

**AGENDA
REGULAR MEETING
CITY OF BANNING
BANNING, CALIFORNIA**

March 26, 2019
5:00 p.m.

Banning Civic Center
Council Chamber
99 E. Ramsey Street

The following information comprises the agenda for the regular meeting of the City Council, and a joint meeting of the City Council and the Banning Utility Authority.

Per City Council Resolution No. 2016-44 matters taken up by the Council before 10:00 p.m. may be concluded, but no new matters shall be taken up after 10:00 p.m. except upon a unanimous vote of the council members present and voting, but such extension shall only be valid for one hour and each hour thereafter shall require a renewed action for the meeting to continue.

I. CALL TO ORDER

- Invocation – Merle Malland, Champlain, Banning Police Department
- Pledge of Allegiance
- Roll Call – Council Members Happe, Peterson, Wallace, Mayor Pro Tem Andrade and Mayor Welch

II. AGENDA APPROVAL

III. PRESENTATION

Police Chief Matthew Hamner Oath of Office Ceremony
(Oath to be Administered by Judge Hernandez)

IV. REPORT ON CLOSED SESSION

V. PUBLIC COMMENTS, CORRESPONDENCE, AND APPOINTMENTS

PUBLIC COMMENTS – *On Items Not on the Agenda*

A five-minute limitation shall apply to each member of the public who wishes to address the Mayor and Council on a matter not on the agenda. No member of the public shall be permitted to “share” his/her five minutes with any other member of the public. (Usually, any items received under this heading are referred to staff for future study, research, completion and/or future Council Action. See last page.) PLEASE STATE YOUR NAME AND ADDRESS FOR THE RECORD.

CORRESPONDENCE:

Items received under this category may be received and filed or referred to staff for future research or a future agenda.

APPOINTMENTS:

1. Downtown Ad-Hoc Committee Appointment..... 7

VI. CONSENT ITEMS

(The following items have been recommended for approval and will be acted upon simultaneously, unless a member of the City Council wishes to remove an item for separate consideration.)

Motion: Approve Consent items 1 through 10: Items ____, ____, ____, to be pulled for discussion. *(Resolutions require a recorded majority vote of the total membership of the City Council)*

• Mayor to Open Consent Items for Public Comments

1. Approval of Special Meeting – 3/12/2019 Minutes (Closed Session) 59
2. Approval of Special Meeting – 3/12/2019 Minutes (Workshop) 61
3. Approval of Regular Meeting – 3/12/2019 Minutes 63
4. Receive and File Cash, Investments and Reserve Report for the Month of February, 2019 73
5. Approval and Ratification of Accounts Payable and Payroll Warrants issued in the Month of February, 2019 79
6. Capital Improvement Project Update for February, 2019..... 117
7. Receive and File Police Statistics for January, 2019 Revised 123
8. Receive and File Police Statistics for February, 2019 129
9. General Plan Annual Progress Report for Calendar Year 2018 133
10. Adopt Resolution, Approving the Maximum Compensation and Benefits for City Executive Department Directors 265

VII. ANNOUNCEMENTS AND REPORTS

CITY COUNCIL COMMITTEE REPORTS

REPORT BY CITY ATTORNEY

REPORT BY CITY MANAGER

REPORT OF OFFICERS

1. Receive and File Police Department Audit Report..... 277
(*Staff Report – Douglas Schulze, City Manager*)
Recommendation: Receive and File the Report.

RECESS THE REGULAR MEETING OF THE CITY COUNCIL AND CALL TO ORDER A JOINT MEETING OF THE BANNING CITY COUNCIL AND THE BANNING UTILITY AUTHORITY

- Roll Call – Board Members Happe, Peterson, Wallace, Vice Chairman Andrade, and Chairman Welch

VIII. REPORTS OF OFFICERS

1. Adopt Resolutions Authorizing the FY 2018-19 Mid-Year Budget
Adjustments..... 377
(*Staff Report – Rochelle Clayton, Deputy City Manager*)
**Recommendation: 1) City Council approve the Resolutions
authorizing the recommended mid-year budget adjustments and continued
appropriations for the FY 2018-19 adopted budget.**
2. Adopt Resolutions Authorizing the Submittal of an Application for Grant
Funds from the Bureau of Reclamation WaterSMART: Water and Energy
Efficiency Grants Program for FY 2019, and Provide Local Match if
Awarded 411
(*Staff Report – Art Vela, Public Works Director*)
**Recommendation: 1) Adopt Resolutions authorizing the City to apply
for grant funds from the Bureau of Reclamation WaterSMART: Water and Energy
Efficiency Grants Program for FY 2019, and provide the required local match, if
awarded; and 2) Authorize the City Manager or his designee to accept and
receive grant funding and to make necessary budget adjustments and
appropriations related to these resolutions.**
3. Adopt Resolution Awarding a Services Agreement to Prominent Systems,
Inc. of City of Industry, CA for “Iron Sponge Media Replacement” in the
Amount of \$36,760.84 and Establishing a Total Project Budget of
\$40,436.92 517
(*Staff Report – Art Vela, Public Works Director*)
**Recommendation: 1) Adopt Resolutions awarding a Services
Agreement for “Iron Sponge Media Replacement” to Prominent Systems, Inc. of
City of Industry, CA for an amount of \$36,760.84 and authorize an additional 10%
contingency in the amount of \$3,675.08 to cover any unforeseen conditions; and
2) Authorizing the Administrative Services Director to make necessary budget
adjustments, appropriations and transfers related to the “Iron Sponge Media
Replacement”; and 3) Authorizing the City Manager or his designee to execute**

the Services Agreement with Prominent Systems, Inc. in the amount of \$36,760.84.

4. Adopt Resolution Approving a Professional Services Agreement for Geographic Information System (GIS) Maintenance and Hosting Services with Nobel Systems, Inc. of San Bernardino, CA in the Amount of \$180,000 for a Three (3) Year Period..... **523**
(Staff Report – Art Vela, Public Works Director)

Recommendation: Adopt Resolution approving an Agreement with Nobel Systems, Inc. of San Bernardino, CA for Geographic Information Systems (GIS) Maintenance and Hosting Services, with an annual cost of \$60,000, for a three (3) year period not to exceed \$180,000; and 2) Authorizing the City Manager or his designee to execute the Agreement with Nobel Systems, Inc. and to make necessary budget adjustments, appropriations and transfers.

RECESS THE JOINT MEETING OF THE CITY COUNCIL AND UTILITY AUTHORITY AND RECONVENE THE REGULAR MEETING OF THE BANNING CITY COUNCIL

IX. DISCUSSION ITEM

None

BANNING UTILITY AUTHORITY (BUA) – Next Meeting, April 9, 2019, 5:00 p.m.

X. ITEMS FOR FUTURE AGENDAS

1. Mills Act Update
2. Fee Suspension Update
3. Website Redesign
4. Street Naming Policy to Honor Land Owners
5. Contingency Plan for Residents During Emergencies
6. Appraisals Update
7. Honor Banning High School Senior Aliyah Amis
8. Empty Lots Clean Up
9. Enterprise Zone

XI. ADJOURNMENT

NOTICE: Any member of the public may address this meeting of the Mayor and City Council on any item appearing on the agenda by approaching the microphone in the Council Chambers and asking to be recognized, either before the item about which the member desires to speak is called, or at any time during consideration of the item. A five-minute limitation shall apply to each member of the public, unless such time is extended by the Mayor. No member of the public shall be permitted to “share” his/her five minutes with any other member of the public.

Any member of the public may address this meeting of the Mayor and Council on any item which does not appear on the agenda, but is of interest to the general public and is an item upon which the Mayor and Council may act. A five-minute limitation shall apply to each member of the public, unless such time is extended by the Mayor. No member of the public shall be permitted to “share” his/her five minutes with any other member of the public. The Mayor and Council will in most instances refer items of discussion which do not appear on the agenda to staff for appropriate action or direct that the item be placed on a future agenda of the Mayor and Council. However, no other action shall be taken, nor discussion held by the Mayor and Council on any item which does not appear on the agenda, unless the action is otherwise authorized in accordance with the provisions of subdivision (b) of Section 54954.2 of the Government Code.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk’s Office (951)-922-3102. **Notification 48 hours prior to the meeting** will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.02-35.104 ADA Title II]

Pursuant to amended Government Code Section 54957.5(b) staff reports and other public records related to open session agenda items are available at City Hall, 99 E. Ramsey St., at the office of the City Clerk during regular business hours, Monday through Friday, 8 a.m. to 5 p.m.

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CITY OF BANNING

M E M O R A N D U M



DATE: March 26, 2019
TO: Honorable Mayor and City Council
CC: Daryl Betancur, Deputy City Clerk
FROM: Adam Rush, Community Development Director
RE: **AD-HOC Committee Request**

The Community Development Department requests the City Council re-appoint a Councilmember to the Downtown Ad Hoc committee. The Committee previously consisted two members from the City Council and the Community Development Director. Currently, only Mayor Pro Tem Andrade is remaining from the last time the Committee was active, as Councilmember Debbie Franklin did not seek reelection.

Staff is requesting the Committee be reseeded with two Councilmembers to continue its work on improving the downtown corridor.

RECOMMENDATION:

Council discussion and Mayor's appointment


BACKGROUND:

Ad Hoc Committees are formed for a specific subject and with a limited term. Ad Hoc Committees are made up of less than a quorum of the City Council and are not subject to the Brown Act.

ATTACHMENTS:

1. Downtown Ad Hoc Committee Reports and Surveys
2. City of Banning Strategic Plan Policy A-5

Approved by:



Douglas Schulze, City Manager

Our Mission as a City is to provide citizens a safe, pleasant and prosperous community in which to live, work and play. We will achieve this in a cost effective, citizen friendly and open manner.

ATTACHMENT 1

Downtown Ad Hoc Committee Reports and Surveys

Downtown Business Workshop
March 7th, 2018



The City of Banning facilitated the first in a series of community workshops regarding the economic re-vitalization of Downtown Banning. Councilmember Franklin initiated the discussion by revealing survey data gathered from 31 established businesses in Downtown Banning. A total of 11 business owners participated and provided their feedback and further input into 5 storyboards containing the following questions:

- 1) What Attracted You To Banning?
- 2) What Challenges are Businesses Experiencing in the Downtown Area?
- 3) What Programs and/or Incentives Do You Think Would Be Beneficial?
- 4) What, If Anything, Do You Think Is Wrong With the Downtown Area?
- 5) What Do You Think the City Can Do to Improve the Downtown Area?

The responses collected are provided in a tabular form and are divided into two categories: *New Ideas* and *Reinforced Themes*. The *New Ideas* section is comprised of fresh comments and ideas made by participants. The *Reinforced Themes* portion is common concerns and suggestions made by participants that were similar to previous surveyed business owners. These results will be shared in the next two up-coming workshops, which will be tailored towards Banning residents and the community at broad. This information will provide the community with concrete data as to what business owners envision in the re-development of Downtown Banning.

If you have any further questions, please contact Economic Development Manager, Ted Shove at 951-922-3181 or by email tshove@ci.banning.ca.us or Community Development Director, Patty Nevins at 951-922-3131 or by email at pnevins@ci.banning.ca.us

Regards,

City of Banning

Downtown Business Workshop #1

March 7, 2018

Name	Business	Email	Phone Number	Owner or Manager
Dan Smith	Haukell	Dansmith05@aol.com		Yes
Laura Leindecker	LLLeindecker & Associates; Banning SG PA Chamber	Nyc@llleindecker.com		Yes
Diana Benh	Super Subs +	Lachari6@yahoo.com		Owner
David Happe	Station Taphouse	Dhappehp@gmail.com		Yes
Tim Clark	Pro-Line	tlark@prolineracing.com		Yes
Ed Parker	Brew Rebellion	Rebellionbrewery@yahoo.com		Yes
A.J. Cabral	Old Eagle Enterprises	Oldeagleend@gmail.com		Yes
Rhonda Raum	Record Gazette	rraum@recordgazette.net		
Michelle Devoux	Fire Department	mdevoux@ci.banning.ca.us		N/A
Kenneth King	Ava Security	Kennethking45@yahoo.com		Yes
Theresa Lee	TJL Home Improvement			
Jeffrey Lee	TJL Home Improvement	IRorarpufon2016@yahoo.com		Yes

Downtown City Events

- **Jurupa Valley Food Fest**

The City of Jurupa Valley hosts a food fest every last Saturday of the month of September. It displays stations for local restaurants to showcase their diverse menus and plates. It is a great way for the community and its local restaurants to connect, and also increases exposure for local businesses. Below is a sample flyer of the event.



- **Temecula Art Of the Walls**

The City of Temecula Community Services Department hosts first Fridays “Art Off The Walls” every first Friday in 2017 from 6pm-9pm, featuring art from over ten artists exhibiting in multi-genre forms. It is housed in a single building in Old Town Temecula.

The First Friday’s art events, in the ambiance of great music and food, are free and offer an exciting opportunity for varied artists to share their work with the community and the many visitors to Temecula.

- **Temecula Art & Street Painting Festival**

This is a 3-day festival that is located in the heart of Old Town Temecula where artists of all mediums participate. Multiple artists create original chalk art masterpieces, some as large as 12 feet by 12 feet. This event draws thousands of visitors where artists, ceramicists, jewelry designers, and photographers display and sell their work in festival tents along a designated closed-to-traffic street space.

- **Riverside Arts Walk**

This is a monthly community event that celebrates the diversity of arts and culture in Riverside and the Inland Empire. Visitors have the opportunity to visit 22 downtown location, including museums, galleries and studios, presenting an eclectic mix of visual and performing arts. This event allows people from the surrounding cities to dine and shop in the restaurants, cafes, and stores in downtown before or after event. Additionally, local restaurants offer in-house specials in the duration of the event.

- **Jurupa Valley Community Run/Mission Inn Run**

These are two neighboring cities that hold an annual community run-albeit at different scopes. Riverside hosts a 5k, 10k, and a half marathon. The much smaller Jurupa Valley hosts a local 5k. Yet, this is great opportunity for the city to bring the community together and promote public health. These events bring out hundreds of participants and attendees which allows sponsors and exhibitors to maximize their exposure prior and after the event. This benefits local business owners who might make up the majority of the sponsors and exhibitors.

- **Indio Winterfest**

Indio Winterfest is an Indio holiday tradition located in downtown Indio that brings the community and visitors together with food, fun, and entertainment. Experience the winter and the holidays during warm cool nights in the City of Festivals! Enjoy the lights on Miles Avenue, listen to carolers and other live entertainment, eat great food, and watch holiday movies and shows at the Indio Performing Arts Center. Admission is free.

- **Indio Health and Wellness Fair**

This is an annual community event that is open to the public and focuses on the health and wellness of those 50 years and older, and their families. This event is sponsored by the Friends of the Indio Senior Center, which is dedicated to enhancing the dignity and quality of the culturally diverse and aging population of the Coachella Valley.

- **Annual Desert mental Health Arts Festival**

This event is part of Riverside County's month long observance of May as mental Health month, a national awareness campaign to promote a greater understanding of mental health. The event is designed to stimulate positive therapeutic arts programs and help reduce the stigma associated with mental illness, focusing on recovery and wellness of consumers and family members. The festival displays art and creative writing submitted by mental health consumers, family members, staff and community members whose lives intersect with the mental health community. Approximately 25 organizations provide information about their services in the community. It is located in the Taj Mahal building in Indio.

Downtown Business Owner Workshop Report

Wednesday, March 7th, 2018



The City of Banning facilitated the first in a series of community workshops regarding the economic re-vitalization of Downtown Banning. Councilmember Franklin initiated the discussion by revealing survey data gathered from 31 established businesses in Downtown Banning. A total of 11 business owners participated and provided their feedback and further input into 5 storyboards containing the following questions:

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Regards,

City of Banning

1) What Attracted You To Banning?

New Ideas

Banning has the potential to be the next big city.

Clean air and Scenic Mountain Views.

Desire to help develop downtown area.

Historic Downtown Area.

Location is cost friendly to manufacturing process.

Want to re-invest in Banning as a hometown.

Reinforced Themes

Grew up in City of Banning.

Owner bought existing business.

Small friendly community environment.

2) What Challenges are Businesses Experiencing in the Downtown Area?

New Ideas

Bring a Target to town (retail).

Community growth.

Low cost housing (condos/apartments).

Streets are not pedestrian friendly.

Transients and dirty streets are unappealing. Make it difficult to attract quality employees and makes bad impression on out of town customers.

Reinforced Themes

"Stigma" surrounding safety in City of Banning.

Homeless reside close to business.

Old buildings need to be updated.

Vandalism.

3) What Programs and/or Incentives Do You Think Would Be Beneficial?

New Ideas

Ad campaign showing the change and improvements to downtown.

Bring performing arts to downtown.

Clean up freeway/curb appeal.

Clear definitions on city codes.

Collaboration with Riverside County Parks for using Gilman Ranch for large events.

Display photos of established businesses in advertisements.

Enforce traffic/loitering laws.

Follow Yucaipa/Redlands example?
Incentive for landlords of vacant property to rent or sell.
Incentive for small business start-up (i.e. reduce rent for first 6 months).
Incentives geared towards businesses that have operated for consecutive years.
Market night/Street Fair twice a year (ex. City of Lodi).
Minority owner special fee.
Music Festivals (i.e. Blue+Brews).
Trendy foods/Craft beer shows
Wine strolls paired with businesses. Such as an open house (i.e. City of Lodi.
Working with homeless. Local security company deals with homeless at Jack In The Box.

Reinforced Themes
Assistance and streamline of permit and application process.
Deal with homeless.
Increase Safety.

4) What, If Anything, Do You Think Is Wrong With the Downtown Area?

New Ideas
Cost of living.
Include homeless to work in improvement projects (i.e. Improve buildings/refurbishing lots).
Medium planter hanging.
No coherent improvement plan/ lacks strong theme.
Not enough business activity.
Not enough business geared towards millennials/Youth oriented activities.
Security cameras and lighting followed by personal response.
Stronger community involvement in civic pride.
Traffic congestion.

Reinforced Themes
Lacks feeling of safety.
Not enough growth opportunity.
Transients/homeless.
Vandalism.

5) What Do You Think the City Can Do to Improve the Downtown Area?

New Ideas

Antiques, thrift shops, farmers markets and free entertainment (make it feel retro).

Bring Trader Joe's or Sprouts.

Concerts-Adult/mature oriented.

Invest in public servants (Police, Fire, 1st responders, teachers).

Make it similar to Ventura downtown.

Open development/redevelopment of the east side.

Performing Arts Center-Honoring Banning's Hollywood past.

Relocate successful businesses (Super Subs/Brew Rebellion).

Replace the iconic Banning Sign over Ramsey St.

Roller skating-young/Ice skating-adults.

Small businesses (i.e. Coffee Shops, Hair Salon, ice cream).

Reinforced Themes

Affordable housing (apartments/condos).

Connect Ramsey St. to Cabazon.

Safety/security.

Supermarket.

Walkability.

Community Engagement Strategies (General Plan or Specific Plan Development)

The City of Banning last updated their General Plan in 2006. The plan does not go into too great of a detail in their community involvement aspect other than an appointed advisory committee. It is implied that there was limited outreach to the general public. Below you will find Banning's community engagement strategy in its General Plan as well as strategies used in General and Specific Plans for the cities of Riverside, Banning, and Coachella.

Banning: The City Council appointed a twenty-eight (28) member General Plan Advisory Committee (GPAC) to serve as the primary citizen involvement in the formulation of the draft General Plan. The GPAC met twice a month at public meetings to discuss and review draft General Plan elements and their goals, policies, and programs. The GPAC document was developed through discussion, amendment and ultimate consensus by the committee members on what they believe to be the best course for the future of the City. At the end of this process, the GPAC recommended a draft document to the Planning Commission and City Council.

Phase I: Gain Project Understanding and Vision

Outreach Strategies obtained through a series of public workshops where citizens provide input to the project team through group discussion and feedback on the topics and direction of the plan.

Gather Information from field reconnaissance and document analysis of the project area.

Conduct one-on-one interviews with several key community members to identify site specific opportunities and constraints.

Informational booth at city events (see list)

Send out surveys to interested stakeholders. Those who may not reside in Banning but own a business. Allows input if they are not able to attend interactive workshops.

An intensive, Downtown Immersion activities event to develop the vision statement and overall vision for Downtown Banning. Included a business and property owner's kick-off meeting, a visioning workshop and design charrette. Banning business owners, property owners, residents, and stakeholder groups worked to develop a vision for the Downtown area.

Communication Avenues:

- Flyers and postings in City buildings and Downtown locations
- City website, press releases, and City social media posts (via Phil)
- Mailings to interested groups and individuals.
- Survey to general public: email or mail

Phase II-Develop the Draft Downtown Development Plan

Based on community input received from Stakeholder interviews and Workshop No.1, the draft vision plan component plans are developed in preparation for a second community outreach

event. Workshop No.2 is held to present all draft vision plan materials and encourage participants to provide additional ideas or comments for incorporation into a final draft revitalization plan.

Following the Workshop No. 2, the Project Team revises the draft vision plan components and conduct a joint study session with the Planning Commission and City Council members. The purpose of the meeting was to allow these governing officials to review comments received from all stakeholders, as well as the draft Downtown Plan.

Phase III-Develop the Final Development Plan

Phase III focuses on finalizing the draft plan, based on comments received from the Planning Commission and City Council. Key community priorities developed based on outreach conducted with all stakeholders. These priorities provide the foundation of the Downtown Development Plan.

List of Stakeholders:

- Downtown business owners (List included)
- Downtown Property Owners (List included)
- Chamber of Commerce
- Civic organizations
- Planning Commission
- City Council
- City Staff (Code Enforcement)
- Mt. San Jacinto Community College
- Developers

List of Possible City Events:

- Disaster Expo (Last week of April)
- 4th of July Fireworks Celebration
- Summer Concerts in the Park (Every Thursday in August)
- Stage Coach (September 7-9, 2018)
- Halloween Fest (End of October)
- Mt. San Jacinto Community College: Recruiting Events*
- Gilman Ranch: Open to public 2nd and 4th Saturday of every month.

Community Engagement: How Do We Engage Different groups?

Group	Method	Phase
Business Owners	Community Events, Interviews, Advisory Committee, Workshops, Postings	1,2
General Public	Community Events, Workshops, Advisory Committee, Surveys	1,2
Chamber of Commerce	Workshops, Mailings	1,2
Developers	Workshops, Mailings	1,2
Civic Organizations	Workshops, Mailings	1,2
Mt. San Jacinto	Workshops, Mailings, Postings	1,2
City Staff (Code Enforcement)	Workshops	2,3
Planning Commission	Community Events, Conduct Interviews	2,3
City Council	Workshops, Advisory Committee	2,3

Rotary Clubs

Rotary Club of Banning
Dori Lopez, President
P.O. Box 1058
Banning, CA 92220

Meet weekly at Super Subs in Downtown Banning.

Downtown Businesses

ACCT #	BUSINESS NAME	BUSINESS ADDRESS	BUSINESS DESCRIPTION	OWNER NAME	PHONE #	START DATE
24205	Star One Enterprises, Inc	0 Various	RENTAL-RESIDENTIAL	Rebel, Jim	951-261-6198	1/1/2016
20652	Dorothy Ramon Learning Center,	111 N San Gorgonio Ave	NON PROFIT ORGANIZATION	Siva, Ernest	951-849-4676	6/4/2007
18319	Super Subs +	112 N San Gorgonio Ave A	EATING PLACE	Benhar, Diana Tety	951-849-9445	8/1/2002
13023	Wing's Garden Cafe	116 W Ramsey St	EATING PLACE- LIQUOR	Wong, Wing Y	951-849-2914	
20977	Coplin House, LLC	12 S San Gorgonio Ave	RENTAL-COMMERCIAL	DiMaggio, Diana	949-400-1017	1/1/2008
24440	Steele Recovery	12 S San Gorgonio Ave	COUNSELING	Steele, Nadine	909-219-2589	10/7/2016
24559	Jahvit, LLC	12 S San Gorgonio Ave	INTERNET SALES	Anzola, Pedro	929-428-2170	1/26/2017
24838	Centric USA, LLC	12 S San Gorgonio Ave	ACCOUNTING/C.P.A./TAX	Diaz, Antonio	951-849-7046	12/2/2017
21878	Wayne Martin Realty	12 S San Gorgonio Ave G	REAL ESTATE	Martin, Wayne E		7/1/2010
20967	SGP Design And Print	128 N 3rd St	BUSINESS SERVICES	Contreras, Brandon	951-922-8840	4/1/2008

24840	Sinai Salon And Spa	135 N San Gorgonio	BARBER, BEAUTY, NAILS	Trejo, Sinai	909-578-9057	11/14/2017
24325	Ringside Boxing Club & Workout	141 N San Gorgonio Ave	RECREATIONAL	Necochea III, Lyle	951-537-8162	7/15/2016
10470	Mc Clellan & Wilson	149 N San Gorgonio Ave	LEGAL	Wilson, D Hershel	951-849-2913	
23199	Seif, Salah	170 W Ramsey St	ADMINISTRATION/OFFICE	Seif, Salah		5/6/2013
17620	Elvira's Boutique & Fabric	171 N San Gorgonio Ave	RETAIL	D'Amico, Elvira	951-922-3844	9/1/2000
22304	Willens, Bill	171 N San Gorgonio Ave	RENTAL-COMMERCIAL	Willens, Bill	951-849-4521	1/1/2011
21164	Blanca's Xtreme Hair Salon	173 N San Gorgonio Ave	BARBER, BEAUTY, NAILS	Aguilar, Blanca E	951-415-5396	8/1/2008
21165	Ofelia's Extreme Hair Salon	173 N San Gorgonio Ave	BARBER, BEAUTY, NAILS	Guerrero, Ofelia		8/1/2008
20589	Banning Cultural Alliance	175 W Hays St	NON PROFIT ORGANIZATION	Enriquez, Helen	951-922-4911	4/17/2007
21367	Flamingo's Event Planner	179 N San Gorgonio Ave	MISCELLANEOUS SERVICE	Zamora, Veronica	951-288-8981	3/1/2009
17396	Elegant Affair Restaurant And	182 W Ramsey St	EATING PLACE	Karawia, Mohamed	951-849-2776	11/17/1999
17602	L J & L	191 N San Gorgonio Ave	RETAIL	Ruedas, Luis Luna	951-922-3922	8/10/2000
22037	Potter's House Christian Center	210 N San Gorgonio Ave	COUNSELING	Rivera, Eddie	951-581-5960	11/15/2010
16498	Record Gazette	218 N Murray	COMMUNICATIONS	Century Publishing Co, Inc	951-849-4586	10/1/1996
21014	Petersen, Jess	225 N Murray	MAIL ORDER	Jess, Petersen	951-849-4703	5/15/2008
23579	Banning United Methodist Church	235 N 2nd St Classrooms	RENTAL-COMMERCIAL	Carris, Richard W		1/1/2014
23881	Perez, Jose L & Rafaela	235 N Murray St A-C	RENTAL-COMMERCIAL	Perez, Jose L		1/1/2015
23882	Perez, Jose L & Rafaela	245 N Murray St A-E	RENTAL-COMMERCIAL	Perez, Jose L	909-980-9037	1/1/2015
23898	County Of Riverside	245 N Murray St A-E	NON PROFIT ORGANIZATION	County Of Riverside	951-955-9677	4/27/2015
18512	Musick's Saw & Tool Sharpening	255 E Ramsey St	REPAIR SERVICES	Williams, John E	951-849-1559	1/1/2003
21410	Desert Plaza Auto Sales, Inc	255 E Ramsey St Front	AUTOMOBILE DEALER	Ortiz, Francisco	951-849-4150	4/1/2009
24192	Parts Authority Metro LLC	263 W Ramsey St	REPAIR/PARTS AUTO	Buller, Randy	951-849-7807	3/16/2016
20168	Banning Village Market	266 N San Gorgonio Ave	FOOD STORE	Kirtikumar, Tilva L	951-922-3032	4/10/2007
23580	Banning United Methodist Church	301-309 N 2nd St	RENTAL-RESIDENTIAL	Carris, Richard W		1/1/2014
24558	4 Bro's Liquor #4 Inc	310 E Ramsey St	LIQUOR STORE	Diab, Joseph	951-849-3516	2/1/2017
22517	Luminous Investments	312 N 4th St A-C	RENTAL-RESIDENTIAL	Sison, Samuel F	909-465-9036	11/3/2011
24134	Hartnell Law Group	316 N Murray St	RENTAL-COMMERCIAL	Hartnell, Bryan C	909-796-6881	1/1/2016
22856	Aaron's Sales & Lease Ownership	321 W Ramsey St	RETAIL	D'Souza, Arthur	760-203-1130	9/1/2012
24454	Brew Rebellion	33 S San Gorgonio	ALCOHOLIC BEVERAGE	Parker, Ed	951-850-3954	1/13/2017
21447	Oliverio Medical Group	330 W Ramsey St	MEDICAL	Oliverio Jr Md, Michael R	951-849-1950	5/1/2009

24638	Oliverio Medical Corporation	330 W Ramsey St	MEDICAL	Oliverio Jr., M D, Michael R	951-849-1950	6/1/2017
17242	Janeth Beauty Salon & Fashion	34 N 1st St	BARBER, BEAUTY, NAILS	Coello, Silvia Janeth	951-922-0876	5/21/1999
21370	Oliverio Law Offices	344 W Ramsey St	LEGAL	Oliverio, Ralph	909-266-3338	2/23/2009
22577	Oliverio, Gloria	344 W Ramsey St	RENTAL-COMMERCIAL	Oliverio, Gloria O	909-766-3338	1/1/2012
10607	Sentry Stor-N-Lock	347 E Ramsey St	WAREHOUSE/STORAGE	Won, Soon Ok	951-849-7183	
24701	La Villa Burgers	374 E Ramsey St	EATING PLACE	Davila, Ulises		7/17/2017
20090	Esposito, Rita	376 W Ramsey St	RENTAL-COMMERCIAL	Esposito, Rita	805-783-2796	1/1/2006
22543	Banning Smog Test Center	376 W Ramsey St	REPAIR SERVICES	Nand, Avikash P	951-849-1825	1/1/2012
18095	K And K Market	40 N 1st St	FOOD STORE	Thiravong, Kane	951-849-1229	1/24/2002
13056	Banning Commercial Investors	42 W Ramsey St	RENTAL-COMMERCIAL	Dorning, Dirk A	951-784-6196	12/20/1991
23786	The Haven	42 W Ramsey St	EATING PLACE	Russo, John	951-849-6999	1/13/2015
24104	Dance Fitness	42 W Ramsey St C	MISCELLANEOUS SERVICE	Biggers, Charyl	909-709-7807	7/1/2015
24000	Fausto's Bail Bonds	422 E Ramsey St	MISCELLANEOUS SERVICE	Atilano, Fausto	951-445-4455	7/29/2015
24084	Justice Bail Bonds	422 E Ramsey St	MISCELLANEOUS SERVICE	Lippert, Melissa	951-445-4155	8/1/2015
23750	Law Offices Of Thompson & Assoc	436 E Ramsey St	LEGAL	Thompson, Trent	951-489-5400	9/29/2014
19688	Francisco Javier Chavez	442 E Ramsey St	MANUFACTURING	Chavez, Francisco Javier	951-849-5832	10/1/2005
19993	Ace Programs Management L L C	45 S 1st St	MISCELLANEOUS SERVICE	Surville, Chris	951-769-6481	1/1/2006
24602	Bail Hotline Bail Bonds	462 E Ramsey St	MISCELLANEOUS SERVICE	, D M C G, Inc.	951-683-9685	1/23/2013
11838	Demissie, Belete C P A	467 N San Gorgonio Ave	PROFESSIONAL	Demissie, Belete	951-849-5418	
11143	Amy Berhanu Demissie, D D S	471 N San Gorgonio Ave	DENTAL	Demissie, Amsale Berhanu	951-849-2888	8/10/1984
24740	Blue Point Properties, LLC	485 N Evans St	REAL ESTATE	Higa, Dean R	408-568-9310	8/15/2017
19284	Good Guys Floor Installers, Inc.	50 N 1st St	CONTRACTOR-SPECIALTY	Barajas, Salvador	909-906-5268	8/16/2004
23008	All-In-One Legal Aid	50 N 1st St	BUSINESS SERVICES	Lara, Cecilia	951-231-5845	12/3/2012
23169	The Good Guys Floor Installers	50 N 1st St	RETAIL	Barajas, Salvador	951-849-9335	8/29/2012
23587	Revuelta, Lupe	50 N 1st St	MASSAGE	Revuelta, Guadalupe	951-849-9335	5/13/2014
23083	Demissie, Belete	50 S 1st St	RENTAL-COMMERCIAL	Demissie, Belete		7/1/2012
23149	C's Beauty & Barber	50 S 1st St	BARBER, BEAUTY, NAILS	Zavala, Janelle	951-529-4349	4/1/2013
24531	Shirkisa Lewis	50 S 1st St	BARBER, BEAUTY, NAILS	Lewis, Shikisha	951-849-7744	1/1/2017
22474	Palo Vista Realty	515 W Ramsey St	RENTAL-COMMERCIAL	Zacky, Wafick F	310-291-2277	11/30/2009
23678	Super Bargain Outlet	521 E Ramsey St	RETAIL	Chand, Amar		10/1/2014
13061	Halden A Yoo & Angel Reeve	53 S 2nd St	RENTAL-COMMERCIAL	Yoo, Halden	818-742-7598	

18382	H E L P, Inc	53 S 6th St	NON PROFIT ORGANIZATION	Silva, Al	951-922-1183	11/1/2002
10375	Haskell Real Estate	55 N 8th St	REAL ESTATE	Lewis, Maxine	951-849-4521	
24640	Lifepoint Church	565 N San Gorgonio	NON PROFIT ORGANIZATION	Crenshaw, Tate	951-849-2601	7/5/2017
11943	Tenax Cleaners	57 S 2nd St	LAUNDRY/DRY CLEANER	Chun, Young Jin	951-849-7418	
15169	Calendar, Raymond S	571 W Ramsey St	RENTAL-COMMERCIAL	Calendar, Raymond S		
21562	Reynaldo's Restaurant	571 W Ramsey St	EATING PLACE	Briones, Marisela	951-922-1149	9/1/2009
24157	Cheers Liquor And Market, Inc	572 W Ramsey St	LIQUOR STORE	Makhoul, Eileya	951-849-0602	1/13/2016
20929	Papaya Bay Banning, LLC	575 W Ramsey St	EATING PLACE	Sujittakune, Janejerra P	951-922-3538	2/1/2008
16775	Floral Expressions	577 N 8th St	HOME OCCUPATION	Mann, Cecilia Georgeta	951-922-9193	11/19/1997
20690	B B C Taxi Service	583 W Ramsey St	TAXI	Isaac, Gladys	951-849-9138	7/12/2007
24102	Barbera, Joseph A & Rosalba L	583 W Ramsey St	RENTAL-COMMERCIAL	Barbera, Joseph A	760-219-6538	12/9/2015
23666	Banning Donut	584 W Ramsey St	EATING PLACE	Kouch, Pange	951-849-0979	8/5/2014
23527	Urrutia, Dina	590 E Ramsey St	RENTAL-COMMERCIAL	Urrutia, Dina	951-776-6988	6/26/2013
17787	Banning Chamber Of Commerce	60 E Ramsey St	NON PROFIT ORGANIZATION	Lyons, Onoalyse	951-849-4695	1/1/2001
19368	Sprint P C S	60 S Alola St	COMMUNICATIONS	Wall, Michael	913-315-5770	11/30/2004
23785	Verizon Wireless	60 S Alola St	COMMUNICATIONS	Cairns, Randy	949-286-7000	1/7/2015
16061	Cinema Showcase, Inc.	60 W Ramsey St	THEATER	Cinema Showcase Inc	951-849-8770	5/19/1995
17196	Cinema Showcase, Inc.	60 W Ramsey St	COIN OPERATED	Cinema Showcase Inc	951-849-8770	6/26/1995
23363	Porter Valley Software, Inc	603 W Ramsey St	BUSINESS SERVICES	Torres, Ed	877-743-6806	9/25/2013
18814	Walproducts	61 W Ramsey St	WHOLESALE,DISTRIBUTORS	Luu, Ling K	951-922-8665	9/1/2003
21376	Hart, Sharon	614 W Ramsey St	RENTAL-COMMERCIAL	Hart, Sharon	951-849-2814	7/1/2008
24560	Lupercio Shoes	614 W Ramsey St	RETAIL	Lupercio, Abel	951-640-8067	3/1/2017
18108	John Choe DDS, Inc	617 W Ramsey St	DENTAL	Choe, John	951-849-4649	1/2/2002
18470	Jack's Market	62 N 8th St	LIQUOR STORE	Patel, Pankaj B		11/25/2002
23135	Miller, Dale	62 S Livingston St	RENTAL-COMMERCIAL	Miller, Dale	714-620-5208	1/1/2013
23545	Banning Country Feed Store	62 S Livingston St	RETAIL	Michel, Leticia	951-849-4600	5/15/2014
10717	Webb's Trailer Park	621 E Ramsey St	RENTAL-RESIDENTIAL	Fruneaux, Edie		
24194	Garcia Sales	635 E Ramsey #104	WHOLESALE,DISTRIBUTORS	Garcia, Anthony G	407-209-6994	3/14/2016
20375	California Test Only	635 E Ramsey St	MISCELLANEOUS SERVICE	Otero, Francisco	951-922-2223	10/25/2006
21658	PT Discount Mart	635 E Ramsey St B	RETAIL	Pham, Samson Vo	951-849-8977	11/9/2009
13060	Halden A Yoo & Angel Reeve	65 S 2nd St	RENTAL-COMMERCIAL	Yoo, Halden	909-641-4224	12/17/1997

23557	Pass Area Healing Room	65 S 2nd St	MISCELLANEOUS SERVICE	Miller, Donald	951-733-5469	7/15/2014
23398	Rochelle, Tiffany	65 W Ramsey St	RENTAL-COMMERCIAL	Rochelle, Tiffany	310-210-2213	1/1/2013
23846	Canevaro, Hector	66 S San Gorgonio Ave C	RENTAL-COMMERCIAL	Canevaro, Hector		3/3/2015
18521	Law Office Of James M Taylor	66 W Ramsey St	LEGAL	Taylor, James M	951-849-2081	1/6/2003
24204	Star One Enterprises, Inc	660-670 W Ramsey St	RENTAL-COMMERCIAL	Rebel, Jim	951-261-6198	12/9/2015
24283	Atomic PC Repair	670 W Ramsey St #102	REPAIR SERVICES	Caudillo, Vanessa		6/1/2016
15332	Cancer Federation	711 W Ramsey St	NON PROFIT ORGANIZATION	Cole, Lya	951-849-4325	12/8/1994
10703	Uptown Apartments	719 E Ramsey St	RENTAL-RESIDENTIAL	Fruneaux, Edie	714-879-5742	
11507	Stagecoach Towing Inc	724 E Ramsey St	REPAIR SERVICES	Ellis, Marvin	951-849-2346	
20274	Nine Fifty One Company, Inc.	730 W Ramsey St	EATING PLACE	Sandnes, Richard		8/31/2006
23979	Nickles, Marshal	74 W Ramsey St	RENTAL-COMMERCIAL	Nickles, Marshal		1/1/2015
17868	Black Tiger Academy	74 W Ramsey St B	EDUCATION/SCHOOL	Velasquez, A A	951-849-8864	5/15/2001
23413	The Justice Center	75 W Ramsey St	BUSINESS SERVICES	Divita, Michael J	951-849-2045	8/15/2013
21857	Desert Jack, LLC	770 W Ramsey St	EATING PLACE	Shindle, Terry	951-845-2399	6/21/2010
22996	Pipeline Petroleum Banning, LLC	780 E Ramsey St	GAS STATION	Mikhail, Magdy	951-849-7491	11/26/2012
18081	Charter Management Systems, Inc	783 W Ramsey St	RENTAL-COMMERCIAL	Galleher, Mike	951-849-2488	1/1/2002
10350	C M S Management, Inc	783 W Ramsey St E	REAL ESTATE	Galleher, Michael L	951-845-2118	
23810	Criminal Defense Lawyers	783 W Ramsey St F	LEGAL	Grech, Paul	951-222-4777	3/1/2015
24329	USC Supply	783 W Ramsey St G	ADMINISTRATION/OFFICE	Rossovich, Edmond	530-273-1639	4/28/2016
23540	The Pros Cleaning Services	783 W Ramsey St H	ADMINISTRATION/OFFICE	Reza, Hector	951-849-9596	4/14/2014
20356	L A 'S Nothing Over \$9.99	85 W Ramsey St	RETAIL	Qazi, Ghufra	951-922-3440	10/15/2006
11503	Sportsman Liquor	864 E Ramsey St	LIQUOR STORE	Abdelaziz, Fizan	951-849-7931	
24655	The Mission Plaza	89 San Gorgonio Ave	RENTAL-COMMERCIAL	Smith, Jason		4/20/2017
23174	Stephenson, Ben	89 N San Gorgonio Ave	RENTAL-COMMERCIAL	Stephenson, Ben	909-389-1422	1/1/2013
24018	Family Cuts	89 N San Gorgonio Ave #3	BARBER, BEAUTY, NAILS	Jimenez, Claudia	951-849-2200	8/1/2015
22235	Banning Tech Know	89 N San Gorgonio Ave 4	RETAIL	Naranjo, Guadalupe	951-392-4761	5/15/2011
21847	Banning Auto Spa	90 N 4th St	CAR WASH	Riggs, William	951-212-4651	5/5/2010
19211	Lithopass Printing; Forms,	99 S San Gorgonio Ave	BUSINESS SERVICES	Duncan, Ronald A	951-849-5803	6/14/2004
23291	Ron's Bee Service	99 S San Gorgonio Ave	PEST CONTROL	Duncan, Ron	562-743-2478	7/23/2013

Property Owners List

LAST NAME	FIRST NAME	ADDRESS			
MJW REALTY HOLDINGS INC		50	E	NICOLET	ST
MJW REALTY HOLDINGS INC		381	N	MURRAY	ST
MJW REALTY HOLDINGS INC		0			
HERNANDEZ	ALFONSO	344	N	SAN GORGONIO	AVE
MJW REALTY HOLDINGS INC		349	N	MURRAY	ST
TILVA	KIRTIJUMAR	0			
WILKINS	LOUIS	333	N	MURRAY	ST
MCINTYRE	NATHAN	299	N	MURRAY	ST
LANDMARK VIEW INC		210	N	SAN GORGONIO	AVE
PETERSEN	JESS	225	N	MURRAY	ST
TILVA	KIRTIJUMAR	266	N	SAN GORGONIO	AVE
PEREZ	JOSE	245		MURRAY	ST
PEREZ	JOSE	235		MURRAY	ST
WHITMORE	GREGORY	384	N	MURRAY	ST
RAMIREZ	JUAN	366	N	MURRAY	ST
TRUJILLO	JOANNA	350	N	MURRAY	ST
ZAVALA	JOSE	347	N	ALESSANDR O	RD
BONILLA	JOSE	334	N	MURRAY	ST
LOMELI	RONNIE	339	N	ALESSANDR O	RD
HARTNELL	BRYAN	316	N	MURRAY	ST
DONIS	ROMEO	329	N	ALESSANDR O	RD
OTHMER	WILFRIED	292	N	MURRAY	ST
FISHER	MICHAEL	283	N	ALESSANDR O	RD
REYES	LIGIA	250	N	MURRAY	ST

SCOTT	THOMAS	273	N	ALESSANDR O	RD
REYES	LIGIA	230	N	MURRAY	ST
CENTRAL CALIF PUBLISHING CO		220	N	MURRAY	ST
CENTRAL CALIF PUBLISHING CO		0			
REYES	LIGIA	0			
SANJUAN	MIGUEL	182	E	NICOLET	ST
ZAMORA	ENRIQUE	158	E	NICOLET	ST
NIKRAVESH	MICHAEL	359	N	ALESSANDR O	RD
SCOTT	THOMAS	247		ALESSANDR O	RD
RIGGS	RODNEY	381	N	FAY	AVE
GRAJEDA	JORGE	361		FAY	AVE
NEWSOM	LARRY	331		FAY	AVE
VOLK	KEITH	321		FAY	AVE
TORREZ	JUAN	311		FAY	AVE
CORIA	ROSA	312		FAY	AVE
PLASENCIA	DANIEL	326		FAY	AVE
GROUP III SGV PROP		344		FAY	AVE
CANDELARIO	HUMBERTA	364		FAY	AVE
SODHI	USHA	376		FAY	AVE
ALVAREZ	RUTH	296	N	ALESSANDR O	RD
TREJO	JUAN	303		FAY	AVE
WARD LAND CORP		276	N	ALESSANDR O	RD
FINLEY	YVONNE	258	N	ALESSANDR O	RD
HUANG	JEN	0			
CLARK	J	0			
CLARK	J	0			

HERNANDEZ	JOSE	208	E	NICOLET	ST
LEUNG	JASON	314	N	ALESSANDR	RD
LEUNG	JASON	0			
GIUSTO	JAMES	115	N	3RD	
GIUSTO	JAMES	127	N	3RD	
PUPP	KENDALL	145	N	3RD	
NEPOMUCENO	NOEL	153	N	3RD	
PAHUA	YOLANDA	0			
GIUSTO	JAMES	182	N	4TH	
ORTEGA	MARIO	162	N	4TH	
QAZI	AHSAN	150	N	4TH	
SCHELDEN	KERRY	132	N	4TH	
GIUSTO	JAMES	116	N	4TH	
HART	SHARON	109	N	2ND	
HART	SHARON	0			
MALINOWSKI	ALBIN	0			
MALINOWSKI	CLAUDIA	181	N	2ND	
PRIEBE		0			
MARGARET E		0			
ESTATE OF					
OAKFIELD					
NARRAGHMORE		142	N	3RD	
PROP		128	N	3RD	
CONTRERAS	BRANDON	0			
LAKRITZ FAMILY		180	N	3RD	
PARTNERSHIP		162	N	3RD	
MELGOZA	AMALIA	111	N	1ST	
MOZAFFARIME	MAHNAZ	125	N	1ST	
HR		0			
VILLARREAL	JESUS	157	N	1ST	
MEDINA	RAMON				
AQUEVEQUE	JOSE				
HOLMAN	THERESA				

AQUEVEQUE	JOSE	177	N	1ST	
LOPEZ	MARVIN	170	W	WILLIAMS	
BANNING					
CULTURAL		175	W	HAYS	
ALLIANCE					
ARTS DISTRICT		111	N	SAN GORGONIO	
HOLDINGS					
ARTS DISTRICT		127	N	SAN GORGONIO	
HOLDINGS					
CORDA JOSEPH					SAN
FRANK LIVING					GORGONIO
TRUST		135	N		O
WILSON	D	149	N	SAN GORGONIO	
WILLENS	WILLIAM	171	N	SAN GORGONIO	
SCANLAN	DAVID	182	N	1ST	
KEUYLIAN	BERDJ	144	N	1ST	
ARTS DISTRICT		0			
HOLDINGS					
ARTS DISTRICT		0			
HOLDINGS					
PEYTON	TERRIA	141	N	SAN GORGONIO	
RIGGS	WILLIAM	90	N	4TH	
RIGGS	WILLIAM	56	N	4TH	
THOMPSON	ANN	0			
ZANID		321	W	RAMSEY	
HOLDINGS		363	W	RAMSEY	
NUQUI	ANTONINO	225	W	RAMSEY	
RAMSEY VILLA		238	W	HAYS	
LAKRITZ FAMILY		86	N	3RD	
PARTNERSHIP		263	W	RAMSEY	
LAKRITZ FAMILY					
PARTNERSHIP					
ISEN	JOAN				
GENERAL					
TELEPHONE CO		0			
OF CALIF					

BANNING OFFICE BUILDING		161	W	RAMSEY
		0		
MEHAS	THOMAS	89	N	SAN GORGONIO
STEPHENSON	BEN	66	N	1ST
MALINOWSKI	ALBIN	50	N	1ST
MALINOWSKI	ALBIN	0		
STEPHENSON	BEN	61	W	RAMSEY
LUU	QUANG	55	W	RAMSEY
LUU	QUANG	65	W	RAMSEY
ROCHELLE	ROBERT	41	W	RAMSEY
MEHAS	THOMAS	178	N	8TH
CHAO	TEH LIN	760	W	WILLIAMS
HOXIE	GORDON	158	N	8TH
DOUGLAS	THEODORA	140	N	8TH
JAAR		122	N	8TH
MILLER NEWMAN SANDRA K & JEFFREY A REVOCABLE TRUST	DAVID	108	N	8TH
COBRA 28 LTD PARTNERSHIP		113	N	7TH
STARLITE MGMT III		131	N	7TH
VALENZUELA	LUIS	145	N	7TH
VALENZUELA	LUIS	0		
LARKIN	THOMAS	157	N	7TH
LARKIN	THOMAS	720	W	WILLIAMS
ERMILIO	JAMES	680	W	WILLIAMS
ANDERSON	TALENA	142	N	7TH
LUONG	JESSICA	134	N	7TH

POMONA REALTY & LOANS		116	N	7TH	
BORAH	KENNETH	102	N	7TH	
SEZON	CHARLES	0			
BILBOOL	RAYMOND	670	W	WILLIAMS	
OGUNYEMI	MOTUNRAYO	660	W	WILLIAMS	
PRISTINE BUILDERS		640	W	WILLIAMS	
LOPEZ	MACRINA	632	W	WILLIAMS	
TORRES	LUIS	610	W	WILLIAMS	
MCKENZIE	KATHRYN	596	W	WILLIAMS	
GANCI	LINDA	576	W	WILLIAMS	
LOPEZ	MACRINA	568	W	WILLIAMS	
NEITZEL	CHARLENE	548	W	WILLIAMS	
CHAMP	ROBERT	508	W	WILLIAMS	
NEITZEL	CHARLENE	530	W	WILLIAMS	
MILLS	STUART	155	N	4TH	
DELGADO	JOSE	141	N	4TH	
SMITH	GREGORY	127	N	4TH	
HORRIGAN	JOSEPH	111	N	4TH	
TREJO	J	99	N	4TH	
CAMPOS	ELSI	65	N	4TH	
PENSCO TRUST CO		437	W	RAMSEY	
LANE PROP BANNING MOUNTAIN VIEW ESTATES MHP		477	W	RAMSEY	
ZAKY	WAFICK	515	W	RAMSEY	
ZAKY	WAFICK	521	W	RAMSEY	

SWIGGUM & CALENDAR ENTERPRISES		553	W		RAMSEY
SWIGGUM & CALENDAR ENTERPRISES		553	W		RAMSEY
SWIGGUM & CALENDAR ENTERPRISES		575	W		RAMSEY
JAAR		603	W	RAMSEY	
CHOE	JOHN	617	W	RAMSEY	
CHOE	JOHN	0			
XU	YINYUE	647	W	RAMSEY	
DUCKWORTH CANCER FEDERATION INC	ANU	663	W	RAMSEY	
CANCER FEDERATION INC		0			
CANCER FEDERATION INC		693	W	RAMSEY	
CANCER FEDERATION INC		711	W	RAMSEY	
GAPS VENTURES INC		62	N	8TH	
APOSTOLIC ASSEMBLY OF FAITH IN CHRIST JESUS		80	N		8TH
APOSTOLIC ASSEMBLY FAITH IN CHRIST JESUS		89	N		EXCELSIOR
PAREDES CHARTER MANAGEMENT SYSTEMS INC	JUAN	486	W	WILLIAMS	
WEISSTEIN	MICHAEL	454	W	WILLIAMS	
ARMSTRONG	JERRY	181	N	4TH	
BARBERA	JOSEPH	583	W	RAMSEY	
LAW	JOHN	0			

LING	UYMING	755	W	RAMSEY
CITY OF BANNING		646	W	RAMSEY
KLEIN	WARREN	614	W	RAMSEY
KLEIN	WARREN	45	S	6TH
HOPE EMPATHY LOVE & PRAYER INC		0		
DICARLO	DANIEL	730	W	RAMSEY
BUCHANAN	EARL	670	W	RAMSEY
BUCHANAN	EARL	660	W	RAMSEY
JACK IN THE BOX INC		770	W	RAMSEY
SARSOUR	OSAMA	572	W	RAMSEY
BANNING NO 169		63	S	4TH
MASCIA	HUGO	557	W	LIVINGSTON
MASCIA	HUGO	579	W	LIVINGSTON
SARSOUR	OSAMA	583	W	LIVINGSTON
ESPOSITO	RITA	376	W	RAMSEY
LOT 16 TRUST		0		
LOT 16 TRUST		0		
BOWEN	STEPHEN	0		
SODHI	USHA	69	S	3RD
SODHI	USHA	57	S	3RD
OLIVERIO	MICHAEL	330	W	RAMSEY
VITTALI	GUIA	270	W	RAMSEY
CITY OF BANNING		260	W	RAMSEY
CITY OF BANNING		60	S	3RD
VONDEAUXPLET TE	LORRAINE	271	W	LIVINGSTON
YOO	HALDEN	65	S	2ND

YOO	HALDEN	53 S	2ND
HILL	HAROLD	240 W	RAMSEY
KARAWIA	MOHAMED	182 W	RAMSEY
SEIF	MAGDY	170 W	RAMSEY
166 W RAMSEY		166 W	RAMSEY
KARAWIA	MOHAMED	0	
THOMPSON	BRUCE	0	
THOMPSON	BRUCE	55 S	1ST
SURVILLE	CHRIS	45 S	1ST
WONG	WING	116 W	RAMSEY
PETERSON	DONNIE	132 W	RAMSEY
BELETE & AMSALE B FAMILY LTD PARTNERSHIP POST NO 428 AMERICAN LEGION		50 S	1ST
DUNCAN	RONALD	99 S	SAN GORGONIO
CITY OF BANNING		77 S	SAN GORGONIO
CITY OF BANNING		0	
CITY OF BANNING		53 S	SAN GORGONIO
CITY OF BANNING		39 S	SAN GORGONIO
CITY OF BANNING		33 S	SAN GORGONIO
FREEMAN	E	42 W	RAMSEY
NASSOUR	WILLIAM	74 W	RAMSEY
FRYDRYCH	MICHAEL	60 W	RAMSEY
BENHAR ROCHELLE FAMILY REVOCABLE TRUST	SUTTICHA	112 N	SAN GORGONIO
		0	

WANG	DAVID	0		
SMITH	DONALD	187	N	MURRAY
DSILVA	CHRISTOPHER	173	N	MURRAY
GOMEZ	ALBERT	155	N	MURRAY
LOYA	ALFONSO	145	N	MURRAY
DARLING	MARK	129	N	MURRAY
PARQUE	JOHN	111	N	MURRAY
CITY OF BANNING		128	N	SAN GORGONIO
CITY OF BANNING		0		
COUNTY OF RIVERSIDE		0		
COUNTY OF RIVERSIDE		0		
CITY OF BANNING		25	E	RAMSEY
CITY OF BANNING		52	N	SAN GORGONIO
CITY OF BANNING		70	N	SAN GORGONIO
CITY OF BANNING		84	N	SAN GORGONIO
CITY OF BANNING		125	E	RAMSEY
CITY OF BANNING		181	E	RAMSEY
CLARK	J	176	N	ALESSANDRO
CITY OF BANNING		0		
CITY OF BANNING		50	N	ALESSANDRO
CITY OF BANNING		215	E	RAMSEY
CITY OF BANNING		94	N	ALESSANDRO
COUNTY OF RIVERSIDE		0		
ORTIZ	BOGAR	255	E	RAMSEY
STATE OF CALIF COURTS		311	E	RAMSEY

BRANDEN	MICHAEL	447	E	RAMSEY
MACIAS	MANUEL	492	E	WILLIAMS
AH & SONS INC		0		
ESPOSITO	FRANK	0		
AH & SONS INC		521	E	RAMSEY
DBBF		553	E	RAMSEY
ENTERPRISES		621	E	WILLIAMS
FRUNEAUX	MARCO	685	E	RAMSEY
ROBERTS	EDWARD	710	E	WILLIAMS
DS		724	E	WILLIAMS
PARTNERSHIP		719	E	RAMSEY
DS		0		
PARTNERSHIP		775	E	RAMSEY
FRUNEAUX	MARCO	635	E	RAMSEY
MAROSZ	THOMAS	0		
PACIFIC		775	E	RAMSEY
BANNING INC		635	E	RAMSEY
LIM	DAN	0		
CITY OF		0		
BANNING		0		
CITY OF		0		
BANNING		0		
CITY OF		0		
BANNING		0		
CITY OF		0		
BANNING		813	E	RAMSEY
NEAL T BAKER		0		
ENTERPRISES		822	E	WILLIAMS
INC		44	E	RAMSEY
CARLTON	GARY	40	S	SAN GORGONIO
CARLTON	GARY	66	S	SAN GORGONIO
CITY OF				
BANNING				
CITY OF				
BANNING				
CANEVARO	HECTOR			

CITY OF BANNING		58	E	RAMSEY
CITY OF BANNING		0		
COPLIN HOUSE		0		
CITY OF BANNING		0		
COPLIN HOUSE		12	S	SAN GORGONIO
BANNING OFFICE		0		
VENTURE BANNING OFFICE		0		
VENTURE BANNING OFFICE		0		
VENTURE BANNING OFFICE		0		
VENTURE BANNING OFFICE		0		
WON	SOON	347	E	RAMSEY
WON	SOON	0		
MEDINA SO CALIF BAPTIST CONVENTION	JON	374	E	RAMSEY
MUNOZ	JUAN	384	E	RAMSEY
GARCIA CLUB LATINO AMERICANO	THEODORE	355	E	LIVINGSTON
CHOATE	LILY	0		
ATILANO	FAUSTO	401	E	LIVINGSTON
ATILANO	FAUSTO	402	E	RAMSEY
THOMPSON	TRENT	422	E	RAMSEY
CHAVEZ CLUB LATINO AMERICANO	FRANCISCO	424	E	RAMSEY
AGUILERA	FRANK	436	E	RAMSEY
		462	E	RAMSEY
		401	E	LIVINGSTON
		425	E	LIVINGSTON

GARCIA	CARMEN	449	E	LIVINGSTON
MORALES	DANIEL	0		
SE CALIF				
CONFER OF				
SEVENTH DAY		472	E	RAMSEY
ADVENTISTS				
RAMSARAN	MELIDA	0		
REYES	LUZ	59	S	ALOLA
MORALES	DANIEL	475	E	LIVINGSTON
MORALES	DANIEL	489	E	LIVINGSTON
CHAVEZ	FRANCISCO	442	E	RAMSEY
COCCARO	ARTHUR	0		
GALVAN	RAUL	0		
GALVAN	RAUL	0		
TREJO	JUAN	0		
JONES	DOUGLAS	0		
TREJO	JUAN	0		
REINER	DINA	590	E	RAMSEY
LIVACICH	FRANK	616	E	RAMSEY
LIVACICH	FRANK	0		
LIVACICH	FRANK	0		
CITY OF		0		
BANNING				
ELLIS	MARVIN	696	E	RAMSEY
ELLIS	MARVIN	0		
ELLIS	MARVIN	724	E	RAMSEY
MILLER	VERNON	0		
ELLIS	MARVIN	676	E	RAMSEY
MILLER	VERNON	62		LIVINGSTON
PIPELINE				
PETROLEUM		780	E	RAMSEY
BANNING				

DOWNTOWN

Goal: Economic Revitalization

Specific Plan

- Desired Uses (that create synergy): Movies, Beer, Food, Shopping, Spas, Tea, Specialty Shops, Sports Bar, Fine Dining
- Design Criteria: Architectural theming, signage
- Development Standards: Parking reduction, Reduced Setbacks, Added Density, Sign Program, Landscaping

Incentives

- Forgivable loans (e.g. for façade improvements and space occupancy)
- Limited fee waivers (sign fee, business license)
- Fee deferral program
- Density Bonus

Improvements

- Exterior Building Façade Improvements, Code Violations CE Focus Area (Partially Dedicated Code Officer)
- Property (Vacant Lot) Improvements: Improved/Cleaned (CE Focus Area Partially Dedicated Code Officer), Fund City Parking Lots
- Streetscaping (trees, downtown wayfinding signage including parking and ID signage, furniture), alley lighting, Public Art
- Public Parking: Landscaped parking lots.

Engagement

- Develop Engagement Strategy

Property Owners, Business Owners, Business Orgs (Rotary, Chamber, Schools including San Jacinto, Morongo, Major Businesses-Robertson's)

Outdoor/Open Area Events

Other

- Grants
- Virtual Business Incubator: Business Plans, Govt Regulations, Marketing

ATTACHMENT 2

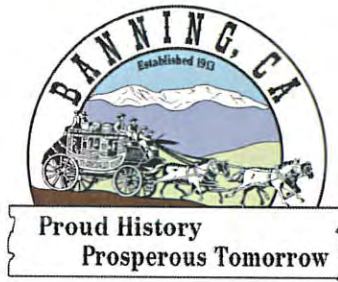
City of Banning Strategic Plan Policy A-5

CITY OF BANNING



STRATEGIC PLAN 2011-2016

UPDATE FALL 2012



City Council

Debbie Franklin	Mayor
Bob Botts.....	Mayor Pro Tem
Don Peterson	Council Member
Art Welch	Council Member
Edward Miller.....	Council Member
John McQuown	City Treasurer
Marie Calderon	City Clerk

Executive Management Team

Andy Takata	City Manager
June Overholt.....	Administrative Services Director/Deputy City Manager
Zai Abu Bakar	Community Development Director
Heidi Meraz.....	Community Services Director
Bill Manis.....	Economic Development Director
Fred Mason	Electric Utilities Director
Jeff Stowells	Fire Battalion Chief
Leonard Purvis	Police Chief
Duane Burk	Public Works Director

TAG LINE

“Proud History, Prosperous Tomorrow”

VISION STATEMENT

The City of Banning promotes and supports a high quality of life that ensures a safe and friendly environment, fosters new opportunities and provides responsive, fair treatment to all and is the pride of its citizens.

MISSION STATEMENT

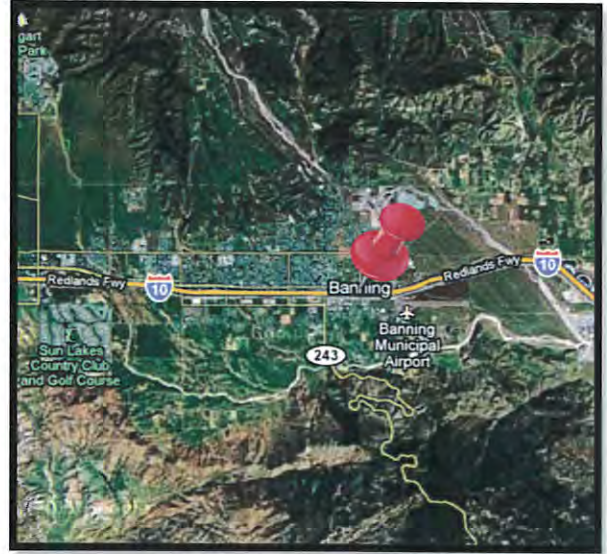
Our Banning City Government is actively concerned with the quality of life offered to our citizens and is constantly striving to improve that quality by:

- Maintaining the highest level of police, fire and paramedic services possible.
- Maintaining well-planned and safe neighborhoods for a strong community.
- Creating a downtown where you can live, work, shop and play.
- Generating new business opportunities and support existing businesses that generate jobs and revenue.
- Fostering post-high school education and training opportunities.
- Reducing traffic congestion and maintaining streets and sidewalks.
- Beautifying and keeping the city clean with landscaped corridors and gateways along with reducing all areas of blight.
- Maintaining City parks, recreation services and facilities.
- Improving airport, rail, streets and highways, and public transit uses for the betterment of the Pass Area residents and businesses.
- Supporting growth and maintenance of utilities and infrastructure to allow for responsible city growth and sustainability.
- Improving and creating safe public schools.
- Partnering and communicating with local entities.
- Celebrating the diversity that is the heritage of Banning’s past and future.
- Overseeing revenue and budget expenditures that best serve the citizens of Banning.
- Promoting transparency and accountability as a requirement to good, fiscally responsible government.

City of Banning

Historical Information

The City of Banning is strategically located in Riverside County along the route of U.S. Interstate 10 approximately 25 miles northwest of Palm Springs and 82 miles east of Los Angeles. Beautifully located in the San Geronio Pass between the two highest mountain peaks in Southern California, Banning is only minutes away from many desert and mountain resorts. One of Banning's unique characteristics is that it provides the serenity of a rural setting yet has easy access to major metropolitan areas. Its unique location is at a relatively high altitude (2,350 feet) in the pass which provides a favorable year-round climate and air quality. Its municipal boundaries encompass 22.117 square miles.



Banning has a rich and colorful history. Its first permanent landmark, an adobe house, was built on a tract of land now known as the Gilman place, in 1854. The house was used as a stagecoach station and meal stop for many years. The Colorado Stage and Express Line included Banning on its route from Los Angeles to the Colorado River in 1862, where gold had been discovered. The railroad replaced the stagecoach in 1876.

Incorporated in 1913, Banning is a general law city with a council/manager type administration. The City has five elected council members, one of which is chosen mayor by the Council. The City Manager is the Chief Administrative Officer and is appointed by the City Council.

The City of Banning is a full service municipal government, which owns and operates its own electric and water utilities. It also offers its residents an airport, local police protection, municipal bus service, seven parks, a swimming complex, a seasonally operated play house bowl, as well as youth and leisure programs. Recreation opportunities are also abundant in nearby areas, which offer golfing, fishing, hiking, and equestrian trails.



City of Banning Goals

(Approved by the City Council on March 22, 2011)



Fiscal Stability - Achieve fiscal sustainability by managing city finances, services and assets to produce a balanced budget, to increase reserves and to maintain desired city services and facilities.



Public Safety - Provide police, fire and emergency services to maintain a safe and secure community.



Infrastructure and City Facilities - Provide infrastructure improvements needed to provide auto, bicycle and pedestrian mobility recreation opportunities, electricity, water and recycled water for the community.



Economic Development - Adopt and implement marketing, investment, and planning strategies to increase Banning's tax base, provide local jobs and increase shopping, restaurants and entertainment choices for residents and visitors (provide reasons for visitors to come to Banning).



Quality of Life - Build and maintain a high standard of community appearance, character and livability by effective planning and code enforcement, attention to long term vision and citizen involvement and recreation facilities and services.



Community Relations - Implement pro-active policies and programs which enhance resident-friendly service, responsiveness, two-way communication and transparency to achieve citizen trust of and respect of and involvement in the City.



Regional Cooperation and Partnerships - Advocate, create and participate in regional efforts, partnerships and cooperative arrangements to assist in achieving the City's goals.

City of Banning ***Strategic Plan*** **UPDATE FALL 2012**



EXECUTIVE SUMMARY

In January 2011, the City Council, City Manager and City Executive Management Team Members met in an open Strategic Planning Workshop to discuss the goals and direction of the City. At the conclusion of the workshop, the Council directed staff to begin working on a draft strategic plan. The goals identified in the workshop were brought back to council and approved on March 22, 2011.

Subsequently, in July 2011, the City Council, City Manager and City Executive Management Team met in an open Study Session to review the draft strategic plan and comment on any changes to the draft document. As a result of the Study Session, revisions were made to the draft plan and the final document was adopted at a public meeting held September 13, 2011 and is incorporated herein as Exhibit "A".

The document before you contains a number of ongoing policy initiatives identified by the City Council as well as specific goals and objectives that support these initiatives. Lastly, this document also contains milestones and information relative to progress of a certain goal and/or necessary resources needed to accomplish the same.

At this time, we bring forth an update to the Strategic Plan which was adopted in September 2011.

Again, I would like to extend my personal gratitude to the Executive and Administrative staff whose dedication and input proved invaluable in the preparation and implementation of this plan.

Respectfully submitted,

Andy Takata
City Manager
City of Banning



City of Banning Strategic Plan

Action Steps / Strategic Priority

UPDATE FALL 2012

STRATEGIC PLAN 2011-2016

UPDATE FALL 2012



Goal #1: FISCAL STABILITY - Achieve fiscal sustainability by managing city finances, services and assets to produce a balanced budget, to increase reserves and to maintain desired city services and facilities.

Strategic Priority Action Steps	Dept.	Priority 1-3 (1-Highest; 3-Least Urgent)	Project Name and Description	Milestone Targets (MM/YR)	Completion Date	Necessary Resources/Additional Costs/Comments (Hours w/ Personnel or Consultant Budget where applicable)
A-1	Admin Svcs Finance	1	Balanced Budget	FY2013	Complete FY2013	FY13 budget presented as balanced with conservative assumptions including employee negotiations.
B-1	Admin Svcs Finance	1	Revenues – Advocate against State Takeaways	Ongoing	Ongoing	Elected Officials; City Manager = Time & Travel Costs Lobbyist = Retainer
C-1	Admin Svcs Finance	1	Revenues – Increase revenue streams (address revenue leakage)	Ongoing	Ongoing	Hours = unknown; March 2012 hired Utility Analyst to verify Utility revenues with progress being made. Other departments increasing their efforts to protect revenue streams.
D-1	Admin Svcs Finance	1	Revenue – Increase revenue streams (existing revenues)	Ongoing	Ongoing	Sporadic efforts with limited staff to do analysis question deviations, contact other agencies.
E-1	Admin Svcs Finance	1	Revenue – Increase revenue streams (NEW revenues)	Ongoing	Ongoing	No staff available to evaluate options and ideas.
F-1	Admin Svcs Finance	1	Expenditures – Reduce costs (employee negotiations)	Ongoing	Fall 2012	+/- 200 hours (City Attorney, Administrative Services Director, Deputy Human Resources Director) = negotiations time.
G-1	Admin Svcs Finance	1	Expenditures – Reduce costs (other)			Hire Finance staff person (purchasing focus). Research deals/negotiate cost reductions.
H-1	Admin Svcs Finance	2	Revenues – Fee Review	Under review	Under review	Limited staff available; finance hours to complete = +/-200 hrs. depending on who is involved and continuity of project. \$ needed for consultant; OR current strategy is phased approach of utilizing an intern. Establish escalator index where allowed by Prop. 26.

CITY OF BANNING

STRATEGIC PLAN 2011-2016 UPDATE FALL 2012



Goal #1: FISCAL STABILITY - Achieve fiscal stability by managing city finances, services and assets to produce a balanced budget, to increase reserves and to maintain desired city services and facilities.

Strategic Priority Action Steps	Dept.	Priority 1-3 (1- Highest; 3- Least Urgent)	Project Name and Description	Milestone Targets (MM/YR)	Completion Date	Necessary Resources/Additional Costs/Comments (Hours w/ Personnel or Consultant Budget where applicable)
I-1	Admin Svcs Finance	2	Revenues – Fee review		2013 or 2014	Fee review for Water and Wastewater scheduled for 2013. Impact fee review scheduled for 2013. Other user fee review addressed as needed by departments. Full review subject to staffing availability.
J-1	Admin Svcs Finance	2	Reserves – Update policy	Complete	Complete	
K-1	Admin Svcs Finance	2	Reserves – Increase		Unknown	Ability to increase reserves is subject to a balanced budget and excess revenues.
L-1	Admin Svcs Finance	3	Enterprise Resource Planning (ERP) Software	RFP 2015	Unknown	Staff time and consultants to conduct business process review, project development, bid requests, proposal evaluations and implementation strategies. Achieving efficiencies and functionality for staff and citizens is a high priority which will likely be accomplished through changing the software.
M-1	Electric	2	Ongoing Electric Rate Evaluation	Ongoing	Ongoing	Utilize computer software tool developed by Navigant Consulting to determine Electric rate requirements. This evaluation is performed on a regular basis. Staff will keep Council informed of issues affecting the Electric Utility costs and potential rate impact.
N-1	Public Works	1	Submittal of Grant Applications	Ongoing		Utilize eCivis online grant management to locate information on all available grants.

CITY OF BANNING

STRATEGIC PLAN 2011-2016 UPDATE FALL 2012



Goal #2: PUBLIC SAFETY - Provide police, fire and emergency services to maintain a safe and secure community.

Strategic Priority Action Steps	Dept.	Priority 1-3 (1-Highest; 3-Least Urgent)	Project Name and Description	Milestone Targets (MM/YR)	Completion Date	Necessary Resources/Additional Costs/Comments (Hours w/ Personnel or Consultant Budget where applicable)
A-2	Fire	1	Continue current staffing through contract with CalFire	1/1/2012	6/30/2012	Renewal of agreement pending. Engine 20 shared equally between equally Banning, County and Beaumont.
B-2	Fire	2	Fund inspector position	Jul-11	Unknown	\$106,000 (lack of funds/not funded)
C-2	Fire	2	Increase staffing as city grows FYI: SQ = Paramedic Squad E = Engine 5 = 5 person staffing 4 = 4 person staffing	As growth happens	As growth happens	CFD for staffing; mitigation funds for equipment. Squad (SQ) = \$809,400 for 5 person staffing; Engine (E) = \$1,113,000; Squad (SQ) = \$650,000 for 4 person staffing; 4 person increase staffing uses a person from the current engine staffing, but this will increase OT.
D-2	Police	1	CFD's - Impact based on level of new developments.	Ongoing	Ongoing	Required with PARDEE development agreement.
E-2	Police	1	Awarding of Grants through State and Federal Programs throughout the year.	Ongoing	Ongoing	Continue to seek federal grants.
F-2	Police	1	Contract with BUSD for High School SRO.	Jul-12	Jun-13 (FY12-13) Complete	School funded position
G-2	Police	1	Continue to make our community the safest as possible. As the population grows, strive to keep the violent and property crimes down.	Ongoing Annually	Ongoing	Banning continues to be a safe place to live based on the annual reports of crime.
H-2	Police	2	Morongo Agreement	Ongoing	Ongoing	Discussions ongoing to seek long term agreement.
I-2	Police	3	Influence perceptions (increase awareness of low crime rates/interaction with Press to manage positive articles, etc.)	Ongoing	Ongoing	Police Admin Staff - Coordinate community meetings. CM/Police Chief/Admin Staff - Meet with Press to produce positive articles, etc.

CITY OF BANNING

STRATEGIC PLAN 2011-2016 UPDATE FALL 2012



Goal #3: INFRASTRUCTURE AND CITY FACILITIES - Provide infrastructure improvements needed to provide auto, bicycle and pedestrian mobility recreation opportunities, electricity, water and recycled water for the community.

Strategic Priority Action Steps	Dept.	Priority 1-3 (1-Highest; 3-Least Urgent)	Project Name and Description	Milestone Targets (MM/YR)	Completion Date	Necessary Resources/Additional Costs/Comments (Hours w/ Personnel or Consultant Budget where applicable)
A-3	Comm. Develop.	1	Amendment to the General Plan Circulation Element	Jul-11	Jan-13	\$200,000 – Consultant costs; cost estimates to amend the Level of Service (LOS) standards and deletion of Highland Home Road from the Circulation Element. Overlap with Public Works. The draft Environmental Impact Report (EIR) is out for Public Review from September 21 st to November 5 th , 2012. December 2012 – target date (Planning Commission).
B-3	Comm. Develop.	2	Amendment to the General Plan Parks and Recreation Element to correspond with the adoption of the current Parks Master Plan.	Jul-11	Jan-13	Using internal staff which is already budgeted in the current and next fiscal year. Will need to take the amendment with another General Plan Amendment to ensure that the City is keeping with the maximum 4 amendments per year as permitted by State law.
C-3	Electric	2	Update Electric Utility 10-Year Master Plan	Jul-13	Dec-13	Consultant budget \$120,000. Will also require assistance from Electric Utility personnel. The consultant cost estimate is based on the previous Master Plan, which was completed in 2004. Actual cost may be higher.
D-3	Fire	1	Retain Engine 20	Jul-11	Completed	For further information, please see the previous page (Goal#2: Item No. A-2).
E-3	Public Works	1	Restoration of the Whitewater Diversion Pipeline Flume	Dec-15	2016	10% of total costs of repairs (unknown)
F-3	Public Works	1	Irrigation Water System. Phase 1 of the recycled water system (Design only)	Dec-11	2012	Design completed in 2011 for Phase 1 (Segment A); Phase 2 (Segment B) and Phase 3 (Segment C).
G-3	Public Works	1	Improvements to the Existing Wastewater Treatment Plant	Ongoing	Ongoing	2011 Design complete and modification to Water Reclamation Plant idea.
H-3	Public Works	1	Continual discussion regarding the Recycled Water Plant	Dec-12	Ongoing	2011 – Funding available Council approval needed.
I-3	Public Works	1	SB-821 Grant Submittal	Mar-11	Apr-11	30 hours; complete/pending results.
J-3	Public Works	1	Annual Street Overlay Project	Ongoing	Ongoing	Measure "A" (RAC Grant rubberized asphalt)
K-3	Public Works	1	Sunset Avenue Grade Separation	Dec-12	Dec-14	CFD/AD needed for add'l. 10 mil. (\$20 mil. in hand via grant)
L-3	Public Works	1	Courthouse Infrastructure	Sep-11	Completed	
M-3	Public Works	1	Joshua Palmer	Sep-11	Dec-12	Cooperation w/ other agencies required; private funding. Plan is completed.

STRATEGIC PLAN 2011-2016
UPDATE FALL 2012



Goal #3: INFRASTRUCTURE AND CITY FACILITIES - Provide infrastructure improvements needed to provide auto, bicycle and pedestrian mobility recreation opportunities, electricity, water and recycled water for the community.

Strategic Priority Action Steps	Dept.	Priority 1-3 (1-Highest; 3-Least Urgent)	Project Name and Description	Milestone Targets (MM/YR)	Completion Date	Necessary Resources/Additional Costs/Comments (Hours w/ Personnel or Consultant Budget where applicable)
N-3	Public Works	2	Annual Waterline Replacement Program. Replacement of various waterlines within the City.	Jan-12	Ongoing	Out to bid.
O-3	Public Works	2	Supervisor Control Data Acquisition (SCADA) System. Replacement of existing system to manage water production and reliability.	Dec-12	2013	Funding (from Water).
P-3	Public Works	2	Airport	June-11	June-11 See notes	2011 AWOS System complete; 2011-12 Taxi-way modifications awaiting FAA approval. Approved and under design.
Q-3	Public Works	2	Banning Water Canyon Replacement Phase 1. Replacement of transmission waterline which supplies the majority of the City's water.	Jan-12	2015	Financing Needed
R-3	Public Works	3	Sun Lakes Blvd. (Extension to Sunset)		Unknown	Measure A
S-3	Public Works	3	Pre-Amps at Signals (Highland Springs)		Unknown	No Funding
T-3	Public Works	3	Golf Carts	Unknown	Unknown	No Funding (contingent upon right-of-way, vehicle code changes and funding).

CITY OF BANNING

STRATEGIC PLAN 2011-2016 UPDATE FALL 2012



Goal #4: ECONOMIC DEVELOPMENT - Adopt and implement marketing, investment, and planning strategies to increase Banning's tax base, provide local jobs and increase shopping, restaurants and entertainment choices for residents and visitors (provide reasons for visitors to come to Banning).

Strategic Priority Action Steps	Dept.	Priority 1-3 (1-Highest; 3-Least Urgent)	Project Name and Description	Milestone Targets (MM/YR)	Completion Date	Necessary Resources/Additional Costs/Comments (Hours w/ Personnel or Consultant Budget where applicable)
A-4	Econ. Develop.	2	Inventory of vacant commercial and industrial properties in the City and making it available on the City's website.	Complete	May 2011 + semi-annual updates	.25 person/\$15,000. The inventory is published on the City's website. The cost relates to continuing updates and working with relators/brokers and property owners.
B-4	Econ. Develop.	2	Improvements to the City's website for marketing purposes.	Fall 2012	Monthly Update	.25 person/\$15,000. This includes initial redesign and ongoing updates.
C-4	Econ. Develop.	3	Business Retention and Expansion Survey	May-11	Dec-12 w/ Ongoing Follow up	Economic Development Director to do initial contacts with businesses.
D-4	Econ. Develop.	3	International Council of Shopping Centers (ICSC) Membership for 2 attendees for attendance at 2 ICSC events.	May/Sep Annually	Same as milestone	City Manager & Economic Development Director
E-4	Econ. Develop.	1	Economic Development Plan	Ongoing	Ongoing	Strategy being reevaluated with elimination of CRA. Council did approve an economic incentive ordinance June 2012.
F-4	Econ. Develop.	1	Hire an Economic Development/Redevelopment Director	Complete	Complete Nov-11	New Director position filled.
G-4	Econ. Develop.	1	Economic Development Brochure and Marketing Packet	Apr-11	Complete	Ongoing inserts and material is added to packet.
H-4	Electric	1	Promote Electric Utility Incentives for Large Commercial customers and Existing Large Commercial customers that expand their business.	Ongoing	Ongoing	The Electric Utility implemented two new programs (Economic Dev. Rate Program and the Business Retention Rate Program) to attract new large commercial customers and retain existing customers.

STRATEGIC PLAN 2011- 2016

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Goal #5: QUALITY OF LIFE - Build and maintain a high standard of community appearance, character and livability by effective planning and code enforcement, attention to long term vision and citizen involvement and recreation facilities and services.

Strategic Priority Action Steps	Dept.	Priority 1-3 (1-Highest; 3-Least Urgent)	Project Name and Description	Milestone Targets (MM/YR)	Completion Date	Necessary Resources/Additional Costs/Comments (Hours w/ Personnel or Consultant Budget where applicable)
A-5	Comm. Develop.	1	Continue to build attractive and walkable Downtown.	Ongoing as part of land develop.	Ongoing as part of land develop.	Utilize existing staff; done as part of development review and verify during construction. Multi-tenant commercial development must have property management to ensure the ongoing maintenance of properties.
B-5	Comm. Develop.	2	Effective planning	Jan-12	Ongoing	\$65,000 for an assistant planner. An additional planner is needed to provide and improve customer service to "mom and pop" developers who are not as familiar with development regulations, including state and environmental laws.
C-5	Comm. Develop.	1	Establish priorities for Code Enforcement (communicate with residents, be pro-active)	Jun-11	Ongoing priorities approved by City Council 4/24/12	Use existing staff plus an additional officer = \$70,000 (salary + benefits) for enhanced code enforcement; for pro-active code enforcement - need 1 more code officer.
D-5	Comm. Develop.	3	Art in Public Places	Ongoing	Ongoing as part of downtown development	Ongoing as part of land development. We cannot accomplish full citywide implementation w/ our current staffing. Art in Public Places is required only in the Downtown Commercial District. Staff is to develop policies and standard criteria.
E-5	Comm. Develop.	3	Encourage new residential development	Jun-12	Ongoing	\$65,000 (salary + benefits) for an assistant planner. Please Note: This is the same position as listed above (A-5 & B-5).
F-5	Comm. Svcs.	3	Long term vision for Community Services Department (Involvement, Facilities and Programs). Contingent upon budget.	Unknown	Unknown (Cannot be accomplished w/ current staffing levels)	\$78,000 (Salary & Benefits) – Annual cost for the creation of a Recreation Manager position. Moved to priority level 3 – cannot recommend unless programs pay to fund this position. Staffing priorities and implementation to be reviewed.
G-5	Comm. Svcs.	2	Marketing & Development of Programs (when budget allows)	TBD	TBD	Cannot be accomplished with current staff level. Goal # 2 "Quality of Life" – * same as above.

STRATEGIC PLAN 2011-2016
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Goal #5: QUALITY OF LIFE - Build and maintain a high standard of community appearance, character and livability by effective planning and code enforcement, attention to long term vision and citizen involvement and recreation facilities and services.

Strategic Priority Action Steps	Dept.	Priority 1-3 (1-Highest; 3-Least Urgent)	Project Name and Description	Milestone Targets (MM/YR)	Completion Date	Necessary Resources/Additional Costs/Comments (Hours w/ Personnel or Consultant Budget where applicable)
H-5	Electric	2	Downtown Electric Underground Project	Jun-11	Dec-13	Cost for this project is estimated at \$2.8 mil. This project will help clean up the Downtown Corridor and make it more attractive to potential Commercial customers.
I-5	Fire	2	Fund Inspector (this is listed on Goal #2 but will also apply to Goal#5)			Listed in Goal#2 (to avoid duplication there is no cost shown w/ Goal#5). Inspecting all public buildings can improve this goal.
J-5	Public Works	2	City Monuments	2013	2013	No funding
K-5	Public Works	2	Repplier Park Bowl	Jun-13	Jun-14	Design complete; No funding
L-5	Public Works	3	Roosevelt Williams Park	2013	2014	No funding

CITY OF BANNING

STRATEGIC PLAN 2011-2016 UPDATE FALL 2012



Goal #6: - *Implement pro-active policies and programs which enhance resident-friendly service, responsiveness, two-way communication and transparency to achieve citizen trust and respect of involvement in the City.*

Strategic Priority Action Steps	Dept.	Priority 1-3 (1-Highest; 3-Least Urgent)	Project Name and Description	Milestone Targets (MM/YR)	Completion Date	Necessary Resources/Additional Costs/Comments (Hours w/ Personnel or Consultant Budget where applicable)
A-6	Comm. Develop.	2	Community Forums and Meetings	Ongoing	Ongoing	Utilize existing staff; this is to be done in conjunction with land development or general plan amendment of specific issues that are of citywide or of neighborhood concern.
B-6	Electric	2	Utility Customer Service Software and Phone Systems.	Ongoing	Dec-12	The Electric Utility will continue to work with the Finance Dept. to fully utilize the existing systems, while looking at the feasibility of implementing new more effective systems.
C-6	Public Works	1	Effective Management of Waste Management	Ongoing	Ongoing	Utilize existing staff/continual communications and coordination with Waste Management, etc.

CITY OF BANNING

STRATEGIC PLAN 2011-2016 UPDATE FALL 2012



Goal #7: REGIONAL COOPERATION AND PARTNERSHIPS - Advocate, create and participate in regional efforts, partnerships and cooperative agreements to assist in achieving the City's Goals.

Strategic Priority Action Steps	Dept.	Priority 1-3 (1-Highest; 3-Least Urgent)	Project Name and Description	Milestone Targets (MM/YR)	Completion Date	Necessary Resources/Additional Costs/Comments (Hours w/ Personnel or Consultant Budget where applicable)
A-7	Comm. Develop.	3	SCAG – Activities	Ongoing	Ongoing	0.25 persons (or \$20,000) to monitor SCAG activities. Currently not budgeted.
B-7	Electric	2	Participation in Electric Industry organizations that benefit the City (SCPPA, CMUA, APPA, WUC, etc.)	Ongoing	Ongoing	Approximately 680 man-hours per year are spent participating in Electric industry organizations. The City obtains a tremendous ROI on our participation in the SCPPA and CMUA organizations. Staff will continue to maximize this benefit.
C-7	Fire	2	Regional Fire Costs	Jul-11	Jul-12	Pass Area Cities and County. Unknown cost – Banning is currently receiving funding from the County and Beaumont. Banning will be asked for funds under the regional concept.
D-7	Public Works	1	Member of Riverside Council of Governments Solid Waste Technical Committee	Bi-monthly Mtgs.	Bi-monthly Mtgs.	\$3,900 annually – Funded.
E-7	Public Works	1	Member of the Western Riverside Council of Governments Public Works Committee (TAC TUMF participation)	Monthly Meetings	Monthly Meetings	Staff time to attend meetings.
F-7	Public Works	1	Imported Water Meeting, discussion of delivery in regards to State Project Water.	Monthly	Monthly	\$5,400 Annually
G-7	Public Works	1	Watermaster, development of Beaumont management zone.	Qtrly. Meetings	Qtrly. Meetings	Staff time to attend meetings.
H-7	Public Works	2	Member of Western Riverside County Clean Cities Coalition	Monthly Meetings	Monthly Meetings	\$6,000 annually – Funded.
I-7	Public Works	2	Desert Task Force, discussion on updates/revisions to the City's Stormwater Discharge Permits.	Monthly	Monthly	\$12,000 Annually; total = \$24,000 annually for permit.
J-7	Public Works	3	Inland County Water Agencies, discussion of water issues within the county and agencies.	Monthly	Monthly	\$1,300 Annually

COUNCIL MEMBERS PRESENT: Councilmember Happe
Councilmember Peterson
Councilmember Wallace
Mayor Pro Tem Andrade
Mayor Welch

COUNCIL MEMBERS ABSENT: None

OTHERS PRESENT: Douglas Schulze, City Manager
Rochelle Clayton, Deputy City Manager
Kevin Ennis, City Attorney
Daryl A. Betancur, Deputy City Clerk

I. CALL TO ORDER

A special meeting of the Banning City Council was called to order by Mayor Welch on March 12, 2019, at 3:00 p.m. at the Banning Civic Center Council Chamber, 99 E. Ramsey Street, Banning, California. Councilmember Peterson was excused.

II. CLOSED SESSION

Mayor Welch opened the closed session items for public comments.

Kevin Ennis, City Attorney read the closed session items into the record.

There were no public comments.

1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Pursuant to Paragraph (1) of subdivision (d) of Government Code Section 54956.9). Name of Case: 420 Vibing Solutions, Inc. v. City of Banning, Case No. RIC 1822867. **Case has been dismissed.**
2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Pursuant to Government Code Section 54957
Title: City Manager. **Matter was concluded.**
3. CONFERENCE WITH LABOR NEGOTIATOR
Pursuant to Government Code Section 54957.6
Title: Executive Employees. **Direction was given to Ms. Clayton as City Negotiator.**

4. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Pursuant to Paragraph (1) of subdivision (d) of Government Code Section 54956.9). Name of Case: City of Banning and People of the State of California v. Supreme Cannabis Club, Tony Macias, and Maria Dolores Macias, Case No. RIC 1821127. **Status report was provided. There was no final or reportable action.**

The Meeting convened to closed session at 3:02 p.m. and reconvened to open session at 4:09 p.m.

ADJOURNMENT

By consensus, the meeting adjourned at 4:09 p.m.

Minutes Prepared by:

Daryl Betancur, Deputy City Clerk

COUNCIL/BOARD MEMBERS PRESENT: Councilmember Happe
Councilmember Peterson
Councilmember Wallace
Mayor Pro Tem Andrade
Mayor Welch

COUNCIL MEMBERS ABSENT: None

OTHERS PRESENT: Doug Schulze, City Manager
Rochelle Clayton, Deputy City Manager
Kevin Ennis, City Attorney
Daryl A. Betancur, Deputy City Clerk
Tom Miller, Electric Utility Director
Heidi Meraz, Community Services Director
Art Vela, Public Works Director
Adam Rush, Community Development Director
Suzanne Cook, Deputy Finance Director
Ted Shove, Economic Development Manager
Jason Smith, Electric Utility Operations Manager
Carla Young, Management Analyst

I. CALL TO ORDER

A special meeting of the Banning City Council was called to order by Mayor Welch on March 12, 2019 at 4:12 p.m. at the Banning Civic Council Chambers, 99 E. Ramsey Street, Banning, California.

II. WORKSHOP

Mid-Year Budget Review1

Deputy City Manager/Finance Director, Rochelle Clayton presented the staff report and addressed the following topics:

1. General Fund Revenues by fund and by Department
2. General Fund Totals
3. Other Funds
4. Budget Requests
5. Summary of Budget Requests (Including staffing requests)
6. Impact of Cannabis projected revenue on City finances

Councilmember Peterson inquired about the amount of revenue received and what the total expected revenue would be.

Rochelle Clayton, Deputy City Manager explained that the total expected was \$18,263,000. However, on paper, it showed a deficit of \$1.2 million, and that was because the County reports revenues by quarters; that the next quarter of revenue from the County will be coming to the City in April.

III. PUBLIC COMMENTS – Opportunity for the public to address items on the agenda.

There were no public comments.

ACTION:

There was no action taken. Only informational item. However, direction was provided to staff.

IV. ADJOURNMENT

By consensus, the meeting adjourned at 4:45 p.m.

Minutes Prepared by:

Daryl Betancur, Deputy City Clerk

The entire discussion of this meeting and related documents can be found by visiting the following website: <https://banninglive.viebit.com/player.php?hash=oTugDVw0dvON> or by requesting a CD or DVD at Banning City Hall located at 99 E. Ramsey Street.

MINUTES
CITY COUNCIL

03/12/2019
REGULAR MEETING

COUNCIL MEMBERS PRESENT: Councilmember Happe
Councilmember Peterson
Councilmember Wallace
Mayor Pro Tem Andrade
Mayor Welch

COUNCIL MEMBERS ABSENT: None

OTHERS PRESENT Doug Schulze, City Manager
Kevin Ennis, City Attorney
Rochelle Clayton, Deputy City Manager
Daryl Betancur, Deputy City Clerk
Matthew Hamner, Police Chief
Heidi Meraz, Community Services Director
Tom Miller, Electric Utility Director
Art Vela, Public Works Director/City Engineer
Suzanne Cook, Deputy Finance Director
Adam Rush, Community Development Director
Ted Shove, Economic Development Manager
Laurie Sampson, Executive Assistant
Leila Lopez, Office Specialist

I. CALL TO ORDER

A regular meeting of the Banning City Council was called to order by Mayor Welch on March 12, 2019, at 5:00 p.m. at the Banning Civic Center Council Chamber, 99 E. Ramsey Street, Banning, California.

Bill Dunn, St. Stephens Episcopal Church offered the invocation.

Councilmember Colleen Wallace led the audience in the Pledge of Allegiance.

II. APPROVAL OF AGENDA

A motion was made by Councilmember Wallace seconded by Mayor Pro Tem Andrade to approve the agenda as presented. Electronic roll call vote was taken as follows:

AYES: Happe, Peterson, Wallace, Andrade, & Welch
NOES: None
ABSTAIN: None
ABSENT: None

III. PRESENTATION

None

IV. REPORT ON CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Pursuant to Paragraph (1) of subdivision (d) of Government Code Section 54956.9). Name of Case: 420 Vibing Solutions, Inc. v. City of Banning, Case No. RIC 1822867. **Case has been dismissed.**
2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Pursuant to Government Code Section 54957
Title: City Manager. **Matter was concluded.**
3. CONFERENCE WITH LABOR NEGOTIATOR
Pursuant to Government Code Section 54957.6
Title: Executive Employees. **Direction was given to Ms. Clayton as City Negotiator.**
4. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Pursuant to Paragraph (1) of subdivision (d) of Government Code Section 54956.9). Name of Case: City of Banning and People of the State of California v. Supreme Cannabis Club, Tony Macias, and Maria Dolores Macias, Case No. RIC 1821127. **Status report was provided. There was no final or reportable action.**

V. PUBLIC COMMENTS, CORRESPONDENCE, AND APPOINTMENTS

Mayor Welch opened Public Comment for items not on the Agenda.

Inge Schuler thanked the Council and everyone involved in the decision to send the Planning Commission members to the League of California Cities, Planning Commissioners Conference.

Banaya Haggan spoke in opposition to the Council's decision at the last meeting to grant the 12 month extension to Diversified Pacific.

Rick Rutherford commented he would like the city to commit to using renewable energy sources such as green source electricity and solar by putting an item on the agenda.

Sandra Reed made comments about making Banning beautiful and for the City to find ways to beautify the City.

Jerry Westholder spoke about the Banning Police Audit; and asked that this be discussed in an open forum.

Don Haggan spoke about the Diversified Pacific 12 month extension, stating that he was opposed to this decision. Made brief comments about the Police Department Audit stating that it contained no specifics.

Don Smith spoke about the remaining trash left over at the Banning Development Center on Lincoln and inquired as to what the plan was for that site; also spoke on the issue of homelessness and having an enforceable ordinance to prevent people from digging into trash containers.

Diego Rose spoke about a multitude of community issues including taxes, quality of life, economic development, crime, cannabis, and having a more proactive government.

Timothy Smith spoke about the Parks & Recreation Master Plan, and the need for more soccer fields.

Frank Burgess spoke about discussing item No. 3 under consent. He stated that the Council should listen more to the voters, and in order to get more people to attend, the times for the meetings should be reconsidered.

VI. CONSENT ITEMS

Mayor Welch asked if the Council wished to pull any items. Councilmember Happe requested that item No. 5 be pulled; Councilmember Peterson requested that item No. 3, and 4 be pulled for separate discussions.

A motion was made by Councilmember Wallace, seconded by Mayor Pro Tem Andrade to approve the rest of the consent calendar as presented. Electronic vote was taken as follows:

AYES:	Happe, Wallace, Andrade, & Welch
NOES:	None
ABSTAIN:	Peterson
ABSENT:	None

1. Approval of Special Meeting – 2/26/19 Minutes (Closed Session)

Action: Approved by Minute Order No. 2019-033

2. Approval of Special Meeting - 2/26/19 Minutes (Workshop)

Action: Approved by Minute Order No. 2019-034

3. Approval of Regular Meeting – 2/26/19 Minutes (Regular Meeting) (Pulled)

Public Comments

Frank Burgess spoke on the minutes of February 26, and inquired about the public hearing items 1; and 2; and sought clarification as to why Councilmember Happe recused himself on one, but not the other public hearing.

Mayor Welch commented that Councilmember Happe's recusal was because he was within less than 500 feet from the project site; and consequently, the law required him to recuse as he could have a potential conflict.

City Attorney Kevin Ennis further explained the rationale with respect to the 500 feet rule.

A motion was made by Councilmember Wallace, seconded by Mayor Pro Tem Andrade to approve the item as presented. Electronic vote was taken as follows:

AYES:	Happe, Wallace, Andrade, & Welch
NOES:	None
ABSTAIN:	Peterson
ABSENT:	None

Action: Approved by Minute Order No. 2019-035

4. Receive and File Contracts Signed Under City Manager Authority for February, 2019. (Pulled)

Councilmember Peterson inquired about the Banning Police Audit, and stated that he could not find any evidence of approval.

Dough Schulze, City Manager commented that the Audit was part of a public records request that was recently submitted; that it was in the former Human Resources Deputy Director's files and that staff will make sure it comes forward.

Councilmember Peterson inquired about how the public would be able to view the Police Audit.

There were no public comments.

A motion was made by Councilmember Wallace, seconded by Councilmember Peterson to approve the item as presented. Electronic vote was taken as follows:

AYES:	Happe, Peterson, Wallace, Andrade, & Welch
NOES:	None
ABSTAIN:	None
ABSENT:	None

Action: Received and Filed by Minute Order No. 2019-036

5. Adopt Resolution No. 2019-033; Amending two of the Electric Utility's Rate Schedules: Schedule DSG- Distributed Self Generation and Schedule A- Residential Services, for the Purpose of Clarifying Certain Conditions. (Pulled)

Councilmember Happe asked Electric Utility Director Tom Miller to speak on the intent of this proposal.

Tom Miller, Electric Utility Director made brief comments and explained the merits of the proposal and answered Council's questions. He stated that there had been some language changes in the Schedule DSG, and the Schedule A regarding residential services. He commented that the purpose with the language changes was to move where the production meter was close to the customers panel, which allows them to put other things behind that panel to do things or to use the energy that they were producing off their solar system however they want, but the City was not going to pay for it. Mr. Miller also explained briefly the language that was included in the different rate schedules with respect to credits and discount.

There were no public comments.

A motion was made by Councilmember Peterson, seconded by Councilmember Happe, to approve the item as presented. Electronic vote was taken as follows:

AYES:	Happe, Peterson, Wallace, Andrade, & Welch
NOES:	None
ABSTAIN:	None
ABSENT:	None

Action: Adopted Resolution No. 2019-33

6. Adopt Resolution No. 2019-34; Approving Agreement for Purchase and Sale and Escrow Instructions Between the City of Banning and James Burgess Fall, Jr., and Betty Imai Fall, Trustees of the James Burgess Fall, Jr. and Betty Imai Fall Family Trust in Connection with Ramsey-Hathaway Street Improvement Project (Portions of APN 532-120-018) for an amount Not-to-Exceed, \$6,665

Action: Adopted Resolution No. 2019-34

7. Revised Committee Assignments of Banning City Council for 2019.

Action: Approved by Minute Order No. 2019-037

VII. PUBLIC HEARING(S)

1. Resolution 2019-03; General Plan Amendment 18-2501; Ordinance No. 1541 approving Zone Change 18-3501 and making findings pursuant to CEQA; Design Review 18-7001; and Environmental Assessment 18-1501 for the Proposed Development of a 146,890 Square Foot Industrial Building within the General Commercial (GC) Land Use District Located on Developed and Undeveloped Property Located at 1897 West Lincoln Street, 1661 West Lincoln Street, 1617 West Lincoln Street, 1589 West Lincoln Street and Vacant Parcels to the East (APNs: 538-230-014, 538-220-002, 538-220-003, 538-220-004, 540-180-041, 540-180-042, 540-180-043, 540-180-044 & 540-180-045).....
(Staff Report – Adam Rush, Community Development Director)

Recommendation: 1) Open the public hearing, receive public comment, and close the public hearing; and 2) Adopt the Resolution 2019-03 (Attachment 1), Adopting an Initial Study / Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program (Environmental Assessment 18-1501), Approving General Plan Amendment 18-2501, and Approving Design Review 18-7001 for a Proposed 146,890 Square Foot Industrial Warehouse Building Project; and 3) Introduce, as read by title only, Ordinance No. 1541 (Attachment 2), an Ordinance of the City Council of the City of Banning, California, Approving Zone Change No. 18-3501 to Amend the Zoning Classification for Real Property Located on the North Side of Lincoln Street, East of 22nd Street at 1897 West Lincoln Street, 1661 West Lincoln Street, 1589 West Lincoln Street and Vacant Parcels to the East (APNs: 538-230-014, 538-220-002, 538-220-003, 538-220-004, 540-180-041, 540-180-042, 540-180-043, 540-180-044 & 540-180-045) from General Commercial (GC) to Business Park (BP) in Conformance with General Plan Amendment 18-2501. Ordinance 1541 pass its first reading.

Mayor asks the City Clerk to read the title of Ordinance 1541

"Ordinance 1541, an Ordinance of the City of Banning, California, Approving Zone Change No. 18-3501 to Amend the Zoning Classification for Real Property Located on the North Side of Lincoln Street, East of 22nd Street at 1897 West Lincoln Street, 1661 West Lincoln Street, 1589 West Lincoln Street and Vacant Parcels to the East (APNs: 538-230-014, 538-220-002, 538-220-003, 538-220-004, 540-180-041, 540-180-042, 540-180-043, 540-180-044 & 540-180-045) from General Commercial (GC) to Business Park (BP) in Conformance with General Plan Amendment 18-2501.

Motion: I move to waive further reading of Ordinance 1541
(Requires a majority vote of the Council)

Motion: I move that Ordinance No. 1541 pass its first reading.

Adam Rush, Community Development Director stated that at the request of the applicant, staff was recommending a continuation of this item to the April 9, Council meeting.

Public Comment

Michael Losso, Consulting Attorney spoke on behalf of the Supporters Alliance for Environmental Responsibility in support of the project.

A motion was made by Mayor Pro Tem Andrade, seconded by Councilmember Wallace to continue the public hearing and agenda item to April 9. Electronic vote was taken as follows:

AYES:	Happe, Peterson, Wallace, Andrade, & Welch
NOES:	None
ABSTAIN:	None
ABSENT:	None

Action: Public Hearing and agenda item continued to April 9, by Minute Order No. 2019-038

VIII. ANNOUNCEMENTS AND REPORTS

CITY COUNCIL COMMITTEE REPORTS

Councilmember Happe, no report.

Mayor Pro Tem Andrade reported on having attended the Western Riverside Council of Governments (WRCOG) meeting, and provided an update on the HERO program in relation to the solar panels; stated that she would like to invite someone from the WRCOG to the next meeting to answer Council's questions on the HERO and PACE programs; attended the Science Fair Awards, and attended opening ceremony for Little League.

Councilmember Peterson made comments relative to the HERO and PACE programs; and stated that they have come to the City previously to provide information, but that there were still some legal issues surrounding these programs.

Councilmember Wallace attended the 2 x 2 School Board meeting; attended the State of Education in Riverside, and stated that we need to make our schools better and put them on the map.

Mayor Welch spoke about the opening ceremony of the Little League and thanked the parents; Jim, and Ann price for their work in building the program.

REPORT BY CITY ATTORNEY

Kevin Ennis, City Attorney clarified issues relative to Prop 215; and Prop 64; and spoke about the November 2018 Ballot measures related to Cannabis; stated that the City was moving forward with taking advantage of the opportunities that these ballot measures afforded to the City. In addition, Mr. Ennis stated that in contrast to other cities, the City does not have a Utility User Tax in response to comments made about the level of taxation in the City.

REPORT BY CITY MANAGER

Doug Schulze, City Manager reminded the audience about shoulder repair work that was to be done on SR60 from March 13-15; spoke about the Cannabis licensing issue stating that there has been a great deal of interest by 24 different parties; with two disqualifications; that we are preparing for the lottery.

Mr. Schulze stated that he takes considerable notes about the comments made during public comments, and that he tries to follow up at appropriate times. Spoke about solar energy and the timetable to commit to 100% renewal sources; commented that the City of Banning is a leader in terms of the percentage of renewable energy that makes up the profile in this community.

REPORT OF OFFICERS

1. Resolution, Approving an Agreement for the Purchase of Real Property at 1581 Charles St., Banning, in an Amount Not to Exceed \$475,020
(Staff Report – Ted Shove, Economic Development Manager)

Recommendation: 1) Approve the “Agreement for Purchase and Sale and Escrow Instructions Between City of Banning and Douglas D. Finnie and Adelheid F. Finnie, Trustees of the Finnie Family Trust dated July 27, 1990 located at 1581 Charles Street, Banning, (APN 543-090-0088)” 2) Authorize the City Manager to execute the Agreement for Purchase and Sale and Escrow Instructions and Certificate of Acceptance for Real Property located at 1581 Charles Street, Banning (APN 543-090-0088) 3) Authorize Administrative Services Director to make necessary budget adjustments and appropriations for FY 2019.

Ted Shove, Economic Development Manager presented the staff report.

Public Comment

Don Smith stated he had no objection to upgrading electrical systems; however, he expressed concern with the location being across from residential homes.

A motion was made by Councilmember Peterson, seconded by Councilmember Wallace to approve the item as presented. Electronic vote was taken as follows:

AYES: Happe, Peterson, Wallace, Andrade, & Welch
NOES: None
ABSTAIN: None
ABSENT: None

Action: Approved Resolution No. 2019-35

**RECESS THE REGULAR MEETING OF THE CITY COUNCIL AND CALL TO ORDER A
JOINT MEETING OF THE BANNING CITY COUNCIL AND THE BANNING UTILITY
AUTHORITY**

- Roll Call – Board Members Happe, Peterson, Wallace, Vice Chairman Andrade, and Chairman Welch

IX. CONSENT ITEMS

(The following items have been recommended for approval and will be acted upon simultaneously, unless a member of the Utility Authority wishes to remove an item for separate consideration.)

Motion: Approve Consent items 1 through 1: Item ___, to be pulled for discussion. *(Resolutions require a recorded majority vote of the total membership of the Utility Authority)*

1. Receive and File Information Regarding the Agreed Upon Rules of Conduct of the San Gorgonio Pass Ground Water Sustainability Agency

.....
(Staff Report – Art Vela, Public Works Director)

Recommendation: Receive and File information regarding the agreed upon Rules of Conduct of the San Gorgonio Pass Groundwater Sustainability Agency (SGP-GSA).

There were no public comments.

A motion was made by Councilmember Peterson, seconded by Councilmember Wallace to approve the item as presented. Electronic vote was taken as follows:

AYES: Happe, Peterson, Wallace, Andrade, & Welch
NOES: None
ABSTAIN: None
ABSENT: None

Action: Approved by Minute Order No. 2019-039 (UA)

**RECESS THE JOINT MEETING OF THE CITY COUNCIL AND UTILITY AUTHORITY
AND RECONVENE THE REGULAR MEETING OF THE BANNING CITY COUNCIL**

X. DISCUSSION ITEM

BANNING UTILITY AUTHORITY (BUA) – Next Meeting, March 26, 2019,
5:00 p.m.

BANNING FINANCING AUTHORITY (BFA) – no meeting.

XI. ITEMS FOR FUTURE AGENDAS

1. Mills Act Update
2. Fee Suspension Update
3. Website Redesign
4. Street Naming Policy to Honor Land Owners
5. Contingency Plan for Residents During Emergencies
6. Appraisals Update
7. Honor Banning High School Senior Aliyah Amis
8. Golf Carts
9. Empty Lots Clean Up
10. Enterprise Zone
11. Police Audit

XI. ADJOURNMENT

By consensus, the meeting was adjourned at 6:24 P.M.

Minutes Prepared by:

Daryl Betancur, Deputy City Clerk

These Minutes reflect actions taken by the City Council. The entire discussion of this meeting can be found by visiting the following website:

<http://banning.ca.us/ArchiveCenter/ViewFile/Item/2037> or by requesting a CD or DVD at Banning City Hall located at 99 E. Ramsey Street.



CITY OF BANNING CITY COUNCIL REPORT

TO: CITY COUNCIL

FROM: Douglas Schulze, City Manager

PREPARED BY: Suzanne Cook, Deputy Finance Director

MEETING DATE: March 26, 2019

SUBJECT: Receive and File Cash, Investments and Reserve Report for the Month of February 2019

RECOMMENDATION:

That City Council receive and file Cash, Investment and Reserve Report for **February 28, 2019** in accordance with California Government Code 53646.

CASH AND INVESTMENT SUMMARY:

Description		Prior Month	Current Month
Funds Under Control of the City			
Cash			
	Cash on Hand	\$ 4,155.00	\$ 4,155.00
	Checking and Savings Accounts	\$ 14,326,207.98	\$ 16,090,026.13
Investments			
	LAIF	\$ 41,132,746.18	\$ 41,132,746.18
	Brokerage	\$ 26,632,063.98	\$ 26,711,585.08
Total Funds Under Control of the City		\$ 82,095,173.14	\$ 83,938,512.39
Funds Under Control of Fiscal Agents			
US Bank			
	Restricted Bond Project Accounts	\$ 15,203,982.08	\$ 15,213,556.03
	Restricted Bond Accounts	\$ 5,669,487.00	\$ 5,384,105.60
Union Bank			
	Restricted Funds	\$ 1,309,118.72	\$ 1,227,180.90
Total Funds Under Control of Fiscal Agents		\$ 22,182,587.80	\$ 21,824,842.53
Total Funds		\$ 104,277,760.94	\$ 105,763,354.92

RESTRICTED, ASSIGNED, COMMITTED AND RESERVED SUMMARY:

Description	Prior Month	Current Month
Total Funds	\$ 104,277,760.94	\$ 105,763,354.92
Restricted Funds	40,770,873.27	\$ 40,432,539.80
Assigned Funds - Specific Purpose	8,684,911.34	\$ 8,684,911.34
Committed Funds - Specific Purpose	4,528,172.25	\$ 4,528,172.25
Fund Balance Reserves	15,077,173.95	\$ 15,077,173.95
Total Restricted, Assigned, Committed and Reserve	\$ 69,061,130.81	\$ 68,722,797.34
Operating Cash - Unrestricted Reserves	\$ 35,216,630.13	\$ 37,040,557.58
Less Accounts held in Investments	\$ 26,632,063.98	\$ 26,711,585.08
Liquid Cash	\$ 8,584,566.15	\$ 10,328,972.50

ATTACHMENTS:

- Cash, Investment and Reserve Report February 2019
- Investment Report February 2019
- LAIF / PMIA Performance Report

If you have any questions, please contact the Finance Department so that additional detailed information can be provided to you.

Approved by:



Douglas Schulze
City Manager

City of Banning
Cash, Investment & Reserve Balances - February 28, 2019

Cash & Investments		January 2019	February 2019	Reserve Balances	
Institution/Investment Type		Balance	Balance	Description	Balance
Funds Under Control of the City:					
Petty Cash / Cash on Hand		\$ 4,155.00	\$ 4,155.00	RESTRICTED FUNDS	
		\$ 4,155.00	\$ 4,155.00	Restricted Project Funds	\$ 15,213,556.03
Checking and Savings:				Bond Funds Held with Fiscal Agents	\$ 5,384,105.60
Wells Fargo - General Account - XXXXX5798		\$ 13,950,144.11	\$ 15,705,893.64	CASIO - City of Banning 6731036994	\$ 112,665.40
Bank of America - Parking Citations - XXXXXXXX 8776		\$ 74,497.17	\$ 80,003.25	City of Banning - 6738305920 - RPU	\$ 1,114,515.50
Bank of America - Airport Visa - XXXXXXXX 7548		\$ 216,074.65	\$ 218,693.04	Customer Deposit Accounts	\$ 1,568,482.04
Bank of America - CNG Charge Acct XXXXXXXX 5594		\$ 85,492.05	\$ 85,436.20	Capital Facility Fees (Funds 400, 410, 420, 421, 430, 661, & 681)	\$ 16,655,082.74
		\$ 14,326,207.98	\$ 16,090,026.13	Parking Citations	\$ 80,003.25
				Airport	\$ 218,693.04
				CNG	\$ 85,436.20
					\$ 40,432,539.80
State of California, Local Agency Investment Fund				ASSIGNED FUNDS - SPECIFIC PURPOSE	
City of Banning XX-XX-050		\$ 41,132,745.95	\$ 41,132,745.95	Workers Compensation - PERMA	\$ 300,000.00
Successor Agency XX-XX-001		\$ 0.23	\$ 0.23	Capital Replacement	\$ 1,500,000.00
		\$ 41,132,746.18	\$ 41,132,746.18	Debt Service Payments	\$ 6,884,911.34
% of Investments in LAIF (Maximum 40% allowed per Investment Policy)		61%	61%		\$ 8,684,911.34
				COMMITTED FUNDS - SPECIFIC PURPOSE	
US Bank				General Fund - Emergency Contingency 25% (minimum req. \$1,500,000)	\$ 4,528,172.25
City of Banning Custody Account XXXXX6000					\$ 4,528,172.25
Government Agencies				AVAILABLE FUND BALANCE RESERVES	
First American Government Oblig Fd Cl D 31846V401 Market Value		\$ 2,159,553.98	\$ 6,789,075.08	Electric Rate Stabilization Fund	\$ 6,723,446.60
#3802 \$6,789,075.08				Electric Operational Fund	\$ 3,361,723.30
Federal Home Loan Bks 3130A6IK89 Market Value \$1,998,060 Maturity 10/5/2010		\$ -	\$ -	BUA Water Fund	\$ 1,197,964.30
Federal Home Loan Bks 3130A7G25 Market Value \$2,998,920 Maturity 3/15/2019		\$ 3,000,000.00	\$ 3,000,000.00	BUA Wastewater Fund	\$ 378,339.40
F N M A 3135G0P49 Market Value \$2,977,770 Maturity 8/28/2019		\$ 2,955,090.00	\$ 2,955,090.00	Self Insurance Fund	\$ 500,000.00
F H L M C M T N 3134GBJ52 Market Value \$2,981,940 Maturity 9/27/2019		\$ 3,000,000.00	\$ 3,000,000.00	Designated, Unreserved	
F H L M C M T N 3134GBL83 Market Value \$2,969,790 Maturity 3/27/2020		\$ 3,000,000.00	\$ 3,000,000.00	Mining Tax Collected	\$ 979,274.00
F N M A M T N 3136G4PP2 Market Value \$2,959,110 Maturity 10/26/2020		\$ 3,000,000.00	\$ 3,000,000.00	PEG Reserve	\$ 133,104.35
Federal Home Loan Bks 3130ADFV9 Market Value \$2,981,730 Maturity 1/29/2021		\$ 2,967,420.00	\$ 2,967,420.00	Litigation Contingency	\$ 179,189.00
F H L M C M T N 314GSSD8 Market Value \$2,000,640 Maturity 1/29/2021		\$ 2,000,000.00	\$ 2,000,000.00	Gas Tax & Police Reward	\$ 189,325.00
Federal Home Loan Bks 3130AETB6 Market Value \$5,193,466.34 Maturity 02/26/2019		\$ 4,550,000.00	\$ -	CalPERS Liability	\$ 500,000.00
		\$ 26,632,063.98	\$ 26,711,585.08	Compensated Absences	\$ 934,808.00
					\$ 15,077,173.95
Total Funds Under Control of the City		\$ 82,095,173.14	\$ 83,938,512.39	Operating Cash	
Funds Under Control of Fiscal Agents:				Balance Available for Daily Operations	\$ 37,040,557.58
US Bank				Less Amount held in investments	\$ 26,711,585.08
2015 Water Revenue Bonds-BUA Water Projects - 258228005		\$ 1,507,254.83	\$ 1,509,650.77	Liquid Cash	\$ 10,328,972.50
2005 Wastewater Project Fund Bond - 792143006		\$ 3,268,473.98	\$ 3,269,306.76		
2015 Electric Revenue Bond-Acquisition & Construction Fund - 262685003		\$ 2,763,081.42	\$ 2,767,473.64		
Successor Agency of the Dissolved Redevelopment Agency of the City of Banning Tax Allocation Bonds Series 2016 (Taxable) Unexpended Proceeds Fund - 277160005		\$ 7,665,171.85	\$ 7,667,124.86		
Restricted Project Funds Available		\$ 15,203,982.08	\$ 15,213,556.03		
2015 Electric Revenue Bond-Escrow Fund - 277248000/262685001					
Wastewater System Improvement Project Fund Bond 1989 Escrow Account for AC 94627350- 792145000		\$ 111,849.00	\$ -		
Water System Improvement Project 1989 Escrow Acct AC 94627340- 792146000		\$ 213,531.00	\$ -		
2015 Electric Revenue Bond-Reserve Fund - 262685002 - Market Value		\$ 2,428,543.76	\$ 2,428,543.76		
Improvement Dist No 2004-1 (Fair Oaks Ranch Estates) Limited Obligation Improvement Bonds Series 2005A Principal Acct-78958201		\$ 48.92	\$ 40,000.01		
Improvement Dist No 2004-1 (Fair Oaks Ranch Estates) Limited Obligation Improvement Bonds Series 2005A Reserve Fund-78958203		\$ 186,373.79	\$ 186,421.26		
BUA Wastewater Enterprise Lease Revenue Bonds Series 2005 Reserve Fund - 7912143004		\$ 523,623.18	\$ 523,623.18		
Successor Agency of the Dissolved Redevelopment Agency of the City of Banning Tax Allocation Bonds Series 2016 (Taxable) Reserve Fund- 277160004 Market Value		\$ 2,205,497.50	\$ 2,205,497.50		
Successor Agency of the Dissolved Redevelopment Agency of the City of Banning Tax Allocation Bonds Series 2016 (Taxable) Cost of Issuance - 277160006		\$ -	\$ -		
Successor Agency of the Dissolved Redevelopment Agency of the City of Banning Tax Allocation Bonds Series 2016 (Taxable) Revenue Fund- 277160000		\$ 19.85	\$ 19.87		
Bond Funds Held with Fiscal Agent - Restricted		\$ 5,669,487.00	\$ 5,384,105.60		
Union Bank of California:					
CASIO - City of Banning XXXXX6994		\$ 112,665.40	\$ 112,665.40		
City of Banning - XXXXX5920 - RPU		\$ 1,196,453.32	\$ 1,114,515.50		
Funds Held with Fiscal Agent - Restricted		\$ 1,309,118.72	\$ 1,227,180.90		
Total Funds Under Control of Fiscal Agents		\$ 22,182,587.80	\$ 21,824,842.53		
Grand Total		\$ 104,277,760.94	\$ 105,763,354.92	UNRESTRICTED RESERVES	\$ 37,040,557.58

I hereby certify that the investment activity for this reporting period conforms with the Investment policy adopted by the City of Banning's City Council and the California Government Code Section 53601 (with the exception of funds held in LAIF)

I also certify that there are adequate funds available to meet the City's Budget.

Suzanne Cook

Suzanne Cook
Deputy Finance Director/Interim ASD

**City of Banning
Report of Investments
February 2019**

Investment Held by	Investment Name	Investment Type	CUSIP Number	Standard & Poors Rating	Moody's Rating	Settlement Date	Maturity Date	Par	Market Yield	Market Price	Market Value	Percentage of Investments
State of California, Local Agency Investment Fund	City of Banning Successor Agency	Pooled Investment Pooled Investment	N/A N/A	N/A N/A	N/A N/A	N/A N/A	N/A N/A	\$ 41,132,745.95 \$ 41,132,746.18	2.392 0.000	99.905113 0.000	\$ 41,093,716.20 \$ 41,093,716.43	60.6% 0.0%
US Bank - Broker Piper Jaffray	Government Agencies											60.6%
	First American Government Oblig Fd C D	Cash Equivalent	31846V401	N/A	N/A	N/A	N/A	\$ 6,789,075.08	1.860	100.000	\$ 6,789,075.08	10.0%
	Federal Home Loan Bks	US Government Issue	3130A7625	AA+	Aaa	7/26/2018	3/15/2019	\$ 3,000,000.00	1.260	99.964	\$ 2,998,920.00	4.4%
	F N M A	US Government Issue	3135G0P49	AA+	Aaa		8/28/2019	\$ 2,955,090.00	1.010	99.259	\$ 2,977,770.00	4.4%
	F H L M C M T N	US Government Issue	3134GBJ52	AA+	Aaa		9/27/2019	\$ 3,000,000.00	1.510	99.398	\$ 2,981,940.00	4.4%
	F H L M C M T N	US Government Issue	3134GBJ83	AA+	Aaa		3/27/2020	\$ 3,000,000.00	1.620	98.993	\$ 2,965,790.00	4.4%
	F N M A M T N	US Government Issue	3136GAPP2	AA+	Aaa		10/26/2020	\$ 3,000,000.00	1.770	98.637	\$ 2,959,110.00	4.4%
	Federal Home Loan Bks	US Government Issue	3130ADFV9	AA+	Aaa	7/26/2018	1/29/2021	\$ 2,967,420.00	2.260	99.391	\$ 2,981,730.00	4.4%
	F N M A M T N	US Government Issue	3134GSSD8	AA+	Aaa	7/30/2018	1/29/2021	\$ 2,000,000.00	2.800	100.032	\$ 2,000,640.00	2.9%
								\$ 26,711,585.08			\$ 26,658,975.08	39.4%
Total Investments								\$ 67,844,351.26			\$ 67,752,691.51	100.0%



CALIFORNIA STATE TREASURER FIONA MA, CPA



PMIA Performance Report

Date	Daily Yield*	Quarter to Date Yield	Average Maturity (in days)
02/11/19	2.39	2.36	185
02/12/19	2.39	2.36	183
02/13/19	2.39	2.37	182
02/14/19	2.39	2.37	182
02/15/19	2.39	2.37	181
02/16/19	2.39	2.37	181
02/17/19	2.39	2.37	181
02/18/19	2.39	2.37	181
02/19/19	2.39	2.37	178
02/20/19	2.39	2.37	178
02/21/19	2.39	2.37	177
02/22/19	2.39	2.37	177
02/23/19	2.39	2.37	177
02/24/19	2.39	2.37	177
02/25/19	2.39	2.37	175
02/26/19	2.39	2.37	174
02/27/19	2.39	2.37	175
02/28/19	2.43	2.37	184
03/01/19	2.43	2.37	191
03/02/19	2.43	2.38	191
03/03/19	2.43	2.38	191
03/04/19	2.43	2.38	191
03/05/19	2.43	2.38	190
03/06/19	2.43	2.38	189
03/07/19	2.43	2.38	189
03/08/19	2.43	2.38	190
03/09/19	2.43	2.38	190
03/10/19	2.43	2.38	190
03/11/19	2.43	2.38	187
03/12/19	2.43	2.38	185
03/13/19	2.43	2.38	184

*Daily yield does not reflect capital gains or losses

[View Prior Month Daily Rates](#)

LAIF Performance Report

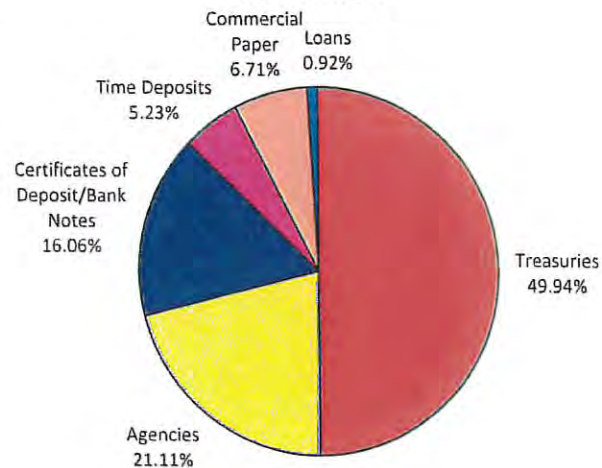
Quarter Ending 12/31/18

Apportionment Rate: 2.40
 Earnings Ratio: 0.00006573663340150
 Fair Value Factor: 0.999051127
 Daily: 2.32%
 Quarter to Date: 2.21%
 Average Life: 192

PMIA Average Monthly Effective Yields

Feb 2019 2.392
 Jan 2019 2.355
 Dec 2018 2.291

Pooled Money Investment Account Portfolio Composition 02/28/19 \$89.5 billion



Percentages may not total 100% due to rounding

Notes: The apportionment rate includes interest earned on the CalPERS Supplemental Pension Payment pursuant to Government Code 20825 (c)(1)

Based on data available as of 03/13/2019

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CITY OF BANNING CITY COUNCIL REPORT

TO: CITY COUNCIL

FROM: Douglas Schulze, City Manager

PREPARED BY: Suzanne Cook, Deputy Finance Director

MEETING DATE: March 26, 2019

SUBJECT: Approval and Ratification of Accounts Payable and Payroll Warrants Issued in the Month of February 2019

RECOMMENDATION:

That City Council review and ratify the warrants for period ending **February 28, 2019**, per California Government Code Section 37208.

