, furniture, restroom accessories, ramp equipment, roof materials, etc., complete with manufacturer Model # and their acceptable approved equal. The Standard equipment list have been field tested and proven to be of high quality, durability, parts availability, and acceptable to the many past municipal clients.
3. BOA has developed a standard keynoting system with over 150 items that addresses virtually every facility field condition and ADA Compliance conditions and many specialize retrofit/repair conditions. These standard keynotes have been field tested and refined, and have proven to be clear and concise to construction contractors.



FEE PROPOSAL

PRICING PROPOSAL FORM

DESIGN SERVICES FOR IMPROVEMENTS TO COMMUNITY SERVICES FACILITIES

Provide hourly rates, along with estimated total pricing in accordance with the City's current requirements, as set forth in section 3 Scope of Work. Also provide your firm's proposed Staffing Plan on a separate sheet of paper. Proposer should use a separate form to state pricing for any added value.

Pricing shall remain firm for a minimum of two (2) years. Any and all requests for pricing adjustments for follow-on contract renewal periods shall be provided no later than sixty (60) days prior to the end of the contract period. Any such proposed price adjustments shall not exceed The Bureau of Labor Statistics Consumer Price Index (CPI) data for Los Angeles-Riverside-Orange County, CA, All Items, Not Seasonally Adjusted, "annualized change comparing the original proposal month and the same month in the subsequent year. (This information may be found on the U.S. Department of Labor's website at www.bls.gov.)

Employee	Hourly Rate	Hours worked	Total Cost	Overtime rate
	\$			\$
*SEE ATTACHED PRICING SPREADSHEET				
	\$			\$

Total Estimated Price: \$ \$29,400

FIXED FEE PROPOSAL

City Banning Improvements to: Community Services Facilities

date: Dec. 6, 2016

Construction Cost: TBD
prepared by: BOA Architecture, Edward Lok Ng

	HOURS	UNIT	HR RATE	COST	TOTAL
PRE-DESIGN					
kick-off meeting to verify scope of work, obtain s-built dwgs.	4 hrs		140	560	
project management, confirm cost/work plan & prep field work	2 hrs		140	280	
site assessment, confirm as-built measurements & photos	6 hrs		90	540	
CADD	6 hrs		90	540	
					1,920
ARCHITECTURAL SCHEMATIC DESIGN & DESIGN DEVELOPMENT					
floor plan design and 2-options of restrooms	8 hrs		140	1,120	
CADD	20 hrs		90	1,800	
corrections and refinements from City	4 hrs		140	560	
project management, input from owner&subconsultants	8 hrs		140	1,120	
meeting(s) or coordination with Client	6 hrs		140	840	
construction cost estimate	3 hrs		140	420	
					5,860
SUB-CONSULTANTS and EXPENSES					
structural engineering				1,500	
mechanical (to be done by architect with drawing notes)				0	
plumbing engineering				2,000	
electrical				3,000	
topographic survey (to be provided by City)				0	
photocopies, large size prints, travel, delivery				160	
					6,660
ARCHITECTURAL CONSTRUCTION DOCUMENTS					
CADD or construction document drawings	80 hrs		90	7,200	
project management	8 hrs		140	1,120	
corrections and refinements from City	8 hrs		90	720	
client meeting or coordination	8 hrs		140	1,120	
specifications in CSI format	8 hrs		140	1,120	
construction cost estimate	3 hrs		140	420	
quality control	10 hrs		140	1,400	
client/bldg dept dept submittal and corrections to comments	10 hrs		90	460	
					13,560
LIMITED CONSTRUCTION SUPPORT					
construction meeting	4 hrs		140	560	
Respond to RFI and technical assistance	6 hrs		140	840	
	212 total architectural hrs.				1,400
TOTAL FEE FOR DESIGN					\$29,400

NOTES AND RESTRICTIONS

1. The Client will provide topographic survey
2. BOA will provide blueprints for submittals to Bldg & Safety Dept..
3. The Client will provide accurate as-built dwgs. & locations of all utilities.
4. Client will be responsible for procurement of an asbestos/environmental report as required..
5. Client will provide all printing for bidding and construction phases.



PRICING PROPOSAL FORM - HOURLY FEES

Job Title	Hourly not to exceed Rate
Structural Engineer	\$150.00/hr
Mechanical Engineer	\$160.00/hr
Electrical Engineer	\$160.00/hr
Civil Engineer	\$155.00/hr
Landscape Architect	\$130.00/hr
Soils Engineer	\$120.00/hr
Principal Architect	\$150.00/hr
Project Manager/Architect	\$140.00/hr
Project Designer	\$125.00/hr
Senior CAsp	\$120.00/hr
Senior Designer	\$110.00/hr
Senior Technical	\$100.00/hr
Draftsman/AutoCAD Operator	\$90.00/hr
Other Technical Staff	\$85.00/hr
Clerical Staff	\$70.00/hr
Reimbursable	Cost plus 15% markup
Prints	\$0.50/s.f.



EXHIBIT Q
Required Form

QUESTIONNAIRE REGARDING BIDDERS

Bidder has been engaged in the contracting business under the present name of _____
Black O'dowd and Associates Inc. DBA BOA Architecture, since 1961 (Date).

Present business address is: 1511 Cota Avenue, Long Beach, CA 90813

Federal Tax ID: 95-2632309 Amount of Bid \$ SEE FEE PROPOSAL

State of California Contractor's License No.: C-16840 Architect

Expiration Date: 11/30/17

Because this project is Federally-funded, it is necessary to obtain information concerning minority and other group participation for statistical purposes. The U.S. Department of Housing and Urban Development (HUD) uses this information to determine the degree to which its programs are being utilized by minority business enterprises and targeted group contractors.

A minority enterprise is defined by the Federal Government as a business that is fifty-one percent (51%) or more "minority-owned". Please check applicable box concerning the ownership of your business:

- ☐ American Indian or Native Alaskan
- ☒ Asian or Pacific Islander/Native Hawaiian
- ☐ Black/African American
- ☐ Hispanic
- ☐ White
- ☐ Hasidic Jews
- ☐ Other _____

A woman-owned enterprise is defined by the Federal Government as a business that is fifty-percent (50%) or more woman-owned. Please check applicable box concerning the ownership of your business:

- ☐ Woman/Female owned
- ☒ Male owned

A Section 3 Contractor or Subcontractor is a business concern that is more than fifty-one percent (51%) owned by a low or very low-income person, or a business concern that provides economic opportunities to low and very low-income residents. Please check applicable box concerning the ownership of your business:

- ☐ Section 3 Business concern
- ☒ Non-Section 3 Business concern

The United States Department of Housing and Urban Development (HUD) is authorized to solicit the information requested in this form by virtue of Title 12, United States Code, Section 1701 et seq., and other regulations. It will not be disclosed or released outside of HUD without your consent, except as required or permitted by law.

EXHIBIT B

ADDITIONAL FEDERAL REQUIREMENTS:

Whereas, the work under this Agreement is subject to all applicable Federal, State, and local laws and regulations, including but not limited to the regulations pertaining to the Community Development Block Grant program (24 CFR Part 570) and the Uniform Administrative Requirements, Cost, Principles, and Audit Requirements for Federal Awards (2 CFR Part 200). Contractor, sub-contractors, Consultants, and sub-consultants agree to comply with, and are subject to, all applicable requirements as follows:

1. ***Equal Employment Opportunity:*** Compliance with Executive Order 11246 of September 24, 1965, entitled "Equal Employment Opportunity", as amended by Executive Order 11375 of October 13, 1967, and as supplemented in Department of Labor regulations (41 CFR chapter 60). (All construction contracts awarded in excess of \$10,000 by grantees and their contractors or subgrantees) The Consultant will not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. Consultant will ensure that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex or national origin. The Consultant will take affirmative action to ensure that applicants are employed and the employees are treated during employment, without regard to their race color, religion, sex, or national origin. Such actions shall include, but are not limited to, the following: employment, up-grading, demotion, or transfer; recruitment or recruitment advertising; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Consultant agrees to post in a conspicuous place, available to employees and applicants for employment, notices to be provided by the County setting forth the provisions of this non-discriminating clause.
2. ***Copeland "Anti-Kickback" Act (18 U.S.C. 874 and 40 U.S.C. 276c:*** All contracts and subgrants in excess of \$2,000 for construction or repair awarded by recipients and subrecipients shall include a provision for compliance with the Copeland "Anti-Kickback" Act (18 U.S.C. 874), as supplemented by Department of Labor regulations (29 CFR part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient shall be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he is otherwise entitled. The recipient shall report all suspected or reported violations to HUD.
3. ***Davis-Bacon Act, as amended (40 U.S.C. 276a to a-7):*** When required by Federal program legislation, all construction contracts awarded by the recipients and subrecipients of more than \$2000 shall include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 276a to a-7) and as supplemented by Department of Labor regulations (29 CFR part 5, "Labor Standards Provisions Applicable to Contracts Governing Federally Financed and Assisted Construction"). Under this Act, contractors shall be required to pay wages to laborers and mechanics at a rate not less than the minimum wages specified in a wage determination made by the Secretary of Labor. In addition, contractors shall be required to pay wages not less than once a week. The recipient shall place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation and the award of a contract shall be conditioned upon the acceptance of the wage determination. The recipient shall report all suspected or reported violations to HUD.

4. ***Contract Work Hours and Safety Standards Act (40 U.S.C. 327 through 333):*** Where applicable, all contracts awarded by recipients in excess of \$2000 for construction contracts and in excess of \$2500 for other contracts that involve the employment of mechanics or laborers shall include a provision for compliance with Sections 102 and 107 of the Contract Work Hours and Safety Standards Act (40 U.S.C. 327–333), as supplemented by Department of Labor regulations (29 CFR part 5). Under Section 102 of the Act, each contractor shall be required to compute the wages of every mechanic and laborer on the basis of a standard workweek of 40 hours. Work in excess of the standard workweek is permissible provided that the worker is compensated at a rate of not less than 1 1/2 times the basic rate of pay for all hours worked in excess of 40 hours in the workweek. Section 107 of the Act is applicable to construction work and provides that no laborer or mechanic shall be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

5. ***Rights to Inventions Made Under a Contract or Agreement:*** Contracts or agreements for the performance of experimental, developmental, or research work shall provide for the rights of the Federal Government and the recipient in any resulting invention in accordance with 37 CFR part 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by HUD.

6. ***Rights to Data and Copyrights:*** Contractors and consultants agree to comply with all applicable provisions pertaining to the use of data and copyrights pursuant to 48 CFR Part 27.4, Federal Acquisition Regulations (FAR).

7. ***Clean Air Act (42 U.S.C. 7401 et seq.) and the Federal Water Pollution Control Act (33 U.S.C. 1251 et seq.), as amended:*** Contracts and subgrants of amounts in excess of \$100,000 shall contain a provision that requires the recipient to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401 et seq.) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251 et seq.). Violations shall be reported to HUD and the Regional Office of the Environmental Protection Agency (EPA).

8. ***Byrd Anti-Lobbying Amendment (31 U.S.C. 1352):*** Contractors who apply or bid for an award of \$100,000 or more shall file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier shall also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the recipient.

9. ***Debarment and Suspension (E.O.s 12549 and 12689):*** No contract shall be made to parties listed on the General Services Administration's List of Parties Excluded from Federal Procurement or Nonprocurement Programs in accordance with E.O.s 12549 and 12689, “Debarment and Suspension,” as set forth at 24 CFR part 24. This list contains the names of parties debarred, suspended, or otherwise excluded by agencies, and contractors declared ineligible under

statutory or regulatory authority other than E.O. 12549. Contractors with awards that exceed the small purchase threshold shall provide the required certification regarding its exclusion status and that of its principal employees.

10. ***Drug-Free Workplace Requirements:*** The Drug-Free Workplace Act of 1988 (42 U.S.C. 701) requires grantees (including individuals) of federal agencies, as a prior condition of being awarded a grant, to certify that they will provide drug-free workplaces. Each potential recipient must certify that it will comply with drug-free workplace requirements in accordance with the Act and with HUD's rules at 24 CFR part 24, subpart F.

11. ***Access to Records and Records Retention:*** The Consultant or Contractor, and any sub-consultants or sub-contractors, shall allow all duly authorized Federal, State, and/or County officials or authorized representatives access to the work area, as well as all books, documents, materials, papers, and records of the Consultant or Contractor, and any sub-consultants or sub-contractors, that are directly pertinent to a specific program for the purpose of making audits, examinations, excerpts, and transcriptions.

The Consultant or Contractor, and any sub-consultants or sub-contractors, further agree to maintain and keep such books, documents, materials, papers, and records, on a current basis, recording all transactions pertaining to this agreement in a form in accordance with generally acceptable accounting principles. All such books and records shall be retained for such periods of time as required by law, provided, however, notwithstanding any shorter periods of retention, all books, records, and supporting detail shall be retained for a period of at least four (4) years after the expiration of the term of this Agreement.

12. ***Federal Employee Benefit Clause:*** No member of or delegate to the congress of the United States, and no Resident Commissioner shall be admitted to any share or part of this agreement or to any benefit to arise from the same.

13. ***Energy Efficiency:*** Mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (Pub. L. 94A 163, 89 Stat. 871).

14. ***Reporting Requirements:*** The Consultant or Contractor, and any sub-consultants or sub-contractors, agree to comply with all required reporting requirements as required under the CDBG program as well as all other applicable Additional Federal Requirements listed herein.

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CITY OF BANNING CITY COUNCIL REPORT

TO: CITY COUNCIL

FROM: Michael Rock, City Manager

PREPARED BY: Heidi Meraz, Community Services Director

MEETING DATE: January 24, 2017

SUBJECT: Discuss and Consider Appropriating Funds for a Volunteer Recognition Dinner to be held May 6, 2017

RECOMMENDATION:

That the City Council approve an appropriation of \$5,000 from the Community Promotion account to fund a Volunteer Recognition Dinner to recognize those who have dedicated their time and service to the City of Banning during the calendar year of 2016.

JUSTIFICATION:

Volunteers are a vital part of the structure of our city; giving countless hours of service, bringing needed skills, energy and excitement to various departments, and increasing community ownership. The many hours of work performed by volunteers allow the offering of programs and services that otherwise would not be made available to our citizens.

BACKGROUND:

For nearly a decade, the City of Banning held an annual "Volunteer Recognition Dinner" in the spring to recognize those who had volunteered their services the previous calendar year. The volunteers that were acknowledged were those people that had worked or performed a service in an unpaid capacity for any department within the City, as well as the board members of the non-profit organizations that produce the signature events, and members of City Commissions and Committees. Due to budget cutbacks, the funding for the event was removed from the budget in FY 2011, and there has not been any citywide volunteer recognition since. The event, which was held at the community center, consisted of a catered dinner and

entertainment with volunteers being awarded a certificate and gift, was always well attended and appreciated by our volunteers.

The Community Services Department will be responsible for all aspects of the event, to include planning and coordination with other departments to develop an inclusive list of volunteers to be recognized.

OPTIONS:

1. Approve the appropriation to fund the event and accept May 6, 2017 date.
2. Approve the appropriation to the event and select an alternate date based on the availability of the Council.
3. Not approve the appropriation, resulting in no Volunteer Recognition Dinner

FISCAL IMPACT:

No new funding is needed, as funding is available in the Community Promotion Account, 001-5400-446.41-86.

ATTACHMENTS:

None

Approved by:



Michael Rock,
City Manager



CITY OF BANNING CITY COUNCIL REPORT

TO: CITY COUNCIL

FROM: Michael Rock, City Manager

PREPARED BY: Heidi Meraz, Community Services Director

MEETING DATE: January 24, 2017

SUBJECT: Discuss and Consider Adopting Resolution 2017-12, "Approving the Designation of "Signature Event" for the Annual Disaster Survival Expo and Authorizing the Funding for the event from the Community Promotion Account"

RECOMMENDATION:

That the City Council adopt Resolution 2017-12 approving the designation of "Signature Event" to the Annual Disaster Survival Expo as a signature event for the city with a yearly contribution of \$5,000 for the production of the Exposition.

JUSTIFICATION:

In a severe and widespread disaster, there may be a need for two weeks of supplies to get by until water, gas or electricity are turned back on. If a person is physically injured, help may not arrive for some time and if the injury is serious people knowing how to stop bleeding, clean a wound or extract someone from a collapse can save lives.

This is why the Annual Disaster Survival Expo was started, and why it continues to be a valuable event for the citizens in our community. The Expo is an opportunity for residents to learn how to create or update a disaster-preparedness plan and kit for their home, vehicle, and neighborhood, as well as to learn the basics of what to do should a disaster occur.

By approving the designation of "signature event" to this annual program, it will ensure that this important and popular program will be held each year. The Police Department and the Community Services Department will be responsible for working with volunteers and contributing agencies to organize and produce the event. Expenditures and donations for the event will be handled through a special donation account and fully accounted for within a restricted fund in the City budget.

BACKGROUND:

For 11 years, the Disaster Survival Expo has been held in Banning with the event being produced by city and county public safety staff, volunteers and other employees from various City departments. The Exposition, which is typically held on a Saturday in April, is a free disaster preparedness education event that is available to the public and is well attended. California is home to both earthquakes and wildfires, making it highly important to provide education to our residents on how to prepare for and survive such emergencies, as well as other types of disasters.

Representatives from the local hospital, emergency response providers, and police and fire services from the area are some of the groups that participate in educating the public on exactly how to create smart disaster preparedness plans for their families. The event provides both indoor and outdoor displays, as well as the option to purchase emergency preparedness items. Attendees have the opportunity to develop or update disaster plans for their families and neighborhoods and learn what it takes to be able to survive a large-scale disaster.

OPTIONS:

1. Adopt Resolution 2017-12, allowing for annual funding and continued production of the Annual Disaster Survival Expo.
2. Reject Resolution 2017-12, resulting in the possibility of the discontinuation of the Annual Disaster Survival Expo at some point in the future.

FISCAL IMPACT:

No new funding is needed, as funding is available in the Community Promotion Account, 001-5400446.41-86.

ATTACHMENT:

1. Resolution 2017-12

Approved by:



Michael Rock
City Manager

ATTACHMENT 1

RESOLUTION 2017-12

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BANNING, CALIFORNIA, APPROVING THE DESIGNATION OF "SIGNATURE EVENT" FOR THE ANNUAL DISASTER SURVIVAL EXPO AND AUTHORIZING FUNDING FOR THE EVENT FROM THE COMMUNITY PROMOTION ACCOUNT

WHEREAS, The City of Banning recognizes the importance of preparedness in the case of disasters and other emergencies; and

WHEREAS, the Annual Disaster Survival Expo which has been held in the City of Banning for the past eleven years provides both education and resources to assist citizens to prepare for such disasters and emergencies; and

WHEREAS, it is the desire of the City Council of the City of Banning to ensure that the Disaster Survival Expo be held annually; and

WHEREAS, funding is available for the production of the Disaster Survival Expo;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Banning as follows:

1. Resolution 2017-12 is approved authorizing the Designation of "Signature Event" to the Annual Disaster Survival Expo
2. The City Council authorizes funding in the amount of \$5,000 annually for the production of the Disaster Survival Expo.

PASSED, APPROVED AND ADOPTED this 24th day of January, 2017.

George Moyer, Mayor
City of Banning, California

ATTEST:

Marie A. Calderon, City Clerk
City of Banning, California

**APPROVED AS TO FORM
AND LEGAL CONTENT:**

John C Cotti, Interim City Attorney
Jenkins & Hogin, LLP

CERTIFICATION:

I, Marie A. Calderon, City Clerk of the City of Banning, California, do hereby certify that the foregoing Resolution 2017-05 was duly adopted by the City Council of the City of Banning at a regular meeting thereof held on the 24th day of January, 2017, by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

Marie A. Calderon, City Clerk
City of Banning, California

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CITY OF BANNING CITY COUNCIL REPORT

TO: CITY COUNCIL

FROM: Michael Rock, City Manager

PREPARED BY: Fred Mason, Electric Utility Director
Brandon Robinson, Associate Electrical Engineer

MEETING DATE: January 24, 2017

SUBJECT: Discuss and Consider Resolution 2017-01, "Awarding the Construction Contract for IFB NO. C00143 Project 2016-04EL 'Installation of a Warehouse Security System' and Rejecting all Other Bids"

RECOMMENDATION:

Adopt City Council Resolution 2017-01:

- I. Approving the award of the Construction Contract for IFB NO. C00143 Project 2016-04EL "Installation of a Warehouse Security System" to Style Electric, Inc. of Murrieta, California, in the amount not to exceed \$99,463.31 including taxes and allowing a 10% contingency of 9,946.33.
- II. Authorizing the City Manager to execute the applicable construction contracts, professional services agreements, and amendments related to IFB NO. C00143 Project 2016-04EL "Installation of a Warehouse Security System" and to approve change orders within the 10% contingency.
- III. Authorizing the Administrative Services Director to make the necessary budget adjustments, appropriations, and transfers related to the project.

JUSTIFICATION:

Approval of this resolution would support the City of Banning Electric Utility ("Utility") in providing video surveillance around the perimeter of the Corporate Yard and Fueling Station, and providing security card readers at the new Corporate Yard Warehouse.

BACKGROUND:

In April of 2010, the City Council adopted Resolution 2010-27 which authorized the use of Electric Bond funds for the construction of a new Corporate Yard Warehouse to replace the existing dilapidated structure. Resolution 2015-12 was adopted by the Banning City Council on March 24, 2015 authorizing construction of the new Corporate Yard Warehouse. The Utility and City of Banning Information Technology Department (IT) met in the past to discuss options for securing the Warehouse and other improvements recently completed at the Corporate Yard. IT suggested the implementation of the same or compatible security card reader system currently installed at Banning City Hall and the City of Banning Utility Office. The Utility also met with the City of Banning Police personnel to discuss the need for video surveillance at the Corporate Yard to protect new and existing assets. It was recommended that the Utility use the same type of Closed Circuit Television system that is being utilized by the Banning Police Department to streamline surveillance data so that it may be accessed within the same system as other City-owned surveillance cameras.

The proposed video surveillance system at the Corporate Yard includes a network video recorder that will support up to 20 digital IP cameras. This new surveillance system will enable staff to review images from all angles around the perimeter of the Corporate Yard Warehouse and perimeter and interior of the Corporate Yard when conducting accident and incident investigations. A total of fourteen (14) security card readers will be installed at the new Corporate Yard Warehouse limiting access to certain areas/rooms to authorized City staff.

The Utility originally advertised Project No. 2016-04EL "Installation of a Warehouse Security System" on June 3 and June 10, 2016 in the Press Enterprise, Desert Sun, City of Banning website and various online industry plan rooms.

On June 29, 2016 the City Clerk received one (1) bid, publicly opened and read out loud the following results:

<u>Company</u>	<u>Bid Results</u>
1. Style Electric	\$92,504.01

As a result of receiving only one bid from prospective contractors to complete the project, the City Council rejected the bid and directed staff to rebid the project, during the July 12, 2016 regular City Council meeting. Staff re-advertised the project immediately in order to accommodate a very tight schedule for completion of this project in conjunction with the completion of the new Corporate Yard Warehouse.

The Utility and City's Purchasing Manager re-advertised Project No. 2016-04EL "Installation of a Warehouse Security System" on July 15 and July 22, 2016 in the Press Enterprise, Desert Sun, Record Gazette, City of Banning website and various online industry plan rooms.

The Utility received inquiries about plans and specifications from multiple vendors. The Purchasing Manager took the lead with most of the contract administration during the bid phase to ensure that the City advertised efficiently and also contacted several vendors familiar with the scope of work. Prospective bidders were invited to a non- mandatory pre-bid job walk on July 27, 2016 at 10:00am to review the scope of work and survey the project site.

On August 11, 2016 the City Clerk received four (4) bids, publicly opened and read out loud the following results:

<u>Company</u>	<u>Bid Results</u>
1. Style Electric, Inc.	\$93,800.37
2. Huntington Security Systems, Inc.	\$123,375.00
3. Maxim Security Systems	\$128,145.00
4. Cyberwatch Communications	\$158,776.10

The Utility and Purchasing Manager received a bid protest from Huntington Security Systems Inc. on August 19, 2016. Following the review of the bid protest, Banning's Deputy City Manager/Administrative Services Director and Purchasing Manager decided that the project should be rebid due to inconsistencies in the bid documents for the two lowest bidders.

The project was re-advertised as IFB NO. C00143 Project No. 2016-04EL "Installation of a Warehouse Security System" on December 2 and December 9, 2016. The re-advertised project included slight changes to the Scope of Work. The City utilized the same procedure as the two previous Notices Inviting Bids, except it required a mandatory pre-bid job walk in the third advertisement. A total of six interested bidders attended the mandatory pre-bid job walk on December 14, 2016 at 10:00am.

On January 4, 2017 the City Clerk received four (4) bids, publicly opened and read out loud the following results:

<u>Company</u>	<u>Bid Results</u>
1. Style Electric, Inc.	\$99,463.31
2. California Gate & Entry Systems	\$123,900.00
3. Digital Technologies, Inc.	\$129,035.00
4. Maxim Security Systems	\$129,145.00

A copy of the bid results are provided in Exhibit "A" and the documents for the lowest responsive bidder, Style Electric, Inc, can be found attached as Exhibit "B". Based on staff's research and evaluation, we believe this is a fair and equitable proposal.

FISCAL IMPACT:

The Utility would require an appropriation from the Electric Fund to account 673-7000-473.90-15 Building Improvements in the amount of \$109,409.64 for costs associated with Project 2016-04EL "Installation of a Warehouse Security System."

OPTIONS:

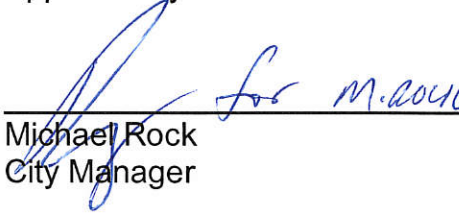
1. Adopt Resolution 2017-01 approving the award of the Construction Contract for IFB NO. C00143 Project 2016-04EL "Installation of a Warehouse Security System" to Style Electric, Inc. of Murrieta, California, in the amount not to exceed \$99,463.31 including taxes and allow a 10% contingency of \$9,946.33.
2. Do not approve the award of the Construction Contract for IFB NO. C00143 Project 2016-04EL "Installation of a Warehouse Security System" to Style Electric, Inc. and award to another qualified contractor.
3. Reject all bids.

ATTACHMENTS

Exhibit A: Summary of All Bids

Exhibit B: Bid Tabulation Spreadsheet with Contractor Bid Documents

Approved by:



Michael Rock
City Manager

RESOLUTION NO. 2017-01

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BANNING, CALIFORNIA, APPROVING THE AWARD OF THE CONSTRUCTION CONTRACT FOR IFB NO. C00143 PROJECT 2016-04EL "INSTALLATION OF A WAREHOUSE SECURITY SYSTEM" AND REJECTING ALL OTHER BIDS

WHEREAS, the City of Banning owns and operates its Municipal Electric Utility; and

WHEREAS, it is essential that the City of Banning continues to maintain and upgrade Electric Utility facilities to support City operations; and

WHEREAS, the City of Banning adopted Resolution 2010-27 which authorized the use of Electric Bond funds for the construction of a new Corporate Yard Warehouse to replace the existing dilapidated structure; and

WHEREAS, the City of Banning adopted Resolution 2015-12 which authorized the construction of the new Corporate Yard Warehouse; and

WHEREAS, the City of Banning Electric Utility requires video surveillance around the perimeter and interior of the Corporate Yard as well as security card readers at the new Corporate Yard Warehouse; and

WHEREAS, staff solicited proposals for IFB NO. C00143 Project 2016-04EL "Installation of a Warehouse Security System" and received and evaluated bids, attached herewith as Exhibit "A"; and

WHEREAS, Style Electric is the lowest responsive and responsible bidder to complete the scope of work related to IFB NO. C00143 Project 2016-04EL "Installation of a Warehouse Security System" attached herewith as Exhibit "B"; and

WHEREAS, the Utility requires an appropriation from the Electric Fund to account 673-7000-473.90-15 Building Improvements in the amount of \$109,409.64;

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Banning as follows:

SECTION 1. Adopt Resolution 2017-01 approving the award of the Construction Contract for IFB NO. C00143 Project No. 2016-04EL "Installation of a Warehouse Security System" to Style Electric, Inc. of Murrieta, California, in the amount not to exceed \$99,463.31 including taxes and allowing a 10% contingency of 9,946.33.

SECTION 2. Authorize the City Manager to execute the applicable construction contracts, professional services agreements, and amendments related to IFB NO. C00143 Project

2016-04EL "Installation of a Warehouse Security System" and to approve any change orders within the 10% contingency.

SECTION 3. Authorize the Administrative Services Director to make the necessary budget adjustments, appropriations, and transfers related to the project.

PASSED, APPROVED AND ADOPTED this 24th day of January 2017.

George Moyer, Mayor
City of Banning

ATTEST:

Marie A. Calderon, City Clerk

**APPROVED AS TO FORM
AND LEGAL CONTENT:**

John C. Cotti, Interim City Attorney
Jenkins & Hugin, LLC

Exhibit “A”

**SUMMARY OF BIDS RECEIVED
CITY OF BANNING**

IFB NO. C00143: PROJECT NO: 2016-04EL

DESCRIPTION: Installation of a Warehouse Security System

BID OPENING DATE: January 4, 2017 TIME: 3:00 p.m.

NAME OF BIDDER:	Addendum 1	BID BOND	TOTAL BID AMOUNT:
California Gate & Entry Systems	✓	✓	123,900.00
Digital Technologies, Inc.	✓	✓	129,035.00
GA Technical Services			
Maxim Security	✓	✓	129,145.00
Style Electric-Vision Security Systems	✓	✓	99,463.31
Tyco Integrated Security			

VERIFIED BY: *Susan McCoy*
Susan Rock

Exhibit “B”

CITY OF BANNING - ELECTRIC UTILITIES

PB NO. C08143 - Project No. 2016-04EL Installation of a Warehouse Security System

DESCRIPTION	QUANTITY	UNIT OF MEASURE	California Gate & Entry Systems				Digital Technologies, Inc.				Maxim Security Systems				Style Electric			
			Add #1 Rec.	Bid Bond	Price	Ext. Price	Add #1 Rec.	Bid Bond	Price	Ext. Price	Add #1 Rec.	Bid Bond	Price	Ext. Price	Add #1 Rec.	Bid Bond	Price	Ext. Price
1 Install Von Roll Power Supply and Exit Device for Door 100A	1	EA			\$ 3,410.00	\$ 3,410.00			\$ 3,760.00	\$ 3,760.00			\$ 3,500.00	\$ 3,500.00			\$ 3,649.66	\$ 3,649.66
2 Install Merise Lock and Monitor Hinges for Doors 108A, 108B, 109A, 110A, 112A, 117C, and 113A	7	EA			\$ 1,498.00	\$ 10,486.00			\$ 1,238.60	\$ 8,671.60			\$ 1,200.00	\$ 8,400.00			\$ 1,265.42	\$ 8,857.94
3 Install Electric Strikes for Doors, 110E, 116A, and 117B	3	EA			\$ 545.00	\$ 1,635.00			\$ 948.25	\$ 2,844.75			\$ 1,425.00	\$ 4,275.00			\$ 600.60	\$ 1,801.80
4 Install Electric Strikes for Doors 116B, and 200A including Door Frame Preparation	2	EA			\$ 1,224.00	\$ 2,448.00			\$ 480.15	\$ 960.30			\$ 1,130.00	\$ 2,260.00			\$ 600.60	\$ 1,201.20
5 Install Electrified Cylindrical Lockset and Electrified Hinge for Door 110D	1	EA			\$ 578.00	\$ 578.00			\$ 1,363.50	\$ 1,363.50			\$ 1,425.00	\$ 1,425.00			\$ 600.60	\$ 600.60
6 Install of 4-Door TCP/IP Kit	1	EA			\$ 993.20	\$ 993.20			\$ 4,012.50	\$ 4,012.50			\$ 4,560.00	\$ 4,560.00			\$ 4,378.06	\$ 4,378.06
7 Install of Dual Reader Boards	5	EA			\$ 618.00	\$ 3,090.00			\$ 626.50	\$ 3,132.50			\$ 710.00	\$ 3,550.00			\$ 920.21	\$ 4,601.05
8 Install ProxyPro Card Readers with Keypads	14	EA			\$ 17,732.00	\$ 248,248.00			\$ 568.50	\$ 7,959.00			\$ 580.00	\$ 8,120.00			\$ 462.32	\$ 6,472.48
9 Install Digital NVR with 8 IP Camera Licenses	1	LS	Yes		\$ 17,732.00	\$ 17,732.00	Yes		\$ 19,710.00	\$ 19,710.00	Yes		\$ 19,325.00	\$ 19,325.00	Yes		\$ 24,372.48	\$ 24,372.48
10 Individual IP Video Management Licenses	6	EA			\$ 98.62	\$ 591.72			\$ 112.50	\$ 675.00			\$ 100.00	\$ 600.00			\$ 115.62	\$ 693.72
11 Install Outdoor Zoom Dome Cameras with 3x Optical Zoom Lenses	4	EA			\$ 1,277.00	\$ 5,108.00			\$ 1,205.00	\$ 4,820.00			\$ 1,150.00	\$ 4,600.00			\$ 1,509.13	\$ 6,036.52
12 Install Zoom Bullet Camera with 10x Optical Zoom Lens	10	EA			\$ 1,969.00	\$ 19,690.00			\$ 1,621.60	\$ 16,216.00			\$ 1,940.00	\$ 19,400.00			\$ 1,876.79	\$ 18,767.90
13 Install 16-port PoE Switch Cabinet	1	EA			\$ 917.38	\$ 917.38			\$ 1,266.00	\$ 1,266.00			\$ 2,040.00	\$ 2,040.00			\$ 512.63	\$ 512.63
14 Install OM3 50 Micron Fiber Optic Cable	3000	LF			\$ 3.56	\$ 10,680.00			\$ 2.75	\$ 8,250.00			\$ 3.28	\$ 9,840.00			\$ 2.90	\$ 8,700.00
15 Fiber Connectors	10	EA			\$ 143.40	\$ 1,434.00			\$ 49.80	\$ 498.00			\$ 46.50	\$ 465.00			\$ 19.74	\$ 197.40
16 Install Cat 6 Cable Through 1" Flexible Conduit	500	LF			\$ 3.20	\$ 1,600.00			\$ 2.85	\$ 1,425.00			\$ 3.70	\$ 1,850.00			\$ 0.75	\$ 375.00
17 Install 10-Port Gigabit Managed PoE+ Switches	3	EA			\$ 426.00	\$ 1,278.00			\$ 992.00	\$ 2,976.00			\$ 1,650.00	\$ 4,950.00			\$ 457.31	\$ 1,371.93
18 Connect 3" Conduit at Electric Office, Install Cable and Fiber from Server Room to Data Room	1	EA			\$ 1,257.00	\$ 1,257.00			\$ 1,260.00	\$ 1,260.00			\$ 1,000.00	\$ 1,000.00			\$ 2,662.94	\$ 2,662.94
19 All Other Miscellaneous Hardware and Mounting Equipment for Cameras	1	LS			\$ 23,291.70	\$ 23,291.70			\$ 38,220.85	\$ 38,220.85			\$ 38,575.00	\$ 38,575.00			\$ 3,960.00	\$ 3,960.00
Total					\$ 124,350.00	\$ 124,350.00			\$ 129,035.00	\$ 129,035.00			\$ 129,145.00	\$ 129,145.00			\$ 99,463.31	\$ 99,463.31
Bid Submitted Checklist			Yes				Yes				Yes				Yes			
State of California Contractor's License			4520289 - Exp. 11/30/17				4520289 - Exp. 04/20/17				4520289 - Exp. 07/31/18				4520289 - Exp. 09/30/17			
Type of License			B, C10, C7 & C81/2/28				C7 & C10				C10 & C18				C10			
Contact Person for Agreement			Karen Spire				Danny Villarreal				Yale Smith				John D. Hilberg			
Title			President				President				President				Owner			
Address			1470 N. Huntley St.				760 S. Rochester Ave. #E				9114 Pulgar Court, Ste. F				P.O. Box 201			
City, State & Zip			Anaheim, CA 92816				Anaheim, CA 92761				Corona, CA 92583				Martinez, CA 92554			
Phone			(714) 632-1102				(909) 563-5703				(951) 526-2979				(951) 696-4604			
Notes			Item #11 & #16 - Miscalculation in Extended Price, Corrected in Bid Tabulation. Vendor Total Submitted \$123,900.00 vs \$124,350.00.				Item #22 All Checklist Items Submitted-3 Boxes Were Left Unchecked.				Item #2 & #12 - Miscalculation in Extended Price, Corrected in Bid Tabulation. Item #14 & #16 - Miscalculation in Unit Price, Corrected in Bid Tabulation.				Nothing to Report			

15/03/17 11:09:44

Jennifer McCoy

Purchasing Manager

SECTION 1.3
OF
PROCEDURAL DOCUMENTS

BID

Proposal of John D. Hilberg,
hereinafter called "bidder", organized and existing under the laws of the State of California,
doing business as Style Electric.
*insert "a corporation", "a partnership", or "an individual", as applicable.

To the CITY OF BANNING, hereinafter called "Owner":

In compliance with your Invitation for Bids and Instruction to Bidders, Bidder hereby proposes to perform all work for the **IFB No. C00143: Project No. 2016-04EL, "Installation of a Warehouse Security System"** in strict accordance with the Contract Documents, within the time set forth therein, and at the prices stated below.

By submission of this Bid, the Bidder certifies, and in the case of a joint Bid each party thereto certifies as to his own organization that this Bid has been arrived at independently, without consultation, communication, or agreement as to any matter relating to this Bid with any other Bidder or with any competitor.

Bidder hereby agrees that the Owner shall have a period of forty-five (45) calendar days after opening of bids within which to accept or reject the bids.

Bidder agrees to commence work under this contract on or before a date to be specified in the Notice to Proceed and to achieve Substantial Completion **within Thirty (30) calendar days**. Final Completion shall be achieved within seven (7) calendar days following receipt of Substantial Completion punch-list.

Bidder agrees that if the project is not fully completed within said time, he shall pay as liquidated damages, the sum of **\$500.00** for each calendar day thereafter as provided in the General Conditions, and that this amount shall be presumed to be the amount of damages sustained by Owner in the event of such a breach by Bidder, as it would be impractical or extremely difficult to fix the actual damage.

BID SCHEDULE

Project No. 2016-04EL, "Installation of a Warehouse Security System"

The Bid Schedule includes Bid Items 1 through 19. The work of each Bid Item is specified or shown in the Contract documents.

Bidder will perform and complete the work in accordance with the Contract documents for the following Lump Sum and Unit Prices.

A Lump Sum or Unit Price, as applicable, shall be offered for each Bid Item; failure to do so shall render the Bid non-responsive. All prices shall be in legible figures (not words) written in ink or typed. Unit Prices shall be multiplied by the Estimated Quantity ("Est. Qty.") to calculate the Extended Amount.

Lump Sum Items: the bidder is to provide the price to perform all work as specified or shown herein, including labor, materials, equipment and all overhead and profit, as well as any other ancillary costs associated with completing this work.

Unit Price Items: the bidder is to provide a unit price and should include all labor, materials, equipment and all overhead and profit, as well as any other ancillary costs associated with completing the work. The Contractor will be compensated for the actual unit quantities performed in accordance with the terms and conditions set forth in the Contract.

Bid **Lump Sum** and **Unit Prices** shall include all applicable taxes.

The **Schedule Bid Price** shall be the sum of the amounts for Bid Items 1 through 19.

Having carefully examined the Contract documents, as well as the site of the work, and the availability of materials and labor, Bidder proposes to perform the work identified in the Contract documents under the terms and conditions contained herein for the prices and amounts set forth below.

The Bid Schedule pertains to all work as shown on the project drawings and described in the project specifications.

