

MINUTES
CITY COUNCIL
BANNING, CALIFORNIA

10/23/18
SPECIAL MEETING

A special joint meeting of the Banning City Council was called to order by Mayor Moyer on October 23, 2018 at 3:34 p.m. at the Banning Civic Council Chambers, 99 E. Ramsey Street, Banning, California.

COUNCIL/BOARD MEMBERS PRESENT: Council Member Peterson
Council Member Welch
Council Member Franklin
Mayor Moyer

COUNCIL MEMBERS ABSENT: Council Member Andrade

OTHERS PRESENT: Doug Schulze, City Manager
Rochelle Clayton, Deputy City Manager
Kevin Ennis, City Attorney
Tom Miller, Electric Utility Director
Art Vela, Public Works Director
Suzanne Cook, Deputy Finance Director
Stacy Bouslog, Utility Financial Analyst
Heidi Meraz, Community Services Director
Sonja De La Fuente, Deputy City Clerk
Laurie Sampson, Acting Deputy City Clerk

WORKSHOP

1. Master Fee Study

Administrative Services Director/Deputy City Manager Rochelle Clayton, presented the staff report.

Mayor Moyer questioned how these fees compare to our neighboring cities. Ms. Clayton provided some examples of specific comparisons.

Mr. Moyer enquired as to whether our animal control fees as listed are the fees provided by Riverside County Animal Control. Ms. Clayton responded in the affirmative.

Mr. Moyer stated it appeared we have not had a rent increase at the airport since 2015. Art Vela replied in 2015 council approved five annual CPI increases. There has been an increase every year since 2015.

Mayor Pro Tem Peterson asked how long it has been since the City waived fees for new business. Ms. Clayton responded staff will be providing the first quarterly report on the fee waiver in November, including the number of applications and the City has received and the amount of fees that have been waived.

Mr. Peterson expressed amazement at some of the fees we charge. For example, water heater, granite countertops, flagpole permits. Are we collecting these fees?

Council Member Art Welch recognized there are a lot of fees to review. Public perception seems to be Banning is a difficult city to deal with. They have to make several trips to City Hall to get everything done. Can we simplify the process by packaging fees by type of project? May be a good project for interns.

Council Member Debbie Franklin queried how can we educate the public on the items that require permits? Ms. Bouslog responded one way would be if they are applying for a rebate we could track if they are permitting the installation. Ms. Clayton suggested this would also be an ideal item for our quarterly newsletter. Ms. Franklin proposed we place notices in the utility bills as well.

Mr. Peterson spoke about the false alarms. Customers gets two free false alarm responses from the Police Department before they get charged. The question is who is maintaining the records so we know when they should be charged? Ms. Clayton had asked the Police Department staff and it appears it has not been monitored nor collected.

Mr. Peterson discussed bicycle licenses. In the time he has lived in this City he has never seen an event or a drive to encourage residents to license their bicycles. Perhaps this would be a good project for Community Services and the Parks Department. This licensing would allow us to return stolen bicycles when Police recover them. Ms. Clayton expressed it has been a staffing issue, perhaps it could fall under code enforcement. Mr. Peterson suggested the CSO (Community Service Officer) and Explorer Program could be involved as well.

The Mayor opened Public Comment.

David Dazlich, Deputy Director of Government Affairs for BIA-Riverside County Chapter had sent a letter earlier today and spoke with the City Attorney, Deputy City Manager, Mayor Moyer and Council Member Welch prior to this meeting. He wants to make sure as this process moves forward they have the opportunity to partner with the City and provide technical expertise.

Mayor Moyer wanted to clarify that Mr. Dazlich had not spoken to himself or anyone else until just prior to this meeting. Mr. Dazlich confirmed.

Mr. Peterson asked Mr. Dazlich about his statement in the letter about the proposed fully burdened hourly rate of the City of Banning seeming especially high, as well as the proposed \$3732 new single family residence building permit. Also stated in the letter

Banning is the third highest cost in the County. Mr. Peterson asked which Cities are first and second. Mr. Dazlich did not know.

Mr. Dazlich, added the proposed fully burdened hourly rate may not be accurate at this time. BIA would like to be notified when this item comes up for review again.

Ms. Clayton confirmed staff is aware this item is of interest to the BIA but because this study has been reviewed and analyzed so much by City staff, the consultant and committees, she did not want to give notification until she has approval of this rendition of the Master Fee Study.

Mr. Moyer asked how long before Willdan will finalize the report. Ms. Clayton responded approximately two weeks.

There was further review of building permit fees. There was some discussion about the fee schedule being from the International Building Code and would the City adopt those fees or develop their own. The City had previously used the International Building Code Schedule of Fees and Willdan recommended the City update that same schedule. City Manager, Doug Schulze explained every city he has worked for used the International Building Code. Mr. Schulze would like to research if these fees are tailored to costs in California.

Mr. Dazlich stated the BIA is requesting to work with the City to develop these fees.

Ms. Clayton clarified staff is seeking direction as to whether the council would support or oppose using a CPI inflator based on methodology suggested or some other methodology.

Mr. Peterson would like staff to compare our fee schedules to other cities that are in our area.

Mr. Schulze advised Washington State does a user fee study that covers all the cities in the state. He would like to look into whether the State of California has something similar.

Mr. Peterson expressed the fee schedules need to be easier to read and to calculate and can staff look to other cities schedules to pattern it on.

A motion was made by Mr. Welch to direct staff to respond to concerns brought up in today's workshop and bring back for another round of discussions in December. The motion was seconded by Mr. Peterson.

The Mayor opened the floor for public comment. Seeing none, the Mayor closed Public Comment and brought it back for a vote. Motion passed 4-0 based on a voice vote.

ADJOURNMENT

By common consent the meeting adjourned at 4:19 p.m.

Minutes Prepared by:



Laurie Sampson, Acting Deputy City Clerk

Attachment: Exhibit A- BIA letter re: Banning User Fee Study
BIA letter re: Master Fee Study Workshop
Exhibit B- Willdan Comprehensive User Fee Study Report

These Action Minutes reflect actions taken by the City Council. The entire discussion of this meeting can be found by visiting the following website: <https://banninglive.viebit.com/player.php?hash=Pn1cHqyaZU9N> or by requesting a CD or DVD at Banning City Hall located at 99 E. Ramsey Street.

Exhibit “A”

to the October 23, 2018

3:30 P.M. Special City Council Meeting

BIA Letter re: Banning User Fee Study

BIA Letter re: Banning Master Fee Study Workshop

October 23, 2018



Riverside
County Chapter
Building Industry Association
of Southern California

3891 11th Street
Riverside, California 92501
(951) 781-7310
Fax (951) 781-0509

RE: Banning User Fee Study

Dear Mayor Moyer,

Willdan's proposed fully-burdened hourly rate for a building inspector at \$183.33 and a plan checker at \$161.67 exceed the fully-burdened hourly rates of some the City's managers and directors except for the Economic Development Manager (\$189.58) and the Electric Utility Director (\$193.50). The hourly rate of a Professional in the County of Riverside Building Department was \$183 and the Technical rate was \$163 in FY16/17. Willdan's fee represents the highest rate for a building inspector in the local cities in and in the County of Riverside. The average blended rate of 10 local agencies is \$132.33.

Compare the amount of the annual cost to the City \$381,326 of a full-time inspector paid for 2080 hours at the proposed rate of \$183.33 per hour to the fully-burdened annual cost of the City Manager at \$321,672, the Police Chief at \$322,171, the Public Works Director (water) at \$321,713, and the Economic Development Director at \$394,326.

Willdan's proposed increase in the building permit fee for a 1,500 sf dwelling from the July 1, 2016 rate of \$1,825 to the current proposed fee of \$3,731 represents an increase of \$1,906 or 104%. The City recently increased building permit fees for a 1,500 sf dwelling by \$935 (51%). Willdan proposes that the current building permit fee of \$2,760 as published on 10/15/18 increase by an additional \$972.

If 50% of the cost of Willdan's proposed building permit fee for a 1,500 sf dwelling covers the cost of inspection (\$1,865.61) the inspector would need to spend 10.18 hours inspecting that building at the rate of \$183.33 per hour.

Willdan's proposed fee of \$3,732 for a 1,500 sf new single-family residential building permits represents the third highest fee for this type of permit studied by BIA in the County of Riverside local agencies since 2012. Willdan performed four of these 14 fee studies, including Banning's. Willdan's fee study for the City of Murrieta dated 12/15/17 proposed combined plan check and inspection fees for a similar sized model home of \$2,346 and a repeat production house fee of \$1,403.

The City issued fewer than ten (10) new single-family residential building permits between 2008 and 5/10/2018.

What criteria did Willdan use in proposing their permit fee for a 1,500 sq ft dwelling?

The hourly rate increase for the Building Department's research from \$88 to \$110 represents a 25% increase.

BIA recommends that the City adopt a position that directs Willdan to adjust their recommendations to increase Building Department fees by the proposed CPI discussed in the staff report.

Sincerely,

Morgan Keith, Consultant

Riverside County Building Industry Association

October 23, 2018



Riverside
County Chapter
Building Industry Association
of Southern California

3891 11th Street
Riverside, California 92501
(951) 781-7310
Fax (951) 781-0509

RE: Master Fee Study Workshop

Dear Mayor Moyer,

Thank you for the opportunity to comment on Banning's Proposed Master Fee Study. The BIA appreciates the long partnership with the City of Banning and our historical collaboration on the many issues affecting both our industry and the City.

The BIA is concerned by the communication challenges surrounding the review and adoption of this new study. Since the May workshop held by the City, BIA staff have been in communication with City staff regarding the timeline for updates to the Study, requests for notification as this item moves forward and a public records request prepared by our consultant. While the BIA was assured by City Staff that we would receive notification of this item, and the BIA maintains a letter on file with the City of Banning requiring notice of any study resulting in fee increases, we were not notified of this workshop, nor of Wildan's completion of their study. Additionally, a public records request sent May 11th by the BIA, went unanswered. We are also uncertain what aspects of the draft study have been changed since the May meeting, as our review of Page 69 of the study does not seem to show any changes.

While the BIA understands the need of cities to revisit and update their fees from time to time, this process should include an open dialogue involving stakeholders in the discussions. Given that it has been more than 10 years since the last update to the City's User Fees, this process should be fully vetted and validated and not rushed through.

After an initial review of the Study, the BIA has concerns with the methodology used by Wildan, along with some of the conclusions. The proposed fully-burdened hourly rate seems especially high, as does the proposed \$3,732 new single-family residential building permit; the third highest fee for this type of permit in the County of Riverside.

The BIA respectfully requests that a meeting be set between Staff and Consultants in order to discuss methodology utilized in this Study and provide an opportunity for technical comment and feedback. The BIA is eager to help the City achieve a fully validated study through collaborative dialogue on this issue.

If you have any questions, please do not hesitate to contact me at (951) 505-2594 or ddazlich@riversidebia.org.

Sincerely,

A handwritten signature in black ink, appearing to read "Diane Dazlich".

David Dazlich, *Deputy Director of Government Affairs*
Riverside County Building Industry Association

cc City Council,

Exhibit “B”

to the October 23, 2018

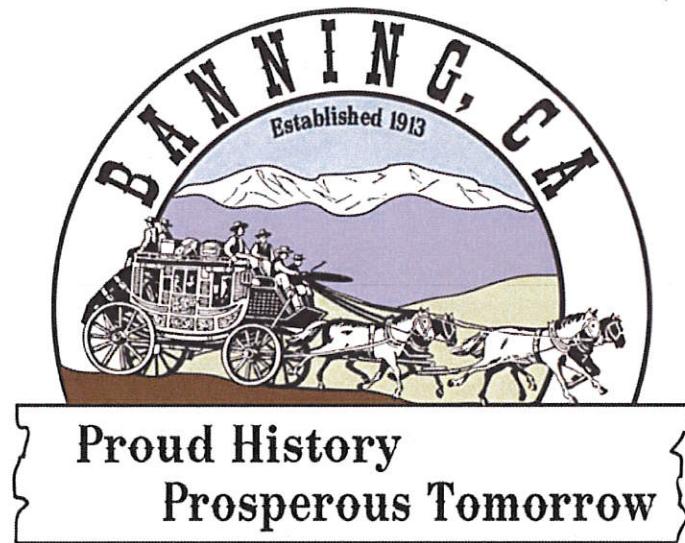
3:30 P.M. Special City Council Meeting

Willdan Comprehensive User Fee Study Report

City of Banning

Comprehensive User Fee Study Report

March 9, 2018



Corporate Office:

27368 Via Industria
Suite 200
Temecula, CA 92590
Tel: (951) 587-3500
Tel: (800) 755-6864
Fax: (951) 587-3510

Office Locations:

Anaheim, CA
Oakland, CA
Sacramento, CA

New York, NY
Orlando, FL

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EXECUTIVE SUMMARY

The City of Banning engaged Willdan Financial Services (Willdan) to determine the full costs incurred by the City to support the various activities for which the City charges user fees. Due to the complexity and the breadth of performing a comprehensive review of fees, Willdan employed a variety of fee methodologies to identify the full costs of individual fee and program activities. This report and the appendices herein identifies 100% full cost recovery for City services and the recommended level of recovery as determined through discussion with departmental staff.

The reality of the local government fee environment is that significant increases to achieve 100% cost recovery can often not be feasible, desirable, or appropriate depending on policy direction —particularly in a single year. The recommended fees identified herein are either at or less than full cost recovery.

USER FEE BACKGROUND

BACKGROUND

As part of a general cost recovery strategy, local governments adopt user fees to fund programs and services that provide limited or no direct benefit to the community as a whole. As cities struggle to maintain levels of service and variability of demand, they have become increasingly aware of subsidies provided by the General Fund and have implemented cost-recovery targets. To the extent that governments use general tax monies to provide individuals with private benefits, and not require them to pay the full cost of the service (and, therefore, receive a subsidy), the government is limiting funds that may be available to provide other community-wide benefits. In effect, the government is using community funds to pay for private benefit. Unlike most revenue sources, cities have more control over the level of user fees they charge to recover costs, or the subsidies they can institute.

Fees in California are required to conform to the statutory requirements of the California Constitution, Proposition 218, and the California Code of Regulations. The Code also requires that the City Council adopt fees by either ordinance or resolution, and that any fees in excess of the estimated total cost of rendering the related services must be approved by a popular vote of two-thirds of those electors voting because the charge would be considered a tax and not a fee.

CALIFORNIA USER FEE HISTORY

Before Proposition 13, California cities were less concerned with potential subsidies and recovering the cost of their services from individual fee payers. In times of fiscal shortages, cities simply raised property taxes, which funded everything from police and recreation to development-related services. However, this situation changed with the passage of Proposition 13 in 1978.

Proposition 13 established the era of revenue limitation in California local government. In subsequent years, the state saw a series of additional limitations to local government revenues. Proposition 4 (1979) defined the difference between a tax and a fee: a fee can be no greater than the cost of providing the service; and Proposition 218 (1996) further limited the imposition of taxes for certain classes of fees. As a result, cities were required to secure a supermajority vote in order to enact or increase taxes. Since the public continues to resist efforts to raise local government taxes, cities have little control and very few successful options for new revenues. Compounding this limitation, the State of California took a series of actions in the 1990's and 2000's to improve the State's fiscal situation—at the expense of local governments. As an example, in 2004-05, the Educational Revenue Augmentation Funds ("ERAFF") take-away of property taxes and the reduction of Vehicle License Fees have severely reduced local tax revenues.