WARRANT SUMMARY:

Description	Payment #	Amount	Total Amount
Checks:			
Checks Issued during Month	167780 - 168273	\$ 1,660,448.94	
Voided / Reissue Check		\$ 1,500.00	
Check Total			\$ 1,658,948.94
Wires Total	1000 - 1002		\$ 1,663,109.50
ACH payments:			
	9006385 - 9006402		
Payroll Direct Deposit 2/1/2019		\$ 359,916.41	
Payroll Direct Deposit 2/15/2019		\$ 354,105.78	
Other Payments		\$ 690,533.75	
ACH Total			\$ 1,404,555.94
Payroll Checks:			
	11695 - 11712		
Payroll - Regular 2/1/2019		\$ 2,084.43	
Payroll - Regular 2/15/2019		\$ 3,043.33	
Payroll Check Total			\$ 5,127.76
Total Warrants Issued for February 2019			\$ 4,731,742.14

ATTACHMENTS:

- Fund List
- Warrant List February 2019
- Warrant List Detail February 2019
- Voided Check Log – February 2019
- Payroll Log
- Payroll Registers

If you have any questions, please contact the Finance Department so that additional detailed information can be provided to you.

Approved by:



Douglas Schulze
City Manager

CITY of BANNING

Fund/Department Legend

Fund/Department Legend

0001 General Fund Departments

0001 – General
 1000 – City Council
 1200 – City Manager
 1210 – Economic Development
 1300 – Human Resources
 1400 – City Clerk
 1500 – Elections
 1800 – City Attorney
 1900 – Fiscal Services
 1910 – Purchasing & A/P
 2060 – TV Government Access
 2200 – Police
 2210 – Dispatch
 2279 – TASIN – SB621 (Police)
 2300 – Animal Control
 2400 – Fire
 2479 – TASIN – SB621 (Fire)
 2700 – Building Safety
 2740 – Code Enforcement
 2800 – Planning
 3000 – Engineering
 3200 – Building Maintenance
 3600 – Parks
 4000 – Recreation
 4010 – Aquatics
 4050 – Senior Center
 4060 – Sr. Center Advisory Board
 4500 – Central Services
 4800 – Debt Service
 5400 – Community Enhancement

Special Revenue Funds

002 – Developer Deposit Fund
 003 – Riverside County MOU
 005 – Successor Agency Admin Fund
 100 – Gas Tax Street Fund
 101 – Measure A Street Fund
 102 – RMRA (SB1) Gas Tax Fund
 103 – SB 300 Street Fund
 104 – Article 3 Sidewalk Fund
 110 – CDBG Fund
 111 – Landscape Maintenance
 132 – Air Quality Improvement Fund
 140 – Asset Forfeiture/Police Fund
 148 – Supplemental Law Enforcement
 150 – State Park Bond Fund
 190 – Housing Authority Fund
 200 – Special Donation Fund
 201 – Sr. Center Activities Fund
 4050 - Senior Center
 4060 - Senior Center Advisory Board
 202 – Animal Control Reserve Fund
 203 – Police Volunteer Fund
 204 – D.A.R.E. Donation Fund
 300 – City Administration COP Debt Service
 360 – Sun Lakes CFD #86-1
 365 – Wilson Street #91-1 Assessment Debt
 370 – Area Police Computer Fund
 375 – Fair Oaks #2004-01 Assessment Debt
 376 – Cameo Homes

Capital Improvement Funds

400 – Police Facilities Development
 410 – Fire Facilities Development
 420 – Traffic Control Facility Fund
 421 – Ramsey/Highland Home Road Signal
 430 – General Facilities Fund
 441 – Sunset Grade Separation Fund
 444 – Wilson Median Fund
 451 – Park Development Fund
 470 – Capital Improvement Fund
 475 – Fair Oaks #2004-01 Assessment District

Banning Utility Authority Funds

660 – Water Fund
 661 – Water Capital Facilities
 663 – BUA Water Capital Project Fund
 669 – BUA Water Debt Service Fund
 680 – Wastewater Fund
 681 – Wastewater Capital Facility Fund
 683 – BUA Wastewater Capital Project Fund
 685 – State Revolving Loan Fund
 689 – BUA Wastewater Debt Service Fund
 662 – Irrigation Water Fund
 682 – Wastewater Tertiary

Enterprise Funds

600 – Airport Fund
 610 – Transit Fund
 5800 - Transit
 5850 - Dial-A-Ride
 690 – Refuse Fund
 670 – Electric Fund
 7000 - Electric
 7010 - Generation & Transmission
 672 – Rate Stability Fund
 673 – Electric Improvement Fund
 674 – '07 Electric Revenue Bond Project Fund
 675 – Public Benefit Fund
 678 – '07 Electric Revenue Bond Debt Service Fund

Internal Service Funds

700 – Risk Management Fund
 5020 - Workers Compensation
 5030 - Unemployment Insurance
 5040 - Liability Insurance
 5300 - City Attorney
 702 – Fleet Maintenance
 703 – Information Systems Services
 761 – Utility Billing Administration
 3100 - Account & Collection Service
 3110 - Meter Reading Service

Successor Agency Funds

805 – Redevelopment Obligation Retirement Fund
 810 – Successor Housing Agency
 830 – Debt Service Fund
 840 – Bond Expenditure Agreement (BEA) Project Fund
 841 – Bond Expenditure Agreement (BEA) Low/Mod Fund
 850 – Successor Agency
 855 – 2007 TABS Bond Proceeds - Replaced by Fund 840
 856 – 2003 TABS Bond Proceeds - Replaced by Fund 840
 857 – 2003 TABS Bond Proceeds Low/Mod - Replaced by Fund 841

City of Banning
Warrant List February 2019

Warrant Number	Vendor Name	Warrant Amount
1000	RIVERSIDE PUBLIC UTILITIES	1,082,975.30
1001	U.S. BANK	89,460.81
1002	U.S. BANK	490,673.39
167780	ADVANCE WORKPLACE STRATEGIES INC	102.00
167781	ALESHIRE & WYNDER, LLP	621.52
167782	ALL STAR ELITE SPORTS	1,658.76
167783	ALTEC INDUSTRIES, INC.	746.04
167784	AMAZON CAPITAL SERVICES	195.40
167785	AMERICAN COUNCIL OF ENG COMPANIES	585.57
167786	ARROW STAFFING SERVICE	3,129.09
167787	ARROYO BACKGROUND INVESTIGATIONS	900.00
167788	ASSOC OF ENVIRONMENTAL PROF	450.00
167789	ATWORK FRANCHISE, INC	1,656.26
167790	AVILA, VINCENT	1,021.15
167791	BABCOCK LABORATORIES, INC	1,258.00
167792	BLUE SHIELD OF CALIFORNIA	66,601.60
167793	CALDERON, SANDRA B	11.60
167794	CALIFORNIA WATER ENVIRONMENT	188.00
167795	CALIFORNIA-NEVADA J.A.T.C.	1,800.00
167796	CANON FINANCIAL SERVICES, INC	1,184.35
167797	COLLEEN WALLACE	89.45
167798	CORE AND MAIN, LP	62.50
167799	COUNSELING TEAM INTERNATIONAL, THE	1,250.00
167800	CREATIVE BUS SALES INC	95,276.93
167801	CUSTOM TROPHIES & U-NEEK AWARDS	213.34
167802	EAST VALLEY WATER DISTRICT	400.00
167803	FORD MOTOR CREDIT	81,802.86
167804	FRONTIER COMMUNICATIONS	1,852.43
167805	FRONTIER COMMUNICATIONS	1,869.40
167806	GAS COMPANY, THE	1,101.78
167807	GRAINGER	778.37
167808	GRAVES & KING LLP	7,880.34
167809	HOME DEPOT #8987	206.80
167810	IBEW LOCAL 47 RETIREE MEDICAL TRUST	2,154.87
167811	ICMA RETIREMENT TRUST 457	995.69
167812	INTERNATIONAL INSTITUTE OF	210.00
167813	KAISER FOUNDATION HEALTH	51,513.31
167814	LAWRENCE ROLL UP DOORS, INC	3,548.95
167815	LEAGUE OF CALIFORNIA CITIES	1,150.00
167816	LEAGUE OF CALIFORNIA CITIES	100.00
167817	LOS ANGELES TRUCK CENTERS DBA	130,995.71
167818	MILLER, JONI	107.02
167819	NATIONWIDE RETIREMENT SOLUTIONS	5,759.01
167820	O'REILLY AUTO PARTS	736.33
167821	PARS	537.75
167822	PARTS AUTHORITY METRO, LLC	986.48
167823	PRUDENTIAL OVERALL SUPPLY	598.07
167824	RECORD GAZETTE, THE	69.35
167825	RIV. CO. CLERK RECORDER	8.00
167826	RIV. CO. CLERK RECORDER	8.00
167827	RON'S BEE SERVICE	100.00
167828	SAN GORGONIO PASS DESIGN AND PRINT	25.86
167829	SCCI, INC DBA	250.00
167830	SERVICE SCAPE	5,854.00

City of Banning
Warrant List February 2019

Warrant Number	Vendor Name	Warrant Amount
167831	SHRED-IT USA, LLC	98.00
167832	STAPLES BUSINESS ADVANTAGE	727.69
167833	SUPERION	253.38
167834	SZOYKA, CARL	413.90
167835	THOMSON REUTERS / BARCLAYS	146.43
167836	TIME WARNER CABLE	94.29
167837	TRENCH SHORING COMPANY	148.75
167838	WATER ENVIRONMENT FEDERATION	20.00
167839	WESCO DISTRIBUTION, INC	110.97
167840	YOUNGBLOOD & ASSOCIATES	225.00
167841	ACE	546.50
167842	AHRENS, JOYCE	12.54
167843	AIR DELIGHTS, INC	39.59
167844	ALL STAR GLASS, INC.	323.65
167845	ALTEC INDUSTRIES, INC.	2,821.26
167846	AMAZON CAPITAL SERVICES	531.97
167847	AMIRSON, PETE	42.40
167848	ANDERSON, DENNIS & LUCILLE	83.10
167849	ANDREWS, LORRAINE	251.50
167850	ANIXTER, INC	5,087.31
167851	AREIAS, CALEB	27.65
167852	ARROW STAFFING SERVICE	3,262.86
167853	ATWORK FRANCHISE, INC	1,264.47
167854	AVILA, SOL	20.00
167855	BANNING POLICE OFFICERS ASSOC	2,100.00
167856	BANNING SAN GORGONIO PASS AREA	105.00
167857	BARTLETT, ROBERT & DEANA	134.63
167858	BEAUMONT DO IT BEST HOME CENTER	81.03
167859	BEAUMONT SAFE & LOCK	72.00
167860	BENNETT, MICHAEL	1,596.02
167861	BIBBO, ROBERT & MARCIA	162.67
167862	BJ'S RENTALS INC	213.26
167863	BLACKFORD, CHARLES	8.76
167864	BOGLE, BILL	2,000.00
167865	BOGLE, JEAN	1,500.00
167866	BOWEN, DOROTHY	85.62
167867	BREEDEN, DEWAINE	900.00
167868	BRIANT, HARRIET	252.63
167869	BROWN, STEVEN & DEBRA	2,000.00
167870	BT SUPPLIES WEST	544.21
167871	BULCHA, NANCY	60.17
167872	BUNCH, JAMES & BRENDA	165.69
167873	BURCHINAL, DALE & SUSAN	1,500.00
167874	CALIFORNIA LAW ENFORCE ASSN	563.50
167875	CAMPOS &, AYANA	106.11
167876	CARRANZA, CORY	40.57
167877	CASTANEDA, SANDRA	43.33
167878	CCUG	35.00
167879	CHARLES ABBOTT ASSOCIATES, INC	27,061.31
167880	CHARLES P CROWLEY CO INC	1,593.61
167881	CLARK, DOROTHY JEAN	44.98
167882	COLONIAL INSURANCE	19,583.63
167883	CRAWFORD, BILL & MARILYN	271.22
167884	CREATIVE BUS SALES INC	220.00

City of Banning
Warrant List February 2019

Warrant Number	Vendor Name	Warrant Amount
167885	CROSBY, JAMES E.	35.78
167886	DAFT, BARBARA	102.25
167887	DEKKER, DAVE	49.22
167888	DESAI, AJIT	202.23
167889	DEUSENBERRY, DANIEL	20.00
167890	DEWETT, TOM & LORAY	118.82
167891	DIAMOND HILLS CHEVROLET BUICK GMC	407.40
167892	DUNN, ALLEN A	133.31
167893	ECCLESTON, CHARLES	11.72
167894	ELECTRIC POWER SYSTEMS INT, INC.	23,877.00
167895	ELGEN, ALVIN & MARGARET	58.65
167896	EVIDENT, INC.	48.96
167897	FARLEY, RICHARD & CARLA	131.86
167898	FELIX, ALBERTO	20.00
167899	FERRELLGAS	779.36
167900	FIKSE, LEON & HARRIET	57.20
167901	FISHER, SHARON	96.14
167902	FLEET SERVICES INC	69.24
167903	FLORES, JOSE	77.91
167904	FLORES, NICOLAS	32.91
167905	FRONTIER COMMUNICATIONS	3,535.33
167906	GARCIA, JANETH	11.53
167907	GAS COMPANY, THE	782.12
167908	GATES, TRAVIS	170.00
167909	GEELAN, CHRIS	114.66
167910	GLICKMAN, SANDRA	132.68
167911	GONZALES &, REUBEN	53.08
167912	GONZALEZ, OSCAR & MARIA	73.46
167913	GRAINGER	226.84
167914	HARDING, JOHN & ANN	2.65
167915	HASENPFLUG, RICK	139.29
167916	HASTINGS, ROBERT	2,000.00
167917	HENRICH, ROBERT	27.97
167918	HERSHEY, BILL	2,500.00
167919	HORWITZ, MATTHEW	103.70
167920	HUGHES, ALBERT & ANNA	98.22
167921	HUNGERLE, HUBERT	20.29
167922	HYDROTEX	1,064.73
167923	I.B.E.W. LOCAL 47	7,899.43
167924	I.B.E.W. LOCAL 47 (PAC)	52.00
167925	INNOVATIVE EMERGENCY EQUIPMENT	259.37
167926	JAUREGUI, ROBERTO	20.00
167927	JAVOR, GEORG & SHIRLEY	38.56
167928	JIMENEZ, LINDA	20.00
167929	KELLY, PATRICK	20.00
167930	KING, LESLEY	120.71
167931	KOBES, JOHN & ROSEMARIE	13.23
167932	KURT, JACK	372.39
167933	LEAF	303.35
167934	LEAGUE OF CALIFORNIA CITIES	575.00
167935	LEAGUE OF CALIFORNIA CITIES	12,766.00
167936	LITHOPASS PRINTING, FORMS,	740.72
167937	LOGAN, KIERAN	147.40
167938	MARTIN, REGINA	218.17

City of Banning
Warrant List February 2019

Warrant Number	Vendor Name	Warrant Amount
167939	MCCLUNE, DEVIN	250.00
167940	MCLAUGHLIN, LEEANN	16.95
167941	MCNEESE-SMITH, BILL	39.12
167942	MENDOZA, JUAN	16.44
167943	MILLER, ANTHONY L & SAMANTHA	68.81
167944	MILLER, LARRY & BARBARA	146.98
167945	MOLINA, SALINE	159.64
167946	MORALES, RENE	2.90
167947	MORRISSEY, BRIAN	58.84
167948	MSDSOONLINE, INC	4,998.00
167949	NAPA AUTO PARTS	592.25
167950	NICOLETTI, ROBERT	328.04
167951	NOTTINGHAM, MICHAEL	20.00
167952	OBRY, DAVID & PAMELA	27.34
167953	OGDEN, GLENN	113.21
167954	ONE SOURCE DISTRIBUTORS	94.28
167955	ORAVECZ, DELORAS	25.20
167956	ORTEGA, SALVADOR	13.67
167957	P&P UNIFORMS	942.77
167958	PARTS AUTHORITY METRO, LLC	382.63
167959	PETTY CASH CUSTODIAN - POLICE	144.67
167960	PETTY CASH CUSTODIAN-COMM SVCS	93.56
167961	PETTY CASH CUSTODIAN-SR CENTER	65.75
167962	PHELPS, ROBERT	56.51
167963	PIERCE, SONIA	636.03
167964	PLANTAG	77.40
167965	PRATT, FRANCIS & JUDITH	77.05
167966	PRE-PAID LEGAL SERVICES, INC	234.18
167967	PRUDENTIAL OVERALL SUPPLY	51.49
167968	QUALITY LOGO PRODUCTS	1,348.20
167969	REDLANDS FORD	3,213.95
167970	RICKARD, A. DOUGLAS	131.78
167971	RIVERSIDE, COUNTY OF	592.00
167972	RIVERSIDE, COUNTY OF	2,112.10
167973	RIVERSIDE, COUNTY OF	1,303.00
167974	ROMAN, ANDREA	50.72
167975	ROOT, GARY & JUDITH	31.94
167976	ROWLEY, KATHLEEN	55.31
167977	RUDISILL, SUSAN	27.39
167978	RUFFIN, STEPHEN	58.59
167979	SAN BERNARDINO PUBLIC EMPLOYEES	994.02
167980	SAYESKI, CHRISTOPHER	20.00
167981	SENGSOURICHANH, VEOPHETH	138.26
167982	SERRANO, JEFF	287.03
167983	SIBOLE, FRED & KOLEEN	1.76
167984	SMART & FINAL	29.98
167985	SORTO, NILTON	113.97
167986	SPORTS FACILITIES GROUP, INC	912.70
167987	ST DENIS, ANN	87.38
167988	STAPLES BUSINESS ADVANTAGE	668.97
167989	STEFFENS, JIM	1,660.02
167990	STERNJACOB, ZACHARY S	110.52
167991	STEWART, TYKE & MARY	3.21
167992	STONE, CHERYLL	99.98

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Warrant Number	Vendor Name	Warrant Amount
167993	STONE, DIANE	241.16
167994	STRAYER, BEATRICE	1,500.00
167995	STUMPF, JANET	2,000.00
167996	SUEZ BANNING	62,182.00
167997	SUN LIFE FINANCIAL	19,957.89
167998	SYMMES, WILLIAM	16.95
167999	TATE, BOBBY	93.87
168000	TELEPACIFIC COMMUNICATIONS	2,925.41
168001	THE SOCO GROUP, INC.	23,236.28
168002	TIME WARNER CABLE	855.64
168003	TREICHLER, JOHN	29.04
168004	UTILITY TREE SERVICE	2,200.00
168005	VALLEY POWER SYSTEMS, INC	705.25
168006	VORISEK, ADAM	369.75
168007	WAGES, ROBERT & ANN	83.98
168008	WEINBERG, MARK & JUDY	105.71
168009	WELLS FARGO CARD SERVICES INC	742.68
168010	WELLS FARGO CARD SERVICES INC	2,377.47
168011	WELLS FARGO CARD SERVICES INC	1,863.02
168012	WESCO DISTRIBUTION, INC	851.76
168013	WESTRICK, CHARLES & FERNE	8.00
168014	WESTRUX INTERNATIONAL INC	102.65
168015	WIEGAND, JOHN & SHARON	25.20
168016	WILLIAMS, JOHN	102.56
168017	WINTERS, HEATHER	1.51
168018	YANG &, HOLIE B	152.82
168019	YOUNG, RICHARD	36.10
168020	YOUNGBLOOD & ASSOCIATES	225.00
168021	AIRWAVE COMMUNICATIONS ENTERPRISES	5,050.20
168022	ALBERT A. WEBB ASSOCIATES	3,464.77
168023	ALL STAR GLASS, INC.	89.00
168024	AMAZON CAPITAL SERVICES	185.90
168025	ANDRADE, DANIELA	36.19
168026	ARROW STAFFING SERVICE	1,054.42
168027	ARTISTIC MAINTENANCE, INC.	8,898.75
168028	ATWORK FRANCHISE, INC	1,822.33
168029	BABCOCK LABORATORIES, INC	629.00
168030	BABCOCK LABORATORIES, INC	110.00
168031	BATTERY SYSTEMS, INC	679.60
168032	BEAUMONT DO IT BEST HOME CENTER	282.95
168033	BEAUMONT POLICE DEPT	3,481.23
168034	BEAUMONT SAFE & LOCK	594.04
168035	BILLHIMER, MARJORIE	46.49
168036	BRIDGESTONE HOSEPOWER, LLC	889.33
168037	BURLINGTON SAFETY LABORATORY	63.00
168038	CA. ST. DEPT OF TRANSPORTATION	1,532.29
168039	CALIFORNIA LAW ENFORCEMENT ASSOC	20.00
168040	CASC ENGINEERING AND CONSULTING INC	1,600.00
168041	CENTER ELECTRIC	893.50
168042	CHAVEZ, ANNA	120.62
168043	COOPERATIVE PERSONNEL SVCS.	700.70
168044	CORE AND MAIN, LP	216.31
168045	COUTS HEATING & COOLING, INC	345.00
168046	CRANOR, TANDY & OLA	1,500.00

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Warrant Number	Vendor Name	Warrant Amount
168047	CREDITRON CORPORATION	1,571.69
168048	DANIELS TIRE SERVICE	56.00
168049	DEGUZMAN, EMMANUEL & MILDRED	58.18
168050	DIAMOND HILLS CHEVROLET BUICK GMC	1,615.18
168051	ESRI, INC.	400.00
168052	FEDEX	90.34
168053	FISHER, ROBERT	621.00
168054	FLUID COMPONENTS INTERNATIONAL LLC	3,773.88
168055	G & G ENVIRONMENTAL COMPLIANCE, INC	2,082.32
168056	GUO, LANTAO	122.63
168057	HAAKER EQUIPMENT COMPANY	91.64
168058	HAZEN AND SAWYER	2,550.39
168059	HOME DEPOT #8987	212.33
168060	HONEYFIELD, BRIAN	65.40
168061	HR GREEN PACIFIC, INC	4,709.50
168062	IBEW LOCAL 47 RETIREE MEDICAL TRUST	2,155.29
168063	ICMA RETIREMENT TRUST 457	995.69
168064	INNOVATIVE EMERGENCY EQUIPMENT	3,440.50
168065	INNOVATIVE FEDERAL STRATEGIES	18,187.92
168066	INNOVYZE, INC.	2,600.00
168067	IRON MOUNTAIN INFORMATION MGMT, LLC	349.00
168068	KEMIRA WATER SOLUTIONS INC	3,372.15
168069	LAWRENCE ROLL UP DOORS, INC	771.57
168070	LEAGUE OF CALIFORNIA CITIES	300.00
168071	LITHOPASS PRINTING, FORMS,	86.20
168072	LOPEZ, LEILA	17.00
168073	LOS ANGELES TRUCK CENTERS DBA	180.19
168074	MACIEL, JOSE	103.15
168075	MARCISIN, VINCA	74.50
168076	MICHAEL BAKER INTERNATIONAL, INC	6,728.25
168077	MORENO, ANGELA	81.38
168078	MST BACKFLOW	4,890.00
168079	NATIONWIDE RETIREMENT SOLUTIONS	5,759.01
168080	ON TRAC	60.33
168081	PACKHAM & TOOMEY, INC	125.00
168082	PARS	574.02
168083	PAYPRO ADMINISTRATORS	194.00
168084	PRESS-ENTERPRISE, THE	951.30
168085	PRUDENTIAL OVERALL SUPPLY	217.95
168086	QT POD	150.00
168087	RICHARDS WATSON GERSHON	50,205.97
168088	RIV. CO. ASSESSOR, LARRY W. WARD	63.75
168089	RIV. CO. ASSESSOR, LARRY W. WARD	50.00
168090	RIVERSIDE COUNTY PROBATION DEPT	3,481.23
168091	RIVERSIDE COUNTY SHERIFF'S DEPT	3,481.21
168092	SALLEY, CURTIS	215.56
168093	SAN GORGONIO PASS ROTARY CLUB	50.00
168094	SARGEANT, SUSAN	180.12
168095	SONSRAY MACHINERY LLC	664.64
168096	STANTEC CONSULTING SERVICES, INC	8,531.50
168097	STAPLES BUSINESS ADVANTAGE	766.38
168098	TREJO, JUAN CARLOS	5,000.00
168099	U.S. BANK	3,050.00
168100	UNITED ROTARY BRUSH CORPORATION	128.52

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Warrant Number	Vendor Name	Warrant Amount
168101	VALENCIA, ESTEVAN & PAMELA	1,645.23
168102	VERIZON WIRELESS	460.56
168103	VOSS, MARTHA	88.40
168104	WASTE MANAGEMENT	616.61
168105	WASTE MANAGEMENT OF THE	269,362.59
168106	WHENEVER COMMUNICATIONS, LLC	278.85
168107	YOUNGBLOOD & ASSOCIATES	225.00
168108	AMAZON CAPITAL SERVICES	819.02
168109	ANDRADE, DANIELA	36.19
168110	ARROW STAFFING SERVICE	3,516.09
168111	ARROYO BACKGROUND INVESTIGATIONS	2,780.00
168112	ASHTON, LARA	28.00
168113	ASPEN ENVIRONMENTAL GROUP	7,400.85
168114	ATWORK FRANCHISE, INC	3,161.18
168115	BEAUMONT DO IT BEST HOME CENTER	52.51
168116	BEAUMONT GLASS & DOOR	347.91
168117	BENHAR, DIANA T	329.70
168118	BENNETT, MICHAEL	224.00
168119	BLUE SHIELD OF CALIFORNIA	68,030.62
168120	BOEHM, REGINA	927.67
168121	CALDERON, SANDRA B	1,325.31
168122	CALIFORNIA REAL TIME NETWORK	1,000.00
168123	CALIFORNIA, STATE OF	2,382.00
168124	CALLAHAN, BRIAN	32.00
168125	CANON FINANCIAL SERVICES, INC	1,184.35
168126	CELL BUSINESS EQUIP-LEASING	1,635.66
168127	CELL BUSINESS EQUIPMENT (CBE)	6,025.48
168128	CENTER ELECTRIC	50.00
168129	CHARLES ABBOTT ASSOCIATES, INC	3,420.00
168130	CIVICPLUS	225.00
168131	COLLEEN WALLACE	82.82
168132	COMMISSION ON POST	75.00
168133	COUNSELING TEAM INTERNATIONAL, THE	700.00
168134	CV STRATEGIES	7,538.23
168135	DOBBINS, DEANN LOUISE	28.00
168136	EXPERT REAL ESTATE & INVESTMEN	139.43
168137	FOX OCCUPATIONAL MEDICAL CENTER	525.00
168138	FRONTIER COMMUNICATIONS	675.36
168139	GAS COMPANY, THE	69.53
168140	GRAINGER	266.81
168141	HAAKER EQUIPMENT COMPANY	301.70
168142	HAPPE, DAVID	91.52
168143	HERNANDEZ, CARLA	63.00
168144	INFOSEND, INC	8,725.12
168145	INLAND WATER WORKS SUPPLY CO.	96.98
168146	INNOVATIVE FEDERAL STRATEGIES	3,500.00
168147	IRON MOUNTAIN INFORMATION MGMT, LLC	220.81
168148	JACOBS, TISHA L	250.20
168149	JIMENEZ, LINDA	224.00
168150	KAISER FOUNDATION HEALTH	47,545.21
168151	KRAMER, LEO	143.41
168152	KUSTOM SIGNALS, INC	3,322.88
168153	LITHOPASS PRINTING, FORMS,	226.18
168154	LOPEZ, ADRIANA & FERNANDO	39.00

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Warrant Number	Vendor Name	Warrant Amount
168155	LOZANO SMITH LLP	87.00
168156	MAILFINANCE, INC	524.47
168157	MERCHANTS BUILDING MAINTENANCE, LLC	5,561.08
168158	MITSUBISHI ELECTRIC & ELECTRONICS	303.80
168159	MORGAN, DEIDRA J	281.75
168160	NIETO, FRANCISCO	3,533.61
168161	NOBEL SYSTEMS, INC	7,650.00
168162	O'REILLY AUTO PARTS	361.28
168163	OFFICE DEPOT	380.56
168164	ON TRAC	19.65
168165	ONLINE INFORMATION SERVICES	664.23
168166	PRUDENTIAL OVERALL SUPPLY	358.11
168167	PUBLIC AGENCY RETIREMENT SERVICES	300.00
168168	RECORD GAZETTE, THE	1,507.45
168169	RIV. CO. CLERK RECORDER	8.00
168170	ROMO PLANNING GROUP, INC.	36,455.00
168171	RON'S BEE SERVICE	100.00
168172	RUEHLE, TARA SHAWN M	268.80
168173	SAENZ, GEMA	20.00
168174	SAN GORGONIO PASS DESIGN AND PRINT	51.72
168175	SCHNECK, KARALYN	90.00
168176	SIEMENS INDUSTRY, INC	1,549.26
168177	SIERRA, MANUEL E	18.70
168178	SMART & FINAL	251.98
168179	SMITH, LOIS E	35.00
168180	SOUTHERN CALIFORNIA EDISON	58.49
168181	SOUTHERN CALIFORNIA GAS CO	5,767.84
168182	SOUTHERN CALIFORNIA JOINT POLE	1,012.33
168183	STAPLES BUSINESS ADVANTAGE	352.77
168184	STERLING TALENT SOLUTIONS	520.81
168185	T-MOBILE	357.00
168186	TAYLOR, KEVIN	10.00
168187	THE CERTIF-A-GIFT COMPANY	915.02
168188	THE SOCO GROUP, INC.	19,629.38
168189	THESIER, DEREK	224.00
168190	TIME WARNER CABLE	68.19
168191	TORRES, CHRISTINA	30.00
168192	TURBO DATA SYSTEMS INC	372.59
168193	UNDERGROUND SERVICE ALERT	52.43
168194	UNITED ROTARY BRUSH CORPORATION	257.05
168195	VERIZON WIRELESS	3,897.68
168196	VILLEGAS, CYNTHIA	40.00
168197	WESCO DISTRIBUTION, INC	11,957.55
168198	WHENEVER COMMUNICATIONS, LLC	278.85
168199	WILLIAMS, KENNETH L	12.76
168200	WIN-911 SOFTWARE	495.00
168201	XU, YANYOU	390.00
168202	YOUNGBLOOD & ASSOCIATES	225.00
168203	ZENNER PERFORMANCE METERS, INC	830.00
168204	A-Z BUS SALES, INC. (COLTON)	1,252.31
168205	ADK APPRAISALS SERVICES	5,700.00
168206	ALTEC INDUSTRIES, INC.	2,947.52
168207	ARROW STAFFING SERVICE	1,285.20
168208	ARROYO BACKGROUND INVESTIGATIONS	1,395.00

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Warrant Number	Vendor Name	Warrant Amount
168209	BEAUMONT DO IT BEST HOME CENTER	164.80
168210	BEAUMONT SAFE & LOCK	79.00
168211	BOOTH, CATHY	120.76
168212	CALIFORNIA WATER ENVIRONMENT	188.00
168213	CALOLYMPIC GLOVE & SAFETY CO, INC	75.07
168214	CAYO, BENJAMIN	22.31
168215	CDW GOVERNMENT, INC	2,176.56
168216	CHARLES ABBOTT ASSOCIATES, INC	15,817.45
168217	CLYMENS, RONNA	117.97
168218	CORE AND MAIN, LP	1,501.53
168219	CORELOGIC INFORMATION SOLUTIONS INC	150.00
168220	COUNTY OF RIVERSIDE-ANIMAL CONTROL	15,472.00
168221	COUTS HEATING & COOLING, INC	445.00
168222	CREATIVE BUS SALES INC	25.26
168223	DANIELS TIRE SERVICE	195.75
168224	DFM ASSOCIATES	57.64
168225	DIRECTV	52.40
168226	FOX OCCUPATIONAL MEDICAL CENTER	280.00
168227	FRONTIER COMMUNICATIONS	47.53
168228	GARDA CL WEST INC	3,610.55
168229	GAS COMPANY, THE	2,407.69
168230	GAS COMPANY, THE	849.58
168231	GATES, TRAVIS	250.00
168232	HALLOCK, DENNIS	71.86
168233	HARDER, TERRY	92.12
168234	HOME DEPOT #8987	402.06
168235	HYDRO TEK SYSTEMS, INC.	55.77
168236	IBEW LOCAL 47 RETIREE MEDICAL TRUST	2,137.16
168237	ICMA RETIREMENT TRUST 457	995.69
168238	INFOSEND, INC	1,197.15
168239	INLAND WATER WORKS SUPPLY CO.	188.56
168240	LARA, TORIBIO	168.12
168241	LOCKLIN, SANDRA	215.92
168242	NATIONWIDE RETIREMENT SOLUTIONS	5,874.01
168243	OLLA LLC	185.94
168244	ONLINE INFORMATION SERVICES	601.93
168245	PARKHOUSE TIRE, INC.	3,174.09
168246	PARS	560.04
168247	PIERCE, LAVONNE	122.26
168248	PORTER, FRED	65.00
168249	PRUDENTIAL OVERALL SUPPLY	489.32
168250	QUINN COMPANY	73.32
168251	RELIABLE WORKPLACE SOLUTIONS	48.65
168252	RICHARDS, LORENA	173.03
168253	RIV. CO. CLERK RECORDER	16.00
168254	ROBLEE, DAVID	1,736.54
168255	SENTRY ESCROW SERVICE INC	19,755.00
168256	SENTRY ESCROW SERVICE INC	16,260.00
168257	SERVICE SCAPE	5,854.00
168258	SILVER & WRIGHT, LLP	1,123.27
168259	SIMMONS, JAMAAL	30.00
168260	SONSRAY MACHINERY LLC	111.12
168261	SOUTHERN CALIFORNIA EDISON	536.80
168262	STAPLES BUSINESS ADVANTAGE	81.16

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Warrant Number	Vendor Name	Warrant Amount
168263	THE SOCO GROUP, INC.	22,784.41
168264	THESIER, DEREK	2,025.00
168265	TIME WARNER CABLE	89.57
168266	UNDERGROUND SERVICE ALERT	100.75
168267	VERIZON WIRELESS	3,309.73
168268	WELLS FARGO CARD SERVICES INC	426.33
168269	WESCO DISTRIBUTION, INC	1,183.63
168270	WESTRUX INTERNATIONAL INC	63.02
168271	WHITE, BEVERLY	187.92
168272	WIREMAN, RHONDA	158.14
168273	ZENNER PERFORMANCE METERS, INC	1,950.00
9006385	WELLS FARGO BANK	359,916.41
9006386	INTERNAL REVENUE SERVICE	133,712.70
9006387	CA. ST. EMPLOYMENT DEV. DEPT.	18,712.36
9006388	TASC	4,435.64
9006389	WELLS FARGO BANK	400.00
9006390	CALPERS 457 PLAN - 450260	34,367.80
9006391	CA. ST. PUBLIC EMPLOYEES	85,264.86
9006392	WELLS FARGO BANK	354,105.78
9006393	CALIFORNIA, STATE OF	2,969.00
9006394	CA. ST. EMPLOYMENT DEV. DEPT.	19,239.39
9006395	INTERNAL REVENUE SERVICE	136,198.95
9006396	TASC	4,435.64
9006397	CALPERS 457 PLAN - 450260	35,457.81
9006398	CA. ST. PUBLIC EMPLOYEES	86,957.73
9006399	CA. ST. PUBLIC EMPLOYEES	5,771.23
9006400	WELLS FARGO BANK	400.00
9006401	CA. ST. PUBLIC EMPLOYEES	86,653.32
9006402	CALPERS 457 PLAN - 450260	35,557.32
Grand Total		4,728,114.38
	Less Voided / Reissued Checks from Prior Period	(1,500.00)
	Less Voided Checks Prior Period	
	Add Payroll Checks	5,127.76
	Total Remittance for Month	<u>4,731,742.14</u>

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Warrant Number	Warrant Date	Vendor Name	Invoice Number	P.O. Number	Account Number	Payment Description	Warrant Amount
1000	2/13/2019	RIVERSIDE PUBLIC UTILITIES	213		670-7000-331.20-01	INTEREST REVENUE REVENUES RECEIVED JAN 2019	(1,857.98)
					670-7000-356.38-10	ENERGY REVENUE REVENUES RECEIVED JAN 2019	(11,072.11)
					670-7000-356.38-17	CRR REVENUE REVENUES RECEIVED JAN 2019	(23,787.00)
					670-7000-356.38-20	TRANS REVENUE REVENUES RECEIVED JAN 2019	(70,371.94)
					670-7010-473.27-09	S & D EXPENSE POWER EXPENSE JAN 2019	51,024.00
					670-7010-473.27-50	CAPACITY EXPENSE POWER EXPENSE JAN 2019	439,086.46
					670-7010-473.27-60	ENERGY EXPENSE POWER EXPENSE JAN 2019	371,529.34
					670-7010-473.27-70	TRANS EXPENSE POWER EXPENSE JAN 2019	308,173.36
					670-7010-473.33-02	LEGAL EXPENSE	8,520.76
1001	2/27/2019	U.S. BANK	1339888		675-7020-473.42-58	ENERGY EFFICIENCY POWER EXPENSE JAN 2019	11,730.41
					375-0000-102.11-00	LESS CASH ON HAND 789582000 (INTEREST)	(2,307.76)
					375-0000-102.13-00	LESS CASH ON HAND 789582001 (PRINCIPAL)	(48.93)
1002	2/27/2019	U.S. BANK	1342593		375-4900-431.61-12	PRINCIPAL DEPOSIT(1/2) IMPRV DISTRICT NO 2004-1	40,000.00
167780	2/1/2019	ADVANCE WORKPLACE STRATEGIES INC	394373		689-8000-454.62-02	INTEREST DUE SUCCESSOR AGENCY	51,817.50
167781	2/1/2019	ALESHIRE & WYNDER, LLP	49758	029108	001-1300-412.33-32	RANDOM TESTING CHARGES	490,673.39
			49759		700-5300-480.33-04	LEGAL SRVCS DEC 2018	102.00
			49760		700-5300-480.33-04	LEGAL SRVCS DEC 2018	434.00
167782	2/1/2019	ALL STAR ELITE SPORTS	1720	029188	001-4000-461.36-09	LEGAL SRVCS DEC 2018	78.00
					610-5800-434.36-00	CCTR - TRANSIT ITEMS	840.88
					001-4000-461.36-09	BBALL JERSEYS	474.16
167783	2/1/2019	ALTEC INDUSTRIES, INC.	1727	029188			343.72
167784	2/1/2019	AMAZON CAPITAL SERVICES	111V-MP9H-7V4H	029100	001-1000-411.36-00	POWER ADAP & CABLE IPAD	746.04
			1RVX-RQCY-P4KM		001-0000-201.10-00	SALES TAX	24.76
167785	2/1/2019	AMERICAN COUNCIL OF ENG COMPANIES	200002914	029100	001-4000-461.36-09	BBALLS & CONES	(3.62)
167786	2/1/2019	ARROW STAFFING SERVICE	106170		001-2800-491.23-03	SALES TAX	174.26
			106236		761-3100-480.33-11	MAPS-GUIDELINES-LAWS PLANNING MATERIALS	(3.82)
			106238		001-4000-201.10-00	RUIZ T W/E 1/5/19	589.39
167787	2/1/2019	ARROYO BACKGROUND INVESTIGATIONS	1837		001-1900-412.23-27	CARROLL G W/E 1/12/19	861.50
167788	2/1/2019	ASSOC OF ENVIRONMENTAL PROF	1453	029113	001-1300-412.33-11	RUIZ T W/E 1/12/19	1,222.00
					001-2800-431.23-05	BACKGROUND INV FEES	1,045.59
167789	2/1/2019	ATWORK FRANCHISE, INC	066352		702-3800-480.23-27	REG-CALDERON S 2019 ADVANCE CEQA WRKSHIP	900.00
			066982		001-1200-412.23-27	REG-CASTANEDA S 2019 ADVANCE CEQA WRKSHIP	225.00
167790	2/1/2019	AVILA, VINCENT	WEAPON LOAN/19		001-0000-116.21-01	WILLIAMS E W/E 1/13/19	526.60
167791	2/1/2019	BABCOCK LABORATORIES, INC	BA90054-0030	029259	660-6300-471.23-32	STEINER C W/E1/13&1/20/19	1,129.66
			BA90057-0030	029259	660-6300-471.23-32	AVILA, VINCENT GUN LOAN	1,021.15
			BA90058-0030	029259	660-6300-471.23-32	LEAD BY ICPMIS	30.00
			BA90059-0030	029259	660-6300-471.23-32	LEAD BY ICPMIS	50.00
			BA90061-0030	029259	660-6300-471.23-32	LEAD BY ICPMIS	30.00
			BA90063-0030	029259	660-6300-471.23-32	LEAD BY ICPMIS	10.00
			BA90064-0030	029259	660-6300-471.23-32	LEAD BY ICPMIS	10.00
			BA90065-0030	029259	660-6300-471.23-32	LEAD BY ICPMIS	50.00
			BA90068-0030	029259	660-6300-471.23-32	LEAD BY ICPMIS	40.00
			BA90069-0030	029259	660-6300-471.23-32	LEAD BY ICPMIS	50.00
			BA90070-0030	029259	660-6300-471.23-32	LEAD BY ICPMIS	10.00
			BA90071-0030	029259	660-6300-471.23-32	LEAD BY ICPMIS	20.00
			BA90072-0030	029259	660-6300-471.23-32	LEAD BY ICPMIS	10.00
			BA90073-0030	029259	660-6300-471.23-32	LEAD BY ICPMIS	10.00
			BA90075-0030	029259	660-6300-471.23-32	LEAD BY ICPMIS	10.00
			BA90066-0030	029259	660-6300-471.23-32	GENERAL PHYSICAL ANALYSIS	10.00
			BA90659-0030	029259	660-6300-471.23-32	COULIFORMS P/A BY MMO/MUG	54.00
							165.00

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167791	4/1/19	BABCOCK LABORATORIES, INC	BA90668-0030	029259	660-6300-471.23-32	GENERAL PHYSICAL ANALYSIS	36.00
			BA90672-0030	029259	680-8000-454.23-32	TOTAL DISSOLVED SOLIDS	20.00
			BA90986-0030	029259	660-6300-471.23-32	1,2,3-TRICHLOROPANE	105.00
			BA91054-0030	029259	660-6300-471.23-32	COLIFORMS P/A BY MMO/MUG	165.00
			BA91101-0030	029259	660-6300-471.23-32	GENERAL PHYSICAL ANALYSIS	54.00
			BA91117-0030	029259	680-8000-454.23-32	TOTAL DISSOLVED SOLIDS	20.00
			BA91504-0030	029259	660-6300-471.23-32	COLIFORMS P/A BY MMO/MUG	165.00
			BA91518-0030	029259	660-6300-471.23-32	GENERAL PHYSICAL ANALYSIS	54.00
			BA91521-0030	029259	660-6300-471.23-32	TOTAL DISSOLVED SOLIDS	20.00
			BA91522-0030	029259	660-6300-471.23-32	LEAD BY ICPMS	10.00
167792	2/1/2019	BLUE SHIELD OF CALIFORNIA	FEBRUARY2019		001-0000-204.31-00	HEALTH INSURANCE PREMIUMS FEBRUARY 2019	66,601.60
167793	2/1/2019	CALDERON, SANDRA B	MILEAGE-1/16/19		001-2800-441.25-05	MILEAGE REIMBURSEMENT DEL OF AGENDA SPEC MTG	11.60
167794	2/1/2019	CALIFORNIA WATER ENVIRONMENT	100000075191-19		680-8000-454.23-03	WARREN WOODSTOCK RENEWAL CWEA MBHP 4/1/19-3/31/19	188.00
167795	2/1/2019	CALIFORNIA-NEVADA J.A.T.C.	2118		670-7000-473.23-06	PICABEA/SORIANO TUITION DEC 2018	1,800.00
167796	2/1/2019	CANON FINANCIAL SERVICES, INC	19629635	028697	001-4000-461.32-06	COPIER MAINTENANCE	83.60
					001-4500-412.32-06	COPIER MAINTENANCE	478.96
					148-2215-421.32-05	COPIER MAINTENANCE	102.75
					610-5800-434.32-06	COPIER MAINTENANCE	83.61
					660-6300-471.32-06	COPIER MAINTENANCE	150.95
					670-7000-473.32-06	COPIER MAINTENANCE	179.98
					761-3100-480.32-06	COPIER MAINTENANCE	104.50
					001-1000-411.23-05	MILEAGE REIMBURSEMENT LOCC GEN MBRSHIP MTG	55.33
					001-1000-411.23-05	MILEAGE REIMBURSEMENT MHET ANNUAL HOL LUNCHEON	34.12
					660-0000-131.00-00	TEFLON TAPE PO NUM 029094	62.50
167797	2/1/2019	COLLEEN WALLACE	MILEAGE-1/14/19		001-1300-412.33-32	PD APPLICANT PSYCH ASSESSMENT	275.00
167798	2/1/2019	CORE AND MAIN, LP	MILEAGE12/6/18		001-1300-412.33-32	PD APPLICANT PSYCH ASSESSMENT	275.00
167799	2/1/2019	COUNSELING TEAM INTERNATIONAL, THE	1967954		001-1300-412.33-32	PD APPLICANT PSYCH ASSESSMENT	275.00
167800	2/1/2019	CREATIVE BUS SALES INC	71284		700-5040-480.23-07	DEC EMP SUPPORT SRVCS	700.00
167801	2/1/2019	CUSTOM TROPHIES & U-NEEK AWARDS	71297	028901	610-5850-434.90-56	DAR BUS 235	95,276.93
167802	2/1/2019	EAST VALLEY WATER DISTRICT	1530285	029047	670-7000-473.45-16	3-CERTIFICATE FRAMES	213.34
167803	2/1/2019	FORD MOTOR CREDIT	017120		660-6300-471.23-03	ERNIE MEMBERSHIP DUES FY 2018-2019	400.00
			INV04011		001-2200-421.61-11	ADJUSTMT-BUY OUT/INTEREST POLICE VEHICLES LEASE	(0.30)
167804	2/1/2019	FRONTIER COMMUNICATIONS	1611992		001-2200-421.61-11	PRINCIPAL ON LEASE PMT POLICE VEHICLES LEASE	77,722.96
					001-2200-421.62-11	INTEREST ON LEASE PMT POLICE VEHICLES LEASE	4,080.20
			2091884027JAN19		001-4500-412.26-05	209-188-4027 JAN 16 2019-FEB 15 2019	90.64
			2130197968JAN19		001-2200-421.26-05	213-019-7968 JAN 7 2019-FEB 6 2019	317.75
			9518491575JAN19		001-2200-421.26-05	951-849-1575 JAN 13 2019-FEB 12 2019	128.88
			9518497124JAN19		001-4500-412.26-05	951-849-7124 JAN 10 2019-FEB 9 2019	93.72
			9518497296JAN19		001-4500-412.26-05	951-849-7296 JAN 16 2019-FEB 15 2019	91.04
			9518498256JAN19		001-2200-421.26-05	951-849-8256 JAN 16 2019-FEB 15 2019	1,039.36
			9518499205JAN19		001-4500-412.26-05	951-849-9205 JAN 13 2019-FEB 12 2019	91.04
			2091885918JAN19		001-2200-421.26-05	209-188-5918 DEC 28 2018-JAN 27 2019	45.82
167805	2/1/2019	FRONTIER COMMUNICATIONS			001-2400-422.26-05	209-188-5918 DEC 28 2018-JAN 27 2019	27.75
					001-4500-412.26-05	209-188-5918 DEC 28 2018-JAN 27 2019	1,020.53
					660-6300-471.26-05	209-188-5918 DEC 28 2018-JAN 27 2019	495.62
					670-7000-473.26-05	209-188-5918 DEC 28 2018-JAN 27 2019	222.83
					702-3800-480.26-05	209-188-5918 DEC 28 2018-JAN 27 2019	56.85
					001-4000-461.26-06	789 N SAN GORGONIO-C CTR DEC 17 2018-JAN 17 2019	232.42
					001-4050-461.26-06	201 W GEORGE DEC 17 2018-JAN 17 2019	20.95
					001-2400-422.26-06	172 N MURRAY ST DEC 17 2018-JAN 17 2019	475.64
					001-4050-461.26-06	84 W WILSON DEC 17 2018-JAN 17 2019	338.25
					001-4010-461.26-06	749 N SAN GORGONIO-POOL DEC 17 2018-JAN 17 2019	34.52
167807	2/1/2019	GRAINGER	16108344439JAN19	029057	660-6300-471.25-02	HIP WADERS/RAIN JACKETS	714.95
			9056636013		660-6300-471.45-16	HIP WADERS/RAIN JACKETS	31.71

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167807	4/3/19	GRAINGER	9056636013	029057	670-7000-473.45-16	HIP WADERS/RAIN JACKETS	31.71
167808	2/1/2019	GRAVES & KING LLP	1812-0010135-03		700-5040-480.33-11	PROF SRVCS THRU 12-31-18 CLAIM # BA 1823	542.52
			1812-0010162-02		700-5040-480.33-11	PROF SRVCS THRU 12-31-18 CLAIM # BA 1830	7,337.82
167809	2/1/2019	HOME DEPOT #8987	0011654	029093	670-7000-473.45-16	FLAT FREE TIRE	37.69
			7010844	029093	670-7000-473.45-16	ANCHORS/QUIKRETE CONCRETE	169.11
167810	2/1/2019	IBEW LOCAL 47 RETIREE MEDICAL TRUST	20190201		001-0000-204.80-10	PAYROLL SUMMARY	2,154.87
167811	2/1/2019	ICMA RETIREMENT TRUST 457	20190201		001-0000-204.16-00	PAYROLL SUMMARY	995.69
167812	2/1/2019	INTERNATIONAL INSTITUTE OF	2283-2020		001-1400-412.23-03	MARIE CALDERON RENEWAL THROUGH MARCH 31 2020	210.00
167813	2/1/2019	KAISER FOUNDATION HEALTH	FEBRUARY2019		001-0000-204.31-00	KAISER PREMIUM FEB 2019 GROUP 101565-0002	43,595.59
						KAISER PREMIUM FEB 2019 GROUP 101565-0006	7,917.72
167814	2/1/2019	LAWRENCE ROLL UP DOORS, INC	1895755	029289	670-7000-473.30-02	REPAIR ROLLING DOORS	3,548.95
167815	2/1/2019	LEAGUE OF CALIFORNIA CITIES	REGIST3/6-3/9		001-2800-441.23-06	INGE SCHULER-REGISTRATION PLANNING COMM ACADEMY	575.00
167816	2/1/2019	LEAGUE OF CALIFORNIA CITIES	2269		001-1000-411.23-03	MEMBERSHIP DUES 2019	100.00
167817	2/1/2019	LOS ANGELES TRUCK CENTERS DBA	W54166		660-6300-471.90-51	2019 DUMP TRUCK PO NUM 028951	5.04
167818	2/1/2019	MILLER, JONI	TRVL 1/22/19	028951	660-6300-471.90-51	2019 DUMP TRUCK	130,990.67
					001-1300-412.23-05	MEALS LCW WKSH	17.00
					001-1300-412.25-05	MILEAGE - CLAIM DELIVERY	39.56
						MILEAGE LCW WKSH	50.46
167819	2/1/2019	NATIONWIDE RETIREMENT SOLUTIONS	20190201		001-0000-204.16-00	PAYROLL SUMMARY	5,759.01
167820	2/1/2019	O'REILLY AUTO PARTS	2678-158714	029321	702-3800-480.38-52	# 831 FLASHER	24.39
			2678-159615	029321	702-3800-480.38-52	#201 REAR AXEL KT	345.99
			2678-160861	029321	702-3800-480.38-52	#683 COOL O-RING	6.68
			2678-161587	029321	702-3800-480.38-52	#02 OIL & AIR FILTER	21.63
			2678-161630	029321	702-3800-480.38-52	#02 BRAKE ROTOR & PADS	123.90
			2678-161646	029321	702-3800-480.38-52	#02 15AMP MINI B	4.30
			2678-161679	029321	702-3800-480.38-52	#226 FUEL CAP	13.46
			2678-161808	029321	702-3800-480.36-00	#816 NITRILE GLOVES	11.73
			2678-161991	029321	702-3800-480.38-52	#334 AIR BRK FTG	38.47
			2678-162028	029321	702-3800-480.38-52	#334 DRAIN VALVE	14.13
			2678-162032	029321	702-3800-480.38-52	#334 WIPER REFILL	8.24
			2678-164069	029321	702-3800-480.38-52	#602 AIR FILTER	9.35
			2678-164421	029321	702-3800-480.38-52	#834 HEATER HOSE & HOSE C	8.03
			2678-165083	029321	702-3800-480.38-52	#834 HOSE CONNECT	3.12
			2678-165103	029321	702-3800-480.38-52	#23 FLOOR MAT	19.38
			2678-165122	029321	702-3800-480.38-52	#619 OIL, FUEL, WATER, &	70.15
					702-3800-480.38-52	#04 OIL FILTER	13.38
167821	2/1/2019	PARS	20190201		001-0000-204.25-00	PAYROLL SUMMARY	537.75
167822	2/1/2019	PARTS AUTHORITY METRO, LLC	062-084420	029322	702-3800-480.38-52	#242 12 VOLT BATTERY	567.61
			091-021733		702-3800-480.38-52	CREDIT - BEARING/LOCK ACT ORG INV DTE 10/02/18	(58.80)
			091-021938		702-3800-480.38-52	CREDIT-VX WEDGE BELT ORG INV DTE 10/09/18	(32.90)
			091-021945		702-3800-480.38-52	CREDIT-SUPER HCV BELT ORG INV DTE 10/10/18	(30.74)
			091-022066		702-3800-480.38-52	CREDIT-#18 12V PASS CAR ORG INV DTE 10/15/18	(118.54)
			091-022963		702-3800-480.38-52	CREDIT METALLIC PADS ORG INV DTE 11/23/18 PO29	(12.51)
			091-023089		702-3800-480.38-52	CREDIT-12V PASS CAR ORG INV DTE 11/28/18	(47.41)
			091-130954	029322	702-3800-480.38-52	IGNITION COIL	52.39
			091-131705	029322	702-3800-480.38-52	#226 FUEL INJECTOR	33.10
			091-131876	029322	702-3800-480.38-52	TRICO WIPER BLADE	36.10
			091-132829	029322	702-3800-480.38-52	#683 PR-EACH/BX-4	1.64
			091-133476	029322	702-3800-480.38-52	#230 MC 3 HDGM	6.79
			091-135297	029322	702-3800-480.38-52	#200 TRICO WIPER BLADE	20.93
			091-136705	029322	702-3800-480.38-52	#819 12 VOLT BATTERY	435.05
			091-136779	029322	702-3800-480.38-52	12 VOLT BATTERY	122.09
			097-147064	029322	702-3800-480.38-52	#503 OIL FILTER	11.68

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167823	2/1/2019	PRUDENTIAL OVERALL SUPPLY	22682513	029184	001-3600-461.25-02	PARKS UNIFORM SERVICE	12.30
			22707923	029184	001-3600-461.25-02	PARKS UNIFORM SERVICE	12.30
			22737113	029184	660-6300-471.25-02	UNIFORMS - WATER	57.10
			22737114	029184	680-8000-454.25-02	UNIFORMS - WASTEWATER	15.00
			22737137	029184	761-3110-480.25-02	FIELD SERVICE UNIFORMS	33.92
			22737138	029184	670-7000-473.25-02	ELEC UNIFORMS	139.29
			22740734	029184	660-6300-471.25-02	UNIFORMS - WATER	57.10
			22740735	029184	680-8000-454.25-02	UNIFORMS - WASTEWATER	15.00
			22740736	029184	610-5800-434.23-16	TRANSIT UNIFORM SERVICE	20.75
					610-5800-434.25-02	TRANSIT UNIFORM SERVICE	48.52
					610-5850-434.25-02	TRANSIT UNIFORM SERVICE	3.89
			22740756	029184	001-3600-461.25-02	PARKS UNIFORM SERVICE	12.30
			22740758	029184	761-3110-480.25-02	FIELD SERVICE UNIFORMS	33.92
			22740759	029184	670-7000-473.25-02	ELECTRIC UNIFORMS	136.68
167824	2/1/2019	RECORD GAZETTE, THE	00161640	029044	001-1200-412.23-01	ORDINANCE 1540	69.35
167825	2/1/2019	RIV. CO. CLERK RECORDER	APN 535-132-001		001-2740-442.23-07	RELEASE PEND/LIEN BY GOV 1176 W KINGS ST	8.00
167826	2/1/2019	RIV. CO. CLERK RECORDER	APN 541-210-002		001-2740-442.23-07	RELEASE PEND/LIEN GOV 1260 E RAMSEY	8.00
167827	2/1/2019	RON'S BEE SERVICE	1366		660-6300-471.23-24	BEE REMOVAL	100.00
167828	2/1/2019	SAN GORGONIO PASS DESIGN AND PRINT	10902	029052	001-2200-421.23-02	250 BUS CARDS/LOADER	25.86
167829	2/1/2019	SCCI, INC DBA	165209	029329	660-6300-471.33-11	SAFETY MEETING	250.00
167830	2/1/2019	SERVICE SCAPE	BAN-VA-119	029242	001-3600-461.23-29	PARK LANDSCAPE	5,854.00
167831	2/1/2019	SHRED-IT USA, LLC	8126408196	029197	001-4500-412.33-11	CITY HALL SHREDDING 12/28/18 & 01/11/19	98.00
167832	2/1/2019	STAPLES BUSINESS ADVANTAGE	3400363009	029099	001-1900-412.36-00	OFFICE SUPPLIES FOR ASD	16.15
			3401560051	029099	660-6300-471.36-00	TONER FOR COPIERS	131.06
					670-7000-473.36-00	TONER FOR COPIERS	539.55
167833	2/1/2019	SUPERION	3401560052	029099	670-7000-473.36-00	OFFICE SUPPLIES	40.93
167834	2/1/2019	SZOYKA, CARL	224434	029306	761-3100-480.23-52	TRANSACTION MGR DEC 2018	253.38
167835	2/1/2019	THOMSON REUTERS / BARCLAYS	REIMB 1/22/19		001-1300-412.41-15	REIMB RETIREMENT GIFT GOURLEY COLLINS	413.90
167836	2/1/2019	TIME WARNER CABLE	839656416		001-2400-422.23-03	ANN CHRQ-CODE BK UPDATES DEC 5 2018-JAN 4 2019	146.43
			CITYHALL 2/2019		001-2060-446.26-09	99 E RAMSEY ST JAN 25 2019-FEB 24 2019	91.85
			FIRE ADM 2/19		001-2400-422.26-09	3900 W WILSON ST-FIRE ADM 2/1/2019-2/28/2019	2.44
167837	2/1/2019	TRENCH SHORING COMPANY	1164123-0001	028716	660-6300-471.45-08	TRENCH TOP RENTAL 8X10	148.75
167838	2/1/2019	WATER ENVIRONMENT FEDERATION	17864940-1/19		660-6300-471.23-03	HAHN M - #17864940 ANNUAL MEMBERSHIP	20.00
167839	2/1/2019	WESCO DISTRIBUTION, INC	903441		670-0000-131.00-00	WIRE 12-GRN PO NUM 029180	110.97
167840	2/1/2019	YOUNGBLOOD & ASSOCIATES	3605A	029107	702-3800-480.30-05	POLYGRAPH EXAM FEE	225.00
167841	2/1/2019	ACE	109301	029074	670-7010-473.27-60	COMPLETE CART WIRING	546.50
167842	2/1/2019	AHRENS, JOYCE	26723-19958/18		670-7010-473.27-60	2018PV(SOLAR) EXCESS ELECTRIC OUTPUT 199 KWH	12.54
167843	2/1/2019	AIR DELIGHTS, INC	53400		001-0000-201.10-00	SALES TAX	(2.30)
			ICT023439	029292	001-4050-461.33-18	URNAL T-BAR	41.89
				029147	702-3800-480.30-05	#224 SIDE WINDOW	323.65
167844	2/1/2019	ALL STAR GLASS, INC.			001-0000-201.10-00	SALES TAX	2,821.26
167845	2/1/2019	ALTEC INDUSTRIES, INC.	16PR-94FK-VLT	029100	001-2200-421.36-00	DEPARTMENT SUPPLIES	(1.08)
167846	2/1/2019	AMAZON CAPITAL SERVICES		029100	001-2200-421.36-00	DEPARTMENT SUPPLIES	149.73
			JLN-1VD7-K7NQ		670-7010-473.27-60	2018PV(SOLAR) EXCESS ELECTRIC OUTPUT 673 KWH	383.32
167847	2/1/2019	AMIRSON, PETE	80705-49490/18		670-7010-473.27-60	2018PV(SOLAR) EXCESS ELECTRIC OUTPUT 1319 KWH	42.40
167848	2/1/2019	ANDERSON, DENNIS & LUCILLE	55467-51674/18		670-7010-473.27-60	2018PV(SOLAR) EXCESS ELECTRIC OUTPUT 3992 KWH	83.10
167849	2/1/2019	ANDREWS, LORRAINE	59459-24018/18		670-7010-473.27-60	2018 PV(SOLAR)EXCESS ELECTRIC OUTPUT 3992 KWH	251.50
167850	2/1/2019	ANIXTER, INC	4093764-00	029307	670-7000-473.45-16	BRACKETS/6' LINE HOSE	4,760.83
			4128048-00		670-0000-131.00-00	CROSS ARM SUPPORTS PO NUM 029177	326.48
167851	2/1/2019	AREIAS, CALEB	MILEAGE1/9/19		001-4000-461.25-05	MILEAGE DELIVERING FLYERS	13.75
			MILEAGE1/20/18		001-4000-461.25-05	MILEAGE FOR DEL FLYERS	13.90
167852	2/1/2019	ARROW STAFFING SERVICE	106337		001-1900-412.23-27	CARROLL G W/E/1/19/2019	1,222.00
			106392		001-1900-412.23-27	CARROLL, GARY W/E 1/26	977.60
			106394		761-3100-480.33-11	RUIZ T W/E 1/26/19	1,063.26

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167853	2/7/2019	ATWORK FRANCHISE, INC	067622		001-1200-412.23-27	STEINER C W/E 1/27/19	892.57
167854	2/7/2019	AVILA, SOL	067623		761-3100-480.33-11	LATHROM T W/E 1/27/19	371.90
167855	2/7/2019	BANNING POLICE OFFICERS ASSOC	MEAL 1/29/19		001-2200-421.23-06	PSP TRAINING MEAL 1/29/19 NIGHT CLASS	20.00
167856	2/7/2019	BANNING SAN GORGONIO PASS AREA	JANUARY 2019		001-0000-204.50-00	POLICE OFFICER ASSOC DUES JANUARY 2019	2,100.00
			1377		001-1000-411.23-05	ART WELCH CC B-FAST SAN GORGONIO PASS AREA	15.00
						COLLEEN WALLACE-CC B-FAST SAN GORGONIO PASS AREA	15.00
						D ANDRADE CC BR-FAST SAN GORGONIO PASS AREA	15.00
						DON PETERSON-CC BREAKFAST SAN GORGONIO PASS AREA	15.00
						M BENNETT CC BR-FAST SAN GORGONIO PASS AREA	15.00
						S AVILA CC BR-FAST SAN GORGONIO PASS AREA	15.00
						V AVILA CC BR-FAST SAN GORGONIO PASS AREA	15.00
167857	2/7/2019	BARTLETT, ROBERT & DEANA	47523-49404/18		001-2200-421.23-05	2018PV(SOLAR) EXCESS ELECTRIC OUTPUT 2137 KWH	134.63
167858	2/7/2019	BEAUMONT DO IT BEST HOME CENTER	467166	029051	670-7010-473.27-60	LONG WALL BEND CR/ABS TAI	0.27
167859	2/7/2019	BEAUMONT SAFE & LOCK	467636	029051	001-3600-461.36-00	PARKS SUPPLIES	80.76
167860	2/7/2019	BENNETT, MICHAEL	71016	029066	001-4000-461.30-02	BUILDING MAINTENANCE/REPR	72.00
			REIMB1/18-1/24		001-2200-421.41-20	DENNYS RESTAURANT DB TEAM 1/18/19	52.12
						GAS FOR TRAVEL TO AZ DB TEAM 1/18/19	39.81
						GAS FOR TRAVEL TO AZ DB TEAM 1/23/19	30.00
						GAS FOR TRAVEL TO AZ DB TEAM 1/24/19	38.47
						HAMPTON INN 1/18/19 ROOM 244	89.26
						HAMPTON INN 1/18/19 ROOM 220	89.26
						HAMPTON INN 1/18/19 ROOM 320	89.26
						HOLIDAY INN 1/22/19 ROOM 209	389.28
						HOLIDAY INN 1/22/19 ROOM 303	389.28
						HOLIDAY INN 1/22/19 ROOM 305	389.28
167861	2/7/2019	BIBBO, ROBERT & MARCIA	24177-23392/18		670-7010-473.27-60	2018PV(SOLAR) EXCESS ELECTRIC OUTPUT 2582 KWH	162.67
167862	2/7/2019	BJ'S RENTALS INC	882851-13	029274	001-4000-461.32-05	LIGHT TOWER	213.26
167863	2/7/2019	BLACKFORD, CHARLES	42019-53628/18		670-7010-473.27-60	2018PV(SOLAR) EXCESS ELECTRIC OUTPUT 139 KWH	8.76
167865	2/7/2019	BOGLE, BILL	90303-49744/19		675-7020-473.42-35	RESIDENTIAL CENTRAL A/C SPLIT SYSTEM-REBATE	2,000.00
167866	2/7/2019	BOWEN, DOROTHY	96747-4244/19		675-7020-473.42-35	RESIDENTIAL CENTRAL A/C SPLIT SYSTEM-REBATE	1,500.00
167867	2/7/2019	BREEDEN, DEWAINE	9801-22666/18		670-7010-473.27-60	2018PV(SOLAR) EXCESS ELECTRIC OUTPUT 1359 KWH	85.62
167868	2/7/2019	BRIANT, HARRIET	92813-4826/19		675-7020-473.42-35	RESIDENTIAL CENTRAL A/C SPLIT SYSTEM-REBATE	900.00
167869	2/7/2019	BROWN, STEVEN & DEBRA	51359-52096/18		670-7010-473.27-60	2018PV(SOLAR) EXCESS ELECTRIC OUTPUT 4010 KWH	252.63
167870	2/7/2019	BT SUPPLIES WEST	69055-50120/19		675-7020-473.42-35	RESIDENTIAL CENTRAL A/C SPLIT SYSTEM-REBATE	2,000.00
167871	2/7/2019	BULCHA, NANCY	821368	029126	001-3200-412.36-03	JANITORIAL SUPPLIES	544.21
167872	2/7/2019	BUNCH, JAMES & BRENDA	97219-7936/18		670-7010-473.27-60	2018 PV(SOLAR) EXCESS ELECTRIC OUTPUT 955 KWH	60.17
167873	2/7/2019	BURCHINAL, DALE & SUSAN	55751-51640/18		670-7010-473.27-60	2018PV(SOLAR) EXCESS ELECTRIC OUTPUT 2630 KWH	165.69
167874	2/7/2019	CALIFORNIA LAW ENFORCE ASSN	48699-31588/19		675-7020-473.42-35	RESIDENTIAL CENTRAL A/C SPLIT SYSTEM-REBATE	1,500.00
167875	2/7/2019	CAMPOS &, AYANA	FEBRUARY 2019		001-0000-204.80-13	POLICE LTD PREMIUMS FEBRUARY 2019	563.50
167876	2/7/2019	CARRANZA, CORY	000094849		001-4000-218.22-22	UB CR REFUND-FINALS 000021970	106.11
167877	2/7/2019	CASTANEDA, SANDRA	80669-392/18		670-7010-473.27-60	2018PV(SOLAR) EXCESS ELECTRIC OUTPUT 644 KWH	40.57
			REIMB 2/1/19		001-2800-441.23-05	FRED PRYOR TRAINING MEAL	17.00
167878	2/7/2019	CCUG	CCUG2/12/19	028718	001-2200-421.23-06	FRED PRYOR TRAINING MILEAGE	26.33
167879	2/7/2019	CHARLES ABBOTT ASSOCIATES, INC	59063	028718	001-2700-442.33-11	ANGLE LAM-PUB RECS CLASS NEWPORT BEACH 2/12/19	35.00
			59063-1	028718	001-2700-442.33-11	B&S SERVICES NOV 2018	24,030.02
167880	2/7/2019	CHARLES P CROWLEY CO INC	25526	029331	660-6300-471.30-06	TO CORRECT PO	3,031.29
167881	2/7/2019	CLARK, DOROTHY JEAN	92811-19916/18		670-7010-473.27-60	HORIZONTAL PUMP - 2 EA	1,593.61
167882	2/7/2019	COLONIAL INSURANCE	3229614-0201237		001-0000-204.80-03	2018PV(SOLAR) EXCESS ELECTRIC OUTPUT 714 KWH	44.98
					001-0000-204.80-02	TERM LIFE PREMIUMS JANUARY 2019	2,074.00
					001-0000-204.80-03	CANCER PREMIUMS JANUARY 2019	1,730.61
					001-0000-204.80-09	UNIVERSAL LIFE PREMIUMS JANUARY 2019	3,016.05
					001-0000-204.80-09	ACCIDENT PREMIUMS JANUARY 2019	3,229.21
					001-0000-204.80-11	SUPPLEMENTAL DISABILITY JANUARY 2019	6,307.11
					001-0000-204.80-12	CRITICAL ILLNESS PREMIUMS JANUARY 2019	1,556.30

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167882	2/1/2019	COLONIAL INSURANCE	3729614-0201237		001-0000-204.80-16	HOSPITAL CONFINEMENT PREM JANUARY 2019	1,670.35
167883	2/1/2019	CRAWFORD, BILL & MARILYN	23249-17208/18		670-7010-473.27-60	2018PV(SOLAR) EXCESS ELECTRIC OUTPUT 4305 KWH	271.22
167884	2/1/2019	CREATIVE BUS SALES INC	13345282	029264	702-3800-480.30-05	#240 FIRE EXTINGUISHER DI	220.00
167885	2/1/2019	CROSBY, JAMES E.	62315-842/18		670-7010-473.27-60	2018PV(SOLAR) EXCESS ELECTRIC OUTPUT 568 KWH	35.78
167886	2/1/2019	DAFT, BARBARA	41243-53666/18		670-7010-473.27-60	2018 PV(SOLAR) EXCESS ELECTRIC OUTPUT 1623 KWH	102.25
167887	2/1/2019	DEKKER, DAVE	000094681		001-0000-218.22-22	UB CR REFUND-FINALS 000002840	49.22
167888	2/1/2019	DESAI, AJIT	94759-20150/18		670-7010-473.27-60	2018 PV(SOLAR) EXCESS ELECTRIC OUTPUT 3210 KWH	202.23
167889	2/1/2019	DEUSENBERRY, DANIEL	MEAL 1/04/19		001-2200-421.23-06	PSP TRAINING MEAL 1/04/19 NIGHT CLASS	20.00
167890	2/1/2019	DEWETT, TOM & LORAY	72211-52672/18		670-7010-473.27-60	2018PV(SOLAR) EXCESS ELECTRIC OUTPUT 1886 KWH	118.82
167891	2/1/2019	DIAMOND HILLS CHEVROLET BUICK GMC	38381	029071	702-3800-480.30-05	#313 CHECK ENGINE LIGHT S	375.87
			645997	029071	702-3800-480.38-52	#409 HANDLE	31.53
167892	2/1/2019	DUNN, ALLEN A	62861-24374/18		670-7010-473.27-60	2018 PV(SOLAR)EXCESS ELECTRIC OUTPUT 2116 KWH	133.31
167893	2/1/2019	ECCLESTON, CHARLES	2661-2168/18		670-7010-473.27-60	2018 PV(SOLAR)EXCESS ELECTRIC OUTPUT 186 KWH	11.72
167894	2/1/2019	ELECTRIC POWER SYSTEMS INT, INC.	INV-00053382	029341	670-7000-473.45-05	SUBSTATION MAINT-OCT BILL	23,877.00
167895	2/1/2019	EIGEN, ALVIN & MARGARET	49555-51706/18		670-7010-473.27-60	2018 PV(SOLAR)EXCESS ELECTRIC OUTPUT 931 KWH	58.65
167896	2/1/2019	EVIDENT, INC.	138081D		001-2200-421.36-62	EVIDENCE & PROPERTY SUPP PO 29127	48.96
167897	2/1/2019	FARLEY, RICHARD & CARLA	55601-20078/18		670-7010-473.27-60	2018 PV(SOLAR)EXCESS ELECTRIC OUTPUT 2093 KWH	131.86
167898	2/1/2019	FELIX, ALBERTO	MEAL 1/07/19	028717	001-2200-421.23-06	PSP TRAINING MEAL 1/07/19 NIGHT CLASS	20.00
167899	2/1/2019	FERRELLGAS	1104931080		660-6300-471.36-08	PROPANE	779.36
167900	2/1/2019	FIKSE, LEON & HARRIET	87377-51944/18		670-7010-473.27-60	2018 PV(SOLAR) EXCESS ELECTRIC OUTPUT 908 KWH	57.20
167901	2/1/2019	FISHER, SHARON	13595-9952/18	029053	670-7010-473.27-60	2018 PV(SOLAR)EXCESS ELECTRIC OUTPUT 1526 KWH	96.14
167902	2/1/2019	FLEET SERVICES INC	05P21837	029053	702-3800-480.38-52	INV- CHECK OIL & WATER	19.40
			05P27601		702-3800-480.38-52	#903 BULB	49.84
167903	2/1/2019	FLORES, JOSE	000061243		001-0000-218.22-22	UB CR REFUND-FINALS 000022036	77.91
167904	2/1/2019	FLORES, NICOLAS	000071567		001-0000-218.22-22	UB CR REFUND-FINALS 000020702	32.91
167905	2/1/2019	FRONTIER COMMUNICATIONS	2095060495FEB19		001-4500-412.26-05	209-056-0495 JAN 28, 2019 - FEB 27, 2019	920.69
			2091885919FEB19		001-2200-421.26-05	209-188-5918 JAN 28, 2019 - FEB 27, 2019	45.82
					001-2400-422.26-05	209-188-5918 JAN 28, 2019 - FEB 27, 2019	55.88
					001-4500-412.26-05	209-188-5918 JAN 28, 2019 - FEB 27, 2019	1,023.23
					660-6300-471.26-05	209-188-5918 JAN 28, 2019 - FEB 27, 2019	497.10
					670-7000-473.26-05	209-188-5918 JAN 28, 2019 - FEB 27, 2019	223.95
					702-3800-480.26-05	209-188-5918 JAN 28, 2019 - FEB 27, 2019	58.04
			2131817186JAN19		703-3700-480.30-17	FIOS 213-181-7186 JAN 19 2019-FEB 18 2019	461.95
167906	2/1/2019	GARCIA, JANETH	9518493260FEB19		001-4500-412.26-05	951-849-3260 JAN 28, 2019 - FEB 27, 2019	248.67
167907	2/1/2019	GAS COMPANY, THE	67837-20970/18		670-7010-473.27-60	2018 PV(SOLAR)EXCESS ELECTRIC OUTPUT 183 KWH	11.53
167908	2/1/2019	GATES, TRAVIS	15684815176JAN19		001-4500-412.26-06	99 E RAMSEY ST DEC 17 2018-JAN 17 2019	782.12
167909	2/1/2019	GEELAN, CHRIS	6857-5066/18		001-1300-412.25-09	GRADE 1 CERT FEE COLLECTION SYS MAINT	170.00
167910	2/1/2019	GLICKMAN, SANDRA	82413-50038/18		670-7010-473.27-60	2018 PV(SOLAR)EXCESS ELECTRIC OUTPUT 1820 KWH	114.66
167911	2/1/2019	GONZALES, REUBEN	000074735		001-0000-218.22-22	2018 PV(SOLAR)EXCESS ELECTRIC OUTPUT 2106 KWH	132.68
167912	2/1/2019	GONZALEZ, OSCAR & MARIA	87039-2876/18		670-7010-473.27-60	UB CR REFUND-FINALS 000053050	53.08
167913	2/1/2019	GRAINGER	904602838	029057	702-3800-480.30-06	2018 PV(SOLAR) EXCESS ELECTRIC OUTPUT 1166 KWH	73.46
167914	2/1/2019	HARDING, JOHN & ANN	23773-17622/18		670-7010-473.27-60	SHOP- TICKET HOLDER & WHE	226.84
167915	2/1/2019	HASENPLUG, RICK	47701-49420/18		670-7010-473.27-60	2018 PV(SOLAR)EXCESS ELECTRIC OUTPUT 42 KWH	2.65
167916	2/1/2019	HASTINGS, ROBERT	53481-50944/19		675-7020-473.42-35	2018 PV(SOLAR)EXCESS ELECTRIC OUTPUT 2211 KWH	139.29
167917	2/1/2019	HENRICH, ROBERT	56353-52142/18		670-7010-473.27-60	RESIDENTIAL CENTRAL A/C SPLIT SYSTEM-REBATE	2,000.00
167918	2/1/2019	HERSHEY, BILL	66453-23502/19		675-7020-473.42-35	2018 PV(SOLAR)EXCESS ELECTRIC OUTPUT 444 KWH	27.97
167919	2/1/2019	HORWITZ, MATTHEW	96091-53216/18		670-7010-473.27-60	RESIDENTIAL CENTRAL A/C SPLIT SYSTEM-REBATE	2,500.00
167920	2/1/2019	HUGHES, ALBERT & ANNA	20809-23730/18		670-7010-473.27-60	2018 PV(SOLAR)EXCESS ELECTRIC OUTPUT 1646 KWH	103.70
167921	2/1/2019	HUNGERT, HUBERT	40777-73416/18	029145	660-6300-471.36-08	2018 PV(SOLAR)EXCESS ELECTRIC OUTPUT 1559 KWH	98.22
167922	2/1/2019	HYDROTEX	382468		001-0000-204.53-00	ULTRA-KLEEN DRIP OIL	20.29
167923	2/1/2019	I.B.E.W. LOCAL 47	JANUARY 2019		001-0000-204.80-01	GEN/UTILITY UNION DUES JANUARY 2019	1,064.73
167924	2/1/2019	I.B.E.W. LOCAL 47 (PAC)	JANUARY 2019		001-0000-204.80-01	PAC DUES FOR JANUARY 2019	7,899.43
167925	2/1/2019	INNOVATIVE EMERGENCY EQUIPMENT	26447	029246	001-2200-421.30-05	SECURE IDLE INSTALL UNIT3	52.00
							259.37

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167926	2/1/2019	JAUREGUI, ROBERTO	MEAL 1/22/19		001-2200-421.23-06	PSP TRAINING MEAL 1/22/19 NIGHT CLASS	20.00
167927	2/1/2019	JAVOR, GEORG & SHIRLEY	83969-47484/18		670-7010-473.27-60	2018 PV(SOLAR) EXCESS ELECTRIC OUTPUT 612 KWH	38.56
167928	2/1/2019	JIMENEZ, LINDA	MEAL 1/22/19		001-2200-421.23-06	PSP TRAINING MEAL 1/22/19 NIGHT CLASS	20.00
167929	2/1/2019	KELLY, PATRICK	MEAL 1/14/19		001-2200-421.23-06	PSP TRAINING MEAL 1/14/19 NIGHT CLASS	20.00
167930	2/1/2019	KING, LESLEY	91845-51482/18		670-7010-473.27-60	2018 PV(SOLAR) EXCESS ELECTRIC OUTPUT 1916 KWH	120.71
167931	2/1/2019	KOBES, JOHN & ROSEMARIE	57457-5454/18		670-7010-473.27-60	2018 PV(SOLAR) EXCESS ELECTRIC OUTPUT 210 KWH	13.23
167932	2/1/2019	KURT, JACK	90683-12928/18		670-7010-473.27-60	2018 PV(SOLAR) EXCESS ELECTRIC OUTPUT 5911 KWH	372.39
167933	2/1/2019	LEAF	9135297	029196	001-4050-461.32-06	PRINTER @ SR CTR	303.35
167934	2/1/2019	LEAGUE OF CALIFORNIA CITIES	REG 3/G-3/9		001-2800-441.23-06	ERIC SHAW-REGISTRATION PLANNING COMM ACADEMY	575.00
167935	2/1/2019	LEAGUE OF CALIFORNIA CITIES	189138		001-1000-411.23-03	2019 MEMBERSHIP DUES	12,766.00
167936	2/1/2019	LITHOPASS PRINTING, FORMS,	2042	029316	670-7000-473.25-02	SHIRTS	740.72
167937	2/1/2019	LOGAN, KIERAN	EYEWEAR 2019		660-6300-471.25-10	EYEWEAR REIMBURSEMENT PER UTILITY MOU	147.40
167938	2/1/2019	MARTIN, REGINA	57087-2924/18		670-7010-473.27-60	2018 PV(SOLAR)EXCESS ELECTRIC OUTPUT 3463 KWH	218.17
167939	2/1/2019	MCCLUNE, DEVIN	EYEWEAR 2019		670-7000-473.25-10	EYEWEAR REIMBURSEMENT PER UTILITY MOU	250.00
167940	2/1/2019	MCLAUGHLIN, LEEANN	82641-45412/18		670-7010-473.27-60	2018 PV(SOLAR) EXCESS ELECTRIC OUTPUT 269 KWH	16.95
167941	2/1/2019	MCNEESE-SMITH, BILL	38143-23046/18		670-7010-473.27-60	2018 PV(SOLAR)EXCESS ELECTRIC OUTPUT 621 KWH	39.12
167942	2/1/2019	MENDOZA, JUAN	89213-7544/18		670-7010-473.27-60	2018 PV(SOLAR) EXCESS ELECTRIC OUTPUT 261 KWH	16.44
167943	2/1/2019	MILLER, ANTHONY L & SAMANTHA	000085537		001-0000-218.22-22	UB CR REFUND-FINALS 000004864	68.81
167944	2/1/2019	MILLER, LARRY & BARBARA	37835-18168/18		670-7010-473.27-60	2018 PV(SOLAR)EXCESS ELECTRIC OUTPUT 2333 KWH	146.98
167945	2/1/2019	MOLINA, SALINE	92463-862/18		670-7010-473.27-60	2018 PV(SOLAR)EXCESS ELECTRIC OUTPUT 2534 KWH	159.64
167946	2/1/2019	MORALES, RENE	68107-7924/18		670-7010-473.27-60	2018 PV(SOLAR)EXCESS ELECTRIC OUTPUT 46 KWH	2.90
167947	2/1/2019	MORRISSEY, BRIAN	39067-21304/18		670-7010-473.27-60	2018 PV(SOLAR)EXCESS ELECTRIC OUTPUT 934 KWH	58.84
167948	2/1/2019	MSDSOLINE, INC	191857	029313	660-6300-471.89-49	MSDS ONLINE SUBSCRIPTION	2,499.00
167949	2/1/2019	NAPA AUTO PARTS	071195		670-7000-473.89-49	CREDIT- CLAMP ORG INV DATE 11/01/2018	2,499.00
			071197		702-3800-480.38-52	CREDIT- CLAMP ORG INV DATE 11/01/2018	(13.03)
			071609		702-3800-480.38-52	CREDIT- CLAMP ORG INV DATE 11/01/2018	(13.03)
			073651		702-3800-480.38-52	CREDIT- HIGH PRESS SWITCH ORG INV DATE 11/06/2018	(57.64)
			074443		702-3800-480.38-52	CREDIT- AIR FILTER ORG INV DATE 11/28/2018	(67.87)
			074857	029135	702-3800-480.38-52	OIL DRAIN PLUG GASKET	5.38
			075531	029135	702-3800-480.38-52	#230 HANGER	25.84
			075711	029135	702-3800-480.38-52	#230 HANGER	25.84
			075803	029135	702-3800-480.38-52	SHOP- NITRILE GLOVES	116.24
			56933-4214/18	029135	702-3800-480.38-52	BATTERY CHARGER	544.13
167950	2/1/2019	NICOLETTI, ROBERT	MEAL 1/04/19		670-7010-473.27-60	#834 PRESSURE WASHER	26.39
167951	2/1/2019	NOTTINGHAM, MICHAEL	89497-4576/18		001-2200-421.23-06	2018 PV(SOLAR) EXCESS ELECTRIC OUTPUT 5207 KWH	328.04
167952	2/1/2019	OBRY, DAVID & PAMELA	60641-5420/18		670-7010-473.27-60	PSP TRAINING MEAL 1/04/19 NIGHT CLASS	20.00
167953	2/1/2019	OGDEN, GLENN	56050247,001		670-7010-473.27-60	2018 PV(SOLAR)EXCESS ELECTRIC OUTPUT 434 KWH	27.34
167954	2/1/2019	ONE SOURCE DISTRIBUTORS	49611-15134/18	029330	660-6300-471.30-15	2018 PV(SOLAR)EXCESS ELECTRIC OUTPUT 1797 KWH	113.21
167955	2/1/2019	ORAVECZ, DELORAS	26439-19738/18		670-7010-473.27-60	MERSEN TRS100R 600V FUSE	94.28
167956	2/1/2019	ORTEGA, SALVADOR	416682/4		670-7010-473.27-60	2018 PV(SOLAR)EXCESS ELECTRIC OUTPUT 400 KWH	25.20
167957	2/1/2019	P&P UNIFORMS	416767/4	028875	001-2200-421.36-04	2018 PV(SOLAR)EXCESS ELECTRIC OUTPUT 217 KWH	13.67
			417807/4	028875	001-2210-421.36-04	VEST FOR C.YOUNGBLOOD	770.40
			417882/4	028875	203-2200-446.36-04	(1) WMS STRKE PANTS	107.73
			062-015969	028875	001-2200-421.36-04	POLO & EMBROIDER LOPEZ	53.86
			062-018045	028875	001-2200-421.36-04	EMBROIDER FOR CHELSE	10.78
			064-081416	029322	100-4900-431.36-00	STREET- PRONTO	129.30
			091-023655	029322	702-3800-480.38-52	SHOP- DOUBLE SIDED TAPE	12.76
			091-024281	029322	100-4900-431.36-00	STREET- PRONTO	129.30
			091-136890	029322	702-3800-480.38-52	CREDIT-IGNITION COIL	(52.39)
			091-137005	029322	702-3800-480.38-52	CREDIT- 12 VOLT BATTERY	(23.71)
			091-137140	029322	702-3800-480.38-52	12 VOLT BATTERY	122.09
			091-137198	029322	702-3800-480.38-52	OIL FILTER	8.73
				029322	702-3800-480.38-52	SEMI M/PAD	31.65
				029322	702-3800-480.36-00	BRKFL HD	16.99
167958	2/1/2019	PARTS AUTHORITY METRO, LLC					

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167958	2/7/2019	PARTS AUTHORITY METRO, LLC	001-137811	029322	702-3800-480.38-52	#28 OIL FILTER	7.91
167959	2/7/2019	PETTY CASH CUSTODIAN - POLICE	3328		001-2200-421.36-07	LT AVILA - DEL TACO FOOD CASE # 19-103	17.43
167960	2/7/2019	PETTY CASH CUSTODIAN-COMM SVCS	3329		001-2200-421.36-00	LT AVILA-CUSTOM TROPHIES 8X10 VALDER SPONSOR PLAQUE	37.71
			3330		001-2200-421.36-00	LT AVILA-CUSTOM TROPHIES 8X10 PERFORMANCE TEAM	37.71
			3331		001-2200-421.36-07	SOL AVILA - ALBERTSONS ARCCOPS MTG 1/24/19 FOOD	28.84
			3332		001-2200-421.36-07	SOL AVILA - ALBERTSONS ARCCOPS MTG 1/24/19 FOOD	22.98
			3353		201-4060-446.36-65	ANA SANDOVAL -DOLLAR TREE BINGO PRIZES	24.62
			3354		001-4000-461.36-00	TERRY DUNN - DOLLAR TREE TRANSIT TROLLEY DECORTNS	10.70
			3355		001-4000-461.36-00	HEIDI MERAZ - WALMART XMAS @ GILMAN RANCH	14.72
			3356		001-4000-461.36-00	HEIDI MERAZ - HOBBY LOBBY XMAS @ GILMAN RANCH	15.06
			3357		001-4000-461.36-00	JUSTIN LANDINGHAM -HARBOR FREIGHT - BLUE TARPS	13.46
			3358		201-4060-446.36-65	AMANDA MORGAN - PAY PAL AQUATIC EXERCISE ASSOC	15.00
167961	2/7/2019	PETTY CASH CUSTODIAN-SR CENTER	3192		001-4000-461.36-00	MELISSA QUINN - RIO RANCH TEA BAGS - MEET PD CHIEFS	5.99
			3193		001-4000-461.36-00	JUSTIN LANDINGHAM-RITEAID DISTILLED WATER-STEAMER	6.75
			3194		201-4060-446.36-65	LYNN LOMEJ - DOLLAR TREE BINGO PRIZES	21.62
			3195		201-4060-446.36-65	ANA SANDOVAL - WALMART SR CTR POSADA TABLECLOTHS	10.65
			3196		610-5800-434.25-02	HEIDI MERAZ -DESERT PALMS CLEANERS - 2 JACKETS	16.25
			3197		001-4000-461.36-00	SCOTT FOSTER - RITE AID BASKETBALL PANCAKE BFAST	4.49
167962	2/7/2019	HELPS, ROBERT	89833-638/18		670-7010-473.27-60	2018 PV(SOLAR) EXCESS ELECTRIC OUTPUT 897KWH	56.51
167963	2/7/2019	PIERCE, SONIA	TRAVEL/18/19		001-2800-441.23-05	LAND USE PLANNING CONF LOS ANGELES 1/18/19	636.03
167964	2/7/2019	PLANTAG	42192	029332	001-2700-442.36-00	TAGS FOR PLANS FOR B&S	77.40
167965	2/7/2019	PRATT, FRANCIS & JUDITH	55697-51850/18		670-7010-473.27-60	2018 PV(SOLAR) EXCESS ELECTRIC OUTPUT 1223KWH	77.05
167966	2/7/2019	PRE-PAID LEGAL SERVICES, INC	JANUARY 2019		001-4000-204.80-07	PREPAID LEGAL PREMIUMS JANUARY 2019	234.18
167967	2/7/2019	PRUDENTIAL OVERALL SUPPLY	22740754		702-3800-480.38-52	FLEET UNIFORMS & TOWELS	10.36
			22740755		702-3800-480.38-52	FLEET UNIFORMS & TOWELS	17.90
			22740757		100-4900-431.25-02	STREET UNIFORMS	17.55
167968	2/7/2019	QUALITY LOGO PRODUCTS	440746		001-3200-412.25-02	BUILDING MAIN. UNIFORMS	5.68
167969	2/7/2019	REDLANDS FORD	5151459		001-4000-201.10-00	SALES TAX	(68.90)
			5151541		001-4000-461.36-09	PR ITEMS CCTR	1,417.10
			6202465		702-3800-480.38-52	KIT- JET	15.39
167970	2/7/2019	RICKARD, A. DOUGLAS	000091297		702-3800-480.38-52	#241 LIFT ASY	51.43
167971	2/7/2019	RIVERSIDE, COUNTY OF	OCTOBER2018		001-4000-218.22-22	#241 MULTI POINT INSPECTI	3,147.13
167972	2/7/2019	RIVERSIDE, COUNTY OF	DECEMBER2018		001-2200-321.18-06	UB CR REFUND-FINALS 000053288	131.78
167973	2/7/2019	RIVERSIDE, COUNTY OF	NOVEMBER2018		001-2200-321.18-06	PKING CITATION ASSESSMTS OCTOBER 2018	592.00
167974	2/7/2019	ROMAN, ANDREA	45927-8646/18		001-2200-321.18-06	PKING CITATION ASSESSMTS NOVEMBER 2018	2,112.10
167975	2/7/2019	ROOT, GARY & JUDITH	49561-50668/18		670-7010-473.27-60	2018 PV(SOLAR) EXCESS ELECTRIC OUTPUT 805KWH	1,303.00
167976	2/7/2019	ROWLEY, KATHLEEN	44743-4434/18		670-7010-473.27-60	2018 PV(SOLAR) EXCESS ELECTRIC OUTPUT 507KWH	50.72
167977	2/7/2019	RUDISILL, SUSAN	000096283		670-7010-473.27-60	2018 PV(SOLAR) EXCESS ELECTRIC OUTPUT 878 KWH	55.31
167978	2/7/2019	RUFFIN, STEPHEN	56151-50502/18		001-4000-218.22-22	UB CR REFUND-FINALS 000022984	27.39
167979	2/7/2019	SAN BERNARDINO PUBLIC EMPLOYEES	JANUARY 2019		670-7010-473.27-60	2018 PV(SOLAR) EXCESS ELECTRIC OUTPUT 930KWH	58.59
167980	2/7/2019	SAYESKI, CHRISTOPHER	MEAL 1/31/19		001-0000-204.51-00	SBPEA DUES JANUARY 2019	994.02
167981	2/7/2019	SENGSOURICHANH, VEOPHETH	000071427		001-2200-421.23-06	PSP TRAINING MEAL 12/13 NIGHT CLASS	20.00
167982	2/7/2019	SERRANO, JEFF	85423-52528/18		001-0000-218.22-22	UB CR REFUND-FINALS 000015024	138.26
167983	2/7/2019	SIBOLE, FRED & KOLEEN	13001-50526/18		670-7010-473.27-60	2018 PV(SOLAR) EXCESS ELECTRIC OUTPUT 4556 KWH	287.03
167984	2/7/2019	SMART & FINAL	020175	029045	001-4000-461.36-09	HOMELESS COUNT	1.76
167985	2/7/2019	SORTO, NILTON	89765-21302/18		670-7010-473.27-60	2018 PV(SOLAR)EXCESS ELECTRIC OUTPUT 1809 KWH	29.98
167986	2/7/2019	SPORTS FACILITIES GROUP, INC	513953	029342	200-9100-446.42-19	BASKETBALL BBOARD ADAPTER	113.97
167987	2/7/2019	ST DENIS, ANN	54237-51398/18		670-7010-473.27-60	2018 PV(SOLAR) EXCESS ELECTRIC OUTPUT 1387KWH	912.70
167988	2/7/2019	STAPLES BUSINESS ADVANTAGE	3399774620	029099	001-4000-461.36-00	CREDIT- CLIPBOARDS	87.38
			3402131790	029099	761-3100-480.36-00	OFFICE SUPPLIES	(10.44)
			3402131791	029099	761-3100-480.36-00	OFFICE SUPPLIES	110.21
							7.91

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167988	2/7/2019	STAPLES BUSINESS ADVANTAGE	3402219618	029099	001-4500-412.36-00	COFFEE AND BREAK SUPPLIE	403.61
			3402501305	029099	001-4500-412.36-00	COFFEE	157.68
167989	2/7/2019	STEFFENS, JIM	000089651		670-0000-116.21-00	COMPUTER LOAN	1,660.02
167990	2/7/2019	STERNJACOB, ZACHARY S	96857-50090/18		001-0000-218.22-22	UB CR REFUND-FINALS 000009384	110.52
167991	2/7/2019	STEWART, TYKE & MARY	89515-52108/18		670-7010-473.27-60	2018 PV(SOLAR) EXCESS ELECTRIC OUTPUT 51 KWH	3.21
167992	2/7/2019	STONE, CHERYL	55591-51816/18		670-7010-473.27-60	2018 PV(SOLAR) EXCESS ELECTRIC OUTPUT 1587KWH	99.98
167993	2/7/2019	STONE, DIANE	96115-21754/19		670-7010-473.27-60	2018 PV(SOLAR) EXCESS ELECTRIC OUTPUT 3828KWH	241.16
167994	2/7/2019	STRAYER, BEATRICE	31185-6842/19		675-7020-473.42-35	2018 PV(SOLAR) EXCESS ELECTRIC OUTPUT 1587KWH	1,500.00
167995	2/7/2019	STUMPF, JANET	201935933		675-7020-473.42-35	RESIDENTIAL CENTRAL A/C SPLIT SYSTEM-REBATE	2,000.00
167996	2/7/2019	SUEZ BANNING	FEBRUARY 2019	029272	680-8000-454.23-38	MONTHLY O&M FEE-JAN	62,182.00
167997	2/7/2019	SUN LIFE FINANCIAL			001-0000-204.14-00	LTD-STD INSURANCE FEBRUARY 2019	6,594.41
					001-0000-204.30-00	LIFE INSURANCE FEBRUARY 2019	4,296.81
167998	2/7/2019	SYMMES, WILLIAM	57501-15056/18		001-0000-204.32-00	DENTAL INSURANCE FEBRUARY 2019	9,066.67
167999	2/7/2019	TATE, BOBBY	2585-2100/18		670-7010-473.27-60	2018 PV(SOLAR) EXCESS ELECTRIC OUTPUT 269KWH	16.95
168000	2/7/2019	TELEPACIFIC COMMUNICATIONS	112274344-0		670-7010-473.27-60	2018 PV(SOLAR) EXCESS ELECTRIC OUTPUT 1490 KWH	93.87
					001-4500-412.26-05	PD PHONE SERVICE JAN 16 2019-FEB 15 2019	660.46
168001	2/7/2019	THE SOCO GROUP, INC.	0514307-IN		001-4500-412.26-05	CENTRAL SRVS PHONE SRV JAN 16 2019-FEB 15 2019	2,264.95
			0628357-IN		702-3800-480.36-11	UNLEADED GAS DELIVERY DATE 12/12/2018	20,563.61
168002	2/7/2019	TIME WARNER CABLE	COMMI CTR 2/19		702-3800-480.36-11	ULS DIESEL DELIVERY DATE 1/17/2019	2,672.67
			CORPYARD2/19		670-7000-473.26-07	789 N SAN GORGONIO AVE FEB 1 2019-FEB 28 2019	15.90
			SRCTR2/19		001-2060-446.26-09	ETHERNET 1/25/19-2/24/19	823.84
168003	2/7/2019	TREICHLER, JOHN	52113-50884/18		670-7010-473.27-60	769 N SAN GORGONIO AVE FEB 1 2019-FEB 28 2019	15.90
168004	2/7/2019	UTILITY TREE SERVICE	83N36718	028387	670-7000-473.23-17	2018 PV(SOLAR) EXCESS ELECTRIC OUTPUT 461KWH	29.04
168005	2/7/2019	VALLEY POWER SYSTEMS, INC	R58429	028654	670-7010-473.23-17	UNIT REALIGNMENT	2,200.00
168006	2/7/2019	VORISEK, ADAM	95091-7104/18		670-7010-473.27-60	2018 PV(SOLAR) EXCESS ELECTRIC OUTPUT 5869KWH	705.25
168007	2/7/2019	WAGES, ROBERT & ANN	3115-1322/18		670-7010-473.27-60	2018 PV(SOLAR) EXCESS ELECTRIC OUTPUT 1333KWH	369.75
168008	2/7/2019	WEINBERG, MARK & JUDY	89553-52172/18		670-7010-473.27-60	2018 PV(SOLAR) EXCESS ELECTRIC OUTPUT 1678KWH	83.98
168009	2/7/2019	WELLS FARGO CARD SERVICES INC	TIM 6336 JAN19		670-7000-473.89-46	BEST BUYS TV,HDMI CABLE, WARRANTY	105.71
						HARBOR FREIGHT TOOLS TV MOUNT	688.82
168010	2/7/2019	WELLS FARGO CARD SERVICES INC	TJ 2930 JAN19		001-1910-412.23-05	CA P O S ROGERS REGISTRATION	53.86
						SHERATON S ROGERS CAPPO CONF HOTEL	395.00
						SOUTHWEST - S ROGERS CAPPO CONF FLIGHT	793.26
						SOUTHWEST -T JACOBS CAPPO CONF FLIGHT	131.96
						ADOBE CREATIVE CLOUD ADOBE CREATIVE CLOUD ALL	131.96
						PALMS CASINO RESERVATION DET JIMENEZ HOTEL DEP	544.00
						PALMS CASINO RESERVATION DET THESIER HOTEL DEP	107.71
						PALMS CASINO RESERVATION SGT BENNETT HOTEL DEP	107.71
						SUPER SUBS+ COMMUNITY DEVELOPMENT DIR	58.16
						BANNING CHAMBER OF COMM INSTALLATN DINNER-	
168011	2/7/2019	WELLS FARGO CARD SERVICES INC	DS 6378 JAN19		001-1000-411.23-05	ANDRADE	125.00
						BANNING CHAMBER OF COMM INSTALLATN DINNER-HAPPE	125.00
						BANNING CHAMBER OF COMM INSTALLATN DINNER-	
						WALLACE	125.00
						BANNING CHAMBER OF COMM INSTALLATN DINNER-WELCH	
						BEAUMONT CHAMBER OF COMM WELCH-BREAKFAST MTH	125.00
						DOMINO'S PIZZA 1/08 CITY COUNCIL MTG	20.00
						CONSTANCT CONTACT CITY MANAGER MONTHLY NWSL	33.73
						BANNING CHAMBER OF COMM INSTALLATN DINNER-SCHULZE	20.00
						I C M A - SCHULZE, DOUG 2019 WEST COAST REG CONF	500.00
						AGREEMENT DYNAMICS STRATEGIC PLANNING MTG	329.00
						MACH BOLT/WIREHOLDER PO NUM 029180	460.29
168012	2/7/2019	WESCO DISTRIBUTION, INC	024829		670-0000-131.00-00		851.76

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168013	2/1/2019	WESTRICK, CHARLES & FERNIE	57797-8066/18		670-7010-473.27-60	2018 PV(SOLAR) EXCESS ELECTRIC OUTPUT 127KWH	8.00
168014	2/1/2019	WESTRUX INTERNATIONAL INC	04P15736	029039	702-3800-480.38-52	#340 & #337 KIT CAPS	102.65
168015	2/1/2019	WIEGAND, JOHN & SHARON	63027-16838/18		670-7010-473.27-60	2018 PV(SOLAR) EXCESS ELECTRIC OUTPUT 400KWH	25.20
168016	2/1/2019	WILLIAMS, JOHN	63635-24356/18		670-7010-473.27-60	2018 PV(SOLAR) EXCESS ELECTRIC OUTPUT 1628 KWH	102.56
168017	2/1/2019	WINTERS, HEATHER	71729-21044/18		670-7010-473.27-60	2018 PV(SOLAR) EXCESS ELECTRIC OUTPUT 24 KWH	1.51
168018	2/7/2019	YANG & HOLIE B	000087021		001-0000-218.22-22	UB CR REFUND-FINALS 000002674	152.82
168019	2/7/2019	YOUNG, RICHARD	96999-13844/18		670-7010-473.27-60	2018 PV(SOLAR) EXCESS ELECTRIC OUTPUT 573 KWH	36.10
168020	2/7/2019	YOUNGBLOOD & ASSOCIATES	3616A	029107	001-1300-412.33-32	PO POLYGRAPH EXAM FEE	225.00
168021	2/14/2019	AIRWAVE COMMUNICATIONS					
		ENTERPRISES	6078	028397	001-2200-421.30-08	PD COMM SYS MAINTENANCE OCTOBER 2018	1,262.55
			6213	028397	001-2200-421.30-08	PD COMM SYS MAINTENANCE NOVEMBER 2018	1,262.55
			6321	028397	001-2200-421.30-08	PD COMM SYS MAINTENANCE DECEMBER 2018	1,262.55
			6395	028397	001-2200-421.30-08	PD COMM SYS MAINTENANCE JANUARY 2019	1,262.55
168022	2/14/2019	ALBERT A. WEBB ASSOCIATES	190015	028227	451-3600-461.90-69	LIONS PARK EXPANSION SERV	76.27
			190101	029284	001-3000-442.33-53	LIVINGSTON STREET DEDICAT	119.00
			190353	029025	100-4900-431.93-21	PROJECT # ST18G1	3,269.50
168023	2/14/2019	ALL STAR GLASS, INC.	ICT023429	029147	702-3800-480.30-05	WINDSHIELD REPAIR	89.00
168024	2/14/2019	AMAZON CAPITAL SERVICES	1FMG-6MIVV-YX1Q		001-0000-201.10-00	SALES TAX	(9.06)
168025	2/14/2019	ANDRADE, DANIELA	MILEAGE 2/4/19	029100	001-2200-421.36-00	DEPARTMENT SUPPLIES	194.96
168026	2/14/2019	ARROW STAFFING SERVICE	106464		001-1000-411.23-05	WRCOG MILEAGE	36.19
168027	2/14/2019	ARTISTIC MAINTENANCE, INC.	0165993-1H	029190	761-3100-480.33-11	RUIZ, TAMMIE W/E 2/2/19 UTILITY BILLING	1,054.42
			0165994-IN	029118	111-4900-432.23-29	LMD LANDSCAPE MAINTENANCE	5,258.75
					001-2200-421.23-29	CITY LANDSCAPE SERVICES	590.00
					001-3200-412.23-29	CITY LANDSCAPE SERVICES	700.00
					001-4000-461.23-29	CITY LANDSCAPE SERVICES	213.90
					001-4010-461.23-29	CITY LANDSCAPE SERVICES	208.32
					001-4050-461.23-29	CITY LANDSCAPE SERVICES	213.94
					100-4900-431.23-29	CITY LANDSCAPE SERVICES	1,500.00
					610-5800-434.23-29	CITY LANDSCAPE SERVICES	213.84
168028	2/14/2019	ATWORK FRANCHISE, INC	068263		001-1200-412.23-27	STEINER, CHANDRA W/E 2/03	892.57
			68262		761-3100-480.33-11	LATHROM, TWILA W/E 2/3/19 UTILITY BILLING	929.76
168029	2/14/2019	BABCOCK LABORATORIES, INC	BA92202-0030	029259	660-6300-471.23-32	COLIFORMS P/A BY MIMO/MUG	165.00
			BA92205-0030	029259	660-6300-471.23-32	GENERAL PHYSICAL ANALYSIS	54.00
			BA92258-0030	029259	680-8000-454.23-32	TOTAL DISSOLVED SOLIDS	20.00
			BA93001-0030	029259	660-6300-471.23-32	COLIFORMS P/A BY MIMO/MUG	165.00
			BB90026-0030	029259	660-6300-471.23-32	COLIFORMS P/A BY MIMO/MUG	225.00
168030	2/14/2019	BABCOCK LABORATORIES, INC	REG 3/7/2019		660-6300-471.23-32	REGISTRATION L CARDENAS CANNABIS TEAM EVENT 3/7	55.00
						REGISTRATION P GERDES CANNABIS TEAM EVENT 3/7	55.00
168031	2/14/2019	BATTERY SYSTEMS, INC	4762233	029144	702-3800-480.38-52	FLEET BATTERIES	679.60
168032	2/14/2019	BEAUMONT DO IT BEST HOME CENTER	467150	029051	001-3200-412.30-02	NUT KIT/LONG WALL BEND	11.30
			467938	029051	001-4000-461.36-09	SUPPLIES	29.06
			468051	029051	001-3600-461.36-00	SUPPLIES	167.76
			468139	029051	001-3600-461.36-00	SUPPLIES	39.29
					001-4000-461.33-18	SUPPLIES	35.54
168033	2/14/2019	BEAUMONT POLICE DEPT	CASE 17-126		140-0000-219.00-00	ASSET FOR FUTURE FUNDS BANNING PD CASE #17-126	3,481.23
168034	2/14/2019	BEAUMONT SAFE & LOCK	71052	029066	001-4000-461.30-02	DOOR CLOSER REPAIRS SR CT	594.04
168035	2/14/2019	BILLHIMER, MARJORIE	JUL 18 - DEC 18		670-7000-356.38-01	MEDICAL LIFELINE REBATE JUL 2018 - DEC 2018	44.94
168036	2/14/2019	BRIDGESTONE HOSEPOWER, LLC	82025091-00	029086	675-7020-356.38-15	PUBLIC BENEFIT CHARGE REBATE JUL 2018 - DEC 2018	1.55
			82025093-00	029086	702-3800-480.30-05	HOSE ASSEMBLY	366.68
			59968		702-3800-480.30-05	HOSE REPAIRS	522.65
168037	2/14/2019	BURLINGTON SAFETY LABORATORY		029149	001-0000-201.10-00	SALES TAX	(4.07)
			5190427		670-7000-473.45-16	TESTING GLOVES	67.07
168038	2/14/2019	CA. ST. DEPT OF TRANSPORTATION	REG 2/19/19		100-4900-431.25-02	SIGNALS & LIGHTING OCT 2018 - DEC 2018	1,532.29
168039	2/14/2019	CALIFORNIA LAW ENFORCEMENT ASSOC			001-2200-421.23-06	REGISTRATION - A LAM CLEARS MTG 2/19/19	20.00

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168040	2/14/2019	CASC ENGINEERING AND CONSULTING	0040262	029298	670-7000-473.33-11	APN 532-130-004 LEGAL DES	1,600.00
168041	2/14/2019	CENTER ELECTRIC	9021	029181	660-6300-471.45-05	M12 - TROUBleshoot MOTOR	449.50
			9022	029181	660-6300-471.45-06	W12 - TROUBleshoot PUMP	444.00
168042	2/14/2019	CHAVEZ, ANNA	AUG 18 - JAN 19		675-7020-473.42-36	ENERGY ASSISTANCE PROGRAM REBATE AUG 2018-JAN 2019	120.62
168043	2/14/2019	COOPERATIVE PERSONNEL SVCS.	50P48260	029227	001-1300-412.41-17	CASHIER WRITTEN EXAM	700.70
168044	2/14/2019	CORE AND MAIN, LP	K010855		660-0000-131.00-00	6X1P SADDLE - 5 EA PO NUM 029094	216.31
168045	2/14/2019	COUTS HEATING & COOLING, INC	SRVCE09839	029105	001-3200-412.30-21	A/C REPAIR AT CITY YARD	345.00
168046	2/14/2019	CRANOR, TANDY & OLA	47331-17934*18		675-7020-473.42-35	RESIDENTIAL CENTRAL A/C SPLIT SYSTEM - REBATE	1,500.00
168047	2/14/2019	CREDITRON CORPORATION	MIND00000954	029340	761-3100-480.30-17	HARDWARE/SOFT MAINT	1,571.69
168048	2/14/2019	DANIELS TIRE SERVICE	230118838	029041	702-3800-180.23-49	CALIFORNIA STATE TIRE FEE	56.00
168049	2/14/2019	DEGUZMAN, EMMANUEL & MILDRED	AUG 18 - JAN 19		675-7020-473.42-36	ENERGY ASSISTANCE PROGRAM REBATE AUG 2018 -JAN 2019	58.18
168050	2/14/2019	DIAMOND HILLS CHEVROLET BUICK GMC	34560	029071	702-3800-480.30-05	CHECK ENGINE LIGHT SERVIC	550.70
			34801	029071	702-3800-480.30-05	CHECK ENGINE LIGHT SERVIC	1,064.48
168051	2/14/2019	ESRI, INC.	93589939		680-8000-454.30-17	ARC DESKTOP SGNL USER PRIMARY MAINTENANCE	400.00
168052	2/14/2019	FEDEX	6-447-39424	029080	702-3800-480.23-04	PART REPAIR SHIPPING	90.34
168053	2/14/2019	FISHER, ROBERT	TUITION 2/2019		001-1300-412.25-09	TUITION REIMBURSEMENT PER BPMA MOU	621.00
168054	2/14/2019	FLUID COMPONENTS INTERNATIONAL LLC	1123914	029161	680-8000-454.30-04	AIR/GAS FLOW METER REPAIR	3,773.88
168055	2/14/2019	G & G ENVIRONMENTAL COMPLIANCE,	BANNING-119	029182	660-6300-471.23-37	NPDES/WASTE INSPECTIONS	612.00
					680-8000-454.23-37	NPDES/WASTE INSPECTIONS	1,470.32
168056	2/14/2019	GUO, LANTAO	000094715		001-0000-218.22-22	UB CR REFUND 000052116	122.63
168057	2/14/2019	HAAKER EQUIPMENT COMPANY	C48483	029059	702-3800-480.38-52	FOOT PEDAL	91.64
168058	2/14/2019	HAZEN AND SAWYER	20062-001-03	029243	661-6300-471.90-78	PROJECT 2018-02W	569.76
					661-6300-471.95-08	PROJECT 2018-02W	1,980.63
168059	2/14/2019	HOME DEPOT #8987	1011513	029093	001-3200-412.30-02	COM. CENTER PAINT & TAPE	85.55
			60700946	029093	001-3200-412.30-02	COM. CENTER- WALL TEXTURE	126.78
168060	2/14/2019	HONEYFIELD, BRIAN	000049117		001-0000-218.22-22	UB CR REFUND 000000644	65.40
168061	2/14/2019	HR GREEN PACIFIC, INC	124424	028919	001-3000-442.33-53	ENVIRONMENTAL ENGINEERING	4,709.50
168062	2/14/2019	IBEW LOCAL 47 RETIREE MEDICAL TRUST	20190715		001-0000-204.16-00	PAYROLL SUMMARY	2,155.29
168063	2/14/2019	ICMA RETIREMENT TRUST 457	20190215		148-2200-421.90-52	LIGHT BAR REPLACE UNIT24 ORG INV DTE 11/14/2018	995.69
168064	2/14/2019	INNOVATIVE EMERGENCY EQUIPMENT	26281	029336	148-2200-421.90-52	LIGHT BAR REPLACE UNIT21 ORG INV DATE 11/14/2018	973.71
			26282	029336	148-2200-421.90-52	LIGHT BAR REPLACE UNIT04	1,233.71
			26442	029246	001-2200-421.30-05	SECURE IDLE INTALL UNIT4	259.37
			26448	029354	001-1000-411.33-11	FEDERAL LOBBYING SERVICES	1,675.17
168065	2/14/2019	INNOVATIVE FEDERAL STRATEGIES	082018		660-6300-471.33-11	FEDERAL LOBBYING SERVICES	1,675.17
			092018	029354	670-7010-473.33-11	FEDERAL LOBBYING SERVICES	418.79
					680-8000-454.33-11	FEDERAL LOBBYING SERVICES	418.79
					001-1000-411.33-11	FEDERAL LOBBYING SERVICES	1,400.00
					660-6300-471.33-11	FEDERAL LOBBYING SERVICES	1,400.00
					670-7010-473.33-11	FEDERAL LOBBYING SERVICES	350.00
					680-8000-454.33-11	FEDERAL LOBBYING SERVICES	350.00
					001-1000-411.33-11	FEDERAL LOBBYING SERVICES	1,400.00
					660-6300-471.33-11	FEDERAL LOBBYING SERVICES	1,400.00
					670-7010-473.33-11	FEDERAL LOBBYING SERVICES	350.00
					680-8000-454.33-11	FEDERAL LOBBYING SERVICES	350.00
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					670-7010-473.33-11	FEDERAL LOBBYING SERVICES	350.00
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					670-7010-473.33-11	FEDERAL LOBBYING SERVICES	350.00
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					670-7010-473.33-11	FEDERAL LOBBYING SERVICES	350.00
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					670-7010-473.33-11	FEDERAL LOBBYING SERVICES	350.00
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					660-6300-471.33-11	FEDERAL LOBBYING SERVICES	1,400.00
					670-7010-473.33-11	FEDERAL LOBBYING SERVICES	350.00
					680-8000-454.33-11	FEDERAL LOBBYING SERVICES	350.00
					001-1000-411.33-11	FEDERAL LOBBYING SERVICES	1,400.00
					660-6300-471.33-11	FEDERAL LOBBYING SERVICES	1,400.00
					670-7010-473.33-11	FEDERAL LOBBYING SERVICES	350.00
					680-8000-454.33-11	FEDERAL LOBBYING SERVICES	350.00
					001-1000-411.33-11	FEDERAL LOBBYING SERVICES	1,400.00
					660-6300-471.33-11	FEDERAL LOBBYING SERVICES	1,400.00
					670-7010-473.33-11	FEDERAL LOBBYING SERVICES	350.00
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City of Banning
Warrant List Detail February 2019

Warrant Number	Warrant Date	Vendor Name	Invoice Number	P.O. Number	Account Number	Payment Description	Warrant Amount
168065	2/14/2019	INNOVATIVE FEDERAL STRATEGIES	122018	029354	680-8000-454.33-11	FEDERAL LOBBYING SERVICES	350.00
168066	2/14/2019	INNOVYZE, INC.	190160247	029137	660-6300-471.89-49	INFOWATER LICENSING	2,600.00
168067	2/14/2019	IRON MOUNTAIN INFORMATION MGMT, LLC	ALI0992	029123	001-4500-412.33-11	REG STORAGE FEB 2019	349.00
168068	2/14/2019	KEMIRA WATER SOLUTIONS INC	9017620110	028763	680-8000-454.36-08	FERRIC SULFATE SOLUTION	3,372.15
168069	2/14/2019	LAWRENCE ROLL UP DOORS, INC	1894849	029339	001-3200-412.30-02	FIRE STATION DOOR REPAIRS	771.57
168070	2/14/2019	LEAGUE OF CALIFORNIA CITIES	REG 3/7	029328	001-2800-441.23-06	REGISTRATION-S BROSIUS PLAN COMM ACAD 3/7/19	300.00
168071	2/14/2019	LITHOPASS PRINTING, FORMS,	2244	029328	001-1910-412.23-02	PRINTING	86.20
168072	2/14/2019	LOPEZ, LEILA	MEALS 2/1/19	029073	001-1400-412.23-06	FRONT DESK SAFETY & SEC	17.00
168073	2/14/2019	LOS ANGELES TRUCK CENTERS DBA	XA24024958101	029073	702-3800-480.38-52	HOSE & ELBOWS	180.19
168074	2/14/2019	MACIEL, JOSE	JUL 18 - DEC 18	029073	675-7020-473.42-36	ENERGY ASSISTANCE PROG REBATE JUL 2018 - DEC 2018	103.15
168075	2/14/2019	MARCISIN, VINCA	000031979	029248	001-0000-218.22-22	UB CR REFUND 00001062	74.50
168076	2/14/2019	MICHAEL BAKER INTERNATIONAL, INC	1037651	029248	661-6300-471.95-09	BANNING ALTITUDE VALVES	6,728.25
168077	2/14/2019	MORENO, ANGELA	MAY 18 - OCT 18	029215	675-7020-473.42-36	ENERGY ASSISTANCE PROGRAM REBATE MAY 2018 - OCT 2018	81.38
168078	2/14/2019	MST BACKFLOW	FEB 2019	029215	660-6300-471.45-08	TEST&CERTIFY BACKFLOWS	4,890.00
168079	2/14/2019	NATIONWIDE RETIREMENT SOLUTIONS	20190215	029081	001-0000-204.16-00	PAYROLL SUMMARY	5,759.01
168080	2/14/2019	ON TRAC	8865405	029081	001-1210-412.23-04	SHIPPING & HANDLING	3.76
168081	2/14/2019	PACKHAM & TOOMEY, INC	8878987	029081	001-3000-442.23-04	SHIPPING & HANDLING	15.04
168082	2/14/2019	PARS	0101019	028915	001-1210-412.23-04	SHIPPING & HANDLING	15.04
168083	2/14/2019	PAYPRO ADMINISTRATORS	20190215	028915	001-3000-442.23-04	SHIPPING & HANDLING	3.76
168084	2/14/2019	PRESS-ENTERPRISE, THE	49856	029046	702-3800-480.30-06	MONTHLY VST INSPECTION	22.73
168085	2/14/2019	PRUDENTIAL OVERALL SUPPLY	0011221426	029046	001-0000-204.25-00	PAYROLL SUMMARY	125.00
168086	2/14/2019	QT POD	0011223243	029184	001-1300-412.33-11	JANUARY COBRA ADMIN	574.02
168087	2/14/2019	RICHARDS WATSON GERSHON	22744392	029184	680-8000-454.23-01	RFP #19-027 IRON SPONGE M	194.00
			22744393	029184	680-8000-454.23-01	RFP #19-026 SCADA	541.80
			22744413	029184	660-6300-471.25-02	UNIFORMS - WATER	409.50
			22744415	029184	680-8000-454.25-02	UNIFORMS - WASTEWATER	57.10
			22748015	029184	100-4900-431.25-02	STREET UNIFORMS	15.00
			22748034	029184	001-3200-412.25-02	BUILDING MAIN UNIFORMS	17.55
			22748036	029184	610-5800-434.23-16	TRANSIT UNIFORM SERVICE	5.68
			73497	029184	610-5800-434.25-02	TRANSIT UNIFORM SERVICE	20.75
			270443	029333	610-5850-434.25-02	TRANSIT UNIFORM SERVICE	51.76
			270444	029333	001-3600-461.25-02	PARKS UNIFORM SERVICE	3.89
			270445	029333	761-3110-480.25-02	FIELD SERV UNIFORMS	12.30
			220444	029333	600-5100-435.30-06	OVERLAY, QTPD GREEN	33.92
			220445	029333	700-5300-480.33-04	DECEMBER 2018 LEGAL SRVCS	150.00
			220446	029333	700-5300-480.33-04	DECEMBER 2018 LEGAL SRVCS	5,628.06
			220447	029333	700-5300-480.33-04	DECEMBER 2018 LEGAL SRVCS	3,339.61
			220448	029333	700-5300-480.33-04	DECEMBER 2018 LEGAL SRVCS	2,056.55
			220449	029333	700-5300-480.33-04	DECEMBER 2018 LEGAL SRVCS	72.00
			220450	029333	700-5300-480.33-04	DECEMBER 2018 LEGAL SRVCS	2,535.00
			220451	029333	700-5300-480.33-04	DECEMBER 2018 LEGAL SRVCS	247.50
			220452	029333	700-5300-480.33-04	DECEMBER 2018 LEGAL SRVCS	594.00
			220453	029333	700-5300-480.33-04	DECEMBER 2018 LEGAL SRVCS	61.20
			220454	029333	700-5300-480.33-04	DECEMBER 2018 LEGAL SRVCS	3,800.00
			220455	029333	700-5300-480.33-04	DECEMBER 2018 LEGAL SRVCS	6,391.34
			220456	029333	700-5300-480.33-04	DECEMBER 2018 LEGAL SRVCS	137.50
			220457	029333	700-5300-480.33-04	DECEMBER 2018 LEGAL SRVCS	137.50
			220458	029333	700-5300-480.33-04	DECEMBER 2018 LEGAL SRVCS	800.00
			220459	029333	700-5300-480.33-04	DECEMBER 2018 LEGAL SRVCS	8,632.50
			220460	029333	700-5300-480.33-04	DECEMBER 2018 LEGAL SRVCS	206.50
			220461	029333	700-5300-480.33-04	DECEMBER 2018 LEGAL SRVCS	1,481.92

City of Banning
Warrant List Detail February 2019

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168087	2/14/2019	RICHARDS WATSON GERSHON	220458 220459 220460 220461 19-6612 PROJ 2016-11/19 CASE 17-126 CASE 17-126		700-5300-480.33-04 700-5300-480.33-04 700-5300-480.33-04 700-5300-480.33-04 111-4900-432.23-33 840-9500-490.93-30 140-0000-219.00-00 140-0000-219.00-00	DECEMBER 2018 LEGAL SRVCS DECEMBER 2018 LEGAL SRVCS DECEMBER 2018 LEGAL SRVCS DECEMBER 2018 LEGAL SRVCS LMD VALUE ROLL PDC DEC 18 PROJ #2016-11 PROC FEES HATHAWAY AND RAMSEY ST ASSET FORFEITURE FUNDS BANNING PD CASE #17-126 ASSET FORFEITURE FUNDS BANNING PD CASE #17-126	9,399.50 559.70 3,168.09 1,095.00 63.75 50.00 3,481.23 3,481.21
168092	2/14/2019	SALLEY, CURTIS	APR 18 - SEP 18		675-7020-473.42-36	ENERGY ASSISTANCE PROGRAM REBATE APR 2018 - SEP 2018	215.56
168093	2/14/2019	SAN GORGONIO PASS ROTARY CLUB	2795		001-5400-446.41-86	FLAG PROGRAM	50.00
168094	2/14/2019	SARGEANT, SUSAN	AUG 18 - JAN 19		675-7020-473.42-36	ENERGY ASSISTANCE PROGRAM REBATE AUG 2018 - JAN 2019	180.12
168095	2/14/2019	SONSRAY MACHINERY LLC	P29094-02	029067	702-3800-480.38-52	GASKET, SPACER, ISOLATOR,	664.64
168096	2/14/2019	STANTEC CONSULTING SERVICES, INC	1459869	028270	856-9500-490.93-15	PROJECT 2016-11 DESIGN	8,531.50
168097	2/14/2019	STAPLES BUSINESS ADVANTAGE	3400833968	029099	680-8000-454.36-00	WHITEBOARD ERASER	1.58
			3400833969	029099	001-3000-442.36-00	2019 CALENDAR & PLANNER	28.63
			3401382081	029099	680-8000-454.36-00	16GB FLASHDRIVE	12.67
			3401886956	029099	001-3000-442.36-00	PLANNER	19.28
			3401886957	029099	001-3000-442.36-00	DESK PAD, PAPER, & COFFEE	11.75
					600-5100-435.36-00	DESK PAD, PAPER, & COFFEE	3.64
					660-6300-471.36-00	DESK PAD, PAPER, & COFFEE	21.80
				029099	670-7000-473.36-00	PENS/MOUSE/APPT BOOK	202.02
			3402501306	029099	660-6300-471.36-00	FILTERS/COFFEE	54.50
			3402501307	029099	670-7000-473.36-00	FILTERS/COFFEE	8.16
					670-7000-473.36-00	TONER/PENS/STAPLES	251.66
				029099	001-1900-412.36-00	OFFICE SUPPLIES ASD	150.69
168098	2/14/2019	TREJO, JUAN CARLOS	REIMB-APR22/19		001-1210-412.33-11	REIMB RE APRR REPORT APR 419-120-021	5,000.00
168099	2/14/2019	U.S. BANK	5255344		680-8000-454.65-08	W/WATER REV RF BDS SER OS ADM FEES ACCT#792143000	3,050.00
168100	2/14/2019	UNITED ROTARY BRUSH CORPORATION	307570	029198	100-4900-431.38-57	STREET SWEEPER SUPPLIES	128.52
168101	2/14/2019	VALENCIA, ESTEVAN & PAMELA	000050471		001-0000-218.22-22	UB CR REFUND 000018898	1,645.23
168102	2/14/2019	VERIZON WIRELESS	9822936928		670-7000-473.26-05	ACCT #972157141-00001 DEC 24 2018 - JAN 23 2019	14.04
			9823044181		670-7000-473.26-05	ACCT #271004536-00001 DEC 27 2018 - JAN 26 2019	13.50
			9823052544		670-7000-473.26-05	ACCT #371004536-00001 DEC 27 2018 - JAN 26 2019	13.66
			9823086251		670-7000-473.26-05	ACCT #771004535-00001 DEC 27 2018 - JAN 26 2019	410.35
			9823094563		670-7000-473.26-05	ACCT #8710045355-00001 DEC 27 2018 - JAN 26 2019	9.01
168103	2/14/2019	VOSS, MARTHA	APR 18 - SEP 18		675-7020-473.42-36	ENERGY ASSISTANCE PROGRAM REBATE APR 2018 - SEP 2018	88.40
168104	2/14/2019	WASTE MANAGEMENT	0041470-2371-9		670-7000-473.23-54	TREATED POWER POLE BIN 1/16/2019	616.61
168105	2/14/2019	WASTE MANAGEMENT OF THE	JANUARY 2019		690-9600-453.23-10	REFUSE FOR JANUARY 2019	269,362.59
168106	2/14/2019	WHENEVER COMMUNICATIONS, LLC	9409-148544	028831	703-3700-480.30-19	SATELLITE PHONES DECEMBER 2018	278.85
168107	2/14/2019	YOUNGBLOOD & ASSOCIATES	3636A	029107	001-1300-412.33-32	DISPATCHER POLYGRAPH	225.00
168108	2/21/2019	AMAZON CAPITAL SERVICES	1G9Q-4QYC-D3NK	029100	001-2200-421.36-00	DEPARTMENT SUPPLIES	107.76
			ITTC-DR3D-9XQX		001-0000-201.10-00	SALES TAX	(26.02)
168109	2/21/2019	ANDRADE, DANIELA	MILLEAGE 1/30/19	029100	001-2200-421.36-00	DEPARTMENT SUPPLIES	737.28
168110	2/21/2019	ARROW STAFFING SERVICE	106463		001-1000-411.23-05	PASS ZONE COMMITTEE MTG RIVERSIDE, CA	36.19
			106538		001-1900-412.23-27	CARROLL, GARY W/E 2/02	1,222.00
			106539		001-1900-412.23-27	CARROLL, GARY W/E 2/09	1,222.00
			1848		761-3100-480.33-11	RUIZ, TAMMIE W/E 2/09 UTILITY BILLING	1,072.09
168111	2/21/2019	ARROYO BACKGROUND INVESTIGATIONS	1859	028559	001-1300-412.33-11	POLICE OFFICER BACKGROUNDS	1,075.00
168112	2/21/2019	ASHTON, LARA	JANUARY 2019	029113	001-1300-412.33-11	POLICE OFFICER BACKGROUNDS	1,705.00
168113	2/21/2019	ASPEN ENVIRONMENTAL GROUP	3313.002-10	027504	001-4000-461.23-15	BELLY DANCE CLASS JANUARY 2019	28.00
					660-6300-471.90-78	BANNING FLUME FIELD SERV	6,735.29
					663-6300-471.96-35	BANNING FLUME FIELD SERV	220.81