Bid Item	Description	Est. Qty.	Unit	Unit Price	Total
1	Install Von Duprin Power Supply and Exit Device for Door 100A	1	EA	\$3,649.66	\$3,649.66
2	Install Mortise Lock and Mortise Hinges for Doors 108A, 108B, 109A, 110A, 122A, 117C, and 113A	7	EA	\$1,265.42	\$8,857.94

Bid Item	Description	Est. Qty.	Unit	Unit Price	Total
3	Install Electric Strikes for Doors 110E, 116A, and 117B	3	EA	\$600.60	\$1,801.80
4	Install Electric Strikes for Doors 116B, and 206A Including Door Frame Preparation	2	EA	\$600.60	\$1,201.20
5	Install Electrified Cylindrical Lockset and Electrified Hinge for Door 110D	1	EA	\$600.60	\$600.60
6	Install of 4-Door TCP/IP Kit	1	EA	\$4,378.06	\$4,378.06
7	Install of Dual Reader Boards	5	EA	\$920.21	\$4,601.05
8	Install ProxyPro Card Readers with Keypads	14	EA	\$462.32	\$6,472.48
9	Install Digital NVR with 8 IP Camera Licenses	1	LS		\$24,372.48
10	Individual IP Video Management Licenses	6	EA	\$115.62	\$693.72
11	Install Outdoor Zoom Dome Cameras with 3x Optical Zoom Lens	4	EA	\$1,589.13	\$6,356.52
12	Install Zoom Bullet Cameras with 10x Optical Zoom Lens	10	EA	\$1,876.79	\$18,767.90
13	Install 16-port PoE Switch Gigabit	1	EA	\$512.63	\$512.63
14	Install OM3 50 Micron Fiber Optic Cable	3000	LF	\$2.90	\$8,700.00
15	Fiber Connectors	10	EA	\$18.74	\$187.40
16	Install Cat 6 Cable Through 1" Flexible Conduit	500	LF	\$0.75	\$375.00
17	Install 10-Port Gigabit Websmart PoE+ Switches	3	EA	\$457.31	\$1,371.93
18	Connect 3" Conduit at Electric Office; Install Cat6 and Fiber from Server Room to Data Room	1	EA	\$2,662.94	\$2,662.94
19	All other Miscellaneous Hardware and Mounting Equipment for Cameras	1	LS		\$3,900.00
BID PRICE				\$	99,463.31

BID AMOUNT IN WORDS: Ninty Nine Thousand Four Hundred,
Sixty Three Dollars & Thirty One Cents,

NOTE: This Bid Schedule will be included by the Contractor as a part of their bid. The City of Banning reserves the right to reduce quantities without a change in the Contractor's Bid Prices, due to a possible reduction in funding, at the time of contract award.

ADDENDA

Bidder acknowledges receipt of the following Addenda:

Addendum No.: 1

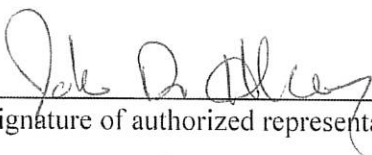
DATED: 12/2/2016

Addendum No.: _____

DATED: _____

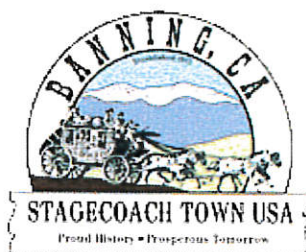
Addendum No.: _____

DATED: _____

Confirmed by Bidder: 
(Signature of authorized representative)

Print Name: John D. Huberg

Corporate Title: Owner



INVITATION FOR BID

FOR

Project No. 2016-04EL, Installation of a Warehouse Security System”

IFB No. C00143

ELECTRIC UTILITY DEPARTMENT

CITY OF BANNING

IFB Released on December 2, 2016

Addendum No. 1 Issued on December 22, 2016

The referenced document has been modified as per the attached Addendum No. 1

Please sign this Addendum where designated and return the executed copy with submission of your proposal. This Addendum is hereby made part of the referenced proposal as through fully set forth therein. Any questions regarding this Addendum should be addressed to Jennifer McCoy, email jmccoy@ci.banning.ca.us.

Pre-Bid Meeting Notes and Scope of Work Clarifications

Revisions to Drawings

Replace Section 1 "Bid Schedule" sheets **I-9** and **I-11** with revised bid schedule sheets **I-9** and **I-11** attached.

Please reference attached Door Schedule A6.10 from main project City of Banning New Corporate Warehouse Phase III Tenant Improvements for door type. All doors are hollow steel doors.

General Information, as indicated in the Contract Documents:

1. Bids are due at 3:00 p.m. on **Wednesday, January 4, 2017**. Note that bids are due at the City Clerk's office located at City Hall.
2. Bids submitted shall be complete utilizing the forms provided in Section I, Procedural Documents.
3. This is a prevailing wage contract. All bidders and their subcontractors must be registered with Department of Industrial Relations pursuant to California Labor Code section 1725.5.
4. Section 1 "Invitation for Bids" states that a **Class C-10** license is required to bid this project. The City will also accept a **Class C-7** license.
5. The Contract duration is **30 calendar days** to achieve Substantial Completion and 7 days to achieve Final Completion after receipt of punch list as stated in the specifications.
6. City will make payments once every 30 days for the value of the work installed upon receipt of an invoice.
7. All electric standard drawings, if needed, are available on the City of Banning website at <http://ci.banning.ca.us/index.aspx?nid=396>.

RFI Response

RESPONSES TO ALL QUESTIONS IN RED

1. During the job walk, the (3) wireless cameras at the SE corner were said to require a 3" post to the approximate height of the wall and fencing. Do any other additional camera locations also require a post, or will they be mounted on the existing CMU wall? Will a footing detail be provided for post locations?

Ans: The City will not require a 3" post at any other location. The bidder may choose to install a 3" post at any other location if preferred. Additional cameras may be mounted to the CMU wall or Electric Office Building with a mounting arm that should allow the camera to extend above wrought iron security balls at the CMU wall. The City does not have a footing detail for the 3" post, but would recommend a 12" diameter concrete footing and 3-foot embedment of the 3" post if direct burial.

2. Has all wiring in existing conduit been tested and/or certified? Suggest that testing or certification of existing wiring be required prior to removing any existing wiring to accommodate fiber pulls.

Ans: All wire within the 2" conduit along the perimeter of the City Yard has been tested and certified and is in good working condition. The bidder will not be required to test/certify wire prior to removal.

3. Original low bidder had a 10% contingency included. Is there a contingency required/requested with the bid? If so, is there a fixed amount?

Ans: A contingency is not required to be included in the bid. The owner will reserve contingency for this contract.

4. During the job walk it was stated that existing conduits have the space available for the fiber runs. Can you provide the existing conduit sizes and the quantity and type of wiring in each?

Ans: There are approximately four 18/6 shielded stranded wires and two 18/2 stranded wires running through the 2" conduit around the perimeter.

5. Items 11 and 12 on the bid form indicate two different kinds of cameras. Can you indicate where the differing types of cameras will be located?

Ans: The four outdoor zoom domed cameras will be located at the north end of the facility around the electric office building and will all have wired connection. The 10 outdoor zoom bullet cameras will be located along the perimeter at the furthest locations.

6. Please confirm that required wiring and conduits are existing from the following door locations: (100A, 112A, 113A, 110D, 116A, 110E, 117B, 116B, and 206A).

Ans: There is some wiring that exists for these doors, though the City has asked that each bidder provided the costs to wire each location as if none exists. This is because some or most wiring at the aforementioned location may be incomplete or possibly not compatible as it was installed by a previous contractor. If found during construction that existing wire is complete and compatible, the Owner and bidder may negotiate a credit for this work.

7. Is there any head end equipment existing for the wireless point to point installations.

Ans: The Owner has provided water proof j-boxes and power at each wireless camera location. The bidder will need to provide camera connections and also the NVR and Gigabit port switches at that will be located within the Data Room at the Warehouse as shown in the bid schedule. The equipment rack for the switches and NVR will be provided by the Owner.

All other provisions of the invitation of this proposal shall remain in their entirety.

*Vendors hereby acknowledge receipt and understanding of the above Addendum.
Complete and submit this Addendum with your proposal.*

John D. Hilberg 01.04.2017

Signature

Date

STYLE ELECTRIC

Company Name

John D. Hilberg, Owner

Typed Name and Title

Style Electric

P.O. Box 201, Murrieta CA 92564
Address

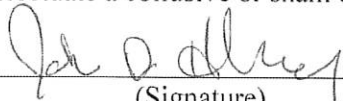
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STATE OF CALIFORNIA

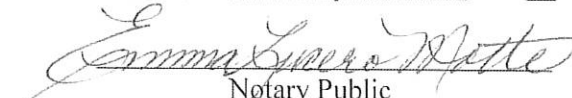
COUNTY OF RIVERSIDE

John D.Hilberg dba Style Electric, being first duly sworn, the party making the
(Name of Bidder)

foregoing bid; that the bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit or cost element of the bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and, further, that the bidder has not directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.

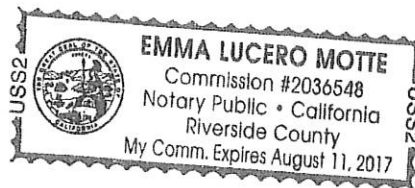

(Signature)
John D. Hilberg
(Typed Name)

SUBSCRIBED BEFORE ME on this 4th day of January, 2017.


Notary Public

My commission Expires:

August 11, 2017



BID SECURITY OR BOND

There is enclosed herewith bid security or bond in the following form (check one):

- ☐ Cash (10%)
- ☐ Cashier's Check or Certified Check (10%)
- ☒ Bond - 1 Surety (10%)

in the sum of Ten (10%) percent of the base bid of \$ 9946.33, made payable to the order of the City of Banning, and the undersigned agrees that in case of his failure to execute the necessary Contract and furnish the required bonds and insurance certificates, the cashier's check or surety bond and the money payable thereon shall be and remain the property of the CITY OF BANNING.

WITHDRAWAL OF BID

The Bidder agrees that this Bid shall be good and may not be withdrawn for a period of forty-five (45) calendar days after the scheduled closing time for receiving Bids.

VISITING THE SITE

The undersigned has thoroughly examined the Location Map and Addenda (if any), has visited the site, and is thoroughly familiar with the contents and all of the conditions thereof. The undersigned is aware of and will observe all security regulations enforced at this facility. Contractor understands that the project site consists of various locations, throughout the City.

DESIGNATION OF SUBCONTRACTORS

In compliance with the provisions of Section 4100 - 4108 of the Public Contract Code of the State of California, and any amendments thereto, each Bidder shall set forth below, the name and location of the mill, shop, or office of each subcontractor who will perform work or labor, or render service to the Contractor in an amount in excess of one-half ($\frac{1}{2}$) of one (1) percent of the total Bid to be performed under the Contract, he shall be deemed to have agreed to perform such portion himself and he shall not be permitted to subcontract that portion of the work except under conditions permitted by law.

LIST OF SUBCONTRACTORS

Subletting or subcontracting of any portion of the work as to which no subcontractor was designated in the original Bid shall only be permitted in case of public emergency or necessity, or otherwise permitted by law, and then only after a finding reduced to writing as a public record of the Owner.

SECTION 1.5
OF
PROCEDURAL DOCUMENTS

BID BOND

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned, John D. Hilberg, as Principal, and Style Electric, as Surety, are hereby held and firmly bound unto the CITY OF BANNING as Owner in the penal sum of \$19,946.33 for payment of which, well and truly to be made, we hereby jointly and severally bind ourselves, successors and assigns.

Signed, this 4 day of January, 2017. The Condition of the above obligation is such that whereas the Principal has submitted to the CITY OF BANNING a certain Bid; attached hereto and hereby made a part hereof to enter into a contract in writing for the

Project No. 2016-04EL, "Installation of a Warehouse Security System"

NOW, THEREFORE,

- A. If said Bid shall be rejected, or
- B. If said Bid shall be accepted and the Principal shall execute and deliver, within fifteen (15) days after the Notice of Award, a contract in the form attached hereto (properly completed in accordance with said Bid) and shall furnish a Bond for his faithful performance of said Contract and for the payment of all persons performing labor or furnishing materials in connection therewith, the required Insurance Certificates, and shall in all other respects perform the agreement created by the acceptance of said Bid, then this obligation shall be void, otherwise the same shall remain in force and effect; it being expressly understood and agreed that the liability of the Surety for any and all claims there under shall, in no event, exceed the penal amount of this obligation as herein stated.

The Surety, for value received, hereby stipulates and agrees that the obligation of said Surety and its Bond shall be in no way impaired or affected by any extension of the time within which the Owner may accept such Bid; and said Surety does hereby waive notice of any such extension.

In the event suit is brought upon this bond by the Obligee and judgment is recovered, the Surety shall pay all costs incurred by the Obligee in such suit, including a reasonable attorney's fee to be fixed by the court.

IN WITNESS WHEREOF, the Principal and the Surety have hereunto set their hands and seals, and such of them as are corporations have caused their corporate seals to be hereto affixed and these presents to be signed by their proper officers, the day and year first set forth above.

Two Witnesses
(If Individual):

Colleen S. Long

Michelle B. B.

See attached CA Acknowledgement for Notarial Act.

ATTEST (If Corporation):

By _____

Title _____

(Corporate Seal)

Principal:

John D. Hilberg

By: John D. Hilberg

Title Owner

SURETY: _____

ATTEST:

By: _____

By _____

Title _____

Title _____

(Corporate Seal)

IMPORTANT: Surety companies executing Bonds must possess a certificate of authority from the California Insurance Commissioner authorizing them to write surety insurance defined in Section 105 of the California Insurance code.

Any claims under this bond may be addressed to:

(Name and Address of Surety)

Western Surety Co - CNA
P.O. Box 5077
Sioux Falls, SD
57117-5077

(Name and address of Agent or Representative in California, if different from above)

Lee Sands - Strachota Ins.
27710 Jefferson Ave. Ste 100
Tamewala, CA 92590

(Telephone number and address of Surety and Agent or Representative in California)

951-676-6000

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California }
County of Riverside }

On Jan. 4, 2017 before me, Emma Lucero Motte, Notary Public,
(here insert name and title of the officer)

personally appeared John D. Hilberg *****

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

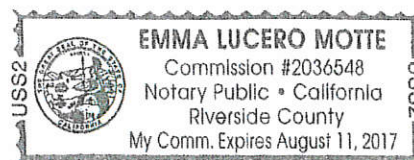
I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature

Emma Lucero Motte

(Seal)





Western Surety Company

BID BOND (Percentage)

Bond Number 71861688

KNOW ALL PERSONS BY THESE PRESENTS, That we John David Hilberg dba Style Electric
_____ of
19770 Avenida De Arboles, Murrieta, CA 92562, hereinafter
referred to as the Principal, and Western Surety Company
as Surety, are held and firmly bound unto City of Banning
of 99 E. Ramsey, Banning, CA 92220
hereinafter referred to as the Obligor, in the sum of Ten (10 %) percent of the greatest
amount bid, for the payment of which we bind ourselves, our legal representatives, successors and assigns,
jointly and severally, firmly by these presents.

WHEREAS, Principal has submitted or is about to submit a proposal to Obligor on a contract for _____
Low Volt For Installation of Warehouse Security System

NOW, THEREFORE, if the said contract be awarded to Principal and Principal shall, within such time as may be
specified, enter into the contract in writing and give such bond or bonds as may be specified in the bidding or
contract documents with surety acceptable to Obligor; or if Principal shall fail to do so, pay to Obligor the
damages which Obligor may suffer by reason of such failure not exceeding the penalty of this bond, then this
obligation shall be void; otherwise to remain in full force and effect.

SIGNED, SEALED AND DATED this 4th day of January, 2017.

John David Hilberg dba Style Electric
(Principal)

By [Signature] (Seal)

Western Surety Company
(Surety)

By [Signature] (Seal)
ANGELICA A M BARNETT Attorney-in-Fact

SEE ATTACHED CALIFORNIA ACKNOWLEDGEMENT FOR NOTARIAL ACT TO COMPLY WITH
CALIFORNIA REQUIREMENTS.

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

CIVIL CODE § 1189

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of RIVERSIDE

On 1-4-17 before me, S. J. Yeakel, Notary Public
Date Here Insert Name and Title of the Officer

personally appeared Angelica A. M. Barnett
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Signature S. J. Yeakel
Signature of Notary Public

Place Notary Seal Above

OPTIONAL

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: Bid Bond Document Date: 1-4-17

Number of Pages: _____ Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: _____

☐ Corporate Officer — Title(s): _____

☐ Partner — ☐ Limited ☐ General

☐ Individual ☐ Attorney in Fact

☐ Trustee ☐ Guardian or Conservator

☐ Other: _____

Signer Is Representing: _____

Signer's Name: _____

☐ Corporate Officer — Title(s): _____

☐ Partner — ☐ Limited ☐ General

☐ Individual ☐ Attorney in Fact

☐ Trustee ☐ Guardian or Conservator

☐ Other: _____

Signer Is Representing: _____

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California }
County of Riverside }

On Jan. 4, 2017 before me, Emma Lucero Motte, Notary Public,
(here insert name and title of the officer)

personally appeared John D. Hilberg *****

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

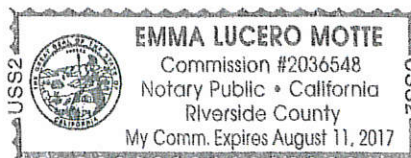
I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature

Emma Lucero Motte

(Seal)



Western Surety Company

POWER OF ATTORNEY - CERTIFIED COPY

Bond No 71861688

Know All Men By These Presents, that WESTERN SURETY COMPANY, a corporation duly organized and existing under the laws of the State of South Dakota, and having its principal office in Sioux Falls, South Dakota (the "Company"), does by these presents make, constitute and appoint ANGELICA A M BARNETT

its true and lawful attorney(s)-in-fact, with full power and authority hereby conferred, to execute, acknowledge and deliver for and on its behalf as Surety, bonds for:

Principal: John David Hilberg dba Style Electric

Obligee: City of Banning

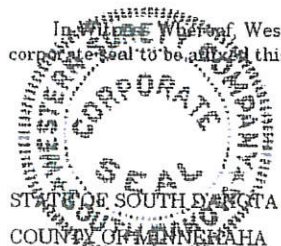
Amount: \$1,000,000.00

and to bind the Company thereby as fully and to the same extent as if such bonds were signed by the Senior Vice President, sealed with the corporate seal of the Company and duly attested by its Secretary, hereby ratifying and confirming all that the said attorney(s)-in-fact may do within the above stated limitations. Said appointment is made under and by authority of the following bylaw of Western Surety Company which remains in full force and effect.

"Section 7. All bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys in Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile."

All authority hereby conferred shall expire and terminate, without notice, unless used before midnight of April 4, 2017, but until such time shall be irrevocable and in full force and effect

In ~~WITNESS~~ Whereof, Western Surety Company has caused these presents to be signed by its Vice President Paul T. Bruflat, and its corporate seal to be affixed this 4th day of January, 2017

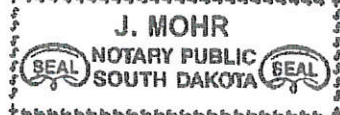


WESTERN SURETY COMPANY

Paul T. Bruflat

Paul T. Bruflat, Vice President

On this 4th day of January, in the year 2017, before me, a notary public, personally appeared Paul T. Bruflat, who being to me duly sworn, acknowledged that he signed the above Power of Attorney as the aforesaid officer of WESTERN SURETY COMPANY and acknowledged said instrument to be the voluntary act and deed of said corporation.



My Commission Expires June 23, 2021

I the undersigned officer of Western Surety Company, a stock corporation of the State of South Dakota, do hereby certify that the attached Power of Attorney is in full force and effect and is irrevocable, and furthermore, that Section 7 of the bylaws of the Company as set forth in the Power of Attorney is now in force

In testimony whereof, I have hereunto set my hand and seal of Western Surety Company this 4th day of January, 2017

WESTERN SURETY COMPANY

Paul T. Bruflat

Paul T. Bruflat, Vice President

To validate bond authenticity, go to www.cnasurety.com > Owner/Obligee Services > Validate Bond Coverage.



PO Box 5077 Sioux Falls SD 57117-5077

1-800-331-6053
Fax 1 605-335-0357
www.cnasurety.com
uwservices@cnasurety.com

DATE: January 4, 2017

AGENT CODE: 04-18699

ATTENTION: Angelica

Number of Pages: 3

RE: Bond 71861688 - John David Hilberg dba Style Electric

Low Volt For Installation of Warehouse Security System
10%

Contract Amount: \$99,463.00

Company Code: 601 - Western Surety Company

Thank you for placing this business with CNA Surety.

Please execute the requested bond(s) by using the documents sent with this fax/email. Sign the bond(s) and attach a gold colored seal from your Western Surety Company kit to each bond issued.

****Please advise us of the bid results as soon as they are available. Please complete and fax/email us the following:

Contract Price: \$ _____

Contract Date: _____

Next two lowest bidders: \$ _____

\$ _____

Was the principal the low bidder? ☐ Yes ☐ No

Do you need approval for the Performance and Payment bond at this time? ☐ Yes ☐ No

Please check your supply of gold seals periodically to ensure you have an adequate amount. To reorder gold seals, simply visit cnasurety.com and click on the "Order Supplies Here" icon under the Broker/Agent Services section.

****IMPORTANT NOTICE AND REMINDER:** Approval of the requested Bid Bond is NOT an approval of any final or other bonds that may be requested by this principal. Further, the Bid Bond approval is limited to the contract amount approved by the underwriter. If the anticipated bid exceeds this amount, you must contact the underwriter at 800-331-6053 to inquire about specific approval before filing the bid. Failure to receive approval could result in declination of any subsequent performance and payment bond(s) requested. Furthermore, we reserve the right to decline any bond for any reason per the terms of the General Indemnity Agreement, and shall not be liable to the principal or any person or entity for such declination.

Business Services

LIST OF SUBCONTRACTORS

NAME: Vision Security Systems	License No and Classification #783314 (C-10)	DBE/MBE __Yes ☒ No
ADDRESS: 23800 Sunnymead Bl. Ste G	Telephone: 951-924-4560 Fax: 951-924-7881	Ownership (Circle One) Minority Women <u>Not Applicable</u>
City, Zip: Moreno Valley, CA 92553	Bid Item No. 1018	% of Total bid 40%

NAME:	License No and Classification	DBE/MBE __Yes __No
ADDRESS:	Telephone: Fax:	Ownership (Circle One) Minority Women Not Applicable
City, Zip:	Bid Item No.	% of Total bid

NAME:	License No and Classification	DBE/MBE __Yes __No
ADDRESS:	Telephone: Fax:	Ownership (Circle One) Minority Women Not Applicable
City, Zip:	Bid Item No.	% of Total bid

LIST OF MATERIAL SUPPLIERS

NAME: Edist	MATERIAL(S) TO BE SUPPLIED	
ADDRESS: 1630 S. Grove Ave, # A	Telephone: 866-361-2652	Ownership (Circle One) Minority Women <u>Not Applicable</u>
City, Zip: Ontario, CA. 91761	Bid Item No. 1, 2, 3, 4, 5, 8, 9 10, 11, 12, 13, 16 17	% of Total bid 40%

NAME: Volutone	MATERIAL(S) TO BE SUPPLIED	
ADDRESS: 320 S. Milliken Ave. Ste. E	Telephone: 800-339-9981	Ownership (Circle One) Minority Women <u>Not Applicable</u>
City, Zip: Ontario, CA. 91761	Bid Item No. 14, 15	% of Total bid 3%

NAME: ADI	MATERIAL(S) TO BE SUPPLIED	
ADDRESS: 1737 Atlanta Ave. Ste. H1	Telephone: 951-787-6790	Ownership (Circle One) Minority Women <u>Not Applicable</u>
City, Zip: Riverside, CA. 92507	Bid Item No. 7, 8	% of Total bid 1%

LIST OF MATERIAL SUPPLIERS - cont.

NAME:	MATERIAL(S) TO BE SUPPLIED	
ADDRESS:	Telephone:	Ownership (Circle One) Minority Women Not Applicable
City, Zip:	Bid Item No.	% of Total bid

NAME:	MATERIAL(S) TO BE SUPPLIED	
ADDRESS:	Telephone:	Ownership (Circle One) Minority Women Not Applicable
City, Zip:	Bid Item No.	% of Total bid

NAME:	MATERIAL(S) TO BE SUPPLIED	
ADDRESS:	Telephone:	Ownership (Circle One) Minority Women Not Applicable
City, Zip:	Bid Item No.	% of Total bid

LIST OF MATERIALS

The Contractor shall submit this sheet with his Bid, completed, to list details of materials he intends to use. It shall be understood that where the Contractor elects not to use the material manufacturers called for in the Contract documents he will substitute only items of equal quality, durability, functional character and efficiency as determined by the Engineer. It is the Contractor's responsibility to ascertain prior to bidding the acceptability of substitutes. No adjustment to the Contract price will be made for Contractor's failure to seek approval of substitutes prior to submitting its bid, except as permitted herein. Only one manufacturer shall be listed for each item.

Item #	Item or Material Description	Qty	Manufacturer	Make & Model Number	Vendor / Supplier
1	Exit Devices Power Supply	1	VonDyprin	SDER8NL-083 760 P5873-P5914	Edist
2	Montise Lock Hinge	7	Schlage Stanley	L908005-010067 23-037-1CB622 LEFEBB17954260	Edist
3, 4, 5	Electric Strike	6	Trine	ED400-120RWS32	Edist
6	4-Door Tdr Kit	1	Pro3200	NC-Pro32E104	ADI
7	Dual Card Reader Boards	5	Pro3200	NC-Pro32R2	ADI
8	Card Reader Keyfob	14	ProxPro	HU5355A6K60	Edist
9, 10	NVR License	1	Black Jack	DWBIER2048T	Edist
11	Outdoor 20m Zoom Cameras	4	Acti	Acti 5MP	Edist
12	20m Bullet Cameras	10	Acti	Acti 10MP	Edist
14	OM3 50 micron Fiber Optic Cable	3	Clearline	6050125mm3P	Vidulone

No change shall be allowed of any material manufacturer listed above after receipt of Bids unless the manufacturer so listed cannot furnish materials meeting the Specifications. Should such change be allowed, there will be no increase in the amount of the Bid originally submitted.

ANTI-TRUST CLAIM

In submitting a Bid to a public purchasing body, the Bidder offers and agrees that if the Bid is accepted, it will assign to the purchasing body all rights, title and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. Section 15) or under the Cartwright Act (Chapter 2 of Part 2 of Division 7 of the Business and Professions Code) arising from purchases of goods, materials, or services by the Bidder for sale to the purchasing body pursuant to the Bid. Such assignment shall be made and become effective at the time the purchasing body tenders final payment to the Bidder.

DECLARATION OF ACCURACY

I, the undersigned, declare under penalty of perjury that the information presented in this bid, including without limitation the Contractor's license number and expiration date, are true and correct to the best of my knowledge. The bid of any Bidder not signed by the Bidder, or not containing the Bidder's license number and license expiration date, or containing information which is subsequently proven false, shall be considered nonresponsive and shall be rejected.

John D. Diney
Signature

Owner
Title

1-4-2017
Date

671451
Contractor's License No.

20-4652078
Federal ID No. (If applicable)

P.O. Box 201
Address

Murrieta, CA 92564
City, State, Zip

951-696-4604
Telephone

C-10
Type of License

09-30-2017
Expiration Date of License

(SEAL - if Bid is by a corporation)

ATTEST

CERTIFICATION
LABOR CODE - SECTION 1861

I, the undersigned Contractor, am aware of the provisions of Section 3700 et. Seq. of the Labor Code which requires every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions of that Code, and I, the undersigned Contractor, agree to and will comply with such provisions before commencing the performance of the Work of this Contract.

Contractor agrees to utilize federal job classifications for the submittal of the certified payrolls and further agrees to pay all of its employees the higher of the prevailing State or Federal wages.

CONTRACTOR:

Style Electric
Firm Name

John D. Hilberg
By

Owner
Title

QUESTIONNAIRE REGARDING BIDDERS

Number of years engaged in the contracting business under present business name 23
yrs.

List of at least the last three contracts performed which show experience in working on a project of a nature similar to that covered in this proposal. If none, so indicate. Attach separate list of references if necessary.

Year	Type of Work	Contract Amt.	Location	Contact person/phone
1 2015 2016	Security Fire, Access & Cameras	\$363,669.43	San Leandro, CA. Gilbert, AZ.	Jeff Seabrook 909-821-1664
2 2015 2016	Card Access, Cameras	\$32,318.72	LA, CA.	Danny Chandler 213-804-9608
3 2016	Electrical & Lighting Controls	\$10,000.00	Mira Loma	Dan Gilbert 909-225-4947
4				
5				
6				
7				

State of California Contractor's License No.: 671451, 783394

Contractor's License Expiration Date: 9/30/2017, 8/31/2017

CORPORATE CERTIFICATE

I, _____, certify that I am the Corporate Secretary of the _____ Corporation named as CONTRACTOR in the foregoing contract; that _____, who signed said contract on behalf of the CONTRACTOR was then _____ of said corporation; and that said contract was duly signed for and in behalf of said corporation by authority of its governing body and is within the scope of its corporate powers.

Name: _____

(SEAL)

ATTEST:

Name _____
(Please Print)

Title _____

Project 2016- 04EL Planner

Day Highlight: 1

Plan

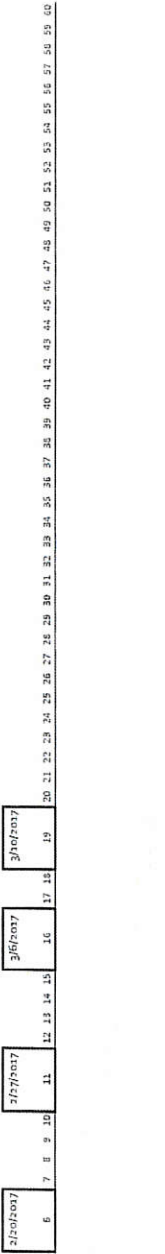
Actual

% Complete

Actual (beyond plan)

% Complete (beyond plan)

ACTIVITY	PLAN		ACTUAL		PERCENT	
	START	DURATION	START	DURATION	COMPLETE	
Pull Cable Week 1	1	5	0	0	0%	
Pull Cable Week 2	6	5	0	0	0%	
Install Hardware	11	5	0	0	0%	
Program	16	3	0	0	0%	
Users	19	1	0	0	0%	



SECTION 1.4
OF
PROCEDURAL DOCUMENTS

BID SUBMITTAL CHECKLIST

Bidder confirms that the following documents are fully completed, included in and made a part of its Bid.

- ☒ Bid – Page I-8
- ☒ Bid Schedule – I-9 - I-11
- ☒ Addenda Acknowledgement – I-12
- ☒ Non-Collusion Affidavit – I-13*
- ☐ Bid Security or Bond – I-14, I-23 & I-24*
- ☒ List of Subcontractors – I-15
- ☒ List of Material Suppliers – I-16 & I-17
- ☒ List of Materials – I-18
- ☒ Declaration of Accuracy – I-19
- ☒ Labor Code Certification – I-20
- ☐ Questionnaire Regarding Bidders – I-21
- ☒ Corporate Certificate – I-29*
- ☒ Preliminary Project Schedule
- ☒ Bid Submittal Checklist – I-22

* Must be Notarized

Failure to provide all items identified on the Bidder Submittal Checklist with the bid may result in the bid being deemed non-responsive and may result in the bid being rejected.

Confirmed by Bidder

John D. Huberg
(signature of authorized representative)

Print Name:

JOHN D. HUBERG

Corporate Title:

Owner

SECTION 1.6
OF
PROCEDURAL DOCUMENTS

AGREEMENT

THIS AGREEMENT, made this 24th day of January, 2017 by and between the CITY OF BANNING, hereinafter called "Owner" doing business as a corporation hereinafter called "Contractor".

WITNESSETH: That for and in consideration of the payments and agreements hereinafter mentioned, it is agreed that:

1. The Contractor will commence and complete the **Project No. 2016-04EL, "Installation of a Warehouse Security System"** as per the specifications.
2. The Contractor will furnish all of the material, supplies, tools, equipment, labor and other services necessary for the construction and completion of the Project described herein.
3. The Contractor will commence the Work required by the Contract Documents as directed by City of Banning designated personnel.
4. Owner and Contractor have discussed the provisions of Civil Code 1671 and the damages, which may be incurred by Owner if the Work is not completed within the time specified in this Agreement. Owner and Contractor hereby represent that at the time of signing this Agreement, it is impractical and extremely difficult to fix the actual damage which will be incurred by owner if the Work is not completed within the number of working days allowed.
5. The Contractor hereby acknowledges that the plans and specifications are made as a part of this contract.
6. The Contractor agrees to perform all of the Work described in the Contract Documents and comply with the terms therein for the sum Ninety-Nine Thousand Four-Hundred Sixty-Three Dollars and Thirty-One Cents (\$99,463.31) or as shown in the Notice of Award; subject to additions and deductions, if any, in accordance with said documents. Payment shall be made in accordance with the Contract Documents. Contractor may, at his sole cost and expense, substitute securities equivalent to any moneys withheld by the Owner to ensure performance under the contract. Such securities shall be deposited with the Owner or with a state or federally chartered bank acceptable to owner as escrow agent who shall pay such moneys to the Contractor upon satisfactory completion of the contract. The Contractor shall be the beneficial owner of any securities substituted for monies withheld and shall receive any interest thereon. Securities eligible for substitution shall include those listed in Public Contract Code Section 22300.

1. The term "Contract Documents" means and includes the following:

- a. Invitation for Bids – Section I
- b. Instruction to Bidders
- c. Bid
- d. Bid Bond
- e. Agreement
- f. Payment Bond
- g. Contract Performance Bond
- h. Certificates of Insurance and Endorsements
- i. Notice of Award
- j. Notice to Proceed
- k. Change Orders
- l. Section II - General Conditions
- m. Section III - Supplemental General Conditions
- n. Section IV - Special Provisions, Standard Drawings and Details
- o. Specifications prepared by the City of Banning or consultant
- p. Addenda:

No. 1, dated December 22, 2016

- 8. The owner will pay to the Contractor in the manner and at such times as set forth in the General Conditions such amounts as required by the Contract Documents.
- 9. This Agreement shall be binding upon all parties hereto and their respective heirs, executors, administrators, successors, and assigns.
- 10. Should any litigation or arbitration be commenced between the parties hereto concerning said project, any provisions of this Contract, or the rights and obligations of either in relation thereto the party, Owner or Contractor, prevailing in such litigation shall be entitled, in addition to such other relief as may be granted, to a reasonable sum as and for his attorney's fees in such litigation, and court costs.
- 11. Pursuant to Section 1770 et. seq., the following, of the California Labor Code, the successful bidder shall pay not less than the higher of State or Federal prevailing rate of per diem wages. The owner has obtained the State Prevailing wage rates from the California Department of Industrial Relations. Copies of such prevailing rate of per diem wages are on file at the office of the owner, which copies shall be made available for review to any interested party on request.

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Agreement in copies each of which shall be deemed an original on the date first above written.

OWNER:

CITY OF BANNING:

By: _____

Name: _____
Please Type

Title: _____

ATTEST:

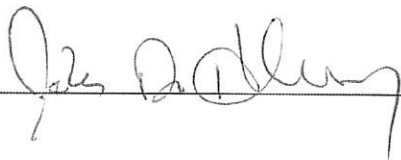
By: _____

Name: _____

Title: _____

CONTRACTOR:

(SEAL)

By: 

Name: John D. Hilberg

Title: Owner

Please Type

Address: P. O. Box 201

Murrieta, CA 92564

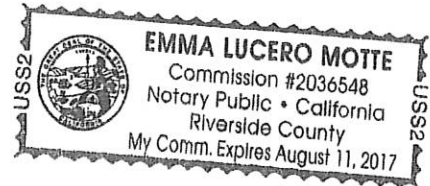
Contractor's License No. 671451

ATTEST:

By: _____

Name: _____

Title: _____



All signatures on this Contract Agreement on behalf of the Contractor must be acknowledged before a Notary Public. In the event that the Contractor is a corporation, the President/Vice President and the corporate secretary of the corporation must sign and the corporate seal must be affixed thereto.

SECTION 1.7
OF
PROCEDURAL DOCUMENTS

PAYMENT BOND
(CALIFORNIA PUBLIC WORK)

KNOW ALL MEN BY THESE PRESENTS:

THAT WHEREAS, the City of Banning
(referred to hereinafter as "Obligee") has awarded
to John D. Hilberg - Style Electric (hereinafter
designated as the "Contractor") a contract dated January 4, 2017, for work
described as follows:

Project No. 2016-04EL, "Installation of a Warehouse Security System" (hereinafter referred
to as the "Public Work Contract"); and

WHEREAS said Contractor is required to furnish a bond in connection with said Public Work
Contract, and pursuant to Section 3247 of the California Civil Code;

NOW, THEREFORE, we John D. Hilberg, the
undersigned Contractor, as Principal, and Style Electric, a
corporation organized and existing under the laws of the State of California, and
duly authorized to transact business under the laws of the State of California, as Surety, are held
and firmly bound unto the CITY OF BANNING and to any and all persons, companies or
corporation entitled to file stop notices under Section 3181 of the California Civil Code in the
sum of Ninety Nine Thousand, Four Hundred, Fifty Three Dollars & Thirty One Cents
Dollars (\$ 99,463.31), said sum being not less than 100 percent of the total amount
payable by the said obligee under the terms of the said Public Work Contract, for which payment
will and truly to be made, we bind ourselves, our heirs, executors and administrators, successors
and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that, if said Contractor, his or its heirs,
executors, administrators, successors or assigns, or Subcontractors, shall fail to pay for any
materials, provisions, vendor or other supplies or teams, implements or machinery used in, upon,
for or about the performance of the Public Work contracted to be done, or for any work or labor
thereon of any kind, or for amounts due under the Unemployment Insurance Code with respect
to such work or labor, or for any amounts required to be deducted, withheld, and paid over to the
Franchise Tax Board from the wages of employees of said Contractor and his Subcontractors
pursuant to Section 18806 of the Revenue and Taxation Code with respect to such work and
labor as required by the provisions of Section 3247 through 3252 of the Civil Code, the Surety or
Sureties hereon will pay for the same in an amount not exceeding the sum specified in this bond,
otherwise the above obligation shall be void. In case suit is brought upon this bond, the said

Surety or Sureties will pay a reasonable attorney's fee to be fixed by the Court. In addition to the provisions herein above, it is agreed that this bond will inure to the benefit of any and all persons, companies and corporations entitled to serve stop notices under Section 3181 of the Civil Code, so as to give a right of action to them or their assigns in any suit brought upon this bond.

The Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration or additions to the terms of the said Public Work Contract or to the work to be performed there under or the Specifications accompanying the same shall in any way affect its obligations on this bond, and it does hereby waive notice of any such change, extension of time, alteration or addition to the terms of the Contract or to the work or to the Specifications.

No final settlement between the Obligee and the Contractor hereunder shall abridge the right of any beneficiary hereunder, whose claim may be unsatisfied.

IN WITNESS WHEREOF, we have hereunto set our hands and seals this 4th
day of January, 2017.

PRINCIPAL:

John D. Huber

By John D. Huber

SURETY:

By _____

Attorney-in-fact

IMPORTANT: Surety companies executing Bonds must possess a certificate of authority from the California Insurance Commissioner authorizing them to write surety insurance defined in Section 105 of the California Insurance Code.

**CALIFORNIA
ALL PURPOSE ACKNOWLEDGMENT**

STATE OF CALIFORNIA)
)
COUNTY OF RIVERSIDE) S.S.

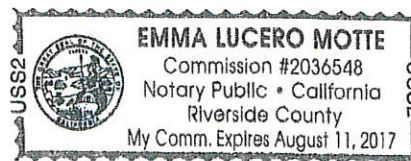
On Jan. 4, 2017 before me, Emma Lucero Motte, Notary ^{Public} personally appeared John D. Hilberg who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/~~are~~ subscribed to the within instrument and acknowledged to me that (he/~~she/they~~) executed the same in his/~~her/their~~/ authorized capacity(ies), and that by his/~~her/their~~ signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Emma Lucero Motte
Signature of Notary Public

(SEAL)



CAPACITY CLAIMED BY SIGNER:

Though statute does not require the notary to fill in the data below, doing so may prove invaluable to persons relying on the document.

