



## AGENDA

### SPECIAL CITY COUNCIL MEETING

### CITY OF BANNING, CALIFORNIA

June 27, 2023

4:00 p.m.

**In Chambers and via Zoom**

Council Chambers  
99 E. Ramsey Street  
Banning, CA 92220

*The following information comprises the agenda for the regular meeting of the Banning City Council, a joint meeting of the City Council and Banning Utility Authority, and the Banning City Council sitting in its capacity as the Banning Successor Agency Board.*

***This meeting is being held via Zoom so that members of the public may observe and participate in this meeting electronically. If you participate in this meeting via Zoom, you are agreeing to abide by the City's Zoom Community Standards for Public Meetings (provided in full on the last page of the agenda). Esta reunión se lleva a cabo en la Cámara y a través de Video/Teleconferencia en Zoom para que los miembros del público puedan observar y participar en esta reunión de manera electrónica. Si elige participar en esta reunión a través de Zoom, acepta cumplir con los Estándares comunitarios de Zoom para reuniones públicas de la ciudad (que se proporcionan en su totalidad en la última página de la agenda).***

To observe and participate in the online video portion of the meeting through your personal computer or device, follow this link:

<https://us02web.zoom.us/j/81007280759?pwd=d0JCK0oyeGhOQk5Cek1kd3FJUmlsQT09>

**Meeting ID: 810 0728 0759**

**Password: 092220**

Dial in: +1 669 900 9128 ♦ Meeting ID: 810 0728 0759

#### 1. CALL TO ORDER

Roll Call

#### 2. PUBLIC COMMENT – Agenda Items Only

#### 3. WORKSHOP

- 3.1. Workshop for the Downtown Revitalization and Complete Streets Plan  
(Staff Report: Nate Smith, Deputy Director of Public Works/City Engineer)

**Recommendation:** Discuss the concepts presented and feedback provided to date in the Downtown Revitalization and Complete Streets Plan and provide direction on preferred aspects for incorporation in a final draft.

#### 4. ADJOURNMENT

**Zoom Community Standards for Public Meetings**

*By participating in this meeting on Zoom, you are agreeing to abide by the City of Banning's Community Standards for Public Meetings. Zoom attendees that fail to adhere to these standards may be removed from the meeting room.*

- Your microphone must remain on mute, and you may only unmute your microphone when/if you are recognized by the Mayor.
- Your camera must be turned off unless/until you are recognized by the Mayor.
- To indicate a desire to make Public Comment, you must use the Raise Hand function. The Mayor will not recognize those who have not used the Raise Hand function.
- Public Comment from Zoom attendees will immediately follow in person comment from members of the public in Council Chambers.
- If you fail to adhere to these community guidelines, **you may be removed** for disrupting the meeting occurring in Council Chambers. You may rejoin the meeting but may be removed for each violation of these community standards.
- The chat function will be disabled for all City Council meetings on Zoom.


**Estándares comunitarios de Zoom para Reuniones Públicas**

*Al participar en esta reunión en Zoom, usted acepta cumplir con los Estándares Comunitarios para Reuniones Públicas de la ciudad de Banning. Los que atienden por Zoom que no cumplan con estos estándares pueden ser retirados de la sala de reuniones.*

- Su micrófono debe permanecer en silencio, y solo puede reactivar su micrófono cuando / si es reconocido por el alcalde.
- Su cámara debe estar apagada a menos que sea reconocido por el alcalde.
- Para indicar el deseo de hacer un Comentario Público, debe utilizar la función Levantar la mano. El alcalde no reconocerá a quienes no hayan utilizado la función Levantar la mano.
- Los comentarios públicos de lo que atienden por Zoom seguirán inmediatamente los comentarios en persona de los miembros del público en las Cámaras del Consejo.
- Si no cumple con estas pautas de la comunidad, es posible que lo destituyan por interrumpir la reunión que tiene lugar en las Cámaras del Consejo. Puede volver a unirse a la reunión, pero es posible que lo eliminen por cada violación de estos estándares de la comunidad.
- La función de chat estará deshabilitada para todas las Reuniones del Ayuntamiento en Zoom.

### **AFFIDAVIT • DECLARACIÓN JURADA**

IT IS HEREBY CERTIFIED under the laws of the State of California that the above agenda was posted on the City's website ([www.banningca.gov](http://www.banningca.gov)) as well as the Bulletin Board at Banning City Hall, located at 99 E Ramsey Street, Banning, CA 92220 by 4:30 P.M. on the 22nd day of June 2023.



Caroline Patton, Deputy City Clerk  
Secretario adjunto de la ciudad

### **PUBLIC NOTICE • NOTICIA PÚBLICA**

#### **Meeting Agendas and Notices**

Interested in receiving email and/or text notifications of upcoming City Council meetings? Sign up for meeting notifications through Notify Me (<https://banningca.gov/list.aspx>). Pursuant to amended Government Code §54957.5(b), staff reports and other public records related to open session agenda items are available on the City's website ([www.banningca.gov/archive](http://www.banningca.gov/archive)).

#### **Public Comment**

##### *Agenda Items*

Any member of the public may address this meeting of the City Council on any item appearing on the agenda. A five-minute limitation shall apply to each member of the public and no member of the public shall be permitted to share their time with any other person. *Special meetings do not have public comment periods for non-agenda items.*

#### **Special Assistance/Accessibility Requests**

In compliance with the Americans with Disabilities Act, any member of the public may request that the agenda and agenda packet be mailed to them. If you need special assistance to participate in this meeting (such as translation services), please contact the Office of the City Clerk. Advanced notification of at least 48 hours prior to the meeting will allow the city to make arrangements to ensure your accessibility.

