



*The following information comprises the minutes for a special meeting of the City Council, a joint meeting of the Banning City Council and Banning Utility Authority and a joint meeting of the Banning City Council and the Banning City Council sitting in its capacity as the Successor Agency Board.*

**MINUTES  
CITY COUNCIL**

**06/08/2021  
SPECIAL MEETING**

COUNCIL MEMBERS PRESENT: Mayor Colleen Wallace  
Mayor Pro Tem David Happe  
Council Member Mary Hamlin  
Council Member Kyle Pingree  
Council Member Alberto Sanchez at 4:06 p.m.

COUNCIL MEMBERS ABSENT: None

OTHERS PRESENT: Kevin Ennis, City Attorney  
Paula Gutierrez Baeza, City Attorney's Office\*  
Marie Calderon, City Clerk  
Caroline Patton, Deputy City Clerk  
Art Vela, Public Works Director/City Engineer

\*Via Conference Bridge.

**1. CALL TO ORDER**

Mayor Wallace called the special meeting to order at 4:00 p.m.

Roll Call – *Council Members Hamlin, Happe, Pingree, Sanchez, and Mayor Wallace*

City Attorney Ennis read the closed session agenda items.

Mayor Wallace announced the Council would recess to closed session at 4:01 p.m.

**2. CLOSED SESSION**

**2.1. CONFERENCE WITH LEGAL COUNCIL - ANTICIPATED LITIGATION**

Potential initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code Section 54956.9  
One potential case

City Council reconvened from closed session back into open session at 4:42 p.m.

**3. DISCUSSION ITEMS**

**3.1. Update – Parks Operations and Service Levels**

Ralph Wright, Parks and Recreation Director, provided a presentation to Council on current service levels.

**PUBLIC COMMENTS**

**Lynnea Hagen** said the City would have money for parks amenities if they did not spend funds on a fireworks show.

**Juanita Diaz** said that if the City has money for fireworks it should invest in park improvements. She expressed concerns that staff are not running operations decisions by the Parks and Recreation Commission.

**4. ADJOURNMENT**

Mayor Wallace adjourned the special meeting at 5:10 p.m.

Minutes Prepared by:



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Caroline Patton, Deputy City Clerk

**This entire meeting may be viewed here:**

<https://banninglive.viebit.com/player.php?hash=EAf5jNnXuMvz>

**A CD or DVD may be purchased for \$7.00 each at Banning City Hall,  
located at 99 E. Ramsey Street, Banning, CA 92220.**

**All documents related to this meeting are available here:**

<http://banning.ca.us/ArchiveCenter/ViewFile/Item/2469>

# Parks Operations and Service Level Update

City Council of the City of Banning  
May 25, 2021



1



Parks Service Levels

## Discussion Topics

- Current Staffing Levels
- Current Duties and Responsibilities
- Park Issues/Concerns
- Comparative Data
- In the Future

2



## Parks Service Levels

## Current Staffing Level



- Approximately 3 FTEs -
  - 1 Senior Maintenance Worker
  - 1 Maintenance Worker
  - 2,000 hours of an aide
- Contracted services

3



## Parks Service Levels

## Current Duties and Responsibilities

- Restroom Cleaning
- Trash
- Vandalism / Graffiti
- Amenity inspection and cleaning
- Irrigation repairs
- Reactive / Proactive
- Projects

4



## Parks Service Levels

## Park Issues



- Vandalism / Graffiti / Incongruent Park Uses
- Turf Management –
  - Roosevelt Williams
- Replacement of aged amenities/Park Infrastructure
- Irrigation System Lions
- Overall Park's Irrigation System
- Lion's Ballfield Lights
- Lack of Park Field Space /Amenities
- Tree Maintenance
- Funding

5



## Parks Service Levels

## Comparative Data NRPA Annual Report

### NRPA 2020 Parks and Recreation Agency Report (2019 data)

		National Recreation and Parks Association Comparative Data *		
	City of Banning	NRPA Median	Lowest Quartile	Highest Quartile
Total Budget	\$1,512,991	\$2,885,847	\$1,587,057	\$5,497,877
Op Expenditures Per Capita	\$48.69	\$95.34	\$54.19	\$167.50
Residents Per Park	4,438	1,963	N/A	N/A
Acres Parkland per 1,000 res.	1.86	9.6	5.4	15
Total Staffing FTEs	14.9	27.3	14.7	50.5
FTE's per 10,000 residents	4.79	8.1	N/A	N/A

\* NRPA Data based on Cities with a population between 20,000 and 50,000 residents

6



Parks Service Levels

## Comparative Data California List Serve Responses

### California List Serve Responses

List Serve Responses Parks Only	City of Banning	Apple Valley	Auburn	Glendale
Population	31,072	72,726	44,000	204,765
Employees by FTE	3	12	22	78
Park Acres Developed	58	139	146	285
Maintenance Budget	\$586,000	\$1,600,000	\$2,400,185	\$9,800,000
Contracted Services	Turf	No	No	Yes - Tree Maint & Medians

7



Parks Service Levels

## Comparative Data Local City Comparisons

### Local City Parks Operations

City	Population	Park's FTEs	Parks Acres	Maintenance Budget
Blythe	19,643	1.5	72	\$351,042
Hemet	84,542	14	164	\$1,122,225
Redlands	68,747	16	216	\$1,696,624
Yucca Valley	21,622	5	72	\$684,010
Banning	31,072	3	58	\$586,000

8

 Parks Service Levels

## Positives



- Budget Increases
  - Increased part time hours allocation
  - Irrigation supplies
  - Equipment
  - Fertilizer / seed
  - Tree trimming
  - Replacement of Richard Sanchez Playground
- Replaced unsafe playground equipment
- CDBG Improvement Projects
- Exchange of Service Program
- CPSI certification



9

 Parks Service Levels





- Department CIP
- Updated Parks and Recreation Master Plan
- Park Amenity Lifespan and Replacement Plan
- Tree Inventory and Maintenance Plan
- Parks and Facility Design and Maintenance Standards

10

 Parks Service Levels





- Redesign of Division's Classifications
- Hire Additional Staffing
- Work Release Program
- Establishment of a Parks and Recreation Foundation
- The development of Priority Based Budgeting
- Grant Opportunities

11

 Parks Service Levels



12