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168113	2/21/2019	ASPEN ENVIRONMENTAL GROUP	3313.002-12	027504	663-6300-471.96-35	BANNING FLUME FIELD SERV	444.75
168114	2/21/2019	ATWORK FRANCHISE, INC	068850		761-3100-480.33-11	LATHROM, TWILA UTILITY BILLING W/E 2/10	929.76
			068851		001-1200-412.23-27	STEINER, CHANDRA PURCHASING W/E 2/10/2019	1,115.71
			068415		001-1910-412.23-27	STEINER, CHANDRA PURCHASING W/O 2/17/19	1,115.71
168115	2/21/2019	BEAUMONT DO IT BEST HOME CENTER	466761	029051	101-4900-431.93-16	PROJECT 2017-16 PAINT	41.96
			468122	029051	001-3600-461.36-00	OFFICE SUPPLIES	10.55
168116	2/21/2019	BEAUMONT GLASS & DOOR	101	029089	001-4000-461.30-02	WINDOW REPAIR SR CTR	347.91
168117	2/21/2019	BENHAR, DIANA T	JANUARY 2019		001-4000-461.23-15	ZUMBA CLASS INSTRUCTOR JANUARY 2019	329.70
168118	2/21/2019	BENNETT, MICHAEL	MEALS 2/26-3/01		001-2200-421.23-06	CHIA TRAINING CONFERENCE LAS VEGAS, NV	224.00
168119	2/21/2019	BLUE SHIELD OF CALIFORNIA	MARCH 2019		001-0000-204.31-00	HEALTH INSURANCE PREMIUMS MARCH 2019	68,030.62
168120	2/21/2019	BOEHM, REGINA	COMP LOAN 2/19		761-0000-116.21-00	EMPLOYEE COMPUTER LOAN MANAGEMENT MOU	927.67
168121	2/21/2019	CALDERON, SANDRA B	PC LOAN 2/2019		001-0000-116.21-02	COMPUTER LOAN 2/2019 GEN UNIT MOU	1,325.31
168122	2/21/2019	CALIFORNIA REAL TIME NETWORK	2019-2020-0130		660-6300-471.23-03	CRTN CONTRIBUTING MEMBRSH THROUGH FEB 15, 2020	500.00
					680-8000-454.23-03	CRTN CONTRIBUTING MEMBRSH THROUGH FEB 15, 2020	500.00
168123	2/21/2019	CALIFORNIA, STATE OF	352320	029151	001-2200-421.33-31	CHP BLOOD ANALYSIS DECEMBER 2018	70.00
			352375	029151	001-2200-421.33-31	CHP BLOOD ANALYSIS DECEMBER 2018	105.00
			354408	029112	001-2200-421.33-94	JAN 19 LIVE SCANS	2,011.00
			355782		001-1300-412.33-11	JANUARY 2019 FINGERPRINTS HR	196.00
168124	2/21/2019	CALLAHAN, BRIAN	MEALS 2/21-22		001-2200-421.23-05	PEPPER BALL COURSE ONTARIO, CA	32.00
168125	2/21/2019	CANON FINANCIAL SERVICES, INC	19738822	028697	001-4000-461.32-06	COPIER LEASE	83.60
					001-4500-412.32-06	COPIER LEASE	478.96
					148-2215-421.32-06	COPIER LEASE	102.75
					610-5800-434.32-06	COPIER LEASE	83.61
					660-6300-471.32-06	COPIER LEASE	150.95
					670-7000-473.32-06	COPIER LEASE	179.98
					761-3100-480.32-06	COPIER LEASE	104.50
168126	2/21/2019	CELL BUSINESS EQUIP-LEASING	68695477	029365	761-3100-480.90-56	LEASE PMT 9/1/18-9/30/18	272.61
			68809264	029365	761-3100-480.90-56	LEASE PMT 10/1-10/31/18	272.61
			68914209	029365	761-3100-480.90-56	LEASE PMT 11/1-11/30/18	272.61
			69012544	029365	761-3100-480.90-56	LEASE PMT 12/1-12/31/18	272.61
			69131485	029365	761-3100-480.90-56	LEASE PMT 1/1-1/31/19	272.61
			69244184	029365	761-3100-480.90-56	LEASE PMT 2/1-2/28/19	272.61
168127	2/21/2019	CELL BUSINESS EQUIPMENT (CBE)	IN2109229	028696	001-2200-421.30-06	COPIER MAINTENANCE	77.45
					001-4000-461.30-06	COPIER MAINTENANCE	516.57
					001-4500-412.30-06	COPIER MAINTENANCE	3,310.75
					610-5800-434.30-06	COPIER MAINTENANCE	516.60
					660-6300-471.30-06	COPIER MAINTENANCE	243.72
					670-7000-473.30-06	COPIER MAINTENANCE	611.03
					761-3100-480.30-06	COPIER MAINTENANCE	749.36
168128	2/21/2019	CENTER ELECTRIC	9021-1	029181	660-6300-471.45-06	CORRECT INV 9021	50.00
168129	2/21/2019	CHARLES ABBOTT ASSOCIATES, INC	59209	028250	001-3000-442.33-53	CONSULTING SERVICES JAN	3,420.00
168130	2/21/2019	CIVICPLUS	182393	029364	703-3700-480.30-17	DNS HOSTING	225.00
168131	2/21/2019	COLLEEN WALLACE	MILEAGE 1/30-2/		001-1000-411.23-05	LEAGUE CA CITIES ACADEMY JAN 30-FEB 01 IRVINE, CA	82.82
168132	2/21/2019	COMMISSION ON POST	CHIEF HAMNER		001-2200-421.23-06	REGULAR BASIC COURSE WVR CHIEF MATTHEW HAMNER	75.00
168133	2/21/2019	COUNSELING TEAM INTERNATIONAL, THE	71507		700-5040-480.23-07	JANUARY 2019 EMPLOYEE SPRT	700.00
168134	2/21/2019	CV STRATEGIES	4772	029239	001-1200-412.33-11	AMENDMENT #1	7,538.23
168135	2/21/2019	DOBBINS, DEANN LOUISE	JANUARY 2019		001-4000-461.23-15	SPECIAL NEEDS CLASS JANUARY 2019	28.00
168136	2/21/2019	EXPERT REAL ESTATE & INVESTMENT	000096231		001-0000-218.22-22	UB CR REFUND-FINALS 000021136	139.43
168137	2/21/2019	FOX OCCUPATIONAL MEDICAL CENTER	22683-103052		001-1300-412.33-32	PRE-EMPLOYMENT EXAMS JANUARY 2019	525.00
168138	2/21/2019	FRONTIER COMMUNICATIONS	2130197968FEB19		001-2200-421.26-05	213-019-7968 FEB 7, 2019 - MAR 6, 2019	317.75
			951849677FEB19		001-2200-421.26-05	951-849-6777 FEB 1, 2019 - FEB 28, 2019	103.55
			9518497124FEB19		001-4500-412.26-05	951-849-7124 FEB 10, 2019 - MAR 9, 2019	84.69
			9518499205FEB19		001-4500-412.26-05	951-849-9205 FEB 13, 2019 - MAR 12, 2019	84.68
			9519220262FEB19		001-4500-412.26-05	951-922-0262 FEB 4, 2019 - MAR 3, 2019	84.69

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168139	2/21/2019	GAS COMPANY, THE	13392459007JA19		600-5100-435.26-06	408 S HATHAWAY ST DEC 21,2018 - JAN 23,2019	69.53
168140	2/21/2019	GRAINGER	9068103457	029057	680-8000-454.45-16	PIPE, HIP WADERS, JACKET	266.81
168141	2/21/2019	HAAKER EQUIPMENT COMPANY	C47246	029323	680-8000-454.45-16	6" POLE, CAMERA LIFT TOOL	301.70
168142	2/21/2019	HAPPE, DAVID	MILEAGE 1/14/19		001-1000-411.23-05	LOCC GENERAL MEETING 1/14 EASTVALE, CA	55.33
			MILEAGE 2/04/19		001-1000-411.23-05	WRGOC MEETING MILEAGE RIVERSIDE, CA	36.19
168143	2/21/2019	HERNANDEZ, CARLA	JANUARY 2019		001-4000-461.23-15	KARATE CLASS INSTRUCTOR JANUARY 2019	63.00
168144	2/21/2019	INFOSEND, INC	147732	029174	761-3100-480.23-02	UB BILL SRVC 1/07-1/11	102.61
					761-3100-480.23-04	UB BILL SRVC 1/07-1/11	958.53
			147869	029174	761-3100-480.33-11	UB BILL SRVC 1/07-1/11	232.51
					761-3100-480.23-02	UB BILL SRVCE 1/15-1/18	160.14
					761-3100-480.23-04	UB BILL SRVCE 1/15-1/18	1,419.97
					761-3100-480.33-11	UB BILL SRVCE 1/15-1/18	330.30
					761-3100-480.23-02	UB BILL SRVCE 1/21-1/25	137.79
			148018	029174	761-3100-480.23-02	UB BILL SRVCE 1/21-1/25	1,175.55
					761-3100-480.23-04	UB BILL SRVCE 1/21-1/25	248.86
			149080	029174	761-3100-480.23-02	UB BILL SRVCE 1/28-2/01	245.52
					761-3100-480.33-11	UB BILL SRVCE 1/28-2/01	2,100.38
					761-3100-480.33-11	UB BILL SRVCE 1/28-2/01	505.62
			149320	029174	761-3100-480.23-02	UB BILL SRVC 2/04-2/2/08	92.30
					761-3100-480.23-04	UB BILL SRVC 2/04-2/2/08	813.33
					761-3100-480.33-11	UB BILL SRVC 2/04-2/2/08	201.71
168145	2/21/2019	INLAND WATER WORKS SUPPLY CO.	51019624.001		660-0000-131.00-00	4" COUPLING PO NUM 029097	6.47
			51019624.002		660-0000-131.00-00	4" COUPLINGS PO NUM 029097	90.51
168146	2/21/2019	INNOVATIVE FEDERAL STRATEGIES	012019	029354	001-1000-411.33-11	FEDERAL LOBBYING SERVICES	1,400.00
					660-6300-471.33-11	FEDERAL LOBBYING SERVICES	1,400.00
					670-7010-473.33-11	FEDERAL LOBBYING SERVICES	350.00
					680-8000-454.33-11	FEDERAL LOBBYING SERVICES	350.00
168147	2/21/2019	IRON MOUNTAIN INFORMATION MGMT, LLC	201799471	029122	703-3700-480.33-11	MEDIA STORAGE	220.81
168148	2/21/2019	JACOBS, TISHA L	TRAVEL 1/2019		001-1910-412.23-05	CAPPO MEALS REIMBURSEMENT JAN 14-18,2019	81.67
					001-1910-412.25-05	CAPPO MILEAGE - AIRPORT JAN 14-18,2019 SACRAMENTO	114.41
168149	2/21/2019	JIMENEZ, LINDA	MEALS 2/26-3/01		001-2200-421.23-06	CONTRACTUAL RISK SEMINAR 1/31/19 RANCHO CUCAMONGA	54.12
168150	2/21/2019	KAISER FOUNDATION HEALTH	MARCH 2019		001-0000-204.31-00	CHIA TRAINING CONFERENCE LAS VEGAS, NV 2/26-3/01	224.00
168151	2/21/2019	KRAMER, LEO	000098273		001-0000-218.22-22	HEALTH INSURANCE PREMIUMS GROUP 101565-0002	40,144.31
168152	2/21/2019	KUSTOM SIGNALS, INC	558534	029273	001-2200-421.30-06	HEALTH INSURANCE PREMIUMS GROUP 101565-0006	7,400.90
168153	2/21/2019	LITHOPASS PRINTING, FORMS,	2243		001-1000-411.23-02	UB CR REFUND-FINALS 000002190	143.41
						UBIQUITY WIFI SET UP	3,322.88
						ART WELCH BUS CARDS P O # 29368	43.10
						COLLEEN WALLACE BUS CARD P O # 29368	43.10
						D ANDRADE BUS CARDS P O # 29368	43.10
						D HAPPE BUS CARDS P O # 29368	43.10
						D PETERSON BUS CARDS P O # 29368	43.10
						PRINTING	10.68
168154	2/21/2019	LOPEZ, ADRIANA & FERNANDO	2427	029320	001-4050-461.36-65	UB CR REFUND-FINALS 000010432	39.00
168155	2/21/2019	LOZANO SMITH LLP	000097119		001-0000-218.22-22	SERVICES THROUGH 1/31/19	87.00
168156	2/21/2019	MAILFINANCE, INC	2074853	029352	700-5040-480.33-11	POSTAGE MACHINE JAN-APR	524.47
168157	2/21/2019	MERCHANTS BUILDING MAINTENANCE,	N7469614	029189	001-4500-412.32-06	CITY HALL - CUSTODIAL SER	1,869.42
			518538	029189	001-3200-412.33-18	POLICE DEPARTMENT - CUSTO	2,438.61
			518539	029189	001-2200-421.33-18	CITY YARD - CUSTODIAL SER	437.89
			518540	029189	001-3200-412.33-18	WATER SHOP - CUSTODIAL SE	289.15
			518541	029189	001-3200-412.33-18	FLEET SHOP - CUSTODIAL SE	139.92
			518542	029189	001-3200-412.33-18	CORPORATE YARD -CUSTODIAL	386.09
			518543	029189	001-3200-412.33-18		

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168158	2/21/2019	MITSUBISHI ELECTRIC & ELECTRONICS	343788	029109	001-3200-412.30-02	PD ELEVATOR MAINTENANCE A	303.80
168159	2/21/2019	MORGAN, DEIDRA J	JANUARY 2019		001-4000-461.23-15	TOT TIME CLASS INSTRUCTOR JANUARY 2019	281.75
168160	2/21/2019	NIETO, FRANCISCO	WEAPON LOAN '19		001-0000-116.21-01	EMPLOYEE GUN LOAN RES NO 2005-66	3,533.61
168161	2/21/2019	NOBEL SYSTEMS, INC	14514	029280	660-6300-471.33-11	GIS DATA UPDATES WATER/WW	3,825.00
168162	2/21/2019	O'REILLY AUTO PARTS	2678-165272	029321	680-8000-454.33-11	GIS DATA UPDATES WATER/WW	3,825.00
			2678-166293	029321	702-3800-480.38-52	#32 BRAKE ROTOR	158.63
			2678-166353	029321	702-3800-480.36-00	SHOP - FLOOR DRY	59.21
168163	2/21/2019	OFFICE DEPOT	2678-166495	029321	702-3800-480.38-52	#335 FUEL, OIL, COOLANT,	127.87
168164	2/21/2019	ON TRAC	264812173001	029065	702-3800-480.38-52	#12 AIR FILTER	15.57
			8890393	029081	001-1200-412.36-00	TONER	380.56
					001-2800-441.23-04	SHIPPING & HANDLING	3.93
168165	2/21/2019	ONLINE INFORMATION SERVICES	892505	028974	001-3000-442.23-04	SHIPPING & HANDLING	15.72
168166	2/21/2019	PRUDENTIAL OVERALL SUPPLY	898392	028974	761-3100-480.30-17	OCTOBER 2018 ONLINE BILL	345.09
			22748013	029184	761-3100-480.30-17	NOVEMBER 2018 ONLINE BILL	319.14
			22748014	029184	660-6300-471.25-02	UNIFORMS - WATER	57.10
			22748033	029184	680-8000-454.25-02	UNIFORMS - WASTEWATER	15.00
			22748035	029184	100-4900-431.25-02	STREET UNIFORMS	17.55
			22748037	029184	001-3200-412.25-02	BUILDING MAIN. UNIFORMS	5.68
			22751666	029184	670-7000-473.25-02	ELEC UNIFORM SERVICE	140.16
					610-5800-434.23-16	TRANSIT UNIFORM SERVICE	20.75
					610-5850-434.25-02	TRANSIT UNIFORM SERVICE	51.76
					001-3600-461.25-02	PARKS UNIFORM SERVICE	12.30
					761-3110-480.25-02	FIELD SERVICE UNIFORMS	33.92
168167	2/21/2019	PUBLIC AGENCY RETIREMENT SERVICES	22751686	029184	001-1900-412.33-11	PARS PLN ID #PH-ARSO5A SVC PERIOD 20181231	300.00
168168	2/21/2019	RECORD GAZETTE, THE	22751688	029184	001-2800-441.23-01	GPA 18-2501, ZC 18-3501 LAWRENCE EQUIPMENT	204.40
			42228	029044	001-2800-441.23-01	PHN - CUP 18-8003 FINESSE LOUNGE	167.90
			00161320	029044	001-2800-441.23-01	PHN - GPA 18-2501, ZC NOTICE OF INTENT TO ADOPT	239.15
			00161490	029044	001-2800-441.23-01	PHN CANNABIS WORKSHOP JANUARY 23, 2019	219.00
			00161495	029044	001-2800-441.23-01	PHN - CANNABIS WORKSP ORDINANCE 1523	98.55
			00161631	029044	001-2800-441.23-01	PHN-ORDINANCE 1524 ORDINANCE 1524	87.60
			00161632	029044	001-2800-441.23-01	PHN - ORDINANCE 1526	87.60
			00161633	029044	001-2800-441.23-01	PHN - ORDINANCE 1538	73.00
			00161636	029044	001-2800-441.23-01	PHN - ORDINANCE 1539	76.65
			00161935	029044	001-2800-441.23-01	CUP 18-8004	153.30
			0016936	029044	001-2800-441.23-01	ORDINANCE 1537 DISTRIBUTION CENTER	80.30
168169	2/21/2019	RIV. CO. CLERK RECORDER	APN 538-240-023		001-2740-442.23-07	RELEASE PEND/LIEN BY GOV 286 S 23RD ST	8.00
168170	2/21/2019	ROMO PLANNING GROUP, INC.	2019-01	028041	001-2800-441.33-41	PLANNING SERVICES	36,455.00
168171	2/21/2019	RON'S BEE SERVICE	1381	029052	660-6300-471.23-24	REMOVE BEES	100.00
168172	2/21/2019	RUEHLE, TARA SHAWN M	JANUARY 2019		001-4000-461.23-15	BALLET CLASS INSTRUCTOR JANUARY 2019	219.80
168173	2/21/2019	SAENZ, GEMA	12032629-REFND	029329	001-4000-351.35-95	YOGA CLASS INSTRUCTOR JANUARY 2019	49.00
168174	2/21/2019	SAN GORGONIO PASS DESIGN AND PRINT	10984	029329	001-2200-471.23-02	BALLET/HIP HOP CLASS RFND GABRIELA PONCE	20.00
168175	2/21/2019	SCHNECK, KARALYN	12368052-REFND		001-4000-351.35-69	BUSINESS CARDS	51.72
168176	2/21/2019	SIEMENS INDUSTRY, INC	5510147273	028207	100-4900-431.30-09	YOUTH BASKETBALL REFUND	90.00
			5620021723	028207	100-4900-431.30-09	MONTHLY TRAFFIC SIGNAL MA	630.00
			000066653	029045	001-0000-218.22-22	MONTHLY TRAFFIC REPAIRS	919.26
168177	2/21/2019	SIERRA, MANUEL E	022271	029045	001-1200-412.41-46	UB CR REFUND-FINALS 000008034	18.70
168178	2/21/2019	SMART & FINAL	024698	029045	201-4050-446.36-65	COFFEE WITH THE CM	20.08
			024709	029045	201-4050-446.36-65	BLACK HISTORY EVENT	127.75
			JANUARY 2019		001-4000-461.23-15	SR CTR EVENTS	104.15
168179	2/21/2019	SMITH, LOIS E	2011958816JAN19		670-7000-473.26-04	GUITAR CLASS INSTRUCTOR JANUARY 2019	35.00
168180	2/21/2019	SOUTHERN CALIFORNIA EDISON	09242310481JA19		702-3800-480.36-61	HIGHLAND HOME RD/S/O JAN 1, 2019 - FEB 1, 2019	58.49
168181	2/21/2019	SOUTHERN CALIFORNIA GAS CO	20153		670-7000-473.27-11	FLEET CNG FUEL JAN 1, 2019 - FEB 1, 2019	5,767.84
168182	2/21/2019	SOUTHERN CALIFORNIA JOINT POLE				JANUARY 2019 DUES 32 MEMBERS	1,012.33

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168183	2/21/2019	STAPLES BUSINESS ADVANTAGE	3403338476 3404650642	029099 029099	670-7000-473.89-46 001-1200-412.36-00 001-1400-412.36-00	EXECUTIVE CHAIR CHAIR MAT, SHARPIES CHAIR MAT, SHARPIES	258.59 22.12 37.16
168184	2/21/2019	STERLING TALENT SOLUTIONS	3404650643	029099	703-3700-480.36-00	25' EXTENSION CORD	34.90
168185	2/21/2019	T-MOBILE	7678121	029115	001-1300-412.33-11	JAN BKGRND SCREENING FEES	520.81
168186	2/21/2019	TAYLOR, KEVIN	9346848741		001-2200-421.33-11	GPS LOCATE PING	357.00
168187	2/21/2019	THE CERTIF-A-GIFT COMPANY	12360748-REFND 1785664		001-4000-331.25-02 001-0000-201.10-00	RENTAL/CALENDAR FEE REFUND EVENT CANCELLED SALES TAX	10.00 (69.75)
168188	2/21/2019	THE SOCO GROUP, INC.	0627477-IN	029338	001-1300-412.41-15	EMPLOYEE SVC YR GIFTS	984.77
168189	2/21/2019	THESIER, DEREK	MEALS 2/26-3/01		702-3800-480.36-11	UNLEADED GAS DELIVERED 1/17/2019	19,629.38
168190	2/23/2019	TIME WARNER CABLE	08831201020119		001-2200-421.23-06	CHIA TRAINING CONFERENCE LAS VEGAS, NV 2/26-3/01	224.00
168191	2/21/2019	TORRES, CHRISTINA	12584574-REFND		670-7000-473.26-09	BUSINESS TV - CITY YARD FEB 1, 2019 - FEB 28, 2019	68.19
168192	2/21/2019	TURBO DATA SYSTEMS INC	29591	029288	001-4000-351.35-69	YOUTH BASKETBALL REFUND ADRIAN TORRES	30.00
168193	2/21/2019	UNDERGROUND SERVICE ALERT	18058FEF21		001-2200-421.23-45	JAN 2019 CITATIONS	372.59
168194	2/21/2019	UNITED ROTARY BRUSH CORPORATION	307113	029198	100-4900-431.30-13	CA STATE FEE - REG COSTS	17.47
168195	2/21/2019	VERIZON WIRELESS	9821431526		660-6300-471.45-08	CA STATE FEE - REG COSTS	17.48
					670-7000-473.45-02	CA STATE FEE - REG COSTS	17.48
					100-4900-431.38-57	STREET SWEEPER SUPPLIES	257.05
					001-1200-412.26-05	CITY MANAGER CELL DEC 2 2018 - JAN 1 2019	547.69
					001-1300-412.26-05	HUMAN RESOURCES DEC 2 2018 - JAN 1 2019	26.12
					001-1900-412.26-05	FINANCE CELL DEC 2 2018 - JAN 1 2019	25.17
					001-2200-421.26-05	POLICE CELLS DEC 2 2018 - JAN 1 2019	792.42
					001-2210-421.26-05	DISPATCH CELL DEC 2 2018 - JAN 1 2019	25.71
					001-2740-442.26-05	CODE ENFORCEMENT DEC 2 2018 - JAN 1 2019	34.46
					001-2800-441.26-05	PLANNING DEPT CELL DEC 2 2018 - JAN 1 2019	48.47
					001-3000-442.26-05	ENGINEERING CELL DEC 2 2018 - JAN 1 2019	70.32
					001-3200-412.26-05	BUILDING MAINTENANCE DEC 2 2018 - JAN 1 2019	28.10
					100-4900-431.26-05	COMMUNITY SERVICES DEC 2 2018 - JAN 1 2019	241.10
					610-5800-434.26-05	STREETS CELL DEC 2 2018 - JAN 1 2019	108.27
					610-5850-434.26-05	TRANSIT CELLS DEC 2 2018 - JAN 1 2019	357.70
					660-6300-471.26-05	DIAL-A-RIDE CELL DEC 2 2018 - JAN 1 2019	106.95
					670-7000-473.26-05	WATER DEPT CELL DEC 2 2018 - JAN 1 2019	289.10
					680-8000-454.26-05	ELECTRIC DEPT CELLS DEC 2 2018 - JAN 1 2019	826.37
					702-3800-480.26-05	WASTEWATER DEPT CELL DEC 2 2018 - JAN 1 2019	40.38
					703-3700-480.26-05	FLEET CELLS DEC 2 2018 - JAN 1 2019	68.18
					761-3110-480.26-05	INFORMATION SERVICES DEC 2 2018 - JAN 1 2019	121.49
					001-4000-351.35-95	METER SERVICES DEC 2 2018 - JAN 1 2019	139.68
					670-0000-131.00-00	HIP HOP CLASS REFUND LELANI & FAITH VILLEGAS	40.00
					670-0000-131.00-00	SCOTT TRIPLEX CABLE SPACE PO NUM 029180	369.04
					703-3700-480.30-19	UNIDSEY CLAMP TOP TIE PO NUM 029180	11,588.51
					001-0000-218.22-22	SATELLITE PHONES	278.85
					660-6300-471.30-17	UB CR REFUND-FINALS 000011586	12.76
					001-0000-218.22-22	SOFTWARE MAINTENANCE	495.00
					001-0000-218.22-22	UB CR REFUND-FINALS 000052706	390.00
					001-1300-412.33-32	DISPATCHER POLYGRAPH	225.00
					660-6300-471.45-11	WATER METER TEST&REPAIR	50.00
					702-3800-480.30-05	WATER METERS TEST&REPAIR	780.00
					674-7000-473.96-32	#243 CHECK ENGINE LIGHT &	1,252.31
					674-7000-473.96-32	APPRAISAL REPORT SWC OF HARGRAVE&INDIAN SC	2,500.00
					001-2200-421.23-27	APPRAISAL REPORT 1581 CHARLES ST	3,200.00
					001-2200-421.23-27	TREJO D W/E 1/5/19	2,947.52
					001-2200-421.23-27	TREJO D W/E 1/12/19	428.40
					001-2200-421.23-27	TREJO D W/E 1/19/19	428.40

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168208	2/28/2019	ARROYO BACKGROUND INVESTIGATIONS	1873	028559	001-1300-412.33-11	PO BACKGROUND FEES	1,395.00
168209	2/28/2019	BEAUMONT DO IT BEST HOME CENTER	468607	029051	001-3600-461.36-00	PARKS SUPPLIES	78.64
168210	2/28/2019	BEAUMONT SAFE & LOCK	468609	029051	001-3600-461.36-00	OFFICE SUPPLIES	86.16
168211	2/28/2019	BOOTH, CATHY	71396	029066	001-4010-461.30-02	FIRE EXTINGUISHER KEYS PO	79.00
			AUG18-JAN19		675-7020-473.42-36	ENERGY ASSISTANCE PROG REBATE AUG 2018-JAN 2019	120.76
168212	2/28/2019	CALIFORNIA WATER ENVIRONMENT	ID0000405111		680-8000-454.23-03	CHRIS THORNTON RENEWAL CWEA MBSHP 5/1/19-4/30/20	188.00
168213	2/28/2019	CALOLYMPIC GLOVE & SAFETY CO, INC	373557-1	029069	100-4900-431.36-00	ORANGE HOODIE	75.07
168214	2/28/2019	CAYO, BENJAMIN	AUG18-JAN19		675-7020-473.42-36	ENERGY ASSISTANCE PROG REBATE AUG 2018-JAN 2019	22.31
168215	2/28/2019	CDW GOVERNMENT, INC	QVCG5258	029175	001-4910-412.89-48	DELL 5050 I5-7500 500GB	1,153.68
			QZCQ0288	029175	660-6300-471.89-48	DISPLAY MOUNT SCREEN	166.70
			QZW9515	029175	660-6300-471.89-48	VIZIO 65" SMART TV	856.18
168216	2/28/2019	CHARLES ABBOTT ASSOCIATES, INC	59203	028718	001-2700-442.33-11	BUILDING & SAFETY SERVICE	15,547.45
			59223	028718	001-2700-442.33-11	BUILDING & SAFETY INSP	270.00
168217	2/28/2019	CLYMENS, RONNA	JUL 18 - DEC 18		675-7020-473.42-36	ENERGY ASSISTANCE PROGRAM REBATE JUL 2018-DEC 2018	117.97
168218	2/28/2019	CORE AND MAIN, LP	K038822		660-0000-131.00-00	4" BAND SEAL 22 CLAY PO NUM 029094	277.74
			K028850		660-0000-131.00-00	METER COUPLING PO NUM 029094	1,223.79
168219	2/28/2019	CORELOGIC INFORMATION SOLUTIONS INC	81944376	029225	001-2700-442.33-33	JAN 2019 METROSCAN	100.00
168220	2/28/2019	COUNTY OF RIVERSIDE-ANIMAL CONTROL	AN0000001551		001-2740-442.23-33	JAN 2019 METROSCAN	50.00
168221	2/28/2019	COUTS HEATING & COOLING, INC	SRVCE09160	029105	001-2300-424.33-90	ANIMAL CONTROL SERVICES JAN 1 2019 - JAN 31 2019	15,472.00
168222	2/28/2019	CREATIVE BUS SALES INC	5163117	029264	670-7000-473.33-02	A/C REPAIR - ELECTRIC SUB	445.00
168223	2/28/2019	DANIELS TIRE SERVICE	230118513		702-3800-480.38-52	LATCH	25.26
					001-0000-201.10-00	SALES TAX	(3.59)
168224	2/28/2019	DFM ASSOCIATES	2152019	029041	702-3800-480.38-52	PART: 27570R225 PC	199.34
168225	2/28/2019	DIRECTV	35728949313	029363	001-1400-412.23-03	2019 CA ELECT CODE	57.64
168226	2/28/2019	FOX OCCUPATIONAL MEDICAL CENTER	55361-103053		001-2200-421.26-09	ACCT # 038204005 SERV PER 1/09/19-2/08/19	52.40
					660-6300-471.33-32	DOT EXAM-DEVIN MCCLUNE	40.00
						DOT EXAM-JASON VALDEZ	40.00
						DOT EXAM-KRIS HARPER	40.00
						DOT EXAM-MATTHEW MARTINEZ	40.00
						DOT EXAM-MICHAEL LYNCH	40.00
						DOT EXAM-PERRY GERDES	40.00
						DOT EXAM-V CORTEZ-JAZZO	40.00
168227	2/28/2019	FRONTIER COMMUNICATIONS	9518494533FED19		001-2200-421.26-05	951-849-4533 FEB 4 2019-MAR 3 2019	47.53
168228	2/28/2019	GARDA CL WEST INC	10430732	028837	761-3100-480.23-43	OCTOBER 2018 ARMORED SRV	598.49
			10438233	029388	761-3100-480.23-43	NOVEMBER 2018 ARMORED SRV	598.49
			10445730	029388	761-3100-480.23-43	DECEMBER 2018 ARMORED SRV	598.49
			10452096	029388	761-3100-480.23-43	JANUARY 2019 ARMORED SRV	598.49
			10460684	029388	761-3100-480.23-43	FEBRUARY 2019 ARMORED SRV	598.49
			20314065	028837	761-3100-480.23-43	JULY 2018 EXCESS TIME	99.50
			20320343	028837	761-3100-480.23-43	AUGUST 2018 EXCESS TIME	91.65
			20327161	028837	761-3100-480.23-43	SEPTEMBER 2018 EXCESS	37.85
			20332964	028837	761-3100-480.23-43	OCTOBER 2018 EXCESS TIME	97.30
			20338703	029388	761-3100-480.23-43	NOVEMBER 2018 EXCESS	131.00
			20345080	029388	761-3100-480.23-43	DECEMBER 2018 EXCESS	63.65
			20353850	029388	761-3100-480.23-43	JANUARY 2019 EXCESS TIME	97.15
168229	2/28/2019	GAS COMPANY, THE	03292684002FE19		001-4000-461.26-06	789 N SAN GORGONIO(CCTR) JAN 17 2019-FEB 15 2019	201.81
			05192710001FE19		001-3600-461.26-06	201 W GEORGE JAN 1 2019 - FEB 15 2019	18.99
			05602682006FE19		001-2400-422.26-06	172 N MURRAY ST JAN 17 2019-FEB 15 2019	403.78
			07702683751JA19		001-2200-421.26-06	125 E RAMSEY ST DEC 17 2018 - JAN 17 2019	1,319.22
			09142474007FE19		001-4050-461.26-06	84 W WILSON JAN 17 2019-FEB 15 2019	369.31
			12662493001FE19		001-2400-422.26-06	3900 W WILSON ST JAN 10 2019 - FEB 8 2019	62.40
			16108344439FF19		001-4010-461.26-06	749 N SAN GORGONIO(POL) JAN 17 2019-FEB 15 2019	32.18

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168230	2/28/2019	GAS COMPANY, THE	194993C2408JA19		001-3600-461.26-06 100-4900-431.26-06 660-6300-471.26-06 670-7000-473.26-06 702-3800-480.26-06 660-6300-471.25-10 675-7020-473.42-36 675-7020-473.42-36 001-3200-412.30-02 001-3200-412.30-02 001-3200-412.30-02 702-3800-480.30-05 702-3800-480.38-52 001-0000-204.80-10 001-0000-204.16-00 761-3100-480.23-02 761-3100-480.23-04 761-3100-480.33-11 660-0000-131.00-00 675-7020-473.42-36 675-7020-473.42-36 001-0000-204.16-00 001-4000-461.36-09 761-3100-480.30-17 761-3100-480.30-17 761-3100-480.30-17 702-3800-480.23-49 702-3800-480.38-52 702-3800-480.23-49 702-3800-480.23-49 702-3800-480.38-52 001-0000-204.25-00 675-7020-473.42-36 001-4000-351.35-71 702-3800-480.23-16 702-3800-480.25-02 702-3800-480.23-16 702-3800-480.25-02 660-6300-471.25-02 680-8000-454.25-02 100-4900-431.25-02 001-3200-412.25-02 670-7000-473.25-02 100-4900-431.25-02 001-3200-412.25-02 761-3110-480.25-02 670-7000-473.25-02 702-3800-480.38-52 029091 028519 675-7020-473.42-36 001-2740-442.23-07	176 E LINCOLN ST DEC 22 2018-JAN 24 2019 176 E LINCOLN ST DEC 22 2018-JAN 24 2019 176 E LINCOLN ST DEC 22 2018-JAN 24 2019 176 E LINCOLN ST DEC 22 2018-JAN 24 2019 176 E LINCOLN ST DEC 22 2018-JAN 24 2019 EYEWEAR REIMB PER MOU ENERGY ASSISTANCE PROG REBATE AUG 2018-JAN 2019 ENERGY ASSISTANCE PROG REBATE AUG 2018-JAN 2019 BUCKET, VEST, GLOVES, GRI DECORA 120/277 VOLT WALL CAPITAL S/O 21-3-60 DIMEN FLOAT VALVE FLOAT VALVE PAYROLL SUMMARY PAYROLL SUMMARY UB BILL SRV 2/11-2/15 UB BILL SRV 2/11-2/15 UB BILL SRV 2/11-2/15 4"x2" DI BLIND FLANGE PO NUM 029097 ENERGY ASSISTANCE PROG REBATE AUG 2018-JAN 2019 ENERGY ASSISTANCE PROG REBATE JUN 2018-NOV 2018 PAYROLL SUMMARY PICKLEBALL SUPPLIES SEPTEMBER 2018 ONLINE BIL DECEMBER 2018 ONLINE BILL JANUARY 2019 ONLINE BILL TIRES & RECYCLING FEE TIRES & RECYCLING FEE ROAD SERVICE& RECYCLING F ROAD SERVICE& RECYCLING F TIRES & ROADSIDE SERVICE TIRES & ROADSIDE SERVICE TIRES & RECYCLING FEE TIRES & RECYCLING FEE PAYROLL SUMMARY ENERGY ASSISTANCE PROG REBATE JAN 2016-JUN 2016 ACRYLIC CLASS CANCELLED FLEET UNIFORMS & TOWELS FLEET UNIFORMS & TOWELS FLEET UNIFORMS & TOWELS FLEET UNIFORMS & TOWELS UNIFORMS - WATER UNIFORMS -WASTEWATER STREET UNIFORMS BUILDING MAIN. UNIFORMS ELEC UNIFORMS SERVICE STREET UNIFORMS BUILDING MAIN. UNIFORMS FSR UNIFORMS ELEC UNIFORM SERV BLADE A ADMIN & CODE PRINTERS ENERGY ASSISTANCE PROG REBATE AUG 2018-JAN 2019 REL PEND LIEN BY GOV AGCY	106.19 106.19 212.40 212.40 212.40 250.00 71.86 92.12 127.74 86.14 188.18 22.31 33.46 2,137.16 995.69 92.61 883.96 220.58 188.56 168.12 215.92 5,874.01 185.94 109.72 238.48 253.73 7.00 603.31 38.00 260.72 3.50 1,711.67 7.00 542.89 560.04 122.26 65.00 10.36 17.90 10.36 17.90 57.10 15.00 17.55 5.68 140.16 17.55 5.68 33.92 140.16 73.32 48.65 173.03 16.00
168231	2/28/2019	GATES, TRAVIS	EYEWEAR 2/2019				
168232	2/28/2019	HALLOCK, DENNIS	AUG18-JAN19				
168233	2/28/2019	HARDER, TERRY	AUG18-JAN19				
168234	2/28/2019	HOME DEPOT #8987	5101454 6724347 6972723 0224732-IN	029093 029093 029093 029140			
168235	2/28/2019	HYDRO TEK SYSTEMS, INC.					
168236	2/28/2019	IBEW LOCAL 47 RETIREE MEDICAL TRUST	20190301				
168237	2/28/2019	ICMA RETIREMENT TRUST 457	20190301				
168238	2/28/2019	INFOSEND, INC	149494	029174			
168239	2/28/2019	INLAND WATER WORKS SUPPLY CO.	51020453.001				
168240	2/28/2019	LARA, TORIBIO	AUG18-JAN19				
168241	2/28/2019	LOCKLIN, SANDRA	JUN18-NOV18				
168242	2/28/2019	NATIONWIDE RETIREMENT SOLUTIONS	20190301	029367			
168243	2/28/2019	OLLA LLC	263978	028974			
168244	2/28/2019	ONLINE INFORMATION SERVICES	886902 903939 909421 2030173268	028974 028974 028974 029040			
168245	2/28/2019	PARKHOUSE TIRE, INC.	2030173277	029040			
168246	2/28/2019	PARS	2030173359	029040			
168247	2/28/2019	PIERCE, LAVONNE	2030173426	029040			
168248	2/28/2019	PORTER, FRED	20190301				
168249	2/28/2019	PRUDENTIAL OVERALL SUPPLY	JAN16-JUN16 12761236 22744412 22748032 22751664 22751665 22751685 22751687 22751689 22755312 22755314 22755315 22755316 PCA00103052 AR76771 AUG18-JAN19 APN 537-020-007	029184 029184 029184 029184 029184 029184 029184 029184 029184 029184 029184 029184 029184 029091 028519			
168250	2/28/2019	QUINN COMPANY					
168251	2/28/2019	RELIABLE WORKPLACE SOLUTIONS					
168252	2/28/2019	RICHARDS, LORENA					
168253	2/28/2019	RIV. CO. CLERK RECORDER					

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168254	2/28/2019	ROBLEE, DAVID	TUIT REIMB 2/19		001-1300-412.25-09	TUIT REIMB PER GEN UN MOU	1,736.54
168255	2/28/2019	SENTRY ESCROW SERVICE INC	005802-JR		840-9500-490.93-30	ESCROW - APN 541-170-020 FOUNTAIN OF LIFE TEMPLE	19,755.00
168256	2/28/2019	SENTRY ESCROW SERVICE INC	005803-JR		840-9500-490.93-30	ESCROW - APN 532-120-004 KRYSTAL P PEREZ	16,260.00
168257	2/28/2019	SERVICE SCAPE	BAN-M-219	029242	001-3600-461.23-29	LANDSCAPE MAINTENANCE	5,854.00
168258	2/28/2019	SILVER & WRIGHT, LLP	25410		700-5300-480.33-04	LEGAL SERVICES JAN 2019	1,123.27
168259	2/28/2019	SIMMONS, JAMAAL	11740599		001-4000-351.35-69	REFUND-YOUTH BASKETBALL	30.00
168260	2/28/2019	SONSRAY MACHINERY LLC	P29165-02	029067	702-3800-480.38-52	BLOCK	111.12
168261	2/28/2019	SOUTHERN CALIFORNIA EDISON	2015215072FEB19		660-6300-471.26-04	WELL 9 7070 PLANT D-5 JAN 11 2019 - FEB 12 2019	30.63
			2015215098FEB19		660-6300-471.26-04	WELL 10 7071 PLANT E-5 JAN 11 2019 - FEB 12 2019	192.90
			2015215155DEC18		660-6300-471.26-04	WELL 12 7073 PLANT D-5 NOV 9 2018-DEC 12 2018	67.58
			2015215155FEB19		660-6300-471.26-04	WELL 12 7073 PLANT D-5 DEC 12 2018-JAN 11 2019	146.97
						WELL 12 7073 PLANT D-5 JAN 11 2019-FEB 12 2019	55.19
						DEL RITA BOOSTER STATION JAN 11, 2019 - FEB 12, 2019	43.53
168262	2/28/2019	STAPLES BUSINESS ADVANTAGE	2196273304FEB19	029099	660-6300-471.26-04	OFFICE SUPPLIES	81.16
168263	2/28/2019	THE SOCO GROUP, INC.	3409572126	029310	001-4000-461.36-00	CETUS HIPERSYN	203.93
			0596872-IN	029310	702-3800-480.36-14	VAL HYD	425.00
			0635263-IN		702-3800-480.36-14	SALES TAX DELIVERY DATE 2/12/19	943.41
			0636962-IN		702-3800-480.36-11	UNLEADED GAS DELIVERY DATE 2/12/19	4,026.69
168264	2/28/2019	THESIER, DEREK	TUIT REIMB 2/19		001-1300-412.25-09	TUIT REIMB PER BPOA MOU	89.57
168265	2/28/2019	TIME WARNER CABLE	PD 2/2019		001-2200-421.26-09	125 E RAMSEY ST FEB 1 2019 - FEB 28 2019	33.58
168266	2/28/2019	UNDERGROUND SERVICE ALERT	120190036		100-4900-431.30-13	55 NEW TICKETS	33.58
					660-6300-471.45-08	55 NEW TICKETS	33.58
					670-7000-473.45-02	55 NEW TICKETS	267.89
168267	2/28/2019	VERIZON WIRELESS	9823373305		001-1300-412.26-05	CITY MANAGER CELL JAN 2 2019 - FEB 1 2019	25.17
					001-1900-412.26-05	HUMAN RESOURCES CELLS JAN 2 2019 - FEB 1 2019	25.17
					001-2200-421.26-05	FINANCE CELL JAN 2 2019 - FEB 1 2019	735.15
					001-2210-421.26-05	POUCE CELLS JAN 2 2019 - FEB 1 2019	25.38
					001-2740-442.26-05	DISPATCH CELL JAN 2 2019 - FEB 1 2019	38.69
					001-2800-441.26-05	CODE ENFORCEMENT CELLS JAN 2 2019 - FEB 1 2019	46.09
					001-3000-442.26-05	PLANNING DEPT CELL JAN 2 2019 - FEB 1 2019	70.94
					001-3200-412.26-05	ENGINEERING CELL JAN 2 2019 - FEB 1 2019	27.61
					001-4000-461.26-05	BLDG MAINTENANCE CELLS JAN 2 2019 - FEB 1 2019	245.46
					100-4900-431.26-05	COMMUNITY SVCS CELLS JAN 2 2019 - FEB 1 2019	112.51
					610-5800-434.26-05	STREET DEPT CELLS JAN 2 2019 - FEB 1 2019	138.79
					610-5800-434.26-05	TRANSIT CELLS JAN 2 2019 - FEB 1 2019	34.60
					610-5850-434.26-05	DIAL A RIDE CELLS JAN 2 2019 - FEB 1 2019	297.94
					660-6300-471.26-05	WATER DEPT CELL JAN 2 2019 - FEB 1 2019	834.96
					670-7000-473.26-05	ELECTRIC DEPT CELLS JAN 2 2019 - FEB 1 2019	42.82
					680-8000-454.26-05	WASTEWATER DEPT CELL JAN 2 2019 - FEB 1 2019	79.92
					702-3800-480.26-05	FLEET CELLS JAN 2 2019 - FEB 1 2019	122.58
					763-3110-480.26-05	INFORMATION SVCS CELL JAN 2 2019 - FEB 1 2019	138.06
					660-6300-471.45-16	METER SERVICES CELLS JAN 2 2019 - FEB 1 2019	237.43
168268	2/28/2019	WELLS FARGO CARD SERVICES INC	TIM 6336 FEB19		670-7000-473.26-07	HARBOR FREIGHT TOOLS	99.00
					670-7000-473.26-07	APPA CARLA YOUNG WEBINAR	19.97
					670-7000-473.26-07	SMART & FINAL MEETING REFRESHMENT	69.93
168269	2/28/2019	WESCO DISTRIBUTION, INC	064448		670-7000-473.26-07	SUZANN'S FLOWERS BEREAVEMENT FLOWERS	814.59
			072201		670-7000-473.26-07	VICTOR 33R XL PINTYPE GRA PO NUM 029180	369.04
168270	2/28/2019	WESTRUX INTERNATIONAL INC	04P20741	029039	670-7000-473.26-07	SCOTT TRIPLEX CABLE SPACE PO NUM 029180	63.02
168271	2/28/2019	WHITE, BEVERLY	JUL18-DEC18		702-3800-480.38-52	#337 STOP LIGHT SWITCH	187.92
168272	2/28/2019	WIREMAN, RHONDA	AUG18-JAN19		675-7070-473.42-36	ENERGY ASSISTANCE PROG REBATE JUL 2018-DEC 2018	158.14
168273	2/28/2019	ZENNER PERFORMANCE METERS, INC	0045018-IN	029297	675-7070-473.42-36	ENERGY ASSISTANCE PROG REBATE AUG 2018-JAN 2019	1,950.00
9006385	2/1/2019	WELLS FARGO BANK	0045018-IN		660-6300-471.45-11	WATER METERS-TEST/REPAIR	359,916.41
			PPE 1/27/2019		001-0000-204.10-00	PAYROLL PPE 1/27/2019	

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9006386	2/1/2019	INTERNAL REVENUE SERVICE	PPE 1/27/2019		001-0000-204.11-00	FEDERAL INCOME TAX PPE 1/27/2019	50,751.00
9006387	2/1/2019	CA. ST. EMPLOYMENT DEV. DEPT.	PPE 1/27/2019		001-0000-204.13-00	FICA MEDICARE PPE 1/27/2019	82,961.70
9006388	2/4/2019	TASC	PPE 1/27/2019		001-0000-204.12-00	STATE INCOME TAX PPE 1/27/2019	18,712.36
9006389	2/6/2019	WELLS FARGO BANK	PPE 1/27/2019		001-0000-204.80-04	MEDICAL CONTRIBUTIONS PPE 1/27/2019	3,783.48
9006390	2/11/2019	CALPERS 457 PLAN - 450260	PPE 1/13/19		001-0000-204.80-05	DEPENDENT CONTRIBUTIONS PPE 1/27/2019	652.16
9006391	2/11/2019	CA. ST. PUBLIC EMPLOYEES	PPE 1/13/19		001-0000-204.16-00	VEBA CONTRIBUTIONS PPE 1/27/2019	400.00
9006392	2/15/2019	WELLS FARGO BANK	PPE 2/10/19		001-0000-204.10-00	CAL PERS 457 LOAN PYMTS PPE 1/13/2019	28,118.06
9006393	2/15/2019	CALIFORNIA, STATE OF	LOG81118816		700-5030-480.40-03	CAL PERS 457 CONTRBTNS PPE 1/13/2019	6,249.74
9006394	2/15/2019	CA. ST. EMPLOYMENT DEV. DEPT.	PPE 2/10/19		001-0000-204.12-00	RETIREMENTS BENEFITS PPE 1/13/2019	87,225.16
9006395	2/15/2019	INTERNAL REVENUE SERVICE	PPE 2/10/19		001-0000-204.11-00	SAFETY PLAN 30132 ADJ PPE 1/13/2019	(1,960.30)
9006396	2/19/2019	TASC	PPE 2/10/19		001-0000-204.13-00	PAYROLL PPE 2/10/2019	354,105.78
9006397	2/20/2019	CALPERS 457 PLAN - 450260	PPE 1/27/19		001-0000-204.80-04	STATE UNEMPLOYMENT INS QTR END 12/31/18	2,969.00
9006398	2/20/2019	CA. ST. PUBLIC EMPLOYEES	PPE 1/27/19		001-0000-204.16-00	STATE INCOME TAX PPE 2/10/2019	19,239.39
9006399	2/20/2019	CA. ST. PUBLIC EMPLOYEES	PLAN 30132 ADJ		001-0000-204.20-00	FEDERAL INCOME TAX PPE 2/10/2019	53,415.35
9006400	2/21/2019	WELLS FARGO BANK	PPE 2/10/19		001-0000-204.80-14	FICA MEDICARE PPE 2/10/2019	82,783.60
9006401	2/22/2019	CA. ST. PUBLIC EMPLOYEES	PPE 2/10/19		001-0000-204.80-05	MEDICAL CONTRIBUTIONS PPE 2/10/2019	3,783.48
9006402	2/25/2019	CALPERS 457 PLAN - 450260	PPE 2/10/19		001-0000-204.16-00	DEPENDENT CONTRIBUTIONS PPE 2/10/2019	652.16
Grand Total							4,728,114.38

Less Voided / Reissued Checks from Prior Period (1,500.00)
Less Voided Checks Prior Period
Add Payroll Checks 5,127.76
Total Remittance for Month 4,731,742.14

Voided Checks

January 2019

Date	Check	Vendor #	Reason	Amount	Check	Vendor #	Amount
2/14/2019	164462	7449	Vendor never received	\$ 1,500.00	168046	7449	\$ 1,500.00
TOTALS				\$ 1,500.00	\$ 1,500.00		

Payroll
February 2019

Start	End	Date	Description	Check Total	
11695	11703	2/1/2019	WARRANT REGISTER	\$	2,084.43
11704	11712	2/15/2019	WARRANT REGISTER	\$	3,043.33
Manual Check					
TOTALS				\$	5,127.76
18 CHECKS USED					

Dept/Div Activity	Check Payee	Social Security	Check Number	Amount
5800-434	CALIF. STATE DISBURSEMENT UNIT		11695	484.15
	UNITED STATES TREASURY		11696	125.50
	CALIF. STATE DISBURSEMENT UNIT		11697	180.46
	TRACY YOUNGBLOOD		11698	223.39
	FRANCHISE TAX BOARD		11699	200.00
	MCRETHAN, CYNTHIA L	2488	11700	342.09
	UNITED STATES TREASURY		11701	260.00
	FRANCHISE TAX BOARD		11702	75.00
	CALIF. STATE DISBURSEMENT UNIT		11703	193.84
	Total Checks -		9	2,084.43

Prepared 2/14/19, 9:46:33
Program PR655L
CITY OF BANNING

Check Register
BIWEEKLY
Pay Date 2/15/19

Page 1
Pay Period 4
1/28/19 To 02/10/19

Dept/Div Activity	Check Payee	Social Security	Check Number	Amount
5800-434	CALIF. STATE DISBURSEMENT UNIT		11704	484.15
	UNITED STATES TREASURY		11705	125.50
	CALIF. STATE DISBURSEMENT UNIT		11706	180.46
	TRACY YOUNGBLOOD		11707	223.39
	FRANCHISE TAX BOARD		11708	200.00
	MCKETHAN, CYNTHIA L	2488	11709	1,338.54
	UNITED STATES TREASURY		11710	260.00
	FRANCHISE TAX BOARD		11711	37.45
	CALIF. STATE DISBURSEMENT UNIT		11712	193.84
	Total Checks -		9	3,043.33



CITY OF BANNING CITY COUNCIL REPORT

TO: CITY COUNCIL

FROM: Douglas Schulze, City Manager

PREPARED BY: Art Vela, Director of Public Works

MEETING DATE: March 26, 2019

SUBJECT: Public Works Capital Improvement Project Tracking List

RECOMMENDED ACTION:

This is informational only; receive and file report.

GOAL STATEMENT:

The purpose of presenting the attached Public Works Capital Improvement Project (CIP) Tracking List is to keep City Council and the public informed of the status of the various capital improvement projects that are currently managed by the Public Works Department.

BACKGROUND:

There are several planning, environmental, design and construction contracts that have been approved by City Council and/or the City Manager's office that are being managed by the Public Works Department. In an effort to keep the City Council and the public informed of the progress made and current status of each project, staff has prepared and will continue to update the attached Public Works CIP Tracking List. The list will be presented to City Council on a monthly basis.

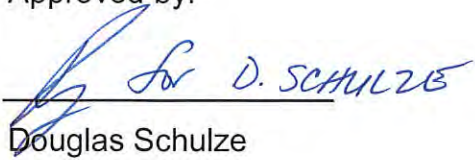
FISCAL IMPACT:

None

ATTACHMENTS:

1. CIP Status List

Approved by:

A handwritten signature in blue ink, appearing to read "D. SCHULZE", is written over a horizontal line.

Douglas Schulze
City Manager

ATTACHMENT 1

Public Works Department CIP Tracking List

PUBLIC WORKS CAPITAL IMPROVEMENT PROJECTS CIP TRACKING SHEET

Category	Project #	Project	Phase	Council Award Date	Project Kickoff	% Completed	Tasks Completed	Current Tasks	1 Month Look Ahead Tasks	Future Tasks	Tentative Completion Date	Project Budget
Streets	2014-03	Hargrave/Ramsey Street Intersection	Design	5/26/2015	8/10/2015	95%	PS&E are 100% complete. Right of way documents accepted by Council and recorded by County.	Waiting for SCE to complete their design and easement documents for the relocation of power lines. Review of right of way documents, preparation of Preliminary R/W appraisal. Completing Water Main Replacement Plan.	Banning Electric complete designs. Incorporated electric designs to Project Plans and submitted to City Council. SCE completes design.	SCE complete their jobs relocation design and construction.	5/1/19	\$ 79,320
Streets	2015-11	Halfway/Ramsey Street Intersection	Design	12/17/2016	1/18/2017	95%	Staff completed reviewing 2nd submittal of PS&E. Preliminary R/W appraisal. "Intent to Appraise" letters sent to property owners.	Banning Electric preparing improvement plans. Review of right of way documents, preparation of Temporary Construction Easements and appraisal. Review final PS&E.	Present appraisal to council and property owners. Complete PS & E package.	Complete right-of-way acquisition. Bid project.	7/2/19	\$ 254,512
Streets	ATP-5214(011)	ATP Bicycle/Pedestrians Safe Routes to School	Environmental and Design	5/22/2018	6/19/2018	100%	Design Funding Allocation approved by CTC in March 2017 and approved by Caltrans in April 2017. Council approved PSA dated 5-22-18. Design started on 6/19/18. Completing 100% PS&E. Submitting final PS&E to Caltrans for review and approval. CTC to approve funding allocation for construction.	Project out for bid	Open and evaluation of bids.	Award construction contract	4/1/19	\$ 207,000
Streets	ATP-5214(011)	ATP Bicycle/Pedestrians Safe Routes to School	Construction	-	-	-	PS&E are 95% complete. Cultural resources study approved by Caltrans. PS and E documents sent to Caltrans for review and comment.	Finalizing of PS&E	Bid Project	Open bids and recommend award to City Council.	9/1/19	\$ 875,000
Streets	STPL 5214 (011)	Ramsey Street, from Hargrave St. to west of Halfway St.	PS and E, Design	-	-	98%	PS&E 95% complete. Submittal to Caltrans for review. Funding agreement in place. Appraisals completed. Property owners conducted their own appraisals. Direction received to place project on hold.	-	Advertise Notice Inviting to Bid.	Open bids and recommend award to City Council	6/1/19	\$ 351,010
Streets	2018-09	Joshua Palmer Way Realignment	Design	-	-	95%	PS&E 95% complete. Submittal to Caltrans for review. Funding agreement in place. Appraisals completed. Property owners conducted their own appraisals. Direction received to place project on hold.	-	-	-	-	\$ 2,000,000
Streets	2017-16	Citywide Various Street Improvements	Construction	12/11/2018	1/15/2019	95%	PS&E Completed. Bidded. To City Council for award on 12/11/18	Awarding construction contract.	Execution of contract agreement. Pre-construction meeting.	Construction begins.	6/30/19	\$ 848,124
Streets	2017-03	Livingston Street Right of Way	ROW	-	-	100%	Legals and plans completed and presented to City Council on 2/12/19	-	-	-	2/13/19	\$ 5,000
Parks	2017-03	Lions Park Multi Purpose Fields, CEQA	Environmental	11/7/2016	-	100%	Received FAA and ALUC approval for project. AB52 Consultation was started. Completed borrowing owl study. AB 52 Consultation Complete. CEQA compliance completed.	-	-	-	3/1/19	\$ 66,300
Park	2017-03	Lions Park Multi Purpose Fields	Design	7/1/2017	9/5/2017	100%	SWPPP, WQAPP and Project Plans & Technical Specifications submitted to City.	My plans submitted to City.	Close out the project account.	Looking for funding for construction	12/30/18	\$ 77,798
Water	2015-01W	Water Line Replacement (3 Locations)	Design	3/24/2015	4/15/2016	95%	100% design for location 1; 90% design for location 2	90% review for location 2; pre-proposal review for location 3	Complete plans and specs for location 3	Complete plans and specs for location 2	3/31/19	\$ 107,880
Wastewater / Non-potable Water	2017-11W	Integrated Regional Water Management Plan	Grant Applications and Implementation	TBD	TBD	-	Plan Acceptance by DWR. Coordination with other Regions in the Colorado River Funding Area	Regional Meetings to Select Projects for Grant Applications	Shortlist of City Projects	DWR Workshop in June; Grant Applications	TBD	TBD
Water	2017-01WA	Groundwater Audit	Planning	-	10/4/2017	90%	Kickoff Meeting. Data Gathering. Data Review and Analysis. Draft Summary Report	Review of Draft Summary Report	Meeting to discuss Pumping Recommendations	Finalize Groundwater Audit Report; Implementation	3/31/19	\$ 19,886
Water	Part of 2014-03	Hargrave Waterline - Williams to Hoffer	Design	Part of Hargrave/Ramsey Intersection contract	5/16/2018	100%	100% PS&E.	Bid Advertising. Pre-bid Walkthrough	Bid Management, Addendums	Award construction contract.	5/14/19	Part of Hargrave/Ramsey Streets project
Water	2018-02W	New Domestic Water Well C8	Design	9/10/2018	9/24/2018	5%	Evaluation of Water Resources in Cabazon Storage Unit. Technical Memo; Amendment to Complete a Well String Study	Well String Study; Prepare specifications for Well Rehab and Testing of Well M9	Bid Well Rehab and Testing of Well M9	Award contract for Well M9 Rehab and Testing. Technical Memo regarding final well site selection, complete design/PS&E	6/30/20	\$ 612,296
Water	2018-07W	Altitude Valves for Storage Reservoirs	Design	9/10/2018	9/24/2018	100%	100% PS&E.	Submit Purchase Regulation to Bid construction phase of the project.	Bid Project	Award construction contract	5/14/19	\$ 55,225
Water	2018-08W	Advance Metering Infrastructure (AMI) Pilot Study	Planning/Construction	TBD	TBD	-	Installation of Meters and Collector (AMI Readers); configuration of meter reading software	Monitor pilot study	Monitor pilot study	Assess results of Pilot; Award Purchase Order for new AMI Meters; Begin Installation	6/30/19	TBD
Wastewater	2018-03WW	Nitrogen Removal Feasibility Study	Planning	9/25/2018	10/4/2018	25%	Evaluation of Treatment Technologies. Workshop provided to City Council and public.	Assess Groundwater Impacts;	Capacity Evaluation of Existing Plant; Recommendations	Salt and Nutrient Management Plan	10/31/19	\$ 351,669
Water	2019-01W	Pelton Wheel and Well Repairs	Construction	12/11/2018	1/9/2019	15%	Removal of Equipment at Wells M4, M5, M6. Brushing and buling of Well 9	Sonar jetting of Well 9	Removal and Inspection of Pelton Wheel; Recommendations	Repair Pelton Wheel; Well 9 Rehab. Removal of equipment at Wells M4, M5, M6; repairs to Well M6-1	5/30/19	\$ 179,485
LAND	2017-12	Landscape Maintenance District No.3 Redesign	Design	-	7/10/2017	95%	Reviewed conceptual plans. Field work, staff provided RW Park Specs and current costs to the consultant.	Complete Design drawings and cost estimates.	Submit Draft landscape design drawings including Irrigation, cost estimates and Specs. for review and approval.	Design and Specs final approval by the City.	3/31/19	-

PUBLIC WORKS CAPITAL IMPROVEMENT PROJECTS (CIP) - FUNDED BY PARDEE ELIGIBLE FOR DIF CREDITS

Category	Project #	Project	Phase	Consent Award Date	Project Kickoff	% Completed	Tasks Completed	Current Tasks	1 Month Look Ahead Tasks	Future Tasks	Tentative Completion Date	Project Budget
Non-potable		Well No 1	Design	N/A - Pardee Project	6/5/2018	20%	Conceptual Design; Well Rehab; Capacity Recommendation	30% Design	60% Design	90% Design; 100% PS&E; Environmental; Bid	7/31/19	DIF Credits, TBD
Non-potable		Irrigation Pipeline Phase 1 Segments B, D1 and D2	Redesign and Permitting	N/A - Pardee Project	6/5/2018	40%	Kickoff Meeting; Submitted Encroachment Permit to Caltrans; Re-design of Segment C (renamed Segment D)	Survey; 60% Design Drawings	90% Design Drawings	100% PS&E; Construction Bid	9/30/19	DIF Credits, TBD
Non-potable		Non-potable Reservoir at WWTP	Design	N/A - Pardee Project	6/5/2018	15%	Kickoff Meeting; Reservoir Sizing Calculations	Reservoir Re-Sizing based on new demand data and WP-1 Capacity; Preliminary Design	30% Design Drawings	60% Design; 90% Design; 100% PS&E; Environmental; Construction Bid	4/30/19	DIF Credits, TBD
Non-potable		Recycled Water Booster Station at WWTP	Design	N/A - Pardee Project	6/5/2018	10%	Kickoff Meeting; Conceptual Design; Verification of Lions Park peak demands	Preliminary Design	30% Design Drawings	60% Design; 90% Design; 100% PS&E; Environmental; Construction Bid	5/30/19	DIF Credits, TBD
Non-potable		Booster Station on Lincoln	Design	N/A - Pardee Project	6/5/2018	10%	Kickoff Meeting; Conceptual Design; Verification of expected operating pressures and demands	Preliminary Design	30% Design Drawings	60% Design; 90% Design; 100% PS&E; Environmental; Construction Bid	5/30/19	DIF Credits, TBD
Water		Brinton Booster Station	Design	N/A - Pardee Project	6/5/2018	10%	Kickoff Meeting; Conceptual Design	Required Capacity Analysis; Preliminary Design	30% Design Drawings	60% Design; 90% Design; 100% PS&E; Environmental; Construction Bid	6/30/19	DIF Credits, TBD
Water / Non-potable		Oak Valley Interconnect Building	Design	N/A - Pardee Project	6/5/2018	15%	Kickoff Meeting; Conceptual Design; Site Layout	Adjustments to Site Layout	Preliminary Design	30% Design; 60% Design; 90% Design; 100% PS&E; Environmental; Construction Bid	6/30/19	DIF Credits, TBD
Water		Foothill West Reservoir	Design	N/A - Pardee Project	6/5/2018	10%	Kickoff Meeting	Reservoir Sizing & Configuration; Schedule	Conceptual Design	30% Design; 60% Design; 90% Design; 100% PS&E; Environmental; Construction Bid	6/30/19	DIF Credits, TBD
Wastewater		Ramsey Lift Station	Design	N/A - Pardee Project	6/5/2018	10%	Kickoff Meeting; Conceptual Design	Site Acquisition	Phase 1 CSA; Site Acquisition	30% Design; 60% Design; 90% Design; 100% PS&E; Environmental; Construction Bid	12/25/19	DIF Credits, TBD
Wastewater		Atwell Offsite Sewer Trunk Mains and Force Main	Design	N/A - Pardee Project	6/5/2018	15%	Kickoff Meeting; Sewer Flow Monitoring	CCTV Video Inspection; Wilson Street Sewer Design	Video Inspection Report and Condition Assessment	Identification of Existing Deficiencies; Survey and Utility Polishing; Preliminary Design for New Sewer Trunk Mains and Force Main; 60% Design; 90% Design; 100% PS&E; Construction Bid	9/30/19	DIF Credits, TBD

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**CITY OF BANNING
CITY COUNCIL REPORT**

TO: CITY COUNCIL

FROM: Douglas Schulze, City Manager

PREPARED BY: Chief Matthew, Hamner
Sol Ivett Avila, Executive Assistant

MEETING DATE: March 26, 2019

SUBJECT: Revised Police Department Statistics for January 2019

RECOMMENDED ACTION:

Receive and File the Revised January 2019 Police Statistics.

BACKGROUND:

The Police Department provides statistics to the public and City Council upon request. A report was provided at the February 26, 2019 meeting that contained incorrect information. The report provided with this report provides the correct statistics for January 2019.

JUSTIFICATION:

N/A

FISCAL IMPACT:

None

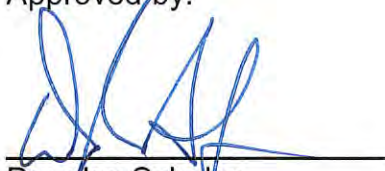
OPTIONS:

1. Receive and File

ATTACHMENTS:

1. January 2019 Statistics provided on February 26, 2019
2. Revised January 2019 Statistics

Approved by:



Douglas Schulze
City Manager

ATTACHMENT 1

January 2019 Statistics
Provided on
February 26, 2019

BANNING POLICE DEPARTMENT
JANUARY, 2019

CRIME	Jan-19	Jan-18	% CHGE	YTD-19	YTD-18	% CHGE
PART 1 CRIMES						
Homicide	0	1	-100%	0	1	-100%
Rape	0	3	-100%	0	2	-100%
Robbery	3	3	0%	3	0	300%
Assaults Agg/Simp	16	22	-27%	16	29	-45%
Burglary	18	17	6%	18	30	-40%
Vehicle Theft	19	15	27%	19	19	0%
Larceny	13	18	-28%	13	27	-52%
OTHER						
Narcotics	7	26	-73%	7	24	-71%
DUI	2	4	-50%	2	3	-33%
T/C Non-Injury	14	20	-30%	14	21	-33%
T/C Injury	6	1	500%	6	3	100%
T/C Fatal	1	0	100%	1	0	100%
Citations	302	264	14%	302	214	41%
Total Incidents	2974	3056	-3%	2974	3514	-15%

ATTACHMENT 2

Revised January 2019
Statistics

BANNING POLICE DEPARTMENT
JANUARY, 2019

CRIME	Jan-19	Jan-18	% CHGE	YTD-19	YTD-18	% CHGE
PART 1 CRIMES						
Homicide	0	1	-100%	0	1	-100%
Rape	0	3	-100%	0	3	-100%
Robbery	3	3	0%	3	3	0%
Assaults Agg/Simp	16	22	-27%	16	22	-27%
Burglary	18	17	6%	18	17	6%
Vehicle Theft	19	15	27%	19	15	27%
Larceny	13	18	-28%	13	18	-28%
OTHER						
Narcotics	7	26	-73%	7	26	-73%
DUI	2	4	-50%	2	4	-50%
T/C Non-Injury	14	20	-30%	14	20	-30%
T/C Injury	6	1	500%	6	1	500%
T/C Fatal	1	0	100%	1	0	100%
Citations	302	264	14%	302	264	14%
Total Incidents	2974	3056	-3%	2974	3056	-3%



**CITY OF BANNING
CITY COUNCIL REPORT**

TO: CITY COUNCIL

FROM: Douglas Schulze, City Manager

PREPARED BY: Chief Matthew, Hamner
Sol Ivett Avila, Executive Assistant

MEETING DATE: March 26, 2019

SUBJECT: Police Department Statistics for February 2019

RECOMMENDED ACTION:

Receive and File February 2019 Police Statistics.

BACKGROUND:

The Police Department provides statistics to the public and City Council upon request.

JUSTIFICATION:

N/A

FISCAL IMPACT:

None

OPTIONS:

1. Receive and File

ATTACHMENTS:

1. February 2019 Statistics

Approved by:



Douglas Schulze
City Manager

ATTACHMENT 1

February 2019 Statistics

BANNING POLICE DEPARTMENT
FEBRUARY, 2019

CRIME	Feb-19	Feb-18	% CHGE	YTD-19	YTD-18	% CHGE
PART 1 CRIMES						
Homicide	0	1	-100%	0	2	-100%
Rape	2	2	0%	2	5	-60%
Robbery	3	1	200%	6	4	50%
Assaults Agg/Simp	17	17	0%	33	39	-15%
Burglary	13	14	-7%	31	31	0%
Vehicle Theft	9	10	-10%	28	25	12%
Larceny	18	27	-33%	31	45	-31%
OTHER						
Narcotics	3	20	-85%	10	46	-78%
DUI	5	3	67%	7	7	0%
T/C Non-Injury	16	16	0%	30	36	-17%
T/C Injury	3	6	-50%	9	7	29%
T/C Fatal	0	1	-100%	1	1	0%
Citations	204	208	-2%	506	472	7%
Total Incidents	2556	2803	-9%	5530	5859	-6%



CITY OF BANNING CITY COUNCIL REPORT

TO: CITY COUNCIL

FROM: Douglas Schulze, City Manager

PREPARED BY: Adam B. Rush, AICP, Community Development Director

MEETING DATE: March 26, 2019

SUBJECT: GENERAL PLAN ANNUAL PROGRESS REPORT FOR
CALENDAR YEAR 2018

RECOMMENDATION:

Staff recommends that the City Council:

1. Receive and file the General Plan Annual Progress Report for Calendar Year 2018 and direct staff to file it with the State of California Office of Planning and Research (OPR) and State Department of Housing and Community Development (HCD), prior to the April 1, 2019 deadline established by HCD.

COMMITTEE RECOMMENDATION

General Plan Annual Progress Report for Calendar Year 2018 was on Consent Calendar at the March 13, 2019 Planning Commission meeting. At that meeting, the Planning Commission voted 4-0-1 to approve the Consent Calendar including the General Plan Annual Progress Report for Calendar Year 2018. Additionally, the reporting spreadsheet has since been corrected to include the numbers in Table A2, Affordability by Household Incomes - Building Permits issued in 2018.

JUSTIFICATION:

California State law requires the City to prepare a General Plan Annual Progress Report. The report must be approved by the City Council and filed with the Governor's Office of Planning and Research (OPR) and the State Housing and Community Development Department by April 1st of each year. The State uses the information submitted by the City to identify statewide trends in the land use decision making process and how local planning and development activities relate to statewide planning goals and policies.

California law requires each city to adopt a comprehensive, long-term General Plan to guide the physical development of both the incorporated city and the land outside city boundaries that bears a relationship to its planning activities. The General Plan serves as

an outline for future growth and development. As such, the General Plan contains policies and programs designed to provide decision makers with a solid foundation for land use and development decisions.

The City's General Plan contains twenty-one elements, which are listed below; and, are divided into four sections as follows:

Community Development

- Land Use Element
- Economic Development Element
- Circulation Element
- Parks and Recreation Element
- Housing Element

Environmental Resources

- Water Resources Element
- Open Space and Conservation Element
- Biological Resources Element
- Archaeological and Historic Resources Element
- Air Quality Element
- Energy and Mineral Resources Element

Environmental Hazards

- Geotechnical Element
- Flooding and Hydrology Element
- Noise element
- Wildland Fire Hazards Element
- Hazardous and Toxic Materials Element

Public Services and Facilities

- Water, Wastewater and Utilities Element
- Public Building and Facilities Element
- School and Libraries Element
- Police and Fire Protection element
- Emergency Preparedness Element

The purpose of the General Plan Annual Progress report is to provide a status report to ensure that the goals, policies, and plans of the General Plan are being implemented and to identify the necessary "course adjustments" or modifications to the General Plan and means to improve local implementation.

BACKGROUND:

On January 31, 2006, the City Council adopted Resolution No. 2006-12 approving the Comprehensive General Plan Update. Over the years, when economically feasible the City has continued to take proactive steps in implementing the goals, policies and action programs of the General Plan. As in previous years, budgetary constraints have played a role in the lack of follow through in implementing some of the General Plan programs.

In keeping with the organizational format of the 2006 General Plan, the General Plan Annual Progress Report arranges the twenty-one elements among the four subject chapters. Each section contains the adopted goals and policies including a summary table that reflects the action program, responsible City department or agency, adopted

schedule and implementation status. Similar to the previous year, the information contained within the General Plan Annual Progress report was obtained (through a series of inter-department meetings) from the following City departments: Community Development, Public Works, Electric Utility, Water/Waste Water Utility, Community Services, Fire Services and Police.

For easy reference, the action programs that have been completed and/or are active and ongoing are identified in **bold type**, while the programs that have not been completed/initiated are identified in *italics*.

In addition to the attached General Plan Annual Progress Report, additional housing information is required to be submitted to State Housing and Community Development Department (HCD) related to the construction of affordable housing, rehabilitated homes, and the Regional Housing Needs Assessment requirements. The 2014-2021 Regional Housing Needs Assessment (RHNA) obligations, as prepared by the Southern California Association of Governments (SCAG), sets forth the planning period goal of 3,792 units for the City.

The HCD implemented a new Annual Progress Report form for the 2018 reporting period. The Annual Building Activity Report Summary form includes entitlements, permits issued and completed units. In 2018, it is noted that the City approved entitlements for 186 units, and building permits for 29 units. Zero (0) units were completed as no certificate of occupancy were issued. However, in 2017, the City has issued two (2) permits for single family dwellings and approximately three (3) homebuilders met with the City to discuss finalization of tentative tract maps for the construction of single family dwellings. It is noted that in the previous five (5) years the City has issued zero (0) permits for single family dwellings.

It should be stated that the purpose of this process is to review the General Plan Annual Progress Report from the standpoint of providing information to OPR and HCD as to how the City's adopted General Plan programs have been implemented, rather than to solicit direction as to which programs should be changed or eliminated.

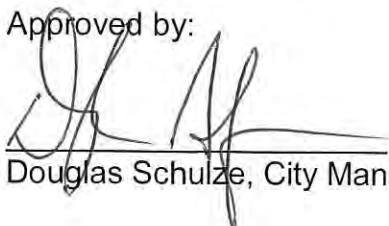
FISCAL IMPACT:

There is no direct fiscal impact to the City's General Fund as a result of the recommended action.

ATTACHMENTS:

1. 2018 General Plan Annual Progress Report

Approved by:



Douglas Schulze, City Manager

ATTACHMENT 1

2018 General Plan Annual Progress Report



City of Banning
Community Development
Department

*General Plan
Annual Progress Report
2018*

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Introduction

Government Code Section 65400(b) requires planning agencies to provide an annual report to their legislative body, the Office of Planning and Research (OPR) and the Department of Housing and Community Development (HCD) on the status of their General Plan and their progress in its implementation. The report must detail the progress in meeting the jurisdiction's share of regional housing needs and addresses efforts by the local agency to removing governmental constraints to the maintenance, improvement, and development of housing.

The purpose for the Annual Progress Report is to assess how the General Plan is being implemented in accordance with adopted goals, policies and implementation measures; identify any necessary adjustments or modifications to the General Plan as a means to improve local implementation; provide a clear correlation between land use decisions that have been made during the 12-month reporting period and the goals, policies and implementation measures contained in the General Plan; and, to provide information regarding local agency progress in meeting its share of regional housing needs.

The current Banning General Plan was adopted by the Banning City Council on January 31, 2006. The updated Housing Element was approved December 9, 2014. The following discussion will provide a summary of the progress in achieving the Goals, Policies and Implementation Programs for each of the twenty-one General Plan elements for the 2018 calendar year. Each General Plan Element contains implementation programs that identify each department(s) responsible for implementation of the programs and outlines the timing/schedule to complete the programs. In order to reflect the General Plan 2006 format, the elements are organized into four major sections: Community Development, Environmental Resources, Environmental Hazards, and Public Services and Facilities.

The programs that have been completed and/or active and ongoing are identified in **bold** text and the programs that have not been completed are identified by *italic text*.

Chapter 1 Community Development

Land Use Element

GOAL 1

A balanced, well planned community including businesses which provides a functional pattern of land uses and enhances the quality of life for all Banning residents.

Policy 1

The City maintain a land use map which assures a balance of residential, commercial, industrial open space and public lands.

Program 1.A
The city shall annually monitor the remaining capacity of all General Plan land use categories and recommend changes to the City Council as needed.
Responsible Agency: Planning Division, Planning Commission
Schedule: Continuous; Ongoing
Implementation Status – Ongoing.
Program 1.B
The City's Zoning Ordinance shall directly correspond to General Plan land use designations, and shall be kept consistent with the General Plan.
Responsible Agency: Planning Division, Planning Commission, City Council
Schedule: Continuous; Ongoing
Implementation Status – Ongoing.

Policy 2

The Planning, Public Works and Economic Development staffs shall be closely coordinated, to assure efficient and cost effective processing of applications.

Program 2.A
The City shall develop a Fast Track application process for projects which enhance the City's economic development. Procedures and timelines shall be provided to qualifying project applicants in writing.
Responsible Agency: Planning Division, Public Works, City Manager's Office
Schedule: Continuous; Ongoing
Implementation Status – Ongoing and complies with Permit Streamlining Act.

Policy 3

Development in all land use categories shall be of the highest quality.

Program 3.A
The Zoning Ordinance shall include design standards and guidelines which assist the development community in developing high quality projects.
Responsible Agency: Planning Division, Planning Commission, City Council

Schedule: Continuous; Ongoing

Implementation Status – Completed. The current Zoning Ordinance provides design standards and guidelines for residential, commercial, and industrial development.
--

Policy 4

Specific Plans shall be required for projects proposing one or more of the following:

- a. More than one residential land use designation;
- b. A combination of residential, recreational, commercial and/or industrial land use designation; or
- c. Extension of infrastructure (water, sewer and roadways) into an area where these do not exist.

Policy 5

All land use proposals shall be consistent with the goals, policies and programs of this General Plan, and with the Zoning Ordinance.

Policy 6

The City shall implement a program for Art in Public Places.

Program 6.A

An Art in Public Places Ordinance shall be prepared and incorporated into the Municipal Code.

Responsible Agency: Economic Development, Planning Division, Planning Commission, City Council.
--

Schedule: Continuous; Ongoing

Implementation Status – In Progress. Art in Public Places is currently required as part of new development in the Downtown Commercial zoning district. Due to budgetary constraints, the details of the Art in Public Places program have yet to be developed. It is anticipated that this program will be developed as part of a work plan created in conjunction with the current efforts of the Downtown Ad Hoc Committee.
--

Residential Goals, Policies and Programs:**GOAL 1**

Preserve and enhance the City's neighborhoods.

GOAL 2

A broad range of housing types to fill the needs of the City's current and future residents.

Policy 1

The land use map shall provide a range of housing densities while considering land use compatibility with non-residential land uses.

Policy 2

Projects adjacent to existing neighborhoods shall be carefully reviewed to assure that neighborhood character is protected.

Policy 3

Density transfers resulting in a 50% increase in density shall be permitted in the Residential/Agriculture-Hillside and Rural Residential-Hillside land use designations.

Policy 4

The City's Zoning Ordinance shall include design standards and guidelines which encourage high quality residential development.

Program 4.A
Design standards and guidelines shall be included in all residential zoning categories.
Responsible Agency: Planning Division, Planning Commission, City Council
Schedule: Continuous; Ongoing
Implementation Status – Design standards and guidelines are contained in the current zoning ordinance.

Policy 5

The City shall complete Specific Neighborhood Plans when requested by the neighborhood.

Program 5.A
Develop and implement an outreach program and outline of parameters for Neighborhood Plans.
Responsible Agency: Planning Division, Planning Commission, City Council
Schedule: Pending
Implementation Status – <i>During the Plan Year of 2018, no requests for Specific Neighborhood Plans have been recieved.</i>

Policy 6

The Zoning Ordinance shall include principles, standards and guidelines which allow for creative and flexible design of residential projects, including clustered housing, narrowed local streets, trails, parks and plazas.

Policy 7

The Zoning Ordinance shall include principles, standards and guidelines which provide for high quality, high density mixed use residential development, in the Downtown Commercial zoning designation.

Policy 8

The City will participate in a Community Plan for the Banning Bench with Riverside County and the Banning Bench Community of Interest. Specific development proposals will continue to be processed during its preparation.

Program 8.A
Negotiate with the Banning Bench Community of Interest as part of the Master Plan for either inclusion in the City's Sphere of Influence or annexation.
Responsible Agency: City Council, Community of Interest
Schedule: Pending

Implementation Status – *Not completed due to staffing and funding constraints.*

Commercial Goals, Policies and Programs:

GOAL 1 - Commercial

Complementary commercial uses which meet the needs of the City's residents, increase the City's revenues, and provide a range of employment opportunities.

GOAL 2 - Industrial

A balanced mix of non-polluting industrial land uses which provide local jobs for the City's residents.

Policy 1

The land use map shall include sufficient commercial lands to provide a broad range of products and services to the City and region, while carefully considering compatibility with adjacent residential lands.

Policy 2

In coordination with the Economic Development Element, the City shall maintain market information, including information on the City's identified service needs, potential sites, Fast Track System and provide information on those sites to the development community.

Program 2.A

Develop and maintain an inventory of potential commercial sites, including lands which may require consolidation, and demographic information for use by the Economic Development staff in attracting new businesses to the City.

Responsible Agency: Planning Division, City Manager's Office

Schedule: Continuous; Ongoing

Implementation Status – Ongoing.

Policy 3

The Zoning Ordinance shall include principles, design standards and guidelines which encourage the development of high quality commercial projects.

Policy 4

The Zoning Ordinance shall include principles, design standards and guidelines, based on the Downtown Design Charrette, which provide for high quality, pedestrian oriented retail development in the Downtown Commercial zoning designation.

Policy 5

The City shall coordinate with the Banning Unified, the Beaumont Unified School Districts and the Mount San Jacinto Community College to provide vocational education to support commercial and industrial businesses in the City and surrounding areas.

Policy 6

The City shall develop and implement a community identification program, including monument signage, directional signs, etc. which provide attractive entry statements for the City, and which direct visitors to local points of interest.

Policy 7

The land use map shall include sufficient industrial lands for manufacturing, warehousing and distribution, while carefully considering compatibility with adjacent lands.

Policy 8

Industrial lands shall be located on major roadways with good access to Interstate 10, to assure that potential traffic impacts associated with tractor-trailers are minimized.

Policy 9

N/A

Policy 10

The Zoning Ordinance shall include principles, design standards and guidelines which encourage the development of high quality industrial projects.

Policy 11

Industrial campuses and master planned projects are encouraged.

Policy 12

The City shall coordinate with developers and the Railroad to secure railroad spurs.

Policy 13

The City shall adequately regulate sand and gravel operations to assure that their impacts to surrounding development is minimized.

Program 13.A

The City shall establish a formal relationship with the County Geologist or other qualified agency to monitor mineral resource operations under the State Mining and Reclamation Act (SMARA).

Responsible Agency: Planning Division, Riverside County Geologist

Schedule: Continuous; Ongoing

Implementation Status – The County no longer monitors or performs annual inspections for the mines in Banning for compliance with SMARA. The City contracts with Aragon Geotechnical, Inc. to perform annual inspections. The annual inspection report identifies the mine's compliance and non-compliance items. Non-compliance items are reported to the City Manager and Code Enforcement for corrective action.

Public Facilities Goals, Policies and Programs:**GOAL 1**

Sufficient and appropriately located public facilities to serve the needs of the City's residents, businesses and visitors.

Policy 1

The City shall take a leadership role with all providers of public services in the community to assure they provide adequate and quality levels of service based on future demands.

Program 1.A

The City shall take a leadership role with the various public and private providers responsible for schools, fire, health and other providers.

Responsible Agency: Planning Division, City Manager's Office, City Council, Fire Department, Banning and Beaumont Unified School Districts, County of Riverside, San Geronio Memorial Hospital

Schedule: Continuous; Ongoing

Implementation Status - The Fire Department master plan for expansion based on community growth was approved by the City Council and is continually re-evaluated.

Policy 2

The City shall review projects, particularly those which propose master planned communities, to assure that public facilities are provided to meet the needs of the project and the surrounding area.

Program 2.A

The City shall, where appropriate, regulate the location of public facilities through conditions of approval.

Responsible Agency: Planning Division, Public Works Department, Planning Commission, City Council

Schedule: Continuous; Ongoing

Implementation Status – Ongoing through development review and conditions of approval.

Open Space Goals, Policies and Programs:**GOAL 1**

The conservation and management of open space areas to provide recreational opportunities and protect important resources in perpetuity.

Policy 1

Lands preserved through conservation easements, acquired by private or public agencies, or dedicated for open space shall be designated for the appropriate Open Space land use category on the land use map as they are preserved.

Program 1 A
Review development proposals adjacent to designated open space lands and assure that land uses are compatible, and buffers provided when necessary.
Responsible Agency: Planning Division, Public Works Department
Schedule: Continuous; Ongoing
Implementation Status – Ongoing as part of land development review process.

Policy 2

The City shall proactively coordinate with private and public agencies so that lands available for conservation are dedicated appropriately to assure their management in perpetuity.

Program 2.A
The City shall coordinate with land owners and private and public agencies to the greatest extent possible to assure that lands proposed for open space either through donation or purchase are conveyed to the appropriate management agency.
Responsible Agency: Planning Division, City Manager's Office, County of Riverside, State and Federal Agencies, Land Conservation Agencies
Schedule: Continuous; Ongoing
Implementation Status – Ongoing as part of development review process.

Policy 3

The City of Banning shall protect the peaks and ridgelines within the City, and encourage coordination with adjacent jurisdictions to protect the peaks and ridgelines within the City's area of influence, to protect the historic visual quality of the hillside areas and natural features of the Pass area.

Program 3.A
The City shall investigate and implement actions and regulations that facilitate hillside development that is compatible with the natural characteristics of the terrain while protecting the significant view sheds, and natural hillside features such as topography, natural drainage, vegetation, wildlife habitats, movement corridors etc.
Responsible Agency: City Council, City Manager's Office, Planning Division, Public Works Department, City of Beaumont, County of Riverside, Morongo Band of Mission Indians
Schedule: Continuous; Ongoing
Implementation Status – A grading ordinance was adopted as part of the City's Municipal Code. Implementation is ongoing.

Economic Development Element

GOAL 1

A balanced, broadly-based economy that provides a full range of economic and employment opportunities, including sales tax and property tax generation while maintaining high standards of development and environmental protection.

Policy 1

General Plan land use designations and allocations will facilitate a broad range of residential, commercial, industrial and institutional development opportunities.

Program 1.A
The City shall annually monitor the remaining capacity of all General Plan land use categories to assure that a variety of economic development opportunities are available.
Responsible Agency: Community Development Department
Schedule: Continuous; Ongoing
Implementation Status – Ongoing.
Program 1.B
All proposals for new development or redevelopment shall be evaluated to assure that these uses complement, support and are compatible with the City's core economic assets.
Responsible Agency: Community Development Department, Finance Department, Public Works Department, City Council
Schedule: Continuous; Ongoing
Implementation Status – Ongoing.

Policy 2

The City shall take a proactive role in the retention of existing businesses and the recruitment of new businesses, particularly those that generate and broaden employment opportunities, generate sales tax and property tax, increase discretionary incomes, and contribute to City General Fund revenues.

Program 2.A
Work closely with Mount San Jacinto College throughout their planning process to assist in its efficient and timely development, implement educational programs geared to job creation and retention, and to coordinate synergistic development opportunities.
Responsible Agency: Community Development Department, Mount San Jacinto College
Schedule: Continuous; Ongoing
Implementation Status – <i>Not completed due to staffing and funding constraints.</i>
Program 2.B
Aggressively pursue retail commercial developments which reduce the current retail sales leakage.
Responsible Agency: Community Development Department
Schedule: Continuous; Ongoing
Implementation Status – In 2018, The Sun Lakes Village Shopping Center attracted two new tenants, The Buffalo Spot Restaurant and Leslie's Swimming Pool Supplies. Other new commercial businesses in the City's Commercial Districts include La Villa Burgers, O'Reilly Auto Parts completed their Lot Merger in anticipation expanding the store in 2019. Also the restaurant, Gus Jr is in the process of tenant improvements at the former Fisherman's Market and Grill building. This will be the second Gus Jr in Banning.
Program 2.C

Continue to maximize the role of the Chamber of Commerce, City web site and other mechanisms that promote and enhance the City's business climate.
Responsible Agency: Community Development Department, Chamber of Commerce
Schedule: Continuous; Ongoing
Implementation Status - Active and ongoing. 2018 updates to the City's website include the addition of information describing residential and commercial development plans and programming in the City. In addition, the City routinely updates the website slide show with the status of the Cannabis Ordinance and lottery procedures.

Policy 3

Encourage and promote infill development in orderly and logical development patterns that decrease the costs, and increase the efficiency of new utilities, infrastructure, and public services.

Program 3.A
The City shall maintain a package of economic incentive programs that benefit developers of infill projects.
Responsible Agency: Community Development Department, Electric Utility Department, Finance Department
Schedule: Continuous; Ongoing
Implementation Status – The City Council has adopted an Electric Utility Incentive Program for existing business expansion and business attraction. The Electric Utility Incentive Program was enhanced in 2012 to lower the minimum requirement threshold in an effort to reach a broader business base. The City provides a one-stop shop program where developers can meet with City staff at no cost in advance of their formal application to the City. The City also provides a single point of contact from start to the completion of a construction project.
Program 3.B
The City shall contribute to the financing of tertiary treatment facilities as an economic development tool.
Responsible Agency: Community Development Department, Public Works Department
Schedule: Pending
Implementation Status – Ongoing. The City is soliciting a proposal to review previously-prepared designs for a tertiary treatment facility.
Program 3.C
Use the Downtown Charrette as a guideline for the Downtown Commercial area, for the development of high quality, pedestrian oriented retail locations.
Responsible Agency: Community Development Department, Planning Commission, City Council
Schedule: Continuous; Ongoing
Implementation Status – Ongoing; the Downtown Charrette will be used as a tool to assist with planning for the Downtown area.

Policy 4

Attract a greater number of commercial retail businesses to the Downtown Core area to develop a safe, vital and consumer-friendly downtown shopping area.

Program 4.A
Provisions for the Downtown Commercial Zoning District shall encourage specialty retail uses, live-work uses, and other uses which support and expand the pedestrian and tourist-related shopping experience.
Responsible Agency: Planning Department, Planning Commission, City Council
Schedule: Continuous: Ongoing
Implementation Status - The City attracted a new lounge with sports entertainment (Finesse Lounge) within the downtown, effectively reducing vacancy downtown. Existing businesses have attracted pedestrian traffic by holding outdoor events and festivals in the downtown area.
Program 4.B
The City shall coordinate with public, private and business organizations to explore grant funding to provide funds for rehabilitation and increased code enforcement in the Downtown Core area.
Responsible Agency: Community Development Department, Chamber of Commerce, City Council
Schedule: Ongoing
Implementation Status – Ongoing; grant and other funding for rehabilitation, code enforcement, and improvements will be explored as part of a work plan created in conjunction with the current work of the Downtown Ad Hoc committee.
Program 4.C
The City shall work with local non-profits, downtown property owners, and other citizen groups with an interest in development of the Downtown core area, to identify grant monies, private development interests and business synergies to build on existing revitalization activities in this area.
Responsible Agency: Community Development Department
Schedule: Continuous; Ongoing
Implementation Status – Ongoing; staff is developing a Stakeholder Plan to identify individuals and groups with an interest in the Downtown area and is working with the Downtown Ad Hoc Committee to develop a plan for engaging stakeholders.

Policy 5

Explore opportunities with private entities to fund Smith Creek Park as a viable recreation area.

Program 5.A
Update the Smith Creek Park master plan and actively market this development opportunity among private entities that could fund development and provide for future maintenance of the park and improvements.
Responsible Agency: Community Services Department, Community Development Department, City Council, development community
Schedule: Pending
Implementation Status – <i>Not completed due to staffing and funding constraints.</i>

Policy 6

Encourage and facilitate highway-serving commercial development at appropriate Interstate-10 interchanges within the City limits.

Program 6.A
Proactively work with CalTrans to improve on- and off-ramp landscaping and improvements to provide more attractive gateways to the City.
Responsible Agency: Community Development Department, Public Works Department, CalTrans
Schedule: Continuous; Ongoing
Implementation Status – Ongoing
Program 6.B
Preserve highway commercial land use designations at interchange locations, and encourage the location of high quality freeway-serving businesses.
Responsible Agency: Community Development Department
Schedule: Continuous; Ongoing
Implementation Status - Implemented through zoning and land development review process.
Program 6.C
Code compliance on gateway streets and properties adjacent to Interstate 10 shall be strictly enforced.
Responsible Agency: Code Enforcement
Schedule: Continuous; Ongoing
Implementation Status - Ongoing.

Policy 7

Explore joint funding opportunities for the improvement of existing at-grade rail crossings, and investigate necessary infrastructure and funding to extend rail access to lands designated for industrial development.

Program 7.A

Consult with representatives of the Railroad, state and federal legislators, and appropriate state agencies to apply for available funding for these improvements.
Responsible Agency: Public Works Department, Railroad, City Council
Schedule: Continuous; Ongoing
Implementation Status – Ongoing

Policy 8

In order to maintain existing economic activities and attract new commercial and industrial development, the City shall assure the provision of adequate utilities, infrastructure, and other capital facilities.

Policy 9

All development interests, including residential, commercial and industrial project proponents, shall be responsible for their fair share of on-site and off-site improvements required to support their development proposals. Such improvements may include, but are not limited to, street construction and signalization, grade separation, utility extension, drainage facilities, and parks.

Program 9.A
The City shall consider requests for assistance from project developers for the development of infrastructure and compare them to the economic benefit of the proposed project.
Responsible Agency: Public Works Department, Community Development Department
Schedule: Continuous; Ongoing
Implementation Status - As part of land development, projects are required to provide infrastructure to serve the development. In 2017, the City adopted and now has the ability to offer the Statewide Communities Infrastructure Program to developers to assist with financing infrastructure and impact fees.
Program 9.B
Proactively work with the Riverside County Transportation Commission in putting Banning projects on the highest priority within the Transportation Uniform Mitigation Fee (TUMF) program.
Responsible Agency: City Manager's Office, City Engineer, City Council
Schedule: Continuous; Ongoing
Implementation Status - Ongoing. Staff attends and participates at monthly meetings with Riverside County Transportation Commission (RCTC).

Policy 10

Continue to encourage and cultivate cooperative relationships with the Morongo Band of Mission Indians and Bureau of Indian Affairs, particularly regarding development opportunities, joint venture or otherwise, of Indian lands within and adjacent to the planning and development and enhancement of community facilities that provide joint benefit, and development projects that produce sales tax/property tax/job generation, to the Tribe and the City.

Program 10.A
Continue to pursue development opportunities that benefit the long-term financial sustainability of the City. Pursue larger facilities to attract national tenants that will enhance the City's financial position via sales tax generation, property tax generation, and who offer employment opportunities. Consult with representative of the Railroad, state and federal legislators, and appropriate state agencies to apply for available funding for these improvements.
Responsible Agency: Community Development Department, Public Works Department, Railroad, City Council, City Administrative Office.
Schedule: Continuous; Ongoing
Implementation Status: Active and On-going

Policy 11

Promote development activities and programs that establish the City as a destination venue and encourages tourism. (The City will have a comprehensive plan.)

Program 11.A
Encourage and promote development activities, special events and activities which strengthen the City's image and attractiveness to residents, visitors, and businesses. Create development and program opportunities that promote educational potential for youth, highlight the history and culture of the City/region, and that offers visitors a unique experience.
Responsible Agency: City Council, Chamber of Commerce, Morongo Band of Mission Indians, Inland Empire Tourism Council, Banning and Beaumont Unified School Districts.
Schedule: Continuous; Ongoing
Implementation Status – Ongoing. Special Events include The Play House Bowl “Evening in the Park” Concert Series, Banning Stagecoach Days, Wild West Days at Gilman Ranch, and a Disaster Survival Expo (City Signature Event)..
Program 11.B
The City shall conduct market research on tourism approaches, target the tourism markets of interest, and create tourism plan goals and an implementation strategy.
Responsible Agency: Community Development Department, Chamber of Commerce, Local Non-Profits (Inland Empire Tourism Council, ECOPAC)
Schedule: Ongoing
Implementation Status - Ongoing efforts to accomplish tourism plan. Last year, the City was successful in attracting a skydiving operator. City staff will continue to identify budget resources for an enhanced tourism program.

Circulation Element

GOAL 1

A safe and efficient transportation system.

Policy 1

The City's Recommended General Plan Street System shall be strictly implemented.

Program 1.A

Street rights of way shall be 134 feet for Urban Arterial Highways, 110 feet for Arterial Highways, 100 feet for Major Highways, 88 feet for Secondary Highways, 78 feet for Divided Collectors, 66 feet for Collectors, and 60 feet for Local Streets. Local street standards can be amended as described in Policy 2.

Responsible Agency: Community Development Department, Public Works Department, Planning Commission, City Council (Planning Department)

Schedule: Continuous; Ongoing

Implementation Status – Implemented through the City's development process.

Program 1.B

The City's Public Works roadway standards shall be amended to match the standards contained in this General Plan.

Responsible Agency: Public Works Department

Schedule: Continuous; Ongoing

Implementation Status – Completed

Program 1.C

Minimum lane width for all City streets shall be designed at 12 feet.

Responsible Agency: Planning Division, Public Works Department, Planning Commission, City Council

Schedule: Continuous; Ongoing

Implementation Status – Ongoing standard requirement for all development projects. Currently the minimum roadway for two way traffic is 44' from curb to curb per the General Plan.

Policy 2

Local streets shall be scaled to encourage neighborhood interaction, pedestrian safety and reduced speeds.

Program 2.A

The design of new local streets can vary from the City's standard of 60 foot right-of-way, 40 foot paved width, under the following conditions:

1. The minimum travel lane width shall be 12 feet.
2. Parking shall be provided on at least one side of any public street. Parking lanes shall be a minimum of 8 feet in width.
3. Parking may be eliminated on private streets, if provisions are made in Conditions, Covenants and Restrictions (CC&R's) for enforcement by the Homeowners' Association.
4. Landscaped traffic circles, chokers, and center islands are encouraged, but must meet the requirements of the Fire Department.
5. The minimum parkway width shall be 10 feet.
6. Linear sidewalks are discouraged. Meandering sidewalks, which provide landscaping and street trees adjacent to the curb, shall be included in local street design.

The design of local streets varying from the City's standard, shall be included in the Tentative Tract Map application, and shall be reviewed by the Planning Commission and approved by the City Council.

Responsible Agency: Community Development Department, Public Works Department, Planning Commission, City Council

Schedule: Continuous; Ongoing

Implementation Status – Ongoing review as part of development process.

Program 2.B

Existing local streets will be inventoried, and a master plan of potential improvements designed to improve their aesthetic and safety, including landscaped medians, sidewalks and traffic calming devices, shall be developed, cost engineered, and implemented.

Responsible Agencies: Public Works Department, Planning Commission, City Council

Schedule: Continuous; Ongoing

Implementation Status – Ongoing; Capital Improvement Program (CIP) adopted and being implemented as funding is available. In 2013, the City had all the City streets inventoried and inspected for specific conditions which resulted in a condition rating for each street which will be utilized to efficiently maintain the City's street network.

Policy 3

The City shall establish and maintain a 5-Year Capital Improvement Program for streets.

Program 3.A
The Public Works Department shall establish a Capital Improvement Program for 5 years, and update it annually.
Responsible Agency: Public Works Department
Schedule: Continuous; Ongoing
Implementation Status – The 5 Year Capital Improvement Program (CIP) is updated every two years as part of the budget cycle.

Policy 4

Proactively participate in regional transportation planning.

Program 4.A
Maintain active relationships with the City of Beaumont, the County of Riverside, the Western Riverside County Council of Governments, the California Department of Transportation and the Morongo Band of Mission Indians to share information and promote comprehensive transportation planning in the region.
Responsible Agency: Public Works Department, City Manager's Office, City Council, City of Beaumont, County of Riverside, WRCOG, CalTrans, Tribe
Schedule: Continuous; Ongoing
Implementation Status – The City actively participates in Western Riverside Council of Governments (WRCOG) meetings.
Program 4.B
Aggressively pursue Banning projects in the Transportation Uniform Mitigation Fee (TUMF) program, particularly the addition of projects to the TUMF project list, including grade separated road crossings.
Responsible Agency: Public Works Department
Schedule: Continuous; Ongoing
Implementation Status – Ongoing. TUMF funds were secured and utilized to partially fund the Sunset Grade Separation project. Discussions are underway regarding TUMF credit agreements for the Sun Lakes Boulevard extension project and the Highlands Springs I-10 interchange project. A Hargrave grade separation project is also being evaluated by City Staff.
Program 4.C
Aggressively pursue the design and development of interchanges at Cottonwood Road (North - South), including all sources of funding, and the coordination of I-10 widening with their installation. (interchanges at Highland Home road and Cottonwood (North-South))
Responsible Agency: Public Works Department, City Manager's Office, City Council, CalTrans, Railroad
Schedule: Continuous; Ongoing
Implementation Status – Currently there are no discussions on the development of an interchange at Cottonwood Road. RCTC is planning an I-10 Bypass Project which would

result in street improvements in the easterly area of the City, south of the I-10, generally along Westward Avenue to Hathaway Street.

Policy 5

Consider amendments to the Highland Home/Highland Springs/18th Street/Brookside street configurations based on public safety, design feasibility and area needs.

Policy 6

The City shall maintain peak hour Level of Service C or better on all local intersections, except those on Ramsey Street and at I-10 interchanges, where Level of Service D or better shall be maintained.

Program 6.A
Periodically review current traffic volumes and the actual pattern of development to coordinate, program and, as necessary, revise road improvements.
Responsible Agency: Public Works Department
Schedule: Continuous; Ongoing
Implementation Status - Ongoing & Active. In 2013 a General Plan Amendment was approved by City Council which downgraded the citywide policy for Level of Service (LOS) from C to D. In 2017, a General Plan Amendment was adopted to remove the extension of Highland Homes Road to Brookside was approved by the City Council.

Policy 7

New development proposals shall pay their fair share for the improvement of streets within and surrounding their projects on which they have an impact, including roadways, bridges, grade separations and traffic signals.

Policy 8

Traffic calming devices shall be integrated into all City streets to the greatest extent possible and all new streets shall be designed to achieve desired speeds.

Policy 9

Street trees within the City right of way shall be preserved, unless a danger to the public health and safety or if the tree is diseased.

Program 9.A
Sidewalks in areas with street trees shall be designed to “wrap around” the tree if they are added to an existing neighborhood.
Responsible Agency: Public Works Department
Schedule: Continuous; Ongoing
Implementation Status – Ongoing, reviewed as development occurs.

Policy 10

Sidewalks shall be provided on all roadways 66 feet wide or wider. In Rural Residential land use designation pathways shall be provided.

Program 10.A
The Public Works Department shall prepare an inventory of discontinuous sidewalks on all qualifying roadways, and fund individual projects through the Capital Improvement Program annually.
Responsible Agency: Public Works Department, City Council
Schedule: Continuous; Ongoing
Implementation Status – In progress and is implemented annually through the City’s CIP. New inventory of sidewalks and curb and gutters were made a part of the project mentioned in section 2.B.
Program 10.B
All new development proposals located adjacent to qualifying roadways shall be required to install curb, gutter and sidewalk concurrent with construction.
Responsible Agency: Public Works Department, Planning Division
Schedule: Continuous; Ongoing
Implementation Status – Ongoing through land development review.
Program 10.C
The City shall develop procedures to address neighborhood sidewalk needs as they are requested by that neighborhood.
Responsible Agency: Public Works Department
Schedule: Continuous; Ongoing
Implementation Status – Ongoing as needed.
Program 10.D
Work with the School District to develop safe routes to school.
Responsible Agency: Public Works Department
Schedule: Pending
Implementation Status – In 2016, the City received an Active Transportation Program (ATP) grant to develop bicycle lanes, which augments the City’s “Safe Routes to School” Programs. The project will be completed in Fall 2019.

Policy 11

Sidewalks or other pedestrian walkways shall be required on all streets within all new subdivisions.

Policy 12

In the absence of a vehicular grade separation, the City shall aggressively pursue a grade separated pedestrian access across San Geronio, to assure that high school students do not have to cross the railroad tracks on their way to and from school.

Policy 13

Pedestrian access in the Downtown Commercial designation shall be preserved and enhanced.

Program 13.A
All development and redevelopment proposals for the Downtown area shall include enhanced sidewalk, pedestrian walkway, lighting and landscaping designs and assure connections to existing and planned sidewalks.
Responsible Agency: Public Works Department, Planning Division, Electric Department
Schedule: Continuous; Ongoing
Implementation Status – New development is being reviewed on a case-by-case basis to include enhanced sidewalks, walkways, lighting, and landscaping designs and to ensure that there are connections between existing and new development.

Policy 14

The City shall aggressively pursue the construction of all-weather crossings over General Plan roadways.

Program 14.A
The Public Works Department shall prioritize the need for bridges listed in this Element, develop preliminary cost estimates, identify and pursue sources of funding, including developer funding, for each facility.
Responsible Agency: Public Works Department, City Council
Schedule: Continuous; Ongoing
Implementation Status – Ongoing via the Capital Improvement Project (CIP) and through private development funding. The Sunset Avenue grade separation was completed in 2016.
Program 14.B
All new development proposals shall pay their fair share of bridge construction needed to serve their project.
Responsible Agency: Public Works Department, Planning Division
Schedule: Continuous; Ongoing
Implementation Status - Implemented through the land development review process.

Policy 15

The City shall develop a Golf Cart Plan compliant with state requirements.

Program 15.A
The City shall develop a golf cart plan and associated ordinances and other required implementation programs.
Responsible Agency: Public Works Department, City Council
Schedule: Pending
Implementation Status – A citywide golf cart plan is not implemented due to budget constraints. However, the Rancho San Gorgonio Specific Plan project, which was approved in 2016, allows for striped dual Low Speed Vehicles (LSV/NEV) lanes in its arterial street designs.

Policy 16

Golf cart paths and facilities shall be funded, to the greatest extent possible, by new development.

Program 16.A
The routing and facilities required in the Golf Cart Plan shall be incorporated into the Development Impact Fee when the Plan is adopted.
Responsible Agency: Public Works Department
Schedule: Pending
Implementation Status – <i>Not completed as there is no Citywide golf cart plan (See Policy 15.A.)</i>
Program 16.B
Golf cart facilities shall be incorporated into new project plans located on golf cart routes.
Responsible Agency: Planning Division, Public Works Department, Planning Commission, City Council
Schedule: Continuous; Ongoing
Implementation Status - Implemented case-by-case based for future development. As noted above, the Rancho San Gorgonio Specific Plan project, which was approved in 2016, incorporates golf cart transportation in its street designs.

Policy 17

Encourage the expansion of an integrated Pass transit system.

Program 17.A
The City will explore the potential for either bus or rail connection to the Metrolink transit system.
Responsible Agency: City Manager's Office, Community Services Department
Schedule: Continuous; Ongoing
Implementation Status - Ongoing and is actively pursued at the Riverside County Transportation Commission level.

Policy 18

The City shall review its transit service to major regional attractions, and intra-City recreational locations in future planning efforts, based on need.

Policy 19

Bus pullouts shall be designed into all new projects on arterial roadways, to allow buses to leave the flow of traffic and reduce congestion.

Program 19.A
Bus pullouts will be retrofitted on built-out streets, wherever possible.
Responsible Agency: Public Works Department, City Council
Schedule: Continuous; Ongoing
Implementation Status – Ongoing, as resources are allocated through the City's Community Services Agency.

Policy 20

Promote the location of a passenger rail station for long distance and commuter rail service.

Policy 21

Update the Airport Master Plan every five years to meet the needs of the general aviation, business and tourism segments of the community.

Program 21.A
Land use designation decisions within the area of influence of the airport shall be specifically reviewed to assure compatibility.
Responsible Agency: Planning Commission, City Council
Schedule: Continuous; Ongoing
Implementation Status – Ongoing through land development review process.
Program 21.B
Work with the Chamber of Commerce, the Morongo Band of Mission Indians, and other interested parties to provide services which meet the needs of passenger and freight transport.
Responsible Agency: Airport Management, Economic Development staff, Chamber of Commerce, Morongo Band of Mission Indians, City Council
Schedule: Continuous; Ongoing
Implementation Status – Ongoing, implemented through the Airport Committee.

Policy 22

Maintain an accurate mapping of all utility corridors.

Program 22.A
The Building Department shall inventory and map transmission utility easements on the Land Use Map (including electric, fiber optics, natural gas and petroleum).
Responsible Agency: Building Department, Planning Division
Schedule: Pending
Implementation Status – The State of California requires these maps to be maintained through the Service Alert System. Due to staffing constraints, there has been no comprehensive inventory conducted by the City. The Electric Utility Department maintains its own inventory of electric utility lines.

Policy 23

The City shall purchase and/or replace its fleet of vehicles with alternate fuel vehicles when available to the greatest extent possible, and shall encourage other agencies to do the same.

Policy 24

Public alleys throughout the City shall be maintained to be useful and safe at all times.

Program 24.A
The City shall create a downtown alley master plan and where appropriate pave, light and otherwise improve alleys.
Responsible Agency: Public Works Department
Schedule: Continuous; Ongoing

Implementation Status – <i>Not completed due to staffing and funding constraints.</i>
Program 24.B
The Public Works Department shall inventory all public alleys, determine which are necessary, and vacate those that are not.
Responsible Agency: Public Works Department, City Council
Schedule: Continuous; Ongoing
Implementation Status – <i>Not completed due to staffing and funding constraints.</i>

Policy 25

The City shall develop and implement plans for a coordinated and connected bicycle lane network in the community that allows for safe use of bicycles on City streets.

Program 25.A
The City shall inventory all streets for potential Class I, Class II and Class III bikeways, and shall program their installation in its Capital Improvement Program.
Responsible Agency: Planning Division; Engineering Division; Public Works Department; Planning Commission; City Council
Schedule: Ongoing.
Implementation Status – Ongoing as funding permits. The City has been chosen to receive an ATP grant to construct bike lanes along Ramsey Street. Staff is working with Caltrans to plan, design, and construct the project and environmental review was completed in 2017. Construction of the bike lane along Ramsey Street will be completed in Fall 2019.
Program 25.B
Class I bikeways and sidewalks should be installed on both sides of Wilson Street, Ramsey Street, and Lincoln Street, and other major streets where sufficient right-of-way is available.
Responsible Agency: Engineering Division; Public Works Department
Schedule: Continuous; Ongoing
Implementation Status – Ongoing, as funding permits.
Program 25.C
Class II bikeways and sidewalks should be designated on all existing arterial streets that have sufficient width to safely accommodate bicycle travel lanes.
Responsible Agency: Planning Division; Engineering Division; Public Works Department
Schedule: Pending
Implementation Status – <i>Not completed due to staffing and funding constraints.</i>
Program 25.D
The City should designate Class III bikeways only where Class I and Class II facilities are not feasible.
Responsible Agency: Planning Division; Public Works Department

Schedule: Pending

Implementation Status – <i>Not completed due to staffing and funding constraints.</i>
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Policy 26

The City should continue to work with the Morongo Band of Mission Indians and neighboring cities and communities to create a regional bicycle and trail network.

Policy 27

The City shall provide for a comprehensive, interconnected recreational trails system suitable for bicycles, equestrians and/or pedestrians.

Program 27.A

Evaluate the practicality of utilizing flood control channels for multi-use trails, where flooding and safety issues can be accommodated, and negotiate inter-agency agreements for this purpose.

Responsible Agency: Planning Division
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Schedule: Pending

Implementation Status – <i>Not completed due to staffing and funding constraints</i>

Program 27.B

Evaluate the practicality of developing a multi-use trail system along the Banning Bench adjacent to and extending into San Bernardino National Forest lands, where environmental and safety issues can be accommodated, and negotiate inter-agency agreements with the U.S. Forest Service for this purpose.

Responsible Agency: Planning Division, U.S. Forest Service/San Bernardino National Forest
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Schedule: Pending

Implementation Status – <i>Not completed due to staffing and funding constraints.</i>
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Program 27.C

Establish a multi-purpose trail between Dysart Park and Smith Creek Park, suitable for equestrian, bicycle and pedestrian use.
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Responsible Agency: Community Services Department; Public Works Department; Parks and Recreation Advisory Committee
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Schedule: Pending

Implementation Status – <i>Not completed due to staffing and funding constraints.</i>
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Policy 28

Motorized vehicles shall be prohibited on City trails.

Program 28.A

The City shall develop a non-motorized trail system and associated ordinances and other required implementation programs.

Responsible Agency: Public Works Department, Planning Commission, City Council

Schedule: Pending

Implementation Status – <i>Not completed due to staffing and funding constraints.</i>
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Program 28.B
The non-motorized trail system shall be funded, to the greatest extent possible, by new development.
Responsible Agency: Public Works Department
Schedule: Continuous; Ongoing
Implementation Status – Ongoing through land development review process. The Butterfield Specific Plan and Rancho San Gorgonio Specific Plan include non-motorized trail systems in their project designs.
Program 28.C
The routing and facilities required in the non-motorized trail system Plan shall be incorporated into the Development Impact Fee when the Plan is adopted.
Responsible Agency: Public Works Department
Schedule: Pending
Implementation Status – <i>Not completed as the non-motorized trail system plan has not been completed.</i>

Parks and Recreation Element

GOAL 1

A high quality public park system with adequate land and facilities to provide recreational facilities and activities for the City's residents.

GOAL 2

A comprehensive bikeway, trail and walking path system that connects homes to work places, commercial venues and recreational facilities, and which enhances the safety and enjoyment of cyclists, equestrians and pedestrians.

Policy 1

Update the Master Parks and Recreation Plan so as to assure adequate parklands and facilities that meet the immediate and future needs of the community, and is complementary to the natural environment.

Program 1.A
Update the City's parks master plan to address the proposed and anticipated parks and recreational facilities to be developed within the City.
Responsible Agency: Community Services Department, Public Works Department, Parks and Recreation Commission, Planning Commission.
Schedule: Continuous; Ongoing
Implementation Status – Park Master Plan was adopted by the City Council on February 22, 2011.
Program 1.B
The parks master plan shall maintain a standard of 5 acres of parkland per 1,000 residents.

Responsible Agency: Community Services Department, Parks and Recreation Commission.
Schedule: Continuous; Ongoing
Implementation Status – Standard established in the General Plan and the Parks Master Plan and is implemented as part of land development review process.
Program 1.C
Include dog parks, tennis courts and golf facilities in Parks Master Planning updates.
Responsible Agency: Community Services Department, Parks and Recreation Commission.
Schedule: Continuous; Ongoing
Implementation Status – Addressed in the Parks Master Plan.

Policy 2

The City will distribute parks and recreation facilities in a manner that is convenient to City neighborhoods and balanced within population concentrations.

Program 2.A
The location and design of neighborhood parks shall consider neighborhood suggestions and input regarding facility needs, vehicular and pedestrian access, noise and lighting impacts, and public safety.
Responsible Agency: Community Services Department; Public Works Department; Parks and Recreation Commission.
Schedule: Ongoing.
Implementation Status – Active policy, ongoing as developments occur.
Program 2.B
City staff shall identify and prioritize park development projects based upon need, land availability, neighborhood suggestions and funding, and shall encourage the planting of trees as in parks and open spaces.
Responsible Agency: Community Services Department; Public Works Department; Parks and Recreation Commission.
Schedule: Ongoing.
Implementation Status- Ongoing. Park projects are reviewed as part of land development review process.
Program 2.C
Investigate and identify the broad range of sources of financing and operating revenue, including Development Impact Fees, Mello Roos special districts, public/private ventures, state and federal grant opportunities, developer fees and inter-agency joint use agreements to supplement revenues collected for parks and recreation purposes.
Responsible Agency: City Manager's Office; Community Services Department; Banning and Beaumont Unified School Districts
Schedule: Ongoing
Implementation Status – Ongoing. Development Impact Fees are being updated citywide. Anticipated completion is the end of 2019. The City adopted goals and policy

statement for CDF's were completed in 2017. City adopted the Statewide Communities Infrastructure Program (SCIP) in 2017.

Program 2.D

Investigate and identify sources of development financing and revenue, including charitable organizations, state and federal grant opportunities to supplement revenues collected for development of parks and recreation facilities and programs.
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Responsible Agency: City Manager's Office; Community Services Department

Schedule: Ongoing

Implementation Status – <i>Not completed due to staffing/funding constraints.</i>
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Program 2.E

The City will consider the implementation of a Quimby Ordinance for the purchase of park lands for new developments as they occur.
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Responsible Agency: Community Services Department, City Council
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Schedule: Ongoing

Implementation Status – Park land dedication is implemented as part of new development through Specific Plan and Development Agreement.

Policy 3

Require developers of new residential projects to provide on-site recreational and/or open space facilities in addition to City-wide park requirements.

Program 3.A

Encourage the planting of trees in parks and open spaces.

Responsible Agency: Community Services Department
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Schedule: Ongoing

Implementation Status – Ongoing, reviewed during the development process.

Program 3.B

Recreation facilities within projects will be maintained by the residents within the project either through a homeowners' association, assessment district or community facilities district. (Investigate and identify the broad range of sources of financing and operating revenue, including Development Impact Fees, Mello Roos special districts, public/private venture, state and federal grant opportunities, developer fees and inter-agency joint use agreements to supplement revenues collected for parks and recreation purposes.)

Responsible Agency: Community Services Department (City Manager's Office, Banning and Beaumont Unified School Districts)

Schedule: Ongoing

Implementation Status – Ongoing, under discussion with specific projects.

Policy 4

Encourage the development of recreational programs and activities that serve all population segments, including children, the elderly and the disabled

Program 4.A
Develop a community education program for the City's parks and recreation facilities which focuses on the sense of community which parks and recreation facilities can foster.
Responsible Agency: Parks and Recreation Division; Community Services Department
Schedule: Annually
Implementation Status – Ongoing. The City does not have a community education program; however, such a program is part of the City's Strategic Plan. Resources available through the California Parks & Recreation Society will be utilized in this process.
Program 4.B
Develop advertising and publicity programs for recreational programs and events to encourage participation.
Responsible Agency: Community Services Department; Public Works Department; Parks and Recreation Commission
Schedule: Annually
Implementation Status – Ongoing. Programs, activities, and special events are advertised with flyers that are distributed through the City's local school district, the community access channel, and on the city website. The City has improved recreational programs exposure with local news media and in addition to event specific flyers, the City also produces a quarterly Activity Listing which has information on all programs offered. The City has approved and will implement online program registration to make it easier for residents to sign up for programs.
Program 4.C
Develop and distribute educational materials relating to the planting and maintenance of drought tolerant landscaping on private property.
Responsible Agency: Community Services Department; Public Works Department; Parks and Recreation Commission.
Schedule: Continuous; Ongoing
Implementation Status – Ongoing and active and is part of the City's Landscape Design Guidelines.

Policy 5

The City shall consider alternative methods of providing park and recreational amenities to meet future population demands.

Program 5.A
Support the development of private recreational ventures that will serve the general population.
Responsible Agency: Planning Department; Community Services Department; Economic Development Department
Schedule: Ongoing
Implementation Status – Addressed in the Parks Master Plan.
Program 5.B

Develop a program by which the City can accept parkland gifts and dedications that would be beneficial to the community.
Responsible Agency: City Attorney; Planning Department; City Council
Schedule: Continuous; Ongoing
Implementation Status – Addressed in the Parks Master Plan and on a case-by-case basis.
Program 5.C
Develop a program that establishes public participation in tree or landscaping planting efforts to commemorate special civic occasions.
Responsible Agency: Community Services Department; Public Works Department; Parks and Recreation Commission
Schedule: Continuous; Ongoing
Implementation Status – <i>Not completed due to staffing/funding constraints.</i>

Policy 6

The City shall develop and implement plans for a coordinated and connected bicycle lane network in the community that allows for safe use of bicycles on City streets.

Program 6.A
The City shall inventory all streets for potential Class I, Class II and Class III bikeways, and shall program their installation in its Capital Improvement Program.
Responsible Agency: Planning Department; Engineering Division; Public Works Department; Planning Commission; City Council
Schedule: 2015-2016.
Implementation Status – The City was awarded a \$1,000,000.00 ATP grant to construct Class I, II, and III bikeways along Ramsey Street, San Geronio Avenue, and Wilson Street. Environmental review and design planning has been completed. Construction will be completed in Fall 2019.
Program 6.B
Class I bikeways and sidewalks should be installed on both sides of Wilson Street, Ramsey Street, and Lincoln Street, and other major streets where sufficient right-of-way is available.
Responsible Agency: Engineering Division; Public Works Department
Schedule: Continuous; Ongoing
Implementation Status – Ongoing.
Program 6.C
Class II bikeways and sidewalks should be designated on all existing arterial streets that have sufficient width to safely accommodate bicycle travel lanes.
Responsible Agency: Planning Department; Engineering Division; Public Works Department
Schedule: Continuous; Ongoing
Implementation Status – Ongoing.
Program 6.D

The City should designate Class III bikeways only where Class I and Class II facilities are not feasible.
Responsible Agency: Planning Department; Public Works Department
Schedule: Continuous.
Implementation Status – Ongoing.

Policy 7

The City should continue to work with the Morongo Band of Mission Indians and neighboring cities and communities to create a regional bicycle and trail network.

Policy 8

The City shall provide for a comprehensive, interconnected recreational trails system suitable for bicycles, equestrians and/or pedestrians.

Program 8.A
Evaluate the practicality of utilizing flood control channels for multi-use trails, where flooding and safety issues can be accommodated, and negotiate inter-agency agreements for this purpose.
Responsible Agency: Planning Department
Schedule: Continuous; Ongoing
Implementation Status – Ongoing during development review process.
Program 8.B
Evaluate the practicality of developing a multi-use trails system along the Banning Bench adjacent to and extending into San Bernardino National Forest lands, where environmental and safety issues can be accommodated, and negotiate inter-agency agreements with the U.S. Forest Service for this purpose.
Responsible Agency: Planning Department, U.S. Forest Service/San Bernardino National Forest
Schedule: Continuous; Ongoing
Implementation Status - Included in the adopted Parks Master Plan.
Program 8.C
Establish a multi-purpose trail between Dysart Park and Smith Creek Park, suitable for equestrian, bicycle and pedestrian use.
Responsible Agency: Community Services Department; Public Works Department; Parks and Recreation Advisory Committee
Schedule: Continuous; Ongoing
Implementation Status – <i>Not completed due to staffing and funding constraints.</i>

Policy 9

Motorized vehicles shall be prohibited on City trails.