X Individual (s)
____ Corporate Officer (s) _____ and _____
 Titles and
____ Partner(s) ____ Limited ____ General
____ Attorney-in-fact
____ Trustee (s)
____ Guardian/Conservator
____ Other: _____

Signer is representing: Self

ATTENTION NOTARY: Although the information requested below is optional, it could prevent fraudulent attachment of this certificate to an unauthorized document.

Title of type of document: Section 1.7 Procedural Documents, Payment Bond
Number of pages: 1.2 thru 1.43
Date of document: January 4, 2017
Signer(s) other than named above: NONE

This Certificate must be attached to the document described above

SECTION 1.8
OF
PROCEDURAL DOCUMENTS

CONTRACT PERFORMANCE BOND
(CALIFORNIA PUBLIC WORK)

KNOW ALL MEN BY THESE PRESENTS:

THAT WHEREAS, the CITY OF BANNING (referred to hereinafter as "Obligee") has awarded to John D. Hilberg - Style Electric (hereinafter designated as the "Contractor") a contract dated January 4, 2017, for work described as follows:

Project No. 2016-04EL, "Installation of a Warehouse Security System" (hereinafter referred to as the "Public Work Contract"); and

WHEREAS, the Contractor is required by said Public Work Contract to perform the terms thereof and to provide a bond both for the performance and guaranty thereof.

NOW, THEREFORE, we John D. Hilberg the undersigned Contractor, as Principal, and Style Electric, a corporation organized and existing under the laws of the State of California, and duly authorized to transact business under the laws of the State of California, as Surety, are held and firmly bound unto the CITY OF BANNING in the sum of Ninety Nine Thousand, Four Hundred, Fifty Three Dollars & Thirty Cents (\$ 99,463.31), said sum being not less than 100 percent of the total amount payable by the said obligee under the terms of the said Public Work Contract, for which amount well and truly to be made, we bind ourselves, our heirs, executors and administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that, if the bounden Principal, his or its heirs, executors, administrators, successors or assigns, shall in all things stand to and abide by, and well and truly keep and perform the covenants, conditions and agreements in the said Public Work Contract and any alteration thereof made as therein provided, on his or its part, to be kept and performed at the time and in the manner therein specified, and in all respects according to their intent and meaning; and shall faithfully fulfill the one-year guarantee of all materials and workmanship; and indemnify and save harmless the Obligee, its officers and agents, as stipulated in said Public Work Contract, then this obligation shall become null and void; otherwise it shall be and remain in full force and effect. In case suit is brought upon this bond, the said Surety will pay to Obligee a reasonable attorney's fee to be fixed by the Court.

The said Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration or additions to the terms of the said Public Work Contract or to the work to be performed there under or the Specifications accompanying the same shall in any way affect its obligations on this bond, and it does hereby waive notice of any such change, extension of time, alteration or addition to the terms of the Contract or to the work or to the Specifications.

No final settlement between the Obligee and the Contractor hereunder shall abridge the right of any beneficiary hereunder, whose claim may be unsatisfied.

IN WITNESS WHEREOF, we have hereunto set our hands and seals this _____ day of _____, 2017.

PRINCIPAL:

By _____

SURETY:

By _____
Attorney-in-fact

The rate of premium on this bond is _____ per thousand.

The total amount of premium charged, \$ _____. (The above must be filled in by corporate surety.)

IMPORTANT: Surety companies executing Bonds must possess a certificate of authority from the California Insurance Commissioner authorizing them to write surety insurance defined in Section 105 of the California Insurance Code.

**CALIFORNIA
ALL PURPOSE ACKNOWLEDGMENT**

STATE OF CALIFORNIA)
)
COUNTY OF _____) s.s.

On _____ before me, _____, Notary Public personally appeared _____ who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that (he/she/they) executed the same in his/her/their/ authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

(SEAL)

Signature of Notary Public

CAPACITY CLAIMED BY SIGNER:

Though statute does not require the notary to fill in the data below, doing so may prove invaluable to persons relying on the document.

____ Individual (s)
____ Corporate Officer (s) _____ and _____
 Titles and
____ Partner(s) _____ Limited _____ General
____ Attorney-in-fact
____ Trustee (s)
____ Guardian/Conservator
____ Other: _____

Signer is representing: _____

ATTENTION NOTARY: Although the information requested below is optional, it could prevent fraudulent attachment of this certificate to an unauthorized document.

Title of type of document: _____

Number of pages: _____

Date of document: _____

Signer(s) other than named above: _____

This Certificate must be attached to the document described above



Western Surety Company

BID BOND
(Percentage)

Bond Number 71861688

KNOW ALL PERSONS BY THESE PRESENTS, That we John David Hilberg dba Style Electric
_____ of
19770 Avenida De Arboles, Murrieta, CA 92562 _____, hereinafter
referred to as the Principal, and Western Surety Company
as Surety, are held and firmly bound unto City of Banning
of 99 E. Ramsey, Banning, CA 92220
hereinafter referred to as the Obligor, in the sum of Ten (10 %) percent of the greatest
amount bid, for the payment of which we bind ourselves, our legal representatives, successors and assigns,
jointly and severally, firmly by these presents.

WHEREAS, Principal has submitted or is about to submit a proposal to Obligor on a contract for _____
Low Volt For Installation of Warehouse Security System

NOW, THEREFORE, if the said contract be awarded to Principal and Principal shall, within such time as may be
specified, enter into the contract in writing and give such bond or bonds as may be specified in the bidding or
contract documents with surety acceptable to Obligor; or if Principal shall fail to do so, pay to Obligor the
damages which Obligor may suffer by reason of such failure not exceeding the penalty of this bond, then this
obligation shall be void; otherwise to remain in full force and effect.

SIGNED, SEALED AND DATED this 4th day of January, 2017.

John David Hilberg dba Style Electric
(Principal)

By [Signature] (Seal)

Western Surety Company
(Surety)

By [Signature] (Seal)
ANGELICA A M BARNETT Attorney-in-Fact

SEE ATTACHED CALIFORNIA ACKNOWLEDGEMENT FOR NOTARIAL ACT TO COMPLY WITH
CALIFORNIA REQUIREMENTS.

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

CIVIL CODE § 1189

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)

County of RIVERSIDE)

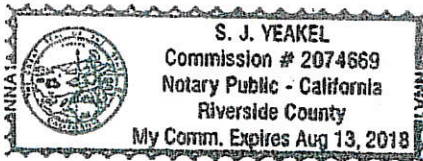
On 1-4-17 before me, S. J. Yeakel, Notary Public
Date Here Insert Name and Title of the Officer

personally appeared Angelica A. M. Barnett
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Signature S. J. Yeakel
Signature of Notary Public

Place Notary Seal Above

OPTIONAL

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: Bid Bond Document Date: 1-4-17

Number of Pages: _____ Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: _____

☐ Corporate Officer — Title(s): _____

☐ Partner — ☐ Limited ☐ General

☐ Individual ☐ Attorney in Fact

☐ Trustee ☐ Guardian or Conservator

☐ Other: _____

Signer Is Representing: _____

Signer's Name: _____

☐ Corporate Officer — Title(s): _____

☐ Partner — ☐ Limited ☐ General

☐ Individual ☐ Attorney in Fact

☐ Trustee ☐ Guardian or Conservator

☐ Other: _____

Signer Is Representing: _____

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California }
County of Riverside }

On Jan. 4, 2017 before me, Emma Lucero Motte, Notary Public,
(here insert name and title of the officer)

personally appeared John D. Hilberg *****

who proved to me on the basis of satisfactory evidence to be the person(~~s~~) whose name(~~s~~) is/~~are~~ subscribed to the within instrument and acknowledged to me that he/~~she~~/they executed the same in his/~~her~~/their authorized capacity(~~ies~~), and that by his/~~her~~/their signature(~~s~~) on the instrument the person(~~s~~), or the entity upon behalf of which the person(~~s~~) acted, executed the instrument.

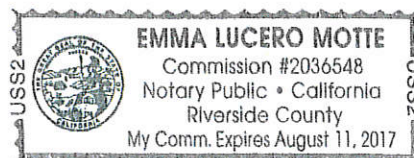
I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature

Emma Lucero Motte

(Seal)



Western Surety Company

POWER OF ATTORNEY - CERTIFIED COPY

Bond No 71861688

Know All Men By These Presents, that WESTERN SURETY COMPANY, a corporation duly organized and existing under the laws of the State of South Dakota, and having its principal office in Sioux Falls, South Dakota (the "Company"), does by these presents make, constitute and appoint ANGELICA A M BARNETT

its true and lawful attorney(s)-in-fact, with full power and authority hereby conferred, to execute, acknowledge and deliver for and on its behalf as Surety, bonds for:

Principal: John David Hilberg dba Style Electric

Obligee: City of Banning

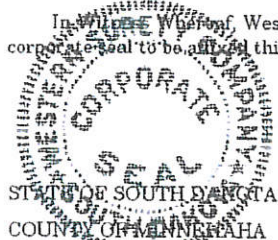
Amount: \$1,000,000.00

and to bind the Company thereby as fully and to the same extent as if such bonds were signed by the Senior Vice President, sealed with the corporate seal of the Company and duly attested by its Secretary, hereby ratifying and confirming all that the said attorney(s)-in-fact may do within the above stated limitations. Said appointment is made under and by authority of the following bylaw of Western Surety Company which remains in full force and effect.

"Section 7. All bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys in Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile."

All authority hereby conferred shall expire and terminate, without notice, unless used before midnight of April 4, 2017, but until such time shall be irrevocable and in full force and effect.

In Witness Whereof, Western Surety Company has caused these presents to be signed by its Vice President, Paul T. Bruflat, and its corporate seal to be affixed this 4th day of January, 2017.

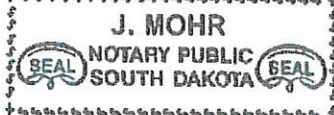


WESTERN SURETY COMPANY

Paul T. Bruflat

Paul T. Bruflat, Vice President

On this 4th day of January, in the year 2017, before me, a notary public, personally appeared Paul T. Bruflat, who being to me duly sworn, acknowledged that he signed the above Power of Attorney as the aforesaid officer of WESTERN SURETY COMPANY and acknowledged said instrument to be the voluntary act and deed of said corporation.



J. Mohr

Notary Public - South Dakota

My Commission Expires June 23, 2021

I the undersigned officer of Western Surety Company, a stock corporation of the State of South Dakota, do hereby certify that the attached Power of Attorney is in full force and effect and is irrevocable, and furthermore that Section 7 of the bylaws of the Company as set forth in the Power of Attorney is now in force.

In testimony whereof, I have hereunto set my hand and seal of Western Surety Company this 4th day of January, 2017.

WESTERN SURETY COMPANY

Paul T. Bruflat

Paul T. Bruflat, Vice President

To validate bond authenticity, go to www.cnasurety.com > Owner/Obligee Services > Validate Bond Coverage.



PO Box 5077 Sioux Falls SD 57117-5077

1-800-331-6053
Fax 1 605-335-0357
www.cnasurety.com
uwservices@cnasurety.com

DATE: January 4, 2017

AGENT CODE: 04-18090

ATTENTION: Angelica

Number of Pages: 3

RE: Bond 71861688 - John David Hilberg dba Style Electric

Low Volt For Installation of Warehouse Security System
10%

Contract Amount: \$99,463.00

Company Code: 601 - Western Surety Company

Thank you for placing this business with CNA Surety.

Please execute the requested bond(s) by using the documents sent with this fax/email. Sign the bond(s) and attach a gold colored seal from your Western Surety Company kit to each bond issued.

****Please advise us of the bid results as soon as they are available. Please complete and fax/email us the following:

Contract Price: \$ _____

Contract Date: _____

Next two lowest bidders: \$ _____

\$ _____

Was the principal the low bidder? ☐ Yes ☐ No

Do you need approval for the Performance and Payment bond at this time? ☐ Yes ☐ No

Please check your supply of gold seals periodically to ensure you have an adequate amount. To reorder gold seals, simply visit cnasurety.com and click on the "Order Supplies Here" icon under the Broker/Agent Services section.

****IMPORTANT NOTICE AND REMINDER:** Approval of the requested Bid Bond is NOT an approval of any final or other bonds that may be requested by this principal. Further, the Bid Bond approval is limited to the contract amount approved by the underwriter. If the anticipated bid exceeds this amount, you must contact the underwriter at 800-331-6053 to inquire about specific approval before filing the bid. Failure to receive approval could result in declination of any subsequent performance and payment bond(s) requested. Furthermore, we reserve the right to decline any bond for any reason per the terms of the General Indemnity Agreement, and shall not be liable to the principal or any person or entity for such declination.

Business Services



CITY OF BANNING CITY COUNCIL REPORT

TO: CITY COUNCIL

FROM: Michael Rock, City Manager

PREPARED BY: Alejandro Diaz, Chief of Police

MEETING DATE: January 24, 2017

SUBJECT: Report discussing an Ordinance authorizing the Banning City Council to allow permit parking on the San Gorgonio Overpass

RECOMMENDATION:

Staff recommends that the San Gorgonio Overpass be marked red, no parking.

JUSTIFICATION:

During conference calls with the California Department of Transportation (CALTRANS) supervisory personnel, staff learned that although California Vehicle Code 22500 (k) (Attachment A) allows local jurisdictions to write ordinances and or resolutions to allow permit parking on overpass/bridges, with prior approval of CALTRANS, CALTRANS will not be approving said ordinances or resolutions.

The justification provided by CALTRANS negating approval of ordinances or resolutions in jurisdictions where CALTRANS controlled overpasses and bridges are present was; CALTRANS has to approve all overpasses/bridges, bringing additional liability to the state and local jurisdictions. Furthermore, specific to the date of the build of the San Gorgonio Overpass (the 1960's), CALTRANS felt that the addition of excessive weight to the overpass would compromise the tensile strength of the structure, possibly causing significant internal damage to the support columns.

Additionally, it was the opinion of CALTRANS that the best course of action would be to disallow parking on the Overpass by marking the curbs red. This determination according to CALTRANS personnel, is based on the I-10 Freeway Maintenance Agreement which states: The CITY will maintain all portions of the structure above the bridge deck, as above specified, including lighting installations, as well as all traffic service facilities, signals, signs, pavement markings, etc. (Attachment B).

BACKGROUND:

The San Gorgonio Overpass has been a point of contention for the past few years. The overpass has been used by citizens as an area to show support for our troops, fallen police officers, and to celebrate special holidays related to our military.

The Banning Police Department was assigned with researching the allowance of permit parking on the San Gorgonio Overpass. Specifically, staff was asked to write an ordinance giving the Council authority regulating permit parking on the San Gorgonio Overpass. Research for an ordinance was conducted based on:

Vehicle Code section 22500 (k): Local authorities, by ordinance or resolution, may permit parking on these bridges on state highways in their respective jurisdictions if the ordinance or resolution is first approved in writing by the Department of Transportation (CALTRANS).

FISCAL IMPACT:

None

OPTIONS:

1. Council can direct staff to mark curbs red, disallowing parking on the San Gorgonio Overpass.
2. Council can direct staff to seek other remedies.

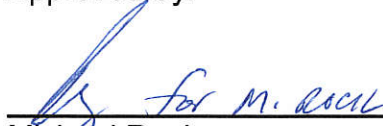
STRATEGIC PLAN OBJECTIVE:

This request supports the City's strategic goal related to "Public Health and Safety".

ATTACHMENTS:

1. Attachment A, CVC 25000
2. Attachment B, Freeway Maintenance Agreement

Approved by:



Michael Rock
City Manager

ATTACHMENT A

CVC 22500. No person shall stop, park, or leave standing any vehicle whether attended or unattended, except when necessary to avoid conflict with other traffic or in compliance with the directions of a peace officer or official traffic control device, in any of the following places:

(a) Within an intersection, except adjacent to curbs as may be permitted by local ordinance.

(b) On a crosswalk, except that a bus engaged as a common carrier or a taxicab may stop in an unmarked crosswalk to load or unload passengers when authorized by the legislative body of any city pursuant to an ordinance.

(c) Between a safety zone and the adjacent right-hand curb or within the area between the zone and the curb as may be indicated by a sign or red paint on the curb, which sign or paint was erected or placed by local authorities pursuant to an ordinance.

(d) Within 15 feet of the driveway entrance to any fire station. This subdivision does not apply to any vehicle owned or operated by a fire department and clearly marked as a fire department vehicle.

(e) In front of a public or private driveway, except that a bus engaged as a common carrier, schoolbus, or a taxicab may stop to load or unload passengers when authorized by local authorities pursuant to an ordinance.

In unincorporated territory, where the entrance of a private road or driveway is not delineated by an opening in a curb or by other curb construction, so much of the surface of the ground as is paved, surfaced, or otherwise plainly marked by vehicle use as a private road or driveway entrance, shall constitute a driveway.

(f) On any portion of a sidewalk, or with the body of the vehicle extending over any portion of a sidewalk, except electric carts when authorized by local ordinance, as specified in Section 21114.5. Lights, mirrors, or devices that are required to be mounted upon a vehicle under this code may extend from the body of the vehicle over the sidewalk to a distance of not more than 10 inches.

(g) Alongside or opposite any street or highway excavation or obstruction when stopping, standing, or parking would obstruct traffic.

(h) On the roadway side of any vehicle stopped, parked, or standing at the curb or edge of a highway, except for a schoolbus when stopped to load or unload pupils in a business or residence district where the speed limit is 25 miles per hour or less.

(i) Except as provided under Section 22500.5, alongside curb space authorized for the loading and unloading of passengers of a bus engaged as a common carrier in local transportation when indicated by a sign or red paint on the curb erected or painted by local authorities pursuant to an ordinance.

(j) In a tube or tunnel, except vehicles of the authorities in charge, being used in the repair, maintenance, or inspection of the facility.

(k) Upon a bridge, except vehicles of the authorities in charge,

being used in the repair, maintenance, or inspection of the facility, and except that buses engaged as a common carrier in local transportation may stop to load or unload passengers upon a bridge where sidewalks are provided, when authorized by local authorities pursuant to an ordinance, and except that local authorities pursuant to an ordinance or the Department of Transportation pursuant to an order, within their respective jurisdictions, may permit parking on bridges having sidewalks and shoulders of sufficient width to permit parking without interfering with the normal movement of traffic on the roadway. Local authorities, by ordinance or resolution, may permit parking on these bridges on state highways in their respective jurisdictions if the ordinance or resolution is first approved in writing by the Department of Transportation. Parking shall not be permitted unless there are signs in place, as may be necessary, to indicate the provisions of local ordinances or the order of the Department of Transportation.

ATTACHMENT B

FREEWAY MAINTENANCE AGREEMENT

~~ORIGINAL~~

THIS AGREEMENT, made and entered into, in duplicate this 27th day of May, 1986, by and between the State of California, acting by and through the Department of Transportation, hereinafter referred to as "the STATE", and the City of Banning, hereinafter referred to as "the CITY", witnesseth:

WHEREAS, on April 14, 1956 a freeway agreement was executed between the CITY and the STATE wherein the CITY agreed and consented to certain adjustments of the CITY street system required for the development of that portion of State Highway Route 10, within the current limits of the CITY of BANNING, as a freeway, and the CITY has annexed areas within the COUNTY and has assumed the obligation of maintenance from the COUNTY and

WHEREAS, said freeway has now been completed or is nearing completion and the parties hereto mutually desire to clarify the division of maintenance responsibility as to separation structures, and CITY streets or portions thereof and landscaped areas, with the freeway limits, and

WHEREAS, Under the above freeway agreements, the CITY has resumed or annexed control and maintenance over each of the relocated or reconstructed CITY streets except of those portions thereof adopted as a part of the freeway proper, and

WHEREAS, this freeway maintenance agreement supersedes all previous freeway maintenance agreements on State Highway Route 10 between the STATE and the CITY.

MAINTENANCE DEFINED:

Maintenance is defined in Section 27b of the Streets Highways Code as follows:

- Sec. 27. "(a) The preservation and keeping of rights of way, each type of roadway, structure, safety convenience or device, planting, illumination equipment and other facility, in the safe and usable condition to which it has been improved or constructed, but does not include reconstruction or other improvement.
- (b) Operation of special safety conveniences and devices, and illuminating equipment.
- (c) The special or emergency maintenance or repair necessitated by accidents or by storms or other weather conditions, slides, settlements or other unusual or unexpected damage to a roadway, structure or facility."

NOW THEREFORE, IT IS AGREED:

1. When a planned future improvement has been constructed, a minor revision has been effected within the limits of the freeway herein described or when limits have been revised by annexation, which affect the division of maintenance, the Department will provide a new dated and revised Exhibit "A", which is made a part hereof by this reference, which will supersede the original exhibit and which will become part of this agreement.

2. VEHICULAR OVERCROSSINGS

The STATE will maintain, at STATE expense, the entire structure below the deck surface except as hereinafter provided. The CITY will maintain, at CITY expense, the deck and/or surfacing and shall perform such work as may be necessary to provide an impervious and/or otherwise suitable surface. The CITY will also maintain all portions of the structure above the bridge deck, as above specified, including lighting installations, as well as all traffic service facilities (signals, signs, pavement markings, etc.) that may be required for the benefit or control of CITY street traffic.

At such locations, as shall be determined by the STATE, screening shall be placed on STATE freeway overpasses on which pedestrians are allowed (as directed by Section 92.6 of the Streets and Highways Code). All screens installed under this program will be maintained by the STATE (at STATE expense).

3. VEHICULAR UNDERCROSSINGS

The STATE will maintain the structure proper. The roadway section, including the traveled way, shoulders, curbs sidewalks, walls (including eliminating graffiti), drainage installations, lighting installations and traffic service facilities that may be required for the benefit or control of CITY street traffic will be maintained by the CITY.

4. PEDESTRIAN OVERCROSSINGS

The STATE will maintain, at STATE expense, the entire structure below the top of the concrete deck surface, exclusive of any surface treatment thereon. The CITY will maintain, at CITY expense, the top of the concrete deck surface, together with any surface treatment thereon, and all portions of the structure above the concrete deck surface, EXCEPT SCREENING which will be maintained by the STATE at STATE expense, and shall perform such other work as may be necessary to provide an

impervious and otherwise suitable surface. The CITY will also maintain all traffic service facilities provided for the benefit or control of pedestrian traffic.

5. PEDESTRIAN UNDERCROSSING

The STATE will maintain the structure from a structural standpoint. The CITY will maintain all drainage and lighting installations and will be responsible for all cleaning and painting as may be required to keep the structure free of debris and graffiti.

6. SOUND WALLS

The STATE will maintain the structure from a structural standpoint. The CITY will be responsible for all cleaning and painting as may be required to keep the CITY'S side of the structure free of debris and graffiti.

7. LANDSCAPED AREAS ADJACENT TO CROSSING STRUCTURES

Landscaped areas within the limits reserved for freeway use, including traffic interchanges and on and off ramp areas but excluding frontage road areas, will be maintained by the STATE, at STATE expense. All plantings or other types of roadside development lying outside of the area reserved for freeway use will be maintained by the CITY at CITY expense.

8. INTERCHANGE OPERATION

It is the responsibility of the STATE to provide efficient operation of freeway interchanges including ramp connections to local streets. The STATE will not pay for the maintenance, repair, servicing, or power for ordinary street lighting; however, lighting at intersections which qualifies as safety lighting under current warrants will be paid for by the STATE. The maintenance and operation costs of safety lighting, traffic signals or other necessary electrically operated traffic control devices at ramp connections to CITY streets shall be shared, between the STATE and the CITY on a prorata basis in the same ratio as the number of legs of the interchange under each jurisdiction bears to the total number of legs. Timing of traffic signals shall be the responsibility of the STATE.

9. LIABILITY

It is understood and agreed that neither the STATE, nor any officer or employee thereof is responsible for any damage or liability occurring by reason of anything done or omitted to be done by the CITY under or in connection with any work, authority or jurisdiction delegated to the CITY under the Freeway Agreement and this Freeway

Maintenance Agreement. It is also understood and agreed that, pursuant to Government Code Section 895.4, the CITY shall defend and fully indemnify and hold the STATE harmless for any damage or liability occurring by reason of anything done or omitted to be done by the CITY under or in connection with any work, authority or jurisdiction delegated to the CITY under the Freeway Agreement and this Freeway Maintenance Agreement.

It is understood and agreed that neither the CITY nor any officer or employee thereof, is responsible for any damage or liability occurring by reason of anything done or omitted to be done by the STATE under or in connection with any work, authority or jurisdiction not delegated to the CITY under the Freeway Agreement and this Freeway Maintenance Agreement. It is also understood and agreed, that pursuant to the Government Code Section 895.4, the STATE shall defend and fully indemnify and hold the CITY harmless from any damage or liability occurring by reason of anything done or omitted to be done by the STATE under or in connection with any work, authority or jurisdiction not delegated to the CITY under the Freeway Agreement and this Freeway Maintenance Agreement.

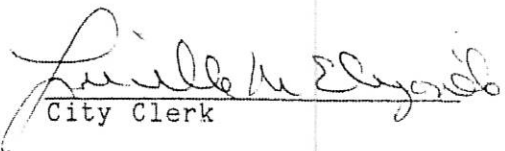
10. EFFECTIVE DATE

This Agreement supersedes to the extent that this is in conflict with previous freeway maintenance agreements entered into by the STATE and the CITY on Route 10 and shall be effective upon the date of its execution by the STATE, it being understood and agreed, however, that the execution of this Freeway Maintenance Agreement shall not affect any pre-existing obligations of the CITY to maintain designated areas pursuant to prior written notice from the STATE that work in such areas, which the CITY has agreed to maintain pursuant to the terms of the Freeway Agreement, has been completed.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals the day and year first above written.

CITY OF BANNING

By 
Mayor

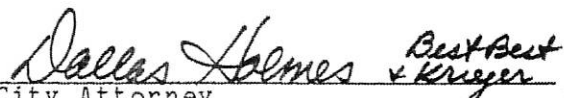

City Clerk

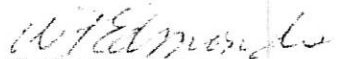
Approved as to form and procedure:

STATE OF CALIFORNIA
DEPARTMENT OF TRANSPORTATION

LEO J. TROMBATORE
Director of Transportation

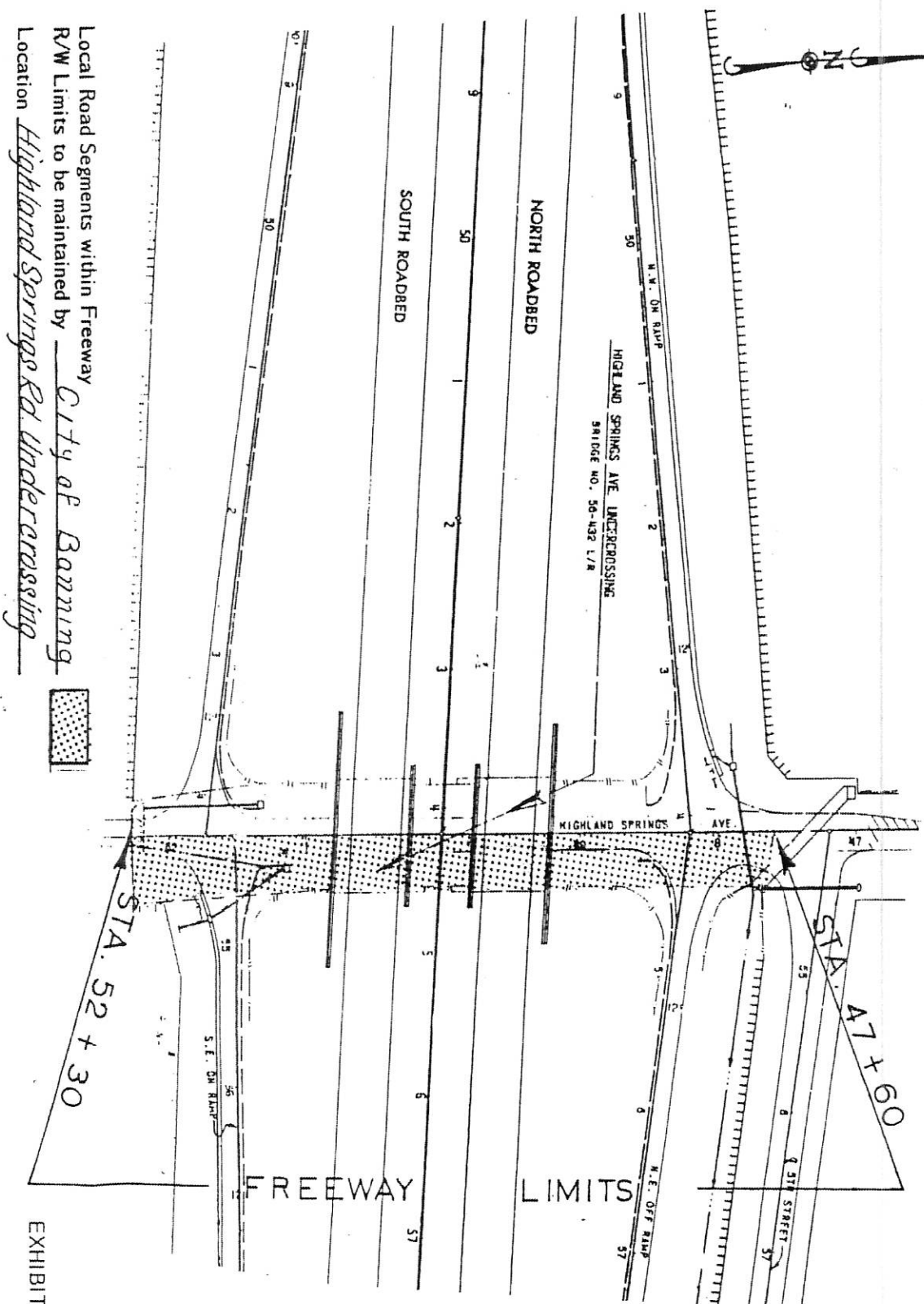
Attorney
Department of Transportation

 Dallas Holmes ^{Best Best} + Kruger
City Attorney

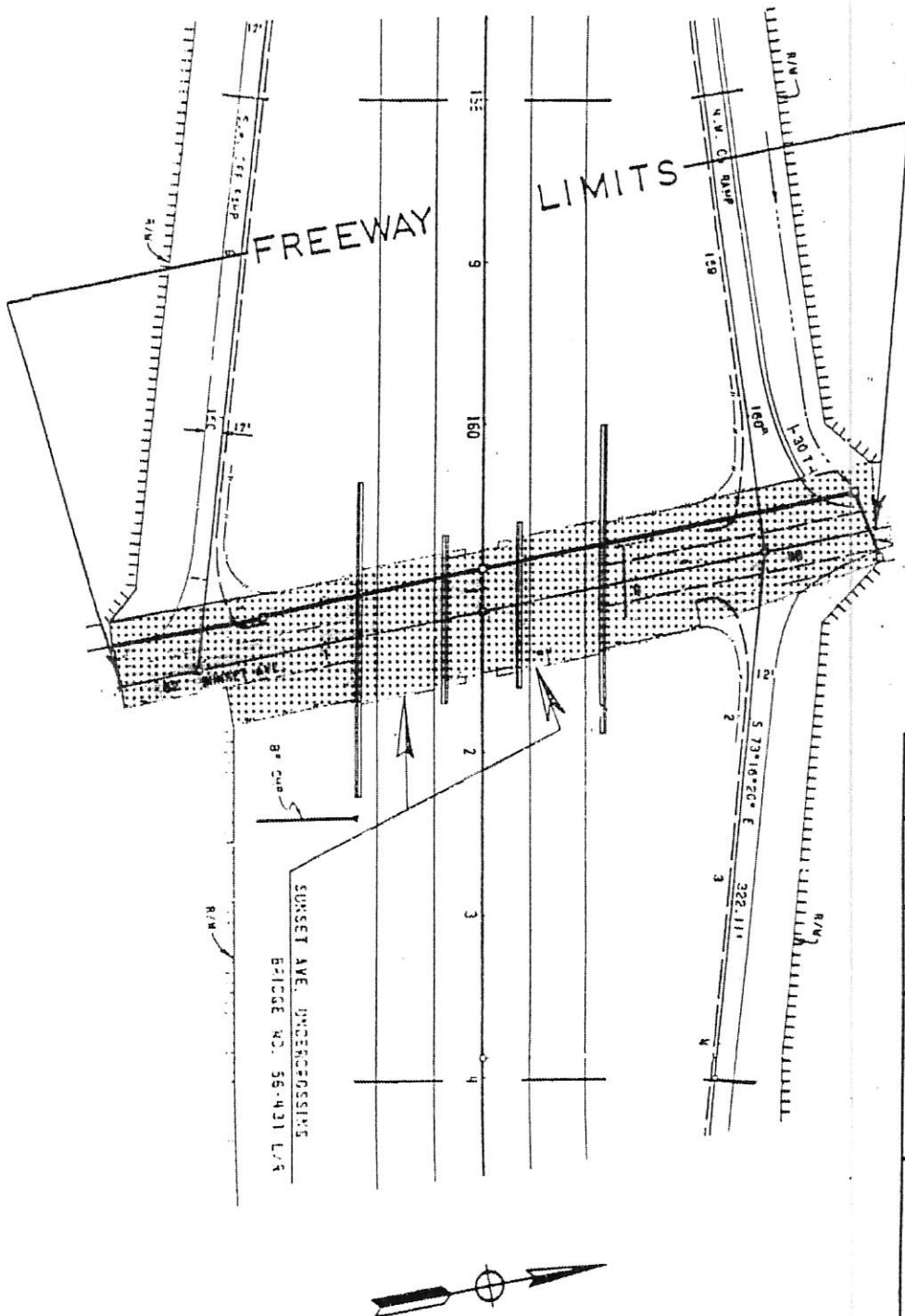
By 
District Director

By _____

DIST.	CO.	RTE.	POST MILE	SHEET OF SHEETS	
08	RIV	10	9.31	2	8



DIST.	CO.	RTE.	POST MILE	SHEET OF SHEETS	
08	RIV	10	11.33	3	8

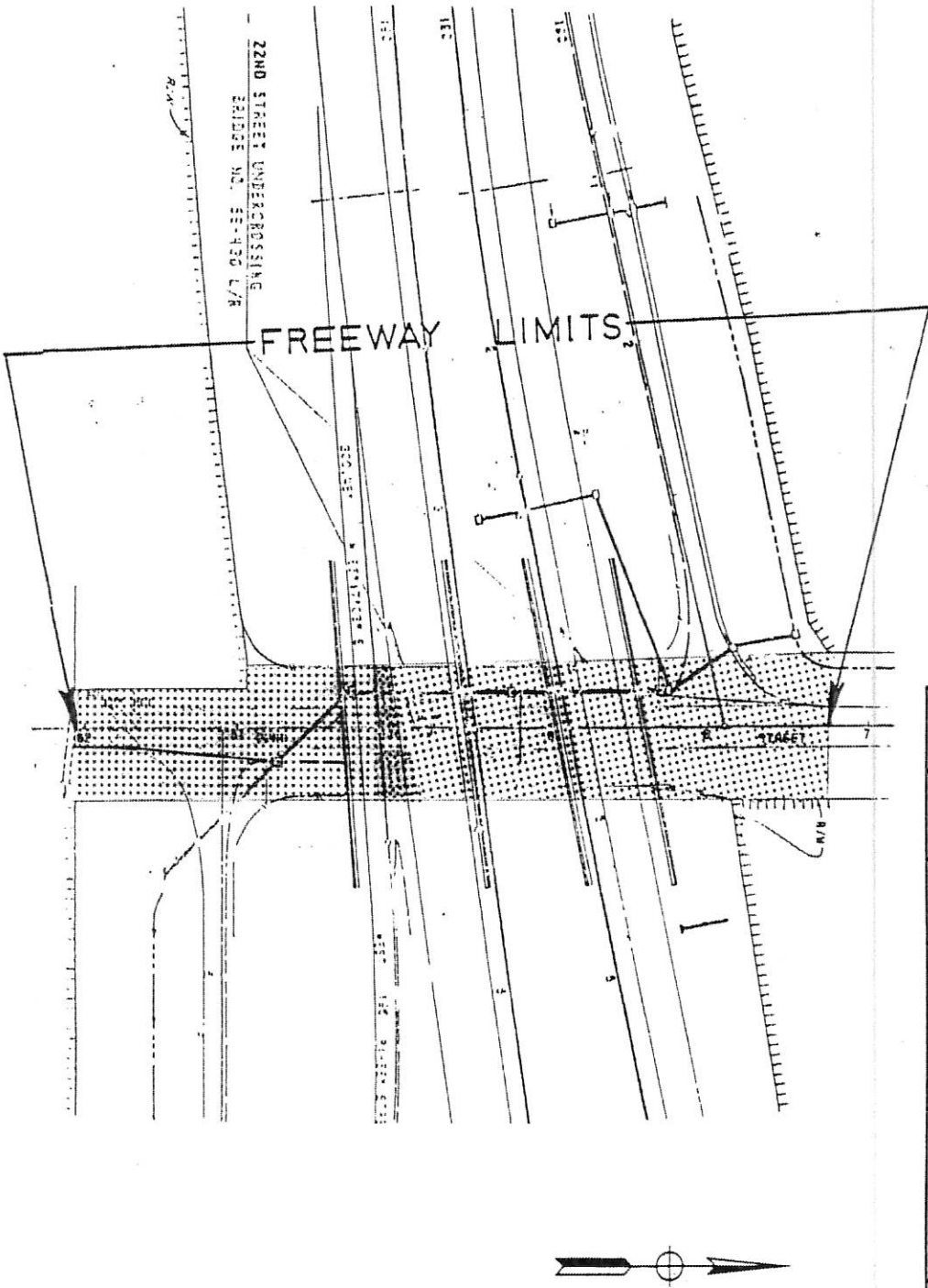


Local Road Segments within Freeway City of Banning
 R/W Limits to be maintained by City of Banning
 Location Sunset Ave. Undercrossing



EXHIBIT 'A'

DIST.	CO.	RTE.	POST MILE	SHEET OF SHEETS	
08	RIV	10	11.96	4	8



Local Road Segments within Freeway
 R/W Limits to be maintained by City of Banning
 Location 22nd St. Undercrossing