In addition, on November 2, 2010, California voters approved Proposition 26, the "Stop Hidden Taxes Initiative", which is aimed at defining "regulatory fees" as a special tax rather than a fee, thus requiring approval by two-thirds vote of local voters. These regulatory fees are typically intended to mitigate the societal and environmental impacts of a business or person's activities. Proposition 26 contains seven categories of exceptions. The vast majority of fees that cities would seek to adopt will most likely fall into one or more of these exemptions.

ADDITIONAL POLICY CONSIDERATIONS

The recent trend for municipalities is to update their fee schedules to reflect the actual costs of certain public services primarily benefitting users. User Fees recover costs associated with the provision of specific services benefiting the user, thereby reducing the use of General Fund monies for such purposes.

In addition to collecting the direct cost of labor and materials associated with processing and administering user services, it is common for local governments to recover support costs. Support costs are those costs relating to a local government's central service departments that are properly allocable to the local government's operating departments. Central services support cost allocations were incorporated using the resulting indirect overhead percentages determined through the Cost Allocation Plan. This plan was developed prior to the User Fee study to determine the burden placed upon central services by the operating departments in order to allocate a proportionate share of central service cost.

As labor effort and costs associated with the provision of services fluctuate over time, a significant element in the development of any fee schedule is that it has the flexibility to remain current. Therefore, it is recommended that the City include an inflationary factor in the resolution adopting the fee schedule to allow the City Council, by resolution, to annually increase or decrease the fees.

The City may employ many different inflationary factors. The most commonly used inflator is some form of the Consumer Price Index (CPI) as it is widely well known and accepted. A similar inflator is the implicit price deflator for GDP, which is much like the CPI except that while the CPI is based on the same "basket" of goods and services every year, the price deflators' "basket" can change year to year. Since the primary factor for the cost of a City's services is usually the costs of the personnel involved, tying an inflationary factor that connects more directly to the personnel costs can be suitable if there is a clear method, or current practice of obtaining said factor.

Each City should use an inflator that they believe works the best for their specific situation and needs. It is also recommended that the City perform this internal review annually with a comprehensive review of services and fees performed every three to five years, which would include adding or removing fees for any new or eliminated programs/services.

STUDY OBJECTIVE

As the City of Banning seeks to efficiently manage limited resources and adequately respond to increased service demands, it needs a variety of tools. These tools provide assurance that the City has the best information and the best resources available to make sound decisions, fairly and legitimately set fees, maintain compliance with state law and local policies, and meet the needs of the City administration and its constituency. Given the limitations on raising revenue in local government, the City recognizes that a User Fee Study is a very cost-effective way to understand the total cost of services and identify potential fee deficiencies. Essentially, a User Fee is a payment for a requested service provided by a local government that primarily benefits an individual or group.

The total cost of each service included in this analysis is based on the full cost of providing City services, including direct salaries and benefits of City staff, direct departmental costs, and indirect costs from central service support. This study determines the full cost recovery fee for the City to provide each service; however, each fee is set at the City's discretion, up to 100% of the total cost, as specified in this report.

The principle goal of the study was to help the City determine the full cost of the services that the City provides. In addition, Willdan established a series of additional objectives including:

- Developing a rational basis for setting fees
- Identifying subsidy amount, if applicable, of each fee in the model
- Enhancing fairness and equity
- Ensuring compliance with State law
- Developing an updatable and comprehensive list of fees
- Maintaining accordance with City policies and goals

The study results will help the City better understand its true costs of providing services and may serve as a basis for making informed policy decisions regarding the most appropriate fees, if any, to collect from individuals and organizations that require individualized services from the City.

SCOPE OF THE STUDY

The scope of this study encompasses a review and calculation of the user fees charged by the following Banning departments and fee groups:

- Finance and Administration
- Animal Control
- Community Services
- Airport
- Building
- Planning
- Utility Billing
- Electric Utility
- Police
- Fire
- Engineering

The study involved the identification of existing and potential new fees, fee schedule restructuring, data collection and analysis, orientation and consultation, quality control, communication and presentations, and calculation of individual service costs (fees) or program cost recovery levels.

AIM OF THE REPORT

The User Fee Study focused on the cost of City services, as City staff currently provides them at existing, known, or reasonably anticipated service and staff levels. This report provides a summary of the study results, and a general description of the approach and methods Willdan and City staff used to determine the recommended fee schedule. The report is not intended to document all of the numerous discussions throughout the process, nor is it intended to provide influential dissertation on the qualities of the utilized tools, techniques, or other approaches.

PROJECT APPROACH AND METHODOLOGY

CONCEPTUAL APPROACH

The basic concept of a User Fee Study is to determine the “reasonable cost” of each service provided by the City for which it charges a user fee. The full cost of providing a service may not necessarily become the City’s fee, but it serves as the objective basis as to the maximum amount that may be collected.

The standard fee limitation established in California law for property-related (non-discretionary) fees is the “estimated, reasonable cost” principle. In order to maintain compliance with the letter and spirit of this standard, every component of the fee study process included a related review. The use of budget figures, time estimates, and improvement valuation clearly indicates reliance upon estimates for some data.

FULLY BURDENED HOURLY RATES

The total cost of each service included in this analysis is primarily based on the Fully Burdened Hourly Rates (FBHRs) that were determined for City personnel directly involved in providing services. The FBHRs include not only personnel salary and benefits, but also any costs that are reasonably ascribable to personnel. The cost elements that are included in the calculation of fully burdened rates are:

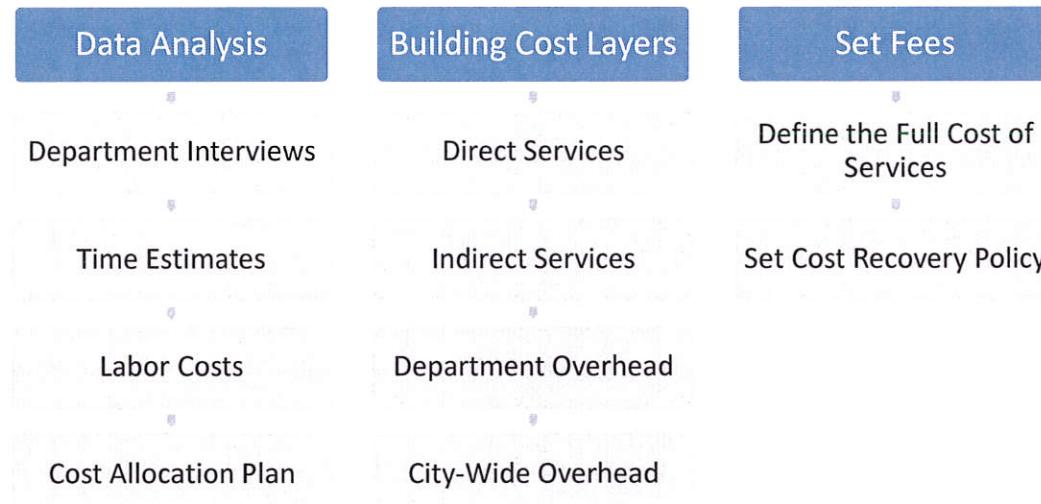
- Salaries & benefits of personnel involved
- Operating costs applicable to fee operations
- Departmental support, supervision, and administration overhead
- Internal Service Costs charged to each department
- Indirect City-wide overhead costs calculated through the Cost Allocation Plan

An important factor in determining the fully burdened rate is in the calculation of productive hours for personnel. This calculation takes the available workable hours in a year of 2,080 and adjusts this figure to account for calculated or anticipated hours’ employees are involved in non-billable activities such as paid vacation, sick leave, emergency leave, holidays, and other considerations as necessary. Dividing the full cost by the number of productive hours provides the FBHR.

The FBHRs are then used in conjunction with time estimates, when appropriate, to calculate a fees’ cost based on the personnel and the amount of their time that is involved in providing each service.

SUMMARY STEPS OF THE STUDY

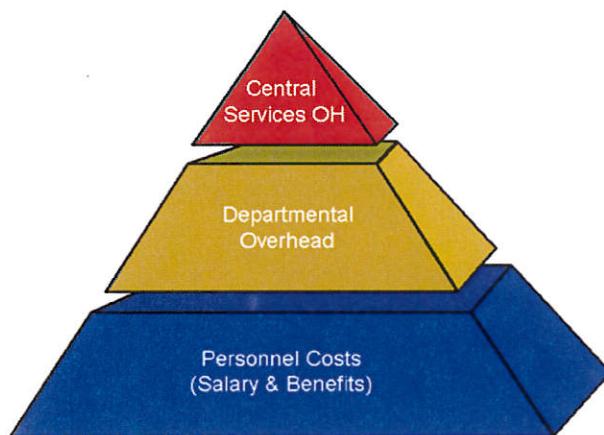
The methodology to evaluate most User Fee levels is straightforward and simple in concept. The following list provides a summary of the study process steps:



A ALLOWABLE COSTS

This report identifies three types of costs that, when combined, constitute the fully burdened cost of a service ([Appendix A](#)). Costs are defined as direct labor, including salary and benefits, departmental overhead costs, and the City's central services overhead, where departmental and central service overhead costs constitute support costs. These cost types are defined as follows:

- **Direct Labor (Personnel Costs):** The costs related to staff salaries for time spent directly on fee-related services.
- **Departmental Overhead:** A proportional allocation of departmental overhead costs, including operation costs such as supplies and materials that are necessary for the department to function.
- **Central Services Overhead:** These costs, detailed in the City's Cost Allocation Plan, represent services provided by those Central Services Departments whose primary function is to support other City departments.



METHODOLOGY

The two methods of analysis for calculating fees used in this report are the:

Case Study Method (Standard Unit Cost Build-Up Approach): This approach estimates the actual labor and material costs associated with providing a unit of service to a single user. This analysis is suitable when City staff time requirements do not vary dramatically for a service, or for special projects where the time and cost requirements are easy to identify at the project's outset. Further, the method is effective in instances when a staff member from one department assists on an application, service or permit for another department on an as-needed basis. Costs are estimated based upon interviews with City staff regarding the time typically spent on tasks, a review of available records, and a time and materials analysis.

Programmatic Approach: The standard Case Study approach relies upon the detailed analysis of specific time estimates, salaries and benefits, expenditures, and overhead costs. In many instances, the underlying data are not available or vary widely, leaving a standard unit cost build-up approach impractical. In addition, market factors and policy concerns (as opposed to actual costs) tend to influence fee levels more than other types of services. With these general constraints, and to maximize the utility of this analysis, Willdan employed a different methodology where appropriate to fit the programs' needs and goals.

QUALITY CONTROL/QUALITY ASSURANCE

All study components are interrelated, thus flawed data at any step in the process will cause the ultimate results to be inconsistent and unsound. The elements of our Quality Control process for User Fee calculations include:

- Involvement of knowledgeable City staff
- Clear instructions and guidance to City staff
- Reasonableness tests and validation
- Normalcy/expectation ranges
- FTE balancing
- Internal and external reviews
- Cross-checking

REASONS FOR COST INCREASES/DECREASES OVER CURRENT FEES

Within the fee tables in [Appendix C](#), the differences identified between the full costs calculated through the study and the fee levels currently in effect. The reasons for differences between the two can arise from a number of possible factors including:

- Previous fee levels may have been set at levels less than full cost intentionally, based on policy decisions
- Staffing levels and the positions that complete fee and service activity may vary from when the previous costs were calculated
- Personnel and materials costs could have increased at levels that differed from any inflationary factors used to increase fees since the last study
- Costs that this study has identified as part of the full cost of services may not have been accounted for in a previous study
 - Departmental overhead and administration costs
 - Indirect overhead from the Cost Allocation Plan
- Changes in processes and procedures within a department, or the city as a whole

CITY STAFF CONTRIBUTIONS

As part of the study process, Willdan received tremendous support and cooperation from City staff, which contributed and reviewed a variety of components to the study, including:

- Budget and other cost data
- Staffing structures
- Fee and service structures, organization, and descriptions
- Direct and indirect work hours (billable/non-billable)
- Time estimates to complete work tasks
- Frequency and current fee levels
- Review of draft results and other documentation

A User Fee Study requires significant involvement of the managers and line staff from the departments—on top of their existing workloads and competing priorities. The contributions from City staff were critical to this study. We would like to express our appreciation to the City and its staff for their assistance, professionalism, positive attitudes, helpful suggestions, responsiveness, and overall cooperation.

BANNING USER FEES

COST RECOVERY

The cost recovery models, by department/division fee type, are presented in detail in [Appendix C](#). Full cost recovery is determined by summing the estimated amount of time each position (in increments of minutes or hours) spends to render a service. Time estimates for each service rendered were predominately determined by Willdan and City Staff through a time and materials survey conducted for each department/division fee included in the study. The resulting cost recovery amount represents the total cost of providing each service. The City's current fee being charged for each service, if applicable, is provided in this section, as well, for reference.

It is important to note that the time and materials survey used to determine the amount of time each employee spends assisting in the provision of the services listed on the fee schedule is essential in identifying the total cost of providing each service. Specifically, in providing services, a number of employees are often involved in various aspects of the process, spending anywhere from a few minutes to several hours on the service.

The principle goal of this study was to identify the cost of City services, to provide information to help the City make informed decisions regarding the actual fee levels and charges. The responsibility to determine the final fee levels is a complicated task. City staff must consider many issues in formulating recommendations, and the City Council must consider those same issues and more in making the final decisions.

City staff assumes the responsibility to develop specific fee level recommendations to present to the City Council. Unfortunately, there are no hard and fast rules to guide the City, since many of the considerations are based on the unique characteristics of the City of Banning, and administrative and political discretion. However, in setting the level of full cost recovery for each fee, one should consider whether the service solely benefits one end user or the general community.

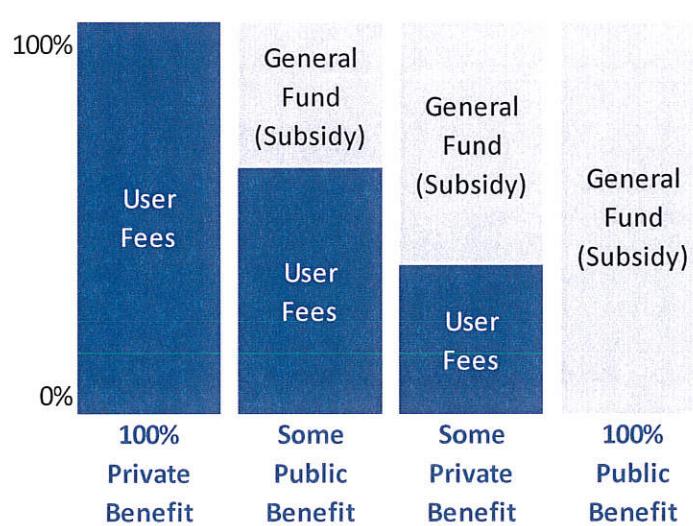
SUBSIDIZATION

Recalling the definition of a user fee helps guide decisions regarding subsidization. The general standard is that individuals (or groups) whom receive a wholly private benefit should pay 100% of the full cost of the services. In contrast, services that are simply public benefit should be funded entirely by the general fund's tax dollars. Unfortunately, for the decision makers, many services fall into the range between these two extremes. The graphic on the following page illustrates the potential decision basis.

Further complicating the decision, opponents of fees often assert that the activities subject to the fees provide economic, cultural, "quality of life," or other community benefits that exceed the costs to the City. It is recommended the City consider such factors during its deliberations regarding appropriate fee levels.

Of course, subsidization can be an effective public policy tool, since it can be used to reduce fees to encourage certain activities (such as compliance inspections to ensure public safety) or allow some people to be able to afford to receive services they otherwise could not at the full cost. In addition, subsidies can be an appropriate and justifiable action, such as to allow citizens to rightfully access services, without burdensome costs.