Program 9.A
The City shall develop a non-motorized trail system and associated ordinances and other required implementation programs.

Responsible Agency: Public Works Department, Planning Commission, City Council
Schedule: Continuous; Ongoing
Implementation Status – Included in the adopted Parks Master Plan.
Program 9.B
The non-motorized trail system shall be funded, to the greatest extent possible, by new development.
Responsible Agency: Public Works Department
Schedule: Continuous; Ongoing
Implementation Status – Ongoing as part of land development review process. Trails have been incorporated into the recently approved Butterfield Specific Plan and Rancho San Geronio Specific Plan projects.
Program 9.C
The routing and facilities required in the non-motorized trail system Plan shall be incorporated into the Development Impact Fee when the Plan is adopted.
Responsible Agency: Public Works Department
Schedule: Continuous; Ongoing
Implementation Status – As a part of the Rancho San Geronio Specific Plan some trail systems will be identified but, other areas are not completed due to staffing and funding constraints.

Housing Element

The City of Banning 5th Cycle (2013-2021), adopted by Resolution No. 2014-05 is in full compliance with State housing element law.

The Annual Housing Element Report for calendar year 2018 will also be transmitted to HCD as part of the General Plan Annual Progress Report submittal.

Listed in this section are the housing goals, policies, and programs as listed in the adopted Housing Element.

The purpose of the Housing Plan is to formulate a set of Housing Element Action Programs that will guide the City of Banning and all of its housing stakeholders toward the preservation, improvement and development of housing. The City intends to create a municipal climate that encourages a variety of housing types and affordability levels to meet the needs of residents at all income levels.

The programs described below establish specific actions, time frames and objectives consistent with the City's housing goals. Department/agency responsibilities and funding sources are also indicated.

A. GOALS AND POLICIES

CONSERVE AND IMPROVE AFFORDABLE HOUSING

Substandard and deteriorating housing units, in addition to the obvious problems of blight and appearance, can expose occupants to a variety of hazards ranging from electrical fire to toxic substances and materials used in construction. A number of factors affect the life expectancy of a housing unit, such as quality of workmanship, age of structure, location, type of construction, and degree of maintenance. As a city with a large number of older housing units, it is important that on-going maintenance programs are implemented in Banning. In addition to rehabilitation efforts, conservation of the existing stock of affordable housing is also important, as the cost to preserve existing affordable housing is often lower than replacing the units.

HOUSING GOAL 1

Conserve, improve, and rehabilitate existing housing.

Policy 1.1

Development and foster activities to increase the health, safety, and property values of the city's existing housing stock.

Policy 1.2

Preserve existing single-family neighborhoods.

Policy 1.3

Encourage continued and new investment in established communities.

Policy 1.4

Monitor the status of at-risk multifamily rental housing units, work with potential nonprofit purchaser/managers as appropriate, and explore funding sources available to preserve the at-risk units.

HOUSING GOAL 2

Provide adequate sites for new residential construction to meet the needs of all segments of the community without compromising the character of the City.

ADEQUATE HOUSING SITES FOR NEW HOUSING DEVELOPMENT

Economic forces are driving jobs and housing development eastward in Riverside County, which will result in increased pressure in Banning for new housing opportunities. Although the recent housing market downturn has interrupted this pattern of rapid growth, history suggests that the pause will be temporary and the long-term prospect for the Inland Empire is continued economic expansion.

To keep pace with future growth, the Southern California Association of Governments (SCAG) has identified a need for 3,792 new housing units in Banning during the January 1, 2014 through October 31, 2021 planning period. New housing developments should provide a range of housing types and price levels to allow for the upward mobility of Banning residents, as well as affordable housing opportunities for households of modest means.

Policy 2.1

Provide adequate sites for a range of new housing construction to meet the Regional Housing Need Assessment (RHNA) for Banning of 3,792 units during the 2014-2021 planning period.

HOUSING GOAL 3

Assist in the development of housing that is affordable to all segments of the community.

FACILITATE DEVELOPMENT OF AFFORDABLE HOUSING AND HOUSING FOR PERSONS WITH SPECIAL NEEDS

New construction is a major source of housing for prospective homeowners and renters. However, the cost of new construction can be high in comparison to housing preservation programs. In addition, market-rate new construction may not provide housing that is affordable, or adequate, for special needs populations such as the elderly, persons with disabilities, and homeless. Incentive programs such as density bonuses offer a cost-effective means of promoting affordable housing development. Public sector assistance can also promote the construction of affordable housing that meets the needs of all segments of the community. Banning is fortunate in that the cost of land is relatively low in comparison to much of Southern California, which increases the feasibility of affordable housing development.

Policy 3.1

Support the development of housing affordable to all income groups by utilizing a variety of public and private efforts.

Policy 3.2

Assist the development of housing that targets the needs of special populations, including the elderly, persons with disabilities, and homeless.

Policy 3.3

Promote the development of attractive and safe housing to meet community needs.

HOUSING GOAL 4

Remove governmental constraints to the provision of housing to the greatest extent feasible and legally permissible.

REMOVE GOVERNMENTAL CONSTRAINTS TO HOUSING PRODUCTION AND AFFORDABILITY

Under current State law, the Housing Element must address, and where appropriate and legally possible, remove governmental constraints to the maintenance, improvement, and development of housing.

Policy 4.1

Promote efficient and creative alternatives to help reduce governmental constraints.

Policy 4.2

Provide incentives and regulatory concessions for affordable and senior housing.

Policy 4.3

Streamline the City's development review and approval process to facilitate housing construction while also ensuring that new development meets all applicable standards.

HOUSING GOAL 5

Promote equal opportunity for housing throughout the City of Banning.

EQUAL HOUSING OPPORTUNITIES

Housing should be made available to all persons regardless of race, religion, sex, family size, marital status, national origin, color, age, disability, or income. To make adequate provisions for the housing needs of all segments of the community, the City should promote equal and fair housing opportunities for all residents.

Policy 5.1

Support efforts to eliminate discrimination in the sale or rental of housing with regard to race, religion, disability, gender, family size, marital status, national origin, or income.

Policy 5.2

Continue to further fair housing choices by actively expanding housing opportunities and removing impediments to fair housing.

Policy 5.3

Encourage the development or renovation of residential units that are accessible to disabled persons or are adaptable for conversion to residential use by disabled persons.

Policy 5.4

Accommodate housing for persons with special needs, including emergency shelters and transitional housing, in compliance with applicable State law.

HOUSING GOAL 6

Promote residential energy conservation and sustainable development.

ENERGY CONSERVATION AND SUSTAINABLE RESIDENTIAL DEVELOPMENT

Energy conservation can reduce development cost as well as ongoing utility bills for residents. City housing policies can also promote long-term sustainability through efficient land use and transportation planning to reduce fuel usage and travel cost.

Policy 6.1

Support energy conservation and sustainable residential development through construction technology and land use planning.

B. HOUSING PROGRAMS

The Housing Element includes programs which define the specific actions the City will undertake in order to achieve the goals for the current planning period.

(This section describes the programs that will implement Housing Element goals and policies. The housing programs define the specific actions the City will undertake in order to achieve the goals for the current planning period.) HE 2014

1. Code Enforcement

The City will identify potential code violations, utilize property maintenance inspections and work with property owners to resolve code and property maintenance issues to maintain the quality of housing units in the City. (The City's Code Enforcement and Building Safety departments work together to actively and efficiently address code violations and improve communication with owners of properties in need of improvement.)

Program Objectives:	Decrease the number of unresolved code violations within the City and increase the number of improved properties.
Responsible Agency:	Community Development Department.
Funding Source:	Community Development Department budget.
Schedule:	Continuous throughout the planning period.
Implementation Status:	The City currently employs two code enforcement officers and two additional officers were approved by City Council for 2018. It is anticipated that the two positions will be filled in 2019.

2. Housing Rehabilitation Program

The City will continue to pursue grant programs such as the Riverside County Home Improvement Program to provide loans to eligible lower-income families for necessary home repair and rehabilitation work, including room additions to alleviate overcrowding. The City will continue to publicize assistance offered by the County, including flyers available at the City Planning counter and information posted on the City's website. The City will prioritize funding as it becomes available to target projects benefitting extreme-low-income households. To the extent feasible, projects may also be eligible for deferral or waiver or City application and processing fees.

Program Objectives:	Reduced number of substandard properties.
Responsible Agency:	Community Development Department
Funding Source:	Grant funds.
Schedule	Continuous throughout the planning period.
Implementation Status:	<i>Not completed due to staffing and funding constraints.</i>

3. Conservation of Existing and Future Affordable Units

Banning has several assisted affordable housing developments, although none is at risk of conversion to market rate during the current planning period. The City will monitor the status of

these projects and take steps to preserve affordability should any become at-risk of conversion in the future.

Program Objectives:	Monitor the status of assisted projects.
Responsibility Agency:	Community Development Department, U.S. Department of Housing and Urban Development (HUD), the California Department of Housing and Community Development (HCD), and the Housing Authority of Riverside County (HARIVCO).
Funding Source:	HUD Section 8 vouchers, other funding sources as available.
Schedule:	Throughout the planning period.
Implementation Status:	Ongoing as staffing and funding allows.

4. Section 8 Rental Assistance

The Section 8 Rental Assistance Program provides rental subsidies to very-low-income (up to 50 percent of area wide median income – [AMI]) family and elderly households who spend more than 30 percent of their income on rent. The subsidy represents the difference between 30 percent of monthly income and the actual rent. Section 8 assistance is issued to the recipients as vouchers, which permit tenants to choose their own housing and rent units beyond the federally determined fair market rent in an area, provided the tenant pay the extra rent increment.

Program Objectives:	Continue to support the HARIVCO's applications for additional Section 8 allocations and efforts to provide vouchers for lower-income residents.
Responsible Agency:	Housing Authority of Riverside County
Funding Source:	Federal HUD Section 8 program.
Schedule:	Throughout the planning period.
Implementation Status:	<i>Not completed due to staffing and funding constraints.</i>

5. Adequate Sites for Residential Development

The General Plan Land Use Element and the Zoning Code establish the regulatory framework for residential development. The Land Use Element provides for a variety of residential types, ranging from lower-density single-family houses to higher-density apartments and condominiums and mixed-use development.

A significant portion of the inventory of sites for higher-density housing is located in large parcels, planned developments or areas where approval of a specific plan may be required. In some cases, large parcels must be subdivided to create suitable building sites prior to construction. When large sites must be divided into smaller parcels or a specific plan is required prior to development, the City facilitates this process through pre-application meetings to clarify procedures, concurrent priority processing of subdivision maps with specific plans, or any other required approvals, and incentives such as density bonus and modified development standards when the project includes affordable housing. The City has a successful track record of facilitating development applications

and will continue to work cooperatively with developers to streamline the permit process for large parcels requiring subdivision or approval of a specific plan.

The City will monitor future development approval and continue to ensure that adequate sites are available throughout the planning period to accommodate the City's share of regional housing need identified in the Regional Housing Needs Assessment, as required by the no net loss provisions of Government Code Sec. 65863.

Program Objectives:

- The City will continue to annually update an inventory that details the amount, type, and size of vacant and underutilized parcels sufficient to accommodate the City's remaining need, by income, to assist developers in identifying land suitable for residential development. As part of the City's Annual Progress Report (APR), required pursuant to GC65400, the City must report on the number of extremely low-, very low-, and moderate-income units constructed annually.
- To ensure sufficient residential capacity for units affordable to lower-income households is maintained within the planning period to accommodate the identified regional need for lower-income households, the city will develop and implement a formal ongoing (project by project) monitoring procedure, pursuant to government code Section 65869 by September 2014.
- Should an approval of development (residential, commercial or mixed-use) result in a reduction of capacity below the residential capacity assumed on sites needed to accommodate the remaining need for lower-income households, as assumed in Tables B-2, B-4 and B-5, the City will immediately identify and zone sufficient sites to accommodate the shortfall.
- The City will offer the following incentives for the development of affordable housing including but not limited to priority processing of subdivision maps and specific plans that include affordable housing units, expedited review for the subdivision of larger sites into buildable lots, financial assistance (based on availability of federal, state, local foundations, and private housing funds) and modification of development requirements, such as reduced parking standards for seniors, assisted care, and special needs housing on a case-by-case basis.
- Affordable Housing Opportunity (AHO) Overlay Zone

Within one year of Housing Element adoption, the City will process an amendment to the General Plan Land Use Element and Zoning Ordinance to establish and Affordable Housing Opportunity (AHO) Overlay Zone on HDR-20 sites to allow an increase in base density (excluding density bonus) to 24 dwelling units/acre when a project complies with all of the following:

- a. The Development agrees to provide a minimum of 10% very-low-income units and 10% low-income units (or a proportionate increase in very-low-

income units and a decrease in low-income units, e.g. 15% very-low and 5% low).

- b. Affordable units are deed restricted for a period of not less than 55 years, or in perpetuity, if possible.
- c. Multi-family uses within the densities established under the AHO will be allowed by-right, without a conditional use permit or other discretionary permit, provided, however, that multi-family development proposal will be subject to design review.

The City will work with developer, other agencies and the community to address lower-income housing need by offering incentives such as density bonuses, options for clustering units, mix of unit types, second units, use of “in-lieu” housing funds, fast-track processing, and reduced fees, and appropriate for proposed lower-income housing.

Responsible Agency:	Community Development Department.
Funding Source:	Community Development Department budget.
Schedule:	Throughout the planning period; <i>No Net Loss</i> monitoring procedure September 2014; AHO amendment within one year of Housing Element adoption.
Implementation Status:	The City has met the requirement for the 5th Cycle (2013-2021 adopted Housing Element).

6. Facilitate Development of Affordable and Special Needs Housing

In order to facilitate the development of housing for low- and moderate-income households and persons with disabilities (including developmental disabilities), the City will implement the following actions:

- Provide administrative assistance to developers seeking available state and federal funding and/or tax credits for the construction of low-and moderate-income housing.
- Facilitate projects that incorporate affordable units and accessible units by granting modifications to development standards, expedited processing, or financial incentives consistent with state law.
- Affordable housing developers will be contacted each year to solicit interest and apprise them of available assistance programs.
- Targeted assistance will be prioritized for special needs housing and extremely-lo-income (ELI) units through density bonuses and/or regulatory incentives, modified development standards and fee deferrals, when feasible.

- Coordinate with the Inland Regional Center regarding the needs and assistance programs targeted for persons with developmental disabilities, and make information available on the City website.
- Clarify development standards in the VHDR zone as necessary to facilitate affordable housing development.
- Continue to monitor residential development to evaluate whether the required design amenities are acting as an unreasonable constraint on development. If the requirements are found to be unreasonable constraint, a Code amendment will be initiated to modify the design requirements.

Program Objectives:	Facilitate affordable housing development commensurate with the RHNA and the production of accessible and supportive housing for person with disabilities.
Responsible Agency:	Community Development Department
Funding Source:	Community Development Department budget.
Schedule:	Contact affordable housing developers and the Inland Regional Center annually; assist developers with application for funding assistance upon request; initiate a Zoning code amendment in 2014 to clarify development standards in the VHDR zone.
Implementation Status:	<i>Not completed due to staffing and funding constraints; zoning code amendments to address certain actions are planned for 2019.</i>

7. Infill and Mixed – Use Housing Development

Infill housing and mixed-use development helps to promote investment in older neighborhoods while also contributing to meet the community's housing needs. The City has targeted the Downtown Commercial (DC) area for special incentives for multi-family, SRO and mixed-use development to stimulate revitalization. The downtown area is particularly well-suited to affordable and special needs housing due to the availability of employment, services and transit.

Since many parcels in the downtown are relatively small, the City will encourage consolidation of adjacent parcels to enhance development feasibility by providing a lot consolidation density incentive 5% when two or more parcels totaling at least 1.0 acre are consolidated. This density incentive will be in addition to the density bonus currently allowed. City incentives will also include consolidated permit processing, reduced fees for parcel mergers or lot line adjustment, density bonus and modified development standards.

The DC district zoning regulations will also be amended to increase allowable base densities to 24 units/acre for any project that meets the minimum affordability standards under state Density Bonus law (e.g., 5% very-low- or 10% low-income units). The city will also provide administrative and technical assistance with grant applications for affordable or special needs housing development in the downtown area.

In recent years the City has facilitated infrastructure upgrades such as water lines and electrical service in the downtown. In order to incentivize development in the downtown area, the city will

prioritize future Capital Improvement Program funds for downtown infrastructure improvements, if feasible.

The city will also review development standards for the General Commercial (GC) zone and consider appropriate revisions to facilitate revitalization and mixed-use development in this area. The GC zone is located to the west of downtown along Ramsey Street in the area known as “The Midway” and also along the south side of the I-10 freeway.

Program Objectives: Facilitate development of multi-family and mixed-use development in the downtown and nearby areas, with special emphasis on housing affordable to low- and moderate-income households or persons with special needs.
Responsible Agency: Community Development Department.
Funding Source: Grant funds; CIP Budget.
Schedule: Zoning amendment by June 2014.
Publicize development opportunities by contacting affordable housing developers annually.
Implementation Status: The City encourages mixed use development. Zoning code amendments providing allowances for existing nonconforming mixed uses in the GC zone were approved in the past. Additional proposed amendments are planned for the future..

10. Mortgage Credit Certificate Program

A Mortgage Credit Certificate (MCC) entitles qualified home buyers to reduce the amount of their federal income tax liability by an amount equal to a portion of the interest paid during the year on a home mortgage. This tax credit allows the buyer to qualify more easily for a loan by increasing the effective income of the buyer. The Riverside County MCC program provides for a 15% rate which can be applied to the interest paid on the mortgage loan the borrower can claim a tax credit equal to 15% of the interest paid during the year. Since the borrower's taxes are being reduced by the amount of the credit, this increases the take-home pay by the amount of the credit.

The buyer takes the remaining 85% interest as a deduction. When underwriting the loan, a lender takes this into consideration and the borrower is able to qualify for a larger loan than would otherwise be possible. The city will provide referral information regarding the MCC program. On the city website, at City Hall and other public locations.

Program Objectives: Provide information regarding the MCC Program to eligible home buyers.
Responsible Agency: Riverside County Economic Development Agency (EDA) and participating lenders.
Funding Source: Federal tax credits and EDA.
Schedule: Throughout the planning period.
Implementation Status: On December 8, 2015 the City Council adopted Resolution No. 2015-103, to continue participating with the County of Riverside Mortgage Credit Certificate (MCC) Program.

11. Fair Housing Services

Banning is not an “entitlement city” and works cooperatively with the County of Riverside, which provides fair housing services to all unincorporated areas of the county and non-entitlement cities. Fair housing services offered through the county include counseling and information on potential discrimination and landlord/tenant problems; special assistance for ethnic minorities and single-parent household; and bilingual housing literature. Information regarding available services from the county will be provided at City Hall, on the City website, and at other governmental offices within the city. In addition, the City will work cooperatively with the County of Riverside to distribute fair housing information annually.

Program Objectives:	Continue to work with the County of Riverside to provide fair housing services to residents of Banning.
Responsible Agency:	Riverside County
Funding Source:	Riverside County; Community Development Department budget.
Schedule:	Throughout the planning period.
Implementation Status:	Ongoing, information is made available at the public counter regularly.

12. Reasonable Accommodation in Housing for Persons with Disabilities.

Both the Federal Fair Housing Act and the California Fair Employment and Housing Act require local governments to make reasonable accommodations (i.e. modifications or exceptions) in their zoning laws and other land use regulations to allow disabled persons an equal opportunity to use and enjoy a dwelling. The Zoning code establishes administrative procedures for reviewing and approving such request in conformance with state law. The City will continue to implement this ordinance.

Program Objectives:	Continue to process requests for reasonable accommodation in conformance with state law and the Development Code.
Responsible Agency:	Community Development Department.
Funding Source:	Community Development Department budget.
Schedule:	Throughout the planning period.
Implementation Status:	Ongoing.

13. Residential Energy Conservation

With the adoption of AB 32, California’s greenhouse gas legislation, energy conservation is growing concern. In addition to helping to mitigate greenhouse gas emissions, residential energy efficiency can reduce home heating and cooling costs.

- a. Support the use of innovative building techniques and construction materials for residential development, such as energy efficient building that utilized solar panels and sustainable building materials that are recyclable.
- b. Encourage maximum utilization of Federal, State, and local government programs, such as the County of Riverside Home Weatherization Program and the Western Riverside council of Governments (WRCOG) HERO program, that assist homeowners in providing energy conservation measures.
- c. Maintain and distribute literature on energy conservation, including solar power, additional insulation, and subsidies available from utility companies, and encourage homeowners and landlords to incorporate these features into construction and remodeling projects.
- d. Encourage energy conservation devices including but not limited to lighting, water heater treatments, solar energy systems for all residential projects.

Program Objectives: Work cooperatively with property owners, utility companies and other government agencies to reduce energy use in residential developments.

Responsible Agency: Community Development Department

Funding Source: Community Development Department budget; grant programs, as available.

Schedule: Throughout the planning period.

Implementation Status: Ongoing. The City Council adopted Ordinance 1490, to expedite the permitting procedures of small residential rooftop solar systems; therefore, lowering the cost of solar installation and further expand the accessibility of solar, to meet the requirement of this program and comply with AB 2188, which provides for a streamlined permitting process for residential rooftop solar energy systems. The Utility's Public Benefits Department administers a wide variety of Energy Efficiency Programs. These programs include rebates for purchasing or installing energy efficient items, conducting energy audits for customers, and educating our customers on how to conserve energy. The Public Benefits Department also provides monetary assistance to qualified low-income customers.

Also, with the closure of the San Juan Unit 3 Coal Plant in December 2017, the Utility no longer has a Cap & Trade compliance obligation for importing "dirty" electricity. However, the Utility will still receive its allotment of Cap & Trade allowances through 2020, which the Utility can sell for additional revenue. After 2020, the Utility will still receive free allowances. However, the number of free allowances will decline.

C. QUANTIFIED OBJECTIVES

The City's quantified objectives for the development, rehabilitation and conservation of housing during the 2013-2021 planning period are summarized in the following table. The accomplishment of these objectives will depend on general economic conditions and the availability of funding assistance.

Income Category	New Construction	Rehabilitation	Conservation/ Preservation**
Extremely-Low	872	*	-

Very Low	436	*	-
Low	593	*	-
Moderate	685	*	-
Above Moderate	1,642	-	-
Totals	3,792	*	-

Notes:

*depending on available funding to replace lost redevelopment revenues

**No assisted units at risk (see Technical Report Table 18)

Chapter 2 Environmental Resources

Water Resources Element

GOAL 1

A balance of development which assures the maintenance of the water supply and its continued high quality.

Policy 1

New development projects proposing 50 units on property whose General Plan Land Use designation would allow 50 units, and/or 10 acres of commercial/industrial/other development, or more, whether through a tract map, Specific Plan or other planning application, shall be required to fund the provision of its entire water supply, either through SWP, recycled water or other means, as a condition of approval.

Program 1.A
In accordance with the 2003 Determination of Maximum Perennial Yield for the City of Banning, the City shall implement an annual ground water audit. This process involves evaluating groundwater level trends, production rates, ground water quality or other aquifer/well/pump considerations from the previous year (the water audit should be performed six months prior to the start of the water accounting year) and using this information to make recommendations for pumping in the following year.
Responsible Agency: Public Works Department
Schedule: Continuous; Ongoing
Implementation Status – The Maximum Perennial Yield was last updated on March 29, 2011 as part of the Urban Water Management Plan that was adopted by the City Council on June 28, 2011. In 2016, the City prepared a Water Reliability Self Certification that was submitted to the State. In October 2017, a Ground Water Audit was commenced and is anticipated to be completed by March 2019.
Program 1.B
The City shall develop construction plans and cost estimates for the construction of recycled water facilities for both Phase I and II, and make them available to the development community.
Responsible Agency: Public Works Department
Schedule: Continuous; Ongoing
Implementation Status – Plans are complete and are awaiting funding. Phase 1 plans were made available to the development community and at least one developer expressed interest in revising the plans to reflect the latest known customer base. Negotiations are ongoing to coordinate the revisions and subsequent construction.
Program 1.C
The City shall coordinate with the San Geronio Pass Water Agency and other appropriate agencies to assure that the City's SWP water can be delivered.
Responsible Agency: Planning Department, Public Works Department
Schedule: Continuous; Ongoing

Policy 2

The City shall require the use of drought-tolerant, low water consuming landscaping as a means of reducing water demand for new development.

Program 2.A
Continue to implement the City's Water Efficient Landscape Ordinance by requiring the use of native and drought-tolerant planting materials and efficient irrigation systems.
Responsible Agency: Public Works Department, Planning Department
Schedule: Continuous; Ongoing
Implementation Status – Ordinance adopted and being implemented.
Program 2.B
The City shall coordinate and cooperate with the San Gorgonio Pass Water Agency, Banning Heights Mutual Water Company and the Beaumont-Cherry Valley Water District to expand and strengthen educational/public relations programs regarding the importance of water conservation and water-efficient landscaping.
Responsible Agency: Public Works Department, Planning Department, Banning Heights Mutual Water Company, Beaumont-Cherry Valley Water District
Schedule: Continuous; Ongoing
Implementation Status – Ongoing. As part of the Integrated Regional Water Management Plan, the City of Banning submitted a project nomination to expand and strengthen education/public relations programs on a region-wide basis.

Policy 3

The City shall require the use of recycled wastewater for new development, or where it is unavailable, the infrastructure for recycled water when it becomes available, as a means of reducing demand for groundwater resources.

Program 3.A
Coordinate with the Banning Heights Mutual Water Company regarding the future expansion of recycled wastewater treatment facilities to serve existing and new development projects in the City.
Responsible Agency: Planning Department, Public Works Department, Banning Heights Mutual Water Company
Schedule: Continuous; Ongoing
Implementation Status – No projects identified – will be available for future coordination. Expansion is coordinated and conditioned for appropriate projects.
Program 3.B
Aggressively pursue all sources of funding to allow for the installation of a comprehensive recycled water distribution system throughout the City.
Responsible Agency: Public Works Department, City Manager's Office
Schedule: Continuous; Ongoing
Implementation Status – Ongoing. As part of the Integrated Regional Water Management Plan, the City of Banning submitted a project nomination for expansion of the existing recycled water distribution system.
Program 3.C

The City shall study the potential of providing incentives to developers and property owners for the installation of on-site recycled water reclamation systems. Recycled water systems include the reuse of water from sources such as sink drains, dishwashers and washing machines for irrigation purposes.

Responsible Agency: Public Works Department, City Manager's Office

Schedule: Continuous; Ongoing

Implementation Status – Ongoing. Periodic reviews are undertaken looking for feasible opportunities to implement a gray water program for property owners.

Policy 4

Require that all new development be connected to the sewage treatment system, or install dry sewers until such time as that connection is possible.

Policy 5

The City shall provide guidelines for the development of on-site storm water retention facilities consistent with local and regional drainage plans and community design standards.

Program 5.A

Enforce regulations and guidelines for the development and maintenance of project-specific on-site retention/detention basins which implement the NPDES program, enhance groundwater recharge, complement regional flood control facilities, and address applicable community design policies.

Responsible Agency: Public Utilities Department, Planning Department

Schedule: Continuous; Ongoing

Implementation Status – Ongoing and required as conditions for all projects.

Policy 6

Coordinate with the San Geronio Pass Water Agency, Banning Heights Mutual Water Company and the Beaumont-Cherry Valley Water District, the California Regional Water Quality Control Board and other appropriate agencies to share information on potential groundwater contaminating sources.

Program 6.A

Develop and maintain a system to share records and technical information with the San Geronio Pass Water Agency, Banning Heights Mutual Water Company and the Beaumont-Cherry Valley Water District, CRWQCB and other appropriate agencies regarding all sites that have the potential to contaminate groundwater resources serving the City.

Responsible Agency: Public Works Department, the San Geronio Pass Water Agency, Banning Heights Mutual Water Company and the Beaumont-Cherry Valley Water District, California Regional Water Quality Control Board

Schedule: Continuous; Ongoing

Implementation Status – Ongoing and active.

Policy 7

The City shall ensure that no development proceeds that has potential to create groundwater hazards from point and non-point sources, and shall confer with other appropriate agencies, as necessary, to assure adequate review and mitigation.

Policy 8

Encourage water conservation in existing development.

Program 8.A
Establish incentive programs for conversion of existing buildings to water conserving fixtures and landscaping.
Responsible Agency: Public Utilities – Water Department
Schedule: Continuous; Ongoing
Implementation Status – Ongoing. The City currently offers a rebate for installation of ultra low-flush toilets. The limit is two per account.

Open Space and Conservation Element**GOAL 1**

Open space and conservation lands that are preserved and managed in perpetuity for the protection of environmental resources or hazards, and the provision of enhanced recreational opportunities and scenic qualities in the City.

GOAL 2

A balance between the City's built and open space environment and local and regional protection and preservation of its unique environment.

POLICY 1

Identify and assess lands in the City, its sphere-of-influence and planning area, that are suitable for preservation as public or private, passive or active open space.

Program 1.A
The City shall maintain and use Open Space land use designations on the General Plan Land Use Map.
Responsible Agency: Planning Division, Community Services Department.
Schedule: Continuous; Ongoing
Implementation Status –Ongoing: private open space & public parks have also been set aside through the Specific Plan process that requires minimum public land set aside.
Program 1.B
Environmental hazard zones, including earthquake fault lines, floodways and floodplains, steep or unstable slopes, shall be designated as open space on the land use map.
Responsible Agency: Planning Division
Schedule: Continuous; Ongoing
Implementation Status –These have been identified in the General Plan and no development is permitted in these areas of concern.
Program 1.C
Lands on which cultural resources are identified may be preserved as Open Space
Responsible Agency: Planning Division
Schedule: Continuous; Ongoing
Implementation Status – Ongoing as part of land development review and Specific Plan process.
Program 1.D
Inventory the costs of land acquisition, maintenance and other administrative functions, and encourage the transfer of public open space and conservation properties to existing land trusts for local property management.
Responsible Agency: Planning Division, City Council.
Schedule: Pending
Implementation Status – Not completed due to staffing and funding constraints.

Policy 2

The City shall protect natural hillsides above the toe of slope in perpetuity as undeveloped open space, and shall provide specific parameters under which development can occur within the Rural Residential – Hillside and Ranch/Agriculture Residential – Hillside land use designations. For purposes of this General Plan, the toe of slope is defined as the dividing line between rock formations where there is a noticeable break in the angle of slope from steep to shallow.

Program 2.A
The Zoning Ordinance shall be amended to include detailed provisions for the preservation of natural hillsides above the toe of slope. These provisions shall include, but not be limited to,

density transfers from hillside areas to developable areas within the same parcel, building prohibitions for lands with grades exceeding 25%, permitted uses and building standards for developable areas in these hillsides, and grading parameters in these hillsides.
Responsible Agency: Planning Division, City Engineer, Planning Commission, City Council.
Schedule: Continuous; Ongoing
Implementation Status – Active and ongoing to comply with the Grading Ordinance that was adopted by the City Council on July 14, 2009.
Program 2.B
The City shall seek recreational usage of desirable hillside lands currently owned by public agencies, such as the Bureau of Land Management, the United States Forest Service or the County of Riverside; and shall secure open space lands from private entities by negotiating public access provisions and/or establishing a density transfer program.
Responsible Agency: City Manager's Office, Planning Division, City Council
Schedule: Continuous; Ongoing
Implementation Status – Open Space lands from private entities are secured through a Specific Plan process and development Agreement from private entities.

Policy 3

Ridgelines shall be preserved as permanent open space.

Policy 4

The City shall preserve all watercourses and washes necessary for regional flood control, ground water recharge areas and drainage for open space and recreational purposes.

Policy 5

The City shall preserve permanent open space edges or greenbelts that define the physical limits of the City and provide physical separation between adjoining neighborhoods.

Program 5.A
The Land Use Map and Zoning Ordinance shall regulate development at the boundaries of the planning area to assure the preservation of a well-defined, functional or visual edge.
Responsible Agency: Planning Division.
Schedule: Continuous; Ongoing
Implementation Status – Ongoing as part of land development review process.

Policy 6

Where practical, new development shall integrate pipeline, above- and under-ground utility corridors and other easements (including electric, cable and telephone distribution lines) into a functional open space network.

Policy 7

Drought tolerant landscaping materials and design features shall be incorporated into parks, roadway medians, common area landscaping, public facilities and other appropriate open space lands to retain and preserve the natural environment.

Biological Resources Element

GOAL 1

A pattern of community development that supports a functional, productive, harmonious and balanced relationship between the built and natural environment.

Policy 1

The City shall continue to participate in the preservation of habitat for endangered, threatened and sensitive species.

Program 1.A
Through the Western Riverside MSHCP, maintain an accurate and regularly updated map of sensitive plant and animal species and habitat in Banning and its planning area.
Responsible Agency: Planning Division
Schedule: Continuous; Ongoing
Implementation Status – Implemented as required by the Multi-Species Habitat Conservation Plan (MHSCP).
Program 1.B
The City shall participate in the Western Riverside County Multiple Species Habitat Conservation Plan.
Responsible Agency: Planning Division, Riverside County
Schedule: Continuous; Ongoing
Implementation Status – The City attends Regional Conservation Authority (RCA) meetings and implements requirements of the MSHCP.
Program 1.C
City staff shall continue to request biological resource surveys for new development.
Responsible Agency: Planning Division, Riverside County
Schedule: Continuous; Ongoing
Implementation Status - Implemented as required by the MHSCP.

Policy 2

As part of the development review process, the City shall evaluate projects based on their impact on existing habitat and wildlife, and for the land's value as viable open space.

Program 2.A
The City shall encourage developers to recover native and drought tolerant plant materials, and incorporate them into project landscaping, to provide or enhance habitat for local species.
Responsible Agency: Planning Division
Schedule: Continuous; Ongoing
Implementation Status – Ongoing part of land development review process.
Program 2.B

The City shall make available at City Hall a listing of planting materials that emphasizes native vegetation, but may also include non-native, plants that are compatible with the local environment.

Responsible Agency: Planning Division
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Schedule: Continuous; Ongoing

Implementation Status – The City’s Landscape Guidelines contain the list and are available to the public.
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Policy 3

The City shall encourage and cooperate with other agencies in establishing multiple use corridors that take advantage of drainage channels and utility easements as wildlife corridors, public access and links between open space areas and the built environment.

Program 3.A

The City shall consult and coordinate with the Riverside County Flood Control District to encourage the establishment of a system of multiple use corridors for movement of people and wildlife between open space areas.

Responsible Agency: Planning Division, Riverside County Flood Control District

Schedule: Continuous; Ongoing

Implementation Status – Future trail plans that are proposed to be constructed adjacent to flood control facilities will be coordinated with the Riverside County Flood Control District.
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Policy 4

Drainage channels, utility corridors and pipeline easements shall be preserved in natural open space to the greatest extent possible.

Policy 5

The City shall promote the protection of biodiversity and encourage an appreciation of the natural environment and biological resources.

Program 5.A

The City shall coordinate with the Banning and Beaumont Unified School Districts, the County and other agencies as identified, to provide educational programs that offer an understanding of the region’s natural environment and make the public aware of biological resource issues.

Responsible Agency: Planning Division, Banning and Beaumont Unified School Districts, Riverside County, and others as identified

Schedule: Pending

Implementation Status – <i>Not completed due to staffing and funding constraints.</i>
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Archaeological and Historic Resources Element

GOAL 1

Documentation, maintenance, preservation, conservation and enhancement of archaeological and historic sites, artifacts, traditions and other elements of the City’s cultural heritage.

Policy 1

The City shall exercise its responsibility to identify, document and evaluate archaeological, historical and cultural resources that may be affected by proposed development projects and other activities.

Program 1.A
All new development proposals, except single family dwelling on existing lots of record, shall submit a records search for historic and cultural resources as part of the planning process.
Responsible Agency: Planning Division
Schedule: Continuous; Ongoing
Implementation Status – Ongoing and is implemented through the California Environmental Quality Act (CEQA) process during land development review.
Program 1.B
Development or land use proposals which have the potential to disturb or destroy sensitive cultural resources shall be evaluated by a qualified professional and, if necessary, comprehensive Phase I studies and appropriate mitigation measures shall be incorporated into project approvals.
Responsible Agency: Planning Division
Schedule: Continuous; Ongoing
Implementation Status – Compliance with City Municipal Code.
Program 1.C
The City shall implement the requirements of state law relating to cultural resources, including Government Code 65352.3, and any subsequent amendments or additions.
Responsible Agency: Planning Division
Schedule: Continuous; Ongoing
Implementation Status –City implements State-required Tribal Consultation (e.g., SB 18 and AB 52).

Policy 2

The City shall expand and enhance its historic preservation efforts.

Program 2.A
Prepare a historic preservation plan, which outlines the goals and objectives of the City's preservation programs and serves as an official historic context statement for the evaluation of cultural resources within the City boundaries.
Responsible Agency: Planning Division
Schedule: Pending
Implementation Status – <i>Not completed due to staffing and funding constraints.</i>
Program 2.B
The City shall consider participating in the Certified Local Government program so that it may benefit from historic preservation expertise, technical assistance, special grants, information exchange, and statewide preservation programs coordinated by the State Office of Historic Preservation. The evaluation of participation in the program shall be part of the historic preservation plan.
Responsible Agency: Planning Division, Historical Society, City Council
Schedule: Pending
Implementation Status – <i>Not completed due to staffing and funding constraints.</i>
Program 2.C
Encourage property owners and residents to nominate qualified properties to the City's inventory system and/or any federal and state registers.
Responsible Agency: Planning Division, Morongo Band of Cahuilla Indians
Schedule: Pending
Implementation Status – <i>Not completed due to staffing and funding constraints.</i>
Program 2.D
Should the Saint Boniface School site be proposed for development, extensive analysis of the site shall be conducted, and mitigation proposed, to document its historic significance.
Responsible Agency: Planning Division
Schedule: Continuous; Ongoing
Implementation Status – A Revised Tentative Tract Map and Design Review for 143 single family residences received approval in 2018. The approval reduced the amount of SFR units from 172 to 143 and the property owner reached an agreement for conservation of historical property with the Morongo Tribe.

Policy 3

Establish and maintain a confidential inventory of archaeological and historical resources within the City, including those identified by the Eastern Information Center (EIC) at the University of California, Riverside and in focused cultural resources studies.

Policy 4

Sensitive archaeological and historic resources shall be protected from vandalism and illegal collection, to the greatest extent possible.

Program 4.A
Mapping and similar information, which identifies specific locations of sensitive cultural resources, shall be maintained in a confidential manner, and access to such information shall be provided only to those with appropriate professional or organizational ties.
Responsible Agency: Planning Division
Schedule: Continuous; Ongoing
Implementation Status – Records of sensitive Cultural Resources are maintained by curator at the University of California Riverside.

Policy 5

Encourage public participation in and appreciation of the City's cultural heritage.

Program 5.A
Implement a systematic program to enhance public awareness of the City's heritage, generate broad support for its preservation, and enhance community pride.
Responsible Agency: Planning Division, Historical Society, City Council, Morongo Band of Mission Indians
Schedule: Continuous; Ongoing
Implementation Status – <i>Not completed due to staffing and funding constraints.</i>
Program 5.B
Support the efforts of local cultural associations to acquire historical materials and artifacts, and to educate the public about the City's and region's cultural heritage.
Responsible Agency: Planning Division, Historical Society, Morongo Band of Mission Indians
Schedule: Pending
Implementation Status – <i>Not completed due to staffing and funding constraints.</i>

Policy 6

Support the listing of eligible structures or sites as potential historic landmarks and their inclusion in the National Register of Historic Places.

Program 6.A
Develop procedures for the designation of local landmarks and historic districts.
Responsible Agency: Planning Division, Historical Society, Morongo Band of Mission Indians
Schedule: Pending
Implementation Status – <i>Not completed due to staffing and funding constraints.</i>

Policy 7

The City shall consider offering economic or other incentives, such as direct subsidies or application/permitting fee reductions or waivers, to property owners to encourage the maintenance and enhancement of significant cultural buildings and sites.

Program 7.A
Develop an application process for City-sponsored incentives to maintain and enhance significant buildings and sites, and provide property owners with information and guidance on eligibility requirements.
Responsible Agency: Planning Division
Schedule: Pending
Implementation Status – <i>Not completed due to staffing and funding constraints.</i>

Air Quality Element

GOAL 1

To preserve and enhance local and regional air quality for the protection of the health and welfare of the community.

Policy 1

The City shall be proactive in regulating local pollutant emitters and shall cooperate with the Southern California Association of Governments and the South Coast Air Quality Management District to assure compliance with air quality standards.

Policy 2

The City shall continue to coordinate and cooperate with local, regional and federal efforts to monitor, manage and reduce the levels of major pollutants affecting the City and region, with particular emphasis on PM₁₀ and ozone emissions, as well as other emissions associated with diesel-fueled equipment and motor vehicles.

Program 2.A

On an ongoing basis, the City shall continue to participate in efforts to monitor and control PM ₁₀ emissions from construction and other sources, and all other air pollutants of regional concern. The City shall coordinate with SCAQMD to provide all reporting data for the SCAQMD annual report.
Responsible Agency: Community Development Department (Planning Division and Building & Safety Division, Public Works Department (Engineering Division) and SCAQMD
Schedule: Continuous; Ongoing
Implementation Status – Ongoing through land development review and environmental documentation process that is required and standard conditions of approval monitored by the Public Works Department. The City consults with the SCAQMD with regard to air quality impacts from land development projects. The City Public Works inspector also monitors grading activities and enforces dust control.

Policy 3

City land use planning efforts shall assure that sensitive receptors are separated from polluting point sources.

Program 3.A
The General Plan Land Use Map and Element shall be developed and maintained to locate air pollution point sources, such as manufacturing operations and highways, at an appropriate distance from sensitive receptors, including hospitals, schools, hotels/motels and residential neighborhoods.
Responsible Agency: Planning Division, SCAQMD
Schedule: Continuous; Ongoing
Implementation Status – This is implemented through the Zoning Ordinance where zoning districts are established to ensure that conflict between land uses - residential, commercial, industrial, and public facilities are minimized. As part of land development review process, City staff consults with the SCAQMD through the environmental review process as required by the California Environmental Quality Act (CEQA) to ensure that land development projects do not have the potential to impact sensitive receptors.

Policy 4

Development proposals brought before the City shall be reviewed for their potential to adversely impact local and regional air quality and shall be required to mitigate any significant impacts.

Program 4.A
Projects that may generate significant levels of air pollution shall be required to conduct detailed impact analyses and incorporate mitigation measures into their designs using the most advanced technological methods feasible. All proposed mitigation measures shall be reviewed and approved by the City prior to the issuance of grading or demolition permits.
Responsible Agency: Planning Division
Schedule: Continuous; Ongoing
Implementation Status - Implemented through the California Environmental Quality Act (CEQA) and land development review process. Environmental documents are prepared for each of the land development projects that are not exempt under CEQA and mitigation measures are made apart of the Conditions of Approval. Additionally, mitigation measures are implemented and monitored during construction of the project.
Program 4.B
Provide consistent and effective code enforcement of construction and grading activities and off-road vehicle use to assure that the impacts of blowing sand and fugitive dust emissions are minimized.
Responsible Agency: Building Department, Code Compliance, SCAQMD
Schedule: Continuous; Ongoing
Implementation Status – Ongoing through standard approval process and also monitoring during construction.

Program 4.C
The City shall encourage immediately, and investigate legislation regarding the reduction of TDM requirements to a level of 50 employees or more.
Responsible Agency: Public Works Department/Planning Division
Schedule: Pending
Implementation Status - <i>Not completed due to staffing and funding constraints.</i>

Policy 5

The City shall promote the use of clean and/or renewable alternative energy sources for transportation, heating and cooling.

Program 5.A
Vehicles that use alternative fuel sources, such as compressed natural gas and electricity, shall be purchased and maintained for use in the City's vehicle fleet when new vehicles are purchased.
Responsible Agency: City Manager's Office
Schedule: Continuous; Ongoing
Implementation Status – New city vehicles that are purchased use compressed natural gas (CNG) and the implementation is ongoing.
Program 5.B
The City's Compressed Natural Gas fueling station shall continue to be open to public use.
Responsible Agency: Public Works Department
Schedule: Continuous; Ongoing
Implementation Status - Active and Ongoing. The CNG Fuel Station is currently open and available to the school district and city vehicles 24 hours a day.

Policy 6

The City shall support the development of facilities and projects that facilitate and enhance the use of alternative modes of transportation, including pedestrian-oriented retail and activity centers, dedicated bicycle paths and lanes, and community-wide multi-use trails.

Program 6.A
The City shall pursue a balance of employment and housing opportunities that encourage pedestrian and other non-motorized transportation and minimize vehicle miles traveled.
Responsible Agency: Planning Division
Schedule: Continuous; Ongoing
Implementation Status – Ongoing as new development is proposed. The Butterfield Specific Plan and Rancho San Geronio Specific Plan projects include residential and commercial development along with active walking/jogging trails, bike paths, and neighborhood electric vehicles.

Program 6.B
The City shall promote the expanded availability of mass transit services, coordinating with all agencies to link residential and commercial business and employment centers with the City's residential neighborhoods and nearby communities.
Responsible Agency: Community Services Department, Planning Division
Schedule: Continuous; Ongoing
Implementation Status – The City coordinates with other regional transit agencies such as the Riverside Transit Agency and attends regional transit meetings. Expansion will occur when population increases demand for expanded service.
Program 6.C
The City shall promote and support the development of ridesharing, carpooling, flexible work scheduling, telecommuting and Park and Ride programs among public and private employers.
Responsible Agency: Planning Division, Public Works Department, Community Services Department, Transit Agencies, Major Employers
Schedule: Continuous; Ongoing
Implementation Status - Ongoing as the City currently has a four-day work week (flexible work schedule) option. The Vehicle Trip Reduction Program is codified in Chapter 8.60 of the Municipal Code.
Program 6.D
The City shall require shade trees with non-damaging root systems to be planted in all medians on all streets, to cool the asphalt and reduce the Reactive Organic Compounds (ROC) and Volatile Organic Compounds (VOC) generated by asphalt streets and parking lots. A list of permitted trees with non-damaging root systems shall be developed.
Responsible Agency: Planning Division, Public Works Department
Schedule: Continuous; Ongoing
Implementation Status - Ordinance in place, active and ongoing. Public Works reviews street tree plans for acceptable species; Public Works maintains trees in medians and replants when required.

Energy and Mineral Resources Element

GOAL 1

Efficient, sustainable and environmentally appropriate use and management of energy and mineral resources, assuring their long-term availability and affordability.

Policy 1

Promote energy conservation throughout all areas of the community and sectors of the local economy, including the planning and construction of urban uses and in City and regional transportation systems.

Program 1.A
The City shall strictly and consistently enforce all state mandated energy-conserving development and building codes/regulations, and shall investigate and report on the appropriateness of developing more stringent local energy performance standards.

Responsible Agencies: Building Department, Planning Division, Public Utilities
Schedule: Continuous; Ongoing
Implementation Status –Active and ongoing part of development process.
Program 1.B
The City shall continue to participate in transportation planning efforts and shall encourage the expanded use of public transit, vehicles fueled by compressed natural gas and hydrogen, buses with bike racks and other improvements that enhance overall operations and energy conservation.
Responsible Agency: City Manager's Office, Community Services Department, Public Utilities Department
Schedule: Continuous; Ongoing
Implementation Status – Ongoing and Active.
Program 1.C
The City shall strive for efficient community land use and transportation planning and design, and shall assure the provision of convenient neighborhood shopping, medical and other services located to minimize travel and facilitate the use of alternative means of transportation.
Responsible Agency: Public Works Department, Planning Division, Community Services Department
Schedule: Continuous; Ongoing
Implementation Status - Through Development Review Process; bikeways, golf cart paths & pedestrian trails have been planned for new projects.
Program 1.D
The City shall encourage the use of, and programs for, electric vehicles, hybrids, bicycles and pedestrian facilities.
Responsible Agency: Public Utilities, Department, City Council
Schedule: Continuous; Ongoing
Implementation Status - Active and ongoing. The City Electric Utility has a public charging station at 2140 W. Ramsey Street (McDonald's), and may consider a new charging station at the City's Maintenance yard if the City adds electric vehicles to its fleet in 2019.

Policy 2

Promote the integration of alternative energy systems, including but not limited to solar thermal, photovoltaic and other clean energy systems, directly into building design and construction.

Program 2.A
The City shall make available to residents, businesses, and the building industry information on commercially available conservation technologies, solar thermal and photovoltaic energy systems, fuel cell and other alternative energy technology. Building regulations and guidelines that provide for the safe and efficient installation of these systems shall also be provided.
Responsible Agency: Building Department, Community Development Department, Electric Department
Schedule: Continuous; Ongoing

Implementation Status - Active and ongoing. Interconnection programs are still available for customers wishing to install “behind the meter” generation. However, rebate funds have been exhausted. The City also adopted an ordinance to address AB 2188, which provides for streamlined permitted for certain small residential rooftop solar energy systems.

Policy 3

Proactively support long-term strategies, as well as state and federal legislation and regulations that assure affordable and reliable production and delivery of electrical power to the community.

Policy 4

Support public and private efforts to develop and operate alternative systems of wind, solar and other electrical production, which take advantage of local renewable resources.

Program 4.A

Support and facilitate the integration of co-generation and other on-site energy production and management systems into larger industrial, commercial and institutional operations in the City to enhance operational efficiencies, reliability, and to provide additional opportunities for local power production.

Responsible Agency: Electric Department; Planning Division; Building Department

Schedule: Continuous; Ongoing

Implementation Status - Active and Ongoing. The City of Banning Electric Utility successfully complied with the RPS program’s Compliance Periods 1 & 2. The Utility is well on its way to complying with Compliance Period 3 (2017-2020). The Utility was 54% renewable in 2017.

Policy 5

Assure a balance between the availability of mineral resources and the compatibility of land uses in areas where mineral resources are mined.

Program 5.A

The City shall monitor and regulate the safe and environmentally responsible extraction and recycling of significant mineral resources located within the planning area.

Responsible Agency: Community Development Department, Public Utilities Department

Schedule: Continuous; Ongoing.

Implementation Status – Ongoing, evaluated through the mining annual inspection report..

Program 5.B

The City shall establish a formal relationship with the County Geologist or other qualified agency to monitor mineral resource operations under SMARA.

Responsible Agency: Planning Division, Riverside County Geologist.

Schedule: Continuous; Ongoing

Implementation Status – This is done through a contract with Aragon Geotechnical, Inc. who performs annual inspection for compliance with the State Mining and Reclamation Act (SMARA).
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Program 5.C

The City shall strictly enforce the provisions of the existing mining permit within City limits.
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Responsible Agency: Code Compliance, Planning Division

Schedule: Continuous; Ongoing

Implementation Status – The monitoring is being done based on complaints from residents and through the Annual Inspection.

Chapter 3 Environmental Hazards

Geotechnical Element

GOAL 1

Increased protection and safety of human life, land, and property from the effects of seismic and geotechnical hazards.

Policy 1

The City shall establish and maintain an information database containing maps and other information which describe seismic and other geotechnical hazards occurring within the City boundaries, sphere-of-influence and planning area.

Program 1.A

Consult and coordinate with surrounding communities, the California Division of Mines and Geology, Riverside County, other applicable state and federal agencies, and professional engineering geologists to establish, improve and routinely update the database.
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Responsible Agency: Planning Division, California Division of Mines and Geology, Riverside County, Consulting Geologists

Schedule: Continuous; Ongoing

Implementation Status – Ongoing.

Policy 2

In accordance with state law, all development proposals within designated Alquist-Priolo Earthquake Fault Zones shall be accompanied by appropriate geotechnical analysis.

Program 2.A
Establish a cooperative agreement with the County Geologist, State Geologist, contract state-certified geologist, or contract geological engineer to review and determine the adequacy of geotechnical and fault hazard studies prepared within the City.
Responsible Agency: City Engineer/Consulting Engineering Geologist
Schedule: Continuous; Ongoing
Implementation Status – Completed. In addition, each land development project is required to provide soils and geotechnical report as part of the project.

Policy 3

Development in areas identified as being susceptible to slope instability shall be avoided unless adequately engineered to eliminate geotechnical hazards.

Program 3.A
The City shall make available copies of the General Plan Slope Instability Susceptibility Map and discourage development within areas so designated, or require detailed geotechnical analysis and mitigation measures that reduce potential hazards to insignificant levels.
Responsible Agency: Planning Division, City Engineer/Consulting Engineering Geologist
Schedule: Continuous; Ongoing
Implementation Status – Ongoing, implemented through new grading ordinance.

Policy 4

To minimize the potential impacts of subsidence due to extraction of groundwater, the City shall actively support and participate in local and regional efforts at groundwater conservation and recharge.

Program 4.A
Consult and coordinate with the City of Banning Public Utilities – Water Department, U.S. Geological Survey, and other appropriate agencies to routinely monitor groundwater levels and surface elevations in the City.
Responsible Agency: City of Banning Public Utilities – Water Department, U.S. Geological Survey
Schedule: Continuous; Ongoing
Implementation Status – Ongoing monthly in conjunction with the San Geronio Pass Water Agency.
Program 4.B
The City shall encourage the preparation of, support and participate in, the study of the temporary surplus of the Beaumont Water Basin and its impact on subsidence.
Responsible Agency: Water Department, Beaumont/Cherry Valley Water District, San Geronio Pass Water Agency
Schedule: Ongoing
Implementation Status – Ongoing on a frequent basis. A detailed study was completed in 2015 by the San Geronio Pass Water District.

Policy 5

The City shall coordinate and cooperate with public and quasi-public agencies to assure the continued functionality of major utility systems in the event of a major earthquake.

Program 5.A

Maintain working relationships and strategies between the Public Works Department (wastewater and electric), utilities, and other appropriate agencies to strengthen or relocate utility facilities, and take other appropriate measures to safeguard major utility distribution systems.

Responsible Agency: Planning Division, Public Works Department, City Engineer, Public and Quasi-Public Utilities

Schedule: Continuous; Ongoing

Implementation Status –Ongoing, through pre applications and development meetings.

Policy 6

New septic tank leach fields, seepage pits, drainage facilities, and heavily irrigated areas shall be located away from structural foundations and supports to minimize the potential for localized collapse of soils.

Program 6.A

The City shall require that development applications include plans indicating the location of leach fields, seepage pits, drainage facilities, and water-dependent landscaping so that City staff may evaluate the potential for ground saturation.

Responsible Agency: Planning Division, Building Department, City Engineer

Schedule: Continuous; Ongoing

Implementation Status – Through grading review, part of development review process.

Flooding and Hydrology Element

GOAL 1

A comprehensive system of flood control facilities and services effectively protecting lives and property.

Policy 1

Proactively plan and coordinate with other responsible agencies to upgrade the City's local and regional drainage system.

Program 1.A

Continued implementation of the recommendations of the 1994 RCFC Master Drainage Plan study.

Responsible Agency: Public Works Department, Planning Division

Schedule: Continuous; Ongoing

Implementation Status – Ongoing. The Riverside County Flood Control and Water Conservation District (RCFC & WCD) completed the construction of a storm drain

system along Hargrave Street. RCFC is also working on a master planned storm drain facility along Hathaway Street south of Lincoln Street. Additionally, the City requires that development projects include master planned facilities.

Program 1.B

Capital Improvement Plans for drainage management and control shall be developed, updated and maintained and shall be based upon the Master Drainage Plan project descriptions.

Responsible Agencies: Public Works Department, Planning Division

Schedule: Continuous; Ongoing

Implementation Status – Ongoing. Updates are completed as new projects are constructed.

Program 1.C

Monitor and update the Master Plan of Drainage every five years to reflect changes in local and regional drainage and flood conditions.

Responsible Agencies: Public Works Department, Planning Division, Riverside County Flood Control District

Schedule: Continuous; Ongoing

Implementation Status – Ongoing. The County Flood District has prepared a master plan and is responsible for updates. Updates are completed as current development dictates.

Program 1.D

Require all new development to complete on site drainage analysis and improvements, at their expense, as part of project development.

Responsible Agencies: Public Works Department, Planning Division

Schedule: Continuous; Ongoing

Implementation Status – Ongoing, part of development process.

Policy 2

Major drainage facilities, including debris basins and flood control channels, shall be designed to maximize their use as multi-purpose recreational or open space sites, consistent with the functional requirements of these facilities.

Program 2.A

Coordinate and cooperate with RCFC in achieving multi-use agreements within flood control channels and designing safe, attractive recreational facilities that maintain the functional requirements of the drainage facilities.

Responsible Agencies: Public Works Department, Planning Division, RCFC

Schedule: Continuous; Ongoing

Implementation Status – Ongoing; through Specific Plans and other projects adjacent to Flood Control.

Program 2.B

Work with RCFC to design drainage and flood control facilities that minimize negative aesthetic impacts and retain natural groundcover and vegetation to the greatest extent possible.
Responsible Agencies: Public Works Department, Planning Division, RCFC, US Army Corps of Engineers
Schedule: Continuous; Ongoing
Implementation Status – Ongoing; coordination through entitlement process when designs are submitted for approval.

Policy 3

The City Engineer shall continue to actively participate in regional flood control and drainage improvement efforts and to develop and implement mutually beneficial drainage plans.

Policy 4

The City shall cooperate in securing FEMA map amendments, recognizing the importance of redesignation of the 100-year flood plains within the City boundaries and sphere-of-influence as improvements are completed.

Program 4.A
In conjunction with the RCFC, the City shall coordinate and cooperate in the filing of appropriate FEMA application materials to incrementally secure amendments to the Flood Insurance Rate Maps for the City, consistent with existing and proposed improvements.
Responsible Agencies: Public Works Department, Planning Division, RCFC
Schedule: Continuous; Ongoing
Implementation Status - Ongoing. Updates are filed as new development dictates a change.

Policy 5

Pursue all credible sources of funding for local and regional drainage improvements needed for adequate flood control protection.

Program 5.A
Consider the establishment of Area Drainage Plans or Assessment Districts for purposes of funding necessary drainage improvements in particular geographic areas of the City.
Responsible Agencies: Public Works Department, Planning Division, Developers
Schedule: Pending
Implementation Status – Not yet completed. The Riverside County Flood Control District does currently have a tax that is paid by all properties within the City that goes towards the funding of flood control facilities.
Program 5.B
Explore County funding, state funding under the Cobey-Alquist Flood Plain Management Act, other State programs, and federal funding options for local and area-wide flood control projects.
Responsible Agencies: Public Works Department, Planning Division, State; County
Schedule: Continuous; Ongoing

Implementation Status – <i>Not completed due to staffing constraints.</i>
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Policy 6

All new development shall be required to incorporate adequate flood mitigation measures, such as grading that prevents adverse drainage impacts to adjacent properties, on-site retention of runoff, and the adequate siting of structures located within flood plains.

Program 6.A
Stormwater retention shall be enforced through the development review process and routine site inspection.
Responsible Agencies: Public Works Department, Planning Division
Schedule: Continuous; Ongoing
Implementation Status – Ongoing; implemented through grading approval process.

Policy 7

Assure that adequate, safe, all-weather crossing over drainage facilities and flood control channels are provided where necessary, and are maintained for passage during major storm events.

Program 7.A
Bridging of roadways within new development projects shall be the responsibility of the developer on whose project the bridge occurs, and shall be included as a condition of approval.
Responsible Agency: Planning Division, Public Works Department, Planning Commission, City Council
Schedule: Continuous; Ongoing
Implementation Status – Ongoing; implemented through land development approval process.
Program 7.B
All new development proposals shall pay their fair share of bridge construction needed to serve their project.
Responsible Agency: Public Works Department, Planning Division
Schedule: Continuous; Ongoing
Implementation Status - Ongoing; implemented through land development approval process.

Noise Element

GOAL 1

A noise environment that complements the community's residential character and its land uses.

Policy 1

The City shall protect noise sensitive land uses, including residential neighborhoods, schools, hospitals, libraries, churches, resorts and community open space, from potentially significant sources of community noise.

Program 1.A
The City shall require building setbacks, the installation of wall and window insulation, soundwalls, earthen berms, and/or other mitigation measures in areas exceeding the City's noise limit standards for private development projects as they occur.
Responsible Agency: Planning Division
Schedule: Continuous; Ongoing
Implementation Status – Ongoing; implemented through land development review process.
Program 1.B
The City shall maintain and enforce its Noise Control Ordinances that establish community-wide noise standards and identify measures designed to resolve noise complaints.
Responsible Agency: Planning Division, Code Enforcement, Police Department
Schedule: Continuous; Ongoing
Implementation Status – Ongoing; implemented through land development review process.
Program 1.C
The City shall use the development review process to assure the use of buffers between sensitive receptors and incompatible land uses.
Responsible Agency: Planning Division, Planning Commission, City Council
Schedule: Continuous; Ongoing
Implementation Status – Ongoing; implemented through land development review process.
Program 1.D
The City shall require that commercial compactors, loading zones, and large trash bins be located at a sufficient distance from residential properties to reduce noise impacts to its acceptable standard.
Responsible Agency: Planning Division
Schedule: Continuous; Ongoing
Implementation Status – Ongoing; implemented through land development review process.
Program 1.E

The City shall purchase, maintain and operate its own noise monitoring equipment.
Responsible Agency: Code Enforcement
Schedule: Continuous; Ongoing
Implementation Status – <i>Equipment is older (prior to 2006) and needs to be updated. Not implemented due to funding constraints.</i>

Policy 2

The relationship between land use designations in the Land Use Element and changes in the circulation pattern of the City, as well as individual developments, shall be monitored and mitigated.

Program 2.A
The City shall develop guidelines and minimal criteria requirements for noise analyses for proposed development projects. Studies shall evaluate project impacts and the effectiveness of proposed mitigation measures.
Responsible Agency: Planning Division, Public Works Department
Schedule: Continuous; Ongoing
Implementation Status – Ongoing; implemented through land development review process and through the building code standards.
Program 2.B
The City shall periodically review and amend the Land Use Map to assure reasonable land use/noise level compatibility.
Responsible Agency: Planning Division
Schedule: Annually
Implementation Status – Ongoing; implemented as part of land development review process.

Policy 3

Private sector project proposals shall include measures that assure that noise exposures levels comply with State of California noise insulation standards as defined in Title 25 (California Noise Insulation Standards) and/or Banning Ordinances 1138 and 1234, whichever is more restrictive.

Policy 4

The City shall maintain a General Plan Circulation Map and assure low levels of traffic within neighborhoods by assigning truck routes to major roadways only.

Program 4.A
The City shall review designated primary truck routes and ensure they are clearly marked throughout the community. Except for traffic providing location-specific services and deliveries, construction trucks and delivery trucks shall be limited to designate truck routes, including: Ramsey Street, and those portions of Lincoln Street, Highland Springs Avenue, Hathaway Street, Sunset Avenue, Eighth Street, San Geronio Avenue and Hargrave Street so designated.
Responsible Agency: Public Works Department, City Engineer
Schedule: Annually

Implementation Status – Ongoing; truck route signs are replaced as needed when they are in disrepair.
Program 4.B
The City shall discourage development projects that result in through-traffic in residential neighborhoods.
Responsible Agency: Planning Division, Planning Commission, City Council
Schedule: Continuous; Ongoing
Implementation Status – Ongoing; implemented through land development review process.

Policy 5

The City shall ensure that flight paths and airport improvements adhere to all local, state and federal noise regulations.

Policy 6

All development proposals within the noise impact area of the Interstate and the railroad shall mitigate both noise levels and vibration to acceptable levels through the preparation of focused studies and analysis in the development review and environmental review process.

Policy 7

The City shall coordinate with adjoining jurisdictions to assure noise-compatible land uses across jurisdictional boundaries.

Policy 8

The City shall impose and integrate special design features into proposed development that minimize impacts associated with the operation of air conditioning and heating equipment, on-site traffic, and use of parking, loading and trash storage facilities.

Policy 9

The City shall support development that results in grade separated railroad tracks.

Program 9.A
The City shall assure that new development and project expansions pay their fair share toward grade separations based on their impacts.
Responsible Agency: Planning Division, City Engineer
Schedule: Continuous; Ongoing
Implementation Status – Ongoing; implemented through land development review process.

Wildland Fire Hazards Element

GOAL 1

Protect human life, land, and property from the effects of wildland fire hazards.

Policy 1

The City shall establish and maintain an information database containing maps and other information which describe fire hazard severity zones, fire threat zone, and other wildfire hazards occurring within the City boundaries, sphere-of-influence and planning area.

Program 1.A
Consult and coordinate with surrounding communities, the State Board of Forestry and Fire Protection, California Department of Forestry and Fire Protection, Riverside County Fire Department, other applicable state and federal agencies to establish, improve and routinely update the database
Responsible Agency: Planning Department, Banning Fire Department, Beaumont Fire Department, State Board of Forestry and Fire Protection, California Department of Forestry and Fire Protection, Riverside County Fire Department, Morongo Band of Mission Indians.
Schedule: Continuous; Ongoing
Implementation Status – A severity zone map has been developed by the California Department of Forestry and Fire Protection (CalFire) and was adopted by the City Council on 10/28/08. The revised map went into effect July 1, 2008.
Program 1.B
The City shall make available copies of the Fire Severity Map and discourage development within areas so designated, or require detailed mitigation measures that reduce potential hazards to insignificant levels.
Schedule: Immediately; Ongoing
Implementation Status - The current map, produced by the State, is available to view at www.fire.ca.gov. The current handout will be revised to reflect the new code. With the new 2016 CFC and residential sprinkler codes this issue has been updated along with the Fire Hazard Severity map being available.
Program 1.C
Prepare an informational handout to be distributed to developers, property owners, and other appropriate parties, which describes the need for and design of fire safe developments.
Responsible Agency: Planning, City Engineer, Fire Department
Schedule: Continuous; Ongoing
Implementation Status - The Fire Department has developed a one-page handout briefly describing the requirements. The revised handout to match the new building code requirements was made available to the public in 2018.
Program 1.D
Establish and maintain a program by which all potentially hazardous structures, which pose a threat due to inadequate fire hazard construction are identified, inventoried, and retrofitted with fire retardant materials. Program shall include informational handouts describing appropriate methods of retrofitting and possible sources of funding to facilitate the rehabilitation of such structures.

Responsible Agency: Building and Safety Department, City Engineer, Fire Department
Schedule: 2015-2016
Implementation Status – <i>Not completed due to staffing and funding constraints.</i>

Policy 2

Ongoing coordination between the Banning Fire Department, Beaumont Fire Department, the Riverside County Fire Department, the California Department of Forestry, the Morongo Band of Mission Indians and the US Forest Service in fire prevention programs.

Program 2.A
Cooperate with all neighboring agencies in order to identify opportunities for fuel breaks in very high hazard severity zones and to ensure that fire breaks are provided where necessary and appropriate.
Responsible Agency: Fire Marshal, City of Beaumont, County of Riverside, Morongo Band
Schedule: Continuous; Ongoing
Implementation Status – Maintaining the current Truck Trail and Fuelbreak system, including the Cherry Canyon Fuelbreak, International Fuelbreak and the Oak Glen-Banning Canyon Road are ongoing and cut and pile operations go on each year to limit fuel loading on either side of these Truck Trails. Opportunities for new fuel breaks are currently being sought, but given environmental constraints and property ownership issues, none are currently in progress.
Program 2.B
Development proposals shall be transmitted to the Police Department and the City Fire Marshal, and input shall be incorporated into project design or conditions of approval, as appropriate.
Responsible Agency: Building and Safety Department, Planning Department, Police Department, Fire Department
Schedule: Ongoing
Implementation Status – All development proposals are routed to the Fire Department for comments.
Program 2.C

The Police and Fire Departments shall closely coordinate and cooperate with the City and County emergency preparedness teams and shall assure the most effective disaster response practical.
Responsible Agency: City Manager's office, Fire Department, Police Department, County of Riverside, PASSCOM
Schedule: Immediately; Ongoing
Implementation Status – The Fire Department's Disaster Preparedness Bureau has completed the City's Emergency Operations Plan. The Department conducts biannual training and coordination with local disaster preparedness organizations and County OES is ongoing. The Fire Department evaluates all projects to ensure adequate egress in emergency situations. The City's Emergency Operations Plan (EOP).
Program 2.D
Contact and establish working relationships and strategies with Banning Heights Mutual Water Company, High Valley Water District, public utilities, and other appropriate agencies to strengthen or relocate utility facilities, and take other appropriate measures to safeguard major utility distribution systems to the greatest extent practical.
Responsible Agency: Planning Department, Public Works Department, City Engineer, Public and Quasi-Public Utilities
Schedule: Continuous; Ongoing
Implementation Status – Active and ongoing.
Program 2.E
Encourage and cooperate with CalTrans and the railroad to reduce hazardous fuel loads (vegetation) near bridges, roadways, rail lines and state highways, which may be subject to closure during major wildland fire events.
Responsible Agency: Public Works Department, Fire Department, City Engineer, CalTrans, railroad
Schedule: Continuous
Implementation Status – Active and ongoing.
Program 2.F
The public will be educated regarding disaster prevention and emergency responses including evacuation procedures.
Responsible Agency: Police and Fire Departments, School Districts, PassCom
Schedule: Immediately; Ongoing
Implementation Status – Active and ongoing including Fire Prevention Week every October and presentations at civic groups, special events, public schools, pre-schools, and care facilities. The City cooperates with the County of Riverside Emergency Management

Department to host local CERT classes. The City's 12th Annual Disaster Survival Expo was held in 2018, to provide information resources to City residents and businesses.

Policy 3

Continue to identify wildfire hazard areas, and to enforce special standards for construction in wildland fire hazard areas.

Program 3.A
New and substantially remodeled structures or developments shall incorporate wildfire prevention design techniques, such as the use of "defensible space," fire retardant sidings, optimal site planning and building orientation, landscaping orientation, and other design approaches to reduce wildfire hazards.
Responsible Agency: Building and Safety Department, Planning Department, Police Department, Fire Department
Schedule: Ongoing
Implementation Status – Active and ongoing with land development review.
Program 3.B
Require that adequate emergency vehicle access and evacuation routes be available with approval of any new development.
Responsible Agency: Building and Safety Department, Planning Department, Police Department, Fire Department
Schedule: Ongoing
Implementation Status– Active and ongoing with land development review.
Program 3.C
The City shall adopt standard requirements for all development proposals in High Fire Hazard Areas, including requirements for the preparation of Fire Protection Plans prior to the approval of Tentative Tract Maps, Tentative Parcel Maps, or other land use permits.
Responsible Agency: Fire Marshal
Schedule: 2015-2016
Implementation Status – Active and ongoing with land development review.

Policy 4

The City shall make every attempt to assure that adequate water supplies and pressures are available during a fire, earthquake or both.

Program 4.A
Coordinate with Banning Heights Mutual Water Company, High Valley Water District and other agencies responsible for supplying water to the region to assure sufficient water supplies and pressures are available to provide adequate fire flows for all existing and proposed development.
Responsible Agency: Public Works Department, Building and Safety Department, Planning Department, Fire Department, Banning Heights Mutual Water Company, High Valley Water District
Schedule: Ongoing
Implementation Status– Active and ongoing. As part of the development process, larger developments are required to prepare Water Supply Assessment studies and to analyze required fire flow demands and pressures for the development project.
Program 4.B
Special on-site fire protection measures may be required on well vegetated, hilly areas with slopes of 10 percent or greater, with possible access problems, and/or a lack of sufficient water and/or water pressure. Such measures shall be specified during project review.
Responsible Agency: Building and Safety Department, Planning Department, Fire Department, Banning Heights Mutual Water Company, High Valley Water District
Schedule: Ongoing
Implementation Status – Active and ongoing through development project review.

Hazardous and Toxic Materials Element

GOAL 1

Maintain and promote measures to protect life and property from hazards resulting from human activities and development.

Policy 1

The City shall continue to encourage research on potential and known hazards to public health and safety and make this information available to the general public, commercial interests, and governmental organizations.

Policy 2

The City shall continue to conduct and participate in studies with other agencies to identify existing and potential hazards to public health and safety.

Program 2.A
Maintain, coordinate, and update the location of hazardous spills as a result of accident or intentional action, and community evacuation plans.
Responsible Agencies: Fire Department, Planning Division, County Health Department
Schedule: Continuous; Ongoing
Implementation Status Ongoing.
Program 2.B
The Fire Department shall maintain a citywide Emergency Response Program, which provides for emergency services in the event of a hazardous spill or airborne release.
Responsible Agencies: Fire Department, City Manager's Office, County Health Department
Schedule: Continuous; Ongoing
Implementation Status – Standardized Emergency Management System (SEMS) & National Incident Management System (NIMS) ongoing training for the Emergency Operations Center personnel.
Program 2.C
Coordinate with responsible agencies to assure enforcement of state and federal regulations for the testing and monitoring of underground fuel storage tanks for leakage.
Responsible Agencies: Fire Department, state and federal EPA, County Health Department
Schedule: Continuous; Ongoing
Implementation Status – The City is no longer a Certified Unified Program Agency (CUPA) and therefore the County inspects all hazardous businesses within the City for compliance.

Policy 3

The City shall thoroughly evaluate development proposals for lands directly adjacent to sites known to be contaminated with hazardous or toxic materials, traversed by natural gas transmission lines or fuel lines, or sites that use potentially hazardous or toxic materials.

Program 3.A
Consult with the County of Riverside Department of Health on a quarterly basis to identify existing and new hazardous waste sites within the General Plan study area.
Responsible Agencies: Planning Division, Fire Department, County Health Department
Schedule: Continuous; Ongoing
Implementation Status - Not completed due to staffing and funding constraints

Program 3.B
A Conditional Use Permit shall be required for all new development that generates, transports, uses or stores significant amounts of hazardous materials.
Responsible Agencies: Planning Division
Schedule: Continuous; Ongoing
Implementation Status – Ongoing, reviewed with development proposals.

Policy 4

Require and facilitate the adequate and timely cleanup of contaminated sites identified within the City of Banning and its sphere-of-influence.

Program 4.A
Coordinate with responsible county, state and federal agencies to activate cleanup procedures, and monitor the status of cleanup efforts on an ongoing basis.
Responsible Agencies: Planning Division, Fire Department, State and federal EPA, County Health Department, California Regional Water Quality Control Board
Schedule: Continuous; Ongoing
Implementation Status – Ongoing.

Policy 5

The City shall designate appropriate access routes to facilitate the transport of hazardous and toxic materials.

Program 5.A
Coordinate with the Fire Department, Police Department, neighboring jurisdictions, and other appropriate agencies to identify segments of highway or local roads that shall be restricted from transporting hazardous and toxic materials in order to preserve public safety.
Responsible Agencies: Planning Division, Fire Department, Police Department
Schedule: 2015-2016
Implementation - Not completed due to staffing and funding constraints.
Program 5.B
Enforce roadway access restrictions and consider the implementation of fines or penalties for violations.
Responsible Agencies: Fire Department, Police Department
Schedule: 2015-2016
Implementation Status - Not completed due to staffing and funding constraints.

Policy 6

Continue to promote programs that encourage or educate the public in the proper handling and disposal of household hazardous waste or dangerous materials.

Program 6.A

Establish a Household Hazardous Waste program through the City's solid waste contractor.
Responsible Agencies: City Manager's office, solid waste contractor
Schedule: Continuous; Ongoing
Implementation Status - Ongoing. The Public Works Department has handouts at the City Hall and also the City has information on the website regarding the disposal of household hazardous waste and the location of where materials can be disposed.

Policy 7

The City shall actively oppose plans to establish hazardous or toxic waste dumps, landfills, or industrial processes that may potentially adversely affect the City and its Sphere-of-Influence.

Policy 8

Maintain an inventory and information database, including mapping, of all major natural gas transmission lines and liquid fuel lines within the City limits and Sphere of Influence.

Program 8.A
The City shall insure that location of all major natural gas transmission lines and liquid fuel lines that run through the City are clearly identified, that right-of-way and maintenance easements are maintained, and that all existing and proposed development are located a safe distance from these lines.
Responsible Agencies: Building and Safety, Planning Division, Fire Department
Schedule: Continuous; Ongoing
Implementation Status – Ongoing. Lines are identified in the General Plan and reviewed during the development process.

Chapter 4 Public Services and Facilities

Water, Wastewater and Utilities Element

GOAL 1

A comprehensive range of water, Wastewater and utility services and facilities that adequately, cost-effectively and safely meet the immediate and long-term needs of the City.

Policy 1

The City shall coordinate between the City Works Department-Water Division, Banning Heights Mutual Water Company, Beaumont/Cherry Valley Water Agency, San Geronio Pass Water Agency, California Regional Water Quality Control Board and Riverside County Environmental Health to protect and preserve local and regional water resources against overexploitation and contamination.

Program 1.A
Support the efforts of the City Public Works Department-Water Division, San Geronio Pass Water Agency, Banning Heights Mutual Water Company and Beaumont/Cherry Valley Water Agency to develop alternative resources for groundwater recharge, and to expand and construct facilities for the treatment and distribution of reclaimed and/or recycled water.

Responsible Agency: Public Works Department-Water Division, Banning Heights Mutual Water Company, Public Works Department, San Gorgonio Pass Water Agency
Schedule: Ongoing
Implementation Status – Ongoing. The 2017 Integrated Master Plan for Water, Wastewater and Recycled Water identified and evaluated various alternatives for the development of recycled water and its distribution throughout the City.
Program 1.B
The City, its Public Work Department-Water Division, San Gorgonio Pass Water Agency, and Banning Heights Mutual Water Company shall continue and extend their efforts to increase domestic water conservation by expanding efforts to promote the use of water efficient landscaping in all development, and the installation of efficient water-using technologies in new and substantially remodeled structures.
Responsible Agency: Public Works Department-Water Division, San Gorgonio Pass Water Agency, Banning Heights Mutual Water Company, Community Development Department
Schedule: Ongoing
Implementation Status - Ongoing and active. Conservation goals by the year 2020 have been met ahead of schedule, as summarized in the 2015 Urban Water Management Plan.
Program 1.C
The City, its Public Works Department-Water Division, and Banning Heights Mutual Water Company shall evaluate and, as appropriate, implement actions and regulations that facilitate residential and business retrofits of landscaping/irrigation and water-using appliances/processes that significantly increase water use efficiencies.
Responsible Agencies: Public Works Department-Water Division, Banning Heights Mutual Water Company, Public Works Department.
Schedule: Continuous
Implementation Status - Ongoing. As part of the Integrated Regional Water Management Plan, the City of Banning submitted a project nomination to expand the current water conservation program which includes ultra-low flow toilets. The expanded program, if funded, would include retrofits of landscaping/irrigation and rebates for water saving appliances/processes.
Program 1.D
The City shall provide water customers with incentives for the conservation of water.
Responsible Agency: Public Works Department-Water Division
Schedule: Continuous; Ongoing
Implementation Status - Ongoing and active. Handouts are located in the public areas of the City Hall to inform the public of the available programs. The low flush toilet exchange program is popular. The tiered water rates also incentivize water conservation.

Policy 2

Sewer connection shall be required at the time a lot is developed when service is available.

Program 2.A

To the greatest extent practical, the City and its Public Works Department-Sewer Division shall require new development to extend and connect to sewer lines rather than permitting the installation of on-lot septic tanks. In the event on-lot septic systems are required, development shall be required to install “dry sewers” and pay connection fee in anticipation of future sewer main extensions.

Responsible Agencies: Public Works Department-Sewer Division, Public Works Department, Riverside County Environmental Health Department, Building Division

Schedule: Ongoing

Implementation Status - Ongoing and active.

Policy 3

In the event a sewer line exists in the right-of-way where a for-sale residential unit is served by a septic system, the septic system shall be properly abandoned prior to a sale and/or close of escrow, and the unit shall be connected to the sewer system.

Program 3.A

The Building and Public Works Departments shall establish procedures for identifying home sales, and shall publicize the requirement for connection of sewers with the mortgage companies and escrow companies of the area.

Responsible Agency: Building Department, Public Works Department

Schedule: Continuous; Ongoing

Implementation Status - Ongoing. As residences are reviewed during the building permit process, those that meet the criteria will be required to connect to the sewer.

Policy 4

The City shall make every effort to assure and assist in facilitating the timely and cost-effective extension and expansion of services that support community development and improved quality of life.

Program 4.A

The City shall coordinate its Capital Improvement Program with those of local utility and service providers to assure cost-effective and adequate capacity of services and facilities for future growth and development.

Responsible Agencies: Public Works Department, Electric Department, Banning Heights Mutual Water Company, other utilities and service providers

Schedule: Continuous; Ongoing

Implementation Status - Ongoing.

Program 4.B

The City shall coordinate with appropriate public and quasi-public agencies and utilities in conducting ongoing assessments of infrastructure capacity and evaluating expansion and improvements needed to carry out responsible growth management.

Responsible Agencies: Public Works Department, Electric Department, Banning Heights Mutual Water Company, other utilities and service providers

Schedule: Continuous; Ongoing
Implementation Status - Ongoing.

Policy 5

To ensure the timely expansion of facilities in a manner that minimizes environmental impacts and disturbance of existing improvements, the City shall confer and coordinate with service and utility providers in planning, designing and siting of supporting and distribution facilities.

Program 5.A
The City shall encourage the consolidation of underground utility lines and other subsurface transmission facilities to limit the impacts of these facilities on the disruption of traffic and roadways.
Responsible Agencies: Public Works Department, Utility Department, Banning Heights Mutual Water Company, SCE, SCG, other utilities and service providers
Schedule: Ongoing
Implementation Status - Ongoing and active.

Policy 6

The City shall proactively support the widespread integration of energy resource conserving technologies throughout the community.

Program 6.A
The City shall investigate and, as appropriate, implement actions and regulations that facilitate residential and business conservation strategies and the implementation of technology retrofits that significantly increase efficiencies in energy use.
Responsible Agencies: Planning and Public Works Departments, Electric Department, Banning Heights Mutual Water Company, SCE, SCG, other utilities and service providers
Schedule: Continuous; Ongoing
Implementation Status - Ongoing and active.

Policy 7

The City shall continue to confer and coordinate with its solid waste service franchisee to maintain and, if possible, exceed the provision of AB 939 by expanding recycling programs that divert valuable resources from the waste stream and returning these materials to productive use.

Policy 8

The City shall support, and to the greatest extent practical, shall encourage commercial and industrial businesses to reduce and limit the amount of packaging and potential waste associated with product sale and production.

Policy 9

Utility lines on scenic roadways, major streets and in the downtown shall have primary consideration for undergrounding.

Policy 10

Major utility facilities, including power and other transmission towers, cellular communication towers and other viewshed intrusions shall be designed and sited to ensure minimal environmental and viewsheds impacts and environmental hazards.

Policy 11

The City shall encourage the planning, development and installation of state-of-the art telecommunications and other broadband communications systems as essential infrastructure.

Policy 12

The City shall encourage in others and itself the use of alternative fuel vehicles.

Policy 13

The City shall investigate lower cable rates for ungated neighborhoods.

Policy 14

The City shall encourage alternative energy use for individual property owners and consider developing an incentive program.

Public Building and Facilities Element

GOAL 1

The provision of a full range of dependable, cost-effective, and conveniently located public buildings, services and facilities that meet the functional, social and economic needs of the entire community.

Policy 1

The Land Use Element shall consider the long-term availability of sites for future public and quasi-public buildings, infrastructure, and other facilities.

Program 1.A
The City shall review its official Land Use Map and development patterns every five years to assure the availability of adequate sites for future public and quasi-public buildings, infrastructure, and other facilities. The City shall confer and coordinate with utilities and other public and quasi-public agencies regarding their long-term needs.
Responsible Agency: Community Development Department, Public Works Department, Electric Department, Banning Heights Mutual Water Company, SCE, SCG, Frontier FIOS, Spectrum Cable
Schedule: Continuous; Ongoing
Implementation Status – Ongoing. Recommendations of city-approved master plans of facilities such as parks, recreation, sewer, and water will be incorporated into future development as part of land development review process.

Policy 2

Continue to identify and evaluate viable, long-term funding mechanisms that provide for the construction, maintenance and operation of existing and future public buildings and facilities, including assuring that new development funds its fair share of these facilities.

Program 2.A
The City shall explore the possibility of establishing a New Construction tax for the purpose of establishing an ongoing funding source for adequate provision of public buildings and utilities associated with new development.
Responsible Agency: City Council, Finance Department, Public Works Department, Building Department.
Schedule: Continuous; Ongoing
Implementation Status – <i>Not completed due to staffing constraints.</i>
Program 2.B
The City shall pursue and encourage joint-use facilities with other local agencies.
Responsible Agency: Community Services Department, Banning and Beaumont Unified School Districts
Schedule: Continuous; ongoing.
Implementation Status – Ongoing, such as joint uses with Banning Unified School District.

Policy 3

Coordinate with public utility providers and other public/quasi-public agencies to assure that utility buildings and facilities are compatible with the surrounding landscape.

Program 3.A
The City shall establish and maintain close working relationships with utility purveyors and other public and quasi-public agencies serving the City to assure the least intrusive integration of related buildings and facilities into the community.
Responsible Agency: Community Development Department, Public Works Department, Banning Heights Mutual Water Company, SCE, SCG, Frontier FIOS, Spectrum Cable
Schedule: Immediate; Continuous
Implementation Status - Ongoing.
Program 3.B
All new maintenance and utility facilities (and their signage) shall be integrated into the surrounding environment using landscape treatments, architectural elements, and/or other appropriate design mechanisms. Whether as a regulatory or advisory function, design plans shall be reviewed by the Community Development Department.
Responsible Agency: Community Development Department, Public Works Department, Banning Heights Mutual Water Company, SCE, SCG, Frontier FIOS, Spectrum Cable.
Schedule: Immediate; Continuous
Implementation Status – Ongoing through the development review process.

Policy 4

All public buildings and facilities shall comply with the same development standards as private development.

Policy 5

Encourage the undergrounding of all utility lines and the undergrounding or screening of transformers/facilities.

Policy 6

Critical structures and facilities (including the civic center, hospitals, fire stations, police stations, schools and major communications facilities) shall be restricted from geologically and hydrologically hazardous areas.

Policy 7

The Zoning Ordinance shall be reviewed to facilitate the location of public buildings and offices in a centralized location near the Civic Center.

Police and Fire Protection Element

GOAL 1

The highest possible quality and level of service for fire and police protection to preserve and protect the health, welfare and property of residents, business owners, visitors and property owners.

Policy 1

The City shall work closely with the Fire and Police departments to assure that adequate facilities are constructed and service is provided as development and growth occur to maintain and enhance levels of service and insurance ratings.

Program 1.A
On an annual basis, consult and coordinate long-term planning with the Police and Fire departments regarding the optimal location of future police and fire stations, equipment, paramedic/ambulance service, and to ensure that levels of staffing are adequate.
Responsible Agency: City Manager, Police Department, Fire Department
Schedule: Ongoing
Implementation Status - Ongoing. The new police station has been built and occupied. The Fire Department has developed a long-range master plan that outlines the number and placement of fire stations. The master plan was approved by the City Council. The Fire Department uses the master plan to identify fire station requirements when proposed developments are presented. Recent City budgetary concerns have required that the Fire Department consider lowering the number of Stations originally approved in the master plan thereby lowering what it feels is the appropriate level service for Banning residents; regional coordination efforts with other cities and the county are being explored.

Policy 2

The City shall review all proposals for new or significant remodeling projects for potential impacts concerning public safety.

Program 2.A
The City shall continue to monitor levels of development in the planning area to assess the need for new fire stations.
Responsible Agency: Planning Department, Fire Department
Schedule: Ongoing
Implementation Status - The Fire Department has developed a long-range master plan that outlines the number and placement of fire stations. The master plan was approved by the City Council. The Fire Department uses the master plan to identify fire station requirements when proposed developments are presented.
Program 2.B
All development applications shall be routed to the Police and Fire Departments for comment as part of the application review process.
Responsible Agency: Planning Department, Fire Department, Police Department
Schedule: Ongoing
Implementation Status - All development proposals are routed to the Police Department and Fire Department for comments.

Policy 3

The City shall strictly enforce fire standards and regulations in the course of reviewing development and building plans and conducting building inspections of large multiple family projects, community buildings, commercial structures and motel structures.

Policy 4

All proposed development projects shall demonstrate the availability of adequate fire flows prior to approval.

Program 4.A
Coordinate with the City of Banning Utility Department – Water Division and the Banning Heights Mutual Water Company to ensure availability of adequate water supplies and pressures for fire flows for all existing and proposed development.
Responsible Agency: Planning Department, Fire Department, City of Banning Utility Department – Water Division, Banning Heights Mutual Water Company, and Building Department.
Schedule: Ongoing
Implementation Status - All projects are conditioned to meet appropriate fire flow requirements and the Water Department must verify that the required flow can be met.
Program 4.B
Proposed projects in hilly areas with potential access problems, and/or lack of sufficient water and/or water pressure, may require special on-site fire protection measures. Such measures shall be specified during project review.
Responsible Agency: Planning Department, Fire Department

Schedule: Ongoing

Implementation Status – The City Fire Code requires that any building located more than 10 minutes response time from the closest fire station shall have automatic fire sprinkler system installed throughout the building. The Fire Department requires that developers have in place adequate water systems to support fire protection needs. Effective January 1, 2011, an automatic residential fire sprinkler system shall be installed in all new one-and-two family dwellings in accordance with the 2010 California Residential Code (Title 25, Part 2.5).

Policy 5

Crime prevention design techniques, including the use of “defensible space,” high security hardware, optimal site planning and building orientation, and other design approaches to enhance security shall be incorporated in new and substantially remodeled development. (All development proposals routed to Police Department for comment.)

Policy 6

The City shall continue to support and promote community-based crime prevention programs as an important augmentation to the provision of professional police protection services. (Ongoing through Neighborhood Watch Program and Banning Police Activities League BPAL)

Policy 7

The City shall periodically review the level, quality, innovation and cost-effectiveness of police and fire protection services, including contract services.

Policy 8

The Police and the Fire Departments shall closely coordinate and cooperate with the City and County emergency preparedness teams and shall assure the most effective emergency response practical. (Ongoing training and coordination with all parties involved.)

Policy 9

The Fire Department shall maintain a 5-minute response time.

Policy 10

The Police Department shall maintain a level of service (LOS) goal of 2.0 sworn officers per 1000 residents. (It is recommended that LOS goal be changed to 1.5.)

Policy 11

The Fire Department Ambulance Services shall maintain a 5-minute response time.

Policy 12

The City shall investigate the requirements for an International Organization for Standardization (ISO) rating specifically for the City.

Policy 13

The City shall continue to pursue grant positions for the Police Department.

Policy 14

The City shall pursue all funding mechanisms to fund the need for police and fire services generated by new development.

Emergency Preparedness Element

GOAL 1

A detailed, integrated and comprehensive emergency preparedness plan for the City, ensuring a high level of readiness and responsiveness to man-made and natural disasters of any scope, and which maximizes response capabilities of the City, County, State and Federal governments.

Policy 1

The City shall maintain and update its Multi-Hazard Functional Planning Guidance document to ensure maximum operational functionality and to incorporate federal mandates by required deadlines.

Program 1A
The City shall maintain close communication and coordination with Riverside County to expedite adaptation of and compliance with the federal NIMS program.
Responsible Agency: City Manager, Disaster Preparedness Coordinator, Riverside County Management Department (EMD).
Schedule: Continuous; Ongoing
Implementation Status - The Emergency Services Coordinator/Fire Marshal has completed “NIMSCAST,” the national online National Incident Management System (NIMS) compliance evaluation program developed by Federal Emergency Management Agency (FEMA). The latest update was in November 2011. The Emergency Services Coordinator/Fire Marshal monitors the City’s Compliance with State Emergency Management System (SEMS) and NIMS and provides training or training opportunities to ensure SEMS and NIMS compliance. The organizational chart was last updated in November/December 2014.

Policy 2

The City shall maintain and update the Banning Emergency Plan to keep it updated with staffing and technical capabilities of the City and cooperating agencies.

Program 2.A
Periodically schedule and direct the review and revision of the Banning Emergency Plan.
Responsible Agency: City Manager, Disaster Preparedness Coordinator, Riverside County Emergency Management Department, Other City Departments, Sun Lakes EPAP
Schedule: Every two years.
Implementation Status - The City’s Emergency Operations Plan was updated and previously approved by the City Council. The plan requires review and updates, as needed, every two years. The plan is due for review in 2019.

Policy 3

The City shall identify and establish emergency evacuation and supply routes and plans to preserve or reestablish the use of Highland Springs Avenue, San Geronio Avenue, Wilson Street, Ramsey Street, Interstate-10 and other essential transportation routes.

Program 3.A
Through PASSCOM or other appropriate regional organization, the City shall coordinate with adjoining cities, Riverside County, the Morongo Band of Mission Indians and CalTrans to facilitate the designation of emergency evacuation and supply routes, and for the development of a multi-agency emergency response plan that provides expeditious and timely repair to major streets and highways damaged by earthquakes, flooding or other disasters.
Responsible Agency: City Manager, Disaster Preparedness Coordinator, Public Works Department, Cities of Beaumont and Calimesa, Riverside County Emergency Management Department, CalTrans, Morongo Band of Mission Indians
Schedule: Continuous; Ongoing
Implementation Status - The Emergency Services Coordinator/Fire Marshal has met with the Emergency Services Coordinator of the Morongo Band of Mission Indians and established a Mutual Aid Agreement between the Tribe and the City for mutual assistance during disasters. Work continues to designate and develop an alternate east/west route through the Pass Area should I-10 become impassable. The environmental impact report for the Banning to Cabazon Bypass has been prepared and was issued for public comment in 2018 and the City Council held a special meeting in April 2018.

Policy 4

The City shall identify and establish emergency appropriate locations for emergency supply stockpiles.

Program 4.A
Through County-provided CERT training or other appropriate community venues, the City shall recruit de-centralized locations where stockpiles of food, water and emergency medical supplies may be stored and maintained.
Responsible Agency: City Manager, Disaster Preparedness Coordinator, Public Works Department, Riverside County Emergency Management Department
Schedule: Continuous; Ongoing
Implementation Status – The EOP committee has recently started doing NIM/SEMS training. CERT training commenced in March 2018. No progress regarding stockpiling food and water except for supplies for use by Emergency Operations Center (EOC) personnel during a disaster. For medical emergencies the Fire Department has purchased a trailer and equipped it to handle “Mass Casualty” incidents. The trailer is stocked with medical and rescue supplies. Work continues with local communities to stockpile as a community and also be personally prepared.

Policy 5

The City shall cooperate and coordinate with Riverside County Emergency Management Department, local utility purveyors and other agencies and utilities in the preparation of public

information materials to assist residents, visitors and business owners in responding to local disasters and emergencies.

Program 5.A
The City shall coordinate and cooperate with County Emergency Management Department, Banning Water District, Eastern Municipal Water District, Beaumont/Cherry Valley Water District, Southern California Edison, the Gas Company, and other agencies and utilities in the development and dissemination of information and instructions on appropriate actions in the event of a local disaster or emergency.
Responsible Agency: City Council, City Manager, Disaster Preparedness Coordinator, Riverside County Emergency Management Department, SCE, the Gas Company, Banning Water District, EMWD, and Beaumont/Cherry Valley Water District.
Schedule: Continuous; Ongoing
Implementation Status - The Fire Department Emergency Services Bureau continually communicates with County OES and local agencies to dispense pertinent disaster preparedness information through public events and organization meetings.
Program 5.B
Coordinate with the County to facilitate with appropriate public and quasi-public agencies and private organizations to assure that CERT training incorporates a public information program to advise the community on how to prepare for and cope in a local disaster or emergency.
Responsible Agency: City Council, City Manager, Disaster Preparedness Coordinator, Riverside County Emergency Management Department, Banning Unified School District, Sun Lakes EPAP, private schools, nursing homes, and various local business organizations
Schedule: Continuous; Ongoing
Implementation Status - Ongoing Implementation.
Program 5.C
Encourage and train community volunteers to assist police and fire personnel during and after a major emergency.
Responsible Agency: City Manager, Disaster Preparedness Coordinator, Riverside County Emergency Management Department, Sun Lakes EPAP
Schedule: Continuous; Ongoing
Implementation Status - The Fire Department has an active volunteer program. Emergency Services Coordinator, along with a citizen volunteer, have provided numerous training programs related to disaster preparedness. PASSCOMM (Pass Communities), County OES, and local groups have provided local training and preparedness. The police department continues to utilize citizen volunteers to assist in the day to day operations of the police department, as well as during special events and critical incidents.

POLICY 6

The City shall thoroughly consider and assess vulnerability to natural and manmade disasters or emergencies when reviewing proposals for the siting and development of critical and essential public/quasi-public facilities.

Program 6.A
In order to assure the maximum possible protection from environmental and manmade hazards, including earthquakes and flooding, the City shall consider their vulnerability to natural and manmade disasters and emergencies when reviewing proposals for critical and essential facilities, as well as sensitive land uses.
Responsible Agency: Planning Department, Public Works Department, Fire Department
Schedule: Continuous; Ongoing
Implementation Status - This is being accomplished by the cooperative efforts between Fire and Public Works to mitigate flooding and mudslides after fires. The City's Grading Standards and Storm Water Code assist in deterring increases in flood levels by new development.

Attachments:

Annual Element Progress Report – Housing Element Implementation

Housing Successor of the City of Banning – Financial Statements

Please Start Here

General Information	
Jurisdiction Name	Banning
Reporting Calendar Year	2018
Contact Information	
First Name	Sonia
Last Name	Pierce
Title	Senior Planner
Email	spierce@banningca.gov
Phone	(951) 922-3152
Mailing Address	
Street Address	99 E. Ramsey Street
City	Banning
Zipcode	92220

Submittal Instructions

Housing Element Annual Progress Reports (APRs) forms and tables must be submitted to HCD and the Governor's Office of Planning and Research (OPR) on or before April 1 of each year for the prior calendar year; submit separate reports directly to both HCD and OPR pursuant to Government Code section 65400. There are two options for submitting APRs:

1. **Online Annual Progress Reporting System (Preferred)** - This enters your information directly into HCD's database limiting the risk of errors. If you would like to use the online system, email APR@hcd.ca.gov and HCD will send you the login information for your jurisdiction. *Please note: Using the online system only provides the information to HCD. The APR must still be submitted to OPR. Their email address is opr.apr@opr.ca.gov.*
2. **Email** - If you prefer to submit via email, you can complete the excel Annual Progress Report forms and submit to HCD at APR@hcd.ca.gov and to OPR at opr.apr@opr.ca.gov. Please send the Excel workbook, not a scanned or PDF copy of the tables.

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Table A2

Annual Building Activity Report Summary - New Construction, Entitled, Permits and Completed Units

[illegible]

Table B																
Regional Housing Needs Allocation Progress																
Permitted Units Issued by Affordability																
		1		2									3		4	
Income Level		RHNA Allocation by Income Level		2013	2014	2015	2016	2017	2018	2019	2020	2021	Total Units to Date (all years)	Total Remaining RHNA by Income Level		
Very Low	Deed Restricted	872												872		
	Non-Deed Restricted															
Low	Deed Restricted	593							1					593		
	Non-Deed Restricted								29				30			
Moderate	Deed Restricted	685												685		
	Non-Deed Restricted															
Above Moderate		1642												1642		
Total RHNA		3792														
Total Units									30				30	3762		

Note: units serving extremely low-income households are included in the very low-income permitted units totals

Cells in grey contain auto-calculation formulas

Note: units serving extremely low-income households are included in the very low-income permitted units totals
Cells in grey contain auto-calculation formulas

Table C
Sites Identified or Rezoned to Accommodate Shortfall Housing Need

[illegible]

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

(CCR Title 25 §6202)

Jurisdiction	Banning
Reporting Period	2018 (Jan. 1 - Dec. 31)

Note: + Optional field
Cells in grey contain auto-calculation formulas

Table F
Units Rehabilitated, Preserved and Acquired for Alternative Adequate Sites pursuant to Government Code section 65583.1(c)(2)

This table is optional. Jurisdictions may list (for informational purposes only) units that do not count toward RHNA, but were substantially rehabilitated, acquired or preserved. To enter units in this table as progress toward RHNA, please contact HCD at APR@hcd.ca.gov. HCD will provide a password to unlock the grey fields. Units may only be credited to the table below when a jurisdiction has included a program in its housing element to rehabilitate, preserve or acquire units to accommodate a portion of its RHNA which meet the specific criteria as outlined in Government Code section 65583.1(c)(2).

Activity Type	Units that Do Not Count Towards RHNA* Listed for Informational Purposes Only				Units that Count Towards RHNA* Note - Because the statutory requirements severely limit what can be counted, please contact HCD to receive the password that will enable you to populate these fields.				The description should adequately document how each unit complies with subsection (c)(7) of Government Code Section 65583.1*
	Extremely Low-Income*	Very Low-Income*	Low-Income*	TOTAL UNITS*	Extremely Low-Income*	Very Low-Income*	Low-Income*	TOTAL UNITS*	
Rehabilitation Activity									
Preservation of Units At-Risk									
Acquisition of Units									
Total Units by Income									

Jurisdiction	Banning	
Reporting Year	2018	(Jan. 1 - Dec. 31)

Entitled Units Summary		
Income Level		Current Year
Very Low	Deed Restricted	0
	Non-Deed Restricted	0
Low	Deed Restricted	1
	Non-Deed Restricted	29
Moderate	Deed Restricted	0
	Non-Deed Restricted	156
Above Moderate		0
Total Units		186

Note: units serving extremely low-income households are included in the very low-income permitted units totals

Submitted Applications Summary	
Total Housing Applications Submitted:	9
Number of Proposed Units in All Applications Received:	186
Total Housing Units Approved:	186
Total Housing Units Disapproved:	0

Use of SB 35 Streamlining Provisions	
Number of Applications for Streamlining	0
Number of Streamlining Applications Approved	0
Total Developments Approved with Streamlining	0
Total Units Constructed with Streamlining	0

Units Constructed - SB 35 Streamlining Permits			
Income	Rental	Ownership	Total
Very Low	0	0	0
Low	0	0	0
Moderate	0	0	0
Above Moderate	0	0	0
Total	0	0	0



CPAs AND ADVISORS

BANNING HOUSING AUTHORITY HOUSING SUCCESSOR OF THE CITY OF BANNING, CALIFORNIA FISCAL YEAR ENDED JUNE 30, 2018

FINANCIAL STATEMENTS

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BANNING HOUSING AUTHORITY
HOUSING SUCCESSOR OF THE
CITY OF BANNING, CALIFORNIA

FINANCIAL STATEMENTS

JUNE 30, 2018

BANNING HOUSING AUTHORITY

CITY OF BANNING, CALIFORNIA

JUNE 30, 2018

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INDEPENDENT AUDITORS' REPORT

To the Honorable Mayor and Members of the City Council
Banning Housing Authority
City of Banning, California

Report on Financial Statements

We have audited the accompanying financial statements of the governmental activities of the Banning Housing Authority, (the Housing Successor), a Special Revenue Fund of the City of Banning, California, as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the Housing Successor's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.



To the Honorable Mayor and Members of the City Council
Banning Housing Authority
City of Banning, California

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities of the Housing Successor, as of June 30, 2018, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the budgetary comparison information be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Management has omitted the management's discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

Other Information

As discussed in Note 1, the financial statements present only the Banning Housing Authority Funds and are not intended to present fairly the financial position and results of operations of the City of Banning in conformity with accounting principles generally accepted in the United States. We have audited the financial statements of the Banning Housing Authority, (the Housing Successor) as of and for the year ended June 30, 2018, and have issued our report thereon dated December 28, 2018, which contained an unmodified opinion on those financial statements. Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying report on excess/surplus calculation is presented for purposes of additional analysis only and is not a required part of the financial statements. Such information is the responsibility of management and was derived from the financial statements. The report on excess/surplus calculation has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance.



To the Honorable Mayor and Members of the City Council
Banning Housing Authority
City of Banning, California

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated December 28, 2018 on our consideration of the Housing Successor's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to solely describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Housing Successor's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Housing Successor's internal control over financial reporting and compliance.

Lance, Solt & Lughard, LLP

Brea, California
December 28, 2018

BANNING HOUSING AUTHORITY

STATEMENT OF NET POSITION AND GOVERNMENTAL FUND BALANCE SHEET
JUNE 30, 2018

	Governmental Fund	Reclassifications	Statement of Net Position
Assets:			
Pooled cash and investments	\$ 1,462,287	\$ -	\$ 1,462,287
Receivables:			
Notes and loans	806,205	-	806,205
Accrued interest	6,170	-	6,170
Due from other governments	968,415	-	968,415
Total Assets	\$ 3,243,077	\$ -	\$ 3,243,077
Deferred Inflows of Resources, and Fund Balances/Net Position:			
Deferred Inflows of Resources:			
Unavailable revenues	\$ 806,205	\$ (806,205)	\$ -
Total Deferred Inflows of Resources	806,205	(806,205)	-
Fund Balances/Net Position:			
Restricted for:			
Community development projects	2,436,872	806,205	3,243,077
Total Fund Balances/Net Position	2,436,872	806,205	3,243,077
Total Deferred Inflows of Resources, and Fund Balances/Net Position	\$ 3,243,077	\$ -	\$ 3,243,077

BANNING HOUSING AUTHORITY

STATEMENT OF ACTIVITIES AND GOVERNMENTAL STATEMENT OF
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
YEAR ENDED JUNE 30, 2018

	Governmental Fund	Reclassifications	Statement of Activities
Revenues:			
Intergovernmental	\$ 81,580	\$ -	
Use of money and property	13,083	-	13,083
Total Revenues	94,663	-	94,663
Expenditures:			
Current:			
Community development	7,496	-	7,496
Total Expenditures	7,496	-	7,496
Excess (Deficiency) of Revenues Over (Under) Expenditures	87,167	-	87,167
Fund Balance/Net Position, Beginning of Year	2,349,705	806,205	3,155,910
Fund Balance/Net Position, End of Year	\$ 2,436,872	\$ 806,205	\$ 3,243,077

I. SIGNIFICANT ACCOUNTING POLICIES

Note 1: Organization and Summary of Significant Accounting Policies

a. Description of the Reporting Entity

The accompanying financial statements present only the Banning Housing Authority, a Special Revenue Fund of the City of Banning, California (the City) and do not include any other funds of the City. The City's basic financial statements are available at City Hall.

On December 29, 2011, the California Supreme Court upheld Assembly Bill 1X 26 (the Bill) that provides for the dissolution of all redevelopment agencies in the State of California. The Bill impacted the reporting entity of the City of Banning that previously had reported a redevelopment agency within the report entity of the City as a blended component unit.

On January 10, 2012, and in accordance with California Health and Safety Code Section 34176, with resolution 2012-01 HA the Housing Authority, a blended component unit of the City of Banning, California elected to retain the housing assets and function of the former redevelopment agency. The Housing Authority continues to report the housing assets and functions in the government special revenue fund designated City Housing Successor.

The attached basic financial statements contain information relative only to the Banning Housing Authority Fund (the Housing Successor).

b. Government-Wide and Fund Financial Statements

The government-wide financial statements (Statement of Net Position and Statement of Activities) report information on all activities of the Housing Successor. The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include: 1) charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function or segment, and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

c. Measurement Focus, Basis of Accounting and Financial Statement Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting.

Note 1: Organization and Summary of Significant Accounting Policies (Continued)

When both restricted and unrestricted resources are available for use, it is the Housing Successor's policy to use restricted resources first, and then unrestricted resources as they are needed.

d. Fund Balance and Net Position

Fund Balance

The Housing Successor's fund balances are classified on the governmental fund balance sheet among the following categories:

Nonspendable Fund Balance - This includes amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.

Restricted Fund Balance - This includes amounts that can be spent only for the specific purposes stipulated by constitution, external resource providers, or through enabling legislation.

Committed Fund Balance - This includes amounts that can be used only for the specific purposes determined by a formal action of the city council.

Assigned Fund Balance - This includes amounts that are designated by the City Council for specific purposes.

Unassigned Fund Balance - This is the residual classification that includes all spendable amounts not contained in the other classifications.

When expenditure is incurred for purposes for which both restricted and unrestricted fund balances are available, the Housing Successor's policy is to apply restricted fund balance first.

When expenditure is incurred for purposes for which committed, assigned or unassigned fund balances are available, the Housing Successor's policy is to apply committed fund balance first, and then assigned fund balance, and finally unassigned fund balance.

Net Position

The net position reported on the Statement of Net Position in the government-wide financial statements consists of the following three categories:

Investment in capital assets - This amount consists of capital assets, net of accumulated depreciation.

Restricted Net Position - This amount is restricted by external creditors, grantors, contributors, or laws or regulations of other governments.

Unrestricted Net Position - This amount is all net position that do not meet the definition of "investment in capital assets" or "restricted net position".

BANNING HOUSING SUCCESSOR**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**
JUNE 30, 2018

II. DETAILED NOTES ON ACCOUNT BALANCES**Note 2: Cash and Investments**

The City of Banning maintains a cash and investment pool that is available for use for all funds. Each fund type's position in the pool is reported on the combined balance sheet as cash and investments. The Housing Successor pooled cash and investment position as of June 30, 2018, was \$1,462,287.

Note 3: Notes and Loans Receivable

The Housing Successor has entered into various loan agreements relating to owners' participation agreements. The owners' participation agreements have repayment terms between 6 and 55 years. The following summarizes the loans outstanding at June 30, 2018:

Description	Balance at June 30, 2018
First-time Home Buyer Down Payment Assistance	\$ 306,205
OPA - Westview Terrace 2011	500,000
Total loans receivable at June 30, 2018	<u>\$ 806,205</u>

Note 4: Due From Other Governments

The Housing Successor Low/Mod Fund made an advance of \$2,298,433 to the Former Redevelopment Agency Debt Service Fund to fund the mandated payment for the "Supplemental" Educational Revenue Augmentation Fund. No amount was paid during the current fiscal year. The amount outstanding as of June 30, 2017 is \$968,415.

BANNING HOUSING AUTHORITY

BUDGETARY COMPARISON SCHEDULE
YEAR ENDED JUNE 30, 2018

	Budget Amounts		Actual	Variance with
	Original	Final	Amounts	Final Budget
				Positive
				(Negative)
Budgetary Fund Balance, July 1	\$ 2,349,705	\$ 2,349,705	\$ 2,349,705	\$ -
Resources (Inflows):				
Intergovernmental	968,415	968,415	81,580	(886,835)
Use of money and property	1,200	1,200	13,083	11,883
Amounts Available for Appropriations	3,319,320	3,319,320	2,444,368	(874,952)
Charges to Appropriations (Outflow):				
Community development	3,713	3,713	7,496	(3,783)
Total Charges to Appropriations	3,713	3,713	7,496	(3,783)
Budgetary Fund Balance, June 30	<u>\$ 3,315,607</u>	<u>\$ 3,315,607</u>	<u>\$ 2,436,872</u>	<u>\$ (878,735)</u>

BANNING HOUSING SUCCESSOR

**NOTES TO REQUIRED SUPPLEMENTARY INFORMATION
JUNE 30, 2018**

STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

a. Budgets and Budgetary Accounting

Budget for the Housing Authority Fund is adopted on a basis substantially consistent with accounting principles generally accepted in the United States of America. Accordingly, actual revenues and expenditures can be compared with related budget amounts without any significant reconciling items.

BANNING HOUSING AUTHORITY

**COMPUTATION OF HOUSING SUCCESSOR
EXCESS/SURPLUS (HSC 34176.1)**

	Low and Moderate Housing Funds Housing Successor July 1, 2017	Projected Low and Moderate Housing Funds Housing Successor July 1, 2018
Opening Fund Balance	\$ 2,349,705	\$ 2,436,872
Less Unavailable Amounts: SERAf loans	<u>\$ (968,415)</u>	<u>\$ (968,415)</u>
	(968,415)	(968,415)
Available Housing Successor Funds	<u>1,381,290</u>	<u>1,468,457</u>
Limitation (greater of \$1,000,000 or four years deposits)		
Aggregate amount deposited for last four years:*		
2017 - 2018	N/A	94,663
2016 - 2017	5,216	5,216
2015 - 2016	21,200	21,200
2014 - 2015	61,702	61,702
2013 - 2014	<u>22,514</u>	<u>N/A</u>
Total	<u>\$ 110,632</u>	<u>\$ 182,781</u>
Base Limitation	<u>\$ 1,000,000</u>	<u>\$ 1,000,000</u>
Greater amount	<u>\$ 1,000,000</u>	<u>\$ 1,000,000</u>
Computed Excess/Surplus	<u>\$ 381,290</u>	<u>468,457</u>

Please note, if a housing successor has an excess surplus, the housing successor shall encumber the excess surplus for the purposes described in paragraph (3) of subdivision (a) of Health and Safety Code 34176.1 or transfer the funds pursuant to paragraph (2) of subdivision (c) of 34176.1 within three fiscal years. If the housing successor fails to comply with this subdivision, the housing successor, within 90 days of the end of the third fiscal year, shall transfer any excess surplus to the Department of Housing and Community Development for expenditure pursuant to the Multifamily Housing Program or the Joe Serna, Jr. Farmworker Housing Grant Program.

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL
OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH *GOVERNMENT AUDITING STANDARDS*

To the Honorable Mayor and Members of the City Council
Banning Housing Authority
City of Banning, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities of the Banning Housing Authority, (the Housing Successor), a Special Revenue Fund of the City of Banning, California (the City), as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the Housing Successor's basic financial statements, and have issued our report thereon dated December 28, 2018.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Housing Successor's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Housing Successor's internal control. Accordingly, we do not express an opinion on the effectiveness of the Housing Successor's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Housing Successor's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.



To the Honorable Mayor and Members of the City Council
Banning Housing Authority
City of Banning, California

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Housing Successor's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Housing Successor's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Lance, Solt & Lughard, LLP

Brea, California
December 28, 2018

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE WITH APPLICABLE
REQUIREMENT AND ON INTERNAL CONTROL OVER COMPLIANCE

To the Honorable Mayor and Members of the City Council
Banning Housing Authority
City of Banning, California

Report on Compliance for the Housing Successor

We have audited the Banning Housing Authority's (Housing Successor) compliance with the type of compliance requirements described in the California Health and Safety Code sections applicable to California Housing Successor Agencies for the year ending June 30, 2018.

Management's Responsibility

Management is responsible for compliance with the California Health and Safety Code sections applicable to California Housing Successor Agencies.

Auditor's Responsibility

Our responsibility is to express an opinion on the Housing Successor's compliance with the California Health and Safety Code sections applicable to California Housing Successor Agencies. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in the *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred above that could have a direct and material effect on Housing Successor occurred. An audit includes examining, on a test basis, evidence about the Housing Successor's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for the Housing Successor. However, our audit does not provide a legal determination of the Housing Successor's compliance with those requirements.

Opinion

In our opinion, the Housing Successor complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on its Housing Successor for the year ending June 30, 2018.



To the Honorable Mayor and Members of the City Council
Banning Housing Authority
City of Banning, California

Report on Internal Control over Compliance

Management of the Housing Successor is responsible for establishing and maintaining effective internal control over compliance with the type of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Housing Successor's internal control over compliance with the types of requirements that could have a direct and material effect on the Housing Successor to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance and to test and report on internal controls over compliance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance.

Accordingly, we do not express an opinion on the effectiveness of the Housing Successor's internal control over compliance.

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance of California Health and Safety Code sections applicable to California Housing Successor Agencies on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that a material noncompliance with a type of compliance requirement of California Health and Safety Code sections applicable to California Housing Successor Agencies will not be prevented, or detected and corrected on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Report on Excess/Surplus Calculation

We have audited the financial statements of the governmental activities of the Banning Housing Authority as of and for the year ended June 30, 2018 and have issued our report thereon dated December 28, 2018, which contained an unmodified opinion on those financial statements. Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying report on excess/surplus calculation is presented for purposes of additional analysis only and is not a required part of the financial statements. Such information is the responsibility of management and was derived from the financial statements. The report on excess/surplus calculation has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance.



CPA AND ADVISOR

To the Honorable Mayor and Members of the City Council
Banning Housing Authority
City of Banning, California

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of California Health and Safety Code sections applicable to California Housing Successor Agencies. Accordingly, this communication is not suitable for any other purpose.

Lance, Solt & Loughard, LLP

Brea, California
December 28, 2018



City of Banning

Finance Department

December 28, 2018

Lance, Soll & Lunghard, LLP
Certified Public Accountants
203 North Brea Boulevard, Suite 203
Brea, CA 92821-4056

This representation letter is provided in connection with your audit of the financial statements of the Banning Housing Authority (the Housing Successor), which comprise the respective financial position of the governmental activities and the governmental fund information as of June 30, 2018, and the respective changes in financial position for the year then ended, and the related notes to the financial statements, for the purpose of expressing opinions as to whether the financial statements are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP).

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement. An omission or misstatement that is monetarily small in amount could be considered material as a result of qualitative factors.

We confirm, to the best of our knowledge and belief, as of December 28, 2018 the following representations made to you during your audit.

Financial Statements

- 1) We have fulfilled our responsibilities, as set out in the terms of the audit engagement letter dated May 30, 2018, including our responsibility for the preparation and fair presentation of the financial statements in accordance with U.S. GAAP and for preparation of the supplementary information in accordance with the applicable criteria.
- 2) The financial statements referred to above are fairly presented in conformity with U.S. GAAP and include all properly classified funds and other financial information of the primary government and all component units required by generally accepted accounting principles to be included in the financial reporting entity.
- 3) We acknowledge our responsibility for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
- 4) We acknowledge our responsibility for the design, implementation, and maintenance of internal control to prevent and detect fraud.
- 5) Significant assumptions we used in making accounting estimates, including those measured at fair value, are reasonable.

- 6) Related party relationships and transactions, including revenues, expenditures/expenses, loans, transfers, leasing arrangements, and guarantees, and amounts receivable from or payable to related parties have been appropriately accounted for and disclosed in accordance with U.S. GAAP.
- 7) Adjustments or disclosures have been made for all events, including instances of noncompliance, subsequent to the date of the financial statements that would require adjustment to or disclosure in the financial statements.
- 8) The effects of uncorrected misstatements are immaterial, both individually and in the aggregate, to the financial statements as a whole for each opinion unit. A list of the uncorrected misstatements is attached to the representation letter.
- 9) The effects of all known actual or possible litigation, claims, and assessments have been accounted for and disclosed in accordance with U.S. GAAP.
- 10) Guarantees, whether written or oral, under which the Housing Successor is contingently liable, if any, have been properly recorded or disclosed.

Information Provided

- 11) We have provided you with:
 - a) Access to all information, of which we are aware, that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, and other matters and all audit or relevant monitoring reports, if any, received from funding sources.
 - b) Additional information that you have requested from us for the purpose of the audit.
 - c) Unrestricted access to persons within the Housing Successor from whom you determined it necessary to obtain audit evidence.
 - d) Minutes of the meetings of Housing Successor or summaries of actions of recent meetings for which minutes have not yet been prepared.
- 12) All material transactions have been recorded in the accounting records and are reflected in the financial statements.
- 13) We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud.
- 14) We have no knowledge of any fraud or suspected fraud that affects the Housing Successor and involves:
 - Management,
 - Employees who have significant roles in internal control, or
 - Others where the fraud could have a material effect on the financial statements.
- 15) We have no knowledge of any allegations of fraud or suspected fraud affecting the Housing Successor's financial statements communicated by employees, former employees, regulators, or others.
- 16) We have no knowledge of instances of noncompliance or suspected noncompliance with provisions of laws, regulations, contracts, or grant agreements, or abuse, whose effects should be considered when preparing financial statements.

- 17) We have disclosed to you all known actual or possible litigation, claims, and assessments whose effects should be considered when preparing the financial statements.
- 18) We have disclosed to you the identity of the Housing Successor's related parties and all the related party relationships and transactions of which we are aware.

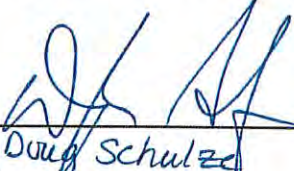
Government—specific

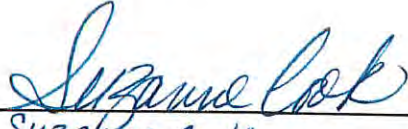
- 19) We have made available to you all financial records and related data.
- 20) There have been no communications from regulatory agencies concerning noncompliance with, or deficiencies in, financial reporting practices.
- 21) We have identified to you any previous audits, attestation engagements, and other studies related to the audit objectives and whether related recommendations have been implemented.
- 22) The Housing Successor has no plans or intentions that may materially affect the carrying value or classification of assets, liabilities, or equity.
- 23) We are responsible for compliance with the laws, regulations, and provisions of contracts and grant agreements applicable to us, including tax or debt limits and debt contracts; and legal and contractual provisions for reporting specific activities in separate funds.
- 24) We have identified and disclosed to you all instances that have occurred or are likely to have occurred, of fraud and noncompliance with provisions of laws and regulations that we believe have a material effect on the financial statements or other financial data significant to the audit objectives, and any other instances that warrant the attention of those charged with governance.
- 25) We have identified and disclosed to you all instances, which have occurred or are likely to have occurred, of noncompliance with provisions of contracts and grant agreements that we believe have a material effect on the determination of financial statement amounts or other financial data significant to the audit objectives.
- 26) We have identified and disclosed to you all instances that have occurred or are likely to have occurred, of abuse that could be quantitatively or qualitatively material to the financial statements or other financial data significant to the audit objectives.
- 27) There are no violations or possible violations of budget ordinances, laws and regulations (including those pertaining to adopting, approving, and amending budgets), provisions of contracts and grant agreements, tax or debt limits, and any related debt covenants whose effects should be considered for disclosure in the financial statements, or as a basis for recording a loss contingency, or for reporting on noncompliance.
- 28) As part of your audit, you assisted with preparation of the financial statements and related notes. We acknowledge our responsibility as it relates to those nonaudit services, including that we assume all management responsibilities; oversee the services by designating an individual, preferably within senior management, who possesses suitable skill, knowledge, or experience; evaluate the adequacy and results of the services performed; and accept responsibility for the results of the services. We have reviewed, approved, and accepted responsibility for those financial statements and related notes.

- 29) The Housing Successor has satisfactory title to all owned assets, and there are no liens or encumbrances on such assets nor has any asset been pledged as collateral.
- 30) The Housing Successor has complied with all aspects of contractual agreements that would have a material effect on the financial statements in the event of noncompliance.
- 31) The financial statements include all component units as well as joint ventures with an equity interest, and properly disclose all other joint ventures and other related organizations.
- 32) The financial statements properly classify all funds and activities, in accordance with GASB Statement No. 34.
- 33) All funds that meet the quantitative criteria in GASB Statement Nos. 34 and 37 for presentation as major are identified and presented as such and all other funds that are presented as major are particularly important to financial statement users.
- 34) Components of net position (net investment in capital assets; restricted; and unrestricted), and components of fund balance (nonspendable, restricted, committed, assigned, and unassigned) are properly classified and, if applicable, approved.
- 35) Investments, derivative instruments, and land and other real estate held by endowments are properly valued.
- 36) Provisions for uncollectible receivables have been properly identified and recorded.
- 37) Expenses have been appropriately classified in or allocated to functions and programs in the statement of activities, and allocations have been made on a reasonable basis.
- 38) Revenues are appropriately classified in the statement of activities within program revenues, general revenues, contributions to term or permanent endowments, or contributions to permanent fund principal.
- 39) Interfund, internal, and intra-entity activity and balances have been appropriately classified and reported.
- 40) Deposits and investment securities and derivative instruments are properly classified as to risk and are properly disclosed.
- 41) Capital assets, including infrastructure and intangible assets, are properly capitalized, reported, and, if applicable, depreciated.
- 42) We have appropriately disclosed the Housing Successor's policy regarding whether to first apply restricted or unrestricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position is available and have determined that net position is properly recognized under the policy.
- 43) We are following our established accounting policy regarding which resources (that is, restricted, committed, assigned, or unassigned) are considered to be spent first for expenditures for which more than one resource classification is available. That policy determines the fund balance classifications for financial reporting purposes.
- 44) We acknowledge our responsibility for the required supplementary information (RSI). The RSI is measured and presented within prescribed guidelines and the methods of measurement and presentation have not changed from those used in the prior period. We have disclosed to you any significant assumptions and interpretations underlying the measurement and presentation of the RSI.

45) With respect to the Housing Successor's excess surplus,

- a) We acknowledge our responsibility for presenting the Housing Successor in accordance with accounting principles generally accepted in the United States of America, and we believe the Housing Successor's, including its form and content, is fairly presented in accordance with accounting principles generally accepted in the United States of America. The methods of measurement and presentation of the Housing Successor's excess surplus have not changed from those used in the prior period, and we have disclosed to you any significant assumptions or interpretations underlying the measurement and presentation of the supplementary information.
- b) If the Housing Successor's excess surplus is not presented with the audited financial statements, we will make the audited financial statements readily available to the intended users of the supplementary information no later than the date we issue the supplementary information and the auditor's report thereon.

Signature: 
Title: Doug Schulze
City Manager

Signature: 
Title: Suzanne Cook
Deputy Finance Director

Summary of Audit Differences

Name of Governmental Unit: Banning Housing Authority

Date of Combined Balance Sheet: June 30, 2018

Opinion Unit, Fund Type or Fund: All Funds

Unadjusted Audit Differences	Cause	Current Year Over (Under) Revenues and Expenditures/Expenses and Changes in Fund Balance/Equity
None noted		\$ -
Cumulative effect (before effect of prior year differences)		-
Effect of unadjusted audit difference - prior year		-
Cumulative effect (after effect of prior year differences)		\$ -



CITY OF BANNING CITY COUNCIL REPORT

TO: CITY COUNCIL

FROM: Douglas Schulze, City Manager

PREPARED BY: Rochelle Clayton, Deputy City Manager

MEETING DATE: March 26, 2019

SUBJECT: Resolution 2019-__, Approving the Maximum Compensation and Benefits for City Executive Department Directors.