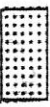
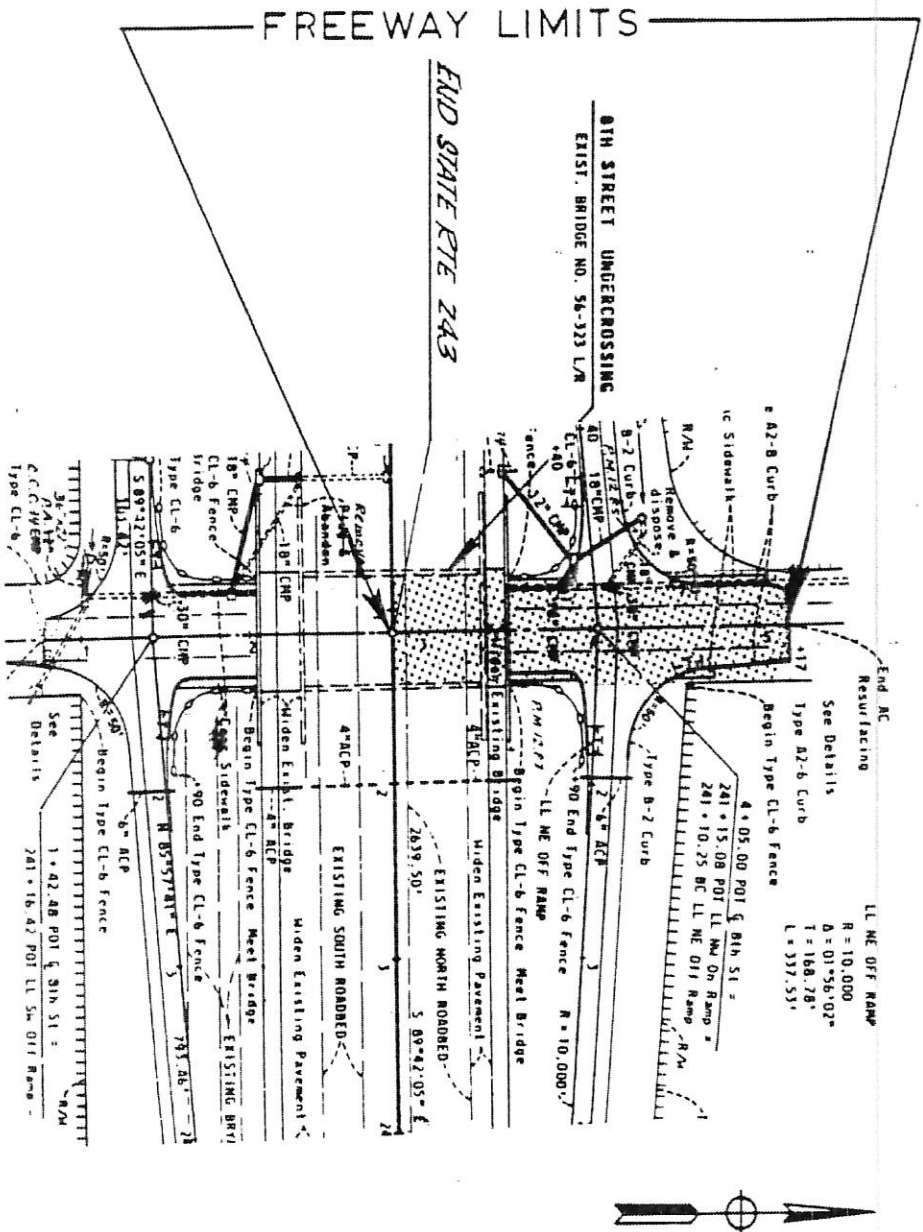


EXHIBIT 'A'

DIST.	CO.	RTE.	POST MILE	SHEET OF SHEETS
08	RN	10	12.85	5
				8

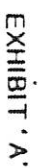


Local Road Segments within Freeway
 R/W Limits to be maintained by City of Banning
 Location Bth St Undercrossing

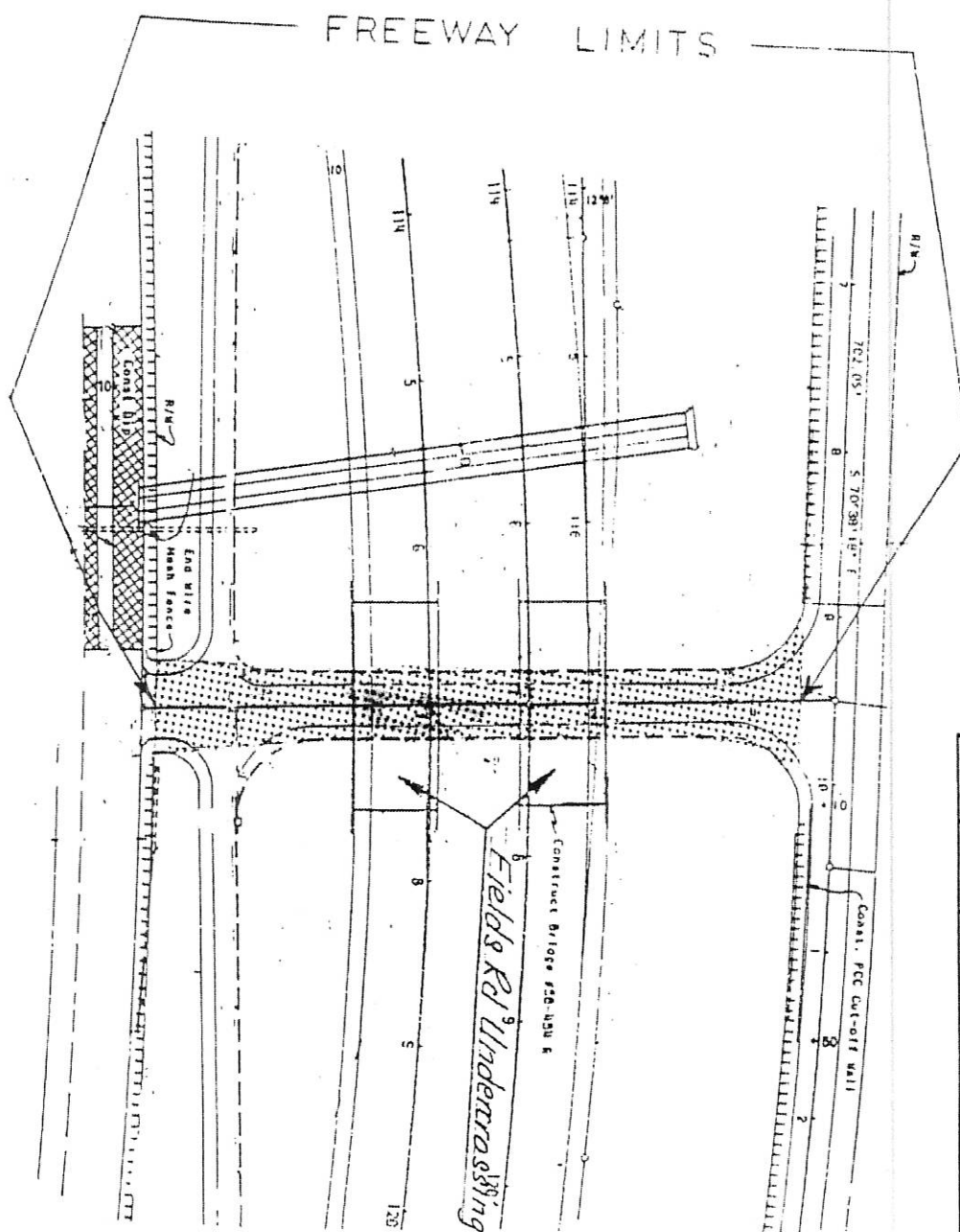
EXHIBIT 'A'

346

EXHIBIT 'A'

347

DIST.	CO.	RTE.	POST MILE	SHEET OF SHEETS	
08	R/V	10	R 16.54	8	8



Local Road Segments within Freeway
 R/W Limits to be maintained by City of Banning
 Location Fields Road Undercrossing



EXHIBIT 'A'



CITY OF BANNING CITY COUNCIL REPORT

TO: CITY COUNCIL

FROM: Michael Rock, City Manager

PREPARED BY: Rochelle Clayton, Deputy City Manager

MEETING DATE: January 24, 2017

SUBJECT: Discuss changing the Commencement Time of all Regular City Council Meetings from 6:00 p.m. to 5:00 p.m., and if Council desires such, Adopt Resolution 2017-14 changing the Commencement Time of all Regular City Council Meetings from 6:00 p.m. to 5:00 p.m. and Repeal Resolution 2016-36.

RECOMMENDATION:

Change the commencement time of all Regular City Council meetings from 6:00 p.m. to 5:00 p.m. and in accordance with Banning Municipal Code Chapter 2.04, Section 2.04.010, adopt Resolution No. 2017-14 setting the time and repeal Resolution No. 2016-36.

JUSTIFICATION:

City Council requested staff bring this item forward for discussion and possible action. If Council elects to do so, a resolution has been prepared to adopt and approve the meeting commencement time change from 6:00 p.m. to 5:00 p.m.

BACKGROUND:

On April 26, 2016, Resolution No. 2016-36 was adopted establishing as follows:

Regular Meetings.

"The City Council shall hold its regular meetings on the second and fourth Tuesdays of each month at the hour of 6:00 p.m. If any regular Council meeting falls on a City holiday, such meeting shall be held on the first day thereafter, which is not a City holiday. Closed Session will occur at 5:00 p.m. prior to all regularly scheduled meetings, when applicable."

FISCAL IMPACT:

None.

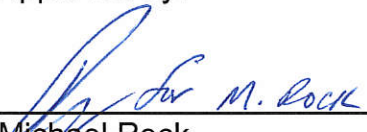
OPTIONS:

1. Change of Regular City Council Meeting time from 6:00 p.m. to 5:00 p.m. and adopt Resolution No. 2017-14.
2. Make no change to the Regular City Council Meeting time.

ATTACHMENTS:

1. Resolution No. 2017-14
2. Resolution No. 2016-36 (Repeal)

Approved by:



Michael Rock
City Manager

ATTACHMENT 1
Resolution No. 2017-14

CITY COUNCIL RESOLUTION NO. 2017-14

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BANNING, CALIFORNIA, ADDRESSING MUNICIPAL CODE CHAPTER 2.04, SECTION 2.04.010, SETTING ITS CITY COUNCIL MEETING TIME AND REPEALING RESOLUTION NO. 2016-36.

WHEREAS, the City Council wishes to change its regular meeting time; and

WHEREAS, the City Council as per Banning Municipal Code Chapter 2.04, Section 2.04.010 is authorized to formalize its meeting schedule by resolution and adopts the following;

Regular Meetings.

"The City Council shall hold its regular meetings on the second and fourth Tuesdays of each month at the hour of 5:00 p.m. except for the months of July, August, November and December. During the months of July, November and December the City Council shall meet on the second Tuesday of each month at the approximate hour of 5:00 p.m. For the month of August the City Council shall meet on the fourth Tuesday of the month at the approximate hour of 5:00 p.m. If any regular Council meeting falls on a City holiday, such meeting shall be held on the first day thereafter, which is not a City holiday. Closed Session will occur at 4:00 p.m. prior to all regularly scheduled meetings, when applicable."

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Banning as follows:

SECTION 1: The City Council of the City of Banning resolves that the meeting schedule herein shall take effect on February 14, 2017.

SECTION 2: That Resolution No. 2016-36 is hereby repealed.

PASSED, ADOPTED AND APPROVED this 24th day of January, 2017.

George Moyer, Mayor
City of Banning, California

ATTEST:

Marie A. Calderon, City Clerk
City of Banning, California

APPROVED AS TO FORM
AND LEGAL CONTENT:

John C. Cotti, Interim City Attorney
Jenkins & Hugin, LLP

CERTIFICATION:

I, Marie A. Calderon, City Clerk of the City of Banning, California, do hereby certify that the foregoing Resolution, No. 2017-14 was duly adopted by the City Council of the City of Banning, California, at a regular meeting thereof held on the 24th day of January, 2017, by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

Marie A. Calderon, City Clerk
City of Banning, California

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ATTACHMENT 2
Repealed Resolution Nos. 2016-36

CITY COUNCIL RESOLUTION NO. 2016-36

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BANNING, CALIFORNIA, ADDRESSING MUNICIPAL CODE CHAPTER 2.04, SECTION 2.04.010, SETTING ITS CITY COUNCIL MEETING TIME AND REPEALING RESOLUTION NO. 2010-37.

WHEREAS, the City Council wishes to change its regular meeting time; and

WHEREAS, the City Council as per Banning Municipal Code Chapter 2.04, Section 2.04.010 is authorized to formalize its meeting schedule by resolution and adopts the following;

Regular Meetings.

“The City Council shall hold its regular meetings on the second and fourth Tuesdays of each month at the hour of 6:00 p.m. If any regular Council meeting falls on a City holiday, such meeting shall be held on the first day thereafter, which is not a City holiday. Closed Session will occur at 5:00 p.m. prior to all regularly scheduled meetings, when applicable.”

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Banning as follows:

SECTION 1: The City Council of the City of Banning resolves that the meeting schedule herein shall take effect on May 10, 2016.

SECTION 2: That Resolution No. 2010-37 is hereby repealed.

PASSED, ADOPTED AND APPROVED this 26th day of April, 2016.

Arthur L. Welch, Mayor
City of Banning, California

ATTEST:

Marie A. Calderon, City Clerk

City of Banning, California

APPROVED AS TO FORM
AND LEGAL CONTENT:

Anthony R. Taylor, City Attorney
Aleshire & Wynder, LLP

CERTIFICATION:

I, Marie A. Calderon, City Clerk of the City of Banning, California, do hereby certify that the foregoing Resolution, No. 2016-36 was duly adopted by the City Council of the City of Banning, California, at a regular meeting thereof held on the 26th day of April, 2016, by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

Marie A. Calderon, City Clerk
City of Banning, California

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INTENTIONALLY***



**CITY OF BANNING
BANNING UTILITY AUTHORITY REPORT**

TO: BANNING UTILITY AUTHORITY

FROM: Michael Rock, City Manager

PREPARED BY: Rochelle Clayton, Deputy City Manager
Art Vela, Director of Public Works

MEETING DATE: January 24, 2017

SUBJECT: Discuss and Consider Adopting Resolution 2016-18 UA, Approving an Amendment to the Contract with Willdan Financial Services for the Water, Wastewater and Reclaimed Water Rate Study in the amount of \$24,927, Authorize the City Manager to Execute the Amendment, and Authorize the Administrative Services Director to make the necessary Budget Adjustments, Appropriations and Transfers.

RECOMMENDATION:

1. Discuss and consider of adopting Resolution 2016-18 UA, approving an amendment to the contract with Willdan Financial Services (Willdan) in the amount of \$24,927, for the Water, Wastewater and Reclaimed Water Rate Study (Rate Study) approved in October 2013 and delayed due to newly adopted regulations in July 2014 by California on chromium-6.
2. Authorize the City Manager to execute the Amendment.
3. Authorize the Administrative Services Director to make necessary budget adjustments, appropriations, and transfers.

JUSTIFICATION:

In October 2013, the Banning Utility Authority approved the contract with Willdan to complete a rate study on Water, Wastewater and Reclaimed Water. Willdan completed nearly all of the work on the Rate Study, however, in April of 2014 the California Department of Public Health submitted the hexavalent chromium MCL regulations package to the Office of Administrative Law (OAL) for its review for compliance with the Administrative Procedure Act. On May 28, 2014 the OAL approved the regulations,

which were effective on July 1, 2014, for the change from the federal standard in chromium-6 of 100 parts per billion (PPB) to 10 PPB in California.

Due to Banning having more than a third of the City's water wells affected by the updated regulation, there was a direct effect on the Rate Study, as the cost of treating for chromium-6 needed to be better understood prior to finalizing the study. Willdan will need to redo nearly all of the work they previously completed.

BACKGROUND:

The original contract is for \$58,963, for which Willdan did nearly complete all of the work. In July, 2014 City Council approved Amendment No. 1 in the amount of \$9,975. The new proposal from Willdan for additional work to complete the study is \$31,765, however there is \$6,838 remaining on the original contract that was not invoiced and remains encumbered, as demonstrated in the chart below. The recommended Amendment No. 2 is for \$24,927 for a total contract price of \$93,865, as they must redo most of the work due to the fact that the financial information that was previously used is now outdated.

Original Contract Amount	\$	58,963.00
Amendment	\$	9,975.00
Invoiced & Paid to Date	\$	<u>-62,100.00</u>
Amount Remaining	\$	(6,838.00)
New Proposal Amount	\$	<u>31,765.00</u>
Balance Required to Complete		
Contract	\$	<u><u>24,927.00</u></u>

The City Council last approved Water and Wastewater Rates in 2010, which increased the rates each year for four (4) years from October 2010 to September 2013. October 2010 was the first time rates had been approved since 2003. It is critical that revenues meet or exceed expenses each year to ensure the City is able to maintain adequate infrastructure and water supplies.

OPTIONS:

1. Adopt Resolution No. 2016-18 UA approving the Amendment to Willdan's Contract to complete the Rate Study.
2. Do not approve the Amendment and provide direction to staff.

FISCAL IMPACT:

Approval of this amendment will have a financial impact of \$24,927 to the Water and Wastewater Funds. The current contract is for \$68,938, which will bring the total contract amount to \$93,865.

ATTACHMENTS:

- A. Resolution No. BUA 2016-18
- B. Contract Amendment Proposal from Willdan Financial Services
- C. Contract between City and Willdan, dated October 2013

Approved by:



Michael Rock
City Manager

ATTACHMENT A
Resolution 2016-18 UA

RESOLUTION NO. 2016-18 UA

A RESOLUTION OF THE BANNING UTILITY AUTHORITY OF THE CITY OF BANNING, CALIFORNIA, AMENDING THE PROFESSIONAL SERVICES AGREEMENT WITH WILLDAN FINANCIAL SERVICES FOR WATER, WASTEWATER AND RECLAIMED WATER RATE STUDY IN THE AMOUNT OF \$24,927 AND ESTABLISHING A TOTAL PROJECT BUDGET OF \$93,865

WHEREAS, on June 10, 2013, Request for Proposals (RFPs) were sent to several financial consulting firms and on October 8, 2013 the professional services agreement was awarded to Willdan Financial Services (Willdan); and

WHEREAS, on May 28, 2014 the California Office of Administrative Law approved regulations to change the hexavalent chromium maximum contaminant levels (MCL) to decrease the chromium 6 MCL from the Federal standard of 100 parts per billion (PPB) to 10 PPB; and

WHEREAS, the City suspended the water, wastewater, and reclaimed water rate study to better understand the cost of treating for chromium 6 as more than a third of the City's water wells are affected by the updated regulation; and

WHEREAS, the nearly all work previously conducted must be recreated for the water, wastewater, and reclaimed water rate study; and

WHEREAS, the services to be provided by the consultant will result in a focused and tailored analysis which creates new rates that will provide a comprehensive financial management plan which develops projected system operating results for the next five fiscal years and has the ability to forecast out as far as thirty years.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Banning as follows:

SECTION 1. The Banning Utility Authority adopts Resolution No. 2016-18 UA Amending the Water, Wastewater and Reclaimed Water Rate Study to Willdan Financial Services of Temecula, California in an amount of \$24,927.

SECTION 2. The Administrative Services Director is authorized to make necessary budget adjustments and appropriations and transfers to the Water and Wastewater funds for the Water, Wastewater and Reclaimed Water Rate Study.

SECTION 3. The City Manager is authorized to execute Amendment No. 2 to the Professional Services Agreement with Willdan Financial Services in the amount of \$24,927.

PASSED, APPROVED AND ADOPTED this 24th day of JANUARY, 2017.

George Moyer, Chairman
Banning Utility Authority

ATTEST:

Marie A. Calderon, Secretary
Banning Utility Authority

**APPROVED AS TO FORM AND
LEGAL CONTENT:**

John C. Cotti, Interim Authority Counsel
Jenkins & Hogan, LLP

CERTIFICATION:

I, Marie A. Calderon, Secretary of the Utility Authority of the City of Banning, California, do hereby certify that the foregoing Resolution No. 2016-18 UA, was duly adopted by the Banning Utility Authority of the City of Banning, California, at a Scheduled Meeting thereof held on the 24th day of January, 2017, by the following vote, to wit:

AYES:

NOES:

ABSTAIN:

ABSENT:

Marie A. Calderon, Secretary
Banning Utility Authority

ATTACHMENT B
*Contract Amendment
with Proposal from
Willdan*

AMENDMENT #2 TO AGREEMENT FOR CONTRACTUAL SERVICES

THIS AMENDMENT TO THE AGREEMENT FOR CONTRACTUAL SERVICES (“Amendment”) by and between the **CITY OF BANNING** (“City”) and **WILLDAN FINANCIAL SERVICES** (“Consultant”) is effective as of the 24th day of January, 2017.

RECITALS

A. City and Consultant entered into that certain Agreement for Contractual Services dated October 8, 2013 (“Agreement”) whereby Consultant agreed to conduct a Water, Wastewater, and Reclaimed Water Rate Study for City.

B. City and Consultant now desire to amend the Agreement, plus Amendment No. 1 to include additional compensation for the additional services related to the Water, Wastewater, and Reclaimed Water Rate Study in the amount of Twenty Four Thousand Nine Hundred Twenty Seven Dollars (\$24,927) for the total contract amount not to exceed Ninety Three Thousand Eight Hundred Sixty Five Dollars (\$93,865).

TERMS

1. **Contract Changes.** The Agreement is amended as provided herein.

(a) Scope of Services (Exhibit A-1): Exhibit “A” to the Agreement is hereby amended to include the additional services as provided in the attached Exhibit “A-1’.

(b) Compensation (Exhibit C-1): Exhibit “C” to the Agreement is hereby amended to include additional compensation as provided in the attached Exhibit “C-1”.

(c) Schedule of Performance (Exhibit D-1): Exhibit “D” to the Agreement is hereby amended to include the additional services as provided to the attached Exhibit “D-1”.

These exhibits do not amend the existing exhibits but pertain to the additional services performed hereunder.

2. **Continuing Effect of Agreement.** Except as amended by this Amendment, all provisions of the Agreement shall remain unchanged and in full force and effect. From and after the date of this Amendment, whenever the term “Agreement” appears in the Agreement, it shall mean the Agreement, as amended by this Amendment to the Contractual Services Agreement.

3. **Affirmation of Agreement; Warranty Re Absence of Defaults.** City and Consultant each ratify and reaffirm each and every one of the respective rights and obligations arising under the Agreement. Each party represents and warrants to the other that there have

been no written or oral modifications to the Agreement other than as provided herein. Each party represents and warrants to the other that the Agreement is currently an effective, valid and binding obligation.

Consultant represents and warrants to City that, as of the date of this Amendment, City is not in default of any material term of the Agreement and that there have been no events that, with the passing of time or the giving of notice, or both, would constitute a material default under the Agreement.

City represents and warrants to Consultant that, as of the date of this Amendment, Consultant is not in default of any material term of the Agreement and that there have been no events that, with the passing of time or the giving of notice, or both, would constitute a material default under the Agreement.

4. **Adequate Consideration.** The parties hereto irrevocably stipulate and agree that they have each received adequate and independent consideration for the performance of the obligations they have undertaken pursuant to this Amendment.

5. **Authority.** The persons executing this Agreement on behalf of the parties hereto warrant that (i) such party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Agreement on behalf of said party, (iii) by so executing this Agreement, such party is formally bound to the provisions of this Agreement, and (iv) the entering into this Agreement does not violate any provision of any other Agreement to which said party is bound

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date and year first-above written.

CITY:

CITY OF BANNING, a municipal corporation

Michael Rock, City Manager

ATTEST:

Marie Calderon, City Clerk

APPROVED AS TO FORM
AND LEGAL CONTENT:

John C. Cotti, Interim City Attorney
Jenkins & Hogin, LLC

CONSULTANT:

By:_____
Name: Chris Fisher
Title: Vice President – Group Manager

By:_____
Name:
Title:

Address: 27368 Via Industria, Suite 200
Temecula, CA 92590

Two signatures are required if a corporation

NOTE: CONSULTANT'S SIGNATURES SHALL BE DULY NOTARIZED, AND APPROPRIATE ATTESTATIONS SHALL BE INCLUDED AS MAY BE REQUIRED BY THE BYLAWS, ARTICLES OF INCORPORATION, OR OTHER RULES OR REGULATIONS APPLICABLE TO DEVELOPER'S BUSINESS ENTITY.

EXHIBIT "A-1"

SCOPE OF SERVICES

(See Attached)

September 7, 2016

Ms. Rochelle Clayton
Administrative Service Director
City of Banning
99 E. Ramsey Street
Banning, California 92220

Re: Proposal to Conduct a Water and Wastewater Rate Study for the City of Banning

Dear Ms. Clayton:

Following up on our conversations and recent meeting, Willdan Financial Services ("Willdan") is pleased to submit this revised proposal to the City of Banning ("City") for consulting services related to the development of updated water and wastewater rates. This proposal reflects what is essentially a re-start to the project, given the time that has passed since the project was originally started, and then put on hold as the engineering study was completed to identify and assess alternatives for the water utility to meet new state mandates for reduced levels of Chromium 6 in for-sale potable water.

We understand the importance of ensuring stable and sufficient sources of revenue for the utilities. With the visibility and political nature of utility rates in the community, this update of the 2010 water and sewer rates, and the work begun in 2013, must be performed in a manner that focuses on defensibility and transparency. Willdan will work with the City throughout the engagement to identify and prioritize system objectives and desired rate attributes; and use this information to design updated utility rates that effectively meet these goals.

Wherever possible we will build on the work started previously, to avoid redundancy and additional cost. In some cases, we can carry forward work that was already completed, in many others we'll need to collect new data and incorporate that into the model again. We will be able to use the model that was developed originally, but will have to repopulate the new updated data, and confirm the policy assumptions (levels of reserve funding, etc.).

Willdan's interactive approach will result in a focused and tailored analysis of the City's current rates, revenues, capital and operational expenditures, debt commitments, miscellaneous charges, and other financial data. The culmination of our analyses for the new rates will be a comprehensive financial management plan that develops projected system operating results for the next five fiscal years, and has the ability to forecast out as far as 30 years, as desired by the City. We will employ our proven interactive approach, supported with advanced financial modeling techniques, to work with the City to develop a sophisticated and flexible financial model to help us guide the City through operating and financial scenarios, while evaluating the impact of policy assumptions, and performing sensitivity analysis on utility rate and financial strategies. ***This approach ensures that we can confidently stand before City Council, the ad hoc rate committee, and other interested stakeholders and explain the process and rationale behind the development of the proposed rates.***

We are excited about this opportunity to continue to assist the City, and moving forward again with this important project. To discuss this proposal please contact me directly, my contact information is presented below.

Willdan Financial Services

Primary Contact

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Sincerely,

WILLDAN FINANCIAL SERVICES



Chris Fisher, Group Manager
Financial Consulting Services

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Strategy and Implementation Plan

Executive Summary

The information in this executive summary largely stands unchanged from our original proposal. The City of Banning, incorporated in 1913, has a population of 29,603 and covers approximately 23.2 square miles in the San Geronio Pass area of Riverside County. The City currently serves approximately 11,000 water accounts, and was projected to generate approximately \$9 million in operating revenues for FY 2012/13, with water produced from a local aquifer, utilizing a combination of City owned wells, and wells owned jointly by the City and the Beaumont Cherry Valley Water District. The bulk of the accounts served are within the City, with some being outside City boundaries. The City also collects, conveys and treats wastewater for a like number of wastewater accounts, and was projected to generate just over \$3 million in operating revenue for FY 2012/13. After a few years of negative fund balances, both utilities are projected to maintain positive balances. However, the sewer utility has not met bond covenants in the most recent years, and likely will not without an increase in rates.

The biggest challenge for the water utility is the implementation of necessary improvements or changes in treatment processes to meet the newly implemented (and lower) standards for allowable levels of Chromium 6 in potable water to be sold to utility customers. When the draft results from our original study were presented in 2014, they included internal estimates of updated facilities and treatment costs to confront this new standard. Following that presentation, at the direction of the City Council, a detailed engineering study was conducted by an independent consulting engineering firm, to identify alternative approaches. This continuation of our original rate study will take into account new operating and capital budgets that account for the selected alternatives, and reflect the most recently available overall budget, financial results, fund balances, and operating and policy assumptions.

The City last updated utility rates in 2010; consequently, the rates that were approved and implemented as a result of that study did not incorporate sufficient allowance for a large number of planned or contemplated capital projects. With an increasing backlog of capital projects, a continuing need to provide a stable and sufficient source of revenue to fund routine repair and replacement, and provide for operations and maintenance, the City wishes to undertake studies of the water and wastewater utilities, with the development and implementation of a comprehensive financial plan and updated rates.

In considering the backlog of capital projects, and developing new rates, it will be important to model different approaches to prioritizing and financing these projects, whether through debt or on a Pay-As-You-Go basis (PAYGO) from rate revenue. As part of this discussion we will discuss with the City the inclusion of depreciation as a cash item in the revenue requirements; a means of funding repair and maintenance of existing capital as it ages, and accumulating funds for periodic replacement.

As mentioned in the City's budget documents, the budget policies for the City and Banning Utility Authority (BUA) call for maintenance of 10 percent operating reserves, which have largely been maintained. The model and plan created during this project will facilitate discussion of existing and, perhaps, new reserve policies.

Approach

As described herein, and detailed in our work plan, our approach to this study of the utility is ***built around three primary objectives:***

- ***Working collaboratively with the City to develop the comprehensive financial plan and model for the utility;***
- ***Using the model to develop and evaluate various rate, financial and capital funding scenarios; and***
- ***Arriving at a final plan and set of recommended rates that have a clear and transparent rationale and basis.***

We propose to conduct this process in a way in which staff and stakeholders gain understanding throughout the process of how the plan is developed, and how policy and financial decisions affect it, and so that we can clearly communicate the process and results to the City Council and the community. This communication part of the process is critical in gaining acceptance and understanding of the broader community.

Our rate study analysis will include comprehensive financial management plan alternatives for the next 10 fiscal years to support the proposed five-year rate plan. As part of this analysis, Willdan will develop a comprehensive financial analysis — which incorporates the following:

- Revenue requirements such as operating expenses, transfers, reserve requirements;
- Minor capital expenses;
- Cash and debt-funded major capital expenditures, with annual debt service expenses; and
- Functional cost breakdown consistent with AWWA and Water Environment Federation (WEF) rate-making standards.

The culmination of the revenue requirements analysis, which will include a capital project financing plan, and cost of service allocations, will be alternative rate plans which will provide sufficient revenue to meet the ongoing funding needs of the systems, while recovering costs from customers in a manner which is fair, equitable and within reasonable customer impact parameters.

We will develop a robust pro forma financial model to demonstrate the results of various analyses and aid detailed policy and education discussions with City staff and Council. It will serve as the basis for developing rate structures that provide for long-term financial stability, reflect levels of service demand for different customer classes, and comply with the requirements of Proposition 218.

During this project, we will be utilizing our Microsoft Excel-based model, with its interactive dashboard, as a comprehensive financial tool to allow planning and evaluation of variable inputs and assumptions, thereby creating a thorough analysis of revenue requirements to address the City's goal of ensuring predictable and stable revenue. These analyses are then seamlessly integrated with the rate development component of the model to demonstrate and project various rate design alternatives, and the effects they would have on the City's financial outlook.

The Financial Planning component of the model provides transparency such that users can develop a viable financial plan and understand the reasons for needed revenue adjustments.

The model is used in meetings, in order to efficiently cycle through rate scenarios and establish the most viable rate plans for the City. During these interactive meetings we invite City staff to participate in scenario planning/"what-if" sessions, where we use the dashboard to demonstrate and evaluate the financial/rate impact of alternative data (CIP, operating costs, etc.) and assumptions (interest rates, customer growth, cost escalation, etc.) in real-time to focus on the most critical drivers of the analysis. This ensures the resulting rate plan alternatives are viable from a financial, operational, managerial and political perspective. The rate plan alternatives will then be incorporated into a comprehensive utility rate study report, which will provide the City every assumption, data item, and calculation used in the development of each rate plan alternative.

Willdan Models Guide You to Your Optimal Solutions

Real-Time Financial Modeling

The goal of financial forecasting is to provide clear vision regarding the potential financial outcomes of current management decisions. Our goal is to help you mold the existing knowledge base of the City into a viable financial management and rate plan. At Willdan, the development and use of real-time financial models in an interactive, collaborative process is an integral part of the model development.

Model Development as Part of the Consulting Process

Each model is designed with the following elements:

- Graphical dashboard to clearly show the results of various scenarios to the user;
- Assumptions;
- Data tables; and
- Calculation engine.

Each model is “baselined” after an initial meeting with staff to ensure that we have the correct data and a basic understanding of the financial dynamics of your system. We will then conduct interactive financial planning sessions with City staff. After validating our data, calculation approach, and baseline assumptions, we will explore alternative scenarios, varying a number of assumptions and financial planning techniques:

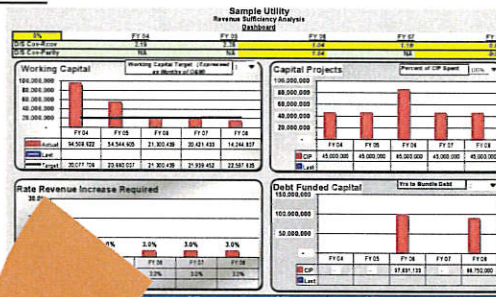
- Rate increase magnitude and timing;
- Alternative timing of capital projects;
- Alternative financing options (alternative combinations of pay-as-you-go, revenue bond debt and SRF debt, for example);
- Alternative growth/demand forecasts; and other “what-if” analyses, such as the impact of a loss of one or more service areas or customers; and
- Effect of increases in other sources of funds, such as impact fees.

The model is self-solving through the use of controlled feedback loops, and therefore does not require significant manipulation by the user to solve correctly. Given any combination of cost requirements (both operating and capital), non-rate sources of funds, and forecast assumptions, rate increases are generated that:

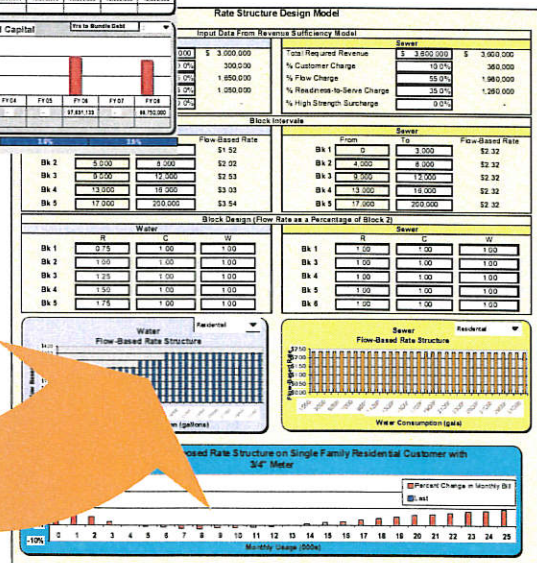
- Meet specified reserve targets;
- Fully fund capital expenditures using specified financing techniques; and
- Meet legal and contractual requirements that are financially measurable, such as debt service coverage on revenue bonds.

Alternatively, the user can specify rate increases and then examine the results to determine if the desired/required parameters are met.

Financial Planning Model



Rate Design Model



Rate Revenue Requirements

Subsequent to careful development and validation of the baseline forecast, a series of alternative forecasts will be prepared illustrating various results in the following general categories:

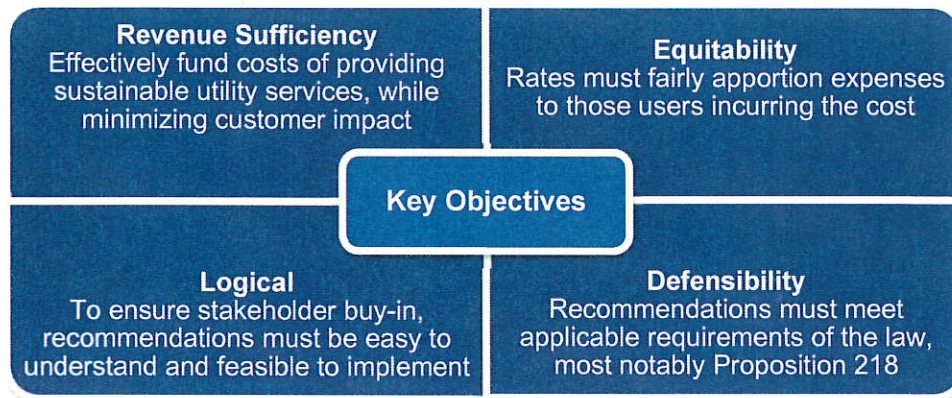
- **What if things turn out differently?** These alternatives will demonstrate the sensitivity of the forecast to the significant assumptions used. This results in a sound understanding of areas where a conservative forecast approach is warranted.
- **What happens when we try this?** This series of alternatives focuses on different financial management approaches.
- **What can we do to make it better?** This approach to forecasting identifies the factors that may be causing significant rate increases in a given year and explores alternatives. For example, if a large capital project in a single year is the culprit, we would work with staff and the consulting engineers to determine whether this project could be phased or delayed.

In like manner, the rate design model can be used to explore the impact of various rate structures on bills for each customer class over the relevant consumption range.

To summarize, rate model development is a natural part of the Willdan consulting process, and one in which staff and other stakeholders play a collaborative part. Consequently, at the completion of the analysis, the model will be completely customized to emulate the precise financial dynamics of the City, and staff will already have a high level of familiarity with the functionality and use. Interactive workshops will help develop an effective, efficient working relationship among the participating stakeholders that will carry forward into future rate-setting processes.

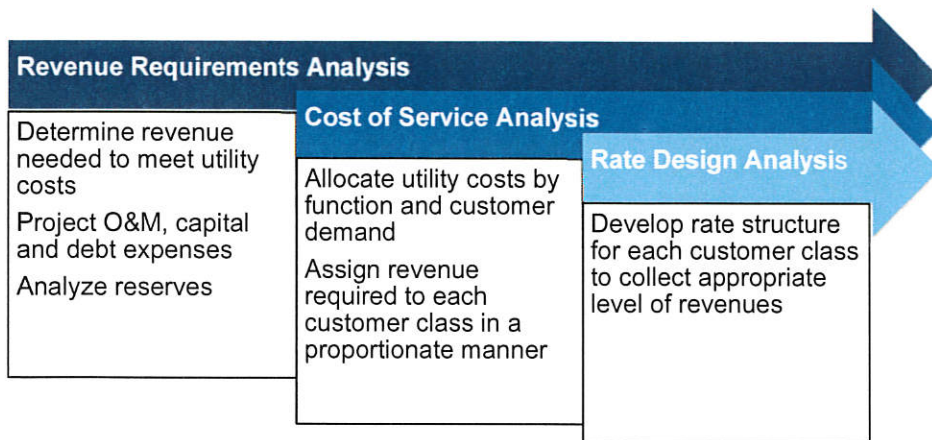
Rate Study Objectives

The overarching rate study objectives are outlined below.



Rate Setting Process

The graphic below summarizes the standard approach commonly employed to develop utility rates. Willdan's rate-setting process and model has been developed through the completion of many successful studies over the course of a decade and continues to be the basis for developing proven, well-balanced financial plans that are supported by equitable rate structures. Willdan's combination of consulting experience and technical expertise helps distill the complex decisions into a clear and easy-to-understand process. As there are often competing objectives, for a successful rate study it is necessary to understand not only the technical details and corresponding rates, but also the social and political corollaries that can often jeopardize the implementation of a technically sound rate structure. Our rate experience goes beyond simply "running the numbers" by creating numerous scenarios and considering stakeholder considerations, such as customer impact (ability to pay) to ensure a complete and unimpeded rate analysis.



Each step of the three-step approach is typically performed in tandem. Although presented sequentially, the overall analysis is circular – as variables in one analysis may influence another. Thus, it is imperative to constantly review assumptions to determine if variables are fixed (i.e. debt service) or flexible (i.e. consumption or treatment), and monitor how changes in certain variables affect the overall analysis.

Work Plan

Willdan's work plan will begin with the work previously completed, with updated data and assumptions incorporated across the board, and will culminate in the successful development of the water and wastewater rates and a five-year cost-of-service based financial plan, the education of key stakeholders, and the completion of the Proposition 218 mandated process.

Within this subsection are the general tasks necessary to facilitate the City's engagement for the water and wastewater rate studies. The following activities are based on Willdan's current understanding of the services requested by the City and are subject to revision based on further discussions with the City.

Task 1: Project Kick-off Meeting, Data Gathering and Study Preparation

Willdan will conduct a kick-off meeting to restart the rate study process. We will review, confirm and/or identify the following:

1. Review of existing water and wastewater rate structure and areas where the existing rates have been successful and/or specific areas of concern;
2. Review of existing documents related to the utilities including (but now limited to) the following: the 2010 Urban Water Management Plan, the 1994 Water Master Plan and 2002 update, the 2010 Water and Wastewater Rate Study, the 2009 Sewer System Management Plan, and schedules of existing rates, meter service fees, system charges and customer fees. Each of these items will have information and background that is important to the development of the overall study;
3. Components to incorporate into the updated revenue requirements; such as, capital improvements, debt repayment, reserves, annual repair and replacement;
4. Strategy and level of effort for outreach and education;
5. Review and discussion on broader policy, political and/or community concerns; the objective being to factor, as necessary, into outreach and education strategies;
6. Conduct a detailed review of the data used in the baseline financial forecast; and
7. Review and resolve (or develop a plan for resolving) data issues and questions.