Despite the intent, it is important for the City and public to understand that subsidies must be covered by another revenue source, such as the General Fund. Therefore, the general taxpayer will potentially help to fund private benefits, and/or other City services will not receive funds that are otherwise directed to cover subsidies.



IMPACT ON DEMAND (ELASTICITY)

Economic principles of elasticity suggest that increased costs for services (higher fees) will eventually curtail the demand for the services; whereas lower fees may spark an incentive to utilize the services and encourage certain actions. Either of these conditions may be a desirable effect to the City. However, the level of the fees that would cause demand changes is largely unknown. The Cost of Service Study did not attempt to evaluate the economic or behavioral impacts of higher or lower fees; nevertheless, the City should consider the potential impacts of these issues when deciding on fee levels.

SUMMARY

If the City's principal goal of this study were to maximize revenues from user fees, Willdan would recommend setting user fees at 100% of the full cost identified in this study. However, we understand that revenue enhancement is not the only goal of a cost of service study, and sometimes full-cost recovery is not needed, desired, or appropriate. Other City and departmental goals, City Council priorities, policy initiatives, past experience, implementation issues, and other internal and external factors may influence staff recommendations and City Council decisions. In this case, the proper identification of additional services (new or existing services) and creation of a consistent and comprehensive fee schedule was the primary objective of this study. City staff has reviewed the full costs and identified the "recommended fee levels" for consideration by City Council. The attached appendices exhibit these unit fees individually.

The preceding sections provide background for each department or division and the results of this study's analysis of their fees. For the full list of each fee's analysis, refer to [Appendix C](#) of this report.

FINANCE AND ADMINISTRATION

The Administrative Services Department consists of the Fiscal Services, Human Resources, Purchasing, and Utility Billing Divisions. The fees included in this section are primarily related to duplications fees. A separate section below pertains to Utility Billing services.

ANALYSIS

Willdan individually reviewed the services associated with Finance and Administration. The review also consisted of an evaluation of existing services in an effort to update the fee schedule.

The user fee activity associated with Finance and Administration services is predominantly related to providing for records request. These activities are regulated by the California Public Records Act, and the fees listed in [Appendix C](#) are set in accordance to recover the cost of duplication of records and research requests that go beyond the guidelines set in the Act. All fees are proposed to stay at its current level as detailed in [Appendix C](#).

ANIMAL CONTROL

Animal Control services are handled by the City of Beaumont. Animals caught by Beaumont's Animal Control are held at Beaumont PD and are transported once per day to Ramona Animal Shelter in San Jacinto.

ANALYSIS

The services detailed in the Animal Control section are contracted out and is therefore set to remain unchanged as detailed in [Appendix C](#).

COMMUNITY SERVICES

The Community Services Department enhances residents' quality of life through providing affordable, quality recreational and leisure activities. The division is responsible for the development, implementation, coordination, supervision, and delivery of a wide variety of programs including youth and adult sports, instructional classes, teen programs, day camps and special events. Allocations of sports fields and reservations of park picnic shelters as well as rental of the Community Center, Senior Center, Park Buildings and meeting rooms and the processing of Special Events Permits are also handled through the department.

ANALYSIS

Willdan individually reviewed the services associated with the Community Services Department. The review also consisted of an evaluation of existing services in an effort to update the fee schedule.

The analysis of Community Service programs encompassed facility rentals, park rentals, and other community services. The analysis for most service groups involved using a combination of programmatic methods and the case study method so that the estimated cost per participant in a given program could be determined. The analysis found

that the City was recovering less than full cost for most Community Services as detailed in [Appendix C](#). It is generally accepted that some Community Service programs provide a measure of public benefit to the residents and City as a whole. In addition, cities generally want to ensure that their programs and services remain affordable to the community at large, and that the programs remain competitive with surrounding jurisdictions. As such while there are some proposed increased fees for services, most are still recommended to retain substantial subsidies.

AIRPORT

The Banning Municipal Airport is an element of the national and local transportation system, which significantly affects the economic development of the City of Banning. A sound and realistic planning of Airport operations has the means to increase its contribution to the economy of the community.

ANALYSIS

Currently, there is a 5-year plan in place and is therefore set to remain unchanged as detailed in [Appendix C](#).

BUILDING

The Building Division is responsible for the development and implementation of construction standards for safeguarding life, health, and public welfare through the enforcement of the model building codes adopted by the State of California. The division also enforces City, State, and Federal regulations governing building use, occupancy, handicap accessibility, and housing standards. The Building Division is also responsible for reviewing plans, issuing permits, and performing inspections of construction projects in the City and coordination of approvals from other departments and agencies relative to permit issuance.

ANALYSIS

Willdan individually reviewed the services and programs associated with the Building Division. The review also consisted of an evaluation of existing services in an effort to update the fee schedule.

The analysis of Building relied primarily upon a standard unit cost build-up approach, whereby we determined the reasonable cost of each fee occurrence using staff time to recover the direct cost of staff and pro-rata share of departmental costs, including indirect costs for City Central Services. The current fee schedule was outdated and inflexible to the current needs of providing service. During the study process staff with the help of Building consultants created an updated fee schedule to better serve the community based on today's needs. It is recommended that the City set Building services at 100% cost recovery as detailed in [Appendix C](#).

PLANNING

The Planning Division has the responsibility of maintaining the City's physical environment by monitoring the various components that impact the quality of life for residents. It is primarily concerned with providing services that promote the community's short and long-term interests by fostering quality development in both its residential and commercial areas. It informs the community regarding the State of California regulations that concern development. The division's staff provides services and conducts activities which guide the City's orderly development by applying the current zoning codes, facilitating development, implementing community plans, preserving architectural and historic landmarks. As well as providing information on land use, zoning, site development standards, general plan policies, and council directed study issues.

ANALYSIS

Willdan individually reviewed the services and programs associated with the Planning Division. The review also consisted of an evaluation of existing services in an effort to update the fee schedule.

The analysis of services in Planning fees relied primarily upon a standard unit cost build-up approach, whereby we determined the reasonable cost of each fee occurrence using staff time to recover the direct cost of staff and pro-rata share of departmental costs, including indirect costs for City Central Services. Willdan then compared the calculated full cost against the current fee amount to determine whether the current fee is recovering the costs associated with the requested service. Some fees also contain a deposit aspect to allow for more precise accounting of costs on a project by project basis. This fee format allows for the establishment of flat fee amounts for aspects of services that do not vary greatly, and utilizes deposits for service aspects that do vary. Deposits are set at reasonable levels based on staff experience. It is recommended that the City set Planning services at 100% cost recovery for most services as detailed in [Appendix C](#).

UTILITY BILLING

The Utility Billing Division is responsible for preparing and collecting the bills for electricity, water, wastewater, and trash. In addition, the division also serves as the central revenue collection point for the City and maintains a customer service counter for all new customers.

ANALYSIS

Willdan individually reviewed the services and programs associated with the Utility Billing Division. The review also consisted of an evaluation of existing services in an effort to update the fee schedule.

The analysis of Utility Billing services relied primarily upon a standard unit cost build-up approach, whereby we determined the reasonable cost of each fee occurrence using staff time to recover the direct cost of staff and pro-rata share of departmental costs, including indirect costs for City Central Services. Only user fees were analyzed as part of this study. All others, while included in the tables, were left at their current levels. It is recommended that the City set Utility Billing user fee services at or near 100% cost recovery as detailed in [Appendix C](#).

ELECTRIC UTILITY

The Electric Department provides economical, reliable, and safe distribution of electricity to residents and businesses in the City of Banning. The Department's Staff accomplish this through continual attention to our physical plant and to a wide array of legal, financial, and engineering considerations. The Electric Department procures the majority of its electricity through contracts with the Southern California Public Power Authority. These contracts include participation in the San Juan coal plant, the Palo Verde nuclear plant, and the Hoover hydro facility.

ANALYSIS

Willdan individually reviewed the services and programs associated with Electric Utility Department. The review also consisted of an evaluation of existing services in an effort to update the fee schedule.

The analysis of Electric Utility services relied primarily upon a standard unit cost build-up approach, whereby we determined the reasonable cost of each fee occurrence using staff time to recover the direct cost of staff and pro-rata share of departmental costs, including indirect costs for City Central Services. It is recommended that the City set Electric Utility services at or near 100% cost recovery as detailed in [Appendix C](#).

POLICE

The Police Department is committed to serve with honor and protect all the citizens of Banning. The Police Department offers a variety of services such as Field Patrol, Emergency Tactical Unit, School Resource Officers, Field Training Officers, and the Reserve Police Officer Program.

ANALYSIS

Willdan individually reviewed the services and programs associated with Police Department. The review also consisted of an evaluation of existing services in an effort to update the fee schedule.

The fees listed under the Police Department are primarily penalties meant to deter undesirable activities. Some were calculated using a standard unit cost build-up approach, whereby we determined the reasonable cost of each fee occurrence using staff time to recover the direct cost of staff and the pro-rata share of departmental costs, including indirect costs for City Central Services. Willdan then compared the calculated full cost against the current fee amount to determine, if charges, whether the current fee is recovering the costs associated with the requested service. There are no changes recommended for the penalties, but the other fees are set at a recommended at or near 100% cost recovery level as detailed in [Appendix C](#).

FIRE

The City of Banning has contracted fire protection with the Riverside County Fire Department since September 1998. The County fire department is a “full service” department providing not only fire protection, but other services such as Paramedic Response, Search and Rescue, Full Fire Prevention Support, and Disaster Preparedness.

ANALYSIS

Willdan individually reviewed the services and programs associated with Fire Department. The review also consisted of an evaluation of existing services in an effort to update the fee schedule.

The analysis of Fire services relied primarily upon a standard unit cost build-up approach, whereby we determined the reasonable cost of each fee occurrence using staff time to recover the direct cost of staff and pro-rata share of departmental costs, including indirect costs for City Central Services. It is recommended that the City set Fire services at or near 100% cost recovery as detailed in [Appendix C](#).

ENGINEERING

The Engineering Division is responsible for planning, design, and contract administration of streets, traffic, drainage, refuse collection, National Pollutant Discharge Elimination System (NPDES), and Airport related projects. The department also coordinated and reviews private development projects and related construction in the public right-of-ways and ensures compliance with City codes and standards of work. In addition, to these responsibilities, the division provides necessary assistance to other departments to accomplish its special projects on an as-needed basis.

ANALYSIS

Willdan individually reviewed the services and programs associated with the Engineering Division. The review also consisted of an evaluation of existing services in an effort to update the fee schedule.

The analysis of Engineering services relied primarily upon a standard unit cost build-up approach, whereby we determined the reasonable cost of each fee occurrence using staff time to recover the direct cost of staff and the pro-rata share of departmental costs, including indirect costs for City Central Services. This analysis has shown that most of the fees are not currently achieving full cost recovery. It is recommended that Engineering fees be set at or near 100% cost recovery levels as detailed in [Appendix C](#).

APPENDIX A – TOTAL ALLOWABLE COST TO BE RECOVERED

Below are the total allowable costs that may be recovered through User Fees; however, only a percentage of the total allowable cost is realized as staff not only works on services related to User Fees, but also works on an array of other City functions during the operational hours of the City. The amounts listed below will not reconcile to City budgets as costs that should not be included in overhead for personnel in the application of determining fully burdened hourly rates were excluded. Examples of these costs are capital, debt, monetary transfers, contract costs, and any other costs that is charged directly to the service requestor.

Department	Salary and Benefits	Department Operations	Direct Overhead %	Indirect Allocation %
001: Aquatics	82,515	48,009	58.2%	4.5%
001: Building Maintenance	53,044	22,191	41.8%	0.0%
001: Building Safety	127,610	13,581	10.6%	2.9%
001: City Clerk	90,823	9,588	10.6%	0.0%
001: City Manager	208,542	10,289	4.9%	0.0%
001: Code Enforcement	210,627	37,347	17.7%	3.0%
001: Dispatch	768,553	3,686	0.5%	3.3%
001: Economic Development	1,483	84	5.7%	114.0%
001: Engineering	100,191	35,438	35.4%	8.1%
001: Fiscal Services	474,668	-	0.0%	0.0%
001: Parks	245,916	68,386	27.8%	5.0%
001: Planning	204,278	19,192	9.4%	2.8%
001: Police	4,727,160	443,521	9.4%	3.2%
001: Purchasing & A/P	66,191	10,680	16.1%	0.0%
001: Recreation	209,389	48,159	23.0%	5.8%
003: County of Riverside - MOU	477,949	-	0.0%	2.3%
100: Gas Tax Street Fund	466,058	163,391	35.1%	7.5%
600: Airport Fund	12,171	13,024	107.0%	9.4%
610: Transit Fund	1,074,917	201,290	18.7%	4.7%
660: Water Fund	1,319,416	279,334	21.2%	3.0%
670: Electric Fund	3,579,644	1,095,168	30.6%	3.5%
680: Wastewater Fund	541,902	368,259	68.0%	2.4%
690: Refuse Fund	85,762	40,292	47.0%	1.2%
703: Information Systems Services	280,580	134,261	47.9%	0.0%
761: Utility Billing, Acct & Coll Services	1,297,820	506,988	39.1%	0.0%

APPENDIX B – FULLY BURDENED HOURLY RATES

Below are fully burdened hourly rates of staff positions that provide for the services detailed in [Appendix C](#). The FBHRs were used to determine the full cost of each service. They include the salary and benefit costs for each position as well as all applicable overhead amounts for each position. For positions in central service departments, such as the City Clerk and Finance, what is shown is the salary and benefit rate only, as the overhead of central service departments is recovered through the cost allocation plan. When a central service department position works on a fee or project in the purview of an operating department, the overhead rates of the operating department (shown in [Appendix A](#)) will be applied to that central service positions' salary and benefit rate for full cost recovery. For any user fee service request that is outside the scope of the fees detailed in [Appendix C](#), or for services for which there is no fee currently set, the City can charge up to the full cost of the FBHR for personnel involved.