RECOMMENDED ACTION:

1. Adoption of Resolution 2019-__ approving the maximum Compensation and Benefits in City Executive Department Director employment contracts, including the City Manager, Administrative Services Director/Deputy City Manager, Community Development Director, Community Services Director, Electric Utility Director, Police Chief and Public Works Director, approving a minimum Cost of Living Adjustment increase of one percent (1%) and maximum of two percent (2%) based on the annual consumer price index for urban wage earners (CPI-W), and approving benefits.
2. Authorize the Administrative Services Director to make the necessary budget adjustments, appropriations and transfers.

JUSTIFICATION:

The City Council authorized an annual salary increase equivalent to one hundred percent (100%) of the June to June CPI-W increase for the duration of the Police Chief contract. This resolution would afford the Executive Staff an annual COLA based on the annual CPI-W, with a minimum of one percent (1%) and a maximum of two percent (2%). Additionally, the Council approved an increase to the Police Chief's salary from Salary Grade 100 to Salary Grade 103.

BACKGROUND:

Executive level staff are not in organized labor groups, and have employment contracts. Council approved a minimum of one percent (1%) and maximum of three percent (3%) cost of living adjustment (COLA) to the each of the organized employee groups, including General, Utility, and Management employee groups.

Historically the Department Directors compensation and benefits have been adjusted by resolution, with the last salary increase on July 1, 2017. The adoption of this Resolution would replace Resolution 2017-101.

ORAL REPORT WITH SUMMARY OF RECOMMENDATION

The Mayor or another appropriate officer may make the following newly required announcement:

"Prior to taking action on Executive employee compensation, the Council is required by law to orally report a summary of the recommendation for a final action on the salaries, salary schedules or compensation paid in the form of fringe benefits of executive employees during the meeting in which final action is to be taken. The recommendation for this action is a minimum 1% and maximum 2% cost of living increase in the salaries and salary schedule for City Executive Department Directors; and reclassification of the Police Chief from salary grade 100 to salary grade 103."

OPTIONS:

1. Approve Resolution 2019-____ authorizing a minimum 1% and maximum 2% annual COLA increase and reclassification of the salary grade for the Police Chief.
2. Do not approve the resolution and provide direction to staff.


FISCAL IMPACT:

No Fiscal Impact in FY2018-2019; the impact for FY2019-2020 will be presented in the budget adjustments.

ATTACHMENTS:

1. Resolution 2019-____

Approved by:



Douglas Schulze
City Manager

for D. SCHULZE

ATTACHMENT 1

Resolution 2019-____

RESOLUTION 2019-__

A RESOLUTION OF THE CITY OF BANNING, CALIFORNIA, APPROVING THE MAXIMUM COMPENSATION AND BENEFITS IN CERTAIN CITY DEPARTMENT DIRECTOR EMPLOYMENT CONTRACTS AND THE CITY MANAGER EMPLOYMENT CONTRACT, PURSUANT TO SECTIONS 2.08.070(A) AND 2.08.090(C) OF THE BANNING MUNICIPAL CODE.

WHEREAS, City of Banning Executive employees have updates to their compensation and benefits from time to time, in alignment with other City employees; including the City Manager, Administrative Services Director/Deputy City Manager, Community Development Director, Community Services Director, Electric Utility Director, Police Chief, and Public Works Director (hereinafter collectively referred to as "Directors"); and

WHEREAS, the City Council has authority to enter into a Contract with the City Manager, pursuant to Banning Municipal Code § 2.08.070;

WHEREAS, the City Manager has authority to enter into the Contracts with City Department Directors on behalf of the City, pursuant to Banning Municipal Code § 2.08.090;

WHEREAS, Banning Municipal Code Sections § 2.08.070(A) and § 2.08.090(C) requires that the City Council approve, by resolution for City Manager and resolution or ordinance for directors, the maximum compensation and benefits expressly or impliedly included in the Contracts prior to their taking effect; and

WHEREAS, on or about January 9, 2018 the City Council of the City of Banning passed Resolution 2017-101, replacing Resolution 2016-112 and changing the maximum level of benefits and other compensation for Directors; and

WHEREAS, the City Council wishes to reclassify the Police Chief salary grade from grade one hundred (100) to salary grade one hundred and three (103), an annual salary increase of approximately thirteen thousand six hundred and thirty dollars (\$13,630) as of the approval of the most recent Police Chief Contract effective January 9, 2019; and

WHEREAS, the City Council wishes to grant an annual cost of living adjustment (COLA) to Director salaries equivalent to the annual consumer price index for urban wage earners (CPI-W) from March to March of each year, with a minimum increase of one percent (1%) and a maximum increase of two percent (2%) each year, effective July 1st; and

WHEREAS, the City Council now desires to adopt an amended and restated resolution of salaries, compensation and benefits for Directors, which restates and replaces any and all pre-existing salary and compensation resolutions for the Directors, including, but not limited to, Council Resolution 2017-101.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Banning as follows:

SECTION 1. The City Council hereby approves an annual COLA increase in the amount equal to the March to March CPI-W with a minimum of one percent (1%) and a maximum of two percent (2%) of base salary, effective annually on July 1st with adoption of this resolution.

SECTION 2. The City Council hereby approves the Executive Department Director Compensation Table attached as Exhibit "A".

SECTION 3. The City Council hereby approves the maximum level of benefits and other compensation, not including salary, expressly or implied set forth in the Contracts, provided that such level of benefits and other compensation for each Executive Department Director shall not exceed the following levels:

A. Professional Development. Training as determined appropriate by the City Manager.

B. Paid Leave. Implementation of accrual caps will not result in loss of existing or vested leave balances as of the date of adoption of this resolution.

i. Sick Leave. 96 hours accrued annually with maximum accrual cap of 480 hours.

ii. Sick Leave Cash Out. 96 hours may be cashed out annually, provided a minimum balance of 40 hours remains in the sick leave bank at time of cash out. Any sick leave cash out request must be made no later than November 1st of each year, and payment of the cash out shall be made in the last check issued in November. Upon termination for any reason, employee shall be entitled to one hundred percent (100%) of the unused sick leave in the leave bank.

iii. Vacation Leave. 160 hours accrued annually with maximum accrual cap of 480 hours.

iv. Vacation Leave Cash Out. 80 hours may be cashed out annually provided a minimum balance of 80 hours remains in the vacation leave bank at time of cash out. Upon termination for any reason, employee shall be entitled to one hundred percent (100%) of the unused vacation leave in the leave bank.

v. Holiday Leave. Effective July 1st, 2017, Directors shall be entitled to the following holidays and paid 10 hours for each holiday:

New Year's Day, Martin Luther King Day, President's Day, Memorial Day, Fourth of July, Labor Day, Veteran's Day, Thanksgiving, Day after Thanksgiving, Christmas Eve, Christmas, New Year's Eve, and One (1) floating holiday

vi. Holiday Leave Cash Out. Leave balances must be used during the fiscal year or they will be cashed out at the end of the fiscal year in June, or at termination for any reason.

vii. Executive Leave. 98 hours annual accrual with maximum accrual cap of 200 hours.

viii. Executive Leave Cash Out. 98 hours may be cashed out annually. Upon termination for any reason, employee shall be entitled to one hundred percent (100%) of the unused executive leave in the leave bank.

ix. Bereavement Leave. 30 hours annually with no accrual or carryover.

x. Promotional Payouts of Leave. Prior to implementation of a promotion to a higher ranking position, the City shall be entitled to cash out, at the Director's current pay rate at the time of said promotion, all vacation, holiday, comp time and executive leave in excess of 100 hours respectively.

C. Cafeteria/Health & Welfare Benefits. Effective the first pay period after July 1, 2018, this benefit for Director's shall be capped at \$20,000 annually. However, the City Manager may increase the benefit annually using CPI or the average of all City health insurance premium increases. Directors may use funds for any of the City's medical plans or, upon proof of coverage under spouse's plan, this amount may be taken as taxable income or converted to a 457 Plan or City sponsored Medical Savings Account.

D. Retirement.

- Miscellaneous and safety employees hired prior to January 1, 2013, remain at 2.5% @55 and 3% @ 50 CalPERS formulas respectively, with single highest year benefit
- Beginning December 2012, the City implemented the 2% @ 60 formula for miscellaneous new hires and 2% @ 50 formula for safety new hires with average three years for calculation of final retirement benefit, which after January 1, 2013 shall only apply to new hires defined and determined by CalPERS to be "classic members."

- Beginning January 1, 2013, new hires defined by CalPERS as "new members" shall receive the newly created 2% @ 62 formula for miscellaneous employees and 2.7% @ 57 for safety employees, with average of three years for calculation of final retirement benefit. (Mandated by the Public Employees' Pension Reform Act of 2013.)
 - The Directors shall pay their full member contribution for their CalPERS retirement plan, from employee's pre-tax compensation.
- E. Management Incentive. There shall be no salary management incentive.
- F. Automobile Allowance. Directors shall receive \$250.00 per month or the use of a take home City Vehicle as determined by the City Manager.
- G. City Flexible Spending Plan. Directors may participate in same program made available to other employees.
- H. Life Insurance. Directors shall be entitled to a \$150,000.00 life insurance policy.
- I. Uniforms. \$0. The Police Chief shall receive \$110 per month uniform allowance.
- J. Business Equipment. The City hereby agrees to finance at no interest the purchase of any job-related tools or equipment that serve the professional development of the Director. Such tools and equipment shall be approved in advance by the City Manager. Repayment to the City by the Director shall be made by payroll deductions until the amount loaned is completely repaid. The maximum period for repayment shall be two (2 years). The amount shall be capped at the value of one month's salary. Should the Director terminate employment, then the remaining loan amount repayment shall be accelerated and become fully due and owing as of the termination date.
- J. Bonding. The City shall bear the full cost of any fidelity or other bonds required for an employee under any law or ordinance.
- K. Education Incentives. Directors may receive \$275.00 maximum per month. The Police Chief may receive \$450.00 per month.
- L. Eyewear/Eye Care Reimbursement. Directors may receive \$300.00 maximum every two fiscal years.
- M. Disability Insurance. Directors shall pay the cost of membership in the

short term and long term disability insurance programs selected by the City and Insurance/Benefits Advisory Committee.

- N. FICA. Directors shall pay the employee's portion of the Federal Insurance Contributions Act tax and the City shall be responsible for payment of the employer's portion.
- O. Other benefits. Directors shall be eligible to participate in employee paid benefit programs that may be offered from time to time.
- P. Performance Evaluations. Upon an annual satisfactory performance evaluation, Directors shall be granted an increase of a minimum of two steps or approximately five percent (5%), or such increase will be automatically implemented retroactive to the due date if employee's supervisor is thirty (30) days late on giving the evaluation to employee.

SECTION 4. Directors are entitled only to the level of salary and benefits contained in their respective Contract or this resolution if no contract exists.

SECTION 5. The position of Police Chief remains entitled to all protections and rights afforded under California law, including but not limited to those set forth in the Public Safety Officers Procedural Bill of Rights Act (Gov't Code 3300-3313)

SECTION 6. The Administrative Services Director is authorized to make the necessary budget adjustments as applicable.

SECTION 7. The City Clerk shall certify to the adoption of this resolution and shall cause a certified resolution to be filed in the book of original resolutions.

PASSED, APPROVED AND ADOPTED this 26th day of March 2019.

Arthur L. Welch, Mayor
City of Banning

ATTEST:

Daryl Betancur, Deputy City Clerk
City of Banning

**APPROVED AS TO FORM AND
LEGAL CONTENT:**

Kevin G. Ennis, City Attorney
Richards, Watson & Gershon

CERTIFICATION:

I, Daryl Betancur, Deputy City Clerk of the City of Banning, California, do hereby certify that the foregoing Resolution 2019-____, was duly adopted by the City Council of the City of Banning, California, at a regular meeting thereof held on the 26th day of March, 2019, by the following vote, to wit:

AYES:

NOES:

ABSTAIN:

ABSENT:

Daryl Betancur, Deputy City Clerk
City of Banning, California

Exhibit "A"

Compensation Table

POSITION	SALARY GRADE
Administrative Services Director/Deputy City Manager	101
City Manager	113
Community Development Director	92
Community Services Director	92
Electric Utility Director	100
Police Chief	103
Public Works Director	100

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CITY OF BANNING CITY COUNCIL REPORT

TO: CITY COUNCIL

FROM: Douglas Schulze, City Manager

MEETING DATE: March 26, 2019

SUBJECT: Banning Police Department Operational Audit

RECOMMENDED ACTION:

Discussion only.

BACKGROUND:

A primary duty of the City Manager is making sure all departments of the City are operating efficiently, effectively and in compliance with federal, state and local laws. The Banning Municipal Code Chapter 2.08.080 (I) authorizes the City Manager to make investigations into affairs of the city and any department or division thereof, and any contract or the proper performance of any obligations running to the city.

Following approximately three months of observation, it became apparent that an operational audit of the Banning Police Department would be helpful to identify problems or issues within the department. Completing this audit and having a report available for a new Police Chief would provide valuable information from an independent investigator.

As explained in the January 25, 2019 City Manager's Report, the purpose of the audit is to gather information about the Department's current condition – kind of a soup to nuts analysis. The results of the audit will provide a very useful roadmap for making the changes within the Department to address many long-term issues that have hindered progress.

In general, the Audit findings were much more positive than expected considering the amount of turnover in key positions, number of vacant positions, and the number of employees not able to work due to injuries. There are numerous recommendations made by the Audit Team that have been implemented or are under consideration.

This type of professional service (Human Resources Confidential Consultant Services) is exempt from the City's standard purchasing methods per Section 3-105 (6) of the Purchasing Policy. Therefore, The Titan Group was selected without a formal Request for Proposal process.

FISCAL IMPACT:

The cost of the Operational Audit was \$24,900, which is within the City Manager's contract authority.

ATTACHMENTS:

1. Banning Police Department Operational Audit

Approved by:



Douglas Schulze
City Manager

ATTACHMENT 1

Banning Police Department Operational Audit

Banning Police Department



Operational Audit

2019

Prepared For:

Doug Schulze, City Manager (City of Banning)
99 East Ramsey Street
Banning, CA 92220

Prepared By:

Shawn D. Hare, Chief Examiner
Darrell Smith, Examiner



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The Titan Group, Professional Investigations



INTRODUCTION

In January 2019, *The Titan Group, Professional Investigations* (#26242) was retained by the City of Banning to examine the operations, policies and procedures, morale, and staffing of their Police Department with the direction to present findings and recommendations of their observations.

This written report is a summation of those findings and recommendations. It is the conclusion of five (5) weeks of analysis on the organization, management, operation, and written rules of the Banning Police Department (Banning PD).

The directed objective of the Banning Police Department Audit was threefold:

1. Examine management activities in accordance with sound administrative principles, benchmark comparisons, and evaluate Banning PD organization and written policies.
2. Evaluate the efficient use of personnel and resources, performance measures, supervision, and training. Identify deficiencies when appropriate.
3. Assess the effectiveness of Banning PD's performance in relation to agency organizational statements and service to the community.

In all instances, the measures of evaluation utilized by the Audit Team were adjusted to reflect the unique operating and service conditions of the Banning Police Department.

Scope of Examination

The following areas were examined, findings were obtained, and recommendations were offered in areas which were deemed to be deficient or did not meet industry standards:

- General Policy and Procedure
- Supervision
- Personnel Records Retention/Security
- Criminal Investigations/Case Management
- Funding Methods
- Communication/Dispatch
- Property/Evidence
- Detention Areas (Adult/Juvenile)

Curriculum Vitae (CV) of Auditors

Shawn Hare – Chief Examiner, is an experienced career police detective with more than thirty-two (32) years of law enforcement experience, including seven (7) years as a major crimes detective in a large urban city. Mr. Hare has a Bachelor's Degree in Criminal Justice from Chapman University in Orange, CA. He is a former Adjunct Professor instructing Criminal Justice classes at the Community College level. Mr. Hare brings academic and real-world experience to the review process. Especially, while serving his agency for two (2) terms as the President of the POA. Upon retirement in December 2013, he began to apply his expertise in the areas of employee misconduct, EEOC violations, and threat assessment. His specialty is the area of internal affairs, of which he has handled numerous major cases for police departments throughout California. Mr. Hare has well over 60,000 hours of law enforcement experience and training. Mr. Hare has received many commendations to include, but not limited to; an Excellence Award, Crime Prevention Program of the Year, School Resource Officer of the year, employee of the month and many other community orientated accolades.

Darrell Smith – Examiner, is an experience law enforcement officer with more than seventeen (17) years as a San Bernardino County Deputy Sheriff. His experience includes corrections, uniform patrol, maritime enforcement, and gang investigations. Mr. Smith has experience as an acting supervisor both in a jail facility and patrol operations. Mr. Smith has a Bachelor's of Science degree from the California State University San Bernardino in Kinesiology. Upon retirement in June of 2016, he began to apply his expertise in the areas of employee misconduct, EEO violations, POST backgrounds and threat assessment. His specialty is the area of law enforcement POST backgrounds, of which he has conducted numerous background investigations for police departments throughout California.

METHODOLOGY

The Banning Police Department Audit was conducted by two Senior Investigators from The *Titan Group, Professional Investigations* (Licensed in CA 26242, AZ, OR, NV, and MI), Chief Examiner Shawn Hare and Investigative Consultant Darrell Smith. Mr. Hare and Mr. Smith are referenced in this report as "Audit Team," or by the pronoun "we." Agency management personnel reviewed the Audit Team's findings and participated in creating recommendations for the Department.

The examination process developed for this assessment was adapted to fit the brief nature and limited scope of the review, and to comply with city direction. The Audit Team utilized a variety of data collection and analytic techniques. The Banning Police Policy and Procedures Manual, General Orders and Directives, California Peace Officers Standards and Training (POST) source material, the Audit Team's training and experience, and California state codes and statutes were used as reference and touchstone material.

The Audit Team conducted the following data collections and analytical actions:

- Background and informational document review
- Interview with Banning PD Captain and Acting Chief of Police
- Interviews with Banning PD supervisors, sworn personnel, and non-sworn personnel
- Examination of Banning PD policies and procedures
- Review of scheduling and manning allocation
- Perform comparison of personnel deployment with like police departments
- Review of training files for compliance with POST guidelines
- Review personnel and background files for compliance with POST guidelines
- Cursory review of Banning PD budget
- Inspection of facility with an emphasis on holding area and property room
- Review of communication center and staffing
- Review of evidence and property management
- Review of internal affairs records

The Banning PD Audit was conducted in accordance with generally accepted Auditing standards. Those standards require the Audit to be planned and performed in a fair and impartial manner, with any findings or conclusions based on sufficient, appropriate evidence. The Audit Team believes the evidence obtained provides a reasonable basis for the reported findings and recommendations.

BANNING POLICE PROFILE

The Banning Police Department (BPD or Banning PD) serves the City of Banning, California which encompasses approximately twenty-three (23) square miles between the City of Beaumont to the west and unincorporated county area of the Morongo Indian Reservation and Cabazon to the east. Currently the estimated census shows the City of Banning to have 30,643 residents and identifies the City of Banning to be the 1387th largest city in the United States.

The City of Banning, California was established in 1913. The Banning PD is recognized as a law enforcement agency by the State of California, and operates in compliance with the California Peace Officers Standards and Training (POST).

With overall responsibility for all department functions, Banning PD's Acting Chief has direct responsibility for the department's sworn and non-sworn support personnel. The Acting Chief follows established indirect supervision of all police operations to include Patrol Division, Communications Division, Detective Bureau, Code Enforcement, and Volunteers.

Banning PD is currently comprised of thirty-eight (38) personnel, of which twenty-three (23) are sworn peace officers. However, Banning PD is budgeted for fifty (50) personnel, according to the 2018-2019 budget. Comprising that number are thirty-one (31) sworn personnel and nineteen (19) non-sworn personnel. Nine (9) of the current sworn officers are off on work related injuries (IOD), and eight (8) sworn officer positions are vacant. There are four (4) vacant non-sworn personnel positions presently within the department.

Initial criminal investigations for crimes occurring in the city are handled by patrol personnel. Additional investigations for serious offenses are handled by just two (2) detectives. Officer involved shootings, or in-custody deaths are handled by the Riverside County Sheriff's Department, under a memorandum of understanding (MOU).

Currently, internal affairs investigations are shared between line supervision and an outside private investigation firm. Presently the Acting Police Chief makes the determination of who conducts these investigations.

The largest of the two (2) divisions in the department is designated "Patrol Operations," and is supervised by a Lieutenant. The operational standard of the Patrol Division indicates the City is divided into a three (3) beat patrol system.

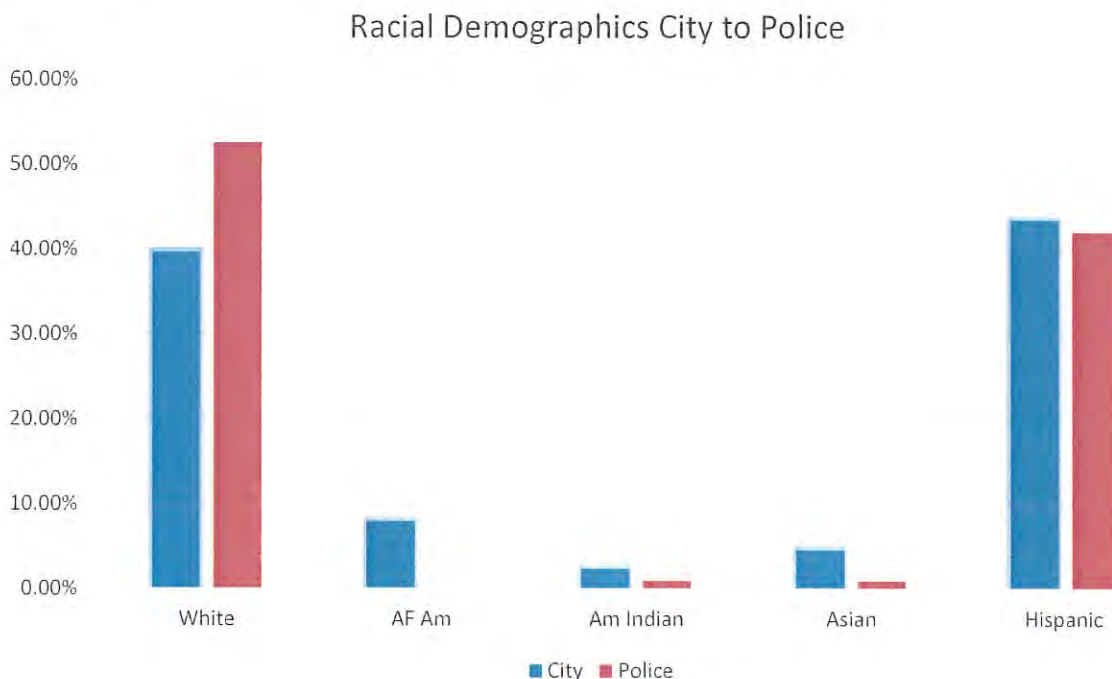
It should be noted that at the time of this Audit, because of staffing Banning PD is only operating with a two (2) beat patrol system, dividing the city between the east and west.

The other division, "Administrative Operations," is assigned to the Department's Acting Chief of Police, because the second Lieutenant is off on administrative leave. The department does not have any other special assignments other than the detective position at this time due to staffing shortages.

City of Banning Demographics

The 2017 U.S. estimated Census reports the City of Banning's population as 30,643. The ethnic composition of the City of Banning has remained relatively the same for the past seven (7) years, since the last Census in 2010.

An analysis of the current demographics of police personnel in direct comparison with the demographics of the City of Banning indicates that the agency is closely mirroring the community demographics.



Future hiring practices should continue this trend by recruiting personnel that are in line with the charted demographics. (See chart above)

Agency Comparative Information



JURISDICTION	Banning PD	Beaumont PD	Hemet PD	Desert Hot Springs
Info Source	Acting Chief Lt. Avila	Kari Mendoza	Lt. Dickson	Sgt. Saucier
OP BUDGET	\$7.4 Million	\$9.8 Million	\$13 Million	10.5 Million
TOTAL STAFF	38	65	115	31
COVERAGE	Sworn and Dispatch 24/7	Sworn and Dispatch 24/7	Sworn and Dispatch 24/7	Sworn and Dispatch 24/7
DISPATCHER	6	10	13	4
SWORN	23	42	90	24
			Hemet has a Police Utility tax which pays for 21 Officers	
PATROL	10	22	50	15
SRO's	0	1	3	1
SPECIAL UNITS	Det 2	2 Motors, K9, P.A.C.T member, Det 2	Several special units	Det 2, Gang Task force, P.A.C.T member, motor,
COMMANDER	Acting Chief	Chief	Chief	Chief

Department Mission and Values

Banning Police Department's vision and mission statements, as well as the Department's core values, were evaluated and taken from their Policy and Procedures Manual.

A. Mission Statement

A mission statement defines what an organization is and why it exists.

Finding: The Mission Statement provided to the Audit Team is on page 2 of the Banning PD's Policy and Procedures Manual. The Mission Statement reads: *"The Banning Police Department is committed to serve with honor and protect all citizens of our culturally diverse community, through a partnership focused on public trust and providing a safe environment for all."*

This Mission Statement explains the department's commitment to its citizens and the need for a partnership and public trust between the community and the department. This Audit Team found no issues with the Mission statement for the Banning PD.

B. Department Values

Department values define how employees should work within the department, to serve the community.

Findings: Department Values were also on page 2 of the Banning PD's Policy and Procedures Manual, and read: *"We will perform our duties with honesty and be committed to ethical beliefs beyond reproach, in both conduct and performance."*

We will be loyal and dedicated to our citizens and our Department co-workers while adhering to the Law Enforcement Code of Ethics.

Our professionalism will be demonstrated through our courteous and respectful treatment of others, remembering that we are entrusted with providing a safe environment to all citizens regardless of their social or economic status.

We recognize that we must adhere to our principals to earn and retain the trust of the community, and therefore pledge to hold ourselves accountable to his commitment of excellence."

The Department Values statement clearly defines and lays out the standard for every employee to follow and exceed on a daily basis.

Scope of Audit: Policy and Procedures

Banning PD Policy and Procedures Manual

Policy – A course or line of action adopted and pursued by an agency that provides guidance on the department's philosophy toward identified issues.

Procedure – A description of how a policy is to be accomplished. It describes the steps to be taken, the frequency of the task, and the entity responsible for completing the tasks.

Finding: The Audit Team, prior to beginning the Banning Police Department Audit, conducted an online search for Banning Police Department policies and procedures. During this search, the Banning Police Department website was located and "Department Policy and Procedures" were listed as part of that site. The date on the Department Policy and Procedures for last date of review posted on the web site was September 26, 2014 indicating out of compliance.

Banning Police Department utilizes the Lexipol Company to provide its basic policy and procedure manual. Lexipol is a nation-wide known and trusted company which develops policies and procedures for municipal police agencies throughout the United States.

The Audit Team brought the policy review date to the attention of the Acting Chief of Police, and reminded him that police policies are to be reviewed continuously. Lexipol sends policy changes and updates which have a color coding: Red is something that requires immediate attention and updating; yellow is for something that has changed that might not be necessary for all agencies, but requires review; and green is something that some police agencies have changed and may or may not be for all agencies.

It should be noted that the Acting Police Chief took the Audit Team's recommendation and immediately began reviewing the Department's Policy and Procedures Manual. Within three (3) days the Banning Police Department Policy and Procedures Manual was fully updated and redistributed to all police employees. Policy new review date is January 10, 2019.

Because the Banning Police Department's Policy and Procedures Manual is Lexipol, it contains all the required local, state, and federally mandated police policies, such as Domestic Violence, Police Pursuits, Use of Force, and Personnel Complaints policies.

One thing the Audit Team discovered was that Banning Police Department was not utilizing the monthly training aspect of Lexipol. Lexipol publishes a monthly briefing training article for its customers to be used as briefing training for officers, and to be sent out agency-wide via an email or outlook system to all sworn employees.

The Audit Team, during employee interviews, learned that all Banning Police Department employees received a copy of the Policy and Procedures Manual, either in a binder copy or in an electronic form. All employees confirmed they had read all the department policies and were familiar with the major policies, and confirmed they signed for receipt of the policy manual.

Recommendation: The Audit Team recommends that Banning Police Department establish the email link for all Banning PD employees with Lexipol. This will allow each department employee to receive the updated Policy and Procedures Manual and the monthly training bulletins as provided by Lexipol.

This Audit Team is also recommending patrol shifts utilize these Lexipol monthly training bulletins as a regular part of shift briefings. Further, the Audit Team recommends assigning the Policy and Procedures Manual be regularly reviewed by a Lieutenant, until the Captain returns from injury.

Scope of Audit: Citizen Complaint Procedures

Citizen Complaint Procedures

All police departments in the State of California are required by law to have a process through which a citizen may make a complaint against police personnel. The purpose of that process is to provide guidelines for the reporting, investigating, and disposition of complaints regarding the conduct of members and employees of the department.

Personnel complaints consist of any allegation of misconduct or improper job performance against any department employee that, if true, would constitute a violation of department policy or federal, state, or local law.

Findings: The Audit Team, in reviewing the Banning Police Department Policy and Procedures Manual, located Banning PD Policy #1020, "Personnel Complaints." This policy outlines the proper procedures and process for handing a complaint from all persons, from a citizen to an internal complaint.

The Audit Team reviewed the policy and clarified it contains the required steps set forth by law regarding who can receive a complaint, who the complaint should be given to after it is received, and how the investigation is to be conducted. Further, the policy outlines steps to be taken during the investigation as outlined in Government Code section 3300-3313 et al.

The Audit Team examined the Banning PD lobby area, which in many cases would be the first place a member of the community might come to file a complaint. The Audit Team noted, in plain view, was the Banning Police Department complaint form, visible from the contact window (See photos below). However, the complaint documents were not available to the public without contacting a front desk employee.



The Audit Team, during the interview process of department employees, discovered that most if not all employees were aware of how to handle citizen complaints. Most were aware the department had a policy and most stated a watch commander would receive or take the complaint from the citizen.

Recommendations: The Audit Team recommends that Banning Police Department make citizen complaint forms and pamphlets explaining the personnel complaint process available outside the window area in the lobby without asking. This would be in a well-marked area, which is readily available to the public who enter the department for this purpose.

The Audit Team also recommends conducting refresher training with all department staff regarding steps to follow in the complaint process, once a complaint has been received. This is recommended because during the interview portion of the Audit, not all employees were aware of the complaint process, other than to notify the watch commander on duty. Further, because of critical staffing levels, the watch commander is not always of a management rank (sergeant or above). Therefore, the Audit Team recommends an employee, either a Sergeant or above, receive the complaint after it is made.

Scope of Audit: Field Training Program

Field Training Program

Field training is intended to facilitate a peace officer's transition from the academic setting to the performance of general law enforcement uniformed patrol duties of the Banning Police Department. Although an officer graduating from POST regular academy has received a thorough introduction to basic law enforcement subjects, that officer cannot be expected to immediately assume the full responsibilities of an experienced officer.

Newly assigned officers must receive additional training in the field, on actual calls for service, where they can learn from a certified field training officer who already has practical patrol experience. Field training introduces a newly assigned officer to the personnel, procedures, policies, and purposes of the Banning Police Department and provides the initial formal and informal training specific to the day-to-day duties of an officer.

A properly functioning field training program prepares department members to perform their duties, and may mitigate the tort doctrine of vicarious liability for the department.

The Banning Police Department Field Training Program was model after field training programs developed by the Commission of Peace Officers Standards and Training (POST) and the San Jose Police Department. POST regulations require that POST approved field training programs must be ten (10) weeks long, minimum.

Findings: The Audit Team began by interviewing the current field training manager. This person will not be identified in this Audit and had just recently, within the last year, taken over the Banning Police Department Field Training Program. The manager has not yet attended the required 24 hour POST Field Training Manager/Supervisor, Administrator & Coordinator (SAC) training to manage a field training program.

The Audit Team discovered the current manager had been a field training officer in the past and has attended the POST Field Training Officer course in the past. However, the training manager has not recently attended an FTO update course, and is not currently qualified to engage in the duties of a field training officer or manager. The Audit Team's review of POST training files identified nine (9) officers who have attended the POST Field Training Officer Course and required updates if necessary. Additionally, these officers have either attended the required POST FTO Update Course or completed the basic FTO Course within the last three (3) years.

The Audit Team's review of field training files housed at Human Resources identified deficiencies in the field training program manuals for recent officers completing the Banning Police Department Field Training Program. These deficiencies included dates not matching times assigned to each phase and completion dates. Signatures on the training manual appear to be all the same handwriting, when several different FTO's have participated in the training of the new officers.

In one case, a lateral officer was shown to have completed the Banning Police Department Field Training Program in under the minimal ten (10) weeks required as outlined by POST. The documents indicated the officer only received approximately seven (7) weeks of field training.

During the interview process of the department, several employees stated that because of the recent critical shortage of officers on patrol, a few officers in the BPD Field Training Program who exhibited officer safety issues were pushed through the program. Employees were concerned by this lack of consistency and many felt the officers should have been released from the department.

Recommendation: The Audit Team recommends first and foremost that the field training manager/sergeant be sent to the POST Field Training Management Training Program to be qualified to manage the program. This will assure the program is following all the POST guidelines for training. Next available POST Field Training Program SAC Course, POST #31735, is being held June 3-5, 2019 in La Quinta, CA.

The Audit Team further recommends that a Lieutenant be assigned to oversee the management of the program, and that this Lieutenant also attend the POST Field Training Manager/SAC training program.

The Audit Team recommends that all Banning Police Department Field Training Officers follow the Department Training Manual and not deviate from its contents during the training process. The procedures outlined in the manual need to be taught, demonstrated, and confirmed through new employee performance before being signed off by the assigned FTO. The training supervisor and manager should be held responsible for ensuring training is documented and signed off by the FTO in a timely manner. This recommendation comes from comments made by officers during the interview process of the Audit.

SCOPE OF AUDIT: EMPLOYEE INTERVIEWS/PERSONNEL MANAGEMENT

The Audit Team conducted individual employee interviews to collect benchmark data about the perceptions of Banning PD personnel. The interviews consisted of approximately 30 questions. A total of thirty-four (34) personnel were interviewed out of a pool of thirty-eight (38) employees. Questions were grouped into sworn (patrol), non-sworn (records, dispatch, and administration), and management.

EMPLOYEE INTERVIEWS: (MORALE/STAFFING/MANAGEMENT)

	Agreement	Uncertain/NA	Disagreement
WELFARE			
Is the morale low in the department at this time	26	1	7
I am treated fairly	30	0	4
I would be afraid to file a complaint or grievance	5	1	28
Department members are rewarded for their contributions	5	0	29
I have considered leaving my job in the past year	15	0	19
I would encourage someone to work in my department	22	1	11
In the last month I have received recognition or praise for doing good work	8	0	26
If you need to, is your supervisor easy to contact by phone or radio	34	0	0
Do you have a clear understanding of Policies and Procedures of Banning PD	34	0	0

Do you receive enough training to properly do your job	32	1	1
Are evaluations done fairly and without bias	33	0	1
Do you feel valued as an employee of Banning Police Department	31	1	2
STAFFING			
Are patrol officers responding to calls provided back-up	32	1	1
Does the department deploy its patrol forces consistent with the existing workload	1	1	32
Does the department operate one-officer patrol vehicles, except for training cars	34	0	0
MANAGEMENT			
A supervisor is on duty for each shift	34	0	0
Do you have trust in your supervisor	32	2	0
Do you feel comfortable asking a question of your supervisor, knowing you will get the right answer	32	2	0
Are you afforded ways to manage stress by the department	4	1	29
Do you feel administrators care about members of the department (*Presently because Lt. Avila is Acting Chief)	32	0	2
Do you feel your Acting Chief is doing a good job and communicates well with employees	34	0	0
Do you feel the Lieutenants are doing a good job and communicate well with employees	3	2	29

The overall consensus is morale was extremely low when Interim Chief Fisher was in charge. Now that Lt. Avila is Acting Chief, morale is improving per statements made by employees during the interview process.

Findings: After interviewing thirty-four (34) of the thirty-eight (38) employees over four (4) days, the Audit Team discovered the Captain, who is out on injury, is highly trained and capable of acting as the head of the department in the Chief's absence.

The Captain has attended the FBI Academy, Command College, and the Role of the Chief Training in preparation of filling in as the Acting Chief when needed. In turn, the Audit Team also discovered the two (2) Lieutenants have less than one (1) year of management level experience and do not possess POST management certification. The job description for the Banning Police Chief indicates the ideal candidate will possess a minimum of five (5) years of management level experience and management POST certification (Attachment 1).

The Audit Team learned that employees, even though they are critically understaffed and overworked, try to remain positive. Further, most employees stated they are fully in support of a new outside Chief of Police to lead the department, and look forward to his arrival.

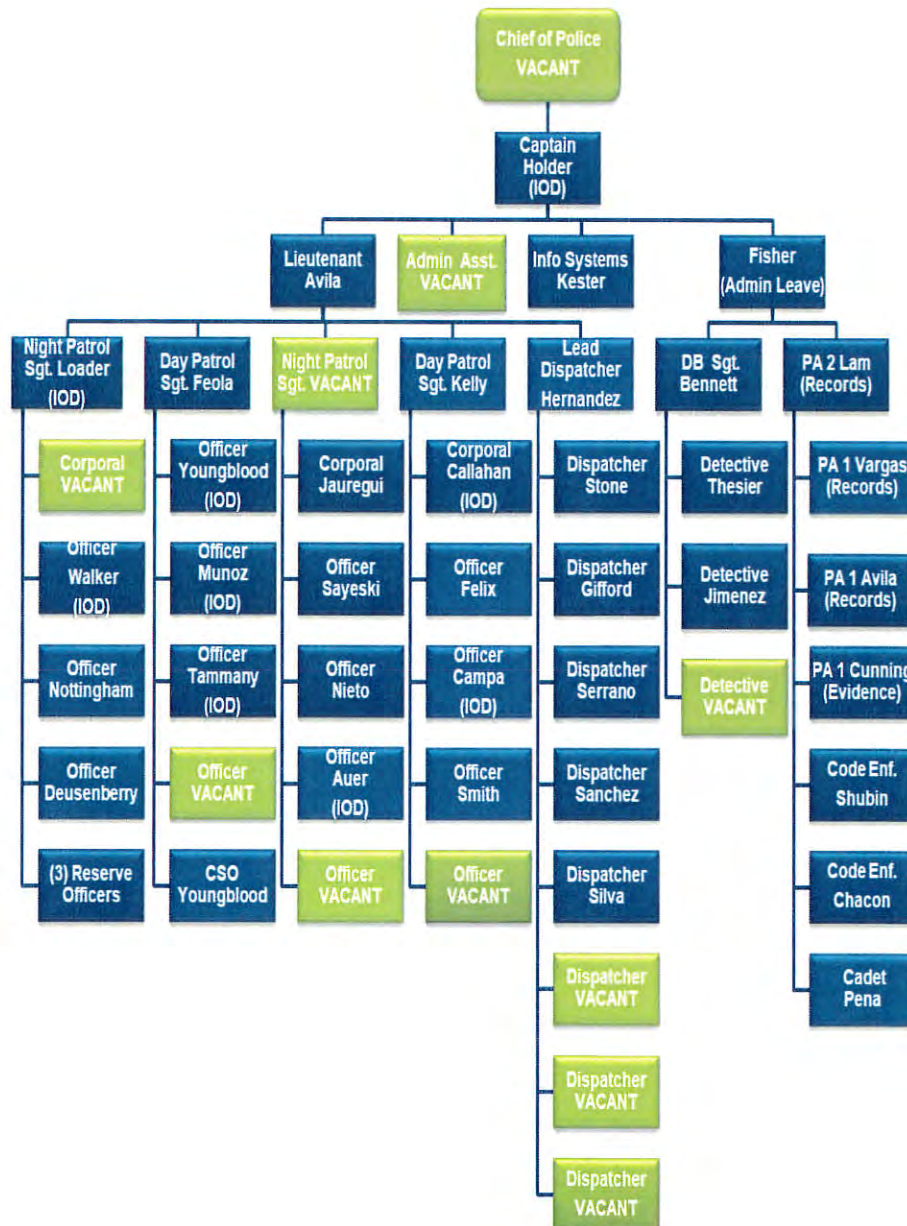
The Audit Team discovered that employees feel they can talk to their supervisors and will get the right answers to questions when asked. Further, employees stated they can easily reach a supervisor when needed. Even though several employees have thought about leaving Banning PD in the past year, they would encourage someone to come to work at the department.

One thing the Audit Team learned during interviews with employees was that supervisors and administrators in the business of operating the department with the critically short staffing levels are failing to tell employees they are doing a good job on a regular basis. Employees at Banning PD are keeping the department functioning at normal levels of service without normal staffing levels and are subject to mandatory overtime on a regular basis. Sometimes praise, even a small, "Thanks for doing a great job today," could go a long way in boosting morale in a depleted workforce.

Another area discovered by the Audit Team during employee interviews is officers are responding to calls without a backing officer. This occurs most times because only two (2) officers and a sergeant makeup a patrol team on any normal day. When one (1) of those officers makes an arrest or is in the station writing a report, it leaves only a sergeant and one (1) officer in the field to handle calls. Employees noted on several occasions that both the officer and the sergeant may be on separate calls and neither has a backing officer.

Recommendations: The Audit Team will make recommendations for Staffing and Personnel Management under the "Personnel Management" section.

PERSONNEL MANAGEMENT



The personnel identified on the organizational chart with letters "IOD" below the name of the employee signify "Injured on Duty." The green blocks are the vacant budgeted positions within the department.

FINDINGS: The Audit Team, after looking at the organizational chart and interviewing almost all of the department's employees, discovered a major issue. The Banning PD management is not utilizing injured employees in a modified duty status. We discovered that injured employees, no matter how small the injury, were just being sent home until they were released back to full duty.

Banning PD Department Policy #1055, "Temporary Modified-Duty Assignments," allows Banning PD management to utilize those employees whose limitations are not restrictive in nature.

Several officers interviewed stated they had over thirty (30) police reports being held and were not allowed in the department to complete reports, even though they had very little to no limitations.

Aside from the findings mentioned above, the Banning Police Department is managing its personnel to the best of its ability taking into consideration the critically low manpower available to the department. Currently the Patrol Division has ten (10) sworn officers; this includes sergeants, corporals, and patrol officers assigned to four (4) patrol teams.

Recommendations: With the Patrol Division being the backbone of the department, the Audit Team recommends the hiring of three (3) community service officers – non-sworn positions, immediately. These positions can be easily trained and put into service in a short time of approximately six (6) months to augment the Patrol Division. Further, the Audit Team recommends the immediate hiring of sworn personnel to fill the eight (8) vacant spots in the Patrol Division. However, some sort of incentive program may be needed to hire officers for the department (See Attachment 2). In part, the department's current shortages do not allow for any specialized assignments to entice personnel to join the organization.

Next the Audit Team recommends possibly looking at augmenting detectives with a 960-hour work-force of recently retired employees, which allows experience to be retained at a reduced cost to the department. This also allows for reallocation of current personnel to return to patrol. For example, having one (1) full-time detective, detective sergeant, and two (2) 960-hour detectives.

The Audit Team also recommends possibly utilizing pay-call (as needed) dispatchers from other agencies to augment the Communications Division, which also is critically short. The current dispatch has five (5) full-time dispatchers and one (1) in training for six (6) shifts. A single dispatch supervisor fills in when necessary. However, some areas to consider would include time and expense of selecting these employees, conducting background investigations, and training. Given this, a pay-call employee would still reduce costs and fulfill department needs in a timely manner.

Training other local police department pay-call dispatchers in the RIMS System would be a simple process, and allow Banning PD dispatchers to take lunches and breaks away from the communication center which now does not occur as required by law.

Finally, the Audit Team recommends beginning the interactive process with injured employees as soon as possible after the injury to see if a modified duty assignment is possible for that employee. This may assist the department with inter-agency duties such as taking telephone reports, or assisting with property and evidence.

In the event the agency ever once again finds itself without a Chief of Police: To fill the position, the city must insist on utilizing only personnel who meet the minimum qualifications, as described in the job description (Attachment 1). This can be a current management level police Captain or Lieutenant, or a qualified interim from the outside.

Scope of Audit: Personnel Records/Retention and Security

Personnel Records/Retention and Security

A personnel file is an employer's saved documentation of the history and status of the entire employment relationship with an individual employee. The employer maintains this employment documentation in a personnel file for three (3) reasons.

1. The employer wants to have accurate information handy and organized when they need access to information for any reason.
2. The employer needs to retain documentation about personnel issues such as employee selection, performance, work history, compensation, and internal applications.
3. Some employee records are required by federal and state laws for employers to keep.

Findings: The Audit Team confidentially reviewed all personnel records for all thirty-eight (38) employees of the Banning Police Department. All personnel records are maintained in locked file cabinets in the Human Resources Department inside City Hall.

The Audit Team also discovered Banning PD employee POST backgrounds, training files, and medical files all being kept in Human Resources, also in a locked file cabinet.

The Audit Team determined that all personnel files contained the required information about each employee. Some of the files had letters of reprimand which were over seven (7) years old in the files.

Recommendation: Continuity is an effective and proven risk management tool to minimize liability exposure. The Audit Team suggests Banning Police Department maintain the original

Police Employee POST background packages, training file, internal affairs file, and a copy of the personnel file for all police employees at the department.

Copies of certain documents can be given to Human Resources (HR) to place into the original personnel file retained in HR.

The Banning Police Department maintains a locked and alarmed room in which they house the Internal Affairs investigations. This area could also maintain a copy of a personnel file, training files, and POST background files for each police employee. Some of this information could require police management personnel to access in the event of an SB 1421 (California Public Records Act) request.

Internal Affairs

The Internal Affairs function is not an enforcement function, but rather a policing function that works to report only. The concept of internal affairs is very broad and unique to each police department. However, the sole purpose of having internal affairs is to find the truth to what occurred when an officer is accused of misconduct. An investigation can also give insight on a policy itself that may have issues. These investigations should be done using the preponderance of evidence standard.

Internal Affairs investigators are bound by stringent rules when conducting their investigations. In California, the Peace Officers Bill of Rights (POBR) is a mandated set of rules found in the Government Code Section 3300-3313 et. al.

Findings: The Audit Team reviewed a sampling of internal affairs investigations from every year beginning from 2013. This encompassed a total of seven (7) investigations, several of which were conducted by supervisory personnel within the agency. Further, several of the investigations were conducted by an outside private investigation company. Of those investigations reviewed, one (1) in particular was found to have significant legal inconsistencies and is as follows.

Internal Affairs [redacted]

[redacted]

[redacted]

The sixth item noted was the notice to the subject officer did not contain specific enough allegations as required by law (Government Code Section 3303 c); otherwise referred to as the "Nature of Investigation."



The seventh item noted was that in the transcript of the interviews, the investigator identified himself as a "private investigator." A check of the BSIS state license lookup revealed no such person possessed a "private investigator" license.

Only those holding said licenses shall identify themselves as such. The investigator should have identified himself as an Investigator or Agent of a licensed Private Investigator.

The remaining six (6) investigations reviewed appeared to be proper administrative internal affairs cases. These were conducted in compliance with policies of the agency, evidence standard and POBRA.

Recommendations: The Audit Team recommends the Chief of Police assures the department follows existing agency policy regarding the investigation of internal affairs case (Banning Police Policy #338.4). Any future investigations must be conducted in compliance with the department's policies and all legal statutes and practices. Failure to assure compliance with these standards will certainly generate risk and liability for the organization.

In all cases whether it be an investigation conducted by police personnel or an outside firm, the Chief of Police must communicate the scope of the investigation. This communication must be clear and certain, and only be administrative in nature. A bifurcation of a criminal investigation and an administrative investigation must always be in place.

Due to the time statute of investigation [redacted] the findings cannot be changed, nor can any additional investigation can be conducted.

POST Training Program

A properly functioning training program prepares department members to perform their duties, and may mitigate the tort doctrine of vicarious liability for the department and city.

POST mandates specific training for California peace officers, some of which is recurring. The current requirement is every officer attends twenty-four (24) hours of advance training every two (2) years.

The California Legislature periodically passes and submits public safety training bills to the Governor. The bills become incorporated into the penal, government, education, and/or vehicle code(s). These training requirements may require the POST Commission to develop, disseminate, or otherwise make available such mandated training to law enforcement agencies. Topics, training locations, and presentation requirements vary based on the legislative language. The required mandated state training for peace officers is non-negotiable.

Most law enforcement agencies budget annually for required training, thus are able to promptly pay for their attended courses.

Findings: The Audit Team reviewed each POST Electronic Data Interchange (EDI) account for each sworn officer of the Banning Police Department, to include reserve officers. Currently the Banning Police Department has one (1) reserve officer who is out of compliance (Diaz). Additionally, the Captain will soon be out of compliance if he does not attend twenty-four (24) hours of training in 2019. The rest of the sworn personnel of Banning PD are in compliance with POST requirements, and thirteen (13) sworn personnel were identified as field training officers. Captain Holder was also identified as being an FTO manager, who could take over the duties of the FTO manager until a sergeant is sent to FTO manager's training.

Recommendation: The Audit Team recommends the duties of training manager be delegated to the administrative Lieutenant to manage the POST training of the department. Additionally, the Audit Team recommends a printed copy of each sworn officers' EDI account be the first page shown in the training files of each Banning PD officer, which will ensure a quick POST Audit during a POST inspection (POST inspection of files every two (2) years).

The Audit Team suggests the training coordinator work with ancillary help to establish a list of required or requested briefing training topics for a six (6) month to one (1) year period. Training should be based on need, current affairs, and administration direction. When possible, topics should be covered as a series, over the course of an agreed-upon time period (i.e., one week) to maximize subject coverage. Learning objectives and walk away knowledge should be identified and submitted with the briefing training plan for each topic. All training should have administration approval.

As a career growth opportunity, training topics should be assigned to individual officers for research and presentation. Briefing training attendance, presentation dates, and topics should be stored and maintained by the training section for at least a two (2) year time period.

Scope of Audit: Criminal Investigation/Case Management

District Attorney Overview

The ultimate test of a well written police report is how the case travels through the criminal justice system. This Audit Team met with the Riverside County Supervising District Attorney Mr. Carlos E. Monagas Jr, to find out how Banning PD officer reports were being perceived by the Riverside District Attorney's Office.



The Audit Team asked the following questions related to Banning PD.

- Are in-custody reports received in a timely manner from Banning PD?
- Do Banning PD officers appear for all summons?
- Do Banning PD crime reports contain all elements of each crime?
- Are there any things you would like Banning PD officers to do to make prosecution of cases more successful?
- Do you have trouble getting injured Banning PD officers to appear when summoned?

Findings: The Audit Team was informed by Mr. Monagas that filing district attorneys in his office have always received in-custody reports from Banning PD in a timely manner. Further, he stated Banning PD officers generally show up when summoned. Mr. Monagas told the Audit Team Banning PD reports contain all the elements for each crime, and for the most part are well written reports.

The Audit Team was given a list of items Banning PD officers could do to assist prosecutors involving crimes such as stolen vehicle investigations, video surveillance for crimes, and stolen checks or credit card crimes. This information is listed below, and was given to Acting Chief Avila for dissemination to patrol officers.

- **Stolen Vehicle Investigations:** Obtain a statement and document statements from the victim reporting the vehicle stolen, and obtain a copy of the original stolen vehicle report from the reporting agency.
- **Video Surveillance Evidence:** In the case where patrol officers respond to a call after hours which involves video surveillance of the crime and the clerk not having access to make a copy of the video, when possible officers should record the video surveillance with their cell phone as video and download a copy to go with the report. (*This would only be appropriate if the department issues cellular phones to officers. If not a department owned video recording device should be used.)
- **Stolen Checks and Credit Card Investigations:** Again, attempt contact with the owner of the check or credit cards and get a statement. Confirm if the person in control of the check or credit card had permission to have or use the check or credit card from the owner.

Recommendations: The Audit Team does not have any recommendations for Banning PD related to criminal investigations or case management of those criminal investigations. The department is doing everything possible within its manpower and capabilities to investigate and seek prosecution of criminal activity occurring within the city.

Banning Police Department Detective Division

A Detective Bureau is the investigative arm of a police department, which conducts thorough investigations of major crimes occurring within the city limits.

The Detective Division of the Banning Police Department consists of two (2) full-time detectives and one (1) detective sergeant to handle all crimes occurring in the City of Banning. The City of Banning averages three (3) homicides, sixteen (16) rapes, twenty-six (26) robberies, two hundred (200) assaults, two hundred and fifteen (215) burglaries, one hundred (100) vehicle thefts, and over two hundred (200) larcenies each year (Attachment 3).

Findings: The Audit Team sat down with the detective sergeant and learned that the Detective Division is only able to handle part I (major) crimes presently because of short staffing. At the time of the Audit, detectives were working exclusively on a homicide during the entire time the Audit was taking place.

Recommendations: The Audit Team would only recommend at this time, due to your critically low manpower within the Banning Police Department, the use of retired 960-hour a year employee(s) to augment your Detective Division (Attachment 4). These individuals would bring experience and expertise, and allow the Detective Division to investigate more crimes than only part I (major) crimes.

Scope of Audit: Funding Sources/Budget

Funding Sources

Those services done by police officers or police employees to assist the public have a cost to the city. Therefore reimbursement fees should be charged to offset the cost of providing those services.

Findings: The Audit Team reviewed the fee schedule used by Banning PD and the city to recover fees for tasks completed by police officers or police employees, such as towing releases for towed and stored vehicles, citation corrections, making copies of police reports, and other tasks.

The Audit Team also reviewed the fee schedules of the comparative agencies to see if those agencies are collecting fees for services Banning PD is providing or could provide to citizens and obtain funding for those services.

In reviewing the other comparative agencies, the Audit Team has compiled a list of fees the Banning Police Department and city should consider implementing as an additional funding source that local agencies are already charging and receiving (Attachment 5).

- **Vehicle Impound/Stored Vehicle Release Form** – Comparative agency range between \$75.00 to \$200.00 - Per CVC 22850.5 (Banning charges \$77.00)
- **VIN Verification Fee** – Comparative agency range between \$15.00 to \$37.00 (Banning does not charge for this)
- **Subpoena Fee** – Comparative agency range between \$24.00 and \$50.00 (Banning does not charge this fee. This is for outside legal agencies placing a subpoena on the department or officers (Fee allowed per Evidence Code Section 1563)
- **False Alarm Fee** – local agencies are not charging this fee; however, officers during the interview portion of the Audit stated they spend a great deal of time responding to false alarm calls. The Desert Hot Springs Police Department adopted a verified alarm response policy and issues citations for false alarms)
- **Police Reports/Traffic Collision Reports** – Comparative agency fees range between \$0.35 cents per page to a flat rate of \$15.00 for police reports and \$75.00 for traffic collision reports (Banning charges \$0.25 per page)
- **Stored Vehicle Release/DUI** – Comparative agency fees range from \$150.00 to \$200.00 (Banning does not charge this fee)
- **Golf Cart Permit/Annual** – Beaumont PD charges citizens an annual license fee to drive golf carts on city streets (Banning PD has a large retirement community, Sun Lakes, where citizens drive golf carts to and from a shopping area adjacent to the community)

Recommendations: The Audit Team recommends a review of the Banning Police Department Fee Schedule and meeting with local comparative agencies to align Banning's fees with other local agencies (Attachment 5).

Cursory Review of Police Budget

Money is the fuel that runs the organization. To accomplish the mission and future goals, department heads must have sufficient funding. This funding is received through the budgeting process. If a department fails in the budgeting process, it is likely to fall short of meeting its goals later in the year.

Developing a budget is defined as a process of estimating revenues and expenditures, comparing the two (2) and making adjustments until they balance.

Findings: The Audit Team, with the assistance of a former Chief of Police of a small specialized police agency, conducted a cursory check of the 2018-2019 Banning PD budget. The budget was a well crafted budget for a small municipal police agency. The Audit Team only observed three (3) issues with the budget (Attachment 6).

The first issue was Overtime Fiscal Liability/safety liability was at 133% of the budgeted amount at that time of the fiscal year. At the time the Audit was reviewed it was just over 50% of the year. The budget was for \$250,000 and the Department had spent \$331,000. This is because of the critically low staffing of patrol and dispatch.

The second issue was Workers' Compensation Reimbursement, which was 719% over budget. The budgeted amount was \$30,000 and the department had paid out \$215,810 at this point of the budget. It is possible this occurred because injured workers are not being brought back to modified duty assignments per Department Policy #1055.

The third issue was Fleet Maintenance, which was budgeted at \$279,886, and no money had been used from this account even though the department was more than halfway through the fiscal year. This shows \$279,886 which could be used for vehicle purchases upon approval by city council.

There were a few little accounts over budget, but these accounts may balance out at the end of the fiscal year. Additionally, because Banning PD will have salary savings due to the vacant positions budgeted for and never filled, this could be used to cover other shortages in the line item budget.

Recommendations: The Audit Team recommends a cursory review of the current budget to verify items identified by the Audit Team, and make the necessary corrections to allow a balanced budget at the end of the fiscal year (Attachment 6).

Next, the Audit Team recommends having an interactive process of meeting with all employees off on injury, to see if some or most of the injured employees can be placed in a modified duty assignment to augment the department's critically low manpower issue.

Grant Usage

Many law enforcement agencies utilize grants, which are available from a variety of sources to include the federal government, to fund their programs. Public sector grants are primarily federal and state grants made to local and state governments or government agencies.

Foundation grants are provided by non-profit, charitable organizations, like a corporate foundation or family foundation. The process of securing all types of grant funds requires the completion of a grand proposal.

Findings: The Audit Team reviewed past records and discovered that Captain Holder has written and received grants in the past. Further, during the interview process Captain Holder confirmed he wrote and received equipment and an armored vehicle through a grant process for the department's SWAT team at that time.

The budget also shows that Banning PD has received grant funding from the Office of Traffic Safety and Homeland Security in the past. Below is a list of grant funding sources available on the POST website (Attachment 7).

- California Department of Alcoholic Beverage Control
- California Office of Traffic Safety
- Community Orientated Policing Services (COPS)
- Federal Emergency Management System (FEMA)
- International Association of Chiefs of Police (IACP) – Smaller law enforcement agency technical grant assistance program

Recommendations: The Audit Team recommends Captain Holder be contacted and an interactive process be done with him to see if he is able to return to modified duty to complete a grant writing process through one (1) of the identified agencies above to receive funding for an officer position or a program to assist or augment patrol forces.

Additionally, Captain Holder should begin training a Lieutenant and Sergeant on how to write future grants. This will continue the knowledge of grant writing and serve to benefit the agency in the future.

Scope of Audit: Communications/Dispatch

Communications Center/Dispatch

The Communication/Dispatch Center of the Banning Police Department is a 24-hour service in the answering of all emergency and non-emergency police, fire, and medical calls. The center is staffed by a team of six (6) full-time public safety dispatchers, one (1) part-time public safety dispatcher, and one (1) dispatch supervisor.

All public safety dispatchers are certified in 911, CPR, and emergency medical pre-arrival instructions, in addition to being certified by the Commission on Peace Officers Standards and Training (POST).

It is the responsibility of the dispatchers to answer and prioritize all incoming 911 and police calls. They are also responsible for sending appropriate assistance to the citizens and tracking the activity of the field units. In December of 2018, the Banning Police Communications/Dispatch Center received an average of sixty-nine (69) calls for service a day. The average response time during this month was nineteen (19) minutes (Attachment 8).



The Banning Police Department Communication/Dispatch Center utilizes a RIMS System. This system is not used by any local comparative agencies. This computer system is unique and only utilized by a few other agencies in the Inland Empire.

Recommendations: The Audit Team is recommending establishing a pay-call dispatcher list utilizing comparative local agency dispatchers. Those employees will need training prior to beginning in order to meet the department's needs.

Additionally, Banning PD has four (4) vacant and budgeted dispatcher positions. Those positions should be filled as soon as practical. Banning PD should explore cross-training officers to work dispatch in the event an officer is put on modified duty due to an injury. This would augment dispatch until the officer is able to return to full duty. Additionally, it would allow officers to give breaks to dispatch personnel during their twelve (12) hours shifts.

Scope of Audit: Property/Evidence Storage

Property/Evidence Storage

The law enforcement evidence/property function is vital to the criminal justice process. It's effective and efficient operation is integral to an agency's quality of service to the community and the criminal justice system.



The management of this function has become increasingly complex, due in part to factors related to legislative mandates, hazardous material storage, the protection and preservation of biological/DNA related material, security and chain of custody, and training of evidence/property personnel.

The failure to manage the evidence and property function of a department can affect the successful prosecution of criminal violators, resulting in agency liability or loss of public confidence.

Findings: The Audit Team reviewed the Lexipol Policy #804, viewed and toured the property/evidence room in the ground floor of the Banning Police Department, and interviewed the property custodian.

The Audit Team discovered the Banning Police Department property and evidence room is being managed per department policy and POST guidelines. However, the Audit Team discovered a few minor deficiencies.

The first minor deficiency is the storage and security of bicycles taken as evidence by Banning Police Department. These bicycles are being stored outside in a non-secure area near the south police vehicle entrance to the department, off Ramsey Street.



These bicycles are not secured in any fashion, and subject to being taken by someone who either climbs over the wall or enters through the open gate after a Police Vehicle enters.

The second minor deficiency was noted during the interview with the property custodian. She explained she is the only property custodian for the department, and only she and the Acting Chief of Police have access and keys to the property/evidence area. Because of this, she is unable to clearly follow section 804.7 of the Department Policy, "Disposition of Property," and she has property well over the 120 day time frame outlined by POST.

The standards established in the law enforcement profession have long established that the Chief of Police (or in the case of Banning, Acting Chief of Police) should not have access to the property and evidence facility. The property custodian should be the only member of the agency to regularly work in the property area. However, in case of emergency, where the property custodian is unavailable, a second member of the organization should have the ability to access the property room. Within the industry, that employee is generally a command-level person working in the administrative section.

The third minor deficiency was also noted during the interview with the property custodian. She explained she does not have the time or personnel to manage the timely release of property to citizens, and her Homicide storage area is full and cannot hold evidence if another homicide occurs in the city and officers collect evidence.

Recommendations: The Audit Team recommends hiring and/or training a second property/evidence technician. The property/evidence part of the Banning Police Department is a crucial part of day-to-day operations of a police agency. The present property/evidence technician is overworked and understaffed, and unable to run an effective and efficient operation.

The Audit Team recommends using modified duty police officers to help the property/evidence technician research via computer case status and help properly dispose of property to reduce the backlog occurring with the property/evidence room at Banning PD.

The Audit Team further recommends helping the property/evidence technician connect with local agency property/evidence technician, to coordinate any disposal of guns or drugs planned in the future by another agency, thus combining resources.

And lastly, it is recommended the department purchase a large cable and lock to secure all the bicycles together to deter theft of the bicycles while they are sitting outside the property room. Then, over time, enclosing this area with chain-link fencing which has a top cover attached.

Scope of Audit: Adult and Juvenile Detention Areas

Adult and Juvenile Detention Areas

Most municipal police departments have a detention facility to temporarily detain both adult and juvenile offenders. These facilities, like jails, are defined in Section 1006 of Title 15 of the California Code of Regulations. Juveniles are further covered under Welfare and Institution Code 207.1.

The Banning Police Department, being a new facility constructed during the past eight (8) years, contains both an adult detention area and a juvenile detention area (depicted below).



Findings: The Audit Team conducted a walk-through visit of the adult and juvenile detention areas in the downstairs portion of the Banning Police Department. Adult detention areas are locking areas, with only a small clear glass viewing area. However, each holding area has a camera for officers to observe the adult arrestee while completing paperwork and booking documents.

The juvenile area has non-locking doors and a large glass area on the side of the door to able to view the juvenile who is detained. The juvenile detention areas also have cameras in the area so officers can keep constant view of the juvenile inside the area (depicted below).



The Audit Team also discovered juvenile secure and non-secure logs were present as required (See photo to right above). The logs were being properly used by officers.

Recommendations: The Audit Team had no recommendations for the adult and juvenile detention areas being used by Banning PD. Detention areas and use are outlined in Banning PD Policy #322, "Temporary Custody of Juveniles," Policy #420, "Cite and Release," and 901, "Detentions." Officers appear to be following policies.

Findings from Audit (Bullets)

Policies and Procedures

- Banning Police Department Policy and Procedures are Lexipol policies and procedures. Lexipol is a nationally recognized company creating policies and procedures for law enforcement agencies and fire departments nationwide. They are highly recognized and used for the law enforcement community. Initial examination of the Banning PD Policy and Procedures Manual showed policies not reviewed since 2014. This was brought to the attention of Lt. Avila/Acting Chief of Police, who took immediate corrective action and reviewed and updated the department policy and informed department personnel.
- Banning Police Department was not utilizing an important function of Lexipol, monthly officer trainings.
- All Banning Police Department employees have received a copy of the Policy and Procedures Manual, either by binder copy or electronic copy.

Citizen Complaint Procedures

- Banning Police Department has a Personnel Complaint Policy, #1020, and follows the policy as described.
- Banning Police Department should have a personnel complaint brochure available in a public displayed area inside the lobby of the department.

Field Training Program

- Field Training Manager Sgt. Bennett has not been to Field Training Manager Training (SAC) through POST. Therefore, Banning PD is out of compliance with POST requirements.
- Captain Holder, who is off on injury, is a certified field training manager and has been to POST training in the past.
- Officers interviewed during the Audit stated shortcuts are being made to get new officers out of field training faster due to manpower shortages.
- During the interview portion of the Audit, officers stated sergeants are overlooking critical officer safety violations by trainees due to manpower shortages.
- Field training files are being maintained at Human Resources verses being maintained at the department.

Employee Interviews

- Thirty-four (34) of the thirty-eight (38) employees of the department were interviewed and asked general questions about welfare (morale), staffing, and management.
- Overall the employees stated morale is poor. However, due to the changes with the now Acting Police Chief (Lt. Avila) the employees feel morale is improving.
- The department as a whole feels Acting Chief Lt. Avila is doing an appropriate job as the Acting Chief. However, they were not happy when Lt. Fisher was the Interim Chief.
- Department staffing has done the best possible considering the number of employees available.
- Employees feel supervisors and managers could tell employees, "They are doing a good job" more often to help increase morale.
- Almost all employees have trust in their supervisors.
- Almost half the employees have considered leaving Banning PD in the past year.

Personnel Management

- Banning Police Department is not utilizing injured employees in a modified capacity, as outlined in Department Policy #1055, "Temporary Modified-Duty Assignments." Injured employees are instead being sent home until they are recovered from their injury and given a return to full duty release by a doctor.
- Patrol Division is working at a critically low capacity with only two (2) officers and one (1) supervisor on each of the four (4) patrol shifts.
- Several of the patrol shifts are being supervised by a corporal.
- Banning PD has eight (8) vacant sworn officer positions, and nothing had been done prior to beginning this Audit to fill those vacancies.
- Banning PD has four (4) vacant non-sworn positions, and again nothing had been done prior to beginning this Audit to fill those vacancies.
- Banning PD dispatchers are working twelve (12) hour shifts without a break, and eating lunch at the work station (dispatchers are paid for lunch).

Personnel Records Retention/Security

- POST backgrounds for all police employees, police training records, and personnel records are all being kept at Human Resources in a locked file cabinet.
- Several personnel records contain old (over seven (7) years) letters of reprimand and discipline. California Penal Code 832.5 allows records over five (5) years to be destroyed, unless involved in litigation.

Internal Affairs

- Internal Affairs from the management standpoint are being handled properly.
- Internal Affairs from the investigative standpoint are questionable, based upon a review of case [redacted] (POBR standards not being followed – [redacted]).
- Internal Affairs are being kept in a locked and alarmed room inside the department as required.

POST Training Program

- Review of the POST EDI account for Banning PD showed one (1) reserve officer (Diaz) out of POST compliance; he has not attended training since 2016. Also Captain Holder will be out of compliance if he does not attend at least twenty-four (24) hours in 2019.
- None of the Banning PD training files have an EDI printout showing training, and several training files do not have copies of POST certificates.

District Attorney Overview

- In-custody reports are timely to District Attorney.
- Reports by officers contain all elements of crimes.
- Stolen vehicle (CVC 10851) reports are missing contact with the victim.
- Video surveillance is being identified in the report but video was not picked up or booked into evidence (have officers use their cell phone to capture the video).
- Stolen checks/credit cards victims are not being contacted by officers.

Detective Division of Banning PD

- Detective Division is only two (2) detectives and one (1) sergeant.
- Detective Division is only working part I crimes.
- Detective Division could be staffed with 960 retired employees.

Funding Sources

- Review of fee schedule shows Banning PD behind in fees charges for public assistance events, such as impound vehicle release, citation correction, etc.
- Comparative agency fee schedules show revenue sources other agency charge that Banning PD could be, such as false alarm response and party calls, 2nd response.

Cursory Review of Police Budget

- Over budget on Overtime because of manpower shortage.
- Over budget on Workers' Compensation Reimbursement because not utilizing injured employees on modified duty, per Policy #1022.
- Fleet Maintenance account shows budgeted amount never used.
- Overall the department's current budget is at 58% expenditure for the fiscal year.

Grant Usage

- Captain Holder is the department's grant writer. The department is not making use of this resource.
- The department is not applying for available grants such as OTS and COPS which are available to small agencies.

Communication Center/Dispatch

- Dispatch staffing shortage. Dispatchers have six (6) shifts and only five (5) full-time dispatchers, with one (1) additional dispatcher in training.
- Dispatchers are working twelve (12) shifts without a break or lunch, but they are paid for missing lunch.
- Banning PD dispatchers use a computer system called "RIMS" when all the surrounding local Police agencies use "ALLIANCE." This reduces the ability to use pay-call dispatchers from local surrounding agencies. Further, this reduces your ability to share information with local agencies.

Property/Evidence Storage

- Bicycles taken as evidence are being stored outside in a non-secure way.
- Only one (1) property custodian and too much property to control with one (1) person.
- Homicide evidence storage area to capacity.

Adult/Juvenile Detention areas

- Separate adult and juvenile holding areas.
- Juvenile logs present.
- Real time video of adult and juvenile holding areas for officers to observe.

RECOMMENDATIONS FROM AUDIT (BULLETS)

Policies and Procedures

- Establish an email link for each Banning PD employee and set them up to interface with Lexipol, so all personnel can receive Lexipol monthly trainings and policy updates.
- Patrol shifts use Lexipol monthly trainings as briefing training. Documentation of these trainings should be added to the employees training files.

Citizen Complaint Procedures

- Develop a personnel complaint pamphlet for citizens as information tool.
- Place the pamphlet in a visible area inside the lobby for citizens.
- Conduct refresher training with all personnel on following Personnel Complaint Policy.
- Place complaint procedure on the department's website.

Field Training Program

- Field Training Manager Sgt. Bennett be sent to POST Field Training for Supervisor/Manager Training (SAC), as POST requires this for anyone managing an FTO Program.
- Have Captain Holder manager the program until that time, as he has been to POST Field Training Manager Training in the past.
- Assure FTO's are following the training manual with trainees.
- Have a Lieutenant oversee the field training sergeant and be the training program manager (SAC). This individual must also attend the POST FTO SAC Course.

Personnel Management

- Immediate hiring of three (3) community service officers (CSO's) to augment patrol as a service that can take reports (Can be trained and put into service quickly).
- Look into augmenting Detective Division with 960 retired/independent contractor employees (Add experience to Detective Division).
- Look into augmenting dispatch with pay-call dispatchers from other local police agencies until hiring of vacant positions.
- Begin the interactive process with injured personnel to see if they could fill modified duty assignments within the department (Follow Department Policy #1055).

Personnel Records/Retention and Security

- Bring training records, POST backgrounds, and a copy of personnel records back to the department from Human Resources.
- New Chief brought up to speed on SB 1421 (Public Records Request Act).
- Assure adherence to POST regulations for backgrounds and training requirements.

Internal Affairs

- Chief of Police review Internal Affairs [redacted].
- Chief of Police should meet with any 3rd party investigation firm to assure compliance with and a clear understating of the scope of all internal investigations conducted by that firm.

POST Training Program

- POST training program for Banning PD be overseen by a Lieutenant.
- Establish a list of training classes Banning PD officers would like to attend in the future.
- Have officers returning from training give briefing trainings on new information gained at training.
- Post a copy of each employees EDI record in training record.

District Attorney Overview

- Three (3) minor requests from filing district attorneys involving stolen vehicle arrests, surveillance video for crimes, and stolen checks or credit card arrests.

Detective Division of Banning PD

- Augment Detective Division with 960 employees to be able to investigate additional crimes and cases (Currently only investigating Part I crimes).

Funding Sources

- Update Banning PD Fee Schedule to match local agency fee schedules.
- Develop a false alarm response fine policy or city ordinance.
- Begin charging a subpoena fee or outside legal agencies placing subpoena requests on officers (Fee allowed per Evidence Code 1563).

Cursory Review of Police Budget

- Following Modified Duty Police #1055 will reduce the department's liability for Workers' Compensation Reimbursement, which is currently at 719% of budgeted amount.

Grant Usage

- The department has a grant writer (Captain Holder), and should take advantage of this and write grants to increase funding and staffing of Banning PD.
- Begin training a Lieutenant for future grant writing or even a sergeant.
- Being having records compile statistics for traffic information and crime stats needed to grant reports.

Communication Center/Dispatch

- Establish a pay-call list of certified local agencies' dispatchers to augment Banning PD Communication/Dispatch Center.
- Fill Banning PD's four (4) vacant dispatch positions.

Property/Evidence Storage

- Secure bicycles stored on the south end of the building with a cable and lock.
- Bring a modified duty employee into property/evidence area to assist the property custodian with release/destruction.
- Hire a second property custodian position, so Chief of Police does not have to hold keys to property room.
- Have property custodian connect with other local agencies' property custodians to conduct joint property/gun-drugs destruction.

Adult/Juvenile Detention Areas

- No recommendations for this area.

CONCLUSION

This Audit was conducted as a specified scope review of the major components of the Banning Police Department. As such, many of the findings and recommendations in this report were based on a cursory review of department policies, limited observations of police officers and non-sworn support staff, and interviews with all cooperative employees.

Employee interviews showed Banning PD employees are resilient even though personnel are experiencing low morale. The present Acting Chief of Police has taken it upon himself to boost morale through several no cost events, such as providing dinner and gift cards out of his own pocket for employees working holidays.

As in many police organizations, the business of policing can be improved by reviewing the manner in which they operate. In this case, the Audit reported substantial progress can be made in efficiency and safety by using resources already available, such as volunteers, reserves, and modified duty employees. These can be accomplished without diminishing any level of service, integrity, or additional cost.

It is evident that Banning PD has many fine and dedicated employees, and this may have been a contributing factor for the department's sustained operation absent adequate staffing levels. The Audit Team was impressed by many of the sworn officers' appearance and caring attitudes toward the citizens they serve.

This Audit brought apprehension and questioning. Given the nature of Audits, this type of feeling is understandable, but this was alleviated by the City Manager informing police department personnel of the Auditor's presence and objective. Banning PD employees were made aware of this information in advance of this Audit.

In closing, the Audit Team would like to acknowledge there were Banning Police staff who welcomed the chance to provide information to clarify and improve their department. We would also like to thank Acting Chief Avila and Ms. Sol Avila for their patience and assistance with this sensitive task.

Shawn D. Hare, Chief Examiner

Darrell R. Smith, Examiner

Completed February 19, 2019



BANNING POLICE AUDIT
Banning Police Department 2019

ATTACHMENT INDEX

1. Chief of Police Recruitment flyer/Job Description.
2. Hemet Police Department Hiring bonus flyer.
3. Banning PD Crime stats November 2018 and YTD.
4. Report reference 960 independent contractors.
5. Comparative Agencies Fee Schedules.
6. Banning PD budget used to review.
7. Grant information.
8. Banning PD Response time information.

BANNING POLICE AUDIT

Banning Police Department 2019

Attachment 1



City of Banning

Invites your
application for the
position of

POLICE CHIEF



RECRUITMENT OPEN UNTIL POSITION FILLED



THE COMMUNITY

The City of Banning is a growing Southern California community. Incorporated in 1913, the City of Banning covers approximately 27 square miles and currently has a population of approximately 30,000 residents. The citizens enjoy their own public city services: electric, water, wastewater, and street departments. The City of Banning is located alongside Interstate 10 approximately 80 miles east of Los Angeles and 25 miles west of Palm Springs. Banning is well known for its picturesque qualities, nestled between the majestic San Gorgonio and San Jacinto mountains - the two tallest peaks in Southern California. The community enjoys a quiet rural lifestyle, nearby outdoor opportunities, invigorating and healthful clean air - the key ingredients that lure families to our City.

Currently a new state superior court is under construction and near completion. There are also two new large residential projects currently in the planning process.

THE GOVERNMENT

Incorporated in 1913, the City of Banning is a general law city operating under the Council-Manager form of government. The City Council consists of five members elected to staggered four year terms by district with a rotating Mayor and Mayor Pro Tem chosen annually by the Council. The City Manager and City Attorney are appointed by the City Council.

THE DEPARTMENT

The Banning Police Department's first uniformed Police Department was established in 1913. The Banning Police Department consists of 25 sworn personnel and 15 classified personnel. The Police Department offers a variety of services and assignments, such as: Field Patrol, Detective Bureau, Emergency Tactical Unit, Gang Task Force, School Resource Officer, Field Training Officer, and Reserve Police Officer Program.

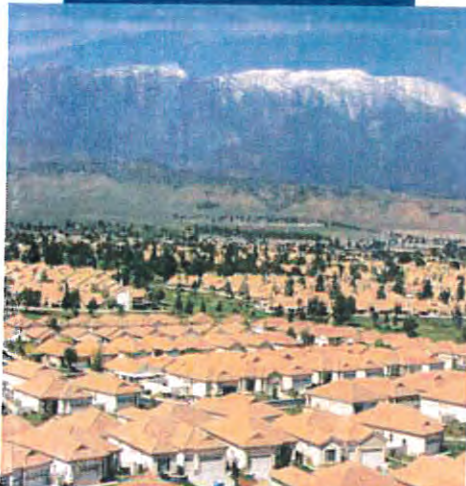




THE POSITION

Plans, organizes, and directs the activities and functions of the Police Department, including Operations, Investigations, Support Services, and Administrative Divisions. Provides leadership to accomplish the mission, goals and objectives as defined in collaboration with the City and subordinate staff. Establishes protection of life and property through law enforcement, crime control, prevention measures, traffic enforcement, recovery of property and apprehension of offenders. Controls duties in a manner consistent with Department policy and legal guidelines to protect the interest of the public. Additional representative duties:

1. Identifies and monitors long- and short-range goals and objectives.
2. Identifies, reviews, assesses, oversees and modifies and/or approves modifications of operational policies and procedures.
3. Identifies and establishes operational protocols and processes.
4. Recommends and implements changes to existing policies and procedures.
5. Determines compliance with Department policies and procedures.
6. Oversees and manages assigned staff and personnel.
7. Interviews prospective employees, hires and/or recommends hiring.
8. Provides training and resources to personnel, designs and/or oversees development of performance measures, deliverables and related strategic planning efforts and incorporates strategic planning into the budget process.
9. Identifies and implements new employee and on-going staff training programs.
10. Coordinates, prioritizes and assigns tasks and projects.
11. Tracks and reviews work progress and process. Evaluates work performance and/or recommends and implements disciplinary actions.
12. Identifies staffing, equipment, facilities and related needs.
13. Conducts and attends public meetings. Receives briefings, updates and progress reports on individual projects or programs from staff members and outside entities.
14. Reviews trends and practices in law enforcement, police science and criminal justice at the local, state and Federal level.
15. Serves as a resource and liaison between the City Police Department and external local, state and national agencies, entities and/or individuals.
16. Monitors budget allocations and reviews and recommends approval of budget expenditures and purchases.
17. Performs other duties as assigned or required.





THE IDEAL CANDIDATE

The Police Chief will be an integral part of the City's Executive Management team and a recognized community leader. The ideal Police Chief must be a hands-on professional working manager with excellent verbal and written communication skills who will actively engage all of the organization's stakeholders in accomplishing the defined goals and objectives of the City Council through direction from the City Manager. The ideal candidate must have at a minimum a Bachelor's degree in Law, Criminal Justice, Public Administration or related field. Candidates should have at least ten (10) years law enforcement experience that includes positions of increasing supervisory responsibility, and a minimum of five (5) years at management level. Must have at the time of application and must maintain State of California Police Officer Standards and Training (POST) management certification and California driver license. Depending on the needs of the City, incumbents in this classification may be required to obtain and maintain additional licenses or certifications for the practice of law enforcement.

KNOWLEDGE AND SKILLS

Knowledge of applicable Federal, State and local laws, codes, statutes, regulations, ordinances, administrative orders and other operational guidelines in criminal procedures.

Knowledge of the City's and the Department's policies and procedures.

Knowledge of management and/or supervision principles.

Knowledge of administration of complex budgets, modern law enforcement trends and practices.

Knowledge of use of firearms and modern police equipment.

Knowledge of principles and practices of crime prevention, suppression and law enforcement.

Knowledge of laws governing the rights of citizens including apprehension, arrest and custody procedures.

Knowledge of recent court decisions which impact law enforcement.

Knowledge of the legislative process and legal terminology.

Skill in reading, understanding, interpreting and applying relevant local, State and Federal statutes, rules, regulations, ordinances, codes, administrative orders, policies and procedures and other operational guidelines and directives.

Skill in assessing and prioritizing multiple tasks, projects and/or demands.

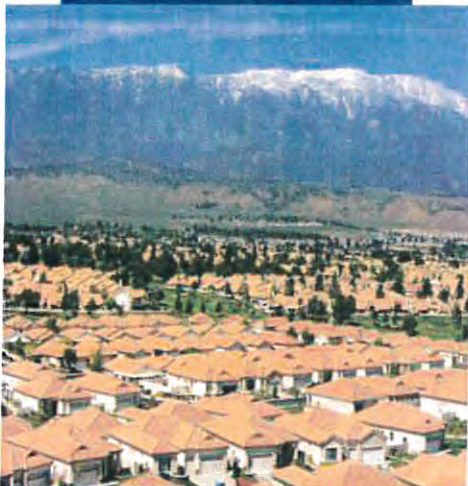
Skill in preparation of clear and concise administrative and financial reports.

Skill in working within deadlines to complete projects and assignments.

Skill in assessing, analyzing, identifying and implementing solutions to complex problems.

Skill in establishing and maintaining effective working relations with co-workers, staff, vendors, contractors, visitors, the general public and others having business with the City of Banning.

Skill in operating a personal computer utilizing a variety of software applications.





COMPENSATION & BENEFITS

The salary range is \$131,002 to \$177,230 annually
plus benefits

(Starting salary is dependent upon qualifications)

The final candidate(s) will be required to successfully pass a thorough reference and background check. The appointed candidate will be required to successfully pass a medical exam and drug screening.

Persons with a disability who require special assistance or accommodations may call (951) 922-3155. We are proud to be an equal opportunity employer.

Provisions of this bulletin do not constitute, nor guarantee, an express or implied contract for employment, and may be revoked or modified without notice.

CalPERS Retirement: New employees with recent service with CalPERS pay up to 9% of the employee rate with the 2% @ 50 Plan and 3 Year Average formula. New hires with no CalPERS service as of January 1, 2013, will pay up to 12.25% of the employee rate and will be subject to the 2.7% @57 Plan, with 3 Year Average formula and a mandatory contribution of normal costs as established by the new Pension Reform Act Law. The City also participates in Social Security.

Cafeteria Allowance: Allotment of \$20,000 per year. The funds may be used towards the purchase of medical, dental or other supplemental insurance coverage. Employee is entitled to receive 92.5% of the cafeteria benefit as taxable income or converted to a 457 Plan or City sponsored Medical Savings Account if proof of acceptable outside insurance is provided.

Vision Expense: \$250 eyewear/eye-care reimbursement every 2 years.

Car Allowance: \$250 per month for car allowance.

Education Incentive: Pays up to \$450 per month for a P.O.S.T. Management Certification.

Life/Disability Insurance: \$150,000 basic life insurance and AD&D. Must participate in the City's STD/LTD insurance which provides 60% of pre-disability salary, tax free, up to \$5,000 per month.

Uniform Allowance: \$110 per month for uniform allowance.

Utility Allowance: \$150 per month against cost of electric, water, wastewater and refuse if residing within Banning city limits.

Paid Leave: Up to 160 hours of accrued vacation leave annually with right to cash in a maximum of 80 hours annually; 12 paid holidays and one (1) floating holiday annually; 96 hours sick leave with right to cash in a maximum of 96 hours annually with 40 hours minimum balance.

RECRUITMENT SCHEDULE: (Open until Filled)

First Review of Applications: May 24, 2018

Selection of Applicant: To Be Determined

BANNING POLICE AUDIT

Banning Police Department 2019

Attachment 2



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HEMET POLICE DEPARTMENT

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Signing bonus & PERS formula based on prior experience

CONTACT US

Chief Rob Webb
Police Chief
[Email](#)

450 E. Latham Ave.
Hemet, CA 92543

Phone: (951) 765-2400
Fax: (951) 765-2412

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[HPD EEOP Utilization Report](#)
[Animal Control Services](#)
[Megan's Law Database](#)

FAQS

[VIEW ALL](#)

[Can I get a copy of my Traffic Collision report online?](#)

[Do I need an Alarm Permit for my Home? How do I get one?](#)

[How do I get my vehicle out of impound?](#)

BANNING POLICE AUDIT

Banning Police Department 2019

Attachment 3

BANNING POLICE DEPARTMENT
NOVEMBER, 2018

CRIME	Nov-18	Nov-17	% CHGE	YTD-18	YTD-17	% CHGE
PART 1 CRIMES						
Homicide	1	0	100%	5	2	150%
Rape	0	0	0%	16	14	14%
Robbery	2	1	100%	26	17	53%
Assaults Agg/Simp	15	18	-17%	233	270	-14%
Burglary	12	25	-52%	178	235	-24%
Vehicle Theft	17	16	6%	117	149	-21%
Larceny	10	15	-33%	193	234	-18%
OTHER						
Narcotics	13	23	-43%	252	342	-26%
DUI	5	5	0%	24	39	-38%
T/C Non-Injury	19	24	-21%	209	212	-1%
T/C Injury	5	6	-17%	53	54	-2%
T/C Fatal	0	0	0%	4	2	100%
Citations	287	212	35%	2763	2530	9%
Total Incidents	2863	3039	-6%	33631	36853	-9%

BANNING POLICE AUDIT

Banning Police Department 2019

Attachment 4

**WHERE ARE THE POLICE?
SHOULD CALIFORNIA LAW ENFORCEMENT AGENCIES
IMPLEMENT A PROGRAM TO HIRE INDEPENDENT CONTRACT
POLICE OFFICERS WHO WORK ON A PER DIEM BASIS?**

by

**Robert C. Bivens
Bakersfield Police Department**

May 2007

COMMAND COLLEGE CLASS 40

WHERE ARE THE POLICE? SHOULD CALIFORNIA LAW ENFORCEMENT AGENCIES IMPLEMENT A PROGRAM TO HIRE INDEPENDENT CONTRACT POLICE OFFICERS WHO WORK ON A PER DIEM BASIS?

She is startled awake by the sound of breaking glass and laid in bed in a frozen state. As she calmed herself by thinking it was only a dream, she hears a noise coming from downstairs. She jumps up, tiptoes to her bedroom door, closes and locks it. Back to the bedside, she grabs her phone, rushes into the bathroom and locks the door. She calls "911" and tells the operator someone has just broken into her house and she can hear them downstairs. The operator stays on the line with her waiting on officers to arrive. She waits and waits, and still no officer has arrived. Luckily, she had her cell phone next to her bed and had carried it into the bathroom. She calls her neighbor on the cell phone; he comes over and scares the intruder off. Eventually the 911 Operator tells her it's okay; the officers have arrived. Why did it take them so long?

Agencies throughout California are in a rare predicament, all faced with the same problems: a decreased hiring pool of eligible applicants; the overall changing opinion of public servants; and making their department more attractive than the next to prospective recruits. Is one of the solutions to some of these problems hiring officers on a per diem basis or from a hiring pool as is done in the medical profession? Rather than an exception, per diem work may become the norm in police recruitment; not just to fill the ranks, but to fulfill the basic mission of law enforcement.

Response Times and Vacancy Factors; the Bakersfield Experience

There are many reasons why officer's response times are steadily increasing. The policing organizations of the future will be forced to endure chronic staffing shortages or find new and untested ways to resolve issues of retirement and resignation in their ranks.

Consider an example of the current reality of many California law enforcement agencies: The Bakersfield CA Police Department's sworn officers received the "3 @ 50" retirement package in 2003, allowing many veteran officers to leave the Department years before they might have planned. By the end of 2005, 34 of the 345 sworn compliment retired under this plan, with eight more leaving due to industrial retirements from job related injuries.¹ At the same time, the City enacted a hiring freeze due to budgetary constraints caused by the collapse of the "dot.com" sector of the stock market.

It wasn't until 2005 that the Department was allowed to begin testing for and hiring new officers. Even though they were able to hire twenty-eight officers, these recruits still had to complete the academy and field training program. This translates to about ten and a half months of training before they are able to

¹ Figures provided by the Bakersfield Police Departments, Office of the Chief of Police (2007)

function as solo beat officers. Out of this cadre of recruits, twenty-one actually graduated; only sixteen are now working for the Department just one year later.

As can be seen in the following chart, the population of Bakersfield increased by approximately 27,664 people from 2004 to 2006. With attrition and the hiring freeze, this impacted the City Council's stated goal of having 1.3 police officers per every 1,000 citizens. From 2000 to 2006, sworn staff increased by only 45 authorized positions, lagging well behind a population increase of more than 65,000. To achieve the Council's goal, the Police Department would have to add forty-five new police officer positions this year alone, and then sustain accelerated rates of hiring for the foreseeable future.

Bakersfield Projected Population

Year	City of Bakersfield	Metropolitan Bakersfield*
2006	300,800	456,600
2007	311,600	467,800
2008	322,500	479,000
2009	333,400	490,200
2010	344,300	501,400
2011	355,200	512,600
2012	366,000	523,800
2013	376,900	535,000
2014	387,800	546,200
2015	398,700	557,400

The increase in population coupled with a decrease of people choosing policing as a career, will force cities to face a serious crisis of how to offer public safety services in a changing society. The shortage of new recruits is attributed to a weakened economy, lucrative retirement packages, and an aging workforce.² The mass exodus of police officers of all ranks who have reached the age of fifty is forcing law enforcement agencies to fill managerial positions with younger officers who have limited supervisory experience. For example, Bakersfield promoted 34 officers to positions at or above the rank of sergeant from 2004 to 2006. This means about 68% of their supervisory personnel had less than two years experience at that rank. Filling the managerial and supervisory positions also caused a chain reaction leaving patrol officer positions vacant. This snapshot of the Bakersfield Police Department could be considered the norm for many California law enforcement agencies struggling with growing communities and deploying inadequately staffed patrol shifts to respond to a growing number of calls for service. Clearly, something needs to change. How, then, can we staff vacant positions to protect the community during a time of endless recruiting and retirement?

² Reeves, S (2005, September). An Aging Workforce's Effects on U.S. Employers. Forbes http://www.forbes.com/careers/2005/09/28/career-babyboomer-work-cx_sr_0929bizbasics.html (last visited March 20, 2006)

Staffing Alternatives in the 21ST Century

The California Occupational Projections Report indicates between 2002 and 2012, nearly 2.7 million new jobs will be created and almost 3.5 million separations will occur.³ This will result in the need to fill 6.2 million jobs in the same 10 year period. According to the California Performance Review Report, the State Personnel Board says that 70,000 or 34 percent of the state's employees are eligible to retire in the next five years.⁴ Other estimates say the "number could actually be as high as 49 percent, or as may as 100,000 state employees."⁵ This same report indicates that state public safety employees had a separation rate equal to 33 percent in 2003 and 23 percent in 2004.⁶ For the past six years, state public safety employees have had an average annual separation rate of 30 percent.⁷ In 2004, 25 percent of the public safety employees were over the age of 50, which means many of them could be eligible to retire, depending on when they entered the system.⁸

The California Department of Labor's "Occupational Projections of Employment Report" related to law enforcement workers estimates how many new positions are anticipated to be added over the 10 year projection. The number of separations projected due to retirement or other reasons is also listed. These two numbers added together reflect the estimated number of positions that may need to be filled over the next 10 years.⁹

The following table reflects the 10 year projection for specific law enforcement employees in California from 2002 to 2012. In 2002 there were 125,100 law enforcement workers. That number is projected to grow to 162,800 by 2012, an increase of 37,700. However, during this same period it is projected there will be 30,300 separations. If correct, a total of about 68,000 people would have to be hired to meet public safety needs.¹⁰ Police and Sheriff's patrol officers alone would account for 45,400 of the total number. Annualized, this would mean law enforcement agencies will need to hire 4,540 officers each year over the next 10 years. Collectively, if they hire five out of every 100 who apply, it would take an applicant pool of nearly 91,000 to hire 4,540.¹¹

³ California Occupational Employment Projections 2002-2012, Occupations with the fastest growth, [www.calmis.cahwnet.gov/file/occproj/cal\\$fastest.pdf.htm](http://www.calmis.cahwnet.gov/file/occproj/cal$fastest.pdf.htm), (Last visited March 14, 2006)

⁴ California Performance Review, S043 Creating a Workforce Plan for California State Employees <http://www.cpr.ca.gov/report/cprprt/issrec/stops/pm/s043.htm> (Last visited March 14, 2006)

⁵ Ibid.

⁶ Ibid, 2.

⁷ Ibid, 3.

⁸ California Performance Review, Good People, Good Government, <http://www.cpr.ca.gov/report/cprprt/preshg/good.htm> (Last visited March 20, 2006)

⁹ California Occupational Projections, 2002-2012

¹⁰ Peace Officer Standards and Training, Best Practices in Recruitment and Retention, <http://www.post.ca.gov/training/bestpractices/bestpractice-recruitment.asp> (Last visited June 24, 2006)

¹¹ Ibid.

**CALIFORNIA OCCUPATIONAL PROJECTIONS 2002-2012
LAW ENFORCEMENT WORKERS**

Occupational Titles	Avg. Annual Employment		No. Change (Growth)	% Change	Separations	Total Positions to fill
	2002	2012				
Law Enforcement Worker Title	125,100	162,800	37,700	30.1%	30,300	68,000
Correctional Officers & Jailers	36,800	45,000	8,200	22.3%	7,600	15,800
Detectives & Criminal	9,300	12,100	2,800	30.1%	2,500	5,300
Parking Enf. Workers	1,800	2,200	400	22.2%	300	700
Police & Sheriff's Patrol Officers	75,500	101,400	25,900	34.3%	19,500	45,400
Transit & Railroad Police	1,100	1,400	300	27.3%	200	500

Although recruitment woes are not a new phenomenon, it has been recognized by law enforcement leaders as a significant issue that must be addressed in the very near future. So what is the city or county that finds itself losing police officers supposed to do? It is unlikely that a city or county will be able to increase police officer salaries enough to make buying a home a reasonable goal in many areas. Further, the cost of living in California is not going to drop appreciably. How, then, could we tap the potential of the existing workforce to fill hiring needs? There are some strategies to consider as one works to provide solutions to the problem

Recycling our workforce to help address a staffing shortage

California law enforcement agencies need to implement new hiring strategies to effectively staff their departments to ensure safety and effective service delivery. There are several sources readily available to assist law enforcement agencies in meeting staffing needs if certain legal measures are undertaken to address them. Three valuable resources could be tapped to address staffing shortages in California law enforcement agencies. Retirees, women who have left law enforcement to raise their families, and current law enforcement officers could be utilized to fill existing officer vacancies on a per diem basis.

Retirees are a valuable resource that could be brought back into law enforcement if pension payment restrictions were relaxed. The 3 @ 50 benefit has allowed many veteran officers to leave the work place at a much younger age. Many of these former officers, though, find themselves looking for alternate employment shortly after retirement. Many seek out employment to supplement

their pension income, while others find it necessary to overcome the feeling of wasting precious hours doing nothing of value. No matter the reasons, measures could be taken to lure experienced officers back to the work place. Even those on the payroll of neighboring agencies could be a valid resource for filling the ranks.

Seventy-six California agencies sent representatives to the 2005 P.O.S.T. Recruitment and Retention Symposium. These agencies had a combined total of more than 8,300 vacancies. Many use modified work schedules to offer employees a work week consisting of three twelve and one four hour day, or four ten hour days. Many of those officers use their time off for second jobs to supplement their income. Would it be possible to allow these officers to work as independent contractors at other law enforcement agencies? Could a local registry, like the health care industry, be developed where officers are employed on a per diem basis?

Law enforcement agencies have traditionally staffed their agencies with full time police officers, who receive full benefits, working a variety of shifts based on a forty hour work schedule or an eighty hour bi-weekly work schedule. Although hourly shift schedules have been flexed utilizing eight, ten and twelve hour shifts, agencies have been reluctant to allow employees to self schedule their work hours, due largely to the nature of the job. The health care industry, however, has been utilizing Nurse Registries successfully for many years to fill gaps caused by short and long term vacancies.

A nurse registry is a business that provides nurse and health care assistance to people who need the services of healthcare professionals. Nurses are normally contracted by the agency on a per diem basis and make themselves available for hire by hospitals and other providers of care for help during busy periods to cover staffing shortages.¹²

Much like law enforcement officers, nurses are required to complete a rigorous training program. Registered nurses generally receive their basic preparation through graduation with an Associate of Science in Nursing Degree programs which consists of two to three years of college level study with a strong emphasis on clinical knowledge and skills. Like law enforcement, the government regulates the profession of nursing to protect the public. Their scope of practice is defined by legislative and regulatory laws which are administered by a State Nursing Board. Nurses may be licensed in more than one state, either by examination or endorsement of a license issued by another state. In addition, the states which have adopted the Nurse Licensure Compact allow nurses licensed in one of the states to practice in all of them through mutual recognition licensure.¹³ Is it time to create a "Police Licensure Compact" to do the same for law enforcement?

Changing the Face of the Law Enforcement Workplace

¹² Part-Time Work, Advancing Women Homepage <http://www.advancingwoen.com/wkparttime.htm> (Last visited March 2006)

¹³ <http://www.wikipedia.org/wiki/nursingagency> (Last visited March 2006)

Paul Light, Vice President and Director of Government Studies at Brookings Institution, writes: "The federal government was designed for a workforce that has not existed for several decades. Built around 30-year careers with one-way in right after high school or college and one way-out at retirement, it is a place for employees who care more about long term security than short term achievement. Young Americans see dead end jobs ruled by seniority, not performance." Light also pointed out the federal government is losing the talent war on two fronts. Its personnel system is slow in hiring, almost useless in firing, overly permissive in promoting, out of touch with performance and penurious in training. Government hierarchies are so thickened with needless layers that agencies cannot provide the kind of work that today's labor market expects."¹⁴

The creation of a police registry could address some of the trends related to the wants and needs of today's workforce. The flexibility to self schedule, controlling when and where they work has been identified as a major factor in deciding if they continue employment within a specific field. This registry could include a bevy of experienced law enforcement officers. The police registry would be operated by a private firm that secures employment contracts with independent municipalities. The registry would ensure each registry officer is qualified to work in this capacity by conducting a background check to include employment records and POST certifications. The registry could also act as the conduit between POST and the registry officers by scheduling localized training and providing legislative up-dates.

The registry could maintain copies of all policy and procedure manuals from local municipalities, providing registry officers a copy upon employment. Officers who participate in the registry would submit a resume to their perspective employer to include POST certifications, training certificates, and a private insurance binder. The officer would also be asked to sign a waiver disclosing findings of all internal affairs complaints from previous employers. The registry officer would indicate the police functions he or she is qualified to work and days or hours they would be available. Highlights of registry approach may be:

- Registry officers could enter into contractual agreements with law enforcement agencies to provide their service for a specific period of time.
- These contracts could be very flexible, employing registry officers for period as short as one month or as long as one year.
- The employing agency will identify their specific needs as it relates to hours per week, days per week, duties and shift assignment.
- Registry officers would be compensated based on an hourly rate established by the employing agency.
- The registry officers would not collect benefits associated with full time employment.

¹⁴ Paul C. Light, *The New Public Service*. The Brookings Institute, c.2000, <http://www.brookings.edu/views/articles/light/20000101.htm> (Last visited March 12, 2006)

- Employment terms within the contract would allow the employing agency to terminate a registry officer for violating state or federal laws or violations of departmental policies and procedures.

The benefits of this type of program could be endless. It would give police leaders the ability to design and staff community programs that require diverse time commitments without having to pull officers away from depleted patrol divisions. It would also help fill gaps in service caused by temporary or mid-term vacancies in the sworn ranks.

Who would want to work from a registry?

If most California law enforcement agencies are already offering great incentives and providing a quality place to work with good benefits, why are so many suffering vacancies as never before? Maybe there are not enough people interested in a career in law enforcement, or maybe law enforcement hasn't changed with the times. In "The Price of Motherhood", Anne Crittenden notes the significant difference between male and female employees.¹⁵

Because they have babies, many women desire a temporarily reduced, more flexible work schedule during their child raising years. Providing such scheduling would increase hiring costs for women employees, but the study reported the employer would ultimately benefit because the cost of retaining capable women is less than the price of losing them.¹⁶

Women in law enforcement are generally given very little flexibility once their child is born. Their options are usually to return to full duty at the end of their family leave entitlement, or retire. It comes as no secret that the responsibility for raising children in the United States is still disproportionately placed on the women. A study conducted by the Radcliffe Public Policy Center at Harvard University, revealed that a flexible work schedule was identified as important to 83 percent of the women surveyed.¹⁷ A per diem police officer registry would allow women officers to stay employed by working a schedule that balances their ability to maintain a household and career.

Retired Employees Ready, Willing, and Able

An informal survey was sent in March of 2007 to all retired officers from the Bakersfield Police Department asking them if they would return to work on a per diem basis. Twenty-five retirees responded to the questionnaire. All but one said he or she would return to work. The retiree's wanted to return to their former rank or be considered a "special agent," desiring work of about 20 -30 hours per week. Most requested to work non-patrol duties, such as training, planning and

¹⁵ Crittenden, Ann, "The Price of Motherhood: Why the most important job in the world is still the least valued," Owl Publishing Co. N.Y. 1998

¹⁶ Ibid.

¹⁷ "The New American Worker in the New American Economy," California Parks and Recreation Magazine, Winter 2001, p48

research, court complaint officer, range master, quarter master, property supervisor, internal affairs and cold case investigator. These findings are consistent with research conducted by Professor Barbara McIntosh from the University of Vermont. She says, "Employers in effect have waived their relationship with the very people they're going to need. We are facing a severe labor shortage. The logical segment is workers who have retired or are thinking about retiring". She cites a survey that reports 80 percent of retirees want to work. The catch is that they want to work part-time, and have flexibility.¹⁸

Resistance to change

The requirements to become a police officer in the state of California are set out in the P.O.S.T. Administrative Manual. The Administrative Manual sets the minimum standards that must be met to maintain a police officer's status. Additionally, the P.O.S.T. Administrative Manual sets the requirements related to professional training standards, minimum hiring standards and the certification of professional development. If officers are able to meet and maintain P.O.S.T. mandated training requirements, it is essential that they work a full time position for only one agency?

Sharing officers is unheard of and the California Employees Retirement System (PERS) does not allow an officer to work for two PERS agencies at the same time. Nor can a retiree from a PERS agency return to work for a PERS agency in excess of 960 hours a year. Many State agencies have utilized retired part-time officers. Although they are a valuable resource, PERS and the California Government Code mandate these employees are only able to work 960 hours in a calendar year. Could changes be made to the PERS retirement system that would allow PERS agencies to staff 5 to 10 percent of their sworn complement with per diem officers regardless of hours worked?

Worker's compensation coverage for per diem employees may be another area to address if this concept were to become reality. Generally, workers compensation insurance is managed by city-contracted private vendors. Appropriate private insurance is established for the workforce; the company pays workers' compensation claims and also holds the City harmless for the actions of its employees. These same requirements could be used when hiring per diem police officers. It may be possible to require the per diem employee to maintain private insurance to cover themselves in the event of injury, in much the same way the purchase of private insurance by reserve police officers is now handled.

Certainly, there may be other, less critical, objections to creating a per diem workforce. As long as police agencies and their managers stay focused on the goals and outcomes of the future program, any issues can be resolved as a balance between the unacceptable status quo and the safety of the community.

Influence and innovation

¹⁸ Grappling with the R Word, Lee Griffin, The View, www.uvm.edu/theview/article.php?id=117 (Last visited March 5, 2007)

The only nationwide drive to establish common law enforcement goals and objectives is the Commission on Accreditation for Law Enforcement Agencies (CALEA). It was formed in 1979 by four major law enforcement executive membership associations: the International Association of Chiefs of Police, National Organization of Black Law Enforcement Executives, National Sheriff's Association, and Police Executive Research Forum.¹⁹

CALEA has not been popular with many California law enforcement agencies as it mandates rigorous standards with mandatory compliance that is time consuming and cost prohibitive. A collaborative effort mounted by these very agencies could have a tremendous impact to open dialog in that State with labor unions and large law enforcement organizations to enable pilot efforts of this concept. Those in California who might initially resist change, like the California Peace Officers Association, the Peace Officers Research Association of California, and Commission on Police Officers Standards and Training, must be a part of the collaborative to create this solution. Once informed, these organizations and others should readily see the advantages of the approach, as well as its efficacy in resolving chronic problems with staffing shortages across the State.

New Staffing Strategies Starting to Take Shape

There are already programs to supplement the fulltime workforce that might be used as models for the per diem concept. For instance, innovative staffing options are now being explored at the Burbank Airport Authority Police Department. The Burbank Airport PD is offering a job share program for police officers. Two retired officers will combine to share one full time position as a sworn police officer. The officers work a 4/12 to facilitate two 12 hour shifts per officer. This schedule is flexible allowing swaps. Officers that average over 20 hours per week qualify for full benefits and overtime hours are available to those interested. Pay is determined by experience and POST certifications. Fifteen retired officers have applied and several female officers employed by neighboring agencies have indicated that they would be willing to quit at their agency's to work part time at the Airport.

The Burbank Airport PD is in a unique position to benefit from this pool of dedicated, experienced and tested veterans because the Airport PD is not a PERS member. Qualified officers will be able to collect 100% of their PERS retirement in addition to the Airport PD pay and benefits. Although this is not a police registry, some of the strategies employed by the Burbank Airport PD are similar in concept utilizing flexible scheduling and existing resources, retirees, to fill vacant positions with qualified employees.

The tremendous interest in this position by both retired and currently employed female officers should send a clear message to law enforcement leaders that a registry or similar staffing model is very desirable with a large segment of today's available workforce. It will only be a matter of time before law

¹⁹ The Standards, Commission on Accreditation for Law Enforcement Agencies, <http://www.calea.org/newweb/accreditation%20Info/standards.htm> (Last visited June 24, 2006)

enforcement agencies throughout California adopt similar programs to allow them to entice officers away from long time employers because they fail to provide for the officers personal needs.

Conclusion

With approximately 8,000 law enforcement openings in California right now, law enforcement leaders realize it would take years to hire qualified applicants to fill the current openings. The shrinking availability of existing resources can no longer be ignored, requiring innovative non-traditional hiring practices to be explored. It will be a difficult task for many agencies to retain their traditional hiring practices and paramilitary mindset during these changing times with a changing workforce. To remain competitive in the quest for qualified applicants, law enforcement leaders will have to break away from the stoic mentality of "If it isn't broke don't fix it". Rather than talk in circles about lowering the standards required to become a police officer, creative recruitment solutions like job sharing, self scheduling and per diem police officers need to be explored to not only recruit qualified personnel, but retain them as well.

BANNING POLICE AUDIT

Banning Police Department 2019

Attachment 5



City of Beaumont Fee Schedule

<i>Service Name</i>	<i>Fee Description</i>	<i>Adopted Fee</i>
Grading Plan Check: 4th and Subsequent Review	City Cost + Admin 20%	City Cost + Admin 20%
GRADING (COMMERCIAL)		
Grading Plan Check - Includes First 3 Reviews	Per Sheet	\$787.00
Grading or Stockpile Plan Check Amendment (Residential or Commercial)	Deposit	\$2,500.00
Grading Plan Check: 4th and Subsequent Review	City Cost + Admin 20%	City Cost + Admin 20%
GRADING (INSPECTIONS)		
Grading or Stockpile Inspection: 2,000 CY		\$1,680 Base + \$420 each
	Base + each additional 1,000 CY or fraction thereof	additional 1,000 CY or fraction thereof up to 10,000
Grading or Stockpile Inspection: 10,000 CY		\$3,780 Base + \$61 each
	Base + each additional 1,000 CY or fraction thereof	additional 1,000 CY or fraction thereof up to 100,000
Grading or Stockpile Inspection: 100,000 CY		\$10,500 Base + \$105
	Base + each additional 1,000 CY or fraction thereof	each additional 1,000 CY or fraction thereof up to 200,000
Grading or Stockpile Inspection: Over 200,001 CY	Deposit	\$25,000.00
Grading or Stockpile Inspection: Infill Less Than 1 Acre	Fixed Fee	\$420.00
Engineer's Estimate		
\$0-10,000	Min. \$750.00	
10K-50K	7.50%	
50K-100K	6.50%	
100K-200K	5.00%	
200K-500K	4.00%	
Over 500K	3.00%	

POLICE		
<i>Service Name</i>	<i>Fee Description</i>	<i>Adopted Fee</i>
Police Reports, Black and White	Fixed Fee	\$0.35
Police Reports, Color	Fixed Fee	\$0.45
Stored Vehicles Release	Set by Vehicle Code	\$75.00
Vin Verification	Fixed Fee	\$15.00
Fingerprinting - Non Resident of City	Fixed Fee	\$25.00
Fingerprinting - Beaumont City Resident	Fixed Fee	\$15.00
Immigration Letter/Visa/Records Check	Fixed Fee	\$10.00
Traffic Citation Sign Offs	Fixed Fee	\$15.00
Reproduction of Audio/Video/DVD/CD	Fixed Fee	\$7.00
Peddler Solicitor Permit - Per Person, Annually	Fixed Fee	\$50.00
Bingo Permit	Fixed Fee	\$50.00

Any fees not included in this Fee Schedule will be calculated based on actual costs to provide the service.
All Non-Deposit Plan Check Fees cover 3 Plan Checks. All Deposit Based Fees are charged in 30 minute increments.



City of Beaumont Fee Schedule

<i>Service Name</i>	<i>Fee Description</i>	<i>Adopted Fee</i>
Stored Vehicles Release - DUI	Set by Penal Code	\$150.00
RV Parking Permit - 72 hours	Fixed Fee	\$5.00
Alarm License	Fixed Fee	\$21.00
Tow Yard Inspection Fee	Fixed Fee	\$143.00
Second hand dealers license	Fixed Fee	\$107.00
Concealed Weapon Carry Permit	Fixed Fee	\$100.00
Fortune Teller Permit, Annually	Fixed Fee	\$240.00
Masseur permit with background, Annual	Fixed Fee	\$100.00
Massage Establishment Permit, Annually	Fixed Fee	\$101.00
Adult Oriented Establishment Permit, Annually	Fixed Fee	\$424.00
Tobacco Retailer Permit	Fixed Fee	\$250.00
Golf Cart - Annual	Fixed Fee	\$50.00
Unlicensed Group Home	Fixed Fee	\$800.00
Graffiti Implementation Sales	Fixed Fee	\$25.00
Abandoned House Registration	Fixed Fee	\$200.00
Weed Abatement, City Admin	Fixed Fee	\$125.00
Weed Abatement	Actual Cost	Actual Cost
Subscription Program, City Admin	Fixed Fee	\$75.00

ANIMAL CARE

Beaumont		
Owner Turn In - Picking Up	Fixed Admin Fee	\$20.00
Owner Turn In - Bringing In	Fixed Admin Fee	\$10.00
Owner Turn In - Shelter Cost	Actual Cost	\$81.00
Return to Owner/Impounded Animal	Fixed Fee	\$50.00
Deceased on Arrival	Fixed Fee	\$40.00
1 Year License Altered	Fixed Fee	\$25.00
2 Year License Altered	Fixed Fee	\$40.00
3 Year License Altered	Fixed Fee	\$55.00
1 Year Unaltered	Fixed Fee	\$100.00
Late License Fee	Fixed Fee	\$25.00
Replacement Tag	Fixed Fee	\$25.00
Quarantine	Actual Cost	\$40 base + \$15/day
Dangerous Animal Registration	Fixed Fee	\$208.00
Trap Fee Rental - 5 Day	Fixed Fee	\$25.00
Trap Fee Rental - Per Day After 5	Fixed Fee	\$10.00
Small Trap Replacement	Fixed Fee	\$149.00
Large Trap Replacement	Fixed Fee	\$299.00
Dog Silencer Replacement	Fixed Fee	\$154.00
Dog Silencer Rental - 5 Day	Fixed Fee	\$20.00
Kennel License - 1 Year	Fixed Fee	\$291.00

Any fees not included in this Fee Schedule will be calculated based on actual costs to provide the service.
All Non-Deposit Plan Check Fees cover 3 Plan Checks. All Deposit Based Fees are charged in 30 minute increments.