For further efficiency and collaboration, the kick-off meeting will include a financial policy discussion. This will serve to address and document the City's financial policies for the utilities to be studied. Topics of discussion may include:

- Rate design alternatives;
- Rate policy objectives;
- City financial policies;
- Reserve options and target levels (operating, rate stabilization, repair and replacement);
- Conservation objectives;
- CIP financing options;
- Customer characteristics and classifications;
- Cost of service factors; and
- Proposition 218.

In addition, we will request and begin acquiring data necessary to conduct the analyses. We will provide the City with a detailed list of data requirements pertaining to the subsequent financial and consumption analysis. As these studies are data intensive, and in order to remain on schedule, it is imperative that all data be provided in a timely manner and be delivered in an electronic format.

Task 1A: Data Evaluation and Validation

Based on our experience, it is most effective to obtain and review information prior to the first meeting. Typically, questions can be resolved via telephone or e-mail. This approach respects your staff's time and ensures that we are completely prepared for a productive first meeting.

Activities

- Prepare and transmit data and information request;
- Follow-up by phone and/or e-mail to resolve questions;
- Document the nature, form and quality of the data and information received; and
- Based on documentary information, initialize Willdan's financial planning model and prepare a baseline scenario.

Deliverables

- Technical memorandum documenting the data and information received, with comments regarding quality and a list of outstanding issues and questions.

Task 2: Water Rate Study

The following section outlines the work tasks exclusive to the water rate study.

Task 2.A: Consumption Analysis

Willdan will review historical water consumption and billing data and assess water demands. As appropriate, we will review aggregate water demand characteristics, and incorporate necessary factors into our forecasted projections, future water demands, annual consumption trends and seasonal trends. We will also analyze the performance of the existing water rate structure to assess its appropriateness and adequacy in meeting system goals and recovering system revenue requirements. For this task we will (ideally) incorporate three to five years of City consumption and billing data in the model.

Task 2.B: Revenue Requirements Analysis

In developing reliable and accurate revenue and financial projections, it is necessary to project and analyze the impact and sensitivity of multiple and sometimes complicated variables. We will develop the revenue requirements component of the comprehensive financial plan to include operating (water supply, treatment, personnel, etc.) and non-operating (debt, depreciation, etc.) costs incurred by the water utilities.

The plan and model will be built to incorporate both water and wastewater, so that the utilities can be studied holistically.

Willdan's fundamental emphasis is providing long-term financial solutions through the development of financial models that account for current revenue requirements as well as future (short and long-term) needs and expenses, and provide insight on the effects of changes to certain parameters (also known as the elasticity).

Since a utilities revenue requirements (financial plan) and rate structure are directly dependent on one another, our goal during the development of the revenue requirements is to clearly identify each variable and describe the result of adjustments to the overall revenue requirements and rates. This will allow City staff and City Council to examine the effect of decisions made at the policy level on the City revenue requirements and rates.

Task 2.C: Baseline Analysis

Before variables are identified and projected into the revenue requirements and model, a baseline revenue sufficiency and rate analysis is performed. Willdan will utilize a “cash-needs” approach, where cash needs refer to the total revenue required by the utility to meet its cash expenditures.

Basic revenue requirement components of the cash-needs approach include current and future O&M expenses, debt-service payments, including the current outstanding 2005 Revenue Bonds, contributions to specified reserves, whether existing or proposed, and the cost of capital expenditures that are not debt-financed or contributed from other sources. The revenue requirements analysis will be developed based upon the utility’s existing financial statements, to test for base year revenue sufficiency. If operating revenues are shown to be deficient, revenue adjustments will be implemented to adequately recover costs.

Another key component of the baseline analysis is a revenue sufficiency analysis where we take the City’s existing rate structure, along with billing and customer data, and recalculate the amount of revenue, to ensure agreement with City data. This ensures the integrity of the data for use in the development of the new rate structure, and potentially the reclaimed rates. Furthermore, it may highlight other issues for consideration and discussion.

Task 2.D: Cost Analysis – Scenario Building

Building from the baseline scenario generated in the previous task, we will start generating expenditure scenarios by varying operation, depreciation, capital costs and reserve levels. We will review CIP information to determine: short-term, high-priority needs; annual depreciation of assets, replacement and repair schedules; and assumptions and methodologies used to assess the basis for the CIP projects.

As previously mentioned, we understand that the City has a fairly significant backlog of capital projects, as rate revenue over the past three years has not been sufficient to address all needs. We can model the implementation of various CIP and master plan scenarios by including capital financing in the model, the ability to cycle various scenarios through the model, and clearly show the impacts on the overall plan, and more importantly, rates.

To ensure adequate funding in later years, we will include a 10-year analysis of anticipated capital requirements, with the ability to extend to 30 years, as well as adequate reserve funding. In reviewing the CIPs, it is necessary to know current policy on available funding sources and the type of improvements and costs to fund through rates on a PAYGO or connection fees. As such, these funding options play a role in determining the total amount of revenue required in any given year.

Task 2.E: Cost of Service Analysis

The principal in establishing adequate rate schedules that are fair and equitable is that rates should reflect the costs of providing service. Our approach recognizes differences in the cost of providing services to different types of customers, areas and levels of service. The cost incurred by the users should be incurred by those whom benefit. Accordingly, cost allocation procedures should recognize the particular service requirements of the customer for not only total volume of water, but pumping/distribution costs and other factors.

This analysis will include gathering cost information, allocation of costs to functions, and classification and allocation of costs to each existing customer class. Since demand patterns of various customers differ, depending on their peak-day and peak-hour rates of demand relative to average demands, we will review the number and type of existing customer classes and make recommendations to add or consolidate customer classes, if necessary.

The allocation of water costs to customer classes will be conducted to estimate the cost of serving each customer class and to enable rate restructuring, as necessary, based on the service requirements. Costs will be allocated in accordance with industry standards.

While varying slightly, both methods recognize that the cost of serving customers depends not only on the total volume of water used or discharged, but also on the rate of use and peaking requirements. Willdan will work with the District to ensure the most appropriate methodologies are pursued.

Task 2.F: Rate Design Analysis and Update

Utilizing the cost-of-service approach, the level of the City's rates is a function of the utility's costs and customer demands.

Willdan will fully modify and provide scenario planning to reflect the impact of different rates and/or revenue adjustments. Willdan will recommend updates to the current rates that are designed to address and uphold key objectives, notably short and long-run financial stability, minimal economic stress for customers, equity and defensibility. Our recommendations will comply with the cost-of-service guidelines of Proposition 218, AWWA, WEF, and existing bond covenants and current legislation.

The methodology utilized to determine how the water utility costs are allocated is expressed in the bullets below. While the methodology may be an "industry standard," our experience and understanding of key variables allow for a comprehensive and well-rounded rate design process:

- **Existing Rate Compatibility to the City's Objectives:** Rate structure is the area of the study that tends to generate the most attention and scrutiny. Prior to implementing new rates, Willdan will work collaboratively with staff to verify that key objectives for the City and stakeholders, such as understandability, avoidance of rate shock, public outreach (public buy-in), conservation, revenue stability, etc., have been addressed.
- **Existing Water Rate Structure:** When updating rates, there are numerous variables and considerations, ranging from access and quality of data, cost-causation, price elasticity, conservation, and weather conditions. Willdan will work with staff to provide recommended revisions to the City's existing water rate structure to ensure key issues are addressed.

The rate design task will involve modeling several alternative rate structures using the City's financial data and billing statistics to demonstrate the resulting customer impacts and to identify key issues associated with the new rates and charges.

Basic standards for rate design accepted by the industry are:

- **Revenue sufficiency** – rate revenue should provide sufficient income so that, when combined with other sources of funds, total system costs are covered;
- **Fairness and equity** – based on cost responsibility, as reflected in cost of service allocations, in accordance with industry standards;
- **Resource conservation** – Under conditions of scarcity, the pricing of water as a commodity should promote conservation and discourage unnecessary water use;
- **Administrative simplicity** – so that rates are understandable to customers and efficiently administered by staff;
- **Customer acceptance** – customers understand the rates, view them as fair, and consider them to be reasonable compared to other costs and other utilities; and
- **Public health and welfare** – rates are structured so that essential domestic water consumption is encouraged through affordability.

Task 3: Wastewater Rate Study

The wastewater financial and rate analysis closely mirrors the cost of service and rate setting approach for water. The following section outlines the scope of work tasks unique to the wastewater rate study.

Task 3.A: Determine Discharge Characteristics and Loadings

Willdan will calculate the average and total sewer discharged by each user class. Additionally, we will determine the number of users by class, annual water use, projected growth, and appropriate discharge factors. Similar to water, flow is not the only factor to consider. Loading factors, based on the strength of the effluent (discharge), will be calculated and incorporated into the rate analysis. Based on the design of the sewer system and facilities, we will make recommendations regarding appropriate classification of customers.

Task 3.B: Cost Projection Analysis

To determine annual required revenue, we will analyze and project the utility Operations Fund and Capital Fund. Furthermore, we will discuss the best way to finance the essential and prioritized projects required to operate the sewer system. Willdan will analyze the City's planned CIP, and any necessary adjustments, based on staff discussions and reviews of the existing planning documents. As such, we will generate "what-if" funding scenarios (financing, phasing and costs) to illustrate the impact of different options on revenues and rates.

Task 3.C: Revenue Requirements Analysis

Similar to the water utility, we will prepare a comprehensive financial forecast for the sewer enterprise with the objective of funding the utility's cash needs. Numerous financial projections of cash-flows will be based on various scenarios that reflect adjustments to O&M, capital expenditures and funding sources, debt covenants, and reserve targets. We will make recommendations on reserve funds and rate of accrual to reach reserve targets.

Willdan will summarize total cash flows for a period of five years. To create a baseline, the project team will confirm the current rate-based revenues based on customer loads by comparing the calculated and actual revenues by customer class under the current rate structure.

Task 3.D: Scenario Planning

As previously mentioned, it is important to identify and avoid rate shock from excessive and compounding simultaneous changes. As such, the rate recommendations will include an evaluation of the effects of the combined utility bills on customers under several variations of inputs. In addition to the financial presentation of data, for each scenario our model also displays a sample customer bill to easily demonstrate the customer bottom line.

Task 3.E: Cost Distribution to Billable Parameters

A system of billable parameters is required to relate the costs of providing sewer service to the City's customers, as prescribed by the WEF rate setting recommendations, which include the following:

Evaluating the City's cost of service for each customer class and billing parameter

Determining appropriate sewer billable parameters

Determining unit costs for each billable parameter

Task 3.F: Sewer Rate Design Analysis and Update

Based on the cost distribution developed in the prior subtask, we will update the current rates based on feedback received from City staff. We will review the rate structure and provide various recommendations for residential, multi-family and commercial rates based upon water use, discharge and strength characteristics, or other bases to achieve equity between customer classes. As identified in the RFP, we will evaluate alternative rate designs in discussion with the City, such as changing the basis of commercial rates from EDU to water consumption.

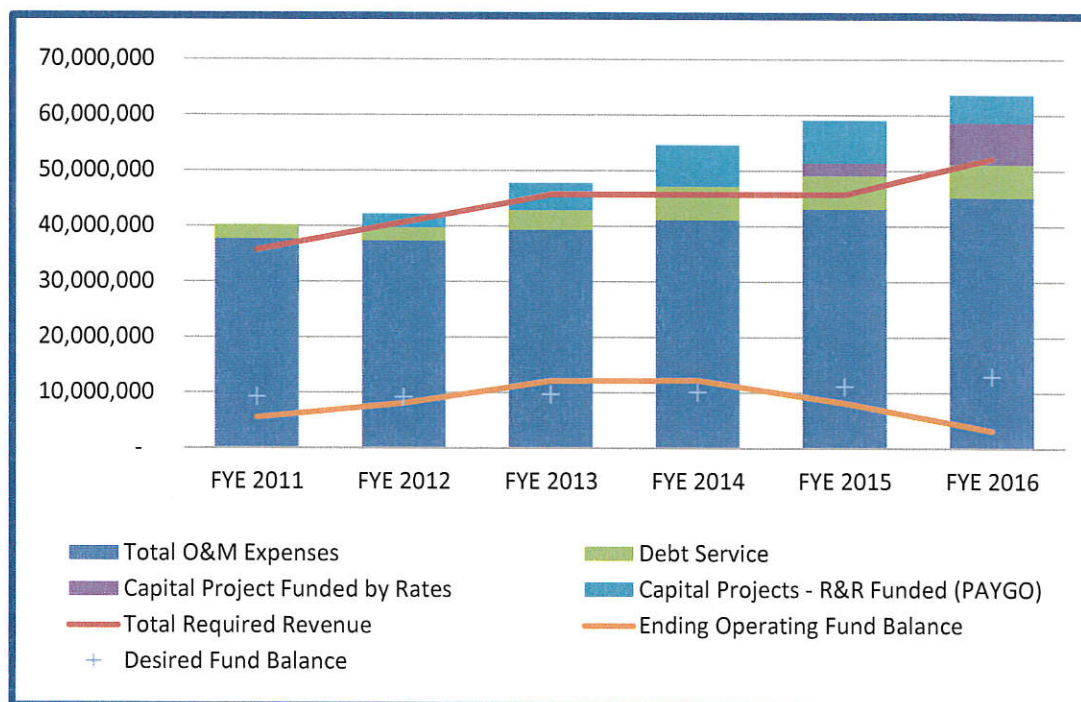
Each alternative derives the same required revenue and will be adaptable to work on the current billing system. Each revenue requirement scenario developed will demonstrate the impact of different assumptions on each of the developed rate structures. Willdan will list the advantages and disadvantages of each alternative, and prepare comparison bills for each scenario. For the recommended alternative, we will project the annual unit rates for each customer class, and the current versus proposed bills for typical customers in each class.

Task 4: Communicating the Results

Willdan believes in proactive stakeholder outreach, feedback and understanding during the entire process, not only at the time the results are proposed. Throughout the course of the study, in addition to the project kick-off, **Willdan will conduct discussions with key staff and the City Council** to walk-through the model, discuss the preliminary findings, and to discuss the draft results and study findings. We anticipate a total of three meetings (one meeting to present initial draft financial results, one additional progress meeting, and one final presentation to City Council) with the City during the course of this project. Additionally, we have increasingly been utilizing the effective communication

tools provided by GoToMeeting® and Join.Me® to better facilitate remote discussion and feedback. This has proven to be far more beneficial than common conference calls and does not count as a formal meeting, which can add unnecessary additional costs to the project. In addition, we have included a per-meeting cost estimate in the event more meetings are needed. In our experience, the number of meetings actually needed often is not known until the project progresses.

The final presentation of the combined findings and reports to City Council will include easy-to-follow graphics (as shown below) and color handouts of the study assumptions, methodologies, findings and conclusions, and will include a discussion period for questions and answers.



Task 5: Prepare and Document Rate Recommendations

Willdan will document the results of the study in a report consistent with the following layout: an executive summary; a methodology; background assumptions; findings; recommendations; and conclusions. The report will provide a detailed summary of the project approach and methodology, data sources, discuss the current rate structure and compliance of proposed rates with City policies, and how they address specific City objectives such as rate equity, revenue stability, conservation and others. We will provide City staff with a digital copy of the preliminary draft report for review and comment, and based on the comments received, prepare a final printed (10 copies) and digital copy of the report. The City will also have full access to Willdan's fully customized, non-proprietary, Excel-based model for its use in the future.

Task 6: Customized Rate Model – Preparation, Training and Delivery

As part of our scope, Willdan will deliver customized versions of its financial planning and rate design models for staff.

Activities:

- Complete customization of the model for the City's needs and circumstances;
- Provide overview of model operation, updating and scenario development;
- Respond to further questions by phone, at the City's option;
- Provide staff training on the operation and use of the model.

Deliverables:

- Financial planning and rate design model, customized for the City; and
- Continuing assistance to be determined by the City.

Task 7: Proposition 218 Procedural Requirements

Based on our 19-year history with Proposition 218 compliance, we will create notices that will explain: 1) the purpose of the rates; 2) how the rates are structured; 3) the time and place of the public hearing; and 4) provide details on what constitutes the existence of a majority protest, as it relates to the implementation of a new/increased utility rate structure. We will work with City staff to develop and distribute an easy-to-understand Proposition 218 notice that will describe the following major components: 1) rate structures; 2) reason for the increases; and 3) date, time, and place of the public hearing.

Should the City request, we can develop the materials, create a parcel database of properties subject to the new proposed rates, and coordinate the printing and mailing of the materials in conjunction with a mailing house that we typically work with on these types of projects. The additional cost for these services is \$1.00 per parcel and includes direct costs associated with the mailing.

City Staff Responsibilities

Willdan recommends that the City assign a key individual as project manager. As our analysis is developed, it is expected that the City's appointed project manager will:

- Coordinate responses to informational requests;
- Coordinate review of work products; and
- Identify appropriate staff members for participation in meetings.

We will ask for responses to initial information, follow-up requests and comments on reports within five business days or otherwise agreed upon timetable. If there are delays, the project manager will follow up with the parties involved to establish an estimated date for the delivery of information and/or feedback. To ensure continued progression, the project manager will reconvene with the rest of the Willdan Team to identify tasks that can be started while waiting for requested data.

Willdan will rely on the validity and accuracy of the City's data and documentation to complete our analysis. Willdan will rely on the data as being accurate without performing an independent verification of accuracy, and that Willdan will not be responsible for any errors that result from inaccurate data provided by the client. City shall reimburse Consultant for any costs Consultant incurs, including without limitation, copying costs, digitizing costs, travel expenses, employee time and attorneys' fees, to respond to the legal process of any governmental agency relating to City or relating to the Project. Reimbursement shall be at Consultant's rates in effect at the time of such response.

EXHIBIT “C-1”

COMPENSATION

(See Attached)

Fee Schedule

Based on the described scope of services, we propose a **not-to-exceed fixed price fee of \$31,765** for the completion of the Utility Rate Study. **This fee includes all direct expenses associated with the project.** Willdan will invoice the City monthly based on percentage of project completed.

City of Banning Water and Wastewater Rate Study Fee Proposal						
	C. Fisher Project Manager	K. Burnett Task Manager	T. Thrasher Financial Analyst	J. McGarvey Tech Advisor & QA/QC	Total	
	\$210	\$145	\$130	\$195	Hours	Cost
Scope of Services						
Task 1: Project Kick-off Meeting, Data Gathering & Study Prep	2.0	3.0	3.0	-	8.0	\$ 1,245
Task 1.A: Data Evaluation & Validation	1.0	6.0	4.0	-	11.0	\$ 1,600
Task 2: Water Rate Study						
Task 2.A: Consumption Analysis	-	8.0	4.0	-	12.0	\$ 1,680
Task 2.B: Revenue Requirements Analysis	1.0	12.0	8.0	-	21.0	2,990
Task 2.C: Baseline Analysis	-	8.0	6.0	-	14.0	1,940
Task 2.D: Cost Analysis – Scenario Building	1.0	3.0	3.0	-	7.0	1,035
Task 2.E: Cost of Service Analysis	-	6.0	6.0	-	12.0	1,650
Task 2.F: Rate Design Analysis & Update	2.0	8.0	8.0	1.0	19.0	2,815
Task 3: Wastewater Rate Study						
Task 3.A: Determine Discharge Characteristics & Loadings	-	2.0	4.0	-	6.0	\$ 810
Task 3.B: Cost Projection Analysis	-	3.0	4.0	-	7.0	955
Task 3.C: Revenue Requirements Analysis	1.0	8.0	8.0	-	17.0	2,410
Task 3.D: Scenario Planning	2.0	3.0	5.0	-	10.0	1,505
Task 3.E: Cost Distribution to Billable Parameters	-	2.0	4.0	-	6.0	810
Task 3.F: Sewer Rate Design Analysis & Update	2.0	6.0	4.0	1.0	13.0	2,005
Task 4: Communicating the Results (includes presentation meeting)	3.0	6.0	3.0	-	12.0	1,890
Task 5: Prepare & Document Rate Recommendations	2.0	8.0	12.0	1.0	23.0	3,335
Task 6: Customized Rate Model – Preparation, Training & Delivery	1.0	6.0	2.0	-	9.0	1,340
Task 7: Proposition 218 Procedural Requirements	2.0	2.0	8.0	-	12.0	1,750
Subtotals:	20.0	100.0	96.0	3.0	219.0	31,765
Total Cost						\$ 31,765

Hourly Rates

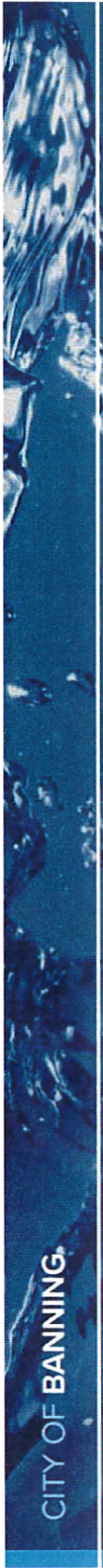
Additional services may be authorized by the City of Banning and will be billed at our then-current hourly overhead consulting rates. Our current hourly rates are listed below.

Hourly Rate Schedule	
Position	Hourly Rate
Group Manager	\$210
Principal Consultant / Managing Principal	\$200
Senior Project Manager	\$165
Project Manager	\$145
Senior Project Analyst	\$130
Senior Analyst	\$120
Analyst	\$100
Assistant Analyst	\$75

EXHIBIT "D-1"

SCHEDULE OF PERFORMANCE

(See Attached)

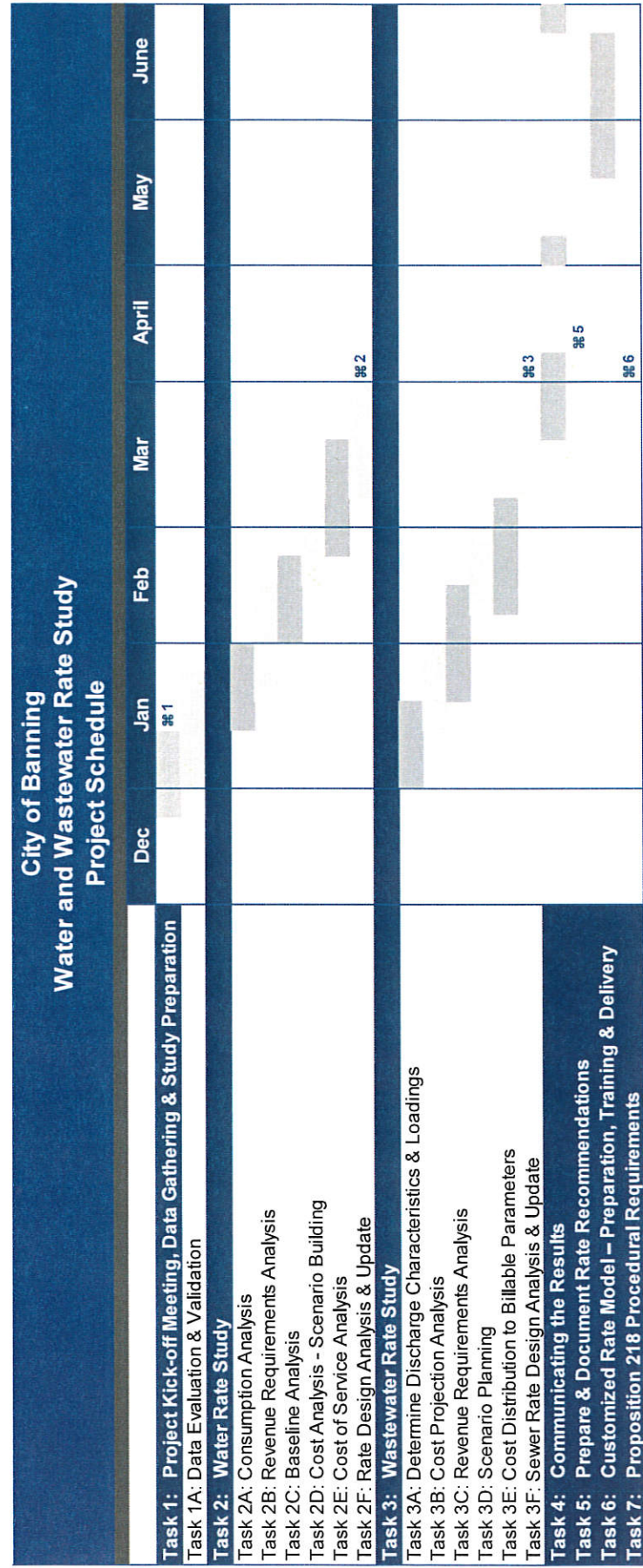


Schedule

Willdan prides itself on being responsive to customer needs. We have developed a general timeline that will begin at the end of December 2016; a specific schedule of events and milestones will be developed in concert with City staff.

Depending upon a number of factors, a rate and financial planning effort of this complexity generally requires 20 to 24 weeks to complete. These factors include: 1) the amount of time required to collect necessary data; 2) ability to schedule meetings in a timely manner with City management and staff; and 3) manner by which policy direction is received for the study from the City's management.

Based on these factors and our current understanding of the solicitation, Willdan has developed the following preliminary project schedule:



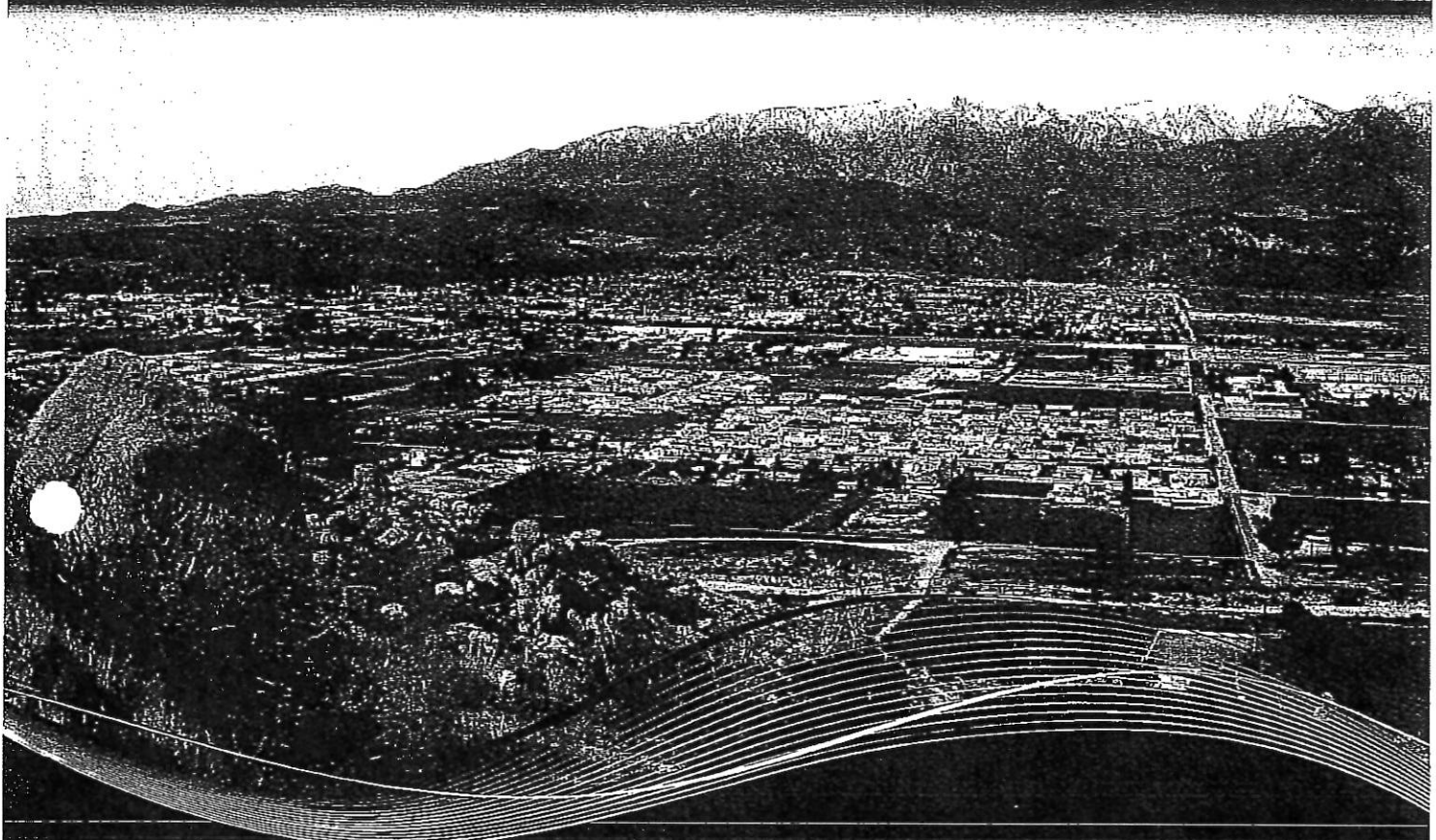
Legend:

- ☼1: Informational Request
- ☼2: Water Rate Study Draft Report
- ☼3: Sewer Rate Study Draft Report
- ☼4: Impact Fee Draft Memo
- ☼5: Final Report
- ☼6: Proposition 218 Notice

ATTACHMENT C
*Willdan Contract dated
October 8, 2013*



City of Banning



Proposal for

Water, Wastewater and Reclaimed Water Rate Study



27368 Via Industria, Suite 110, Temecula, California 92590-4856
T 951.587.3500 800.755.6864 | F 951.587.3510 888.326.6864
www.willdan.com



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Qualifications of Firm / Project Team

Willdan

Willdan Financial Services is one of four operating divisions within Willdan Group, Inc. ("WGI"). WGI provides technical and consulting services that ensure the quality, value and security of our nation's infrastructure, systems, facilities, and environment. The firm has been a consistent industry leader in providing all aspects of municipal and infrastructure engineering, public works contracting, public financing, planning, building and safety, construction management, homeland security, and energy efficiency and sustainability services. Today, WGI has hundreds of employees operating from offices located throughout California, as well as in Arizona, District of Columbia, Florida, Illinois, New Jersey, New York, Ohio, and Texas.



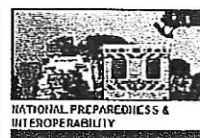
ENGINEERING & PLANNING



ENERGY EFFICIENCY & SUSTAINABILITY



FINANCIAL & CONSULTING SERVICES

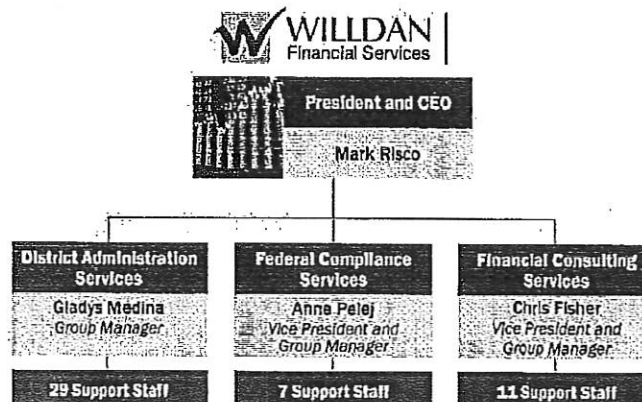


NATIONAL PREPAREDNESS & INTEROPERABILITY

Willdan Financial Services is one of the largest public sector financial consulting firms in the United States. The firm was established on June 24, 1988. Since that time, we have helped over 800 public agencies successfully address a broad range of financial challenges, such as financing the costs of growth and generating revenues to fund desired services. Willdan assists local public agencies by providing the following services:

- Real estate economic analysis;
- Economic development plans and strategies;
- Tax increment finance district formation and amendment;
- Housing development and implementation strategies;
- Financial consulting;
- Real estate acquisition;
- Classification/compensation surveys and analysis;
- Development impact fee establishment and analysis;
- Utility rate and cost of service studies;
- Feasibility studies;
- Debt issuance support;
- Long-term financial plans and cash flow modeling;
- Cost allocation studies; and
- Property tax audits.

Our staff of over 50 full-time employees supports our clients by conducting year-round workshops and on-site training to assist them in keeping current with the latest developments in our areas of expertise. The organizational chart below outlines Willdan's basic structure.





Utility Rate Experience

Willdan's professional staff has provided professional consulting services, including financial planning; rate and cost-of-service studies; alternative and feasibility analyses; and operational and management studies for water, reclaimed water, sewer, solid waste, and stormwater utility clients across the United States. Additionally, Willdan staff possesses a thorough understanding of the rate-setting methodologies set forth in the American Water Works Association (AWWA) M-1 manual "Principles of Water Rates, Fees and Charges," and the AWWA M34 manual, "Water Rate Structures and Pricing." Willdan is nationally recognized for its expertise with its staff frequently being called upon to speak or instruct on utility financial matters, as subject matter experts, including the AWWA Utility Management conference.



Willdan staff is experienced in a broad range of utility planning services; and we understand the importance of an approach that integrates elements of utility planning, engineering, and finance. The Willdan Team members have considerable experience in utility rate and cost-of-service studies and have performed these services for hundreds of utilities throughout the country. Our team includes staff with public sector experience spanning 30 years, and staff on the forefront of utility rate-making and rate-modeling. Members of our team have been on your side as finance directors, deputy city managers, and auditors and understand the financial, operational and political realities faced by public sector staff and management and we craft solutions which are sensitive to this.

Our expertise spans across the following utility financial planning services:

- Retail and Wholesale Rate Studies;
- Revenue Sufficiency Analyses;
- Utility Management and Policy Assistance;
- Connection Fee / System Development Charge Studies;
- Miscellaneous Fee and Charge Studies;
- Bond Feasibility Reports;
- Renewal and Replacement Sufficiency Analyses;
- Comprehensive Alternatives Analyses;
- Interactive Rate Model Development with Dashboards Showing Key Performance Indicators;
- Capital Project Funding Studies;
- Capital Improvement Plan (CIP) Financial Scenario Planning;
- Rate Ordinance Drafting;
- Billing System Validation/Rate Testing;
- Valuation/Divestiture Studies; and
- Life Cycle Costs Analyses.

Willdan will work with the City of Banning ("City") to identify and prioritize operational and fiscal objectives and match these to specific rate attributes; and use this information throughout the engagement to develop a comprehensive financial plan and design utility rates that effectively meet these goals. The culmination of our analyses will be rate policies that guide the rate setting process, and a financial management plan that develops projected system operating results for the water, wastewater, and reclaimed water utilities for the forecasted period. Willdan will employ its proven interactive approach, coupled with advanced financial modeling techniques to design rates and a financial plan that meet established goals and performance criteria. These modeling techniques serve as a powerful decision-making tool and provide the City with genuine business solutions and recommendations as to the strategic direction of its utilities.

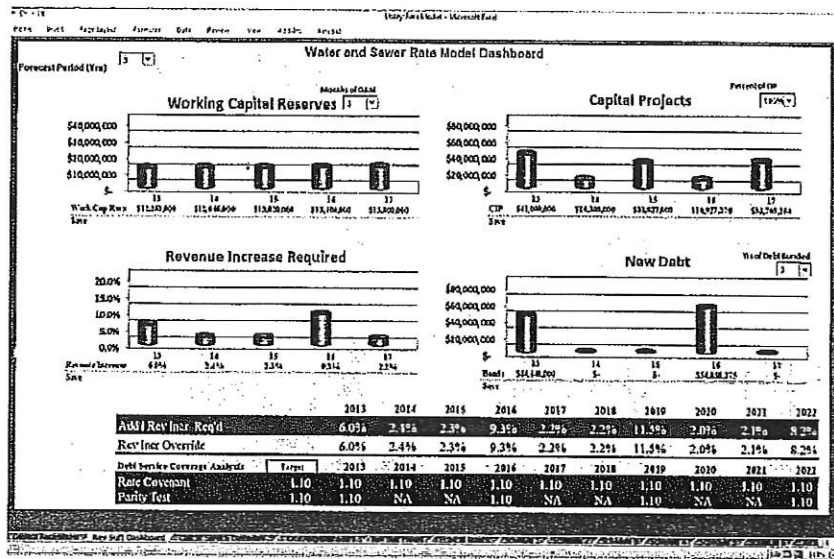
During rate and financial planning projects we employ tools and techniques which focus on consensus-building among stakeholders to ensure the team understands the future financial implications of current management decisions. Our extensive project expertise is bolstered by our unique interactive financial planning process and model.

Our utility rate Excel-based model is user friendly, comprehensive and well-designed, providing our experienced consultants with a powerful tool to develop ideas, scenarios and approaches collaboratively with staff, and effectively and immediately provide analysis and feedback to facilitate meaningful policy discussions and assist effective and informed decision making. Through a live projected-model, we review the data, assumptions and results with City staff, allowing us to cycle through various alternatives, test "what if" questions which typically arise during our interactive team meetings, and build consensus toward the rate and financial plan which best addresses your needs.



Features of our model include the ability to incorporate line-item data and assumptions which are then summarized in our dashboard, which presents key financial indicators for your utility. This allows us to demonstrate capital project funding (including system repair and replacement requirements). Therefore, the City understands where funds are generated to fund the capital plan – new bond issues for instance.

A sample dashboard is presented in the right-hand column which shows how we summarize the data, assumptions and calculations into an easy-to-understand graphical interface which updates with each alternative scenario evaluated.



Project Team

Our management and supervision of the project team is very simple: staff every position with experienced, capable personnel in sufficient numbers to deliver a superior product to the City, on time and on budget. With that philosophy in mind, we have selected experienced professionals for this engagement. We are confident that our team possesses the depth of experience that will successfully fulfill the desired work performance.

With more than 14 years of professional consulting experience, Mr. Chris Fisher will serve as **project manager** and will work closely with the City and to ensure the satisfaction of the City. In this role, Mr. Fisher will attend meetings and presentations, produce the key elements of any analyses developed for the City, and will be responsible for the deliverables.

Mr. Jonathan Varnes will serve as **task manager**, working closely with Mr. Fisher to develop the analyses under the City's scope of services and lead the design of the financial model.

Mr. Tony Thrasher will serve as **financial analyst**, collecting, interpreting and analyzing the data necessary for the study, and working with the team to develop and tailor the financial model to the City's specific needs and objectives, and incorporate the City's data.

With more than 20 years of comprehensive utility financial and rate experience, Mr. Jeffrey McGarvey will serve as **quality assurance/quality control (QA/QC) and policy and technical advisor** and will work closely with Mr. Fisher and the City in developing policy objectives and utility *Best Management Practices* to lead to a strong and healthy financial outlook for the District.

Resumes for the above-noted key personnel are presented on the following pages, which highlight projects of similar nature in which they had hands-on experience, and also include each member's length of time with the firm, title and phone number.

Sub Consultants

For the commitments outlined in the City's Request for Proposal (RFP), Willdan staff will perform tasks described herein, and will not be utilizing the services of any Sub Consultants.



Chris Fisher

Project Manager

Education
*Bachelor of Science,
Finance, San Francisco
State University*

Areas of Expertise
*Multi-disciplinary Team
Management*

Rate Studies

Cost of Service Studies

Special District Formations

Proposition 218

Client Presentations

Affiliations
*California Society of
Municipal Finance Officers*

*Municipal Management
Association of
Northern California*

*California Municipal
Treasurers Association*

14 Years Experience

Telephone #:
(800) 755-6864, Ext. 1528

Mr. Fisher has been selected to serve as project manager due to his extensive experience managing multi-disciplinary teams. He also possesses extensive knowledge regarding compliance with Proposition 218.

Presently, Mr. Fisher is a Vice President and the Financial Consulting Services Group Manager at Willdan Financial Services. With 14 years experience at Willdan, he has managed an array of financial consulting projects for public agencies throughout California, Arizona and Florida; coordinating the activities of resources within Willdan, as well as those from other firms working on these projects. Mr. Fisher joined Willdan in April 1999.