City of Banning, CA

Fully Burdened Hourly Rate Calculation

Department	Position	Fully Burdened Hourly Rate
Position Rates		
600: Airport Fund	Airport Fund- Airport Attendant	34.88
001: Aquatics	Aquatics- Community Center Caretaker	52.97
001: Aquatics	Aquatics - Pool Manager	21.07
001: Aquatics	Aquatics - Assist Pool Manager	21.07
001: Aquatics	Aquatics - Lifeguards	19.91
001: Aquatics	Aquatics - Cashier	18.18
001: Building Safety	Building Safety- Office Specialist	40.94
001: City Clerk	City Clerk- City Clerk/Executive Assistant	59.98
001: City Manager	City Manager- City Manager	154.65
001: City Manager	City Manager- Exec Asst/Deputy City Clerk	46.21
001: Code Enforcement	Code Enforcement- Code Compliance Officer	67.54
003: County of Riverside - MOU	County of Riverside - Police Officer	47.73
001: Dispatch	Dispatch- Lead Public Safety Dispatcher	56.17
001: Dispatch	Dispatch- Public Safety Dispatcher	44.77
001: Economic Development	Economic Development- Economic Development Manager	189.58
001: Engineering	Engineering- Associate Engineer W/Certif.	128.97
001: Engineering	Engineering- Management Analyst	99.49
001: Engineering	Engineering- Public Works Inspector	88.08
001: Engineering	Engineering- Senior Civil Engineer	111.34
001: Fiscal Services	Fiscal Services- Accountant	45.78
001: Fiscal Services	Fiscal Services- Accountant Ii	54.08
001: Fiscal Services	Fiscal Services- Accounting Specialist	42.55
001: Fiscal Services	Fiscal Services- Administrative Services Director	134.73
001: Fiscal Services	Fiscal Services- City Treasurer	9.67
001: Fiscal Services	Fiscal Services- Finance Manager	75.42
001: Fiscal Services	Fiscal Services- Financial Services Specialist	44.39
001: Fiscal Services	Fiscal Services- P.T Financial Services Specialist	29.28

City of Banning, CA

Fully Burdened Hourly Rate Calculation

Department	Position	Fully Burdened Hourly Rate
Position Rates		
100: Gas Tax Street Fund	Gas Tax Street Fund- Motor Sweeper Operator	68.42
100: Gas Tax Street Fund	Gas Tax Street Fund- Senior Maintenance Worker	60.74
100: Gas Tax Street Fund	Gas Tax Street Fund- Work Release Crew Leader	64.72
703: Information Systems Services	Information Systems - Information Technol/Media Tech	80.86
703: Information Systems Services	Information Systems - Information Technology Manager	95.46
001: Parks	Parks- Maintenance Worker	44.77
001: Parks	Parks- Public Works Superintendent	114.01
001: Planning	Planning- Community Development Dir	127.82
001: Planning	Planning- Development Project Coordinator	62.05
001: Planning	Planning- Senior Planner	92.74
001: Police	Police- Executive Assistant	61.24
001: Police	Police- Police Assistant I	40.26
001: Police	Police- Police Assistant II	48.83
001: Police	Police- Police Captain	128.26
001: Police	Police- Police Chief	154.89
001: Police	Police- Police Corporal	82.78
001: Police	Police- Police Information Technol.Tec	64.15
001: Police	Police- Police Officer	68.56
001: Police	Police- Police Seargent	87.73
001: Police	Police- Police Staff Seargent	86.92
001: Police	Police- Police Lieutenant	120.48
675: Public Benefit Fund	Public Benefit Fund- Utility Services Assistant	56.88
001: Purchasing & A/P	Purchasing & A/P- Financial Service Specialist	50.50
001: Purchasing & A/P	Purchasing & A/P- Purchasing Manager	71.54
001: Recreation	Recreation- P.T Receptionist	15.06
001: Recreation	Recreation - Leader	18.10
001: Recreation	Recreation - Senior Recreation Leader	16.59
001: Recreation	Recreation - Recreation Sports Leader	20.24
001: Recreation	Recreation- Program Coordinator	53.38
690: Refuse Fund	Refuse Fund- Public Information Officer	74.83
610: Transit Fund	Transit Fund- Bus Driver	50.19
610: Transit Fund	Transit Fund- Community Services Director	120.28
610: Transit Fund	Transit Fund- Community Services Manager	85.62
610: Transit Fund	Transit Fund- Executive Secretary	55.03
610: Transit Fund	Transit Fund - Part Time Bus Driver	23.26
610: Transit Fund	Transit Fund - Dial-a-ride	23.26
610: Transit Fund	Transit Fund- Transit Field Supervisor	67.18
761: Utility Billing, Acct & Coll Services	Utility Billing, Acc- Customer Service&Billing Manager	75.85
761: Utility Billing, Acct & Coll Services	Utility Billing, Acc- Field Service Representative	64.56
761: Utility Billing, Acct & Coll Services	Utility Billing, Acc- Lead Field Service Rep.	72.09

City of Banning, CA

Fully Burdened Hourly Rate Calculation

Department	Position	Fully Burdened Hourly Rate
Position Rates		
100: Gas Tax Street Fund	Gas Tax Street Fund- Motor Sweeper Operator	68.42
100: Gas Tax Street Fund	Gas Tax Street Fund- Senior Maintenance Worker	60.74
100: Gas Tax Street Fund	Gas Tax Street Fund- Work Release Crew Leader	64.72
703: Information Systems Services	Information Systems - Information Technol/Media Tech	80.86
761: Utility Billing, Acct & Coll Services	Utility Billing, Acc- Management Analyst	40.17
761: Utility Billing, Acct & Coll Services	Utility Billing, Acc- Office Specialist	40.12
761: Utility Billing, Acct & Coll Services	Utility Billing, Acc- Sr.Utility Billing Representative	62.46
761: Utility Billing, Acct & Coll Services	Utility Billing, Acc- Utility Billing Representative	48.16
761: Utility Billing, Acct & Coll Services	Utility Billing, Acc- Utility Financial Analyst	111.46
761: Utility Billing, Acct & Coll Services	Utility Billing, Acc- Utility Services Assistant	62.90
680: Wastewater Fund	Wastewater Fund- Wastewater Coll.Sys.Supv	99.34
680: Wastewater Fund	Wastewater Fund- Wastewater Collect.Syst.Tech.	75.36
660: Water Fund	Water Fund- Office Specialist	42.02
660: Water Fund	Water Fund- Public Works Director	154.67
660: Water Fund	Water Fund- Senior Civil Engineer	80.74
660: Water Fund	Water Fund- Water Crew Leader	67.41
660: Water Fund	Water Fund- Water Crew Supervisor	72.64
660: Water Fund	Water Fund- Water Production Operator II	68.54
660: Water Fund	Water Fund- Water Services Float	34.20
660: Water Fund	Water Fund- Water Services Worker	49.72
660: Water Fund	Water Fund- Water/Wastewater Superintendent	106.96
670: Electric Fund	Electric Fund- Associate Electrical Engineer	109.74
670: Electric Fund	Electric Fund- Electric Meter Test Technician	108.55
670: Electric Fund	Electric Fund- Electric Operations Manager	130.27
670: Electric Fund	Electric Fund- Electric Service Planner	113.43
670: Electric Fund	Electric Fund- Electric Services Worker	34.30
670: Electric Fund	Electric Fund- Electric Utility Director	193.50
670: Electric Fund	Electric Fund- Management Analyst	74.16
670: Electric Fund	Electric Fund- Powerline Apprentice I	84.55
670: Electric Fund	Electric Fund- Powerline Crew Supervisor	118.94
670: Electric Fund	Electric Fund- Powerline Technician	108.72
670: Electric Fund	Electric Fund- Pwr Resources &Rev Administra	109.45
670: Electric Fund	Electric Fund- Sr.Electric Service Planner	118.85
670: Electric Fund	Electric Fund- Substation Test Technician	108.71
670: Electric Fund	Electric Fund- Utility Engineering Svcs Asst	60.86
670: Electric Fund	Electric Fund- Warehouse Services Specialist	66.27

APPENDIX C – COST RECOVERY ANALYSIS

The following tables provide the results of the analysis, resulting full cost recovery amount, and recommended fees. For fees in which the full cost, existing fee and suggested fee is listed as "NA", the amount or percentage was not calculable based on cost data or variable fee structure. This is most common when either the current or the suggested fee includes a variable component that is not comparable on a one to one basis, a full cost was not calculated (for penalties and fines), or when there is not a current fee amount to compare against.

Fees	Description	Current Fee/Charge	Unit	Notes	Resolution/ Ordinance
#					
1	Document Printing Fees - Black & White	\$0.25	per copy		Reso. 2007-117
2	Document Printing Fees - Color	\$0.35	per copy		Reso. 2007-117
3	Photocopying of Documents -Black & White	\$0.25	per copy		Reso. 2007-117
4	Photocopying of Documents -Color	\$0.35	per copy		Reso. 2007-117
5	Bound Document Fees	\$1 plus Applicable per page charge		\$1.00 for binding materials	Reso. 2007-117
6	Photocopy Fees - Oversized (maps)	Actual Cost			Reso. 2007-117
7	Providing Agendas, Minutes, Packet, etc.	\$0.25 plus postage if mailed	per page	Free if examined at City Hall; free for Council; Affected Commissioners, Dept. Heads and Press Free for Council Candidates two months prior to election	Reso. 2007-117
8	Document Certification	\$0.25	per page		Reso. 2007-117
9	Copy of Budget - Other Than	\$0.25 plus postage if mailed		Regulatory Bodies, etc.	Reso. 2007-117
10	Copy of Audit Report - Other	\$0.25 plus postage if mailed		Than Regulatory Bodies, etc.	Reso. 2007-117
11	Return Check Processing	\$25.00		1st returned check	Reso. 2007-117
12	Return Check Processing	\$35.00		2nd returned check	Reso. 2007-117
13	Cassette Tape of Meeting, etc.	\$9.00	per cassette		Reso. 2007-117
14	DVD of any live broadcast	\$7.00	per DVD		Reso. 2007-117

Fees	Description	Current Fee/Charge	Unit	Notes	Resolution/ Ordinance	Full Cost	Subsidy %	Suggested Fee	Fee Δ
#									
1	Document Printing Fees - Black & White	\$0.25	per copy		Reso. 2007-117	\$0.25	NA	\$0.25	\$0
2	Document Printing Fees - Color	\$0.35	per copy		Reso. 2007-117	\$0.35	NA	\$0.35	\$0
3	Photocopying of Documents -Black & White	\$0.25	per copy		Reso. 2007-117	\$0.25	NA	\$0.25	\$0
4	Photocopying of Documents -Color	\$0.35	per copy		Reso. 2007-117	\$0.35	NA	\$0.35	\$0
5	Bound Document Fees	\$1 plus Applicable per page charge			Reso. 2007-117	Variable	NA	\$1 plus Applicable per page charge	\$0
6	Photocopy Fees - Oversized (maps)	Actual Cost			Reso. 2007-117	Variable	NA	Actual Cost	NA

Animal Control

Dog License		Current Fee/Charge	Resolution/ Ordinance	Full Cost	Subsidy %	Suggested Fee	Fee Δ
#	Description						
1a	Unaltered 1 yr	\$50.00	Reso. 2007-117	NA	NA	\$50.00	\$0
1b	Altered 1 yr	\$8.00	Reso. 2007-117	NA	NA	\$8.00	\$0
2a	Unaltered 2 yr	\$100.00	Reso. 2007-117	NA	NA	\$100.00	\$0
2b	Altered 2 yr	\$15.00	Reso. 2007-117	NA	NA	\$15.00	\$0
3a	Unaltered 3 yr	\$150.00	Reso. 2007-117	NA	NA	\$150.00	\$0
3b	Altered 3 yr	\$19.00	Reso. 2007-117	NA	NA	\$19.00	\$0
4	Altered 1 Yr - Sr. citizen	\$6.00	Reso. 2007-117	NA	NA	\$6.00	\$0
5	Altered 2 yr - Sr. citizen	\$7.00	Reso. 2007-117	NA	NA	\$7.00	\$0
6	Altered 3 yr - Sr. citizen	\$8.00	Reso. 2007-117	NA	NA	\$8.00	\$0
7	Late Fee - new dog license	\$20.00	Reso. 2007-117	NA	NA	\$20.00	\$0
8	Late Fee - renewal of dog license	\$20.00	Reso. 2007-117	NA	NA	\$20.00	\$0
9	Late Fee - renewal of dog license - Sr. Citizen	\$15.00	Reso. 2007-117	NA	NA	\$15.00	\$0
10	Transfer of ownership fee	\$6.00	Reso. 2007-117	NA	NA	\$6.00	\$0
11	License replacement fee	\$6.00	Reso. 2007-117	NA	NA	\$6.00	\$0

Impound Fees		Current Fee/Charge	Resolution/ Ordinance	Full Cost	Subsidy %	Suggested Fee	Fee Δ
#	Description						
1	Dog -1st Offense w/in 1 year	\$30.00	Reso. 2007-117	NA	NA	\$30.00	\$0
2	- 2nd Offense w/in 1 year	\$50.00	Reso. 2007-117	NA	NA	\$50.00	\$0
3	- 3rd Offense w/in 1 year	\$75.00	Reso. 2007-117	NA	NA	\$75.00	\$0
4	Cat -1st Offense w/in 1 year	\$30.00	Reso. 2007-117	NA	NA	\$30.00	\$0
5	- 2nd Offense w/in 1 year	\$50.00	Reso. 2007-117	NA	NA	\$50.00	\$0
6	- 3rd Offense w/in 1 year	\$75.00	Reso. 2007-117	NA	NA	\$75.00	\$0
7	Small animals**	\$20.00	Reso. 2007-117	NA	NA	\$20.00	\$0
8	Medium Animals**	\$20.00	Reso. 2007-117	NA	NA	\$20.00	\$0
9	Large Animals**	\$20.00	Reso. 2007-117	NA	NA	\$20.00	\$0

Maintenance Fees (food/care per day)		Current Fee/Charge	Resolution/ Ordinance	Full Cost	Subsidy %	Suggested Fee	Fee Δ
#	Description						
1	Dog	\$7.00	Reso. 2007-117	NA	NA	\$7.00	\$0
2	Cat	\$7.00	Reso. 2007-117	NA	NA	\$7.00	\$0
3	Small animals**	\$1.00	Reso. 2007-117	NA	NA	\$1.00	\$0
4	Medium Animals**	\$5.00	Reso. 2007-117	NA	NA	\$5.00	\$0
5	Large Animals**	\$5.00	Reso. 2007-117	NA	NA	\$5.00	\$0

Addition Fees		Current Fee/Charge	Resolution/ Ordinance	Full Cost	Subsidy %	Suggested Fee	Fee Δ
#	Description						
1	Dog	\$20.00	Reso. 2007-117	NA	NA	\$20.00	\$0
2	Cat	\$20.00	Reso. 2007-117	NA	NA	\$20.00	\$0

Animal Control

3	Other	\$20.00	Reso. 2007-117
4	Dog - Sr. Citizen	\$20.00	Reso. 2007-117
5	Cat - Sr. Citizen	\$20.00	Reso. 2007-117

Vaccination Fees

#	Description	Current Fee/Charge	Resolution/ Ordinance
1	Rabies	\$6.00	Reso. 2007-117
2	DHLPP	\$9.00	Reso. 2007-117
3	Bordetella	\$6.00	Reso. 2007-117
4	FVRCP	\$7.00	Reso. 2007-117
5	Drontel/I/Marquis Paste	\$10.00	Reso. 2007-117
6	Frontline	\$8.00	Reso. 2007-117

Spay/Neuter Fees

#	Description	Current Fee/Charge	Resolution/ Ordinance
1	Dog - up to 20 lbs. - female	\$32.00	Reso. 2007-117
2	Dog - up to 20 lbs. - male	\$25.00	Reso. 2007-117
3	Dog - 21 - 40 lbs. - female	\$27.50	Reso. 2007-117
4	Dog - 21 - 40 lbs. - male	\$43.50	Reso. 2007-117
5	Dog - 41 - 60 lbs. - female	\$49.50	Reso. 2007-117
6	Dog - 41 - 60 lbs. - male	\$31.00	Reso. 2007-117
7	Dog - 61 - 80 lbs. - female	\$56.50	Reso. 2007-117
8	Dog - 61 - 80 lbs. - male	\$43.50	Reso. 2007-117

Other Miscellaneous Fees

#	Description	Current Fee/Charge	Resolution/ Ordinance
1	Animal redemption fee	\$20.00	Reso. 2007-117
2	Microchip Fee at adoption	\$10.00	Reso. 2007-117
3	Microchip Fee not at adoption	\$15.00	Reso. 2007-117
4	Owner requested euthanasia	\$10.00	Reso. 2007-117
5	Various other fees as needed	Riverside County fee schedule	Reso. 2007-117

Notes

- ** Small animals (rabbit, chicken, etc.)
- Medium Animals (goat, sheep, calf, pig, etc.)
- Large Animals (horses, cows, etc.)