City of Hemet
Police Department Fees FY 1516

Fee #	Group	Fee Description	Unit	Notes
1		Animal Control Services - Dog License, Neutered		Services Contracted
2		Animal Control Services - Dog License, Non Neutered		Services Contracted
3		Animal Control Services - Disposal (Contract w/ Riverside County)		Services Contracted
4		Animal Control Services - Shelter Delivery (Contract w/ Riverside County)		Services Contracted
5		DUI Accident Investigation		Testing costs + FRHR of Incident Responders + Investigators + All Other Direct Costs as a result of DUI Incident
6		Abandoned Vehicle Removal	Reso 3891	
7		Crime Scene Photo Reproduction (digital only, no paper reproduction)	Reso 3891	
8		Concealed Weapons Investigation	Reso 3891	
9		False 911 calls	New Fee	
10		Civil Subpoenas	2 hrs minimum	
11		Massage Establishment Inspection	New Fee	
12		Firearms Dealers	New Fee	
13	Photographs	Photographs (CD/PVD)	Reso 3891	3.00
14	Citation Sign off	Other Agency Citation Non-Resident/Residents: HPD Citation Non-Resident	New Fee	
15		Duplicate Citations		
16		Towing Fee (pass through)		
17		Massage Technician/Establishment Hearing	New Fee	
18		Gun Storage Admin Fee	New Fee	
19		Police Report (Non-Collision Report)	G.C. 625(B)	
20		Call for Service	Reso 3891	
21		Traffic Collision w/ Injury	Reso 3891	
22		Traffic Collision without Injury	Reso 3891	
23		Agency Livb scan fee	Reso 3891	
24		Subpoena Fee: Clerical Retrieval	per EC Section 1563	
25		Subpoena Fee: Copies up to 8.5 x 14	per page	per EC Section 1563
26		Bicycle License	for 3 years	Reso 3891
27		Registration Fee		Reso 3891
28		VMI Verification		Reso 3891
29		Vehicle Impound Fee	22850 S/CVC	
30		Statistical Report (per location)	Reso 3891	

Third Party / Direct Costs	Full Cost	Current Fee	Targeted Cost Recovery Level (%)	Recommended Fee	Additional Notes
Vendor	Contract Rate	Contract Rate	100%	Contract Rate	
Vendor	Contract Rate	Contract Rate	100%	Contract Rate	
Vendor	Contract Rate	Contract Rate	100%	Contract Rate	
Vendor	Contract Rate	Contract Rate	100%	Contract Rate	
Variable	\$ 176.00	\$ 176.00	100%		Testing costs + FRHR of Incident Responders + Investigators + All Other Direct Costs as a result of DUI Incident
\$ 62.47	\$ 58.00	\$ 58.00	100%	\$ 62.03	Other direct costs may include hospital, vehicle storage, traffic control, and others as needed per DUI incident
\$ 37.87	\$ 42.00	\$ 42.00	100%	\$ 37.00	
\$ 122.36	\$ 113.00	\$ 113.00	100%	\$ 122.00	
\$ 73.14	\$ 68.00	\$ 68.00	100%	\$ 71.00	
Variable	2 hr minimum - hourly cost of staff	NA	NA	2 hr minimum - hourly cost of staff	
\$ 165.50	\$ 157.00	\$ 157.00	100%	\$ 165.00	
\$ 24.83	\$ 23.00	\$ 23.00	100%	\$ 24.00	
\$ 29.11	\$ 32.00	\$ 32.00	100%	\$ 29.00	
\$ 28.83	\$ 26.00	\$ 26.00	92%	\$ 26.00	Recommend keep 1415 fee low
\$ 6.82	\$ 6.00	\$ 6.00	100%	\$ 6.00	
Passthrough	Passthrough Fee	100%		Passthrough Fee	
\$ 189.00	\$ 188.00	\$ 188.00	100%	\$ 188.00	
\$ 33.06	\$ 32.00	\$ 32.00	100%	\$ 31.00	
\$ 29.48	\$ 10.00	\$ 10.00	40%	\$ 10.00	
\$ 12.80	\$ 5.00	\$ 5.00	45%	\$ 5.00	
\$ 64.34	\$ 31.00	\$ 31.00	18%	\$ 32.00	
\$ 68.24	\$ 15.00	\$ 15.00	16%	\$ 15.00	
\$ 12.80	\$ 11.00	\$ 11.00	13%	\$ 12.00	
\$ 128.61	\$ 24.00	\$ 24.00	19%	\$ 24.00	payment may be demanded before delivery
\$ 0.65	\$ 0.10	\$ 0.10	17%	\$ 0.10	payment may be demanded before delivery
\$ 8.53	\$ 7.00	\$ 7.00	100%	\$ 8.00	
\$ 17.06	\$ 15.00	\$ 15.00	100%	\$ 17.00	
\$ 37.63	\$ 35.00	\$ 35.00	100%	\$ 37.00	
\$ 213.68	\$ 198.00	\$ 198.00	94%	\$ 200.00	Recommend \$200 to simplify payment process
\$ 8.53	\$ 7.00	\$ 7.00	100%	\$ 8.00	

City of Hemet
Police Department Fees FY 1516

Fee #	Group	Fee Description	Unit	Notes
31		Clearance Letter		Reso 1091
32		Witness Fee (Civil)	per day	per GC 68097.2
33	Taxi Vendors	NPD Inspection/admin processing	per vehicle	New Fee does not include Business License Fees
34	Ice Cream Vendors	NPD Inspection/admin processing	per cart	New Fee does not include Business License Fees
35	2nd Hand Dealer / Pawn Broker	NPD Clerical/Admin DOJ License Processing Recovery	per License	New Fee does not include Business License Fees

Third Party / Direct Costs	Full Cost	Current Fee	Targeted Cost Recovery Level (%)	Recommended Fee	Additional Notes
\$	8.53	\$ 7.00	100%	\$ 8.00	
Set by Govt Code	\$ 275.00	\$ 275.00	N/A	\$ 275.00	
\$	74.50	\$ 69.00	100%	\$ 74.00	
\$	74.50	\$ 69.00	100%	\$ 74.00	
\$	50.42	\$ 46.00	100%	\$ 50.00	

BANNING POLICE AUDIT

Banning Police Department 2019

Attachment 6

REPORT SELECTIONS
 Fiscal year : 2019
 Fund Range : 001 through 999
 Department Range : 22 through 99
 Division Range : 00 through 10
 Suppress accounts with zero balances : Y

FUND 001 GENERAL FUND		DEPT/DIV 2200 POLICE/		*****YEAR-TO-DATE*****				ANNUAL		UNENCUMB.	
BA ELE OBJ	ACCOUNT	BUDGET	CURRENT	%EXP	ACTUAL	%EXP	BUDGET	ENCUMBR.	BUDGET	BALANCE	BUDGET
SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	ACTUAL	%EXP	BUDGET	ENCUMBR.	BUDGET	BALANCE	BUDGET
PUBLIC SAFETY											
42	POLICE										
421	SALARY & WAGES	246290	101193.03	41	1733022	1277550.83	74	.00	2964474	1686923.17	43
10	10 PAYROLL-REGULAR	20833	29883.41	143	145831	331825.28	228	.00	250000	81825.28	133
10	30 OVERTIME - SPECIAL EVENTS	7916	.00	0	55412	.00	0	.00	95000	95000.00	0
10	35 OVERTIME - SPECIAL EVENTS	6640	3074.76	46	46480	38957.92	84	.00	79680	40722.08	49
10	51 INCENTIVE PAY	0	126.16	0	0	1429.78	0	.00	1429.78	0	0
10	56 WORKING OUT OF CLASS	0	.00	0	2331	.00	0	.00	4000	4000.00	0
10	58 EDUCATION INCENTIVE BONUS	1152	.00	0	8064	23689.70	294	.00	13835	9854.70	171
10	70 COMP TIME PAYOFF	4761	.00	0	33327	40263.68	121	.00	57134	16870.32	71
10	71 VACATION PAYOFF	4258	.00	0	30086	43614.55	145	.00	51581	7966.45	85
10	72 SICK LEAVE PAYOFF	4157	.00	0	29099	48492.36	167	.00	49886	1393.64	97
10	73 HOLIDAY PAYOFF	2500	18007.90	720	17500	215810.91	1233	.00	30000	185810.91	719
10	80 WORKERS COMP-REIMBURSEMENT	293880	116269.46	40	2066152	1590013.19	77	.00	3535590	1945576.81	45
10	** SALARY & WAGES										
FRINGE BENEFITS											
15	10 FICA	23274	8512.26	37	162918	108612.50	67	.00	279291	170678.50	39
15	15 PERS	44052	117226.89	266	308364	929740.11	302	.00	1659591	729850.89	56
15	20 WORKERS COMP	23279	8326.29	36	162953	120392.32	74	.00	279358	150665.88	43
15	30 UNEMPLOYMENT INSURANCE	1511	449.68	30	10577	6374.76	60	.00	18138	11763.24	35
15	40 LIFE INSURANCE	304	.00	0	2128	2158.00	101	.00	3650	1492.00	59
15	50 HEALTH INSURANCE	0	.00	0	0	732.73	0	.00	0	732.73	0
15	70 UTILITY CREDIT	300	450.00	150	2100	2721.43	130	.00	3600	878.57	76
15	80 BENEFIT ALLOWANCE	43378	17159.95	40	303646	206274.43	68	.00	520547	314272.57	40
15	82 UNIFORM ALLOWANCE	3517	1265.00	36	24619	15571.71	63	.00	42207	26635.29	37
15	88 BOOT ALLOWANCE	52	.00	0	364	.00	0	.00	625	625.00	0
15	95 FICA REIMB-BENEFIT ALLOW	0	.00	0	0	607.56	0	.00	0	607.56	0
15	** FRINGE BENEFITS	1396667	153390.07	110	977669	1391870.43	142	.00	2807007	1415136.57	50
CONTRACTUAL SERVICES											
23	01 ADVERTISING/PUBLISHING	83	.00	0	581	436.15	75	279.09	1000	284.76	72
23	02 PRINTING/BINDING	166	.00	0	1162	1432.01	122	159.47	2000	418.52	79
23	03 DUES/SUBSCRIPTIONS	250	.00	0	1750	2006.40	115	.00	3000	993.60	67
23	04 POSTAGE/MAILING COSTS	91	.00	0	637	615.88	97	38.06	1100	446.06	59
23	05 TRAVEL/CONFERENCES	136	.00	0	1240	51.00	4	.00	1925	1874.00	3
23	06 STAFF TRAINING	3416	24.00	1	23912	24538.82	103	.00	41000	16461.18	60
23	07 MISC CONTRACT SVC	166	.00	0	1162	404.22	35	1006.05	1996	585.73	71
23	19 ALARM SERVICE	215	.00	0	1505	2497.27	166	.49	2580	83.22	97
23	24 PEST ERADICATION SERVICE	133	.00	0	931	.00	0	.00	1600	1600.00	0
23	27 CONTRACT EMPLOYMENT SVCS	2221	.00	0	11215	21145.60	189	.00	22322	1176.40	95
23	29 LANDSCAPE MAINTENANCE	590	590.00	100	4130	4130.00	100	2950.00	7080	.00	100
23	33 COMPUTER SERVICES	1334	.00	0	9338	16016.40	172	.00	16017	.60	100
23	45 CITATION PROCESSING SVC	250	.00	0	1750	1556.16	89	1443.84	3000	.00	100
23	** CONTRACTUAL SERVICES	9051	614.00	7	59313	74819.91	126	5876.02	104620	23924.07	77
CONTRACT SVC-EMPLOYEE SPC											
25	02 UNIFORM PURCHASE/MAINT	41	.00	0	287	.00	0	.00	500	500.00	0
25	06 OVERTIME MEALS	25	.00	0	175	.00	0	.00	300	92.00	69
25	10 VISION ALLOWANCE	62	.00	0	434	.00	0	.00	750	750.00	0

DETAIL BUDGET REPORT
 58% OF YEAR LAPSED

FUND 001 GENERAL FUND		DEPT/DIV 2200 POLICE/		*****CURRENT*****		*****YEAR-TO-DATE*****		*****		*****		*****	
BA	ELE OBJ	ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBER.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
SUB	SUB												
42		PUBLIC SAFETY											
421		POLICE											
25	**	CONTRACT SVC-EMPLOYEE SPC		128	.00	0	896	208.00	23	.00	1550	1342.00	13
26	01	CONTRACTUAL SVC-UTILITIES		4500	4233.93	94	31500	28152.36	89	.00	54000	25847.64	52
26	05	TELEPHONE SVC		5416	.00	0	37912	27502.62	73	.00	65000	37437.38	42
26	06	NATURAL GAS SVC		250	.00	0	17500	1090.26	62	.00	3000	1909.74	36
26	09	SAFELLITE TELEVISION		141	.00	0	987	649.42	66	.00	1700	1050.58	38
26	**	CONTRACTUAL SVC-UTILITIES		10307	4233.93	41	72149	57394.66	80	.00	123700	66305.34	46
30		CONTRACT SVC REPAIR/MAINT											
30	02	REPAIR/MAINT-BUILDINGS		291	.00	0	2037	.00	0	743.26	3500	2756.74	21
30	05	REPAIR/MAINT-VEHICLES		74	.00	0	148	.00	0	778.11	519	259.11	150
30	06	REPAIR/MAINT-EQUIPMENT		1519	.00	0	10633	5045.36	48	8038.10	18228	514.54	72
30	08	REPAIR/MAINT-RADIOS		3020	.00	0	21140	4035.07	19	20993.09	36234	11205.84	69
30	17	REPAIR/MAINT-SOFTWARE		2943	.00	0	20601	15451.70	75	721.00	35325	19132.30	46
30	19	REPAIR/MAINT-HARDWARE		113	.00	0	791	.00	0	357.73	1358	1000.27	26
30	21	REPAIR/MAINT AC/HEATING		1842	.00	0	12894	1485.00	12	620.50	22106	20000.50	10
30	**	CONTRACT SVC REPAIR/MAINT		9802	.00	0	68244	26017.13	38	32251.79	117270	59001.08	50
32		CONTRACTUAL SVCS-RENT/LSE											
32	06	LEASE/PURCHASE PAYMENTS		7712	.00	0	53984	88648.80	164	31.80	92548	3867.40	96
32	**	CONTRACTUAL SVCS-RENT/LSE		7712	.00	0	53984	88648.80	164	31.80	92548	3867.40	96
33		CONTRACT SVC-PROFESSIONAL											
33	11	PROFESSIONAL SERVICES		3696	.00	0	21212	3822.00	18	23776.00	39700	12102.00	70
33	18	CUSTODIAN SERVICES		2458	.00	0	17206	14631.66	85	14631.66	29500	2336.68	99
33	31	MEDICAL/HOSPITAL		4009	.00	0	28063	13837.00	49	15277.00	48114	19000.00	61
33	94	FINGERPRINTING - DOJ		1458	.00	0	10206	5889.00	58	11611.00	17500	.00	100
33	**	CONTRACT SVC-PROFESSIONAL		11621	.00	0	76687	38179.66	50	65295.66	134814	31338.68	77
36		DEPARTMENTAL SUPPLIES											
36	00	DEPARTMENTAL SUPPLIES		1250	.00	0	8750	3777.15	43	1455.14	15000	9767.71	35
36	01	ORDNANCE		2522	.00	0	15566	2792.83	18	952.51	28183	24437.66	13
36	04	CLOTHING/ACCOUNTMENTS		1302	.00	0	9114	3163.72	35	264.71	15628	12199.57	22
36	07	FOOD/MEALS COST		72	.00	0	216	192.25	89	.00	575	382.75	33
36	19	EMERG'CY MED SVC SUPPLIES		62	.00	0	434	.00	0	.00	750	750.00	0
36	62	SPECIAL DEPARTMENTAL SPL		1057	.00	0	6269	3389.91	54	7386.70	11555	778.39	93
36	**	DEPARTMENTAL SUPPLIES		6265	.00	0	40349	13315.86	33	10059.06	71691	48316.08	33
38		SUPPLIES-TECHNICAL SPLS											
38	05	PHOTOGRAPHIC SUPPLIES		135	.00	0	945	.00	0	.00	1630	1630.00	0
38	**	SUPPLIES-TECHNICAL SPLS		135	.00	0	945	.00	0	.00	1630	1630.00	0
41		SUNDY CHARGES/SPC PRGRMS											
41	04	LICENSES/PERMITS/FEES		128	.00	0	896	.00	0	.00	1542	1542.00	0
41	10	BOOKING FEES		416	.00	0	2912	.00	0	.00	5000	5000.00	0
41	20	SPECIAL INVESTIGATION EXP		416	.00	0	2912	1603.00	55	.00	5000	3397.00	32
41	26	CAL-ID SYSTEM		2589	.00	0	18123	31068.00	171	.00	31068	.00	100

FUND 001 GENERAL FUND		DEPT/DIV 2200 POLICE/		*****CURRENT*****		*****YEAR-TO-DATE*****		*****EXP*****		*****ENCUMBER*****		*****UNENCUMBER*****		*****%*****	
SUB	OBJ	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBER	UNENCUMBER	BALANCE	BUDGET	BALANCE	%	BUDGET
42	421	PUBLIC SAFETY													
	41	92 COMM. OUTREACH PROGRAM	208	.00	0	1456	32671.00	0	.00	2500	2500.00	0	2500.00	0	0
	41	** SUNDRY CHARGES/SPC PRGRMS	3757	.00	0	26299		124	.00	45110	12439.00	72	12439.00	72	72
	51	INTERFUND SERVICE PYMTS		.00	0	163261	.00	0	.00	279886	279886.00	0	279886.00	0	0
	51	73 INTERFUND SVC-FLEET MAINT	23323	.00	0	163261	.00	0	.00	279886	279886.00	0	279886.00	0	0
	51	** INTERFUND SERVICE PYMTS	23323	.00	0	163261	.00	0	.00	279886	279886.00	0	279886.00	0	0
	56	INTERFUND TRANSFERS		.00	0	875	.00	0	.00	1500	1500.00	0	1500.00	0	0
	56	17 TRSFR-POLICE VOLUNTEER FD	125	.00	0	875	.00	0	.00	1500	1500.00	0	1500.00	0	0
	56	** INTERFUND TRANSFERS	125	.00	0	875	.00	0	.00	1500	1500.00	0	1500.00	0	0
	61	DEBT SERVICE-PRINCIPAL		.00	0	47712	.00	0	.00	81803	81803.00	0	81803.00	0	0
	61	11 PRINCIPAL PAYMENT	6816	.00	0	47712	.00	0	.00	81803	81803.00	0	81803.00	0	0
	61	** DEBT SERVICE-PRINCIPAL	6816	.00	0	47712	.00	0	.00	81803	81803.00	0	81803.00	0	0
	90	CAPITAL EXPENDITURES		.00	0	6398	10962.00	171	.00	10962	.00	100	.00	100	100
	90	15 BUILDING IMPROVEMENTS	914	.00	0	46725	80101.74	171	.00	80102	.26	100	.26	100	100
	90	52 VEHICLES	6675	.00	0	7	.00	0	12.12	12	.12	101	.12	101	101
	90	53 RADIO EQUIPMENT/RADIOS	1	.00	0	53130	91063.74	171	12.12	91076	.14	100	.14	100	100
	90	** CAPITAL EXPENDITURES	7590	.00	0	53130	91063.74	171	12.12	91076	.14	100	.14	100	100
	421	** POLICE	530179	274507.46	52	3707665	3404202.38	92	113526.45	7489795	3972066.17	47	3972066.17	47	47
	42	** PUBLIC SAFETY	530179	274507.46	52	3707665	3404202.38	92	113526.45	7489795	3972066.17	47	3972066.17	47	47
	DIV	2200 TOTAL *****	530179	274507.46	52	3707665	3404202.38	92	113526.45	7489795	3972066.17	47	3972066.17	47	47
		POLICE													

FUND 001 GENERAL FUND		DEPT/DIV 2210 POLICE/DISPATCH		*****YEAR-TO-DATE*****		*****	
BA ELE OBJ	ACCOUNT	BUDGET	%EXP	BUDGET	%EXP	ENCUMBR.	ANNUAL BUDGET
SUB	DESCRIPTION	ACTUAL		ACTUAL			UNENCUMB. BALANCE
							% BDGT
42	PUBLIC SAFETY						
421	POLICE						
10	SALARY & WAGES						
10 10	PAYROLL-REGULAR	12146.28	30	280413	157866.46	.00	480710
10 30	OVERTIME	7275.80	77	65912	83005.54	.00	113000
10 51	INCENTIVE PAY	.24	0	0	.24	.00	0
10 52	SHIFT DIFFERENTIAL	126.00	0	0	1950.75	.00	1950.75
10 56	WORKING OUT OF CLASS	.00	0	0	647.25	.00	647.25
10 58	EDUCATION INCENTIVE BONUS	1087.35	38	20146	14082.88	.00	20459.12
10 70	COMP TIME PAYOFF	.00	0	5341	.00	.00	9160.00
10 71	VACATION PAYOFF	.00	0	5341	.00	.00	9160.00
10 72	SICK LEAVE PAYOFF	.00	0	5341	.00	.00	9160.00
10 73	HOLIDAY PAYOFF	.00	0	5341	.00	.00	9160.00
10 **	SALARY & WAGES	20635.67	37	387835	257553.12	.00	664892
15	FRINGE BENEFITS						
15 10	FICA	1715.11	36	33327	21256.07	.00	57141
15 15	PERS	7463.52	202	25914	59014.02	.00	119174
15 20	WORKERS COMP	492.54	28	12390	6405.06	.00	21248
15 30	UNEMPLOYMENT INSURANCE	73.08	30	1694	947.61	.00	2906
15 40	LIFE INSURANCE	.00	0	49	.00	.00	94.00
15 70	UTILITY CREDIT	150.00	50	2100	942.49	.00	3600
15 80	BENEFIT ALLOWANCE	4050.61	33	86212	49036.85	.00	147800
15 82	UNIFORM ALLOWANCE	.00	0	77	.00	.00	143.00
15 88	BOOT ALLOWANCE	.00	0	651	.00	.00	1125.00
15 95	FICA REIMB-BENEFIT ALLOW	.00	0	0	461.64	.00	461.64
15 **	FRINGE BENEFITS	13944.86	60	162414	137140.46	.00	216090.54
23	CONTRACTUAL SERVICES						
23 06	STAFF TRAINING	.00	0	2912	2947.27	.00	5000
23 **	CONTRACTUAL SERVICES	.00	0	2912	2947.27	.00	5000
25	CONTRACT SVC-EMPLOYEE SPC						
25 06	OVERTIME MEALS	.00	0	1456	208.00	.00	2500
25 10	VISION ALLOWANCE	.00	0	581	.00	.00	1000
25 **	CONTRACT SVC-EMPLOYEE SPC	.00	0	2037	208.00	.00	3500
26	CONTRACTUAL SVC-UTILITIES						
26 05	TELEPHONE SVC	.00	0	77	157.77	.00	135
26 **	CONTRACTUAL SVC-UTILITIES	.00	0	77	157.77	.00	135
36	DEPARTMENTAL SUPPLIES						
36 00	DEPARTMENTAL SUPPLIES	.00	0	273	.00	.00	473
36 04	CLOTHING/ACCOUNTERMENTS	.00	0	1575	482.62	21.14	2704
36 **	DEPARTMENTAL SUPPLIES	.00	0	1848	482.62	21.14	3177
421 **	POLICE	34580.53	43	557123	398489.24	21.14	1029935
42 **	PUBLIC SAFETY	34580.53	43	557123	398489.24	21.14	1029935

PREPARED 01/22/2019, 16:23:33		DETAIL BUDGET REPORT		PAGE 6	
PROGRAM: GM267L		58% OF YEAR LAPSED		ACCOUNTING PERIOD 07/2019	
CITY OF BANNING					

FUND 001 GENERAL FUND		DEPT/DIV 2210 POLICE/DISPATCH			
BA ELE OBJ	ACCOUNT	*****CURRENT*****		*****YEAR-TO-DATE*****	
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET
				%EXP	ENCUMBER.
					ANNUAL
					BUDGET
					UNENCUMB.
					BALANCE
					%
					BDGT

42	PUBLIC SAFETY				
421	POLICE				
DIV	TOTAL *****				
	DISPATCH	79589	34580.53	43	557123
					398489.24
					72
					21.14
					1029935
					631424.62
					39
DEPT	22 TOTAL *****	609768	309087.99	51	4264788
	POLICE				3802691.62
					89
					113547.59
					8519730
					4603490.79
					46

PREPARED 01/22/2019, 16:23:33
 PROGRAM: GM267L
 CITY OF BANNING

DETAIL BUDGET REPORT
 58% OF YEAR LAPSED

ACCOUNTING PERIOD 07/2019

PAGE 7


FUND 001 GENERAL FUND		DEPT/DIV 2300 ANIMAL CONTROL/		*****CURRENT*****		*****YEAR-TO-DATE*****		*****		*****	
BA ELE OBJ	ACCOUNT	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
SUB SUB	DESCRIPTION										
42	PUBLIC SAFETY										
424	ANIMAL REGULATION										
33	CONTRACT SVC-PROFESSIONAL										
33 90	ANIMAL CONTROL SVCS	17031	15.81	0	119217	66152.66	56	.00	204372	138219.34	32
33 **	CONTRACT SVC-PROFESSIONAL	17031	15.81	0	119217	66152.66	56	.00	204372	138219.34	32
424 **	ANIMAL REGULATION	17031	15.81	0	119217	66152.66	56	.00	204372	138219.34	32
42 **	PUBLIC SAFETY	17031	15.81	0	119217	66152.66	56	.00	204372	138219.34	32
DIV 2300	TOTAL *****	17031	15.81	0	119217	66152.66	56	.00	204372	138219.34	32
DEPT 23	TOTAL *****	17031	15.81	0	119217	66152.66	56	.00	204372	138219.34	32
	ANIMAL CONTROL										

BANNING POLICE AUDIT

Banning Police Department 2019

Attachment 7



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Alcohol Policing Partnership Program

Announcement

The Department of Alcoholic Beverage Control (ABC) is anticipating offering grants to law enforcement agencies, subject to funding appropriation.

Effective July 1, 2019, the Department will award grants up to \$100,000 to local law enforcement agencies. These grants will enable the selected agencies to expand their present efforts in addressing alcohol-related problems through a comprehensive ABC program that will encompass a wide range of strategies. If your agency is selected, your sworn officers assigned to the project will work closely with ABC Agents and receive training in ABC law, alcohol enforcement strategies, and community resources.

The Request for Proposal (RFP) package contains all the information and forms needed to prepare and submit a proposal. All proposals (no faxed copies) must be received by 5:00 p.m. on March 29, 2019. Proposals received after the due date and time will be ineligible for consideration.

If you should have any questions regarding this RFP, please contact
Suzanne Pascual, Grant Coordinator
(916) 419-2572
Email to suzanne.pascual@abc.ca.gov

[Click here for additional information on the Alcohol Policing Partnership Program](#)

Click Below For Information and Forms For Submitting an RFP Package.

[RFP Chief-Sheriff Letter \(PDF\)](#)

[Request for Proposals \(PDF\)](#)

[Grantee Handbook \(PDF\)](#)

Grant Forms are available in [PDF](#) or [Microsoft Word](#)

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Best Practices Guide



International Association of Chiefs of Police

Smaller Police Departments
Technical Assistance Program

Grant Writing

*by Bridget Newell, Ph.D.,
updated by Thomas C. Caves Jr., MPA*

This project supported by a grant from:



BJA
Bureau of Justice Assistance
U.S. Department of Justice

Best Practices Guide for Grant Writing

*Originally Composed By Bridget Newell, Ph.D.
Updated by Thomas C. Caves, Jr., MPA – June 2015*

Introduction

Many law enforcement agencies today utilize grants, which are available from a variety of sources including the federal government, to fund their programs. *Public sector grants* are primarily federal and state grants made to local and state governments or to government agencies. *Foundation grants* are provided by non-profit, charitable organizations, like a corporate foundation or family foundation. The process of securing all types of grant funds requires the completion of a *grant proposal*.

Grants can be both competitive and non-competitive. *Non-competitive* grant applications are approved when the recipient simply meets the requirements or formula established for a particular grant. *Competitive* grants are only awarded when a grantee successfully meets preset criteria, through a written proposal submitted in competition with other prospective grantees.

Federal funds can also be awarded as either *Discretionary Funding or Block Grants*. Block grant funding is federal funding that is administered through a state administering agency, or “S.A.A.” With block grants, every state is guaranteed to receive a share of the funds. Applicants seeking block grants apply to the S.A.A.

Discretionary funding is sent to applicants directly from Washington. The competition for discretionary funding is more intense, as these funds are not typically spread evenly among the states. If the best proposals come from one region of the country, that’s where discretionary funds will go. Discretionary dollars are granted “at the discretion of” the funder.

Purpose of the Grant

A grant proposal is a formal, written request for funds to support a specific program or project. While the exact content of a grant proposal is determined by funding agency guidelines, most grant proposals include information that explains (1) why the funds are needed, (2) what the funds will be used for, and (3) how the funds will be managed.

When planning and writing a grant proposal, it is important to remember that most proposals are submitted in a highly competitive forum. No grant proposal is guaranteed to receive funding, and hundreds of grant proposals may be submitted to the same organization to compete for the exact same funds. Given this fact, grant writers must view their grant proposal as a document with at least two goals: (1) *to inform the reader of their plans*, and (2) *to persuade the reader that their project is worthy of funding*. That is, they must sell their readers on all of the following points:

- **The need or problem they will attempt to “fix” with the grant money is significant and worthy of funding.**

- The project or program the funds will be used for is planned and designed well, with a good chance of success.
- The agency requesting the funds is capable of successfully managing the funds and completing the proposed project on schedule.

Finally, grant proposals must respond to readers' needs and expectations. This means that grant writers must:

- Explain their background and the situation that needs improving.
- Include details sufficient for clarifying plans to a reader who is unfamiliar with them and who may be reading several other grant proposals at the same sitting.
- Include good reasons for funding the proposed project.
- Ensure that the proposal is well written and easily accessible. Readers who have trouble accessing or understanding important information will not be convinced that the proposed project deserves funding.

Content

Most funding agencies provide guidelines (directions) that identify the information they expect to find in grant proposals submitted to them. These guidelines are invaluable resources and should be viewed as the final word on what should and should not be included in the grant proposal. Do not omit information required by the guidelines. Failure to adhere to the guidelines can be justification for rejecting the proposal. Despite differences in grant proposal guidelines, most grant proposals require the same general information. The overview below outlines a number of pieces you can expect to include in most grant proposals.

Application Form: In some cases, grant proposals might consist only of a form that must be completed by the applicant. In other cases, a completed application form must accompany a more detailed written proposal. In either case, the grant writer's responsibility is to include all requested information.

Cover Letter: A cover letter or letter of transmittal serves as an introduction to the proposal and can be used as a screening tool for readers. Given that it might be the first component readers see, this letter can be viewed as the initial tool writers use to sell their plans to the funding agency. A typical letter of transmittal includes three sections: (1) an opening that identifies the proposal, (2) a middle that introduces and sells the proposed project or plan, and (3) a closing that contains contact information.

Grant agency requirements differ. However, many detailed written proposals are required to be composed of the sections outlined below:

Section	Purpose	Questions Answered
<i>Abstract or Summary</i>	An abstract provides a concise summary of the grant proposal and therefore includes significant information from each section of the proposal. Because it functions as a stand-alone overview of the proposal, readers may also use it as a screening tool.	<ul style="list-style-type: none"> ♦ Why are you writing this grant? ♦ What is the purpose of your grant? ♦ How will this grant meet your need?
<i>Problem or Need Statement</i>	This section of the proposal thoroughly describes the need (or problem) that will be met (or solved) through the use of the grant funds. When writing this section, writers should attempt to show that they understand the need/problem and that it is significant or worthy of immediate attention.	<ul style="list-style-type: none"> ♦ What is the problem? ♦ Why does it exist? ♦ Who is impacted by it?
<i>Solution or Scope</i>	Also called the problem statement or description, this section provides a detailed explanation of how the funds will be used to address the problem or need. In other words, what do you propose to do with the funds? When writing this section, writers should attempt to show that the plan they advocate will successfully resolve the problem or address the need.	<ul style="list-style-type: none"> ♦ How will you solve the problem (or meet the need)? ♦ What are the details of your plan? ♦ Why is this plan appropriate?
<i>Methods</i>	Sometimes a stand-alone section and sometimes part of the solutions section, the methods section explains how the project or plan will be implemented. When writing this section, writers should strive to provide details rather than assume that readers will know what they mean.	<ul style="list-style-type: none"> ♦ What methods will you use to implement this plan? ♦ What justifies the use of these methods?
<i>Benefits</i>	Like the methods section, the benefits section is sometimes a stand-alone section and sometimes part of the solution section. Because this information helps to sell the proposed solution, this section (like all others) should be clear, focused, and detailed.	<ul style="list-style-type: none"> ♦ Who will benefit from the proposed solution? ♦ How will they benefit?
<i>Qualifications</i>	Also called the capabilities section, this section includes information that persuades the reader that the agency or organization requesting the funds is capable of under-taking and successfully completing the proposed project. To supplement this section, writers often include a collection of resumes in an appendix.	<ul style="list-style-type: none"> ♦ Who will be responsible for under-taking, overseeing, and completing the project? ♦ What are the roles, responsibilities, and qualifications of the involved?

Section	Purpose	Questions Answered
<i>Evaluation Plan</i>	Funding agencies sometimes require that writers include a plan for evaluating the success of the project. Some agencies require the use of an outside evaluator to ensure objectivity.	<ul style="list-style-type: none"> ♦ How will the success of your project be evaluated? ♦ What justifies the use of this evaluation strategy? ♦ Who will evaluate the project?
<i>Time Line</i>	This section of the proposal identifies when each segment of the proposed plan will begin and end. Whether presenting this information in a table, Gantt chart, or calendar format, the writer must show that time will not be wasted.	<ul style="list-style-type: none"> ♦ What are the specific scheduled begin and end dates of each component of the plan?
<i>Budget</i>	To some readers, this is the most important part of the proposal. It explains how the money will be spent and justifies the need for the proposed amount. Many guidelines require that this section be presented in the form of a line-item budget, and some require a budget narrative that provides a written justification for (or in place of) a line-item budget.	<ul style="list-style-type: none"> ♦ Exactly how will the money be used? ♦ Is the requested amount reasonable? Why?
<i>Conclusion</i>	Not always requested, but sometimes helpful, this section allows writers to reiterate the key components of their proposal.	<ul style="list-style-type: none"> ♦ Highlight issues from problem, solution and benefit sections.

As indicated above, grant agency requirements differ. Therefore, it is best to view the above information as an introduction to grant proposal content or, as discussed below, a planning tool to use when developing a project plan.

Strategy – Planning and Writing

Writing a grant proposal is a challenging task, not only because grant proposals include a significant amount of detailed information, but because there is more to submitting a grant than writing the proposal. Before writing the proposals, writers should:

Develop a solid plan of action, preferably outlined in writing. Rather than piecing together a proposal at the last minute, agencies seeking grant funds can plan ahead by (1) identifying a need or problem that must be addressed, (2) determining how they might address it, and (3) drafting an outline of the plan. The plan and draft can be developed by responding to the question presented in the previous section of this document. This proactive strategy is more likely to result in a clear, complete plan, and having an outline of the final grant proposal makes the grant writing process easier.

Identify potential government sources. To find funding opportunities from government funders, applicants can search many opportunities at www.grants.gov. This site is intended to be a one-stop shop for all things related to federal grants. Applicants can search this site by need, keyword, funding opportunity

number, or by funder. Many government funders are requiring that grant proposals be subscribed at grants.gov, so applicants should go ahead and register at that site, even before they find a specific opportunity to pursue. Grant writers should also check individual cabinet agency websites, such as www.ojp.gov, and www.dhs.gov. These federal agencies administer block grants, so be sure to check with your state administering agencies, as illustrated above, for funding opportunities from these sources. The Office of Community Oriented Policing Services (www.cops.usdoj.gov) supports discretionary funding that goes directly to local agencies.

Identify potential foundation sources. A 501(c3) non-profit foundation cannot always count donations made directly to law enforcement agencies as part of their federally-required annual giveaway. So a donation made directly to a law enforcement agency is indeed a truly charitable act. Some larger law enforcement agencies, such as the Houston¹ and New York² Police Departments have incorporated their own 501(c3) non-profit entities, so that they can qualify for more funding from foundations. To find foundations in your city, visit www.irs.gov and type, "Search for Charities" into the search box in the upper right corner of the page. Then click the options for "Exempt Organization Check," and select the radio button marked, "Are Eligible to Receive Tax-Deductible Contributions." Then use the keyword "Foundation," type your city and state, and click, "Search." This action will show how many of these organizations are in the immediate area. This search is free and it does not require a registration or subscription. Many of the foundations listed here will be grant seekers. In the interest of fostering positive relationships in your communities, this tool can help foster new outreach to the leaders of these grant-seeking service providers, as well as foundation funders.

Next Steps:

Select an appropriate funding agency:

Once you have identified a potential funder, review current opportunities from those organizations. In addition to providing information regarding content and format, grant guidelines often include significant information regarding the kind of projects funded by the organization. A careful review of an agency's guidelines usually reveals whether an agency is a viable option for funding a particular project.

Selecting an appropriate agency (i.e. the one most likely to fund a particular project) becomes easier after thoroughly reviewing grant guidelines and making initial contact with funding agency representatives. Some writers have indicated that they use this initial contact to discuss their ideas and determine whether submitting a grant at that time is worthwhile. After identifying agencies that appear to fund projects similar to their own, writers can request guidelines from them.

Draft and revise the proposal. Experienced writers do not tackle a large project all at once. Rather, they chunk their writing projects, drafting one section at a time until the whole is complete. Grant writers at all levels can do the same. Because the guidelines provide specific information regarding content requirements, they can be used to develop an outline of each section of the draft. After making an outline, writers can work on one section at a time until the grant is complete.

Review the proposal. Most writers have a difficult time reviewing their own work. Because they know what they meant to write, they often have difficulty seeing how different what they meant is from what they actually wrote. For this reason, it is best to ask someone unfamiliar with the project to read the draft to

¹ <http://www.houstonpolicefoundation.org/>

² <http://www.nycpolicefoundation.org/>

identify unanswered questions, unclear statements, or errors in grammar, punctuation and spelling. Ask someone technical to review the proposal for accuracy. Then ask someone outside the industry to review for flow. This second step can help the funders explain to their supporters why they invested in the project.

Writing Style Tips

A well-written proposal adheres to the standards of good professional writing. Therefore, grant writers should strive to make their proposals clear and easy to understand. Below are ten tips for professional writing. Writers should be aware that these tips are only guidelines; good reasons for ignoring some of them exist, so writers must use their best judgment when finalizing their proposals.

1. **Remember the reader.** Reader expectations are established by the grant guidelines, so it is best to include information that is asked for in the order in which readers expect it. Also remember that some readers may not be familiar with law enforcement jargon, so including it may confuse rather than clarify the message. Finally, readers are busy. Many readers review more than one proposal in a sitting. To ensure that a busy reader is left with a good impression, writers should strive to make their writing clear and easy to access.
2. **Begin with the main point.** Readers should not have to hunt for important information. Forcing them to do so makes their task more difficult and potentially frustrating. By beginning each paragraph with the main point, writers provide context for readers, and they make accessing important information easier.
3. **Be concise.** Redundant or long-winded sentences and paragraphs are distracting. Use enough words to convey your point, but no more. For example, it is preferable to start the narrative with language such as, “To begin this project we will...” etc., instead of a sentiment that reads, “In order to undertake the beginning of this strategic project, this agency will commence by...”
4. **Use clear specific language.** Big words and jargon often complicate rather than clarify a message. Plain, straightforward, English is often the most effective approach. For example, it is often preferable to write begin rather than commence and end rather than terminate.
5. **Write in a friendly, professional style.** An extremely formal or an extremely casual tone often detracts from the message. As a guideline, grant writers can write in the same style they would use to speak to an important, intelligent colleague or supervisor in a professional setting.
6. **Prefer active voice.** Active voice (She threw the ball.) is preferable to passive voice (The ball was thrown) because it clearly conveys the sentence’s subject (she) and verb (threw) in the order in which most people expect to receive them (subject before verb). When possible, write in active voice to let the reader know who did (or will do) what.
7. **Move from known information to new information.** Good writers provide context for new ideas. They do not simply “jump into” a new topic without warning. Including transitions that connect new ideas to those already present enables readers to follow the discussion and understand how ideas are connected.

8. **Avoid complicated sentences.** Too many complicated sentences make a document overwhelming and hard to follow. Writers should strive to limit the number of long, complicated sentences by varying sentence length. Clarify messages by adhering to tips 3 and 4.
9. **Use correct spelling, grammar, and punctuation.** Whether good or poor, writing reflects on the writer. Sloppy writing indicates carelessness; and clear, correct writing suggests that the writer is clear thinking and careful. To make the best first impression, writers should ensure that the final draft is written in correct English.
10. **Use signal words.** Good writers guide their readers through their documents by including transitional words that tell them what to expect. For example, “therefore” indicates that an important conclusion follows; “because” indicates that a reason is being presented; “first, second and third” indicate chronology or steps in a plan; and “in addition” indicates that the point that follows is directly related to the previous point. These and other signal words can be very helpful to readers, if they are not overused.

Format

Some grant guidelines include information about formatting the grant proposal. In these cases, the best option is to follow the guidelines. Most grant guidelines today require online submission of proposals. By requiring electronic grant applications, the funder can keep applicants from exceeding page limits, or even the length of specific sections within the proposals. Instead of composing proposals within the electronic submission system, type your proposal in a word processing program such as Microsoft Word. Use the “Word Count” feature under the “Review” tab to keep track of the number of characters you have written. Once your proposal has been completed, copy and paste each section into the online system one section at a time. If you have charts, graphs, pictures, or letters of support that you would like to add to your proposal, add those files as attachments or simply mail them to the funder, with an original copy of your proposal.

Resources and Assistance

Undertaking a grant research and writing project can be overwhelming and time consuming, but no writer has to do all of the work alone. Writers should consider options for delegating tasks within their agency, and they should consider contacting the following resources, all of which can offer a wide range of assistance:

Colleges and universities: Writers can contact local colleges and universities to determine whether they offer classes in grant writing, editing, professional writing, business writing, statistical analysis, and/or research methods. If such courses are offered, writers can contact professors who teach those courses to determine whether they would be willing to develop a class project in which students help with writing, editing, and project evaluation. Many professors strive to incorporate real world experience in their classes and would be glad to help if given time to plan.

Some colleges and universities offer internship programs that allow students to receive college credit for work they do outside of school. Again, writers can contact professors or college representatives in student services to determine whether an internship (paid or unpaid) can be arranged to help with grant writing, Internet research, etc.

Professional organizations: Some local and national professional organizations for writers, fundraisers, and retired professionals may provide free help or advice on grant writing and research. Again, writers could contact professors at local colleges for information about these resources.

As with most complicated projects, planning ahead and utilizing available resources help to make the grant writing task much more bearable. Additional tips can be found in the resources listed in the bibliography that follows.

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BANNING POLICE AUDIT

Banning Police Department 2019

Attachment 8

**BANNING POLICE DEPARTMENT**

Page 1

INCIDENT RESPONSE TIMES**12/15/2018 - 12/31/2018**

01/09/2019

AVERAGE RESPONSE TIMES FOR CALLS RESPONDED TO

	0000	0200	0400	0600	0800	1000	1200	1400	1600	1800	2000	2200	AVG
DAY	0200	0400	0600	0800	1000	1200	1400	1600	1800	2000	2200	2400	FOR DAY
MON	7:32	11:08	3:43	5:44	23:13	8:32	10:17	19:33	29:11	19:30	14:01	15:50	16:07
TUE	3:38	18:20	7:52	4:29	15:54	58:36	35:02	23:42	7:37	21:00	21:21	4:29	21:49
WED	4:00	13:25	4:49	7:29	30:57	19:52	27:08	19:50	21:26	14:39	3:16	10:40	19:02
THU	14:22	27:27	21:53	43:57	36:17	25:02	29:49	46:56	22:59	20:11	12:06	12:04	27:53
FRI	5:33	3:16	4:32	7:08	11:03	10:14	8:57	23:53	26:07	27:47	25:49	101:29	22:28
SAT	12:07	7:46	17:09	5:16	10:21	12:14	21:21	17:45	26:31	26:50	52:04	18:52	19:54
SUN	7:01	5:28	5:59	8:24	12:30	8:54	18:51	23:55	12:22	12:19	5:33	8:02	11:34
ALL	8:17	11:50	8:46	14:24	20:57	18:17	22:18	26:10	21:39	19:57	18:13	23:20	

Average response time for this period was 19:32 .

AVERAGE NUMBER OF CALLS FOR SERVICE RESPONDED TO

	0000	0200	0400	0600	0800	1000	1200	1400	1600	1800	2000	2200	AVG
DAY	0200	0400	0600	0800	1000	1200	1400	1600	1800	2000	2200	2400	FOR DAY
MON	2	3	2	2	8	9	9	11	6	9	6	8	74
TUE	4	3	2	3	4	4	11	10	8	8	4	2	62
WED	2	2	2	4	10	8	12	10	10	9	4	5	76
THU	6	3	2	5	8	7	14	14	9	5	10	5	88
FRI	4	2	2	4	4	8	6	10	10	4	5	6	67
SAT	4	2	2	2	5	5	9	4	5	7	4	8	57
SUN	6	5	3	5	6	5	6	7	5	7	4	2	62
ALL	4	3	2	3	7	7	9	9	7	7	5	5	

An average of 69 calls for service per day were responded to during this period.

AVERAGE NUMBER OF INCIDENTS FROM ALL SOURCES

	0000	0200	0400	0600	0800	1000	1200	1400	1600	1800	2000	2200	AVG
DAY	0200	0400	0600	0800	1000	1200	1400	1600	1800	2000	2200	2400	FOR DAY
MON	3	3	2	3	8	9	9	11	6	10	6	9	78
TUE	4	3	2	4	6	6	11	12	8	8	4	2	68
WED	2	2	3	4	10	11	15	12	10	9	4	7	90
THU	6	4	2	5	10	9	14	17	9	5	10	5	96
FRI	4	2	3	7	7	11	7	10	10	4	6	7	78
SAT	4	2	3	3	6	7	9	4	6	8	6	9	66
SUN	6	5	4	5	6	6	10	8	7	8	4	2	72
ALL	4	3	3	4	7	8	11	10	8	7	6	6	

There were an average of 77 incidents per day.

**BANNING POLICE DEPARTMENT**

Page 2

INCIDENT RESPONSE TIMES**12/15/2018 - 12/31/2018**

01/09/2019

RESPONSE TIMES FOR PRIORITY 1 INCIDENTS

	0000	0200	0400	0600	0800	1000	1200	1400	1600	1800	2000	2200	AVG
DAY	0200	0400	0600	0800	1000	1200	1400	1600	1800	2000	2200	2400	FOR DAY
MON	6:27	..	5:12	..	9:51	2:36	16:01	1:43	..	5:46
TUE	1:21	2:45	2:03
WED	4:05	..	46:39	..	1:50	1:48	13:35
THU	1:40	1:24	..	2:19	13:28	..	82:44	19:30	20:11
FRI	5:53	..	9:12	2:54	5:58
SAT	5:20	4:16	4:48
SUN	..	7:56	..	4:27	2:52	..	27:07	8:07	10:06
ALL	4:03	4:40	5:12	3:23	8:44	4:14	26:15	14:21	25:59	..	1:45	3:58	

Average response time for priority 1 incidents this period was 9:59 .

AVERAGE NUMBER OF PRIORITY 1 INCIDENTS

	0000	0200	0400	0600	0800	1000	1200	1400	1600	1800	2000	2200	AVG
DAY	0200	0400	0600	0800	1000	1200	1400	1600	1800	2000	2200	2400	FOR DAY
MON	1	1	0	..	2	4	3	4	1	3	3	3	24
TUE	0	1	1	1	5	4	3	4	2	2	22
WED	1	1	0	4	2	4	2	1	2	19
THU	2	0	0	2	2	2	4	4	2	2	3	2	26
FRI	2	2	0	1	0	4	2	2	4	1	2	4	22
SAT	0	1	1	0	..	2	3	2	2	2	2	3	18
SUN	2	1	1	3	2	1	3	1	2	2	1	1	19
ALL	1	1	1	1	1	2	3	3	2	2	2	2	

There were an average of 21 priority 1 incidents per day during this period.

Incident Times by Day of Week

DAY	# THIS PERIOD	----- AVG INCIDENT TIMES IN MINUTES -----						-----	
		CREAT	DISP	ARRV	ARRV	CREAT	DISP	CREAT	DISP
		DISP		CLEAR		ARRV	CLEAR	CLEAR	
Monday	222	9:04	7:02	18:19	16:07	25:22	34:27		
Tuesday	124	17:48	4:00	31:04	21:49	35:05	52:53		
Wednesday	153	12:24	6:38	16:10	19:02	22:48	35:13		
Thursday	175	22:11	5:42	25:10	27:53	30:52	53:03		
Friday	134	15:53	6:34	27:45	22:28	34:20	50:14		
Saturday	172	13:00	6:54	17:41	19:54	24:35	37:36		
Sunday	185	7:16	4:18	15:18	11:34	19:37	26:53		
TOTALS	1165	13:35	5:57	20:57	19:32	26:55	40:30		

Officer-initiated incidents
are not included

OK

Incident Times by Time of Day

HOUR	# THIS PERIOD	AVG INCIDENT TIMES IN MINUTES				-----	
		CREAT	DISP	ARRV	CREAT	DISP	CREAT
		DISP	ARRV	CLEAR	ARRV	CLEAR	CLEAR
0000-0059	30	4:44	3:31	9:25	8:15	12:56	17:40
0100-0159	34	3:53	4:25	14:32	8:18	18:58	22:51
0200-0259	27	2:06	3:49	17:54	5:55	21:43	23:49
0300-0359	23	15:03	3:29	12:52	18:33	16:21	31:25
0400-0459	20	6:43	3:50	16:39	10:33	20:29	27:12
0500-0559	17	2:15	2:55	20:55	5:11	23:51	26:07
0600-0659	19	12:37	3:43	50:09	16:20	53:52	66:30
0700-0759	40	7:02	6:34	34:23	13:36	40:57	48:00
0800-0859	48	15:01	5:38	16:32	20:40	22:10	37:12
0900-0959	63	14:36	6:34	21:33	21:10	29:07	42:44
1000-1059	54	13:51	6:57	12:12	20:49	19:10	33:01
1100-1159	57	11:30	4:05	19:28	15:35	23:33	35:03
1200-1259	92	20:25	5:07	33:50	25:32	38:57	59:23
1300-1359	75	12:59	6:00	22:49	19:00	28:50	41:49
1400-1459	76	14:57	5:45	13:59	20:42	19:45	34:42
1500-1559	76	26:39	6:18	25:15	32:57	31:33	58:13
1600-1659	64	19:21	6:55	14:18	26:16	21:14	40:35
1700-1759	58	11:56	4:57	14:30	16:53	19:27	31:24
1800-1859	70	15:39	9:43	13:30	25:23	23:14	38:54
1900-1959	51	5:37	8:08	15:54	13:45	24:02	29:40
2000-2059	44	8:10	9:40	31:17	17:50	40:57	49:08
2100-2159	44	15:18	3:24	15:36	18:42	19:00	34:18
2200-2259	47	5:40	5:41	54:44	11:21	60:25	66:05
2300-2359	46	29:03	6:18	10:02	34:22	16:21	44:24
TOTALS	1165	13:35	5:57	20:57	19:32	26:55	40:30

Officer-initiated incidents
are not included

OK



**CITY OF BANNING
CITY COUNCIL & UTILITY AUTHORITY REPORT**

TO: CITY COUNCIL & UTILITY AUTHORITY

FROM: Douglas Schulze, City Manager

PREPARED BY: Rochelle Clayton, Deputy City Manager

MEETING DATE: March 26, 2019

SUBJECT: Resolutions 2019-__ and 2019-__ UA, Authorizing the FY 2018-19 Mid-Year Budget Adjustments

RECOMMENDED ACTION:

1. That the City Council approve Resolution 2019-__ and the Banning Utility Authority approve Resolution 2019-__ UA, authorizing the recommended mid-year budget adjustments and appropriations for the FY 2018-19 adopted budget.
2. Authorize the Administrative Services Director to make necessary budget adjustments, appropriations, and transfers.

JUSTIFICATION:

These adjustments are necessary to provide a more accurate projection of the available funds for the next fiscal year. The proposed adjustments are based on reductions or increases in expenditures and revenues due to various reasons, some of which have been summarized below.

GENERAL FUND

POLICE & DISPATCH: Adjustments have a net zero affect and are to offset salaries and benefits.

ENGINEERING: A reduction in revenues based on an erroneous increase to parcel map review revenues and no additional inspections anticipated.

BUILDING MAINTENANCE: An expenditure increase of \$40,000 for pigeon removal and cleanup.

PARKS: An expenditure increase of \$49,400 for staff to open, close and maintain the restrooms; an emergency cleanup at Sylvan Park; and an alarm upgrade.

RECREATION & DAYCARE: An expenditure net increase of \$13,711, primarily for salaries due to budgeting for filled positions and not past performance; this is net of a salary reduction in Daycare of \$17,489,

CENTRAL SERVICES: An expenditure increase of \$9,484 for the Naviline software upgrade.

FISCAL SERVICES: A net zero affect, and anticipated salary savings, for the reclassification of the vacant Accounting Specialist position to a Finance Analyst position.

The total expenditure budget increase to the general fund is \$113,295. However, total general fund expenditure actuals are under-budget as of 12/31/2018 so there is a projected fiscal year-end actual surplus in the general fund for FY2019.

Other major adjustments include:

OTHER FUNDS

GAS TAX: Increase in revenues of \$227,645 for a grant, and increase in expenditures of \$25,000 for emergency tree trimming due to storms and \$8,000 for grant writing services.

AIRPORT: Increase in revenues of \$37,000 for hangar rents and fuel sales.

WATER: Increase in projected revenues of \$200,000 which offset an expenditure increase for utilities.

ELECTRIC: Increased projected revenues of \$1,200,000 and increased expenditures of \$144,337 for the addition of one (1) Powerline Technician and two (2) Powerline Apprentices.

Nearly all funds have a revenue increase due to investment returns higher than anticipated.

CAPITAL BUDGET

Significant capital adjustments are to the Electric funds, totaling \$2,020,000 and a total of \$74,000 for all other projects. However, a 95% to 97% of this budget is anticipated to carry forward to next fiscal year as the total capital project expenditures as of 12/31/2018 are \$687,000 of a total \$26M capital budget.

All proposed adjustments are detailed in Exhibit "A" to the resolutions.


FISCAL IMPACT:

See Exhibit "A" for the fiscal impact, all major funds are highlighted in yellow.

ATTACHMENTS:

1. Resolution 2019-____
2. Resolution 2019-____ UA
3. Exhibit "A" to Resolutions (FY2018-19 Mid-Year Budget Adjustments)

Approved by:

 *for D SCHULZE*

Douglas Schulze, City Manager

ATTACHMENT 1

Resolution 2019-____

RESOLUTION 2019-__

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BANNING AMENDING ITS 2018-19 FISCAL BUDGET PER THE MID-YEAR REVIEW RECOMMENDATIONS AND ADJUSTING APPROPRIATIONS TO MEET EXPENSES APPROVED THEREIN, APPROVING BUDGETARY POLICIES AND RECOMMENDATIONS

WHEREAS, the budget for fiscal year 2018-19 of the City of Banning has been adopted by this Council in its original form, and said budget will need to be amended at times to fulfill the goals of the City; and

WHEREAS, the City departments may not exceed their appropriations by character of expense, with expense being defined as personnel services, services and supplies, capital outlay, debt service and inter-fund transfers, without the consent of the City Manager; and

WHEREAS, the City may transfer appropriations, between departments and within their respective funds, as long as those appropriations do not exceed their fund total unless approved by Council; and

WHEREAS, the City departments may not hire in excess of the approved number of positions in job classification as indicated by the budget detail without the consent of the City Council; and

WHEREAS, the budget is reviewed during a Mid-Year Review process that results in recommended budget adjustments and continued appropriations to reflect extended projects and unforeseen changes in revenue or expenditure requirements that require City Council approval;

NOW, THEREFORE, BE IT RESOLVED as follows:

SECTION 1: The City Council approves the 2018-19 Mid-Year Budget Adjustments and continued appropriations for the City funds as detailed by account in Exhibit "A".

SECTION 2: The City Clerk shall certify to the adoption of this resolution and shall cause a certified resolution to be filed in the book of original resolutions.

PASSED, APPROVED AND ADOPTED this 26th day of March 2019.

Arthur L. Welch, Mayor
City of Banning

ATTEST:

Daryl Betancur, Deputy City Clerk
City of Banning

**APPROVED AS TO FORM AND
LEGAL CONTENT:**

Kevin G. Ennis, City Attorney
Richards, Watson & Gershon

CERTIFICATION:

I, Daryl Betancur, Deputy City Clerk of the City of Banning, California, do hereby certify that the foregoing Resolution 2019-____, was duly adopted by the City Council of the City of Banning, California, at a regular meeting thereof held on the 26th day of March, 2019, by the following vote, to wit:

AYES:

NOES:

ABSTAIN:

ABSENT:

Daryl Betancur, Deputy City Clerk
City of Banning, California

ATTACHMENT 2

Resolution 2019-__ UA

RESOLUTION 2019-__ UA

A RESOLUTION OF THE BANNING UTILITY AUTHORITY OF THE CITY OF BANNING AMENDING ITS 2018-19 FISCAL BUDGET PER THE MID-YEAR REVIEW RECOMMENDATIONS AND ADJUSTING APPROPRIATIONS TO MEET EXPENSES APPROVED THEREIN, APPROVING BUDGETARY POLICIES AND RECOMMENDATIONS

WHEREAS, the budget for fiscal year 2018-19 of the Banning Utility Authority (Authority) has been adopted by this Authority in its original form, and said budget will need to be amended at times to fulfill the goals of the Authority; and

WHEREAS, the Authority departments may not exceed their appropriations by character of expense, with expense being defined as personnel services, services and supplies, capital outlay, debt service and inter-fund transfers, without the consent of the City Manager; and

WHEREAS, the Authority may transfer appropriations, between departments and within their respective funds, as long as those appropriations do not exceed their fund total unless approved by the Authority Board; and

WHEREAS, the Authority departments may not hire in excess of the approved number of positions in job classification as indicated by the budget detail without the consent of the Authority Board; and

WHEREAS, the budget is reviewed during a Mid-Year Review process that results in recommended budget adjustments and continued appropriations to reflect extended projects and unforeseen changes in revenue or expenditure requirements that require Authority Board approval;

NOW, THEREFORE, BE IT RESOLVED as follows:

SECTION 1: The Authority Board approves the 2017-18 Mid-Year Budget Adjustments and continued appropriations for the Authority funds as detailed by account in Exhibit "A".

SECTION 2: The Secretary shall certify to the adoption of this resolution and shall cause a certified resolution to be filed in the book of original resolutions.

PASSED, APPROVED AND ADOPTED this 26th day of March 2019.

Arthur L. Welch, Chairman
Banning Utility Authority

ATTEST:

Daryl Betancur, Secretary
Banning Utility Authority

**APPROVED AS TO FORM AND
LEGAL CONTENT:**

Kevin G. Ennis, Authority Counsel
Richards, Watson & Gershon

CERTIFICATION:

I, Daryl Betancur, Secretary of the Banning Utility Authority of Banning, California, do hereby certify that the foregoing Resolution 2019-____ UA, was duly adopted by the City Council of the Banning Utility Authority of the City of Banning, California, at a regular meeting thereof held on the 26th day of March, 2019, by the following vote, to wit:

AYES:

NOES:

ABSTAIN:

ABSENT:

Daryl Betancur, Secretary
Banning Utility Authority
City of Banning, California

ATTACHMENT 3

EXHIBIT “A”

FY2018-2019 Mid-Year Budget Adjustments

City of Banning
FY 2018-2019 Mid Year Budget Requests

Account Description	FY 2019 Adopted Budget 6-26-2018 Reso 2018-85	Budget Amount with Continuing Appropriations & Transfers	Actual Results through 12/31/18	Mid-Year Budget Adjustment	Revised Budget after Mid-Year Adjustments	Mid Year Adjustment Notes & Justification
Fund 001 - General Fund						
Expenditures - General Fund - Department - Police						
SALARY & WAGES / PAYROLL-REGULAR	2,986,796.00	2,964,474.00	1,177,128.33	(178,000.00)	2,786,474.00	Cover Deficit due to personnel shortage Personnel shortage from 2200-421.10-30 \$178,000 and from 2200-421.15-80 \$9000.00
SALARY & WAGES / OVERTIME	250,000.00	250,000.00	301,941.87	187,000.00	437,000.00	
SALARY & WAGES / WORKING OUT OF CLASS		-	1,303.62	2,000.00	2,000.00	From 2200-421.15-80 to cover deficit
SALARY & WAGES / COMP TIME PAYOFF	13,835.00	13,835.00	24,604.39	25,000.00	38,835.00	To Cover Deficit
SALARY & WAGES / SICK LEAVE PAYOFF	51,581.00	51,581.00	43,614.55	25,000.00	76,581.00	From 2200-421.15-80 to cover deficit
FRINGE BENEFITS / FICA	279,291.00	279,291.00	100,213.63	(25,000.00)	254,291.00	To Cover Deficit to Salary Comp Time PayOff
FRINGE BENEFITS / BENEFIT ALLOWANCE	520,547.00	520,547.00	189,227.00	(46,000.00)	474,547.00	To cover shortage on deficit
CONTRACT SVC-PROFESSIONAL / PROFESSIONAL SERVICES	30,000.00	39,700.00	4,301.59	5,000.00	44,700.00	From 2200-421.15-80 to cover deficit
DEPARTMENTAL SUPPLIES / SPECIAL DEPARTMENTAL SPLY	8,000.00	11,555.00	4,385.46	5,000.00	16,555.00	From 2200-421.15-80 to cover deficit
Expenditures - General Fund - Department - Police Dispatch						
SALARY & WAGES / OVERTIME	113,000.00	113,000.00	75,729.74	11,900.00	124,900.00	From 2210-421.10-72 \$2900.00 & 2210-421.10-30 \$9000.00 to cover deficit
SALARY & WAGES / SICK LEAVE PAYOFF	9,160.00	9,160.00	-	(7,900.00)	1,260.00	30
FRINGE BENEFITS / BENEFIT ALLOWANCE	147,800.00	147,800.00	44,986.24	(9,000.00)	138,800.00	To cover 2210-421.23-06 and 2210-421.10-30
CONTRACTUAL SERVICES / STAFF TRAINING	5,000.00	5,000.00	2,947.27	5,000.00	10,000.00	from 2210-421.10-72 to cover deficit
Revenue - General Fund - Department - Engineering						
LICENSES & PERMITS / EXCAVATION PERMIT/INSPECT	7,000.00	7,000.00	4,914.00	(1,000.00)	6,000.00	No additional inspections expected
CHARGES FOR CURRENT SVC / RECORD OF SURVEY	1,238.00	1,238.00	-	(1,238.00)	-	No RS expected
CHARGES FOR CURRENT SVC / SUBDIV'N PLAN CHECK/INSPT	131,330.00	131,330.00	25,191.00	(60,000.00)	71,330.00	
CHARGES FOR CURRENT SVC / PARCEL MAP REVIEW	3,000.00	87,000.00	-	(84,000.00)	3,000.00	Not sure why \$84,000 was transferred.
CHARGES FOR CURRENT SVC / TENTATIVE SUBDIV REVIEW	8,500.00	8,500.00	-	(5,000.00)	3,500.00	Slower than projected
CHARGES FOR CURRENT SVC / MAP/XEROX/PUBLICATION	50.00	50.00	85.35	75.00	125.00	
CHARGES FOR CURRENT SVC / CONSULTANT PLAN CK REV	65,000.00	65,000.00	67,144.00	60,000.00	125,000.00	
CHARGES FOR CURRENT SVC / INDUSTRIAL WASTE INSPECT	100.00	100.00	350.00	250.00	350.00	
Total Revenue Fund 001 - Department 3000	253,663.00	337,663.00	123,129.39	(90,913.00)	246,750.00	
Expenditures - General Fund - Department - Building Maintenance						
CONTRACTUAL SERVICES / ADVERTISING/PUBLISHING	150.00	150.00	693.00	700.00	850.00	Advertisements for projects
CONTRACT SVC-PROFESSIONAL / PROFESSIONAL SERVICES	5,000.00	5,000.00	-	40,000.00	45,000.00	Pigeon removal, cleanup and control (located near solar panels at PD parking lot.
Total Expenditures Fund 001 - Department 3200	154,569.00	176,007.00	77,144.86	40,700.00	176,707.00	

City of Banning
FY 2018-2019 Mid Year Budget Requests

Account Description	FY 2019 Adopted Budget 6-26-2018 Reso 2018-85	Budget Amount with Continuing Appropriations & Transfers	Actual Results through 12/31/18	Mid-Year Budget Adjustment	Revised Budget after Mid-Year Adjustments	Mid Year Adjustment Notes & Justification
Expenditures - General Fund - Department - Parks						
SALARY & WAGES / OVERTIME	5,000.00	5,000.00	14,749.53	17,000.00	22,000.00	Result of Parks staff opening, closing, maintaining park restrooms 7 days a week. 001-4000-461.33-11 was allocated \$40K mid year 18/19 for Park security. After RFP it was determined utilizing park staff would allow more be better as in addition to locking/unlocking, cleaning and stocking would be done as well.
SALARY & WAGES / STANDBY PAY	8,500.00	8,500.00	8,874.85	11,000.00	19,500.00	Result of Parks staff opening, closing, maintaining park restrooms 7 days a week. Same note as for overtime
CONTRACTUAL SERVICES / TREE TRIMMING SERVICE		-	19,800.00	19,800.00	19,800.00	Emergency Services needed for clean-up at Sylvan Park after microbust
CONTRACTUAL SERVICES / ALARM SERVICE	1,200.00	1,220.00	1,216.80	1,600.00	2,820.00	Cost to upgrade and activate alarms and cover monthly monitoring at Roosevelt Williams Park and the former Boy Scout Building at Repplier Park
Total Expenditures Fund 001 - Department 3600	424,907.00	446,838.00	203,203.95	49,400.00	496,238.00	
Expenditures - General Fund - Department - Recreation						
SALARY & WAGES / PAYROLL-REGULAR	174,994.00	174,994.00	121,757.70	26,051.00	201,045.00	Increase in Salaries & Benefits to cover shortage for hours not originally budgeted for, salary savings from Daycare transferred to cover as well
FRINGE BENEFITS / FICA	15,119.00	15,119.00	5,656.71	1,994.00	17,113.00	Increase in Salaries & Benefits to cover shortage for hours not originally budgeted for, salary savings from Daycare transferred to cover as well
FRINGE BENEFITS / WORKERS COMP	6,074.00	6,074.00	4,662.75	523.00	6,597.00	Increase in Salaries & Benefits to cover shortage for hours not originally budgeted for, salary savings from Daycare transferred to cover as well
FRINGE BENEFITS / UNEMPLOYMENT INSURANCE	1,062.00	1,062.00	736.88	160.00	1,222.00	Increase in Salaries & Benefits to cover shortage for hours not originally budgeted for, salary savings from Daycare transferred to cover as well
CONTRACT SVC-EMPLOYEE SPC / UNIFORM PURCHASE/MAINT	1,200.00	1,200.00	-	672.00	1,872.00	Increase in Salaries & Benefits to cover shortage for hours not originally budgeted for, salary savings from Daycare transferred to cover as well
CONTRACTUAL SVC-UTILITIES / TELEPHONE SVC	600.00	600.00	1,577.16	1,800.00	2,400.00	Phones added for MGR, Custodian and Senior Center Staff

City of Banning
FY 2018-2019 Mid Year Budget Requests

Account Description	FY 2019 Adopted Budget 6-26-2018 Reso 2018-85	Budget Amount with Continuing Appropriations & Transfers	Actual Results through 12/31/18	Mid-Year Budget Adjustment	Revised Budget after Mid-Year Adjustments	Mid Year Adjustment Notes & Justification
Total Expenditures Fund 001 - Department 4000	377,769.00	389,220.00	221,454.69	31,200.00	420,420.00	
Expenditures - General Fund - Department - Day Care						
SALARY & WAGES / PAYROLL-REGULAR	15,497.00	15,497.00	-	(15,497.00)	-	
FRINGE BENEFITS / FICA	1,186.00	1,186.00	-	(1,186.00)	-	
FRINGE BENEFITS / WORKERS COMP	311.00	311.00	-	(311.00)	-	
FRINGE BENEFITS / UNEMPLOYMENT INSURANCE	95.00	95.00	-	(95.00)	-	
CONTRACT SVC-EMPLOYEE SPC / UNIFORM PURCHASE/MAINT	400.00	400.00	-	(400.00)	-	
Total Expenditures Fund 001 - Department 4020	18,289.00	18,289.00	-	(17,489.00)	800.00	
Expenditures - General Fund - Department - Central Services						
INTERFUND SERVICE PYMTS / INTERFUND SVC-COMPUTER	209,272.00	209,272.00	121,677.00	9,484.00	218,756.00	Navline Upgrade
Total Expenditures Fund 001 - Department 4500	983,911.00	1,019,274.00	510,687.67	9,484.00	1,028,758.00	
Total Fund 001 - General Fund - Revenue	18,167,303.00	18,289,783.00	5,932,540.33	(90,913.00)	18,198,870.00	
Total Fund 001 - General Fund - Expenditures	18,112,689.00	18,725,714.00	8,573,233.18	113,295.00	18,839,009.00	
Net Fund 001 - General Fund Balance	54,614.00	(435,931.00)	(2,640,692.85)	(204,208.00)	(640,139.00)	
Fund 100 - Gas Tax Street Fund						
Revenue - Gas Tax Street Fund - Department - Gas Tax - Street						
REVENUE FROM STATE / CA DEPT OF TRANS GRANT	-	-	227,645.93	227,645.93	227,645.93	
SUNDRY CHARGES/SPC PRGRMS / BEAUMONT COST-SHARE REI			783.42	790.00	790.00	
Total Revenue Fund 100 - Department 4900	3,061,933.00	3,061,933.00	494,168.34	228,435.93	3,290,368.93	
Expenditures - Gas Tax Street Fund - Department - Gas Tax - Street						
CONTRACTUAL SERVICES / TREE TRIMMING SERVICE	12,500.00	19,799.00	4,800.00	25,000.00	44,799.00	Emergency tree trimming due to storms
CONTRACT SVC-EMPLOYEE SPC / OVERTIME MEALS	200.00	200.00	217.60	200.00	400.00	
CONTRACT SVC REPAIR/MAINT / REPAIR/MAINT-EQUIPMENT	500.00	500.00	577.36	100.00	600.00	
CONTRACT SVC-PROFESSIONAL / PROFESSIONAL SERVICES	-	-	-	8,000.00	8,000.00	Grant writing services for Carl Moyer Grant
INTERFUND SERVICE PYMTS / INTERFUND SVC-COMPUTER	13,711.00	13,711.00	7,972.00	621.00	14,332.00	Navline Upgrade
Total Expenditures Fund 100 - Department 4900	1,256,888.00	1,272,382.00	680,963.16	33,921.00	1,298,303.00	
Total Fund 100 - Gas Tax Street Fund - Revenue	3,061,933.00	3,061,933.00	494,168.34	228,435.93	3,290,368.93	
Total Fund 100 - Gas Tax Street Fund - Expenditures	1,256,888.00	1,272,382.00	680,963.16	33,921.00	1,306,303.00	
Net Fund 100 - Gas Tax Street Fund Balance	1,805,045.00	1,789,551.00	(186,794.82)	194,514.93	1,984,065.93	

City of Banning
FY 2018-2019 Mid Year Budget Requests

Account Description	FY 2019 Adopted Budget 6-26-2018 Reso 2018-85	Budget Amount with Continuing Appropriations & Transfers	Actual Results through 12/31/18	Mid-Year Budget Adjustment	Revised Budget after Mid-Year Adjustments	Mid Year Adjustment Notes & Justification
Fund 101 - Measure A Street Fund						
Revenue - Measure A Street Fund - Department - Gas Tax - Street	6,500.00	6,500.00	17,725.52	11,500.00	18,000.00	
INTEREST / INVESTMENT INTEREST						
Total Revenue Fund 101 - Department 4900	592,500.00	592,500.00	241,634.96	11,500.00	604,000.00	
Total Fund 101 - Measure A Street Fund - Revenue	592,500.00	592,500.00	241,634.96	11,500.00	604,000.00	
Net Fund 101 - Measure A Street Fund Balance	592,500.00	592,500.00	241,634.96	11,500.00	604,000.00	
Fund 111 - Landscape Maintenance						
Revenue - Landscape Maintenance - Department - Gas Tax - Street	(750.00)	(750.00)	-	750.00	-	
OTHER TAXES-SPECIAL / TAX ASSMT SERVICE CHARGE						
INTEREST / INVESTMENT INTEREST	1,250.00	1,250.00	2,818.99	1,600.00	2,850.00	
Total Revenue Fund 111 - Department 4900	139,793.00	139,793.00	2,818.99	2,350.00	142,143.00	
Expenditures - Landscape Maintenance - Department - Gas Tax - Street						
CONTRACTUAL SVC-UTILITIES / UTILITIES-BANNING	35,000.00	35,000.00	14,626.29	20,000.00	55,000.00	To cover utility costs.
Total Expenditures Fund 111 - Department 4900	129,650.00	139,350.00	55,248.51	20,000.00	159,350.00	
Total Fund 111 - Landscape Maintenance - Revenue	139,793.00	139,793.00	2,818.99	2,350.00	142,143.00	
Total Fund 111 - Landscape Maintenance - Expenditures	129,650.00	139,350.00	55,248.51	20,000.00	159,350.00	
Net Fund 111 - Landscape Maintenance Balance	10,143.00	443.00	(52,429.52)	(17,650.00)	(17,207.00)	
Fund 132 - Air Quality Improvement Fund						
Revenue - Air Quality Improvement Fund - Department - Gas Tax - Street	250.00	250.00	919.92	700.00	950.00	
INTEREST / INVESTMENT INTEREST						
Total Revenue Fund 132 - Department 4900	39,250.00	39,250.00	11,064.87	700.00	39,950.00	
Expenditures - Air Quality Improvement Fund - Department - Gas Tax - Street						
Total Fund 132 - Air Quality Improvement Fund - Revenue	39,250.00	39,250.00	11,064.87	700.00	39,950.00	
Net Fund 132 - Air Quality Improvement Fund Balance	36,250.00	36,250.00	8,064.87	700.00	36,950.00	
Fund 420 - Traffic Control Facility Fund						
Revenue - Traffic Control Facility Fund - Department - Gas Tax	1,500.00	1,500.00	3,649.18	2,150.00	3,650.00	
INTEREST / INVESTMENT INTEREST						
Total Revenue Fund 420 - Department 4900	2,000.00	2,000.00	3,899.18	2,150.00	4,150.00	
Expenditures - Traffic Control Facility Fund - Department - Gas Tax						
Total Fund 420 - Traffic Control Facility Fund - Revenue	2,000.00	2,000.00	3,899.18	2,150.00	4,150.00	
Net Fund 420 - Traffic Control Facility Fund Balance	2,000.00	2,000.00	3,899.18	2,150.00	4,150.00	
Fund 421 - Ramsey/Highland Home Road Signal Fund						
Revenue - Ramsey/Highland Home Road Signal Fund - Department - Gas Tax	300.00	300.00	650.18	351.00	651.00	
INTEREST / INVESTMENT INTEREST						
Total Revenue Fund 421 - Department 4900	300.00	300.00	650.18	351.00	651.00	
Expenditures - Ramsey/Highland Home Road Signal Fund - Department - Gas Tax						
Fund 421 - Ramsey/Highland Home Road Signal Fund - Revenue	300.00	300.00	650.18	351.00	651.00	
Net Fund 421 - Ramsey/Highland Home Road Signal Fund Balance	300.00	300.00	650.18	351.00	651.00	

City of Banning
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Fund 444 - Wilson Median Fund						
Revenue - Wilson Median Fund - department - Gas Tax INTEREST / INVESTMENT INTEREST	1,450.00	1,450.00	3,042.37	1,593.00	3,043.00	
Total Revenue Fund 444 - Department 4900	1,450.00	1,450.00	3,042.37	1,593.00	3,043.00	
Total Fund 444 - Wilson Median Fund - Revenue	1,450.00	1,450.00	1,326.88	1,593.00	3,043.00	
Net Fund 444 - Wilson Median Fund Balance	1,450.00	1,450.00	1,326.88	1,593.00	3,043.00	
Fund 600 - Airport Fund						
Revenue - Airport Fund - Department - Airport INTEREST / INVESTMENT INTEREST	150.00	150.00	238.87	90.00	240.00	
OTHER INCOME / HANGAR RENTS-CITY	117,000.00	117,000.00	68,263.22	27,000.00	144,000.00	Based on incoming revenues
OTHER INCOME / TIEDOWNS-TEMPORARY		-	4.00	4.00	4.00	
CHARGES FOR CURRENT SVC / AVIATION FUEL SALES	60,000.00	60,000.00	41,192.90	10,000.00	70,000.00	Based on incoming revenues
CHARGES FOR CURRENT SVC / OTHER SALES/SERVICES		-	9.00	10.00	10.00	
SUNDRY CHARGES/SPC PRGRMS / CASH OVER/SHORT		-	82.51	100.00	100.00	
Total Revenue Fund 600 - Department 5100	177,650.00	177,650.00	110,090.50	37,204.00	214,854.00	
Expenditures						
SALARY & WAGES / INCENTIVE PAY	155.00	155.00	170.04	200.00	355.00	
SALARY & WAGES / COMP TIME PAYOFF	167.00	167.00	305.50	200.00	367.00	
SALARY & WAGES / VACATION PAYOFF	167.00	167.00	284.05	200.00	367.00	
INTERFUND SERVICE PYMTS / INTERFUND SVC-COMPUTER	1,661.00	1,661.00	966.00	75.00	1,736.00	Naviline Upgrade
Total Expenditures Fund 600 - Department 5100	195,478.00	195,913.00	97,939.03	675.00	196,588.00	
Total Fund 600 - Airport Fund - Revenue	177,650.00	177,650.00	110,090.50	37,204.00	214,854.00	
Total Fund 600 - Airport Fund - Expenditures	195,478.00	195,913.00	97,939.03	675.00	196,588.00	
Net Fund 600 - Airport Fund Balance	(17,828.00)	(18,263.00)	12,151.47	36,529.00	18,266.00	
Fund 610 - Transit Fund						
Expenditures - Transit Fund						
INTERFUND SERVICE PYMTS / INTERFUND SVC-COMPUTER	32,049.00	32,049.00	18,634.00	1,452.00	33,501.00	Naviline Upgrade
Total Expenditures Fund 610 - Department 5800	1,821,204.00	1,826,448.00	763,772.03	1,452.00	1,827,900.00	
Expenditures - Transit Fund - Department - Dial-A-Ride						
INTERFUND SERVICE PYMTS / INTERFUND SVC-COMPUTER	4,256.00	4,256.00	2,475.00	193.00	4,449.00	Naviline Upgrade
Total Expenditures Fund 610 - Department 5850	208,427.00	208,427.00	106,355.76	193.00	208,620.00	
Total Fund 610 - Transit Fund - Expenditures	2,029,631.00	2,034,875.00	870,127.79	1,645.00	2,036,520.00	
Net Fund 610 - Transit Fund Balance	148,615.00	143,371.00	(815,308.55)	(1,645.00)	141,726.00	

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Fund 660 - Water Fund						
Revenue - Water Fund - Department - Water INTEREST / INVESTMENT INTEREST	30,000.00	30,000.00	104,505.20	75,000.00	105,000.00	Revenue is exceeding projections, possibly due to very dry weather in the Fall.
UTILITY FUNDS / METERED SALES	9,147,000.00	9,147,000.00	5,494,662.85	200,000.00	9,347,000.00	Electricity costs have also exceeded projections and that account will be adjusted by the same amount (\$200,000).
SUNDRY CHARGES/SPC PRGRMS / SALE OF SURPLUS PROPERTY	-	-	1,221.00	1,221.00	1,221.00	
SUNDRY CHARGES/SPC PRGRMS / RESTITUTION/SUBROGATION	7,000.00	7,000.00	8,860.29	2,000.00	9,000.00	
OTHER REVENUE / METER INSTALLATION & CONN	1,250.00	1,250.00	2,154.00	2,000.00	3,250.00	Construction of new Single Family Dwellings has been higher than in prior years.
Total Revenue Fund 660 - Department 6300	10,088,730.00	10,088,730.00	5,681,391.80	280,221.00	10,368,951.00	
Expenditures - Water Fund - Department - Water						
SALARY & WAGES / INCENTIVE PAY	3,524.00	3,524.00	6,310.99	9,000.00	12,524.00	Additional Certifications obtained by Operators. Several staff with Masters degrees.
CONTRACTUAL SERVICES / ADVERTISING/PUBLISHING	2,500.00	2,739.00	2,390.55	1,000.00	3,739.00	Will need to advertise additional water projects this FY.
						Higher electric bills due to increased pumping needs, probably due to very dry Fall season. Also increased projected revenue by an equivalent amount (conservative estimate)
CONTRACTUAL SVC-UTILITIES / UTILITIES - BANNING	1,200,000.00	1,200,000.00	706,530.93	200,000.00	1,400,000.00	Additional budget requested to complete a Water Loss Gap Assessment, needed to develop an informed plan for the City to make investments in water loss reduction tools. Equivalent reduction in Meters Expense (45-11).
CONTRACT SVC-PROFESSIONAL / PROFESSIONAL SERVICES	270,000.00	471,521.00	24,621.69	15,000.00	486,521.00	Transferred \$15,000 to Professional Services (33-11).
SPECIAL UTILITY COSTS / METERS EXPENSE	655,000.00	540,000.00	48,350.39	(15,000.00)	525,000.00	
INTERFUND SERVICE PYMTS / INTERFUND SVC-COMPUTER	38,755.00	38,755.00	22,534.00	1,756.00	40,511.00	Naviline Upgrade

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INTERFUND TRANSFERS / TRNSFR-IRRIGATION WTR FD NONCAPITALIZED ASSETS / COMPUTER SOFTWARE	195,000.00	195,000.00 5,763.00	- 3,162.94	(32,800.00) 2,000.00	162,200.00 7,763.00	Actual cost of Salt & Nutrient Management Plan was lower than expected. Part of the Nitrogen Removal Feasibility Study contract. AutoCAD and GIS licenses
NONCAPITALIZED ASSETS / RADIO EQUIPMENT/RADIOS				1,800.00	1,800.00	upgrade Operator phones to smartphones, 9 @ \$200 each including data plan increase
Total Expenditures Fund 660 - Department 6300	9,455,388.00	9,587,719.00	4,163,167.64	182,756.00	9,770,475.00	
Total Fund 660 - Water Fund - Revenue	10,088,730.00	10,088,730.00	5,681,391.80	280,221.00	10,368,951.00	
Total Fund 660 - Water Fund - Expenditures	9,455,388.00	9,587,719.00	4,163,167.64	182,756.00	9,770,475.00	
Net Fund 660 - Water Fund Balance	633,342.00	501,011.00	1,518,224.16	97,465.00	598,476.00	
Fund 661 - Water Capital Facilities Fund						
Revenue - Water Capital Facilities Fund - Department - Water						
INTEREST / INVESTMENT INTEREST	16,500.00	16,500.00	31,067.18	15,000.00	31,500.00	
SUNDRY CHARGES/SPC PRGRMS / MISC. RECEIPTS/REVENUE		-	37,471.84	37,500.00	37,500.00	
Total Revenue Fund 661 - Department 6300	44,000.00	44,000.00	68,539.02	52,500.00	96,500.00	
Total Fund 661 - Water Capital Facilities Fund - Revenue	44,000.00	44,000.00	68,539.02	52,500.00	96,500.00	
Net Fund 661 - Water Capital Facilities Fund Balance	44,000.00	44,000.00	68,539.02	52,500.00	96,500.00	
Fund 662 - Water Irrigation Fund						
Revenue - Water Irrigation Fund - Department - Water						
INTEREST / INVESTMENT INTEREST	5,000.00	5,000.00	9,332.84	4,400.00	9,400.00	Actual cost of Salt & Nutrient Management Plan was lower than expected. Part of the Nitrogen Removal Feasibility Study contract.
INTERFUND TRANSFERS / TRNSFR-WATER FUND	195,000.00	195,000.00	-	(32,800.00)	162,200.00	
Total Revenue Fund 662 - Department 6300	200,000.00	200,000.00	9,332.84	(28,400.00)	171,600.00	
Total Fund 662 - Water Irrigation Fund - Revenue	200,000.00	200,000.00	9,332.84	(28,400.00)	171,600.00	
Net Fund 662 - Water Irrigation Fund Balance	-	-	9,332.84	(28,400.00)	(28,400.00)	
Fund 663 - BUA Water Capital Project Fund						
Revenue - BUA Water Capital Project Fund - Department - Water						
INTEREST / INVESTMENT INTEREST						
INTEREST / INT. EARNED-FISCAL AGENT	3,500.00	3,500.00	5,645.76	5,700.00	5,700.00	
Total Revenue Fund 663 - Department 6300	3,500.00	3,500.00	12,462.30	9,020.00	12,520.00	
Expenditures - BUA Water Capital Project Fund - Department - Water						
SPL UTIL CAP-SPL PROJECTS / FLUME RESTORATION PROJE		23,195.00	43,119.27	55,000.00	78,195.00	Flume restoration has been more expensive than previously anticipated.
Total Expenditures Fund 663 - Department 6300	-	357,237.00	248,549.82	55,000.00	412,237.00	
Total Fund 663 - BUA Water Capital Project Fund - Revenue	3,500.00	3,500.00	12,462.30	9,020.00	12,520.00	
Total Fund 663 - BUA Water Capital Project Fund - Expenditures	-	357,237.00	248,549.82	55,000.00	412,237.00	

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Net Fund 663 - BUA Water Capital Project Fund Balance	3,500.00	(353,737.00)	(236,087.52)	(45,980.00)	(399,717.00)	

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Fund 669 - BUA Water Debt Service Fund						
Revenue - BUA Water Debt Service Fund - Department - Water INTEREST / INT. EARNED-FISCAL AGENT	930.00	930.00	1,529.71	600.00	1,530.00	
Total Revenue Fund 669 - Department 6300	1,890,913.00	1,890,913.00	1,267,338.15	600.00	1,891,513.00	
Total Fund 669 - BUA Water Debt Service Fund - Revenue	1,890,913.00	1,890,913.00	1,267,338.15	600.00	1,891,513.00	
Net Fund 669 - BUA Water Debt Service Fund Balance	-	-	172,242.31	600.00	600.00	
Fund 670 - Electric Fund						
Revenue - Electric Fund - Department - Electric						
UTILITY FUNDS / METERED SALES	25,400,000.00	25,400,000.00	15,224,330.64	1,200,000.00	26,600,000.00	Heat waves in July and August increased customer consumption.
UTILITY FUNDS / STREET LIGHTING	300,000.00	300,000.00	156,623.31	(65,376.69)	234,623.31	New rate structure eliminates street light charge, starting in March.
UTILITY FUNDS / BULK ENERGY SALES	200,000.00	200,000.00	107,452.22	(50,000.00)	150,000.00	Starting January 1, we began receiving less energy from Gould 2. Therefore, we will have less excess energy to sell.
UTILITY FUNDS / CRR REVENUE - CAISO	300,000.00	300,000.00	262,505.93	82,505.93	382,505.93	Congestion Revenues have been higher than expected. Expect to average 20,000 per month through June.
UTILITY FUNDS / TRANSMISSION SALES-CAISO	1,300,000.00	1,300,000.00	481,458.89	(398,531.11)	901,468.89	Our CAISO transmission revenue rate decreased based upon our TRBAA.
UTILITY FUNDS / MEDICAL DISCOUNT				70,000.00	70,000.00	Expecting to average \$70,000 per month changes to medical discount program
Total Revenue Fund 670 - Department 7000	29,761,500.00	29,761,500.00	16,504,793.72	838,598.13	30,600,098.13	
Expenditures - Electric Fund - Department - Electric						
SALARY & WAGES / PAYROLL-REGULAR	2,669,334.00	2,669,334.00	1,246,785.92	39,330.00	2,708,664.00	Powerline Technician (1) & Powerline Apprentice (2) Positions added to budget (2 month impact)
SALARY & WAGES / COMP TIME PAYOFF	50,879.00	50,879.00	14,163.20	772.00	51,651.00	Powerline Technician (1) & Powerline Apprentice (2) Positions added to budget (2 month impact)
SALARY & WAGES / VACATION PAYOFF	50,879.00	50,879.00	9,141.21	772.00	51,651.00	Powerline Technician (1) & Powerline Apprentice (2) Positions added to budget (2 month impact)
SALARY & WAGES / SICK LEAVE PAYOFF	50,879.00	50,879.00	17,831.76	772.00	51,651.00	Powerline Technician (1) & Powerline Apprentice (2) Positions added to budget (2 month impact)
SALARY & WAGES / HOLIDAY PAYOFF	50,879.00	50,879.00	-	772.00	51,651.00	Powerline Technician (1) & Powerline Apprentice (2) Positions added to budget (2 month impact)

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FRINGE BENEFITS / FICA	250,301.00	250,301.00	109,548.50	3,883.00	254,184.00	Powerline Technician (1) & Powerline Apprentice (2) Positions added to budget (2 month impact)
FRINGE BENEFITS / PERS	683,227.00	683,227.00	347,134.55	9,832.00	693,059.00	Powerline Technician (1) & Powerline Apprentice (2) Positions added to budget (2 month impact)
FRINGE BENEFITS / WORKERS COMP	108,896.00	108,896.00	49,998.95	1,768.00	110,664.00	Powerline Technician (1) & Powerline Apprentice (2) Positions added to budget (2 month impact)
FRINGE BENEFITS / UNEMPLOYMENT INSURANCE	16,154.00	16,154.00	7,430.08	441.00	16,595.00	Powerline Technician (1) & Powerline Apprentice (2) Positions added to budget (2 month impact)
FRINGE BENEFITS / LIFE INSURANCE	5,874.00	5,874.00	1,338.26	216.00	6,090.00	Powerline Technician (1) & Powerline Apprentice (2) Positions added to budget (2 month impact)
FRINGE BENEFITS / BENEFIT ALLOWANCE	466,325.00	466,325.00	210,054.01	8,100.00	474,425.00	Powerline Technician (1) & Powerline Apprentice (2) Positions added to budget (2 month impact)
FRINGE BENEFITS / UNIFORM ALLOWANCE	4,608.00	4,608.00	-	1,004.00	5,612.00	Powerline Technician (1) & Powerline Apprentice (2) Positions added to budget (2 month impact)
FRINGE BENEFITS / VEHICLE ALLOWANCE	18,450.00	18,450.00	7,306.80	1,500.00	19,950.00	Powerline Technician (1) & Powerline Apprentice (2) Positions added to budget (2 month impact)
SPECIAL UTILITY COSTS / ELEC DISTR LINES-MAINT	50,000.00	50,000.00	37,075.25	50,000.00	100,000.00	Increased costs due to unforeseen distribution equipment damages
SPECIAL UTILITY COSTS / TOOLS/MISC SUPPLIES	60,000.00	60,000.00	16,497.97	22,000.00	82,000.00	Increased tool needs for new trucks and Safety equipment
INTERFUND SERVICE PYMTS / INTERFUND SVC-COMPUTER	70,048.00	70,048.00	40,728.00	3,175.00	73,223.00	Naviline Upgrade
Total Expenditures Fund 670 - Department 7000	13,104,660.00	13,361,650.00	6,003,287.41	144,337.00	13,505,987.00	
Revenue - Electric Fund - Department - Electric - Generation & Transmission						
OTHER REVENUE / CAP & TRADE	1,428,764.00	1,428,764.00	1,479,896.60	771,237.50	2,200,001.50	From the sale of 1/2 of the calendar year 2019 Allowances in the May auction.
Total Revenue Fund 670 - Department 7010	1,428,764.00	1,428,764.00	1,479,896.60	771,237.50	2,200,001.50	
Expenditures - Electric Fund - Department - Electric - Generation & Transmission						
COST OF GOODS/SVC-REALE / CUSTOMER GENERATION				10,000.00	10,000.00	changes to net metering
COST OF GOODS/SVC-REALE / ENERGY - LOCAL	3,700,000.00	3,700,000.00	3,979,856.26	(2,500,000.00)	1,200,000.00	With us not receiving as much energy from Gould 2, "Capacity" costs will go down and "Energy - Local" costs will go up.
COST OF GOODS/SVC-REALE / ENERGY EXCHANGE		-	-	2,500,000.00	2,500,000.00	With us not receiving as much energy from Gould 2, "Capacity" costs will go down and "Energy - Local" costs will go up.
CONTRACT SVC-PROFESSIONAL / PROFESSIONAL SERVICES		-	-	80,000.00	80,000.00	Consulting services for Itron & Black and Veatch

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INTERFUND SERVICE PYMTS / INTERFUND SVC-COMPUTER	1,731.00	1,731.00	1,007.00	80.00	1,811.00	Naviline Upgrade
Total Expenditures Fund 670 - Department 7010	17,736,976.00	17,736,976.00	9,252,441.19	90,080.00	17,827,056.00	
Total Fund 670 - Electric Fund - Revenue	31,190,264.00	31,190,264.00	17,984,690.32	1,609,835.63	32,800,099.63	
Total Fund 670 - Electric Fund - Expenditures	30,841,636.00	31,098,626.00	15,255,728.60	234,417.00	31,333,043.00	
Net Fund 670 - Electric Fund Balance	348,628.00	91,638.00	2,728,961.72	1,375,418.63	1,467,056.63	
Fund 673 - Electric Improvement Fund						
Expenditures - Electric Improvement Fund - Department - Electric						
CONTRACT SVC-PROFESSIONAL / PROFESSIONAL SERVICES		2,366.00	-	24,500.00	26,866.00	Mapping pilot study
Total Expenditures Fund 673 - Department 7000	-	2,366.00	-	24,500.00	26,866.00	
Total Fund 673 - Electric Improvement Fund - Expenditures	-	2,366.00	-	24,500.00	26,866.00	
Net Fund 673 - Electric Improvement Fund Balance	21,000.00	18,634.00	31,726.38	(24,500.00)	(5,866.00)	

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Fund 675 - Public Benefit Fund						
Revenue - Public Benefit Fund - Department - Electric - Public Benefit Program						
Expenditures - Public Benefit Fund - Department - Electric - Public Benefit Program						
SUNDY CHARGES/SPC PRGRMS / COMMUNITY PROMOTIONS	9,000.00	9,000.00	18,145.10	20,000.00	29,000.00	To adjust for the purchase of Holiday Street LED Lamps
SUNDY CHARGES/SPC PRGRMS / PUB BEN- LOW INCOME- LI	20,000.00	20,000.00	6,666.58	180,000.00	200,000.00	changes to Low Income program
SUNDY CHARGES/SPC PRGRMS / PUB BEN-RESI AIR COND	35,000.00	35,000.00	30,150.00	70,000.00	105,000.00	To adjust for fluctuations in program participation
SUNDY CHARGES/SPC PRGRMS / PUB BEN-LOW INCOME-BEAR	336,691.00	336,691.00	169,152.35	(167,538.65)	169,152.35	Changes to Low Income program
SUNDY CHARGES/SPC PRGRMS / PUB BEN - COMM ENERGY C	62,000.00	62,000.00	89,792.68	160,000.00	222,000.00	To adjust for fluctuations in program participation
Total Expenditures Fund 675 - Department 7020	545,391.00	545,391.00	341,253.49	262,461.35	807,852.35	
Total Fund 675 - Public Benefit Fund - Expenditures	545,391.00	545,391.00	341,253.49	262,461.35	807,852.35	
Net Fund 675 - Public Benefit Fund Balance	182,009.00	182,009.00	80,420.74	(262,461.35)	(80,452.35)	
Fund 680 - Wastewater Fund						
Revenue - Wastewater Fund - Department - Wastewater						
INTEREST / INVESTMENT INTEREST	7,000.00	7,000.00	15,900.76	9,000.00	16,000.00	
Total Revenue Fund 680 - Department 8000	3,386,900.00	3,386,900.00	1,667,538.74	9,000.00	3,395,900.00	
Expenditures - Wastewater Fund - Department - Wastewater						
SALARY & WAGES / INCENTIVE PAY	1,266.00	1,266.00	4,367.09	7,500.00	8,766.00	Additional Certifications obtained by Operators. Several staff with Masters degrees.
CONTRACTUAL SERVICES / NPDES STORM WATER EXPENSE	15,000.00	15,000.00	11,576.21	5,000.00	20,000.00	Increased development activity, have had to use G&G subconsultant more to do inspections and plan reviews
CONTRACT SVC-EMPLOYEE SPC / VISION ALLOWANCE	250.00	250.00	452.25	250.00	500.00	additional staff used Vision allowance this year
CONTRACT SVC REPAIR/MAINT / REPAIR/MAINT-BUILDINGS	25,000.00	25,000.00	-	5,000.00	30,000.00	Budget was previously transferred to pay for Survey and Right-of-Way Services for contract (\$19,000), and for the emergency purchase of a motor resulting from the 2/14/19 rain event (\$6,000).
CONTRACT SVC REPAIR/MAINT / REPAIR/MAINT-PLANT	9,500.00	9,500.00	-	10,000.00	19,500.00	Increased maintenance and repairs due to wear and tear of various Plant components
CONTRACT SVC REPAIR/MAINT / REPAIR/MAINT-EQUIPMENT						Increased cost of repair and replacement of equipment due to wear and tear. Also the emergency rental of a bypass pump and temporary piping in response to the 2/14/19 rain event.
SPECIAL UTILITY COSTS / SEWER COLL SYSTEM EXPENSE	85,000.00	35,617.00	26,553.91	10,000.00	45,617.00	Transfer \$25,000 to capital items (95-14) for the purchase of Sewer Flow Meter in Trunk Main west of WWTP
		40,387.00	2,940.13	(25,000.00)	15,387.00	

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Account Description	FY 2019 Adopted Budget 6-26-2018 Reso 2018-85	Budget Amount with Continuing Appropriations & Transfers	Actual Results through 12/31/18	Mid-Year Budget Adjustment	Revised Budget after Mid-Year Adjustments	Mid Year Adjustment Notes & Justification
INTERFUND SERVICE PWMTS / INTERFUND SVC-COMPUTER	15,890.00	15,890.00	9,239.00	720.00	16,610.00	Naviline Upgrade agent fees were paid from account 65-08, which had no budget. agent fees that should have been paid from account 56-72, per the notes included with the original budget.
INTERFUND TRANSFERS / TRSF - BUA WWTR DEBT SVC	396,244.00	396,244.00	288,103.14	(1,207.50)	395,036.50	
DEBT SERVICE - EXPENSE / BOND PAYING AGENT FEES		-	1,207.50	1,207.50	1,207.50	
Total Expenditures Fund 680 - Department 8000	3,378,560.00	3,464,045.00	1,443,988.22	13,470.00	3,477,515.00	
Total Fund 680 - Wastewater Fund - Revenue	3,386,900.00	3,386,900.00	1,667,538.74	9,000.00	3,395,900.00	
Total Fund 680 - Wastewater Fund - Expenditures	3,378,560.00	3,464,045.00	1,443,988.22	13,470.00	3,477,515.00	
Net Fund 680 - Wastewater Fund Balance	8,340.00	(77,145.00)	223,550.52	(4,470.00)	(81,615.00)	
Fund 681 - Wastewater Capacity Facility Fund						
Revenue - Wastewater Capacity Facility Fund - Department - Wastewater	37,500.00	37,500.00	83,834.29	46,500.00	84,000.00	
INTEREST / INVESTMENT INTEREST						
Total Revenue Fund 681 - Department 8000	86,000.00	86,000.00	86,620.29	46,500.00	132,500.00	
Total Fund 681 - Wastewater Capacity Facility Fund - Revenue	86,000.00	86,000.00	86,620.29	46,500.00	132,500.00	
Net Fund 681 - Wastewater Capacity Facility Fund Balance	86,000.00	86,000.00	86,620.29	46,500.00	132,500.00	
Fund 682 - Wastewater Tertiary Fund						
Revenue - Wastewater Tertiary Fund - Department - Wastewater	21,000.00	21,000.00	44,366.83	23,400.00	44,400.00	
INTEREST / INVESTMENT INTEREST						
Total Revenue Fund 682 - Department 8050	228,074.00	228,074.00	225,650.23	23,400.00	251,474.00	
Total Fund 682 - Wastewater Tertiary Fund - Revenue	228,074.00	228,074.00	225,650.23	23,400.00	251,474.00	
Net Fund 682 - Wastewater Tertiary Fund Balance	228,074.00	228,074.00	225,650.23	23,400.00	251,474.00	
Fund 685 - State Revolving Loan Fund						
Revenue - State Revolving Loan Fund - Department - Wastewater	2,750.00	2,750.00	4,937.23	2,200.00	4,950.00	
INTEREST / INVESTMENT INTEREST						
Total Revenue Fund 685 - Department 8000	304,289.00	304,289.00	4,937.23	2,200.00	306,489.00	
Total Fund 685 - State Revolving Loan Fund - Revenue	304,289.00	304,289.00	4,937.23	2,200.00	306,489.00	
Net Fund 685 - State Revolving Loan Fund Balance	-	-	(276,799.69)	2,200.00	2,200.00	

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Account Description	FY 2019 Adopted Budget 6-26-2018 Reso 2018-85	Budget Amount with Continuing Appropriations & Transfers	Actual Results through 12/31/18	Mid-Year Budget Adjustment	Revised Budget after Mid-Year Adjustments	Mid Year Adjustment Notes & Justification
Fund 690 - Refuse Fund						
Revenue - Refuse Fund - Department - Refuse INTEREST / INVESTMENT INTEREST	4,650.00	4,650.00	10,672.97	6,100.00	10,750.00	
Total Revenue Fund 690 - Department 9600	3,621,014.00	3,621,014.00	1,851,556.07	6,100.00	3,627,114.00	
Expenditures - Refuse Fund - Department - Refuse						
SALARY & WAGES / COMP TIME PAYOFF	1,763.00	1,763.00	2,431.09	700.00	2,463.00	
SALARY & WAGES / VACATION PAYOFF	1,763.00	1,763.00	2,087.94	325.00	2,088.00	
FRINGE BENEFITS / HEALTH INSURANCE		-	12.84	15.00	15.00	
CONTRACTUAL SERVICES / POSTAGE/MAILING COSTS		4,190.00	3,694.89	275.00	4,465.00	Education material
CONTRACT SVC-EMPLOYEE SPC / OVERTIME MEALS		-	0.96	1.00	1.00	
CONTRACT SVC-EMPLOYEE SPC / VISION ALLOWANCE	50.00	50.00	78.98	30.00	80.00	
CONTRACT SVC-PROFESSIONAL / PROFESSIONAL SERVICES						Consultant services for regulatory compliance
INTERFUND SERVICE PYMTS / INTERFUND SVC-COMPUTER	1,419.00	367.00	368.84	30,000.00	30,367.00	
Total Expenditures Fund 690 - Department 9600	3,468,053.00	3,479,045.00	1,803,125.26	31,410.00	3,510,455.00	Naviline Upgrade
Total Fund 690 - Refuse Fund - Revenue	3,621,014.00	3,621,014.00	1,851,556.07	6,100.00	3,627,114.00	
Total Fund 690 - Refuse Fund - Expenditures	3,468,053.00	3,479,045.00	1,803,125.26	31,410.00	3,510,455.00	
Net Fund 690 - Refuse Fund Balance	152,961.00	141,969.00	48,430.81	(25,310.00)	116,659.00	
Fund 700 - Risk Management Fund						
Expenditures - Risk Management Fund - Department - Insurance - Workers Compensation						
INTERFUND SERVICE PYMTS / INTERFUND SVC-COMPUTER	1,125.00	1,125.00	654.00	51.00	1,176.00	Naviline Upgrade
Total Expenditures Fund 700 - Department 5020	716,099.00	716,099.00	719,726.78	51.00	716,150.00	
Expenditures - Risk Management Fund - Department - Insurance - Unemployment Insurance						
INTERFUND SERVICE PYMTS / INTERFUND SVC-COMPUTER	250.00	250.00	151.00	12.00	272.00	Naviline Upgrade
Total Expenditures Fund 700 - Department 5030	46,469.00	46,469.00	35,075.02	12.00	46,481.00	
Expenditures - Risk Management Fund - Department - Insurance - Liability Insurance						
INTERFUND SERVICE PYMTS / INTERFUND SVC-COMPUTER	1,471.00	1,471.00	855.00	67.00	1,538.00	Naviline Upgrade
Total Expenditures Fund 700 - Department 5040	928,750.00	928,750.00	853,346.55	67.00	928,817.00	
Total Fund 700 - Risk Management Fund - Expenditures	2,191,318.00	2,191,318.00	1,925,713.47	130.00	2,191,448.00	
Net Fund 700 - Risk Management Fund Balance	66,388.00	66,388.00	(335,221.11)	(130.00)	66,258.00	
Fund 702 - Fleet Maintenance Fund						
Expenditures - Fleet Maintenance Fund - Department - Fleet Maintenance						
FRINGE BENEFITS / UNIFORM ALLOWANCE	473.00	473.00	-	(473.00)	-	N/A Add to 25-02 additional returns, or send items out for rebuild
CONTRACTUAL SERVICES / POSTAGE/MAILING COSTS	100.00	100.00	3.76	200.00	300.00	
CONTRACTUAL SERVICES / LAUNDRY/CLEANING	750.00	750.00	248.64	(501.00)	249.00	N/A Add to acct 25-02
CONTRACTUAL SERVICES / PAGING SERVICE	150.00	150.00	-	(150.00)	-	N/A Add to 30-19
CONTRACT SVC-EMPLOYEE SPC / UNIFORM PURCHASE/MAINT	1,000.00	1,000.00	449.35	974.00	1,974.00	additional transfer from acct 23-16, 15-82

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Account Description	FY 2019 Adopted Budget 6-26-2018 Reso 2018-85	Budget Amount with Continuing Appropriations & Transfers	Actual Results through 12/31/18	Mid-Year Budget Adjustment	Revised Budget after Mid-Year Adjustments	Mid Year Adjustment Notes & Justification
CONTRACT SVC REPAIR/MAINT / REPAIR/MAINT-VEHICLES	100,000.00	106,368.00	48,715.12	15,000.00	121,368.00	Fleet requires outside repair services due to mechanic ability, shortage of mechanics and support staff.
CONTRACT SVC REPAIR/MAINT / REPAIR/MAINT-HDWRE-CNTR	1,600.00	1,600.00	1,562.00	150.00	1,750.00	Pull from 23-22
INTERNAL SERVICE FUNDS / DEPARTMENTAL SUPPLIES	1,500.00	1,500.00	1,313.92	100.00	1,600.00	Specialty items.
DEPARTMENTAL SUPPLIES / OIL/LUBRICANTS	8,500.00	8,500.00	3,338.26	500.00	9,000.00	Add additional oil for CNG Compressor Unit
DEPARTMENTAL SUPPLIES / STATE FUEL TAX	(750.00)	(750.00)	(11.16)	1,478.00	728.00	
SUPPLIES-TECHNICAL SPLS / AUTO PARTS	130,000.00	146,443.00	89,811.61	5,000.00	151,443.00	Additional parts for repairs.
INTERFUND SERVICE PYMTS / INTERFUND SVC-COMPUTER	12,815.00	12,815.00	7,451.00	581.00	13,396.00	Naviline Upgrade
Total Expenditures Fund 702 - Department 3800	1,324,058.00	1,357,749.00	649,248.96	22,859.00	1,380,608.00	
Total Fund 702 - Fleet Maintenance Fund - Expenditures	1,324,058.00	1,357,749.00	649,248.96	22,859.00	1,380,608.00	
Net Fund 702 - Fleet Maintenance Fund Balance	1,204,847.00	1,171,156.00	(12,838.23)	(22,859.00)	1,148,297.00	
Fund 703 - Information Systems Services Fund						
Revenue - Information Systems Services Fund - Department - Information Systems Services						
INTERNAL SERVICE REVENUES / COMPUTER SVC-GENERAL FU	209,272.00	209,272.00	121,677.00	9,484.00	218,756.00	Naviline Upgrade funded by all major funds
INTERNAL SERVICE REVENUES / COMPUTER SVC-OTHER FUND	232,029.00	232,029.00	134,910.00	10,516.00	242,545.00	Naviline Upgrade funded by all major funds
Total Revenue Fund 703 - Department 3700	441,651.00	441,651.00	256,748.57	20,000.00	461,651.00	
Expenditures - Information Systems Services Fund - Department - Information Systems Services						
NONCAPITALIZED ASSETS / COMPUTER SOFTWARE	10,000.00	14,820.00	1,800.00	20,000.00	34,820.00	Naviline Upgrade
Total Expenditures Fund 703 - Department 3700	441,301.00	465,116.00	256,587.01	20,000.00	485,116.00	
Total Fund 703 - Information Systems Services Fund - Revenue	441,651.00	441,651.00	256,748.57	20,000.00	461,651.00	
Total Fund 703 - Information Systems Services Fund - Expenditures	441,301.00	465,116.00	256,587.01	20,000.00	485,116.00	
Fund 761 - Utility Billing Administration Fund						
Expenditures - Utility Billing Administration Fund - Department - Utility Billing, Account & Collection Service						
CONTRACTUAL SERVICES / ADVERTISING/PUBLISHING	6,500.00	13,000.00	409.50	800.00	800.00	Anticipated use senior utility rep
CONTRACTUAL SERVICES / PRINTING/BINDING	250.00	250.00	3,952.11	6,000.00	19,000.00	Printing flyers/statements
CONTRACTUAL SERVICES / DUES/SUBSCRIPTIONS	63,000.00	68,276.00	33,978.25	150.00	400.00	anticipated fees/notary/AWWA
CONTRACTUAL SERVICES / POSTAGE/MAILING COSTS	2,200.00	2,200.00	755.45	36,000.00	104,276.00	Postage/ mailing costs
CONTRACTUAL SERVICES / DELINQUENT COLLECTION SVC	146,000.00	146,205.00	115,499.62	2,500.00	4,700.00	Anticipated use-Online Utility Collections
CONTRACTUAL SERVICES / CREDIT CARD FEES	29,000.00	29,000.00	19,210.53	5,000.00	151,205.00	Increase credit card usage
CONTRACTUAL SERVICES / LOCKBOX FEES					34,000.00	Lockbox processing fees
CONTRACT SVC REPAIR/MAINT / REPAIR/MAINT-SOFTWARE	36,000.00	33,386.00	29,512.99	29,000.00	62,386.00	Check processing (creditron) online credit ck.
CONTRACT SVC-PROFESSIONAL / PROFESSIONAL SERVICES	32,449.00	32,854.00	18,182.88	32,000.00	64,854.00	Infosend processing fees/temp agency
INTERNAL SERVICE FUNDS / DEPARTMENTAL SUPPLIES	4,400.00	2,852.00	1,431.07	1,200.00	4,052.00	Departmental supplies
INTERFUND SERVICE PYMTS / INTERFUND SVC-COMPUTER	26,594.00	26,594.00	15,463.00	1,205.00	27,799.00	Naviline Upgrade
NONCAPITALIZED ASSETS / COMPUTER HARDWARE	1,000.00	1,548.00	1,493.35	1,000.00	2,548.00	

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Account Description	FY 2019 Adopted Budget 6-26-2018 Reso 2018-85	Budget Amount with Continuing Appropriations & Transfers	Actual Results through 12/31/18	Mid-Year Budget Adjustment	Revised Budget after Mid-Year Adjustments	Mid Year Adjustment Notes & Justification
NONCAPITALIZED ASSETS / MACHINERY/EQUIPMENT	300.00	300.00	-	1,950.00	2,250.00	Payments for CBE (folding Machine)
Total Expenditures Fund 761 - Department 3100	1,584,312.00	1,599,276.00	786,730.55	121,805.00	1,721,081.00	
Expenditures - Utility Billing Administration Fund - Department - Utility Billing, Account & Collection Service - Meter Reading & Service						
CONTRACT SVC-EMPLOYEE SPC / UNIFORM PURCHASE/MAINT	2,500.00	2,500.00	612.75	1,200.00	3,700.00	5 sets of FSR uniforms
CONTRACTUAL SVC-UTILITIES / TELEPHONE SVC		-	850.19	2,000.00	2,000.00	Verizon payment 5 FSR phones
CONTRACT SVC REPAIR/MAINT / REPAIR/MAINT-EQUIPMENT	3,500.00	1,928.00	-	3,500.00	5,428.00	Ittron hardware maintenance (handhelds)
CONTRACT SVC REPAIR/MAINT / REPAIR/MAINT-SOFTWARE		-	-	3,700.00	3,700.00	Ittron software maintenance (handhelds)
SUPPLIES-TECHNICAL SPLS / TOOLS/SHOP SUPPLIES	1,500.00	1,500.00	316.27	500.00	2,000.00	Purchase of field equipment
INTERFUND SERVICE PYMTS / INTERFUND SVC-COMPUTER	10,244.00	10,244.00	5,956.00	464.00	10,708.00	Naviline Upgrade
Total Expenditures Fund 761 - Department 3110	599,199.00	597,627.00	259,305.25	11,364.00	608,991.00	
Total Fund 761 - Utility Billing Administration Fund - Expenditures	2,183,511.00	2,196,903.00	1,046,035.80	133,169.00	2,330,072.00	
Net Fund 761 - Utility Billing Administration Fund Balance	-	(13,392.00)	(0.25)	(133,169.00)	(146,561.00)	
TOTAL ALL FUNDS						
Revenue	93,443,195.00	93,721,654.00	43,421,272.82	2,224,347.56	95,946,001.56	
Operating Expenditures	88,628,963.00	90,603,761.00	43,475,707.96	1,149,708.35	91,753,469.35	
OPERATING POSITION: Revenue Less Operating Expenditures	4,814,232.00	3,117,893.00	(54,435.14)	1,074,639.21	4,192,532.21	
Capital Expenditures	26,510,901.00	26,510,901.00	687,000.00	2,094,000.00	28,604,901.00	
Total Operating & Capital Expenditures	115,139,864.00	117,114,662.00	44,162,707.96	3,243,708.35	120,358,370.35	

CITY OF BANNING
FY 2018-2019 Mid Year Capital Budget Requests

EXHIBIT "A"

Expenditure Account No.	Expenditure Account Description	Project Description	Funding Source or Unfunded	FY 2019 Actuals	FY 2019 Adopted Budget	FY 2019 Mid Year Adjustment	FY 2019 Budget after Adjustment
PARK IMPROVEMENTS (Funded)							
451-3600-461.90-69	CAPITAL EXPENDITURES / LIONS PARK IMPROVEMENTS	Lions Park Expansion (Phase I Construction; Partially Unfunded)	Parkland Develop Fund				\$ -
			CDBG	\$ 4,271.60			\$ -
			Measure J / Mining Tax	\$ 4,272	\$ -	\$ -	\$ -
GENERAL FACILITY IMPROVEMENTS (Funded)							
001-3200-412.90-15	CAPITAL EXPENDITURES/BUILDING IMPROVEMENTS	ADA Improvements at the Senior Center	Building Maintenance	\$ 55,403.21	\$ 30,000	\$ 30,000	\$ 30,000
430-2900-441.90-15	CAPITAL EXPENDITURES / BUILDING IMPROVEMENTS	City Hall HVAC	General Facilities Fund	\$ 2,227.50	\$ 200,000		\$ 200,000
675-7020-473.90-15	CAPITAL EXPENDITURES / BUILDING IMPROVEMENTS	LED Sign at City Hall	Public Benefits Fund		\$ 75,000		\$ 75,000
				\$ 57,631	\$ 275,000	\$ 30,000	\$ 305,000
STREET IMPROVEMENTS (Funded)							
101-4900-431.93-16	CAP EXPEND-INFRASTRUCTURE / MEASURE A ST IMPROVEMEN	FTIP: Ramsey:Hargrave to ECL	Measure A Street Imp		\$ 477,000		\$ 477,000
101-4900-431.93-16	CAP EXPEND-INFRASTRUCTURE / MEASURE A ST IMPROVEMEN	Theodore: Alessandro to Almond Way	Measure A Street Imp		\$ 196,000		\$ 196,000
101-4900-431.93-16	CAP EXPEND-INFRASTRUCTURE / MEASURE A ST IMPROVEMEN	8th: Lincoln to Westward	Measure A Street Imp		\$ 212,967		\$ 212,967
101-4900-431.93-16	CAP EXPEND-INFRASTRUCTURE / MEASURE A ST IMPROVEMEN	Charles: Hargrave to 1037 E. Charles	Measure A Street Imp		\$ 130,000		\$ 130,000
101-4900-431.93-16	CAP EXPEND-INFRASTRUCTURE / MEASURE A ST IMPROVEMEN	Wesley: Hargrave to 1401 E. Wesley	Measure A Street Imp		\$ 130,000		\$ 130,000
101-4900-431.93-16	CAP EXPEND-INFRASTRUCTURE / MEASURE A ST IMPROVEMEN	Sun Lakes Blvd: Highland Hm Rd to Sunset (ED/PS&E)	Measure A Street Imp		\$ 1,190,033		\$ 1,190,033
101-4900-431.93-16	CAP EXPEND-INFRASTRUCTURE / MEASURE A ST IMPROVEMEN	Cottonwood Road: 8th Street to 12th Street	Measure A Street Imp		\$ 100,000		\$ 100,000
101-4900-431.93-16	CAP EXPEND-INFRASTRUCTURE / MEASURE A ST IMPROVEMEN	George Street: 8th Steet to 12th Street	Measure A Street Imp		\$ 100,000		\$ 100,000
101-4900-431.93-16	CAP EXPEND-INFRASTRUCTURE / MEASURE A ST IMPROVEMEN	10th Street: Williams Street to George Street	Measure A Street Imp		\$ 115,000		\$ 115,000
101-4900-431.93-16	CAP EXPEND-INFRASTRUCTURE / MEASURE A ST IMPROVEMEN	12th Street: Williams Street to George Street	Measure A Street Imp		\$ 122,000		\$ 122,000
101-4900-431.93-16	CAP EXPEND-INFRASTRUCTURE / MEASURE A ST IMPROVEMEN	14th Street: Williams Street to George Street	Measure A Street Imp		\$ 120,000		\$ 120,000
101-4900-431.93-16	CAP EXPEND-INFRASTRUCTURE / MEASURE A ST IMPROVEMEN	Indian School Lane: 8th Street to San Gorgonio Avenue	Measure A Street Imp				\$ -
101-4900-431.93-16	CAP EXPEND-INFRASTRUCTURE / MEASURE A ST IMPROVEMEN	Lincoln Street: San Gorgonio Ave to Hargrave Street	Measure A Street Imp				\$ -

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Expenditure Account No.	Expenditure Account Description	Project Description	Funding Source or Unfunded	FY 2019 Actuals	FY 2019 Adopted Budget	FY 2019 Mid Year Adjustment	FY 2019 Budget after Adjustment
101-4900-431.93-16	CAP EXPEND-INFRASTRUCTURE / MEASURE A ST IMPROVEMENTS	City-wide Slurry Seal	Measure A Street Imp				\$ -
840-9500-490.93-30	CAP EXPEND-INFRASTRUCTURE / RAMSEY ST IMPROVEMENTS	Hargrave/Ramsey Intersection (Construction)	BEA Capital Project Fund (Previously 2007 Tax Allocation Bond Proceeds)	\$	2,000,000		\$ 2,000,000
840-9500-490.93-30	CAP EXPEND-INFRASTRUCTURE / RAMSEY ST IMPROVEMENTS	Hathaway/Ramsey Intersection (ROW & Construction)	BEA Capital Project Fund (Previously 2007 Tax Allocation Bond Proceeds)	\$	3,257,000		\$ 3,257,000
840-9500-490.93-15	CAP EXPEND-INFRASTRUCTURE / STREET IMPROVEMENTS	Edison ITCC Tax (Courthouse Pole Relocation)	BEA Capital Project Fund (Previously 2007 Tax Allocation Bond Proceeds)	\$ 1,600.00	610,000		\$ 610,000
100-4900-431.93-15	CAP EXPEND-INFRASTRUCTURE / STREET IMPROVEMENTS	Joshua Palmer Realignment	TUMF	\$ 15,000.00	2,000,000		\$ 2,000,000
102-4904-431.93-15	CAP EXPEND-INFRASTRUCTURE / STREET IMPROVEMENTS	Street Rehab at Various Locations	SB 1 (RMRA)	\$ 79,157.00	515,917		\$ 515,917
100-4900-431.93-21	CAP EXPEND-INFRASTRUCTURE / ATP CYCLE 2	Bikeway and Safe Route to School (PS&E)	ATP Cycle 2	\$ 102,439.06	140,466		\$ 140,466
100-4900-431.93-21	CAP EXPEND-INFRASTRUCTURE / ATP CYCLE 2	Bikeway and Safe Route to School (Construction)	ATP Cycle 2				\$ -
				\$ 198,196	\$ 11,416,383	\$ -	\$ 11,416,383

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WATER IMPROVEMENTS (Funded)							
660-6300-471.90-56	CAPITAL EXPENDITURES / MACHINERY/EQUIPMENT	Trencher & Trailer - Requesting funds to purchase a trencher and trailer. It is expensive to rent on a monthly basis and this is something that the Water Division anticipates needing on a regular basis for the foreseeable future.	Water Fund	\$	\$	19,000	19,000
660-6300-471.90-78	CAPITAL EXPENDITURES / PLANNING/DESIGN-CAPITAL	Flume Consultant Costs	Water Fund	\$	300,000	\$	300,000
660-6300-471.95-27	SPECIAL UTILITY CAP ITEMS / SCADDA/TELEMETRY	Replace SCADA Hardware/Software	Water Fund	\$	250,000	\$	250,000
660-6300-471.95-10	SPECIAL UTILITY CAP ITEMS / WATER MAINS	Water Line Repl. Loc #2 (Nicolet/Cott/George); Partially Unfunded	Water Fund	\$	656,250	\$	656,250
660-6300-471.95-10	SPECIAL UTILITY CAP ITEMS / WATER MAINS	Water Line Repl. Loc #3 (22nd/Roberge/Sunrise); Partially Unfunded	Water Fund	\$	256,250	\$	256,250
660-6300-471.95-31	SPECIAL UTILITY CAP ITEMS / SMART METER PROJECT	Smart Meter Conversion (AMR/AMI)	Water Fund	\$	400,000	\$	400,000
661-6300-471.90-12	CAPITAL EXPENDITURES / BUILDING CONSTRUCTION	Water-Wastewater Yard Building	Water Capital Facilities	\$	100,000	\$	100,000
661-6300-471.95-09	SPECIAL UTILITY CAP ITEMS / RESERVOIRS	Altitude Valves (Design & Construction)	Water Capital Facilities	\$	41,235.03	\$	250,000
661-6300-471.90-78	CAPITAL EXPENDITURES / PLANNING/DESIGN-CAPITAL	Well C8 Planning/Design (PS&E)	Water Capital Facilities	\$	175,000	\$	175,000
661-6300-471.95-08	SPECIAL UTILITY CAP ITEMS / WELLS/PUMPING EQUIPMENT	Pilot and Drill Well C8 in Cabazon SU	Water Capital Facilities	\$	1,012,500	\$	1,012,500
661-6300-471.95-08	SPECIAL UTILITY CAP ITEMS / WELLS/PUMPING EQUIPMENT	Equip Well C8	Water Capital Facilities	\$	1,025,000	\$	1,025,000
661-6300-471.95-10	SPECIAL UTILITY CAP ITEMS / WATER MAINS	New Water Main to Connect C8	Water Capital Facilities	\$	-	\$	-
				\$ 53,354	\$ 4,425,000	\$ 19,000	\$ 4,444,000
WASTEWATER IMPROVEMENTS (Funded)							
680-8000-454.95-12	SPECIAL UTILITY CAP ITEMS / TREATMENT PLANT IMPROV	Iron Sponge Media Replacement	Wastewater Fund	\$	35,000	\$	35,000
680-8000-454.95-12	SPECIAL UTILITY CAP ITEMS / TREATMENT PLANT IMPROV	Repairs to Heat Exchanger (WWTP)	Wastewater Fund	\$	30,625	\$	30,625
680-8000-454.95-12	SPECIAL UTILITY CAP ITEMS / TREATMENT PLANT IMPROV	Repairs to Boiler Gas Control Valves	Wastewater Fund	\$	40,813	\$	40,813

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EXHIBIT "A"

Expenditure Account No.	Expenditure Account Description	Project Description	Funding Source or Unfunded	FY 2019 Actuals	FY 2019 Adopted Budget	FY 2019 Mid Year Adjustment	FY 2019 Budget after Adjustment
680-8000-454.95-12	SPECIAL UTILITY CAP ITEMS / TREATMENT PLANT IMPROV	PVC Digester Gas Piping	Wastewater Fund				\$ -
		Sewer In-Pipe Flow Meter - Need to purchase a flowmeter for the trunk main leading to the Wastewater Treatment Plant. Cost is offset by a reduction in Collections System Expense (45-09)					
680-8000-454.95-14	SPECIAL UTILITY CAP ITEMS / SEWER MAINS & COLL SYST	Wastewater Treatment Plant.	Wastewater Fund	\$ -	-	25,000	25,000
680-8000-454.95-14	SPECIAL UTILITY CAP ITEMS / SEWER MAINS & COLL SYST	Capacity Project C-1	Wastewater Fund	\$	119,925		\$ 119,925
680-8000-454.95-14	SPECIAL UTILITY CAP ITEMS / SEWER MAINS & COLL SYST	Capacity Project C-2	Wastewater Fund				\$ -
680-8000-454.90-78	CAPITAL EXPENDITURES / PLANNING/DESIGN-CAPITAL	Nitrogen Removal Feasibility Study	Wastewater Fund	\$ 74,376.67	250,000		\$ 250,000
			Wastewater Fund	\$	50,000		\$ 50,000
			Wastewater Capital Facilities	\$	50,000		\$ 50,000
680-8000-454.90-78	CAPITAL EXPENDITURES / PLANNING/DESIGN-CAPITAL	WWTP Tertiary Treatment Upgrades - 3.6 MGD (PS&E)	BUA Wastewater Capital	\$	50,000		\$ 50,000
			Wastewater Tertiary	\$	50,000		\$ 50,000
			Water Capital Facilities	\$	50,000		\$ 50,000
680-8000-454.95-14	SPECIAL UTILITY CAP ITEMS / SEWER MAINS & COLL SYST	Lift Stations Telemetry (SCADA)	Wastewater Capital Facilities	\$	125,000		\$ 125,000
				\$ 74,377	851,363	25,000	876,363

CITY OF BANNING
FY 2018-2019 Mid Year Capital Budget Requests

EXHIBIT "A"

Expenditure Account No.	Expenditure Account Description	Project Description	Funding Source or Unfunded	FY 2019 Actuals	FY 2019 Adopted Budget	FY 2019 Mid Year Adjustment	FY 2019 Budget after Adjustment
FLEET IMPROVEMENTS (Funded)							
702-3800-480.90-77	CAPITAL EXPENDITURES / ALTERNATE FUELING SYSTEM	CNG Facility (Design/Construction)	Transit (STA)	\$ 18,625.95	\$ 590,000	\$	\$ 590,000
			MSRC Grant	\$	175,000	\$	175,000
			Air Quality Improvement Fund	\$	35,000	\$	35,000
			BUSD Cost Share	\$	400,000	\$	400,000
				\$ 18,626	\$ 1,200,000	\$ -	\$ 1,200,000
ELECTRIC IMPROVEMENTS (Funded)							
670-7000-473.90-17	CAPITAL EXPENDITURES / MISC ELECTRIC IMPROVEMENT	Easement and Right-of-Way Acquisitions	Electric Fund	\$	25,000	\$	25,000
670-7000-473.90-56	CAPITAL EXPENDITURES / MACHINERY/EQUIPMENT	Machinery Equipment - purchasing meter test equipment	Electric Fund	\$	50,000	\$ 50,000	50,000
670-7000-473.95-05	SPECIAL UTILITY CAP ITEMS / LINE TRANSFORMERS	Line Transformers - transformer replacements	Electric Fund	\$ 13,896.24	\$	60,000	60,000
670-7000-473.95-06	SPECIAL UTILITY CAP ITEMS / SUBSTATION EQUIPMENT	Substation equipment - Breakers for substations	Electric Fund	\$	180,000	\$ 180,000	180,000
673-7000-473.XX-XX	SPECIAL UTILITY CAP ITEMS / MAPPING	Mapping Project - Equipment and Software to Inventory complete Electric System	Electric Capital Improvement	\$	135,000	\$ 135,000	135,000
673-7000-473.90-15	CAPITAL EXPENDITURES / BUILDING IMPROVEMENTS	City Yard Building Improvements	Electric Capital Improvement	\$	601,304	\$	601,304
673-7000-473.90-47	CAPITAL EXPENDITURES / SECURITY SYSTEMS	Security Systems / Fiber Ring	Electric Capital Improvement	\$	250,000	\$	250,000
673-7000-473.90-77	CAPITAL EXPENDITURES / ALTERNATIVE FUELING PROJ	City Yard Block Wall Extension & Charging Station Infrastructure	Electric Capital Improvement	\$	600,000	\$	600,000
673-7000-473.93-77	CAP EXPEND-INFRASTRUCTURE / PARDEE - ATWELL IMPROVEMN	Pardee - Atwell Improvements	Electric Capital Improvement	\$	100,000	\$ 100,000	100,000
673-7000-473.95-31	SPECIAL UTILITY CAP ITEMS / SMART METER PROJECT	Smart Meter Project	Electric Capital Improvement	\$ 199,133.99	\$ 3,045,058	\$	3,045,058
673-7000-473.96-34	SPL UTIL CAP-SPL PROJECTS / HYDRO REBUILD	Hydro Rebuild	Electric Capital Improvement	\$	307,168	\$	307,168
673-7000-473.96-36	SPL UTIL CAP-SPL PROJECTS / UNDGRND UTILITY REPLCMN	New to replace old underground reconductoring	Electric Capital Improvement	\$	282,625	\$	282,625
673-7000-473.96-37	SPL UTIL CAP-SPL PROJECTS / ELECTRC IMPRV HATHAWAY	Electric Improvements at Hathaway	Electric Capital Improvement	\$	500,000	\$	500,000

CITY OF BANNING
FY 2018-2019 Mid Year Capital Budget Requests

EXHIBIT "A"

Expenditure Account No.	Expenditure Account Description	Project Description	Funding Source or Unfunded	FY 2019 Actuals	FY 2019 Adopted Budget	FY 2019 Mid Year Adjustment	FY 2019 Budget after Adjustment
673-7000-473.96-38	SPL UTIL CAP-SPL PROJECTS / JOSHUA PALMER RELOCATION	Joshua Palmer Relocation	Electric Capital Improvement		\$ 1,000,000		\$ 1,000,000
673-7000-473.96-39	SPL UTIL CAP-SPL PROJECTS / 69KV PLE LN RELOC I10&MDY	69kV Pole Line Relocation South of I-10 & Midway 69kV pole line crossing	Electric Capital Improvement			\$ 300,000	\$ 300,000
673-7000-473.96-36	SPL UTIL CAP-SPL PROJECTS / UNDERGRND UTILITY REPLCMN	Underground Conversion at Jennifer Way, Repplier St and Murray St	Electric Capital Improvement				\$ -
673-7000-473.96-40	SPL UTIL CAP-SPL PROJECTS / POLE REPLACEMENTS	Pole Replacements	Electric Capital Improvement	\$ 14,112.02	\$ 100,000		\$ 100,000
673-7000-473.96-41	SPL UTIL CAP-SPL PROJECTS / 4-12K DISTRIBUTION CNVR	4-12 kV Distribution conversion	Electric Capital Improvement			\$ 525,000	\$ 525,000
673-7000-473.96-18	SPL UTIL CAP-SPL PROJECTS / SUNSET SUBSTATION	Sunset Distribution Circuits	Electric Capital Improvement				\$ -
674-7000-473.96-32	SPL UTIL CAP-SPL PROJECTS / ALOLA SUBSTATION	Aloia Substation - Land Acquisition	Bond			\$ 200,000	\$ 200,000
674-7000-473.96-32	SPL UTIL CAP-SPL PROJECTS / ALOLA SUBSTATION	Aloia Substation -Biological Surveys	Bond			\$ 10,000	\$ 10,000
674-7000-473.96-33	SPL UTIL CAP-SPL PROJECTS / AIRPORT SUBSTATION	Airport Substation - Land Acquisition	Bond	\$ 43,684.18		\$ 450,000	\$ 450,000
674-7000-473.96-33	SPL UTIL CAP-SPL PROJECTS / AIRPORT SUBSTATION	Airport Substation -Biological Surveys	Bond			\$ 10,000	\$ 10,000
674-7000-473.96-29	SPL UTIL CAP-SPL PROJECTS / D.T. UG CONV/DEC LIGHTI	Downtown UG Conversion/Dec Lights per Reso 2011-33	Bond		\$ 482,000		\$ 482,000
674-7000-473.96-32	SPL UTIL CAP-SPL PROJECTS / ALOLA SUBSTATION	4-12kV Substation Conversions	Bond	\$ 9,719.13	\$ 1,150,000		\$ 1,150,000
				\$ 280,546	\$ 8,343,155	\$ 2,020,000	\$ 10,363,155
TOTAL CAPITAL BUDGET ALL FUNDS				\$ 687,001	\$ 26,510,901	\$ 2,094,000	\$ 28,604,901



CITY OF BANNING CITY COUNCIL REPORT

TO: CITY COUNCIL
FROM: Douglas Schulze, City Manager
PREPARED BY: Art Vela, P.E., Public Works Director/City Engineer
MEETING DATE: March 26, 2019
SUBJECT: Resolution 2019-__ and Resolution 2019-__ UA, Authorizing the submittal of an Application for Grant Funds from the Bureau of Reclamation WaterSMART: Water and Energy Efficiency Grants Program for FY 2019, Funding Opportunity No. BOR-DO-19-F004.

RECOMMENDED ACTION:

Staff recommends:

1. The City Council adopt Resolution 2019-__ and the Utility Authority adopt Resolution 2019-__ UA, authorizing the City to apply for grant funds from the Bureau of Reclamation WaterSMART: Water and Energy Efficiency Grants Program for FY 2019, and provide the required local match, if awarded.
2. The City Council authorizes the City Manager or his designee to accept and receive grant funding and to make necessary budget adjustments and appropriations related to this resolution.

BACKGROUND:

Automated Meter Reading

In previous meetings the City Council has expressed interest in moving towards an Automatic Meter Reading (AMR) system for the City of Banning's (City) utilities. The City's Electric Utility Department has converted to an AMR system for their meters.

AMR, which is becoming the standard for utilities around the country, is a method of using communication technology to read meters without having to access the meter, which is located in a meter box in the ground. There are several ways to read AMR meters, the most common method is one that uses a small radio transmitter powered by a battery that is connected to the water meter by a cable. The radio device collects a reading from the meter and transmits the reading to a collector (register). The Automatic Metering Infrastructure (AMI) technology will allow for remote reading on a continuous basis.

Water meters within the City of Banning are currently manually read by meter readers by visiting and opening each meter box and recording the water consumption on a hand held device.

The benefits of going with an AMI system include:

- **Customer Service:** Bills will be based on actual consumption. At times bills have to be estimated due to lack of access to water meters or other reasons that would prevent a meter reader from reading the meter. The AMI system would also prevent mis-reads.
- **Operational Efficiency:** Accurate and faster collection of consumption data while utilizing less staff resources than the current method of collecting consumption data.
- **Leak Detection:** The AMI system will include acoustic leak detector sensors that will be utilized to alert staff of potential leaks on the City's distribution system. The repair of the leaks will allow for the City to reduce its water losses/non-revenue water. The leak detector sensors will also allow for identifying when there is a leak on the residential side of the meter which will result in savings for the customer.

It has been estimated that the total cost would be approximately \$3,033,052 Million (labor and material) dollars to replace the City's 10,500 meters and install Collectors.

Bureau of Reclamation Grant

The Bureau of Reclamation recently released the 2019 WaterSMART: Water and Energy Efficiency Grant (WEEG) Program. Under the WEEG program, projects selected to receive funding include, amongst others, projects that result in quantifiable water savings and those which support broader water reliability benefits.

Up to \$1,500,000 in federal funds is being made available for larger, phased on-the-ground projects that may take up to 3 years to complete. The grant will fund labor, equipment, materials and supplies, and environmental compliance costs.

JUSTIFICATION:

In Banning's effort to deliver water to residents in an efficient and safe manner, while safeguarding the utility's revenue stream by minimizing expenses and maintaining

customer satisfaction, the AMR approach is most beneficial. The AMR meters will benefit the residents as they will produce more detailed water usage information which will allow for issues to be addressed more quickly and effectively. For example, leaks can be proactively detected faster than possible with the existing manually-read meters. The smart meters will also help the City operate more efficiently with improved customer service and support, additional data to resolve billing and usage questions, fewer estimated bills and with overall reduced operating costs.

The City plans to update all water meters to AMR and construct an Automatic Metering Infrastructure, and is seeking grant funds to offset the estimated \$3,033,052 million project cost. WEEG program grant funds could provide a substantial portion of the costs for the project. If awarded funds from the WEEG program, the City will be able to move forward with a more robust AMI project with a reduced fiscal impact to the City.

Per the Bureau of Reclamation, a City Council approved resolution is required to consider the grant application complete. The signed resolution must be received no later than thirty (30) days after application deadline.

FISCAL IMPACT:

City Council approval of this resolution may secure up to \$1,500,000 in WEEG program funding. The City will be responsible for a local match of fifty (50) percent or more of the total project cost.

Matching funds will come from account 660-6300-471.45-11 FY 2019 (\$600,000), FY 2020 (\$600,000) and FY 2021 (\$333,052) which is included in the City's upcoming two-year budget.

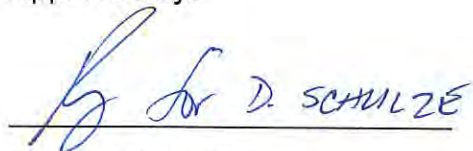
ALTERNATIVE:

Reject Resolution 2019-__ and Resolution 2019-__ UA. If rejected, the City's grant application will be deemed incomplete and not considered for funding through the WEEG program.