Related Experience

City of Flagstaff, AZ – Water, Wastewater and Reclaimed Water Rate Study: Mr. Fisher served as principal-in-charge of the City's utility rate analysis. In the wake of six water main breaks, the City was faced with decreasing revenues and increasing capital and operational costs. The proposed rates developed reverse the City's trajectory of a falling operating reserve and provide sufficient revenue to cover existing and future operations, maintenance, and debt service; all while being financially prudent and responsive to the concerns of the City's Water Commission. The proposed residential inclining block rate appropriately spreads the burden of increased costs based on a comprehensive analysis of customer demands.

Elk Grove Water District, CA – Water Rate Services: Mr. Fisher oversaw the preparation of a comprehensive financial plan and water rate study for the District. This engagement included the development of a comprehensive financial model, updated water rates and connection fees, as well as an analysis of multi-family accounts, a comparison of current and proposed rates, including rates of comparable jurisdictions, comparative rate and cost analysis. Mr. Fisher provided technical assistance throughout this project and participated in stakeholder meetings. Willdan is currently wrapping up this five-year water rate analysis.

City of Delano, CA – Water, Sanitary Sewer, Solid Waste and Street Cleaning Utility Rate Study: Mr. Fisher provided led this multi-faceted study. Recently developed financial studies did not match current economic realities, and as such the utilities were not generating sufficient cash flows. Given the volatile economy, the City hired Willdan to lead the development of a comprehensive utility financial plan and appropriate water, wastewater and solid waste rates to meet the determined level of required revenue. Willdan modeled and analyzed numerous financial and rate scenarios through the course of the project.

City of Covina, CA – Tiered Water Rate Study: Mr. Fisher served in the role of principal-in-charge of the City's tiered water rate study. In this capacity his responsibilities included the scheduling of key meetings and deliverables, review of progress throughout the development of the project, and quality control. The City's existing rate structure, which was updated in 2007 by Willdan, demonstrated that current utility rate revenues were not sufficient to fund the current operating and maintenance costs and necessary capital improvements. The updated rate analysis incorporated additional customer classes with unique discharge characteristics, which distributed the full cost of the utility services to the City's customer base in proportion to the service demands they place on the utility systems.

City of Glendale Water and Power, CA – Water Rate Redesign: Given the nature of the rate redesign's significant departure from the existing methodology, Mr. Fisher assisted in the development and facilitation of public outreach and stakeholder discussions, oversaw the development of the model and analysis, guided policy-making discussions and oversaw quality review. Mr. Fisher was heavily involved throughout the process in the overall management and project direction and he confirmed that questions were addressed early on in the process rather than in the final stages; additionally, he ensured that consideration was given to how decisions would be presented to and received by stakeholders.



Jonathan Varnes

Education Task Manager

*Bachelor of Science,
Finance, University of
Florida*

Areas of Expertise *Alternatives Analysis*

Rate Studies

Cost of Service Studies

Revenue Bonds

Feasibility Analyses

Capital Funding

Affiliations

*American Water Works
Association*

12 Years Experience

Mr. Varnes has served as a municipal utility rate consultant for over a decade; during which he has conducted over 150 retail and wholesale rate studies across the country. Furthermore, he is one of the foremost utility rate modeling experts in the rate consulting industry.

Mr. Varnes experience extends across a variety of utility rate and financial studies, including the following: retail and wholesale rate and cost of service studies; connection fee / impact fee studies; miscellaneous fee and charge studies; bond feasibility reports; interactive rate model development; CIP financial scenario planning; rate ordinance drafting; billing system validation / rate testing; and valuation / divestiture studies.

Rate and Cost of Service Studies

Mr. Varnes possesses nationwide experience with utility rate and cost of service studies for retail and wholesale use. His project experience includes water, sewer, reuse, and stormwater rate studies using state-of-the-art utility financial planning tools. He has developed both short and long-term financial plans for utilities of all sizes – including regional water authorities and regional sewer providers with as many as six municipal customers, each with individual wholesale service contracts.

Interactive Rate Model and Report Development

Mr. Varnes, a utility rate modeling expert, develops interactive rate models that contain dashboards showing key performance indicators. He is also proficient in the customization of models to each client's unique financial dynamics. Upon completion of the analysis, Mr. Varnes can conduct model training and provide a user's manual, which allows clients to perform in-house updates on an annual, or as needed, basis. Occasionally, he is called upon to redesign models developed by past consultants on his client's behalf.

In addition to the development and utilization of comprehensive forecasting tools, Mr. Varnes develops comprehensive reports which communicate the overall rate study results to both the layperson and subject-matter experts. This is done with the use of graphics and tables designed to summarize the results in a manner which is easily understood by the reader – regardless of their level of expertise. Also, for utility staff, the reports generated by Mr. Varnes include detailed, line-item data and calculations so that those who wish to better understand the results may "drill down" into the detailed calculations to research the data, results and conclusions more thoroughly.

Bond Feasibility Reports

Mr. Varnes possesses experience in preparing bond feasibility reports, which include comprehensive utility rate sufficiency analyses. He also provides presentation and rating agency support to clients during the approval process. Mr. Varnes has developed comprehensive bond feasibility reports for over a decade and most importantly, in light of the increased scrutiny placed on utilities by rating agencies in the current economic climate, he has developed bond feasibility reports resulting in the successful issuance of over \$100 million of bonds for his clients in the last few years – widely recognized as one of the most difficult markets in which to issue bonds at favorable rates in recent memory.

Project Experience

The following is a list of Mr. Varnes' recent utility rate clients and projects.

- City of Soledad, CA – Water Rate Study
- City of Crescent City, CA – Water and Wastewater Rate and Capacity Fee Analysis
- Nevada Irrigation Water District, CA – Water Rate and Cost of Services Studies



Tony Thrasher

Financial Analyst

Education

*Bachelors of Science in
Economics (Primary Focus
was Econometrics);
California Polytechnic
University of Pomona*

Areas of Expertise

Utility Rate Studies

*OMB A-87-compliant Cost
Allocation Plans*

*Fiscal Analyses for User
Fees and Rates*

*Proposition 218 Utility
Rate Compliance*

2 Years Experience

Telephone #:
(800) 755-6864, Ext. 1530

Mr. Thrasher has been selected to serve as financial analyst due to his water and wastewater rate analysis experience. Mr. Thrasher is an analyst within Willdan's Financial Consulting Services group. His responsibilities include supporting project managers and conducting fiscal analyses for numerous types of public finance studies.

Prior to joining Willdan in February 2012, Mr. Thrasher was as a financial analyst working in bond, equity, and mortgage-backed security markets for Wells Fargo Bank, Bank of New York Mellon, and Deutsche Bank. His experience includes portfolio accounting, differential analysis, and forecasting.

Related Experience

City of Lompoc, CA – Water and Wastewater Rate Study Update: Willdan was contracted to provide a comprehensive review and financial plan update for the City's water and wastewater rates. The project approach includes a thorough review of the CIP, each utility's operating budget, and other important policy and financial documents. The City is seeking to fund an increasing CIP and increasing operations and maintenance expenses; and the financial plan must ensure appropriate revenues are generated in light of the adoption of Senate Bill No. 7 (20 x 2020), coupled with decreasing consumption levels. Costs associated with water production and delivery has been analyzed and an appropriate fixed charge component of the rate structure has been suggested as well. Willdan is also considering the feasibility of creating an agriculture rate.

Phelan Piñon Hills Community Services District (CSD), CA – Water Rate and Fee Study: Willdan developed a comprehensive revenue requirement analysis and financial plan to provide targeted rate and fee structure recommendations that would be based on the CSD's objectives and aggressive timeline. As the CSD was undertaking a study of this type for the first time since becoming an independent local agency, Willdan's primary project objective was to develop a robust and custom-designed financial rate model that would clearly reveal results of the CSD's various particular scenarios.

Willdan collected and analyzed data related to water operations, planned capital improvement projects, existing debt obligations, the acquisition of water rights, and ongoing maintenance and repair operations. Willdan collaborated with staff to prepare and tailor a comprehensive pro forma financial analysis that focused on primary rate and financial objectives. Our analysis resulted in rate structures that provided adequate revenue to fund operations; and create a secure and reliable funding source for future capital improvements, while fully ensuring that rates are equitable and predictable, and reflect the true cost-of-service.

City of Pinole, CA – Wastewater Rate Analysis: The City retained Willdan to prepare a wastewater rate analysis that included a new wastewater rate schedule meeting current and near-term projected system revenue requirements. Mr. Thrasher provided analytical support for this engagement, gathered and verified necessary data, and assisted in the development of the model and the completion of the report.

City of Soledad, CA – Water Rate Study: Mr. Thrasher is serving in the role of lead financial analyst for the City's engagement. The City's water rates and connection fees had not been updated since 1996. The water utility is losing money with existing rates, and they need to invest significantly in capital repair and replacement projects, as well as system upgrades. Mr. Thrasher has worked with City staff through the process of gathering and verifying data, including an on-site meeting to go through the budget in detail. He also developed the model, including the basic revenue requirements, cost causation and basic scenarios. The project is still in process and Mr. Thrasher is working with the City to develop scenarios for presentation to the City Council.



Jeffrey McGarvey

Quality Assurance / Technical Advisor

Education
*Bachelor of Science,
Finance, University of
Central Florida*

Areas of Expertise
Alternatives Analysis

Strategic Planning

Rate Studies

Cost of Service Studies

Revenue Bonds

Feasibility Analyses

Capital Funding

Acquisitions

Valuation Analyses

Affiliations
*American Water Works
Association*

*The Water Environment
Federation*

*The Utility Management
Conference*

*The WaterReuse
Foundation*

20 Years Experience

Telephone #:
(800) 755-6864, Ext. 1155

Mr. McGarvey is a **managing principal** in Willdan's Financial Consulting Services group and, for more than 20 years, has provided professional consulting services to municipal water, wastewater, solid waste, electric, and natural gas utilities throughout the country. He possesses a broad range of municipal utility systems' experience, including special expertise in complex alternatives analyses; utility rate analyses; utility valuations and acquisitions; regionalization and consolidation studies; debt issuance support, such as the preparation of financial feasibility analyses associated with revenue bond issuance; capital financing analyses; strategic planning; rate and regulatory assistance; and instituting financial mechanisms to provide the sufficient recovery of operating and capital costs. **Mr. McGarvey joined the firm in May 2012.**

Rate and Cost of Service Studies

Mr. McGarvey has extensive experience in utility rates and cost of service studies for water, wastewater, solid waste, electric and natural gas systems. This experience generally relates to performing budget analyses, customer and usage analyses, development of revenue requirements, cost of service allocations and sensitivity analyses related to the implementation of rate structures designed to promote desired usage characteristics.

Revenue Bonds, Feasibility Analyses and Capital Funding

Mr. McGarvey has been involved in the preparation of capital financing plans and feasibility studies associated with the issuance of several hundred million dollars in municipal revenue bonds and bond anticipation notes (BANs). The funding proceeds have been utilized for such purposes as utility acquisitions, expansion of facilities and various other capital improvement needs. In addition, Mr. McGarvey has developed capital funding strategies utilizing various combinations of bonds, bank loans, government assistance loans (i.e. State Revolving Funds) and grants.

As financial feasibility consultant, Mr. McGarvey has made numerous presentations on behalf of clients to various bond insurers and rating agencies (Moody's, Standard & Poor's, and Fitch).

Business and Strategic Planning

Mr. McGarvey has experience in developing complex financial and economic evaluation models for water, wastewater, solid waste, electric and natural gas systems throughout the country. Such experience generally relates to the development of business and strategic plans as well as performing structured alternatives analyses and sensitivity analyses related to the evaluation and implementation of system modifications such as service and operational changes, as well as planning for customer growth and capital expenditures.

Acquisitions and Valuation Analyses

Mr. McGarvey has been involved in numerous acquisitions and valuation analyses for utility systems. Acquisition projects generally involve financial due diligence, valuations, negotiations and financing activities associated with such transactions. Mr. McGarvey has performed valuation analyses utilizing various generally accepted methodologies including cost approach (value of the cash flows generated by the system), original cost less depreciation (book value), comparable sales (actual transactions for other systems), replacement cost new less depreciation and reproduction cost new less depreciation (value of system assets.)



References

Willdan has prepared utility rate and fee analyses for a variety of municipalities and special districts throughout the United States. The chart that follows provides an overview of the Willdan's utility rate analysis experience that is similar to the services requested by the City.

State	Entity	Water/Wastewater Utility		Long-term Financial Planning
		Rate Study	Connection Fee	
AZ	Town of Buckeye		✓	✓
AZ	City of Clarksdale		✓	
AZ	City of Flagstaff	✓	✓	✓
AZ	Town of Florence	✓	✓	
CA	City of Arvin	✓	✓	
CA	City of Avenal	✓		✓
CA	Beaumont Cherry Valley Water District	✓	✓	✓
CA	City of Calexico	✓	✓	
CA	City of Coachella	✓		
CA	City of Covina	✓	✓	✓
CA	City of Crescent City	✓	✓	
CA	City of Delano	✓	✓	✓
CA	East Valley Water District	✓	✓	
CA	City of El Monte	✓	✓	
CA	Elk Grove Water District	✓	✓	✓
CA	Elsinore Water District	✓		✓
CA	Encina Wastewater Authority			✓
CA	City of Fort Bragg	✓		
CA	City of Fountain Valley	✓		
CA	City of Gilroy		✓	
CA	City of Glendale	✓		✓
CA	City of Gustine		✓	
CA	Joshua Basin Water District			✓
CA	Leucadia Wastewater District			✓
CA	City of Lomita	✓		✓
CA	City of Lompoc	✓		✓
CA	McKinleyville Community Services District	✓	✓	✓
CA	City of Merced	✓	✓	
CA	Mesa Consolidated Water District		✓	
CA	City of Modesto	✓		✓
CA	City of Morro Bay		✓	
CA	Phelan Pifion Hills Community Services District	✓	✓	✓
CA	City of Pinole	✓		✓
CA	City of Rio Vista	✓	✓	
CA	City of Sacramento		✓	
CA	San Diego County Water Authority			✓
CA	City of San Fernando	✓		✓
CA	Sanla Margarita Water District	✓		
CA	City of Seal Beach	✓		✓
CA	City of Soledad	✓	✓	✓
CA	City of South Pasadena	✓		
CA	City of Stockton		✓	
CA	City of Tulare	✓		✓
CA	City of Westminster	✓		✓



State	Entity	Water/Wastewater Utility		Long-term Financial Planning
		Rate Study	Connection Fee	
DE	County of New Castle	✓	✓	✓
FL	County of Alachua			✓
FL	City of Atlantic Beach		✓	
FL	County of Bay	✓		✓
FL	City of Callaway	✓	✓	✓
FL	City of Carrabelle	✓		
FL	County of Citrus			✓
FL	City of Clearwater			✓
FL	City of Dade City	✓	✓	✓
FL	City of Dania Beach	✓	✓	✓
FL	County of DeSoto	✓		✓
FL	Emerald Coast Utilities Authority	✓		✓
FL	City of Hialeah			✓
FL	City of Hollywood	✓		
FL	City of Leesburg			✓
FL	Peace River Manasota Regional Water Supply Authority			✓
FL	County of Polk			✓
FL	City of Riviera Beach	✓		
FL	County of Sarasota			✓
FL	Toho Water Authority	✓		
IL	City of Jerseyville			✓
KS	City of Wichita			✓
MO	City of Branson	✓	✓	✓
MO	City of Excelsior Springs	✓	✓	✓
MO	City of Lee's Summit	✓	✓	✓
MO	Little Blue Valley Sewer District			✓
MO	City of Republic	✓	✓	✓
NC	City of Greensboro			✓
NC	City of High Point			✓
NC	Orange Water and Sewer Authority			✓
NC	City of Raleigh			✓
NC	County of Wake			✓
NC	City of Winston-Salem			✓
OH	Greene County Board of Commissioners			✓
OR	City of Brookings	✓		✓
VA	County of Arlington			✓
VA	County of Henrico	✓		
VA	County of Isle of Wight	✓		
VA	City of Norfolk	✓		✓
VA	County of Northumberland			✓
VA	City of Richmond			✓
VA	WaterReuse Research Foundation	✓		✓
WA	City of Woodland	✓		✓



Representative project descriptions, including client contact information, are identified within this section. Each reference is similar in scope, size, and complexity to the services requested by the City, and was completed within the last five years. We are proud of our reputation for customer service and encourage you to contact our past clients in regard to our commitment to completing these assignments within the agreed upon project budget and timelines.

Water, Sewer, and Reclaimed Water Rate Study | City of Flagstaff, AZ

By using a cost-based approach on behalf of the City of Flagstaff, Willdan successfully completed the design of comprehensive financial and rate models for water, wastewater, and reclaimed water. As the prior consultant's model was not well-suited to account for changes in growth projections and absorption, particular attention was placed on growth assumptions. Furthermore, Willdan was responsible for developing recommendations, by customer class, for equitable and sustainable cost recovery. In the wake of six water main breaks, the City was faced with decreasing revenues and increasing capital and operational costs. The proposed rates developed by Willdan reversed the City's falling operating reserve trajectory; and provided sufficient revenue to cover existing and future operations, maintenance, and debt service — all while being financially prudent and responsive to the Water Commission's concerns. Based on a comprehensive analysis of customer demands, the proposed residential inclining block rate appropriately spread the burden of increased costs.

In addition to the rate analysis, Willdan also developed new capacity charges for the City. Although the City is currently approaching build out, a major expansion is possible with sufficient funding and growth. To accommodate this wide range of development scenarios, and given certain assumptions (funding and growth alternatives), Willdan created numerous capacity fee options to allow the Water Commission and Council to determine the most comfortable scenario, along with resulting facility funding.

Client Contact: Ryan Roberts, Engineering Manager
211 West Aspen, Flagstaff, AZ 86001
Tel #: (928) 779-7685, ext. 7248; Email: rroberts@flagstaffaz.gov

Project Team: Chris Fisher, Principal-in-Charge

Wastewater Rate Analysis | City of Pinole, CA

The City retained Willdan to prepare a wastewater rate analysis that included a new wastewater rate schedule meeting current and near-term projected system revenue requirements. Willdan reviewed various utility system planning documents and effectively integrated the data/information found in these studies into a comprehensive sewer rate and financial analysis. The analysis included:

- Determination of the total annual sewer system revenue requirements for a 10-year period, including the 5 year period for which rates are to be effective, including existing and projected capital financing;
- Allocation of the total annual revenue requirements to the basic sewer cost components;
- Distribution of the component costs to the various customer classes, in accordance with their requirements for service;
- The design of sewer rates that will recover from each class of customer, within practical limits, the cost to serve that class of customer; and
- The incorporation of the proposed new sewer rates into a 10-year financial and business plan.

Client Contact: Hector De La Rosa, Assistant City Manager
2131 Pear Street, Pinole, CA 94564
Tel #: (510) 741-3864; Email: hdelarosa@ci.pinole.ca.us

Project Team: Chris Fisher, Principal-in-Charge; Jeff McGarvey, Policy and Technical Lead; Tony Thrasher, Analyst



Water and Wastewater Rate and Capacity Fee Analysis | City of Crescent City, CA

Willdan completed a water and wastewater rate and capacity fee analysis for the City of Crescent City in 2010. In 2013 we were engaged to complete an updated and expanded financial plan, again for water and wastewater. Due to age conditions and state environmental requirements, the City's sewer plant was subject to extensive repair and upgrade. The utility rates and fees calculated by Willdan will provide sufficient revenue to cover the repayment of a State Revolving Fund loan secured by the City to finance the costs of construction, ensure adequate funding for repair and periodic maintenance of the new and existing facilities, and for ongoing operations and routine maintenance. We are also assisting the City in evaluating the feasibility of implementing various reserve policies.

The water and wastewater rates will be cost-of-service based and Proposition 218 compliant.

Client Contact: Eric Wier, Assistant City Manager
377 J Street, Crescent City, CA 95531
Tel #: (707) 464-9506; Email: ewier@crescentcity.org

Project Team: Chris Fisher, Project Manager; Jonathan Varnes, Task Leader; Jeff McGarvey, Technical Advisor

Water, Sanitary Sewer, Solid Waste and Street Cleaning Utility Rate Study | City of Delano, CA

The City of Delano retained Willdan in August of 2011 to update their water, wastewater, solid waste and street sweeping utility rates. This project involved the development of a comprehensive financial model which included revenue requirements, capital facilities and debt planning, and cost of service analysis. As the City continues to grow it is critical for them to maintain a proper equilibrium of supply and demand. The City is currently facing two monumental forces that are impacting this balance. Beyond the current state of the economy and the impact to demand and corresponding political pressure to keep utility rates to a minimum, the City is in the midst of following new EPA requirements that removed nine of the City's 11 water wells. Thus, the City is facing decreased consumption and increased financial strain on its utilities. Furthermore, half of the City's water customers are not currently on meters. Willdan is assisting the City in managing the intricacy of their financial plan and rate design to ensure short and long-run financial health and stability.

Client Contact: Roman Dowling, PE, Public Works Director
1015 11th Ave, Delano, CA 93215
Tel #: (661) 720-2219; Email: rdowling@cityofdelano.org

Project Team: Chris Fisher, Project Manager; Tony Thrasher, Analyst

Water Utilities Department Comprehensive Rate and Tap Fee Study | City of Lee's Summit, MO

Willdan is currently working with the WUD to develop a comprehensive water and sewer rate study and tap fee analysis. The effort was the result of a strategic planning exercise described above, whereby the City identified the need to address utility system rate structures and levels, and develop rate/financial policies serving as a framework for the cultivation of these new rates. In addition to water and sewer utility user rates, the effort includes reviewing utility system tap fees, and revising them to reflect WUD's updated master plan. The results of this engagement will be a complete multi-year financial plan allowing WUD to meet the goals and objectives established during the strategic planning process, as well as effectively communicate recommendations and actions to stakeholder groups.

Client Contact: Mark Schaufler, Director of Water Utilities
220 SE Green, Lee's Summit, MO 64063
Tel #: (816) 969-1900; Email: mark.schaufler@cityofls.net

Project Team: Jeff McGarvey, Lead Consultant / Project Manager



Strategy and Implementation Plan

Executive Summary

The City of Banning, incorporated in 1913, has a population of 29,603 and covers approximately 23.2 square miles in the San Geronio Pass area of Riverside County. The City currently serves approximately 11,000 water accounts, and is projected to generate approximately \$9 million in operating revenues for FY 2012/13, with water produced from a local aquifer, utilizing a combination of City owned wells, and wells owned jointly by the City and the Beaumont Cherry Valley Water District. The bulk of the accounts served are within the City, with some being outside City boundaries. The City also collects, conveys and treats wastewater for a like number of wastewater accounts, and is projected to generate just over \$3 million in operating revenue for FY 2012/13. After a few years of negative fund balances, both utilities are projected to maintain positive balances. However, the sewer utility has not met bond covenants in the most recent years, and likely will not without an increase in rates.

The City last updated utility rates in 2010; consequently, the rates that were approved and implemented as a result of that study did not incorporate sufficient allowance for a large number of planned or contemplated capital projects. With an increasing backlog of capital projects, a continuing need to provide a stable and sufficient source of revenue to fund routine repair and replacement, and provide for operations and maintenance, the City wishes to undertake studies of the water and wastewater utilities, with the development and implementation of a comprehensive financial plan and updated rates, and a study of a proposed reclaimed water program, with the implementation of a new schedule of rates for the sale of reclaimed water, including a discussion of connection or impact fees.

In considering the backlog of capital projects, and developing new rates, it will be important to model different approaches to prioritizing and financing these projects, whether through debt or on a Pay-As-You-Go basis (PAYGO) from rate revenue. As part of this discussion we will discuss with the City the inclusion of depreciation as a cash item in the revenue requirements; a means of funding repair and maintenance of existing capital as it ages, and accumulating funds for periodic replacement.

There will be numerous important policy and technical factors to consider throughout the course of the study. In the previous study, the fixed component of rates was lowered. While this does provide for certain policy and political objectives, it has a corresponding negative effect on revenue stability. This component of the overall rate structure will be evaluated, along with the meter service fee, to better align revenue needs for operations and capital, with the rate structures. In addition, the water allotment for the first tier water rate was increased, effectively limiting aggregate water rate revenue by reducing water sales in the higher rate second tier. Various alternatives to tier allotments will be evaluated during this project. Other charges such as standby charges and system charges will also be considered in the overall context of the financial plan and rate structures.

As mentioned in the City's budget documents, the budget policies for the City and Banning Utility Authority (BUA) call for maintenance of 10 percent operating reserves, which have largely been maintained. The model and plan created during this project will facilitate discussion of existing and, perhaps, new reserve policies.

The City also wishes to implement rates for newly created reclaimed water service. During this process it will be critical to consider and model the impact of this new service on the existing water and wastewater utilities. An important point to consider with reuse water rates is the financial impact to the existing water and sewer revenue stream of existing potable water customers, switching from potable water usage to reuse water usage for their irrigation needs. To the extent that reuse rates are lower than potable rates, which is likely given that a utility would want to provide an economic incentive to customers to switch to reuse, a loss of water billings would occur (and in some instances wastewater billings, since the City wishes to look at the feasibility of billing wastewater on water usage). While the utility would recoup some of the loss in billings with reuse revenue it likely would not completely recover the lost revenue as the reuse rates would most likely be lower than the water rates.



Conversely, there can be a cost mitigation impact of relieving pressure on the potable water system and even relieving the pressure of wastewater disposal alternatives. As a reuse system rolls out, it relieves pressure on the potable water system through delayed plant expansion requirements. Also, for utilities with wastewater disposal pressure, a reuse program can offer a means of wastewater disposal which can generate revenue to offset some of the costs. Finally, there is some level of reduced operating costs on the water and sewer system – which will be transferred to the reuse system. In our experience, the lost revenue typically has a greater impact on near-term rates than the mitigation of certain water/sewer costs; however the financial dynamics of each utility are unique and should be evaluated independently. The model that we develop will incorporate the three utilities, and be fully capable of demonstrating collateral impacts.

Approach to the Project

As described herein, and detailed in our work plan, our approach to this study of the water, wastewater and reclaimed water utilities is *built around a primary objective; working collaboratively with the City to develop a comprehensive financial plan and model for the utilities, using the model to develop and evaluate various rate, financial and capital funding scenarios, to arrive at a final plan and set of recommended rates that have a clear rationale and basis.* We propose to conduct this process in a way in which staff and stakeholders gain understanding throughout the process of how the plan is developed, and how policy and financial decisions affect the overall plan, and so that we can clearly communicate the process and results to the City Council, rate subcommittee, and the community. This communication part of the process is critical in gaining acceptance and understanding of the broader community.

Willdan's utility finance experts combine national, state, regional experience. Our staff is experienced in a broad range of utility planning services; and we understand the importance of an approach that integrates elements of utility planning, engineering, and finance. Our team members have considerable experience in utility rate and cost-of-service studies and have performed these services for hundreds of utilities throughout the country.

Our rate study analysis will include comprehensive financial management plan alternatives for the next five fiscal years to support the proposed five-year rate plan, and the model can be set up to look forward 30 years, as requested by in the City's RFP. As part of this analysis, Willdan will develop a comprehensive financial analysis — which incorporates revenue requirements such as operating expenses, transfers, reserve requirements, minor capital expenses, cash-funded major capital expenditures and annual debt service expenses — and we will also provide a functional cost breakdown consistent with AWWA and Water Environment Federation (WEF) rate-making standards. The culmination of the revenue requirements analysis, which will include a capital project financing plan, and the cost of service allocations will be alternative rate plans which will provide sufficient revenue to meet the ongoing funding needs of the system while recovering costs from customers in a manner which is fair, equitable and within reasonable customer impact parameters, given the magnitude of revenue required to fund system costs.

As previously stated, we will develop a robust pro forma financial model that will be used to demonstrate the results of various analyses and aid detailed policy discussions and education sessions with City staff and Council. The model will serve as the basis for developing updated rate and fee structures that will provide for long-term financial stability, appropriately reflect levels of service demand attributable to different customer classes, and comply with the requirements of Proposition 218. Willdan will collect and analyze the necessary data related to water, wastewater and reclaimed water operations, planned capital improvement projects, existing and anticipated debt obligations, and ongoing maintenance and repair operations.

During this project we will be utilizing our Microsoft Excel-based model, with its interactive dashboard, as a comprehensive financial tool to allow planning and evaluation of variable inputs and assumptions, thereby achieving the goal of creating a thorough analysis of revenue requirements. These analyses are then seamlessly integrated with the rate development component of the model to demonstrate and project various rate design alternatives, and the effects they would have on the City's financial outlook.



The model is used in meetings, in order to efficiently cycle through rate scenarios and establish the most viable rate plans for the City. During these interactive meetings we invite City staff to participate in scenario planning/"what-if" sessions where we use the dashboard to demonstrate and evaluate the financial/rate impact of alternative data (CIP, operating costs, etc) and assumptions (interest rates, customer growth, cost escalation, etc.) in real-time to focus on the most critical drivers of the analysis. This ensures the resulting rate plan alternatives are viable from a financial, operational, managerial and political perspective, by demonstrating the future financial impacts of current management decisions to the rate study team, so that only viable rate plan alternatives are considered. These viable rate plan alternatives will then be incorporated into a comprehensive water, wastewater and reclaimed water rate study report which will provide the City every assumption, data item, and calculation used in the development of each rate plan alternative.

Two key initial steps are: 1) the development of a baseline scenario to provide a clear picture of the utilities' current financial condition; and 2) a revenue sufficiency analysis to test the current rate structure and confirm billing determinants and revenue generation; an important confirmation that we are beginning with reliable consumption and billing data, and key in developing the proposed new rates. Recommended changes in required revenue, or to the rate structure, can be evaluated independently during the course of these studies. This information will be integrated into our Excel model, to allow the graphical representation of revenue and rate scenarios, as well as of policy decisions effects to City staff and the City Council (if requested) in real-time, where variables can be changed and the impact of those changes viewed instantly. Willdan will arrange and conduct meetings as necessary, to utilize model results to refine and finalize the analysis, as well as rate and fee structure.

Willdan Models GUIDE You to Your Optimal Solutions

Real-Time Financial Modeling

The goal of financial forecasting is to provide clear vision regarding the potential financial outcomes of current management decisions. Our goal is to help you mold the existing knowledge base of the City into a viable financial management and rate plan. At Willdan, the development and use of real-time financial models in an interactive, collaborative process is an integral part of the model development.

Model Development as Part of the Consulting Process

Each model is designed with the following elements:

- Graphical dashboard to clearly show the results of various scenarios to the user;
- Assumptions;
- Data tables; and
- Calculation engine.

Each model is "baselined" after an initial meeting with staff to ensure that we have the correct data and a basic understanding of the financial dynamics of your system. We will then conduct interactive financial planning sessions with City staff. After validating our data, calculation approach, and baseline assumptions, we will explore alternative scenarios, varying a number of assumptions and financial planning techniques:

- Rate increase magnitude and timing;
- Alternative timing of capital projects;
- Alternative financing options (alternative combinations of pay-as-you-go, revenue bond debt and SRF debt, for example);
- Alternative growth/demand forecasts; and other "what-if" analyses, such as the impact of a loss of one or more service areas or customers;
- Effects on the water and wastewater financial operations of implementing a reclaimed water sales programs; and
- Effect of increases in other sources of funds, such as impact fees.

The model is self-solving through the use of controlled feedback loops, and therefore does not require significant manipulation by the user to solve correctly. Given any combination of cost requirements (both operating and capital), non-rate sources of funds, and forecast assumptions, rate increases are generated that:



- Meet specified reserve targets;
- Fully fund capital expenditures using specified financing techniques; and
- Meet legal and contractual requirements that are financially measurable, such as debt service coverage on the City's existing 2005 Water and Wastewater Revenue Bonds.

Alternatively, the user can specify rate increases and then examine the results to determine if the desired/required parameters are met.

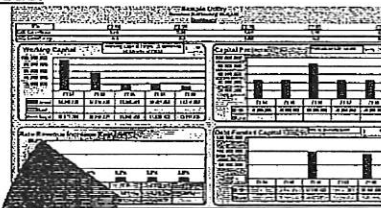
Subsequent to careful development and validation of the baseline forecast, a series of alternative forecasts will be prepared, illustrating various results in the following general categories:

- **What if things turn out differently?** These alternatives will demonstrate the sensitivity of the forecast to the significant assumptions used. This results in a sound understanding of areas where a conservative forecast approach is warranted.
- **What happens when we try this?** This series of alternatives focuses on different financial management approaches. For example, use of different financing techniques such as capitalized interest, interim short-term financing, and capital appreciation bonds may be explored.
- **What can we do to make it better?** This approach to forecasting identifies the factors that may be causing significant rate increases in a given year and explores alternatives. For example, if a large capital project in a single year is the culprit, we would work with staff and the consulting engineers to determine whether this project could be phased or delayed.

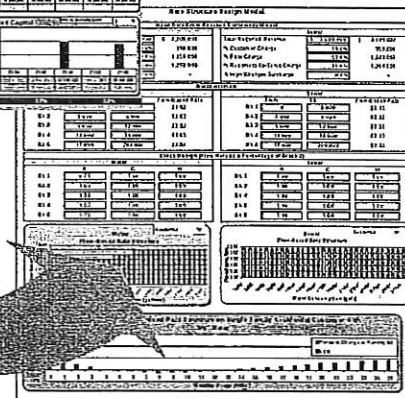
Moreover, the rate design model can be used to explore the impact of various rate structures on bills for each customer class over the relevant consumption range.

To summarize, rate model development is a natural part of the Willdan consulting process, and one in which staff and other stakeholders play a collaborative part. Consequently, at the completion of the analysis, the model will be

Financial Planning Model



Rate Design Model



Willdan's GUIDE Suite of Financial Models – Description of Product Features

The key to success is a robust, real-time financial forecasting model, customized to emulate the precise financial dynamics of the City, and staff will already have a high level of familiarity with the functionality and use. Interactive workshops will help develop an effective, efficient working relationship among the participating stakeholders that will carry forward into future rate-setting processes.

Rate Revenue Requirements

Suite of Models:

- Financial planning;
- Cost of service design; and
- Rate design.

The GUIDE suite of models includes financial planning tools for water, wastewater, reclaimed water, and virtually any utility or municipal government fund, and has the ability to analyze any rate structure and determine the levels of revenue generated by each customer class. In addition, the rate design model can use the City's detailed billing data to develop a bill impact analysis on individual customer bills which can be updated for each rate design scenario.



Features:

- Excel-based open architecture that allows easy integration of City financial data;
- Modular design that allows for maximum design flexibility;
- Easy to update - open architecture and modular design equate to easy annual data updates;
- Automated calculation engine that optimizes financial plan based on user-set constraints;
- Navigation features to quickly move around the model;
- Side-by-side scenario analysis comparison; and
- Healthy listing of user defined assumptions that can be customized to meet the City's needs.

Work Plan

Willdan's work plan will culminate in the successful development of the water, wastewater and reclaimed rates and a five-year cost-of-service based financial plan, the education of key stakeholders, and the completion of the Proposition 218 mandated process.

Within this subsection are the general tasks necessary to facilitate the City's engagement for the water, wastewater, and reclaimed water rate studies. The following activities are based on Willdan's current understanding of the services requested by the City and are subject to revision based on further discussions with the City.

Task 1: Project Kick-off Meeting, Data Gathering and Study Preparation

Willdan will conduct a kick-off meeting with City and stakeholder considerations and objectives outlined. We will review and identify the following:

- 1) Review of existing water and wastewater rate structure and areas where the existing rates have been successful and/or specific areas of concern;
- 2) Review of existing documents related to the utilities including (but now limited to) the following: the 2010 Urban Water Management Plan, the 1994 Water Master Plan and 2002 update, the 2010 Water and Wastewater Rate Study, the 2009 Sewer System Management Plan, and schedules of existing rates, meter service fees, system charges and customer fees. Each of these items will have information and background that is important to the development of the overall study;
- 3) Components to incorporate into the updated revenue requirements; such as, capital improvements, debt repayment, reserves, annual repair and replacement;
- 4) Strategy and level of effort for outreach and education;
- 5) Review and discussion on broader policy, political and/or community concerns; the objective being to factor, as necessary, into outreach and education strategies;
- 6) Conduct a detailed review of the data used in the baseline financial forecast; and
- 7) Review and resolve (or develop a plan for resolving) data issues and questions.

For further efficiency and collaboration, the kick-off meeting will include a financial policy discussion. This will serve to address and document the City's financial policies for the utilities to be studied. Topics of discussion may include:

- Rate design alternatives;
- Rate policy objectives;
- City financial policies;
- Reserve options and target levels (operating, rate stabilization, repair and replacement);
- Conservation objectives;
- CIP financing options;
- Customer characteristics and classifications;
- Cost of service factors; and
- Proposition 218.



In addition, we will request and begin acquiring data necessary to conduct the analyses. We will provide the City with a detailed list of data requirements pertaining to the subsequent financial and consumption analysis. As these studies are data intensive, and in order to remain on schedule, it is imperative that all data be provided in a timely manner and be delivered in an electronic format.

Task 1A: Data Evaluation and Validation

Based on our experience, it is most effective to obtain and review information prior to the first meeting. Typically questions can be resolved via telephone or e-mail. This approach respects your staff's time and ensures that we are completely prepared for a productive first meeting.

Activities

- Prepare and transmit data and information request;
- Follow-up by phone and/or e-mail to resolve questions;
- Document the nature, form and quality of the data and information received; and
- Based on documentary information, initialize Willdan's financial planning model and prepare a baseline scenario.

Deliverables

- Technical memorandum documenting the data and information received, with comments regarding quality and a list of outstanding issues and questions.

Task 2: Water and Reclaimed Water Rate Study

The following section outlines the work tasks exclusive to the water and reclaimed water rate study.

Task 2.A: Consumption Analysis

Willdan will review historical water consumption and billing data and assess water demands. As appropriate, we will review aggregate water demand characteristics, and incorporate necessary factors into our forecasted projections, future water demands, annual consumption trends and seasonal trends. We will also analyze the performance of the existing water rate structure to assess its appropriateness and adequacy in meeting system goals and recovering system revenue requirements. For this task we will (ideally) incorporate three to five years of City consumption and billing data in the model.

Task 2.B: Revenue Requirements Analysis

In developing reliable and accurate revenue and financial projections, it is necessary to project and analyze the impact and sensitivity of multiple and sometimes complicated variables. We will develop the revenue requirements component of the comprehensive financial plan to include operating (water supply, treatment, personnel, etc.) and non-operating (debt, depreciation, etc.) costs incurred by the water utilities.

The plan and model will be built to incorporate both water and reclaimed water, along with wastewater, so that the three utilities can be studied holistically. With reclaimed water being a new City service, this approach allows us to demonstrate its impact on the existing water and wastewater utilities.

In studying reclaimed water, a new undertaking for the City; we will discuss the operations in detail with the City to ensure we construct a comprehensive revenue requirements analysis, accounting for projected operating and maintenance expenses, costs for constructing necessary facilities, along with associated debt. We will assist the City in evaluating how the implementation of the reclaimed water system comports with or is impacted by the conservation and water use efficiency guidelines enacted in SB X7-7 in 2009.

Willdan's fundamental emphasis is providing long-term financial solutions through the development of financial models that account for current revenue requirements as well as future (short and long-term) needs and expenses, and provide insight on the effects of changes to certain parameters (also known as the elasticity).



Since a utilities revenue requirements (financial plan) and rate structure are directly dependent on one another, our goal during the development of the revenue requirements is to clearly identify each variable and describe the result of adjustments to the overall revenue requirements and rates. This will allow City staff and City Council to examine the effect of decisions made at the policy level on the City revenue requirements and rates.