Municipal Pool			
#	Description	Current Fee/Charge	Unit
1	Admissions		
1a	Open swim sessions Adults	\$2.50	per person
1b	Open swim sessions Children/Seniors	\$1.50	per person
2	Lessons		
2a	Resident	\$40.00	per person
2b	Non-Resident	\$45.00	per person
3	Private Rentals		
		\$110.00	per hour/2 hour minimum
4	Cabana Rentals (during open swim)	\$60.00	Per Reservation

Activities			
#	Description	Current Fee/Charge	Unit
1	Youth Flag Football, Basketball & Soccer	\$30.00	
2	Day Camp	\$50.00	per child/per week
3	Contract Class Fees	\$20.00 - \$50.00	monthly
4	Contract Class Fees	\$3.00 - \$5.00	per class
5	Adult Sport Leagues - Softball	\$300.00	per team
6	Adult Sport Leagues - Basketball	\$125.00	per team

Community Center Rental			
#	Description	Current Fee/Charge	Unit
1	Private Rates		
1a	Gymnasium	\$120.00	
1b	Large Mtg Room	\$60.00	
1c	Small Mtg Room	\$60.00	
1d	Kitchen & Gym	\$300.00	
2	Non-Profit Rates		
2a	Gymnasium	\$60.00	
2b	Large Mtg Room	\$30.00	
2c	Small Mtg Room	\$30.00	
2d	Kitchen & Gym	\$175.00	

Senior Center Rental			
#	Description	Current Fee/Charge	Unit
1	Private Rates		
1a	Nutrition Site	\$85.00	
1b	Multi-Purpose Room	\$85.00	
2	Non-Profit Rates		
2a	Nutrition Site	\$45.00	
2b	Multi-Purpose Room	\$45.00	

Parks/Facilities					
#	Description	Current Fee/Charge	Unit	Notes	Resolution/ Ordinance
1	Private Rates				
1a	Park Picnic Shelter	\$25.00			
1b	Ballfield	\$25.00			
1c	Ballfield Lights - 2 hour minimum	\$15.00	per hour		
1e	Dysart Park	\$120.00			
1f	Amphitheater & Stage	\$35.00			
2	Non-Profit Rates				
2a	Park Picnic Shelter	\$25.00			
2b	Ballfield	\$25.00			
2c	Ballfield Lights - 2 hour minimum	\$15.00	per hour		
2e	Dysart Park	\$120.00			
2f	Amphitheater & Stage	\$30.00			

Staffing Fees					
#	Description	Current Fee/Charge	Unit	Notes	Resolution/ Ordinance
1	Monday - Thursday 8:00am - 9:00pm	\$12.00	per hour		
2	Monday - Thursday after 5pm, Fri, Sat, Sun and City Holidays	\$21.00	per hour		

Operation Costs					
#	Description	Operation Cost	Subsidy %	Suggested Fee	Fee Δ
		\$43.52	31%	\$30.00	\$5.00
		\$33.52	10%	\$30.00	\$5.00
		\$61.61	72%	\$17.00	\$2.00
		\$145.66	0%	\$145.00	\$25.00
		\$45.01	0%	\$45.00	\$10.00
		\$43.52	31%	\$30.00	\$5.00
		\$30.01	0%	\$30.00	\$5.00
		\$61.61	72%	\$17.00	\$2.00
		\$145.66	0%	\$145.00	\$25.00
		\$43.52	1%	\$43.00	\$13.00

Airport Fees

Fees		Description		Current Fee/Charge	Unit	Notes	Resolution/ Ordinance
#							
1	Fuel Sales			Invoice + 25%			
2	Tiedown Permanent			\$43.75	per month		Reso. 2015-67
3	Tiedown Temporary			\$4.00	per night		Reso. 2015-67
4	City Hangars - A/B Row			\$311.50	per month		Reso. 2015-67
5	City Hangars - A/B Corner			\$382.50	per month		Reso. 2015-67
6	City Hangars - C/D Row			\$278.75	per month		Reso. 2015-67
7	City Hangars - C/D Corner			\$349.75	per month		Reso. 2015-67
8	City Hangars - E Row			\$295.25	per month		Reso. 2015-67
9	City Hangars - E Corner			\$322.50	per month		Reso. 2015-67
10	City Hangars - F-1			\$164.00	per month		Reso. 2015-67
11	Farrell/Cooper Hangars - FC B-1 thru FC B-8			\$175.00	per month		Reso. 2015-67
12	Farrell/Cooper Hangars - FC C-1 thru FC D-e			\$186.00	per month		Reso. 2015-67
13	Farrell/Cooper Hangars - FC S-1 thru FC S-6			\$49.25	per month		Reso. 2015-67
14	Farrell/Cooper Hangars - FC A & E			\$360.75	per month		Reso. 2015-67
15	Beasley Hangar			\$295.25	per month		Reso. 2015-67
16	Access Fees			\$20.00	per plane, per month		Reso. 2015-67

Building Department Fees

Fees						
#	Description	Current Fee/Charge	Unit	Notes	Resolution/ Ordinance	
1	Change of Occupancy	\$176.00	first 1/2 hour		Reso. 2006-114	
2	Research	\$88.00			Reso. 2006-114	
3	Air handling/ heating or cooling unit replacement	New				
4	Additional plan review	New				
5	Additional plan review- Engineering	New				
6	Awning/ canopy (supported by building)	New				
7	Balcony/ deck	New	each			
8	Balcony/ deck railing/ Repair	New	each			
9	Carport- custom	New	each			
10	Carport- ICC, IAPMO, handout	New	each			
11	Cell tower- modifications	New	each			
12	Cell tower- new	New	each			
13	Change of occupancy	New	each			
14	Demolition of building	New	each building			
15	Electric panel replacement	New				
16	Exterior wall covering replacement (up to 400 s.f.)	New				
17	Fireplace- custom	New	each			
18	Fireplace- pre-fabricated with engineering	New	each			
19	Flag pole (over 20' in height)	New	each			
20	Grease trap/ interceptor	New				
21	Hood- other than Type 1 (including ducts)	New	each			
22	Hood- Type 1 (includes exhaust system)	New				
23	Inspection fee- hourly	New				
24	Job card- replace/ duplicate	New				
25	Lighting pole (up to 6)	New				
26	Lighting pole (up to 6 additional)	New				
27	Manufactured home- installation on private property	New	each			
28	Modular unit- installation on private property	New	each			
29	Patio cover- custom	New	each			
30	Patio cover- metal, ICC, IAPMO	New	each			
31	Patio cover- wood, ICC, IAPMO or handout	New	each			
32	Patio enclosure	New	each			
33	Plan check	New				
34	Plan check- Engineer	New				
35	Pool/spa- commercial	New	each			
36	Pool/spa- residential/ custom	New	each			
37	Pool/spa- residential fiberglass/ vinyl-lined	New	each			

Fees						
#	Description	Current Fee/Charge	Unit	Notes	Resolution/ Ordinance	
		\$254.02	0%	\$254.00	\$78	
		\$230.83	43%	\$132.00	\$44	
		\$192.50	0%	\$192.00	NA	
		\$161.67	0%	\$161.00	NA	
		\$291.67	0%	\$291.00	NA	
		\$250.68	0%	\$250.00	NA	
		\$490.68	0%	\$490.00	NA	
		\$296.52	0%	\$296.00	NA	
		\$944.02	0%	\$944.00	NA	
		\$490.68	0%	\$490.00	NA	
		\$400.53	0%	\$400.00	NA	
		\$1,418.03	0%	\$1,418.00	NA	
		\$417.35	0%	\$417.00	NA	
		\$408.18	0%	\$408.00	NA	
		\$192.50	0%	\$192.00	NA	
		\$421.67	0%	\$421.00	NA	
		\$583.33	0%	\$583.00	NA	
		\$548.33	0%	\$548.00	NA	
		\$644.85	0%	\$644.00	NA	
		\$330.00	0%	\$330.00	NA	
		\$491.67	0%	\$491.00	NA	
		\$629.17	0%	\$629.00	NA	
		\$183.33	0%	\$183.00	NA	
		\$55.00	0%	\$55.00	NA	
		\$783.33	0%	\$783.00	NA	
		\$172.50	0%	\$172.00	NA	
		\$538.03	0%	\$538.00	NA	
		\$658.87	0%	\$658.00	NA	
		\$514.85	0%	\$514.00	NA	
		\$256.10	0%	\$256.00	NA	
		\$514.85	0%	\$514.00	NA	
		\$560.68	0%	\$560.00	NA	
		\$161.67	0%	\$161.00	NA	
		\$291.67	0%	\$291.00	NA	
		\$1,192.35	0%	\$1,192.00	NA	
		\$844.85	0%	\$844.00	NA	
		\$571.52	0%	\$570.00	NA	

Building Department Fees

38	Pool/spaa- residential gunnite	New			\$709.02	0%	\$709.00	NA
39	Re-inspection	New			\$110.00	0%	\$110.00	NA
40	Re-roof- commercial (for each 3,000 s.f.)	New			\$330.00	0%	\$330.00	NA
41	Re-roof- multifamily (for each 3,000 s.f.)	New			\$330.00	0%	\$330.00	NA
42	Re-roof- SFD	New	each building		\$330.00	0%	\$330.00	NA
43	Research- hourly	New	hourly		\$110.00	0%	\$110.00	NA
44	Residential bathroom remodel- no structural/wall changes	New			\$410.83	0%	\$410.00	NA
45	Residential kitchen remodel- no structural/wall changes	New			\$434.02	0%	\$434.00	NA
46	Retrofit foundation for a modular or mobil unit	New			\$215.68	0%	\$215.00	NA
47	Sales office- conversion to residential or garage use	New	each		\$215.68	0%	\$215.00	NA
48	Septic tank	New	each		\$353.18	0%	\$353.00	NA
49	Sign- monument	New	each		\$676.67	0%	\$676.00	NA
50	Sign- pole/ billboard	New			\$858.87	0%	\$858.00	NA
51	Sign- wall	New			\$279.28	0%	\$279.00	NA
52	Site investigation	New			\$444.85	0%	\$444.00	NA
53	Solar- commercial (each additional kw)	New			\$198.33	0%	\$198.00	NA
54	Solar- commercial (up to 4 kw)	New			\$382.77	0%	\$382.00	NA
55	Solar- ground mount	New	each		\$790.68	0%	\$790.00	NA
56	Solar- residential rooftop (more than 10 kw)	New			\$295.68	0%	\$295.00	NA
57	Solar- residential rooftop (up to 10 kw)	New			\$423.18	0%	\$423.00	NA
58	Solar- residential water heater	New			\$403.18	0%	\$403.00	NA
59	Special Inspector application	New			\$55.00	0%	\$55.00	NA
60	Stairs- each flight	New			\$354.17	0%	\$354.00	NA
61	Storage tracks (each 100 L.F.)	New			\$260.00	0%	\$260.00	NA
62	Temporary construction or sales trailer	New			\$247.50	0%	\$247.00	NA
63	Temporary electrical service	New			\$261.52	0%	\$261.00	NA
64	Temporary electrical service (each additional pole)	New			\$183.33	2%	\$180.00	NA
65	Utility release	New			\$192.50	0%	\$192.00	NA
66	Walk-in tub	New			\$330.00	0%	\$330.00	NA
67	Wall- combo (each 300 L.F.)	New			\$513.33	0%	\$513.00	NA
68	Wall- freestanding (each 300 L.F.)	New			\$536.52	0%	\$536.00	NA
69	Wall- pilaster	New			\$536.52	0%	\$536.00	NA
70	Wall- retaining- custom (each 50 L.F.)	New			\$894.02	0%	\$894.00	NA
71	Wall- retaining- handout (each 50 L.F.)	New			\$444.85	0%	\$444.00	NA
72	Water heater replacement	New			\$215.68	0%	\$215.00	NA
73	Water/gas piping- installation, alteration or repair	New	each		\$475.83	0%	\$475.00	NA
74	Window/door replacement- residential, no changes to framing	New	each		\$410.83	0%	\$410.00	NA