ATTACHMENTS:

1. Resolution 2019-__
2. Resolution 2019-__ UA
3. Grant Application

Approved by:

A handwritten signature in blue ink, appearing to read "Douglas Schulze", is written over a horizontal line.

Douglas Schulze
City Manager

ATTACHMENT 1

Resolution 2019-__

RESOLUTION 2019-__

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BANNING, CALIFORNIA, APPROVING THE APPLICATION FOR GRANT FUNDS FROM THE BUREAU OF RECLAMATION WATERSMART: WATER AND ENERGY EFFICIENCY GRANTS FOR FY 2019 PROGRAM FUNDING OPPORTUNITY NO. BOR-DO-19-F004

WHEREAS, the President of the United States and the United States Department of the Interior have provided funds for the WaterSMART Program; and

WHEREAS, the Bureau of Reclamation has been delegated the responsibility for the administration of this grant program, establishing necessary procedures; and

WHEREAS, said procedures established by the Bureau of Reclamation require a resolution certifying the approval of application(s) by the applicant's governing board before submission of said application(s); and

WHEREAS, the applicant, if selected, will enter into an agreement with the Bureau of Reclamation to carry out the development of the proposal.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Banning a follows:

SECTION 1. The City Council approves the filing of an application for the WaterSMART: Water and Energy Efficiency Grants for Fiscal Year 2019 Program for the City of Banning; and

SECTION 2. The City Council appoints the City Manager, or his designee, to act as agent with legal authority to enter into the grant agreement; and

SECTION 3. The City Council certifies that the City Council of the City of Banning has reviewed and supports the proposed application; and

SECTION 4. The City Council certifies that the City of Banning has sufficient matching funds to provide the amount of funding/in-kind contributions specified in the funding plan included in the grant application; and

SECTION 5. The City Council certifies that the City of Banning will work with the Bureau of Reclamation to meet established deadlines for entering into a grant or cooperative agreement.

SECTION 6. The City Clerk shall certify to the adoption of this resolution and shall cause a certified resolution to be filed in the book of original resolutions.

PASSED, APPROVED AND ADOPTED this 26th day of March, 2019.

Arthur L. Welch,
Mayor
City of Banning

ATTEST:

Daryl Betancur, Deputy City Clerk
City of Banning

**APPROVED AS TO FORM AND
LEGAL CONTENT:**

Kevin G. Ennis, City Attorney
Richards, Watson & Gershon

CERTIFICATION:

I, Daryl Betancur, Deputy City Clerk of the City of Banning, California, do hereby certify that the foregoing Resolution No. 2019-__ was duly adopted by the City Council of the City of Banning, California, at a regular meeting thereof held on the 26th day of March, 2019, by the following vote, to wit:

AYES:

NOES:

ABSTAIN:

ABSENT:

Daryl Betancur, Deputy City Clerk
City of Banning, California

ATTACHMENT 2

Resolution 2019-__ UA

RESOLUTION 2019-__ UA

A RESOLUTION OF THE BANNING UTILITY AUTHORITY OF THE CITY OF BANNING, CALIFORNIA, APPROVING THE APPLICATION FOR GRANT FUNDS FROM THE BUREAU OF RECLAMATION WATERSMART: WATER AND ENERGY EFFICIENCY GRANTS FOR FY 2019 PROGRAM FUNDING OPPORTUNITY NO. BOR-DO-19-F004

WHEREAS, the President of the United States and the United States Department of the Interior have provided funds for the WaterSMART Program; and

WHEREAS, the Bureau of Reclamation has been delegated the responsibility for the administration of this grant program, establishing necessary procedures; and

WHEREAS, said procedures established by the Bureau of Reclamation require a resolution certifying the approval of application(s) by the applicant's governing board before submission of said application(s); and

WHEREAS, the applicant, if selected, will enter into an agreement with the Bureau of Reclamation to carry out the development of the proposal.

NOW, THEREFORE, BE IT RESOLVED, by the Banning Utility Authority of the City of Banning a follows:

SECTION 1. The Banning Utility Authority approves the filing of an application for the WaterSMART: Water and Energy Efficiency Grants for Fiscal Year 2019 Program for the City of Banning; and

SECTION 2. The Banning Utility Authority appoints the City Manager, or his designee, to act as agent with legal authority to enter into the grant agreement; and

SECTION 3. The Banning Utility Authority certifies of the City of Banning has reviewed and supports the proposed application; and

SECTION 4. The Banning Utility Authority certifies that the City of Banning has sufficient matching funds to provide the amount of funding/in-kind contributions specified in the funding plan included in the grant application; and

SECTION 5. The Banning Utility Authority certifies that the City of Banning will work with the Bureau of Reclamation to meet established deadlines for entering into a grant or cooperative agreement.

SECTION 6. The Utility Deputy Secretary shall certify to the adoption of this resolution and shall cause a certified resolution to be filed in the book of original resolutions.

PASSED, APPROVED AND ADOPTED this 26th day of March, 2019.

Arthur L. Welch, Chairman
Banning Utility Authority

ATTEST:

Daryl Betancur, Deputy Secretary
Banning Utility Authority

**APPROVED AS TO FORM AND
LEGAL CONTENT:**

Kevin G. Ennis, Attorney Counsel
Richards, Watson & Gershon

/

CERTIFICATION:

I, Daryl Betancur, Deputy Secretary of the Banning Utility Authority of Banning, California, do hereby certify that the foregoing Resolution No. 2019-__ UA was duly adopted by the Banning Utility Authority of the City of Banning, California, at a regular meeting thereof held on the 26th day of March, 2019, by the following vote, to wit:

AYES:

NOES:

ABSTAIN:

ABSENT:

Daryl Betancur,
Deputy Secretary
City of Banning, California

ATTACHMENT 3

Grant Application

Application for Federal Assistance SF-424

* 1. Type of Submission:

- ☐ Preapplication
☒ Application
☐ Changed/Corrected Application

* 2. Type of Application:

- ☒ New
☐ Continuation
☐ Revision

* If Revision, select appropriate letter(s):

* Other (Specify):

* 3. Date Received:

03/13/2019

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

* a. Legal Name:

City of Banning

* b. Employer/Taxpayer Identification Number (EIN/TIN):

95-6000674

* c. Organizational DUNS:

0991698230000

d. Address:

* Street1:

99 East Ramsey Street

Street2:

* City:

Banning

County/Parish:

* State:

CA: California

Province:

* Country:

USA: UNITED STATES

* Zip / Postal Code:

92220-4837

e. Organizational Unit:

Department Name:

Public Works

Division Name:

Water

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

Mr.

* First Name:

Art

Middle Name:

* Last Name:

Vela

Suffix:

Title: Director of Public Works/City Engineer

Organizational Affiliation:

* Telephone Number: 951-922-3130

Fax Number: 951-922-3141

* Email: avela@ci.banning.ca.us

Application for Federal Assistance SF-424

* 9. Type of Applicant 1: Select Applicant Type:

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

* 10. Name of Federal Agency:

Department of the Interior - Bureau of Reclamation

11. Catalog of Federal Domestic Assistance Number:

15.507

CFDA Title:

RECLAMATION: Managing Water in the West

* 12. Funding Opportunity Number:

BOR-DO-19-F004

* Title:

WaterSmart Water and Energy Efficiency Grants for fiscal year (FY) 2019

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

* 15. Descriptive Title of Applicant's Project:

City of Banning Advanced Metering Infrastructure (AMI) Project

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant 36th

* b. Program/Project 36th

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:

* a. Start Date: 10/01/2019

* b. End Date: 09/30/2022

18. Estimated Funding (\$):

* a. Federal	1,500,000.00
* b. Applicant	1,533,052.00
* c. State	0.00
* d. Local	0.00
* e. Other	0.00
* f. Program Income	0.00
* g. TOTAL	3,033,052.00

* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?

- ☒ a. This application was made available to the State under the Executive Order 12372 Process for review on 03/15/2019 .
- ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☐ c. Program is not covered by E.O. 12372.

* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)

☐ Yes ☒ No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: Mr.

* First Name: Doug

Middle Name:

* Last Name: Schulze

Suffix:

* Title: City Manager

* Telephone Number: 951-922-4860

Fax Number: 951-922-3128

* Email: dschulze@ci.banning.ca.us

* Signature of Authorized Representative:

* Date Signed: 03/15/2019

NOTE TO REVIEWER: SF 424C – CONSTRUCTION BUDGET

Please note that the requested grant amount on the following page is not accurate.

The federal SF 424C form does not allow for exact calculations of the grant request and match as developed in the proposed budget and budget narrative. The City requests \$1,500,000 from the Bureau of Reclamation (BOR), which has been calculated to an exact percentage of 49 percent of the total project cost of \$3,033,052. However, the federal form calculates 49 percent of \$3,033,052 to \$1,486,195.82. In prior conversations with BOR staff, we have been advised that it is acceptable for the numbers on the federal form SF 424C to differ from the correct numbers, listed on the SF 424 Application for Federal Assistance, and the Budget proposed in the application.

The City respectfully requests \$1,500,000 in BOR funding for a \$3,033,052 total project cost, and will provide local match in the amount of \$1,533,052.

BUDGET INFORMATION - Construction Programs			
NOTE: Certain Federal assistance programs require additional computations to arrive at the Federal share of project costs eligible for participation. If such is the case, you will be notified.			
COST CLASSIFICATION	a. Total Cost	b. Costs Not Allowable for Participation	c. Total Allowable Costs (Columns a-b)
1. Administrative and legal expenses	\$ 539,454.00	\$	\$ 539,454.00
2. Land, structures, rights-of-way, appraisals, etc.	\$	\$	\$
3. Relocation expenses and payments	\$	\$	\$
4. Architectural and engineering fees	\$	\$	\$
5. Other architectural and engineering fees	\$	\$	\$
6. Project inspection fees	\$ 24,081.65	\$	\$ 24,081.65
7. Site work	\$	\$	\$
8. Demolition and removal	\$	\$	\$
9. Construction	\$	\$	\$
10. Equipment	\$	\$	\$
11. Miscellaneous	\$ 2,469,517.04	\$	\$ 2,469,517.04
12. SUBTOTAL (sum of lines 1-11)	\$ 3,033,052.69	\$	\$ 3,033,052.69
13. Contingencies	\$	\$	\$
14. SUBTOTAL	\$ 3,033,052.69	\$	\$ 3,033,052.69
15. Project (program) income	\$	\$	\$
16. TOTAL PROJECT COSTS (subtract #15 from #14)	\$ 3,033,052.69	\$	\$ 3,033,052.69
FEDERAL FUNDING			
17. Federal assistance requested, calculate as follows: (Consult Federal agency for Federal percentage share.) Enter the resulting Federal share.		Enter eligible costs from line 16c Multiply X 49 % \$ 1,486,195.82	

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009
Expiration Date: 01/31/2019

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.


PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE City Manager
APPLICANT ORGANIZATION City of Banning	DATE SUBMITTED 03/15/2019

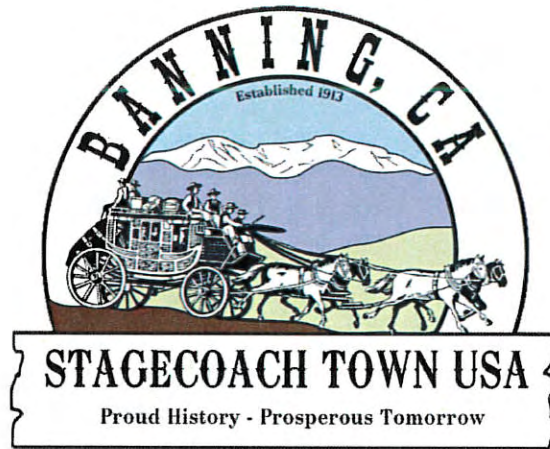
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DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C.1352

Approved by OMB
4040-0013

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4. Name and Address of Reporting Entity: <input checked="" type="checkbox"/> Prime <input type="checkbox"/> SubAwardee * Name: City of Banning * Street 1: 99 East Ramsey Street 2: * City: Banning State: CA: California Zip: 92220 Congressional District, if known: 36th		
5. If Reporting Entity in No.4 is Subawardee, Enter Name and Address of Prime:		
6. * Federal Department/Agency: Department of Interior - BOR	7. * Federal Program Name/Description: WaterSMART: Water and Energy Efficiency Grants for fiscal year (FY) 2019 CFDA Number, if applicable: 15.507	
8. Federal Action Number, if known:	9. Award Amount, if known: \$	
10. a. Name and Address of Lobbying Registrant: Prefix: * First Name: Not applicable Middle Name: * Last Name: Not Applicable Suffix: * Street 1: Street 2: * City: State: Zip:		
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11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when the transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure. * Signature: [Signature] * Name: Prefix: Mr. * First Name: Doug Middle Name: * Last Name: Schulze Suffix: Title: City Manager Telephone No.: 951-922-4860 Date: 03/15/2019		
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City of Banning

Advanced Metering Infrastructure (AMI) Project

Water and Energy Efficiency Grant Program FY 2019

**FOA No. BOR-DO-19-F004
Funding Group II**

PREPARED FOR:

Bureau of Reclamation
Financial Assistance Support Section
Attn: Mr. Darren Olson
P.O. Box 25007, MS 84-27814
Denver, CO 80225

PREPARED BY:

City of Banning
99 E Ramsey Street
Banning, CA 92220
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March 19, 2019

City of Banning, California

Mayor Art Welch

City Council Members:

Mayor Pro Tem Daniela Andrade

Councilmember Don M. Peterson

Councilmember David Happe

Councilmember Colleen Wallace



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TECHNICAL PROPOSAL

Executive Summary

Date: March 19, 2019

Applicant Name: City of Banning

City, County, State: Banning, Riverside County, California

Project Name: City of Banning Advanced Metering Infrastructure (AMI) Project

Project Summary. The City of Banning (population 30,824) requests \$1,500,000 from the Bureau of Reclamation (BOR) to offset costs for a \$3 million project to retrofit 10,500 water meters to “smart meters” by installing advanced metering infrastructure (AMI) that will provide wireless, two-way communication between the meter and utility personnel. In addition, hydropower generators will be installed to further enhance the City’s infrastructure. The new AMI technology will allow the billing department and Pump Operators to automatically collect consumption, diagnostic, and status data from each water meter, transferring that data to a central database for billing, troubleshooting, and analyzing in a fraction of the time it currently takes. The AMI system will be comprised of state-of-the-art electronic/digital hardware and software to combine interval data measurements with remote communications. This system will enable measurement of detailed, time-based information and frequent collection of information allowing for quicker leak detection. Overall, the project will modernize the City’s infrastructure, provide more accurate and detailed leak and billing data, improve communication networks with customers by providing real-time utility billing information customers can access online, and will save an estimated 686.799 acre-feet per year (AFY) of potable water. The conserved water will remain in local groundwater basins, which are shared with Beaumont Cherry Valley Water District, Banning Heights Mutual Water Company, Cabazon Water Company, and the Morongo Band of Mission Indians, and recharged by a dwindling State Water Project (SWP) water allocation. The proposed project aligns with FOA goals and the Department of Interior’s priority to modernize American infrastructure, and represents the City’s ultimate goal to increase efficiency and improve operations. The median household income (MHI) for the City is \$39,700, well below 80% of the State’s MHI of \$57,652, a fact that classifies City as low-income.¹ The project will take 36 months to complete, and is not located on a federal facility.

The existing meters are an average of 16+ years old and require our FSRs to physically inspect each of the 10,500 meters onsite and visually perform a meter-read. Currently, the FSRs manually read each customer water meter every 30 days, which provides only a static read that gives the total water consumption since the previous read 30 days prior. There is no way to determine daily patterns of water use or quickly “see” leaks with the current system and data. A leaky faucet may persist, or a crack in a distribution system pipe may leak for months or years before identifying the problem. In Figure 1, below, a City employee observed a wet spot on the pavement that persisted for months. After investigation from the City, a cracked pipe that had

¹ Based on U.S. Census Bureau data from the 2013-2017 American Community Survey 5-Year Estimates and the state income limits.

been leaking for an estimated 10 years was identified. As part of the City's 2015 Urban Water Management Plan, we developed a forecast of water loss into 2040, and found that with our current water loss patterns and lack of modern infrastructure, water loss will grow from 733.157 AFY (2017) to 1,042 AFY by 2020 (just three short years) and 1,351 AFY by 2040 (City of Banning UWMP, p. 25). The new meters will modernize our current process, and provide more accurate and consistent reading. The AMI will enable two-way communication over a fixed network between the utility system and the metering endpoints. With such a powerful and robust system, leaks can be detected within approximately 15 minutes resulting in quantifiable and sustained water savings that support broader water reliability benefits, including conservation of the region's groundwater storage. The result is less dependence on imported water from the SWP. AMI technology will also provide customers with access to real-time utility billing information.



Fig. 1 Ten-year-old Leak

The project is part of a larger city-wide overhaul to move to a "smart grid" system for both electric and water utilities. In April of 2017, the City moved forward with the last phase of the electric smart meter project.

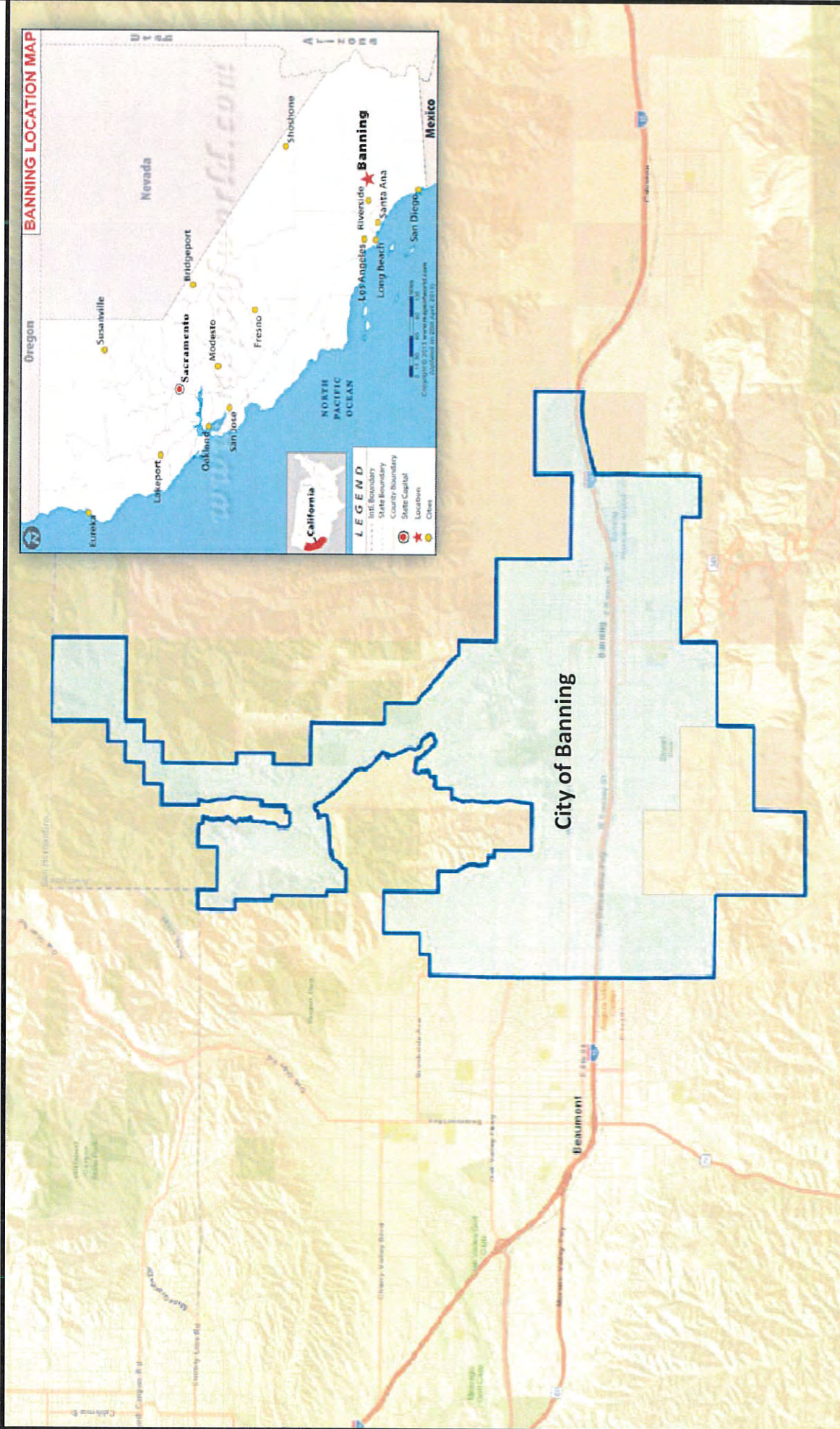
Background Data

Location (including map)

The City of Banning is in northern Riverside County in Southern California, approximately 25 miles east of downtown Riverside and 85 miles east from downtown Los Angeles. The City encompasses 23.2 square miles astride Interstate 10 in the San Geronio Pass and is bounded by the City of Beaumont to the west, the Morongo Band of Mission Indians to the east, the San Bernardino Mountains to the north, and the San Jacinto Mountains to the south.

As of 2017, the total existing population within the City's boundaries was estimated at 30,824 people. The City, through its Public Works Department and Water Division, provides municipal water to its service area, which includes the area within the City's boundary as well as some unincorporated areas of Riverside County. The City of Banning's Water Service Area comprises approximately 16,908 acres.

Project Location Map



City of Banning Advanced Metering Infrastructure (AMI) Project

Source of Water Supply. Currently, 100 percent of the City's potable water system is supplied by groundwater from five basins: the Beaumont Basin, Banning Basin, Cabazon Storage Unit, Banning Bench Storage Unit, and Banning Water Canyon Basin. The basins are recharged from the SWP. The City of Banning and the Morongo Band of Mission Indians, among other entities, share the reserves in the Cabazon Storage Unit. The average annual water supply between 2012 and 2014 was 8,595 AFY, which equates to an average day demand (ADD) of 7.7 million gallons per day (MGD). The average maximum month demand (MMD) for this same time period was 10.1 MGD, while the maximum day demand (MDD) was calculated to be approximately 13.3 MGD.

Additionally, the City purchases imported water from the San Geronio Pass Water Agency (SGPWA) to recharge the Beaumont Basin. The City recharged approximately 1,350 AF in 2017. SGPWA receives water from the State Water Project (SWP), a Reclamation Facility, via the California Aqueduct East Branch Extension pipeline to the Beaumont Basin. The predominant means of providing SWP supply to retail agencies is to recharge the Beaumont Basin, one of California's 22 adjudicated groundwater basins.²

Water Rights Involved. The Beaumont Basin is an adjudicated basin which quantifies pumping rights among various agencies, including the City of Banning, and provides for the use of available storage capacity. The water allocation from the Beaumont Basin is the responsibility of Beaumont Basin Watermaster, a five-member committee consisting of representatives from the City of Banning, the City of Beaumont, the Beaumont-Cherry Valley Water District, the Yucaipa Valley Water District, and South Mesa Water Company. The use of groundwater and available storage space in the Beaumont Basin is subject to the terms of a court adjudication referred to as the Beaumont Basin Judgment. The Beaumont Basin is capable of storing more than 200,000 AF of water.

Pursuant to the Beaumont Basin Judgment and an agreement with the Beaumont Basin Watermaster, the City of Banning has the right to store up to 80,000 AF of water in the Beaumont Basin for later use. The City is authorized to bank new yield (e.g., imported water, storm runoff, surplus spring flows, or reclaimed water) in the aquifer. New yield is defined as "proven increases in quantities greater than the historical level of contribution from certain recharge sources." This allows the withdrawal of the stored supply from the aquifer to meet future demand.

Groundwater rights in the Banning, Banning Bench, Banning Canyon, and Cabazon Basins have not been adjudicated and no groundwater management plan has been adopted by any agency with proper authority. Thus, these four basins are currently unregulated. Over half of the City's supply (62 percent) is from two sources, the Banning Water Canyon (38 percent) and the Beaumont Basin (24 percent). The Banning Basin and Banning Bench supply approximately 15 percent each. The Cabazon Basin is at the east of the City's service area boundary and serves approximately eight percent of the City's supply.

² Groundwater adjudication happens when water users turn to the courts to resolve a dispute about water in a basin for decisions on 'safe yield' and preventing overdraft.

Current Water Uses. The City of Banning categorizes its water users into the following five categories: Residential, Commercial, Industrial, Public, and Irrigation. The City also provides water to the Banning Heights Mutual Water Company and High Valleys Water District. Public water uses include fire protection and construction use.

The water categories by percentage of use are listed in Table 1 below.

TABLE 1 WATER CATEGORIES – PERCENTAGE OF USE				
Residential	Commercial	Industrial	Public	Irrigation
57%	29%	1.5%	1%	12%

Residential. Banning’s residential sector includes single family residences, condominiums, apartments, and mobile homes. Water use in this sector typically includes indoor uses (such as bathing, laundry, drinking, cooking, and sanitation) and outdoor uses, such as landscape irrigation, car washing, swimming pools, and hardscape cleaning. The residential sector is expected to expand with new specific plan developments, which are explained further in this section under “Current and Projected Water Demand.” The only agriculture currently within the City of Banning is animal husbandry (production and care of domestic animals), and these uses are served under the residential sector.

Commercial. The City has a complex mix of commercial customers, ranging from family restaurants, insurance offices, gas stations, shopping centers, high-volume restaurants, golf courses, and other facilities serving the local population and visitors. The City's commercial sector is expected to grow to accommodate growth in the City's residential sector.

Industrial. The City's industrial sector has historically been divided between airport-industrial related uses and traditional industrial uses, ranging from storage to heavy manufacturing. Industrial development has been an important source of employment in the City.

Public. The City's public sector includes governmental institutions, such as City Hall, fire and police facilities, hospitals, railroads, schools, airport, courthouse, and interstate highways. This sector also includes cemeteries, which are non-governmental institutions. The public sector is expected to expand as the City's population grows.

Irrigation. Landscape demand is currently served by potable water, with the exception of the non-potable groundwater served to Sun Lakes Golf Course for irrigation use. Significant increases in landscape sector potable demand are not anticipated and future increases in landscape demand may be offset by future recycled water use.

Number of Water Users Served.

The City operates a single public water system which currently serves a population of 30,824 people through approximately 10,500 water service connections.

The demographic breakdown of the City of Banning is as follows: Hispanic (41.9 percent), White (38.8 percent), Black (9.6 percent), Asian (5.9 percent), American Indian and Native Alaskan (2.9 percent), and Other (0.7 percent). 23.4 percent of the population live below the poverty level. The California Climate Investments mapping tool (used for multiple grants to determine low-income and disadvantaged status), deems the City as a low-income community, shown at right.³ An important notation to include is that the population of the Morongo Band of Mission Indians is 996. Since Banning shares water reserves, increased reliability for Banning's water supply also means increased reliability for the tribe.

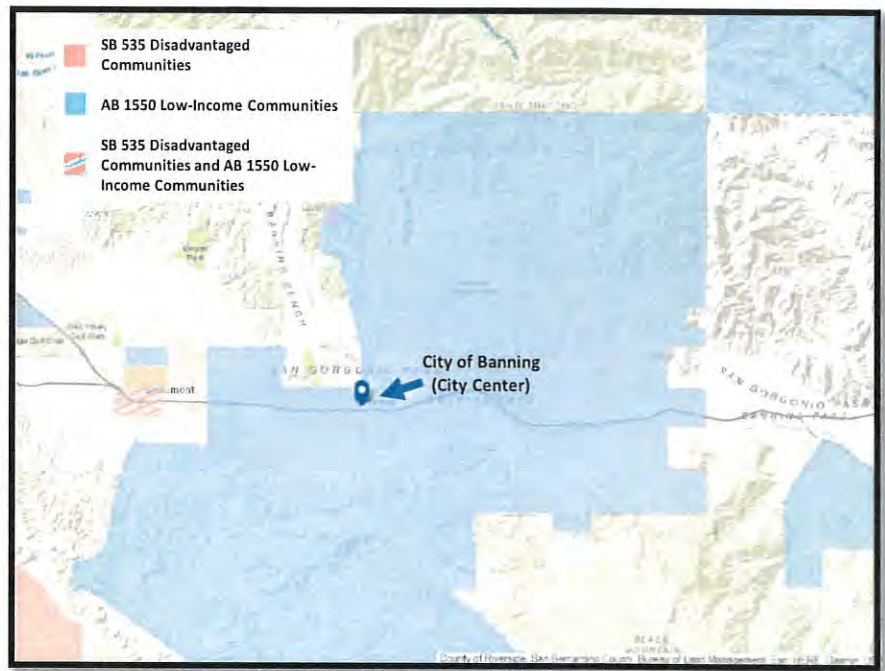


Fig. 2 AB 1550 Low Income Map

Current and Projected Water Demand. Based on development currently proposed within the City's water service area (30,824 people), the population is estimated to grow to between 37,000 and 60,000 people and approximately 8,285 new dwelling units are anticipated to be added to the City's service area by 2040. Currently, there are two significant developments planned within the City's water service area – the Atwell and Rancho San Geronimo developments. Regardless of new developments, the population growth will require added residential water meters in the future. The proposed project will lay the groundwork for future connections to seamlessly integrate into a modern AMI system.

³ The California Climate Investment's AB 1550 mapping tool uses multiple data to determine disadvantaged status. It was created to help identify these communities that should receive more help according to SB 535. The communities/maps are designated by the California Environmental Protection Agency (CalEPA) for the purpose of SB 535, showing high burdens of pollution and low-income. The map can be found at: <https://www.arb.ca.gov/cc/capandtrade/auctionproceeds/lowincomemapfull.htm>.

City of Banning Advanced Metering Infrastructure (AMI) Project

Banning, California

The Atwell Specific Plan (Atwell) is a master-planned community project that encompasses 1,543 acres and includes approximately 4,900 residential dwelling units, two elementary schools, two commercial sites, and community parks and trails. The project would be constructed in five phases over an estimated period of 30 years.

The Rancho San Gorgonio Specific Plan (Rancho San Gorgonio) is a master-planned community project that encompasses approximately 831 acres and includes up to 3,385 residential dwelling units, almost 49 acres of neighborhood and community parks, over 160 acres of paseos and open space, and approximately 81 acres of right-of-way and utility easements. The project is anticipated to be constructed in six phases over a period of 18 years.

Table 2 highlights the anticipated growth without and with the proposed developments.

TABLE 2 POPULATION - CURRENT AND PROJECTED						
	2015	2020	2025	2030	2035	2040
Population within the City's Water Service Area (<u>without</u> proposed specific plan developments)	30,491	31,913	33,335	34,757	36,179	37,700
Population within the City's Water Service Area (<u>with</u> proposed specific plan developments)	30,491	35,730	40,969	46,207	51,446	56,685

Based on a review of the available data for the City, it was determined that the most accurate demand forecasting method is a combination of a population- and land-use-based demand forecasting method. Population-based demand forecasting utilized a calculated per-capita water use and was obtained from the City's 2015 UWMP. Land-use-based demand forecasting utilizes calculated water demand factors. The water demand factors estimate the amount of water usage per area for a certain land-use type and are typically expressed in gallons per day per acre (GPD/AC).

Future demands were estimated and grouped into three categories: 1) existing customers, 2) known developments, and 3) infill development. The forecasted water demands are summarized in Table 3. As shown in Table 3, the City's future water demands are expected to increase from approximately 5,302 AFY to 7,018 by the year 2025, and to 8,450 AFY by the year 2040. The majority of this increase in water demands within the planning horizon is attributed to new planned developments of Atwell and Rancho San Gorgonio.

City of Banning Advanced Metering Infrastructure (AMI) Project

Banning, California

TABLE 3 WATER CATEGORIES – PERCENTAGE OF USE				
Year	Existing Demand (AFY)	Near-term (2025) Demand (AFY)	Long-term (2040) Demand (AFY)	Build-out Demand (AFY)
Existing (including Potable Water Offset)	5,302	5,262	5,262	5,262
Near-term Known Developments	0	784	784	784
Long-term Known Developments	0	0	1,581	1,581
Build-out Known Developments	0	0	0	1,409
Infill	0	972	823	3,303
Total	5,302	7,018	8,450	12,339

Potential Shortfalls in Supply. The City indirectly receives its imported water from the SWP, which is dependent on dwindling snowpack and subject to the dire conditions of California drought. As allocations decline each year for receiving agencies, it is imperative we find alternative methods for conserving our water supply and ensuring our groundwater supplies are sustainable. Pulling water from the adjudicated Beaumont Basin means that we must conserve our local supply -- not only for our own use, but for the multiple agencies that share reserves from the Basin.

Water Delivery System. The City of Banning's potable water is primarily supplied from groundwater wells. The City overlies the Coachella Valley Groundwater Basin, which is underlain by several large sub-basins. The City overlies the San Gorgonio Pass (SGP) sub-basin, which is divided into water storage units. As previously mentioned, the City extracts groundwater from the Banning Storage Unit, Banning Bench Storage Unit, Cabazon Storage Unit, Beaumont Basin, and Banning Canyon Storage Unit. In addition to the 21 groundwater wells within the City boundary, the City also jointly owns and operates three potable water wells with Beaumont-Cherry Valley Water District.

The water delivery system, which was built between 1913 and present, consists of 165 miles of pipeline and includes 21 groundwater wells, eight storage reservoirs, two booster pumping stations, five pressure reducing valve stations, and six pressure zones. Of the 21 groundwater wells -- with a total capacity of 14,950 gallons per minute (GPM) -- two (wells M7 and M12) are currently non-potable wells, resulting in a total potable water capacity of 13,700 GPM. In the future, these non-potable wells may be converted for potable use.

All wastewater flows collected within the City's service area are currently treated at one facility, the Banning Wastewater Treatment Plant (WWTP). The plant is in the southeast portion of the City adjacent to Smith Creek and east of Hathaway Street. The City contracts with Suez Environmental Services for the operation and maintenance of the WWTP. The WWTP is designed

to treat wastewater to secondary standards and consists of the following processes: headworks, screening, grit removal, two primary clarifiers, two trickling filters, and two secondary clarifiers. The existing wastewater collection system consists of approximately 112 miles of sanitary sewer pipelines ranging in diameter from 4 inches to 30 inches, as well as 4 active wastewater lift stations. The collection system was originally constructed in the 1960's, with a majority of the collection system installed between 1980 and 2000.

The solids treatment at the Banning WWTP consists of a gravity thickener, two primary digesters, a secondary digester, sludge drying beds, and percolation ponds. Anaerobic digesters and sludge drying beds are used for sludge stabilization and dewatering. The plant currently discharges the effluent to percolation ponds. Solids are periodically removed from the drying beds and hauled off by a private contractor. Once off site, the sludge is disposed of by a reputable solids hauler at a designated landfill site.

The City currently serves one high volume customer (Sun Lakes Development Golf Course) with non-potable water from Well M7 and Well M12. Based on average production data for years 2012 through 2014, the average annual demand for Sun Lakes Development Golf Course is 850 AFY (or 0.8 MGD). Aside from this customer, the City does not have any other recycled water or non-potable demands. In addition, the City has constructed approximately 2.2 miles of 24-inch diameter pipeline and has begun constructing an additional 3.4 miles of pipeline to connect the existing recycled water pipes to the WWTP.

The City has plans to upgrade the existing WWTP treatment to meet tertiary standards and facilitate infrastructure to supply recycled water. The design of the upgraded WWTP will allow for expansion of the treatment capacity when it becomes necessary.

Hydropower and Energy Efficiency. This project will conserve water by replacing outdated water meters with "smart meters" and improve energy efficiency with advanced metering infrastructure (AMI) by enabling two-way communication over a fixed network between the utility system and metering endpoints. In addition to new smart meters, the City will concurrently deploy acoustic leak sensors that will provide 24/7 monitoring of the water system. One crucial incentive to round-the-clock monitoring is the ability to detect leaks sooner and alert residential and commercial consumers to address issues in a more expedient manner. The new AMI system will bring operational benefits that will help our utility manage costs more effectively, in addition to finding leaks quicker, helping to prevent small leaks from becoming a big leak, or worse, a water main break. Overall, the project will provide more accurate and detailed leak and billing data and will save an estimated 686.799 AFY of potable water.

The project has the potential to improve energy efficiency by reducing water loss. Less energy will be expended by lessening the need to import water into the basins utilized by the City of Banning. Energy will also be conserved by reducing the number of times groundwater must be pumped and boosted into the water distribution system.

Hydropower

The City of Banning will install hydropower generators on five existing pressure reducing stations to power up Supervisory Control and Data Acquisition (SCADA) that will monitor pressures both upstream and downstream along with flow going into the pressure zone. This data will be reported back to the Production staff where they will collect metered consumption usage within the zone and compare it to the water delivered into the zone. The comparison will determine an approximate water loss for each pressure zone. See Appendix B for vendor materials for the proposed hydro generators.

Past Working Relationship with the Reclamation. The City of Banning purchases imported water from the San Geronio Pass Water Agency (SGPWA) to recharge to the Beaumont Basin. SGPWA receives deliveries from the State Water Project (SWP), a U.S. Department of the Interior Bureau of Reclamation facility, through the East Branch of the California Aqueduct.

Technical Project Description

The proposed project will update 10,500 water meters in the City of Banning to “smart meters” and install Advanced Metering Infrastructure (AMI) to provide wireless, two-way communication between the meter and utility personnel. The City of Banning will install 10,500 Zenner Stealth radios, install 10,500 multijet and ultra sonic meters, and reconfigure the meters to capture hourly data with Zenner Stealth Advanced Metering Infrastructure (AMI) technology. The system will include advanced acoustic leak sensors. See Appendix C for vendor materials for the proposed AMI system.

The average age of existing meters is approximately 16 years old (See Figure 3 below). The City currently employs five (5) full-time Field Service Representatives (FSRs) that physically inspect and read each of the individual water meters by driving to the service address, getting out of their vehicle, and walking to the meter to take the read. The new “smart meters” will include acoustic leak detector sensors that will consistently record data, like high or unusual flow patterns and pressure changes, to pinpoint potential leaks on both the distribution and residential sides of the meter. The current meters only provide a static read of the amount of water that was used since the last read, generally 30 days prior. There is no indication of daily use or patterns, or unusual spikes in water flow.

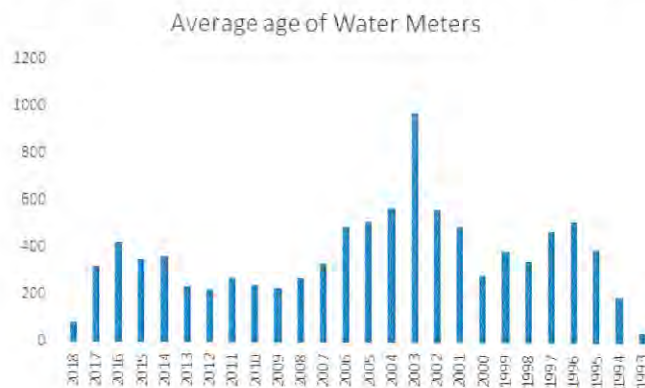


Fig. 3 Average Age of Water Meters

The AMI system will be comprised of state-of-the-art electronic/digital hardware and software to combine interval data measurements with remote communications. The new AMI system, paired with leak detection technology and cloud-based analytics, will enable measurement of detailed,

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time-based information and frequent collection of information allowing for quicker leak detection. The project will modernize the City's infrastructure by providing more accurate and detailed leak and billing data, improve communication networks with customers by providing real-time utility billing information customers can access online, and will save an estimated 686.799 acre-feet per year (AFY) of potable water.

In preparation of the proposed project, City staff visited two nearby municipalities that upgraded their meters to "smart meter" (Pasadena and the Palmdale Water District in California) as proposed in this application. Staff received favorable reports of increased leak detection, little to no issues with the equipment, and gathered information about the most efficient way to install a large number of meters to an entire service area. Please see reports from these meetings in Appendix D. The City has installed 100 AMI water meters along with one collector as part of a pilot study to collect real time reads to ensure efficient installation and integration of the system. The pilot study will include software integration and testing from multiple locations across the City, and data collection.

In preparation of the AMI portion of the project, City staff will monitor and observe the pilot study for three to six months to verify that the hardware and software are compatible and functioning well.

The proposed project will begin within 90 days of the BOR grant award notification and will be completed within 36 months. The City will choose the selected vendors through a formal bid process, who will manage the purchase, delivery, integration and final testing of the AMI system and installation of the hydro generators, with oversight from the City's Project Manager, Mr. Luis Cardenas. Physical installation of the new "smart meters" and AMI system will be performed by City staff, who are certified water distribution system operators.

The proposed project includes the following tasks:

Task 1. Project Grant Administration

Banning staff will provide administrative oversight for the project. Activities will include reviewing and executing the grant agreement and contract, preparing for and attending meetings with the Bureau of Reclamation (BOR), maintaining all grant and project files, preparing and processing requests for reimbursements and fully completed form SF-425 federal financial reports semi-annually and with the final report, preparing updates for the City Council, ensuring grant compliance, completing and submitting semi-annual interim performance reports (to include accomplishments and milestones met and the status of the schedule and timeline) and a final performance report (to include a summary of the objectives met, benefits achieved, long-term resiliency from project, collaboration among partners, and photos), coordinating any audit requests or examination of records by BOR or independent auditors, and maintaining all records for at least three years after the project is closed out.

Deliverables include:

- Executed grant agreement
- Meeting agendas and minutes
- Requests for reimbursement
- Completed SF-425 reports
- Interim performance reports
- Final performance report
- Audit report (if applicable)

Task 2. Finalize Agreement with Vendor

Vendors will be selected through a formal bid process. They will be responsible for making periodic deliveries, troubleshooting faulty equipment and replacing, at no additional cost, any components that are found to be defective. The City has adequate staff to provide the labor for the meter replacements and installation of the AMI system. The team will hold a kick-off meeting with the selected vendors to review the schedule (and make refinements, if necessary), the cost estimate, and expectations for the 36-month project.

Deliverables include:

- Final agreement documents with Vendor
- Project schedule including key milestones
- Notes from Kick-Off Meeting
- Refined, final cost estimate

Task 3. Easement(s)/R.O.W.

No easements or R.O.W. are anticipated for the installation of new "smart meters" and the AMI and hydroelectric systems. For the AMI system, water meter boxes will remain at their existing locations. The hydroelectric systems will be installed at existing pressure reducing stations.

Task 4. Environmental Documentation

The City of Banning anticipates that the proposed project will qualify for a California Environmental Quality Act (CEQA) Categorical Exemption because the project will not result in individual or cumulatively significant environmental effects, and therefore falls within Section 43, Code of Federal Regulations, Part 46, Subsection 46.210(f): *Routine and continuing government business, including such things as supervision, administration, operations, maintenance, renovations, and replacement activities having limited context and intensity (e.g., limited size and magnitude or short-term effects).*

The City also anticipates that the project will be considered a National Environmental Policy Act (NEPA) Categorical Exclusion, according to the list of Categorical Exclusions located in the Code of Federal Regulations for the Department of Interior. The project meets the following Categorical Exclusion definitions: "minor construction activities associated with authorized projects which...merely augment or supplement..." and "maintenance, rehabilitation, and replacement of existing facilities which may involve a minor change in size, location, and/or operation."

Environmental documentation will be filed after the grant is executed and the contract is awarded.

Deliverables include:

- Approved and adopted CEQA documentation (Categorical Exemption)
- Approved and adopted NEPA documentation (Categorical Exclusion, BOR to confirm)

Task 5. Permitting

No permits are expected for the installation of the AMI and Hydro systems.

Task 6. Public Outreach

City of Banning project staff will continue efforts to alert the 10,500 customers of the system upgrade for all three leak correlation, hydro, and AMI systems. The City will provide education regarding the logistics and benefits of installation and the new systems. Outreach began in March of 2017, with information posted to the City's website about the impending upgrade of electric and water smart meters and AMI system. Contact information for City staff was made available to answer any questions regarding the proposed work. Future outreach will include a video of a meter replacement on the Banning public news channel as well as the City's website, and may include door tags.

Deliverables include:

- Copies of customer outreach materials

Task 7. Install AMI Systems

City of Banning staff will install 10,500 Zenner Stealth radios and 10,500 multijet and ultra sonic meters of varying size (0.75-inch through 8-inch) and reconfigure the meters to capture hourly data with Zenner Stealth Advanced Metering Infrastructure (AMI) technology. The system will include advanced acoustic leak sensors (Sebalog N-3) on approximately one out of every 1,000 feet of metal pipe material if the pipe material is metal, and one out of every 500 feet if the pipe material is plastic. No digging will be necessary. For each meter, staff will mount the encoder receiver transmitter (ERT) on a lid lock unit that penetrates a new meter box lid which would include 2" hole, then remove the old meter and install the new "smart meters." Although labor intensive, the City is opting to complete automating meter reading and leak detection via AMI technology simultaneously, saving time, staff resources, and most importantly, water.

Staff anticipates that installation will be accomplished over the three-year period in three installments: Year 1 - 3,500 meters installed; Year 2 - 3,500 meters; and Year 3 - 3,500 meters. One Water Service Worker will be dedicated to the task full-time, installing an average of 12 meters each per day until each year's installment is complete. A second Water Service Worker will assist with meter replacements as necessary to stay on schedule.

AMI automated installation will be integrated into the City's existing water management system, and will include hourly meter data monitoring, leak sensor detection, and IT support for any troubleshooting. The system will utilize an automated installation management process that will eliminate any information needing to be captured manually, by using handheld barcode scanners. A redundant backup process allowing all information to be preserved in the event of a breakdown will be included in the system. Computers/handhelds shall be used for efficient meter exchanges to track, collect, and report information relating to the field personnel.

Deliverables include:

- Installation schedule
- Meter installation inspection checklists
- Automated installation process
- Contractor invoices

Task 7.1. Test and Launch AMI System

The vendor will ensure that the new AMI system will be integrated with the City's billing system to allow customers to view periodic flow rates, total water consumed during a selected period, and total consumption over a billing cycle. The vendor will install a software system for the AMI system analytics and fully test the system upon completion of each phase of the installation. Preliminary software and integration testing will be accomplished with our test set of meters before grant award. A data file will be created for each meter providing an account number, meter reading route number, meter size, make and serial number, and meter location (GPS coordinates), access notes to the meter, and the name and phone number listed on the account. The system will need minimal manipulation during the grant-funded phases of installation.

The Zenner Stealth radios will be able to relay the extended meter alarms provided by new meters. These alarms will include:

- Empty Pipe;
- High Flow;
- Meter Low Battery;
- Meter Tampering;
- Reverse Flow; and
- Zero Consumption.

Deliverables include:

- IT Support
- Installation of account data
- Vendor invoices
- System handbooks

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Task 7.2. Train Staff

The vendor will provide an extensive onsite training to City staff, to include installation, operation and maintenance of the meter units, overview and operation of the software management system and data collection capabilities, and training on developing and analyzing reports.

Deliverables include:

- Vendor invoices
- Training agenda and participant list
- Photographs of the installed meters
- Installation completion report

Task 7.3. Hydro Generators Installation

Installation of the Cla-Val Hydro Generators will be performed by Cla-Val personnel at five existing pressure reducing stations located inside vaults. Electrical wires will be installed to connect to a telemetry (SCADA) panel to be installed in the near future as part of a separate project the City is undertaking. The telemetry panel needs the hydro generator power because utility power is not readily available at these locations.

Deliverables include:

- Installation Schedule
- Vendor invoices

Schedule

Please see the anticipated project schedule, below.

Table 4-SCHEDULE

City of Banning AMI Implementation Schedule													
Task No.	Timeline Major Project Tasks	2019	2020				2021				2022		
		Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3
0	BOR Awards Announced August 2019												
1	Project Grant Administration												
2	Finalize Agreement with Vendor												
3	Easements – Not Applicable												
4	Environmental Documentation												
5	Permitting – Not Applicable												
6	Public Outreach												
7	Install AMI System												
7.1	Test and Launch AMI System												
7.2	Train Staff												
7.3	Hydro Generators Installation												
Project Start: October 1, 2019 — Project Completion: September 30, 2022 (36 months)													

Evaluation Criteria

Evaluation Criterion A: Quantifiable Water Savings (30 points)

Amount of Water Saved and Current Losses

The estimated amount of water expected to be conserved as a direct result of this project is 686.799 acre-feet per year (AFY).

Please see responses to questions, below, for details regarding quantification methodology, estimated water losses, and support for these conclusions.

Municipal Metering.

- a. **How has the estimated average annual water savings that will result from the project been determined? Please provide all relevant calculations, assumptions, and supporting data.**

The estimated annual water savings was calculated utilizing the City's annual AWWA water audit (attached in Appendix E) and Environmental Protection Agency (EPA) assumptions and data. Please see below.

The City quantified potable savings in the following manner: **First, the City determined annual, real water loss.** The City utilizes American Water Works Association (AWWA) software to perform annual water audits. Water audits evaluate the effectiveness of metering and meter reading systems, as well as billing, accounting, and loss control programs. The City's latest annual AWWA water audit shows an annual water loss of 733.157 AFY in 2017 – an average of 62.33 gallons per service connection per day of water loss. This number is determined by subtracting the amount of water authorized for consumption (5,898.021 AFY) from the amount of actual water supplied (6,631.179 AFY).

$$6,631.179 \text{ AFY} - 5,898.021 \text{ AFY} = 733.157 \text{ AFY TOTAL LOSS}$$

The audit shows 151.289 AFY in unavoidable apparent losses. This is a number we cannot control and includes unauthorized consumption and system calculation errors. We subtract this number from actual water loss to find "real loss."

$$733.157 \text{ AFY} - 151.289 \text{ AFY} = 581.869 \text{ AFY REAL LOSS (current, ongoing loss)}$$

This is the amount of water lost to water leaks on the utility side of the meter – leaks in the distribution system, overflows at the utility's storage tanks, leakage up to the service connection points, and leaks at the meter that do not register consumption. This water seeps back into the ground, and is water that the City has paid for, but is not reimbursed for. It is called nonrevenue

water. All these water loss/nonrevenue water causes can be curbed with the proposed meter upgrade to the system, thanks to the acoustic leak sensors.

Second, we estimated the amount of savings from the proposed project in two ways.

Methodology 1 (Distribution System Losses): We reviewed current Environmental Protection Agency (EPA) literature and studies that show net savings when updating traditional meter systems without leak detection sensors to smart meters. According to the EPA Water Audits and Water Loss Control for Public Water Systems report “Average water loss in systems is 16 percent – up to 75 percent of that is recoverable” (Thornton, J., Sturm, R., Kunkel, G., Water Loss Control Manual (2nd Edition), McGraw-Hill, 2008).

We used the above statement to determine water savings:

- 1) The proposed project is to upgrade 10,500 meters, which is our entire system, and install a new AMI system, along with acoustic leak sensors.
- 2) Based on the EPA’s statement that up to 75% of system water loss is recoverable, we conservatively anticipate a 50% reduction in our real water loss number (50% of 581.869 AFY = 290.935 AFY in savings) due to quicker leak detection (system leaks that have been leaking for months or years). The new acoustic leak sensors will continuously gather data from the distribution system and will immediately show locations with likely leaks, even before they become visible at the surface, allowing staff to identify leaks in a matter of hours or days versus months or years. This will ultimately reduce water losses.
- 3) **Methodology 1 Total Estimated Water Savings: 290.935 AFY**

The proposed project will allow this water to remain in local groundwater basins. It will not need to be pumped to customers as leaks will be identified and repaired quickly, eliminating continuous flow to leaks and cracks in the system. Currently, on the distribution side of the meter, we can only respond to visible leaks and breaks; thus, only repairing leaks we can see after the fact. The proposed project will allow us to detect leaks – even leaks that never reach the surface – within a few hours to days rather than months or years. The City has determined that leveraging the SEBA Log acoustic leak sensors system would unlock opportunities for both operational savings and conservation.

Methodology 2 (Customer-Side Savings): On the customer side of the meter, we will be able to identify daily usage, water use spikes and high or continuous flows. Currently, we have no way to tell if a residential meter has had an unusual uptick in water flow or usage and we have no daily snapshot of use. The new system will allow us to see these upticks and red flag water patterns to address leaks quickly. The AMI system will recognize if there is an increase in consumption that might indicate a leak, leading to faster detection and repair. The EPA’s WaterSense website states that the average household’s leaks can account for 10,000 gallons of water wasted every year (residential side of the meter). Furthermore, 10% of homes have leaks that waste 90 gallons or more per day (or 32,850 gallons per year).

- 1) Banning plans to retrofit meters for 10,500 homes and install AMI technology simultaneously.
- 2) Using the above logic, we can assume that 90% of these 10,500 homes are leaking 10,000 gallons of potable water each year (90% of 10,500 is 9,450 X 10,000 gallons per year = 94.5 million gallons per year).
- 3) We can also assume that 10% of these homes are leaking 32,850 gallons per year (10% of 10,500 is 1,050 X 32,850 gallons per year = 34,492,500 gallons per year).
- 4) Together, this is 128,992,500 gallons per year, or 395.864 acre-feet per year. We believe that the new leak sensors and AMI technology will allow us to quickly identify leaks and notify customers so they can make repairs and eliminate water loss much quicker than would occur otherwise.
- 5) **Methodology 2 Total Estimated Water Savings: 395.864 AFY**

The two methodologies together account for water loss that can be prevented on both the distribution meter side AND the customer-side of the system, thus we found the project's estimated water savings to be 686.799 AFY.

$$290.935 \text{ AFY (Distribution Side)} + 395.864 \text{ AFY (Customer Side)} = 686.799 \text{ AFY}$$

Total Estimated Water Savings from Project = 686.799 AFY

b. How have current distribution system losses and/or the potential for reductions in water use by individual users been determined?

The current distribution system losses were determined through AWWA water audit software. California Senate Bill 1420 requires water purveyors to quantify distribution system losses for the most recent 12-month period available. The water loss quantification is based on the water system balance methodology developed by the AWWA. In 2015, the City compared results from AWWA methodology with their own water loss methods and calculations and found the water loss numbers in the AWWA report consistent with City staff calculations. We continue to use the AWWA methodology and software to determine water loss (581.869 AFY of current, ongoing, "real" loss in 2017).

Though not quantified, we believe there is potential for reductions in water use by individual users. The new AMI system will provide customers with detailed reports of their water usage in their monthly bills. They will be able to identify patterns of high usage and see exactly where their water is going. We anticipate behaviors such as over-watering landscapes and running taps will be curbed with this more accurate data for the customer.

- c. For installing individual water user meters, refer to studies in the region or in the applicant's service area that are relevant to water use patterns and the potential for reducing such use. In the absence of such studies, please explain in detail how expected water use reductions have been estimated and the basis for the estimations.

"Metering America: AMR as a Conservation Tool" by David Wallenstein, the Associate Engineer for the East Bay Municipal Water Utility District (EBMUD) in Oakland, California, performed a customer survey within their 1.3 million customer service area, and found that that 60 percent of single-family respondents thought they used less than 50 gallons per day (GPD) per Household, but the actual average is 228 to 480 GPD per single-family household. Seventy-one percent of residents irrigated the same area daily, and 13 percent irrigated the same area twice daily. The study found that customer conservation was a key piece to their conservation puzzle, and that, when armed with more detailed data, customers changed their water-use patterns (Wallenstein, 2006). "Metering in California," by the Pacific Institute, cites, "Studies show that metering, when coupled with effective pricing structures, reduces water use by 15% to 20%" (Pacific Institute, 2014).

Please see below for additional studies of water use systems and water use reductions.

The following case studies reference systems using the same, or similar, advanced meter technology that the City of Banning will use for the proposed project to corroborate the anticipated benefits and reduction of water loss. Below are summaries of the case studies with longer excerpts provided in Appendix F.

1) Murfreesboro, Tennessee Case Study

Study Excerpt: The City of Murfreesboro water & Sewer Department (MWSD) was looking to modernize its meter reading process to more efficiently manage the delivery and use of water to, and by, its customers. The AMI system resulted in a more efficient process, giving staff the ability complete preventative maintenance, detect leaks, reduce non-revenue water and provide customers with actionable data.

2) City of North Miami Beach, Florida Case Study

Study Excerpt: The City of North Miami Beach relied on traditional walk-up, manual meter reading, and a leak detection service that visited quarterly to survey areas of its distribution system. Leveraging AMI technology, the City completed installation of 38,000 communication modules along with 11,000 acoustic leak sensors in 2015. The new system provides North Miami Beach with real-time data on customer usage and potential leaks throughout the system, and is best suited to the City's long-term strategy to expand services beyond metering to surveying their distribution system for leaks on a daily basis.

3) Lake County, Illinois Case Study

Study Excerpt: Lake County Public Works Department was manually reading meters every 60 days and had little insight into its leaks and water usage patterns across its distribution system. They started an automatic meter reading (AMR) system, but realized a solution that allowed customers a regular billing schedule without manual visits was needed. With a large geographic service area, they realized the need to reduce drive-time and miles driven for manual meter reads. After issuing an RFP and conducting a comprehensive interview process to evaluate technology options, AMI was the best solution, which included communication modules capturing hourly consumption data. Since completing the installation in 2015, the time to gather reads has been greatly improved and customer billing has been reduced from up to six days down to one day. Customers are also able to view their personal usage data through an online portal, allowing them to adjust their usage to fit their personal spending and conservation goals.

- d. **If installing distribution main meters will result in conserved water, please provide support for this determination (including, but not limited to leakage studies, previous leakage reduction projects, etc.). Please provide details underlying any assumptions being made in support of water savings estimates (e.g., how leakage will be reduced once identified with improved meter data).**

The proposed project includes distribution main meter infrastructure that will reduce water leakages from: **1)** improved individual meter data via the AMI and acoustic leak detection correlators that will help pinpoint the location of leaks in the distribution system; and **2)** the AMI network which includes communication modules for capturing hourly consumption data in 15-minute intervals. This consumption data will be compared with data from distribution main meters to be installed at pressure reducing stations and powered by hydro generators. It is assumed that in the first weeks of installation, the City will identify existing leaks that are currently going unnoticed if there are large discrepancies between water delivered to a zone and metered consumption. The smart meter technology will identify these leaks and allow for leak repair. Please see justification in parts a, b, and c of this criterion for further details.

- e. **What types (manufacturer and model) of devices will be installed and what quantity of each?**

The City will install 10,500 Zenner Stealth meters and radios that include SEBAs advanced acoustic Leak Sensors. The Leak Sensors collect and analyze changes in pipe acoustics that indicate probable leaks in the distribution system environment to detect both new and pre-existing leaks automatically. Leak Sensor technology, coupled with the SEBA correlator algorithm will provide the utility with a highly accurate picture of the overall health of the water distribution system. The Zenner ERT module stores 40 days of 15-minute interval consumption information, which can be collected by the fixed network system to leverage real time data collection.

These the modules provide an easy migration to network operations via the AMI system. As part of the full two-way communications network, the module supports other capabilities the City can including: tamper and reverse flow flags, exception reporting, and firmware upgrades. The technology will provide the utility with a highly accurate picture of the overall health of the water distribution system.

f. How will actual water savings be verified upon completion of the project?

Actual water savings will be verified in the City's annual AWWA water audit each year during the period of performance. We are using the same data points as our baseline for 2017 and will show the water savings at the end of each year with the annual report. On a monthly basis, we will compare consumption for the same month the year before meter conversion for customers who have the new "smart meters." Additionally, the Stealth meter software combined with the City's GIS technology will allow staff to develop digital images, maps, and reports for monthly reporting and a final report for the BOR.

Evaluation Criterion B—Water Supply Reliability (18 points)

Please provide sufficient explanation of the project benefits and their significance. These benefits may include, but are not limited to, the following:

- **Does the project promote and encourage collaboration among parties in a way that helps increase the reliability of the water supply?**

Yes, the proposed project has wide local and regional support which promotes and encourages local and regional collaboration to achieve California's overarching goal to increase the reliability of the State's water supply and provide long-term solutions to the effects of climate change and population growth. Letters of support from the following entities are included in this application in Appendix A:

- Representative Raul Ruiz Congressman for the U.S. House of Representatives 36th District in California – member of the House Committee of Energy and Commerce for clean, sustainable practices for the environment;
- Supervisor Jeff Hewitt – Riverside County Board of Supervisors;
- Riverside County Flood Control and Water Conservation District;
- San Geronio Pass Water Agency; and
- Sun Lakes Home Owner Association

Representative Raul Ruiz: As the Congressman for the U.S. House of Representatives 36th District in California, Representative Ruiz serves the Coachella Valley and the cities of Banning, Beaumont, Blythe, Hemet, and San Jacinto. The proposed project aligns with the goals of the House Committee of Energy and Commerce for clean, sustainable practices for the environment

by modernizing infrastructure that will result in significant water savings by providing quick, efficient leak detection.

Supervisor Jeff Hewitt (Riverside County Board of Supervisors): Supervisor Hewitt is a supporter of municipalities improving sustainable practices that will minimize environmental impacts of its water infrastructure.

Riverside County Flood Control and Water Conservation District (District): The District's mission is, in part, to support regional water conservation measures. As such, the District is a member of the San Gorgonio Pass Regional Water Alliance (Alliance), along with the City of Banning and 11 other regional water providers and local governments (see Alliance section below). The District works closely with Alliance members to develop mutually beneficial solutions that include coordinating plans and infrastructure development that ultimately deliver clean, reliable and affordable water supplies for the citizens of the San Gorgonio Pass. Our proposed project will do just that – ensuring that the hundreds of acre-feet of water each year are not lost due to undetected leaks.

The San Gorgonio Pass Water Agency (SGPWA): SGPWA provides imported water to the City of Banning from the SWP to reduce local groundwater overdraft. The project is expected to save 686.799 AFY of potable water that can remain in the Beaumont Basin (one of California's 22 adjudicated basins), and other local basins, and will contribute to SGPWA goals of sustaining groundwater supplies. This is especially significant as imported water allocations from the SWP continue to decline.

Sun Lakes Home Owners Association: The Sun Lakes neighborhood includes 3,327 homes and condos and two 18-hole golf courses. The Association supports efforts to support modern infrastructure that will help their community abide by California's water restrictions, while making their neighborhood function at a more efficient level.

In addition to Banning's widespread support of local and regional water resource goals, the City also participates in several collaborative associations and programs to establish and encourage local and regional water savings, better water management, and long-term solutions to water sustainability, which include the following:

San Gorgonio Pass Water Alliance (Alliance): The Alliance was created on November 6, 2012 by action of the Riverside County Board of Supervisors to identify challenges in water supply and water quality in the region and to improve coordination, collaboration, and communication among local, state, and federal governments and water purveyors and other water resource stakeholders in the San Gorgonio Pass region. The Alliance is a coordination of 13 regional water providers and local governments located in the San Gorgonio Pass region, including the City of Banning, dedicated to achieving greater efficiency and effectiveness in delivering water supplies. The Alliance is charged with developing mutually beneficial solutions that include coordinating

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plans and infrastructure development that ultimately deliver clean, reliable and affordable water supplies for the citizens of the San Gorgonio Pass.

Beaumont Management Zone (BMZ) Maximum Benefits Program: The City of Banning participates in this program, which is under the oversight of the Santa Ana Regional Water Quality Control Board (RWQCB) and is intended to ensure the long-term sustainability of water quality in the BMZ. Banning works closely with the Yucaipa Valley Water District, Beaumont-Cherry Valley Water District, and City of Beaumont who are also participants in the program.

Beaumont-Cherry Valley Water District: The City of Banning and Beaumont-Cherry Valley Water District jointly own and operate three groundwater wells in accordance with an agreement between the two parties, dated December 23, 2003. These wells have the capacity to supply 2,000 GPM each of potable water to the Cities of Banning and Beaumont annually. The City of Banning is entitled to 50% of the production capacity.

San Gorgonio Pass Sub-Basin Cooperative Agreement: The City of Banning, SGPWA, and Banning Heights Mutual Water Company signed a Memorandum of Agreement in April of 2017 to manage the sub-basin in accordance with the Sustainable Groundwater Management Act (SGMA). Other stakeholders include the High Valleys Water District and Morongo Band of Mission Indians.

The City has also initiated several water conservation programs to work with the public and educate water service customers on various approaches to conserve water. At City Hall, water conservation pamphlets are displayed year-round as well as at public city-wide events. Public Works Department staff visit school classrooms, make presentations on water conservation, and distribute brochures with water conservation information, emphasizing the value of water and water conservation.

○ Is there widespread support for the project?

As mentioned above, there is local and regional support for the proposed project from agencies including Representative Raul Ruiz, Riverside County Board of Supervisor Jeff Hewitt, Riverside County Flood Control and Water Conservation District, and SGPWA. There is also public support, as demonstrated by the letter of support provided by the Sun Lakes Home Owners Associations (HOA). This HOA represent 3,327 homes which adhere to the strict California water restrictions to ensure that valuable water is not wasted. The letter provided supports the City's goal to move toward a system that will allow quick identification of leaks at homes and businesses and will supply accurate snapshots of daily data for water usage.

The City is also diligent in gathering public feedback for conservation projects like this one. The project was listed in the 2015 UWMP as a measure to modernize water delivery and reduce leaks and water loss. Since its first UWMP was developed in 1985, the City has actively encouraged community participation in its urban water management planning efforts by holding public

hearings and making draft UWMPs available for public review and comment prior to adoption. Public comments are included in the final version. A copy of the Final 2015 UWMP is available for public review at the City Clerk's office and is also available online at www.ci.banning.ca.us/2015uwmp.

○ **What is the significance of the collaboration/support?**

Ultimately, the significance of the City's collaboration with and support from other agencies and inclusion in various water management programs is the dedication of the cities and agencies in Western Riverside County to work together to conserve and better manage valuable water resources for the future of California.

The City extracts groundwater from the Beaumont Storage Unit (Beaumont Basin) Banning Storage Unit, the Banning Bench Storage Unit, the Cabazon Storage Unit, and the Banning Canyon Storage Unit of the San Gorgonio Pass Sub-basin portion of the Coachella Valley Groundwater Basin. As stated above, the City purchases imported water from SGPWA to recharge the Beaumont Basin, which also supplies water to the City of Beaumont, Beaumont Cherry Valley Water District, South Mesa Water Company, and Yucaipa Valley Water District. SGPWA receives water from the SWP, a Reclamation Facility, via the East Branch Extension pipeline, thus the Beaumont Basin receives Reclamation water via the SWP.

The City of Banning must work closely with agencies and cities to properly manage water supplied by the Beaumont Basin to ensure there is ample water resources for all citizens of San Gorgonio Valley now and in the future as the State faces the effects of climate change and population growth. In addition, the City strives to implement projects that will save significant amounts of valuable water that affect all of California including imported water from the SWP supplies.

○ **Is the possibility of future water conservation improvements by other water users enhanced by completion of this project?**

The proposed project will save 686.799 AF of water annually that will remain in the adjudicated Beaumont Basin and other local groundwater basins. The more water that is kept in the Basin to provide recharge and storage for future use, the less water the City will have to purchase from the SWP, enhancing the long-term reliability to SWP water resources. Continuous availability of SWP allocations will require complete development of the unfinished SWP, which currently is unable to meet maximum amount obligations during droughts.

In particular, the Wanger decisions regarding protection of the Delta smelt (endangered fish species), concerns about reliability of the Delta levees, and other concerns led the Department of Water Resources to issue a revision in June 2012 of The SWP Reliability Report 2009, dated August 2010, wherein the long-term reliability of SWP supplies was reduced to approximately 60 percent of maximum allocations (later reduced to 58 percent). Without the construction of

additional Sacramento-San Joaquin Delta facilities and certain water storage reservoirs, the water supply capability of the SWP will remain limited and SWP Contractors will have to share reduced quantities of available supplies, especially during droughts.

In addition, Banning will share best practices and results of the proposed project with the cities and agencies included in its numerous programs and agreements which will enable project replication in other cities and districts.

- **Will the project make water available to address a specific water reliability concern?**

Please address:

- **Explain and provide detail of the specific issue(s) in the area that is impacting water reliability, such as shortages due to drought, increased demand, or reduced deliveries.**

As stated above, the City of Banning purchases imported water from SGPWA, sourced from SWP water supplies. The proposed project benefits the same Delta region as the SWP. The SWP draws water from the Delta, where the Sacramento and San Joaquin Rivers meet. SWP water is then pumped through the North Bay Aqueduct and the East Branch among other paths. SWP then supplies water to Banning to recharge the Beaumont Basin. SWP supplies also originate from the Feather River watershed. The availability of these supplies is dependent on the amount of precipitation in the watershed, the amount of that precipitation that runs off into the Feather River, water use by others in the watershed and the amount of water in storage in the SWP's Lake Oroville at the beginning of the year. Variability in the location, timing, amount and form (rain or snow) of precipitation, as well as how wet or dry the previous year was, changes from year to year as shown in the amount of water that flows into Lake Oroville. According to the Department of Water Resources, one of the leading factors in determining SWP water allocations is snow water content. The statewide snow water content is currently 37 percent of average. Despite the above-normal precipitation received in March and April, warm temperatures increased runoff and snowmelt in the Northern Sierra, resulting in diminished snowpack for this time of year.⁴

As discussed in Section 1.8 and in DWR's 2015 State Water Project Delivery Capability Report (2015 DCR), climate change adds another layer of uncertainty in estimating the future availability of SWP source water. Current literature suggests that global warming may change precipitation patterns in California from the patterns that occurred historically. While different climate change models show differing effects, potential changes could include more precipitation falling in the form of rain rather than snow and earlier snowmelt, which would result in more runoff occurring in the winter rather than spread out over the winter and spring.

⁴ <https://mavensnotebook.com/2018/04/24/this-just-in-dwr-increases-water-supply-allocation-to-state-water-contractors-to-30/>

Water conservation at the end source will benefit all of the water recipients and suppliers up the chain of delivery, because decreased water demand from the residents of Banning means a larger water supply for the rest of Delta and SWP water recipients.

- **Describe where the conserved water will go/how it will be used. Will the project directly address a heightened competition for finite water supplies and over-allocation (e.g., population growth)? Will it be left in the river system?**

The conserved water will remain in the local groundwater basins, allowing a more sustainable local supply and decreased dependence on imported water for recharge. The proposed project will directly address the adjudication of the Beaumont Basin by ensuring that 686.799 AFY of local water remains in the Basin, which is a finite resource shared among several agencies.

- **Describe how the project will address the water reliability concern?**

In addition to the existing restrictions on water supplies from the SWP, California is in its seventh consecutive year of severe drought. Beginning in 2012, the State experienced the driest three years on record. In response to another dry winter in 2014/2015, the Governor of California issued an executive order on April 1, 2015, mandating water restrictions on urban water use statewide, and demanding 25 percent reduction in water use. Drought has a tremendous impact on SWP water, as stated above, and also pushes more agencies in the region to utilize, and necessarily conserve, local groundwater. One basin is already adjudicated and is shared among multiple users. The proposed project will help conserve local water, leaving more in the basin to share and for storage AND to help reduce the need to draw on imported sources like the SWP.

- **Will the project help to prevent a water-related crisis or conflict? Is there frequently tension or litigation over water in the basin?**

There is tension over the Beaumont Basin, as described throughout the application, and litigation in the form of the basin's adjudication to prevent over-allocation. The project will ease the tension by reducing Banning's water needs and freeing up demand on the Basin. The project is also critical as California continues to experience drought conditions. By conserving more water, Banning will need less imported water from the SWP for groundwater recharge. And, the SWP is often a hot topic and subject of tension, which contributes to less draws.

- **Provide a description of the mechanism that will be used, if necessary, to put the conserved water to the intended use.**

Not applicable. The conserved water will simply remain in the City's groundwater basins.

- **Describe the roles of any partners in the process. Please attach any relevant supporting documents.**

As described earlier, and indicated in the application's letters of support, the City of Banning has many important relationships and collaborations at the local, regional, and state levels to enhance conservation of the regional water supply. The City also performed site visits to local agencies to evaluate the effectiveness of upgrading meters (interviews referenced in Appendix D), in addition to reviewing AMI case studies referenced in Appendix F.

- **Indicate the quantity of conserved water that will be used for the intended purpose.**

Conserved water in the amount of 686.799 AFY will remain in the City's groundwater basins for increased sustainability of Banning's water supply and water supply of other agencies that share local groundwater reserves.

- **Will the project benefit Indian tribes?**

Yes, the Morongo Mission Band of Indians shares water from the shared Cabazon Basin. The Cabazon Basin (storage unit) is located on the eastern boundary of SGPWA's service area. The City of Banning, Mission Springs Water District, and the Morongo tribes rely on pumping from this basin to serve a portion of their respective water demands. The proposed project will allow 686.799 AFY of water to remain in local groundwater basins for shared use, including the Cabazon Basin.

- **Will the project benefit rural or economically disadvantaged communities?**

Yes. Based on U.S. Census Bureau data from the 2012-2016 American Community Survey 5-Year Estimates, and the California Climate Investments AB 1550 mapping tool, the City of Banning is considered low-income/disadvantaged. The City's MHI (\$39,700) is less than 80% of the state's MHI of \$57,652, identifying it as a disadvantaged community. The project will benefit the entire city (all water meter connections), which is a disadvantaged community.

- **Will the project benefit species (e.g., federally threatened or endangered, a federally recognized candidate species, a state listed species, or a species of particular recreational, or economic importance). Please describe the relationship of the species to the water supply, and whether the species is adversely affected by a Reclamation project.**

Yes. Banning imports water to recharge groundwater in the Beaumont Basin, sourced from the SWP, which is derived, in part, from the California Bay Delta. The Bay Delta is home to at least four federally recognized endangered/threatened species, including the Delta Smelt endangered fish species. The proposed project will help recharge local groundwater supplies, thereby

alleviating the need to purchase so much imported water. By potentially reducing the amount of imported water needed, the proposed project protects and expands potential habitats of the Bay Delta.

- **Will the project address water supply reliability in other ways not described above?**

Yes. The project will be a model for other Western Riverside County, local and regional water purveyors. The City will publish savings and findings of water conserved to offer additional concrete data for neighboring communities regarding the benefits of AMI technology. Providing this information will inevitably support the move from outdated meters to upgraded “smart meters, which will result in more water conserved in the local groundwater basins and in the form of less needed water needed from the SWP.

Evaluation Criterion C—Implementing Hydropower (18 points)

The City plans to utilize hydropower to power their SCADA equipment at five (5) pressure reducing stations to monitor flow and pressure to verify usage within pressure zones.

- **Describe the amount of energy capacity.**
- **Describe the amount of energy generated**
- **Describe any other benefits of the hydropower project.**

The Cla-Val hydro generators are capable of delivering up to 42 watts of non-continuous draw, with an expected continuous power generation of 14 watts each, for a total of 70 watts continuous. The hydropower project will allow for measurement of water into pressure zones so that water losses can be evaluated for each pressure zone when comparing water delivered versus water registered by customer meters. Currently, the five pressure reducing stations do not have access to utility power, therefore there is no telemetry equipment that can provide flowrate information in real time.

Evaluation Criterion D—Complementing On-Farm Irrigation Improvements (10 points)

Not Applicable. The only agriculture currently within the City of Banning is animal husbandry, and these uses are served under the residential sector. The City does not expect other agricultural activities to develop within its water service area.

Evaluation Criterion E—Department of the Interior Priorities (10 points)

The proposed project aligns with the following Department of the Interior Priorities:

- 1. Creating a conservation stewardship legacy second only to Teddy Roosevelt**
 - a. Utilize science to identify best practices to manage land and water resources and adapt to changes in the environment**
 - b. Foster relationships with conservation organizations advocating for balanced stewardship and use of public lands**

Utilizing Science

The project mitigates the effects of climate change creates critical challenges for California water resources management.

The Safeguarding California Plan: 2018 Update is the State’s roadmap for everything state agencies are doing and will do to protect communities, infrastructure, services, and the natural environment from climate change impacts. In the Water Sector Plan section, dozens of actions are listed as underway for California to prepare for climate change impacts on the water sector. These actions utilize science to identify best practices that span the different areas of the water sector including: (1) surface water and groundwater, (2) drinking and environmental water supplies, (3) wastewater, (4) flood flows and storm water, and (5) recycled water. The actions focus on safeguarding State- and locally-managed infrastructure and resources by supporting current actions and incentivizing local water managers to plan for future actions to address climate change impacts on local and regional water resources.

Several best practices are listed that are reflected in the proposed project. These include diversifying local supplies and increasing water use efficiency. Increasing regional self-reliance and diversification of local water supplies and maximizing water conservation and water use efficiency will enable Californians to better respond to changing economic and climatic conditions while ensuring a reliable water supply for the diversity of the State’s water needs. These strategies must ultimately be implemented by local and regional water management agencies throughout the State. This project allows the City of Banning to be proactive in implementing its own strategy to assist with the greater California goal of water conservation while addressing climate change.

Fostering Relationships

Several partners and conservation agencies are lending their support to the City of Banning for this project and they include the SGPWA, the Riverside County Flood Control and Water Conservation District, and the San Geronio Pass Regional Water Alliance. All share a goal to conserve water and believe implementing a modernized infrastructure today, to achieve greater efficiency and effectiveness in delivering water supplies, is critical for the future of California. This type of project can save hundreds of thousands of gallons of water by quickly identifying where a leak is located so that steps can be taken to fix the issue.

2. Utilizing our natural resources

a. Ensure American Energy is available to meet our security and economic needs

Over the last two decades, the water-energy nexus has gained attention due to local, regional, national, and global concerns regarding energy security, water scarcity, and the impacts of global climate change. For example, the historic 2012-2015 North American Drought impacted electricity generation capacity by restricting surface water withdrawals used for power plant cooling, as well as drastically reducing hydropower resource availability. Situations such as this highlight how water and energy systems are inextricably linked and the potential vulnerabilities this creates.

The energy needed for providing water can be a significant portion of all energy use, with a California Energy Commission report estimating that five percent of energy consumption in California can be attributed to the conveyance, distribution, and treatment of water. Advanced water metering reduces real water loss, thus reduces the need for energy to pump and clean water that will remain in local groundwater basins.

3. Restoring trust with local communities

a. Be a better neighbor with those closest to our resources by improving dialogue and relationships with persons and entities bordering our lands;

The City is a member of the San Geronio Pass Regional Water Alliance, which seeks to improve coordination, collaboration, and communication among local, state, and federal governments and water purveyors and other water resource stakeholders in the San Geronio Pass region to achieve greater efficiency and effectiveness in delivering water supplies. The project aligns with Alliance goals that, in effect, include being a better neighbor by improving dialogue and relationships with one another, and working toward conservation projects that benefit the entire region and entities from all over California that receive SWP water.

The Alliance includes the City of Banning, Banning Heights Mutual Water Company, the City of Beaumont, Beaumont Basin Watermaster, Beaumont Cherry Valley Water District, Cabazon Water District, City of Calimesa, County of Riverside, High Valleys Water District, Mission Springs Water District, Morongo Band of Mission Indians, San Geronio Pass Water Agency, South Mesa Mutual Water Company, and Yucaipa Valley Water District. Project results will be dispersed among Alliance members to increase communication and demonstrate best practice projects.

4. Modernizing our infrastructure

a. Support the White House Public/Private Partnership Initiative to modernize U.S. infrastructure;

b. Prioritize DOI infrastructure needs to highlight:

1. Construction of infrastructure

As mentioned earlier, the proposed project directly aligns with the Department of Interior's priority to modernize American infrastructure. The existing meters are an average of 16 years old, and require staff to physically inspect each of the meters onsite and visually perform a meter-read, a long, time-consuming process that bears no periodic water use data. Additionally, leaks in the distribution system must reach the surface before they are noticed or flagged for repair, as in the example shared at the beginning of this application. The outdated meter infrastructure has allowed leaks to go unnoticed for years. The new meters will modernize the process, allowing for drive-by meter-reading, more accurate and consistent reading, and faster and more reliable identification of system leaks and issues. The smart meters also lay the groundwork for future systems which will provide City of Banning customers with access to real-time utility billing information.

Evaluation Criterion F—Implementation and Results (6 points)

Subcriterion F.1— Project Planning

Does the applicant have a Water Conservation Plan and/or System Optimization Review (SOR) in place? Please self-certify or provide copies of these plans where appropriate to verify that such a plan is in place.

Provide the following information regarding project planning:

- (1) Identify any district-wide, or system-wide, planning that provides support for the proposed project. This could include a Water Conservation Plan, SOR, Drought Contingency Plan or other planning efforts done to determine the priority of this project in relation to other potential projects.**

The City of Banning has two relevant planning documents that provide support for the proposed project and identify strategies for water conservation:

- The City of Banning 2017 AWWA Water Audit Water Loss Control Planning Guide. The tool analyzes available data and provides suggested water system enhancements based on the validity of data available to the water purveyor. At this time, improving meter data collection, through a project such as AMI, is the most effective investment for the City of Banning water system, as shown in "Long-Term Loss Control" on the included document.
- The City of Banning 2018 Integrated Master Plan lists the project on pages 6-35 and 287 as improvement projects that have been recommended to optimize the operation of the City's potable water system or provide reliability.

All relevant pages are included in Appendix G.

(2) Describe how the project conforms to and meets the goals of any applicable planning efforts, and identify any aspect of the project that implements a feature of an existing water plan(s).

First, the project conforms to the three plans listed above, dating back to 2012: Banning 2012 Capital Improvement Plan, Banning 2015 Urban Water Management Plan, and Banning 2018 Integrated Master Plan.

Next, the project type is listed in the State of California Water Plan (2013 Update). The Water Plan is California's strategic plan for managing and developing water resources statewide for current and future generations. It provides a collaborative planning framework for elected officials, agencies, tribes, water and resource managers, businesses, academia, stakeholders, and the public to develop findings and recommendations and make informed decisions for California's water future. The plan is updated every five years, and the 2018 Update is currently underway.

The 2013 State of California Water Plan outlines smart metering as a top Best Management Practice (BMP), see Section 3: Urban Water Use Efficiency. Due to the large size of the Plan is not included in this application, but can be found here:

<https://www.water.ca.gov/Programs/California-Water-Plan/Water-Plan-Updates>

The 2018 State Water Plan Update, in preliminary draft form, lists "Modernize Water Management Systems" on page 1-6 and 1-7 and states "Water resource infrastructure is maintained, rehabilitated, or modernized to perform effectively. Such structures are more resistant to impacts from inter-annual hydrologic variability and other uncertainties." (Relevant pages are included in Appendix H.) The proposed project will modernize our water management system, as prioritized in the document.

Sub-criterion F.2— Performance Measures

Provide a brief summary describing the performance measure that will be used to quantify actual benefits upon completion of the project (e.g., water saved or better managed, energy generated or saved).

The City will use a simple 'pre-post' design to quantify performance. Calendar year 2018 will serve as the preferred baseline. The City's Water Utility Department will collect and analyze data, and provide information for reports to the Project Manager, Mr. Luis Cardenas, to include in the Interim and Final Performance Reports. The following performance measures will be included:

Proposed Performance Measures

- 1) Water Better Managed. The proposed project will result in 100% of potable water better managed. The entire City's potable water distribution system will be integrated to the

new AMI technology, allowing for early leak detection. As a result, one hundred percent of the water delivered through this system will be better managed.

- 2) Real Water Conserved (in Acre-Feet per Year). The City will record the number of acoustic sensor alerts received throughout the 3-year project period, the number of leaks identified and fixed, and utilize the AWWA annual water audit to identify the total real water conserved over 2019 and each following year.

Evaluation Criterion G— Nexus to Reclamation Project Activities (4 Points)

- **Is the proposed project connected to Reclamation project activities? If so, how?**

Yes. The proposed project is connected to Reclamation project activities, because it benefits the State Water Project (SWP), a water facility project managed in tandem with the Bureau of Reclamation, as mandated in the 1986 Coordinated Operations Agreement between the United States of America and the Department of Water Resources for the State of California. SWP water is provided to the City of Banning via the San Geronio Pass Water Agency for groundwater recharge. The project will conserve 686.799 AFY of potable water, meaning the City can rely less on imported water for recharge and keep the water in the local basins, without the need to pump or treat for potable use. This will benefit all SWP water recipients, as it decreases the need to draw on this imported water source.

- **Please consider the following:**
 - **Does the applicant receive Reclamation project water?**

Yes, as stated above, the City receives SWP water via the San Geronio Pass Water Agency.

- **Is the project on Reclamation project lands or involving Reclamation facilities?**

The project is not located on Reclamation lands, but involves the SWP, a facility jointly managed by Reclamation and the State of California.

- **Is the project in the same basin as a Reclamation project or activity?**

No.

- **Will the proposed work contribute water to a basin where a Reclamation project is located?**

The proposed project will contribute water to a basin that receives Reclamation water for recharge.

- Will the project benefit any tribe(s)?

Yes, the project will benefit the Morongo Band of Mission Indians. The proposed project will allow 686.799 AFY of water to remain in the Cabazon groundwater basin, which is shared between the City of Banning and the Morongo tribe. The project will increase security of water sustainability for the tribe by reducing potable water waste and contributing to a healthier water basin.

Evaluation Criterion H— Additional Non-Federal Funding (4 points)

Non-Federal Funding (\$1,533,052) / Total Project Cost (\$3,033,052) = 51%

~End of Technical Proposal Narrative~

PROJECT BUDGET

Funding Plan and Letters of Commitment

How you will make your contribution to the cost-share requirement, such as monetary and/or in-kind contributions and source funds contributed by the applicant (e.g., reserve account, tax revenue, and/or assessments)?

The total project cost is \$3,033,052. The City will provide non-federal matching funds in the amount of \$1,533,052, or 51% of the total cost. The City respectfully requests \$1,500,000 in Reclamation funding to complete the proposed AMR project. The City's cost share is cash and comes from the City's Water Operations Fund for water projects, and is allocated for each year of the proposed project period. Reclamation funding will account for 49% of the total project cost.

Describe any donations or in-kind costs incurred before the anticipated Project start date that you seek to include as project costs.

No donations or in-kind costs incurred before the anticipated project start date will be included as project costs. While the testing phase is soon to begin, none of these costs will be used toward match or as part of the grant-funded activities.

Describe any funding requested or received from other Federal partners. Note: other sources of Federal funding may not be counted towards the required cost share unless otherwise allowed by statute.

No funding will be, or has been, requested or received from other Federal partners.

Describe any pending funding requests that have not yet been approved, and explain how the project will be affected if such funding is denied.

There are no pending funding requests for the proposed project.

Table B-1.—Summary of Non-Federal and Federal Funding Sources

FUNDING SOURCES	AMOUNT
Non Federal Entities	
1. City of Banning	\$1,533,052
Non Federal Subtotal	\$1,533,052
Other Federal Entities	
Not Applicable	\$0
Other Federal Subtotal	\$0
REQUESTED RECLAMATION FUNDING	\$1,500,000

City of Banning Advanced Metering Infrastructure (AMI) Project

Banning, California

Budget Proposal

TABLE B-2. PROPOSED BUDGET				
Budget Item Description	Computation			Total Cost
	\$/Unit	Unit	Quantity	
Salaries and Wages				
Project Manager (Costs are outside the scope of the grant request)	\$ -	NA	NA	\$ -
Water Service Worker	\$ 24.86	HR	7875	\$ 195,773
Technical Project Administration (Blended Rate)	\$ 29.60	HR	3800	\$ 112,480
Fringe Benefits				
Water Service Worker	\$ 18.55	HR	7875	\$ 146,081
Project Management and Administration (Blended Rate)	\$ 22.40	HR	3800	\$ 85,120
Travel				
<i>Not applicable</i>				
Equipment (Over \$5,000)				
<i>Not applicable</i>				
Supplies/Materials (Under \$5,000)				
City Operations Truck	\$ 20.29	HR	7875	\$ 159,783.75
0.75" Multijet Meter	\$ 72.71	EA	9652	\$ 701,796.92
1" Multijet Meter	\$ 96.49	EA	462	\$ 44,578.38
1.5" Multijet Meter	\$ 219.40	EA	93	\$ 20,404.20
2" Multijet Meter	\$ 269.00	EA	152	\$ 40,888.00
3" Ultra Sonic Meter	\$ 1,472.10	EA	20	\$ 29,442.00
4" Ultra Sonic Meter	\$ 1,994.80	EA	32	\$ 63,833.60
6" Ultra Sonic Meter	\$ 3,229.18	EA	20	\$ 64,583.60
8" Ultra Sonic Meter	\$ 3,836.33	EA	17	\$ 65,217.61
10" electronic register replacement	\$ 116.00	EA	1	\$ 116.00
Production Well Digital Meter Registers	\$ 1,250.00	EA	21	\$ 26,250.00
Zenner Stealth 2 Reader Interface	\$ 70.00	EA	10449	\$ 731,430.00
Zenner Stealth MIU Repeater (MIUR)	\$ 70.00	EA	40	\$ 2,800.00
Zenner AMI Permaloggers	\$ 570.00	EA	5	\$ 2,850.00
Patroller II & Nautiz PDA barcode scanner	\$ 8,202.50	EA	1	\$ 8,202.50
AMI NovusCenter Software setup	\$ 4,000.00	EA	1	\$ 4,000.00

City of Banning Advanced Metering Infrastructure (AMI) Project

Banning, California

Billing Interface Development	\$ 2,500.00	EA	1	\$ 2,500.00
Zenner Stealth Handheld Unit	\$ 3,335.00	EA	5	\$ 16,675.00
Zenner Stealth Collector-GPRS Ready	\$ 3,072.00	EA	4	\$ 12,288.00
Zenner Stealth Repeater A/C Powered	\$ 950.00	EA	8	\$ 7,600.00
Zenner Stealth Repeater Battery Powered	\$ 778.50	EA	4	\$ 3,114.00
AMI Communications Poles	\$ 25.00	EA	56	\$ 1,400.00
Zenner Stealth Pit Install Kit	\$ 2.02	EA	10449	\$ 21,106.98
Zenner Stealth Lid Lock W/Extension	\$ 4.50	EA	10449	\$ 47,020.50
Zenner Stealth Indoor Install Kit	\$ 7.50	EA	40	\$ 300.00
Travel Expenses (Zenner Staff)	\$ 1,800.00	EA	5	\$ 9,000.00
Meter Lids w/ 2" Lid Lock Hole	\$ 19.00	EA	10449	\$ 198,531.00
Seba Mounted GSM Box	\$ 2,000.00	EA	2	\$ 4,000.00
Seba Repeater	\$ 350.00	EA	4	\$ 1,400.00
Sebalog Leak Sensor	\$ 1,100.00	EA	100	\$ 110,000.00
Cla-Val X143IP Hydro Generator	\$ 4,267.00	EA	5	\$ 21,335.00
Cla-Val VC22 Controller	\$ 3,266.00	EA	5	\$ 16,330.00
Cla-Val X117-D Valve Position Indicator	\$ 2,433.00	EA	5	\$ 12,165.00
Cla-Val X145 Electronic Display	\$ 941.00	EA	5	\$ 4,705.00
Cla-Val X144-D Flowmeter	\$ 2,434.00	EA	5	\$ 12,170.00
Fees				
Stealth Command Software Base Fee	\$ 1,200.00	EA	1	\$ 1,200.00
Stealth Command Software Per Meter	\$ 0.85	EA	10449	\$ 8,881.65
Zenner Project Management Per Day	\$ 700.00	EA	16	\$ 11,200.00
Stealth Vision Software & Training	\$ 700.00	EA	3	\$ 2,100.00
Stealth Installation Training Per Day	\$ 700.00	EA	1	\$ 700.00
Contractual				
<i>Not applicable</i>				
Environmental Compliance				
BOR Staff	\$ 100.00	HR	10	\$ 1,000.00
City Staff	\$ 38.64	HR	10	\$ 386.40
City Staff Fringe	\$ 31.36	HR	10	\$ 313.60
Total Indirect Costs				
<i>Not applicable</i>				
TOTAL PROJECT COSTS				\$ 3,033,052
Total Reclamation Request (49% of Total Project Cost)				\$ 1,500,000
Total Recipient Contribution (51% of Total Project Cost)				\$ 1,533,052

Budget Narrative

Salaries and Wages \$308,253

Personnel costs (salaries and wages) for the Water Service Worker and Technical Project Administration are listed as grant requested items, shown below. Project management and training are not included in the grant request for ease of reporting. However, they are described below for a full understanding of project management.

Program Manager (Not included in Grant Request)

Mr. Luis Cardenas, P.E., will manage the project. Mr. Cardenas is the City's Senior Civil Engineer. Mr. Cardenas will be responsible for day-to-day project management and operations and will serve at the BOR's primary contact. Mr. Cardenas will oversee the project schedule, budget, key milestones, and will be responsible for managing all project staff. Mr. Cardenas will oversee the vendor agreement for equipment and training, and oversee development of the interim and final performance reports.

Mr. Cardenas has 12 years of experience in the field, and has been with the City of Banning for 1.5 years. He has successfully managed multiple city projects, including Chromium VI Compliance, an Integrated Master Plan for Water, Wastewater, and Recycled Water, a 1.5-mile transmission main replacement project, sludge removal and digester dome repair project, and a potable reservoir cleaning and inspection project.

Water Meter Installation – Water Service Worker (Included in Grant Request) \$195,773

Staff anticipates that installation will be accomplished over the three-year period in three installments: Year 1 - 3,500 meters installed; Year 2 – 3,500 meters; Year 3 – 3,500 meters. One full-time Water Service Worker will be dedicated to the task, installing an average of 12 meters each per day, nine hours per day, until each year's installment is complete. An additional Water Service Worker will be called upon if needed to stay on schedule. Based on prior experience with simple meter exchange, the City estimates it will take approximately one/quarter of an hour (0.75) to install each of the 10,500 meters. (0.75 hours X 10,500 meters = 7,875 hours)

The Water Service Worker will spend 7,875 hours total on the project at \$24.86 per hour (base rate). (7,875 hours X \$24.86 per hour. = \$195,773)

Training (Not Included in Grant Request)

The selected vendor will provide training on the new AMI system to City staff including Field Service Representatives, Water Service Workers, finance and billing representatives, and water and wastewater department staff. Staff will be trained on installation, collecting data, uploading reports, analyzing reports, and integration of billing system data.

City of Banning Advanced Metering Infrastructure (AMI) Project

Banning, California

Technical Project Administration (Included in Grant Request) \$112,480

This task is based on a blended rate among a low-, mid-, and high-level employees, and includes data entry, reporting, verification of work orders by the Superintendent, billing, warehouse administrative duties, information technology staff (IT), and reporting duties to ensure grant compliance during the three-year project period. The blended rate is \$50 per hour at a fully burdened rate. At a base rate, with fringe separated, the rate is \$29.60.

The City is requesting grant-funding for 3,800 hours of Technical Project Administration (approximately 1,267 hours per year, or just over a part-time hourly requirement).
(3,800 hours X 29.60 per hour = \$112,480)

Total Salaries and Wages = \$195,773 + \$112,480 = \$308,253

Fringe Benefits \$231,201

The City's fringe benefit rate is 44.8 percent, and includes Public Employees Retirement System (PERS), Medicare, Social Security, State Unemployment Insurance, Workers Compensation, Benefit allowance, and an Education Incentive.

The fringe rate applied to the Water Service Worker base rate of \$24.86 is \$18.55 per hour.
(7,875 hours X \$18.55 per hour = \$146,081)

The fringe rate applied to the Technical Project Administration blended rate of \$29.60 per hour is \$22.40 per hour.
(3,800 hours X \$22.40 per hour = \$85,120)

Total Fringe Benefits = \$146,081 + \$85,120 = \$231,201

Travel - Not Applicable

Equipment - Not Applicable

Supplies and Materials \$2,491,898.69

Materials for the proposed AMI project include:

The Water Service Worker will use a City operations truck to travel to meter sites for installation. The truck hourly rate is \$20.29 per California Department of Transportation standards.

The Worker will utilize the truck for 7,875 hours.
(7,875 hours X \$20.29/hour = \$159,783.75)

Materials:

9,652	0.75" Multi Jet Meters at \$72.71/meter = \$701,796.92
462	1" Multi Jet Meters at \$96.49/meter = \$44,578.38

City of Banning Advanced Metering Infrastructure (AMI) Project

Banning, California

93	1.5" Multi Jet Meters at \$219.40/meter = \$20,404.20
152	2" Multi Jet Meters at \$269/meter = \$40,888
20	3" Ultra Sonic Meter at \$1,472.10 = \$29,442
32	4" Ultra Sonic Meter at \$1,994.80 = \$63,833.60
20	6" Ultra Sonic Meter at \$3,229.18 = \$64,583.60
17	8" Ultra Sonic Meter at \$3,836.33 = \$65,217.61
1	10" electronic register replacement at \$116 = \$116
21	Production Well Digital Meter Registers at \$1,250 = \$26,250
10,449	Zenner Stealth 2 Reader Interface at \$70 = \$731,430
40	Zenner Stealth MIU Repeater (MIUR) at \$70 = \$2,800
5	Zenner AMI Permaloggers at \$570 = \$2,850
1	Patroller II & Nautiz PDA barcode scanner at \$8,202.50 = \$8,202.50
1	AMI Novuscenter Software setup at \$4,000 = \$4,000
1	Billing Interface Development at \$2,500 = \$2,500
5	Zenner Stealth Handheld Unit at \$3,335 = \$16,675
4	Zenner Stealth Collector-GPRS Ready at \$3,072 = \$12,288
8	Zenner Stealth Repeater A/C Powered at \$950 = \$7,600
4	Zenner Stealth Repeater Battery Powered at \$778.50 = \$3,114
56	AMI Communications Poles at \$25 = \$1,400
10,449	Zenner Stealth Pit Install Kit at \$2.02 = \$21,106.98
10,449	Zenner Stealth Lid Lock w/ Extension at \$4.50 = \$47,020.50
40	Zenner Stealth Indoor Install Kit at \$7.50 = \$300
5	Travel Expenses (Zenner Staff) at \$1,800 = \$9,000
10,449	Meter Lids w/ 2" Lid Lock Hole at \$19 = \$198,531
2	Seba Mounted GSM Box at \$2,000 = \$4,000
4	Seba Repeater at \$350 = \$1,400
100	Seba Leak Sensor at \$1,100 = \$110,000
5	Cla-Val X143IP Generator at \$4,267 = \$21,335
5	Cla-Val VC22 Controller at \$3,266 = \$16,330
5	Cla-Val X117-D Valve Position Indicator at \$2,433 = \$12,165
5	Cla-Val X145 Electronic Display at \$941 = \$4,705
5	Cal-Val X144-D Flowmeter at \$2,434.00 = \$12,170

Total Materials and Supplies = \$2,467,817.04

Supply Fees:

1	Stealth Command Software Base Fee at \$1,200 = \$1,200
10,449	Stealth Command Software per Meter at \$0.85 = \$8,881.65
16	Zenner Project Management per day at \$700 = \$11,200
3	Stealth Vision Software & Training at \$700 = \$2,100
1	Stealth Installation Training per day at \$700 = \$700

Total Supply Fees = \$24,081.65

Total Materials/Supplies + Fees = \$2,491,898.69

City of Banning Advanced Metering Infrastructure (AMI) Project

Banning, California

The quote for materials and supplies has been provided by the City's Public Works Department and Zenner Stealth cost estimate from the vendor.

Contractual - Not Applicable

Environmental and Regulatory Compliance Costs \$1,700

Twenty hours for Environmental Compliance have been allocated. It is believed that the project is a Categorical Exemption for CEQA and a Categorical Exclusion for NEPA. We have allocated 10 hours for City staff to evaluate and file paperwork for environmental compliance at \$70/hour (fully burdened rate) and 10 hours for BOR staff to review documentation at \$100/hour. The City received confirmation from the Lower Colorado Regional representative that this amount is sufficient for this type of review.

For BOR staff:

10 hours X \$100/hour = \$1,000

The base rate for City staff is \$38.64.

(10 hours X \$38.64 per hour = \$386.40)

The fringe rate applied to the City staff rate of \$70 per hour is \$31.36 per hour.

(10 hours X \$31.36 per hour = \$313.60)

Total Environmental Costs = \$1,700

Other Expenses - Not Applicable

Indirect Costs - Not Applicable

Total Costs: \$3,033,052

Federal Request from Bureau of Reclamation:	\$1,500,000
Total Non-Federal (LOCAL) Cost Share:	\$1,533,052
Total Project Cost:	\$3,033,052

ENVIRONMENTAL AND CULTURAL RESOURCES COMPLIANCE

The City has evaluated the project for both CEQA and NEPA compliance. It is believed that the project is a Categorical Exemption for CEQA and a Categorical Exclusion for NEPA. The CEQA Categorical Exemption reference is Section 15301. Existing Facilities, part (b). The project is a Class I project which consists of the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public and private structures, facilities, mechanical equipment, etc. The types of "existing facilities" is consistent with part (b) of Section 15301 which states "existing facilities of both investor and publicly-owned utilities used to provide electric power, natural gas, sewage, or other public utility services." For NEPA, we reviewed the list of Categorical Exclusions located in the Code of Federal Regulations for the Department of Interior and concluded that the project meets the following categorical exclusion definitions: "minor construction activities associated with authorized projects which...merely augment or supplement..." and "maintenance, rehabilitation, and replacement of existing facilities which may involve a minor change in size, location, and/or operation."

- **Will the proposed project impact the surrounding environment (e.g., soil [dust], air, water [quality and quantity], animal habitat)? Please briefly describe all earth-disturbing work and any work that will affect the air, water, or animal habitat in the project area. Please also explain the impacts of such work on the surrounding environment and any steps that could be taken to minimize the impacts.**

No. The proposed AMI project will involve replacing existing meters in sites that have been previously-disturbed and are regularly maintained with newer models, and upgrade the City's network with Stealth AMI technology. No earth will be disturbed.

- **Are you aware of any species listed or proposed to be listed as a Federal threatened or endangered species, or designated critical habitat in the project area? If so, would they be affected by any activities associated with the proposed project?**

No, we are not aware of any Federal threatened/endangered species or critical habitat in the proposed project area. No species or habitat will be affected by any activities associated with the proposed project.

- **Are there wetlands or other surface waters inside the project boundaries that potentially fall under CWA jurisdiction as "Waters of the United States?" If so, please describe and estimate any impacts the proposed project may have.**

No.

- **When was the water delivery system constructed?**

The water delivery system was originally constructed in 1913, but additions have been constructed consistently since that time, with a large portion built in the 2000's.

- **Will the proposed project result in any modification of or effects to, individual features of an irrigation system (e.g., headgates, canals, or flumes)? If so, state when those features were constructed and describe the nature and timing of any extensive alterations or modifications to those features completed previously.**

No, the project will not result in any modification of or effects to individual features of an irrigation system.

- **Are any buildings, structures, or features in the irrigation district listed or eligible for listing on the National Register of Historic Places? A cultural resources specialist at your local Reclamation office or the State Historic Preservation Office can assist in answering this question.**

The original 1913 pipeline is eligible for listing on the National Register of Historic Places. However, it is no longer in use and is abandoned in place. Furthermore, it will not be affected by this project.

- **Are there any known archeological sites in the proposed project area?**

No.

- **Will the proposed project have a disproportionately high and adverse effect on low income or minority populations?**

No. The proposed project will have a benefit to low income and minority populations by increasing water sustainability and modernizing infrastructure.

- **Will the proposed project limit access to and ceremonial use of Indian sacred sites or result in other impacts on tribal lands?**

No.

- **Will the proposed project contribute to the introduction, continued existence, or spread of noxious weeds or non-native invasive species known to occur in the area?**

No.

REQUIRED PERMITS OR APPROVALS

No permits or approvals are expected to be required for the proposed project. Project components will be installed on existing facilities.

LETTERS OF SUPPORT

The City of Banning received letters of support, which are included in this application, from the following entities:

- Representative Raul Ruiz
- Riverside County Board of Supervisors 5th District Supervisor Jeff Hewitt
- San Geronimo Pass Water Agency
- Riverside County Flood Control and Water Control District
- Sun Lakes Home Owners Association

OFFICIAL RESOLUTION

A resolution from the City Council of the City of Banning will be provided within 30 days of the application deadline. The Resolution is scheduled for Council on March 26, 2019.

The City of Banning will adopt this Resolution on March 26, 2019. An executed copy will be provided to the Bureau of Reclamation within 30 days of the grant deadline.

RESOLUTION 2019-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BANNING, CALIFORNIA, APPROVING THE APPLICATION FOR GRANT FUNDS FROM THE BUREAU OF RECLAMATION WATERSMART: WATER AND ENERGY EFFICIENCY GRANTS FOR FY 2019 PROGRAM FUNDING OPPORTUNITY NO. BOR-DO-19-F004

WHEREAS, the President of the United States and the United States Department of the Interior have provided funds for the WaterSMART Program; and

WHEREAS, the Bureau of Reclamation has been delegated the responsibility for the administration of this grant program, establishing necessary procedures; and

WHEREAS, said procedures established by the Bureau of Reclamation require a resolution certifying the approval of application(s) by the applicant's governing board before submission of said application(s); and

WHEREAS, the applicant, if selected, will enter into an agreement with the Bureau of Reclamation to carry out the development of the proposal.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Banning a follows:

SECTION 1. The City Council approves the filing of an application for the WaterSMART: Water and Energy Efficiency Grants for Fiscal Year 2019 Program for the City of Banning; and

SECTION 2. The City Council appoints the City Manager, or his designee, to act as agent with legal authority to enter into the grant agreement; and

SECTION 3. The City Council certifies that the City Council of the City of Banning has reviewed and supports the proposed application; and

SECTION 4. The City Council certifies that the City of Banning has sufficient matching funds to provide the amount of funding/in-kind contributions specified in the funding plan included in the grant application; and

SECTION 5. The City Council certifies that the City of Banning will work with the Bureau of Reclamation to meet established deadlines for entering into a grant or cooperative agreement.

SECTION 6. The City Clerk shall certify to the adoption of this resolution and shall cause a certified resolution to be filed in the book of original resolutions.

The City of Banning will adopt this Resolution on March 26, 2019. An executed copy will be provided to the Bureau of Reclamation within 30 days of the grant deadline.

PASSED, APPROVED AND ADOPTED this 26th day of March, 2019.

Art Welch, Mayor
City of Banning

ATTEST:

Daryl Betancur, Deputy City Clerk
City of Banning

**APPROVED AS TO FORM AND
LEGAL CONTENT:**

Kevin G. Ennis, City Attorney
Richards, Watson & Gershon

CERTIFICATION:

I, Daryl Betancur, Deputy City Clerk of the City of Banning, California, do hereby certify that the foregoing Resolution No. 2019-XX was duly adopted by the City Council of the City of Banning, California, at a regular meeting thereof held on the 26th day of March, 2019, by the following vote, to wit:

AYES:

NOES:

ABSTAIN:

ABSENT:

Daryl Betancur, Deputy City Clerk
City of Banning, California

APPENDIX A: LETTERS OF SUPPORT

- Representative Raul Ruiz
- Riverside County Board of Supervisors 5th District Supervisor Jeff Hewitt
- Riverside County Flood Control and Water Control District
- San Geronio Pass Water Agency
- Sun Lakes Home Owners Association

RAUL RUIZ, M.D.

36TH DISTRICT, CALIFORNIA

COMMITTEE ON ENERGY AND COMMERCE

SUBCOMMITTEE ON HEALTH

SUBCOMMITTEE ON OVERSIGHT AND INVESTIGATIONS

SUBCOMMITTEE ON ENVIRONMENT AND CLIMATE CHANGE



Congress of the United States
House of Representatives
Washington, DC 20515-0536

March 12, 2019

2342 RAYBURN HOUSE OFFICE BUILDING
WASHINGTON, DC 20515
P: (202) 225-5330
F: (202) 225-1238

43875 WASHINGTON STREET, SUITE F
PALM DESERT, CA 92211
P: (760) 424-8888
F: (760) 424-8993

445 EAST FLORIDA AVENUE
HEMET, CA 92543
P: (951) 765-2304
F: (951) 765-3784

Website: <http://ruiz.house.gov>

Darren Olson, Grants Management Specialist
Bureau of Reclamation, U.S. Department of the Interior
Denver Federal Center
Bldg. 56, Room 1000
6th Avenue and Kipling Street
Denver, Colorado 80225

Subject: Grant Application for City of Banning, California

Dear Mr. Olson:

I write in strong support of the City of Banning and their application for grant funding from the Bureau of Reclamation's Water and Energy Efficiency grant program. This grant would allow the city to fund a modernization project that will help the city identify and address leaks that threaten the local water supply.

Every individual should have access to drinking water that is both clean and safe. That requires careful conservation of limited water resources, particular in the desert communities I represent. The City of Banning's modernization project will improve water metering infrastructure, allowing more accurate water readings, quicker identification of leaks, and an overall more effective process for conserving water.

The requested funds will also help the City of Banning improve sustainability and minimize the environmental impacts of its water infrastructure. I am encouraged by the City's recent conversion to advanced metering infrastructure: an important first step toward creating updated systems that provide real-time leak detection, potentially saving hundreds of acre-feet of water per year.

I believe that the City of Banning is a deserving candidate for your grant program. I urge you to give full and fair consideration to their application, consistent with all relevant program rules and regulations. If you have any additional questions, please feel free to contact my congressional office at 760-424-8888.

Sincerely,

Raul Ruiz, M.D.
Member of Congress

County of Riverside



SUPERVISOR JEFF HEWITT FIFTH DISTRICT

February 19, 2019

Mr. Darren Olson
U.S. Department of the Interior
Bureau of Reclamation
Denver Federal Center
Bldg. 56, Room 1000
Denver, Colorado 80225

Subject: City of Banning Water Meter Infrastructure Grant Application

Dear Mr. Olson:

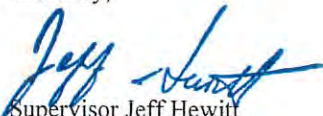
As the Fifth District Supervisor of Riverside County, I am writing this letter of support for the City of Banning who is submitting an application to the Bureau of Reclamation's WaterSMART: Water and Energy Efficiency Grant program. I proudly support water conservation projects that help to ensure the sustainability of one of our most precious natural resources.

The City of Banning is a member of the San Geronio Pass Regional Water Alliance, which was created in 2012 by action of the Riverside County Board of Supervisors. The Alliance was created to identify challenges in water supply and water quality in the region and to improve coordination, collaboration, and communication among local, state and federal governments. The City's project to convert outdated water meters to advanced meter infrastructure is a smart move to address system and residential water leaks through a faster leak detection method and real-time water usage data. These types of projects can save hundreds of thousands of gallons of water by quickly identifying the location of a leak so that the issue can be addressed before too much water is wasted.

Water is a crucial issue facing our district and our state. It is imperative that our Southern California cities upgrade outdated water systems to improve delivery and sustainability of this vital resource that is often taken for granted. For these reasons, I support the City's projects that will address water supply concerns and sustainability.

I hope that your agency looks upon the application favorably and provides the City of Banning the grant funding it needs to implement this project.

Sincerely,


Supervisor Jeff Hewitt
Fifth District Supervisor

JASON E. UHLEY
General Manager-Chief Engineer



1995 MARKET STREET
RIVERSIDE, CA 92501
951.955.1200
FAX 951.788.9965
www.rcflood.org

RIVERSIDE COUNTY FLOOD CONTROL
AND WATER CONSERVATION DISTRICT

March 12, 2019

Mr. Darren Olson
Bureau of Reclamation
Denver Federal Center
Building 56, Room 1000
6th Avenue and Kipling Street
Denver, CO 80225

Dear Mr. Olson:

Re: Letter of Support for Advanced Metering
Infrastructure for Banning, California

The Riverside County Flood Control and Water Conservation District (District) is pleased to support the City of Banning and their application to the Bureau of Reclamation (BOR) to update the City's water meter infrastructure. Our mission is, in part, to support regional water conservation measures. As such, the District is a member of the San Geronio Pass Regional Water Alliance, along with the City of Banning and 11 other regional water providers and local governments.

The goals of the San Geronio Pass Regional Water Alliance are to improve coordination, collaboration and communication among local, state and federal governments, water purveyors and other water resource stakeholders in the San Geronio Pass region to achieve greater efficiency and effectiveness in delivering water supplies. We are charged with developing mutually beneficial solutions that include coordinating plans and infrastructure development that ultimately deliver clean, reliable and affordable water supplies for the citizens of the San Geronio Pass. The City of Banning's proposed project will do just that – ensuring that the hundreds of acre-feet of water each year are not lost due to undetected leaks.

We are proud to work alongside the City of Banning and other municipalities that move toward more efficient, reliable water infrastructure. I hope BOR will join me in support of this project.

Sincerely,

JASON E. UHLEY
General Manager-Chief Engineer

JU:bad
P8/224821



San Geronio Pass Water Agency

A California State Water Project Contractor
1210 Beaumont Avenue • Beaumont, CA 92223
Phone (951) 845-2577 • Fax (951) 845-0281

March 4, 2019

President:

Ronald Duncan

Vice President:

Leonard Stephenson

Treasurer:

Stephen Lehtonen

Directors:

Dr. Blair M Ball

David Castaldo

David Fenn

Michael Thompson

General Manager

& Chief Engineer:

Jeff Davis, PE

Legal Counsel:

Jeffry Ferre

Darren Olson

Bureau of Reclamation

Denver Federal Center

Bldg. 56, Room 1000

Denver, Colorado 80225

RE: Banning, California Application for Funding – Advanced Metering Infrastructure

Dear Mr. Olson:

The San Geronio Pass Water Agency (SGPWA) is pleased to provide this letter of support for the City of Banning's advanced water metering infrastructure project to the Bureau of Reclamation funding under the WaterSMART: Water and Energy Efficiency Grant Program. SGPWA provides imported water to local water agencies, including the City of Banning, to reduce local groundwater overdraft. The City proposes to convert over 10,000 outdated water meters to advanced infrastructure meters that will modernize the entire city water system and allow for efficient leak detection. The project is expected to save hundreds of acre-feet per year of potable water that can remain in the Beaumont Basin (one of California's 22 adjudicated basins) and contribute to our goals of sustaining groundwater supplies. This is significant as imported water allocations from the State Water Project continue to decline.

Our Agency fully supports the City's commitment and forward-thinking to improve water infrastructure. We respectfully ask you to find favor in the City's application for smart water conservation infrastructure that will protect our water resources.

Sincerely,

Jeff Davis

General Manager



February 27, 2019

Mr. Darren Olson
Bureau of Reclamation
Denver Federal Center
Bldg. 56, Room 1000
Denver, Colorado 80225

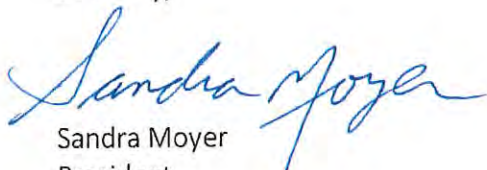
Subject: Advanced Metering Infrastructure for Banning, California

Dear Mr. Olson:

The Sun Lakes Home Owners Association (HOA) is pleased to support the City of Banning's application for grant-funding to update the city's water meters to new "smart" meters. The project will improve leak detection and save the City's water resources. Our neighborhood includes 3,327 homes and condos and two 18-hole golf courses. Our residents fully support this project that will move us toward a system that will quickly identify leaks and will provide real-time data for water usage. We adhere to the strict California water restrictions to ensure that our water is not wasted and appreciate all efforts to support modern infrastructure that will keep our homes and neighborhood more efficient.

On behalf of the thousands of Banning residents who are proud to call Sun Lakes "home," please accept this letter as our support of the City's project.

Sincerely,


Sandra Moyer
President

APPENDIX B: Vendor Materials for Hydropower Generators

X143IP Intermediate Power Generator

[Request for Quote](#)

[X143IP]

The X143IP Intermediate Power Generator is a self-contained power generation system designed to be mounted on a Cla-Val Automatic Control Valve.

Advantages include:

- Uses the hydraulic energy of the system to generate power
- Retrofits to an existing Cla-Val Control Valve
- Can be specified on a new valve
- Ideal for isolated locations and confined spaces
- Generates up to 14 watts of power to operate onsite equipment without tying into the grid, including the following:
 - Electronic Control Valves
 - Communications Equipment
 - Data loggers that capture and store information



[Engineering
Data Sheet](#)

[Technical
Manual](#)

[Application
Overview](#)



Electronic Super Valve: An all-In-one solution for power, information and control

Discover the advantages of a Cla-Val electronic control valve with integral metering and power:

- As a package, the CRD-33 Electronic Pilot Control, X144 e-FlowMeter and X143IP Power Generator combine to create an ultra-efficient means to achieve remote control and provide access to flow data, without the need for an external power source
- All three IP-68 submersible components can be easily retrofitted to an existing Cla-Val Automatic Control Valve
- The CRD-33 Electronic Pressure Reducing Pilot Control is installed on a Cla-Val Automatic Control Valve to maintain accurate downstream pressure while allowing set points to be changed remotely
- The e-FlowMeter is accurate to within 2% of full scale and alleviates the need for an external meter with the associated installation costs
- The low power requirements of the X144 e-FlowMeter and the CRD-33 are reliably met using the X143IP Power Generator



The CRD-33 Electronic Pilot Control provides optimum remote control of a Cla-Val Pressure Reducing Valve, using an analog 4-20mA command signal from any SCADA-type control system.



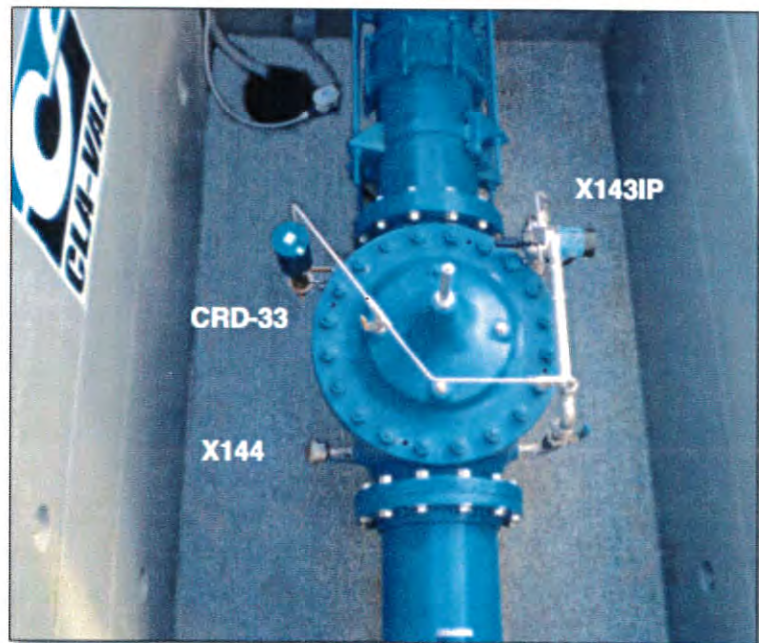
Patent Pending

The self-contained X144 e-FlowMeter can be installed in the inlet tapings on either side of a Cla-Val Automatic Control Valve to provide accurate flow measurement.



The compact X143IP is installed in the pilot system of a Cla-Val Automatic Control Valve and uses the hydraulic energy in the pipeline to produce enough power to operate the e-FlowMeter and the CRD-33 Pilot Control.

The Cla-Val Model 390 Series Electronic Pressure Reducing Valve equipped with the X144 e-FlowMeter and X143IP Power Generator is an ideal solution for water system operators looking for highly accurate flow data, precise control and a reliable means to operate without external power.



To learn more about this and other Cla-Val Electronic Products, log onto www.cla-val.com



— MODEL — **X143IP**

Intermediate Power Generator

Product Description

The X143IP Intermediate Power Generator is a self-contained, power generation system designed to be mounted on a Cla-Val Automatic Control Valve.

The X143IP uses the pressure drop across the valve to produce up to 14 watts of power to run electronic equipment located at the valve site.

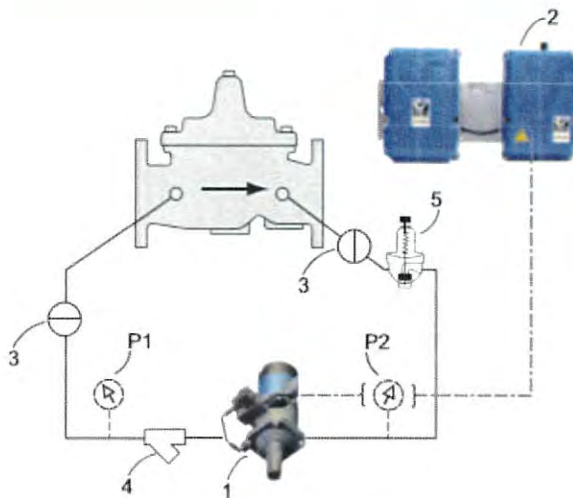


patent pending

Product Features

- Designed to be installed within the pilot system of a Cla-Val Automatic Control Valve
- Factory installed or field retrofittable to an existing valve
- Up to 14 watts continuous draw
- Up to 42 watts non-continuous draw
- 12 psi differential pressure minimum at 15 gpm
- 12 Volt Battery with 12 and/or 24 VDC Output
- Automatic shutdown of the X143IP when battery is fully charged helps to maximize both battery and generator life span
- Applications include powering electronic valve controls, data loggers, position controls and communications equipment

Typical Schematic Diagram



Supplied Equipment

- 1 Power Generator Unit
- 2 Electronics & Battery Housing
- 3 CK2 Isolation Valve
- 4 X43 "Y" Strainer

Optional Equipment

- P X141 Pressure Gauge
- 5 CRD-L Pressure Reducing Valve

Note: Maximum inlet pressure is 150 psi.
Please consult factory if pressure is above 150 psi.

Power Generator Specifications

- 12V DC or 24V DC output
- 12 PSI minimum differential pressure required
- Up to 14 watts generator power output
- 3/4-inch female connection
- Upper recharging threshold: 13.5 VDC
- Lower recharging threshold: 12 VDC

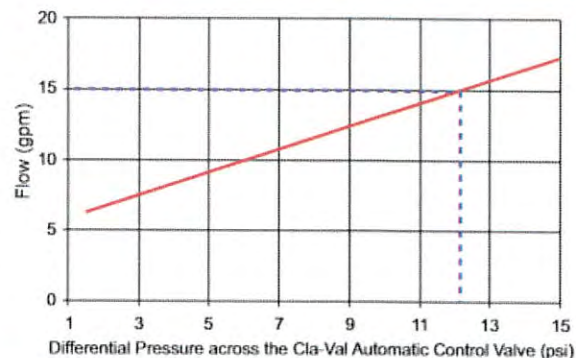
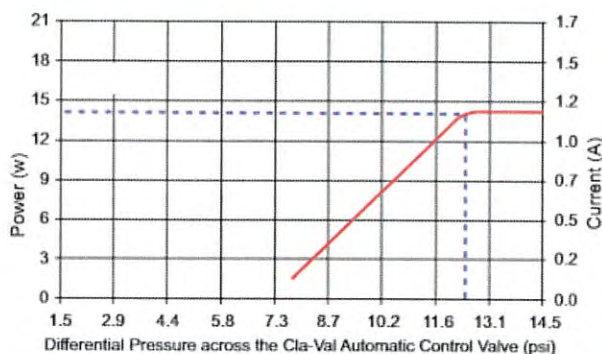


visit www.cla-val.com
to learn more about this and other
Electronic Products

Power Output

Voltage Output	Maximum Continuous (24h/24)	Maximum Non-Continuous
12 volts	1.2 A (14 W)	3.5 A (42 W)
24 volts	0.6 A (14 W)	1.7 A (42 W)

Power and Flow Charts



Typical Installation: Pressure Reducing Valve Station X143IP providing power to operate electronic valve controls, and the Cla-Val X144 e-FlowMeter

Easy retrofit: The X143IP Power Generator is installed as part of the pilot system of an existing Cla-Val Automatic Control valve to provide power without compromising valve performance and without tying into the grid

CLA-VAL

1701 Placentia Avenue • Costa Mesa, CA 92627

800-942-6326 • Fax: 949-548-5441 • Web Site: cla-val.com • E-mail: info@cla-val.com

CLA-VAL CANADA
4687 Christie Drive
Beamsville, Ontario
Canada L0R 1B4
Phone: 905-563-4963
E-mail: sales@cla-val.ca

CLA-VAL EUROPE
Chemin des Mésanges 1
CH-1032 Romanel/
Lausanne, Switzerland
Phone: 41-21-643-15-55
E-mail: cla-val@cla-val.ch

CLA-VAL UK
Dainton House, Goods Station Road
Tunbridge Wells
Kent TN11 2 DH England
Phone: 44-1892-514-400
E-mail: info@cla-val.co.uk

CLA-VAL FRANCE
Porte du Grand Lyon 1
ZAC du Champ du Pérrier
France - 01700 Neyron
Phone: 33-4-72-25-92-93
E-mail: cla-val@cla-val.fr

CLA-VAL PACIFIC
45 Kennaway Road
Woolston, Christchurch, 8023
New Zealand
Phone: 64-39644860
www.cla-valpacific.com
E-mail: info@cla-valpacific.com

APPENDIX C: AMI Vendor Materials

Portable GSM Data Transmitter for Sebalog N-3 and Sebalog P-3

Special features

- Offers remote data transmission
- Fits even into small valve boxes
- Uses field replaceable batteries
- Is fully submersible
- Operates wireless
- Carries data from up to three devices

Description

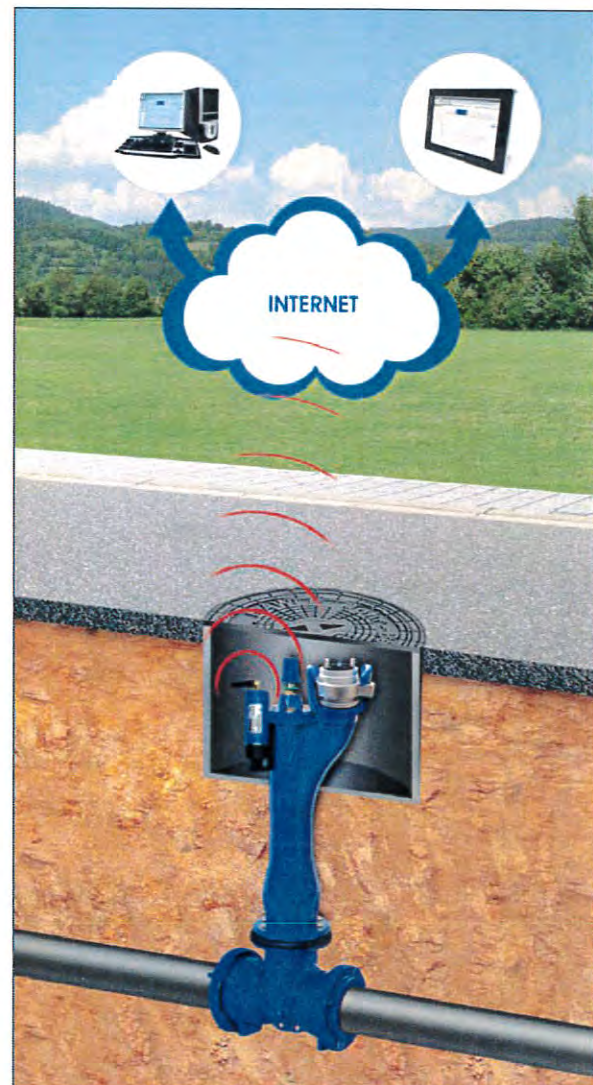
Patrolling noise and pressure loggers is time consuming and costly. The GSM Transmitter 3 (GT-3) can save you this trouble. It is designed to transmit data collected by noise and pressure loggers from the site to your office. Using GSM/GPRS, on site patrolling is no longer necessary. Save time, money and monitor your network from the office with the GT-3.