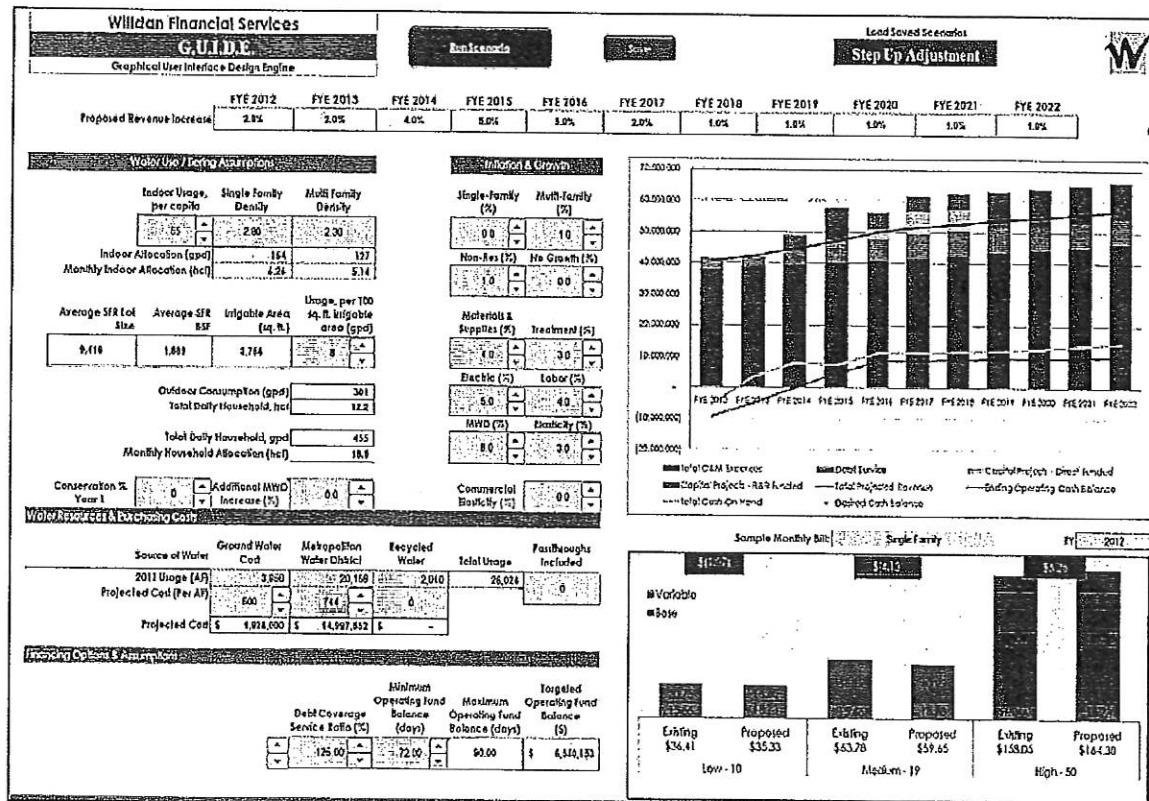
Willdan has developed GUIDE – an easy to use, graphical scenario and financial planning manager – the dashboard component of our financial model that clearly identifies parameters with toggles and sliders that City staff can adjust to create and test new scenarios, while instantly visualizing and balancing those outcomes with the impact to rates, operating revenues and reserve balances.

The unrivaled flexibility and customization of our GUIDE dashboard ensures that the City can easily define the financial impact of changes in variables and assumptions.

Changes to inputs and variables, via the intuitive interface, will directly affect other modules and outputs throughout the model without having to filter through multiple worksheets. The entire model is reflected in one, easy-to-understand page. This innovative approach allows Willdan to analyze the sensitivity dependence of each variable. We recognize that rate setting is an iterative process; therefore, GUIDE enables additional scenario building to reap comprehensive projections. In harmony with the City, Willdan will analyze and test scenarios to ensure stakeholders concerns are reviewed, considered and managed. **Scenarios can be saved and even compared side-by-side to clearly and quickly address questions and facilitate decision making.**

Some of the most common areas for adjustment are identified in Figure 1. Each variable may play a significant challenge to the ability to accurately project revenue. GUIDE is designed to illustrate and signify the impacts of specific City variables instantly, on expenditures, revenues, reserve requirements and rates — all at the slide of a bar.

Figure 1





Task 2.C: Baseline Analysis

Before variables are identified and projected into the revenue requirements and model, a baseline revenue sufficiency and rate analysis is performed. Willdan will utilize a "cash-needs" approach, where cash needs refer to the total revenue required by the utility to meet its cash expenditures.

Basic revenue requirement components of the cash-needs approach include current and future O&M expenses, debt-service payments, including the current outstanding 2005 Revenue Bonds, contributions to specified reserves, whether existing or proposed, and the cost of capital expenditures that are not debt-financed or contributed from other sources. The revenue requirements analysis will be developed based upon the utility's existing financial statements, to test for base year revenue sufficiency. If operating revenues are shown to be deficient, revenue adjustments will be implemented to adequately recover costs.

Another key component of the baseline analysis is a revenue sufficiency analysis where we take the City's existing rate structure, along with billing and customer data, and recalculate the amount of revenue, to ensure agreement with City data. This ensures the integrity of the data for use in the development of the new rate structure, and potentially the reclaimed rates. Furthermore, it may highlight other issues for consideration and discussion.

Task 2.D: Cost Analysis – Scenario Building

Building from the baseline scenario generated in the previous task, we will start generating expenditure scenarios by varying operation, depreciation, capital costs and reserve levels. We will review CIP information to determine: short-term, high-priority needs; annual depreciation of assets, replacement and repair schedules; and assumptions and methodologies used to assess the basis for the CIP projects.

As previously mentioned, we understand that the City has a fairly significant backlog of capital projects, as rate revenue over the past three years has not been sufficient to address all needs. We can model the implementation of various CIP and master plan scenarios by including capital financing in the model, the ability to cycle various scenarios through the model, and clearly show the impacts on the overall plan, and more importantly, rates.

To ensure adequate funding in later years, we will include a 10-year analysis of anticipated capital requirements, with the ability to extend to 30 years, as well as adequate reserve funding. In reviewing the CIPs, it is necessary to know current policy on available funding sources and the type of improvements and costs to fund through rates on a PAYGO or connection fees. As such, these funding options play a role in determining the total amount of revenue required in any given year. These options will be included within GUIDE to allow staff the ability to optimize PAYGO and CIP financing while minimizing shock on water rates.

Task 2.E: Cost of Service Analysis

The principal in establishing adequate rate schedules that are fair and equitable is that rates should reflect the costs of providing service. Our approach recognizes differences in the cost of providing services to different types of customers, areas and levels of service. The cost incurred by the users should be incurred by those whom benefit. Accordingly, cost allocation procedures should recognize the particular service requirements of the customer for not only total volume of water, but pumping/distribution costs and other factors.

This analysis will include gathering cost information associated with water and reclaimed water services and allocation to functions, classification and allocation of costs to each existing customer class. Since demand patterns of various customers differ, depending on their peak-day and peak-hour rates of demand relative to average demands, we will review the number and type of existing customer classes and make recommendations to add or consolidate customer classes, if necessary.

The allocation of water and reclaimed water costs to customer classes will be conducted to estimate the cost of serving each customer class and to enable rate restructuring, as necessary, based on the service requirements. Costs will be allocated in accordance with industry standards.



While varying slightly, both methods recognize that the cost of serving customers depends not only on the total volume of water used or discharged, but also on the rate of use and peaking requirements. Willdan will work with the District to ensure the most appropriate methodologies are pursued.

Task 2.F: Rate Design Analysis and Update

Utilizing the cost-of-service approach, the level of the City's rates is a function of the utility's costs and customer demands.

Willdan will fully modify and provide scenario planning to reflect the impact of different rates and/or revenue adjustments. Willdan will recommend updates to the current rates that are designed to address and uphold key objectives, notably short and long-run financial stability, minimal economic stress for customers, equity and defensibility. Our recommendations will comply with the cost-of-service guidelines of Proposition 218, AWWA, WEF, and existing bond covenants and current legislation.

The methodology utilized to determine how the water utility costs are allocated is expressed in the bullets below. While the methodology may be an "industry standard," our experience and understanding of key variables allow for a comprehensive and well-rounded rate design process:

- **Existing Rate Compatibility to the City's Objectives:** Rate structure is the area of the study that tends to generate the most attention and scrutiny. Prior to implementing new rates, Willdan will work collaboratively with staff to verify that key objectives for the City and stakeholders, such as understandability, avoidance of rate shock, public outreach (public buy-in), conservation, revenue stability, etc, have been addressed.
- **Existing Water Rate Structure:** When updating rates, there are numerous variables and considerations, ranging from access and quality of data, cost-causation, price elasticity, conservation, and weather conditions. Willdan will work with staff to provide recommended revisions to the City's existing water rate structure to ensure key issues are addressed.
- **Consistency of New Reclaimed Water Rates and Policies with Water Rates:** As previously mentioned in the scope and project understanding, we will work with staff to ensure that reclaimed water rates are consistent in structure, application and policy, with water rate structures. The analysis leading to their development will consider mutual impacts, and the rates will fit within the overall approach and work with the City's billing and financial systems.

The rate design task will involve modeling several alternative rate structures using the City's financial data and billing statistics to demonstrate the resulting customer impacts and to identify key issues associated with the new rates and charges.

Basic standards for rate design accepted by the industry are:

- **Revenue sufficiency** – rate revenue should provide sufficient income so that, when combined with other sources of funds, total system costs are covered;
- **Fairness and equity** – based on cost responsibility, as reflected in cost of service allocations, in accordance with industry standards;
- **Resource conservation** – Under conditions of scarcity, the pricing of water as a commodity should promote conservation and discourage unnecessary water use;
- **Administrative simplicity** – so that rates are understandable to customers and efficiently administered by staff;
- **Customer acceptance** – customers understand the rates, view them as fair, and consider them to be reasonable compared to other costs and other utilities; and
- **Public health and welfare** – rates are structured so that essential domestic water consumption is encouraged through affordability.

Task 3: Wastewater Rate Study

The wastewater financial and rate analysis closely mirrors the cost of service and rate setting approach for water and reclaimed water. The following section outlines the scope of work tasks unique to the wastewater rate study.



Task 3.A: Determine Discharge Characteristics and Loadings

Willdan will calculate the average and total sewer discharged by each user class. Additionally, we will determine the number of users by class, annual water use, projected growth, and appropriate discharge factors. Similar to water, flow is not the only factor to consider. Loading factors, based on the strength of the effluent (discharge), will be calculated and incorporated into the rate analysis. Based on the design of the sewer system and facilities, we will make recommendations regarding appropriate classification of customers.

Task 3.B: Cost Projection Analysis

To determine annual required revenue, we will analyze and project the utility Operations Fund and Capital Fund. Furthermore, we will discuss the best way to finance the essential and prioritized projects required to operate the sewer system. Willdan will analyze the City's planned CIP, and any necessary adjustments, based on staff discussions and reviews of the existing planning documents. As such, we will generate "what-if" funding scenarios (financing, phasing and costs) to illustrate the impact of different options on revenues and rates.

Task 3.C: Revenue Requirements Analysis

Similar to the water utility, we will prepare a comprehensive financial forecast for the sewer enterprise with the objective of funding the utility's cash needs. Numerous financial projections of cash-flows will be based on various scenarios that reflect adjustments to O&M, capital expenditures and funding sources, debt covenants, and reserve targets. We will make recommendations on reserve funds and rate of accrual to reach reserve targets.

Willdan will summarize total cash flows for a period of five years. To create a baseline, the project team will confirm the current rate-based revenues based on customer loads by comparing the calculated and actual revenues by customer class under the current rate structure.

Task 3.D: Scenario Planning (GUIDE Walk-through)

As previously mentioned, it is important to identify and avoid rate shock from excessive and compounding simultaneous changes. As such, the rate recommendations will include an evaluation of the effects of the combined utility bills on customers under several variations of inputs. In addition to the financial presentation of data, for each scenario our model also displays a sample customer bill to easily demonstrate the customer bottom line.

Task 3.E: Cost Distribution to Billable Parameters

A system of billable parameters is required to relate the costs of providing sewer service to the City's customers, as prescribed by the WEF rate setting recommendations, which include the following:

Evaluating the City's cost of service for each customer class and billing parameter

Determining appropriate sewer billable parameters

Determining unit costs for each billable parameter

Task 3.F: Sewer Rate Design Analysis and Update

Based on the cost distribution developed in the prior subtask, we will update the current rates based on feedback received from City staff. We will review the rate structure and provide various recommendations for residential, multi-family and commercial rates based upon water use, discharge and strength characteristics, or other bases to achieve equity between customer classes. As identified in the RFP, we will evaluate alternative rate designs in discussion with the City, such as changing the basis of commercial rates from EDU to water consumption.



Each alternative derives the same required revenue and will be adaptable to work on the current billing system. Each revenue requirement scenario developed will demonstrate the impact of different assumptions on each of the developed rate structures. Willdan will list the advantages and disadvantages of each alternative, and prepare comparison bills for each scenario. For the recommended alternative, we will project the annual unit rates for each customer class, and the current versus proposed bills for typical customers in each class.

4. Reclaimed Water Impact Fees

The following outlines the work tasks and specific points of discussion related to the review and discussion of a reclaimed impact fee.

Task 4.A: Discuss Potential Fee Methodology and Policy Issues

Under AB 1600 (Government Code 66000 through 66024), connection fees must be developed based on an established incremental impact that new developments have on available capacity. Willdan will identify policy issues that may be raised as they relate to the proposed program; discuss how to approach the development of a defensible fee that fairly allocates the cost of the reclaimed water system between existing and expected future users; and highlight potential options and advantages/disadvantages and challenges of implementing a reclaimed water impact fee.

Task 4.B: Existing Development and Future Growth

To establish incremental impact that new development has on available capacity, costs of existing and proposed facilities must be segregated by their benefits to new or existing users. This cost to benefit nexus is the fundamental principle of AB 1600. For reclaimed water related capital projects, we will discuss approaches with the City, including techniques for estimating existing and future development and calculating facility standards, to determine if an approach is workable and makes sense.

Task 4.C: Facility Standards

Facility standards provide a critical link in documenting the nexus between growth, the facilities required to accommodate it, and a defensible fee. Facility standards are used to demonstrate a reasonable relationship between new development and the need for new facilities.

We will review and discuss the City's capital improvement plans relative to reclaimed water, and gather input from City staff to identify the facility standards that would be used to plan for new facilities. Typical utility standards for facility planning include average, monthly and peak demand factors, plus treatment and pumping requirements.

Task 4.D: Facilities Needs and Costs

Identifying the type, amount and cost of facilities required to accommodate growth and correct deficiencies, if any, is an important step in the development of an impact/connection fee. A critical component would be distinguishing between the following:

- Facilities needed to serve growth (that can be funded by impact fees); and
- Facilities needed to correct existing deficiencies for the existing service population (that cannot be funded by fees).

Willdan will provide guidance on how we could assist the City in developing a sound and defensible allocation of planned capital facilities costs between the existing service population and growth.

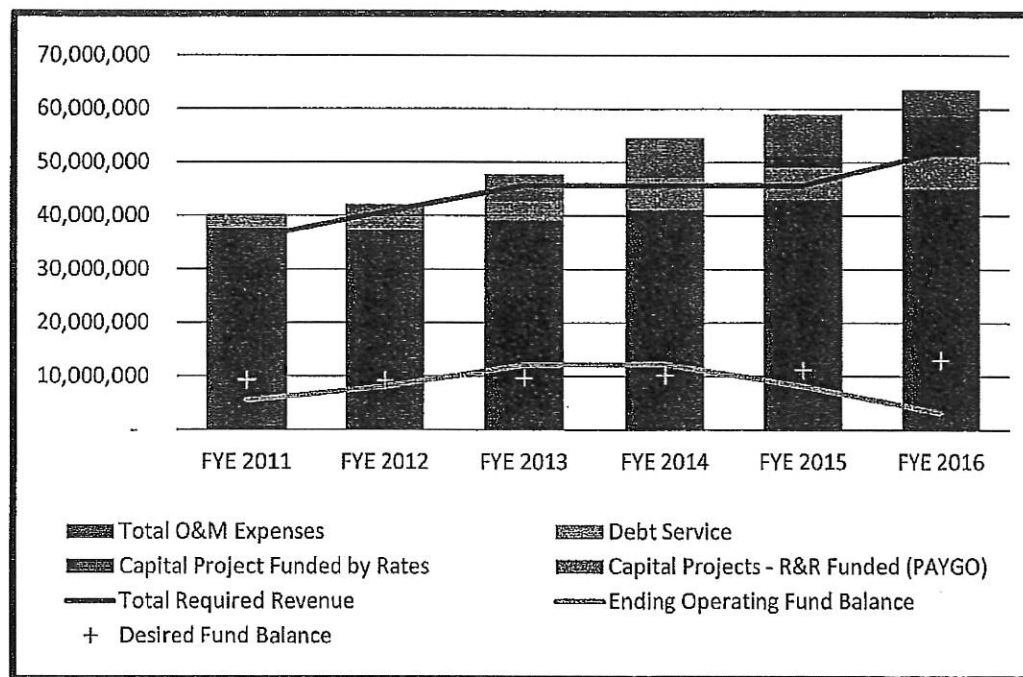


Task 5: Communicating the Results

Willdan believes in proactive stakeholder outreach, feedback and understanding during the entire process, not only at the time the results are proposed. Throughout the course of the study, in addition to the project kick-off, **Willdan will conduct discussions with key staff and the City Council** to walk-through the model, discuss the preliminary findings, and to discuss the draft results and study findings. We anticipate a total of five meetings (one kick-off meeting, three progress meetings, and one final presentation) with the City during the course of this project. Additionally, we have increasingly been utilizing the effective communication tools provided by GoToMeeting® to better facilitate discussion and feedback. This has proven to be far more beneficial than common conference calls and does not count as a formal meeting, which can add unnecessary additional costs to the project. In addition, we have included a per-meeting cost estimate in the event more meetings are needed. In our experience, the number of meetings actually needed often is not known until the project progresses.

The final presentation of the combined findings and reports to City Council will include easy-to-follow graphics (as shown in Figure 2) and color handouts of the study assumptions, methodologies, findings and conclusions, and will include a discussion period for questions and answers.

Figure 2



Task 6: Development of Utility Benchmark Comparisons

Willdan will provide an evaluation and comparison of the City's utilities against appropriate industry benchmarks. There are a variety of approaches to this type of comparison, and we will discuss with the City which benchmarks make the most sense, and focus on elements of their operations that warrant attention. Several rating agencies, including Fitch, Moody's and others, have published documents that detail the sewer and water benchmarking and best management practices (BMPs) guidelines that they follow when evaluating the credit-worthiness of municipal utilities. We use these to identify meaningful and appropriate benchmarks for measurement and comparison in this type of analysis, and the ability to produce benchmarking statistics is already incorporated in our model.

We will discuss benchmarks and BMPs with City staff to ensure those selected make sense for the City.



Task 7: Prepare and Document Rate Recommendations

Willdan will document the results of the study in a report consistent with the following layout: an executive summary; a methodology; background assumptions; findings; recommendations; and conclusions. The report will provide a detailed summary of the project approach and methodology, data sources, discuss the current rate structure and compliance of proposed rates with City policies, and how they address specific City objectives such as rate equity, revenue stability, conservation and others. We will provide City staff with a digital copy of the preliminary draft report for review and comment, and based on the comments received, prepare a final printed (10 copies) and digital copy of the report. The City will also have full access to Willdan's fully customized, non-proprietary, Excel-based model for its use in the future.

Task 8: Customized Rate Model – Preparation, Training and Delivery

As part of our scope, Willdan will deliver customized versions of its financial planning and rate design models for staff.

Activities:

- Complete customization of the model for the City's needs and circumstances;
- Provide overview of model operation, updating and scenario development;
- Respond to further questions by phone, at the City's option;
- Provide staff training on the operation and use of the model.

Deliverables:

- Financial planning and rate design model, customized for the City; and
- Continuing assistance to be determined by the City.

Task 9: Proposition 218 Procedural Requirements

Based on our 17 year history with Proposition 218 compliance, we will create notices that will explain: 1) the purpose of the rates; 2) how the rates are structured; 3) the time and place of the public hearing; and 4) provide details on what constitutes the existence of a majority protest, as it relates to the implementation of a new/increased utility rate structure. We will work with City staff to develop and distribute an easy-to-understand Proposition 218 notice that will describe the following major components: 1) rate structures; 2) reason for the increases; and 3) date, time, and place of the public hearing.

Should the City request, we can develop the materials, create a parcel database of properties subject to the new proposed rates, and coordinate the printing and mailing of the materials in conjunction with a mailing house that we typically work with on these types of projects. The additional cost for these services is \$1.00 per parcel and includes direct costs associated with the mailing.

City Staff Responsibilities

Willdan recommends that the City assign a key individual as project manager. As our analysis is developed, it is expected that the City's appointed project manager will:

- Coordinate responses to informational requests;
- Coordinate review of work products; and
- Identify appropriate staff members for participation in meetings.

We will ask for responses to initial information, follow-up requests and comments on reports within five business days or otherwise agreed upon timetable. If there are delays, the project manager will follow up with the parties involved to establish an estimated date for the delivery of information and/or feedback. To ensure continued progression, the project manager will reconvene with the rest of the Willdan Team to identify tasks that can be started while waiting for requested data.



Schedule

Willdan prides itself on being responsive to customer needs. We have developed a general timeline that will begin August 20, 2013; a specific schedule of events and milestones will be developed in concert with City staff.

Depending upon a number of factors, a rate and financial planning effort of this complexity generally requires 16 to 20 weeks to complete. These factors include: 1) the amount of time required to collect necessary data; 2) ability to schedule meetings in a timely manner with City management and staff; and 3) manner by which policy direction is received for the study from the City's management.

Based on these factors and our current understanding of the solicitation, Willdan has developed the following preliminary project schedule:



City of Banning — Water, Wastewater and Reclaimed Water Rate Study Project Schedule

	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar
Task 1: Project Kick-off Meeting, Data Gathering & Study Preparation								
Task 1A: Data Evaluation and Validation		961						
Task 2: Water and Reclaimed Water Rate Study								
Task 2A: Consumption Analysis								
Task 2B: Revenue Requirements Analysis								
Task 2C: Baseline Analysis								
Task 2D: Cost Analysis - Scenario Building								
Task 2E: Cost of Service Analysis								
Task 2F: Rate Design Analysis and Update				962				
Task 3: Wastewater Rate Study								
Task 3A: Determine Discharge Characteristics and Loadings								
Task 3B: Cost Projection Analysis								
Task 3C: Revenue Requirements Analysis								
Task 3D: Scenario Planning (Guide Walk-through)								
Task 3E: Cost Distribution to Billable Parameters								
Task 3F: Sewer Rate Design Analysis and Update				963				
Task 4: Reclaimed Water Impact Fees								
Task 4A: Discuss Potential Fee Methodology and Policy Issues								
Task 4B: Existing Development and Future Growth								
Task 4C: Facility Standards								
Task 4D: Facilities Needs and Costs								
Task 5: Communicating the Results				964				
Task 6: Development of Utility Benchmark Comparisons								
Task 7: Prepare and Document Rate Recommendations					965			
Task 8: Customized Rate Model – Preparation, Training and Delivery								
Task 9: Proposition 218 Procedural Requirements					966			

Legend:
 961: Informational Request
 962: Water Rate Study Draft Report
 963: Sewer Rate Study Draft Report
 964: Impact Fee Draft Memo
 965: Final Report
 966: Proposition 218 Notice

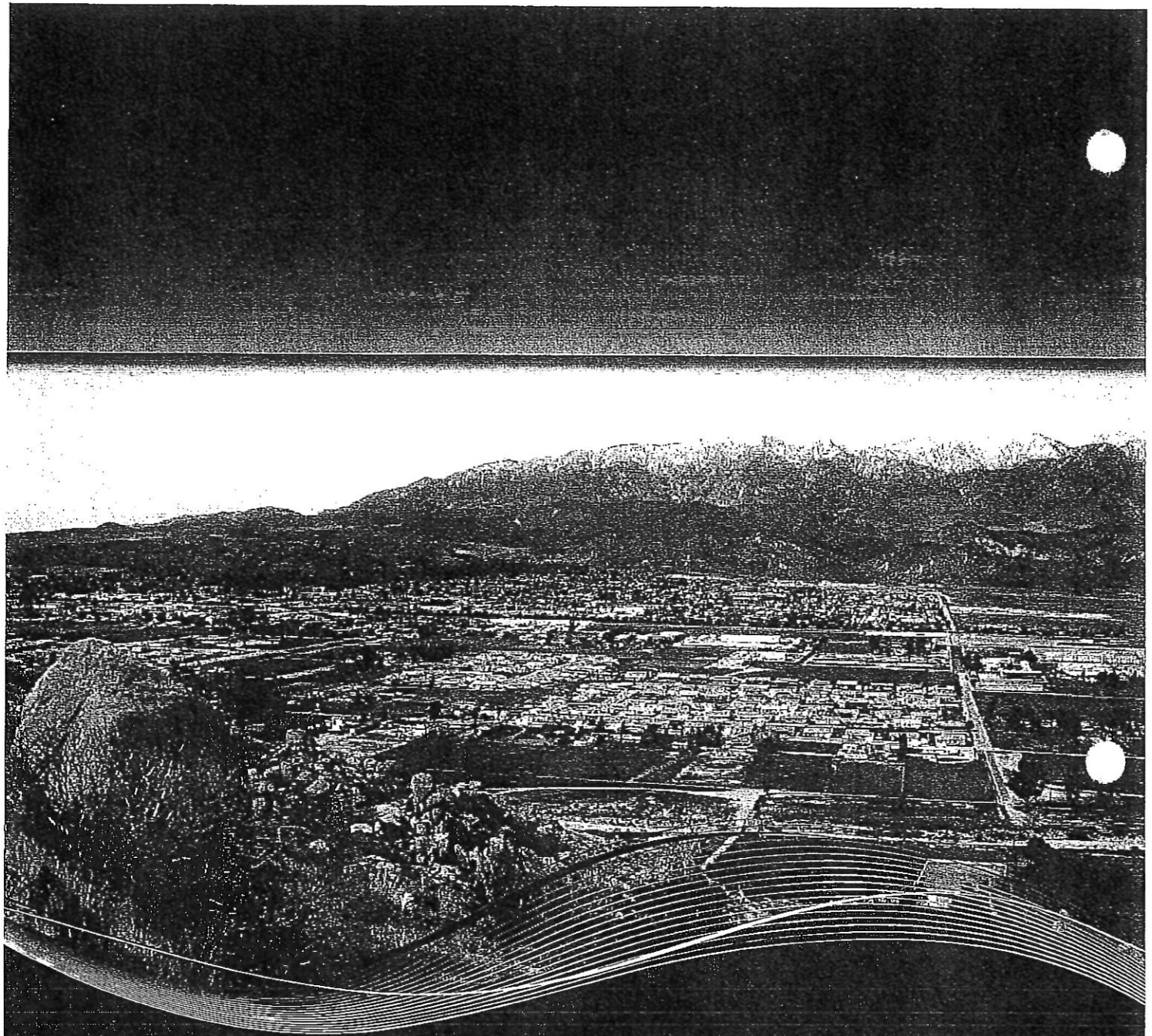


Proposed Quality Assurance Program (QA/QC)

At Willdan, we utilize a project management process that ensures projects are completed on time, within budget and, most importantly, yield results that match our clients' expectations. Our complete project management process has four primary principles common to successful projects:

1. **Define** the project to be completed. Mr. Fisher will identify the project scope, set objectives, list potential constraints, document assumptions, choose a course of action and develop an effective communication plan.
2. **Plan** the project schedule. Mr. Fisher, in collaboration with the project team and City staff, will create an agreed upon timeline to meet the estimated project timeline. He will assign workload functions to appropriately qualified staff to ensure milestones are met, on time. Furthermore, the project team will meet bi-weekly to assess the status of the project and Mr. Fisher will direct existing and upcoming project tasks. These meetings ensure that staffing resources are well-matched to provide the highest quality of work product, high responsiveness to the City, and to keep the project on schedule. These meetings also provide a forum for applying the team's collective expertise to solving difficult analytical issues that arise in complex projects.
3. **Manage** the execution of the project. Mr. Fisher has been selected to fulfill the role of project manager due to his strong project management skills. He will be responsible for controlling the work in progress, providing feedback to the Willdan Team and City staff, and will be accountable to the City for meeting the schedule, budget and technical requirements of the project. Most importantly, Mr. Fisher will ensure constant collaboration and communication between City staff and the Willdan Team through frequent progress memorandums, conference calls and in-person meetings.
4. **Review** work products and deliverables through a structured quality assurance process involving up to three levels of review at the peer level, project manager level, and if necessary executive officer level. We have designed a formal and structured quality assurance system that will be utilized throughout the course of the project.

We have utilized these guiding principles for all of our firm's projects. The City can be assured that through the utilization of these principles, Mr. Fisher will ensure the project deliverables for the Water, Wastewater and Reclaimed Water Rate Study will be of the highest quality and will be delivered on time and within the agreed upon budget.



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EXHIBIT "B"
SPECIAL REQUIREMENTS
(Superseding Contract Boilerplate)

Section 1.10 – Additional Services – A contingency of 20% has been requested in the event additional meetings are requested and/or additional costs are incurred during the Proposition 218 process.

Section 1.7 – Warranty – excluded – not applicable to professional services

Section 1.8 – Prevailing wages – excluded – not applicable to professional services

Section 2.4 – Invoices – Invoices will be submitted monthly based on percentage of project completed.

Section 5.4 – Performance Bond – excluded – not applicable to professional services

Section 5.5 – “Surety” and reference to Section 5.4 – not applicable

Section 7.3 – Retention – not applicable to professional services

Section 7.7 – liquidated damages – not applicable to professional services

EXHIBIT "C"
COMPENSATION

See attached



Fee Schedule

Based on the described work plan, we propose a *not-to-exceed fixed price fee of \$58,963*. The table below provides a breakdown of this fee by task and project team member.

City of Banning - Water, Wastewater and Reclaimed Water Rate Study						
	C. Fisher Project Manager	J. Varnes Task Manager	T. Thrasher Financial Analyst	J. McGarvey Tech Advisor & QA/QC	Total	
	\$210	\$155	\$110	\$195	Hours	Cost
Scope of Services						
Task 1: Project Kick-off Meeting, Data Gathering and Study Preparation	5.0	6.0	6.0	5.0	22.0	\$ 3,615
Task 1.A: Data Evaluation and Validation	1.0	2.0	4.0	1.0	8.0	\$ 1,155
Task 2: Water and Reclaimed Water Rate Study						
Task 2.A: Consumption Analysis	1.0	8.0	16.0	2.0	27.0	\$ 3,600
Task 2.B: Revenue Requirements Analysis	1.0	8.0	16.0	2.0	27.0	\$ 3,600
Task 2.C: Baseline Analysis	2.0	8.0	16.0	2.0	28.0	\$ 3,810
Task 2.D: Cost Analysis - Scenario Building (includes meeting w/ Task 3.D)	3.0	10.0	12.0	3.0	28.0	\$ 4,085
Task 2.E: Cost of Service Analysis	1.0	8.0	14.0	0.5	23.5	\$ 3,088
Task 2.F: Rate Design Analysis and Update (includes meeting w/ Task 3.F)	3.0	10.0	14.0	3.0	30.0	\$ 4,305
Task 3: Wastewater Rate Study						
Task 3.A: Determine Discharge Characteristics and Loadings	1.0	3.0	6.0	2.0	12.0	\$ 1,725
Task 3.B: Cost Projection Analysis	1.0	3.0	6.0	1.0	11.0	\$ 1,530
Task 3.C: Revenue Requirements Analysis	1.0	4.0	8.0	2.0	15.0	\$ 2,100
Task 3.D: Scenario Planning (GUIDE Walk-through) (includes meeting w/ Task 2.D)	3.0	6.0	8.0	2.0	19.0	\$ 2,830
Task 3.E: Cost Distribution to Billable Parameters	1.0	4.0	8.0	1.0	14.0	\$ 1,905
Task 3.F: Sewer Rate Design Analysis and Update (includes meeting w/ Task 2.F)	3.0	6.0	8.0	3.0	20.0	\$ 3,025
Task 4: Reclaimed Water Impact Fees						
Task 4.A: Discuss Potential Fee Methodology and Policy Issues	1.0	2.0	1.0	1.0	5.0	\$ 825
Task 4.B: Existing Development and Future Growth	1.0	2.0	-	1.0	4.0	\$ 715
Task 4.C: Facility Standards	1.0	2.0	-	1.0	4.0	\$ 715
Task 4.D: Facilities Needs and Costs	1.0	2.0	3.0	1.0	7.0	\$ 1,045
Task 5: Communicating the Results (includes presentation meeting)	4.0	8.0	8.0	5.0	25.0	\$ 3,935
Task 6: Development of Utility Benchmark Comparisons	1.0	6.0	2.0	4.0	13.0	\$ 2,140
Task 7: Prepare and Document Rate Recommendations	2.0	8.0	16.0	1.0	27.0	\$ 3,615
Task 8: Customized Rate Model - Preparation, Training and Delivery	4.0	8.0	2.0	1.0	15.0	\$ 2,495
Task 9: Proposition 218 Procedural Requirements	4.0	2.0	16.0	1.0	23.0	\$ 3,105
Subtotals:	46.0	126.0	190.0	45.5	407.5	\$ 58,963
Total Cost						\$ 58,963

Notes:

- Our fee includes all direct expenses associated with the project.
- Additional meetings may be requested at a fixed fee of \$1,950 per meeting.
- We will invoice the City monthly based on percentage of project completed.



Hourly Rates

Additional services may be authorized by the City and will be billed at our then-current hourly overhead consulting rates. Our current hourly rates are listed below.

Hourly Rate Schedule	
Position	Hourly Rate
Group Manager	\$210
Principal Consultant / Managing Principal	\$200
Senior Project Manager	\$165
Project Manager	\$145
Senior Project Analyst	\$130
Senior Analyst	\$120
Analyst	\$100
Assistant Analyst	\$75

EXHIBIT "D"
SCHEDULE OF PERFORMANCE

See attached Project Schedule

The Contract Officer may approve extensions for performance of the services in accordance with Section 3.2.

City of Banning — Water, Wastewater and Reclaimed Water Rate Study

Project Schedule

	Oct	Nov	Dec	Jan	Feb	Mar	April
Task 1: Project Kick-off Meeting, Data Gathering & Study Preparation							
Task 1A: Data Evaluation and Validation	%% 1						
Task 2: Water and Reclaimed Water Rate Study							
Task 2A: Consumption Analysis							
Task 2B: Revenue Requirements Analysis							
Task 2C: Baseline Analysis							
Task 2D: Cost Analysis - Scenario Building							
Task 2E: Cost of Service Analysis							
Task 2F: Rate Design Analysis and Update					%% 2		
Task 3: Wastewater Rate Study							
Task 3A: Determine Discharge Characteristics and Loadings							
Task 3B: Cost Projection Analysis							
Task 3C: Revenue Requirements Analysis							
Task 3D: Scenario Planning (Guide Walk-through)							
Task 3E: Cost Distribution to Billable Parameters							
Task 3F: Sewer Rate Design Analysis and Update					%% 3		
Task 4: Reclaimed Water Impact Fees							
Task 4A: Discuss Potential Fee Methodology and Policy Issues							
Task 4B: Existing Development and Future Growth							
Task 4C: Facility Standards							
Task 4D: Facilities Needs and Costs							
Task 5: Communicating the Results							
Task 6: Development of Utility Benchmark Comparisons					%% 4		
Task 7: Prepare and Document Rate Recommendations							
Task 8: Customized Rate Model — Preparation, Training and Delivery							
Task 9: Proposition 218 Procedural Requirements							
						%% 5	
							%% 6

Legend:

- %% 1: Informational Request
- %% 2: Water Rate Study Draft Report
- %% 3: Sewer Rate Study Draft Report
- %% 4: Impact Fee Draft Memo
- %% 5: Final Report
- %% 6: Proposition 218 Notice

CONTRACT SERVICES AGREEMENT

By and Between

**THE CITY OF BANNING,
A MUNICIPAL CORPORATION**

and

WILLDAN Financial Services

**AGREEMENT FOR CONTRACT SERVICES
BETWEEN
THE CITY OF BANNING, CALIFORNIA
AND
WILLDAN Financial Services**

THIS AGREEMENT FOR CONTRACT SERVICES (herein "Agreement") is made and entered into this ___ day of October, 2013 by and between the City of Banning, a municipal corporation ("City") and WILLDAN Financial Services, ("Consultant" or "Contractor"). City and Contractor are sometimes hereinafter individually referred to as "Party" and hereinafter collectively referred to as the "Parties." (The term Contractor includes professionals performing in a consulting capacity.)

RECITALS

A. City has sought, by issuance of a Request for Proposals or Invitation for Bids, the performance of the services defined and described particularly in Section 1 of this Agreement.

B. Contractor, following submission of a proposal or bid for the performance of the services defined and described particularly in Section 1 of this Agreement, was selected by the City to perform those services.

C. Pursuant to the City of Banning's Municipal Code, City has authority to enter into this Agreement Services Agreement and the City Manager has authority to execute this Agreement.

D. The Parties desire to formalize the selection of Contractor for performance of those services defined and described particularly in Section 1 of this Agreement and desire that the terms of that performance be as particularly defined and described herein.

OPERATIVE PROVISIONS

NOW, THEREFORE, in consideration of the mutual promises and covenants made by the Parties and contained herein and other consideration, the value and adequacy of which are hereby acknowledged, the parties agree as follows:

ARTICLE 1. SERVICES OF CONTRACTOR

1.1 Scope of Services.

In compliance with all terms and conditions of this Agreement, the Contractor shall provide those services specified in the "Scope of Services" attached hereto as Exhibit "A" and incorporated herein by this reference, which services may be referred to herein as the "services" or "work" hereunder. As a material inducement to the City entering into this Agreement, Contractor represents and warrants that it has the qualifications, experience, and facilities necessary to properly perform the services required under this Agreement in a thorough, competent, and professional manner, and is experienced in performing the work and services

contemplated herein. Contractor shall at all times faithfully, competently and to the best of its ability, experience and talent, perform all services described herein. Contractor covenants that it shall follow the highest professional standards in performing the work and services required hereunder and that all materials will be of good quality, fit for the purpose intended. For purposes of this Agreement, the phrase "highest professional standards" shall mean those standards of practice recognized by one or more first-class firms performing similar work under similar circumstances.

1.2 Contractor's Proposal.

The Scope of Service shall include the Contractor's scope of work or bid which shall be incorporated herein by this reference as though fully set forth herein. In the event of any inconsistency between the terms of such proposal and this Agreement, the terms of this Agreement shall govern.

1.3 Compliance with Law.

Contractor shall keep itself informed concerning, and shall render all services hereunder in accordance with all ordinances, resolutions, statutes, rules, and regulations of the City and any Federal, State or local governmental entity having jurisdiction in effect at the time service is rendered.

1.4 Licenses, Permits, Fees and Assessments.

Contractor shall obtain at its sole cost and expense such licenses, permits and approvals as may be required by law for the performance of the services required by this Agreement. Contractor shall have the sole obligation to pay for any fees, assessments and taxes, plus applicable penalties and interest, which may be imposed by law and arise from or are necessary for the Contractor's performance of the services required by this Agreement, and shall indemnify, defend and hold harmless City, its officers, employees or agents of City, against any such fees, assessments, taxes penalties or interest levied, assessed or imposed against City hereunder.

1.5 Familiarity with Work.

By executing this Agreement, Contractor warrants that Contractor (i) has thoroughly investigated and considered the scope of services to be performed, (ii) has carefully considered how the services should be performed, and (iii) fully understands the facilities, difficulties and restrictions attending performance of the services under this Agreement. If the services involve work upon any site, Contractor warrants that Contractor has or will investigate the site and is or will be fully acquainted with the conditions there existing, prior to commencement of services hereunder. Should the Contractor discover any latent or unknown conditions, which will materially affect the performance of the services hereunder, Contractor shall immediately inform the City of such fact and shall not proceed except at City's risk until written instructions are received from the Contract Officer.

1.6 Care of Work.

The Contractor shall adopt reasonable methods during the life of the Agreement to furnish continuous protection to the work, and the equipment, materials, papers, documents,

plans, studies and/or other components thereof to prevent losses or damages, and shall be responsible for all such damages, to persons or property, until acceptance of the work by City, except such losses or damages as may be caused by City's own negligence.