UBC Class		UBC Occupancy		Square Footage		Old Construction Fee Schedule												New Construction Fee Schedule - 100% Cost Recovery													
Commercial - New	1,001	1,826.00	plus	25.31	for each additional 100 s.f. or fraction thereof > half of 100 s.f. to and including 5,000 s.f.	\$3,509.71	plus	32.29	for each additional 100 s.f. or fraction thereof > half of 100 s.f. to and including 5,000 s.f.	4,001.39	plus	37.05	for each additional 100 s.f. or fraction thereof > half of 100 s.f. to and including 10,000 s.f.	6,654.10	plus	23.18	for each additional 100 s.f. or fraction thereof > half of 100 s.f. to and including 20,000 s.f.	9,172.22	plus	7.92	for each additional 100 s.f. or fraction thereof > half of 100 s.f. to and including 50,000 s.f.	12,447.08	plus	10.04	for each additional 100 s.f. or fraction thereof > half of 100 s.f. to and including 100,000 s.f.	16,204.68	plus				
Tenant Improvements	1	1,151.00	plus	15.77	for each additional 100 s.f. or fraction thereof > half of 100 s.f. to and including 800 s.f.	\$2,270.22	plus	57.08	for each additional 100 s.f. or fraction thereof > half of 100 s.f. to and including 800 s.f.	2,726.88	plus	107.28	for each additional 100 s.f. or fraction thereof > half of 100 s.f. to and including 1,250 s.f.	3,209.62	plus	65.76	for each additional 100 s.f. or fraction thereof > half of 100 s.f. to and including 2,500 s.f.	4,031.60	plus	4,340.53	for each additional 100 s.f. or fraction thereof > half of 100 s.f. to and including 5,000 s.f.	5,988.60	plus	11.31	for each additional 100 s.f. or fraction thereof > half of 100 s.f. to and including 12,500 s.f.	15.26	for each additional 100 s.f. or fraction thereof				
Industrial - New	1,001	1,565.00	plus	22.47	for each additional 100 s.f. or fraction thereof > half of 100 s.f. to and including 5,000 s.f.	\$3,157.43	plus	21.20	for each additional 100 s.f. or fraction thereof > half of 100 s.f. to and including 5,000 s.f.	4,005.51	plus	24.01	for each additional 100 s.f. or fraction thereof > half of 100 s.f. to and including 10,000 s.f.	5,205.85	plus	15.66	for each additional 100 s.f. or fraction thereof > half of 100 s.f. to and including 20,000 s.f.	6,777.52	plus	5.13	for each additional 100 s.f. or fraction thereof > half of 100 s.f. to and including 50,000 s.f.	8,311.10	plus	6.62	for each additional 100 s.f. or fraction thereof	10,868.36	plus				
Residential- New (single or multi family- per dwelling unit)	1	n.a.	plus	n.a.	for each additional 100 s.f. or fraction thereof > half of 100 s.f. to and including 800 s.f.	\$3,013.91	plus	29.36	for each additional 100 s.f. or fraction thereof > half of 100 s.f. to and including 800 s.f.	3,248.76	plus	81.55	for each additional 100 s.f. or fraction thereof > half of 100 s.f. to and including 1,200 s.f.	3,574.95	plus	52.19	for each additional 100 s.f. or fraction thereof > half of 100 s.f. to and including 2,000 s.f.	3,992.46	plus	75.67	for each additional 100 s.f. or fraction thereof > half of 100 s.f. to and including 4,000 s.f.	4,522.40	plus	49.58	for each additional 100 s.f. or fraction thereof > half of 100 s.f. to and including 6,000 s.f.	6,275.73	plus	27.73	for each additional 100 s.f. or fraction thereof > half of 100 s.f. to and including 10,000 s.f.	7,384.74	plus
Residential- Remodel (single or multi family)	1	1,320.00	plus	90.73	for each additional 100 s.f. or fraction thereof > half of 100 s.f. to and including 300 s.f.	\$2,087.56	plus	52.19	for each additional 100 s.f. or fraction thereof > half of 100 s.f. to and including 300 s.f.	2,244.13	plus	221.80	for each additional 100 s.f. or fraction thereof > half of 100 s.f. to and including 500 s.f.	2,687.73	plus	121.77	for each additional 100 s.f. or fraction thereof > half of 100 s.f. to and including 800 s.f.	3,053.06	plus	3.587.99	for each additional 100 s.f. or fraction thereof > half of 100 s.f. to and including 1,500 s.f.	3,687.99	plus	108.60	for each additional 100 s.f. or fraction thereof > half of 100 s.f. to and including 2,000 s.f.	4,135.88	plus	147.35	for each additional 100 s.f. or fraction thereof		
Shell Buildings	1	1,109.00	plus	70.95	for each additional 100 s.f. or fraction thereof > half of 100 s.f. to and including 5,000 s.f.	\$1,159.76	plus	21.75	for each additional 100 s.f. or fraction thereof > half of 100 s.f. to and including 300 s.f.	1,657.00	plus	143.52	for each additional 100 s.f. or fraction thereof > half of 100 s.f. to and including 500 s.f.	1,944.04	plus	47.84	for each additional 100 s.f. or fraction thereof > half of 100 s.f. to and including 800 s.f.	2,087.56	plus	46.60	for each additional 100 s.f. or fraction thereof > half of 100 s.f. to and including 1,500 s.f.	2,413.74	plus	15.67	for each additional 100 s.f. or fraction thereof > half of 100 s.f. to and including 2,000 s.f.	2,583.36	plus	22.47	for each additional 100 s.f. or fraction thereof		
Garage/ Storage/ Workshop	1	806.00	plus	11.21	for each additional 100 s.f. or fraction thereof > half of 100 s.f. to and including 1,000 s.f.	\$3,248.76	plus	36.53	for each additional 100 s.f. or fraction thereof > half of 100 s.f. to and including 1,000 s.f.	3,614.09	plus	13.37	for each additional 100 s.f. or fraction thereof > half of 100 s.f. to and including 3,000 s.f.	4,149.03	plus	18.27	for each additional 100 s.f. or fraction thereof > half of 100 s.f. to and including 10,000 s.f.	5,062.33	plus	5.83	for each additional 100 s.f. or fraction thereof > half of 100 s.f. to and including 20,000 s.f.	5,936.50	plus	5.08	for each additional 100 s.f. or fraction thereof						
	401	1,255.00	plus	9.75	for each additional 100 s.f. or fraction thereof > half of 100 s.f. to and including 5,000 s.f.	\$1,255.56	plus	29.26	for each additional 100 s.f. or fraction thereof > half of 100 s.f. to and including 400 s.f.	1,383.01	plus	71.76	for each additional 100 s.f. or fraction thereof > half of 100 s.f. to and including 900 s.f.	1,526.53	plus	38.14	for each additional 100 s.f. or fraction thereof > half of 100 s.f. to and including 1,000 s.f.	1,683.10	plus	33.92	for each additional 100 s.f. or fraction thereof > half of 100 s.f. to and including 1,500 s.f.	1,852.71	plus	20.61	for each additional 100 s.f. or fraction thereof > half of 100 s.f. to and including 20,000 s.f.	1,944.04	plus	27.34	for each additional 100 s.f. or fraction thereof		
	601	1,742.00	plus	3.32	for each additional 100 s.f. or fraction thereof > half of 100 s.f. to and including 10,000 s.f.																										
	10,001	2,074.00	plus	3.30	for each additional 100 s.f. or fraction thereof > half of 100 s.f. to and including 20,000 s.f.																										
	20,001	3,085.00	plus	3.71	for each additional 100 s.f. or fraction thereof > half of 100 s.f. to and including 50,000 s.f.																										
	50,001	4,920.00	plus	4.92	for each additional 100 s.f. or fraction thereof																										

Planning Fees		Current Fee/Charge			Notes			Resolution/Ordinance			
#	Description	Unit	Unit	Unit	Notes	Notes	Notes	Full Cost	Subsidy %	Suggested Fee	Fee Δ
1.1	Adult Ent Zoning Permit	\$7,562.00						\$978.81	0%	\$978.00	-\$6,584
2.2	Annexation Fee	\$4,489.00						\$8,843.39	0%	\$8,843.00	\$4,354
3.3	Appeal of PC Decision	\$7,155.00						\$2,161.09	0%	\$2,161.00	-\$4,994
4.4	Appeal of Planning Dept. Decision	\$4,942.00						\$3,830.66	0%	\$3,830.00	-\$1,112
5.5	Certificate of Completion/Lot Line Adj	\$1,086.00						\$1,963.86	0%	\$1,963.00	\$877
6.6	Clarification of Ambiguity/Omission	\$1,723.00						\$784.59	0%	\$784.00	-\$939
7.7	Conditional Use Permit	\$4,779.00						\$5,045.37	0%	\$5,045.00	\$266
8.8	Conditional Use Permit Amend	\$7,211.00						\$4,702.19	0%	\$4,702.00	-\$2,509
9.9	CUP - sexually oriented business	\$5,031.00						\$2,640.85	0%	\$2,640.00	-\$2,391
10.10	Design Review	\$4,904.00						\$6,209.10	0%	\$6,209.00	\$1,305
11.11	Design Review Amend	New						\$4,801.67	0%	\$4,801.00	NA
12.12	Development Agreements	\$8,352.00						\$26,008.09	0%	\$26,008.00	\$17,656
13.13	ElR-city Admin Charge	\$6,417 + consultant's fees						\$13,226.57	0%	\$13,226.00	\$6,809
14.14	Environmental - Mitigation Monitoring	New	Deposit					NA	NA	\$5,000.00	NA
15.15	Environmental Assessment - Exemption	New						\$278.55	0%	\$278.00	NA
16.16	Environmental Assessment - ND or MND	\$3,124.00						\$8,488.59	0%	\$8,488.00	\$5,364
17.17	Environmental Filing Fee/ Environmental Fish and Game Fee	New						NA	NA	Actual Cost	NA
18.18	Extension of Time, CUP or Design Review	New						\$740.70	0%	\$740.00	NA
19.19	Final Parcel Map	\$4,379.00						\$958.38	0%	\$958.00	-\$3,421
20.20	Final Tract Map [51 + lots]	\$8,195.00						\$1,885.73	0%	\$1,885.00	-\$6,310
21.21	Final Tract Map [first 50 lot]	\$4,885.00						\$1,514.79	0%	\$1,514.00	-\$3,371
22.22	General Plan Amendment (Map)	\$6,192.00						\$8,615.44	0%	\$8,615.00	\$2,423
23.23	General Plan Amendment (Text)	\$6,900.00						\$7,117.30	0%	\$7,117.00	\$217
24.24	Landscape - minor	\$884.00						\$982.98	0%	\$982.00	\$98
25.25	Landscape review - major	\$2,030.00						\$1,075.72	0%	\$1,075.00	-\$955
26.26	Lot Line Adjustment	New						\$849.82	0%	\$849.00	NA
27.27	Lot Merger	\$761.00						\$725.71	0%	\$725.00	-\$36
28.28	Marijuana Cultivation Permit	\$170.00						\$826.72	0%	\$826.00	\$656
29.29	Minor develop plan review - SFD	\$890.00						\$937.93	0%	\$937.00	\$47
30.30	Minor modification of an Application	\$2,465.00						\$1,338.99	0%	\$1,338.00	-\$1,127
31.31	Mural permit	\$1,310.00						\$697.32	0%	\$697.00	-\$613
32.32	Planning letters	\$55 - \$80						\$166.96	1%	\$166.00	\$86
33.33	Pre App Review	New						\$1,457.41	0%	No Charge	NA
34.34	Request for Public Hearing	\$1,802.00						\$2,233.23	0%	\$2,233.00	\$31
35.35	Sign Permit - Freestanding Sign	New						\$525.80	0%	\$525.00	NA
36.36	Sign Permit - Panel Change Only	New						\$108.42	0%	\$108.00	NA
37.37	Sign Review	\$537.00						\$278.90	0%	\$278.00	\$259
38.38	Site Plan Review	\$5,885.00						\$907.25	0%	\$907.00	-\$4,978
39.39	Specific Plan	\$9,863.00	Deposit					\$16,133.38	0%	\$16,133.00	\$6,270
40.40	Specific Plan Amend	\$10,405.00	Deposit					\$11,656.67	0%	\$11,656.00	\$1,251
41.41	Temp Signs	\$235.00						\$278.90	0%	\$278.00	\$43

Planning Fees						
#	Description	Current Fee/Charge	Unit	Notes	Resolution/Ordinance	
42	Temp use permit	\$1,001.00			Reso. 2006-114	
43	Tentative Map/Tim Extension	\$4,238.00			Reso. 2006-114	\$3,835.33
44	Tentative Parcel Map	\$9,811.00			Reso. 2006-114	\$8,860.53
45	Tentative Tract Map	\$7,757.00	Deposit		Reso. 2006-114	\$9,543.68
46	Tentative Tract Map (50 lots or more)	New				\$10,030.99
47	Tentative Tract Map Condition Monitoring	New	Deposit			NA
48	Variance	\$4,292.00			Reso. 2006-114	\$4,607.07
49	Zone Change	\$8,524.00			Reso. 2006-114	\$7,525.02
50	Zone Text Amend.	\$6,900.00			Reso. 2006-114	\$7,557.33
						\$657

Note: For efforts above and beyond scope of original submittal, additional cost may apply.

Water Utility Fees					
#	Description	Current Fee/Charge	Unit	Notes	Resolution/Ordinance
1	Deposit	\$50.00	per 1,000 SF		
2	Service Fee	\$27.00	per 1,000 SF		
3	Same day turn on fee	\$33.00	per 1,000 SF		
4	Service fee	\$30.00	per 1,000 SF		
5	Water meter reinstall fee	\$95.00	per 1,000 SF		
6	After p.m. t/on fee	\$146.00	per 1,000 SF		
7	Construction water meter deposit (hydrant meter)	\$500.00	per 1,000 SF		
8	Diversion of service fee	\$250.00	per 1,000 SF	1st offense	
9	Diversion of service	\$500.00	per 1,000 SF	2nd offense	
10	Service charge - 5/8 meter	\$20.94	per 1,000 SF		Ord. 1428
11	Service charge - 3/4 meter	\$20.94	per 1,000 SF		Ord. 1428
12	Service charge - 1" meter	\$31.75	per 1,000 SF		Ord. 1428
13	0-12 HCF	\$1.84	per 1,000 SF		Ord. 1428
14	13-25 HCF	\$2.34	per 1,000 SF		Ord. 1428
15	26+ HCF	\$2.64	per unit		Ord. 1428

Sewer fees					
#	Description	Current Fee/Charge	Unit	Notes	Resolution/Ordinance
1	Sewer deposit	\$30.00			
2	Sewer-1 edu	\$20.48			

Trash fees					
#	Description	Current Fee/Charge	Unit	Notes	Resolution/Ordinance
1	Trash deposit	\$30.00			
2	Residential set up fee	\$10.81			
3	Commercial set up fee	\$18.03			
4	Industrial set up fee	\$18.03			

Miscellaneous Fees					
#	Description	Current Fee/Charge	Unit	Notes	Resolution/Ordinance
1	Delinquent fee	\$13.50			
2	Returned check fee	\$25.00			
3	Returned check banger fee	\$13.50			

Electric Utility Fees					
#	Description	Current Fee/Charge	Unit	Notes	Resolution/Ordinance
1	Service Turn-on (standby/ after hours)	\$191.00			

Gas Utility Fees					
#	Description	Current Fee/Charge	Unit	Notes	Resolution/Ordinance
1	Gas deposit	\$50.00	per 1,000 SF		
2	Gas service fee	\$27.00	per 1,000 SF		
3	Gas same day turn on fee	\$33.00	per 1,000 SF		
4	Gas service fee	\$30.00	per 1,000 SF		
5	Gas meter reinstall fee	\$95.00	per 1,000 SF		
6	Gas after p.m. t/on fee	\$146.00	per 1,000 SF		
7	Gas construction water meter deposit (hydrant meter)	\$500.00	per 1,000 SF		
8	Gas diversion of service fee	\$250.00	per 1,000 SF	1st offense	
9	Gas diversion of service	\$500.00	per 1,000 SF	2nd offense	
10	Gas service charge - 5/8 meter	\$20.94	per 1,000 SF		Ord. 1428
11	Gas service charge - 3/4 meter	\$20.94	per 1,000 SF		Ord. 1428
12	Gas service charge - 1" meter	\$31.75	per 1,000 SF		Ord. 1428
13	Gas 0-12 HCF	\$1.84	per 1,000 SF		Ord. 1428
14	Gas 13-25 HCF	\$2.34	per 1,000 SF		Ord. 1428
15	Gas 26+ HCF	\$2.64	per unit		Ord. 1428

Water Utility Fees					
#	Description	Current Fee/Charge	Unit	Notes	Resolution/Ordinance
1	Water deposit	\$50.00	per 1,000 SF		
2	Water service fee	\$27.00	per 1,000 SF		
3	Water same day turn on fee	\$33.00	per 1,000 SF		
4	Water service fee	\$30.00	per 1,000 SF		
5	Water meter reinstall fee	\$95.00	per 1,000 SF		
6	Water after p.m. t/on fee	\$146.00	per 1,000 SF		
7	Water construction water meter deposit (hydrant meter)	\$500.00	per 1,000 SF		
8	Water diversion of service fee	\$250.00	per 1,000 SF	1st offense	
9	Water diversion of service	\$500.00	per 1,000 SF	2nd offense	
10	Water service charge - 5/8 meter	\$20.94	per 1,000 SF		Ord. 1428
11	Water service charge - 3/4 meter	\$20.94	per 1,000 SF		Ord. 1428
12	Water service charge - 1" meter	\$31.75	per 1,000 SF		Ord. 1428
13	Water 0-12 HCF	\$1.84	per 1,000 SF		Ord. 1428
14	Water 13-25 HCF	\$2.34	per 1,000 SF		Ord. 1428
15	Water 26+ HCF	\$2.64	per unit		Ord. 1428