**¿Necesita servicios de traducción para participar?** Contacto Oficina del Secretario de la Ciudad.

### **CONTACT • CONTACTO**

Office of the City Clerk • 951-922-3102 • [CityClerks@banningca.gov](mailto:CityClerks@banningca.gov)  
99 East Ramsey Street, Banning, California 92220



## CITY OF BANNING STAFF REPORT

**TO:** CITY COUNCIL

**FROM:** Douglas Schulze, City Manager

**PREPARED BY:** Art Vela, Director of Public Works  
Nate Smith, Deputy Director of Public Works/City Engineer

**MEETING DATE:** June 27, 2023

**SUBJECT:** Workshop for the Downtown Revitalization and Complete Streets Plan

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### **RECOMMENDATION:**

Discuss the concepts presented and feedback provided to date in the Downtown Revitalization and Complete Streets Plan and provide direction on preferred aspects for incorporation in a final draft.

### **BACKGROUND:**

On June 22, 2021, the City of Banning was awarded a \$297,461 Sustainable Communities Grant (SB-1 Grant) from California Department of Transportation (Caltrans) to retain the services of an experienced and qualified transportation planning and engineering consultant to develop the Downtown Revitalization and Complete Streets Plan. This planning document will focus on the revitalization of the downtown area of Banning along with a Complete Streets Plan in the ½ mile project corridor on Ramsey Street, and bounded by: Hays Street, Livingston Street, Martin Street (east limit) and 8<sup>th</sup> Street (west limit).

### **Complete Streets**

Complete streets are for everyone. Complete Streets is an approach to planning, designing, building, operating, and maintaining streets that enable safe access for all people who use them, including pedestrians, bicyclists, motorists, and transit riders of all ages and abilities. The project scope includes considering the following factors:

- Roadway reconfiguration/traffic circulation change (reduction of traffic lanes, reduction of parking, etc.)
- Traffic signal improvements (accessible signals and pushbuttons, transit signal priority, queue jump signal, signal coordination, elimination of permissive left turns, pedestrian “all green” phases, protected bicycle phases and other signal timing/phasing by modal priority, etc.)

- Shared streets (vehicle access restriction, raised street with pavers, bollards, etc.)
- Intersection improvements (signal phasing, signs and markings, vehicle turn movement restrictions)
- Streetscape improvements (street lighting, landscape planting, public art, bicycle parking corrals, district and store signage, gateway signage, wayfinding (navigation) signage, etc.)
- Transit- only lanes (red pavement markings, signal modifications, etc.)
- Bus stop improvements (ADA access improvements, longer bus stops, transit shelters, trash cans, bicycle parking, wayfinding signage)
- Pedestrian crossing improvements (crosswalk markings, flashing beacons, signals, curb “bulbouts”)
- Parking zones (flexible, based on time of day, parking zones, hybrid paid commercial yellow loading zones, disabled blue parking zones, passenger white loading zones for private vehicles/ride-hailing, taxis, etc.)
- E-Commerce zones for deliveries, perhaps flexible timing
- Micromobility facilities (dedicated scooter parking, etc.)
- Traffic calming (speed bumps and or tables, raised intersections, sidewalk “bulbouts”)
- Storm water management and greening elements should be incorporated

### Revitalization Plan

This complementary task to the Complete Street Plan will look at the existing assets in the downtown corridor, and in coordination with project stakeholders and local property and business owners, develop a framework for downtown that may include the following topics:

- Zoning Recommendations
- Signage Programs
- Economic Data
- Alley reuse/activation
- Event space

### Stakeholder Participation

To create a successful Plan, the project team will make meaningful connections with community members to ensure the Plan will be relevant and impactful in their daily lives. Previous activities included community pop-ups and previous ‘engagement days’ covering presentations to business owners, Chamber of Commerce, stakeholder’s advisor committee, public workshops, and online surveys. In this round of public meetings, the following activities have been completed:

- May 17<sup>th</sup> Engagement Day
  - Banning Chamber Breakfast
  - Downtown Walking Audit
  - Downtown Business Owners Forum
  - Public Open House

- June 6<sup>th</sup> Stakeholders Advisory Group
- June 7<sup>th</sup> Planning Commission Workshop
- Various private meetings with project stakeholders
- Public Survey (Open until July 3)

**Current Status:**

The project design team has completed the existing conditions assessment of the project area and has developed 3 design concepts for consideration. The alternatives present a slate of different design aesthetic, development plans, and target audiences. The design team is soliciting feedback on the 3 concepts to identify preferences on the presented items to assist in the development of the final recommendations.

**JUSTIFICATION:**

This plan will help to provide City Staff, the community, existing business owners, and potential investors in downtown a shared vision to work towards implementing.

**FISCAL IMPACT:**

This project is funded from a grant provided from Caltrans that was previously authorized by Council on June 22, 2021. The City's financial commitment is being met by utilization of staff time.

**ALTERNATIVES:**

This workshop item is soliciting council feedback only.

**ATTACHMENTS:**

1. Presentation  
<https://banningca.gov/DocumentCenter/View/12977/Att-1-Council-Presentation>
2. Banning Concept Plans  
[https://banningca.gov/DocumentCenter/View/13056/Att-2-230616\\_Banning-Concepts\\_reduced](https://banningca.gov/DocumentCenter/View/13056/Att-2-230616_Banning-Concepts_reduced)

Approved by:



Douglas Schulze  
City Manager