1.7 Warranty. (NOT APPLICABLE)

Contractor warrants all Work under the Agreement (which for purposes of this Section shall be deemed to include unauthorized work which has not been removed and any non-conforming materials incorporated into the Work) to be of good quality and free from any defective or faulty material and workmanship. Contractor agrees that for a period of one year (or the period of time specified elsewhere in the Agreement or in any guarantee or warranty provided by any manufacturer or supplier of equipment or materials incorporated into the Work, whichever is later) after the date of final acceptance, Contractor shall within ten (10) days after being notified in writing by the City of any defect in the Work or non-conformance of the Work to the Agreement, commence and prosecute with due diligence all Work necessary to fulfill the terms of the warranty at his sole cost and expense. Contractor shall act sooner as requested by the City in response to an emergency. In addition, Contractor shall, at its sole cost and expense, repair and replace any portions of the Work (or work of other contractors) damaged by its defective Work or which becomes damaged in the course of repairing or replacing defective Work. For any Work so corrected, Contractor's obligation hereunder to correct defective Work shall be reinstated for an additional one year period, commencing with the date of acceptance of such corrected Work. Contractor shall perform such tests as the City may require to verify that any corrective actions, including, without limitation, redesign, repairs, and replacements comply with the requirements of the Agreement. All costs associated with such corrective actions and testing, including the removal, replacement, and reinstitution of equipment and materials necessary to gain access, shall be the sole responsibility of the Contractor. All warranties and guarantees of subcontractors, suppliers and manufacturers with respect to any portion of the Work, whether express or implied, are deemed to be obtained by Contractor for the benefit of the City, regardless of whether or not such warranties and guarantees have been transferred or assigned to the City by separate agreement and Contractor agrees to enforce such warranties and guarantees, if necessary, on behalf of the City. In the event that Contractor fails to perform its obligations under this Section, or under any other warranty or guaranty under this Agreement, to the reasonable satisfaction of the City, the City shall have the right to correct and replace any defective or non-conforming Work and any work damaged by such work or the replacement or correction thereof at Contractor's sole expense. Contractor shall be obligated to fully reimburse the City for any expenses incurred hereunder upon demand. This provision may be waived in Exhibit "B" if the services hereunder do not include construction of any improvements or the supplying of equipment or materials.

1.8 Prevailing Wages. (NOT APPLICABLE)

Contractor is aware of the requirements of California Labor Code Section 1720, et seq., and 1770, et seq., as well as California Code of Regulations, Title 8, Section 1600, et seq., ("Prevailing Wage Laws"), which require the payment of prevailing wage rates and the performance of other requirements on "Public Works" and "Maintenance" projects. If the Services are being performed as part of an applicable "Public Works" or "Maintenance" project, as defined by the Prevailing Wage Laws, and if the total compensation is \$1,000 or more, Contractor agrees to fully comply with such Prevailing Wage Laws. City shall provide

Contractor with a copy of the prevailing rates of per diem wages in effect at the commencement of this Agreement. Contractor shall make copies of the prevailing rates of per diem wages for each craft, classification or type of worker needed to execute the Services available to interested parties upon request, and shall post copies at the Contractor's principal place of business and at the project site. Contractor shall defend, indemnify and hold the City, its elected officials, officers, employees and agents free and harmless from any claim or liability arising out of any failure or alleged failure to comply with the Prevailing Wage Laws.

1.9 Further Responsibilities of Parties.

Both parties agree to use reasonable care and diligence to perform their respective obligations under this Agreement. Both parties agree to act in good faith to execute all instruments, prepare all documents and take all actions as may be reasonably necessary to carry out the purposes of this Agreement. Unless hereafter specified, neither party shall be responsible for the service of the other.

1.10 Additional Services.

City shall have the right at any time during the performance of the services, without invalidating this Agreement, to order extra work beyond that specified in the Scope of Services or make changes by altering, adding to or deducting from said work. No such extra work may be undertaken unless a written order is first given by the Contract Officer to the Contractor, incorporating therein any adjustment in (i) the Agreement Sum, and/or (ii) the time to perform this Agreement, which said adjustments are subject to the written approval of the Contractor. Any increase in compensation of up to five percent (5%) of the Agreement Sum or \$25,000, whichever is less; or in the time to perform of up to one hundred eighty (180) days may be approved by the Contract Officer. Any greater increases, taken either separately or cumulatively must be approved by the City. It is expressly understood by Contractor that the provisions of this Section shall not apply to services specifically set forth in the Scope of Services or reasonably contemplated therein. Contractor hereby acknowledges that it accepts the risk that the services to be provided pursuant to the Scope of Services may be more costly or time consuming than Contractor anticipates and that Contractor shall not be entitled to additional compensation therefor.

1.11 Special Requirements.

Additional terms and conditions of this Agreement, if any, which are made a part hereof are set forth in the "Special Requirements" attached hereto as Exhibit "B" and incorporated herein by this reference. In the event of a conflict between the provisions of Exhibit "B" and any other provisions of this Agreement, the provisions of Exhibit "B" shall govern.

ARTICLE 2. COMPENSATION AND METHOD OF PAYMENT

2.1 Contract Sum.

Subject to any limitations set forth in this Agreement, City agrees to pay Contractor the amounts specified in the "Schedule of Compensation" attached hereto as Exhibit "C" and incorporated herein by this reference. The total compensation, including reimbursement for

actual expenses, shall not exceed \$58,963 (the "Contract"), unless additional compensation is approved pursuant to Section 1.10.

2.2 Method of Compensation.

The method of compensation may include: (i) a lump sum payment upon completion, (ii) payment in accordance with specified tasks or the percentage of completion of the services, (iii) payment for time and materials based upon the Contractor's rates as specified in the Schedule of Compensation, provided that time estimates are provided for the performance of sub tasks, but not exceeding the Contract Sum or (iv) such other methods as may be specified in the Schedule of Compensation.

2.3 Reimbursable Expenses.

Compensation may include reimbursement for actual and necessary expenditures for reproduction costs, telephone expenses, and travel expenses approved by the Contract Officer in advance, or actual subcontractor expenses if an approved subcontractor pursuant to Section 4.5, and only if specified in the Schedule of Compensation. The Contract Sum shall include the attendance of Contractor at all project meetings reasonably deemed necessary by the City. Coordination of the performance of the work with City is a critical component of the services. If Contractor is required to attend additional meetings to facilitate such coordination, Contractor shall not be entitled to any additional compensation for attending said meetings.

2.4 Invoices.

Each month Contractor shall furnish to City an original invoice for all work performed and expenses incurred during the preceding month in a form approved by City's Director of Finance. The invoice shall detail charges for all necessary and actual expenses by the following categories: labor (by sub-category), travel, materials, equipment, supplies, and sub-contractor contracts. Sub-contractor charges shall also be detailed by such categories.

City shall independently review each invoice submitted by the Contractor to determine whether the work performed and expenses incurred are in compliance with the provisions of this Agreement. Except as to any charges for work performed or expenses incurred by Contractor which are disputed by City, or as provided in Section 7.3. City will use its best efforts to cause Contractor to be paid within forty-five (45) days of receipt of Contractor's correct and undisputed invoice. In the event any charges or expenses are disputed by City, the original invoice shall be returned by City to Contractor for correction and resubmission.

2.5 Waiver.

Payment to Contractor for work performed pursuant to this Agreement shall not be deemed to waive any defects in work performed by Contractor.

ARTICLE 3. PERFORMANCE SCHEDULE

3.1 Time of Essence.

Time is of the essence in the performance of this Agreement.

3.2 Schedule of Performance.

Contractor shall commence the services pursuant to this Agreement upon receipt of a written notice to proceed and shall perform all services within the time period(s) established in the "Schedule of Performance" attached hereto as Exhibit "D" and incorporated herein by this reference. When requested by the Contractor, extensions to the time period(s) specified in the Schedule of Performance may be approved in writing by the Contract Officer but not exceeding one hundred eighty (180) days cumulatively.

3.3 Force Majeure.

The time period(s) specified in the Schedule of Performance for performance of the services rendered pursuant to this Agreement shall be extended because of any delays due to unforeseeable causes beyond the control and without the fault or negligence of the Contractor, including, but not restricted to, acts of God or of the public enemy, unusually severe weather, fires, earthquakes, floods, epidemics, quarantine restrictions, riots, strikes, freight embargoes, wars, litigation, and/or acts of any governmental agency, including the Agency, if the Contractor shall within ten (10) days of the commencement of such delay notify the Contract Officer in writing of the causes of the delay. The Contract Officer shall ascertain the facts and the extent of delay, and extend the time for performing the services for the period of the enforced delay when and if in the judgment of the Contract Officer such delay is justified. The Contract Officer's determination shall be final and conclusive upon the parties to this Agreement. In no event shall Contractor be entitled to recover damages against the City for any delay in the performance of this Agreement, however caused, Contractor's sole remedy being extension of the Agreement pursuant to this Section.

3.4 Inspection and Final Acceptance.

City may inspect and accept or reject any of Contractor's work under this Agreement, either during performance or when completed. City shall reject or finally accept Contractor's work within forth five (45) days after submitted to City. City shall accept work by a timely written acceptance, otherwise work shall be deemed to have been rejected. City's acceptance shall be conclusive as to such work except with respect to latent defects, fraud and such gross mistakes as amount to fraud. Acceptance of any work by City shall not constitute a waiver of any of the provisions of this Agreement including, but not limited to, Section X, pertaining to indemnification and insurance, respectively.

3.5 Term.

Unless earlier terminated in accordance with Article 8 of this Agreement, this Agreement shall continue in full force and effect until completion of the services but not exceeding one (1) years from the date hereof, except as otherwise provided in the Schedule of Performance (Exhibit "D").

ARTICLE 4. COMPENSATION AND METHOD OF PAYMENT

4.1 Representatives and Personnel of Contractor.

The following principals of Contractor (Principals) are hereby designated as being the principals and representatives of Contractor authorized to act in its behalf with respect to the work specified herein and make all decisions in connection therewith:

Chris Fisher
(Name)

Group Manager
(Title)

It is expressly understood that the experience, knowledge, capability and reputation of the foregoing principals were a substantial inducement for City to enter into this Agreement. Therefore, the foregoing principals shall be responsible during the term of this Agreement for directing all activities of Contractor and devoting sufficient time to personally supervise the services hereunder. All personnel of Contractor, and any authorized agents, shall at all times be under the exclusive direction and control of the Principals. For purposes of this Agreement, the foregoing Principals may not be replaced nor may their responsibilities be substantially reduced by Contractor without the express written approval of City. Additionally, Contractor shall make every reasonable effort to maintain the stability and continuity of Contractor's staff and subcontractors, if any, assigned to perform the services required under this Agreement. Contractor shall notify City of any changes in Contractor's staff and subcontractors, if any, assigned to perform the services required under this Agreement, prior to and during any such performance.

4.2 Status of Contractor.

Contractor shall have no authority to bind City in any manner or to incur any obligation, debt or liability of any kind on behalf of or against City, whether by contract or otherwise, unless such authority is expressly conferred under this Agreement or is otherwise expressly conferred in writing by City. Contractor shall not at any time or in any manner represent that Contractor or any of Contractor's officers, employees, or agents are in any manner officials, officers, employees or agents of City. Neither Contractor, nor any of Contractor's officers, employees or agents, shall obtain any rights to retirement, health care or any other benefits which may otherwise accrue to City's employees. Contractor expressly waives any claim Contractor may have to any such rights.

4.3 Contract Officer.

The Contract Officer shall be such person as may be designated by the City Manager of City. It shall be the Contractor's responsibility to assure that the Contract Officer is kept informed of the progress of the performance of the services and the Contractor shall refer any decisions which must be made by City to the Contract Officer. Unless otherwise specified herein, any approval of City required hereunder shall mean the approval of the Contract Officer. The Contract Officer shall have authority, if specified in writing by the City Manager, to sign all documents on behalf of the City required hereunder to carry out the terms of this Agreement.

4.4 Independent Contractor.

Neither the City nor any of its employees shall have any control over the manner, mode or means by which Contractor, its agents or employees, perform the services required herein, except as otherwise set forth herein. City shall have no voice in the selection, discharge, supervision or control of Contractor's employees, servants, representatives or agents, or in fixing their number, compensation or hours of service. Contractor shall perform all services required herein as an independent contractor of City and shall remain at all times as to City a wholly independent contractor with only such obligations as are consistent with that role. Contractor shall not at any time or in any manner represent that it or any of its agents or employees are agents or employees of City. City shall not in any way or for any purpose become or be deemed to be a partner of Contractor in its business or otherwise or a joint venturer or a member of any joint enterprise with Contractor.

4.5 Prohibition Against Subcontracting or Assignment.

The experience, knowledge, capability and reputation of Contractor, its principals and employees were a substantial inducement for the Agency to enter into this Agreement. Therefore, Contractor shall not contract with any other entity to perform in whole or in part the services required hereunder without the express written approval of the Agency. In addition, neither this Agreement nor any interest herein may be transferred, assigned, conveyed, hypothecated or encumbered voluntarily or by operation of law, whether for the benefit of creditors or otherwise, without the prior written approval of Agency. Transfers restricted hereunder shall include the transfer to any person or group of persons acting in concert of more than twenty five percent (25%) of the present ownership and/or control of Contractor, taking all transfers into account on a cumulative basis. In the event of any such unapproved transfer, including any bankruptcy proceeding, this Agreement shall be void. No approved transfer shall release the Contractor or any surety of Contractor of any liability hereunder without the express consent of Agency.

ARTICLE 5. INSURANCE, INDEMNIFICATION AND BONDS

5.1 Insurance Coverages.

The Contractor shall procure and maintain, at its sole cost and expense, in a form and content satisfactory to City, during the entire term of this Agreement including any extension thereof, the following policies of insurance which shall cover all elected and appointed officers, employees and agents of City:

(a) Comprehensive General Liability Insurance (Occurrence Form CG0001 or equivalent). A policy of comprehensive general liability insurance written on a per occurrence basis for bodily injury, personal injury and property damage. The policy of insurance shall be in an amount not less than \$1,000,000.00 per occurrence or if a general aggregate limit is used, either the general aggregate limit shall apply separately to this contract/location, or the general aggregate limit shall be twice the occurrence limit.

(b) Worker's Compensation Insurance. A policy of worker's compensation insurance in such amount as will fully comply with the laws of the State of California and which shall indemnify, insure and provide legal defense for both the Contractor and the City against any

loss, claim or damage arising from any injuries or occupational diseases occurring to any worker employed by or any persons retained by the Contractor in the course of carrying out the work or services contemplated in this Agreement.

(c) Automotive Insurance (Form CA 0001 (Ed 1/87) including "any auto" and endorsement CA 0025 or equivalent). A policy of comprehensive automobile liability insurance written on a per occurrence for bodily injury and property damage in an amount not less than \$1,000,000. Said policy shall include coverage for owned, non-owned, leased and hired cars.

(d) Professional Liability. Professional liability insurance appropriate to the Contractor's profession. This coverage may be written on a "claims made" basis, and must include coverage for contractual liability. The professional liability insurance required by this Agreement must be endorsed to be applicable to claims based upon, arising out of or related to services performed under this Agreement. The insurance must be maintained for at least 5 consecutive years following the completion of Contractor's services or the termination of this Agreement. During this additional 5-year period, Contractor shall annually and upon request of the City submit written evidence of this continuous coverage.

(e) Additional Insurance. Policies of such other insurance, as may be required in the Special Requirements.

5.2 General Insurance Requirements.

All of the above policies of insurance shall be primary insurance and, except for professional liability insurance and workers compensation insurance, shall name the City, its elected and appointed officers, employees and agents as additional insureds and any insurance maintained by City or its officers, employees or agents shall apply in excess of, and not contribute with Contractor's insurance. The insurer is deemed hereof to waive all rights of subrogation and contribution it may have against the City, its officers, employees and agents and their respective insurers. All of said policies of insurance shall provide that said insurance may not be cancelled by the insurer or any party hereto without providing thirty (30) days prior written notice by first class mail, postage prepaid, to the City, ten (10) days notice if cancellation is due to nonpayment of premium. In the event any of said policies of insurance are cancelled, the Contractor shall, prior to the cancellation date, submit new evidence of insurance in conformance with Section 5.1 to the Contract Officer. No work or services under this Agreement shall commence until the Contractor has provided the City with Certificates of Insurance or appropriate insurance binders evidencing the above insurance coverages and said Certificates of Insurance or binders are approved by the City. City reserves the right to inspect complete, certified copies of all required insurance policies at any time. Any failure to comply with the reporting or other provisions of the policies including breaches or warranties shall not affect coverage provided to City.

All certificates except for professional liability insurance and workers compensation insurance shall name the City as additional insured (providing the appropriate endorsement) and shall conform to the following "cancellation" notice:

CANCELLATION:

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATED THEREOF, THE ISSUING COMPANY SHALL MAIL THIRTY (30)-DAY ADVANCE WRITTEN NOTICE TO CERTIFICATE HOLDER NAMED HEREIN, TEN (10) DAYS NOTICE IF CANCELLATION IS DUE TO NONPAYMENT OF PREMIUM.

[to be initialed]

Agent Initials

With the exception of professional liability insurance and workers compensation insurance, City, its respective elected and appointed officers, directors, officials, employees, agents and volunteers are to be covered as additional insureds as respects: liability arising out of activities Contractor performs; products and completed operations of Contractor; premises owned, occupied or used by Contractor; or automobiles owned, leased, hired or borrowed by Contractor. The coverage shall contain no special limitations on the scope of protection afforded to City, and their respective elected and appointed officers, officials, employees or volunteers. Contractor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

Any deductibles or self-insured retentions must be declared to and approved by City. At the option of City, either the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects City or its respective elected or appointed officers, officials, employees and volunteers or the Contractor shall procure a bond guaranteeing payment of losses and related investigations, claim administration, defense expenses and claims. The Contractor agrees that the requirement to provide insurance shall not be construed as limiting in any way the extent to which the Contractor may be held responsible for the payment of damages to any persons or property resulting from the Contractor's activities or the activities of any person or persons for which the Contractor is otherwise responsible nor shall it limit the Contractor's indemnification liabilities as provided in Section 5.3. .

In the event the Contractor subcontracts any portion of the work in compliance with Section 4.5 of this Agreement, the contract between the Contractor and such subcontractor shall require the subcontractor to maintain the same policies of insurance that the Contractor is required to maintain pursuant to Section 5.1, and such certificates and endorsements shall be provided to City.

5.3 Indemnification.

To the full extent permitted by law, Contractor agrees to indemnify, defend and hold harmless the City, its officers, employees and agents ("Indemnified Parties") against, and will hold and save them and each of them harmless from, any and all actions, either judicial, administrative, arbitration or regulatory claims, damages to persons or property, losses, costs, penalties, obligations, errors, omissions or liabilities whether actual or threatened (herein "claims or liabilities") that may be asserted or claimed by any person, firm or entity arising out of or in connection with the negligent performance of the work, operations or activities provided herein of Contractor, its officers, employees, agents, subcontractors, or invitees, or any individual or entity for which Contractor is legally liable ("indemnitors"), or arising from Contractor's reckless or willful misconduct, or arising from Contractor's indemnitors' negligent performance of or

failure to perform any term, provision, covenant or condition of this Agreement, and in connection therewith:

(a) Contractor will defend any action or actions filed in connection with any of said claims or liabilities and will pay all costs and expenses, including legal costs and attorneys' fees incurred in connection therewith;

(b) Contractor will promptly pay any judgment rendered against the City, its officers, agents or employees for any such claims or liabilities arising out of or in connection with the negligent performance of or failure to perform such work, operations or activities of Contractor hereunder; and Contractor agrees to save and hold the City, its officers, agents, and employees harmless therefrom;

(c) In the event the City, its officers, agents or employees is made a party to any action or proceeding filed or prosecuted against Contractor for such damages or other claims arising out of or in connection with the negligent performance of or failure to perform the work, operation or activities of Contractor hereunder, Contractor agrees to pay to the City, its officers, agents or employees, any and all costs and expenses incurred by the City, its officers, agents or employees in such action or proceeding, including but not limited to, legal costs and attorneys' fees.

Contractor shall incorporate similar, indemnity agreements with its subcontractors and if it fails to do so Contractor shall be fully responsible to indemnify City hereunder therefore, and failure of City to monitor compliance with these provisions shall not be a waiver hereof. This indemnification includes claims or liabilities arising from any negligent or wrongful act, error or omission, or reckless or willful misconduct of Contractor in the performance of professional services hereunder. The provisions of this Section do not apply to claims or liabilities occurring as a result of City's sole negligence or willful acts or omissions, but, to the fullest extent permitted by law, shall apply to claims and liabilities resulting in part from City's negligence, except that design professionals' indemnity hereunder shall be limited to claims and liabilities arising out of the negligence, recklessness or willful misconduct of the design professional. The indemnity obligation shall be binding on successors and assigns of Contractor and shall survive termination of this Agreement.

5.4 Performance Bond. (NOT APPLICABLE)

Concurrently with execution of this Agreement, and if required in Exhibit "B", Contractor shall deliver to City performance bond in the sum of the amount of this Agreement, in the form provided by the City Clerk, which secures the faithful performance of this Agreement. The bond shall contain the original notarized signature of an authorized officer of the surety and affixed thereto shall be a certified and current copy of his power of attorney. The bond shall be unconditional and remain in force during the entire term of the Agreement and shall be null and void only if the Contractor promptly and faithfully performs all terms and conditions of this Agreement.

5.5 Sufficiency of Insurer.

Insurance required by this Agreement shall be satisfactory only if issued by companies qualified to do business in California, rated "A" or better in the most recent edition of Best

Rating Guide, The Key Rating Guide or in the Federal Register, and only if they are of a financial category Class VII or better, unless such requirements are waived by the Risk Manager of the City due to unique circumstances. If this Agreement continues for more than 3 years duration, or in the event the Risk Manager of City ("Risk Manager") determines that the work or services to be performed under this Agreement creates an increased or decreased risk of loss to the City, the Contractor agrees that the minimum limits of the insurance policies and the performance bond required by Section 5.4 may be changed accordingly upon receipt of written notice from the Risk Manager; provided that the Contractor shall have the right to appeal a determination of increased coverage by the Risk Manager to the City Council of City within 10 days of receipt of notice from the Risk Manager.

ARTICLE 6. RECORDS, REPORTS, AND RELEASE OF INFORMATION

6.1 Records.

Contractor shall keep, and require subcontractors to keep, such ledgers books of accounts, invoices, vouchers, canceled checks, reports, studies or other documents relating to the disbursements charged to City and services performed hereunder (the "books and records"), as shall be necessary to perform the services required by this Agreement and enable the Contract Officer to evaluate the performance of such services. Any and all such documents shall be maintained in accordance with generally accepted accounting principles and shall be complete and detailed. The Contract Officer shall have full and free access to such books and records at all times during normal business hours of City, including the right to inspect, copy, audit and make records and transcripts from such records. Such records shall be maintained for a period of 3 years following completion of the services hereunder, and the City shall have access to such records in the event any audit is required. In the event of dissolution of Contractor's business, custody of the books and records may be given to City, and access shall be provided by Contractor's successor in interest.

6.2 Reports.

Contractor shall periodically prepare and submit to the Contract Officer such reports concerning the performance of the services required by this Agreement as the Contract Officer shall require. Contractor hereby acknowledges that the City is greatly concerned about the cost of work and services to be performed pursuant to this Agreement. For this reason, Contractor agrees that if Contractor becomes aware of any facts, circumstances, techniques, or events that may or will materially increase or decrease the cost of the work or services contemplated herein or, if Contractor is providing design services, the cost of the project being designed, Contractor shall promptly notify the Contract Officer of said fact, circumstance, technique or event and the estimated increased or decreased cost related thereto and, if Contractor is providing design services, the estimated increased or decreased cost estimate for the project being designed.

6.3 Ownership of Documents.

All drawings, specifications, maps, designs, photographs, studies, surveys, data, notes, computer files, reports, records, documents and other materials (the "documents and materials") prepared by Contractor, its employees, subcontractors and agents in the performance of this Agreement shall be the property of City and shall be delivered to City upon request of the Contract Officer or upon the termination of this Agreement, and Contractor shall have no claim

for further employment or additional compensation as a result of the exercise by City of its full rights of ownership use, reuse, or assignment of the documents and materials hereunder. Any use, reuse or assignment of such completed documents for other projects and/or use of uncompleted documents without specific written authorization by the Contractor will be at the City's sole risk and without liability to Contractor, and Contractor's guarantee and warranties shall not extend to such use, revise or assignment. Contractor may retain copies of such documents for its own use. Contractor shall have an unrestricted right to use the concepts embodied therein. All subcontractors shall provide for assignment to City of any documents or materials prepared by them, and in the event Contractor fails to secure such assignment, Contractor shall indemnify City for all damages resulting therefrom.

6.4 Confidentiality and Release of Information.

(a) All information gained or work product produced by Contractor in performance of this Agreement shall be considered confidential, unless such information is in the public domain or already known to Contractor. Contractor shall not release or disclose any such information or work product to persons or entities other than City without prior written authorization from the Contract Officer.

(b) Contractor, its officers, employees, agents or subcontractors, shall not, without prior written authorization from the Contract Officer or unless requested by the City Attorney, voluntarily provide documents, declarations, letters of support, testimony at depositions, response to interrogatories or other information concerning the work performed under this Agreement. Response to a subpoena or court order shall not be considered "voluntary" provided Contractor gives City notice of such court order or subpoena.

(c) If Contractor, or any officer, employee, agent or subcontractor of Contractor, provides any information or work product in violation of this Agreement, then City shall have the right to reimbursement and indemnity from Contractor for any damages, costs and fees, including attorneys fees, caused by or incurred as a result of Contractor's conduct.

(d) Contractor shall promptly notify City should Contractor, its officers, employees, agents or subcontractors be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions or other discovery request, court order or subpoena from any party regarding this Agreement and the work performed there under. City retains the right, but has no obligation, to represent Contractor or be present at any deposition, hearing or similar proceeding. Contractor agrees to cooperate fully with City and to provide City with the opportunity to review any response to discovery requests provided by Contractor. However, this right to review any such response does not imply or mean the right by City to control, direct, or rewrite said response.

ARTICLE 7. ENFORCEMENT OF AGREEMENT AND TERMINATION

7.1 California Law.

This Agreement shall be interpreted, construed and governed both as to validity and to performance of the parties in accordance with the laws of the State of California. Legal actions concerning any dispute, claim or matter arising out of or in relation to this Agreement shall be instituted in the Superior Court of the County of Riverside, State of California, or any other

appropriate court in such county, and Contractor covenants and agrees to submit to the personal jurisdiction of such court in the event of such action. In the event of litigation in a U.S. District Court, venue shall lie exclusively in the Central District of California, in Riverside.

7.2 Disputes; Default.

In the event that Contractor is in default under the terms of this Agreement, the City shall not have any obligation or duty to continue compensating Contractor for any work performed after the date of default. Instead, the City may give notice to Contractor of the default and the reasons for the default. The notice shall include the timeframe in which Contractor may cure the default. This timeframe is presumptively thirty (30) days, but may be extended, though not reduced, if circumstances warrant. During the period of time that Contractor is in default, the City shall hold all invoices and shall, when the default is cured, proceed with payment on the invoices. In the alternative, the City may, in its sole discretion, elect to pay some or all of the outstanding invoices during the period of default. If Contractor does not cure the default, the City may take necessary steps to terminate this Agreement under this Article. Any failure on the part of the City to give notice of the Contractor's default shall not be deemed to result in a waiver of the City's legal rights or any rights arising out of any provision of this Agreement.

7.3 Retention of Funds. (NOT APPLICABLE)

Contractor hereby authorizes City to deduct from any amount payable to Contractor (whether or not arising out of this Agreement) (i) any amounts the payment of which may be in dispute hereunder or which are necessary to compensate City for any losses, costs, liabilities, or damages suffered by City, and (ii) all amounts for which City may be liable to third parties, by reason of Contractor's acts or omissions in performing or failing to perform Contractor's obligation under this Agreement. In the event that any claim is made by a third party, the amount or validity of which is disputed by Contractor, or any indebtedness shall exist which shall appear to be the basis for a claim of lien, City may withhold from any payment due, without liability for interest because of such withholding, an amount sufficient to cover such claim. The failure of City to exercise such right to deduct or to withhold shall not, however, affect the obligations of the Contractor to insure, indemnify, and protect City as elsewhere provided herein.

7.4 Waiver.

Waiver by any party to this Agreement of any term, condition, or covenant of this Agreement shall not constitute a waiver of any other term, condition, or covenant. Waiver by any party of any breach of the provisions of this Agreement shall not constitute a waiver of any other provision or a waiver of any subsequent breach or violation of any provision of this Agreement. Acceptance by City of any work or services by Contractor shall not constitute a waiver of any of the provisions of this Agreement. No delay or omission in the exercise of any right or remedy by a non-defaulting party on any default shall impair such right or remedy or be construed as a waiver. Any waiver by either party of any default must be in writing and shall not be a waiver of any other default concerning the same or any other provision of this Agreement.

7.5 Rights and Remedies are Cumulative.

Except with respect to rights and remedies expressly declared to be exclusive in this Agreement, the rights and remedies of the parties are cumulative and the exercise by either party

of one or more of such rights or remedies shall not preclude the exercise by it, at the same or different times, of any other rights or remedies for the same default or any other default by the other party.

7.6 Legal Action.

In addition to any other rights or remedies, either party may take legal action, in law or in equity, to cure, correct or remedy any default, to recover damages for any default, to compel specific performance of this Agreement, to obtain declaratory or injunctive relief, or to obtain any other remedy consistent with the purposes of this Agreement.

7.7 Liquidated Damages. (NOT APPLICABLE)

Since the determination of actual damages for any delay in performance of this Agreement would be extremely difficult or impractical to determine in the event of a breach of this Agreement, the Contractor and its sureties shall be liable for and shall pay to the City the sum of _____ (\$_____) as liquidated damages for each working day of delay in the performance of any service required hereunder, as specified in the Schedule of Performance (Exhibit "D"). The City may withhold from any monies payable on account of services performed by the Contractor any accrued liquidated damages.

7.8 Termination Prior to Expiration of Term.

This Section shall govern any termination of this Contract except as specifically provided in the following Section for termination for cause. The City reserves the right to terminate this Contract at any time, with or without cause, upon thirty (30) days' written notice to Contractor, except that where termination is due to the fault of the Contractor, the period of notice may be such shorter time as may be determined by the Contract Officer. In addition, the Contractor reserves the right to terminate this Contract at any time, with or without cause, upon sixty (60) days' written notice to Agency, except that where termination is due to the fault of the Agency, the period of notice may be such shorter time as the Contractor may determine. Upon receipt of any notice of termination, Contractor shall immediately cease all services hereunder except such as may be specifically approved by the Contract Officer. Except where the Contractor has initiated termination, the Contractor shall be entitled to compensation for all services rendered prior to the effective date of the notice of termination and for any services authorized by the Contract Officer thereafter in accordance with the Schedule of Compensation or such as may be approved by the Contract Officer, except as provided in Section 7.3. In the event the Contractor has initiated termination, the Contractor shall be entitled to compensation only for the reasonable value of the work product actually produced hereunder. In the event of termination without cause pursuant to this Section, the terminating party need not provide the non-terminating party with the opportunity to cure pursuant to Section 7.2.

7.9 Termination for Default of Contractor.

If termination is due to the failure of the Contractor to fulfill its obligations under this Agreement, City may, after compliance with the provisions of Section 7.2, take over the work and prosecute the same to completion by contract or otherwise, and the Contractor shall be liable to the extent that the total cost for completion of the services required hereunder exceeds the compensation herein stipulated (provided that the City shall use reasonable efforts to mitigate

such damages), and City may withhold any payments to the Contractor for the purpose of set-off or partial payment of the amounts owed the City as previously stated.

7.10 Attorneys' Fees.

If either party to this Agreement is required to initiate or defend or made a party to any action or proceeding in any way connected with this Agreement, the prevailing party in such action or proceeding, in addition to any other relief which may be granted, whether legal or equitable, shall be entitled to reasonable attorney's fees. Attorney's fees shall include attorney's fees on any appeal, and in addition a party entitled to attorney's fees shall be entitled to all other reasonable costs for investigating such action, taking depositions and discovery and all other necessary costs the court allows which are incurred in such litigation. All such fees shall be deemed to have accrued on commencement of such action and shall be enforceable whether or not such action is prosecuted to judgment.

ARTICLE 8. CITY OFFICERS AND EMPLOYEES: NON-DISCRIMINATION

8.1 Non-liability of Agency Officers and Employees.

No officer or employee of the Agency shall be personally liable to the Contractor, or any successor in interest, in the event of any default or breach by the City or for any amount which may become due to the Contractor or to its successor, or for breach of any obligation of the terms of this Agreement.

8.2 Conflict of Interest.

Contractor covenants that neither it, nor any officer or principal of its firm, has or shall acquire any interest, directly or indirectly, which would conflict in any manner with the interests of City or which would in any way hinder Contractor's performance of services under this Agreement. Contractor further covenants that in the performance of this Agreement, no person having any such interest shall be employed by it as an officer, employee, agent or subcontractor without the express written consent of the Contract Officer. Contractor agrees to at all times avoid conflicts of interest or the appearance of any conflicts of interest with the interests of City in the performance of this Agreement.

No officer or employee of the Agency shall have any financial interest, direct or indirect, in this Agreement nor shall any such officer or employee participate in any decision relating to the Agreement which effects his financial interest or the financial interest of any corporation, partnership or association in which he is, directly or indirectly, interested, in violation of any State statute or regulation. The Contractor warrants that it has not paid or given and will not pay or give any third party any money or other consideration for obtaining this Agreement.

8.3 Covenant Against Discrimination.

Contractor covenants that, by and for itself, its heirs, executors, assigns, and all persons claiming under or through them, that there shall be no discrimination against or segregation of, any person or group of persons on account of race, color, creed, religion, sex, marital status, national origin, or ancestry in the performance of this Agreement. Contractor shall take

affirmative action to insure that applicants are employed and that employees are treated during employment without regard to their race, color, creed, religion, sex, marital status, national origin, or ancestry.

8.4 Unauthorized Aliens.

Contractor hereby promises and agrees to comply with all of the provisions of the Federal Immigration and Nationality Act, 8 U.S.C.A. §§ 1101, et seq., as amended, and in connection therewith, shall not employ unauthorized aliens as defined therein. Should Contractor so employ such unauthorized aliens for the performance of work and/or services covered by this Agreement, and should the any liability or sanctions be imposed against City for such use of unauthorized aliens, Contractor hereby agrees to and shall reimburse City for the cost of all such liabilities or sanctions imposed, together with any and all costs, including attorneys' fees, incurred by City.

ARTICLE 9. MISCELLANEOUS PROVISIONS

9.1 Notices.

Any notice, demand, request, document, consent, approval, or communication either party desires or is required to give to the other party or any other person shall be in writing and either served personally or sent by prepaid, first-class mail, in the case of the City, to the City Manager and to the attention of the Contract Officer, CITY OF BANNING, 99 East Ramsey Street, Banning, CA 92220 and in the case of the Contractor, to the person at the address designated on the execution page of this Agreement. Either party may change its address by notifying the other party of the change of address in writing. Notice shall be deemed communicated at the time personally delivered or in seventy-two (72) hours from the time of mailing if mailed as provided in this Section.

9.2 Interpretation.

The terms of this Agreement shall be construed in accordance with the meaning of the language used and shall not be construed for or against either party by reason of the authorship of this Agreement or any other rule of construction which might otherwise apply.

9.3 Counterparts.

This Agreement may be executed in counterparts, each of which shall be deemed to be an original, and such counterparts shall constitute one and the same instrument.

9.4 Integration; Amendment.

This Agreement including the attachments hereto is the entire, complete and exclusive expression of the understanding of the parties. It is understood that there are no oral agreements between the parties hereto affecting this Agreement and this Agreement supersedes and cancels any and all previous negotiations, arrangements, agreements and understandings, if any, between the parties, and none shall be used to interpret this Agreement. No amendment to or modification of this Agreement shall be valid unless made in writing and approved by the Contractor and by the City Council. The parties agree that this requirement for written modifications cannot be waived and that any attempted waiver shall be void.

9.5 Severability.

In the event that any one or more of the phrases, sentences, clauses, paragraphs, or sections contained in this Agreement shall be declared invalid or unenforceable by a valid judgment or decree of a court of competent jurisdiction, such invalidity or unenforceability shall not affect any of the remaining phrases, sentences, clauses, paragraphs, or sections of this Agreement which are hereby declared as severable and shall be interpreted to carry out the intent of the parties hereunder unless the invalid provision is so material that its invalidity deprives either party of the basic benefit of their bargain or renders this Agreement meaningless.

9.6 Corporate Authority.

The persons executing this Agreement on behalf of the parties hereto warrant that (i) such party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Agreement on behalf of said party, (iii) by so executing this Agreement, such party is formally bound to the provisions of this Agreement, and (iv) the entering into this Agreement does not violate any provision of any other Agreement to which said party is bound. This Agreement shall be binding upon the heirs, executors, administrators, successors and assigns of the parties.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date and year first-above written.

CITY:

CITY OF BANNING, a municipal corporation

City Manager

ATTEST:

City Clerk

APPROVED AS TO FORM:

ALESHIRE & WYNDER, LLP

David Aleshire, City Attorney

CONTRACTOR:

By: _____
Name:
Title:

By: _____
Name:
Title:

Address: _____

Two signatures are required if a corporation.

NOTE: CONSULTANT'S SIGNATURES SHALL BE DULY NOTARIZED, AND APPROPRIATE ATTESTATIONS SHALL BE INCLUDED AS MAY BE REQUIRED BY THE BYLAWS, ARTICLES OF INCORPORATION, OR OTHER RULES OR REGULATIONS APPLICABLE TO DEVELOPER'S BUSINESS ENTITY UNLESS PREVIOUSLY PROVIDED TO THE CITY.

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

STATE OF CALIFORNIA

COUNTY OF _____

On _____, _____ before me, _____, personally appeared _____, proved to me on the basis of satisfactory evidence to be the person(s) whose names(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature: _____

OPTIONAL

Though the data below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent reattachment of this form

CAPACITY CLAIMED BY SIGNER

☐

INDIVIDUAL

☐

CORPORATE OFFICER

TITLE(S)

☐

PARTNER(S)

☐

LIMITED

☐

GENERAL

☐

ATTORNEY-IN-FACT

☐

TRUSTEE(S)

☐

GUARDIAN/CONSERVATOR

☐

OTHER _____

DESCRIPTION OF ATTACHED DOCUMENT

TITLE OR TYPE OF DOCUMENT

NUMBER OF PAGES

DATE OF DOCUMENT

SIGNER IS REPRESENTING:

(NAME OF PERSON(S) OR ENTITY(IES))

SIGNER(S) OTHER THAN NAMED ABOVE

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

STATE OF CALIFORNIA

COUNTY OF _____

On _____, _____ before me, _____, personally appeared _____, proved to me on the basis of satisfactory evidence to be the person(s) whose names(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature: _____

OPTIONAL

Though the data below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent reattachment of this form

CAPACITY CLAIMED BY SIGNER

☐

INDIVIDUAL

☐

CORPORATE OFFICER

TITLE(S)

☐

PARTNER(S)

☐

LIMITED

☐

ATTORNEY-IN-FACT

☐

GENERAL

☐

TRUSTEE(S)

☐

GUARDIAN/CONSERVATOR

☐

OTHER _____

DESCRIPTION OF ATTACHED DOCUMENT

TITLE OR TYPE OF DOCUMENT

NUMBER OF PAGES

DATE OF DOCUMENT

SIGNER IS REPRESENTING:

(NAME OF PERSON(S) OR ENTITY(IES))

SIGNER(S) OTHER THAN NAMED ABOVE

EXHIBIT "A"
SCOPE OF SERVICES

See attached

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