Customer Service/Utility Billing Department

2	Reconnection Charge (Additional) OH or UG service terminated by electric crew	\$265.00					\$558.83	29%	\$397.00	\$132
3	Reconnection Charge (Additional) Service Drop removed by electric crew	\$265.00					\$262.17	0%	\$262.00	-\$3
4	Trespass/Diversion	\$250.00		1st Offense			NA	NA	\$300.00	\$50
5	Trespass/Diversion	\$500.00		2nd Offense			NA	NA	\$600.00	\$100
6	Customer Requested Electric Operations Service Call "Trip Charge"	New		Charge is assessed if an additional trip is required to complete the service call, due to customer oversight			\$124.68	1%	\$124.00	NA
7	Non-remote meter read	New	per month				NA	NA	\$10.00	NA
8	Customer service fee	\$3.00					NA	NA	\$3.00	0
9	Street lighting fee	\$2.00					NA	NA	\$2.00	0
10	Residential Rates									
11	Bear baseline 308kwh-558kwh	\$0.10					NA	NA	\$0.10	0
12	Baseline 308kwh-558kwh	\$0.17					NA	NA	\$0.17	0
13	Non-Baseline 1000kwh-1500kwh	\$0.29					NA	NA	\$0.29	0
14	Commercial Rates	\$0.20					NA	NA	\$0.20	0
15	Electric Deposit with Air									
16	1 bedroom	\$60.00					NA	NA	\$60.00	0
17	2 bedroom	\$65.00					NA	NA	\$65.00	0
18	3 bedroom	\$95.00					NA	NA	\$95.00	0
19	4 bedroom	\$120.00					NA	NA	\$120.00	0
20	5 bedroom	\$145.00					NA	NA	\$145.00	0
21	Electric Deposit without Air									
22	1 bedroom	\$45.00					NA	NA	\$45.00	0
23	2 bedroom	\$45.00					NA	NA	\$45.00	0
24	3 bedroom	\$65.00					NA	NA	\$65.00	0
25	4 bedroom	\$80.00					NA	NA	\$80.00	0
26	5 bedroom	\$95.00					NA	NA	\$95.00	0
27	Electric only residential accounts with Air									
28	1 bedroom	\$60.00					NA	NA	\$60.00	0
29	2 bedroom	\$85.00					NA	NA	\$85.00	0
30	3 bedroom	\$120.00					NA	NA	\$120.00	0
31	4 bedroom	\$150.00					NA	NA	\$150.00	0
32	5 bedroom	\$180.00					NA	NA	\$180.00	0
33	Electric only residential accounts without Air									
34	1 bedroom	\$45.00					NA	NA	\$45.00	0
35	2 bedroom	\$45.00					NA	NA	\$45.00	0
36	3 bedroom	\$90.00					NA	NA	\$90.00	0
37	4 bedroom	\$110.00					NA	NA	\$110.00	0
38	5 bedroom	\$150.00					NA	NA	\$130.00	0
39	Turn on Service fee (if scheduled)	\$27.00					NA	NA	\$27.00	0
40	Turn on Service fee (same day)	\$43.00					NA	NA	\$43.00	0
41	Electric reconnect fee	\$30.00					NA	NA	\$30.00	0

Customer Service/Utility Billing Department	
42	Electric reconnect fee (same day)
43	Electric reconnect after hours
44	Reconnect at pole
45	Electric meter testing
46	Temporary electric pole deposit
47	Electric temporary pole service
48	Diversion of service fee
49	Diversion of service

Electric Utility Fees						
#	Description	Current Fee/Charge	Unit	Notes	Resolution/ Ordinance	
1	Meter Test/2nd request within one year	\$89.00				Full Cost
2	Meter Changeout - Customer Required (single phase)	\$113.00				Subsidy %
3	Meter Changeout (3 phase)	New				Suggested Fee
4	Temporary OH Electric Service	\$176.00		Time & Materials		Fee Δ
5	Temporary UG Electric Service	\$176.00		Time & Materials		
6	Preliminary Electric Service Assessment Fee	New				
7	Extention or relocation of Distribution lines and or facilities (single phase)	New		Includes Engineering, Time & Materials		
8	Extention or relocation of Distribution lines and or facilities (3 phase)	New		Includes Engineering, Time & Materials		
9	Electric Line Extention for new development of less than 10 units	New		Time & Materials		
10	Electric Line Extention for new track development 10+ units	\$1,400.00	per unit	Includes single phase primary (size & length), single phase transformer (size), secondary cable (size & length), service cable (size & length) labor, equipment and inspections.		
11	Cable and equipment installed in developer supplied sub-structures	New		Time & Materials		
12	Solar Electric Utility Application & plan check	New				
13	Customer Required Inspection Fee	New				
14	Customer Required Inspection Fee after 2nd review	New		due to customer non-compliance		
15	Additional Plan Check Fee after 2nd review	New		due to customer non-compliance		
16	Additional Solar Plan Check Fee after 2nd review	New		due to customer non-compliance		
17	Residential panel changeout up to 125 amp.	New		Includes 2 inspections, disconnect & reconnect.		
18	Residential panel changeout 200+ amps	New		Time & Materials		
19	Commercial service panel upgrade	New		Includes 2 inspections, disconnect & reconnect.		
20	Multi-unit dwelling new service or panel upgrade	New		Time & Materials		
21	Old Technology Meter installation	New		Time & Materials		

Fees		Description	Fee (Penalty/Late Fee)	Unit	Governing Code	Resolution / Ordinance	Full Cost:	Subsidy %	Suggested Fee	Fee ▲
1	Prohibited Stopping or Parking at red curb		\$45.00*		13-21 BMC	Reso. 1993-110	NA	NA	\$45.00*	\$0
2	Prohibited Stopping or Parking		\$58.00*		13-22A BMC	Reso. 1993-110	NA	NA	\$58.00*	\$0
3	Parking not to Obstruct Traffic		\$58.00*		13-23 BMC	Reso. 1993-110	NA	NA	\$58.00*	\$0
4	All night and vehicle maintenance parking prohibited	\$50.00*/\$50.00			13-24 BMC	Reso. 1993-110	NA	NA	\$50.00*/\$50.00	\$0
5	Standing or Parking on one-way roadway	\$45.00*/\$45.00			13-25 BMC	Reso. 1993-110	NA	NA	\$45.00*/\$45.00	\$0
6	Parking on Grades	\$45.00*/\$45.00			13-26 BMC	Reso. 1993-110	NA	NA	\$45.00*/\$45.00	\$0
7	Unlawful parking--peddlers, vendors	\$80.00*/\$80.00			13-27 BMC	Reso. 1993-110	NA	NA	\$80.00*/\$80.00	\$0
8	Temporary parking restrictions	\$45.00*/\$45.00			13-28 BMC	Reso. 1993-110	NA	NA	\$45.00*/\$45.00	\$0
9	Time limit parking zones -- green curbs	\$58.00*			13-29 BMC	Reso. 1993-110	NA	NA	\$58.00*	\$0
10	Parking within space markings	\$45.00*/\$45.00			13-30 BMC	Reso. 1993-110	NA	NA	\$45.00*/\$45.00	\$0
11	Parking in freight and passenger loading zones--time limits	\$45.00*/\$45.00			13-32 BMC	Reso. 1993-110	NA	NA	\$45.00*/\$45.00	\$0
12	Stopping in Alley	\$58.00*			13-33 BMC	Reso. 1993-110	NA	NA	\$58.00*	\$0
13	Designated bus and taxicab zones	\$80.00*/\$80.00			13-34 BMC	Reso. 1993-110	NA	NA	\$80.00*/\$80.00	\$0
14	Restricted use of Bus and Taxicab zones	\$58.00*			13-35 BMC	Reso. 1993-110	NA	NA	\$58.00*	\$0
15	Trailer or semi-trailer parking prohibited	\$80.00*/\$80.00			13-39 BMC	Reso. 1993-110	NA	NA	\$80.00*/\$80.00	\$0
16	Commercial Parking in Business & Residential districts	\$80.00*/\$80.00			13-40 BMC	Reso. 1993-110	NA	NA	\$80.00*/\$80.00	\$0
17	Parking in excess of 72 hours	\$45.00*			10.12.045 BMC	Ordi. 1375	NA	NA	\$45.00*	\$0
18	Commercial vehicle -- parking prohibited	\$113.00*			10.16.020 BMC	Ordi. 1390	NA	NA	\$113.00*	\$0
19	Vehicle parked transporting animals/nuisance	\$100.00*			10.16.020A1 BMC	Ordi. 1390	NA	NA	\$100.00*	\$0
20	Vehicle parked with hazardous substance within city	\$100.00*			10.16.020A2 BMC	Ordi. 1390	NA	NA	\$100.00*	\$0
21	Vehicle parked on road for repair	\$100.00*			10.16.020A3 BMC	Ordi. 1390	NA	NA	\$100.00*	\$0
22	Commercial vehicles over 10,000 lbs. parking in a residential area	\$113.00*			10.16.020B1 BMC	Ordi. 1390	NA	NA	\$113.00*	\$0
23	Commercial vehicles over 10,000 lbs. parking on lot/unimproved	\$113.00*			10.16.020B2 BMC	Ordi. 1390	NA	NA	\$113.00*	\$0
24	Commercial vehicles over 10,000 lbs. parking within 100 ft of residential area	\$113.00*			10.16.020B3 BMC	Ordi. 1390	NA	NA	\$113.00*	\$0
25	Commercial vehicles over 10,000 lbs. parking within 150 ft of driveway opening	\$113.00*			10.16.020B4 BMC	Ordi. 1390	NA	NA	\$113.00*	\$0
26	Commercial vehicles over 10,000 lbs. parking in commercial property	\$113.00*			10.16.020B5 BMC	Ordi. 1390	NA	NA	\$113.00*	\$0
27	Commercial vehicles over 10,000 lbs. parking in non-residential property	\$113.00*			10.16.020B6 BMC	Ordi. 1390	NA	NA	\$113.00*	\$0
28	Commercial vehicles over 10,000 lbs. parking adjacent to public facility	\$113.00*			10.16.020B7 BMC	Ordi. 1390	NA	NA	\$113.00*	\$0
29	Commercial vehicles over 10,000 lbs. parking in alley	\$113.00*			10.16.020B8 BMC	Ordi. 1390	NA	NA	\$113.00*	\$0
30	Commercial vehicles over 10,000 lbs. unattached trailer	\$113.00*			10.16.020B9 BMC	Ordi. 1390	NA	NA	\$113.00*	\$0
31	Commercial vehicles over 10,000 lbs. idling over 15 minutes	\$73.00*			10.16.020C BMC	Reso. 1993-110	NA	NA	\$73.00*	\$0
32	Unregistered vehicle	\$73.00*			4000A CVC	Reso. 1993-110	NA	NA	\$73.00*	\$0
33	Display of license plate	\$73.00*			5200 BMC	Reso. 1993-110	NA	NA	\$73.00*	\$0
34	Improper Display of Tabs	\$30.00*			5204A CVC	Reso. 1993-110	NA	NA	\$30.00*	\$0
35	Unauthorized Parking on Public Grounds	\$35.00*			21113A CVC	Reso. 1993-110	NA	NA	\$35.00*	\$0
36	Stopping/Parking in Bicycle lane	\$35.00*			21211A CVC	Reso. 1993-110	NA	NA	\$35.00*	\$0
37	Parking within Intersection	\$48.00*			22500A CVC	Reso. 1993-110	NA	NA	\$48.00*	\$0
38	Parking in Crosswalk	\$48.00*			22500B CVC	Reso. 1993-110	NA	NA	\$48.00*	\$0
39	Parking adjacent to Safety Zone	\$48.00*			22500C CVC	Reso. 1993-110	NA	NA	\$48.00*	\$0
40	Parking within 15 feet of Fire Station Driveway	\$48.00*			22500D CVC	Reso. 1993-110	NA	NA	\$48.00*	\$0
41	Parking blocking a driveway	\$48.00*			22500E CVC	Reso. 1993-110	NA	NA	\$48.00*	\$0
42	Parking on a sidewalk	\$48.00*			22500F CVC	Reso. 1993-110	NA	NA	\$48.00*	\$0
43	Parking blocking excavation	\$48.00*			22500G CVC	Reso. 1993-110	NA	NA	\$48.00*	\$0
44	Double Parking	\$48.00*			22500H CVC	Reso. 1993-110	NA	NA	\$48.00*	\$0
45	Parking in a posted bus zone	\$263.00*			22500I CVC	Reso. 1993-110	NA	NA	\$263.00*	\$0
46	Parking on a bridge	\$48.00*			22500K CVC	Reso. 1993-110	NA	NA	\$48.00*	\$0
47	Parking blocking wheelchair access	\$338.00*			22500L CVC	Reso. 1993-110	NA	NA	\$338.00*	\$0

48	Parking in posted Fire lane	\$80.00*		22500.1 CVC		Reso. 1993-110	\$0
49	Parking more than 18" from the curb	\$48.00*		22502A CVC		Reso. 1993-110	\$0
50	Posted no parking	\$35.00*		22505B CVC		Reso. 1993-110	\$0
51	Parking in/Obstructing space designated for the disabled	\$338.00*		22507.8A CVC		Reso. 1993-110	\$0
52	Obstructing/blocking disabled space	\$338.00*		22507.8B CVC		Reso. 1993-110	\$0
53	Parking on blue crosshatch	\$338.00*		22507.8C CVC		Reso. 1993-110	\$0
54	Obstructing disabled parking space	\$338.00*		22507.8C1 CVC		Reso. 1993-110	\$0
55	Obstructing disabled parking space	\$338.00*		22507.8C2 CVC		Reso. 1993-110	\$0
56	Parking within 15' of Fire hydrant	\$35.00*		22514 CVC		Reso. 1993-110	\$0
57	Unattended vehicle	\$35.00*		22515B CVC		Reso. 1993-110	\$0
58	Locking person in vehicle	\$35.00*		22516 CVC		Reso. 1993-110	\$0
59	Parking within 7.5 feet of railroad track	\$35.00*		22521 CVC		Reso. 1993-110	\$0
60	Parking within 3' of a sidewalk/ access ramp	\$338.00*		22522 CVC		Reso. 1993-110	\$0
61	Abandoned vehicle	\$275.00*/\$50.00		22523 CVC		Reso. 1993-110	\$0

Towing and Storage Services Fees

#	Description	Current Fee/Charge	Unit	Notes	Authority	Full Cost	Subsidy %	Fee Δ
1	Base Towing Rate - Class A Tow Truck	\$130.00	per hour, 1 hr minimum		Reso. 2004-039	NA	\$130.00	\$0
2	Heavy Duty Towing Rate - Class B Tow Truck	\$165.00	per hour, 1 hr minimum		Reso. 2004-039	NA	\$165.00	\$0
3	Heavy Duty Towing Rate - Class C and D Tow Truck	\$250.00	per hour		Reso. 2004-039	NA	\$250.00	\$0
4	Related Service	\$350.00	per hour for crane recovery		Reso. 2004-039	NA	\$350.00	\$0
5	Lock Out (no towing required)	\$65.00			Reso. 2004-039	NA	\$65.00	\$0
6	Lock Out (towing required)	No Charge			Reso. 2004-039	NA	No Charge	NA
7	Dolly	No Charge			Reso. 2004-039	NA	No Charge	NA
8	After Hours Release Fee	\$65.00			Reso. 2004-039	NA	\$65.00	\$0
9	Storage							
9a	Automobiles	\$30.00	per day, outside		Reso. 2004-039	NA	\$30.00	\$0
9b	Automobiles	\$35.00	per day, inside		Reso. 2004-039	NA	\$35.00	NA
9c	Motorcycles	\$15.00	per day, outside		Reso. 2004-039	NA	\$15.00	\$0
9d	Motorcycles	\$20.00	per day, inside		Reso. 2004-039	NA	\$20.00	\$0
9e	Trucks, 1 ton under 20 ft.	\$40.00	per day		Reso. 2004-039	NA	\$40.00	\$0
9f	Trucks, over 20 ft.	\$50.00	per day, per unit		Reso. 2004-039	NA	\$50.00	\$0