Small and fully submersible, the GSM Transmitter 3 is specifically designed to fit into valve boxes and hydrant chambers.

Always ready to use - the GSM Transmitter 3 is equipped with two powerful field-replaceable batteries.

Up to three devices can be connected to the GSM Transmitter 3 - a benchmark in cost efficiency for GSM data transmission out of an underground chamber.

The fully wireless operation offers the best flexibility to place and mount the GT-3 inside a chamber.



Technical data

Dimensions (incl. antenna)	44 x 44 x 124mm (44 x 44 x 160mm)
Weight	225 g
Power supply	2 x AA 1.5 V Lithium
Operating time	1 year (depending upon use)
Operating temperature	-20 °C ... +60 °C
Data transmission	GPRS
Alarm targets	SMS, Email
Communication	Bi-directional radio
IP protection class	IP 68



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60



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Stealth Reader Software

A ZENNER PREFERRED PRODUCT

The Stealth Reader Software utilizes a distributed management architecture with management functions in the network devices, a management server and a management user interface at the operator's workstation. Management functions are integrated across the mesh network system while providing each entity with its own independent management component.

Stealth Reader provides tools for both the mesh communications network and the application data.



STEALTH READER BY ZENNER USA



Status tools identify, report and depict anomalies in the network.

These tools include:

- Customizable monitoring reports
- Power failure alerts
- Alerts on device communication
- Alerts on device status
- Alerts on device configuration
- Alerts on device firmware

Stealth Reader also includes:

- Remote alarm notification via text
- Remote alarm notification via email
- Remote alarm notification via pager
- Remote alarm notification via fax
- Remote alarm notification via voice

STATUS/FAULT MONITORING



Network Visualization tools locate devices of interest and help users plan site related maintenance.

Visualization tools depict the flow of traffic through the mesh and help users plan site related maintenance.

NETWORK VISUALIZATION

CUSTOMIZATION

Customization for OEM applications can include branding, specialized views, reports, alerts and integration with OEM application software. Graphical reports and charts ease the understanding and analysis of large data collections. Reports are available for mesh behaviors such as report delivery and message latency as well as for application interests such as gas or water usage. As the Mesh network is adapted to a new application area, additional report types appropriate for that application are added.

SYSTEM REQUIREMENTS

- Microsoft Windows XP or Later
- 1 GB of RAM
- 1.5 GB of Available Hard-Disk Space
- Color Monitor with 16 GB Color
- Video Card
- CD-ROM Drive

CONTENT INCLUDED

- Software for Stealth Reader Management System Version 21.2
- Instructional Manual



CONFIGURATION

Global configuration from the Stealth Reader operator interface provides for tuning both mesh behavior and application behavior. Configuration can set alarm thresholds, set data reporting intervals, set application schedules (water conservation), distribute and install new device firmware.

APPENDIX D: AMI Smart Meter Interviews

City of Banning

Site Visits and Interviews for “Smart Meters”

1. Did you have a selection process for your meters?
Palmdale: Yes, compatibility with Itron, multijet.
Pasadena:
2. What were the main factors that were considered when choosing the meter selected?
Palmdale: Stuck meter, no moving parts, sand issues.
Pasadena: Operations did not participate in the selection process.
3. What was the cost per meter?
Palmdale: \$108 for ¾” w/out ERT. ERT \$100.
Pasadena: \$184 for ¾” with ERT.
4. Were meters installed in house or by a contractor?
 - a. If in house, is special training and/or tools needed?
 - b. Testing needed?Palmdale: Installs done by contractor. Smaller companies worked better. No training or tools required, pretty basic job.
Pasadena: Installs initially done by a contractor and there were so many issues, it caused more work for the staff. Subsequently, installs were done in-house.
5. Any special integration required with the data collection/management system?
Palmdale:
Pasadena: Zenner worked closely with operations and IT to integrate data.
6. How many meters/laborer/day were installed?
Palmdale: Approximately 8K meters installed by a 4/5-man crew over a 2-month period.
Pasadena: 14 meters installed per 11-hour day, 6 days/week, per person.
7. Any major issues with installation?
Palmdale: No issues.
Pasadena: Major issues were with contractors.
8. Reaction from customers?
Palmdale: There was some pushback regarding accuracy. Customer Care Reps (CCR) reviewed reads with customers.
Pasadena: Different department. Did not talk to them.
9. How much outreach was done prior to installation?
Palmdale: Lots of outreach. Transparency is a top priority.
Pasadena: None, “knock & talk”.
10. Any operational issues that we should consider now?

City of Banning

Site Visits and Interviews for "Smart Meters"

Palmdale:

Pasadena: Preparing paperwork for installers was time consuming. Installed by route, binder used.

11. Any accuracy issues?

Palmdale: None with Itron/Zenner.

Pasadena: None with Zenner or Badger.

12. Any issues covered under product warranties?

Palmdale: One bad batch. Vendor provided replacement parts and labor.

Pasadena:

13. Any organizational change issues with staff? (i.e. staff displacement, ongoing training, etc.)

Palmdale: None.

Pasadena: Staff decreased 13-8 (due to retirements). No ongoing training needed.

14. Is AMI the long-term goal, or AMR only?

Palmdale: AMR only.

Pasadena: AMR only, unless power goes to AMI. AMI is very expensive.

15. What data is collected, and how much is shared with customers?

Palmdale: Quite a bit is shared. Transparency is a top priority.

Pasadena: Just reads, nothing shared.

16. What were some of the drivers for converting to AMR? (i.e., Financial, Customer Service, Conservation)

Palmdale:

Pasadena:

17. What was the QA/QC process for ensuring smart meter readings were accurate, based on historical consumption?

Palmdale:

Pasadena: With Zenner, spot check units to insure they are programmed correctly.

18. What is the range of the device?

Palmdale: Over 2 miles, depending on terrain.

Pasadena: Different department. Did not talk to them.

19. Are there exposed wires and if so, what can be done to keep them from being affected by gophers?

Palmdale: Yes, less than 1/2%.

City of Banning

Site Visits and Interviews for “Smart Meters”

Pasadena: Metal flex conduit placed over wire. (Conduit installed by Zenner is \$4 extra.)

20. Besides the latitude and longitude information needed for the device, what other information must be entered into the billing system to assure the device can be read (ERT, MXU, etc.)?

Palmdale: None.

Pasadena: None.

21. Remote turn on and turn off?

Palmdale: No.

Pasadena: No. Only using one port (read).

Additional Notes:

Palmdale –

- Octave meter – no moving parts, has 20%-25% increase in accuracy, less expensive than compound meters.
- Zenner fails at a rate of 1%-2% as a result of a programming issue that can be easily fixed.
- Uses a “true read” device to check meter accuracy.
- Great product support with Itron.
- Reads are done with handheld, not laptop. CCRs able to complete 2k reads in approximately 3.5 hours.
- Billing software used is True Point. It is great for work orders. CCRs use ipads.
- Richard is their GeoViewer programmer (in-house).
- Fiberglass stake vendor is AM Leonard.
- Department name changed to “Customer Care”. They are very transparent and they educate their customers.
- Meter switch process took 10-12 years.
- ERT mounted on 12” fiberglass stakes with uniform placement inside box (upper left corner).
- Transmissions can be picked up with concrete boxes with no problems.
- 11x17 sheets of paper utilized for install process, with room to place tags (stickers) from meter and ERT.

Pasadena –

- Utilizes Zenner and Badger meters with no issues.
- Software used is ECIS (MVRs).
- Meters read using laptop.
- Vacuum truck sent out ahead of installers to clean meter boxes.
- ERT installed upright, 6” below lid, mounted on 12” fiberglass stakes.
- Meter boxes are Armorcast.
- FC 300 will be replaced with a tablet in the near future.

APPENDIX E:

AMERICAN WATER WORKS ASSOCIATION 2017 WATER AUDIT



AWWA Free Water Audit Software: Reporting Worksheet

WAS v5.0
American Water Works Association
Copyright © 2014, All Rights Reserved.

Click to access definition
 Click to add a comment

Water Audit Report for: **City of Banning (CA3310006)**
Reporting Year: **2017** **1/2017 - 12/2017**

Please enter data in the white cells below. Where available, metered values should be used; if metered values are unavailable please estimate a value. Indicate your confidence in the accuracy of the input data by grading each component (n/a or 1-10) using the drop-down list to the left of the input cell. Hover the mouse over the cell to obtain a description of the grades

All volumes to be entered as: **ACRE-FEET PER YEAR**

To select the correct data grading for each input, determine the highest grade where the utility meets or exceeds all criteria for that grade and all grades below it.

WATER SUPPLIED

Volume from own sources: 4 7,017.747 acre-ft/yr
Water imported: 2 0.000 acre-ft/yr
Water exported: 3 86.150 acre-ft/yr

Master Meter and Supply Error Adjustments

Pcnt: 2 Value: 300.418 acre-ft/yr
 2 2 2
 2 2 2

Enter negative % or value for under-registration
Enter positive % or value for over-registration

WATER SUPPLIED: **6,631.179** acre-ft/yr

AUTHORIZED CONSUMPTION

Billed metered: 5 5,880.477 acre-ft/yr
Billed unmetered: n/a 0.000 acre-ft/yr
Unbilled metered: n/a 0.000 acre-ft/yr
Unbilled unmetered: 5 17.544 acre-ft/yr

AUTHORIZED CONSUMPTION: **5,898.021** acre-ft/yr

Click here: for help using option buttons below
Pcnt: 5 Value: 17.544 acre-ft/yr

Use buttons to select percentage of water supplied OR value

Pcnt: 0.25% 5 Value: 5
2.00% 5 5
0.25% 5 5

WATER LOSSES (Water Supplied - Authorized Consumption)

733.157 acre-ft/yr

Apparent Losses

Unauthorized consumption: 5 16.578 acre-ft/yr

Default option selected for unauthorized consumption - a grading of 5 is applied but not displayed

Customer metering inaccuracies: 2 120.010 acre-ft/yr
Systematic data handling errors: 2 14.701 acre-ft/yr

Default option selected for Systematic data handling errors - a grading of 5 is applied but not displayed

Apparent Losses: **151.289** acre-ft/yr

Real Losses (Current Annual Real Losses or CARL)

Real Losses = Water Losses - Apparent Losses: 5 **581.869** acre-ft/yr

WATER LOSSES: **733.157** acre-ft/yr

NON-REVENUE WATER

NON-REVENUE WATER: **750.702** acre-ft/yr

= Water Losses + Unbilled Metered + Unbilled Unmetered

SYSTEM DATA

Length of mains: 8 165.8 miles
Number of active AND inactive service connections: 8 10,766
Service connection density: 65 conn./mile main

Are customer meters typically located at the curbside or property line? Yes

Average length of customer service line: 10 (length of service line, beyond the property boundary, that is the responsibility of the utility)

Average length of customer service line has been set to zero and a data grading score of 10 has been applied

Average operating pressure: 4 109.3 psi

COST DATA

Total annual cost of operating water system: 7 \$13,521,881 \$/Year
Customer retail unit cost (applied to Apparent Losses): 10 \$2.21 \$/100 cubic feet (ccf)
Variable production cost (applied to Real Losses): 7 \$250.07 \$/acre-ft ☒ Use Customer Retail Unit Cost to value real losses

WATER AUDIT DATA VALIDITY SCORE:

***** YOUR SCORE IS: 53 out of 100 *****

A weighted scale for the components of consumption and water loss is included in the calculation of the Water Audit Data Validity Score

PRIORITY AREAS FOR ATTENTION:

Based on the information provided, audit accuracy can be improved by addressing the following components:

1: Volume from own sources

2: Customer metering inaccuracies

3: Billed metered



AWWA Free Water Audit Software: System Attributes and Performance Indicators

WAS v5.0
American Water Works Association,
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Water Audit Report for: **City of Banning (CA3310006)**
Reporting Year: **2017** **1/2017 - 12/2017**

*** YOUR WATER AUDIT DATA VALIDITY SCORE IS: 53 out of 100 ***

System Attributes:

Apparent Losses:	151.289	acre-ft/yr
+	581.869	acre-ft/yr
=	733.157	acre-ft/yr
Water Losses:		
?	307.53	acre-ft/yr
Unavoidable Annual Real Losses (UARL):		
Annual cost of Apparent Losses:	\$145,642	
Annual cost of Real Losses:	\$560,151	
Valued at Customer Retail Unit Cost		
Return to Reporting Worksheet to change this assumption		

Performance Indicators:

Financial:	Non-revenue water as percent by volume of Water Supplied:	11.3%
	Non-revenue water as percent by cost of operating system:	5.3%
Real Losses valued at Customer Retail Unit Cost		
Operational Efficiency:	Apparent Losses per service connection per day:	12.55 gallons/connection/day
	Real Losses per service connection per day:	48.25 gallons/connection/day
	Real Losses per length of main per day*:	N/A
	Real Losses per service connection per day per psi pressure:	0.44 gallons/connection/day/psi
From Above, Real Losses = Current Annual Real Losses (CARL):		
?	Infrastructure Leakage Index (ILI) [CARL/UARL]:	581.87 acre-feet/year
		1.89

* This performance indicator applies for systems with a low service connection density of less than 32 service connections/mile of pipeline

APPENDIX F: AMI CASE STUDIES

- Murfreesboro, Tennessee Case Study
- City of North Miami Beach, Florida Case Study
- Lake County, Illinois Case Study



Murfreesboro Tennessee

The City of Murfreesboro Water & Sewer Department (MWSD) was looking to modernize its meter reading process to more efficiently manage the delivery and use of water to, and by, its customers.

OVERVIEW

With a goal of reducing their non-revenue water, MWSD sought a technology that would solve its problems today, while offering potential for future growth and flexibility. A key driver was partnering with a technology that was a reliable, tested solution from a company with a sound reputation and strong financial backing. Itron's Advanced Metering Infrastructure (AMI) solution with acoustic leak detection and analytics software stood out in the search process. The project began in August 2015, and finished ahead of schedule in May 2017.

SOLUTION

Itron's AMI solution with leak detection and analytics has increased operational efficiencies at MWSD and saved millions of gallons per year.

"The Itron AMI system has resulted in a more efficient process, giving our staff the ability to complete preventative maintenance, detect leaks, reduce non-revenue water and provide our customers with actionable data," said Darren Gore, director of MWSD.



CUSTOMER

City of Murfreesboro, Tennessee

SERVICE TERRITORY

100,000 customers

TECHNOLOGY

AMI and acoustic leak detection with analytics software

BENEFITS

- » 64 leaks located
- » 28 repaired
- » **104 million gallons saved per year**
- » 385 thousand gallons saved per day
- » Estimated production cost saving per year of \$105,000
- » Improved customer service
- » Greater operational efficiencies



SOLUTION (continued)

While monitoring the Acoustic Leak Sensors through the AMI network, a leak was detected and determined to be leaking at a rate of around 70gpm, "The Itron technology alerted us about the leak and allowed us to monitor the situation until we could schedule the repair at the most opportune time for our staff. The result minimized the impact on Murfreesboro citizens, as well as the local environment," said Randy McCullough, MWSD AMI field services manager.

In the seven months since the leak has been repaired, 21M gallons of water have already been saved with a savings of \$41,000.00.

WHAT'S NEXT?

As the City of Murfreesboro continues to focus on detecting leaks, they have rolled out the Customer Web Portal to their customers, giving them access to real-time, actionable data. This application will help MWSD continue to raise the standard for customer service, and increases conservation efforts and operational efficiencies, while decreasing non-revenue water and ultimately sustaining their communities water resources.



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City of North Miami Beach, Florida

Leveraging Itron AML to Identify & Repair 23 Leaks, Saving 27 Million Gallons of Water Annually

OVERVIEW

Until recently, the City of North Miami Beach relied on traditional walk-up, manual meter reading, and a leak detection service that visited quarterly to survey areas of its distribution system. Surveyors would visit two weeks per quarter, helping city staff systematically go from one end of the 550-mile pipeline system to the other in one-mile sections—it took one and a half years to get through the city's 25-square-mile service territory. While the city was able to maintain its system and identify leaks, the process was labor intensive and the city understood that automating meter reading and leak detection could be done simultaneously, saving precious time, staff resources, money—and most importantly, water.

SOLUTION

The City of North Miami Beach is leveraging Itron's Advanced Metering Infrastructure (AMI) solution, equipped with leak detection technology and cloud-based analytics, which now utilize the robust and secure Microsoft Azure platform. The project, completed in 2015, includes 38,000 communication modules along with 11,000 acoustic leak sensors. The new system is providing North Miami Beach with real-time data on customer usage and potential leaks throughout the system. Instead of potentially taking more than a year to identify leaks, the city now knows within three days if a leak occurs. In 2016, North Miami Beach's transition won *Water & Wastes Digest* magazine's Top Projects Award.

"After a competitive pilot, it was evident Itron's solution and vision best suited North Miami Beach's long-term strategy to expand services beyond meter reading," said Karim Rossy, chief engineer for the City of North Miami Beach. "Itron's AMI solution has the ability to not only bring back hourly reads, but also survey our distribution system for leaks on a daily basis."



CUSTOMER

City of North Miami Beach, FL

SERVICE TERRITORY

The City of North Miami Beach, Florida produces 21 million gallons of water per day, delivered to 38,000 endpoints across 25-square-miles of Northern Miami-Dade County

TECHNOLOGY

Itron AMI solution equipped with leak detection technology and analytics

BENEFITS

- » 23 leaks identified and repaired, saving an estimated 27 million gallons and \$38,000 annually
- » Improved efficiency of meter reading and billing
- » Enhanced safety of meter readers
- » Increased quality of customer service by eliminating the need of estimated bills
- » Customers may check own usage via secured website



"We chose Itron for this project because of the company's commitment to quality and extensive experience helping utilities with automated and advanced metering deployments."

— Ana M. Garcia, City Manager.

With Itron's AMI solution, North Miami Beach is able to enhance customer service, protect revenue, forecast consumption, analyze flow and support district metering by leveraging detailed consumption and meter alerts collected by Itron Analytics in the cloud. The utility's customers now have access to detailed consumption information through a secure customer web portal so they can better manage their usage, conserve water and save money.

"Our goal is to drive down costs for the utility and our customers, and reduce the amount of water we produce," said Ana M. Garcia, city manager for the City of North Miami Beach.

"We chose Itron for this project because of the company's commitment to quality and extensive experience helping utilities with automated and advanced metering deployments."

BENEFITS

With 11,000 leak sensors installed, the city has already identified and repaired 23 leaks. These leaks will recover an estimated 27 million gallons of water per year, saving North Miami Beach \$38,000 annually.

"One big benefit we are seeing from utilizing our new leak detection technology is the time savings, resulting from not having to do physical surveying," said Rossy.

With access to customer consumption data, North Miami Beach is now able to identify leaks they were previously unaware of. This has allowed proactive customer service outreach and customers are happy to be alerted to maintenance and other actions being taken to repair leaks and save them money in the long run.

"With the information we are receiving from the system, we have been able to proactively engage with our customers regarding abnormal usages before sending out a bill," Rossy said. "And our distribution crews have been able to find leaks before they come to the surface, saving close to 23 million gallons of water to date."

This installation has laid the groundwork for additional benefits—not only to the utility, but for customers as well—including:

- » Automated leak detection, which will help drive costs down for both the utility and customer.
- » Improved efficiency of meter reading and billing.
- » Enhanced safety of meter readers.
- » Increased quality of customer service by eliminating the need of estimated bills.
- » Customers can check own usage via secured website.



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Lake County Illinois

Leveraging Itron AMI and Analytics to Save \$250,000 Annually While Enhancing Customer Service & Water Conservation

OVERVIEW

Until recently, the Lake County Public Works Department was manually reading meters every 60 days and had little insight into its leaks and water usage patterns across its distribution system. The company had started a project to install an automated meter reading system, but knew that it needed a solution that would allow customers to be billed on a regular schedule without the need to manually visit each customer premise.

In addition to automating billing, due to its service territory spanning a large geographic region, the utility suspected that significant savings could be realized by automating meter reading activities, allowing meter readers to drastically reduce drive-time and miles driven.

The utility issued an RFP and comprehensive interview process to evaluate technology options, and determined that leveraging an Itron Advanced Metering Infrastructure (AMI) system would not only allow the utility to streamline its billing process, but also unlock opportunities for enhanced customer service, operational savings and conservation.

SOLUTION

In addition to providing the AMI network, which included communication modules capturing hourly consumption data, the utility has leveraged Itron hosting and analytics to derive even more value from the system.

Since completing installation in 2015, the utility has improved the time it takes to gather reads and bill customers for water service from up to six days down to one. Additionally, having true usage data gathered on an hourly basis has allowed the customer service department to have more valuable interactions with customers. Customers can also view their personal usage data through an online portal, allowing them to adjust their usage to fit their personal spending and conservation goals.



CUSTOMER

Lake County, Illinois

SERVICE TERRITORY

The Lake County Illinois Public Works Department owns and operates two public water supply distribution systems across a large service territory.

TECHNOLOGY

Hosted Itron AMI solution equipped with analytics



SOLUTION *(continued)*

"Prior to having analytics we could tell that ongoing consumption meant the customer likely had a leak, but we did not have the data to back it up so some customers would simply not believe us," said Kathleen Dalessandro, chief account specialist at Lake County Public Works. "We are now proactively reaching out to alert our customers to possible leaks so they can take action, saving them money and conserving water."

Compared to the way the utility operated 10 years ago, with three meter technicians and a supervisor, this transition has allowed them to adjust staffing, through retirements and natural attrition, to one meter technician and a supervisor. The utility had also been hiring a contractor to help do a lot of driving and walking to collect meter readings for billing, a cost they are now able to eliminate. The utility now has a reliable, predictable way to collect usage information automatically without having to send out meter technicians.

The same is true in the billing department. The utility has become more resourceful and proactive, moving from four fulltime billing specialists and a supervisor to a single supervisor, one fulltime billing specialist and part-time billing specialist. In addition to spending the utility's dollars more wisely, the work of department staff is more rewarding due to the fact that they now have more positive interactions with customers, and help them save money and conserve.

"Installing this system was a win for us as well as our customers," added Dalessandro. "This is a project that our County Board supported and they highlight this project as a sustainability initiative."

WHAT'S NEXT

Since beginning to use analytics for leak detection and customer service, utility personnel continue to realize new ways to leverage system data to improve operations and service. Utility customers are now able to leverage the Customer Portal to view personal usage data and take action without needing to contact the utility. The utility has begun customer outreach campaigns to inform customers about ways to conserve, and they are seeing more and more customers interested in conservation every day.

"We are hearing more and more customers looking for ways to conserve and with new towns working to get water allocations, we all need to make sure we are using our water wisely," added Dalessandro. "It is refreshing to have this abundance of data available to make more informed decisions and improve our service to customers."



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APPENDIX G: PLANNING DOCUMENTS

- City of Banning 2017 AWWA Water Audit Water Loss Control Planning Guide
- City of Banning 2018 Integrated Master Plan



**AWWA Free Water Audit Software:
Determining Water Loss Standing**

WAS v5.0
American Water Works Association
Copyright © 2014, All Rights Reserved.

Water Audit Report for: **City of Banning (CA3310006)**
Reporting Year: **2017** 1/2017 - 12/2017
Data Validity Score: **53**

Water Loss Control Planning Guide

Water Audit Data Validity Level / Score					
Functional Focus Area	Level I (0-25)	Level II (26-50)	Level III (51-70)	Level IV (71-90)	Level V (91-100)
Audit Data Collection	Launch auditing and loss control team; address production metering deficiencies	Analyze business process for customer metering and billing functions and water supply operations. Identify data gaps.	Establish/revise policies and procedures for data collection	Refine data collection practices and establish as routine business process	Annual water audit is a reliable gauge of year-to-year water efficiency standing
Short-term loss control	Research information on leak detection programs. Begin flowcharting analysis of customer billing system	Conduct loss assessment investigations on a sample portion of the system: customer meter testing, leak survey, unauthorized consumption, etc.	Establish ongoing mechanisms for customer meter accuracy testing, active leakage control and infrastructure monitoring	Refine, enhance or expand ongoing programs based upon economic justification	Stay abreast of improvements in metering, meter reading, billing, leakage management and infrastructure rehabilitation
Long-term loss control		Begin to assess long-term needs requiring large expenditure: customer meter replacement, water main replacement program, new customer billing system or Automatic Meter Reading (AMR) system.	Begin to assemble economic business case for long-term needs based upon improved data becoming available through the water audit process.	Conduct detailed planning, budgeting and launch of comprehensive improvements for metering, billing or infrastructure management	Continue incremental improvements in short-term and long-term loss control interventions
Target-setting			Establish long-term apparent and real loss reduction goals (+10 year horizon)	Establish mid-range (5 year horizon) apparent and real loss reduction goals	Evaluate and refine loss control goals on a yearly basis
Benchmarking			Preliminary Comparisons - can begin to rely upon the Infrastructure Leakage Index (ILI) for performance comparisons for real losses (see below table)	Performance Benchmarking - ILI is meaningful in comparing real loss standing	Identify Best Practices/ Best in class - the ILI is very reliable as a real loss performance indicator for best in class service

For validity scores of 50 or below, the shaded blocks should not be focus areas until better data validity is achieved.

6.2.8 Pipeline Replacement Analysis

As presented in 6.1.2.2, the City's GIS currently has approximately 165 miles of potable water pipelines that were installed between 1914 and 2012. Based on the GIS, 19 percent of the pipelines had missing information on either pipeline material and/or year of installation. As a full asset-management analysis is beyond the scope of this IMP, a cursory level pipeline replacement analysis was conducted along with planning level cost estimates using a number of general planning assumptions. Since a large amount of the pipeline material was also unknown, the estimated average useful life was assumed to be 80 years. To estimate the pipeline age for those pipes with unknown installation dates, the following method was used by City staff:

- The approved date field, if populated, in the GIS was used as an approximation for the installation date.
- Remaining pipelines without an installation date or approved date were assigned an installation date based on field observations and the age of surrounding pipelines.

Based on these assumptions, approximately 31.6 miles of pipelines would require replacement by year 2025 and an additional 37.5 miles of pipelines would require replacement between year 2026 and 2040. Details on this calculation are included in Appendix G. This estimate does not include the pipelines that remained with unknown diameter after using the two methods above, which equated to 19.3 percent (xx miles) of the total pipelines. To account for the remaining unknown diameters, City staff used an adjustment factor to estimate the cost. To assist with identifying and replacing pipelines that are at the end of their useful life, the following projects have been recommended:

- **Pipeline Rehabilitation Asset Study (PWO-1):** This project is recommended to better understand the characteristics of the City's existing pipelines and refine the pipeline replacement program.
- **Pipeline Replacement Program (PWRR-1):** This project is recommended to maintain the existing distribution system and replace pipelines that have already reached or are nearing the end of their useful life. This is estimated to be a total of approximately 40 (39.1 calculated) miles of pipeline.

6.2.9 Other Improvements

Other miscellaneous improvement projects have been recommended to optimize the operation of the City's potable water system or provide reliability. The projects listed are included in the City's existing CIP. The other improvements include:

- Water Canyon Pipe Phase 2 (PWP-13)
- Altitude Valves (PWV-1)
- Water Line Replacements (PWRR-2 through PWRR-4)
- Well Enclosures (PWRR-20)
- Well Rehabilitation (PWRR-21)
- Security Cameras at Water Yard (PWO-2)
- Replace SCADA Computer Hardware/Software (PWO-3)
- Work Truck (PWO-4)
- Automatic Meter Reading (AMR) (PWO-5)
- **Advanced Metering Infrastructure (AMI) (PWO-6)**
- Computer Information System/ERP (PWO-7)

Table 9.10 Potable Water Capital Improvement Plan Summary

Project	Proposed Size/Diameter	Quantity (gpm)	CIP Cost Estimate	City Cost	Developer Cost	CIP Phasing										Long Term 2046 Range	Build-out 2046 & beyond
						Year Term											
						2018	2019	2020	2021	2022	2023	2024	2025	2026	2027		
Wells																	
PWW-1	Proposed Main Zone Well C-8	1,500	\$ 3,423,000	\$ -	\$ 3,423,000	\$ 3,423,000	\$ 1,365,000	-	-	-	-	-	-	-	-	-	-
PWW-2	Convert Well M-2 to Supply the Upper Main Pressure Zone	500	\$ 393,000	-	\$ 393,000	-	-	-	-	-	-	-	-	-	\$ 393,000	\$ -	\$ -
PWW-3	Convert Well M-12 to Supply the Upper Main Pressure Zone	3,100	\$ 393,000	-	\$ 393,000	-	-	-	-	-	-	-	-	-	-	\$ 393,000	\$ -
PWW-4	Proposed Upper Main Well C-9	1,800	\$ 4,252,000	-	\$ 4,252,000	-	-	-	-	-	-	-	-	-	-	\$ -	\$ -
PWW-5	Proposed Upper Main Well C-10	1,800	\$ 4,252,000	-	\$ 4,252,000	-	-	-	-	-	-	-	-	-	-	\$ -	\$ -
PWW-6	Proposed Foothill West Well C-11	1,800	\$ 4,252,000	-	\$ 4,252,000	-	-	-	-	-	-	-	-	-	-	\$ -	\$ -
PWW-7	Proposed Upper Main Well C-13	1,500	\$ 4,252,000	-	\$ 4,252,000	-	-	-	-	-	-	-	-	-	-	\$ -	\$ -
Valves																	
PVW-1	Altitude Valves (City's Existing CIP)	n/a	\$ 250,000	\$ -	\$ 250,000	-	-	-	-	-	-	-	-	-	-	-	-
PVW-2	New Pressure Reducing Valve for Rancho San Geronimo	n/a	\$ 341,000	-	\$ 341,000	-	-	-	-	-	-	-	-	-	\$ 341,000	\$ -	\$ -
PVW-3	Foothill West to Upper Main Zone Pressure Reducing Station	n/a	\$ 681,000	-	\$ 681,000	-	-	-	-	-	-	-	-	-	\$ 681,000	\$ -	\$ -
PVW-4	Co PRV's 1 & 2	n/a	\$ 681,000	-	\$ 681,000	-	-	-	-	-	-	-	-	-	\$ -	\$ -	\$ -
PVW-5	New Pressure Reducing Valves for Re-Zoning	n/a	\$ 3,424,000	\$ 3,424,000	-	-	-	-	-	-	-	-	-	-	-	\$ 3,424,000	\$ -
Repair and Rehabilitation Projects																	
PWR-1	Pipeline Age Replacement Program	331	\$ 3,577,650	\$ 3,577,650	-	\$ 4,457,000	\$ 123,050	\$ 1,242,000	\$ 427,000	\$ 3,210,000	\$ 1,256,000	\$ 470,000	\$ 949,000	\$ 745,000	\$ 154,000	\$ 154,000	\$ -
PWR-2	Water Line Replacement Locations #1 (City's Existing CIP)	n/a	\$ 650,000	\$ 650,000	-	-	-	-	\$ 100,000	\$ 800,000	\$ 300,000	\$ 800,000	\$ 100,000	\$ 90,500,000	\$ 354,000,000	\$ -	\$ -
PWR-3	Water Line Replacement Locations #2 (City's Existing CIP)	n/a	\$ 650,000	\$ 650,000	-	-	-	-	-	-	-	-	-	-	-	-	-
PWR-4	Water Line Replacement, Jacinto View/Cherry (City's Existing CIP)	n/a	\$ 580,000	\$ 580,000	-	-	-	-	-	-	-	-	-	-	-	-	-
Storage																	
PWR-5	San Geronimo Reservoir Site R&R	n/a	\$ 707,000	\$ 707,000	-	-	-	-	-	-	-	-	-	-	\$ 376,000	\$ 376,000	\$ -
PWR-6	Southwest Reservoir Site R&R	n/a	\$ 41,000	\$ 41,000	-	-	-	\$ 18,000	-	-	-	-	-	-	-	-	-
PWR-7	Mountain Reservoir Site R&R	n/a	\$ 788,000	\$ 788,000	-	-	\$ 163,000	\$ 163,000	\$ 314,000	-	-	-	-	-	\$ 232,000	\$ -	\$ -
PWR-8	High Valley Reservoir Site R&R	n/a	\$ 830,000	\$ 830,000	-	-	\$ 181,000	-	-	-	-	-	\$ 427,000	-	\$ -	\$ -	\$ -
PWR-9	Sunset Reservoir Site R&R	n/a	\$ 647,000	\$ 647,000	-	-	-	-	-	-	\$ 187,000	-	-	-	\$ 60,000	\$ -	\$ -
Valves																	
PVW-10	Foothill East PRV R&R	n/a	\$ 28,000	\$ 28,000	-	-	-	-	-	-	-	-	-	-	-	\$ 18,000	\$ -
PVW-11	Hargrave & John PRV R&R	n/a	\$ 72,000	\$ 72,000	-	-	\$ 35,000	\$ -	-	-	-	-	-	-	\$ -	\$ 36,000	\$ -
Well Rehabilitation																	
PWR-12	Well C-1 Site R&R	n/a	\$ 870,000	\$ 870,000	-	-	\$ 331,000	-	-	-	-	-	-	-	\$ 716,000	\$ -	\$ -
PWR-13	Well C-1 Site R&R	n/a	\$ 35,000	\$ 35,000	-	-	-	-	\$ 21,000	\$ -	-	-	-	-	\$ -	\$ 13,000	\$ -
PWR-14	Well C-2 Site R&R	n/a	\$ 776,000	\$ 776,000	-	-	-	-	\$ 627,000	-	-	-	-	-	\$ -	\$ 149,000	\$ -
PWR-15	Well C-3 Site R&R	n/a	\$ 427,000	\$ 427,000	-	-	-	-	-	\$ 386,000	-	-	-	-	\$ -	\$ 91,000	\$ -
PWR-16	Well C-4 Site R&R	n/a	\$ 26,000	\$ 26,000	-	-	-	-	-	\$ 13,000	-	-	-	-	\$ -	\$ 13,000	\$ -
PWR-17	Well M-3 Site R&R	n/a	\$ 235,000	\$ 235,000	-	-	-	-	-	-	\$ 31,000	-	-	-	\$ -	\$ 222,000	\$ -
PWR-18	Well M-11 Site R&R	n/a	\$ 66,000	\$ 66,000	-	-	-	-	-	-	-	\$ 35,000	-	-	\$ -	\$ 21,000	\$ -
PWR-19	Well M-12 Site R&R	n/a	\$ 44,000	\$ 44,000	-	-	-	-	-	-	-	-	\$ 80,000	-	\$ -	\$ 80,000	\$ -
PWR-20	Well Endoures (City's Existing CIP)	n/a	\$ 400,000	\$ 400,000	-	-	\$ 80,000	\$ -	-	-	-	-	-	-	\$ -	\$ 80,000	\$ -
PWR-21	Well Rehabilitation (City's Existing CIP)	n/a	\$ 750,000	\$ 750,000	-	-	-	\$ 150,000	\$ -	-	-	-	-	-	\$ -	\$ 150,000	\$ -
Multi-Site Projects																	
PWR-22	Multi-Site Projects (Emergency Power & Safety Benefits)	n/a	\$ 2,185,000	\$ 2,185,000	-	\$ 271,000	\$ 271,000	\$ 271,000	\$ 271,000	\$ 271,000	\$ 271,000	\$ 271,000	\$ 271,000	\$ 271,000	\$ -	\$ -	\$ -
Other Projects																	
PWO-1	Pipeline Rehabilitation Asset Study	n/a	\$ 216,000	\$ 216,000	-	\$ 216,000	\$ 8,190,000	\$ 8,190,000	\$ 8,190,000	\$ 8,190,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PWO-2	Security Cameras at Water Yard (City's Existing CIP)	n/a	\$ 33,000	\$ 33,000	-	-	-	-	-	-	-	-	-	-	\$ -	\$ -	\$ -
PWO-3	Replace SCADA Computer Hardware/Software (City's Existing CIP)	n/a	\$ 750,000	\$ 750,000	-	-	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PWO-4	Automatic Meter Reading (AMR) (City's Existing CIP)	n/a	\$ 3,800,000	\$ 3,800,000	-	-	\$ 1,400,000	\$ 1,400,000	\$ 1,400,000	\$ 1,400,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PWO-5	Advanced Metering Infrastructure (AMI) (City's Existing CIP)	n/a	\$ 750,000	\$ 750,000	-	-	-	-	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PWO-6	Advanced Metering Infrastructure (AMI) (City's Existing CIP)	n/a	\$ 750,000	\$ 750,000	-	-	-	-	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PWO-7	Computer Information System Upgrade (City's Existing CIP)	n/a	\$ 1,500,000	\$ 1,500,000	-	-	\$ 750,000	\$ 750,000	\$ 750,000	\$ 750,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PWO-8	Computer Information System Upgrade (City's Existing CIP)	n/a	\$ 1,500,000	\$ 1,500,000	-	-	\$ 180,000	\$ 1,320,000	\$ 1,320,000	\$ 25,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PWO-9	Water Main Plan Update (City's Existing CIP)	n/a	\$ 162,000	\$ 162,000	-	\$ 162,000	\$ 8,447,000	\$ 8,447,000	\$ 8,447,000	\$ 8,447,000	\$ 8,447,000	\$ 8,447,000	\$ 8,447,000	\$ 8,447,000	\$ 8,447,000	\$ 8,447,000	\$ 8,447,000
PWO-10	Water Main Plan Update (City's Existing CIP)	n/a	\$ 162,000	\$ 162,000	-	\$ 162,000	\$ 8,447,000	\$ 8,447,000	\$ 8,447,000	\$ 8,447,000	\$ 8,447,000	\$ 8,447,000	\$ 8,447,000	\$ 8,447,000	\$ 8,447,000	\$ 8,447,000	\$ 8,447,000
CIP Total																	
			\$ 570,313,000	\$ 436,222,000	\$ 338,790,000	-	\$ 8,447,000	\$ 15,686,000	\$ 38,115,000	\$ 43,431,000	\$ 5,427,000	\$ 375,000	\$ 4,100,000	\$ 10,000	\$ 37,800,000	\$ 337,200,000	\$ 337,200,000

APPENDIX H: STATE WATER PLAN 2018 DRAFT PAGES

2. Improve Regulatory Framework to Reconcile Environmental Needs and Human Activities.
3. Provide Resources, Knowledge, Skills, and Tools Water Managers Need for Data-Driven Decision-Making.
4. Modernize and Rehabilitate Water Resource Management Systems.
5. Provide Sufficient and Sustainable Funding.

Improve Alignment — Shared intent is identified and governments are aligned behind regionally appropriate investments. State government supports alignment and empowers local and regional water management. State government ensures that regional entities have the incentives, knowledge, tools, authority, and guidance to develop, implement, and enforce water resource management practices for sustainability by:

- Assisting regional entities with building capacity to strengthen governance; establishing collaborative management of resources; and providing regional government agencies the necessary data, tools, models, and processes to conduct regional water sustainability assessments.
- Providing technical and facilitation assistance to regions for sustainably managing water resources at the proper scale, and identifying the types of investments and actions needed to realize those desired changes.
- Ensuring assistance to under-represented and economically disadvantaged communities and Tribes. These communities are fully embedded in regional water sustainability planning. Traditional/Tribal ecological knowledge (TEK) is considered in watershed planning processes.
- Recognizing local knowledge and empowering local agencies to manage their water resource sustainably.

Improve Regulation — More cost-effective and successful delivery of intended benefits and services are occurring. Restored ecosystems, enhanced water reliability, and reduced flood risk result from regulations being tied to planning and long-term system management. Consistent with “Streamline and Consolidate Permitting,” from Action 8 of the Governor’s Water Action Plan, a dialogue among federal, Tribal, State, and local agencies results in reconciliation and alignment of various regulatory frameworks and statutes. Regulatory incentives, discretion, and alternative compliance pathways are used to accomplish intended outcomes. Reducing uncertainty in this way provides more incentive for investment in built infrastructure (grey) and natural infrastructure (green), with the latter supporting vital ecosystem services.

Provide Knowledge and Data — More productive policy conversations and shared understanding are occurring. Local, regional, and State governments use a consistent and comprehensive method for assessing sustainability and tracking the effectiveness of policy and investment. Information and data gaps are significantly reduced, thus increasing desired outcomes and return on investments. State government is equipped to provide stewardship of public funding and consistently reports return on investment.

Modernize Water Management Systems — All Californians enjoy the benefits of increases in water supply reliability, more abundant and sustainable nature resources, and improved health and safety

when ecosystems and infrastructure are functioning and sustainable. This is accomplished by assessing and prioritizing restoration and rehabilitation needs, and then investing in a manner consistent with priorities. **Water resource infrastructure is maintained, rehabilitated, or modernized to perform effectively. Such structures are more resistant to impacts from inter-annual hydrologic variability and other uncertainties.**

Provide Funding — Sufficient and stable funding sustains public benefits from past investments by maintaining and modernizing infrastructure. Sufficient funding for data, planning, regulation, governance, and technologies helps achieve the desired outcomes of future water policy and investment. It includes public cost-share for rehabilitation, modernization, and operations and maintenance of water resource management systems.

Implementing actions based on these priorities sets the stage for Californians to enjoy a more sustainable water future through 2050 and beyond.

Leveraging Accomplishments and Delivering on Commitments

Building on accomplishments and delivering on commitments is a fundamental planning strategy of Update 2018. Building on collaborative accomplishments is the most direct strategy for helping to ensure consistency, efficiency, and ultimately effectiveness of water policy and investment. Adhering to, and delivering on, commitments, such as the recommendations in Update 2013 or sustaining engagement with local and regional partners, is the most direct strategy for maintaining trust and building on investments in time and relationships. It also minimizes stranded investment resulting from abrupt changes in direction, or abandonment of existing partnerships and governance structures. Delivering on commitments is the best way to earn and sustain the trust necessary for fruitful partnerships — the foundation of integrated water management.

Update 2018 is the twelfth in a series of California Water Plans prepared since 1957. Update 2018 builds on Update 2013, which was encyclopedic in its coverage of water management in California. At more than 3,500 pages, Update 2013 covered a variety of information, from detailed descriptions of current and potential regional and statewide water conditions, to a detailed “Roadmap For Action” that identified potential actions to support 17 objectives. Update 2013 also included detailed reports on each of California’s hydrologic regions and overlay areas. Those “state of the region” reports focused on watersheds, groundwater aquifers, ecosystems, floods, climate, demographics, land use, water supplies and uses, and governance. Update 2013 provided an integrated water management toolbox in the form of more than 30 resource management strategies. Discussed were strategies to reduce water demand, increase water supply, improve water quality, practice resource stewardship, improve flood management, and recognize people’s relationship to water.

The comprehensive, detailed nature of Update 2013 informs Update 2018’s more concise call for collaborative, integrated action. Specifically, Update 2018 frames the State of California’s need for:

- More inclusive, integrated, and aligned water planning processes to prioritize and fund long-term, sustainable State/public investment in water resource management.

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**CITY OF BANNING
BANNING UTILITY AUTHORITY REPORT**

TO: BANNING UTILITY AUTHORITY
FROM: Douglas Schulze, City Manager
PREPARED BY: Art Vela, Public Works Director
Tammi Phillips, Management Analyst

MEETING DATE: March 26, 2019

SUBJECT: Resolution 2019-__ UA, "Awarding a Services Agreement to Prominent Systems, Inc. of City of Industry, CA for 'Iron Sponge Media Replacement' in the amount of \$36,760.84 and establishing a total project budget of \$40,436.92"

RECOMMENDED ACTION:

Staff recommends that the Banning Utility Authority adopt Resolution 2019-__ UA:

- I. Awarding a Services Agreement for "Iron Sponge Media Replacement" to Prominent Systems, Inc. of City of Industry, CA for an amount of \$36,760.84 and authorize an additional 10% contingency in the amount of \$3,676.08 to cover any unforeseen conditions.
- II. Authorizing the Administrative Services Director to make necessary budget adjustments, appropriations and transfers related to the "Iron Sponge Media Replacement".
- III. Authorizing the City Manager or his designee to execute the Services Agreement with Prominent Systems, Inc. in the amount of \$36,760.84.

BACKGROUND:

Suez Environmental Water Services, Inc., the City's Wastewater Treatment Plant Operator, has informed staff that the current iron sponge media is nearing the end of its service life. The iron sponge media which was last replaced in May of 2016 removes hydrogen sulfide, a gas which is highly corrodible, odorous and regulated by South Coast Air Quality Management District (SCAQMD).

On January 11, 2019 and January 18, 2019 staff advertised an Invitation for Bids in the Press Enterprise. Additionally, the project was advertised on PlanetBids where thirty-four (34) vendors were notified. The scope of work for this project included the removal and disposal of the existing iron sponge media, installation of new media and the replacement of neoprene gaskets. A mandatory pre-bid meeting was held on January 30, 2019 with two (2) companies in attendance. On February 25, 2019 the bid period closed with two bids being received from Prominent Systems, Inc. of Industry, California and Carbon Activated of Compton, California.

<u>Company Name</u>	<u>Bid Amount</u>
Prominent Systems, Inc.	\$36,760.84
Carbon Activated	\$57,250.00

Staff recommends the Service Agreement be awarded to Prominent Systems, Inc. in the amount of \$36,760.84 as the lowest responsible bidder.

JUSTIFICATION:

Prominent Systems, Inc. is considered the lowest responsive and responsible bidder for the "Iron Sponge Media Replacement" project. The scope of work for this project must be completed in order to reduce hydrogen sulfide gases produced at the Wastewater Treatment Plant in order to meet SCAQMD requirements.

FISCAL IMPACT:

The Services Agreement in the amount of \$36,760.84 with a 10% contingency of \$3,676.08 for a total budget amount "not to exceed" \$40,436.92 will be funded by the Wastewater Fund, Account No. 680-8000-454.95-12 (Treatment Plant Improvements).

ALTERNATIVE:

1. As an alternative, City Council can direct staff to utilize chemical additives to reduce the concentration of hydrogen sulfide, but at a much higher cost compared to the iron sponge application.

ATTACHMENTS:

1. Resolution 2019-__ UA

Approved by:



Douglas Schulze
City Manager

ATTACHMENT 1

Resolution 2019-__ UA

RESOLUTION NO 2019-__ UA

A RESOLUTION OF THE BANNING UTILITY AUTHORITY OF THE CITY OF BANNING, CALIFORNIA, "AWARDING THE SERVICES AGREEMENT TO PROMINENT SYSTEMS, INC. OF INDUSTRY, CA FOR 'IRON SPONGE MEDIA REPLACEMENT' IN THE AMOUNT OF \$36,760.84 AND ESTABLISHING A TOTAL PROJECT BUDGET OF \$40,436.92"

WHEREAS, Suez Environmental Water Services, Inc., the City's Wastewater Treatment Plant Operator, has informed staff that the current iron sponge media is nearing the end of its service life; and

WHEREAS, the iron sponge media, last replaced in May of 2016, removes hydrogen sulfide, a gas regulated by South Coast Air Quality Management District, which is highly corrodible and odorous; and

WHEREAS, on January 11, 2019 and January 18, 2019 staff advertised the Invitation for Bids in the Press Enterprise and PlanetBids; and

WHEREAS, two bids were received and as a result staff recommends a Services Agreement be awarded to the lowest qualified bidder, Prominent Systems, Inc., in the amount of \$36,760.84; and

WHEREAS, the scope of work for this project will include the removal and disposal of the existing iron sponge media, installation of new media and the replacement of neoprene gaskets.

NOW, THEREFORE, BE IT RESOLVED by the Banning Utility Authority of the City of Banning as follows:

SECTION 1. The Banning Utility Authority adopt Resolution 2019-__ UA Awarding the Services Agreement for "Iron Sponge Media Replacement" to Prominent Systems, Inc. of Industry, CA in an amount of \$36,760.84 and authorize an additional 10% contingency in the amount of \$3,676.08 to cover any unforeseen conditions.

SECTION 2. The Administrative Services Director is authorized to make necessary budget adjustments and appropriations and transfers related to the "Iron Sponge Media Replacement" and approve change orders within the 10% contingency.

SECTION 3. The City Manager or his designee is authorized to execute the Services Agreement with Prominent Systems, Inc. in the amount of \$36,760.84.

SECTION 4. The City Clerk shall certify to the adoption of this resolution and shall cause a certified resolution to be filed in the book of original resolutions.

PASSED, APPROVED AND ADOPTED this 26th day of March, 2019.

Arthur L. Welch, Chairman
Banning Utility Authority

ATTEST:

Daryl Betancur, Deputy Secretary

**APPROVED AS TO FORM AND
LEGAL CONTENT:**

Kevin G. Ennis, City Attorney
Richards, Watson & Gershon

CERTIFICATION:

I, Daryl Betancur, Deputy Secretary of the Banning Utility Authority of Banning, California, do hereby certify that the foregoing Resolution 2019-__ UA, was duly adopted by the Banning Utility Authority of the City of Banning, California, at a regular meeting thereof held on the 26th day of March, 2019, by the following vote, to wit:

AYES:

NOES:

ABSTAIN:

ABSENT:

Daryl Betancur, Secretary
Banning Utility Authority
City of Banning, California



**CITY OF BANNING
BANNING UTILITY AUTHORITY REPORT**

TO: **BANNING UTILITY AUTHORITY**

FROM: **Douglas Schulze, City Manager**

PREPARED BY: **Art Vela, Director of Public Works/City Engineer**
Luis Cardenas, Senior Civil Engineer

MEETING DATE: **March 26, 2019**

SUBJECT: **Adopt Resolution 2019-__ UA, Approving a Professional Services Agreement for Geographic Information System (GIS) Maintenance and Hosting Services with Nobel Systems, Inc. of San Bernardino, CA in the Amount of \$180,000 for a Three Year Period**

RECOMMENDATION:

The Banning Utility Authority adopt Resolution 2019-__ UA:

1. Approving an Agreement with Nobel Systems, Inc. of San Bernardino, CA for Geographic Information System (GIS) Maintenance and Hosting Services, with an annual cost of \$60,000, for a three-year period not-to-exceed \$180,000.
2. Authorizing the City Manager or his designee to execute the Agreement with Nobel Systems, Inc. and to make necessary budget adjustments, appropriations and transfers.

BACKGROUND:

Since 2006, the Water and Wastewater Divisions have used an online-based mapping service by Nobel Systems, Inc. to access facility maps and drawings, as well as to track leaks, manhole inspections, meter change-outs, CCTV videos and other system data. This mapping service, known as GeoViewer Online, is completely hosted and maintained offsite, and requires no additional computing resources or IT support from the City. Over time, other City departments have leveraged the initial investment, and

are using GeoViewer Online to access basic information such as parcels, zoning and General Plan data, as well as Storm Drain maps. Because the City of Banning pays a flat fee for unlimited users, this has proven to be a very cost effective way of making interactive maps available across many departments.

Nobel Systems, Inc. has released a new version of GeoViewer that has significant performance enhancements as well as Computerized Maintenance and Management System (CMMS) capabilities for use in the field on smart phones. The office and field versions work together seamlessly and are called GeoViewer Online and GeoViewer Mobile, respectively. GeoViewer Mobile allows tracking of field work in real time, and comes with a disconnected mode that makes system maps available even in the event of data-network outages. When responding to emergencies, operators can have the confidence that maps, including all as-built drawings, will be accessible from their phone.

JUSTIFICATION:

To take advantage of the latest release of GeoViewer, including field work order modules, the City will need to increase its annual payment from the current \$37,000 to \$60,000. Staff believes this to be the most cost-effective way to continue to have unlimited updates to GIS maps, as well as getting a mobile CMMS system up and running for Water, Wastewater, and Streets divisions as soon as the new agreement is executed. Any other competing solution would need significant time and additional setup costs to deliver a similar level of service. Nobel Systems, Inc. has been a responsive vendor with excellent customer service over the past 13 years, and the City of Banning Public Works Department would like to continue that partnership.

FISCAL IMPACT:

The current breakdown of annual costs:

Item	Cost	Accounts	Breakdown
Hosting Fee	\$12,000	001-2800-441.23-07	\$1,000
		660-6300-471.30-17	\$4,000
		670-7000-473.30-17	\$4,000
		680-8000-454.30-17	\$3,000
Water System Updates	\$12,500	660-6300-471.33-11	\$12,500
Sewer System Updates	\$12,500	680-8000-454.33-11	\$12,500
Total	\$37,000	Total	\$37,000

Under the existing contract, the City pays a flat fee of \$12,000 for online hosting of the map services. This cost is shared among the Planning Department, Electric Department, and the Water and Wastewater Divisions. Unlimited updates to the GIS data for Water and Wastewater systems are priced at \$12,500 each, and paid by those respective divisions.

The new contract is proposed as a lump sum of \$60,000 annually and will include an Enterprise License for both GeoViewer Online and GeoViewer Mobile; unlimited GIS data updates for Water, Wastewater and Stormdrain systems; and the CMMS Work Order Module. Having an Enterprise License means the City of Banning can have unlimited users, across all Departments. Because the primary users and beneficiaries of the upgraded GIS System are the Water and Wastewater Divisions, those funds will absorb the additional costs.

The proposed new breakdown of annual costs:

Item	Cost	Accounts	Breakdown
Lump Sum	\$60,000	001-2800-441.23-07	\$1,000
		100-4900-431.30-15	\$1,500
		660-6300-471.30-17	\$15,000
		670-7000-473.30-17	\$4,000
		680-8000-454.30-17	\$13,500
		660-6300-471.33-11	\$12,500
		680-8000-454.33-11	12,500
Total	\$60,000	Total	\$60,000

A fiscal impact of \$23,000 in increased software maintenance costs per year over the next three years is expected and will be funded by the Water, Wastewater and Gas Tax funds which have adequate funds in the current approved budgets to cover the cost increase.


ALTERNATIVE:

Do not approve an Agreement with Nobel Systems, Inc. and provide alternate direction. The current agreement for the previous version of GeoViewer expires on June 30, 2019. Not having a GIS mapping solution would be a serious detriment to the everyday operations of the Water and Wastewater utilities as well as impacting other departments that currently utilize the City's GIS system.

ATTACHMENTS:

1. Resolution 2019-__ UA
2. Proposal – Nobel Systems, Inc.

Approved by:

 *for D. SCHULZE*
 Douglas Schulze
 City Manager

ATTACHMENT 1

Resolution 2019__ UA

RESOLUTION 2019-__ UA

A RESOLUTION OF THE BANNING UTILITY AUTHORITY OF THE CITY OF BANNING, CALIFORNIA, APPROVING A PROFESSIONAL SERVICES AGREEMENT FOR GEOGRAPHIC INFORMATION SYSTEM (GIS) MAINTENANCE AND HOSTING SERVICES WITH NOBEL SYSTEMS, INC. OF SAN BERNARDINO, CALIFORNIA IN THE AMOUNT OF \$180,000 FOR A THREE YEAR PERIOD

WHEREAS, the City of Banning Water and Wastewater Divisions have been using a web-based mapping solution (GeoViewer) since 2006 to locate assets, track inspection activities, and generate reports; and

WHEREAS, Nobel Systems, Inc. has released a new version of GeoViewer with expanded functionality, better performance, and support for a mobile Computerized Maintenance and Management System (CMMS) system; and

WHEREAS, to continue to provide a high level of customer service with efficient workflows, the Public Works Department recommends upgrading to the latest version of GeoViewer and entering into a 3-year agreement for a flat fee of \$60,000 per year which will include cloud-based hosting and unlimited data updates; and

WHEREAS, there are sufficient funds in the Water and Wastewater Operations funds to cover the increase in annual software maintenance costs.

NOW, THEREFORE, BE IT RESOLVED by the Banning Utility Authority of the City of Banning as follows:

SECTION 1. That the Agreement for Geographic Information System (GIS) Maintenance and Hosting Services is hereby awarded to Nobel Systems, Inc. of San Bernardino, California, in the amount of \$180,000.

SECTION 2. That the City Manager or his designee is authorized to make all necessary budget adjustments, appropriations and transfers.

SECTION 3. That the City Manager is authorized to execute the Agreement with Nobel Systems, Inc., of San Bernardino, California.

SECTION 4. The Authority Secretary shall certify to the adoption of this resolution and shall cause a certified resolution to be filed in the book of original resolutions.

PASSED, APPROVED AND ADOPTED this 26th day of March, 2019.

Arthur L. Welch, Chairman
Banning Utility Authority

ATTEST:

Daryl Betancur, Deputy Secretary
Banning Utility Authority

**APPROVED AS TO FORM
AND LEGAL CONTENT:**

Kevin G. Ennis, Authority Counsel
Richards, Watson & Gershon

CERTIFICATION:

I, Daryl Betancur, Deputy Secretary of the Banning Utility Authority of Banning, California, do hereby certify that the foregoing Resolution 2019-__ UA was duly adopted by the Banning Utility Authority of the City of Banning, California, at a regular meeting thereof held on the 26th day of March, 2019, by the following vote, to wit:

AYES:

NOES:

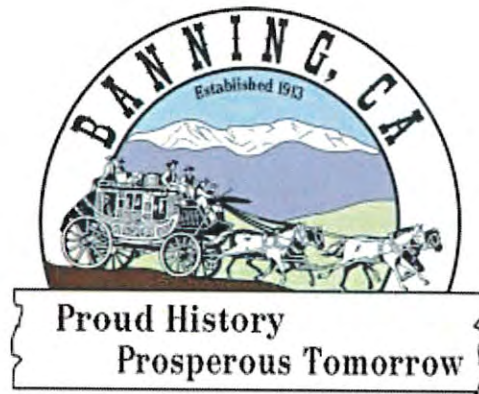
ABSENT:

ABSTAIN:

Daryl Betancur
Deputy Secretary
Banning Utility Authority
City of Banning, California

ATTACHMENT 2

Proposal–Nobel Systems, Inc.



PROPOSAL FOR SERVICES:
*ENTERPRISE CLOUD GEOGRAPHIC
INFORMATION SYSTEMS SERVICES*



Prepared by: Nobel Systems Inc.
436 East Vanderbilt Way
San Bernardino, CA 92408

Date: March 5, 2019

Perry Gerdes
Public Utilities Superintendent
City of Banning
176 E. Lincoln Street
Banning, CA 92220-0998

Re: PROPOSAL FOR ENTERPRISE GEOGRAPHIC INFORMATION SYSTEM (GIS) HOSTING SERVICES

Dear Mr. Gerdes,

Nobel Systems is pleased to submit this proposal for our GeoViewer Online and Mobile Hosting solution to the City of Banning ("City") This proposal encompasses Nobel's applications, services and pricing information for our cost effective Cloud Computing solution.

With over 20 years of Geographic Information Systems (GIS) implementation and development experience, Nobel has successfully enabled more than 100 organizations (public/private) with smarter technology that delivers optimal efficiency and effectiveness.

While Nobel Systems is a premier leader in Cloud Mapping and Data Conversion, we maintain a balance of using existing and new technologies to insure the highest level of customer service and costs effectiveness to meet our clients' critical objectives. The core solutions described in Nobel Systems' proposal, is based on proven methods successfully implemented at other Municipalities and Utility agencies across the globe.

Should you have any questions concerning this proposal, please feel free to contact me directly by phone (909 - 891-0896), fax (909 -890-5912) or e-mail (kgbalaji@nobel-systems.com)

Sincerely,



Balaji Kadaba
Vice President, Operations
Nobel Systems, Inc.

TABLE OF CONTENTS

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2. Statement of Work	- 5 -
3. GeoViewer Online.....	- 6 -
4. GeoViewer Mobile.....	- 11 -
5. Costs	- 24 -

1. FIRM'S QUALIFICATION

NOBEL SYSTEMS INC.

Nobel is among the largest Geographic Information System (GIS) firm that has GIS Data Conversion and GIS hosting services as its sole focus. Our revenues have shown impressive, yet stable growth over time and honored by INC Magazine as one of the Top 100 Fastest Growing Inner City Companies. The company is headquartered in San Bernardino, which is quite close to Upland.

Nobel is an industry leader in all aspects of GIS, comprised of over 70 information technology professionals with backgrounds that include Civil Engineering, Public Works Management, Utility Engineering & Design, Information Technology, and GIS. Nobel provides a portfolio of GIS services – from data conversion and custom application development to consulting and Software as a Service (SaaS) solutions. Nobel's clientele ranges from cities, counties and quasi government agencies to private utilities and engineering companies.

Nobel is exceptionally skilled in the development, maintenance, and integration of GIS software and integration to other legacy systems. We have successfully built GIS applications that span entire organizations, bringing disparate sets of data from legacy applications into the GIS platform in a seamless manner.

The financial stability of Nobel can best be characterized by our Dun and Bradstreet report that places Nobel in the lowest risk category possible in the Financial Stress and Credit categories.

Nobel's Mission is to develop enterprise GIS programs that meet the following:

- Aligned with Enterprise Priorities
- Comprehensive, Accurate, and Timely Data Management
- Accessible to all user levels
- Relevant to Operational Workflow
- Integrated with Enterprise Systems and Data
- Demonstrates Return on Investment
- Sustainability



CONTACT DETAILS

Nobel Systems' is headquartered in San Bernardino, which is where staffing for this project is located. Nobel employs experienced geospatial professionals in San Bernardino, specializing in Enterprise GIS Integration, Software Development, GIS Administration and GIS Cloud Solutions.

Location & Address: Nobel Systems, Inc.
436 E Vanderbilt Way
San Bernardino, CA 92408

Telephone Number: (909) 890-5611
Fax Number: (909) 890-5612
Web Address: www.nobel-systems.com

Authorized Personnel: Michael Samuel
President
(909) 890-5611

Key Contact Person: Balaji Kadaba
Role: Vice President, Operations
Contact Information: (909) 891-0896
kgbalaji@nobel-systems.com

Certifications: Small Business Enterprise

Form of Business: 'S' Corporation, Private

Business Hours: Monday – Friday 7:00am – 6:00pm (PST)

After Hours: Hours before or after normal business hours

Clientele: Nobel's clientele ranges from cities, counties and quasi government agencies to public utilities and private companies across the globe.

Primary Markets: Local and State Government, Public Utilities, Engineering, Private Organizations.

International Clientele: Netherlands, Philippines, and India.

2. STATEMENT OF WORK

The proposed Statement of Work has been developed based on Nobel's current understanding of the City's requirements, expectations, existing GIS software, departmental information and current Geographic Information Systems (GIS) capabilities.

Product Solution:

GeoViewer Online Enterprise Cloud Solution

Nobel will provide enterprise level access to the City with individual secure user ID's to manage and distribute to department employees for accessing the GeoViewer Online service. Based upon user ID and associated Groups the end-users will have access to departmental spatial datasets, Google imagery, Google street view and other local government geospatial data through a user-friendly interface. Each user will have unlimited use of GeoViewer Online for as long as the contract remains in force.

With GeoViewer Online, you can:

1. Engage with citizens to enable meaningful dialog regarding critical information specific to their property
2. Increase efficiency and streamline workflow process in the office and in the field
3. Enhance data usability, accessibility, and communication throughout the organization
4. Visualize, analyze, map, and interpret data to understand relationships, for better decision-making

Setup

The essence of any enterprise GIS system is high-quality data, technical support and a solid, yet flexible platform. Over the past twenty years, Nobel Systems has developed proven data capture, and quality control processes to ensure the highest level of accuracy possible.

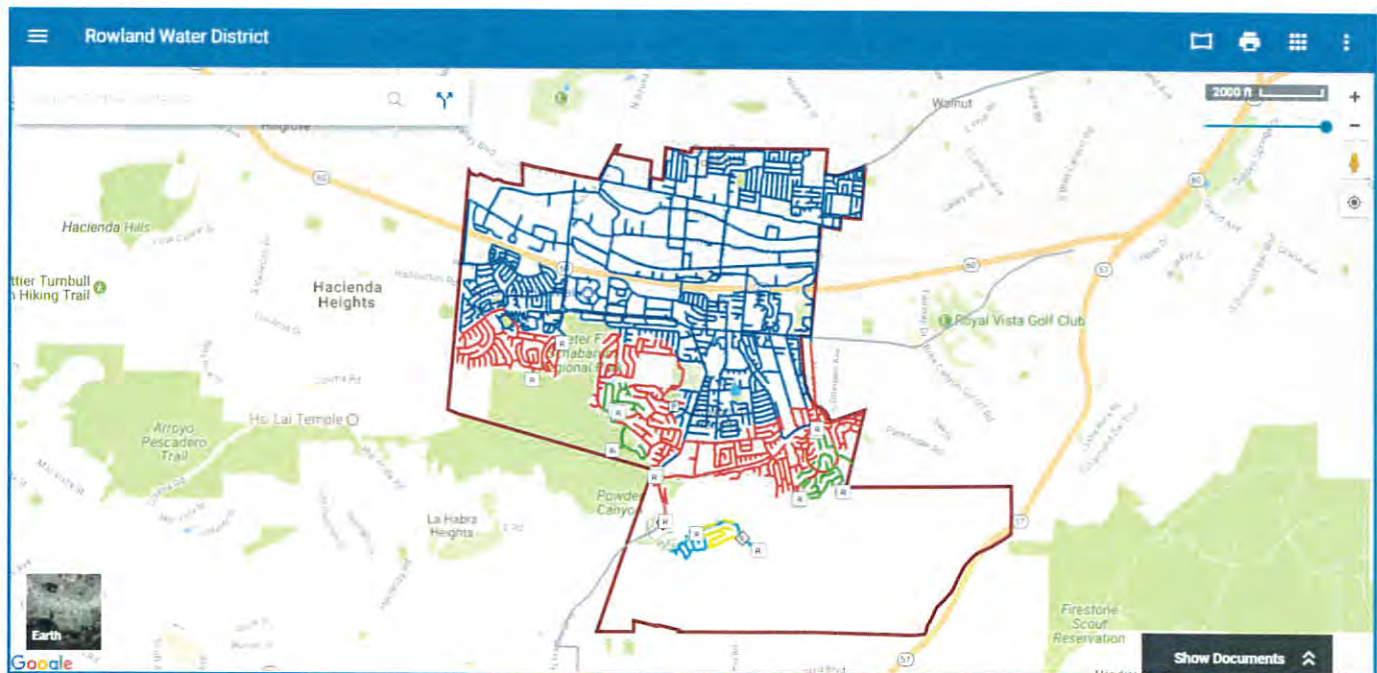
Tasks:

1. Integrate existing GIS spatial layers into the GeoViewer platform
2. Setup user accounts, perform system testing, and schedule user training

3. GEOVIEWER ONLINE

A top objective of the City is to provide Geographical Information System (GIS) data to the casual user. Making GIS data available to casual users is very important. In many organizations the "non-GIS people" and/or novice computer users are the people who find the data to be most useful in carrying out their duties. Providing easy access to this information only improves the usefulness of the data and can save time and money for many types of organizations.

The GeoViewer approach to this objective is quite simple. We offer an easy-to-use, intuitive interface to Geographic Information Systems that provides the casual user with the ability to access the information they need with little or no formal training.



The main objectives of the system include,

- Ability for non-GIS staff to use the system effectively with less than four hours of training.
- Provide access to interactive water atlas maps from staff desktops through web browser.
- Locate and view an area of interest anywhere within the service area.
- Provide secured access to only authorized users.
- Map updates are seamlessly delivered to system users without any lag time.
- Provide an extensible system that can be enhanced to provide broader functionality and adapt to future software and functionality enhancements.
- Enable direct integration with geographic data repositories, asset management information, linked image libraries, and other information associated with water system infrastructures.

The GeoViewer was designed with the following assumptions in mind:

- Casual GIS users want fast, easy access to relevant information.
- Casual GIS users don't have the time or desire to learn about topology, Shapefiles, ARC/INFO, theories of GIS, etc.
- Casual GIS users don't want to have to add themes, assign colors, change theme properties, etc.

- Casual GIS users don't want to be bothered with the task of doing map composition. They would much rather have the ability to print their maps with a standardized template.
- Casual GIS users don't typically need to make large maps themselves and are perfectly happy printing an 8 1/2 by 11 map on a laser or ink jet printer. For the more advanced users, GeoViewer Online Supports multiple paper sizes that is only restriction is the clients printing device.
- Casual GIS users needs are simple -- They need GeoViewer
- The GeoViewer is a robust and easy to use Enterprise Geographic Information Interface. The GeoViewer is extremely flexible and can be tailored to any dataset.

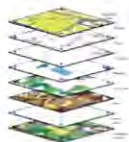
We at Nobel Systems strongly believe that the functionality provided by GeoViewer will satisfy the needs of the City. The list of features provided by GeoViewer includes but not limited to:

Standard GeoViewer Features:

- Standard map navigation including pan, zoom in and zoom out, full extent
- Layer Display
- Creation of Spatial BookmarkGoogle Street View
- Vicinity map that can be used to set the extent of main map, pan the main map, and display the current extent of the main map.
- Property Search. Search by parcel number, situs address, or owner name.
- Supports ESRI Shapefiles, Coverages, Geodatabases, and CAD Drawings
- Also supports a wide variety of images including MrSid.
- Intuitive Select Toolbar. Select multiple features in multiple themes and:
- Find features within a specified distance, and generate mailing labels.
- Measure area and length
- Display contents of the selected set in a table format.
- Print map with a title, scale, and neat line.
- Link any number of layers to unlimited number of external databases
- Hyperlink scanned documents to features for easy retrieval.
- GPS location



**Data
Acquisition**



**Spatial
Data Capture**



Cloud



GeoViewer Solution

Selecting Features and obtaining information about them:

City of Walnut

VAIL JOSEPH S & DEIDRE T

VAIL JOSEPH S & DEIDRE T

20110 LANDALUCE LN, WALNUT, CA - 91789

Elevation 662.66 feet

Sunny - 81°F

Directions

REPORT

NEARBY

DOCS

SHARE

Parcels Summary

AIN

8709058016

Owner

VAIL JOSEPH S & DEIDRE T

Situs Address

20110 LANDALUCE LN, WALNUT, CA - 91789

Full Property Details - City of Walnut

PROPERTY DETAIL

Parcel MAPID: 8709058016 Use Description:

Parcel Status:

Owner Name: VAIL JOSEPH S & DEIDRE T

Mailing Address: 20110 LANDALUCE LN, WALNUT, CA - 91789

Situs Address: 20110 LANDALUCE LN, WALNUT, CA - 91789

Legal Description: (BACHS) LOT 44

ASSESSMENT

Total Value

Land Value

Imp. Value

Other Value

% Improved

(Exempt Area)

Use Code

Tax Rate Area

Year Asses

Property Tax

Deduction Yr

Exempt Cause

zoning

Imp Type

Product

SALE HISTORY

Acres

Acres

Acres

Acres

Recording Date

Recording Doc

Rec Doc Type

Transfer Amount

Notes (Comments)

Lot 1 Old Area

Code 1

2nd Tract Old Area

Code 2

PROPERTY CHARACTERISTICS:

Lot Area

Year Built

Frontage

Lot Depth

Effective Yr

AC

Shape in Acres

Total Rooms

Heating

Units

Bathrooms

Cooling

Buildings

Baths Full

Fireplace

Stories

Baths Half

Pack Type

Roof

Deck Sqft

Spaces

Condition

Storage Sqft

Site Influence

Quality

Other

Under

Building Class

Other Rooms

Ap. Features

Condition

***The information provided here is deemed reliable, but is not guaranteed.

Show Documents

Select by user-defined radial buffer surrounding selected parcel(s), box and Polygon:

City of Walnut

Parcels nearby 500 feet

No. of features found : 89

89 Parcels

8709038009

CHEN LILI

701 DEER PARK LN, WALNUT, CA - 91789

8709033003

AKER RAY E & LORETTA I

625 CITADEL DR, WALNUT, CA - 91789

8709035027

MASON HERMAN E

601 HUNTER LN, WALNUT, CA - 91789

8709035009

TANARA DARUSH

Create Mailing Labels

Label Type

Mailing Address

Export Type

MS Word

Labels Templates

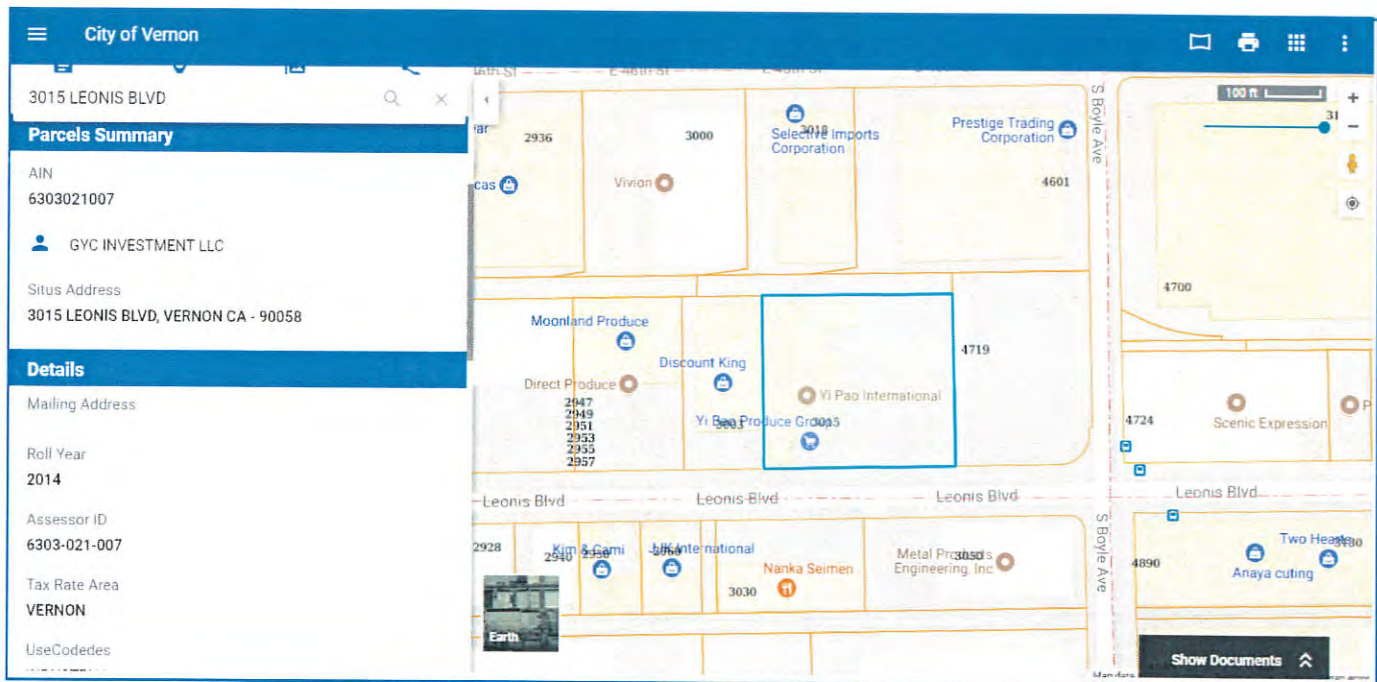
5160 - Address

CANCEL

GENERATE LABELS

Show Documents

Search Mechanism:



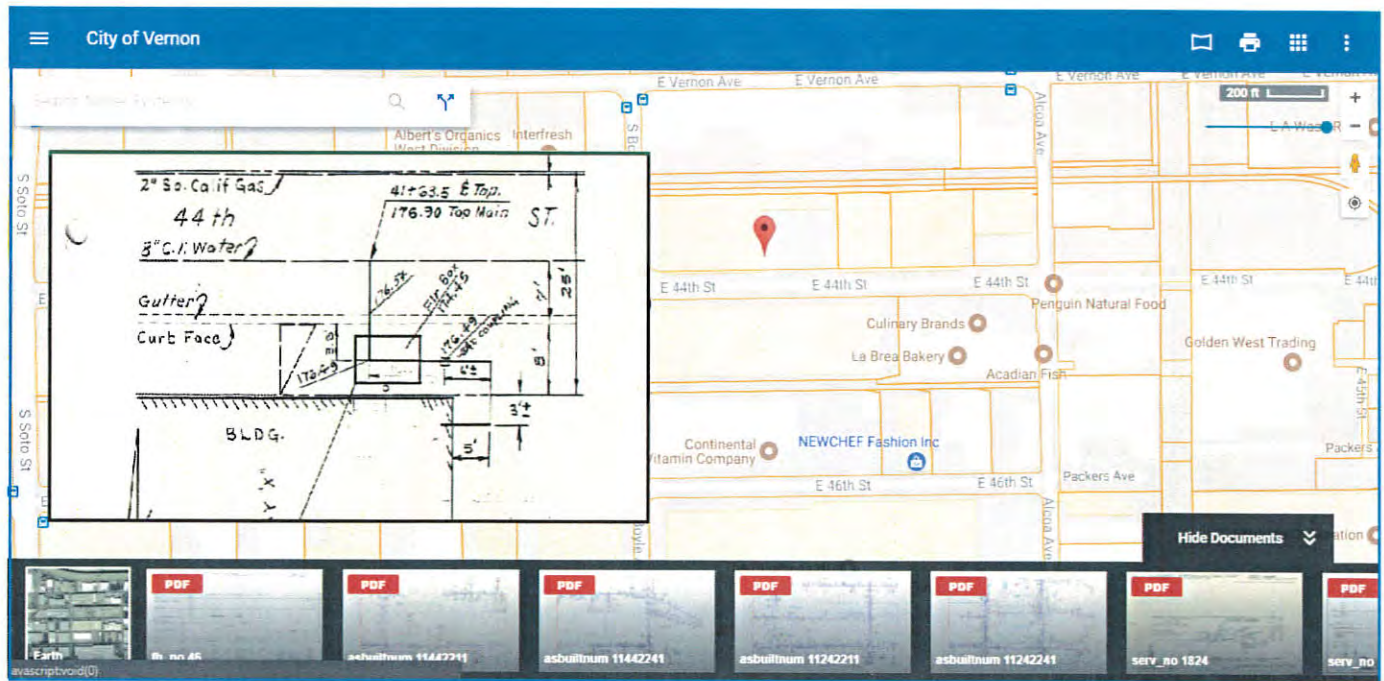
Property Search: Search by Parcel number, Situs Address, Owner name, Street intersection, Business name etc..

Printing Maps:

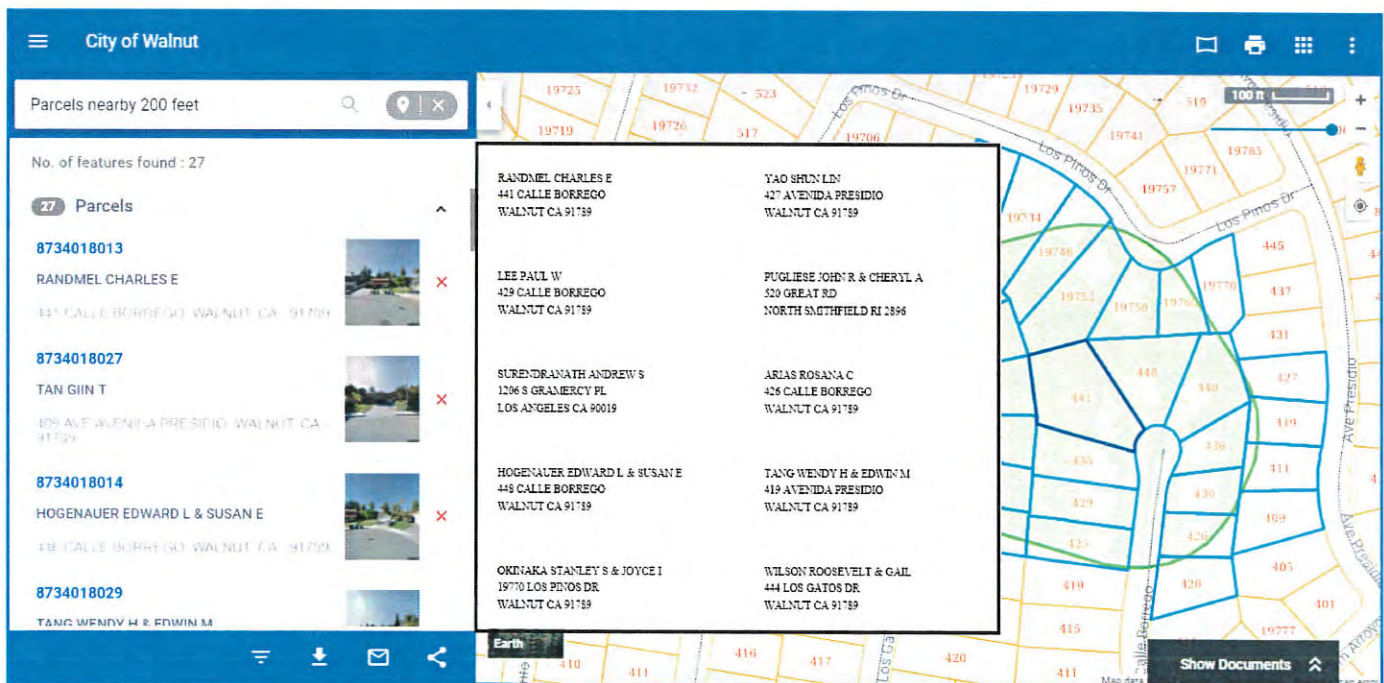


- Print maps using predefined templates containing title, scale, neat line, north arrow and disclaimer.
- Print map with standard printing options such as different orientations (portrait or landscape), various paper sizes.
- Add/Include basemap types such as Google Street View, Aerials etc.

Viewing Documents and Information behind maps:

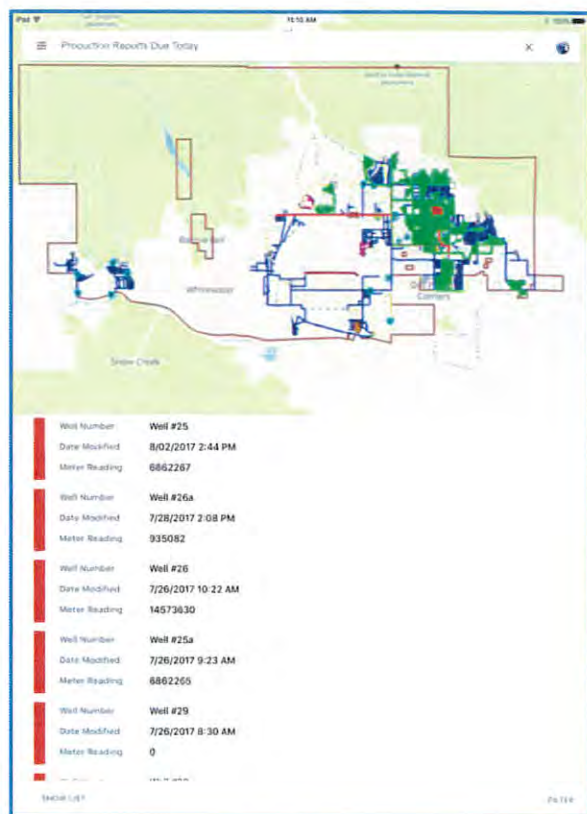
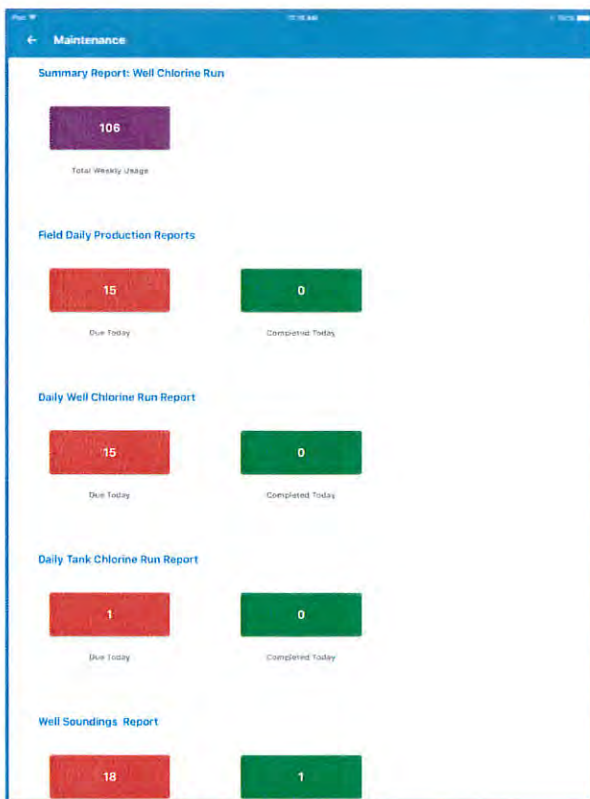


Print Mailing Labels: Print Mailing labels (compatible to office product offerings from 3M, Avery and other label manufacturers)



4. GEOVIEWER MOBILE

By leveraging the latest smart-map and synchronization technology, **Nobel's GeoViewer Mobile** is easy to use and was designed to streamline field workflow processes to help manage day-to-day operations. GeoViewer Mobile's advanced technology allows field staff to view, analyze and collect data, online or offline without ever having to worry about impractical syncing procedures. GeoViewer Mobile extends smart map technology beyond the office and provides staff with real-time data to make accurate decisions and collaborate in both office and field environments. Nobel, understands the value of mobile mapping to organizations needing immediate access to real-time information, regardless of location, and offers a range of tools that help your staff make informed decisions in the field. GeoViewer is accessible on any device, providing unparalleled service to staff on the go or working in the field. GeoViewer Mobile integrates with existing ERP business systems, SCADA, CMMS, CIS, GPS, LIMS, and other enterprise systems. Manage information ranging from open work orders from CMMS to viewing latest SCADA measurements on telemetry equipment.



GeoViewer for iPad is easy to use and was designed with the field worker and manager in mind. GeoViewer for iPad brings the incredible and distinct Apple user experience to life, giving municipalities and utility districts easy access to critical business data anywhere anytime. After popular demand, Nobel has merged the iPad and GeoViewer products to create a clean, clear, easy to use graphical map interface online, anywhere, anytime. An app that can change the way we work in the field by increasing the flow of critical operations information between the office and the field.

GeoViewer for iPad is designed to provide practical functionality to non-GIS users. The solution enables users to take advantage of the power of GIS maps in daily work life in and out of the office.

PORTABLE ARCHITECTURE:

GeoViewer for iPad is easy to deploy on your iPad devices. It runs in both connected and disconnected modes, enabling data collection anytime, even where there is no wireless signal available. GeoViewer for iPad's store & forward technology provides automatic upload of data without the user initiating complex import and export procedures.

POWERFUL FUNCTIONALITY:

- Online/Offline Work Modes
- Search, Display, Redlining, Bookmarks, Pan, Zoom
- Identify & View Object Locations & Asset Data
- View Customer Data, Work History, Service Calls, As-Built Design Drawings, and more
- Process Driven Modules for Daily Field Work Order, Inspections and Condition Assessment data collection
- Integrated GPS & Camera for Field Data Collection & Stream-lined GIS Updates
- Custom GeoViewer Modules available for USA Dig Alert, Work/Service Order Management, Valve Isolation Analysis, Leak Data Collection and Hydrant Flushing data collection
- City can view the data that were collected in the field thru iPad and generate the reports by using GeoViewer online application.

rickj

.4



VALVE EXERCISE MODULE

Nobel Systems' new Valve Exerciser Machine Module adaptor allows you to send information from your valve machine directly into our Mobile GIS solution using Bluetooth technology. This adaptor, taps into the Valve Exercise Machine and extracts the Turns, Torque and Direction when the machine is exercising the valve. The information is automatically populated into the valve GIS data in the iPad and synchronized with GeoViewer Online. It doesn't require any special software to be installed, and it communicates directly with the machine itself through the latest Bluetooth Low Energy technology.



DIGMARK MODULE

Nobel Systems' DigMark Module automatically receives DigAlert tickets from the DigAlert provider, extracts information from the ticket and synchronizes the information, so it can be queried and viewed by the field user within the mobile device. The DigAlert module has a built in synchronization mechanism, allowing a single user to checkout a ticket, at the same time notifying colleagues and supervisors the ticket is being worked on. The user can then enter comments, or choose from a customizable drop-down menu. Field users have the ability to take photos and attach the photo directly to the ticket. Once the user has filled out the form, they can change the status of the ticket to complete. This will notify all other users the ticket has been completed and remove it from the list. The Synchronization



HYDRANT FLUSHING MODULE

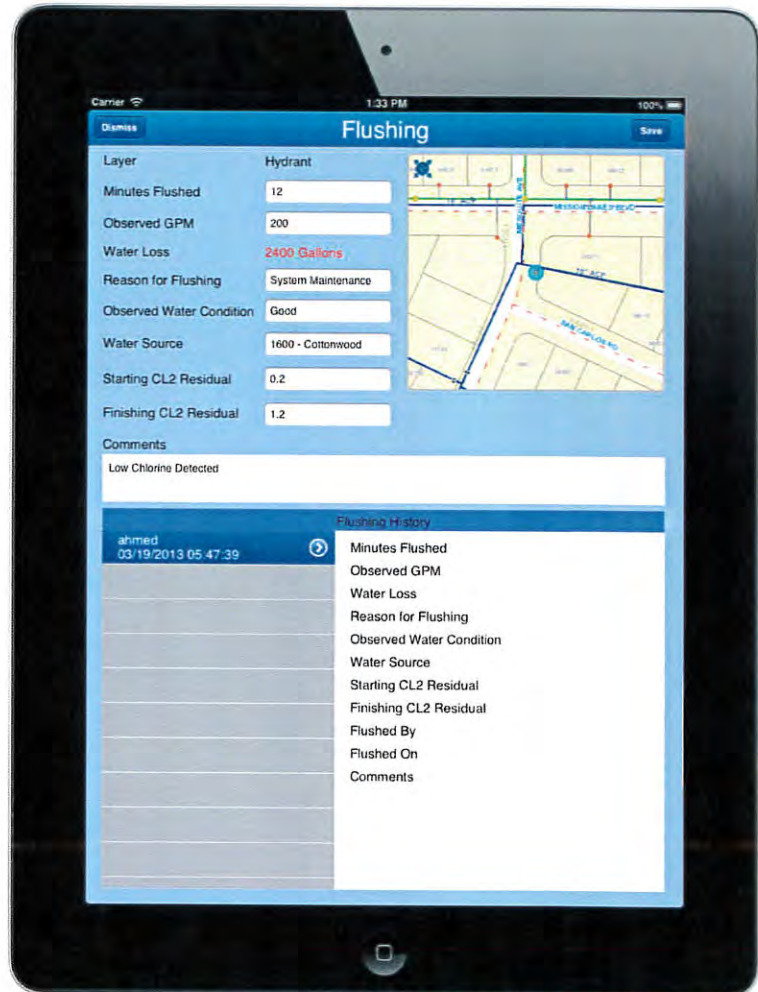
The Flushing Tool in GeoViewer Mobile enables the user to see all the Hydrants, Blow offs, End Caps, etc. in their vicinity and choose a specific feature to flush.

The user can collect flushing data to be collected, such as:

- How minutes the feature has been flushed.
- What is the observed gallon per minute.
- The reason for flushing.
- Observed Water Condition
- Water Source.
- Starting Chlorine Residual.
- Finishing Chlorine Residual.
- General Comments

The tool also gives the option of showing previous flushing history, to enable the user to see what their colleagues have done on the same feature in the past.

After the flushing information is collected, it is automatically sent to the server via the Synchronization framework in GeoViewer Mobile.



LEAK MODULE

The problem of Leak Reporting is dealing with the issue of writing down the information on paper or typing it on bulky hardware (Laptops/Netbooks), and then having to use separate hardware to add additional information such as photos or videos. Also the field crew will then need to correctly document the location and other information related to the site. After all is done, they will then need to compose a report and match all the information together.

GeoViewer Mobile Leak Report module can assist the District in tracking leaks throughout the District. Leak locations are added through either the GeoViewer Mobile on the iPad application. Information regarding the leaks can then be recorded. The District can then identify hotspot areas where leaks are most likely to occur.

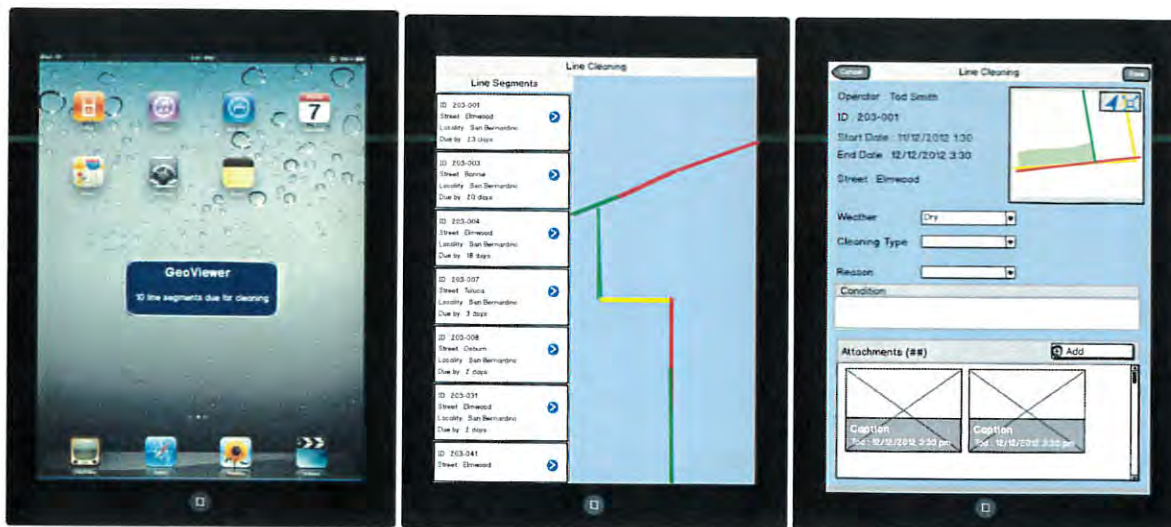


SEWER LINE CLEANING

Nobel Systems understand the need to keep and maintain current and accurate records of sewer maintenance. The tracking and reporting of maintenance of sewer utility is becoming more important. The ability of making the reporting and maintenance more efficient is becoming a top priority of any sewer utility. Currently Jurupa keep their line cleaning maintenance reports on big size hard copy maps. Nobel Systems will help Jurupa on developing an app in iPad for Sewer Line cleaning and maintenance.

The Sewer Line cleaning module will function as below:

1. The module is assumed to be working of a database that has the ID's (linked to GIS), the cleaning frequency and last cleaned date.
2. Everyday a message will be pushed to the iPad with the number of line segments that need to be cleaned.
3. The module list the line segments that need to cleaned and map shows the line segments color coded
 1. Red – Line segments that are due for cleaning beyond a acceptable tolerance, for e.g 15 days
 2. Yellow – Line segments that are due for cleaning
 3. Green – Line segments that are NOT due for cleaning
4. Selecting an item in the list will display the form that helps the operator collect the information and add any attachments such as pictures.



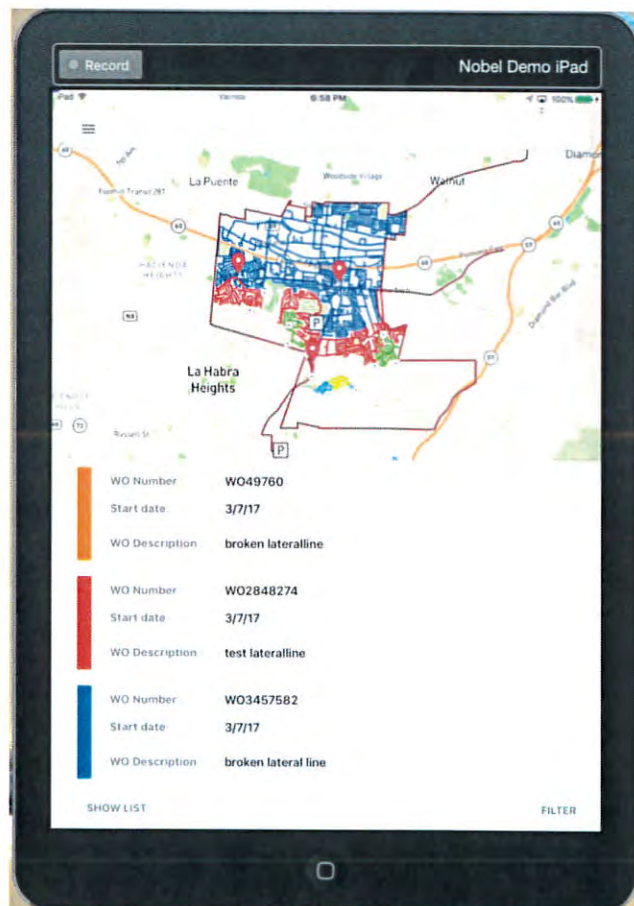
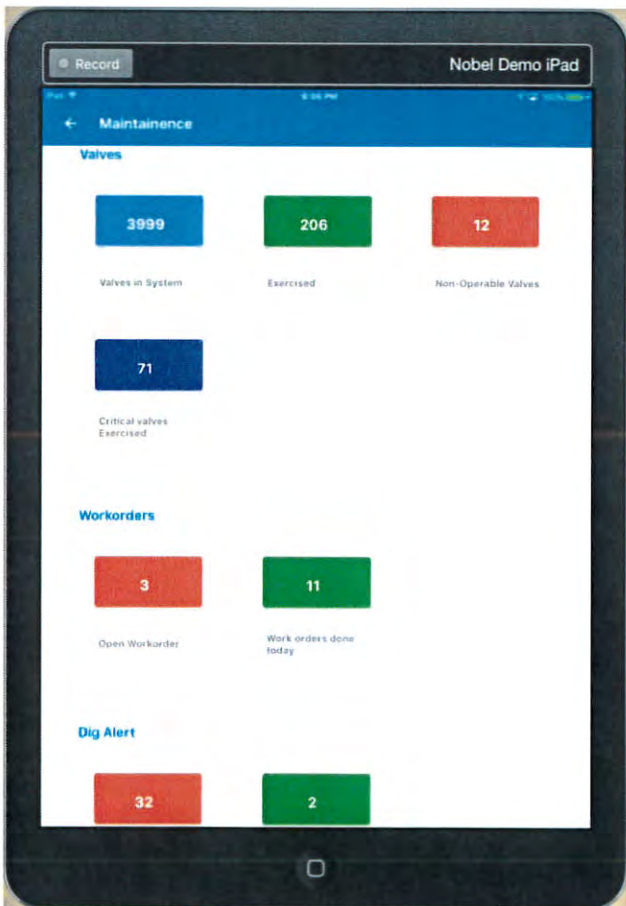
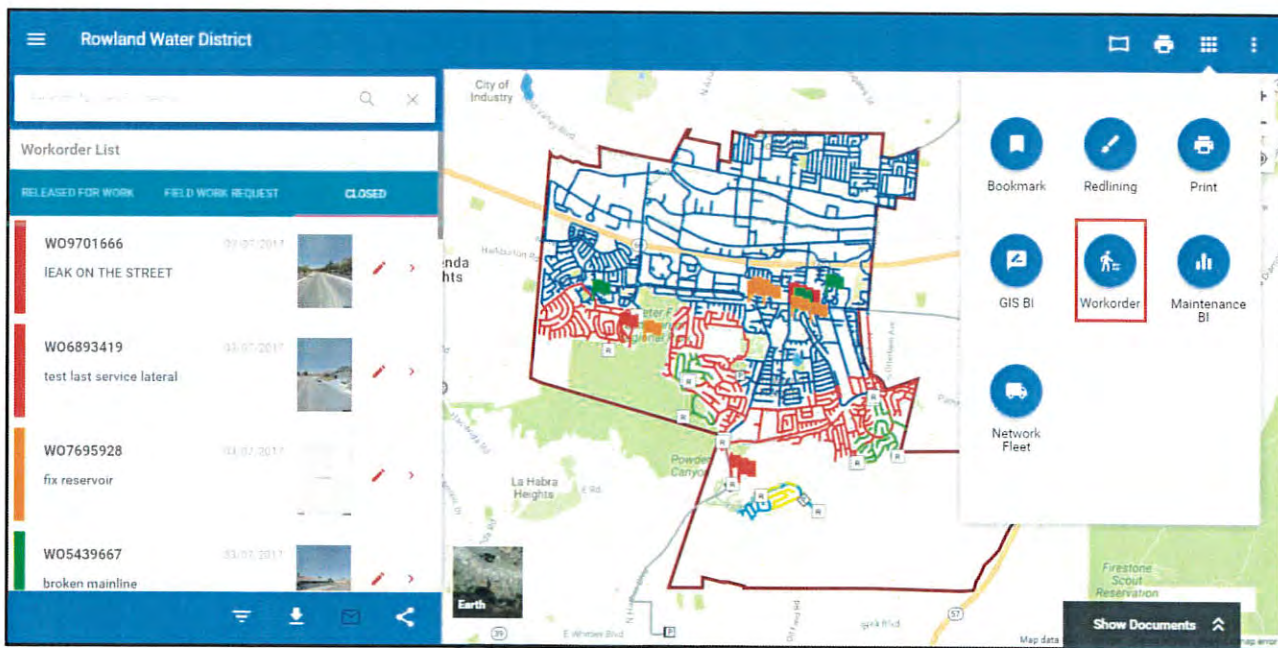
GEOVIEWER CMMS

City of Banning is currently using Nobel Systems GeoViewer Online application to access their GIS data for day-to-day operations, analysis and decision making purpose. Nobel Systems developed a CMMS within GeoViewer Online and Mobile applications. This integration will help City field Crew members to view Pipeline map data and update work orders out in the field with or without network connectivity. Currently, a system has been proposed to integrate between GeoViewer Online GeoViewer Mobile applications. Essentially, the GeoViewer Online application will create the work orders from GeoViewer CMMS, and allow the Field Crew personnel to update these work orders through the GeoViewer Mobile application. These updated work orders will then be sent back to the GeoViewer CMMS and will be managed accordingly by the Supervisors.

System Architecture

The proposed solution will be comprised of two different Nobel Systems applications that are currently used by City: 1) GeoViewer Online application with GeoViewer CMMS hosted on Nobel's servers, 2) CMMS widget in GeoViewer Mobile applications. Typical Work flow is as follows:

- 1) Create Work Orders in GeoViewer Online application by using GeoViewer CMMS. This application will also have an ability to update the inventory list of material and it will notify the supervisors when stock goes below normal levels.
- 2) Receive the Work Orders in mobile devices based on the assigned/opened work orders for the particular field crew member to complete.
- 3) When field crews complete the work, the completed Work Order will be deleted from the iPad devices and send it to Nobel servers and will be updated in GeoViewer Online application with the status and comments.
- 4) All the history of completed Work Orders can be accessed through GeoViewer Online application with the reporting capability.



- On the main screen of GeoViewer Mobile, the user will be able to see the Work Orders, which are assigned to them.
- GeoViewer Mobile will automatically sort Work Orders by Priority, the priorities and assignments are setup by the City staff.
- By default the users will see the Work Orders assigned to them, but they can also switch to see all the Work Orders depending on their access permission.
- If the user selects on the Work Order, then GeoViewer will zoom to the area of the map where the Work Order is located.
- If the user sees a Work Order on the map, in which they would like to get more information on, then they will be able to select the Work Order on the map directly and open that Work Order to see more information.
- The Work Order screen will allow the the field personnel to add their comments and any other required information to the Work Order and complete the Work Order. In addition they would be able to enter the labor hours and costs, equipment and materials together with costs.

Nobel Web Service:

Nobel Systems has created a GIS Web/Mobile computer architecture that is deployed through Amazon Web Services, which is a secure cloud services platform, offering computing power, database storage, and content delivery that scales with demand. This web application setup employs 1) PostgreSQL Databases that house GIS data 2) AWS Elastic Beanstalk, an orchestration service that automatically deploys computer applications on the cloud. It creates servers, handles the deployment details of capacity provisioning, load balancing, auto-scaling, and application health monitoring.

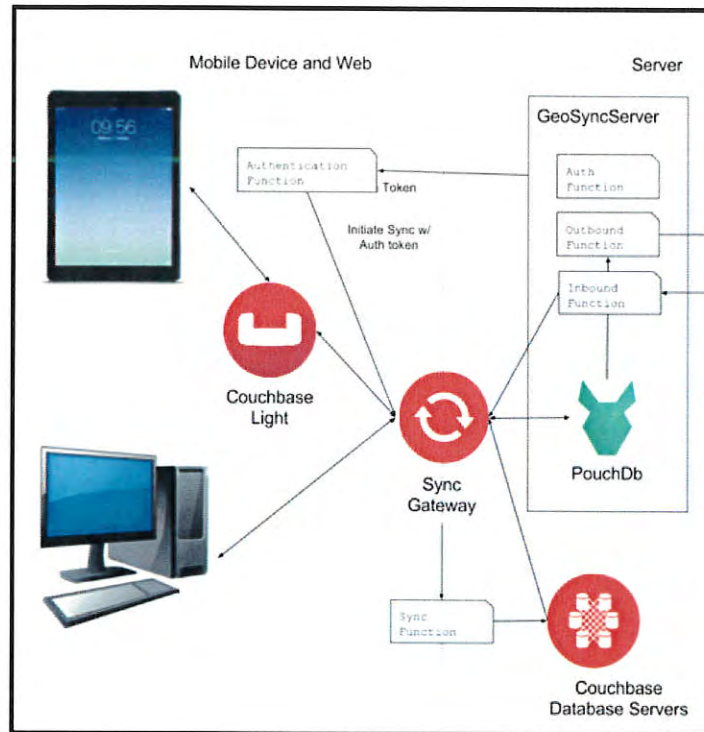
This database will be primarily used by the Nobel to keep track of Work Order changes from the GeoViewer online and Mobile devices.

Couchbase and Geo Sync Server:

Nobel Systems will use Couchbase software which is robust and will handle synchronization of data between all iPad mobile devices, web services, and web applications.

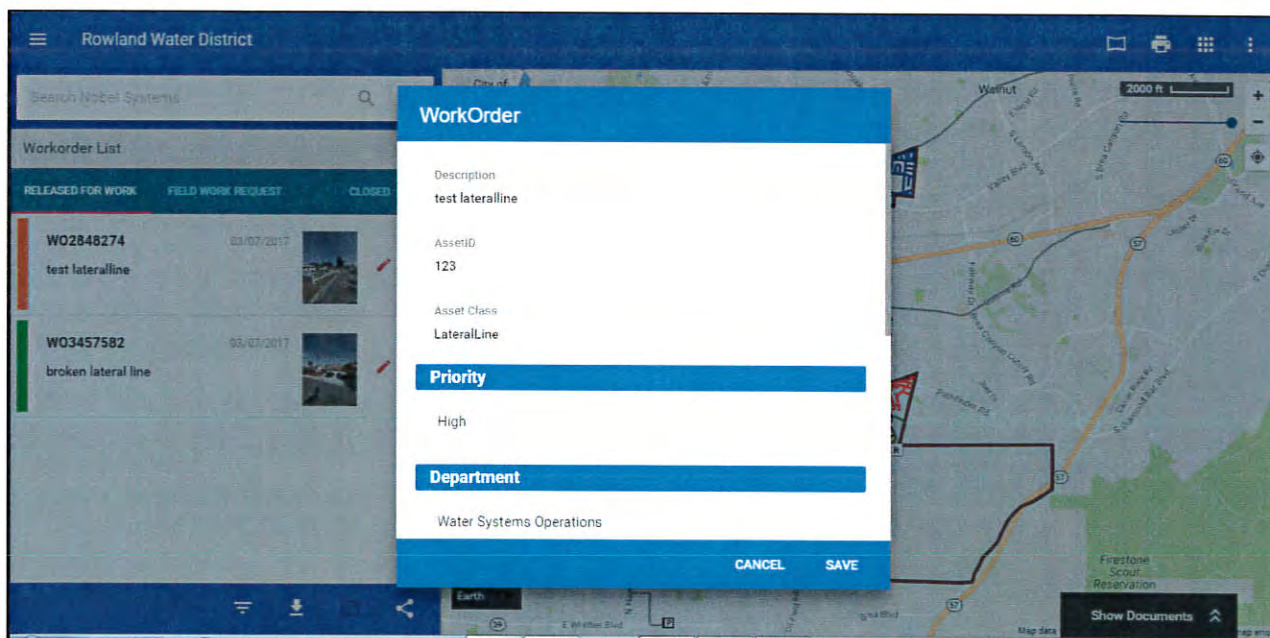
Nobel developed Geo SyncServer, which will create a communication link between Couchbase and CMMS database. Geo SyncServer will take the work order data stored in Couchbase and send it off to CMMS Web Services Toolkit.

Work Orders will be created in GeoViewer Online and sent through Geo SyncServer to GeoViewer Mobil on eth iPad using this Couchbase feature.

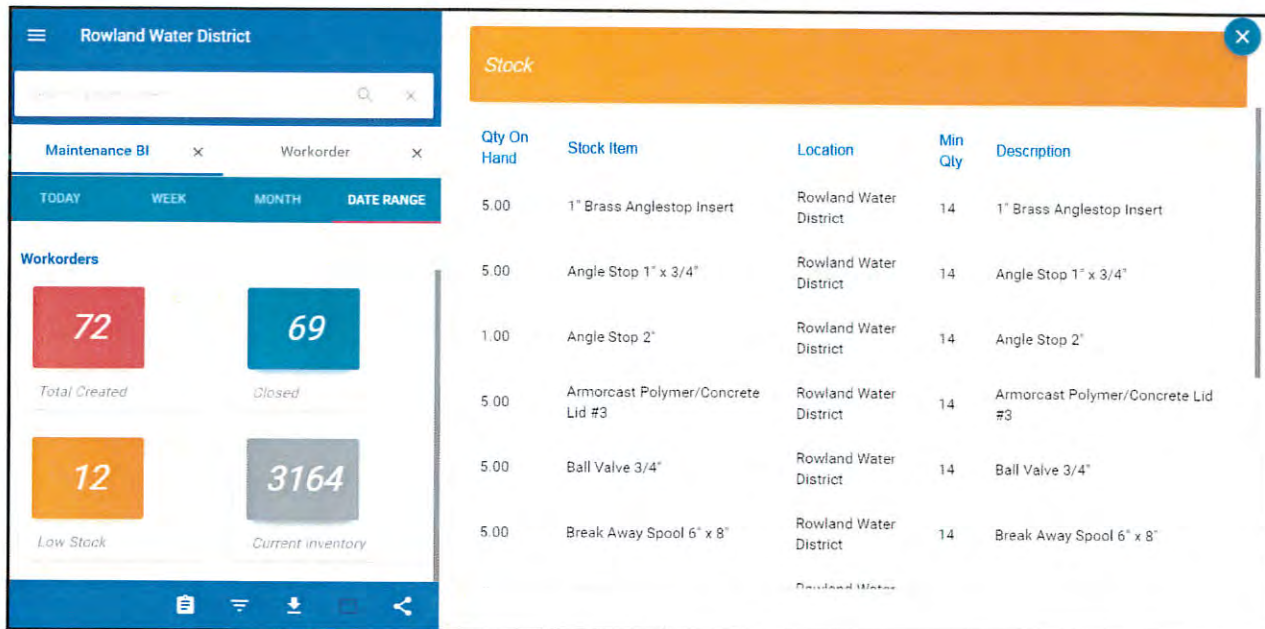


GeoViewer CMMS UI Design in GeoViewer Online and Mobile applications:

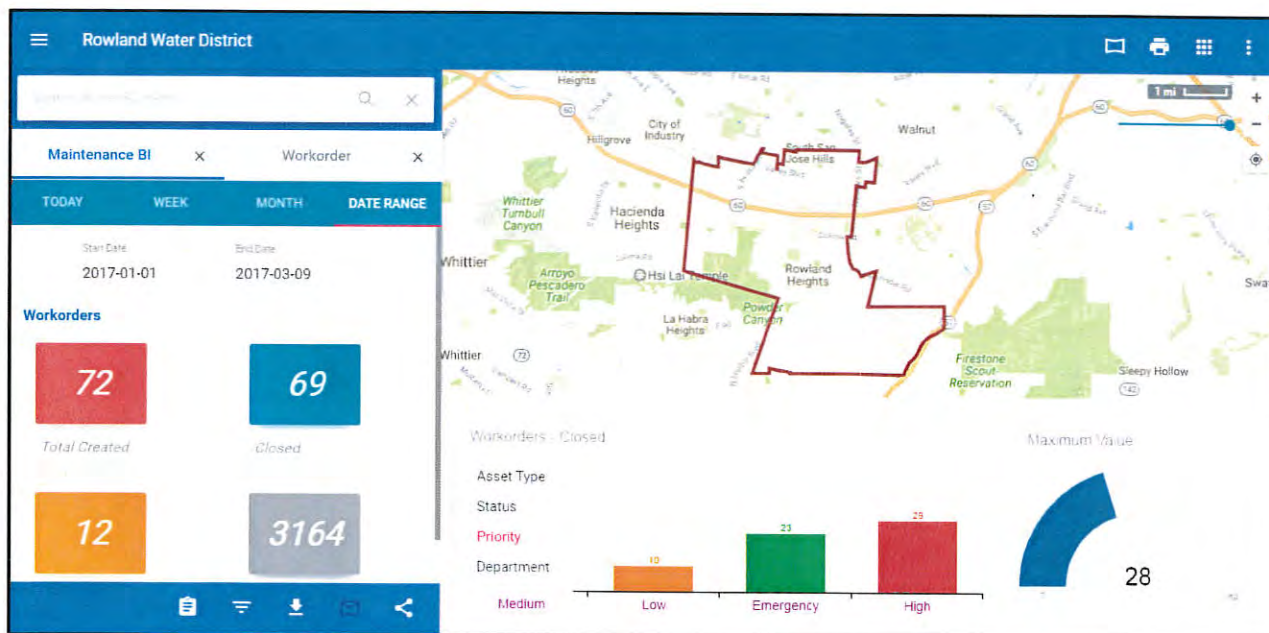
Create Work Orders in GeoViewer Online application by using GeoViewer CMMS:



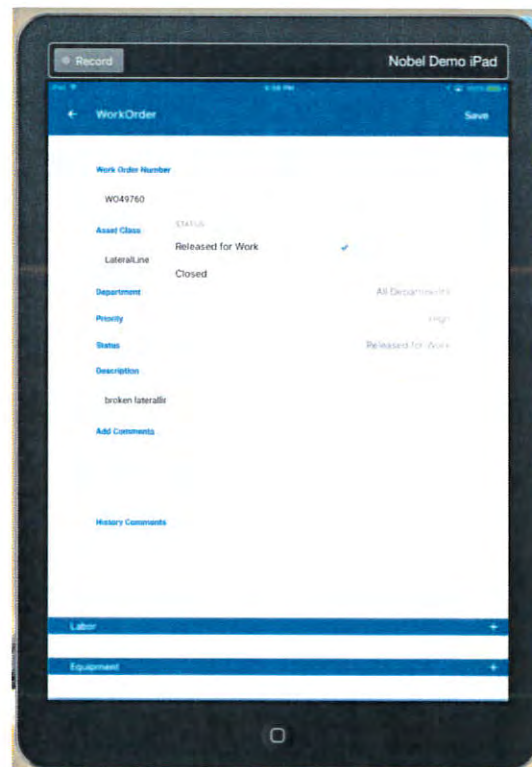
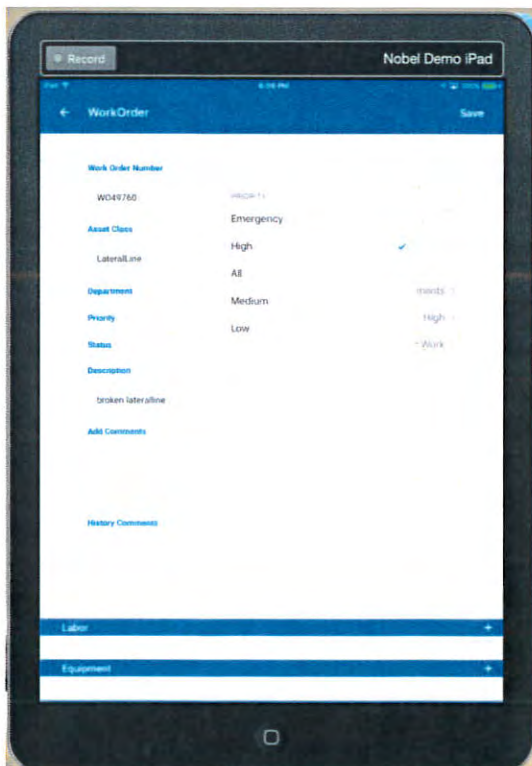
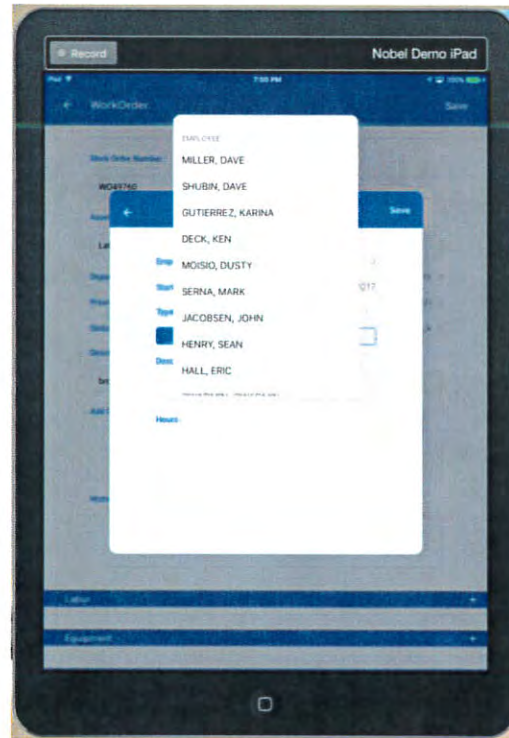
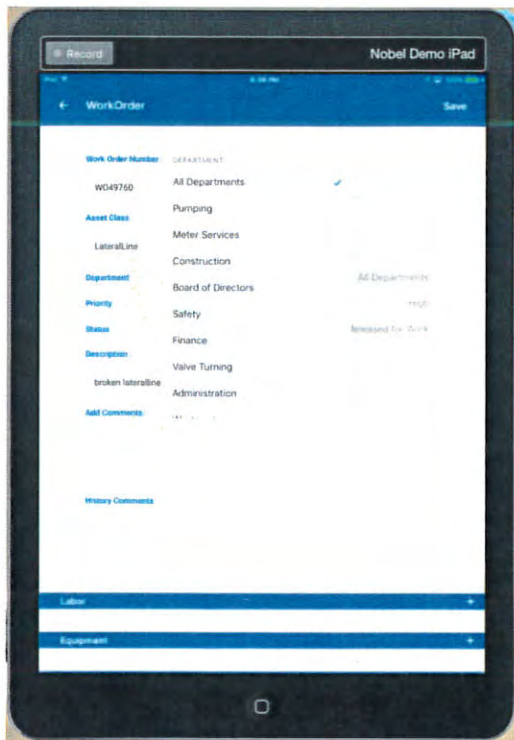
Inventory List of Assets which will notify supervisors when it is low stock:



Work Orders can be viewed based Asset Type, Status, Priority, Department etc.:



Work Orders in GeoViewer Mobile have the ability to update the Department, Employee names, Priority and the Status:



5. COSTS

STANDARD PRICING: (ORIGINAL COSTS)

Project Setup for GeoViewer Mobile	\$ 3,000 (Onetime fee)
GeoViewer Online Annual Subscription Fee (Enterprise License)	\$ 12,000 (Annual)
GeoViewer Mobile Annual Subscription Fee (Enterprise License)	\$ 20,000 (Annual)
Project Setup for CMMS Work Order Module	\$ 10,200 (Onetime fee)
Work Order Module Annual Hosting fee	\$ 10,000 (Annual)
Valve Exercise Module integration with GeoViewer Mobile	\$ 1,500 (Annual)
Hydrant Flushing Module integration with GeoViewer Mobile	\$ 1,500 (Annual)
Dig Alert Module integration with GeoViewer Mobile	\$ 1,500 (Annual)
Leak Module integration with GeoViewer Mobile	\$ 1,500 (Annual)
Backflow Module integration with GeoViewer Mobile	\$ 1,500 (Annual)
Manhole Inspection Module integration with GeoViewer Mobile	\$ 1,500 (Annual)
Sewer Line Cleaning Module integration with GeoViewer Mobile	\$ 1,500 (Annual)
CCTV Module integration with GeoViewer Mobile	\$ 1,500 (Annual)

Total Fee Year One (1)	\$ 67,200
Total Fee Year Two (2)	\$ 54,000
Total Fee Year Three (3)	\$ 54,000
Total Fee Year Four (4)	\$ 54,000
Total Fee Year Five (5)	\$ 54,000

PROPOSED REVISED COSTS:

We propose a lumpsum cost based on the following:

GeoViewer Online Annual Subscription Fee (Enterprise License)

GeoViewer Mobile Annual Subscription Fee (Enterprise License)

Unlimited GIS Data Updates for Water, Sewer and Storm

CMMS Work Order Module

All modules specified in the above scope of work

Annual fee\$60,000 per year

Total Fee Year One (1)	\$ 60,000
Total Fee Year Two (2)	\$ 60,000
Total Fee Year Three (3)	\$ 60,000

Notes:

1. Pricing and Discounts are based on a three (3) year agreement
2. This contract should commence from 4/1/2019

HOSTING AGREEMENT

Nobel Systems Inc. - Terms and Conditions

1. LICENSE, SUBSCRIPTION, AND PAYMENT

1.1 License. Subject to the terms of this Agreement, Nobel Systems grants to Customer a limited, non-exclusive, non-transferable, and non-assignable license to access and use the Provided Content for a period of thirty-six (36) months. In GeoViewer, customer's access and use of the Provided Content shall be solely for its normal internal business activities, free of charge, by its employees and consistent with Customer's representations to NOBEL.

a. **Payment for the License and Subscription.** In exchange for the license or services granted, the Customer agrees to pay all the fees listed in this order. All invoices are due upon receipt and are payable in accordance with the payment schedule. Any invoice not paid within thirty (30) days of its scheduled payment date shall be considered past due.

1.3 Non-Payment or Failure to Pay. A charge of one and one-half percent (1.5%) per month may be assessed on any outstanding and past due invoices until paid in full. If NOBEL does not receive from Customer payment for the invoiced amount within thirty (30) days of its due date, Nobel may suspend Customer's access and use of the Provided Content, until Customer brings its account current.

2. DURATION OF AGREEMENT & TERMINATION

2.1 Term of Agreement. This Agreement will continue for the period defined in the Order Form as the Current Term. Upon termination of this Agreement, all licenses granted by Nobel Systems Inc., under this Agreement are immediately revoked.

a. **Termination by Customer.** NOBEL shall have the right to make a material modification to any of the content of, or discontinue any of the content of the Provided Content at any time with ninety (90) days prior written notice to Customer. Upon receipt of such notice from NOBEL, Customer may terminate this Agreement as of the effective date of the change by providing written notice to Nobel at least thirty (30) days prior to the effective date of the change. In the event Customer terminates prior to the end of any annual term, Customer will not be entitled to receive a pro rata return of any amounts prepaid.

3. WARRANTY & LIMITATION OF LIABILITY

3.1 Limited Warranty. Each party represents and warrants that it has full power and authority to enter into this Agreement. Each party will indemnify and defend the other and its officers, directors, and employees from third party claims arising out of or related to a breach of such party's representation or warranty in this Agreement.

3.2 Disclaimed Warranties. Except for any express warranties, NOBEL and each contributor to the Provided Content disclaims all warranties, including but not limited to any warranty of design, merchantability, fitness for a particular purpose, and against infringement. NOBEL and each contributor make no representation or warranties that the Provided Content is accurate and free of errors and/or omissions. As such the Provided Content is not suitable for use in emergencies. Customer accepts the Provided Content on an "as is", "as available" basis.

3.3 Limitation of Liability. NOBEL shall not be liable for any loss, injury, claim, or damage of any kind resulting in any way from Customer's use of the Provided Content (regardless of any assistance from NOBEL in using the content) or from any delay or failure in performance beyond the reasonable control of NOBEL. The aggregate and maximum liability of NOBEL in connection with any claim arising out of or relating to this Agreement shall be limited to a refund of 12 months of fees and taxes paid by Customer to NOBEL. NOBEL shall not be liable for any special, indirect, incidental, or consequential damages of any kind whatsoever (including attorneys' fees) arising in connection with Customer's use of the Web site, Provided Content, or the failure of NOBEL to perform its obligations, regardless of any negligence alleged.

The information contained in this document is proprietary and confidential.

NOBEL SYSTEMS

CITY OF BANNING

By: Balaji Kadaba _____ Date _____

Title: Vice President, Operations _____

By: Perry Gerdes _____ Date _____

Water/Wastewater Superintendent _____