Miscellaneous

#	Description	Current Fee/Charge	Unit	Notes	Authority	Full Cost	Subsidy %	Fee Δ
1	All Reports - Black & White	\$0.25	per copy		Reso. 2008-047	NA	\$0.25	\$0
2	All Reports - Color	\$0.35	per copy		Reso. 2008-047	NA	\$0.35	\$0
3	Report Request Form - Black & White	\$0.25	per copy		Reso. 2008-047	NA	\$0.25	\$0
4	Report Request Form - Color	\$0.35	per copy		Reso. 2008-047	NA	\$0.35	\$0
5	Special Events Charge (4 hr minimum)	\$65.00	per officer, per hour		Reso. 2007-117	\$102.84	5%	\$97.50
6	Special Events Charge (4 hr minimum)	\$70.00	per corporal, per hour		Reso. 2007-117	\$124.16	15%	\$105.00
7	Special Events Charge (4 hr minimum)	\$80.00	per sergeant, per hour		Reso. 2007-117	\$130.37	8%	\$120.00
8	Special Events Charge (4 hr minimum)	New	per Lieutenant, per hour		Reso. 2007-117	\$192.39	45%	\$105.00
9	Special Events Charge (4 hr minimum)	New	per Captain, per hour		Reso. 2007-117	\$180.72	31%	\$125.00
10	DUI Investigation & fine	\$110.00	per vehicle		Reso. 2007-117	\$110.00	\$0	NA
11	DUI Enforcement Charge	Same as special events chg chg			Reso. 2007-117	NA	NA	NA

12	DUI Recovery	New	Allowed under California Government Code Sections 53155; cannot exceed \$12,000	Reso. 2007-117	Actual Cost Up to \$12,000	NA
13	K-9 Unit Service Charge	Same as special events chg			Same as special events chg	NA
14	Public Dance Fee	Same as special events chg		Reso. 2007-117	Same as special events chg	NA
15	Traffic Control Fee	Same as special events chg		Reso. 2007-117	Same as special events chg	NA
16	Vehicle Storage Release	\$77.00	per vehicle	Reso. 2007-117	NA	\$115.50
17	Vehicle Storage Release - 30 day	New	per vehicle		NA	\$115.50
18	False Alarm Response	none	1st response	Reso. 2007-117	NA	none
19	False Alarm Response	none	2nd response	Reso. 2007-117	NA	none
20	False Alarm Response	\$72.00	3rd response	Reso. 2007-117	NA	\$72.00
21	False Alarm Response	\$144.00	4th response	Reso. 2007-117	NA	\$144.00
22	False Alarm Response	\$144.00	5th + response	Reso. 2007-117	NA	\$144.00
23	Clearance Letter Fee	\$25.00	per letter	Reso. 2007-117	\$27.70	10%
24	Photo Sales Charges	\$10.00	per print	Reso. 2007-117	\$10.00	0%
25	Bicycle Licenses	\$6.00	per licence	Reso. 2007-117	NA	0%
26	Fingerprint Fee	\$15.00	+ D.O.J. fees if applicable	Reso. 2007-117	NA	\$0
27	Tape Duplication Fee	\$30.00	per tape	Reso. 2007-117	\$17.21	13%
28	Civil Court Case Charge	Actual Salary Involved		Reso. 2007-117	NA	Actual Salary involved NA

Plan Review/Inspection					
#	Description	Current Fee/Charge	Unit	Notes	Authority
1	Residential Plan Review/Inspection	\$134.00	per hour (1 hr. min.)		
2	Commercial//Industrial Plan Review//Inspection	\$134.00	per hour (1 hr. min.)		
3	Automatic Fire Extinguisher Plan Review/Inspection	\$134.00	per hr./person		
4	Fire Alarm Plan Review/Inspection	\$134.00	per hr./person		
5	Sprinkler System Plan Review/Inspection	\$134.00	per hr./person		

Fire Code Compliance Inspection					
#	Description	Current Fee/Charge	Unit	Notes	Authority
1	Annual State Mandated Inspection	\$134.00	per hr./person (1 hr. min.)		
2	Operational Permit Annual Inspection	New	per hour (1 hr. min.)		
3	New Business Fire Hazard Inspection	\$134.00	per hr./person (1 hr. min.)		
4	Engine Company Inspection				
5	Inspection	no fee			
6	1st Reinspection	no fee			
7	Subsequent reinspection	\$134.00	per hr./person		
8	Fire Suppression Cost Recovery	Actual Cost			
9	Fire Prevention Investigation	Covered by County Contract			
10	EMT Service, Non-resident	Covered by County Contract			
11	Care Facility serving 25 or fewer persons	\$50.00	Mandated by State		
12	Care Facility serving 26 or more persons	\$100.00	Mandated by State		
13	Hazardous Materials Record Location				
13 a	Category 1, Level 1a	\$268.00			
13 b	Category 1, Level 1b	\$335.00			
13 c	Category 2, Level 2a	\$268.00			
13 d	Category 2, Level 2b	\$335.00			
13 e	Category 3, Level 3a	\$402.00			
13 f	Category 3, Level 3b	\$469.00			
14	Hazardous Materials Response	Actual Cost			
15	Non Compliance Fee	New	per hour (1 hr. min.)		
16	Special Event Fee	New	per hour (1 hr. min.)		
17	Special Event - Inspection Fee	New	per hour (1 hr. min.)		

Public Works Permit Fees		Current Fee/Charge	Unit	Notes	Resolution/Ordinance			
#	Description				Full Cost	Subsidy %	Suggested Fee	Fee Δ
1	Issuance Fee	\$23.00			\$10.51	5%	\$10.00	-\$13
2	Curb & Gutter - <100 ft.	\$60.00		\$75 per every additional 100 feet	\$77.19	0%	\$77.00	\$17
3	Sidewalk - <400 sq. ft	\$60.00		\$15 for every additional 100 square feet	Reso. 2006-114			
4	Pavement - <1000 ft.	\$120.00		\$50 for each additional 1000 SF above first 1000SF	Reso. 2006-114			
5	Driveway approach - Residential	\$60.00			Reso. 2006-114			
6	Driveway approach - Commercial	\$81.00			Reso. 2006-114			
7	Wheelchair Ramp	\$60.00			Reso. 2006-114			
8	Cross gutter/spandrel	\$103.00			Reso. 2006-114			
9	Sewer main, storm drain, water main <50 ft.	\$82.00			Reso. 2006-114			
10	Sewer main, storm drain, water main >50 ft.	\$188.00	each 50	\$45 for each additional 50 LF above first 50 LF	Reso. 2006-114			
11	Sewer lateral	\$60.00			Reso. 2006-114			
12	Water service	\$60.00			Reso. 2006-114			
13	Sewer manhole	\$81.00			Reso. 2006-114			
14	Sewer Clean out	\$82.00			Reso. 2006-114			
15	Water line Hot Tap	\$174.00		Includes the water main run in 1/w	Reso. 2006-114			
16	Storm Drain inlet	\$189.00			Reso. 2006-114			
17	Storm Drain Connector pipe	\$145.00			Reso. 2006-114			
18	Parkway drain	\$81.00			Reso. 2006-114			
19	Fire Hydrant	\$270.00			Reso. 2006-114			
20	Air Vac blow off	\$103.00			Reso. 2006-114			
21	Street Tree	\$60.00			Reso. 2006-114			
22	Street name & traffic sign	\$60.00			Reso. 2006-114			
23	Dye Test	\$104.00			Reso. 2006-114			
24	Penalty for work w/o permit	\$244.00			Reso. 2006-114			
25	Overtime inspection	\$154.00			Reso. 2006-114			
26	Re-Inspection Fee	1.5 x time spent			Reso. 2006-114			

Excavation permit		Current Fee/Charge	Unit	Notes	Resolution/Ordinance			
#	Description				Full Cost	Subsidy %	Suggested Fee	Fee Δ
1	Individual project (parallel to street)	\$189.00			Reso. 2006-114			
2	Individual project (across the street)	\$188.00			Reso. 2006-114			

Preliminary Project Review		Current Fee/Charge	Unit	Notes	Resolution / Ordinance			
#	Description				Full Cost	Subsidy %	Suggested Fee	Fee Δ
1	Specific Plan - preliminary	\$3,871.00			Reso. 2006-114			
2	Specific Plan amendment - preliminary	\$2,540.00			Reso. 2006-114			
3	E.I.R - preliminary	\$2,882.00			Reso. 2006-114			
4	Drainage study	\$1,240.00			Reso. 2006-114			
5	WQMP Review Deposit	\$3,000.00			Reso. 2006-114			
6	Traffic study	\$2,504.00			Reso. 2006-114			
7	Tentative parcel map - preliminary	\$1,843.00			Reso. 2006-114			
8	Tentative tract map - preliminary	\$2,531.00			Reso. 2006-114			

Public Works Permit Fees		Current Fee/Charge	Unit	Notes	Resolution/Ordinance			
#	Description				Full Cost	Subsidy %	Suggested Fee	Fee Δ
1	Issuance Fee	\$23.00		\$75 per every additional 100 feet	Reso. 2006-114			
2	Curb & Gutter - <100 ft.	\$60.00		\$15 for every additional 100 square feet	Reso. 2006-114			
3	Sidewalk - <400 sq. ft	\$60.00		\$50 for each additional 1000 SF above first 1000SF	Reso. 2006-114			
4	Pavement - <1000 ft.	\$120.00			Reso. 2006-114			
5	Driveway approach - Residential	\$60.00			Reso. 2006-114			
6	Driveway approach - Commercial	\$81.00			Reso. 2006-114			
7	Wheelchair Ramp	\$60.00			Reso. 2006-114			
8	Cross gutter/spandrel	\$103.00			Reso. 2006-114			
9	Sewer main, storm drain, water main <50 ft.	\$82.00			Reso. 2006-114			
10	Sewer main, storm drain, water main >50 ft.	\$188.00	each 50	\$45 for each additional 50 LF above first 50 LF	Reso. 2006-114			
11	Sewer lateral	\$60.00			Reso. 2006-114			
12	Water service	\$60.00			Reso. 2006-114			
13	Sewer manhole	\$81.00			Reso. 2006-114			
14	Sewer Clean out	\$82.00			Reso. 2006-114			
15	Water line Hot Tap	\$174.00		Includes the water main run in 1/w	Reso. 2006-114			
16	Storm Drain inlet	\$189.00			Reso. 2006-114			
17	Storm Drain Connector pipe	\$145.00			Reso. 2006-114			
18	Parkway drain	\$81.00			Reso. 2006-114			
19	Fire Hydrant	\$270.00			Reso. 2006-114			
20	Air Vac blow off	\$103.00			Reso. 2006-114			
21	Street Tree	\$60.00			Reso. 2006-114			
22	Street name & traffic sign	\$60.00			Reso. 2006-114			
23	Dye Test	\$104.00			Reso. 2006-114			
24	Penalty for work w/o permit	\$244.00			Reso. 2006-114			
25	Overtime inspection	\$154.00			Reso. 2006-114			
26	Re-Inspection Fee	1.5 x time spent			Reso. 2006-114			

1.0	Tent map- (MH, RV)- preliminary	\$2,350.00			Reso. 2006-114	\$2,275.00	\$85
1.1	Tent Comm/Indus parcel >4 lots- preliminary	\$2,429.00			Reso. 2006-114	\$2,053.12	\$376
1.2	Site Plan	\$289.00			Reso. 2006-114	\$259.41	\$30
1.3	Plot Plan	\$289.00			Reso. 2006-114	\$259.41	\$30
1.4	Condominium - preliminary	\$1,023.00			Reso. 2006-114	\$829.27	\$194
1.5	Consultant service - preliminary	184.00 + consultant's fee		Deposit	Reso. 2006-114	NA	Deposit amount variable

\$2,360.00			Reso. 2006-114
\$2,129.00			Reso. 2006-114
\$289.00			Reso. 2006-114
\$289.00			Reso. 2006-114
\$1,023.00			Reso. 2006-114
\$184.00 + consultant's fee	Deposit		Reso. 2006-114

Final Map Review		Current Fee/Charge	Unit	Resolution/Ordinance		
#	Description	Current Fee/Charge	Unit	Subsidy %	Suggested Fee	Fee Δ
1	Final map - 0 - 50 lots	\$4,885.00		Reso. 2006-114	\$4,946.02	1%
2	Final map -51 or more lots	\$8,159.00 +\$70.00 per lot	per add'l lot over 50	Reso. 2006-114	\$90.11	0%
3	Third check up-final	\$914.00		Reso. 2006-114	\$667.78	0%
4	Certificate of Correction - final	\$836.00		Reso. 2006-114	\$717.53	0%
5	Amend Map-final	\$932.00		Reso. 2006-114	\$794.86	0%
6	Consultant service -final	\$183.00 + consultant's fee	Deposit	Reso. 2006-114	NA	Deposit amount variable

Grading		Current Fee/Charge	Unit	Resolution/Ordinance		
#	Description	Current Fee/Charge	Unit	Subsidy %	Suggested Fee	Fee Δ
1	Rough grading 1-5 sheets	\$1,734.00		Reso. 2006-114	\$1,820.57	0%
2	Rough grading 6-9 sheets	\$2,843.00		Reso. 2006-114	\$2,771.02	0%
3	Rough grading 10-20 sheets	\$4,691.00		Reso. 2006-114	\$5,159.61	6%
4	Rough grading per sheet above 20 sheets	New		Reso. 2006-114	\$335.72	9%
5	Precise Grading 6-49 lots	\$1,249.00		Reso. 2006-114	\$1,834.57	12%
6	Precise Grading Per lot over 49 lots	New		Reso. 2006-114	\$37.85	21%
7	Grading/Stockpile Permit 51-100 CY	\$45.00		Plus \$21 for every 100 CY or fraction thereof	\$44.04	0%
8	Grading/Stockpile Permit 101-1,000 CY	\$45.00		Plus \$25 for every 1,000 CY or fraction thereof	\$44.04	0%
9	Grading/Stockpile Permit 1,001-10,000 CY	\$230.00		Plus \$75 for every 10,000 cy or fraction thereof	\$231.83	0%
10	Grading/Stockpile Permit 10,001-100,000 CY	\$380.00		Plus \$85 for every 100,000 cy or fraction thereof	\$391.78	0%
11	Grading/Stockpile Permit 100,001 or more CY	\$1,075.00		Plus \$1,034.46 for every 100,000 cy or fraction thereof	\$1,103.00	\$28

Inspections		Current Fee/Charge	Unit	Resolution/Ordinance		
#	Description	Current Fee/Charge	Unit	Subsidy %	Suggested Fee	Fee Δ
1	Inspections - Subdivision Developments	4% of est. constr. costs		Reso. 2006-114	NA	4% of est. constr. costs
2	Industrial Waste Inspection	\$175.00		Reso. 2006-114	NA	Consultant costs +
3	NPDES Inspection	\$110.00		Reso. 2006-114	NA	10% of est. constr. costs

Improvement Plan Review		Current Fee/Charge	Unit	Resolution/Ordinance		
#	Description	Current Fee/Charge	Unit	Subsidy %	Suggested Fee	Fee Δ
1	P.C. Final Map -1st Sheet	Variable	Per Sheet	Reso. 2006-114	\$1,565.61	1%
2	P.C. Final Map - Additional sheet	Variable	Each Add'l Sheet	Reso. 2006-114	\$554.22	1%

Miscellaneous Fees		Current Fee/Charge	Unit	Resolution/Ordinance		
#	Description	Current Fee/Charge	Unit	Subsidy %	Suggested Fee	Fee Δ
1	Flood Zone Development	\$705.00		Reso. 2006-114	\$863.55	0%
2	Encroachment permit	\$352.00		Reso. 2006-114	\$160.07	0%
3	Over sized/weight permit (Caltrans Rate)	\$16.00		Reso. 2006-114	\$10.51	5%
4	Reimbursement agreement	\$1,056.00		Reso. 2006-114	\$678.93	0%
5	Dedication Document	\$224.00		Reso. 2006-114	\$300.02	0%
6	Street Abandonment	\$435.00		Reso. 2006-114	\$953.68	32%

Engineering

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